

The Rochester Police Commission posts notice of their regular monthly meeting to be held Wednesday, August 7, 2019, 7:00 P.M. in City Hall Council Chambers.

**MEETING AGENDA – August 7, 2019 7:00 P.M.**  
**ROCHESTER CITY HALL - COUNCIL CHAMBERS**

1. **CALL TO ORDER**
  - A. Pledge
  - B. Opening Prayer
  - C. Roll Call by the Clerk
2. **PUBLIC COMMENT**
3. **ACCEPTANCE OF MINUTES:**
  - A. June 5, 2019
4. **OLD AND UNFINISHED BUSINESS:**
  - A. Any Unfinished Business.
  - B. Other
5. **NEW BUSINESS:**
  - A. Oath of Office – (1) Officer Root, (2) Officer Miller (3) Officer Flathers
  - B. Accept Resignations: (1) Officer Watt (2) Officer Lambert
  - C. Monthly Reports
  - D. Other
6. **CORRESPONDENCE:**
  - A. Bob Colwell of Comcast thanks Off. Butcher for doing a good job during an outside detail.
  - B. Off. Turgeon was thanked for resolving a complaint for a citizen.
  - C. Off. Plumb is thanked by the family for his response to an untimely death.
  - D. Specialists Bailey, Drew, Pearce and Ferrari are thanked for their contributions on a medical aid call that led to a life-saving event.
  - E. Specialist Pearce was selected as the May 2019 Hometown Hero for her dedication to public service.
  - F. A participant in the recent RAD training thanks officers' Danie and Turner.
  - G. Specialist Bowley is thanked by a citizen for efficient help during a medical event.
  - H. Off. Kimbrough is thanked for his participation in events at the William Allen School.
  - I. Sgt. Smith and Lt. Bossi are recognized for interactions with youth in the community.
  - J. Lt. Aucoin is nominated (and selected) for Employee of the Month for his involvement with the St. Charles School, organizing events and working with the children.
  - K. Lt. Bossi is thanked by NH DOT Rail and Transit for assistance with a car and train collision.
  - L. Officers Garstin, Plumb, and Labosier responding to a welfare check assisted the resident with some tasks they were unable to complete on their own. Off. Danie then also responded and assisted further.
  - M. Sgt. Miehle is thanked in two separate incidents by citizens for being professional and having a positive impact.
  - N. Off. Robinson is thanked for his interaction with a citizen.
  - O. Chief Connolly of Sanford, Maine PD thanks Off. Oswalt for locating a suspect in a theft from that community and recovering some of the property.

- P. Specialists Colwell and Brinkman are commended by Off. Gantert for efforts during a busy shift.
- Q. Off. Kimbrough is thanked for helpful suggestions, which made a difference for a citizen.
- R. Sgt. Powers, Off. Butcher and Off. Brinkman are thanked by the family for kindness during an call for an untimely death.

7. **INFORMATION:**

- A. Information Other; enclosed with Agenda: Any discussion.
- B. Other

8. **NON PUBLIC SESSION (Pursuant to: RSA 91-A:3)**

- A. RSA 91-A:3 (II-a) Personnel
- B. RSA 91-A:3 (II-e) Legal

**ROCHESTER POLICE COMMISSION  
AUGUST 7, 2019**

- 3. ACCEPTANCE OF MINUTES:**
  - A. June 5, 2019

Rochester Police Commission  
Rochester, NH 03867

Derek J. Peters, Commissioner  
David R. Stevens, Commissioner  
Lisa M. Stanley, Commissioner

MINUTES OF THE POLICE COMMISSION MEETING

The Rochester Police Commission held their regular monthly meeting at City Hall, Council Chambers on Wednesday, June 5, 2019 at 7:00 P.M. Present at this meeting was Comm. Peters, Comm. Stevens, Comm. Stanley, Chief Toussaint, Dep. Chief Boudreau, Capt. Thomas and Capt. Pinkham, Chaplain Cilley, Secretary Warburton and invited guests.

The Chair called the meeting to order at 7:00 P.M.

A. Pledge. All participated in the Pledge of Allegiance.

A moment of silence was observed in honor and memory of former Police Chaplain and Police Commissioner Ronald Lachapelle who passed away on June 1, 2019.

B. Prayer. Chaplain Cilley delivered the opening prayer.

B. Roll Call. The clerk called the roll marking Commissioner's Peters, Stevens and Stanley present.

**2. PUBLIC COMMENT**

No Public Comment.

**3. ACCEPTANCE OF MINUTES:**

A. May 1, 2019 regular meeting

**Comm. Stevens MOVED to accept the minutes of the May 1, 2019 meeting. Comm. Stanley SECONDED the motion with one minor correction under monthly reports to clarify the meeting Lt. Bossi attended was the Rental Property Owner's Association. The motion to accept the minutes, with clarification PASSED unanimously.**

#### 4. OLD AND UNFINISHED BUSINESS:

No Discussion.

#### 5. NEW BUSINESS

A. Oaths. Officer Adam Govoni took the oath of office administered by Executive Secretary Rebecca Warburton. His family was on hand to take part in this achievement. Officer Govoni comes to us certified with ten years of experience in Northwood.

B. Retirement Recognition – Officer Brenden Bentz. Officer Bentz officially retired from the Department on May 30, 2019. Chief Toussaint noted that Brenden was an anchor of the midnight shift. He brought a skillset of instruction to the Department in firearms and defensive tactics. He served a number of years on the Tactical team. He was lauded several times for his kind and professional way of handling. Brenden was presented with a shadowbox of a uniform shirt noting his 18 years of service in Rochester. His wife was presented with flowers, a small token of appreciation for all her support over the years.

A ten-minute recess was called. Back in session at 7:28 P.M.

#### C. Accept Retirement – Officer Brenden Bentz

**Comm. Stanley MOVED to accept the retirement of Officer Bentz, with regret. Comm. Stevens SECONDED the motion. The motion PASSED unanimously.**

#### D. Monthly Reports

1. Operations. Capt. Pinkham noted that three of the wards 2, 3 and 6 met this period. Discussion included speeding traffic and enforcement on Old Dover Road, some recent interactions with a local known person, who frequently panhandles, as well as discussion on homeless or transient individuals and the impact on calls for service.

In COMP STAT, there was a decrease in traffic stops from the prior month. Thefts *from* motor vehicles are up for the month, and in this period, ALL of those thefts were from unlocked vehicles. There were two arrests made from a couple of these cases. There was an increase in burglaries this period. Several construction sites were targets where tools were stolen.

The investigations bureau had 40 cases sent up from patrol for review or investigation. There are currently 61 cases assigned. There were 26 cases presented to the Grand Jury all with true bills. Compliance checks completed for one sex offender and two pawnshops. There were two detective call outs (2 overdose deaths). We have added three patrol officers to the on call rotation to assist with staffing shortages for call outs. There were 453 pieces of evidence logged in, 69 items returned to owners and an additional 109 pieces destroyed.

We are down one position with a detective out on injury, and further a couple of positions due to attrition vacancies. We added a couple of patrol officers to the on call matrix to help with those staffing shortages.

Chief Toussaint said this also helps with succession planning. This has a two-prong effect. Call outs and things of that nature puts stress on those on call. If we have a volunteer list for those, it gives the opportunity for experience and exposure to the detective bureau for future career planning. It also takes some of the burden from the current staff.

Comm. Stanley said she knows that one of the two new positions in the current budget was for detectives. Realizing we are short in patrol, at what level of staffing do you think we would be able to assign someone into ISB.

Captain Pinkham said as long as people clear field training, possibly by the fall. It has to be a rolling date as there are three open positions. We can't pull three at once from patrol.

Capt. Pinkham said due to staffing shortages, CEO Officer Danie has been added to the patrol schedule, which will affect his activity as community engagement officer. We want to keep him active as CEO with existing projects and get back to CEO duties as soon as possible. This role is important. This month Kyle worked in finalizing the details for Wings and Wheels, coordinated the RAD training with Officer Turner, worked during Comic Book Day, Drug Take Back Day, and taught a Civilian Response to Active Shooter training. He also attended training related to photography, evidence and intoxilyzer.

Chief Toussaint said that he wants to create a POP unit. The Council approved the civilian communications supervisor in the budget. When we fill that position, we can move that sworn sergeant out to oversee the POP unit with the goal to attack problems with solutions rather than consistently responding out to the same complaints.

Comm. Peters asked when we are looking to launch this. Spring?

Chief Toussaint said he wants to get the supervisor and Kyle in place as soon as possible and then add to it as we can.

Comm. Stanley asked if the shift is primarily days.

Chief Toussaint said it is a flex schedule. The concept is if you have a problem in a certain area, instead of sending an officer over there constantly, you send the POP unit to fix it. Use resources such as codes, fire department, and landlords. Think outside of the box to solve the problem rather than respond daily to put out fires.

We had one dispatcher resign this period and have posted for that position. We still have one dispatcher in field training.

The final Teen night for the year was held on May 4, with 126 attendees. We will host a couple of wrap up meetings to discuss staffing and any changes planned for next year. Nicole has coordinated the adverse childhood experiences training for the Diversion jurors locally, in Strafford County and the Chase Home. Nicole has been attending the Strafford County Addiction/Opiate task force in developing a new countywide collaboration and laying out the strategies for the County. Nicole assisted with a couple of classes for the Citizens Academy. She has also taught some LEAD classes with SRO Jackson at the high school. Nicole is working on the planning for National Night out in August.

Calls remain steady in housing. There were 40 police related calls. Officer Blair, Officer Funk and Housing are addressing a neighbor dispute in East Rochester. There was also a rise in activity at Cold Spring, which is being addressed through extra patrols and the eviction process.

In adult prosecution, there were 244 cases with 369 charges. There were 123 guilty pleas, 87 not guilty, 35 cases nol prossed and 12 cases continued. There were 69 who failed to appear, 19 found guilty by the court, 19 cases dismissed by the court and 5 cases placed on file. The legal unit is currently interviewing for an open position.

In juvenile prosecution, there were 32 petitions. There were two CHINS petitions. There were 2 review hearings, 10 violation hearings, 1 emergency placement hearings, There were 13 arraignments, 7 trial resolved by plea. Additionally Lt. Gould assisted with video arraignments at District Court, Assisted teaching two classes at the Citizens' Academy, conducted training on petitions at the middle school, taught a class at the UNH, and presented at a NHAEOP conference in North Conway. She assisted with prosecutor oral boards at the Rye Police Department, and sat on oral boards for new hires in Rochester.

The K9 team had seven calls for service, four tracks and three drug searches. There were two high school searches, one in Somersworth and the other in Milford. The team also recertified in narcotics detection.

The School Resource Officers all finished their LEAD programs for the year. Sgt. Deluca chaperoned two field trips. Off. Porfido visited all elementary schools this period spending time with the children during recesses, gym and school lunches. He also did fingerprinting with Rotary. Off. Jackson did some security checks, attended SWAT training and presented at the Citizens' academy.

Comm. Peters said with the school year winding down, would Officer Jackson and Officer Porfido be reassigned.

Yes, both will be assigned to patrol.

Comm. Stanley asked about Sgt. Deluca.

Because he is part time, his hours as of January 1 are based on a calendar year not the school year.

B. Administration. Dep. Chief Boudreau said based on the most recent projection the FY19 budget is in the black by greater than \$450,000 due to attrition. Most of the O&M lines are spent. We project the clothing line to be over expended due to the number of new hires this fiscal year.

We are working on extending the bi-annual equipment and maintenance contracts. As of now the clothing vendors did not wish to extend so, we will re bid that in July. Once the FY20 budget is finalized, we can start the bid process for cruisers.

With the passing of the budget, we will start working on the items that need to go out to bid for purchases. Additionally, the new dispatch supervisor position was approved. We are working on the job description and the ad was placed today from Human Resources. We hope to begin interviews by the end of June.

The final numbers for Drug Take Back Day showed Rochester collecting 207.5 pounds of unwanted medications. Overall, the State collected 474 boxes totaling 14,181 pounds of drugs. The next event will be in October 2019.

What is the status of the new vests we have been discussing?

Dep. Chief Boudreau said that we got some new stuff this week and Officer Plumb has other manufacturer information to forward to us.

I think this is the last item on the list from the Union.

Chief Toussaint said that the consensus is that officers like the concept, but not the look. They like the idea of taking the weight off the belt. We have a couple more in the testing process, but input from those wearing it, they don't like the look.

Comm. Stanley asked budget-wise with new hires have we built enough into the new budget for clothing.

Dep. Chief Boudreau said we did add a couple thousand dollars. It depends on what the pricing comes back at. We will make adjustments as necessary. We hope to get to full staffing and not be hiring ten officers in one year. What we did do in the last month was to look at what items we do need that we can buy now and have ready for them.

Chief Toussaint said the flip side is that at full staffing we won't have that cushion in salaries and benefits that is covered through attrition. We want to get to a point where we don't have it, but we will have to closely monitor everything.



Dep. Chief Boudreau said that there was savings in the JAG money from the weapon lights and holsters. We plan to dedicate the remainder of that to these vests. It won't cover it all, but will cover a significant portion.

Dep Chief Boudreau said that we are looking at a model that has the pouches already built in. If we start moving to custom options, it will get expensive. We have to find a happy medium that will work.

Chief Toussaint said that this is a significant change. We don't just want to jump into it.

Comm. Peters asked if we are thinking it will be mandatory to wear.

Chief Toussaint said we are still discussing this and speaking with other departments for input.

This is why wear testing is important. Some get concerned with how they will access handcuffs or magazines. Therefore, this will be a big part of the training. All the weight that was on the belt is still there, just in a different location. We don't want to rush into this.

In training and hiring, we have three officers at the Academy. We are working to get the fourth officer into the August academy. We have four officers in field training. We anticipate an abbreviated field training for Off. Govoni. He has had no issues with orientation. He knows the IMC system. He just is learning our pace. His first three days, he made an arrest each day.

We held a PT test on May 18. Ten potential candidates showed and eight passed. Following the oral boards, we have five candidates for the Police Commission to interview. The August academy already has 17 registered, so we need to move quickly.

Officers were able to get to additional training this period including basic police prosecutor, crime scene for the first responder, the 2019 NH Traffic Safety Conference and photography for law enforcement.

The final numbers for Drug Take Back Day showed Rochester collecting 207.5 pounds of unwanted medications. Overall, the State collected 474 boxes totaling 14,181 pounds of drugs. The next event will be in October 2019.

#### E. Other

1. No July 2019 Meeting. Comm. Peters noted that the Commission does not typically meet in July, unless necessary. Therefore, we will post no meeting for the month of July 2019, barring an emergency.

2. Meetings. Comm. Stanley commented on the speed of our meetings. She said that she fully appreciates how thorough the packets are. However as she reads the monthly reports prior to the meeting she is not sure we need to go over these reports to the detail we do at every meeting. She said it is important to note highlights, to review spikes in data or pass along important information that the public should know. If the Commission has questions, staff can provide more information.

Comm. Stanley said that our packet should be posted with the agenda for everyone to read. The Council packets are. She continued noting that primarily the Commission's statutory authority rests with personnel and that is a better use of our meeting time. Some of what we do is longer than it needs to be.

Comm. Peters said we could evaluate that. We would have to sanitize the reports for public viewing.

Chief Toussaint said a lot of this is how we have done it for years. I think we can accommodate this.

Comm. Stanley commented that if we free up some time we could get to other things. She thought it was useful when Det. Frechette came to the meeting and reviewed the Family Justice Center. Maybe we can have Officer Danie and Turner come to a meeting to discuss the RAD (Rape Aggression Defense) program.

Chief Toussaint said we have many things we could share that are beneficial. Things in which the Department participates.

We can work on this for the August meeting.

## **6. CORRESPONDENCE:**

Correspondence for the month included: The Berwick Fire and Rescue thanks the Police Department for our support following the loss of Captain Joel Barnes. The family of an elderly woman lost in our City praises Officer Hatch. He calmed and stayed with her until family arrived. Officer Blair is thanked for helping a resident having car troubles. Lt. Bossi and Sgt. Smith are thanked by a family for their response to an untimely death. Specialists Michelle Bowley, Maddie Brinkman and Jody Colwell are thanked for their time and information provided during the Citizens' Police Academy. Rollinsford Chief Ducharme thanks Det. Rousseau for assisting with a new hire polygraph. Officer Turner is recognized for her contribution on a medical call that led to a life-saving event. Professor Jones from New England College recognizes Sgt. Cost for his participation in the criminal justice program.

Also noted that Officer Rousseau was selected as the City Employee of the Month for

## **7. INFORMATION:**

There was no discussion.

**8. NON-PUBLIC SESSION: (Pursuant to: RSA 91-A:3)**

**Commissioner Stanley MOVED to enter a nonpublic session at 8:03 P.M. pursuant to RSA 91-A:3, paragraph II, section A (personnel) and section E (legal.) The motion was SECONDED by Comm. Stevens. The motion PASSED by roll call vote 3 - 0 with Comm. Peters, Comm. Stevens and Comm. Stanley voting in the affirmative.**

**The non-public session closed at 8:47 P.M. on a MOTION by Comm. Stanley. SECOND by Comm. Stevens. The motion PASSED by roll call vote 3 - 0 with Comm. Peters, Comm. Stevens and Comm. Stanley voting in the affirmative.**

**Comm. Stanley MOVED to seal the minutes indefinitely. SECOND by Comm. Stevens. The motion PASSED by roll call vote 3 - 0 with Comm. Peters, Comm. Stevens and Comm. Stanley voting in the affirmative.**

**9. MISCELLANEOUS:**

**Comm. Stanley MOVED to award merit increases on the respective anniversary dates to Off. Joseph Oswalt (3.3%), Off. Timothy Costin (2.9%) Off. Ian Watt (3.25%), Off. Thomas Butcher (2.9%) and Off. Michael Mundy (4.25%). SECOND by Comm. Stevens. The motion PASSED unanimously.**

**10. ADJOURNMENT:**

**Comm. Stevens MOVED to adjourn. SECOND by Comm. Stanley 8:48 P.M.**

Respectfully Submitted

Rebecca J. Warburton  
Secretary

**ROCHESTER POLICE COMMISSION  
AUGUST 7, 2019**

- 4. OLD AND UNFINISHED BUSINESS:**
  - A. Any Unfinished Business.
  - B. Other

**ROCHESTER POLICE COMMISSION  
AUGUST 7, 2019**

**5. NEW BUSINESS:**

- A. Oath of Office – (1) Officer Root, (2) Officer Miller (3) Officer Flathers
- B. Accept Resignations: (1) Officer Watt (2) Officer Lambert
- C. Monthly Reports
- D. Other

OATHS

**ROCHESTER POLICE DEPARTMENT**



PAUL R. TOUSSAINT  
*Chief of Police*

23 WAKEFIELD STREET  
ROCHESTER NH, 03867-1933

BUSINESS (603) 330-7127  
FAX (603) 330-7159  
[www.rochesterpd.org](http://www.rochesterpd.org)

*"Dedication, Pride, Integrity"*

POLICE COMMISSION

DEREK J. PETERS  
*Chairman*  
DAVID R. STEVENS  
*Vice Chairman*  
LISA M. STANLEY  
*Commissioner*



August 7, 2019

I, **Carl Root** do solemnly swear that I will faithfully and impartially discharge and perform all the duties incumbent on me as a **Patrol Officer** with the Rochester Police Department, according to the best of my ability, agreeable to the rules and regulations of the Constitution and the Laws of the State of New Hampshire, so help me God.

---

**Carl Root**

**STATE OF NEW HAMPSHIRE**

**STRAFFORD, SS:**

Then the above named **Carl Root** , appeared and took oath of Office by law prescribed.

---

Andrea Mitrushy  
Justice of the Peace



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LISA M. STANLEY  
*Commissioner*

PAUL R. TOUSSAINT  
*Chief of Police*



August 7, 2019

I, **Keven Miller** do solemnly swear that I will faithfully and impartially discharge and perform all the duties incumbent on me as a **Patrol Officer** with the Rochester Police Department, according to the best of my ability, agreeable to the rules and regulations of the Constitution and the Laws of the State of New Hampshire, so help me God.

\_\_\_\_\_  
**Keven Miller**

## STATE OF NEW HAMPSHIRE

**STRAFFORD, SS:**

Then the above named **Keven Miller** , appeared and took oath of Office by law prescribed.

\_\_\_\_\_  
Andrea Mitrushi  
Justice of the Peace



# ROCHESTER POLICE DEPARTMENT

23 WAKEFIELD STREET  
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POLICE COMMISSION

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*Vice Chairman*  
LISA M. STANLEY  
*Commissioner*

*"Dedication, Pride, Integrity"*



August 7, 2019

I, **Patrick Flathers** do solemnly swear that I will faithfully and impartially discharge and perform all the duties incumbent on me as a **Patrol Officer** with the Rochester Police Department, according to the best of my ability, agreeable to the rules and regulations of the Constitution and the Laws of the State of New Hampshire, so help me God.

\_\_\_\_\_  
**Patrick Flathers**

## STATE OF NEW HAMPSHIRE

**STRAFFORD, SS:**

Then the above named **Patrick Flathers** , appeared and took oath of Office by law prescribed.

\_\_\_\_\_  
Andrea Mitrushu  
Justice of the Peace



RESIGNATION



PAUL R. TOUSSAINT  
*Chief of Police*

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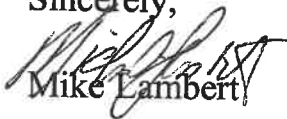


Dear Chief Toussaint,

This is a formal letter advising you and the Police Commission that as of July 31<sup>st</sup>, 2019 I will be resigning as a patrolman for the City of Rochester.

I wanted to thank you and the department for the experiences and knowledge that I have gained through the years. The men and women of this department are truly the best and I'm thankful to have had the opportunity to work with all of you.

Sincerely,

  
Mike Lambert

**PATROL DIVISION  
MONTHLY REPORT  
July 2019**

**R.U.N. Program:**

**WARD 1:**

There was no Ward 1 meeting this month. The next scheduled Ward 1 meeting is September 11, 2019 at 1900 at Tara Estates Community Room. This ward meets on the second Wednesday's of the month when it is scheduled which is usually quarterly.

**WARD 2:**

Ward 2 held a meeting on July 30<sup>th</sup>. Unfortunately no officers attended. Notes passed on from the meeting were: residents discussed the possibility of forming a neighborhood watch to assist the police department. Concerns were passed on about trespassing and homelessness. A resident raised concern about safety for unattended children at the McClland School. Sgt. Miehle will follow up with these concerns.

**WARD 3**

Officer Forrest attended the Ward 3 meeting on July 24<sup>th</sup>. There was good attendance with 22 people there plus Julian Long. There were good discussions about what is going on throughout the city. The issues brought up was speeding and erratic driving on Old Dover Rd (has been addressed with the speed trailer and extra patrols), and speeding through Briar Ridge. There were no major issues though. Some of the discussion included homelessness and protecting themselves in case of a break-in. Officer Forrest went over the June Compstat report. Overall it was a good meeting. There were no political members present and the next meeting is TBD.

**WARD 4:**

There is no new information since the last meeting that was on June 10<sup>th</sup>, the next meeting is TBD.

**WARD 5:**

There was no Ward 5 meeting this past month. The next scheduled Ward 5 meeting is September 18, 2019 at 1800 at the Holiday Inn conference room. This ward meets quarterly.

**WARD 6:**

Ward 6 held its meeting on July 24<sup>th</sup>. In attendance was: Councilman Gray, Police Commissioner Lisa Stanley, Ofc. DeCost, Ofc. Garstin, Sgt. Miehle, 2 Juveniles, and 8 residents.

## Topics Discussed:

- Liberty Street and surrounding area
  - A resident was happy that the yellow donation bin had been removed due to problems with littering/dumping unwanted items and issues with homeless going through bins
  - A resident advised that the transient population has used the abandoned house/property on Liberty Street as a toilet/area to loiter and use drugs. - **Briefing form completed**
  - A resident advised that someone had ripped down the no trespass signs behind Dangelos.
- Care Pharmacy Parking lot
  - A resident advised that she saw a black newer model Charger with New York plates conduct what they suspect to be a drug deal in the parking lot. They advised that they saw money exchanged between two vehicles and they left shortly thereafter. They advised that this occurred approximately two weeks ago between 6:30 and 7:00 pm. They have not seen the vehicle return.
- Arthur's Market/Commons
  - A resident saw what they suspected to be a drug deal in the area of Arthur's Market parking lot several months ago.
- Crime Stats were discussed. Additionally, residents were reminded to lock vehicles and secured bicycles.
- Commissioner Gray spoke on the general topic of speeding in neighborhoods, no specific streets mentioned, he also spoke on the speed trailer
- Question was asked if fireworks were an issue, discussed fireworks ordinance. No major complaints from Ward 6 residents about fireworks.
- Discussion about Frisbie Hospital being purchased.
- Discussion about the Rochester Fair and overview of current litigation.
  - Issues with homeless in the Fairgrounds.
- Resident advised that there might be an abandoned vehicle on Ashwood Drive that may be partially on city property. **Entered call for service 19-28156**

## K-9:

This month the Rochester K-9 unit responded to a total of 7 calls for service. Of the 7 calls, 3 were drug searches and 4 were tracks. All of the tracks were in town and two of the three drug searches were in town.

## RPOA:

Lt. Bossi attended the RPOA meeting on July 11<sup>th</sup>. During the meeting Lt. Bossi talked to the group about the recent increase in bike thefts that have been taking place, and was seeking any information the association members might have concerning tenants that have an increased number of bikes or seem to be selling them. Lt. Bossi also spoke to them about general

happenings in Rochester as well as sharing a little information about other types of recently seen drug use like "spice and Molly." Lt. Bossi answered some questions regarding gun laws and fireworks. There was a tip brought up by a member regarding a person they knew of that was selling bikes in Dover, that information will be passed on to Officer Danie. The remainder of the meeting was normal business regarding landlord / tenant subjects. The next meeting will be on August 1<sup>st</sup> at 0800 hours at the Hellenic Center, 219 Long Hill Road in Dover.

HG:

The HG has been not been requested to participate in any events at this time. We are making preparations to participate in the 9/11 Ceremony that is annually held at the front of RFD Headquarters. The HG provided a flag detail to present colors at the annual C.H.a.D Football Game that was held at UNH on June 29<sup>th</sup>.

Comp-Stat:

In June, the field activities were fairly similar to May. There was a dip in traffic stops that could be attributed to over 250 more calls than the previous month as well as an increase in property crimes. There was also a significantly higher amount of accidents that were largely due to driver inattention rather than a particular problem area. The percentage of parking lot accidents were consistent with most occurring in the area of the Ridge/Walmart. Proactive activity also decreased due to the increase in calls and staffing levels.

Property crimes overall increased as well in each category but vandalisms. Theft from MV significantly increased and as typically seen, they were unlocked cars. There were a few repeat locations throughout the city but they could not all be linked to one suspect. All other theft also significantly increased due to the spree of stolen bikes throughout the city. Drug events including overdoses slightly decreased compared to May but are still a significant issue in the city. Possession cases were similar in numbers to last month. Finally, violent crimes increased overall but not at a significant level. The overall violent crime YTD is lower than 2018 YTD.

Respectfully submitted,

Captain Jason Thomas

**SUPPORT SERVICES DIVISION  
MONTHLY REPORT  
JULY 2019**

**INVESTIGATIVE SERVICES BUREAU (ISB):**

- 34 TOTAL CASES SENT TO ISB FROM PATROL OR DETECTIVE GENERATED
- 49 TOTAL CASES BEING INVESTIGATED CURRENTLY
- 20 cases presented at Grand Jury
- 20 true bills
- 3 phones analyzed with Cellebrite
- There were 5 callouts during this period: Suicide, Walgreen's robbery/theft, Road Rage (called in as a shooting), overdose death, shooting Maple St. ISB also assisted with the shooting on Lafayette St.
- 0 Evidence callouts
- 4 Polygraph examinations
- 3 Backgrounds.
- 0 Sexual offender compliance checks
- 0 Pawn shop compliance checks
- Detective Mundy returned to work, but is on light duty due to work related injury

**EVIDENCE:**

- Number of pieces taken in: 433
- Number of pieces returned: 105
- Number of pieces destroyed: 115

**COMMUNITY ENGAGEMENT OFFICER (CEO):**

- Kyle is back to full time CEO duties after being temporarily assigned to Patrol. He and Sgt. Babine have been busy working bicycle thefts and the downtown issues. They both met with Joe Devine at Code Enforcement about issues and solutions regarding some of the "chop shops" selling bikes.
- He has been conducting proactive enforcement in the downtown area utilizing mountain bike, footbeats and cruiser patrols in an effort to deter crime and clean up the image of the city.
- Kyle and Sgt. Babine went to Manchester PD and shadowed Officer Whelan, who is in their Community Policing Unit, in an effort to gather information for our upcoming POP unit. They will also be visiting Nashua PD as well in August. Visiting both PD's and gathering information about their unit will help in the development of our POP unit.
- Attended meeting with Easter Seals
- Assisted Sgt. Emerson with a community meeting on Hillsdale Drive regarding the kayak launch
- Completed an operations order for and then organized a very successful bike patrol operation. Four officers, including Kyle, set out for six hours to deter crime and enforce ordinances. Preliminary numbers from the enforcement were 10 AR's for city ordinance type violations, three traffic tickets and five warnings.
- Assisted Patrol when needed
- Kyle will be working with Detective Moore more frequently since he is back in service.

## COMMUNICATION CENTER - DISPATCH:

- After conducting the written test and interviews for the newest hiring process, we selected two new dispatch candidates who have signed conditional offers and their backgrounds will begin once we receive their personal history statements. These two new hires will hopefully fill our 2 open positions.
- Sgt. Babine and four dispatchers attended a training with NHEEDA and learned about police departments and dispatch centers using run cards like the fire side does. Fire has more experience at preplanning and utilizing the ICS protocol and we hope to create run cards that include automatic activations and notifications for things like mutual aid when we have a major issue like a school shooting or riot at the fair. There would be predetermined calls for mutual aid, SWAT and locations for command posts/staging areas.
- A new Communications Center Manager has been selected

## ADULT PROSECUTION

- Cases: 277
- Charges: 330
- Guilty Plea: 93
- Not Guilty Plea: 73
- Nol Pros: 29
- Failure to Appear: 79
- Guilty by Court: 22
- Dismissed by Court: 7
- POF: 4
- Continued: 23

## JUVENILE PROSECUTION/ SCHOOL RESOURCE OFFICERS/ EXPLORERS

### Juvenile Prosecution:

#### New cases:

Petitions: 42

Diversion: 2

CHINS: 0

Motions To Impose Suspended Sentences: 0

Motions to Bring Forward a Diversion Agreement for Sentence: 0

Completed new investigation: 6 petitions

#### Hearings:

0 = Show Cause

1 = Emergency Placement AND/OR Arraignment

4 = Arraignments (set for trial)

2 = Arraignments (resolved with a plea)

5 = Arraignment rescheduled, MTC, FTA

4 = Review hearings

6 = Violation hearings

11 = Trials resolved with a plea

0 = Trials Found True due to Naked Plea by Defense

- 0 = Trials either FTA or MTC
- 1 = Trial dismissed Witness refused to come to court
- 0 = Dispositional Hearing
- 1 = Competency Hearing (nol prossed two cases due to finding)
- 0 = Motion Hearing
- 0 = Restitution Hearing
- 2 = cases nol prossed due to issue Judge had with Contempt charge

Completed Investigation District Courts Cases:

- 5 Investigations/complaint/warrant for **Bail Jumping** from District Court
- 11 Investigation/complaint/warrant for **Parent/Juv Truancy RSA 193:1**

Other:

- 6/19- handled video arraignments for District Court
- 6/20- handled video arraignments for District Court
- 6/21 thru 6/28- staffed at Cadet Academy/Concord
- 7/8- attended a meeting with Superintendent regarding FERPA reporting laws
- 7/11- handled video arraignments for District Court
- 7/19 – 7/28 – Lt. Gould on vacation
- 24 hours: doing District Court/Prosecution work typically done by an Administrative Assistant

**SRO highlights: Both Officer Jackson and Porfido returned to Patrol duties on June 19<sup>th</sup>**

**DIVERSION PROGRAM/TEEN DRUG COURT**

Staff is in the works of reclassifying the position- thus the reflection in **Juvenile Division updates**. Staff will be taking over all prevention and intervention for juveniles collaborating with the schools and community partners to ensure existing prevention programming continues after change in local prevention coalition status. Currently these are the activities that fall under the Juvenile Division Coordinator's purview:

- 1.) Working with SAPs at Rochester Middle School and Spaulding High School to make sure that prevention guest speakers are brought in; supplies for Red Ribbon Week and Prevention Month are purchased and other intervention tools at SHS are covered.
- 2.) Working with Rochester SAPs and Dover Y2Y to sustain existing Rochester Middle School's Y2Y program and staff is supported.
- 3.) Working with Strafford County's Prevention, Treatment and Recovery Roundtables to ensure RPD representation is provided in county planning on all points of the continuum.
- 4.) Working with Café Red to outreach and support existing Teen Center model that works with Rochester's most vulnerable youth
- 5.) Teaching LEADs prevention education throughout the Rochester SAU and providing resources for services as needed.
- 6.) Coordinating all existing prevention programming such as National Night Out; Rochester's Teen Night and Teen Travel and with the Recreation Dept's youth & family activities.
- 7.) Working with Community Partners and Strafford County Public Health Network to ensure Youth Mental Health First Aid is being implemented throughout Rochester.
- 8.) And continued maintenance of Diversion services and development of local programs.
- 9.) Works with SAU and DJJS on wrap-around/roundtable services for all at-risk youth.

Teen Travel camp has been underway for 6 trips- with an excellent group of teens that are very engaging and well connected to each other. Officer Bilodeau has been an excellent mentor for the youth, showing them how to face your fears and trust in each other!

Staff continues planning meetings for National Night out- August 6<sup>th</sup> 5:30-8:30, with excellent relations around the community and new partners stepping up every day! The event looks to be one of the best yet with provider attendance and activities!

Staff continues to work with the county's 3 year strategic plans for the continuum of care, ensure LE representation and connections to the Governor's Task forces.

### **HOUSING:**

- There were 22 Police related calls for service this past month.
- There were eight criminal background checks for new residents.
- There was a recent theft from the community room freezer at Wellsweep. The room stays unlocked, as it serves as a resource for the elders, and someone broke the lock off the freezer and stole some food (meals for Meals on Wheels). Officer Blair is investigating
- Officer Funk covered a few night shifts during the week to try to deter thefts from vehicles, bike thefts and break-ins. Housing is putting out in their newsletter and calling around about locking up bicycles as they are a huge issue in the city.
- Nicole Rodler is working on getting bicycle helmets for the housing officers to hand out to children.

Respectfully Submitted,

Captain Todd Pinkham  
Support Services Division



## ADMINISTRATIVE MONTHLY REPORT

June/July 2019

### Financial/Purchasing

- At the end of June, we closed out the FY19 budget in a solid financial position. Due mainly to our salary savings with the open positions we will be returning approximately \$546,000 to the general fund.
- With the beginning of the new budget year, we have been getting purchase orders in place for many of our yearly expenses and making our beginning of the year purchases.
- At the end of June, we went out to bid for both our backline and frontline cruisers that are part of our FY20 CIP plan. The backline cruiser bid was opened on July 3<sup>rd</sup> and we received only two bid from dealers. Both bid were within \$500 of each other and we will be awarding the bid to Arundel Ford, which was the low bidder. It will be approximately 6-8 weeks for delivery of the vehicle after ordering it. The bid opening for the two frontline cruiser is scheduled for August 8<sup>th</sup>.
- I have begun working on the online crime reporting software project, which was part of our CIP budget. I have a scheduled meeting with a vendor to review their software. This vendor already has New England agencies who use IMC as a records management system using their software.
- I have been continuing to work on the external carriers for officers and had a meeting with the representative from Safariland on all of their company's offerings. After looking at the different models, I have a newer design coming in for a test and evaluation. This vest is currently worn by Londonderry Police and is becoming more popular due to the modular design. It is our hopes this vest will be the solution we have been looking for. We should have the sample by mid to late August to test.

### Training/Hiring

- During July, I have been working on the hiring process for the Dispatch Center Supervisor. I listed the job posting on indeed.com and we received a great amount of interest for the position, but many individuals did not follow through with submitting a city application and resume for HR. We interviewed 10 candidates both internally and externally in the first round of interviews. A second round of interviews was held for both internal candidates and the top external candidates. At the conclusion of the interviews, the board felt internal candidate was the best fit for the position and the positions has been offered to Keri Devine. We are currently completing some of the hiring requirements, but expect her to be starting before the end of August.
- July 31<sup>st</sup> was the final day of employment for our Lexis Nexis crime analyst Alex Freeman. She has left to take a position with an agency in Colorado. Throughout the month, I have been working with Lexis Nexis to advertise the position and in the end; we have found a replacement in our current evidence technician Steve Kerlee who will be starting August 12<sup>th</sup> with Lexis Nexis. Steve has a vast amount of knowledge and experience from the 20 plus years of law enforcement and we feel he will do an excellent job in the position. This does mean we will need to now hire and train a new evidence technician.
- We have been extremely busy over the past two months with training our new officers. There have been several highlights I would like to note;
  - Ofc. Govoni who was hired in May coming from the Northwood Police Department with 10 years' experience was released at the beginning of July to solo patrol.

- Officer Johnson who was on the 30/60 program from the academy passed all of her tests.
- Officers Johnson, Labosier, DeCost all entered their final phase of field training. The last week of July both Johnson and Labosier were released to solo patrol. Officer DeCost is expected to be released on August 5<sup>th</sup>.
- Recruits Riddle, Coffey and Crawford are entering their last weeks of the academy and are on pace to graduate with their certification on August 23<sup>rd</sup>. Once they graduate, they will have a couple of weeks of in house training prior to beginning their field training. Pending the schedule it looks like they will be released to solo patrol at the beginning of November.
- On August 5<sup>th</sup> will be the first day employment for recruits Miller, Flathers, and Root. Root will be taking part in the law package of the academy as he comes to the department certified with over 20 years' experience from NYPD. Both Miller and Flathers along with Ofc. Bilodeau have been registered for the 180<sup>th</sup> recruit academy. The academy only accepts 67 recruits per class and Flathers was registered as 68, meaning another recruit will need to fail the physical agility entrance test for him to be admitted to the class.
- With the above hiring's it leaves the department with four open positions to fill. We will be holding a physical agility test on August 10<sup>th</sup>. At present, we have approximately 30 applicants who have expressed a strong interest in participating in the process. Most of these have been recruited through our posting on indeed.com.
- Summer months often mean less training opportunities, but we still have sent officers to training to include;
  - Ofc. Krochmal to recertification for both firearms instructor and Taser instructor.
  - Ofc. Garstin to Advanced Roadside Impairment Driving Enforcement
- With many of the officers we have lost in the past year to other departments, they have taken several important instructor certifications with them. This includes certifications for armorer's who maintain our firearms. Sgt. Cost has requested for the department to host armorer's course for both our Glock handguns and Remington 870 shotguns during 2020. These manufactures are currently building their training schedule and we hope to be able to host a class. Hosting a class is beneficial to us as host agencies typically get a free seat in the class.

### **Other**

- National Night out is being held on August 5<sup>th</sup> from 5:30-8:30pm at the Rochester Commons.

Respectfully Submitted,  
Gary Boudreau  
Deputy Chief of Police

# **Rochester Police Department June 2019 Comp Stat Report**

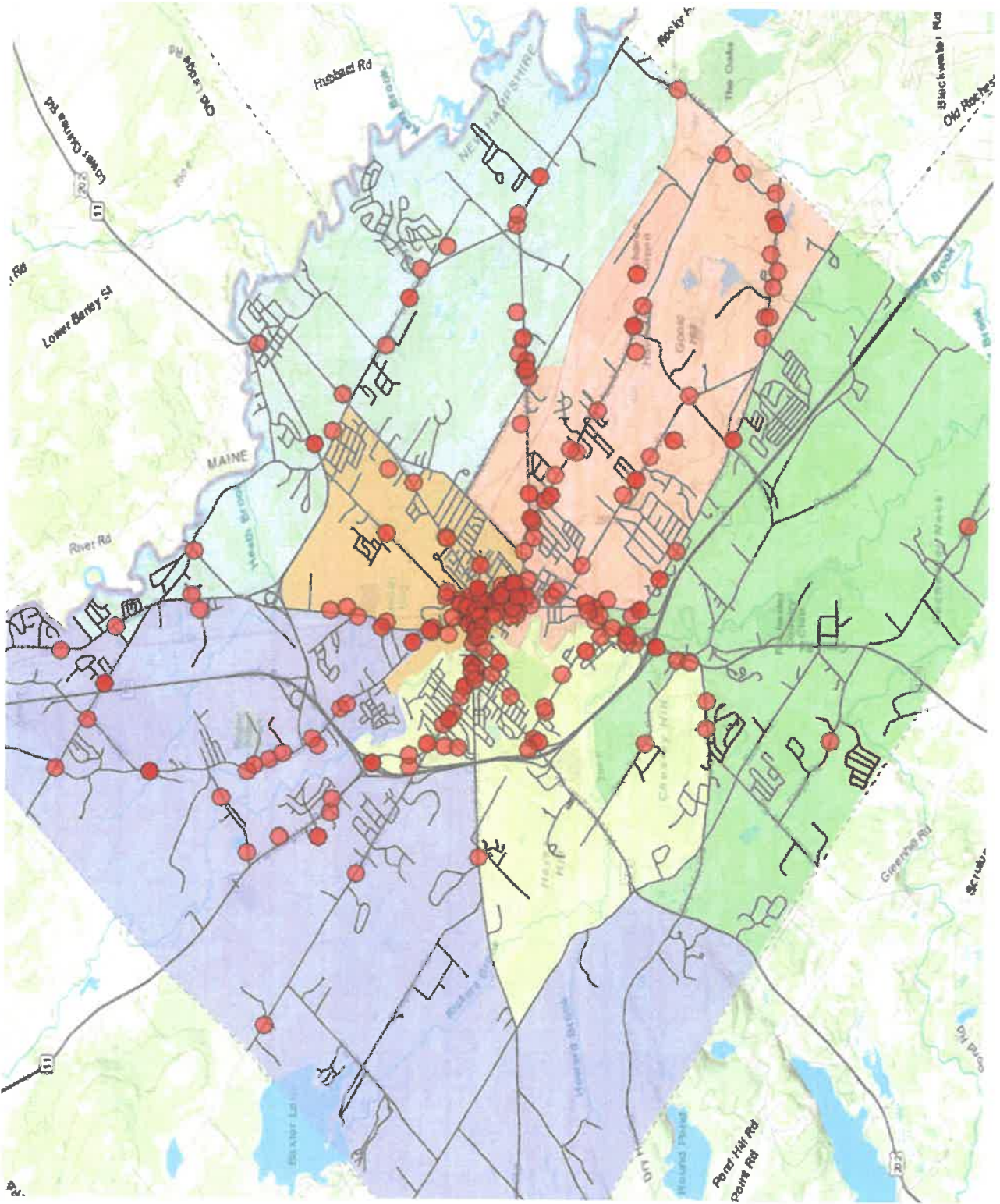
COMP STAT REPORT



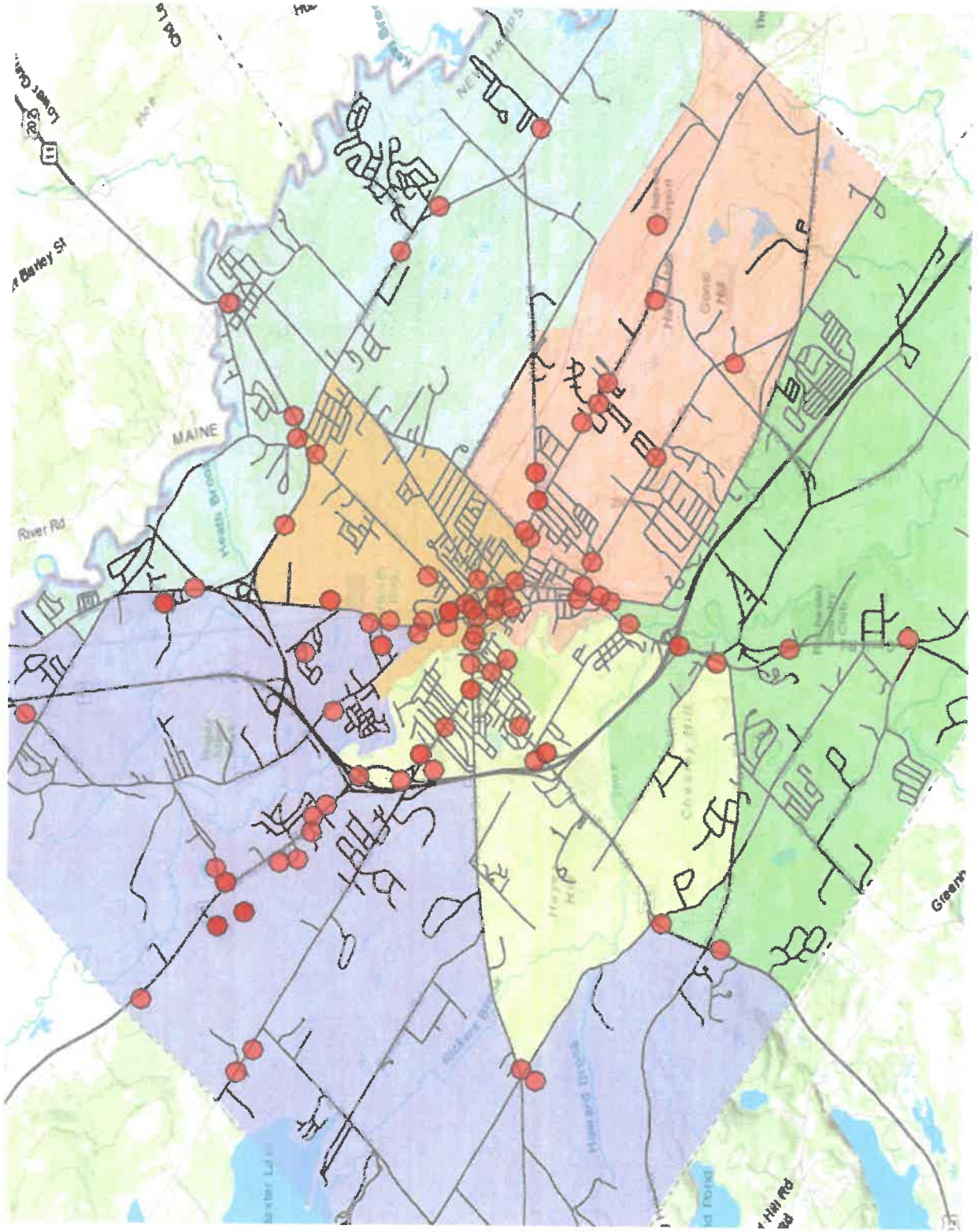
# June 2019 Field Activities

Specific Crimes	Jun-19	Jun-18	% Change	May-19	% Change	Apr-19	YTD 19	YTD 18	% Change	YTD 17
Traffic Stops	323	752	-57%	458	-29%	496	2636	5431	-51%	4033
Arrests from Stops	17	26	-35%	10	70%	30	117	193	-39%	154
Summons	18	53	-66%	11	64%	24	106	346	-69%	244
Warnings	273	639	-57%	418	-35%	418	2312	4725	-51%	3535
No Action	14	25	-44%	13	8%	21	88	140	-37%	97
Accidents	105	92	14%	70	50%	61	460	509	-10%	568
Summons from ACs	3	2	50%	1	200%	1	11	15	-27%	14
Arrests from ACs	6	2	200%	6	0%	5	29	31	-6%	34
Field Interviews	12	19	-37%	7	71%	11	49	59	-17%	95
DWI	11	9	22%	5	120%	9	42	41	2%	49
Narcotics	3	4	-25%	2	50%	0	12	10	20%	18
Alcohol	8	5	60%	3	167%	9	30	31	-3%	31
DWI from Accidents	3	1	200%	3	0%	3	11	10	10%	17

# June 2019 Traffic Stops and Drug Locations



# June 2019 Accidents

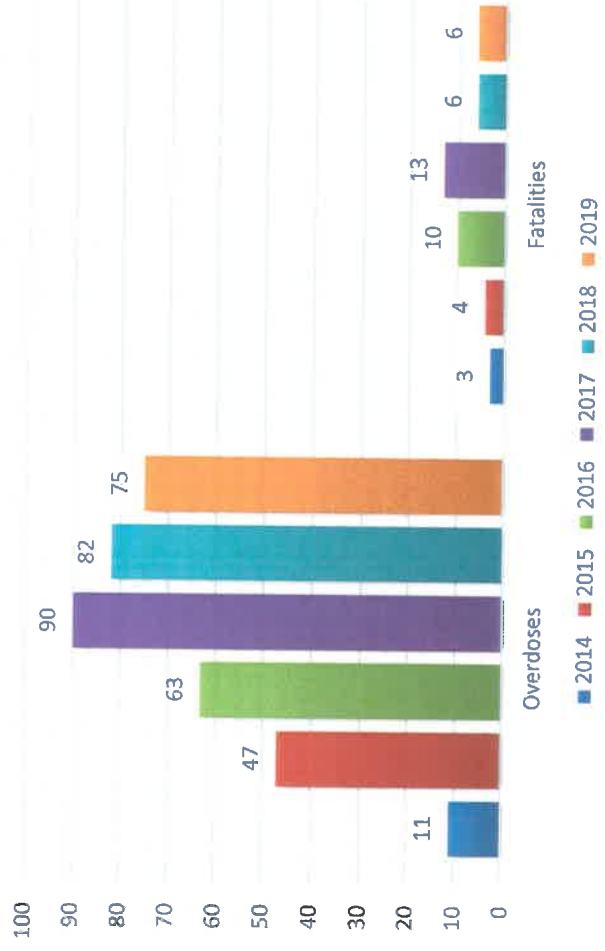


# June 2019 Property Crimes

All Incident Reports												
Specific Crimes	Jun-19	Jun-18	% Change	May-19	% Change	Apr-19	YTD-19	YTD-18	% Change	YTD 2019 Closure Rate	YTD 2018 Closure Rate	YTD 17
Burglary	11	9	22%	7	57%	15	50	47	6%	20%	17%	44
Shoplifting	13	24	-46%	12	8%	17	121	137	-12%	103%	91%	153
Theft from a Building	13	10	30%	8	63%	14	80	97	-18%	21%	9%	112
Theft from MV (including Parts)	34	5	580%	19	79%	14	95	52	83%	6%	2%	100
All Other Theft	21	14	50%	9	133%	9	58	58	0%	7%	9%	75
MV Theft	4	5	-20%	0	0%	2	19	15	27%	32%	27%	14
Vandalism	31	29	7%	39	-21%	33	179	185	-3%	44%	37%	209
<b>Total Property</b>	<b>116</b>	<b>87</b>	<b>33%</b>	<b>94</b>	<b>23%</b>	<b>104</b>	<b>602</b>	<b>544</b>	<b>11%</b>	<b>36%</b>	<b>29%</b>	<b>663</b>
Arrests												
Specific Crimes	Jun-19	Jun-18	% Change	May-19	% Change	Apr-19	YTD-19	YTD-18	% Change			
Burglary	2	2	0%	0	0%	1	10	8	25%	YTD 17		
Shoplifting	14	22	-36%	11	27%	20	125	125	0%	6		
Theft from a Building	0	1	-100%	6	-100%	1	17	9	89%	100		
Theft from MV (including Parts)	1	0	0%	0	0%	3	6	1	500%	14		
All Other Theft	2	4	-50%	1	100%	0	4	5	-20%	8		
MV Theft	3	0	0%	1	200%	0	6	4	50%	7		
Vandalism	19	10	90%	14	36%	13	79	68	16%	2		
<b>Total Property</b>	<b>39</b>	<b>37</b>	<b>5%</b>	<b>33</b>	<b>18%</b>	<b>37</b>	<b>237</b>	<b>212</b>	<b>12%</b>	<b>63</b>		
										<b>194</b>		

# June 2019 Drug Offenses

All Incident Reports											
Specific Crimes	Jun-19	Jun-18	% Change	May-19	% Change	Apr-19	YTD 19	YTD 18	% Change	YTD 2019 Closure Rate	YTD 2018 Closure Rate
Possession	16	10	60%	11	45%	12	72	72	0%	85%	94%
Drug Events	34	N/A	N/A	40	-15%	14	127	N/A	N/A		
Overdoses	13	15	-13%	25	-48%	5	75	82	-9%		
Fatal	0	0	0%	2	-100%	3	6	6	0%		
<b>Total Drug</b>	<b>50</b>	<b>25</b>		<b>51</b>	<b>-2%</b>	<b>26</b>	<b>199</b>	<b>154</b>			
Arrests											
Specific Crimes	Jun-19	Jun-18	% Change	May-19	% Change	Apr-19	YTD 19	YTD 18	% Change	YTD 17	
Possession	13	9	44%	9	44%	8	61	68	-10%		105





# June 2019 Violent Crimes

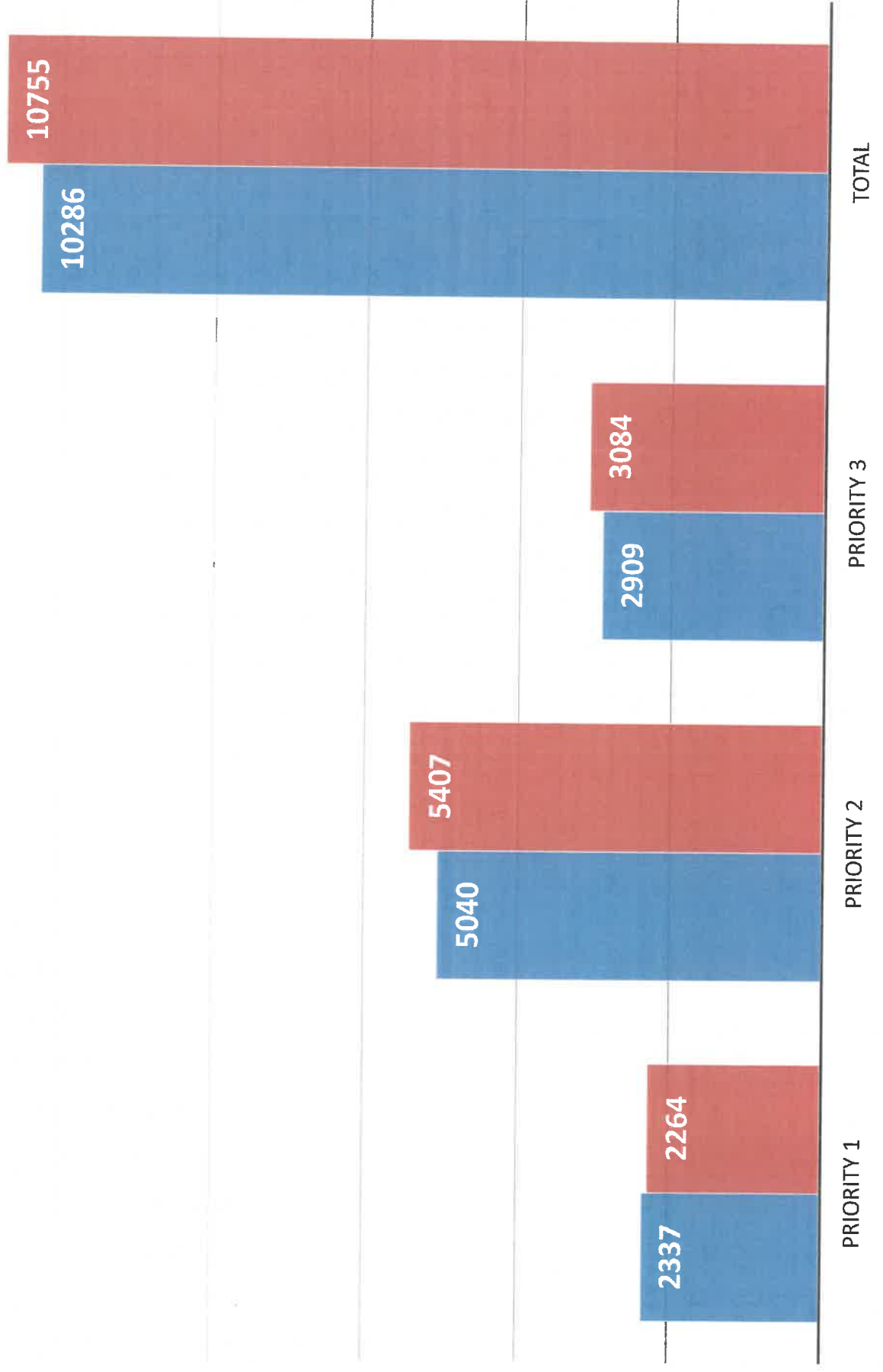
All Incident Reports												
Specific Crimes	Jun-19	Jun-18	% Change	May-19	% Change	Apr-19	YTD 19	YTD 18	% Change	YTD 2019 Closure Rate	YTD 2018 Closure Rate	YTD 17
Homicide	0	1	N/A	0	N/A	0	0	0	N/A	0%	0%	0
Robbery	1	2	-50%	1	0%	0	4	10	-60%	75%	50%	18
Aggravated Assault	8	3	167%	10	-20%	5	36	37	-3%	58%	54%	34
<i>from DV*</i>	2	1	100%	4	-50%	0	11	17	-35%	73%	71%	10
Simple Assault	43	43	0%	32	34%	28	197	243	-19%	63%	50%	239
<i>from DV*</i>	25	22	14%	21	19%	11	100	119	-16%	70%	69%	113
<b>Total Violent</b>	<b>52</b>	<b>49</b>	<b>6%</b>	<b>43</b>	<b>21%</b>	<b>33</b>	<b>237</b>	<b>290</b>	<b>-18%</b>	<b>49%</b>	<b>39%</b>	<b>291</b>
Arrests												
Specific Crimes	Jun-19	Jun-18	% Change	May-19	% Change	Apr-19	YTD 19	YTD 18	% Change	YTD 2019 Closure Rate	YTD 2018 Closure Rate	YTD 17
Homicide	0	0	N/A	0	N/A	1	1	0	N/A			0
Robbery	0	1	-100%	0	0%	0	3	5	-40%			7
Aggravated Assault	6	1	500%	5	20%	3	21	20	5%			16
<i>from DV*</i>	1	0	0%	4	-75%	0	8	12	-33%			8
Simple Assault	29	22	32%	23	26%	8	125	122	2%			99
<i>from DV*</i>	18	12	50%	13	38%	5	70	82	-15%			61
<b>Total Violent</b>	<b>35</b>	<b>24</b>	<b>46%</b>	<b>28</b>	<b>25%</b>	<b>12</b>	<b>150</b>	<b>147</b>	<b>2%</b>			<b>122</b>

# June 2019 Threshold

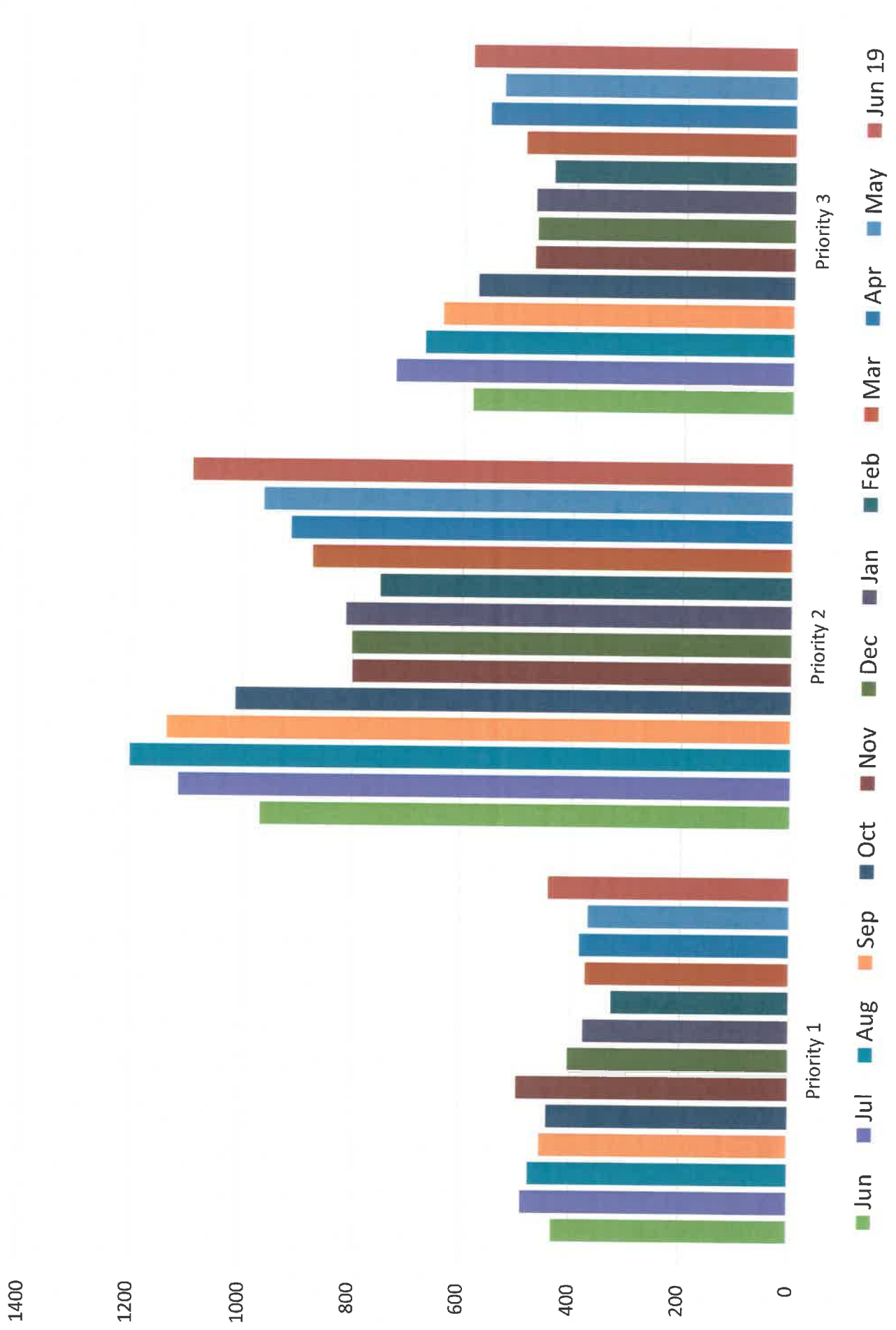
Crime	Monthly Average	Normal Range	Current Month	Activity Level
Accidents	86	71-100	104	Moderately High
Traffic Stop	804	470-1138	323	Moderately Low
DWI	7	4-10	11	Moderately High
Robbery	2	0-3	1	Normal
Aggravated Assault	6	3-9	8	Normal
Simple Assault	39	31-48	43	Normal
Burglary	9	6-13	11	Normal
Shoplifting	25	18-32	13	Moderately Low
Theft from Building	18	11-25	13	Normal
Theft from MV	16	7-24	34	Very High
MV Theft	3	0-5	4	Normal
Vandalism	35	27-44	31	Normal
Possession	16	10-22	16	Normal
Crime	Monthly Average	Normal Range	Current Month	Activity Level
Violent	47	37-57	52	Normal
Property	122	94-151	127	Normal

# Calls for Service 2018 v 2019

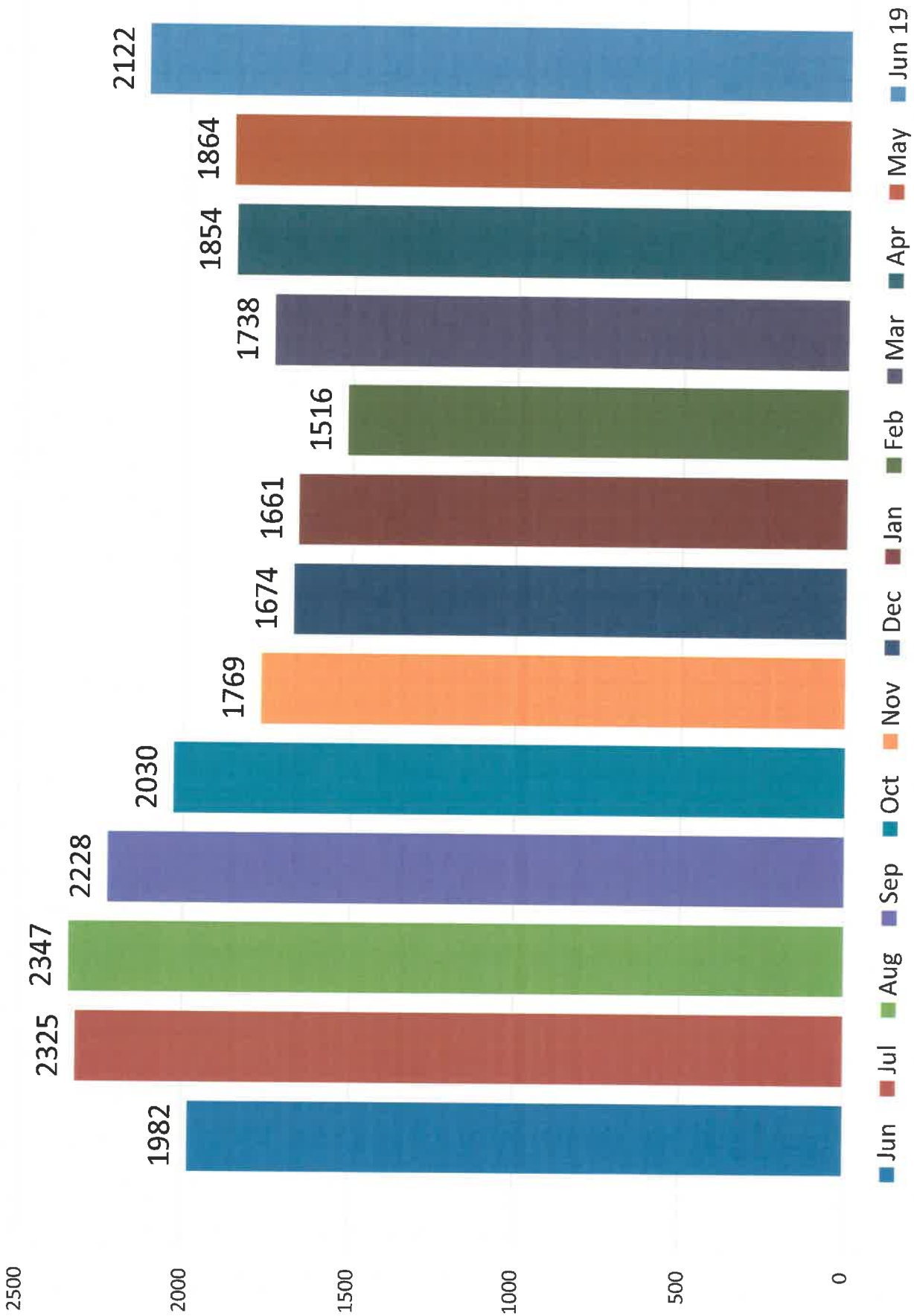
■ YTD 2018 ■ YTD 2019



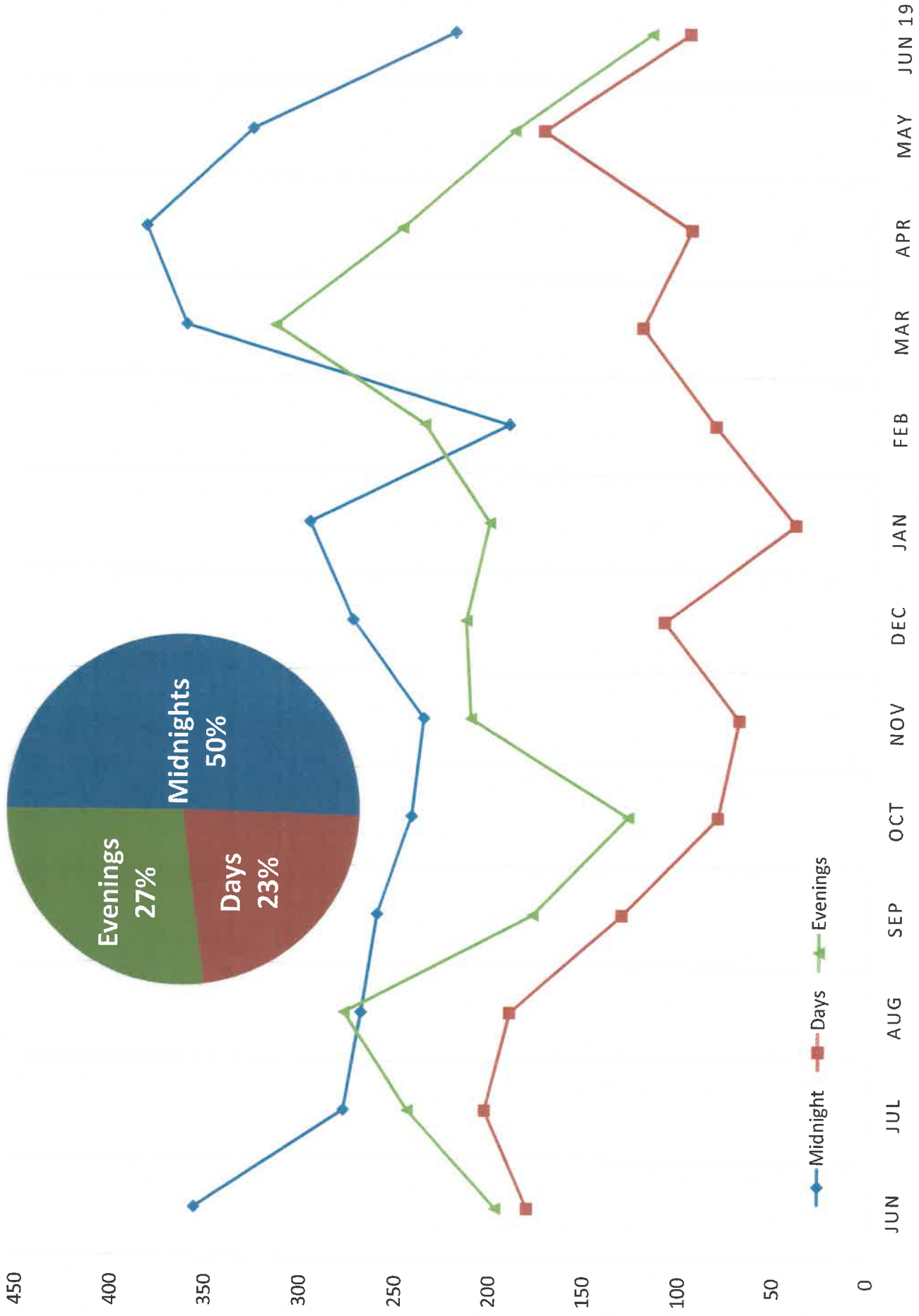
# YTD Calls for Service 2018 v 2019



# YTD Calls for Service Total 2018 v 2019



# June 2019 Proactive Hours



# 2019 Response Time

	2018 YTD	2019 YTD	Percent Change	2017 YTD	Percent Change
Priority 1	14.86	17.74	19%	15.52	14%
Priority 2	45.59	56.4	24%	53.93	5%
Priority 3	71.96	81.21	13%	80.74	1%

**DV COMPSTAT**  
June 2019

Dates	2/1/19 - 2/28/19	3/1/19 - 3/31/19	4/1/18 - 4/30/18	5/1/19- 5/31/19	6/1/19- 6/30/19	Prior Verbal (PV)	YTD 2019	PV YTD	YTD 2018
Misdemeanor Arrests	17	19	10	24	19	3	110	13	100
Felony Arrests	2	2	1	3	2	0	12	2	14
Verbal Cases	16	26	14	14	16		106		124
<b>Total Cases</b>	<b>35</b>	<b>47</b>	<b>25</b>	<b>41</b>	<b>37</b>	<b>3</b>	<b>228</b>	<b>15</b>	<b>238</b>

**2019 FJC Clients**

Month	Jan	Feb	March	April	May	June
New Clients	2	4	3	3	6	10
Unique Clients Rochester Residents	15	19	20	18	26	27
New Clients Unique Clients Rochester Residents	July	August	September	October	November	December

**2018 FJC Clients**

Month	Jan	Feb	March	April	May	June
New Clients	13 (13)	18 (17)	6 (19)	6 (21)	8 (24)	5 (12)
New Clients	July	August	September	October	November	December
New Clients	2 (16)	5 (25)	2 (13)	3 (22)	2 (17)	5 (10)

\*\*\*FJC stats now represent new clients and unique clients\*\*\*

(Unique clients are those that have active case management and new clients are excluded from that number)





Leaders never use the word failure.  
They look upon setbacks as learning  
experiences.

BRIAN TRACY




[BRIANTRACY.COM](http://BRIANTRACY.COM)

**ROCHESTER POLICE COMMISSION**

**AUGUST 7, 2019**

**6. CORRESPONDENCE:**

- A. Bob Colwell of Comcast thanks Off. Butcher for doing a good job during an outside detail.
- B. Off. Turgeon was thanked for resolving a complaint for a citizen.
- C. Off. Plumb is thanked by the family for his response to an untimely death.
- D. Specialists Bailey, Drew, Pearce and Ferrari are thanked for their contributions on a medical aid call that led to a life-saving event.
- E. Specialist Pearce was selected as the May 2019 Hometown Hero for her dedication to public service.
- F. A participant in the recent RAD training thanks officers' Danie and Turner.
- G. Specialist Bowley is thanked by a citizen for efficient help during a medical event.
- H. Off. Kimbrough is thanked for his participation in events at the William Allen School.
- I. Sgt. Smith and Lt. Bossi are recognized for interactions with youth in the community.
- J. Lt. Aucoin is nominated (and selected) for Employee of the Month for his involvement with the St. Charles School, organizing events and working with the children.
- K. Lt. Bossi is thanked by NH DOT Rail and Transit for assistance with a car and train collision.
- L. Officers Garstin, Plumb, and Labosier responding to a welfare check assisted the resident with some tasks they were unable to complete on their own. Off. Danie then also responded and assisted further.
- M. Sgt. Miehle is thanked in two separate incidents by citizens for being professional and having a positive impact.
- N. Off. Robinson is thanked for his interaction with a citizen.
- O. Chief Connolly of Sanford, Maine PD thanks Off. Oswald for locating a suspect in a theft from that community and recovering some of the property.
- P. Specialists Colwell and Brinkman are commended by Off. Gantert for efforts during a busy shift.
- Q. Off. Kimbrough is thanked for helpful suggestions, which made a difference for a citizen.
- R. Sgt. Powers, Off. Butcher and Off. Brinkman are thanked by the family for kindness during an call for an untimely death.

RECORD #	ROCHESTER POLICE DEPARTMENT	PERSONNEL RECORDS ENTRY FORM
1. <u>EMPLOYEE NAME</u> : Butcher, Thomas		DATE: 4.3.2019 TIME: 2000
2. <u>TYPE OF ENTRY</u> <input checked="" type="checkbox"/> RECOMMENDATION                      ___ COUNSELING ___ TRAINING INTERVIEW                      ___ DISCIPLINARY ___ EVALUATION/FOLLOW UP                      ___ OTHER		
3. <u>NARRATIVE</u> : Officer Butcher worked a road detail for Comcast on 4.2. The Comcast employee contacted the PD afterwards and stated that Tom was great, and this contributed to their first detail experience in Rochester being a great one.		
4. <u>ACTION TAKEN BY SUPERVISOR</u> : Thank you Tom for your professionalism and for building positive relationships in our community.  SIGNATURE: <u></u> DATE: <u>4.3.2019</u>		
5. <u>COMMENTS/RECOMMENDATIONS OF PATROL COMMANDER</u> : <i>Tom - Thank you for your professionalism. Great example of our mission statement "...the measure of our service will be judged by the public in the way we deliver our service..." Keep up the good work. Forward to eval file.</i> SIGNATURE: <u></u> DATE: <u>4.4.19</u>		
6. <u>COMMENTS OF DEPUTY CHIEF OF POLICE</u> : <i>Great work Tom.</i>  SIGNATURE: <u></u> DATE: <u>4.4.19</u>		
7. <u>COMMENTS OF CHIEF OF POLICE</u> : <i>Nice work Tom!</i>  SIGNATURE: <u></u> DATE: <u>4-8-19</u>		

8. ACKNOWLEDGMENT OF EMPLOYEE:

I have, this date, been made aware of the information contained on this record and afforded an opportunity to review the associated documentation.

EMPLOYEE SIGNATURE: \_\_\_\_\_

A handwritten signature in black ink, consisting of several loops and a long horizontal stroke, written over a solid horizontal line.

DATE: 6/25/19

## Andrew Swanberry

---

**From:** Jason Thomas  
**Sent:** Wednesday, April 3, 2019 3:05 PM  
**To:** Andrew Swanberry  
**Subject:** FW: Police Detail - 4/2/19 - Strafford Rd

Atta boy for Butcher.

---

**From:** Rhonda Young <[rhonda.young@rochesternh.net](mailto:rhonda.young@rochesternh.net)>  
**Sent:** Wednesday, April 3, 2019 3:02 PM  
**To:** Jason Thomas <[jason.thomas@rochesternh.net](mailto:jason.thomas@rochesternh.net)>  
**Subject:** FW: Police Detail - 4/2/19 - Strafford Rd

FYI

---

**From:** Thomas Powers <[thomas.powers@rochesternh.net](mailto:thomas.powers@rochesternh.net)>  
**Sent:** Wednesday, April 03, 2019 4:51 AM  
**To:** Rhonda Young <[rhonda.young@rochesternh.net](mailto:rhonda.young@rochesternh.net)>  
**Cc:** Thomas Butcher <[thomas.butcher@rochesternh.net](mailto:thomas.butcher@rochesternh.net)>  
**Subject:** RE: Police Detail - 4/2/19 - Strafford Rd

I would happily like to take credit for it but I believe it was Butcher that had this!

Good work bud!

---

**From:** Rhonda Young  
**Sent:** Tuesday, April 2, 2019 3:50 PM  
**To:** Thomas Powers <[thomas.powers@rochesternh.net](mailto:thomas.powers@rochesternh.net)>  
**Subject:** FW: Police Detail - 4/2/19 - Strafford Rd

FYI, thought you'd like to read this below from the Comcast detail you did. You rock!

Rhonda

---

**From:** Colwell, Bob <[Bob.Colwell@comcast.com](mailto:Bob.Colwell@comcast.com)>  
**Sent:** Tuesday, April 02, 2019 3:47 PM  
**To:** Rhonda Young <[rhonda.young@rochesternh.net](mailto:rhonda.young@rochesternh.net)>  
**Subject:** RE: Police Detail - 4/2/19 - Strafford Rd

Detail went well. Tom was great.

So glad to report that my first Detail experience in Rochester was a GREAT one.

Have a great afternoon.


Bob


<b>RECORD #</b>	<b><u>ROCHESTER POLICE</u></b> <b><u>DEPARTMENT</u></b>	<b><u>PERSONNEL RECORDS</u></b> <b><u>ENTRY FORM</u></b>
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1. EMPLOYEE NAME: Officer Alexander Turgeon      DATE: 4/6/2019  
 TIME: 0336

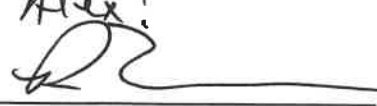
2. TYPE OF ENTRY     RECOMMENDATION       COUNSELING  
 TRAINING INTERVIEW       DISCIPLINARY  
 EVALUATION/FOLLOW UP       OTHER


3. NARRATIVE: On the above date Officer Alexander Turgeon was thanked on Facebook for "quickly + seamlessly" resolving a complaint for a resident. The thank you was in reference to CFS # 19-12516. The call was for a suspicious subject and the subject was located and issued a trespass notice after being positively identified.

4. ACTION TAKEN BY SUPERVISOR: Sgt. Miehle located and submitted copies of the call and subsequent Facebook message for letter of commendation and entry in the officer's personnel record.  
 SIGNATURE:       DATE: 6/4/19

5. COMMENTS/RECOMMENDATIONS OF PATROL COMMANDER:  
*Nice job Alex! Forward to eval file.*  
 SIGNATURE:       DATE: 6-7-19

6. COMMENTS OF DEPUTY CHIEF OF POLICE: *Nice work Alex!*  
 SIGNATURE:       DATE: 6-7-19

7. COMMENTS OF CHIEF OF POLICE:  
*Nice work Alex!*  
 SIGNATURE:       DATE: 6/11/19

8. ACKNOWLEDGMENT OF EMPLOYEE:  
 I have, this date, been made aware of the information contained on this record and afforded an opportunity to review the associated documentation.  
 EMPLOYEE SIGNATURE:       DATE: 6/25/19

 **Mehera Hilson**  recommends Rochester NH Police Department.  ...

6 April at 03:36 

I called on a situation + I was absolutely blown away with how quickly + seamlessly it was resolved. Simply, an invaluable feeling to have.

Officer Turgeon, you (effortlessly) turned around a scary situation for us.

Thankful for you today, everyday!



Start a private conversation with Mehera Hilson in Messenger.

Message



Like



Comment



Share



Message



<b>RECORD #</b>	<b><u>ROCHESTER POLICE DEPARTMENT</u></b>	<b><u>PERSONNEL RECORDS ENTRY FORM</u></b>
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1. <u>EMPLOYEE NAME</u> : Ofc. Jason Plumb	DATE: 5/7/19 TIME: 1000
--	----------------------------

2. <u>TYPE OF ENTRY</u>	<input type="checkbox"/> RECOMMENDATION <input type="checkbox"/> TRAINING INTERVIEW <input type="checkbox"/> EVALUATION/FOLLOW UP	<input type="checkbox"/> COUNSELING <input type="checkbox"/> DISCIPLINARY <input checked="" type="checkbox"/> OTHER
-------------------------	---	---

3. NARRATIVE: On 4/14/19 Officer Plumb responded to an untimely death. We received a Thank You card from a family member in appreciation of the officers on scene. The thank you card stated in part "...your officers were not only efficient and professional but kind + courteous as well...". She wrote all officer on scene were "terrific," but specifically mention Officer Plumb by name.

4. ACTION TAKEN BY SUPERVISOR: See below.

SIGNATURE: N/A DATE:

5. COMMENTS/RECOMMENDATIONS OF PATROL COMMANDER:

*Jason - Thank you for your professionalism and all you do!  
Forward to eval file.*

SIGNATURE: *Jason Plumb* DATE: 5-7-19

6. COMMENTS OF DEPUTY CHIEF OF POLICE: *Thank you for your compassion and professionalism*

SIGNATURE: *GR* DATE: 5-8-19

7. COMMENTS OF CHIEF OF POLICE:

*Nice work Jason! Copy to Police Commission.*

SIGNATURE: *[Signature]* DATE: 5-10-19

8. ACKNOWLEDGMENT OF EMPLOYEE:

I have, this date, been made aware of the information contained on this record and afforded an opportunity to review the associated documentation.

EMPLOYEE SIGNATURE: *[Signature]* DATE:

17-13760



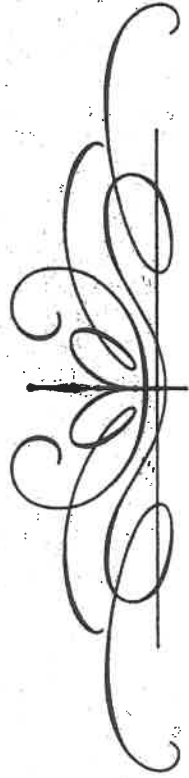
Good Day,

I am writing in appreciation of the officers attending the scene the day my step father, Bernard Lewis died (6 Honolulu)

As you can imagine this was a hard time for us. Your officers were not only efficient and professional but kind & courteous as well.

All of the officers on scene were terrific but especially officer Plum. Officer Plum stayed the on scene with us until the funeral director picked up the body. He made a horrific experience bearable.





Thank you Jamie Murray  
57 Woodland Lane



\* THANK YOU \*



It meant more  
than you know.

RECORD #	ROCHESTER POLICE DEPARTMENT	PERSONNEL RECORDS ENTRY FORM
1. <u>EMPLOYEE NAME</u> : Bailey, Sarah		DATE: 5.21.2019 TIME: 2000
2. <u>TYPE OF ENTRY</u> <input type="checkbox"/> RECOMMENDATION <input type="checkbox"/> COUNSELING <input type="checkbox"/> TRAINING INTERVIEW <input type="checkbox"/> DISCIPLINARY <input type="checkbox"/> EVALUATION/FOLLOW UP <input checked="" type="checkbox"/> OTHER		
3. <u>NARRATIVE</u> : Communications Specialist Sarah Bailey is recognized for her contributions on a medical call that led to a life-saving event.		
4. <u>ACTION TAKEN BY SUPERVISOR</u> : Prepared and submitted. Thank you for your service and teamwork.  SIGNATURE: <u></u> DATE: <u>5.21.2019</u>		
5. <u>COMMENTS/RECOMMENDATIONS OF PATROL COMMANDER</u> : Thank you for your great work product. Keep up the good work! Forward to Commission & add to personnel file.  SIGNATURE: <u></u> DATE: <u>5.22.19</u>		
6. <u>COMMENTS OF DEPUTY CHIEF OF POLICE</u> : Thank you for all you do for the citizens  SIGNATURE: <u></u> DATE: <u>5-24-19</u>		
7. <u>COMMENTS OF CHIEF OF POLICE</u> : Great job Sarah!  SIGNATURE: <u></u> DATE: <u>5-30-19</u>		

19-11215

8. ACKNOWLEDGMENT OF EMPLOYEE:

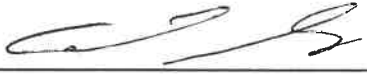



I have, this date, been made aware of the information contained on this record and afforded an opportunity to review the associated documentation.

EMPLOYEE SIGNATURE:



DATE:

6-17-19

RECORD #	ROCHESTER POLICE DEPARTMENT	PERSONNEL RECORDS ENTRY FORM
1. <u>EMPLOYEE NAME</u> : Drew, Kate		DATE: 5.21.2019 TIME: 2000
2. <u>TYPE OF ENTRY</u> <input type="checkbox"/> RECOMMENDATION <input type="checkbox"/> COUNSELING <input type="checkbox"/> TRAINING INTERVIEW <input type="checkbox"/> DISCIPLINARY <input type="checkbox"/> EVALUATION/FOLLOW UP <input checked="" type="checkbox"/> OTHER		
3. <u>NARRATIVE</u> : Communications Specialist Kate Drew is recognized for her contributions on a medical call that led to a life-saving event.		
4. <u>ACTION TAKEN BY SUPERVISOR</u> : Prepared and submitted. Thank you for your service and teamwork.  SIGNATURE: <u></u> DATE: <u>5.21.2019</u>		
5. <u>COMMENTS/RECOMMENDATIONS OF PATROL COMMANDER</u> : Thanks for being a great new addition to the team. Keep up the good work! Forward to Commission for recognition & add to personnel file.  SIGNATURE: <u></u> DATE: <u>5-22-19</u>		
6. <u>COMMENTS OF DEPUTY CHIEF OF POLICE</u> : Thank you for your hardwork and dedication.  SIGNATURE: <u></u> DATE: <u>5-24-19</u>		
7. <u>COMMENTS OF CHIEF OF POLICE</u> : Great job Kate!  SIGNATURE: <u></u> DATE: <u>5-30-19</u>		

19-11215

8. ACKNOWLEDGMENT OF EMPLOYEE:





I have, this date, been made aware of the information contained on this record and afforded an opportunity to review the associated documentation.

EMPLOYEE SIGNATURE: \_\_\_\_\_

*Kate W*

DATE:

6/16/19

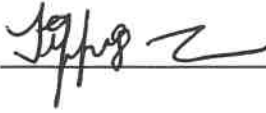
RECORD #	ROCHESTER POLICE DEPARTMENT	PERSONNEL RECORDS ENTRY FORM
1. <u>EMPLOYEE NAME</u> : Pearce, Tiffany		DATE: 5.21.2019 TIME: 2000
2. <u>TYPE OF ENTRY</u> <input type="checkbox"/> RECOMMENDATION <input type="checkbox"/> COUNSELING <input type="checkbox"/> TRAINING INTERVIEW <input type="checkbox"/> DISCIPLINARY <input type="checkbox"/> EVALUATION/FOLLOW UP <input checked="" type="checkbox"/> OTHER		
3. <u>NARRATIVE</u> : Communications Specialist Tiffany Pearce is recognized for her contributions on a medical call that led to a life-saving event.		
4. <u>ACTION TAKEN BY SUPERVISOR</u> : Prepared and submitted. Thank you for your service and teamwork.  SIGNATURE: <u></u> DATE: <u>5.21.2019</u>		
5. <u>COMMENTS/RECOMMENDATIONS OF PATROL COMMANDER</u> : Thank you for your hard work! Keep it up! Forward to Commission for recognition - add to eval folder.  SIGNATURE: <u></u> DATE: <u>5-22-19</u>		
6. <u>COMMENTS OF DEPUTY CHIEF OF POLICE</u> : Great work Tiffany, thank you for all you do.  SIGNATURE: <u></u> DATE: <u>5-24-19</u>		
7. <u>COMMENTS OF CHIEF OF POLICE</u> : Great job Tiffany!  SIGNATURE: <u></u> DATE: <u>5-30-19</u>		

19-11215

8. ACKNOWLEDGMENT OF EMPLOYEE:

I have, this date, been made aware of the information contained on this record and afforded an opportunity to review the associated documentation.

EMPLOYEE SIGNATURE: \_\_\_\_\_

A handwritten signature in black ink, appearing to be "J. P. [unclear]", written over a horizontal line.

DATE: \_\_\_\_\_

6/16/19



*City of Rochester, New Hampshire*  
23 Wakefield Street . Rochester, NH 03867  
603-330-7128  
[www.rochesterpd.org](http://www.rochesterpd.org)



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**INTEROFFICE MEMORANDUM**

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**TO:** CAPTAIN THOMAS  
**FROM:** Lieutenant Swanberry  
**DATE:** May 21, 2019  
**SUBJECT:** Dispatch Recognition  
**CC:** Captain Pinkham

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Captain Thomas,

On March 28, 2019, Frisbie EMS and Rochester Fire responded to 147 Rochester Hill Road for a report of a woman suffering from a severe asthma attack. As they continued to treat the patient, they asked for a police officer to come attend to their two children.

Several weeks later, the patient and her mother arrived at the police department looking to thank the entire team and the officer who had helped them, bringing homemade scones. I was told that the patient had coded, but was successfully brought back. The dispatchers working that evening were Sarah Bailey, Kate Drew, Louise Ferrari, and Tiffany Pearce. If not for the teamwork of these dispatchers, this patient may not have had such a favorable outcome

This degree of appreciation was not typical, and was quite heartfelt. I request that the contributions of Communications Specialists Bailey, Drew, Ferrari, and Pearce be recognized in their evaluation files.

Respectfully,

Andrew Swanberry

Lieutenant



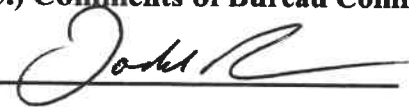
**ROCHESTER POLICE  
DEPARTMENT  
Rochester, New Hampshire**


1.) Employee **Tiffany Pearce** Date: 05-28-19  
Time: 0830


2.) Type of Entry:  Recommendation  Counseling  
 Training Interview  Disciplinary  
 Evaluation  Other

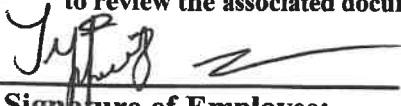
3.) Narrative: (Explain event or incident leading to recommendation or action)  
 Tiffany was selected as the May 2019 Hometown Hero for her dedication to public service. Tiffany has been an excellent addition to our team in the Rochester Dispatch Center as well as a dedicated member of the Milton Fire Department. Her service to community has been a lifelong achievement.  
 Copy to be placed in the evaluation file.

4.) Action Taken By Supervisor: **Evaluation File**  
  
 Sergeant Eric Babine 5-28-19  
DATE

5.) Comments of Bureau Commander: *Great work Tiffany! You deserve the recognition!  
 Forward to Commission for recognition.*  
  
5-29-19  
DATE

6.) Comments of Deputy Chief of Police: *Great job Tiffany, well deserved!*  
  
 Signature of Deputy Chief of Police 5-30-19  
DATE

7.) Comments of Chief of Police:  
*Nice work Tiffany!*  
  
 Signature of Chief of Police 5-30-19  
DATE

8.) Acknowledgment of Employee:  
 I have this date been made aware of the information contained on this record, and afforded an opportunity to review the associated documentation.  
  
 Signature of Employee: 6/16/19  
DATE

## Tiffany Pearce Hometown Hero

For some people, their jobs are more than just vocations.

Our veterans and first responders go above and beyond to keep us safe, and we want to honor them.

The Hometown Hero for May 2019 is Tiffany Pearce.

Tiffany was nominated by Rebecca Behr, who wanted to get her publicly recognized for the amazing work she does.

Tiffany is an emergency communications specialist for the city of Rochester, New Hampshire. As a dispatcher, she works with police, fire and emergency medical services for the city, and she handles 911 and nonemergency calls for the city.

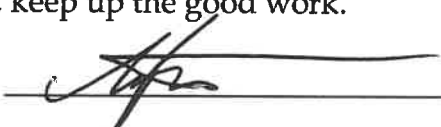



She previously worked in Carroll County in NH and has been with Rochester for over two years now. She's someone who you can always count on, is always picking up extra shifts to help people out, and will work when she's sick (even one time losing her voice and running a fever).

Tiffany will always go above and beyond to help out co-workers. To help bring up morale when needed, she's cooked dinner for dispatchers and police and has driven to work at all hours of the night if she hears a big event is happening so she can help out co-workers.

She also is an EMT and firefighter on a local department, so when she's not answering emergency phone calls she responding to emergencies on scene.

Tiffany is one of the most caring, dedicated and reliable people, and Rebecca says she never asks for any kind of recognition in return.

So thank you, Tiffany, for being a Hometown Hero.

RECORD #	ROCHESTER POLICE DEPARTMENT	PERSONNEL RECORDS ENTRY FORM
1. <u>EMPLOYEE NAME</u> : Danie, Kyle		DATE: 30 May 2019 TIME: 1030 hours
2. <u>TYPE OF ENTRY</u> <input type="checkbox"/> RECOMMENDATION <input type="checkbox"/> COUNSELING <input type="checkbox"/> TRAINING INTERVIEW <input type="checkbox"/> DISCIPLINARY <input type="checkbox"/> EVALUATION/FOLLOW UP <input checked="" type="checkbox"/> OTHER		
3. <u>NARRATIVE</u> : Officer Danie received thanks and praise from Lydia, a participant in a recent RAD class that he instructed.		
4. <u>ACTION TAKEN BY SUPERVISOR</u> : Records entry completed and a copy of the card is attached.  Good job Kyle, keep up the good work.  SIGNATURE: <u></u> DATE: 30 May 2019		
5. <u>COMMENTS/RECOMMENDATIONS OF PATROL COMMANDER</u> : <i>Nice job Kyle! Thanks for all yw do! Forward to eval file.</i>  SIGNATURE: <u></u> DATE: 5-30-19		
6. <u>COMMENTS OF DEPUTY CHIEF OF POLICE</u> : <i>Nice job Kyle!</i>  SIGNATURE: <u></u> DATE: 5/31/19		
7. <u>COMMENTS OF CHIEF OF POLICE</u> : <i>Nice job Kyle! Copy to Police Commission</i>  SIGNATURE: <u></u> DATE: 6/4/19		

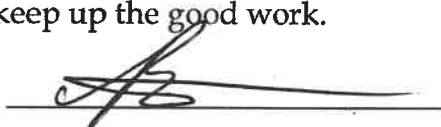



8. ACKNOWLEDGMENT OF EMPLOYEE:

I have, this date, been made aware of the information contained on this record and afforded an opportunity to review the associated documentation.

EMPLOYEE SIGNATURE: \_\_\_\_\_

*Kyle A...*

DATE: 6/5/19

RECORD #	ROCHESTER POLICE DEPARTMENT	PERSONNEL RECORDS ENTRY FORM
1. <u>EMPLOYEE NAME</u> : Turner, Elizabeth		DATE: 30 May 2019 TIME: 1030 hours
2. <u>TYPE OF ENTRY</u> <input type="checkbox"/> RECOMMENDATION <input type="checkbox"/> COUNSELING <input type="checkbox"/> TRAINING INTERVIEW <input type="checkbox"/> DISCIPLINARY <input type="checkbox"/> EVALUATION/FOLLOW UP <input checked="" type="checkbox"/> OTHER		
3. <u>NARRATIVE</u> : Officer Turner received thanks and praise from Lydia, a participant in a recent RAD class that she instructed.		
4. <u>ACTION TAKEN BY SUPERVISOR</u> : Records entry completed and a copy of the card is attached.  Good job Liz, keep up the good work.  SIGNATURE: <u></u> DATE: 30 May 2019		
5. <u>COMMENTS/RECOMMENDATIONS OF PATROL COMMANDER</u> : <i>Nice job Liz! Thank you for all you do. Forward to eral file.</i>  SIGNATURE: <u></u> DATE: 5-30-19		
6. <u>COMMENTS OF DEPUTY CHIEF OF POLICE</u> : <i>Nice job Liz!</i>  SIGNATURE: <u></u> DATE: 5/31/19		
7. <u>COMMENTS OF CHIEF OF POLICE</u> : <i>Nice job Liz! Copy to Police Commission.</i>  SIGNATURE: <u></u> DATE: 6/4/19		

8. ACKNOWLEDGMENT OF EMPLOYEE:

I have, this date, been made aware of the information contained on this record and afforded an opportunity to review the associated documentation.

EMPLOYEE SIGNATURE:

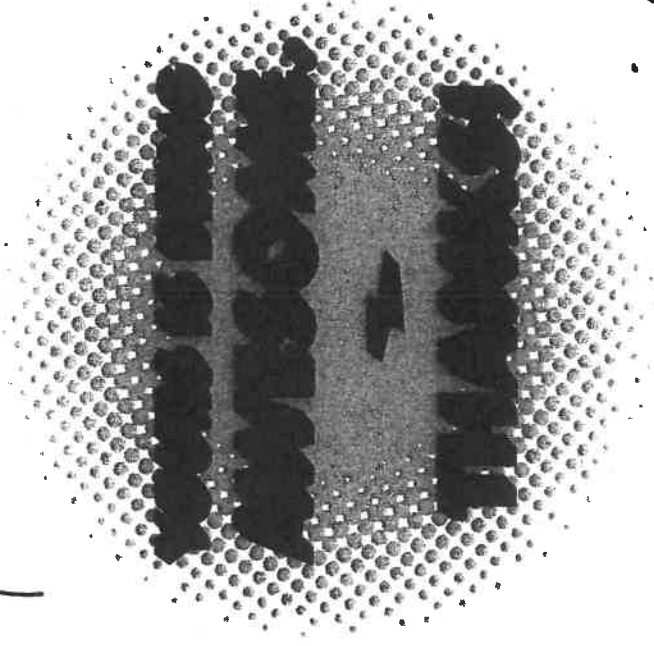
A handwritten signature in black ink, appearing to be "M. J. [unclear]", written over a horizontal line.

DATE:

6/10/19

5/22/17

Kyle & Lizzy



I really appreciate  
your efforts to  
offer RAD training.  
It was great!  
Daphne K. G.

**ROCHESTER POLICE  
DEPARTMENT  
Rochester, New Hampshire**

1.) Employee **Michelle Bowley**

Date: 06-03-19

Time: 1315

2.) Type of Entry:

- |   |   |
|---|---|
| <input type="checkbox"/> Recommendation     | <input type="checkbox"/> Counseling       |
| <input type="checkbox"/> Training Interview | <input type="checkbox"/> Disciplinary     |
| <input type="checkbox"/> Evaluation         | <input checked="" type="checkbox"/> Other |

3.) Narrative: (Explain event or incident leading to recommendation or action)

Michelle was thanked by a citizen for her kind and efficient help during medical incident.

Copy to be placed in the evaluation file.

4.) Action Taken By Supervisor: Evaluation File

  
Sergeant Eric Babine

6-3-19  
DATE

5.) Comments of Bureau Commander: Nice job Michelle! Keep up the good work! Forward to Commission for recognition



6-3-19  
DATE

6.) Comments of Deputy Chief of Police: Nice work Michelle, thanks you for all you do.

  
Signature of Deputy Chief of Police

6/5/19  
DATE

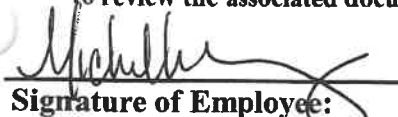
7.) Comments of Chief of Police:  
Nice work Michelle!

  
Signature of Chief of Police

6/5/19  
DATE

8.) Acknowledgment of Employee:

I have this date been made aware of the information contained on this record, and afforded an opportunity to review the associated documentation.

  
Signature of Employee:

6/11/19  
DATE




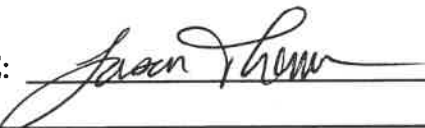



To the Ladies who answered  
my 911 call,

Thank you so much  
for your kind care and  
efficient help. It was  
so much appreciated. I  
was in such a dizzing  
state which had never  
happened like that  
and you both were very  
good.  
It was amazing

to me to see me fire  
leave people at work.  
With so many TV programs  
the one on, one doesn't  
really know if it is  
really happening in every-  
day life. But it is and  
very well.

Thank you again,

~~Blasing~~  
Cindy

RECORD #	ROCHESTER POLICE DEPARTMENT	PERSONNEL RECORDS ENTRY FORM
1. <u>EMPLOYEE NAME:</u> Brandon Kimbrough		DATE: 06.08.2019 TIME: 1500
2. <u>TYPE OF ENTRY</u> <input type="checkbox"/> RECOMMENDATION <input type="checkbox"/> COUNSELING <input type="checkbox"/> TRAINING INTERVIEW <input type="checkbox"/> DISCIPLINARY <input type="checkbox"/> EVALUATION/FOLLOW UP <input type="checkbox"/>		
3. <u>NARRATIVE:</u> Ofc Kimbrough received a letter of commendation from a member of William Allen School. The letter indicates that Ofc Kimbrough has participated in multiple events for the school; becoming an excellent resource for staff and students. The letter underlines that Ofc Kimbrough was involved in significant events that have developed positive relationships with the students, promoting community trust.		
4. <u>ACTION TAKEN BY SUPERVISOR:</u> Prepared and submitted  SIGNATURE: <u>Sgt. Randy Smith</u>  DATE: <u>06.10.2019</u>		
5. <u>COMMENTS/RECOMMENDATIONS OF PATROL COMMANDER:</u> <i>Great job Brandon. Forward to eval file.</i>  SIGNATURE: <u></u> DATE: <u>6.10.19</u>		
6. <u>COMMENTS OF DEPUTY CHIEF OF POLICE:</u> <i>Great work Brandon!</i>  SIGNATURE: <u></u> DATE: <u>6-11-19</u>		
7. <u>COMMENTS OF CHIEF OF POLICE:</u> <i>Nice work Brandon! Copy to Police Commissioner</i>  SIGNATURE: <u></u> DATE: <u>6/11/19</u>		
8. <u>ACKNOWLEDGMENT OF EMPLOYEE:</u>  I have, this date, been made aware of the information contained on this record and afforded an opportunity to review the associated documentation.  EMPLOYEE SIGNATURE: <u></u> DATE: <u>6-13-19</u>		

May 31, 2019

The Rochester Police Department  
23 Wakefield Street  
Rochester, New Hampshire 03867  
Attn: Captain Jason Thomas  
Attn: Lieutenant Anne Gould

It is with much appreciation and gratitude that I write this letter of commendation on behalf of Officer Brandon Kimbrough. Over the course of the current school year, Officer Kimbrough has served as an invaluable resource to the students and families of William Allen School. He has also participated in several events, both at the school and in the local community.

Some of these events have included: the fingerprinting of all grade 1 students in partnership with Rotary, giving a tour at the Police Department to our grade 2 students as part of their walking field trip for Career Day, and most recently as a guest judge for the school's annual Geography Bee. Officer Kimbrough cheerfully sacrificed an evening of his own time to attend the Geography Bee, in order to accept the invitation extended to him by the grade 1 and 2 students he had met recently.

Our school is located at 23 Granite Street, and provides educational services to some of the most under-resourced families in the school district. This year in particular has been a challenging one, and the school has required the assistance of the Rochester PD in several instances. Officer Kimbrough has responded on more than one occasion, and has gone above and beyond what was required of him each time he has come to the school.

Because of the unique make up of our population, many students have experienced law enforcement personnel in their homes, and some of these experiences have involved family members, friends, and neighbors. When interacting with both students and families, Officer Kimbrough has the unique ability to put all parties at ease, and to develop personal relationships with the students.

While some of the interactions were often brief in nature, they were nonetheless significant and meaningful to the students of William Allen School. Positive community outreach is so important to our students, especially those more at-risk in nature, and Officer Kimbrough's dedication to his profession and to the Rochester community he serves is both impressive and impactful. We thank you for that.

Respectfully yours,



Lisa Leccacorvi Emrich, M.Ed  
Family Social Worker  
William Allen School



RECORD #	ROCHESTER POLICE DEPARTMENT	PERSONNEL RECORDS ENTRY FORM
1. <u>EMPLOYEE NAME</u> : Lt. Anthony Bossi		DATE: 6/25/19 TIME: 1000
2. <u>TYPE OF ENTRY</u> <input type="checkbox"/> RECOMMENDATION <input type="checkbox"/> COUNSELING <input type="checkbox"/> TRAINING INTERVIEW <input type="checkbox"/> DISCIPLINARY <input type="checkbox"/> EVALUATION/FOLLOW UP <input checked="" type="checkbox"/> OTHER		
3. <u>NARRATIVE</u> : Lt. Bossi and Sgt. Smith were at Market Basket to purchase food (donated by RPBA) for the Field Day activities at the St. Charles Children's Home on June 14 <sup>th</sup> , when they encountered two young boys with their mom. Both officers interacted with the boys by saying hello, high five's, and fist bumps—LT. Bossi also provided his cop cards to the boys. Their mom, Amber Fewless, posted her gratitude on Facebook.		
4. <u>ACTION TAKEN BY SUPERVISOR</u> : See below.  SIGNATURE: <u>N/A</u> DATE:		
5. <u>COMMENTS/RECOMMENDATIONS OF PATROL COMMANDER</u> : <i>Nice job Tony!! Forward to eval file.</i> SIGNATURE: <u><i>Jan Thom</i></u> DATE: <i>6-25-19</i>		
6. <u>COMMENTS OF DEPUTY CHIEF OF POLICE</u> : <i>Nice job Tony!</i>  SIGNATURE: <u><i>CBA</i></u> DATE: <i>6-27-19</i>		
7. <u>COMMENTS OF CHIEF OF POLICE</u> : <i>Excellent community policing! Thank you for your efforts.</i> SIGNATURE: <u><i>[Signature]</i></u> DATE: <i>6-27-19</i>		
8. <u>ACKNOWLEDGMENT OF EMPLOYEE</u> :  I have, this date, been made aware of the information contained on this record and afforded an opportunity to review the associated documentation.  EMPLOYEE SIGNATURE: <u><i>[Signature]</i></u> DATE: <i>7-2-19</i>		

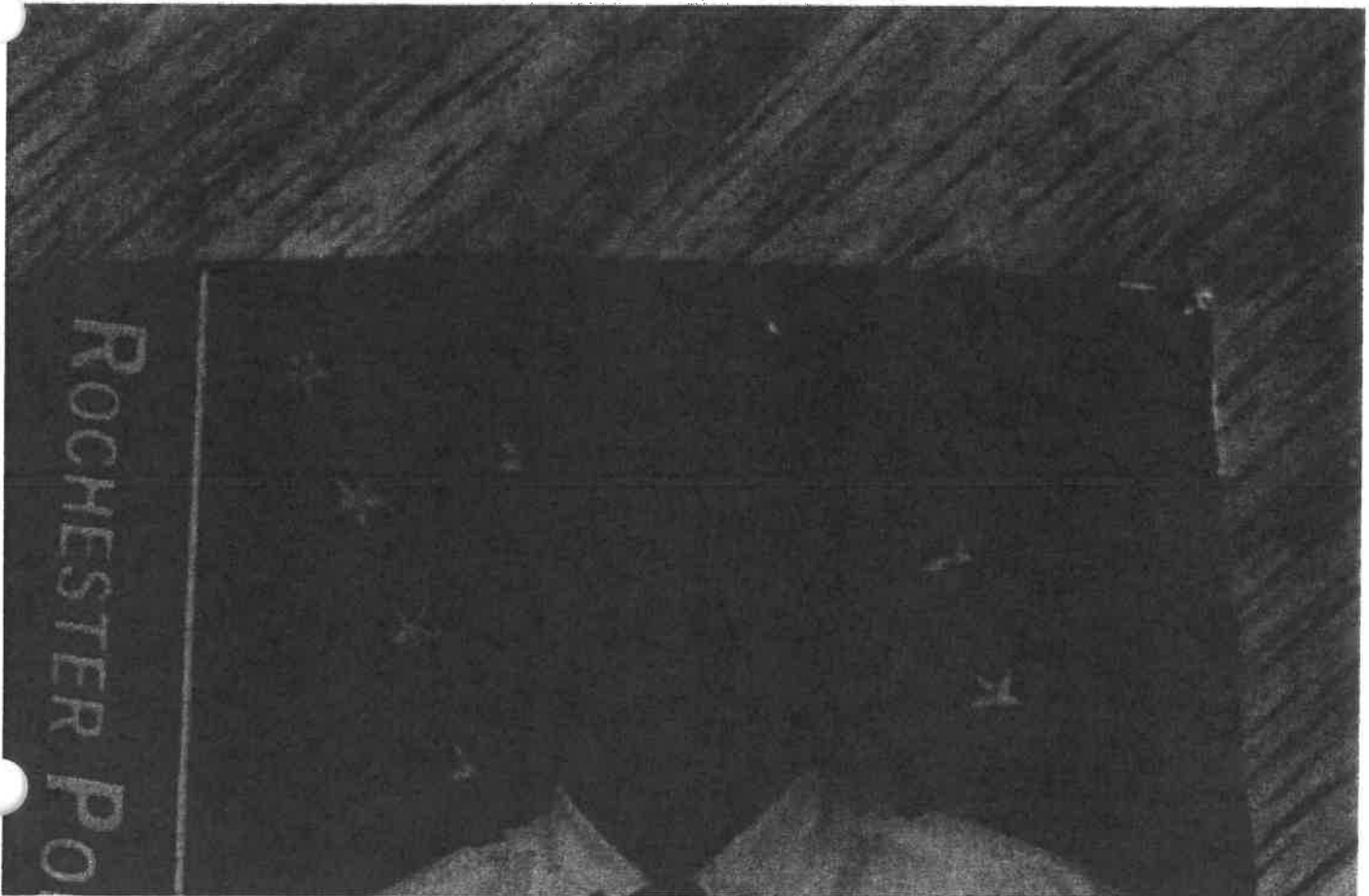


**Amber Rose Fewless**

Thursday at 18:58 · 🌐



Went to Market Basket this morning with my mom and my twin boys. We were headed to the check out when we spotted 2 Police Officers shopping. My boys were so excited to see real police officers. They quickly spotted my boys and came right over for hello's, high fives and fist bumps. Before walking away, one of the officers gave my twins each a card with his picture on it. One of my sons was super shy but once they walked away, my boys couldn't stop smiling and showing others their awesome cards! Thank you **Rochester NH Police Department** for stopping what you were doing to put a smile on a few kids faces!



RECORD #	ROCHESTER POLICE DEPARTMENT	PERSONNEL RECORDS ENTRY FORM
1. <u>EMPLOYEE NAME</u> : Lt. Jeremy Aucoin		DATE: 6/21/19 TIME: 0800
2. <u>TYPE OF ENTRY</u> <input type="checkbox"/> RECOMMENDATION <input type="checkbox"/> COUNSELING <input type="checkbox"/> TRAINING INTERVIEW <input type="checkbox"/> DISCIPLINARY <input type="checkbox"/> EVALUATION/FOLLOW UP <input checked="" type="checkbox"/> OTHER		
3. <u>NARRATIVE</u> : Capt. Thomas nominated Lt. Aucoin for Employee of the Month for his involvement with the St. Charles Children's Home citing Lt. Aucoin's history with the Home, but most recently acknowledging the Field Day Lt. Aucoin spearheaded on June 14 <sup>th</sup> at the Home. Nomination letter is attached.		
4. <u>ACTION TAKEN BY SUPERVISOR</u> : See below.  SIGNATURE: <u>N/A</u> DATE:		
5. <u>COMMENTS/RECOMMENDATIONS OF PATROL COMMANDER</u> : <i>Nice work Jeremy - Thanks for all you do! Forward to eval file.</i> SIGNATURE: <u><i>James Thomas</i></u> DATE: <u>6-21-19</u>		
6. <u>COMMENTS OF DEPUTY CHIEF OF POLICE</u> : <i>Great work Jeremy! Thank you for your commitment to the home and community.</i>  SIGNATURE: <u><i>[Signature]</i></u> DATE: <u>6-21-19</u>		
7. <u>COMMENTS OF CHIEF OF POLICE</u> : <i>Nice work Jeremy!</i> SIGNATURE: <u><i>[Signature]</i></u> DATE: <u>6-21-19</u>		
8. <u>ACKNOWLEDGMENT OF EMPLOYEE</u> :  I have, this date, been made aware of the information contained on this record and afforded an opportunity to review the associated documentation.  EMPLOYEE SIGNATURE: <u><i>[Signature]</i></u> DATE: <u>7/18/19</u>		



# ROCHESTER POLICE DEPARTMENT

23 WAKEFIELD STREET  
ROCHESTER NH, 03867-1933

BUSINESS (603) 330-7127  
FAX (603) 330-7159  
[www.rochesterpd.org](http://www.rochesterpd.org)

*"Dedication, Pride, Integrity"*

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LISA M. STANLEY  
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PAUL R. TOUSSAINT  
*Chief of Police*



June 19, 2019

To: City of Rochester  
Employee of the Month Committee

Fr: Captain Jason Thomas

Re: Nomination for Lt. Jeremy Aucoin

Dear committee,

I would like to **nominate Lieutenant Jeremy Aucoin for Employee of the Month**. Lt. Aucoin has spent many years involved with the St. Charles Children's Home. Before I discuss the most recent June 14<sup>th</sup> event—I wanted to give some history on Lt. Aucoin and the St. Charles Children's home.

Lt. Aucoin started his involvement at the Home back in 2013-2014 when he, Lt. Bossi, and the shift would go for breakfast with the kids every Friday morning. Their interaction would include eating with the kids, reading, and playing games before the kids left for school. Prior to this, the kids only had negative interactions with the police. The police interaction continued and Lt. Aucoin would get his shift involved, and they put together Christmas stockings with small gifts inside. The RPBA also became involved and purchased police uniforms for all the kids. This went on for about two years until the kids were relocated into homes or back with their families. The St. Charles Children Home at that point did not have resident kids anymore.

During the couple of years that it took to transition, Lt. Aucoin would stop in occasionally to see the Sisters as well as employees. He kept an open line of communication with them, and when the Home had issues they would reach out to Lt. Aucoin or Lt. Bossi. This has been a great resource for the Home as they enjoyed having the one on one contact at RPD as they use our resources at times with their troubled kids.

Once they started schooling kids at the home, Lt. Aucoin would stop in and see the kids while they were in their classrooms. This again was only periodically as this was new for St. Charles, but he still wanted to interact with the kids and let them interact with the police in a positive manner. When he worked days, he would go there once a week with Officers to interact with the kids during their lunch and also recess ne. Lt. Aucoin has always tried to work with the kids in a positive manner, so that when the police interact with them that it is not always negative. When they started to have kids back for school, Lt.



Aucoin again started to work with them over the holidays, and he would gift them small items of things in need such as hats, gloves, and small toy gifts. This past year Lt. Aucoin was able to get several people on board to do this again, and several Officers and other Rochester employees sponsored a child for Christmas. Thanks to Lt. Aucoin, we were able to sponsor ALL the kids that went to the school this past year. A small needed gift was bought for these kids, and given to them by the people sponsoring them. The RPBA again participated in this with Lt. Aucoin, and they donated the funds to buy ginger bread houses to build with the kids—officers and support staff took part in this fun and successful event. This was a huge event that everyone involved in enjoyed. Lt. Aucoin has already begun to work with St. Charles again in doing this again for Christmas 2019 along with the RPBA participating in doing something along with sponsoring the kids with a gift.

Every Labor Day since Lt. Aucoin's involvement with St. Charles—he has participated in the 5k fundraiser. Lt. Aucoin has recruited several RPD personnel to participate over the years. This past year, Lt. Aucoin did the 5k with his 10 year old and 8 year old children. This coming Labor Day he's planning on his entire family to participate. The RPBA is now a sponsor for the race in which the RPBA will have their logo on the race shirts.

Weeks ago, Lt. Aucoin reached out the Home to ask about putting together a Field Day of activities with the kids, so that RPD officers and personnel could interact and continue building relationships. The St. Charles Children's Home approved this and put together the field activities for the kids—this took place Friday June 14, 2019. The RPBA again donated all the food for this event. Sgt. Smith, Lt. Bossi, and Lt. Aucoin went shopping for the food, and Police Chaplin Ed Cilley cooked all the food for the event. Many officers participated along with support staff from RPD. Everyone, including myself, had a fantastic time interacting and taking part in the field activities that day with the kids and St. Charles staff—it was a huge success.

So, as you can see, this was not just one event Lt. Aucoin put together—this has been years' worth of work that Lt. Aucoin has done to help build trust, relationships, and communication with kids who have come from troubled homes. Lt. Aucoin has four children of his own in which he is heavily involved in their sporting activities, and is even an assistance coach for hockey and lacrosse. Lt. Aucoin truly loves working with and helping kids—he has shown to be a true positive role model.

I encourage you to give strong consideration to Lt. Aucoin for this month's Employee of the Month award.

Respectfully submitted,

  
Captain Jason Thomas  
Patrol Services

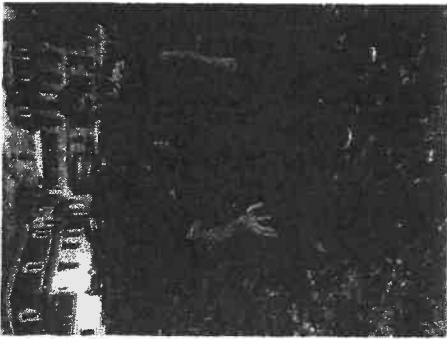
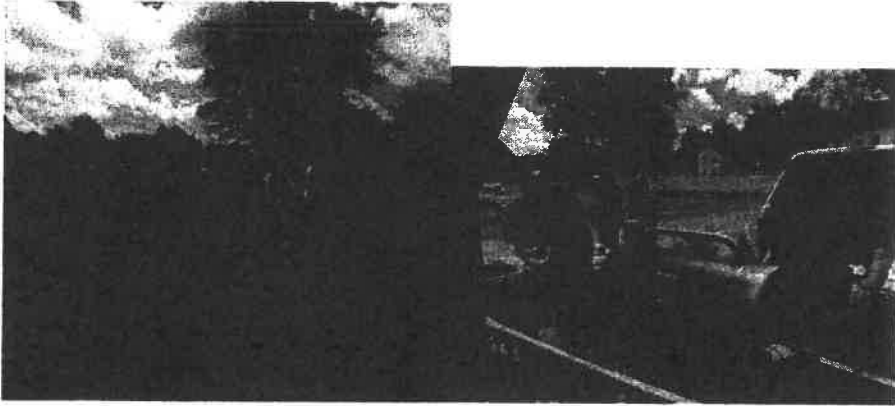
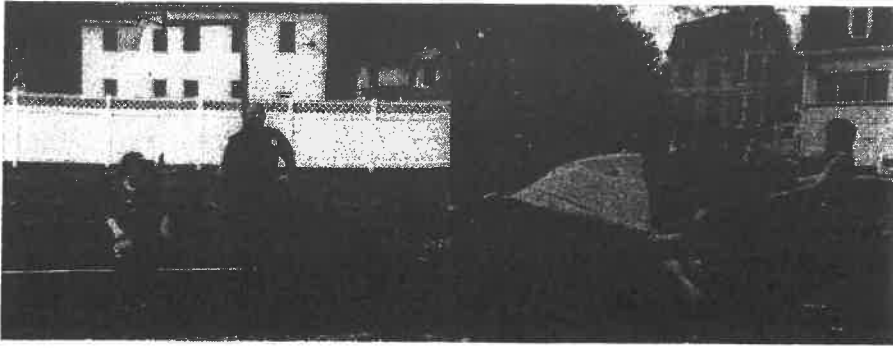


JUNE 18, 2019 BY **CAPTAIN TODD PINKHAM**

## Rochester Police Team Up with St. Charles School for Field Day Event

On Friday June 14, 2019, Rochester Police teamed up with staff from the St. Charles School to put on a Field Day event for the student's there. St. Charles students and staff, as well as RPD Officers and civilian employees, enjoyed various activities throughout the morning before a delicious BBQ, which was donated by the Rochester Police Benevolent Association (RPBA,) cooked by RPD Chaplin Edward Cilley. The event was a great success, filled with fun for all involved.

The St. Charles School provides academic, social, emotional and behavioral services in a therapeutic setting for male and female students in grades K-8. Rochester Police have been involved with various activities, such as morning breakfasts, on a limited basis since 2013, however have become more involved recently through collaborative efforts between school staff and RPD Lt. Jeremy Aucoin. Lt. Aucoin helped organize a winter holiday gingerbread house decorating event there where students teamed up with school staff and RPD employees to build and decorate gingerbread houses for the holiday season. Lt. Aucoin also helped put this most recent field day event together with school staff in effort for the two organizations to stay connected to do something fun and positive with the students there.



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RECORD #	ROCHESTER POLICE DEPARTMENT	PERSONNEL RECORDS ENTRY FORM
1. <u>EMPLOYEE NAME</u> : Lt. Anthony Bossi		DATE: 6/25/19 TIME: 1000
2. <u>TYPE OF ENTRY</u> <input type="checkbox"/> RECOMMENDATION <input type="checkbox"/> COUNSELING <input type="checkbox"/> TRAINING INTERVIEW <input type="checkbox"/> DISCIPLINARY <input type="checkbox"/> EVALUATION/FOLLOW UP <input checked="" type="checkbox"/> OTHER		
3. <u>NARRATIVE</u> : Lt. Bossi was Thanked by John Robinson whom is a Railroad Safety Investigator for the NH DOT bureau of Rail & Transit. John was appreciative of Lt. Bossi's quotes in Foster's and for his assistance the day of the car vs. train collision.		
4. <u>ACTION TAKEN BY SUPERVISOR</u> : See below.  SIGNATURE: <u>N/A</u> DATE:		
5. <u>COMMENTS/RECOMMENDATIONS OF PATROL COMMANDER</u> : <i>Nice work Tony! Forward to end file.</i> SIGNATURE: <u><i>James Thurman</i></u> DATE: <u>6-25-19</u>		
6. <u>COMMENTS OF DEPUTY CHIEF OF POLICE</u> : <i>Nice work Tony!</i>  SIGNATURE: <u><i>C. J. A.</i></u> DATE: <u>6-27-19</u>		
7. <u>COMMENTS OF CHIEF OF POLICE</u> : <i>Nice work Tony!</i> SIGNATURE: <u><i>[Signature]</i></u> DATE: <u>6-27-19</u>		
8. <u>ACKNOWLEDGMENT OF EMPLOYEE</u> :  I have, this date, been made aware of the information contained on this record and afforded an opportunity to review the associated documentation.  EMPLOYEE SIGNATURE: <u><i>[Signature]</i></u> DATE: <u>7-2-19</u>		

## Anthony Bossi

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**From:** Robinson, John (B66) <John.Robinson2@dot.nh.gov>  
**Sent:** Thursday, June 20, 2019 2:35 PM  
**To:** Anthony Bossi  
**Cc:** kverrill@bostonsand.com; Winters, Shelley; Herlihy, Patrick  
**Subject:** June 6 Vehicle vs. Train

Lieutenant Bossi,

I am the NH DOT Rail Safety Inspector/ Investigator and the NH Operation Lifesaver State Coordinator. I want to thank you for your quotes in Fosters.com urging the public's attentiveness and awareness around railroad crossings. I also appreciate you mentioning people walking on the tracks and how that constitutes trespass. A solid partnership with the law enforcement community is essential to maintaining safe railroad operations.

Again, thank you for your assistance,

John H Robinson  
Railroad Safety Inspector/Investigator  
NH DOT Bureau of Rail & Transit  
NH Operation Lifesaver State Coordinator  
(603) 271-2448



8. ACKNOWLEDGMENT OF EMPLOYEE:

I have, this date, been made aware of the information contained on this record and afforded an opportunity to review the associated documentation.

EMPLOYEE SIGNATURE: \_\_\_\_\_

A handwritten signature in black ink, appearing to be 'JBT', written over a horizontal line.

DATE: \_\_\_\_\_

7-18-19

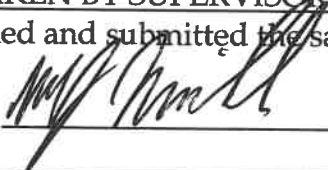
RECORD #	<b>ROCHESTER POLICE DEPARTMENT</b>	<b>PERSONNEL RECORD ENTRY FORM 1</b>
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1. <u>EMPLOYEE NAME:</u> Officer Jason Plumb	DATE: 6/25/2019 TIME: 1646
--	-------------------------------


2. <u>TYPE OF ENTRY</u> <input checked="" type="checkbox"/> RECOMMENDATION	<input type="checkbox"/> COUNSELING
<input type="checkbox"/> TRAINING INTERVIEW	<input type="checkbox"/> DISCIPLINARY
<input type="checkbox"/> EVALUATION/FOLLOW UP	<input type="checkbox"/> OTHER

3. NARRATIVE: On 6/11/2019 Officer Plumb responded to a Welfare Check IRT CFS # 19-21907. During the course of the investigation he learned that the subject of the welfare check was homebound and unable to get food or take care of some tasks in her home. She had previously been assisted by her boyfriend who had recently suffered a stroke. In addition to making the necessary notifications to adult and elderly services, Officer Plumb took it upon himself to respond to the local grocery store and purchase for the citizen some food stuffs to provide for her needs in the short term until suitable assistance could be acquired. His performance was exemplary and is in keeping with the highest traditions of the law enforcement service.


4. ACTION TAKEN BY SUPERVISOR: Sgt. Miehle reviewed the report, 19-2042-OF, which is attached and submitted the same for a letter of commendation.

SIGNATURE:                       DATE: 6/25/19


5. COMMENTS/RECOMMENDATIONS OF PATROL COMMANDER:  
Great job Jason! Thank you for your compassion.  
Recommend placement in evnt file.

SIGNATURE:                       DATE: 6.28.2019

6. COMMENTS OF DEPUTY CHIEF OF POLICE: Outstanding work Jason! This is going above and beyond the normal call of duty. Thank you for your compassion

SIGNATURE:                       DATE: 7-1-19

7. COMMENTS OF CHIEF OF POLICE:  
Nice work Jason! Copy to Police Commission.

SIGNATURE:                       DATE: 7/8/19





8. ACKNOWLEDGMENT OF EMPLOYEE:

I have, this date, been made aware of the information contained on this record and afforded an opportunity to review the associated documentation.

EMPLOYEE SIGNATURE:

A handwritten signature in black ink, appearing to be 'JP', written over a horizontal line.

DATE:

7/10/19

RECORD #	ROCHESTER POLICE DEPARTMENT	PERSONNEL RECORDS ENTRY FORM
1. <u>EMPLOYEE NAME</u> : Officer Jonathan Labosier		DATE: 6/25/2019 TIME: 1646
2. <u>TYPE OF ENTRY</u> <input checked="" type="checkbox"/> RECOMMENDATION <input type="checkbox"/> COUNSELING <input type="checkbox"/> TRAINING INTERVIEW <input type="checkbox"/> DISCIPLINARY <input type="checkbox"/> EVALUATION/FOLLOW UP <input type="checkbox"/> OTHER		
3. <u>NARRATIVE</u> : On 6/11/2019 Officer Labosier responded to a Welfare Check IRT CFS # 19-21907. During the course of the investigation he learned that the subject of the welfare check was homebound and unable to get food or take care of some tasks in her home. She had previously been assisted by her boyfriend who had recently suffered a stroke. In addition to making the necessary notifications to adult and elderly services, Officer Labosier took it upon himself to install the citizen's air-conditioned and address some other home maintenance tasks that she was physically unable to complete on her own. His performance was exemplary and is in keeping with the highest traditions of the law enforcement service.		
4. <u>ACTION TAKEN BY SUPERVISOR</u> : Sgt. Miehle reviewed the report, 19-2042-OF, which is attached and submitted the same for a letter of commendation.  SIGNATURE: <u><i>M. Miehle</i></u> DATE: <u>6/25/19</u>		
5. <u>COMMENTS/RECOMMENDATIONS OF PATROL COMMANDER</u> : <i>Great job Jonathan! Thank you for your compassion. Recommend placement in eval file.</i> SIGNATURE: <u><i>[Signature]</i></u> DATE: <u>6.28.2019</u>		
6. <u>COMMENTS OF DEPUTY CHIEF OF POLICE</u> : <i>Outstanding work Jonathan, thank you for your compassion!</i>  SIGNATURE: <u><i>[Signature]</i></u> DATE: <u>7-1-19</u>		
7. <u>COMMENTS OF CHIEF OF POLICE</u> : <i>Nice work Jonathan! Copy to Police Commission</i> SIGNATURE: <u><i>[Signature]</i></u> DATE: <u>7/8/19</u>		

8. ACKNOWLEDGMENT OF EMPLOYEE:

I have, this date, been made aware of the information contained on this record and afforded an opportunity to review the associated documentation.

EMPLOYEE SIGNATURE: John B. Livi

DATE: 07/10/19

**ROCHESTER POLICE  
DEPARTMENT  
Rochester, New Hampshire**

1.) Employee Kyle Danie

Date: 7-15-19

Time: 1730

2.) Type of Entry:

Recommendation       Counseling  
 Training Interview       Disciplinary  
 Evaluation       Other

3.) Narrative: (Explain event or incident leading to recommendation or action)

Officer Danie is being recognized for his response and efforts to help an elderly person. During his duties, Officer Danie went above and beyond by cleaning out a refrigerator and taking out several bags of trash for an elderly person who was having trouble caring for themselves.

Copy to be placed in the evaluation file.

4.) Action Taken By Supervisor: Evaluation File

  
Sergeant Eric Babine

7-15-19  
DATE

5.) Comments of Bureau Commander:



Great work Kyle! Keep up the good work!  
Forward to Commission & place in eval folder  
7-22-19

DATE

6.) Comments of Deputy Chief of Police:

Great work Kyle! Thanks you for going above and beyond the call of duty

  
Signature of Deputy Chief of Police

7-22-19  
DATE

7.) Comments of Chief of Police:

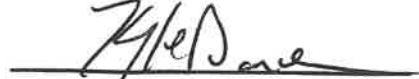
Thank you for your dedication and compassion! Copy to Police Commission.

  
Signature of Chief of Police

7-24-19  
DATE

8.) Acknowledgment of Employee:

I have this date been made aware of the information contained on this record, and afforded an opportunity to review the associated documentation.

  
Signature of Employee:

7/21/19  
DATE



8. ACKNOWLEDGMENT OF EMPLOYEE:

I have, this date, been made aware of the information contained on this record and afforded an opportunity to review the associated documentation.

EMPLOYEE SIGNATURE: \_\_\_\_\_

A handwritten signature in black ink, appearing to be "M. J. Smith", written over a horizontal line.

DATE:



*City of Rochester, New Hampshire*  
23 Wakefield Street . Rochester, NH 03867  
603-330-7128  
[www.rochesterpd.org](http://www.rochesterpd.org)



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**INTEROFFICE MEMORANDUM**

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**TO:** CAPTAIN THOMAS  
**FROM:** Lieutenant Swanberry  
**DATE:** 7.9.2019  
**SUBJECT:** Commendation for Sergeant Miehle  
**CC:**

---

Captain Thomas,




I recently received a voicemail message from Scott Wood, a citizen in the city. Wood was praising Sergeant Michael Miehle after a contact that he had with him. Wood described that Miehle was "exceptional," "professional," and that his "communication was dead on." Wood, who had a tendency to be confrontational with officers, cited that Miehle was "not aggressive," and that he "would make an exceptional lieutenant."

I have submitted this memorandum to recognize Miehle's professionalism and request that this go into his evaluation file

Respectfully Submitted,

Andrew Swanberry  
Lieutenant



RECORD #	ROCHESTER POLICE DEPARTMENT	PERSONNEL RECORDS ENTRY FORM
1. <u>EMPLOYEE NAME</u> : Miehle, Michael		DATE: 7.8.2019 TIME: 0900
2. <u>TYPE OF ENTRY</u> <input type="checkbox"/> RECOMMENDATION <input type="checkbox"/> COUNSELING <input type="checkbox"/> TRAINING INTERVIEW <input type="checkbox"/> DISCIPLINARY <input type="checkbox"/> EVALUATION/FOLLOW UP <input checked="" type="checkbox"/> OTHER		
3. <u>NARRATIVE</u> : Sergeant Miehle received a thank you card from a citizen he encountered in the lobby of the police station. Mike had given this citizen life advice that had a positive impact.		
4. <u>ACTION TAKEN BY SUPERVISOR</u> : Thank you Mike for building positive relationships in our community, taking a moment of your day to help someone in their difficult time.  SIGNATURE: <u></u> DATE: <u>7.8.2019</u>		
5. <u>COMMENTS/RECOMMENDATIONS OF PATROL COMMANDER</u> : <i>Great job Mike! Thank you for all you do! Forward to eval file.</i>  SIGNATURE: <u></u> DATE: <u>7-10-19</u>		
6. <u>COMMENTS OF DEPUTY CHIEF OF POLICE</u> :    SIGNATURE: _____                      DATE: _____		
7. <u>COMMENTS OF CHIEF OF POLICE</u> : <i>Thank you Mike! Your efforts are really making a difference.</i>  SIGNATURE: <u></u> DATE: <u>7/12/19</u>		

8. ACKNOWLEDGMENT OF EMPLOYEE:

I have, this date, been made aware of the information contained on this record and afforded an opportunity to review the associated documentation.

EMPLOYEE SIGNATURE: \_\_\_\_\_

A handwritten signature in cursive script, appearing to read "M. J. Smith", written over a horizontal line.

DATE: \_\_\_\_\_

Sergeant Mienley,

I just want to thank you for our conversation. It really made an impact on me and I believe I was meant to have that conversation, at that time, with you!

Thank you! and I feel that it was important for me to tell you that and who you are and what you do, with integrity, ~~made~~ <sup>makes</sup> an impact & is important. You took a few minutes of your time to give a shit to listen to me and you really helped

Take delight in the Lord and He will give you the desires of your heart.

many ways. Especially an officer of the law, and you changed how I look at officers. Now I understand what my girlfriend means about not all officers are assholes." You helped me grow as a person I'll always remember you and our conversation.

For all of your kindness.

*[Signature]*

4/2019

Sergeant  
Mienley

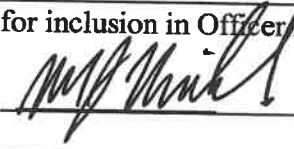
211  
7.11.2019

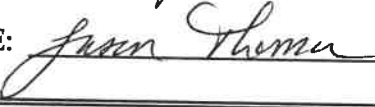
**RECORD #** **ROCHESTER POLICE DEPARTMENT** **PERSONNEL RECORDS ENTRY FORM**

**1. EMPLOYEE NAME:** Officer William Robinson **DATE:** 7/11/2019  
**TIME:** 1731


**2. TYPE OF ENTRY**  RECOMMENDATION  COUNSELING  
 TRAINING INTERVIEW  DISCIPLINARY  
 EVALUATION/FOLLOW UP  OTHER


**3. NARRATIVE:** On this date Sgt. Miehle received email sent to Chief Toussaint by a Rochester resident. The resident reported that he had contact with Officer Robinson during the course of CFS # 19-26040 and that his impression was that Officer Robinson was very professional and respectable.

**4. ACTION TAKEN BY SUPERVISOR:**  
Copy submitted for inclusion in Officer Robinson's personnel record.  
**SIGNATURE:**  **DATE:** 7/11/2019

**5. COMMENTS/RECOMMENDATIONS OF PATROL COMMANDER:**  
*Thank you for your professionalism will!! Forward to eval file*  
**SIGNATURE:**  **DATE:** 7.12.19

**6. COMMENTS OF DEPUTY CHIEF OF POLICE:**  
**SIGNATURE:** \_\_\_\_\_ **DATE:** \_\_\_\_\_

**7. COMMENTS OF CHIEF OF POLICE:**  
*Nice job will! Copy to Police Commission*  
**SIGNATURE:**  **DATE:** 7/12/19

**8. ACKNOWLEDGMENT OF EMPLOYEE:**  
I have, this date, been made aware of the information contained on this record and afforded an opportunity to review the associated documentation.  
**EMPLOYEE SIGNATURE:**  **DATE:** 7/16/19

**Jason Thomas**

---

**From:** Paul Toussaint  
**Sent:** Thursday, July 11, 2019 8:24 AM  
**To:** Jason Thomas  
**Subject:** FW: PD Contsct

**From:** Kirk Gagnon [REDACTED]  
**Sent:** Wednesday, July 10, 2019 9:57 PM  
**To:** Paul Toussaint <paul.toussaint@rochesternh.net>  
**Subject:** PD Contsct

Chief,

Tonight I got an alert from my security system and cameras there was someone in my front yard. I noted it was a RPD officer. I went out and made contact with him and u just wasnt to note that your offciers was very professional and respectable. Over the last year I have had contact with your officers both privately and professionally and I just wanted you to know that all of the officer I have interacted with have been extremely professional and helpful. I will note I have chosen to block my professional affiliation at this time.

Sent from Mobile.

Kirk M. Gagnon

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

~Leadership is the art of getting someone else to do something you want done because he wants to do it.~

~Dwight Eisenhower~

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<b>RECORD #</b>	<b><u>ROCHESTER POLICE</u></b> <b><u>DEPARTMENT</u></b>	<b><u>PERSONNEL RECORDS</u></b> <b><u>ENTRY FORM</u></b>
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1. <u>EMPLOYEE NAME</u> : Oswald, Joseph	DATE: 7.11.2019 TIME: 2115
--	-------------------------------

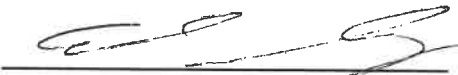
2. TYPE OF ENTRY

<input type="checkbox"/> RECOMMENDATION	<input type="checkbox"/> COUNSELING
<input type="checkbox"/> TRAINING INTERVIEW	<input type="checkbox"/> DISCIPLINARY
<input type="checkbox"/> EVALUATION/FOLLOW UP	<input checked="" type="checkbox"/> OTHER

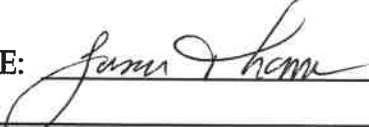
3. NARRATIVE: Chief Toussaint received a letter from the Chief of the Sanford Police Department, praising Officer Joseph Oswald. After a significant theft of cash in Sanford, Oswald assisted by locating the suspect, developing probable cause to arrest them, and recovering some of the stolen cash.

Great job Joe! Thank you for your dedication and service.


4. ACTION TAKEN BY SUPERVISOR:  
Prepared and submitted.

SIGNATURE:  DATE: 7.11.2019


5. COMMENTS/RECOMMENDATIONS OF PATROL COMMANDER:  
*Great work Joe! Thank you for all you do. Forward to eval file.*

SIGNATURE:  DATE: 7-12-19

6. COMMENTS OF DEPUTY CHIEF OF POLICE: *Great work Joe!*

SIGNATURE:  DATE: 7-17-19

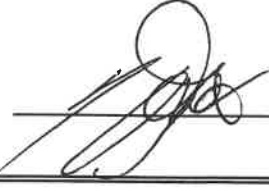
7. COMMENTS OF CHIEF OF POLICE:  
*Thanks for representing this department so well.*

SIGNATURE:  DATE: 7/12/19

8. ACKNOWLEDGMENT OF EMPLOYEE:

I have, this date, been made aware of the information contained on this record and afforded an opportunity to review the associated documentation.

EMPLOYEE SIGNATURE: \_\_\_\_\_

A handwritten signature in black ink, consisting of several loops and strokes, written over a horizontal line.

DATE: 7-17-19



# Sanford Police Department

City of Sanford, Maine  
935 Main Street  
Sanford, Maine 04073  
(207) 324-3644 Fax (207) 324-6199

RECEIVED  
JUN 26 2019  
OFFICE OF THE CHIEF  
ROCHESTER POLICE DEPT

Thomas P. Connolly, Jr.  
Chief of Police  
(207) 324-9170 Ext. 200

Timothy E. Strout  
Deputy Chief of Police  
(207) 324-9170, Ext. 202

Virginia L. Maggio  
Office Manager  
(207) 324-9170, Ext. 200

June 21, 2019

Chief Paul Toussaint  
23 Wakefield Street  
Rochester, NH 03867

Chief Toussaint:

I am writing to inform you of the outstanding assistance that personnel of your agency provided to our officers while we were investigating a significant theft of money from a family in our community.

On June 9, 2019, the [REDACTED] family of [REDACTED] in Sanford reported the theft of \$28,000 in cash from their home. Another family member was suspected as the perpetrator of this crime and further information led Sanford officers to believe the suspect was located at the Holiday Inn on Farmington Road in Rochester. The Sanford supervisor contacted your agency and Officer Oswald was assigned to assist. Having little evidence to definitively link the suspect to the crime, the Sanford Police supervisor requested Officer Oswald to confirm that the suspect was at the hotel and attempt to interview or make observations of the suspect. At this point, the investigation hinged on what Officer Oswald could determine and if probable cause could be developed to obtain a warrant to search the hotel room for evidence of the theft. Officer Oswald was able to make contact with the suspect and further, develop probable cause to arrest the suspect, which led to the execution of a search warrant at the hotel. Evidence seized during the search was instrumental in linking the suspect to the theft of money in Sanford. This evidence also included the recovery of approximately \$14,000 of the stolen money.

The effort your officers and detectives placed in this matter was exemplary. I would like to single out Officer Oswald, as his observations and actions during the initial contact with the suspect were key in the successful outcome of this investigation.

Thank you again for the excellent work of your officers. They are a credit to you and a positive reflection of your agency.

Sincerely,

  
Thomas P. Connolly, Jr.  
Chief of Police

TPC:cla



**ROCHESTER POLICE  
DEPARTMENT  
Rochester, New Hampshire**

## 1.) Employee Jody Colwell

Date: 7-15-19Time: 1730

## 2.) Type of Entry:

Recommendation       Counseling  
 Training Interview       Disciplinary  
 Evaluation       Other

## 3.) Narrative: (Explain event or incident leading to recommendation or action)

Jody Colwell and Maddie Brinkman were recognized by Officer Gantert for their efforts, skills and team coordination during a very busy shift.

Copy to be placed in the evaluation file.

## 4.) Action Taken By Supervisor: Evaluation File

  
Sergeant Eric Babine

7-15-19

DATE

## 5.) Comments of Bureau Commander: Nice job Jody! Keep up the good work. Forward to Commission &amp; place in C.G.



7-22-19

DATE

## 6.) Comments of Deputy Chief of Police: Great job Jody, thank you for your hard work

  
Signature of Deputy Chief of Police

7-22-19

DATE

## 7.) Comments of Chief of Police: Great job as usual! Thank you for your efforts.

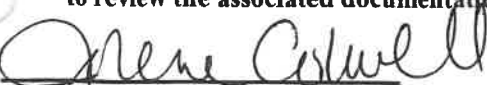
  
Signature of Chief of Police

7-24-19

DATE

## 8.) Acknowledgment of Employee:

I have this date been made aware of the information contained on this record, and afforded an opportunity to review the associated documentation.

  
Signature of Employee:

7-28-19

DATE

**ROCHESTER POLICE  
DEPARTMENT  
Rochester, New Hampshire**

1.) Employee **Maddie Brinkman**

Date: 7-15-19

Time: 1730

2.) Type of Entry:

- Recommendation
- Training Interview
- Evaluation
- Counseling
- Disciplinary
- Other

3.) Narrative: (Explain event or incident leading to recommendation or action)

Jody Colwell and Maddie Brinkman were recognized by Officer Gantert for their efforts, skills and team coordination during a very busy shift.

Copy to be placed in the evaluation file.

4.) Action Taken By Supervisor: **Evaluation File**

  
Sergeant Eric Babine

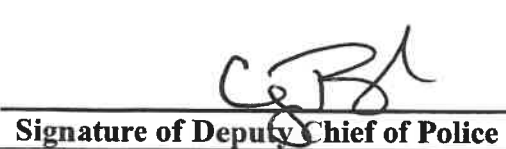
7-15-19  
DATE

5.) Comments of Bureau Commander: *Nice job Maddie! Keep up the good work!  
Forward to Commission - place on file*



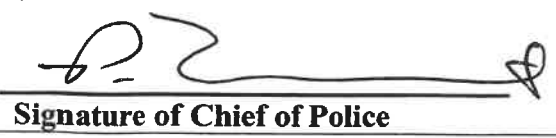
7-22-19  
DATE

6.) Comments of Deputy Chief of Police: *Nice job Maddie, thanks you for your hard work*

  
Signature of Deputy Chief of Police

7-22-19  
DATE

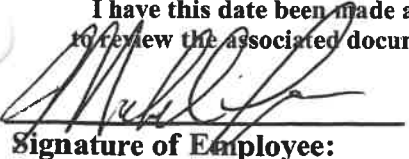
7.) Comments of Chief of Police: *Great job as usual! Thank you for your efforts.*

  
Signature of Chief of Police

7-24-19  
DATE

8.) Acknowledgment of Employee:

I have this date been made aware of the information contained on this record, and afforded an opportunity to review the associated documentation.

  
Signature of Employee:

7-31-19  
DATE



PAUL R. TOUSSAINT  
*Chief of Police*

## ROCHESTER POLICE DEPARTMENT

23 WAKEFIELD STREET  
ROCHESTER NH, 03867-1933

BUSINESS (603) 330-7127  
FAX (603) 330-7159  
[www.rochesterpd.org](http://www.rochesterpd.org)

*"Dedication, Pride, Integrity"*

POLICE COMMISSION

DEREK J. PETERS  
*Chairman*  
DAVID R. STEVENS  
*Vice Chairman*  
LISA M. STANLEY  
*Commissioner*



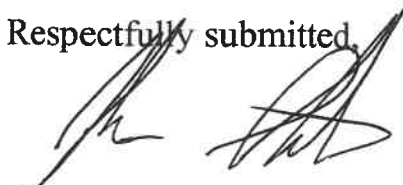
Lt. Bossi,

On July 12<sup>th</sup>, I was in dispatch for several inquiries. While there, the two dispatchers working, Jodi Colwell and Maddie Brinkman handled, entered, and juggled an enormous amount of radio traffic and call volume. The amount of work these two shouldered was amazing. During their shift, they were running bike serial numbers, traffic stops, medical calls, warrant checks, all while holding a few telephone callers on hold. Neither one of them missed a step.





I'm sure all of our dispatchers work at this tempo, but on this day, the demand on dispatch was absurd, Jodi and Maddie handled it without thinking twice. Average citizens would not believe the draw on the dispatch center, especially today. It's a good showcase for dispatch's skillset and the team's abilities.

This memo is to serve as a special recognition in both of their files for a job well done.

Respectfully submitted,



Officer John Gantert

RECORD #	ROCHESTER POLICE DEPARTMENT	PERSONNEL RECORDS ENTRY FORM
1. <u>EMPLOYEE NAME</u> : Kimbrough, Brandon		DATE: 28 July 2019 TIME: 0900 hours
2. <u>TYPE OF ENTRY</u> <input type="checkbox"/> RECOMMENDATION <input type="checkbox"/> COUNSELING <input type="checkbox"/> TRAINING INTERVIEW <input type="checkbox"/> DISCIPLINARY <input type="checkbox"/> EVALUATION/FOLLOW UP <input checked="" type="checkbox"/> OTHER		
3. <u>NARRATIVE</u> : Officer Kimbrough received a correspondence of appreciation from Cheryl Boulay for his helpful suggestions that made a difference for her. This correspondence was received through the Thank A Rochester Cop facebook page.		
4. <u>ACTION TAKEN BY SUPERVISOR</u> : Records entry completed, a copy of the e-mail is attached.  Good job Brandon, keep up the good work.  SIGNATURE: <u></u> DATE: 28 July 2019		
5. <u>COMMENTS/RECOMMENDATIONS OF PATROL COMMANDER</u> : <i>Nice job Brandon! Forward to eval file.</i>  SIGNATURE: <u></u> DATE: 7-29-19		
6. <u>COMMENTS OF DEPUTY CHIEF OF POLICE</u> : <i>Great job Brandon</i>  SIGNATURE: <u></u> DATE: 7-29-19		
7. <u>COMMENTS OF CHIEF OF POLICE</u> : <i>Nice work Brandon!</i>  SIGNATURE: <u></u> DATE: 7-30-19		

**8. ACKNOWLEDGMENT OF EMPLOYEE:**

I have, this date, been made aware of the information contained on this record and afforded an opportunity to review the associated documentation.

EMPLOYEE SIGNATURE: \_\_\_\_\_ DATE:

## Anthony Bossi

---

**From:** Jason Thomas  
**Sent:** Friday, July 26, 2019 8:22 AM  
**To:** Anthony Bossi  
**Subject:** FW: [External] Citizen recognition

Attaboy for Kimbrough. Thx.

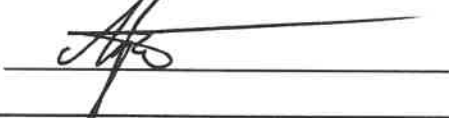
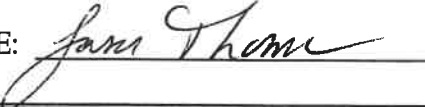

---

**From:** Lisa Stanley <witway@ttlc.net>  
**Sent:** Friday, July 26, 2019 8:01 AM  
**To:** Paul Toussaint <paul.toussaint@rochesternh.net>; Jason Thomas <jason.thomas@rochesternh.net>  
**Subject:** [External] Citizen recognition

**CAUTION:** This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

This came through the Thank a Rochester Cop Facebook Page; wanted to pass it on.

Officer Brandon Kimbrough, Thank you for your kind advice about my car situation. I felt stuck and defeated. I appreciate that you were able to give me some suggestions on how to move forward. It worked! Cheryl Boulay  
Rochester school 🍷

RECORD #	ROCHESTER POLICE DEPARTMENT	PERSONNEL RECORDS ENTRY FORM
1. <u>EMPLOYEE NAME</u> : Powers, Tom		DATE: 16 July 2019 TIME: 1330 hours
2. <u>TYPE OF ENTRY</u> <input type="checkbox"/> RECOMMENDATION <input type="checkbox"/> COUNSELING <input type="checkbox"/> TRAINING INTERVIEW <input type="checkbox"/> DISCIPLINARY <input type="checkbox"/> EVALUATION/FOLLOW UP <input checked="" type="checkbox"/> OTHER		
3. <u>NARRATIVE</u> : Sergeant Powers received a correspondence of appreciation from Barbara Reinhardt for his efforts and response to her home during an unattended death involving her husband on 28 May 2019. Barbara expressed how Sgt. Power's interacted with her 4 year old grandson and was able to distract him from what was happening. She was very grateful to him for his kindness and professionalism.		
4. <u>ACTION TAKEN BY SUPERVISOR</u> : Records entry completed, a copy of the call as well as e-mail and a copy of the card received is attached.  Good job Tom, keep up the good work.  SIGNATURE: <u></u> DATE: 16 July 2019		
5. <u>COMMENTS/RECOMMENDATIONS OF PATROL COMMANDER</u> : <i>Tom - Thank you for your professionalism. Forward to eval file.</i>  SIGNATURE: <u></u> DATE: 7-17-19		
6. <u>COMMENTS OF DEPUTY CHIEF OF POLICE</u> : <i>Thank you for your compassion and commitment to the community</i>  SIGNATURE: <u></u> DATE: 7-17-19		

7. COMMENTS OF CHIEF OF POLICE:

Thank you for your compassion Tom!  
Copy to Police Commission.

SIGNATURE: \_\_\_\_\_

DATE: 7-24-19

8. ACKNOWLEDGMENT OF EMPLOYEE:

I have, this date, been made aware of the information contained on this record and afforded an opportunity to review the associated documentation.

EMPLOYEE SIGNATURE: \_\_\_\_\_

DATE: 7/28/17



<b>RECORD #</b>	<b>ROCHESTER POLICE DEPARTMENT</b>	<b>PERSONNEL RECORDS ENTRY FORM</b>
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1. EMPLOYEE NAME: Butcher, Thomas

DATE: 16 July 2019

TIME: 1330 hours

2. TYPE OF ENTRY

- |   |   |
|---|---|
| <input type="checkbox"/> RECOMMENDATION       | <input type="checkbox"/> COUNSELING       |
| <input type="checkbox"/> TRAINING INTERVIEW   | <input type="checkbox"/> DISCIPLINARY     |
| <input type="checkbox"/> EVALUATION/FOLLOW UP | <input checked="" type="checkbox"/> OTHER |

3. NARRATIVE:

Officer Butcher received a correspondence of appreciation from Barbara Reinhardt for his efforts and response to her home during an unattended death involving her husband on 28 May 2019.

4. ACTION TAKEN BY SUPERVISOR:

Records entry completed and a copy of the call as well as e-mail is attached.

Good job Tom, keep up the good work.

SIGNATURE: 

DATE: 16 July 2019

5. COMMENTS/RECOMMENDATIONS OF PATROL COMMANDER:

*Nice job Tom! Forward to eval file.*

SIGNATURE: 

DATE: 7-17-19

6. COMMENTS OF DEPUTY CHIEF OF POLICE: *Great work, thank you for your service.*

SIGNATURE: 

DATE: 7-17-19

7. COMMENTS OF CHIEF OF POLICE:

*Nice work Tom! Copy to Police Commissioner.*

SIGNATURE: 

DATE: 7-24-19

8. ACKNOWLEDGMENT OF EMPLOYEE:

I have, this date, been made aware of the information contained on this record and afforded an opportunity to review the associated documentation.

EMPLOYEE SIGNATURE: \_\_\_\_\_



DATE: \_\_\_\_\_

7/28/19

RECORD #	<b>ROCHESTER POLICE DEPARTMENT</b>	<b>PERSONNEL RECORDS ENTRY FORM</b>
----------	--	---

1. EMPLOYEE NAME: Brinkman, Michael

DATE: 16 July 2019  
TIME: 1330 hours

2. TYPE OF ENTRY

- |   |   |
|---|---|
| <input type="checkbox"/> RECOMMENDATION       | <input type="checkbox"/> COUNSELING       |
| <input type="checkbox"/> TRAINING INTERVIEW   | <input type="checkbox"/> DISCIPLINARY     |
| <input type="checkbox"/> EVALUATION/FOLLOW UP | <input checked="" type="checkbox"/> OTHER |

3. NARRATIVE:

Officer Brinkman received a correspondence of appreciation from Barbara Reinhardt for his efforts and response to her home during an unattended death involving her husband on 28 May 2019.

4. ACTION TAKEN BY SUPERVISOR:

Records entry completed and a copy of the call as well as e-mail is attached.


Good job Mike, keep up the good work.

SIGNATURE: 

DATE: 16 July 2019

5. COMMENTS/RECOMMENDATIONS OF PATROL COMMANDER:

*Nice job Mike! Forwarded to eval file.*

SIGNATURE: 

DATE: 7-17-19


6. COMMENTS OF DEPUTY CHIEF OF POLICE: *Thank you for your compassion and commitment to the community*

SIGNATURE: 

DATE: 7-19-19

7. COMMENTS OF CHIEF OF POLICE:

*Nice work Mike! Copy to Police Commission*

SIGNATURE: 

DATE: 7-24-19

8. ACKNOWLEDGMENT OF EMPLOYEE:

I have, this date, been made aware of the information contained on this record and afforded an opportunity to review the associated documentation.

EMPLOYEE SIGNATURE: Michael Brinkman DATE: 7/24/2019

I want to express my appreciation to the members of the RPD and EMS who responded to my 911 call for help on 5/28/19. After picking up my 4 1/2 yr old grandson, I returned home and found my husband unresponsive. Unfortunately responders were unable to save him but I am so grateful for their efforts. Special thanks to Patrolman Thomas Powers who immediately went to my grandson. He knelt down with a big friendly smile and distracted little Jacob from the chaos in the house. Please convey my gratitude to him for his kindness and professionalism.

Gratefully

Barbara Reinhardt

To the Chief RPD,

July 11/2019

I want to express my appreciation to the members of the RPD + EMS who responded to my 911 call for help on 5/28. After picking up my 4 1/2 yr old grandson, I returned home & found my husband unresponsive. Unfortunately responders were unable to save him but I am so grateful for their efforts. Special thanks to Patrolman Thomas Powers who immediately went to my grandson. He knelt down with a big friendly smile and distracted little Jacob from the chaos in the house. Please convey my gratitude to him for his kindness & professionalism. Gratefully  
Barbara Reinhardt

one else on earth. The true  
that you know with others." --

**ROCHESTER POLICE COMMISSION  
AUGUST 7, 2019**

**7. INFORMATION:**

- A. Information Other; enclosed with Agenda: Any discussion.
- B. Other

Alexandra Freeman

1 Asteria Lane #211  
Rochester, NH 03867  
757-345-9750  
alexandrahfreeman@gmail.com



July 16, 2019

Rochester Police Department  
23 Wakefield Street  
Rochester, NH 03867

To whom it may concern,

Please consider this letter to be my formal resignation from the crime analyst position. My last day at the Rochester Police Department will be Wednesday, July 31<sup>st</sup>, 2019.

It has been a pleasure working at this department and I have learned so much in my two years. I will miss the support from everyone that has helped push me to grow.

If there is anything I can do to make the transition process either, please let me know. I am dedicated to ensuring the next crime analyst is adequately prepared.

Thank you for the opportunity to work at the Rochester Police Department and all this position has done to continue in my career.

Sincerely,



Alexandra Freeman



# ROCHESTER POLICE DEPARTMENT

23 WAKEFIELD STREET  
ROCHESTER NH, 03867-1933

BUSINESS (603) 330-7127  
FAX (603) 330-7159  
[www.rochesterpd.org](http://www.rochesterpd.org)

"Dedication, Pride, Integrity"



POLICE COMMISSION

DEREK J. PETERS  
*Chairman*  
DAVID R. STEVENS  
*Vice Chairman*  
LISA M. STANLEY  
*Commissioner*



PAUL R. TOUSSAINT  
*Chief of Police*

To: Chief Paul Toussaint

From: Stephen Kerlee

Date: July 31, 2019

REF: Resignation

Chief Toussaint, please accept this notice of my intent to resign from the Rochester Police Department as the Property/Evidence Technician. I request the effective date to be August 9, 2019.

I would like to thank you for the opportunity to serve the agency in this capacity for the past 5 years.

Respectfully submitted,

  
Stephen M. Kerlee





**June 2019**  
**Expense & Revenue Reports**

# CITY OF ROCHESTER

## FINANCIALS FOR JUNE 2019



FOR 2019 13

1000 GENERAL FUND	ORIGINAL APPROP	TRANSFRS/ADJUSTMTS	REVISED BUDGET	YTD EXPENDED	ENC/REQ	PCT USED	AVAILABLE BUDGET	PCT USED
12010053 PD ADMINISTRATIVE SERVICES								
12010053 511001 SALARIES - FULL TI	600,803	0	600,803	601,524.29		.00	-721.29	100.1%*
12010053 511002 SALARIES - PART TI	103,179	0	103,179	98,332.72		.00	4,846.28	95.3%
12010053 511005 SALARIES - OUTSIDE	170,000	0	170,000	227,491.34		.00	-57,491.34	133.8%*
12010053 511099 SALARIES - ADJUSTM	22,619	0	22,619	25,457.36		.00	-2,838.36	112.5%*
12010053 513001 OVERTIME - REGULAR	0	0	0	48.63		.00	-48.63	100.0%*
12010053 514000 EDUCATION INCENTIV	9,000	0	9,000	8,999.64		.00	.36	100.0%
12010053 516000 LONGEVITY	3,550	0	3,550	3,550.00		.00	.00	100.0%
12010053 521100 HEALTH INSURANCE	57,333	0	57,333	57,331.56		.00	1.44	100.0%
12010053 521200 DENTAL INSURANCE	1,436	0	1,436	1,644.76		.00	-208.76	114.5%*
12010053 521300 LIFE INSURANCE	771	0	771	1,047.74		.00	-276.74	135.9%*
12010053 522000 SOCIAL SECURITY CO	12,927	0	12,927	13,665.51		.00	-738.51	105.7%*
12010053 523000 RETIREMENT CONTRIB	234,552	0	234,552	216,662.80		.00	17,889.20	92.4%
12010053 526000 WORKERS' COMPENSAT	65,239	0	65,239	65,249.00		.00	652.20	83.0%
12010053 528001 DISABILITY INSURAN	3,846	0	3,846	3,193.80		.00	652.20	83.0%
12010053 528001 STAFF DEVELOPMENT	16,996	500	17,496	11,402.00		.00	6,094.00	65.2%
12010053 532200 CONTRACTED SERVICE	71,291	0	71,291	70,527.89		.00	763.11	98.9%
12010053 533003 PHOTO DEVELOPMENT	300	0	300	.00		.00	300.00	.0%
12010053 533004 MEDICAL SERVICES	3,435	1,910	5,345	4,800.13		.00	544.87	89.8%
12010053 533005 ANIMAL DISPOSAL	1,000	0	1,000	805.72		.00	194.28	80.6%
12010053 533011 ANIMAL BOARDING	4,000	101	4,101	3,329.65		123.72	647.63	84.2%
12010053 541100 WATER/SEWAGE	3,118	0	3,118	2,533.80		.00	584.20	81.3%
12010053 543001 VEHICLES MAINT & R	32,000	0	32,000	20,432.67		.00	11,567.33	63.9%
12010053 543002 EQUIPMENT MAINTENA	49,013	0	49,013	37,758.61		100.00	11,254.39	77.2%
12010053 543500 INSURANCE CLAIM RE	5,000	0	5,000	8,261.90		.00	-3,261.90	165.2%*
12010053 544200 RENTAL OF EQUIPMEN	400	0	400	.00		.00	400.00	.0%
12010053 544500 LEASE COPIER/PRINT	16,501	0	16,501	14,789.15		.00	1,711.85	89.6%
12010053 552001 FLEET INSURANCE	9,266	0	9,266	9,213.00		.00	53.00	99.4%
12010053 552002 PROPERTY INSURANCE	4,022	0	4,022	3,999.00		.00	23.00	99.4%
12010053 552003 GENERAL LIABILITY	25,291	0	25,291	25,147.00		.00	144.00	99.4%
12010053 552004 OFFICERS LIABILITY	41,592	0	41,592	41,355.00		.00	237.00	99.4%
12010053 553000 COMMUNICATIONS	43,118	-500	42,618	37,499.26		.00	5,118.74	88.0%
12010053 553400 POSTAGE FEES	7,050	850	7,900	7,718.29		.00	181.71	97.7%
12010053 554000 ADVERTISING	500	0	500	.00		.00	500.00	.0%
12010053 555000 PRINTING AND BINDI	4,000	0	4,000	1,864.21		307.80	1,827.99	54.3%
12010053 558000 TRAVEL	6,100	0	6,100	3,326.41		.00	2,773.59	54.5%
12010053 561003 OFFICE SUPPLIES	5,473	0	5,473	3,963.92		20.10	1,488.98	72.8%
12010053 561005 PUBLICATIONS	2,250	0	2,250	1,138.08		.00	1,111.92	50.6%

# CITY OF ROCHESTER

## FINANCIALS FOR JUNE 2019



FOR 2019 13

	ORIGINAL APPROP	TRANSFRS/ADJUSTMIS	REVISED BUDGET	YTD EXPENDED	ENC/REQ	AVAILABLE BUDGET	PCI USED
12010053 561006	23,409	4,078	27,487	27,487.00	.00	.00	100.0%
12010053 561008	11,030	0	11,030	10,045.93	.00	984.07	91.1%
12010053 561009	35,500	0	35,500	212.80	137.20	.00	100.0%
12010053 561010	16,585	0	16,585	33,376.43	331.45	1,792.12	95.0%
12010053 561032	60,000	0	60,000	15,019.75	9.99	1,555.26	90.6%
12010053 562200	7,500	0	7,500	57,984.72	.00	2,015.28	96.6%
12010053 562400	77,984	-7,539	70,445	5,565.12	.00	1,934.88	74.2%
12010053 562600	1,500	600	2,100	46,867.23	80.82	23,577.77	66.5%
12010053 573401	17,223	0	17,223	1,988.54	.00	30.64	98.5%
12010053 573900	2,440	0	2,440	16,874.42	.00	348.58	98.0%
12010053 581000	15,750	0	15,750	2,042.00	.00	398.00	83.7%
12010053 589007	1,906,242	0	1,906,242	13,924.60	761.74	1,063.66	93.2%
TOTAL PD ADMINISTRATIVE SERVICES	2,907,575	-554	2,907,021	2,604,395.78	1,872.82	38,915.80	98.0%
12012453 PD PATROL SERVICES	2,907,575	-554	2,907,021	2,604,395.78	.00	302,625.23	89.6%
12012453 511001	47,421	0	47,421	48,786.19	.00	-1,365.19	102.9%*
12012453 511002	90,442	0	90,442	52,895.48	.00	37,546.52	58.5%
12012453 511004	128,536	0	128,536	126,011.77	.00	2,524.23	98.0%
12012453 511009	1,527	0	1,527	.00	.00	1,527.00	0%
12012453 513001	108,546	0	108,546	148,807.02	.00	-40,261.02	137.1%*
12012453 513002	28,940	0	28,940	24,346.27	.00	4,593.73	84.1%
12012453 514000	23,500	0	23,500	21,806.82	.00	1,693.18	92.8%
12012453 516000	1,500	0	1,500	750.00	.00	1,750.00	50.0%
12012453 521100	473,753	0	473,753	384,577.76	.00	89,175.24	81.2%
12012453 521200	10,303	0	10,303	10,881.61	.00	-578.61	105.6%*
12012453 521300	504	0	504	408.10	.00	95.90	81.0%
12012453 522000	46,647	-8	46,639	42,178.90	.00	4,460.07	90.4%
12012453 523000	956,593	-163	956,430	859,607.76	.00	96,822.20	89.9%
TOTAL PD PATROL SERVICES	4,825,787	-725	4,825,062	4,325,453.46	.00	499,608.48	89.6%

### 12012553 PD SUPPORT SERVICES

12012553 511001	141,666	0	141,666	143,356.00	.00	-1,690.00	101.2%*
12012553 511002	189,580	0	189,580	183,157.06	.00	6,422.94	96.6%
12012553 511099	1,697	0	1,697	.00	.00	1,697.00	0%
12012553 513001	3,000	0	3,000	983.92	.00	2,016.08	32.8%*

# CITY OF ROCHESTER

## FINANCIALS FOR JUNE 2019



FOR 2019 13

	ORIGINAL APPROP	TRANSFRS/ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENC/REQ	AVAILABLE BUDGET	PCT USED
12012553 513002 OVERTIME - TRAININ	0	0	0	130.39	.00	-130.39	100.0%**
12012553 516000 LONGEVITY	2,365	0	2,365	2,265.00	.00	100.00	95.8%
12012553 521100 HEALTH INSURANCE	30,084	0	30,084	31,778.05	.00	-1,694.05	105.6%**
12012553 521200 DENTAL INSURANCE	750	0	750	900.07	.00	-150.07	120.0%**
12012553 521300 LIFE INSURANCE	252	0	252	250.24	.00	1.76	99.3%
12012553 522000 SOCIAL SECURITY CO	25,560	0	25,560	24,702.57	.00	857.43	96.6%
12012553 523000 RETIREMENT CONTRIB	16,862	0	16,862	16,633.08	.00	228.92	98.6%
12012553 528001 DISABILITY INSURAN	1,535	0	1,535	1,531.03	.00	3.97	99.7%
TOTAL PD SUPPORT SERVICES	413,351	0	413,351	405,687.41	.00	7,663.59	98.1%
TOTAL GENERAL FUND	7,145,380	-725	7,144,655	6,596,594.25	1,872.82	546,187.87	92.4%
TOTAL EXPENSES	7,145,380	-725	7,144,655	6,596,594.25	1,872.82	546,187.87	
GRAND TOTAL	7,145,380	-725	7,144,655	6,596,594.25	1,872.82	546,187.87	92.4%

\*\* END OF REPORT - Generated by Rhonda Young \*\*

# CITY OF ROCHESTER

## DISPATCH FINANCIALS FOR JUNE 2019



FOR 2019 13

	ORIGINAL APPROP	TRANSFRS/ADJUSTMNTS	REVISED BUDGET	YTD EXPENDED	ENC/REQ	AVAILABLE BUDGET	PCT USED
<b>1000 GENERAL FUND</b>							
<b>12030153 DISPATCH CENTER</b>							
12030153 511001 SALARIES - FULL TI	435,308	0	435,308	402,989.72	.00	32,318.28	92.6%
12030153 511002 08536 SALARIES - PE	2,000	0	2,000	12,803.28	.00	-10,803.28	640.2%*
12030153 511004 SALARIES - HOLIDAY	18,422	0	18,422	18,349.14	.00	72.86	99.6%
12030153 513001 OVERTIME - REGULAR	34,000	0	34,000	50,108.34	.00	-16,108.34	147.4%*
12030153 513002 OVERTIME-TRAINING	10,000	0	10,000	8,164.57	.00	1,835.43	81.6%
12030153 516000 LONGEVITY	1,800	0	1,800	1,800.00	.00	.00	100.0%
12030153 521100 HEALTH INSURANCE	98,411	0	98,411	99,967.12	.00	-1,556.12	101.6%*
12030153 521200 DENTAL INSURANCE	1,900	0	1,900	2,576.35	.00	-676.35	135.6%*
12030153 521300 LIFE INSURANCE	1,707	0	1,707	715.85	.00	-8.85	101.3%*
12030153 523000 SOCIAL SECURITY CO	37,077	0	37,077	35,352.14	.00	1,724.86	95.3%
12030153 523000 RETIREMENT CONTRIB	52,336	0	52,336	55,926.95	.00	-3,590.95	106.9%*
12030153 528000 WORKERS' COMPENSAT	1,302	0	1,302	1,302.00	.00	.00	100.0%
12030153 528001 DISABILITY INSURAN	4,266	0	4,266	4,512.36	.00	-246.36	105.8%*
12030153 532001 STAFF DEVELOPMENT	3,300	10	3,310	3,309.12	.00	.88	100.0%
12030153 534001 STATE FEE COMPUTER	4,500	0	4,500	.00	.00	4,500.00	.0%
12030153 543002 EQUIPMENT MAINTENA	28,995	0	28,995	22,212.50	.00	6,782.50	76.6%
12030153 552003 GENERAL LIABILITY	2,746	0	2,746	2,730.00	.00	16.00	99.4%
12030153 553000 COMMUNICATIONS	500	0	500	201.38	.00	298.62	40.3%
12030153 554000 ADVERTISING	68	0	68	.00	.00	68.00	.0%
12030153 558000 TRAVEL	2,000	-10	1,990	1,959.83	.00	30.17	98.5%
12030153 561003 OFFICE SUPPLIES	1,250	0	1,250	573.51	.00	676.49	45.9%
12030153 561010 CLOTHING	1,300	0	1,300	953.00	.00	347.00	73.3%
12030153 561032 OTHER OPERATIONAL	2,500	0	2,500	1,217.67	.00	1,282.33	48.7%
12030153 573401 ADMIN EQUIPMENT	1,825	0	1,825	788.00	.00	1,037.00	43.2%
12030153 581000 DUES AND FEES	469	0	469	302.25	.00	166.75	64.4%
TOTAL DISPATCH CENTER	746,982	0	746,982	728,815.08	.00	18,166.92	97.6%
TOTAL GENERAL FUND	746,982	0	746,982	728,815.08	.00	18,166.92	97.6%
TOTAL EXPENSES	746,982	0	746,982	728,815.08	.00	18,166.92	97.6%
GRAND TOTAL	746,982	0	746,982	728,815.08	.00	18,166.92	97.6%

\*\* END OF REPORT - Generated by Rhonda Young \*\*

# CITY OF ROCHESTER

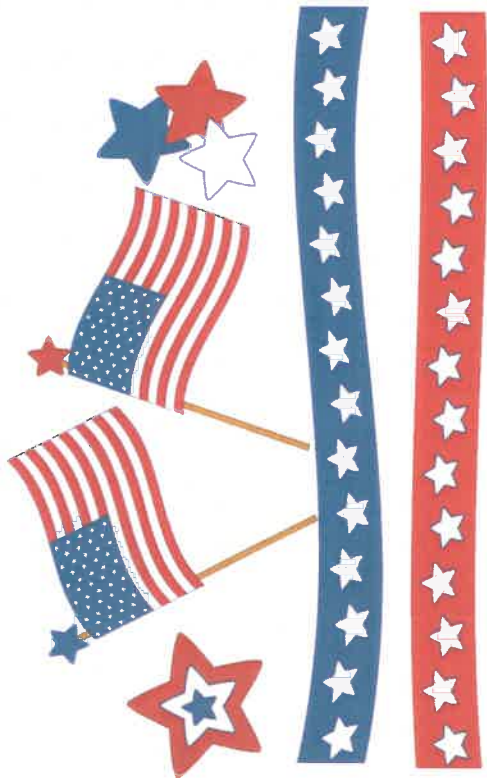
## REVENUE FOR JUNE 2019



FOR 2019 13

	ORIGINAL ESTIM REV	ESTIM REV ADJUSTMNTS	REVISED EST REV	ACTUAL YTD REVENUE	REMAINING REVENUE	PCT COLL
<b>1000 GENERAL FUND</b>						
<b>12011 POLICE CITY REVENUE</b>						
12011 400407 PISTOL PERMITS	-2,000	0	-2,000	-1,740.00	-260.00	87.0%*
12011 402110 INCOME FROM COPY MACH	-3,700	0	-3,700	-6,308.97	2,608.97	170.5%
12011 402111 OUTSIDE SECURITY SERV	-212,500	0	-212,500	-371,688.98	159,188.98	174.9%
12011 402115 ALARM FEES	-5,000	0	-5,000	-4,938.50	-61.50	98.8%*
12011 402120 WRECKER SERVICE INCOM	-1,650	0	-1,650	-1,407.58	-242.42	85.3%*
12011 402121 DOG SHELTER & TRANSP	-1,500	0	-1,500	-2,394.59	894.59	159.6%
12011 402122 DOG FINES	-14,000	0	-14,000	-13,675.50	-324.50	97.7%*
12011 405201 COURT FINES	-8,000	0	-8,000	-4,360.30	-3,639.70	54.5%*
12011 405202 PARKING TICKETS	-4,000	0	-4,000	-5,547.00	1,547.00	138.7%
12011 405203 EXCESS ALARM PENALTY	-1,500	0	-1,500	-500.00	-1,000.00	33.3%*
12011 406201 MISCELLANEOUS REVENUE	-5,000	0	-5,000	-13,637.50	8,637.50	272.8%
12011 406209 POLICE RESTITUTION RE	-1,000	0	-1,000	-89.83	-910.17	9.0%*
12011 406210 WITNESS FEES	-7,000	0	-7,000	-7,822.49	822.49	111.7%
12011 406216 HOST TRAINING FEES	-6,000	0	-6,000	.00	-6,000.00	.0%*
12011 406299 INSURANCE CLAIM REIMB	-5,000	0	-5,000	-30,219.34	25,219.34	604.4%
TOTAL POLICE CITY REVENUE	-277,850	0	-277,850	-464,330.58	186,480.58	167.1%
TOTAL GENERAL FUND	-277,850	0	-277,850	-464,330.58	186,480.58	167.1%
TOTAL REVENUES	-277,850	0	-277,850	-464,330.58	186,480.58	
GRAND TOTAL	-277,850	0	-277,850	-464,330.58	186,480.58	167.1%

\*\* END OF REPORT -- Generated by Rhonda Young \*\*



**July 2019**  
**Expense & Revenue Reports**

# CITY OF ROCHESTER

## FINANCIALS FOR JULY 2019



FOR 2020 01

	ORIGINAL APPROP	TRANFRS/ADJUSTMNTS	REVISED BUDGET	YTD EXPENDED	ENC/REQ	AVAILABLE BUDGET	PCT USED
<b>1000 GENERAL FUND</b>							
<b>12010053 PD ADMINISTRATIVE SERVICES</b>							
12010053 511001 SALARIES - FULL TI	622,251	0	622,251	49,495.54	.00	572,755.46	8.0%
12010053 511002 SALARIES - PART TI	102,602	0	102,602	8,126.40	.00	94,475.60	7.9%
12010053 511005 SALARIES - OUTSIDE	192,000	0	192,000	19,862.16	.00	172,137.84	10.3%
12010053 511099 SALARIES - ADJUSTM	23,340	0	23,340	.00	.00	23,340.00	.0%
12010053 514000 EDUCATION INCENTIV	9,000	0	9,000	692.28	.00	8,307.72	7.7%
12010053 516000 LONGEVITY	3,550	0	3,550	.00	.00	3,550.00	.0%
12010053 521100 HEALTH INSURANCE	62,733	0	62,733	5,345.04	.00	57,387.96	8.5%
12010053 521200 DENTAL INSURANCE	1,824	0	1,824	137.84	.00	1,686.16	7.6%
12010053 521300 LIFE INSURANCE	1,217	0	1,217	85.14	.00	1,131.86	7.0%
12010053 522000 SOCIAL SECURITY CO	13,497	0	13,497	1,100.71	.00	12,396.29	8.2%
12010053 523000 RETIREMENT CONTRIB	239,140	0	239,140	17,528.35	.00	221,611.65	7.3%
12010053 526000 WORKERS' COMPENSAT	68,512	0	68,512	.00	.00	68,512.00	.0%
12010053 528001 DISABILITY INSURAN	3,150	0	3,150	260.02	.00	2,889.98	8.3%
12010053 528001 STAFF DEVELOPMENT	17,543	0	17,543	395.00	6,186.50	10,961.50	37.5%
12010053 532200 CONTRACTED SERVICE	72,000	0	72,000	.00	254.40	71,745.60	.4%
12010053 533003 PHOTO DEVELOPMENT	300	0	300	.00	.00	300.00	.0%
12010053 533004 MEDICAL SERVICES	3,910	0	3,910	135.00	2,710.00	1,065.00	72.8%
12010053 533005 ANIMAL DISPOSAL	1,000	0	1,000	.00	350.00	650.00	35.0%
12010053 533011 ANIMAL BOARDING	4,000	0	4,000	.00	1,450.00	2,550.00	36.3%
12010053 541100 WATER/SEWAGE	3,430	0	3,430	.00	2,850.00	580.00	83.1%
12010053 543001 VEHICLES MAINT & R	33,000	0	33,000	1,429.99	2,506.70	29,063.31	11.9%
12010053 543002 EQUIPMENT MAINTENA	53,480	0	53,480	14,950.15	20,586.50	17,943.35	66.4%
12010053 543500 INSURANCE CLAIM RE	5,000	0	5,000	.00	400.00	5,000.00	.0%
12010053 544200 RENTAL OF EQUIPMEN	400	0	400	.00	.00	400.00	100.0%
12010053 544500 LEASE COPIER/PRINT	14,748	0	14,748	10,341.81	.00	4,406.19	70.1%
12010053 552001 FLEET INSURANCE	9,674	0	9,674	3,861.00	813.00	.00	100.0%
12010053 552002 PROPERTY INSURANCE	4,199	0	4,199	3,846.00	353.00	.00	100.0%
12010053 552003 GENERAL LIABILITY	26,404	0	26,404	24,185.00	2,219.00	.00	100.0%
12010053 552004 OFFICERS LIABILITY	43,423	0	43,423	39,774.00	3,649.00	.00	100.0%
12010053 553000 COMMUNICATIONS	43,118	0	43,118	1,430.66	7,692.24	33,995.10	21.2%
12010053 553400 POSTAGE FEES	8,050	0	8,050	.00	.00	8,050.00	.0%
12010053 554000 ADVERTISING	500	0	500	.00	255.00	245.00	51.0%
12010053 555000 PRINTING AND BINDI	4,000	0	4,000	.00	220.00	3,780.00	5.5%
12010053 558000 TRAVEL	6,100	0	6,100	.00	2,279.25	3,820.75	37.4%
12010053 561003 OFFICE SUPPLIES	5,473	0	5,473	39.75	615.27	4,817.98	12.0%
12010053 561005 PUBLICATIONS	2,250	0	2,250	.00	.00	2,250.00	.0%
12010053 561006 AMMUNITION	25,974	0	25,974	.00	1,000.00	24,974.00	3.9%



# CITY OF ROCHESTER

## FINANCIALS FOR JULY 2019



FOR 2020\_01

	ORIGINAL APPROP	TRANSFRS/ADJUSTMTS	REVISED BUDGET	YTD EXPENDED	ENC/REQ	AVAILABLE BUDGET	PCT USED
12010053 561008	11,030	0	11,030	753.50	.00	10,276.50	6.8%
12010053 561009	37,350	0	37,350	298.98	5,458.21	31,742.81	15.4%
12010053 561010	16,885	0	16,885	747.81	1,243.98	14,893.21	11.8%
12010053 562200	60,000	0	60,000	.00	59,264.16	735.84	98.8%
12010053 562400	7,500	0	7,500	.00	3,900.00	3,600.00	52.0%
12010053 562600	77,984	0	77,984	.00	.00	77,984.00	.0%
12010053 573401	1,500	0	1,500	.00	.00	1,500.00	.0%
12010053 573900	14,244	0	14,244	.00	.00	14,244.00	.0%
12010053 581000	2,520	0	2,520	400.00	1,142.00	14,978.00	61.2%
12010053 589007	15,750	0	15,750	784.50	150.00	14,815.50	5.9%
TOTAL PD ADMINISTRATIVE SERVICES	1,976,055	0	1,976,055	211,006.63	127,548.21	1,637,500.16	17.1%
<b>12012453 PD PATROL SERVICES</b>							
12012453 511001	3,040,202	0	3,040,202	191,739.69	.00	2,848,462.31	6.3%
12012453 511002	48,787	0	48,787	3,860.85	.00	44,926.15	7.9%
12012453 511003	92,769	0	92,769	3,749.38	.00	89,019.62	4.0%
12012453 511004	128,978	0	128,978	6,550.29	.00	122,427.71	5.1%
12012453 511099	1,571	0	1,571	.00	.00	1,571.00	.0%
12012453 513001	108,546	0	108,546	13,151.76	.00	95,394.24	12.1%
12012453 513002	28,940	0	28,940	1,958.51	.00	26,981.49	6.8%
12012453 514000	21,000	0	21,000	1,499.94	.00	19,500.06	7.1%
12012453 521100	460,576	0	460,576	32,552.83	.00	428,023.17	7.1%
12012453 521200	11,244	0	11,244	873.10	.00	10,370.90	7.8%
12012453 521300	11,464	0	11,464	39.82	.00	424.18	8.6%
12012453 522000	48,101	0	48,101	3,054.09	.00	45,046.91	6.3%
12012453 523000	960,386	0	960,386	60,423.29	.00	899,962.71	6.3%
TOTAL PD PATROL SERVICES	4,951,564	0	4,951,564	319,453.55	.00	4,632,110.45	6.5%
<b>12012553 PD SUPPORT SERVICES</b>							
12012553 511001	145,718	0	145,718	11,302.02	.00	134,415.98	7.8%
12012553 511002	195,384	0	195,384	11,630.12	.00	183,753.88	6.0%
12012553 511099	1,749	0	1,749	.00	.00	1,749.00	.0%
12012553 513001	3,000	0	3,000	.00	.00	3,000.00	.0%
12012553 516000	2,530	0	2,530	.00	.00	2,530.00	.0%
12012553 521100	31,737	0	31,737	2,758.18	.00	28,978.82	8.7%

# CITY OF ROCHESTER

## DISPATCH FINANCIALS FOR JULY 2019



FOR 2020 01

	ORIGINAL APPROP	TRANFRS/ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENC/REQ	AVAILABLE BUDGET	PCT USED
<b>1000 GENERAL FUND</b>							
<b>12030153 DISPATCH CENTER</b>							
12030153 511001 SALARIES - FULL TI	509,061	0	509,061	29,998.75	.00	479,062.25	5.9%
12030153 511002 08536 SALARIES - PE	2,000	0	2,000	1,364.10	.00	635.90	68.2%
12030153 511004 SALARIES - HOLIDAY	18,794	0	18,794	968.48	.00	17,825.52	5.2%
12030153 513001 OVERTIME - REGULAR	34,000	0	34,000	2,811.03	.00	31,188.97	8.3%
12030153 513002 OVERTIME-TRAINING	10,000	0	10,000	85.33	.00	9,914.67	.9%
12030153 516000 LONGEVITY	2,250	0	2,250	800.00	.00	1,450.00	35.6%
12030153 521100 HEALTH INSURANCE	136,038	0	136,038	8,403.59	.00	127,634.41	6.2%
12030153 521200 DENTAL INSURANCE	3,324	0	3,324	229.16	.00	3,094.84	6.9%
12030153 521300 LIFE INSURANCE	879	0	879	56.86	.00	822.14	6.5%
12030153 522000 SOCIAL SECURITY CO	40,989	0	40,989	2,539.08	.00	38,449.92	6.2%
12030153 523000 RETIREMENT CONTRIB	64,135	0	64,135	3,867.97	.00	60,267.03	6.0%
12030153 526000 WORKERS' COMPENSAT	1,367	0	1,367	.00	.00	1,367.00	0.0%
12030153 528001 DISABILITY INSURAN	4,935	0	4,935	372.32	.00	4,562.68	7.5%
12030153 532001 STAFF DEVELOPMENT	3,300	0	3,300	.00	.00	3,300.00	0.0%
12030153 534001 STATE FEE COMPUTER	4,500	0	4,500	.00	4,500.00	.00	100.0%
12030153 534003 SOFTWARE MAINT/LIC	4,130	0	4,130	.00	.00	4,130.00	0.0%
12030153 543002 EQUIPMENT MAINTENA	29,360	0	29,360	7,760.00	.00	7,100.00	75.8%
12030153 552003 GENERAL LIABILITY	2,867	0	2,867	2,626.00	.00	241.00	100.0%
12030153 553000 COMMUNICATIONS	500	0	500	.00	.00	500.00	0.0%
12030153 554000 ADVERTISING	68	0	68	.00	.00	68.00	0.0%
12030153 558000 TRAVEL	2,000	0	2,000	.00	.00	2,000.00	0.0%
12030153 561003 OFFICE SUPPLIES	1,250	0	1,250	9.48	11.99	1,228.53	1.7%
12030153 561010 CLOTHING	1,300	0	1,300	.00	.00	1,300.00	0.0%
12030153 561032 OTHER OPERATIONAL	2,500	0	2,500	.00	.00	2,500.00	0.0%
12030153 573401 ADMIN EQUIPMENT	2,312	0	2,312	.00	.00	2,312.00	0.0%
12030153 581000 DUES AND FEES	469	0	469	.00	.00	469.00	0.0%
TOTAL DISPATCH CENTER	882,328	0	882,328	61,892.15	19,252.99	801,182.86	9.2%
TOTAL GENERAL FUND	882,328	0	882,328	61,892.15	19,252.99	801,182.86	9.2%
TOTAL EXPENSES	882,328	0	882,328	61,892.15	19,252.99	801,182.86	9.2%
GRAND TOTAL	882,328	0	882,328	61,892.15	19,252.99	801,182.86	9.2%

\*\* END OF REPORT - Generated by Rhonda Young \*\*

# CITY OF ROCHESTER

## REVENUE FOR JULY 2019



FOR 2020 '01

	ORIGINAL ESTIM REV	ESTIM REV ADJUSTMTS	REVISED EST REV	ACTUAL YTD REVENUE	REMAINING REVENUE	PCT COLL
<b>1000 GENERAL FUND</b>						
<b>12011 POLICE CITY REVENUE</b>						
12011 400407 PISTOL PERMITS	-2,000	0	-2,000	-130.00	-1,870.00	6.5%
12011 402110 INCOME FROM COPY MACH	-5,000	0	-5,000	-369.00	-4,631.00	7.4%
12011 402111 OUTSIDE SECURITY SERV	-255,000	0	-255,000	.00	-255,000.00	.0%
12011 402115 ALARM FEES	-5,000	0	-5,000	-25.00	-4,975.00	.5%
12011 402121 DOG SHELTER & TRANSP	-1,600	0	-1,600	-215.00	-1,385.00	13.4%
12011 402122 DOG FINES	-14,000	0	-14,000	-7,038.00	-6,962.00	50.3%
12011 405201 COURT FINES	-10,000	0	-10,000	.00	-10,000.00	.0%
12011 405202 PARKING TICKETS	-5,000	0	-5,000	-250.00	-4,750.00	5.0%
12011 405203 EXCESS ALARM PENALTY	-800	0	-800	.00	-800.00	.0%
12011 406201 MISCELLANEOUS REVENUE	-8,000	0	-8,000	-70.00	-7,930.00	.9%
12011 406209 POLICE RESTITUTION RE	-1,000	0	-1,000	-68.37	-931.63	6.8%
12011 406210 WITNESS FEES	-7,000	0	-7,000	-157.48	-6,842.52	2.2%
12011 406216 HOST TRAINING FEES	-6,000	0	-6,000	.00	-6,000.00	.0%
12011 406299 INSURANCE CLAIM REIMB	-5,000	0	-5,000	.00	-5,000.00	.0%
TOTAL POLICE CITY REVENUE	-325,400	0	-325,400	-8,322.85	-317,077.15	2.6%
TOTAL GENERAL FUND	-325,400	0	-325,400	-8,322.85	-317,077.15	2.6%
TOTAL REVENUES	-325,400	0	-325,400	-8,322.85	-317,077.15	
GRAND TOTAL	-325,400	0	-325,400	-8,322.85	-317,077.15	2.6%

\*\* END OF REPORT - Generated by Rhonda Young \*\*

**ROCHESTER POLICE COMMISSION**  
**AUGUST 7, 2019**

8. **NON PUBLIC SESSION (Pursuant to: RSA 91-A:3)**
  - A. RSA 91-A:3 (II-a) Personnel
  - B. RSA 91-A:3 (II-e) Legal