

**ROCHESTER, NH POLICE COMMISSION**

**AGENDA**

**June 7, 2023 7:00 P.M.**

**CITY HALL COUNCIL CHAMBERS**

**1. CALL TO ORDER**

- A. Pledge
- B. Opening Prayer
- C. Roll Call by the Clerk

**2. PUBLIC COMMENT**

**3. ACCEPTANCE OF MINUTES:**

- A. May 3, 2023

**4. OLD AND UNFINISHED BUSINESS:**

- A. Any Old Business before the Commission

**5. NEW BUSINESS:**

- A. Oaths of Office
  - 1) New Officers Ball, Bernstein, Harris and McCann
  - 2) Promotion: Officer Knox to Sergeant
- B. 2022 Year End Report
- C. Monthly Reports
  - 1). Operations
  - 2.) Administration
- D. Accept Retirement Intent: Dep. Chief Jason Thomas
- E. Other

**6. CORRESPONDENCE:**

- A. Sgt. Cost is thanked by the Director of Police Standards for assisting with a crime scene processing class.
- B. Off. McPherson is thanked by a community member for respectful education on NH laws and building relationships in the process.
- C. Off. Dale is thanked for response and follow up to a report of fireworks at a local campground.

**7. INFORMATION:**

- A. Information Other; enclosed with Agenda: Any discussion.
- B. Other

**8. NON-PUBLIC SESSION: (Pursuant to: RSA 91-A:3)**

- A. RSA 91-A:3 (II-a) Personnel



## Rochester Police Commission Rochester, NH 03867

Derek J. Peters, Commissioner  
David R. Stevens, Commissioner

David E. Winship, Jr. Commissioner

### MINUTES OF THE POLICE COMMISSION MEETING

The Rochester Police Commission held their regular monthly meeting on Wednesday, May 3, 2023 at 7:00 P.M. in the Police Department Lecture Hall. Participants in this meeting: Comm. Peters, Comm. Stevens, Comm. Winship, Chief Boudreau, Dep. Chief Thomas, Capt. Pinkham, Chaplain Cilley and Secretary Warburton.

The meeting called to order at 7:00 P.M.

All participated in the pledge of allegiance.

Chaplain Cilley led us in prayer.

A. Roll Call. The clerk called the roll marking Comm. Peters, Comm. Stevens and Comm. Winship present.

2. **PUBLIC COMMENT**: No one was present to offer any public comment.

#### 3. **ACCEPTANCE OF MINUTES**:

A. April 5, 2023.

**Comm. Stevens MOVED to accept the minutes of the April 5, 2023 meeting. Comm. Winship SECONDED the motion. The motion to accept the minutes as presented PASSED 3-0; Comm. Peters yes, Comm. Winship yes, Comm. Stevens yes.**

#### 4. **OLD AND UNFINISHED BUSINESS**:

A. Body Camera Project Update: Chief Boudreau stated that we are still not live with the body cameras. We are still waiting for the redaction software piece. We could go live with the cameras now, but, anticipating 91A (right to know) requests that come in, we need that redaction piece. We will have to provide the footage for any arrest as part of the discovery process as well.

Comm. Stevens inquired if it would be as soon as June 1.

Chief Boudreau replied he would like to say yes but we are at the mercy of the vendor.

Comm. Peters asked that the Commission be advised once we do go live.

Chief Boudreau stated we would be doing a media blitz once live.

## 5. NEW BUSINESS:

### A. Monthly Reports

1). Operations. Capt. Pinkham reported that Lt. Bossi and Sgt. Benjamin attended the recent Rental Property Owners Association meeting, with no major issues reported.

The Honor Guard is preparing for participation in the Law Enforcement Memorial ceremonies in Concord, as well as the City Memorial Day parade.

There are no major trends or concerns to report out on for Comp Stat.

The investigations bureau currently has 86 open cases; 38 of them are new. There were 8 call outs this period, one evidence team call out and 5 backgrounds completed.

**COMMUNITY ENGAGEMENT/PROBLEM ORIENTED POLICING (POP)**. Officer Kimbrough continues to work with the Explorer program and also helped with the citizens' academy, the monthly crime line meeting, and he is working on the planning of National Night Out with Nicole Rodler. He attended Teen Night, the senior breakfast and taught some courses at the driving school.

The POP unit has been very active and are working well together. They've made a few arrests, completed some search warrants and have a few open investigations.

Comm. Peters said this is the last Teen Night of the season. How has attendance been?

Chief Boudreau said that Teen night evolved over the years. We were maxing capacity and staff control in the early years with over 300 youth. We took a hiatus during COVID and now that we are back we have found we are averaging less than 100 kids. We are heavy in the middle school age group. Even with 50-70 youth that's still a success.

**COMMUNICATIONS:** The Communications Center celebrated National Tele-Communicators week. It is a good reminder to thank them for all they do. We should do it more than once a year. We commend them for the great job they all do.

We do still have open positions. We have two in training, one getting ready to be released and one just started. One in the background process withdrew. It has been an ongoing battle to get that center fully staffed.

Comm. Peters concurred. Our dispatchers are probably the backbone of police, fire and EMS because all calls come directly to them. They have the first decision as to where it goes. From the Commission we also send our heartfelt thanks to them.

Chief Boudreau stated that the dispatch contract was recently passed by the City Council. As noted we are still at a critical staffing shortage and only about 50% staffed. Through talking

with our new incoming city manager we let the council know we want to enter into an MOU with the dispatch union to start the wages portion of the new contract in the next pay period. The increase they would get in the new fiscal year as well as part of the pay structure clause for critical shortage staffing pay, I believe its \$100 per week. We pay a police officers or firefighters at their overtime rate. So this is just another way to support the dispatchers for the job they do.

2.) Administration. Dep. Chief Thomas said we are 83% through the fiscal year. Overall, our operating lines are in the black. The budget retreat is this Friday in Council Chambers.

On the hiring side we have four new officers starting on May 8. This leaves us one open position. I'd like to set up another meeting to interview two next week.

Officer Birmingham graduated from the 191<sup>st</sup> academy. He is scheduled to enter FTO by May 14. Officer Hill and Settele are set to graduate the academy on June 16. Officer Mills is nearly ready for release to solo patrol. She is still learning the city streets.

There was a plethora of training.

Comm. Peters commented that the last couple of years training has been mostly on line, so to have multiple classes available is nice to see, particularly for such a young department. The more training they have is a benefit to us as taxpayers and I'm glad to see it. Training overtime will take a huge hit but it's much needed after the last three years.

D. Other.

1. Highway Safety Grants. Chief Boudreau said with our staffing shortages and overtime for normal shift work, we have not applied for any highway safety grants like we have in the past for patrols that speed, dwi, distracted driving, etc. The Union President approached me recently about over time and would I be supportive of doing them. He assured me the details would be covered.

We recently had a Route 125 corridor meeting, for all the communities this road passes through. Highway Safety has funding to address traffic safety on Route 125, as well as throughout the City that will run through September. The Council approved accepting \$8600.00 in highway safety money last evening.

Comm. Stevens asked if this covers just Route 125.

Chief Boudreau said no. We will post different areas to do dedicated patrols.

Comm. Peters asked if there was a match for funds.

Chief Boudreau said it is 25% in-kind match. If we assign someone regularly on duty for traffic, that counts. Managing the reporting and recording keeping of the funds also counts.

2. Congressionally Directed Spending Request. Chief Boudreau said we were notified almost two months ago of some funding that Senator Shaheen was submitting throughout the state. The law enforcement portion had a quick turnaround. The one project that I felt we could turnaround

May 3, 2023 Meeting

quick was our CIP request for new in-car video cameras. We have made the first round of projects submitted to the appropriations committee, in the amount of \$123,000. If this funding is approved after our local budget is adopted (if Council keeps our project in the budget) we will change the funding source from local to federal. We hope if there is funding next year for a little more notice as we do have other ideas. There were some big projects submitted from other agencies in the state.

## **6. CORRESPONDENCE:**

Correspondence received for the month included: Juvenile Division Coordinator Nicole Rodler was presented with the Granite State Award for the work previously done on the Juvenile Justice Transformation at the DCYF Conference. ACO Sue Paradis is thanked for efforts in finding a lost dog.

## **7. INFORMATION:**

None.

## **8. NON-PUBLIC SESSION: (Pursuant to: RSA 91-A:3)**

**Commissioner Stevens MOVED to enter a nonpublic session at 7:20 P.M. pursuant to RSA 91-A: 3, paragraph II, section A (personnel). Comm. Winship SECONDED the motion. The motion PASSED by roll call vote 3 – 0 with Comm. Peters – yes, Comm. Stevens – yes, Comm. Winship – yes.**

**The non-public session closed at 9:03 P.M. on a MOTION by Comm. Stevens. Comm. Winship SECONDED the motion. The motion PASSED by roll call vote Comm. Peters – yes, Comm. Stevens – yes, Comm. Winship – yes.**

**Comm. Stevens MOVED to seal the minutes of the non-public session. The motion was SECONDED by Comm. Winship. The motion PASSED by roll call vote Comm. Peters – yes, Comm. Stevens – yes, Comm. Winship – yes.**

## **9. MISCELLANEOUS:**

**Comm. Stevens MOVED to approve the evaluation of Off. Alexander Howardkoppes and Officer Steven McPherson (no merit per CBA), Off. Justin Livingstone (top of grade) and the evaluations and merit track advancement for Off. Eric Babine (3.9%). Comm. Winship SECONDED the motion. The motion PASSED by roll call vote Comm. Peters – yes, Comm. Stevens – yes, Comm. Winship – yes.**

**Comm. Stevens MOVED to return Officer Randy Smith to duty effective 5/22/23, as a patrol officer, at top step patrol (merit track 10). Comm. Winship SECONDED the motion. The motion PASSED by roll call vote Comm. Peters – yes, Comm. Stevens – yes, Comm. Winship – yes.**

**10. ADJOURNMENT:**

**Comm. Stevens MOVED to adjourn. SECOND by Comm. Winship at 9:03 P.M.**

Respectfully Submitted

Rebecca J. Warburton Secretary

APPROVED BY COMMISSION:



# ROCHESTER POLICE DEPARTMENT

23 WAKEFIELD STREET  
ROCHESTER NH, 03867-1933

BUSINESS (603) 330-7127  
FAX (603) 330-7159  
[www.rochesterpd.org](http://www.rochesterpd.org)

*"Dedication, Pride, Integrity"*

POLICE COMMISSION

DEREK J. PETERS  
*Commissioner*  
DAVID R. STEVENS  
*Commissioner*  
DAVID E. WINSHIP, JR.  
*Commissioner*

GARY M. BOUDREAU  
*Chief of Police*

June 7, 2023



I, Ryan Ball, do solemnly swear that I will faithfully and impartially discharge and perform all the duties incumbent on me as a Patrol Officer with the Rochester Police Department, according to the best of my ability, agreeable to the rules and regulations of the Constitution and the Laws of the State of New Hampshire, so help me God.

\_\_\_\_\_  
Ryan Ball

## STATE OF NEW HAMPSHIRE

### STRAFFORD, SS:

Then the above named Ryan Ball, appeared and took oath of Office by law prescribed.

Before me

\_\_\_\_\_  
Rebecca J. Warburton  
Justice of the Peace



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*Commissioner*

GARY M. BOUDREAU  
*Chief of Police*

June 7, 2023



I, Zachary Bernstein, do solemnly swear that I will faithfully and impartially discharge and perform all the duties incumbent on me as a Patrol Officer with the Rochester Police Department, according to the best of my ability, agreeable to the rules and regulations of the Constitution and the Laws of the State of New Hampshire, so help me God.

\_\_\_\_\_  
Zachary Bernstein

## STATE OF NEW HAMPSHIRE

### STRAFFORD, SS:

Then the above named Zachary Bernstein, appeared and took oath of Office by law prescribed.

Before me

\_\_\_\_\_  
Rebecca J. Warburton  
Justice of the Peace





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*Commissioner*

GARY M. BOUDREAU  
*Chief of Police*

June 7, 2023



I, Jason Harris, do solemnly swear that I will faithfully and impartially discharge and perform all the duties incumbent on me as a Patrol Officer with the Rochester Police Department, according to the best of my ability, agreeable to the rules and regulations of the Constitution and the Laws of the State of New Hampshire, so help me God.

\_\_\_\_\_  
Jason Harris

## STATE OF NEW HAMPSHIRE

### STRAFFORD, SS:

Then the above named Jason Harris, appeared and took oath of Office by law prescribed.

Before me

\_\_\_\_\_  
Rebecca J. Warburton  
Justice of the Peace



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*Commissioner*  
DAVID E. WINSHIP, JR.  
*Commissioner*

GARY M. BOUDREAU  
*Chief of Police*

June 7, 2023



I, Noah McCann, do solemnly swear that I will faithfully and impartially discharge and perform all the duties incumbent on me as a Patrol Officer with the Rochester Police Department, according to the best of my ability, agreeable to the rules and regulations of the Constitution and the Laws of the State of New Hampshire, so help me God.

\_\_\_\_\_  
Noah McCann

## STATE OF NEW HAMPSHIRE

### STRAFFORD, SS:

Then the above named Noah McCann, appeared and took oath of Office by law prescribed.

Before me

\_\_\_\_\_  
Rebecca J. Warburton  
Justice of the Peace



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*Commissioner*  
DAVID R. STEVENS  
*Commissioner*  
DAVID E. WINSHIP, JR.  
*Commissioner*

GARY M. BOUDREAU  
*Chief of Police*



June 7, 2023

I, **Nicole Knox** do solemnly swear that I will faithfully and impartially discharge and perform all the duties incumbent on me as a **Sergeant** with the Rochester Police Department, according to the best of my ability, agreeable to the rules and regulations of the Constitution and the Laws of the State of New Hampshire, so help me God.

\_\_\_\_\_  
**Nicole Knox**

## STATE OF NEW HAMPSHIRE

**STRAFFORD, SS:**

Then the above named **Nicole Knox** , appeared and took oath of Office by law prescribed.

Before me

\_\_\_\_\_  
Rebecca J. Warburton  
Justice of the Peace

# ROCHESTER POLICE DEPARTMENT

## 2022 END OF YEAR REPORT

### Chief Of Police

Gary M. Boudreau

### Deputy Chief

Jason K. Thomas

### Captain Patrol Bureau

Todd Pinkham

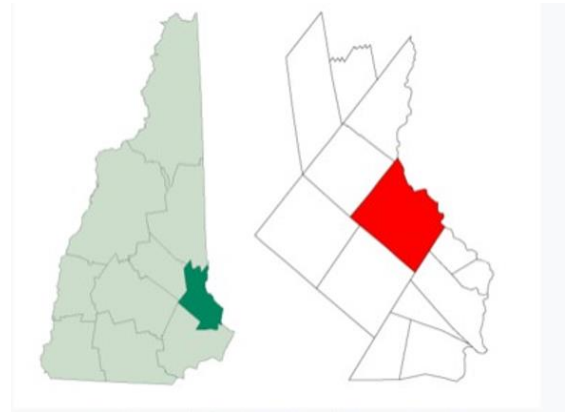
### Captain Support Bureau

Andrew Swanberry



## CITY OVERVIEW

Rochester is a city located in Strafford County that is comprised of the villages of East Rochester, Gonic, and North Rochester. Nicknamed the “Lilac City”, Rochester is the largest city in Strafford County and the Seacoast Region. It comprises 46 square miles and is home to Skyhaven Airport and Baxter Lake. The population according to the 2020 census is 32,429.



*Photo: Courtesy of Wikipedia.org*

## DEPARTMENT OVERVIEW

The Rochester Police Department is located behind city hall at 23 Wakefield St., and is open 24 hours a day, seven days a week. 65 full time and 6 part time sworn officers, along with 15 full time and 4 part time civilian personnel make up the department. The agency also has a full time Crime Analyst that is contracted through a private vendor.

Legal duties for the agency are handled by 4 personnel from the city Legal Department. Those personnel are housed in the police station for improved efficiency.

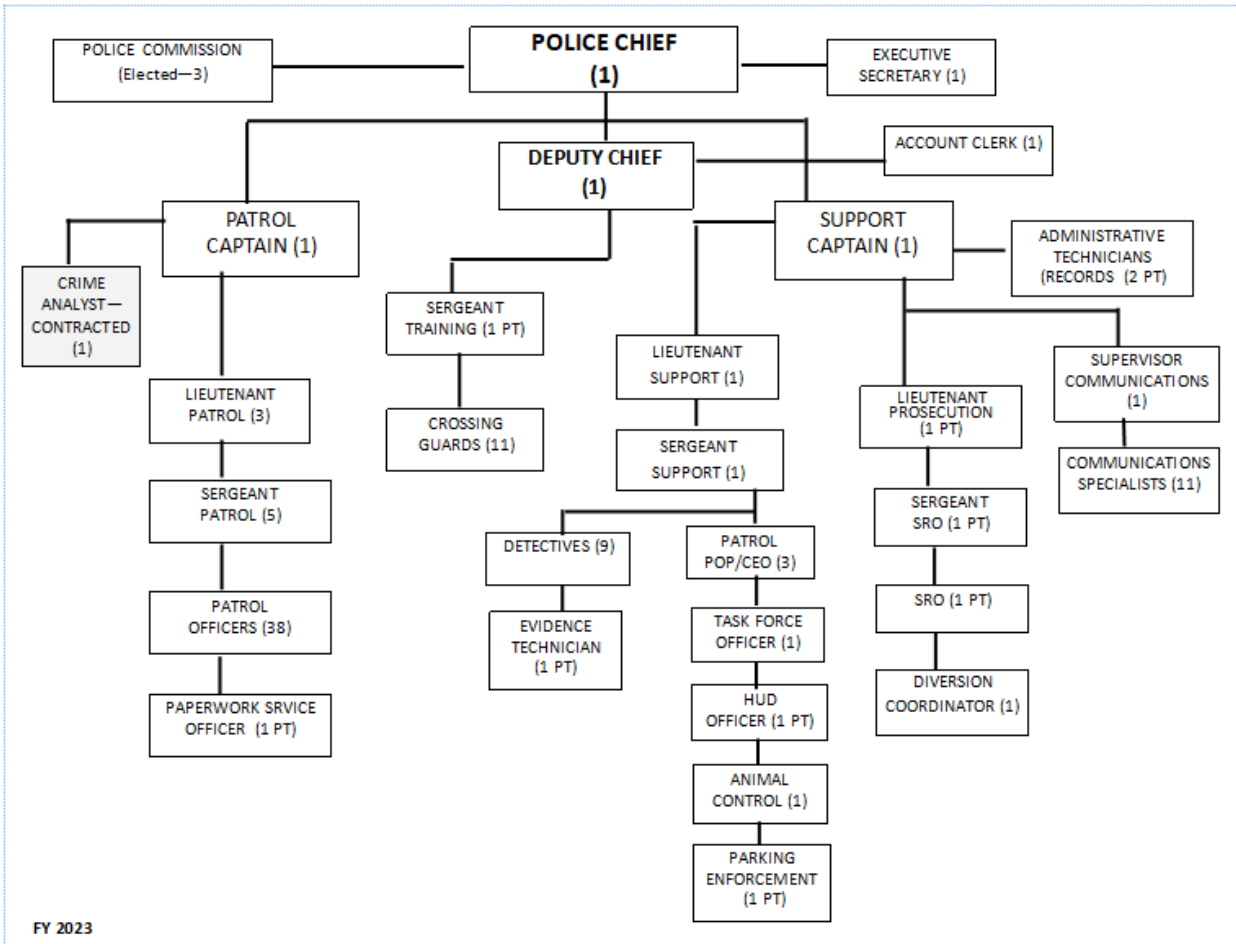


An organizational chart is included in this report that shows where these positions are located within the agency.

The police department answers to a 3-member Police Commission that is elected by the voters of the community. The Commission meets regularly with members of the agency on matters concerning the police department.

The Rochester Police Department works very closely with the community to help improve the quality of life that includes the protection of citizens and property of Rochester. The agency has several specialized units and community initiatives that help to focus efforts on assisting and protecting the community. Those units and initiatives are described in more detail in this report.

# 2022 ROCHESTER POLICE DEPARTMENT ORGANIZATIONAL CHART



## MISSION STATEMENT

The prime mission of the Rochester Police Department is the protection of life and property. This is accomplished through fair and equal enforcement, always keeping in mind the rights and dignity of the public.

The basis of all police action is the law and the credibility of the agency. The measure of our service will be judged by the public in the way we deliver our service. We will hold all personnel to a high level of ethical practices.

This mission can be achieved through crime prevention, public relations, and community policing.

## VISION STATEMENT

To reduce crime and improve the quality of life, through continuous community engagement.

## **VALUE STATEMENT**

|                          |    |   |
|--------------------------|----|---|
| <b><u>Dedication</u></b> | -- | To serving the public to the best of our abilities        |
| <b><u>Pride</u></b>      | -- | In ourselves, department, and community                   |
| <b><u>Integrity</u></b>  | -- | Always doing the right thing, even when no one is looking |

### **Major Service Responsibilities**

- To protect life and property through an effective partnership with the public and to address the needs and concerns of citizen customers.
- The operation of a uniformed patrol force responsible for routine investigations and the general maintenance of law and order.
- The operation of an investigations bureau divided into specialty sections investigating crimes and disorder against persons and property, domestic violence, prosecution, motor vehicle offenses, problem-oriented policing, and maintenance of evidence.
- The prevention and control of juvenile delinquency through a Juvenile Prosecutor, Juvenile Division Coordinator, School Resource Officers, and coordination of community agencies interested in crime prevention.
- The operation of a centralized communications center within the PD staffed 24 hours per day specializing in dispatching calls for service for Police, Fire and EMS.

The Rochester Police Department is comprised of two bureaus: Patrol Bureau and Support Bureau. The Patrol Bureau is comprised of uniform patrol officers and the Crime Analyst. The Support Bureau is comprised of the Investigations Division, Communications Center, and civilian staff that provide support to the agency and community. Within the Patrol and Support Bureaus are a variety of specialty units/positions that help the agency provide professional law enforcement services to the citizens of the community. Listed below are some of those specialty units/positions:

- **Animal Control Officer** – Civilian position that handles animal related calls for service.
- **Bicycle Patrol Unit** – Officers specially trained in patrol operations using a bicycle.
- **Canine Unit** – Officer assigned a dog that is specially trained in detection and tracking.
- **Police Explorer Post** – Police department sponsored group of teens and young adults that are interested in law enforcement as a career. They meet regularly and receive instruction on different topics of law enforcement.
- **Crime Analysis** – Civilian contract position that provides in-depth analysis on crime and traffic activities in the city.

- Crime Scene Unit – Specially trained officers that process complex crime scenes in the city.
- Crisis Intervention (CIT) – Specially trained officers that handle mental health and crisis related incidents.
- Domestic Violence Unit – Investigator that is specially trained in domestic violence issues and follows up on more complex cases.
- Field Training Officer – Specially trained officers that assist newly hired officers in their training after they are hired and complete in-house training.
- Honor Guard – Specially trained ceremonial drill team of officers that represents the city and police department at official functions.
- Housing Authority Officer – Officer that is assigned to the Rochester Housing Authority properties as a liaison.
- Juvenile Services/Diversion – Civilian position that works with first time juvenile offenders in lieu of court proceedings.
- LEAD (Law Enforcement Against Drugs) – Specially trained instructors that present a series of drug prevention classroom sessions to school students.
- Motorcycle Unit – Specially trained officers that conduct uniform patrol operations on a motorcycle. They focus efforts on traffic enforcement.
- Problem Oriented Policing – A team of specially trained officers that focus on specific problem areas/situations throughout the city.
- Community Engagement Officer – Officer that is a liaison with the business community also focuses efforts on community events and issues that require long-term engagement/solutions.
- School Resource Officers – Specially trained officers that are assigned to the middle and high schools. They work closely with the schools and also are primary LEAD Instructors in their respective schools.

The Rochester Police Department has also partnered with other agencies in Strafford County to form the following specialty teams:

Strafford County Regional Tactical Operations Unit – a highly trained team of officers and medics that perform high-risk operations such as warrant service and barricaded subject incidents.

Strafford County Regional Accident Reconstruction Team – a team of highly trained officers that conduct in-depth investigations involving traffic crashes involving serious bodily injury and/or death.

The agency offers access to crime mapping through the agency website, along with online crime reporting.



The Rochester Police Department operates using a community policing philosophy that uses community engagement along with different partnerships/programs etc that help strengthen relationships and build trust within the community. Along with the specialty positions/units noted above, the agency employs several outreach programs that include:

- Citizens Police Academy - 11-week program for citizens ages 18 and older that exposes participants to the many facets of the police department through presentations, hands-on training and ride-a-longs.
- Teen Night – A collaborative effort between Rochester Police and Rochester Recreation Department that provides 1 night a month during the school year for teens to socialize and participate in fun activities.
- Teen Travel Camp – A collaborative effort between the Rochester Police and Rochester Recreation Department that provides teens, 13 – 15 the opportunity to visit local attractions for fun, engaging activities 1 day a week during the summer.
- Project Good Morning – A program for residents who live alone to have someone check on them each day. The person calls into the police department each morning. If the police department does not hear from them by a certain time, an officer is sent to check on them.
- National Night Out – An annual community-building campaign that promotes police-community partnerships and neighborhood camaraderie.
- Social Media – The police department uses various social media outlets outside of normal channels to communicate with the community.
- Skate with a Cop – A program that allows citizens to skate with police officers followed by a charity hockey game between police officers and firefighters.

## **Annual Report**

This report reflects a compilation and analysis of activities of the Rochester Police Department during the year 2022. Specifically, the report looks at data from 2022 and how it compares with the period 2018 through 2022. Also included is 2022 data in percentages for the year in all categories. The following categories of activities were used to compile this report: Calls for Service and Traffic Enforcement along with Traffic Enforcement Demographics, Accident (Crash) Analysis, Property Crimes, Violent Crimes, Crimes Against Society, Arrest Demographics, Drug Events/Overdose Incidents, Mental Health Related Calls and Training, and Time Allocation.

Throughout 2021 the agency was challenged with staffing issues. Those issues carried over into 2022 and although staff were hired during the year, they needed to be trained. As 2022 progressed, officers were trained and began working solo patrol which helped relieve the workload from already taxed officers. During the year, the Problem Oriented Police Team (POP) was reactivated as staffing allowed. The team was able to begin to focus on long term issues that would normally be handled by patrol officers. A new Detective was assigned to the Domestic Violence Unit after a retirement during the year. With new changes to the unit, domestic violence related cases reflected the only increase in crime in a year that saw substantial decreases across the board. With challenges related to staffing being addressed throughout the year, the agency was able to continue to provide professional service to the community.

## CALLS FOR SERVICE

Calls for service are defined as:

- **Total Calls for Service** (Includes all calls the agency responded to that includes):
  - **Public generated calls.**
    - **Priority 1** – Most serious calls, requiring multiple officers/resources response. These calls require immediate response due to risk of injury/danger to public etc. Examples: Assault/Burglary/Disturbance/Robbery etc.
    - **Priority 2** – Somewhat serious calls, at times requiring multiple officers/resources. These calls do not require immediate response and have no threat to public safety. Examples: Welfare Check/Wanted Person/Theft/Trespass etc.
    - **Priority 3** – Least serious calls, requires least amount of resources. Examples: Animal Matters/Police Information/Escort/Parking Complaint etc.
  - **Officer initiated calls.**
    - **Proactive Calls:** Calls that are generated by officers. Examples: Motor Vehicle Stops/Business Checks/Community Policing/Extra Patrol
    - **Administrative Calls:** Calls that are generated by officers or supervisors that include: Follow-up Investigation/Paperwork Service/Report Writing/In-service Training.

Total calls for service for 2022 decreased slightly (-2%) from 2021. During 2022 the agency responded to 41,416 calls for service. Prior to 2021 it appeared that total calls were beginning to trend up. As shown in **Figure 1**, the years 2018 through 2020 were significantly higher than the last 2 years. There was a significant drop between 2020 and 2021. The trend continued down after 2021 extending into 2022.

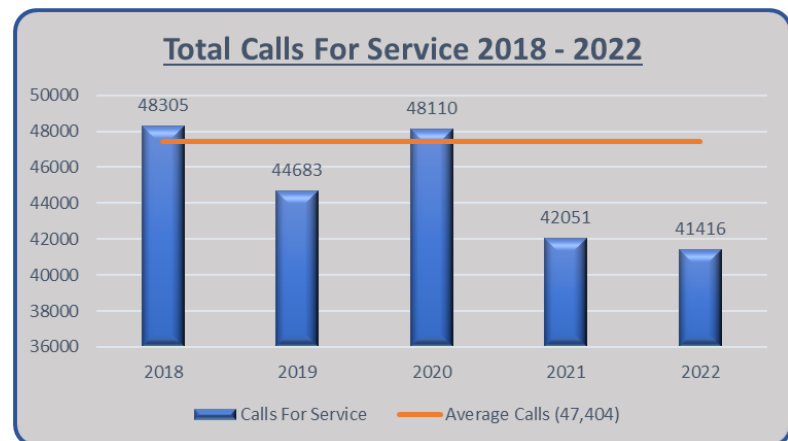


Figure 1

One factor that must be taken into consideration is the level of staffing over the past 5 years, and the number of calls generated by officers. Total Calls for Service represents “all” calls including ones generated by officers. During the years 2018 through 2020, the agency had more officers on the street than they did during 2021 and 2022. 2021 and 2022 have been “rebuilding years” as the agency saw retirements and officers leave the department or law enforcement all together. The agency has hired new officers over the past two years and is almost at full staff. It takes approximately 1 year from the time an officer is hired to the point they complete training and begin working without a training officer.

**Figure 2** represents the number of calls generated by the public for police assistance from 2018 through 2022. This figure does not factor in officer generated calls or activity. From 2018 through 2020 public generated calls remained consistent. The Covid-19 pandemic impacted public generated calls for service. For the period from 2021 through 2022 calls began a downward trend. As the country continues to recover from the Covid-19 pandemic, and Rochester continues to grow with new business and housing, the agency will be monitoring these calls for changes.

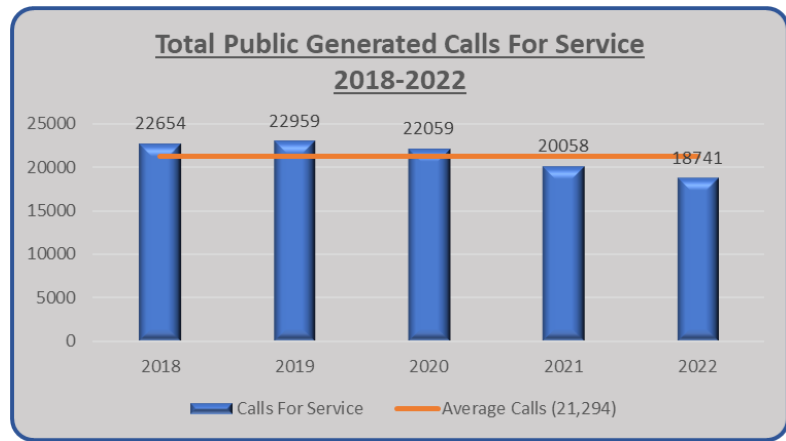


Figure 2

**2022 Top Public Generated Calls for Service:**

- Welfare Check (16%)
- Motor Vehicle Accident (11%)
- Alarm (9%)
- Police Information (8%)
- Animal Matters (7%)
- Suspicious Activity (6%)
- Domestic Disturbance (6%)
- Motor Vehicle Complaint (5%)
- Theft (4%)
- Wanted Person (4%)

**Calls For Service**

**Month**

**Figure 3** details Calls for Service by month for 2022. Overall calls trended upwards during the early months of the year, peaking in May/June before beginning a downward trend. This pattern reflects the same trends in the previous three years.

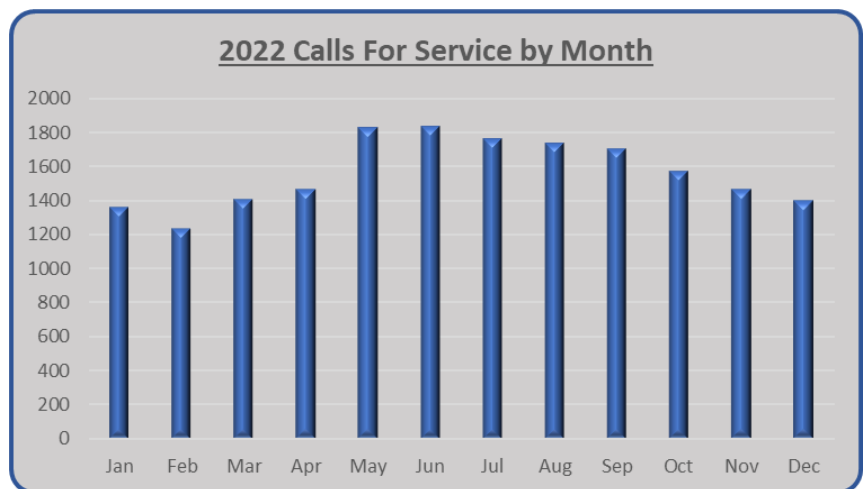


Figure 3

Day of Week

**Figure 4** represents Calls for Service by Day of the Week for 2022. For the most part, calls were spread out consistently throughout the week with most calls handled on Friday.

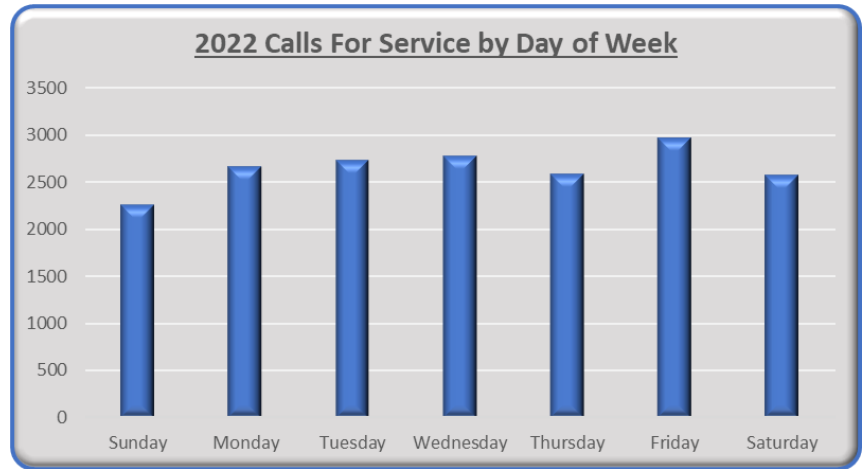


Figure 4

Time Block

**Figure 5** shows 2022 Calls for Service by time block. The 24-hour day is broken down into the 6 blocks shown on the chart. For 2022, the majority of calls were handled between 0800 and 2000 hrs. Breaking it down further, the following time blocks accounted for 69% of the calls - 0800-1200 (22%), 1200-1600 (24%), 1600-2000 (23%).

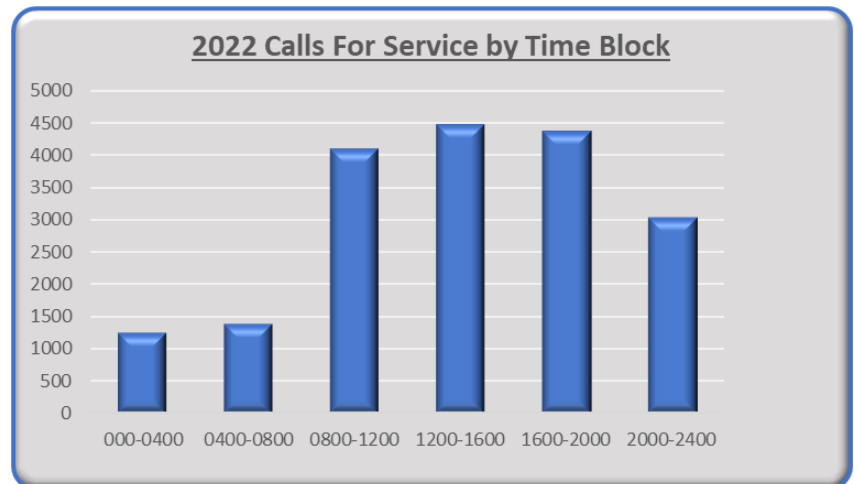


Figure 5

Time Allocation

**Figure 6** represents time allocation in number of hours spent on each call type for the period 2018 through 2022. As can be seen in the chart, the majority of time was spent handling the public's call. Next came administrative duties which include follow-up investigations. Lastly came proactive activities, which will always be the lowest priority. As the agency gains experience, it is expected that time will shift from administrative to proactive activities.

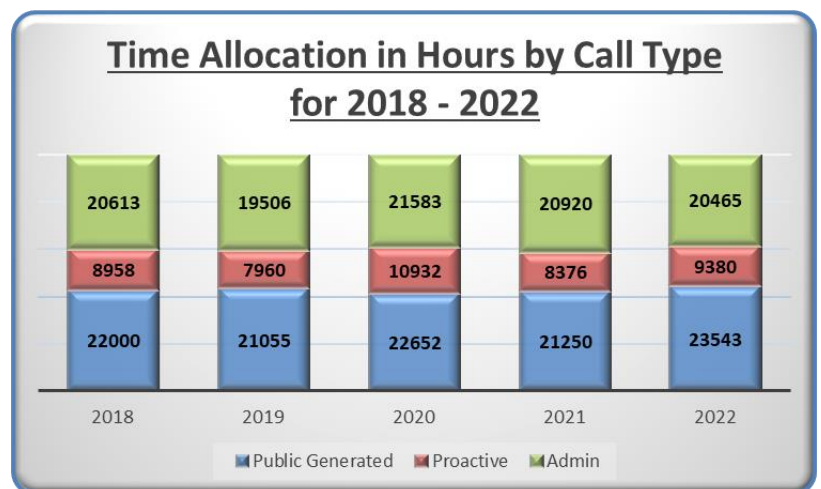


Figure 6

**Figure 7** breaks down officer time allocation for 2022 into percentages. The largest amount of time was spent handling calls for service. Coming in a close second was administrative duties. It is expected that an agency with new officers will spend more time handling administrative duties and will get better with time.

With many new officers, the agency spent numerous hours providing training for them. A lot of that training was completed during on-duty hours when not answering calls. Follow-up investigations also accounted for administrative duties.

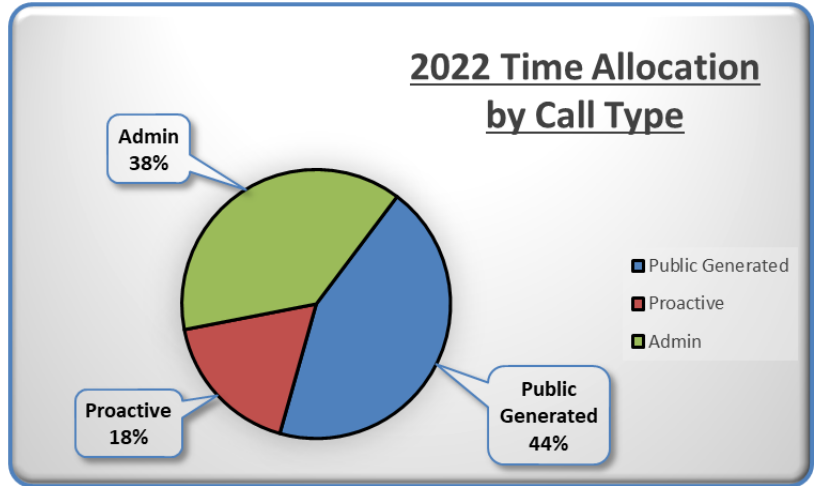


Figure 7

What time was left over after handling calls from the public and doing administrative work was allocated for proactive activities. As the agency grows in experience, more efforts can be directed to proactive activities. The agency also had to use the motorcycle unit in a limited capacity during the past year. The motorcycle unit is primarily a proactive activity-based unit but due to staffing issues, the unit was used on a limited basis for 2022. With more staff on hand, the unit will be able to focus on proactive activities.

## TRAFFIC MANAGEMENT

The Rochester Police Department participates in traffic management planning with city officials for proposed projects throughout the city. Traffic control is one of the top concerns of our citizens, including matters related to speed in individual neighborhoods. The police department works to resolve these matters through a multi-pronged approach that includes education, planning, and enforcement. The agency has a representative on the City Council Public Safety Committee that works closely with the group to address citizen and city concerns. Rochester Police Department also participates in grant funded initiatives with the NH Highway Safety Agency. Some of those initiatives are: Drive Sober DWI patrols, Speed Enforcement patrols, Seatbelt Safety and Distracted Driving initiatives which include enforcing hands-free laws. The following is an analysis of traffic activities and crash calls over a 5-year period followed up by more in-depth analysis for the past year.

## Traffic Activities and Crash Calls Analysis

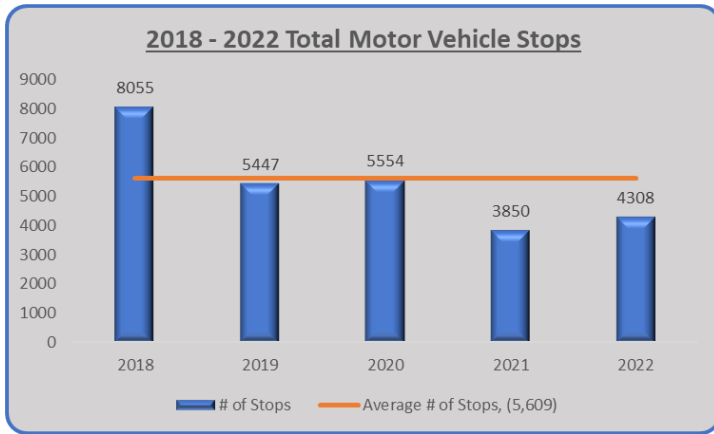


Figure 8

Overall, motor vehicle stops decreased slightly in 2022 from the 5-year average however, there were significant increases from 2021. **See Figure 8 and Table 1** Summons' and arrests saw increases in 2022 from the 5-year average (10%) and from 2021 (50%). Warnings decreased slightly in 2022 from the 5-year average however, there was a notable increase over 2021 (30%).

Motor vehicle stops are primarily the result of proactive actions on the part of patrol officers. As has been noted previously, the agency has dealt with

staffing issues and Covid-19 during the years 2019 through 2021. Although calls for service had also been decreasing, the limited patrol staff was not able to devote as much time to proactive activity such as traffic enforcement during that period.

| Motor Vehicle Stops | 2021 | Average 2018-2022 | Normal Range | 2022 | % Change Average - 2022 | % Change 2021-2022 |
|---------------------|------|-------------------|--------------|------|-------------------------|--------------------|
| Traffic Stops       | 3850 | 5609              | 3850-8055    | 5153 | -8%                     | 34%                |
| Arrest/Summons      | 401  | 547               | 401-816      | 602  | 10%                     | 50%                |
| Warnings            | 3314 | 4776              | 3314-6946    | 4308 | -10%                    | 30%                |

Table 1

## Traffic Stop Demographics

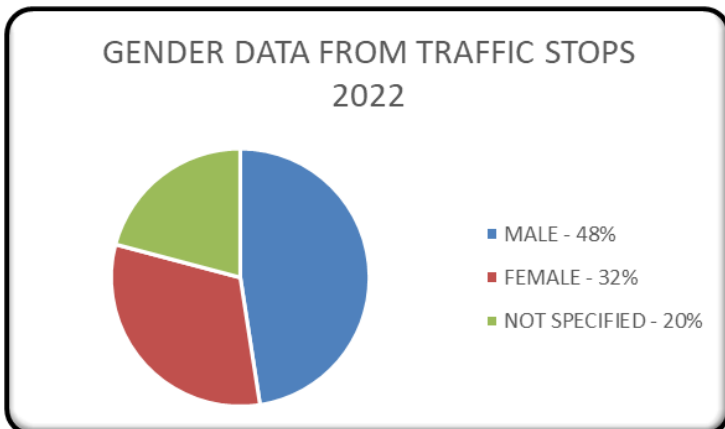


Figure 9

The most recent census data for Rochester is from 2021. According to that census, females accounted for 49% of the population. Traffic stops of women during 2022 accounted for 32% while men accounted for 48%. 20% of those stopped were not specified. **Figure 9**

A review of racial data from the previous data set, combining both males and females for totals it shows 67% of operators from traffic stops were white, 3% were minorities and 20% were classified as unknown race and 10% were not specified. **Figure 10**

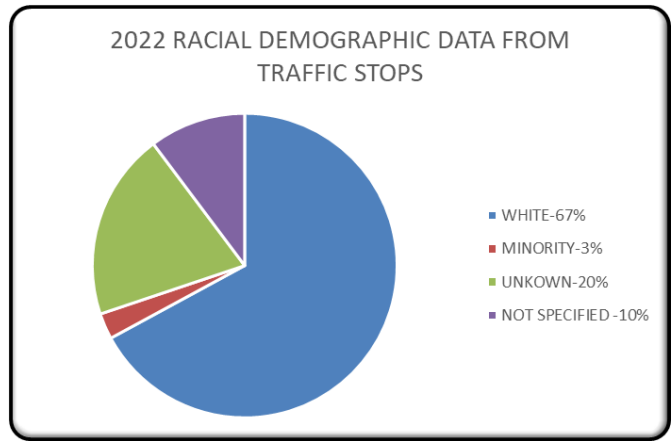


Figure 10

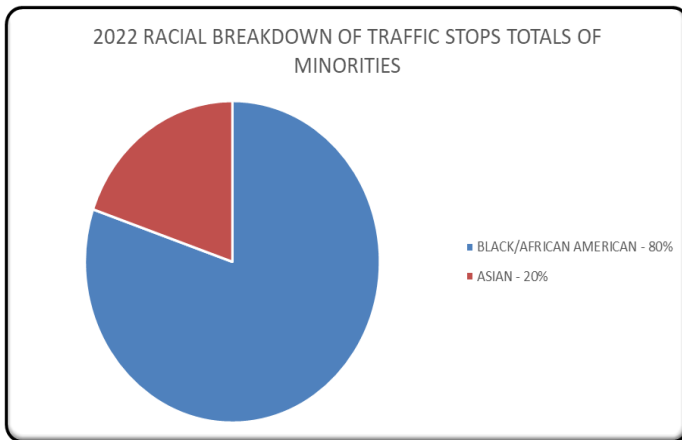


Figure 11

Of the total traffic stops for 2022, 137 were identified as minorities. 80% (110) were Black/African American, and 20% (27) were Asian. **Figure 11**

Upon review of statistical data collected throughout 2022 regarding traffic enforcement activities, it would appear officers of the Rochester Police Department are not engaging in unethical practices targeting minorities.

### DWI Enforcement

DWI incidents for 2022 increased slightly over 2020/2021. In looking at the 5-year average (88), 2022 was slightly higher with 93 incidents. **Figure 12**

DWI enforcement continues to be a priority for the agency. However, with decreased staffing levels in recent years the agency has had to balance responding to calls with other priorities such as traffic enforcement.

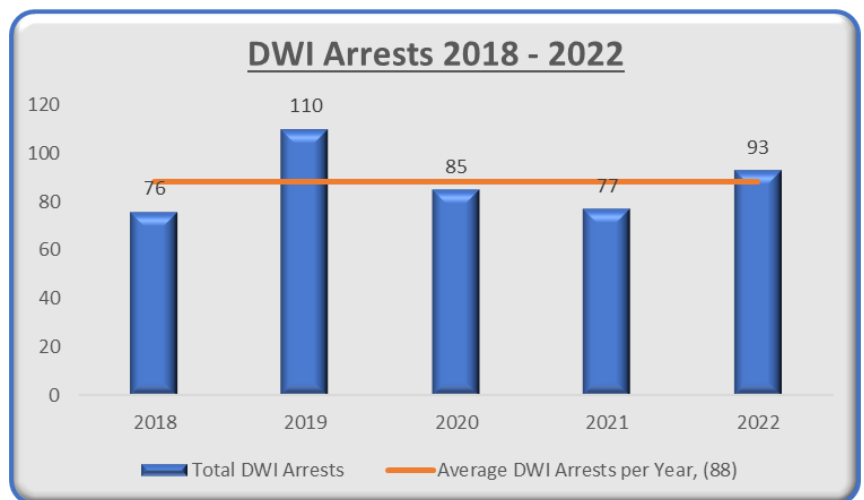


Figure 12

## Crash Analysis

Reportable vehicle crashes include those involving any injury, damage in excess of \$1,000, hit and run crashes or crashes involving city vehicles.

The number of crashes for 2022 was slightly higher than the 5-year average of 1,037. **Figure 13** Crash totals for 2020/2021 were lower than the average, primarily as a result of restricted travel during the Covid-19 pandemic.

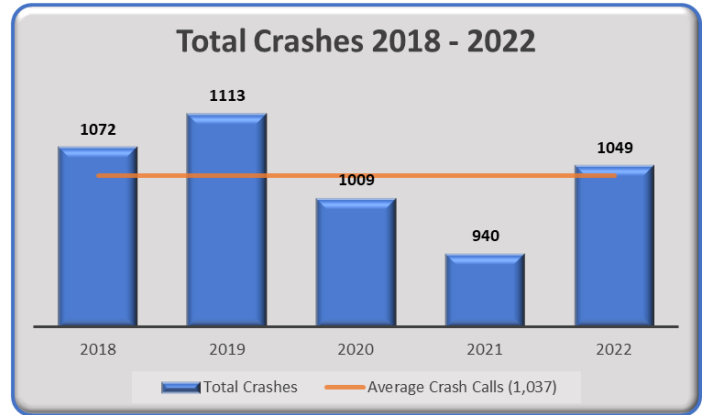


Figure 13

During 2022, crash totals for each month were close to or below the average of 87 crashes per month. March and April saw the lowest number of crashes for the year, while the highest numbers were observed during the months of January, November, and December. Poor weather and increased holiday traffic were contributing factors during those months. **Figure 14** Overall, contributing factors found to be failure to yield, driver inattention, follow too close and unsafe backing, these are historically the most frequent causes and there was no real change from previous years.

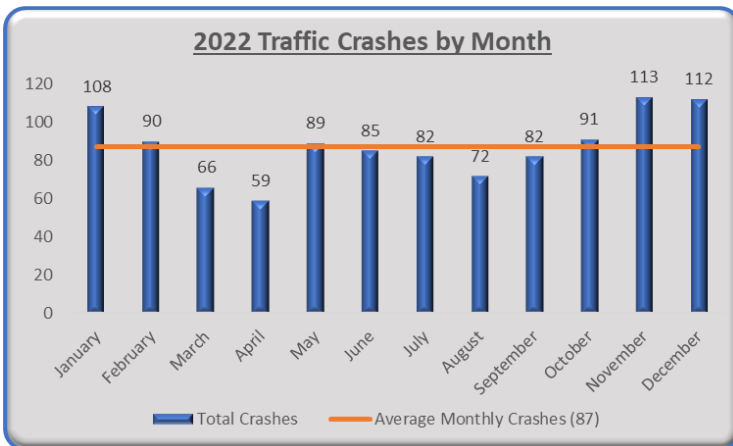


Figure 14

A review of crash data by the day of the week, Friday had the greatest number of crashes, 203, (18%) while Sunday had the least number, 125, (11%). The average number of crashes by day for 2022 was 157. Excluding Sunday and Friday, crashes were spread out equally throughout the week. **Figure 15**

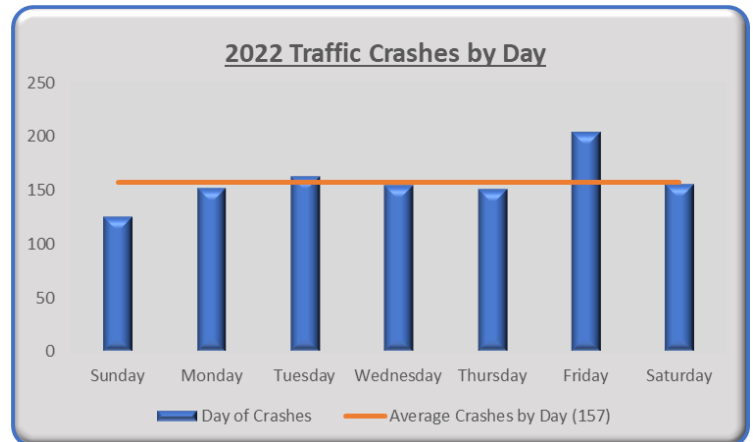
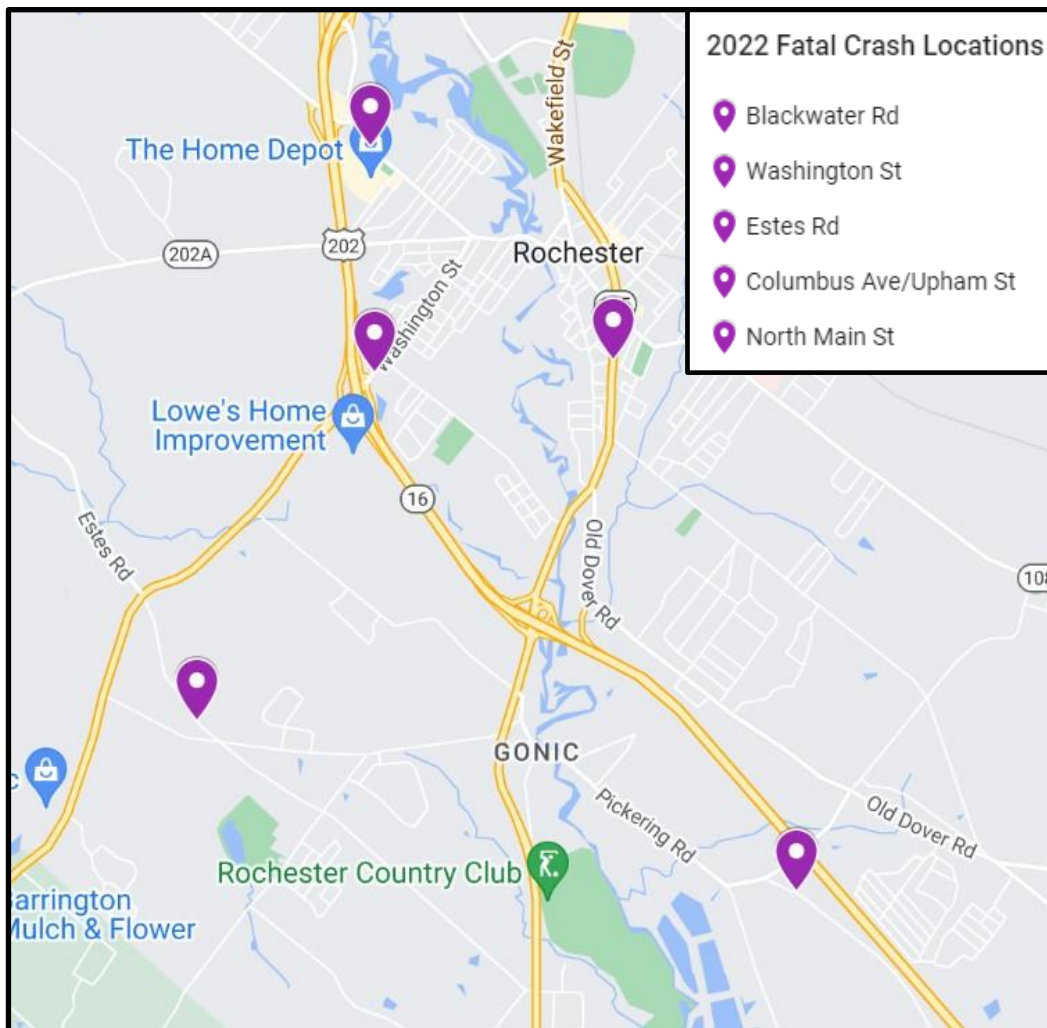


Figure 15





There were 5 fatal crashes in 2022. The Rochester Police Department was assisted by members of the Strafford County Regional Accident Reconstruction Team with the investigations of those incidents. **Figure 16** shows the locations on the map of those fatal crashes.

Two of the crashes were single vehicle crashes in which the driver was the lone passenger. Two crashes involved another vehicle, and one crash involved a pedestrian struck by a vehicle.

## Property Crimes

Rochester Police Department classifies the following crimes as “Property Crimes”: Burglary/Shoplifting/Motor Vehicle Theft (MV Theft)/Theft from MV/All Other Theft/Vandalism. A review of Property Crimes over the past 5 years (2018 – 2022), **Figure 17** shows a 42% decrease and between 2021 and 2022 there was a 16% decrease. In looking at the data, 2018 had the highest number of crimes. The following years carried on a downward trend.

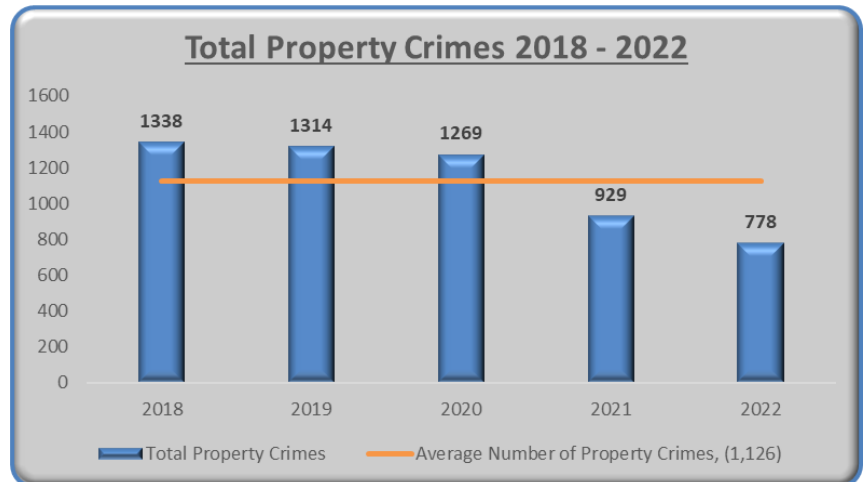


Figure 17

| Property Crimes       |            |            |             |             |             |             |             |                   |                   |
|-----------------------|------------|------------|-------------|-------------|-------------|-------------|-------------|-------------------|-------------------|
| Specific Crimes       | 2022       | 2021       | % Change    | 2020        | 2019        | 2018        | % Change    | 2022 Closure Rate | 2021 Closure Rate |
| Shoplifting           | 108        | 158        | -32%        | 292         | 196         | 259         | -58%        | 26%               | 53%               |
| Theft from M/V        | 66         | 120        | -45%        | 122         | 236         | 187         | -65%        | 2%                | 2%                |
| All Other Theft       | 189        | 223        | -15%        | 317         | 363         | 359         | -47%        | 3%                | 6%                |
| M/V Theft             | 21         | 33         | -36%        | 51          | 34          | 42          | -50%        | 19%               | 24%               |
| Vandalism             | 351        | 330        | 6%          | 427         | 385         | 397         | -12%        | 22%               | 21%               |
| Burglary              | 43         | 65         | -34%        | 60          | 100         | 89          | -52%        | 12%               | 15%               |
| <b>Total Property</b> | <b>778</b> | <b>929</b> | <b>-16%</b> | <b>1269</b> | <b>1314</b> | <b>1338</b> | <b>-42%</b> | <b>14%</b>        | <b>20%</b>        |

Table 2

**Table 2** illustrates Property Crime totals over the years 2018 – 2022. The table also shows overall average changes between 2018/2022, (5-year average) and 2021/2022 (short term average). As seen in the figure above, there was a substantial decrease in crime between 2018 – 2022. When 2022 is compared with 2021, there is a smaller decrease (16%), but a substantial decrease, nonetheless.

The one crime category that had the lowest 5-year change was Vandalism (-12%). When comparing 2022 with 2021, there was a 6% increase in this crime category. Further analysis revealed that there were a couple of substantial graffiti cases, commonly referred to as “tagging incidents” in the downtown area during the summer of 2022. These incidents drove the number of cases for the year up high enough to reflect an increase in Vandalism over 2021.

**Figure 18** shows Property Crime Arrests for the 5-year period, 2018/2022. As was stated regarding the reporting of property crimes for the same period, there is a significant decrease in arrests from 2018 through 2022.

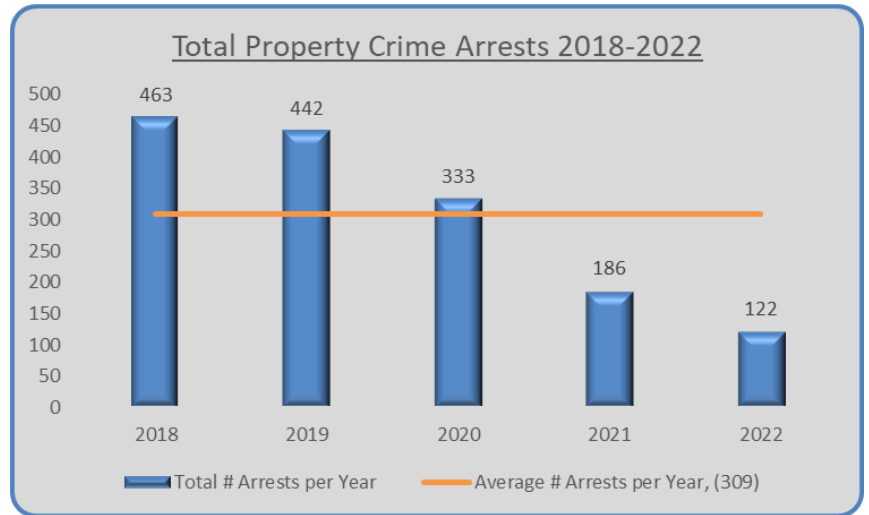


Figure 18

| Property Crime Arrests |            |            |             |            |            |            |             |
|------------------------|------------|------------|-------------|------------|------------|------------|-------------|
| Specific Crimes        | 2022       | 2021       | % Change    | 2020       | 2019       | 2018       | % Change    |
| Shoplifting            | 28         | 83         | -66%        | 189        | 203        | 185        | -85%        |
| Theft from M/V         | 1          | 2          | -50%        | 2          | 9          | 7          | -86%        |
| All Other Theft        | 6          | 14         | -57%        | 34         | 66         | 70         | -91%        |
| M/V Theft              | 4          | 8          | -50%        | 5          | 6          | 11         | -64%        |
| Vandalism              | 78         | 69         | 13%         | 96         | 139        | 131        | -40%        |
| Burglary               | 5          | 10         | -50%        | 7          | 19         | 13         | -62%        |
| <b>Total Property</b>  | <b>122</b> | <b>186</b> | <b>-34%</b> | <b>333</b> | <b>442</b> | <b>463</b> | <b>-74%</b> |

Table 3

**Table 3** compares Property Crime arrests for the 5-year period, 2018/2022 and 2021/2022. While there was a 42% decrease in the reporting of property crimes from 2018 through 2022, there was also a substantial decrease in the number of arrests, (74%). All classifications of crimes showed decreases in arrests, as did the reporting of crimes with one exception. Between 2021 and 2022 there was an increase in arrests for Vandalism, which reflects the increased reporting of Vandalism for the same period.

**Figure 19** shows the breakdown of property crimes for 2022 in percentages. Vandalism had the highest percentage of reporting in this category, a trend that continued through the 5-year period 2018/2022. Further analysis shows that the tagging incidents during the summer months helped increase the reports. A large percentage of Vandalism incidents were the result of domestic violence related incidents.

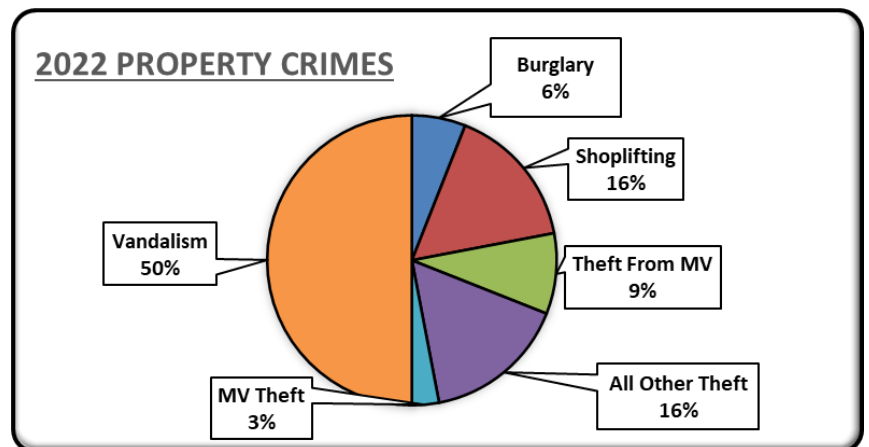


Figure 19

## Violent Crimes

The Rochester Police Department classifies the following crimes as Violent Crimes: Homicide, Robbery, Aggravated Assault, and Simple Assault. **Figure 20** shows Violent Crime Figures from 2018 through 2022. The average number of crimes during this period was 437. 2018 had the highest number of reports (598) with a steady decrease to 2022 (342). Overall, violent crimes decreased over the 5-year period resulting in a 43% decrease from 2018 through 2022.

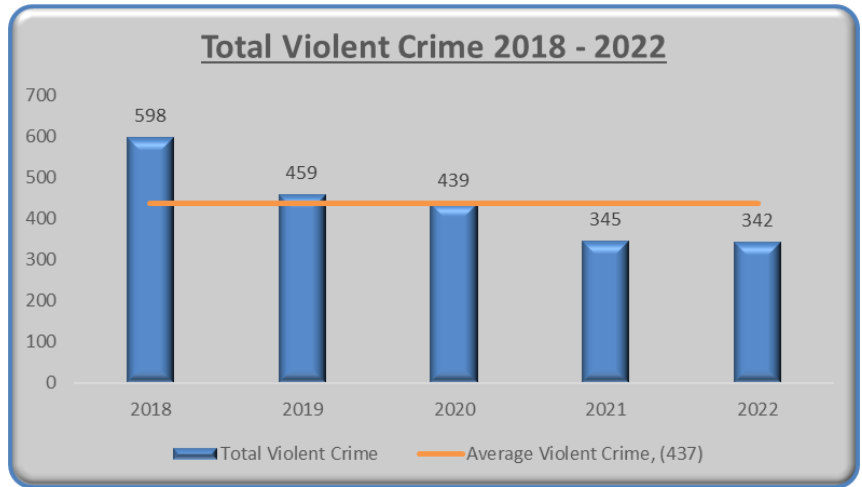


Figure 20

| Violent Crime Incidents |            |            |            |            |            |            |             |                   |                   |
|-------------------------|------------|------------|------------|------------|------------|------------|-------------|-------------------|-------------------|
| Specific Crimes         | 2022       | 2021       | % Change   | 2020       | 2019       | 2018       | % Change    | 2022 Closure Rate | 2021 Closure Rate |
| Homicide                | 0          | 1          | -100%      | 5          | 0          | 2          | -100%       | 0%                | 100%              |
| Robbery                 | 3          | 2          | 50%        | 20         | 11         | 16         | -81%        | 33%               | 100%              |
| Aggravated Assault      | 31         | 32         | -3%        | 30         | 61         | 79         | -61%        | 84%               | 53%               |
| Domestic Violence       | 24         | 23         | 4%         | 14         | 23         | 44         | -45%        |                   |                   |
| Simple Assault          | 308        | 310        | -1%        | 384        | 387        | 457        | -33%        | 54%               | 47%               |
| Domestic Violence       | 186        | 159        | 17%        | 198        | 200        | 246        | -24%        |                   |                   |
| <b>Total Violent</b>    | <b>342</b> | <b>345</b> | <b>-1%</b> | <b>439</b> | <b>459</b> | <b>598</b> | <b>-43%</b> | <b>43%</b>        | <b>100%</b>       |

Table 4

**Table 4** shows Violent Crime Incidents over the 5-year period. In looking at these figures, there is a notable decrease (43%), across all categories for the 5-year period. In comparing 2022 with 2021, there are a couple of increases worthy of mention. Robberies were up 50% however, closer inspection shows an increase of (1). All of the incidents for 2022 involved victims who knew the suspect and were either drug or domestic violence related. Domestic Violence related Aggravated Assault also accounted for a minor increase between 2022 and 2021. As was the case with Robberies, this classification also had an increase in 1 case. In looking at Domestic Violence related Simple Assault, there was a 17% increase (27 incidents) between 2022 and 2021. It should be noted that during 2022 a new detective was assigned to the Investigations Bureau to focus on domestic violence. The detective conducted follow-up investigations in the field that added to the increase in this category. A thorough approach at addressing domestic violence incidents clearly added to the increase in assault cases brought forward for prosecution.

**Figure 21** shows the percentage breakdown of violent crimes for 2022. Simple Assault accounted for 90% of the violent crimes. 60% of Simple Assault cases were domestic violence related. The other cases were a mix of circumstances such as neighbor disputes, mutual fighting, or juvenile matters. Aggravated Assault accounted for 9% of violent crime. 24 of the 31 reported incidents were domestic violence related. Lastly, Robbery accounted for 1% and as stated above involved known suspect/victims.

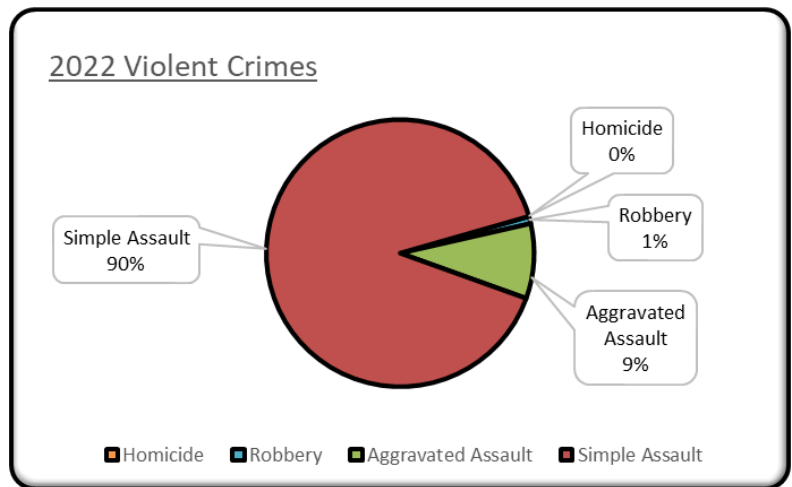


Figure 21

Violent Crime Arrests steadily decreased from 2018 (286) through 2022 (194). **Figure 22** shows 227 arrests for the 5-year period. From 2018 through 2021 there was a steady decline noted. In 2022, there was an increase from the previous year of 17%. The uptick in the number of arrests can be attributed to the increase in domestic violence related incidents between 2022 and 2021. As noted above, the increase can be attributed to the additional efforts by the Domestic Violence Investigator.

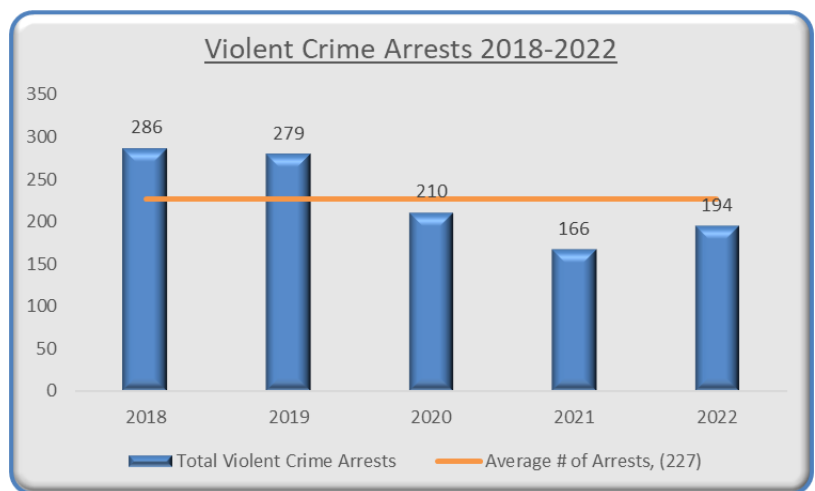


Figure 22

| Violent Crime Arrests |            |            |            |            |            |            |             |
|-----------------------|------------|------------|------------|------------|------------|------------|-------------|
| Specific Crimes       | 2022       | 2021       | % Change   | 2020       | 2019       | 2018       | % Change    |
| Homicide              | 0          | 1          | -100%      | 3          | 1          | 0          | 0%          |
| Robbery               | 1          | 2          | -50%       | 11         | 7          | 9          | -89%        |
| Aggravated Assault    | 26         | 17         | 53%        | 15         | 37         | 48         | -46%        |
| Simple Assault        | 167        | 146        | 14%        | 181        | 234        | 229        | -27%        |
| <b>Total Violent</b>  | <b>194</b> | <b>166</b> | <b>17%</b> | <b>210</b> | <b>279</b> | <b>286</b> | <b>-32%</b> |

Table 5

**Table 5** compares Violent Crime Arrests for 2018 through 2022. Along with a decrease in reporting, there is a substantial decrease in arrests for the 5-year period (32%). With the exception of Homicide, all categories had substantial decreases over the past 5 years. However, when comparing 2022 with 2021 there was an increase in arrests. A closer look at the data shows that those increases occurred with assault related arrests. More specifically, Aggravated Assaults were up by 9 arrests (53%). When comparing 2022 Aggravated Assault arrests over the 5-year period, 2022 was slightly lower than the average of 29.

Simple Assault arrests were higher in 2022 (21 arrests), when compared with 2021 arrests. However, when looking at 2022 over the 5-year period, arrests were significantly lower than previous years. In looking at 2022 reporting data for domestic violence related Simple Assaults, there is an increase from 2021 reporting. That increase mirrors the arrest data for the same category. As stated previously, the increases seen in domestic violence arrests and reporting are a result of the efforts of the Domestic Violence Investigator and follow-up investigations.

## Crimes Against Society

Crimes Against Society are considered those offenses where there is no real victim such as a person or company and the offense disrupts the rule of order in society. The Rochester Police Department classifies the following offenses as Crimes Against Society:

Drug Offenses, Criminal Trespass, Disorderly Conduct, DWI, Weapons Offenses, Drunkenness, Liquor Offenses, and Pornography.

**Figure 23** shows the 5-year comparison of Crimes Against Society along with how each year compares to the average. There was a steady increase from 2018 through 2020. A steady decrease began to occur in 2021 and continued through 2022. In fact, 2022 had the lowest number of incidents reported and is below the 5-year average of 768 incidents.

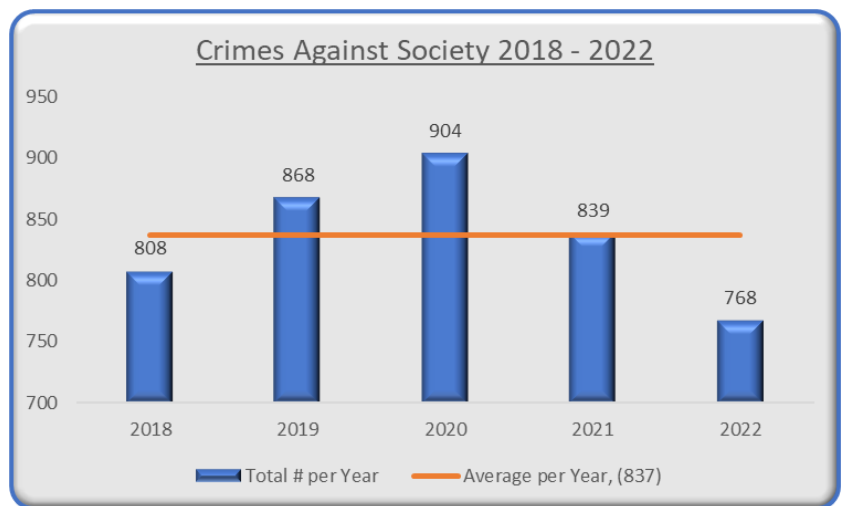


Figure 23

**Figure 24** shows the breakdown of Crimes Against Society in percentages for 2022. Drug Offenses had the highest number of incidents (25%) while Pornography had the lowest number of incidents (3%).

Looking at the years 2018 – 2022, two categories showed substantial decreases over the 5-year period, Drug Offenses and Trespass. Although they were the highest among Crimes Against Society in percentage for 2022, both categories were at their lowest in 5 years.

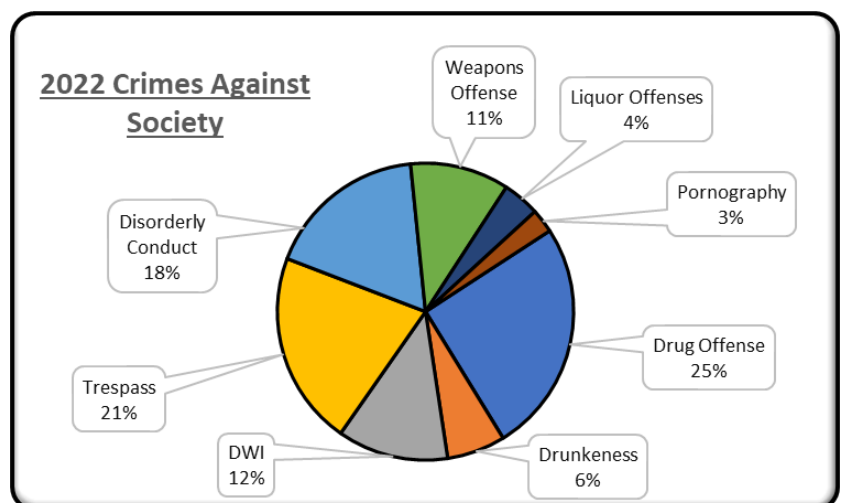


Figure 24

Crimes Against Society frequently resulted in enforcement action by officers. Action can be either Arrest, Summons, or in cases of alcohol/drug impairment – Protective Custody. **Figure 25** compares enforcement action during the years 2018 through 2022. During this period, arrests decreased steadily. Summons activity decreased substantially beginning in 2018 peaking in 2021. 2022 saw a decrease in this category. 2022 saw the agency struggling with staffing issues and as a result, enforcement efforts are reflected here. Protective custody action is reserved for those situations where there is no alternative, and the person is taken into custody for their protection and the protection of society. 2022 had more instances than 2021, however there seems to be a decline from previous years.



Figure 25

## Arrest Demographics

During 2022, Officers of the Rochester Police Department made 2,183 arrests for various reasons. These range from protective custody arrests to felony level arrests. While US Census data has the estimated total population of the city split with 50.6% of the population being male and 49.4% female. Arrest records indicate 65% (1436) of all arrest were male and 34% (747) female. **Figure 26**

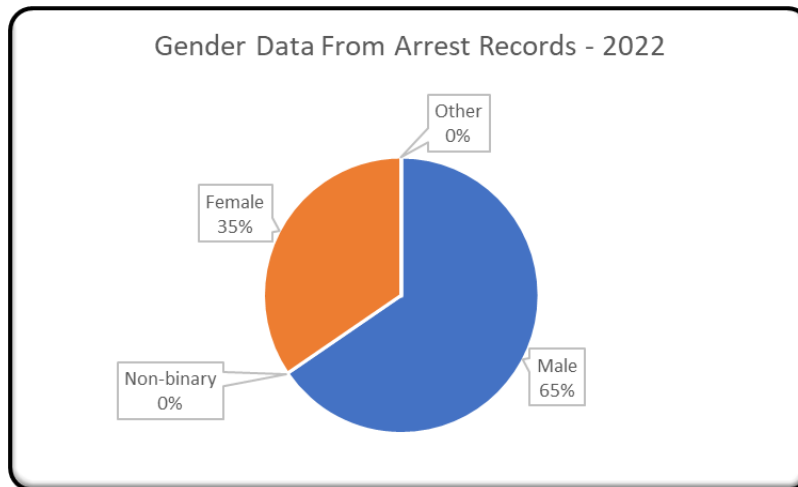


Figure 26

In analyzing data in relation to race as indicated by US Census data the City of Rochester is predominately white at 96.1% (31,062) and minorities representing 10.9% (3,515) of the city’s population. If we were to further break down the minority population it would be as follows; two or more races at 3.3% (1059), Asian at 2.9% (923), Black/African American at 2.2% (721), Other .9% (299), Native Hawaiian and Pacific Islander .5% (162), and American Indian and Alaska Native 1.1% (351). For purposes of comparison due to low minority population, the initial comparison will be between minorities and white population for arrest data.

Statistically 2,011(92.1%) of the 2,183 total arrests are white and 166(7.6%) of arrests are of minorities. Statistically this closely follows the racial makeup of the city. **Figure 27**

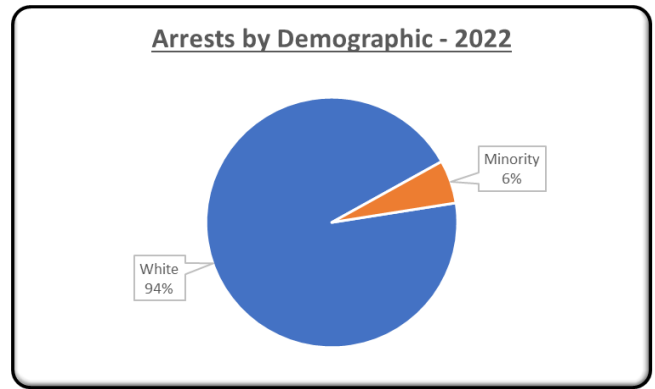


Figure 27

If we breakdown the total of arrests, by all racial demographic it represents as seen in **Figure 28**.

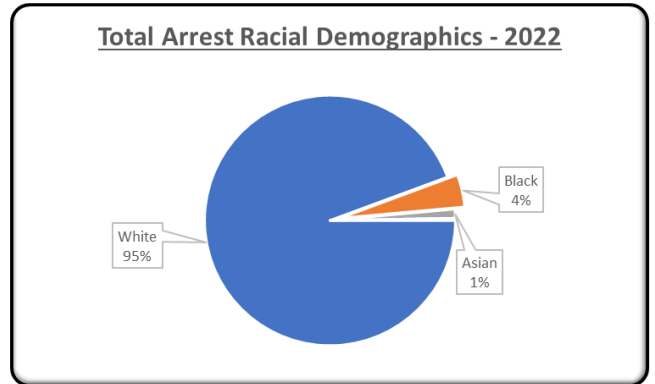


Figure 28

If we further break down the 166 minority arrests among the above listed minorities that are in the RMS (records management system) database, they represent as seen in **Figure 29**

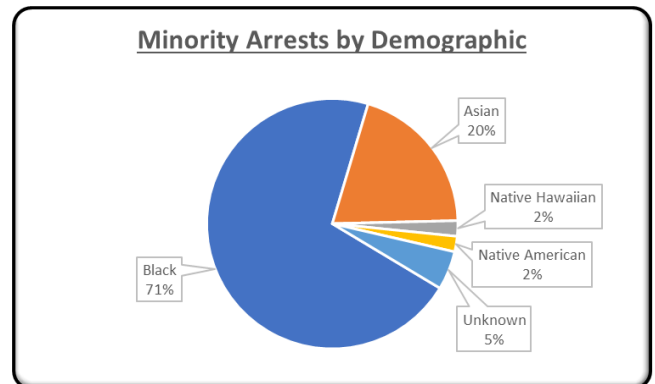


Figure 29

On an initial review of the above charts and numbers, the overall arrest demographics closely mirror those of the makeup of the city with 92.1% of arrestees being white. As we broke down our minority arrests further it is seen that 62% of minority arrests were of Black/African American individuals, followed by 15% Asian, 3.6% unknown race and 1.8% Native Hawaiian. This does not mirror the minority demographic makeup of the city, but the immediate conclusion that police targeting Black/African American minorities at a higher percentage than other minorities must be explored further. Due to limitations with the records management system, there is no data option to include/research individuals who might identify as two or more races; officers can only input someone as one race. This will affect the data output. Further, officers arrest individuals who are residents and nonresidents of the city; none of the above information considers that fact. Due to the records management system limitations without manually researching each arrest we are not able to further breakdown the race in relation to resident status.



Overall arrest demographics suggest officers are not targeting minorities when compared to the demographic makeup of the city or to New Hampshire as a whole.

## Drug Events/Overdoses

The Rochester Police Department has been tracking Drug Event and Overdose related calls as they pertain to the opioid crisis since 2014. During 2022 Officers responded to a total of 3,153 Welfare Check, Suspicious Activity, and Suspicious Person calls for service. Many of those calls were related to Drug Event/Opioid situations. All of these calls require a lot of resources from all first responders, not just the police department. The agency uses the following definition in relation to these incidents:

- Drug Event – calls in which a person has ingested drugs that result in the response from emergency services (Police/Fire/EMS). These calls do not have an obvious connection with opioid use and the person does not receive medical assistance and leaves the scene.
- Overdose – calls for assistance in which the person has ingested drugs, is usually unconscious with labored or no breathing and requires medical assistance and intervention to assist them. These calls typically involve the use of Naloxone to reverse the opioid overdose. Most of these calls result in the person being transported to the hospital for further medical aid.
- Overdose Fatalities – calls in which a person has accidentally overdosed on a drug and is deceased.

Most of these cases are opioid related, but in the past couple of years there have been cases of overdose deaths attributed to Cocaine and Methamphetamine use and not opioids.

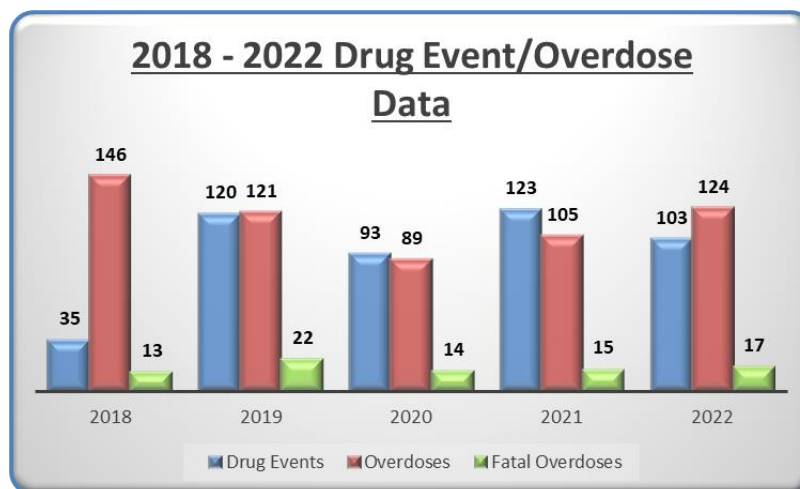


Figure 30

**Figure 30** shows the 5-year comparison of Drug Events, Overdoses, and Overdose Fatalities the police department responded to. 2018 had a much lower rate of Drug Events than the other 4 years. During 2018/2019 the area experienced an uptick in methamphetamine use that drove those numbers up in 2019 and moving forward. Prior to that point, the majority of drug related calls were for opioid overdoses.

Regarding overdoses, 2018 saw the highest number of incidents and then they trended down. 2020 saw the lowest number of overdoses, possibly due to the Covid epidemic, before beginning to trend upward. There are many variables associated with drug use that determine these statistics such as population demographics and available services to name a couple.

Over the 5-year period, the number of overdose fatalities ranged from 13 at the lowest (2018), and 22, the highest (2019). Prior to 2021, all fatalities were fentanyl related. Beginning in 2021 the agency started to see fatalities involving methamphetamine with no fentanyl. Each fatality is thoroughly investigated by members of the agency in an effort to bring charges forward on those individuals responsible for providing drugs to the deceased person. These are lengthy investigations that take many hours of investigation and at times must be suspended due to lack of evidence. However, the agency has had many successes in investigating and prosecuting those individuals deemed responsible.

During 2022 the agency started to see fentanyl in the form of counterfeit pills. People who had been pill users started to experience overdoses from these pills. The individuals did not use drugs in powder form and thought they were taking a commercially produced pill such as Oxycontin or Percocet. They had obtained the pill from an illicit source, not realizing it was a counterfeit pill. The result was they overdosed and required medical aid. This is a trend that has become popular across the country and has become very popular in this area now.

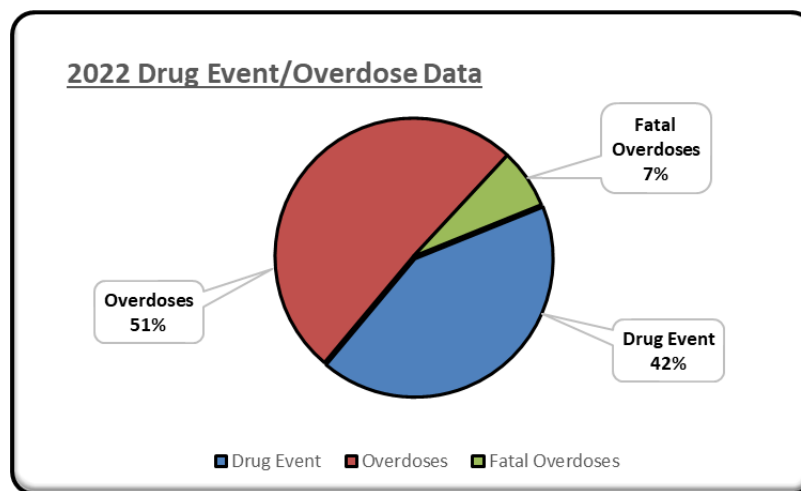


Figure 30

**Figure 30** shows all Drug Event/Overdose and Fatalities broken down by percentage for 2022. Overdoses and Fatalities account for just over half of the incidents for the year. It should be noted that while Drug Events do not require medical assistance beyond response to the scene, there is still a significant draw on emergency services for these calls.

Drugs continue to be a primary issue in society causing pain and harm. The Rochester Police Department recognizes the impact illicit drug use has on society and continues to educate officers so they can be more effective when dealing with individuals in these situations. Officers work closely with local service providers in the community to assist individuals in getting the help they need. When officers respond to these types of calls, they offer assistance and information that can help them with their drug addiction. Officers also work closely with the city Community Outreach Coordinator to assist people in these situations.

## **Mental Health Related Calls**

Police officers on the street have become the primary response for many citizens suffering from mental illness. Across the nation, many calls for police assistance have ended in tragedy because responding officers weren't trained properly on how to deal with persons suffering from mental health issues. The Rochester Police Department recognizes this fact and continues to make educating officers about mental illness a priority. There are currently 27 officers certified in Crisis Intervention (CIT) to help the agency address these types of calls in an effort to reduce harm and provide a compassionate, effective response.

During the past year, the agency has participated in the following training:

- Four (4) officers were certified as mental health first aid instructors: two for Juvenile and two for adults.
- All certified CIT officers attended the Symposium on Depression presented by the UNH as part of annual recertification.
- Two (2) patrol officers attend a CIT certification hosted by the Lee Police Department.

The Rochester Police Department responded to 459 calls involving mental illness in 2022. This is an increase over 2021, but still fewer calls than 2020 (502). There were three (3) completed suicides in 2022, a decrease from 2021 which had five.

### **Types of Calls**

216 individuals were brought to the local hospital for mental health services. Of those 216, 190 were transported to the hospital for mental health evaluation by police or EMS. The remaining 26 individuals voluntarily requested to be brought to the hospital.

31 of these subjects were deemed to have been a threat to others.

### **LETHAL WEAPONS**

There were 30 cases where weapons were still present upon police arrival. This is an increase over both prior years 2021 (20) and 2020 (15).

### **REFFERALS**

Fourteen individuals were referred to the Community Outreach Coordinator as a result of mental health contacts between August and December 2022. The Outreach Coordinator assisted with coordinating services including those offered by Community Partners.

## **Conclusion**

The agency started the year with staffing issues that got better as the year went on. They remained visible in the community and were able to meet the challenges that faced them. Drug use continued to be an issue in Rochester as in many communities today. The agency responded to and addressed those issues along with support from service providers in the community. With more staff on hand, the agency can now be more proactive with their specialized functions such as the POP and Motorcycle Unit.

The agency understands the importance of having a well-trained staff and continues to seek out and provide the best training possible for their officers.

**Patrol Division  
Monthly Report  
May 2023**

**RPOA:**

Lt. Bossi attended the RPOA meeting.

**HG:**

Two motor units participated in the Law Enforcement Memorial Day services in Concord at the Police Memorial on 5/19 and two motor units and a flag detail participated in the Rochester Memorial Day Parade on 5/29.

**K-9:**

In the past month Ripley and Officer Hatch participated in the following events.

- Callout for potential evidence detection. We were asked to look through a wooded area to attempt to locate a piece of evidence suspected of having been used in a crime.
- Ripley and Officer Hatch aided Ofc. Kimbrough in a community event with a Monarch School student. The student was able to meet Ripley during her time at the PD.
- We responded to a callout where an individual ran away from a vehicle accident. We were not able to locate the individual after looking for over an hour.
- Ripley and Officer Hatch were asked to participate with the Citizen's Academy. Officer Hatch explained how K-9s work and the different ways they are utilized. Ripley was introduced and was able to interact with the academy.
- Ripley and Officer Hatch are up for recertification in June and have been working to try to make sure that is successful.

Respectfully Submitted,

Captain Todd Pinkham

**SUPPORT SERVICES DIVISION  
MONTHLY REPORT  
MAY 2023**

**INVESTIGATIVE SERVICES BUREAU (ISB)**

- 25 Total cases sent to ISB from Patrol or detective generated
- 91 Total cases bring investigated currently
- 4 Cases presented to Grand Jury
- 4 True bills
- 3 ISB callouts including on-duty callouts
- 1 Evidence callouts
- 1 Background investigation
- 19 Compliance checks
- 22 Phones analyzed with Cellebrite

**EVIDENCE**

- 322 Pieces taken in
- 38 Pieces returned
- 182 Pieces destroyed

**COMMUNITY ENGAGEMENT OFFICER (CEO) & PROBLEM ORIENTED  
POLICING UNIT (POP)**

*The CEO's activity included:*

- Attended the Explorers Program where he assisted with an evidence collection demonstration.
- Attended presented on his role to the Citizen's Academy.
- Met with the St. Charles Children's School to begin discussions about an active shooter training.
- Participated in Drug Take Back Day.
- Worked with the Outreach Coordinator with homelessness efforts.
- Assisted with a police escort for the Make-A-Wish Foundation.
- Conducted extra patrols and foot beats in the downtown area.
- Attended Teen Night and a National Night Out planning meeting.
- Assisted ISB on a significant investigation.

*POP's activity included:*

- 9 arrests were made this past month.
- Addressed a Criminal Trespass and Criminal Mischief problem at a school.
- Officers Colson and Crawford continued to monitor the storage unit locations. They have built relationships with management at self-storage locations. They have also been conducting patrols in the areas.
- Officers continue to foster relationships with management at hotels and motels.

- Assisted ISB on a significant investigation.
- Conducted traffic enforcement on Route 125 as part of a collaborative effort with other agencies.
- Presented at the Citizen's Academy
- Officers Crawford attended SWAT training for 2 full weeks this month.

### **COMMUNICATIONS CENTER (DISPATCH)**

- One dispatcher is progressing well in training and is in their final observation week.
- Our most recent hire is working on Fire and EMS dispatch training and is progressing.
- Two conditional offers were extended, and background investigations are underway.
- If both conditional offers result in hirings, 2 openings will remain.

### **JUVENILE DIVISION / SCHOOL RESOURCE OFFICERS (SROs) / EXPLORERS**

#### **Juvenile Prosecution:**

##### New Cases:

PETITIONS TO COURT: 8

PETITIONS TO DHHS: 6

CHINS: 0

CASES TO DIVERSION: 1

In addition to the normal case load work/review, preparation and court etc,

- 10 spent hours doing District Court/Prosecution work typically done by an Administrative Assistant

#### **SRO Highlights:**

##### Elementary Schools:

We do not have an SRO currently assigned, however we do have an “adopt a school” program where a patrol officer is assigned to each school as the point of contact and to attend event, conduct patrols and check in etc.

##### Middle School: Sgt. Deluca

- Assisting the school and DCYF with many investigations.
- Assisted with two threats to the school.
- Has completed several investigations regarding various issues.
- Finalized LEAD training for the year, having taught 146 students.
- Completed regular safety checks.
- Presented at the Citizen's Academy.

##### High School: Officer Jackson

- Assisted school administration with different issues.
- Counseled staff, students, and parents on various issues.

- Completed typical monthly/weekly duties of monitoring students, checking building for safety issues, lunch duty, Hanson Pines
- Assisted Patrol and ISB with cases that had connections to SHS.
- Completed two LEAD classes, having taught 45 students for the year.
- Presented at the Citizen's Academy.

*Explorer Post: Detective Danie, Detective Johnson, and Officer Kimbrough*

- Attended the monthly Explorers Meeting where evidence collection was taught.

**DIVERSION PROGRAM/TEEN DRUG COURT**

- Started meetings regarding National Night Out to be held this year August 1<sup>st</sup> 1730-2000 with a movie after. Registrations have started to come in and looks to be a full event!!
- Wrapped up Teen Night for the school year and teaching LEADs at both RMS & SHS.
- Prepared and scheduled Teen Travel Camp which starts June 28<sup>th</sup>.
- Continues to actively sit on the Governor's Commission for Juvenile Justice Reform and the JJ Reform Commission's subcommittee for Racial, Ethnicity and Diversity.
- Continues to meet with the Rochester Mental Health Alliance and the Opiate Abatement Committee. Currently working on strategic format and requests for funding to the Council.
- Continues to work with Waypoint and met along with the CEO to discuss how we can best move forward together and collaborate respecting both agency's needs and policies.
- Continues to sit on the Tech Center's CRJ Advisory Board and participated in the mock oral boards for the exiting seniors.
- Assisted with the Strafford County Addiction Task Force's Annual Summit held this year at UNH. There was a full day of training on community resources and networking.

**HOUSING**

- There were 29 Police calls for service and 17/Fire/EMS calls for service over the past month with no major issues or trends.
- 19 background checks were completed for new residents – which is a record high.
- Officer Babine hosted his first informal meeting at the Art Nickless building, and he will be scheduling future meetings.

Respectfully Submitted,

Captain Andrew Swanberry  
Support Services Division

## **ADMINISTRATIVE MONTHLY REPORT**

**May 2023**

### **Financial/Purchasing:**

- We are approximately 90% of the way through FY23, and our overall budget is in good shape.
- City Council has not adopted the FY24 budget at this point. We are unsure of any additions or cuts to our proposed FY24 budget.
- There were no purchases over \$5,000 this month.

### **Training/Hiring:**

- From 05/01/23 to 05/05/23, Lt. Elizabeth Turner attended the FBI Law Enforcement Executive Development Association (LEEDA) "Command Leadership Institute" at the Gilford Police Department.
- From 05/01/23 to 05/05/23, Officer Isaac Moon, Officer Tomas Velasquez, Officer Manolin Terrero attended the "Basic Crime Scene Processing" course at the New Hampshire Police Standards and Training (PSTC) facility in Concord.
- On 05/02/23 and 05/03/23, Officer Michael Brinkman attended the "New England Crisis Negotiator's Association Annual Training Conference" on behalf of the Strafford County Regional Tactical Operations Unit (SCRTOU) in Barnstable, Massachusetts.
- On 05/08/23, Officer Jason Harris, Officer Zachary Bernstein, Officer Noah McCann, and Officer Ryan Ball started their first day with the City of Rochester Police Department. Officer Bernstein and Officer Ball will be starting the police academy on 06/12/23. Officer McCann will be attending the police academy starting on 07/31/23 (due to military service obligation). Officer Harris is a full-time certified police officer from the State of Vermont and will be participating in PSTC's Law Package Program to attain his New Hampshire certification.
- From 05/08/23 to 05/09/23, Officer Zachary Marsh attended the "Advanced Roadside Impaired Driving Enforcement (ARIDE)" training course at the New Hampshire Police Standards and Training facility in Concord.
- From 05/08/23 to 05/12/23, Officer Adam Granatowski and Officer Zachary Vatcher attended Crisis Intervention Team (CIT) "Mental Health Awareness and De-Escalation Training" presented by the New Hampshire Chapter of the Nation Alliance for Mental Health (NAMI) at the New Hampshire National Guard Training Complex in Pembroke.



- On 05/09/23, Sgt. William Robinson started the twelve (12) week (480 training hours) Northeast Counterdrug Training Center Polygraph Program in Annville, Pennsylvania in order to become a certified polygraph operator. It is anticipated Sgt. Robinson will have completed this program on 08/11/23.
- On 05/14/23, Officer Aidan Birmingham started Phase 1 of Field Training after completing his post police academy in-service training. He was assigned to Field Training Officer (FTO) Aaron Garneau on the 2400 to 0800 hours shift.
- From 05/15/23 to 05/17/23, Lt. Anthony Bossi and Lt. Jeremy Aucoin attended the PRIMEX New Hampshire 2023 Risk Management Summit in Portsmouth.
- From 05/15/23 to 05/19/23, Officer Jonathan Marshall attended the “Firearms Instructor” training course at PSTC making him an additional certified firearms instructor in the patrol ranks for the police department.
- On 05/16/23, Lt. Elizabeth Turner, Sgt Spencer Williams-Hurley, Officer Thomas Seager, and Sgt. Cost attended the “ResponderStrong” Mental Health Curriculum “Train the Trainer” workshop at the New Hampshire Fire Academy. The material presented in this presentation is to be used and presented to all personnel at the police department.
- On 05/17/23, Officer Shane Downs and Officer Matthew Baril attended “Oleoresin Capsicum (OC) Instructor” training course at PSTC. Both officers are now certified as instructors for the police department.
- On 05/19/23, Sgt. Cost assisted the staff and cadre at the 193<sup>rd</sup> New Hampshire Police Academy as an evaluator for scenario based training on crime scene processing.
- On 05/22/23, Officer Randy Smith returned to full time duty. He immediately commenced with his in-service training for both departmental and PSTC’s required obligations to retain his full time law enforcement certification.
- From 05/25/23 to 05/26/23, Officer Khristine Bibeau, Officer Zachary Masse, Officer Manolin Terrero, and Officer Zachary Marsh attended the training course, “Interview and Interrogations” presented by Specialized Solutions Group at PSTC.
- From 05/25/23 to 05/26/23, Officer Aaron Garneau and Officer John Gantert attended “Shotgun Instructor Training Course” at the New Hampshire Department of Corrections firing range in Concord making them both certified shotgun instructors for the police department.
- On 05/30/23, Officer Zachary Bernstein and Officer Ryan Ball performed and passed their entrance fitness test for the 194<sup>th</sup> New Hampshire Police Academy in Concord that starts on 06/12/23.

- As of 05/31/23, Officer Jack Settele and Officer Rachel Hill will have completed fourteen (14) weeks at the 193<sup>rd</sup> New Hampshire Police Academy. Their graduation will be on June 16, 2023.

On 5/22/23, the Police Commission extended a conditional offer of employment to a police officer candidate, that background investigation is underway. If hired, this would fill all of our police officer positions.

Respectfully Submitted,

Jason Thomas  
Deputy Chief of Police

**May 2023**

**Expense & Revenue Reports**

FINANCIALS FOR MAY 2023

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| ACCOUNTS FOR:                              | GENERAL FUND | ORIGINAL APPROP | TRANFRS/ADJSTMTS | REVISED BUDGET | YTD EXPENDED | ENC/REQ   | AVAILABLE BUDGET | PCT USED |
|--|--------------|-----------------|------------------|----------------|--------------|-----------|------------------|----------|
| <b>12010053 PD ADMINISTRATIVE SERVICES</b> |              |                 |                  |                |              |           |                  |          |
| 12010053                                   | 511001       | SALARIES - FULL | 0                | 818,358        | 741,944.91   | .00       | 76,413.09        | 90.7%    |
| 12010053                                   | 511002       | SALARIES - PART | 0                | 116,019        | 108,911.32   | .00       | 7,107.68         | 93.9%    |
| 12010053                                   | 511003       | SALARIES - EARL | 0                | 0              | .00          | .00       | .00              | .0%      |
| 12010053                                   | 511004       | SALARIES - HOLI | 0                | 0              | .00          | .00       | .00              | .0%      |
| 12010053                                   | 511005       | SALARIES - OUTS | 0                | 210,000        | 97,749.16    | .00       | 112,250.84       | 46.5%    |
| 12010053                                   | 511099       | SALARIES - ADJU | 0                | 0              | .00          | .00       | .00              | .0%      |
| 12010053                                   | 513001       | OVERTIME - REGU | 0                | 0              | .00          | .00       | .00              | .0%      |
| 12010053                                   | 513002       | OVERTIME - TRAI | 0                | 0              | .00          | .00       | .00              | .0%      |
| 12010053                                   | 513004       | OVERTIME GRANT  | 0                | 0              | .00          | .00       | .00              | .0%      |
| 12010053                                   | 514000       | EDUCATION INCEN | 0                | 7,500          | 8,153.52     | .00       | -653.52          | 108.7%   |
| 12010053                                   | 516000       | LONGEVITY       | 0                | 3,475          | 4,175.00     | .00       | -700.00          | 120.1%   |
| 12010053                                   | 521100       | HEALTH INSURANC | 0                | 76,811         | 72,204.45    | .00       | 4,606.55         | 94.0%    |
| 12010053                                   | 521200       | DENTAL INSURANC | 0                | 1,808          | 1,634.97     | .00       | 173.03           | 90.4%    |
| 12010053                                   | 521300       | LIFE INSURANCE  | 0                | 1,841          | 1,667.55     | .00       | 173.45           | 90.6%    |
| 12010053                                   | 522000       | SOCIAL SECURITY | 0                | 16,588         | 13,802.48    | .00       | 2,785.52         | 83.2%    |
| 12010053                                   | 523000       | RETIREMENT CONT | 0                | 350,298        | 259,385.48   | .00       | 90,912.52        | 74.0%    |
| 12010053                                   | 523300       | RETIREMENT STAT | 0                | 0              | .00          | .00       | .00              | .0%      |
| 12010053                                   | 525000       | UNEMPLOYMENT CO | 0                | 0              | .00          | .00       | .00              | .0%      |
| 12010053                                   | 526000       | WORKERS' COMPEN | 0                | 87,227         | 89,599.47    | .00       | -2,372.47        | 102.7%   |
| 12010053                                   | 528001       | DISABILITY INSU | 0                | 5,976          | 4,734.95     | .00       | 1,241.05         | 79.2%    |
| 12010053                                   | 531002       | STIPEND         | 0                | 0              | .00          | .00       | .00              | .0%      |
| 12010053                                   | 532001       | STAFF DEVELOPME | 0                | 23,101         | 14,448.00    | 1,797.00  | 6,856.00         | 70.3%    |
| 12010053                                   | 532200       | CONTRACTED SERV | 0                | 77,665         | 77,528.58    | 117.60    | 18.82            | 100.0%   |
| 12010053                                   | 533003       | PHOTO DEVELOPME | 0                | 300            | .00          | .00       | 300.00           | .0%      |
| 12010053                                   | 533004       | MEDICAL SERVICE | 3,000            | 15,131         | 13,860.00    | 925.00    | 346.00           | 97.7%    |
| 12010053                                   | 533005       | ANIMAL DISPOSAL | 0                | 1,000          | 500.00       | .00       | 500.00           | 50.0%    |
| 12010053                                   | 533009       | LEGAL           | 0                | 0              | .00          | .00       | .00              | .0%      |
| 12010053                                   | 533010       | LABOR NEGOTIATI | 0                | 0              | .00          | .00       | .00              | .0%      |
| 12010053                                   | 533011       | ANIMAL BOARDING | 0                | 4,000          | 640.00       | 610.00    | 2,750.00         | 31.3%    |
| 12010053                                   | 534001       | STATE FEE COMPU | 0                | 0              | .00          | .00       | .00              | .0%      |
| 12010053                                   | 541100       | WATER/SEWAGE    | 0                | 3,782          | 2,440.26     | 559.74    | 782.00           | 79.3%    |
| 12010053                                   | 543001       | VEHICLES MAINT  | 0                | 35,000         | 25,731.66    | 4,842.09  | 4,426.25         | 87.4%    |
| 12010053                                   | 543002       | EQUIPMENT MAINT | 0                | 72,686         | 49,578.51    | 5,460.18  | 17,647.31        | 75.7%    |
| 12010053                                   | 543500       | INSURANCE CLAIM | 0                | 5,000          | 5,000.00     | .00       | .00              | 100.0%   |
| 12010053                                   | 544200       | RENTAL OF EQUIP | 0                | 400            | 39.33        | 360.67    | .00              | 100.0%   |
| 12010053                                   | 544500       | LEASE COPIER/PR | 0                | 12,468         | 2,575.71     | 10,715.16 | -822.87          | 106.6%   |
| 12010053                                   | 544900       | RENTAL OF OTHER | 0                | 0              | .00          | .00       | .00              | .0%      |
| 12010053                                   | 552001       | FLEET INSURANCE | 0                | 11,413         | 11,170.78    | .00       | 242.22           | 97.9%    |
| 12010053                                   | 552002       | PROPERTY INSURA | 0                | 4,953          | 4,847.88     | .00       | 105.12           | 97.9%    |
| 12010053                                   | 552003       | GENERAL LIABIL  | 0                | 31,152         | 30,490.86    | .00       | 661.14           | 97.9%    |

FINANCIALS FOR MAY 2023

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| ACCOUNTS<br>1000                 | FOR:<br>GENERAL FUND |                 | ORIGINAL<br>APPROP | TRANFRS/<br>ADJSTMTS | REVISED<br>BUDGET | YTD EXPENDED | ENC/REQ   | AVAILABLE<br>BUDGET | PCT<br>USED |
|----------------------------------|----------------------|-----------------|--------------------|----------------------|-------------------|--------------|-----------|---------------------|-------------|
| 12010053                         | 552004               | OFFICERS LIABIL | 48,890             | 0                    | 48,890            | 47,852.40    | .00       | 1,037.60            | 97.9%       |
| 12010053                         | 553000               | COMMUNICATIONS  | 41,443             | 0                    | 41,443            | 30,196.77    | 834.03    | 10,412.20           | 74.9%       |
| 12010053                         | 553400               | POSTAGE FEES    | 8,050              | 0                    | 8,050             | 4,630.94     | 52.10     | 3,366.96            | 58.2%       |
| 12010053                         | 554000               | ADVERTISING     | 1,500              | 10,000               | 11,500            | 6,627.36     | 4,872.64  | .00                 | 100.0%      |
| 12010053                         | 555000               | PRINTING AND BI | 4,000              | 0                    | 4,000             | 3,475.17     | 202.62    | 322.21              | 91.9%       |
| 12010053                         | 556000               | TUITION         | 0                  | 0                    | 0                 | .00          | .00       | .00                 | .0%         |
| 12010053                         | 558000               | TRAVEL          | 6,100              | -3,000               | 3,100             | 3,100.00     | 312.50    | -312.50             | 110.1%      |
| 12010053                         | 561003               | OFFICE SUPPLIES | 5,473              | 0                    | 5,473             | 2,992.73     | 219.09    | 2,261.18            | 58.7%       |
| 12010053                         | 561005               | PUBLICATIONS    | 2,250              | 0                    | 2,250             | 1,461.53     | .00       | 788.47              | 65.0%       |
| 12010053                         | 561006               | AMMUNITION      | 25,974             | 0                    | 25,974            | 18,705.27    | 7,199.90  | 68.83               | 99.7%       |
| 12010053                         | 561008               | VEHICLE SUPPLIE | 11,030             | 0                    | 11,030            | 8,878.96     | 318.26    | 1,832.78            | 83.4%       |
| 12010053                         | 561009               | TRAINING MATERI | 350                | 0                    | 350               | 120.01       | 50.00     | 179.99              | 48.6%       |
| 12010053                         | 561010               | CLOTHING        | 80,500             | 0                    | 80,500            | 56,458.97    | 15,743.41 | 8,297.62            | 89.7%       |
| 12010053                         | 561032               | OTHER OPERATION | 16,885             | 0                    | 16,885            | 12,972.57    | 1,649.62  | 2,262.81            | 86.6%       |
| 12010053                         | 562200               | ELECTRICITY     | 59,000             | 0                    | 59,000            | 38,082.09    | 12,417.87 | 8,500.04            | 85.6%       |
| 12010053                         | 562400               | HEATING FUEL    | 9,500              | 0                    | 9,500             | 6,921.89     | 1,158.97  | 1,419.14            | 85.1%       |
| 12010053                         | 562600               | VEHICLE FUEL    | 77,549             | 0                    | 77,549            | 54,078.94    | .00       | 23,470.06           | 69.7%       |
| 12010053                         | 573200               | NEW VEHICLES    | 0                  | 0                    | 0                 | .00          | .00       | .00                 | .0%         |
| 12010053                         | 573401               | ADMIN EQUIPMENT | 1,500              | 0                    | 1,500             | 744.32       | 47.25     | 708.43              | 52.8%       |
| 12010053                         | 573900               | OTHER EQUIPMENT | 16,354             | 0                    | 16,354            | 11,007.22    | 4,999.92  | 346.86              | 97.9%       |
| 12010053                         | 581000               | DUES AND FEES   | 3,485              | 0                    | 3,485             | 2,170.00     | 140.00    | 1,175.00            | 66.3%       |
| 12010053                         | 581100               | DONATION EXPEND | 0                  | 0                    | 0                 | .00          | .00       | .00                 | .0%         |
| 12010053                         | 589003               | SEIZED PROPERTY | 0                  | 0                    | 0                 | .00          | .00       | .00                 | .0%         |
| 12010053                         | 589004               | SEIZED PROPERTY | 0                  | 0                    | 0                 | .00          | .00       | .00                 | .0%         |
| 12010053                         | 589005               | DARE CONTRIBUTI | 0                  | 0                    | 0                 | .00          | .00       | .00                 | .0%         |
| 12010053                         | 589006               | DARE CONTRIBUTI | 0                  | 0                    | 0                 | .00          | .00       | .00                 | .0%         |
| 12010053                         | 589007               | CITY WIDE PROGR | 15,750             | 0                    | 15,750            | 11,215.63    | 1,381.16  | 3,153.21            | 80.0%       |
| 12010053                         | 589100               | LLEBG 102 RECEI | 0                  | 0                    | 0                 | .00          | .00       | .00                 | .0%         |
| 12010053                         | 589101               | LLEBG 102 FEDER | 0                  | 0                    | 0                 | .00          | .00       | .00                 | .0%         |
| 12010053                         | 589102               | LLEBG 102 CITY  | 0                  | 0                    | 0                 | .00          | .00       | .00                 | .0%         |
| 12010053                         | 589113               | LLEBG 115 RECEI | 0                  | 0                    | 0                 | .00          | .00       | .00                 | .0%         |
| 12010053                         | 589114               | LLEBG 115 FEDER | 0                  | 0                    | 0                 | .00          | .00       | .00                 | .0%         |
| 12010053                         | 589115               | LLEBG 115 CITY  | 0                  | 0                    | 0                 | .00          | .00       | .00                 | .0%         |
| 12010053                         | 589130               | COPSMORE 032 RE | 0                  | 0                    | 0                 | .00          | .00       | .00                 | .0%         |
| 12010053                         | 589131               | COPSMORE 032 FE | 0                  | 0                    | 0                 | .00          | .00       | .00                 | .0%         |
| 12010053                         | 589132               | COPSMORE 032 CI | 0                  | 0                    | 0                 | .00          | .00       | .00                 | .0%         |
| TOTAL PD ADMINISTRATIVE SERVICES |                      |                 | 2,426,535          | 10,000               | 2,436,535         | 1,964,507.60 | 76,986.78 | 395,040.62          | 83.8%       |

12012453 PD PATROL SERVICES

|          |        |                 |           |         |           |              |     |            |       |
|----------|--------|-----------------|-----------|---------|-----------|--------------|-----|------------|-------|
| 12012453 | 511001 | SALARIES - FULL | 3,547,780 | -10,000 | 3,537,780 | 2,838,325.53 | .00 | 699,454.47 | 80.2% |
|----------|--------|-----------------|-----------|---------|-----------|--------------|-----|------------|-------|

FINANCIALS FOR MAY 2023

| FOR 2023 11              |                 |                  |                    |                      |                   |              |         |                     |             |
|--------------------------|-----------------|------------------|--------------------|----------------------|-------------------|--------------|---------|---------------------|-------------|
| ACCOUNTS<br>1000         | FOR:<br>GENERAL | FUND             | ORIGINAL<br>APPROP | TRANFRS/<br>ADJSTMTS | REVISED<br>BUDGET | YTD EXPENDED | ENC/REQ | AVAILABLE<br>BUDGET | PCT<br>USED |
| 12012453                 | 511002          | SALARIES - PART  | 135,916            | 0                    | 135,916           | 113,817.73   | .00     | 22,098.27           | 83.7%       |
| 12012453                 | 511003          | SALARIES - EARL  | 109,984            | 0                    | 109,984           | 56,783.83    | .00     | 53,200.17           | 51.6%       |
| 12012453                 | 511004          | SALARIES - HOLI  | 159,032            | 0                    | 159,032           | 95,805.24    | .00     | 63,226.76           | 60.2%       |
| 12012453                 | 511099          | SALARIES - ADJU  | 0                  | 0                    | 0                 | .00          | .00     | .00                 | .0%         |
| 12012453                 | 513001          | OVERTIME - REGU  | 108,546            | 0                    | 108,546           | 202,327.59   | .00     | -93,781.59          | 186.4%      |
| 12012453                 | 513002          | OVERTIME - TRAI  | 28,940             | 0                    | 28,940            | 72,997.82    | .00     | -44,057.82          | 252.2%      |
| 12012453                 | 513004          | OVERTIME GRANT   | 0                  | 0                    | 0                 | .00          | .00     | .00                 | .0%         |
| 12012453                 | 514000          | EDUCATION INCEN  | 14,000             | 0                    | 14,000            | 8,576.58     | .00     | 5,423.42            | 61.3%       |
| 12012453                 | 515001          | ON CALL          | 7,800              | 0                    | 7,800             | 6,000.00     | .00     | 1,800.00            | 76.9%       |
| 12012453                 | 516000          | LONGEVITY        | 10,500             | 0                    | 10,500            | 6,000.00     | .00     | 4,500.00            | 57.1%       |
| 12012453                 | 521100          | HEALTH INSURANC  | 506,692            | 0                    | 506,692           | 341,183.38   | .00     | 165,508.62          | 67.3%       |
| 12012453                 | 521200          | DENTAL INSURANC  | 12,362             | 0                    | 12,362            | 8,448.27     | .00     | 3,913.73            | 68.3%       |
| 12012453                 | 521300          | LIFE INSURANCE   | 3,154              | 0                    | 3,154             | 2,361.16     | .00     | 792.84              | 74.9%       |
| 12012453                 | 522000          | SOCIAL SECURITY  | 58,043             | 0                    | 58,043            | 48,036.55    | .00     | 10,006.45           | 82.8%       |
| 12012453                 | 523000          | RETIREMENT CONT  | 1,297,350          | 0                    | 1,297,350         | 1,084,154.71 | .00     | 213,195.29          | 83.6%       |
| 12012453                 | 523300          | 11539 RETIREMENT | 0                  | 0                    | 0                 | .00          | .00     | .00                 | .0%         |
| 12012453                 | 525000          | UNEMPLOYMENT CO  | 0                  | 0                    | 0                 | .00          | .00     | .00                 | .0%         |
| 12012453                 | 526000          | WORKERS' COMPEN  | 0                  | 0                    | 0                 | .00          | .00     | .00                 | .0%         |
| 12012453                 | 528001          | DISABILITY INSU  | 18                 | 0                    | 18                | .00          | .00     | 18.00               | .0%         |
| 12012453                 | 532001          | STAFF DEVELOPME  | 0                  | 0                    | 0                 | .00          | .00     | .00                 | .0%         |
| 12012453                 | 533003          | PHOTO DEVELOPME  | 0                  | 0                    | 0                 | .00          | .00     | .00                 | .0%         |
| 12012453                 | 533004          | MEDICAL SERVICE  | 0                  | 0                    | 0                 | .00          | .00     | .00                 | .0%         |
| 12012453                 | 533005          | ANIMAL DISPOSAL  | 0                  | 0                    | 0                 | .00          | .00     | .00                 | .0%         |
| 12012453                 | 533011          | ANIMAL BOARDING  | 0                  | 0                    | 0                 | .00          | .00     | .00                 | .0%         |
| 12012453                 | 543001          | VEHICLES MAINT   | 0                  | 0                    | 0                 | .00          | .00     | .00                 | .0%         |
| 12012453                 | 543002          | EQUIPMENT MAINT  | 0                  | 0                    | 0                 | .00          | .00     | .00                 | .0%         |
| 12012453                 | 544200          | RENTAL OF EQUIP  | 0                  | 0                    | 0                 | .00          | .00     | .00                 | .0%         |
| 12012453                 | 544900          | RENTAL OF OTHER  | 0                  | 0                    | 0                 | .00          | .00     | .00                 | .0%         |
| 12012453                 | 553000          | COMMUNICATIONS   | 0                  | 0                    | 0                 | .00          | .00     | .00                 | .0%         |
| 12012453                 | 553400          | POSTAGE FEES     | 0                  | 0                    | 0                 | .00          | .00     | .00                 | .0%         |
| 12012453                 | 554000          | ADVERTISING      | 0                  | 0                    | 0                 | .00          | .00     | .00                 | .0%         |
| 12012453                 | 555000          | PRINTING AND BI  | 0                  | 0                    | 0                 | .00          | .00     | .00                 | .0%         |
| 12012453                 | 556000          | TUITION          | 0                  | 0                    | 0                 | .00          | .00     | .00                 | .0%         |
| 12012453                 | 558000          | TRAVEL           | 0                  | 0                    | 0                 | .00          | .00     | .00                 | .0%         |
| 12012453                 | 561003          | OFFICE SUPPLIES  | 0                  | 0                    | 0                 | .00          | .00     | .00                 | .0%         |
| 12012453                 | 561005          | PUBLICATIONS     | 0                  | 0                    | 0                 | .00          | .00     | .00                 | .0%         |
| 12012453                 | 561010          | CLOTHING         | 0                  | 0                    | 0                 | .00          | .00     | .00                 | .0%         |
| 12012453                 | 561032          | OTHER OPERATION  | 0                  | 0                    | 0                 | .00          | .00     | .00                 | .0%         |
| 12012453                 | 562600          | 09529 VEHICLE FU | 0                  | 0                    | 0                 | .00          | .00     | .00                 | .0%         |
| 12012453                 | 573200          | NEW VEHICLES     | 0                  | 0                    | 0                 | .00          | .00     | .00                 | .0%         |
| 12012453                 | 573401          | ADMIN EQUIPMENT  | 0                  | 0                    | 0                 | .00          | .00     | .00                 | .0%         |
| 12012453                 | 573900          | OTHER EQUIPMENT  | 0                  | 0                    | 0                 | .00          | .00     | .00                 | .0%         |
| 12012453                 | 581000          | DUES AND FEES    | 0                  | 0                    | 0                 | .00          | .00     | .00                 | .0%         |
| TOTAL PD PATROL SERVICES |                 |                  | 6,000,117          | -10,000              | 5,990,117         | 4,884,818.39 | .00     | 1,105,298.61        | 81.5%       |

FINANCIALS FOR MAY 2023

FOR 2023 11

| ACCOUNTS FOR:<br>1000 GENERAL FUND  | ORIGINAL<br>APPROP | TRANFRS/<br>ADJSTMTS | REVISED<br>BUDGET | YTD EXPENDED | ENC/REQ | AVAILABLE<br>BUDGET | PCT<br>USED |
|-------------------------------------|--------------------|----------------------|-------------------|--------------|---------|---------------------|-------------|
| <b>12012553 PD SUPPORT SERVICES</b> |                    |                      |                   |              |         |                     |             |
| 12012553 511001 SALARIES - FULL     | 233,577            | 0                    | 233,577           | 217,168.23   | .00     | 16,408.77           | 93.0%       |
| 12012553 511002 SALARIES - PART     | 181,264            | 0                    | 181,264           | 155,620.69   | .00     | 25,643.31           | 85.9%       |
| 12012553 511003 SALARIES - EARL     | 0                  | 0                    | 0                 | .00          | .00     | .00                 | .0%         |
| 12012553 511004 SALARIES - HOLI     | 0                  | 0                    | 0                 | .00          | .00     | .00                 | .0%         |
| 12012553 511099 SALARIES - ADJU     | 0                  | 0                    | 0                 | .00          | .00     | .00                 | .0%         |
| 12012553 513001 OVERTIME - REGU     | 3,000              | 0                    | 3,000             | 6,241.78     | .00     | -3,241.78           | 208.1%      |
| 12012553 513002 OVERTIME - TRAI     | 0                  | 0                    | 0                 | .00          | .00     | .00                 | .0%         |
| 12012553 513004 OVERTIME GRANT      | 0                  | 0                    | 0                 | .00          | .00     | .00                 | .0%         |
| 12012553 514000 EDUCATION INCEN     | 0                  | 0                    | 0                 | .00          | .00     | .00                 | .0%         |
| 12012553 516000 LONGEVITY           | 2,475              | 0                    | 2,475             | 1,600.00     | .00     | 875.00              | 64.6%       |
| 12012553 521100 HEALTH INSURANC     | 48,095             | 0                    | 48,095            | 43,897.02    | .00     | 4,197.98            | 91.3%       |
| 12012553 521200 DENTAL INSURANC     | 1,200              | 0                    | 1,200             | 1,098.10     | .00     | 101.90              | 91.5%       |
| 12012553 521300 LIFE INSURANCE      | 456                | 0                    | 456               | 460.88       | .00     | -4.88               | 101.1%      |
| 12012553 522000 SOCIAL SECURITY     | 32,268             | 0                    | 32,268            | 28,546.20    | .00     | 3,721.80            | 88.5%       |
| 12012553 523000 RETIREMENT CONT     | 38,305             | 0                    | 38,305            | 31,384.26    | .00     | 6,920.74            | 81.9%       |
| 12012553 523300 11539 RETIREMENT    | 0                  | 0                    | 0                 | .00          | .00     | .00                 | .0%         |
| 12012553 525000 UNEMPLOYMENT CO     | 0                  | 0                    | 0                 | .00          | .00     | .00                 | .0%         |
| 12012553 526000 WORKERS' COMPEN     | 0                  | 0                    | 0                 | .00          | .00     | .00                 | .0%         |
| 12012553 528001 DISABILITY INSU     | 2,141              | 0                    | 2,141             | 2,418.19     | .00     | -277.19             | 112.9%      |
| 12012553 532001 STAFF DEVELOPME     | 0                  | 0                    | 0                 | .00          | .00     | .00                 | .0%         |
| 12012553 533003 PHOTO DEVELOPME     | 0                  | 0                    | 0                 | .00          | .00     | .00                 | .0%         |
| 12012553 533004 MEDICAL SERVICE     | 0                  | 0                    | 0                 | .00          | .00     | .00                 | .0%         |
| 12012553 543001 VEHICLES MAINT      | 0                  | 0                    | 0                 | .00          | .00     | .00                 | .0%         |
| 12012553 543002 EQUIPMENT MAINT     | 0                  | 0                    | 0                 | .00          | .00     | .00                 | .0%         |
| 12012553 544200 RENTAL OF EQUIP     | 0                  | 0                    | 0                 | .00          | .00     | .00                 | .0%         |
| 12012553 544900 RENTAL OF OTHER     | 0                  | 0                    | 0                 | .00          | .00     | .00                 | .0%         |
| 12012553 553000 COMMUNICATIONS      | 0                  | 0                    | 0                 | .00          | .00     | .00                 | .0%         |
| 12012553 553400 POSTAGE FEES        | 0                  | 0                    | 0                 | .00          | .00     | .00                 | .0%         |
| 12012553 554000 ADVERTISING         | 0                  | 0                    | 0                 | .00          | .00     | .00                 | .0%         |
| 12012553 555000 PRINTING AND BI     | 0                  | 0                    | 0                 | .00          | .00     | .00                 | .0%         |
| 12012553 556000 TUITION             | 0                  | 0                    | 0                 | .00          | .00     | .00                 | .0%         |
| 12012553 558000 TRAVEL              | 0                  | 0                    | 0                 | .00          | .00     | .00                 | .0%         |
| 12012553 561003 OFFICE SUPPLIES     | 0                  | 0                    | 0                 | .00          | .00     | .00                 | .0%         |
| 12012553 561005 PUBLICATIONS        | 0                  | 0                    | 0                 | .00          | .00     | .00                 | .0%         |
| 12012553 561009 TRAINING MATERI     | 0                  | 0                    | 0                 | .00          | .00     | .00                 | .0%         |
| 12012553 561010 CLOTHING            | 0                  | 0                    | 0                 | .00          | .00     | .00                 | .0%         |
| 12012553 561032 OTHER OPERATION     | 0                  | 0                    | 0                 | .00          | .00     | .00                 | .0%         |
| 12012553 562600 09529 VEHICLE FU    | 0                  | 0                    | 0                 | .00          | .00     | .00                 | .0%         |
| 12012553 573200 NEW VEHICLES        | 0                  | 0                    | 0                 | .00          | .00     | .00                 | .0%         |
| 12012553 573401 ADMIN EQUIPMENT     | 0                  | 0                    | 0                 | .00          | .00     | .00                 | .0%         |

FINANCIALS FOR MAY 2023

| FOR 2023 11               |              |                 | ORIGINAL  | TRANFRS/ | REVISED   |              |           | AVAILABLE    | PCT   |
|---------------------------|--------------|-----------------|-----------|----------|-----------|--------------|-----------|--------------|-------|
| ACCOUNTS FOR:             | GENERAL FUND |                 | APPROP    | ADJSTMTS | BUDGET    | YTD EXPENDED | ENC/REQ   | BUDGET       | USED  |
| 12012553                  | 573900       | OTHER EQUIPMENT | 0         | 0        | 0         | .00          | .00       | .00          | .0%   |
| 12012553                  | 581000       | DUES AND FEES   | 0         | 0        | 0         | .00          | .00       | .00          | .0%   |
| 12012553                  | 589007       | CITY WIDE PROGR | 0         | 0        | 0         | .00          | .00       | .00          | .0%   |
| TOTAL PD SUPPORT SERVICES |              |                 | 542,781   | 0        | 542,781   | 488,435.35   | .00       | 54,345.65    | 90.0% |
| TOTAL GENERAL FUND        |              |                 | 8,969,433 | 0        | 8,969,433 | 7,337,761.34 | 76,986.78 | 1,554,684.88 | 82.7% |
| TOTAL EXPENSES            |              |                 | 8,969,433 | 0        | 8,969,433 | 7,337,761.34 | 76,986.78 | 1,554,684.88 |       |



FINANCIALS FOR MAY 2023

| FOR 2023 11 |                    |                      |                   |              |           |                     |             |  |
|-------------|--------------------|----------------------|-------------------|--------------|-----------|---------------------|-------------|--|
|             | ORIGINAL<br>APPROP | TRANFRS/<br>ADJSTMTS | REVISED<br>BUDGET | YTD EXPENDED | ENC/REQ   | AVAILABLE<br>BUDGET | PCT<br>USED |  |
| GRAND TOTAL | 8,969,433          | 0                    | 8,969,433         | 7,337,761.34 | 76,986.78 | 1,554,684.88        | 82.7%       |  |

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DISPATCH FINANCIALS FOR MAY 2023

| FOR 2023 11                     |              |                 | ORIGINAL | TRANFRS/ | REVISED |              |          | AVAILABLE   | PCT     |
|---------------------------------|--------------|-----------------|----------|----------|---------|--------------|----------|-------------|---------|
| ACCOUNTS FOR:                   | GENERAL FUND |                 | APPROP   | ADJSTMTS | BUDGET  | YTD EXPENDED | ENC/REQ  | BUDGET      | USED    |
| <b>12030153 DISPATCH CENTER</b> |              |                 |          |          |         |              |          |             |         |
| 12030153                        | 511001       | SALARIES - FULL | 573,464  | 0        | 573,464 | 364,025.87   | .00      | 209,438.13  | 63.5%   |
| 12030153                        | 511002       | SALARIES - PART | 2,000    | 0        | 2,000   | 46,079.32    | .00      | -44,079.32  | 2304.0% |
| 12030153                        | 511004       | SALARIES - HOLI | 21,727   | 0        | 21,727  | 9,768.56     | .00      | 11,958.44   | 45.0%   |
| 12030153                        | 511012       | SHIFT DIFFERENT | 12,410   | 0        | 12,410  | 8,464.26     | .00      | 3,945.74    | 68.2%   |
| 12030153                        | 511099       | SALARIES - ADJU | 0        | 0        | 0       | .00          | .00      | .00         | .0%     |
| 12030153                        | 513001       | OVERTIME - REGU | 34,000   | 0        | 34,000  | 182,018.31   | .00      | -148,018.31 | 535.3%  |
| 12030153                        | 513002       | OVERTIME-TRAINI | 10,000   | 0        | 10,000  | 3,910.71     | .00      | 6,089.29    | 39.1%   |
| 12030153                        | 516000       | LONGEVITY       | 2,100    | 0        | 2,100   | 1,643.75     | .00      | 456.25      | 78.3%   |
| 12030153                        | 521100       | HEALTH INSURANC | 130,123  | 0        | 130,123 | 70,245.59    | .00      | 59,877.41   | 54.0%   |
| 12030153                        | 521200       | DENTAL INSURANC | 3,170    | 0        | 3,170   | 1,751.67     | .00      | 1,418.33    | 55.3%   |
| 12030153                        | 521300       | LIFE INSURANCE  | 1,246    | 0        | 1,246   | 772.17       | .00      | 473.83      | 62.0%   |
| 12030153                        | 522000       | SOCIAL SECURITY | 46,031   | 0        | 46,031  | 38,118.29    | .00      | 7,912.71    | 82.8%   |
| 12030153                        | 523000       | RETIREMENT CONT | 89,924   | 0        | 89,924  | 101,577.65   | .00      | -11,653.65  | 113.0%  |
| 12030153                        | 525000       | UNEMPLOYMENT    | 0        | 0        | 0       | .00          | .00      | .00         | .0%     |
| 12030153                        | 526000       | WORKERS' COMPEN | 927      | 0        | 927     | 952.21       | .00      | -25.21      | 102.7%  |
| 12030153                        | 528001       | DISABILITY INSU | 6,218    | 0        | 6,218   | 3,523.99     | .00      | 2,694.01    | 56.7%   |
| 12030153                        | 532001       | STAFF DEVELOPME | 3,300    | 0        | 3,300   | 738.00       | .00      | 2,562.00    | 22.4%   |
| 12030153                        | 532200       | CONTRACTED SERV | 0        | 0        | 0       | .00          | .00      | .00         | .0%     |
| 12030153                        | 533004       | MEDICAL SERVICE | 0        | 0        | 0       | .00          | .00      | .00         | .0%     |
| 12030153                        | 533010       | LABOR NEGOTIATI | 0        | 0        | 0       | .00          | .00      | .00         | .0%     |
| 12030153                        | 534001       | STATE FEE COMPU | 4,500    | 0        | 4,500   | 396.00       | .00      | 4,104.00    | 8.8%    |
| 12030153                        | 534003       | SOFTWARE MAINT/ | 0        | 0        | 0       | .00          | .00      | .00         | .0%     |
| 12030153                        | 543002       | EQUIPMENT MAINT | 22,330   | 0        | 22,330  | 11,195.34    | 1,840.00 | 9,294.66    | 58.4%   |
| 12030153                        | 544500       | LEASE COPIER/PR | 0        | 0        | 0       | .00          | .00      | .00         | .0%     |
| 12030153                        | 552003       | GENERAL LIABILI | 3,380    | 0        | 3,380   | 3,308.27     | .00      | 71.73       | 97.9%   |
| 12030153                        | 553000       | COMMUNICATIONS  | 500      | 0        | 500     | 811.00       | .00      | -311.00     | 162.2%  |
| 12030153                        | 554000       | ADVERTISING     | 68       | 0        | 68      | .00          | .00      | 68.00       | .0%     |
| 12030153                        | 556000       | TUITION         | 0        | 0        | 0       | .00          | .00      | .00         | .0%     |
| 12030153                        | 558000       | TRAVEL          | 2,000    | 0        | 2,000   | 716.72       | .00      | 1,283.28    | 35.8%   |
| 12030153                        | 561003       | OFFICE SUPPLIES | 1,750    | 0        | 1,750   | 255.10       | 137.50   | 1,357.40    | 22.4%   |
| 12030153                        | 561010       | CLOTHING        | 3,000    | 0        | 3,000   | 655.25       | .00      | 2,344.75    | 21.8%   |
| 12030153                        | 561032       | OTHER OPERATION | 2,500    | 0        | 2,500   | 611.62       | 17.29    | 1,871.09    | 25.2%   |
| 12030153                        | 573401       | ADMIN EQUIPMENT | 14,150   | 0        | 14,150  | 389.99       | .00      | 13,760.01   | 2.8%    |
| 12030153                        | 573900       | OTHER EQUIPMENT | 0        | 0        | 0       | .00          | .00      | .00         | .0%     |
| 12030153                        | 581000       | DUES AND FEES   | 550      | 0        | 550     | 361.00       | .00      | 189.00      | 65.6%   |
| TOTAL DISPATCH CENTER           |              |                 | 991,368  | 0        | 991,368 | 852,290.64   | 1,994.79 | 137,082.57  | 86.2%   |
| TOTAL GENERAL FUND              |              |                 | 991,368  | 0        | 991,368 | 852,290.64   | 1,994.79 | 137,082.57  | 86.2%   |
| TOTAL EXPENSES                  |              |                 | 991,368  | 0        | 991,368 | 852,290.64   | 1,994.79 | 137,082.57  |         |

DISPATCH FINANCIALS FOR MAY 2023

| FOR 2023 11 |                    |                      |                   |              |          |                     |             |  |
|-------------|--------------------|----------------------|-------------------|--------------|----------|---------------------|-------------|--|
|             | ORIGINAL<br>APPROP | TRANFRS/<br>ADJSTMTS | REVISED<br>BUDGET | YTD EXPENDED | ENC/REQ  | AVAILABLE<br>BUDGET | PCT<br>USED |  |
| GRAND TOTAL | 991,368            | 0                    | 991,368           | 852,290.64   | 1,994.79 | 137,082.57          | 86.2%       |  |

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REVENUE FOR MAY 2023

| FOR 2023 11                         |           |           |          |             |             |         |      |
|-------------------------------------|-----------|-----------|----------|-------------|-------------|---------|------|
| ACCOUNTS FOR:                       | ORIGINAL  | ESTIM REV | REVISED  | ACTUAL YTD  | REMAINING   | PCT     |      |
| 1000 GENERAL FUND                   | ESTIM REV | ADJSTMTS  | EST REV  | REVENUE     | REVENUE     | REVENUE | COLL |
| <b>12011 POLICE CITY REVENUE</b>    |           |           |          |             |             |         |      |
| 12011 400403 AMUSEMENT PERMITS      | 0         | 0         | 0        | .00         | .00         | .00     | .0%  |
| 12011 400407 PISTOL PERMITS         | -1,850    | 0         | -1,850   | -760.00     | -1,090.00   | 41.1%   |      |
| 12011 402110 INCOME FROM COPY M     | -8,700    | 0         | -8,700   | -3,818.80   | -4,881.20   | 43.9%   |      |
| 12011 402111 OUTSIDE SECURITY S     | -262,500  | 0         | -262,500 | -126,298.82 | -136,201.18 | 48.1%   |      |
| 12011 402112 OUTSIDE DUTY ADMIN     | 0         | 0         | 0        | .00         | .00         | .0%     |      |
| 12011 402115 ALARM FEES             | -5,200    | 0         | -5,200   | -4,885.50   | -314.50     | 94.0%   |      |
| 12011 402120 WRECKER SERVICE IN     | -1,650    | 0         | -1,650   | -1,400.00   | -250.00     | 84.8%   |      |
| 12011 402121 DOG SHELTER & TRAN     | -2,500    | 0         | -2,500   | -150.00     | -2,350.00   | 6.0%    |      |
| 12011 402122 DOG FINES              | -13,500   | 0         | -13,500  | -6,865.00   | -6,635.00   | 50.9%   |      |
| 12011 405201 COURT FINES            | -7,500    | 0         | -7,500   | -4,090.21   | -3,409.79   | 54.5%   |      |
| 12011 405202 PARKING TICKETS        | -4,300    | 0         | -4,300   | -4,775.00   | 475.00      | 111.0%  |      |
| 12011 405203 EXCESS ALARM PENAL     | -3,600    | 0         | -3,600   | -1,100.00   | -2,500.00   | 30.6%   |      |
| 12011 406201 MISCELLANEOUS REVE     | -7,500    | 0         | -7,500   | -2,193.50   | -5,306.50   | 29.2%   |      |
| 12011 406209 POLICE RESTITUTION     | -300      | 0         | -300     | -2,034.08   | 1,734.08    | 678.0%  |      |
| 12011 406210 WITNESS FEES           | -3,700    | 0         | -3,700   | -120.00     | -3,580.00   | 3.2%    |      |
| 12011 406216 HOST TRAINING FEES     | -6,000    | 0         | -6,000   | .00         | -6,000.00   | .0%     |      |
| 12011 406299 INSURANCE CLAIM RE     | -10,000   | 0         | -10,000  | -3,270.60   | -6,729.40   | 32.7%   |      |
| TOTAL POLICE CITY REVENUE           | -338,800  | 0         | -338,800 | -161,761.51 | -177,038.49 | 47.7%   |      |
| <b>12012 POLICE STATE REVENUE</b>   |           |           |          |             |             |         |      |
| 12012 402116 DRUG GRANT NEW HAM     | 0         | 0         | 0        | .00         | .00         | .0%     |      |
| 12012 402117 HIGHWAY SAFETY GRA     | 0         | 0         | 0        | .00         | .00         | .0%     |      |
| 12012 402118 PEDESTRIAN GRANT       | 0         | 0         | 0        | .00         | .00         | .0%     |      |
| 12012 402119 DWI GRANT              | 0         | 0         | 0        | .00         | .00         | .0%     |      |
| TOTAL POLICE STATE REVENUE          | 0         | 0         | 0        | .00         | .00         | .0%     |      |
| <b>12013 POLICE FEDERAL REVENUE</b> |           |           |          |             |             |         |      |
| 12013 402113 LLEBG GRANT            | 0         | 0         | 0        | .00         | .00         | .0%     |      |
| 12013 402114 JUSTICE DEPARTMENT     | 0         | 0         | 0        | .00         | .00         | .0%     |      |
| TOTAL POLICE FEDERAL REVENUE        | 0         | 0         | 0        | .00         | .00         | .0%     |      |
| TOTAL GENERAL FUND                  | -338,800  | 0         | -338,800 | -161,761.51 | -177,038.49 | 47.7%   |      |
| TOTAL REVENUES                      | -338,800  | 0         | -338,800 | -161,761.51 | -177,038.49 |         |      |

REVENUE FOR MAY 2023

| FOR 2023 11 | ORIGINAL<br>ESTIM REV | ESTIM REV<br>ADJSTMTS | REVISED<br>EST REV | ACTUAL YTD<br>REVENUE | REMAINING<br>REVENUE | PCT<br>COLL |
|-------------|-----------------------|-----------------------|--------------------|-----------------------|----------------------|-------------|
|-------------|-----------------------|-----------------------|--------------------|-----------------------|----------------------|-------------|

|             |          |   |          |             |             |       |
|-------------|----------|---|----------|-------------|-------------|-------|
| GRAND TOTAL | -338,800 | 0 | -338,800 | -161,761.51 | -177,038.49 | 47.7% |
|-------------|----------|---|----------|-------------|-------------|-------|

\*\* END OF REPORT - Generated by Rhonda Morganti \*\*



# ROCHESTER POLICE DEPARTMENT

POLICE COMMISSION



23 WAKEFIELD STREET  
ROCHESTER NH, 03867-1933

DEREK J. PETERS  
*Chairman*  
DAVID R. STEVENS  
*Vice-Chairman*  
DAVID E. WINSHIP, JR.  
*Commissioner*

GARY M. BOUDREAU  
*Chief of Police*

BUSINESS (603) 330-7127  
FAX (603) 330-7159  
<https://police.rochesternh.gov>

*"Dedication, Pride, Integrity"*



RECEIVED

MAY 08 2023

OFFICE OF THE CHIEF  
ROCHESTER POLICE DEPT

May 8, 2023

Rochester Police Commission  
23 Wakefield Street  
Rochester, NH 03867

Re: Service Retirement

Dear Commissioners:

This letter shall serve as formal notice of my service retirement as the Deputy Chief of Police with the Rochester Police Department effective August 19, 2023. My last day of work will be August 18, 2023.

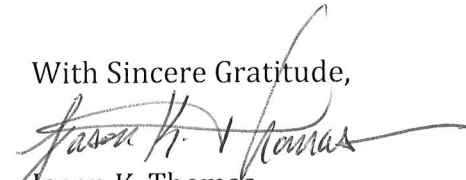
I am proud, honored, and grateful to have spent my entire career with the Rochester Police Department. My professional development would not have been possible without the support of this Police Commission, past Police Commissions, Chief Boudreau, and past Chiefs. In addition to the command support, my colleagues have had an enormous role in my successful career. I thank all of you from the bottom of my heart for the breadth of experiences and opportunities I have been afforded.

While I look forward to my next chapter in warmer climates, I will miss the work but more so I will miss all of my colleagues—tremendously. The Rochester Police Department has been a second home to me ever since joining the first Police Explorer program as a teenager.

This was an extremely difficult decision, but the timing is right and it is time.

I look forward to the promotions that will occur over the next few months, and can assure you I will work closely with my successor in making a smooth transition.

With Sincere Gratitude,

  
Jason K. Thomas  
Deputy Chief of Police

| RECORD   | ROCHESTER POLICE<br>DEPARTMENT | PERSONNEL RECORDS<br>ENTRY FORM |
|--|--------------------------------|---------------------------------|
| 1. <u>EMPLOYEE NAME</u> : Sgt. Christopher Cost  |                                | DATE: 5/11/23<br>TIME: 1200     |
| 2. <u>TYPE OF ENTRY</u> ___ RECOMMENDATION                    ___ COUNSELING<br>___ TRAINING INTERVIEW                    ___ DISCIPLINARY<br>___ EVALUATION/FOLLOW UP    ___ <u>X</u> OTHER   |                                |                                 |
| 3. <u>NARRATIVE</u> :<br>Sgt. Cost received a Letter of Appreciation – Thank You from Director John Scippa from NH Police Standards & Training Council (PSTC). During the last recruit session, Sgt. Cost was an evaluator/judge for officer recruits processing a crime scene.    |                                |                                 |
| 4. <u>ACTION TAKEN BY SUPERVISOR</u> :<br><br>SIGNATURE: _____                    DATE: _____  |                                |                                 |
| 5. <u>COMMENTS/RECOMMENDATIONS OF PATROL COMMANDER</u> :<br><br>SIGNATURE: _____                    DATE: _____  |                                |                                 |
| 6. <u>COMMENTS OF DEPUTY CHIEF OF POLICE</u> :<br>Nice job Chris – a sincere Thank You for all you do for this agency!!<br>SIGNATURE: <u><i>Jason Sherman</i></u> DATE: 5/11/23  |                                |                                 |
| 7. <u>COMMENTS OF CHIEF OF POLICE</u> : <u><i>Thanks Chris!</i></u><br><br>SIGNATURE: <u><i>[Signature]</i></u> DATE: <u><i>5-12-23</i></u>  |                                |                                 |
| 8. <u>ACKNOWLEDGMENT OF EMPLOYEE</u> :<br><br>I have, this date, been made aware of the information contained on this record and afforded an opportunity to review the associated documentation.<br><br>EMPLOYEE SIGNATURE: <u><i>[Signature]</i></u> DATE: <u><i>05/15/23</i></u> |                                |                                 |



# State of New Hampshire

## POLICE STANDARDS & TRAINING COUNCIL

Arthur D. Kehas  
Law Enforcement Training Facility & Campus  
17 Institute Drive, Concord, N.H. 03301-7413  
603-271-2133 – Fax: 603-271-1785  
TDD Access: Relay NH 1-800-735-2964



Sheriff Christopher D. Connelly  
Chairman

John V. Scippa  
Director

May 08, 2023

Sergeant Christopher Cost  
Rochester Police Department  
23 Wakefield Street  
Rochester, NH 03867

*Thank you!*

**RE: Letter of Appreciation**

Dear Sergeant Christopher Cost:

On behalf of my entire staff, I want to take this opportunity to thank you for providing assistance to the New Hampshire Police Standards and Training during the 191<sup>st</sup> Full Time Academy session. Your assistance was a substantial help to our staff and to the recruits of this session.

The support that you have provided to the training efforts of our recruits serves New Hampshire law enforcement and the communities that these recruits will serve.

Thank you again for your assistance, and please pass along my appreciation and warm thoughts to your agency.

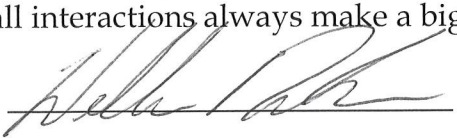

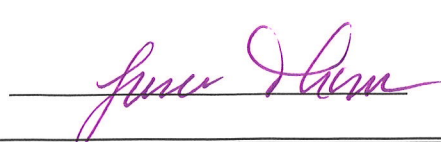
Sincerely,

John V. Scippa  
Director

New Hampshire Police Standards and Training

JVS/dlm



| RECORD #   | ROCHESTER POLICE<br>DEPARTMENT | PERSONNEL RECORDS<br>ENTRY FORM |
|--|--------------------------------|---------------------------------|
| 1. <u>EMPLOYEE NAME</u> : Stephen McPherson  |                                | DATE: 4.16.2023<br>TIME: 2020   |
| 2. <u>TYPE OF ENTRY</u> <input checked="" type="checkbox"/> RECOMMENDATION <input type="checkbox"/> COUNSELING<br><input type="checkbox"/> TRAINING INTERVIEW <input type="checkbox"/> DISCIPLINARY<br><input type="checkbox"/> EVALUATION/FOLLOW UP <input type="checkbox"/> OTHER  |                                |                                 |
| 3. <u>NARRATIVE</u> : Officer McPherson received an email from a citizen he had stopped while on patrol. The citizen stated that Officer McPherson showed them “that you embody the kind of community policing attitude that builds a strong relationship between citizens and the officers in our community” also stating that Officer McPherson went above and beyond..” Subsequently, this citizen has requested to apply to the Rochester Police Department. |                                |                                 |
| 4. <u>ACTION TAKEN BY SUPERVISOR</u> :<br>Submitted for commendation. Email attached.<br><br>Thank you for maintaining a professional and positive relationship with those we serve. The small interactions always make a big impact. Keep up the good work!<br><br>SIGNATURE: <u></u> DATE: <u>4/16/2023</u>   |                                |                                 |
| 5. <u>COMMENTS/RECOMMENDATIONS OF PATROL COMMANDER</u> :<br><i>Nice job Steve! Keep up the good work! Forward to Commission for recognition.</i><br><br>SIGNATURE: <u></u> DATE: <u>4-19-23</u>   |                                |                                 |
| 6. <u>COMMENTS OF DEPUTY CHIEF OF POLICE</u> :<br><i>Great work Stephen!! Thank you for your professionalism!</i><br><br>SIGNATURE: <u></u> DATE: <u>4-19-23</u>  |                                |                                 |

7. COMMENTS OF CHIEF OF POLICE:

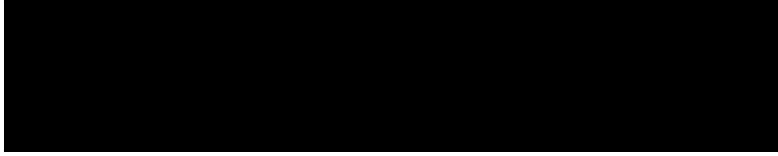
Great work Stephen! Always maintain this attitude/outlook throughout your career and it will serve you well

SIGNATURE: CFD DATE: 4-19-23

8. ACKNOWLEDGMENT OF EMPLOYEE:

I have, this date, been made aware of the information contained on this record and afforded an opportunity to review the associated documentation.

EMPLOYEE SIGNATURE: [Signature] DATE: 5/5/23



**Caution:** External email.

Officer McPherson,

I hope you remember me from today, but I was the guy who was driving the Durango who is still trying to figure out New Hampshire traffic laws!

I wanted to say first off it was a pleasure speaking with you today. My interactions with you show me that you embody the kind of community policing attitude that builds a strong relationship between citizens and the officers in our community. You took the time to go above and beyond to ensure I understood what I needed to do to get my vehicle in compliance and it was great as someone still new to the area to have a good conversation with my local police. Incidentally, I ordered a tag bracket for my vehicle as soon as I got inside. Still going to have to figure out how to peel all the tint off though!

I also wanted to follow up with our conversation and inquire further about the officer recruiting process. I don't know if my skillset has anything to offer, but I hope you don't mind if I include a copy of my resume to you. I visited the website for the Rochester PD but didn't see a clear application link. I am also curious about other opportunities within the department. I hope if you're not too busy you could provide some guidance in those areas.

Feel free to reach out to me via email or give me a call on my cell, [REDACTED] when you have time.

Very Respectfully,

Michael





8. ACKNOWLEDGMENT OF EMPLOYEE:

I have, this date, been made aware of the information contained on this record and afforded an opportunity to review the associated documentation.

EMPLOYEE SIGNATURE:  \_\_\_\_\_

DATE: 5/26/23

Captain Todd Pinkham  
Patrol Division Commander  
Rochester Police Department  
23 Wakefield Street  
Rochester, New Hampshire 03867  
603.330.7128 - Dispatch  
603.330.7119 - Office  
603.330.7159 – Fax  
[todd.pinkham@rochesternh.gov](mailto:todd.pinkham@rochesternh.gov)  
<https://police.rochesternh.gov>  
<https://www.facebook.com/rochesternhpd>



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**From:** Jason Thomas <[jason.thomas@rochesternh.gov](mailto:jason.thomas@rochesternh.gov)>  
**Sent:** Monday, May 8, 2023 3:45 PM  
**To:** Todd Pinkham <[todd.pinkham@rochesternh.gov](mailto:todd.pinkham@rochesternh.gov)>  
**Subject:** FW: Patrolman Dale

FYI

---

[REDACTED]  
**Sent:** Monday, May 8, 2023 5:38 PM  
**To:** Jason Thomas <[jason.thomas@rochesternh.gov](mailto:jason.thomas@rochesternh.gov)>  
**Subject:** Patrolman Dale

**Caution:** External email.

Hi Jason:

Just wanted to tell you how impressed I was with Patrolman Dale; I called dispatch late Saturday afternoon when a neighbor and I were standing at edge of my driveway and heard what sounded like fireworks coming from Grandview. Not fifteen minutes later we saw the cruiser going into the campground. After a few minutes Officer Dale called and told me the campground personnel advised no fireworks were not being set off on their property and that it was gunfire at the boat launch. Officer Dale did go to the boat launch and did confirm with me there were several individuals shooting. I thanked him for keeping me informed.

He really went the extra mile.

Regards,

[REDACTED]