

ROCHESTER, NH
POLICE COMMISSION

PREAMBLE & AGENDA

PUBLIC NOTICE

The Rochester Police Commission posts notice of their regular monthly meeting on Wednesday, September 2, 2020 at 7:00 P.M., in City Hall, Council Chambers. **See more below.**

Members of the public can access this meeting remotely.

1. The public will be able to listen in to the meeting LIVE in any of three ways:
 - A. Telephone
Phone number: 857-444-0744
Conference code: 843095
 - B. Livestream of the audio through the city's website.
 - C. Tuning in to the Gov Channel/ Channel 26 on the Atlantic Broadband cable system.

2. **Public Input:** Those wishing to share comments, when permitted, with the Police Commission are encouraged to do so by the following methods:
 - **In person** at the meeting.
 - **Mail:** Police Commission/Public Input, 23 Wakefield Street, Rochester, NH 03867 (*must be received at least three full days prior to the anticipated meeting date*)
 - **Email** becky.warburton@rochesternh.net (*must be received no later than 4:00 pm of meeting date*)
Voicemail 603-330-7131 (*must be received no later than 12:00 pm on said meeting date in order to be transcribed*)

****Your name and address is required for proper documentation of public input. ****

3. **Public Access Troubleshooting:** If any member of the public has difficulty accessing the meeting by phone, please email celeste.plaia@rochesternh.net.

ROCHESTER POLICE COMMISSION
MEETING AGENDA – SEPTEMBER 2, 2020 7:00 P.M.
CITY HALL – COUNCIL CHAMBERS
PLEASE OBSERVE SOCIAL DISTANCING

1. **CALL TO ORDER**
 - A. Pledge
 - B. Opening Prayer
 - C. Roll Call by the Clerk

2. **PUBLIC COMMENT**

3. **ACCEPTANCE OF MINUTES:**
 - A. August 5, 2020

4. **OLD AND UNFINISHED BUSINESS:**
 - A. Any Unfinished Business

5. NEW BUSINESS:

A. Accept Retirement/Resignation Notices

PT Officer Donovan Funk

PT Officer Thomas Blair

B. Monthly Reports

C. Other

6. CORRESPONDENCE:

A. Comm. Center Manager Keri Devine recognizes Specialist Bowley, Specialist Pearce and Specialist Spicer for exceptional service and teamwork during the shift on August 4 addressing more than 50 calls regarding accidents, road hazards and power outages in an approximate 3.5 hour period.

B. Off. Seager is thanked by a resident for his contact with police and assistance provided to overcome homelessness.

7. INFORMATION:

A. Any other information to come before the Commission.

8. NON PUBLIC SESSION (Pursuant to: RSA 91-A:3)

A. RSA 91-A:3 (II-a) Personnel

B. RSA 91-A:3 (II-e) Legal

MINUTES

1

Rochester Police Commission
Rochester, NH 03867

Derek J. Peters, Commissioner
David R. Stevens, Commissioner
Lisa M. Stanley, Commissioner

MINUTES OF THE POLICE COMMISSION MEETING

The Rochester Police Commission held their regular monthly meeting on Wednesday, August 5, 2020 at 7:00 P.M in City Hall, Council Chambers. Participants in this meeting: Comm. Peters, Comm. Stevens, Comm. Stanley, Chief Toussaint, Dep. Chief Boudreau, Capt. Thomas, Chaplain Cilley, Secretary Warburton.

The meeting called to order at 7:07 P.M.

a.) Providing public access to the meeting by telephone:

The public can call-in to the below number using the conference code.

Phone number: 857-444-0744
Conference code: 843095

A. Pledge. All participated in the pledge.

B. Prayer. Chaplain Cilley offered the opening prayer.

C. Roll Call. The clerk called the roll marking Commissioner's Peters, Stevens and Stanley present.

2. PUBLIC COMMENT:

No public comment.

3. ACCEPTANCE OF MINUTES:

A. June 3, 2020 regular meeting.

Comm. Stevens **MOVED** to accept the minutes of the June 3, 2020 meeting as presented. Comm. Stanley **SECONDED** the motion. The motion to accept the minutes **PASSED** unanimously.

4. OLD AND UNFINISHED BUSINESS:

There was no old or unfinished business before the Commission.

5. NEW BUSINESS

A. Accept Retirement Notice – Officer Michael Mundy. Officer Mundy's letter of retirement was read into the record by Comm. Peters, noting his 22 years of service to the City of Rochester.

Comm. Stanley MOVED to accept the retirement notice from Officer Mundy and to thank him for his service. The motion was SECONDED by Comm. Stevens. The motion PASSED unanimously.

Chief Toussaint noted that we are not losing Mike completely. We are losing Tom Blair who has been our part time housing officer for some time. He will be officially retiring and moving out of state, which opens up the part-time HUD position. Officer Mundy has been selected to partially fill that role. So all those years of experience and training are not just going out the door. We can still use those and are thrilled that we can do that.

B. Department of Justice Grant – Mobile Backup Dispatch: Discussion. Chief Toussaint said the City was notified of eligibility for federal funds from the Department of Justice specifically to go towards Corona Virus needs identified in this process. There was a very short window for applying for these funds, which totaled \$89,226.00.

The Deputy City Manager convened a meeting with several department heads to discuss possible uses for this money for the City. One of the areas that has been identified in our All Hazards Mitigation Plan as a weakness in the City's infrastructure is with regard to communications. If we had a problem with our main communication center we have a major problem. They run 24/7 dispatching police, fire and EMS, and all the phone calls that come into that center. Incredibly important. We have been disinfecting the center during the height of the virus and limiting access to the room. Our concern was what if the primary center went down due to illness, how would we continue to operate.

We were somewhat fortunate that when Corona first started we were in the middle of a radio upgrade project. We had this equipment purchased and awaiting installation. We were able to set up a full back up communications center in the Gonic Fire Station. Fortunately we didn't need it. But since then we dismantled that backup location and installed the equipment in the main center.

The virus illustrated the need we had for a backup communications center. So I floated the idea that this is the time to invest in the City's infrastructure and have a full time back up communications center that we can use. The idea was well accepted, and we applied for the grant for that purpose. It went before the City Council where it was voted down. I believe that was because they didn't have enough information to make an informed decision. I went to the finance committee and subsequent to the full council and explained what we were looking to do and they changed their minds.

The project is essentially a mobile trailer; like a modified camper. We will set it up with dispatch consoles, seating, a bathroom, white-boards and things of that nature. If we need for any

reason a backup center we can move this wherever we want throughout the city. In addition to the emergency function it can be used during special events, say the fair, wings and wheels, fireworks, any major event it can be a mobile command post with an incident commander, a dispatcher or two and it takes the stress of the main center.

It is a dual purpose and a dual need. When using it for these other functions the dispatchers are familiar with it, how the pieces operate and no one is looking for a manual to get things going. This is an asset that we will have for years to come. It fulfills a need identified in the 2018 All Hazards Mitigation Plan. Chief Toussaint said this was such an opportunity that he had to fight hard for it. I don't see us having another opportunity to address this need.

Dep. Chief Boudreau will be working on the bid specifications.

Comm. Peters felt it was important to discuss this tonight to that everyone is aware that this is not a police department project it is a city of Rochester project.

Comm. Stevens asked if the Gonic substation was still up and running. Chief Toussaint replied that it is not. We disassembled it and that equipment was installed in the main center as part of the current upgrade.

Comm. Stanley said so this is now approved and moving forward. What other projects competed against this one? The staff met first and determined this is what we were going to apply for?

Chief Toussaint said at this meeting ideas were solicited for what to use the money for and I happened to be the first to raise my hand and say this was a perfect opportunity for this. Discussion pretty much ended at that point as people felt that was a good idea.

Comm. Stanley asked if we could foresee it being used for a tactical team call out.

Chief Toussaint said that it could, but I don't see those as large scale events very often. We did have one a couple of years ago at the Ridge that lasted several hours. An extended thing, probably. A normal swat not for that length probably not. A preplanned event we could look into it. Any time you break out such equipment it's beneficial.

Comm. Peters said that it could be used for any large scale fire, where a second, third or fourth box is struck. This would be an excellent opportunity.

Chief Toussaint said one of the Council's concerns was that we would be coming back next year asking for a truck to haul the trailer. I have no need for that. The City has plenty of vehicles that can be used to move this and drop it off. Again it is not just Police Dispatch Center, its Police, Fire and EMS. They all depend on the center just as much as we do.

B. Monthly Reports

1. Operations: Capt. Thomas stated all ward meetings are on hold during the pandemic.

The investigations bureau had 21 cases submitted for review. There are currently 67 cases assigned. There were two detective call outs, and one evidence call out. There were two background investigations and one polygraph. There were 367 pieces of evidence logged in, and 44 items returned to owners. We selected two officers to fill vacancies in ISB. Officer Root and Officer Govoni will transfer on August 23 at shift change.

COMMUNITY ENGAGEMENT OFFICER/PROBLEM ORIENTED POLICING UNIT: All POP/CEO members worked shifts on July 3 and July 4 responding to and enforcing fireworks related complaints and ordinances. We responded to more than 60 fireworks related calls for service and issued 15 fireworks related summonses. We were giving warnings previously, and now are setting a new tone. The calls were coming in faster than we could get to them.

Comm. Stevens inquired if we felt using the POP unit for this was a good solution. We had talked about doing this.

Capt. Thomas said yes. If the POP unit wasn't doing that, it would fall to patrol. This allows patrol to focus on all the other calls still coming in to the center. Quality of life issues usually are a lower priority.

The unit continues to build drug cases in problem areas and to look for solutions. We have re-kindled the cross agency meetings with Fire, Code Enforcement and the City Attorney to give us more tools when dealing with problem properties.

Homeless camps have been a focus with follow-ups and getting the Crime Analyst the info needed to map areas and potentially link criminal behavior in the vicinity.

Downtown continues to see positive activity increasing and less criminal behavior occurring, which could be attributed to the outside dining. Officer Danie is problem solving the old Ben Franklin building and has set up a meeting with the owners and a potential business.

COMPSTAT: Field activities have increased from the recent months, and are approximately in line with where they were at this time last year. The majority of traffic stops continue to be focused in the downtown area as well as major routes into and out of the city. Motor vehicle enforcement is still not at the level that it was prior to staffing issues – which have improved – so supervision is working to reestablish a culture of proactive enforcement. Where we can't socially distance officers are using PPE and doing a great job.

Motor vehicle collisions have increased slightly from previous months, potentially due to the lifting of restrictions by the Governor, which has resumed local traffic as well as opening up commuting from the Lakes Region, through the North Main Street/Farmington Road corridor, which shows the highest concentration crashes.

An increase was shown in thefts from motor vehicles. There was one overnight spree in the Fillmore Boulevard area, and there is potentially a connection to Portsmouth, as a wallet stolen from that jurisdiction was recovered nearby. A campsite has been identified in the woods

near that area which could be contributing to the increase in events. A separate overnight spree was identified in the Punch Brook Way area where suspects were identified and will be charged. It is noteworthy that we are down 51% year to date, but as we typically see in these crimes, the victim vehicles were mostly left unlocked. An increase in vandalism was also noted, yet no trends were uncovered. Property crime is down 7% year to date.

Drug offenses are increasing compared to previous months, and are more consistent with this same time last year. Overdoses year-to-date have been trending downwards since 2017. Yet overdose fatalities are increasing. This is potentially due to the abundance of naloxone available to the public, and a possibility that emergency services are not being called for some overdoses and we are only becoming aware of the most serious cases. There has been a change in drug type as well from heroin and fentanyl to meth. Meth users don't typically overdose, but do exhibit other strange behavior.

Violent crime statistics showed a slight decrease for the month, and year-to-date figures are essentially consistent with last year. No trends or issues were identified.

COMMUNICATIONS: Our last trainee was released to solo headset. As of now, we are fully staffed in Communications. The center is still closed to all to maintain social distance and limit exposure.

The new radios were cut over the second week of July. We installed two additional valor CAD systems through 911, which will allow us to map according to the call NH 911 receives in their Centers.

We have officially switched over to the State's CODE Red account and new information for the public to sign up for alerts from our department is available on the Police Department's website. <https://www.rochesternhpd.net>

DIVERSION: Nicole continues to work on the Juvenile Probation Transformation Certificate Program with the State team and given the current climate around racial disparities, the focus of the group is concentrating in making sure the juvenile justice system is accounting for any inequities. Due to current restrictions, the work is slow moving.

Rochester's Diversion program achieved Re-Accreditation for Diversion Programming through 2022.

Nicole presented with the NHJCD Network's Evaluator to the Service to Science team to cross the first stage of Promising Practice and will continue to work in establishing the measures to obtain Evidence-based Practice. Nicole has been asked to present next spring for the DCYF Annual Conference.

Nicole met with the coordinating parties at Strafford County CAP who will be establishing Family Resource Center services in Rochester. As well, Staff has met with the Program Director for Waypoint that oversees their Teen Centers and Street Out-reach, as they

are looking to support these efforts in Rochester. The next steps are establishing a location and funding the plan.

Nicole has been working with Strafford County Addiction Task Force and our Data Analyst in identifying the need for mental health/substance services around suicidality. She is working with the POP Unit to share resources as needed and will work with the County in developing services where there are gaps.

Nicole has been working on mental health resources and identifying screening tools and practices that will assist the juveniles that are in diversion, as there has been an increase in youth presenting with mental illness.

Nicole has also been working with the Strafford County Diversion Program as they work on hiring a new coordinator and work on achieving accreditation.

Nicole has been working with SHS in developing their own restorative justice based program for vaping cases, as these do not go through Diversion. She is also working on identifying counseling resources around LGBTQ populations and suicidality.

Nicole continues to work with the Fire Department and City partners on plans for this fall's National Night Out and Fire Prevention Week possibly to be held October 3rd.

EMD USE: Display *and* Deploy: One Display Only: One

HONOR GUARD: All HG events that were planned have been postponed, and there are no events scheduled at this time.

HOUSING: There were 28 police related calls. None of the calls presents a pattern or warrant alarm. The activity seems low based on the weather and people being out of doors. We have a request to provide more bicycle helmets at Cold Spring. We continue our community policing approach interacting with the children and giving out free ice cream cards.

The Housing Office remains closed due to Covid-19. Officer Blair regularly checks in with the housing managers. Sgt. Babine continues to provide a presence during off hours. There were six background checks completed for new residents.

They have a request to get more bike helmets.

Comm. Stevens asked where the helmets come from. Do businesses donate them?

Dep. Chief Boudreau said some have been donated, and we have also used highway safety to obtain helmets.

Capt. Thomas said that it is believed some were obtained through our Diversion program and some we have received from the State.

Comm. Stevens asked if a business could donate, either helmets or gift cards for them.

Capt. Thomas said they could. However, even our own bicycle patrol is short on equipment. Everyone is having a hard time keeping stock this year.

K-9: This month the Rochester K-9 Unit responded to 6 calls for service. All 6 calls were for tracks in Rochester.

PROSECUTION - ADULT: Due to limitations in operations being imposed/mandated by the Court, court cases are still being heard in limited numbers.

PROSECUTION - JUVENILE: Juvenile prosecution had 41 petitions, and 1 Diversion. The following hearings were also held: 5 arraignments set for trial, 3 arraignments resolved by plea, 2 show cause hearings, 1 Emergency placement, 1 review hearing, 1 violation hearing, 3 dispositional hearings, 12 trials resolved by plea. There were six motions to impose suspended sentences and a complaint and warrant for bail jumping.

Lt. Gould covered hearings on June 25th for Attorney Mitrushi. She also participated in the training review boards prior to release to solo patrol for Officer Knox and Officer Colson.

RENTAL PROPERTY OWNERS ASSOCIATION: Lt. Bossi was not able to attend the last RPOA meeting due to a scheduling conflict. There is no new information to report. It is unknown at this time if the next meeting will be held in person or via zoom.

SCHOOL RESOURCE OFFICERS: SRO Jackson and SRO Porfido are assigned to Patrol. This has been a tremendous help during these summer months. They will be transitioning back to the schools in a couple of weeks. Sgt. Deluca is assisting with any school related issues for the district.

Explorer Post: No meetings were held this period.

2. Administrative. Dep. Chief Boudreau noted that the bid for front line cruisers is scheduled for opening on August 6. The backline cruiser bid, despite being sent to seven different vendors received just one bid, from Rochester Ford. They have the vehicles on the lot.

During the month of July, there were several purchases over the \$5000 threshold, including annual contracts such as Verizon, Eversource, 2-Way, IMC, Lexis Nexis, and the Taser 60 payment.

This month the Bureau of Justice notified us of eligibility for the FY2020 JAG grant for \$25,634.00. The City Manager approved our request to apply. There are no local matching funds. We are discussing projects for this funding in technology or equipment. The application must be in by August 19.

Comm. Stanley asked what the parameters the purchase has to fall within.

Dep. Chief Boudreau said the JAG grant is pretty broad. It can be used for technology, training, or backfill of overtime for training or equipment. We have looked at CIT training to pay for the training and overtime that comes with replacing officers attending the training.

Comm. Peters asked where are we with the 2019 JAG grant. Has that been fully expended?

Dep. Chief Boudreau stated that we purchased the outer carriers with that money. Everyone has been sized, and ordered, but with COVID they are looking at a 3-4 month backlog to obtain the items. We allocated all that money toward the vests.

Comm. Peters said so all of the 2019 award is spent?

Dep. Chief Boudreau said it is not all spent. But it was all allocated toward the vests. If there is any surplus, we can request a reallocation of that money for other projects from the Bureau of Justice.

Chief Toussaint said my priority for this 2020 JAG money is CIT training. Crisis intervention for all officers is a critical thing. We have established a CIT training approved by NAMI, it's a one week course. Its expensive backfilling the shifts. We have also gotten through in the past with instructors donating their time. We can't go to the well too many times. We want to use this money to pay a mental health professional to present this program.

Chief Toussaint said I would really like to get at least ten additional officers trained using this money. I think we can host the program. We can chip away and have a significant number of our people trained in this. It goes hand in hand with the climate in this country right now the importance of de-escalation and handling mental health in a more efficient and safer way. I really want all of our sworn officers to be CIT certified.

The second thing I am looking at is the community policing role being more accessible to the community. The bicycle patrol is a big hit. We increased the unit by 10 people, but have not increased the number of bicycles for a long time. We need to beef up that equipment to be more effective.

Chief Toussaint said I think we have some good established needs for this money that are timely based on national discussion.

Radio Upgrade. Dep. Chief Boudreau said that work on the radio replacement project continues. We dismantled the backup center at the Gonic Fire Station and all that equipment has since been installed in the radio room and in dispatch. We cut over in July to the new equipment and all of that is currently operational. We are moving on to site work at the water towers. Plans and specs were submitted to the water department as we have to install new cabinets and gear at those locations. The three water towers we expect to be up and running in September. We are looking to tie in to a site in Dover at one of their towers. We have also worked with the water department on specifications for the anticipated water tower at Highfield Commons on Hussey Hill. That will be next year.

We hope to have the foundation in for the tower at DPW next month. It won't be on line until the DPW building is complete.

Comm. Stanley that is a lot of moving parts, so, great job.

Dep. Chief Boudreau there have been some hiccups, but it's been smooth, overall. This is a microwave system. There have been some issues with the receiver and repeaters, more for fire than for us. These systems use phone circuits, which we do not own. It is outdated copper technology and the cables degrade. It is not high on the fix list. This system will take the phone lines completely out of it. In addition we will build in dark fiber back up at the Chesley Hill and DPW sites. This is a robust system. There is a lot of redundancy built in. It should serve us well for the next 20-plus years.

FORFEITURE SPENDING: There was no forfeiture spending this period.

HIRING: The background and paperwork has been completed for Officer Rummo who will start August 9. He is candidate 72 of 67 slots available for the academy. In order for him to make this session, five other candidates would need to fail the physical agility test. The second background is still active.

TRAINING: It appears that the next scheduled police academy will take place at the facility, with a very different format. In service trainings hosted at the academy look like they will not be held through the remainder of 2020.

Officers Matt Kimball, Nicole Knox and Brendan Colson all successfully completed their field training program and have now been released to solo patrol.

Sgt. Cost identified several training modules in our online training through Policeone Academy for CIT officers to enroll in for annual required 8 hours of CIT training. Throughout the month, officers have been working on completing the online training towards these hours.

Officers assigned to our crime scene unit all took part in a 3-day review training here at the department in preparation for their upcoming certification test in August.

D. Other.

1. On-Line crime reporting: Comm. Stanley asked how the on-line crime reporting is going. It's been up for a few months.

Dep. Chief Boudreau stated that it is being used. We did have some hiccups following a recent IMC update because things weren't backfilling the way it should

Capt. Thomas said once a report submitted on line is approved by a Lieutenant, the patrol captain gets an email. They come in pretty regularly.

2. HB1645. Comm. Stanley inquired into any policy updates that we may be working on in line with new legislation recently signed by the Governor in HB1645 which addresses duty to intervene, chokeholds I know we don't do. But other areas written into the statute I don't think we address in policy.

Chief Toussaint said I don't think it's specifically addressed that way, but in the standards of conduct there is a requirement if an officer or an employee observes any violation of policy or of law they are required to report this to their supervisor.

Comm. Stanley said we ought to just verify that it complies with what the statute now says because there is specific language and time frames in the new statute.

Dep. Chief Boudreau said we address this during annual use of force training. As a use of force instructor I do stress and talk about this. We have the duty to make sure that we are policing each other with this. There are countless episodes throughout the country you can see, sometimes, we are human too, and our emotions can sometimes get the best of us in heated situations. We have a duty to protect the public and to make sure that we are protecting each other.

Comm. Stanley said she just wants to make sure that our policy is accurate relative to the new state law. I'm sure there is going to be more coming. The commission has been given an extension of 30 days to report findings and recommendations back to the Governor.

6. CORRESPONDENCE:

The following correspondence was received this period: Sgt. Benjamin is recognized and recognizes members for extraordinary teamwork on June 6 when seven priority emergency calls were received in 53 minutes. Recognized are: Specialist Brinkman, Officer Brinkman, Specialist Colwell, Officer Crawford, Officer DeCost, Officer Knox, Officer Williams-Hurley, Officer Alexander, Officer Govoni, Officer Kimball and Officer Riddle. Officer Coffey is thanked for his professionalism during the course of an arrest. Officer Root and Sergeant Cilley are thanked for their calming demeanor following a burglary investigation. Dep. Chief Boudreau is thanked by Principal Roy for assisting in planning in coordination of graduation ceremonies for the class of 2020. Officer Marshall is thanked for his professionalism on a traffic stop. Officer Brinkman is thanked for stopping by a home hosting a birthday party for a young child.

7. INFORMATION:

Comm. Stanley reminded people of our third annual recognition of National Thank a Police Officer Day the third Saturday of September. This year will be held on September 19. Please hang festive blue lights and decorations in recognition of all they do.

Comm. Stevens said that the Country is going through a lot right now, in the City, the Schools and individual citizens. So we thank all the professional out there, including our police department who is doing an amazing job keeping everyone safe. Doing all we can to keep our own staff safe. Sometimes you don't get recognized with everything going on.

Comm. Peters concurred saying he hears all the time how professional officers were and how polite they are. A citizen who writes a thank you letter for an officer being professional following a traffic stop for speeding (even though it was a warning is a credit to the leadership. I appreciate them being out there day in and day out.

8. NON-PUBLIC SESSION: (Pursuant to: RSA 91-A:3)

Commissioner Stanley MOVED to enter a nonpublic session at 7:46 P.M. pursuant to RSA 91-A: 3, paragraph II, section A (personnel) and section E (legal.) Comm. Stevens SECONDED the motion. The motion PASSED by roll call vote 3 - 0 with Comm. Peters, Comm. Stevens and Comm. Stanley voting in the affirmative.

The non-public session closed at 8:25 P.M. on a MOTION by Comm. Stanley, SECOND by Comm. Stevens. The motion PASSED by roll call vote 3 - 0 with Comm. Peters, Comm. Stevens and Comm. Stanley voting in the affirmative.

Comm. Stanley MOVED to seal the minutes indefinitely. SECOND by Comm. Stevens. The motion PASSED by roll call vote 3 - 0 with Comm. Peters, Comm. Stevens and Comm. Stanley voting in the affirmative.

9. MISCELLANOUS:

Comm. Stanley MOVED to accept the evaluation reviews for Off. Michael Brinkman (top of grade), Off. Aaron Garneau (top of grade), Off. Patrick Flathers and Off. Keven Miller both in their first 24 months. And to award per the collective bargaining agreement a merit track advancement on the respective anniversary date to Off. Carl Root to merit track 7, Off. Frank Porfido to merit track 8, Off. Thomas Seager to merit track 4, Off. Kyle Danie to merit track 5 and Off. Cory Krochmal to merit track 8. Comm. Stevens SECONDED the motion. The motion PASSED unanimously.

10. ADJOURNMENT:

Comm. Stevens MOVED to adjourn. SECOND by Comm. Stanley 8:26 P.M.

Respectfully Submitted

Rebecca J. Warburton
Secretary

APPROVED BY COMMISSION:

**NEW BUSINESS
RESIGNATIONS**

RESIGNATIONS


OFFICER DONOVAN FUNK

OFFICER THOMAS BLAIR

Becky Warburton

From: Paul Toussaint
Sent: Friday, August 14, 2020 8:21 AM
To: Becky Warburton
Subject: FW: [External] Retirement


-----Original Message-----

From: Donovan Funk 
Sent: Thursday, August 13, 2020 4:46 PM
To: Paul Toussaint <paul.toussaint@rochesternh.net>
Subject: [External] Retirement

CAUTION: This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Paul,

This letter is to officially advise you of my resignation of employment with the police department and City of Rochester. My reason is for health reasons.

Good luck and thank you for your support and friendship over the years!

Love,
Don

Sent from my iPad

August 12th, 2020

Chief Paul Toussaint
Rochester Police Department
23 Wakefield Street
Rochester, NH 03867

Chief Toussaint,

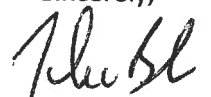
With this letter, I hereby announce my retirement as a part time police officer from the City of Rochester effective August 29th 2020.

I would personally like to thank you and Rochester Housing Director Stacey Price for allowing me to serve as the Rochester Housing Authority Police Officer.

Chief Toussaint,

With this letter I would like to change my original resignation date of 8-29-20 to my new resignation date of 9-16-20. I would again personally like to thank you and Director Stacey Price in allowing me to change my separation date.

Sincerely,


Thomas V Blair

MONTHLY REPORT PATROL

PATROL DIVISION MONTHLY REPORT August 2020

R.U.N. Program: At this time, due to COVID-19, all RUN meetings are on hold.

RPOA: Lt. Bossi attended the August meeting. Lt. Bossi spoke about the staffing here at the police department and how we have been able to use the staff with P.O.P. and filling ISB vacancies. Lt. Bossi provided a brief update on activity in the city. Lt. Bossi answered questions about the relationship between the police and the sheriff's department, how and in what ways the two departments work together. Lt. Bossi answered questions reference to evictions related to drug activity or police involvement and what type of thresholds of evidence is needed. Going forward the RPOA will be planning on Zoom as the method of holding meetings until further notice. The next meeting will be on September 3, 2020 at 8am.

HONOR GUARD: We are working on using grant money to purchase new rifles that will be replacing the old WW2 ones that have become undependable, and are not as functional as they once were. The old ones are requiring parts that will be difficult to get, and ammo that is not easy or as affordable as they were originally. The new rifles are updated and will match the three that were donated by the American Legion. The new rifles are easier to find ammo for and cost effective. They are lighter and easier to maintain as well.

K-9: This month the Rochester K-9 Unit responded to 3 calls for service. All 3 calls were for tracks in Rochester.

CompStat: In field activity, there was a noticeable increase in traffic stops going from 326 the previous month to 620 this month. A majority of the stops were in our downtown area, but there was an increase in outer areas as well—including Salmon Falls Road. The 620 stops from this month was significant compared to the same time period last year where there was only 273. There was a decline in accidents at 68—compared to the previous month at 86. During COVID, we have seen this decrease possibly due to fewer vehicles on the road. The road with the highest amount of crashes was North Main Street with 10 for the month. The DWI's remain in the same range at 7, with 2 from narcotics and 5 from alcohol. There were 2 DWI arrests from traffic stops, 1 from a welfare check, 2 from BOLO's and 2 from crashes. There was no common factor for specific enforcement in any particular area, day or time.

With property crimes, we had 2 burglaries for the month. We did have a notable increase in shoplifting. There were 23 incidents for the month. The majority of them generated via loss prevention from reviewing video at the big box stores. We had 12 theft from motor vehicles, which is a decrease from last month. Year-to-date (YTD) we are down 55% in this category. With regard to vandalism, there are no common factors or issues, however there was a big drop from the prior month going from 51 incidents to 30.

With drug incidents, we are seeing heroin, fentanyl, methamphetamine, cocaine, suboxon, and some assorted prescription pills. We had no fatal overdoses this month, and possession incidents remained consistent at 13. We are showing a drop in overdoses from 12 last month to 7 this month. It is believed that there are probably more overdoses that are taking place, but with civilian narcans in the public, they may be being resolved without emergency services being called.

In violent crimes, we had no robberies for the month. There were 4 aggravated assaults and 2 of those were DV related. We had 25 simple assaults, which is down from 33 the month before. It is important to note that 10 of the simple assaults were DV related. In looking at Simple and Aggravated assaults, we are not seeing random acts of violence taking place—they are known to each other.

Respectfully submitted,

Captain Jason Thomas

Rochester Police Department

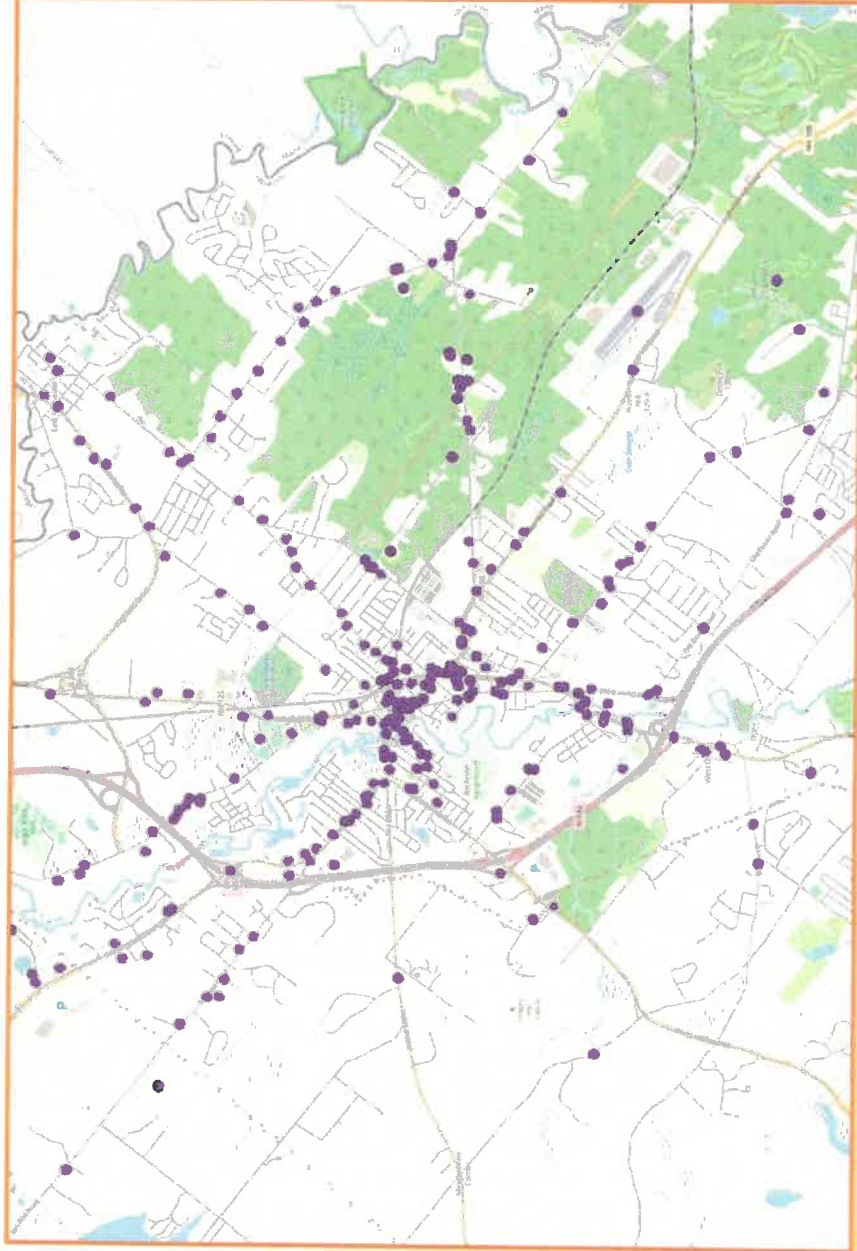
July 2020 Comp Stat Report



COMPSTAT

Field Activities

Specific Crimes	Jul-20	Jul-19	% Change	Jun-20	% Change	May-20	YTD 20	YTD 19	% Change	YTD 18
Traffic Stops	620	273	127%	326	90%	120	2568	2909	-12%	6905
Arrests from Stops	21	19	11%	16	31%	9	92	136	-32%	275
Summons	17	25	-32%	18	-6%	13	113	131	-14%	450
Warnings	565	212	167%	284	99%	93	2301	2524	-9%	5961
No Action	15	12	25%	6	150%	2	47	100	-53%	180
Accidents	68	81	-16%	86	-21%	66	585	540	8%	709
Summons from ACs	0	2	-100%	3	100%	0	11	13	-15%	23
Arrests from ACs	8	3	167%	10	-20%	3	35	32	9%	43
Field Interviews	25	18	39%	10	150%	11	75	67	12%	64
DWI	7	8	-13%	7	0%	6	44	50	-12%	55
Narcotics	2	1	100%	3	-33%	4	16	13	23%	15
Alcohol	5	7	-29%	4	25%	2	28	37	-24%	40
DWI from Accidents	2	2	0%	2	0%	1	12	13	-8%	16



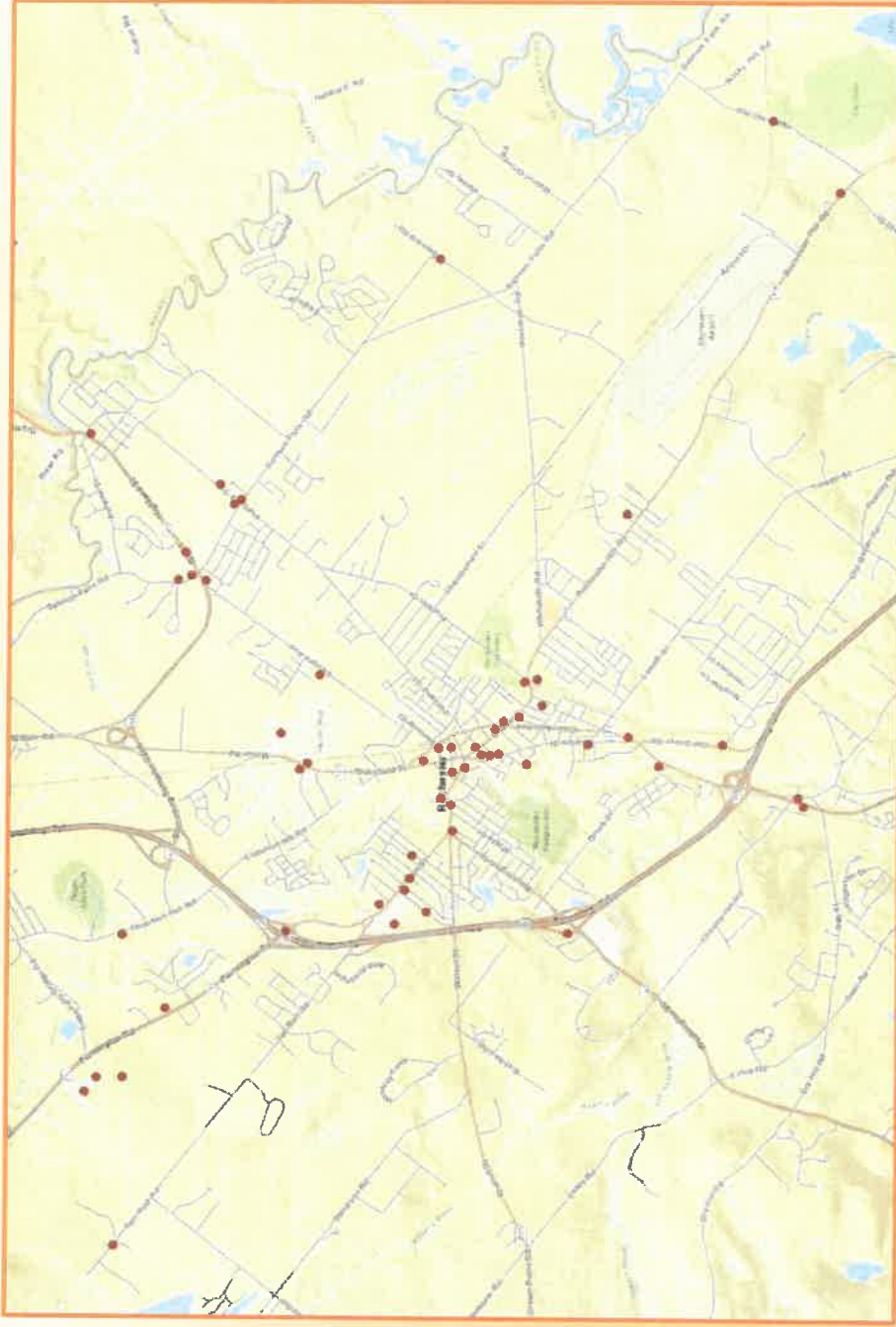
Traffic Stops

- 620 Total Traffic Stops
 - 21 Arrests
 - 17 Summons
 - 565 Warnings

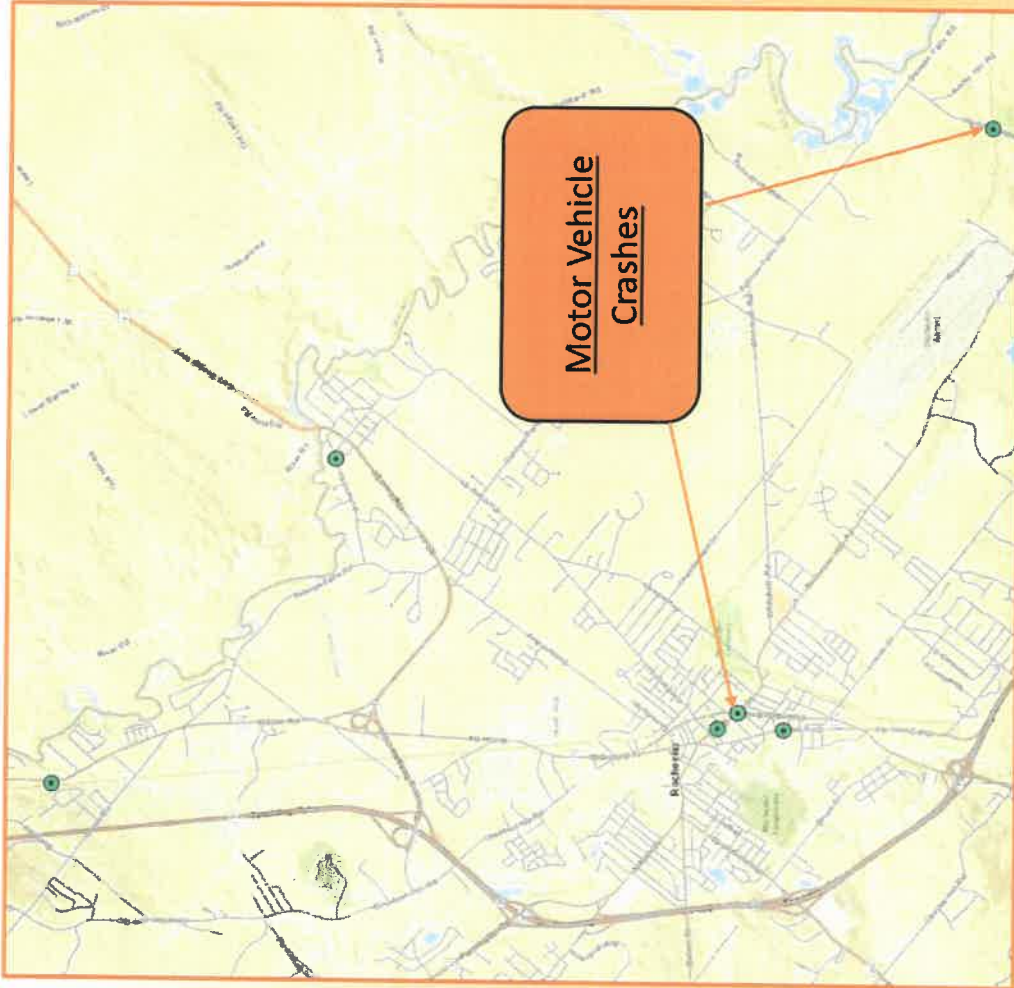
The number of traffic stops almost doubled from the previous month. As can be seen in the adjacent map, the majority of traffic stops continue in the town center and along major routes into the city.

Motor Vehicle Crashes

- 68 total crashes
- 2 reported crashes that resulted in DWI arrest
- Noted decrease in parking lot accidents
- High Volume Roads:
 - North Main St – 10
 - South Main St - 7
 - Spaulding Tpk – 5
 - Portland St/Farmington Rd – 4 each



ADDRESS	DATE/TIME	Total
NORTH MAIN ST, ROCHESTER, NH	07/03/2020 05:15 PM	1
	07/05/2020 12:19 AM	1
	07/06/2020 12:17 PM	1
	07/07/2020 01:12 PM	1
	07/08/2020 06:57 PM	1
	07/10/2020 02:44 PM	1
	07/10/2020 05:10 AM	1
	07/13/2020 06:30 PM	1
	07/20/2020 02:11 PM	1
	07/31/2020 07:48 PM	1
NORTH MAIN ST, ROCHESTER, NH Total		10
SOUTH MAIN ST, ROCHESTER, NH	07/03/2020 03:24 PM	1
	07/04/2020 04:56 PM	1
	07/08/2020 05:02 PM	1
	07/09/2020 11:26 PM	1
	07/13/2020 11:19 AM	1
	07/22/2020 02:52 PM	1
	07/31/2020 01:18 PM	1
SOUTH MAIN ST, ROCHESTER, NH Total		7
SPAULDING TPKE, ROCHESTER, NH	07/09/2020 03:25 PM	1
	07/10/2020 03:25 PM	1
	07/14/2020 05:21 PM	1
	07/30/2020 04:51 PM	1
	07/31/2020 07:23 PM	1
SPAULDING TPKE, ROCHESTER, NH Total		5
PORTLAND ST, ROCHESTER, NH Total	07/06/2020 12:29 PM	1
	07/10/2020 08:03 PM	1
	07/14/2020 03:58 PM	1
	07/31/2020 09:12 PM	1
PORTLAND ST, ROCHESTER, NH Total		4
FARMINGTON RD, ROCHESTER, NH	07/03/2020 01:00 PM	1
	07/19/2020 06:11 PM	1
FARMINGTON RD, ROCHESTER, NH Total		2



DWI Incidents

- 7 Total Incidents
 - 2 BOLO's
 - 2 Crashes
 - 2 M/V Stop
 - 1 Welfare Check
- 2 Drug / 5 Alcohol related incidents
- 7 Arrests

Property Crimes

Specific Crimes	Jul-20	Jul-19	% Change	Jun-20	% Change	May-20	YTD-20	YTD-19	% Change	YTD 2020 Closure Rate	YTD 2019 Closure Rate	YTD 18
Burglary	2	21	-90%	1	100%	2	31	71	-56%	13%	15%	51
Shoplifting	23	15	53%	8	188%	13	117	136	-14%	66%	82%	161
Theft from a Building	8	18	-56%	8	0%	10	86	110	-22%	26%	28%	108
Theft from M/V (including Parts)	12	33	-64%	17	-29%	4	59	131	-55%	0%	4%	72
All Other Theft	16	31	-48%	14	14%	17	95	94	1%	7%	7%	77
M/V Theft	2	3	-33%	4	-50%	5	23	21	10%	13%	18%	17
Vandalism	30	39	-23%	51	-41%	31	239	223	7%	25%	28%	231
Total Property	93	160	-42%	103	-10%	82	650	786	-17%	23%	28%	717
Arrests												
Specific Crimes	Jul-20	Jul-19	% Change	Jun-20	% Change	May-20	YTD-20	YTD-19	% Change			
Burglary	0	4	-100%	0	0%	0	4	15	-73%			10
Shoplifting	8	7	14%	3	167%	5	77	132	-42%			125
Theft from a Building	0	3	-100%	0	0%	3	22	20	10%			15
Theft from M/V (including Parts)	0	2	-100%	0	0%	0	0	8	-100%			2
All Other Theft	0	0	0%	0	0%	2	7	4	75%			5
M/V Theft	0	0	0%	0	0%	0	3	6	-50%			5
Vandalism	7	11	-36%	10	-30%	8	59	90	-34%			80
Total Property	15	27	-44%	13	15%	18	172	275	-37%			242

Violent Crimes

All Incident Reports												
Specific Crimes	Jul-20	Jul-19	% Change	Jun-20	% Change	May-20	YTD 20	YTD 19	% Change	YTD 2020 Closure Rate	YTD 2019 Closure Rate	YTD 18
Homicide	0	0	0%	0	0%	0	0	0	0%	0%	0%	1
Robbery	0	1	-100%	0	0%	1	7	5	40%	71%	80%	10
Aggravated Assault from DV*	4	5	-20%	3	33%	5	22	40	-45%	59%	60%	40
Simple Assault	2	3	-33%	3	-33%	2	12	12	0%	83%	75%	17
from DV**	25	35	-29%	33	-24%	38	232	223	4%	50%	65%	283
Total Violent	10	15	-33%	17	-41%	20	126	106	19%	67%	74%	130
	29	41	-29%	36	-19%	44	261	268	-3%	45%	76%	334
Arrests												
Specific Crimes	Jul-20	Jul-19	% Change	Jun-20	% Change	May-20	YTD 20	YTD 19	% Change	YTD 2020 Closure Rate	YTD 2019 Closure Rate	YTD 18
Homicide	0	0	0%	0	0%	0	0	1	-100%			1
Robbery	0	0	0%	0	0%	0	5	4	25%			5
Aggravated Assault from DV*	1	0	0%	3	-67%	3	13	24	-46%			24
Simple Assault	0	0	0%	3	-100%	2	10	9	11%			12
from DV**	13	14	-7%	16	-19%	20	116	144	-19%			144
Total Violent	8	10	-20%	12	-33%	15	84	78	8%			82
	14	14	0%	19	-26%	23	134	173	-23%			174

Domestic Violence Related Calls

July 2020

Misdemeanor – 18

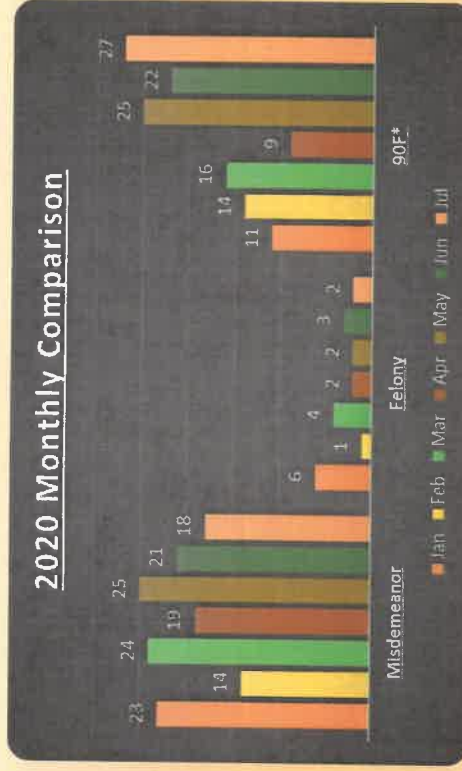
Felony - 2

90F* - 27

2020 Monthly Comparison

	Jan	Feb	Mar	Apr	May	Jun	Jul
Misdemeanor	23	14	24	19	25	21	18
Felony	6	1	4	2	2	3	2
90F*	11	14	16	9	25	22	27

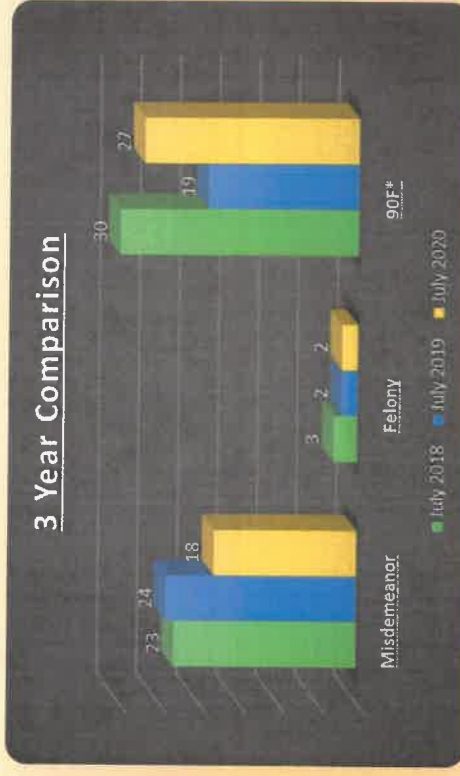
* denotes Domestic Disturbance



3-Year Comparison

	July 2018	July 2019	July 2020
Misdemeanor	23	24	18
Felony	3	2	2
90F*	30	19	27

* denotes Domestic Disturbance

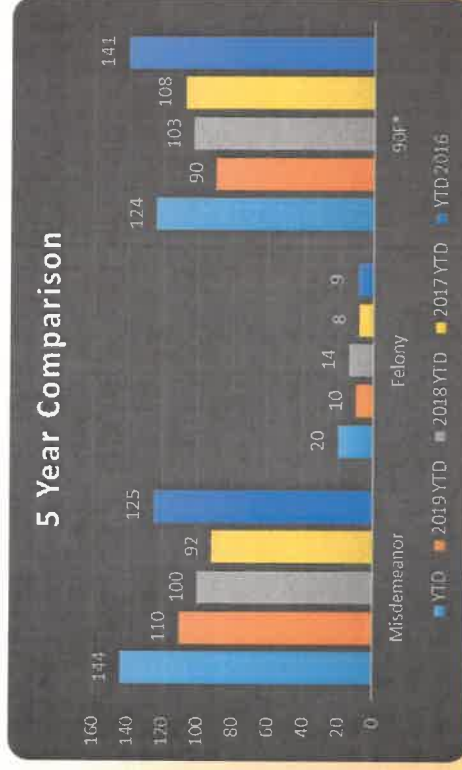


Domestic Violence Related Calls, (cont.)

5 Year Comparison

	2020 YTD	2019 YTD	2018 YTD	2017 YTD	YTD 2016
Misdemeanor	144	110	100	92	125
Felony	20	10	14	8	9
90F *	124	90	103	108	141

* denotes, Domestic Disturbance



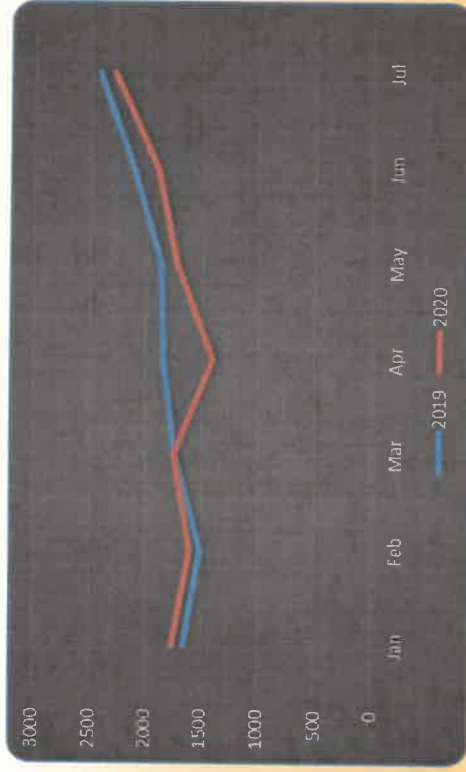
Threshold

Crime	Monthly Average	Normal Range	Current Month	Activity Level
Accidents	85	69-101	68	Moderately Low
Traffic Stop	733	377-1089	620	Normal
DWI	7	4-10	7	Normal
Robbery	2	0-3	0	Normal
Aggravated Assault	6	3-8	4	Normal
Simple Assault	38	30-47	25	Moderately Low
Burglary	9	5-12	2	Moderately Low
Shoplifting	23	16-31	23	Normal
Theft from Building	17	11-24	8	Moderately Low
Theft from MV	16	7-24	12	Normal
MV Theft	3	1-5	2	Normal
Vandalism	35	27-43	30	Normal
Possession	15	10-21	13	Normal
Crime	Monthly Average	Normal Range	Current Month	Activity Level
Violent	46	36-55	29	Moderately Low
Property	120	91-148	93	Normal

Calls for Service 2019 v 2020



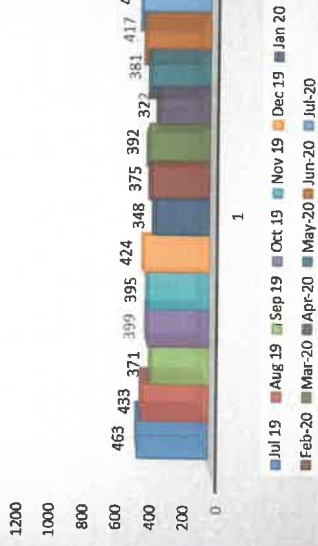
APPARENT COVID-19 IMPACT ON CALLS FOR SERVICE



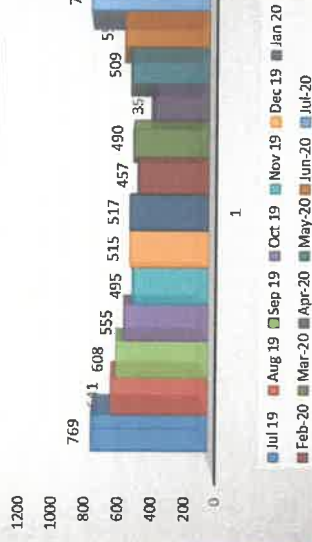
	Jan	Feb	Mar	Apr	May	Jun	Jul
2019	1661	1516	1738	1854	1864	2122	2430
2020	1761	1602	1753	1410	1728	1909	2292

Calls for Service by Priority

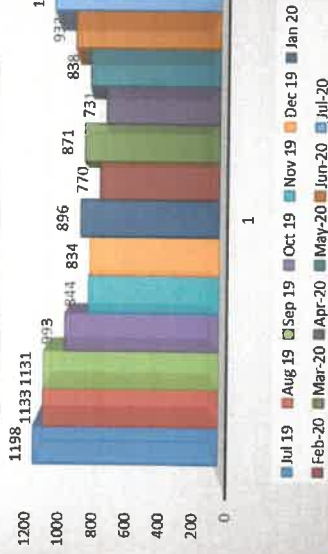
Priority 1 Calls For Service



Priority 3 Calls For Service

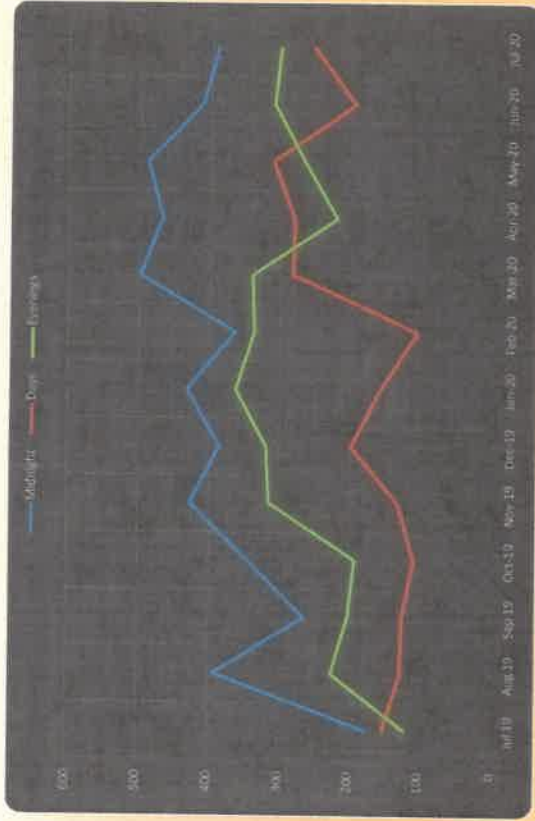


Priority 2 Calls For Service

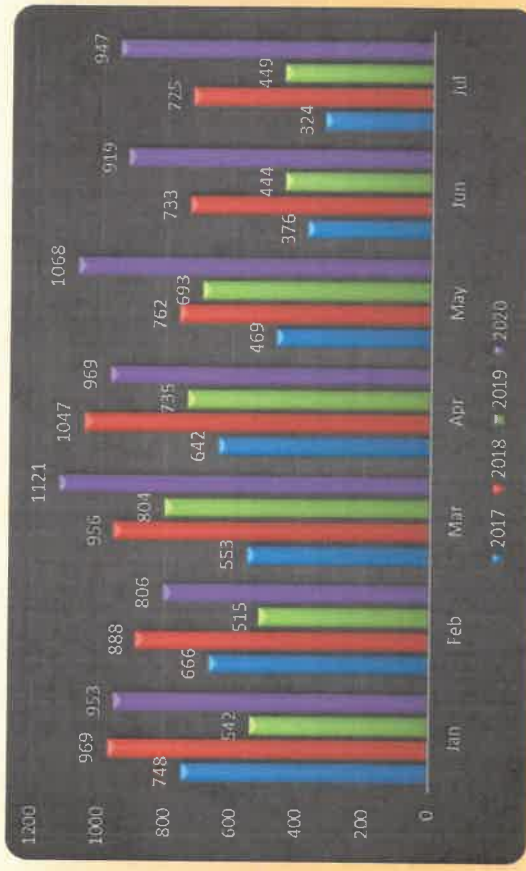


Proactive Hours by Shift

July 2020



4-year Comparison by Month



7 RULES OF LIFE

1. LET IT GO

NEVER RUIN A GOOD DAY BY THINKING ABOUT A BAD YESTERDAY.

2. IGNORE THEM

DON'T LISTEN TO OTHER PEOPLE. LIVE A LIFE THAT'S EMPOWERING TO YOU.

3. GIVE IT TIME

TIME HEALS EVERYTHING.

4. DON'T COMPARE

THE ONLY PERSON YOU SHOULD TRY TO BEAT IS THE PERSON YOU WERE YESTERDAY.

5. STAY CALM

IT'S OKAY NOT TO HAVE EVERYTHING FIGURED OUT. KNOW THAT IN TIME, YOU'LL GET THERE.

6. IT'S ON YOU

ONLY YOU ARE IN CHARGE OF YOUR HAPPINESS.

7. SMILE

LIFE IS SHORT. ENJOY IT WHILE YOU HAVE IT.

**SUPPORT SERVICES DIVISION
MONTHLY REPORT
AUGUST 2020**

MONTHLY REPORT SUPPORT

INVESTIGATIVE SERVICES BUREAU (ISB):

- 37 TOTAL CASES SENT TO ISB FROM PATROL OR DETECTIVE GENERATED
- 63 TOTAL CASES BEING INVESTIGATED CURRENTLY
- 47 cases presented at Grand Jury
- 43 true bills
- 4 phones analyzed with Cellebrite
- There were 5 callouts during this period.
- 0 Evidence callouts
- 1 Polygraph examinations
- 2 Background investigations
- 0 Sexual offender compliance checks
- 0 Pawn shop compliance checks

EVIDENCE:

- Number of pieces taken in: 336
- Number of pieces returned: 45
- Number of pieces destroyed: 72

COMMUNITY ENGAGEMENT OFFICER (CEO) and POP UNIT:

- Officer Danie took part in getting the Life Safety Committee (Police, Fire and Code Enforcement) back up and running and we have been working with the committee on addressing some quality of life issues and other issues surrounding various apartments. We successfully worked together dealing with properties on Lafayette Street, Charles Street and Winter Street regarding drug use and common nuisance issues and statutes.
- The POP/CEO Unit has been actively working other places as well and continue to utilize the assistance of other agencies and resources to assist.
- Landlord contact has been a big push for the POP unit to help clean up neighborhoods and resolve problems.
- Homeless camps continue to be a focus for the unit as well. We have visited many camps over the past month, moving some along at the request of the landowner, and documenting who is staying where. We have also been trying provide them with information on services and resources. One person that Officer Seager actually arrested later thanked Officer Seager for arresting him, which got him back on the right track. We continue to look for solutions and work with property owners to resolve issues.
- Officer Danie and Sgt. Babine recently went to the summer camps at the schools and interacted with the children.
- Officer Danie has been working with YMCA on some issues at their facility and solved some criminal mischief activity.
- Officer Danie continues to work to better the downtown by getting Friendly's cleaned up, he met with the owner of Ben Franklin to see about getting a business in there and keeps positive contact with business owners and help with their concerns.

- Officer Seager, Sgt. Babine and Officer Danie worked with Gather at the Community Center to distribute food to those in need

COMMUNICATION CENTER - DISPATCH:

- The new radios were cut over the second week in July. We continue to work with 2 way on working through some issues and are in the process of trying new headsets that will be able to accommodate the radio and phone at the same time.
- The Deputy Chief is working the bid for the mobile dispatch trailer.
- We reached out to Rapid SOS about the services they provide to emergency services – Rapid SOS receives device based location data – similar to E911 but continues to monitor the coordinates of the phone call whether dropped or still on the line with 911. It is entirely free and the surrounding towns are using to ping phones in life or death situations.
- The new shift bid just went out and the dispatchers will be changing their schedules September 13th for the next 3 month rotation.
- Now that more online and some in person trainings are becoming available since Covid began, we are looking into some online trainings that we can implement.

ADULT PROSECUTION

- Due to limitations in operations being imposed/mandated by the Court, adult prosecution has been working in a reduced capacity, however they have begun doing more in person.

JUVENILE PROSECUTION/ SCHOOL RESOURCE OFFICERS/ EXPLORERS

Juvenile Prosecution: The below numbers are not typical as a result of the reduction of cases being presented by the Court

New cases:

- Petitions: 28
- Diversion: 0
- CHINS: 0
- Motions To Impose Suspended Sentences: 0
- Motions to Bring Forward a Diversion Agreement for Sentence: 0

Hearings:

- 3 = Show Cause/Case Status Hearing
- 2 = Emergency Placement AND/OR Arraignment
- 8 = Arraignment (set for trial) **telephonic**
- 0 = Arraignments (resolved with a plea)
- 0 = Arraignment rescheduled, MTC, FTA
- 0 = Review hearings **telephonic**
- 0 = Violation hearings **telephonic**
- 2 = Trials resolved with a plea **telephonic**
- 1 = Trials with True (guilty) verdict
- 1 = Trials either FTA or MTC
- 1 = Dispositional Hearing **telephonic**
- 0 = Competency Hearing MTC

Completed Investigation District Courts Cases:

- 1 motion to bring case forward for trial
- 7 motions to impose suspended sentences
- 0 Bail Jumping complaint, warrant...

Other:

- 20 hours: doing District Court/Prosecution work typically done by an Administrative Assistant
- 7/6 and 7/7 Lt. Gould dealt with hearings for Attorney Mitrushi while she was away
- Capt. Pinkham covered for Lt. Gould while she was away on vacation for a week
- Due to Judge vacations in the month of August, activity was lower this month

SRO highlights:

- COVID-19 school closures went into effect March 18th. SRO Jackson and Porfido have been assigned to Patrol during the closure while SRO Deluca continues to assist with any school related issues for the District.
- Officer Porfido has begun visiting the Maple St. Magnetic School as classes have resumed there in person.
- All SRO's came off of Patrol and on August 23rd and have now been getting ready for the re-opening of school.
- Explorer Post continues to be put on hold due to Covid

DIVERSION PROGRAM/TEEN DRUG COURT

- Staff continues to work on the Juvenile Probation Transformation Certificate Program with the State team—a recent report on NH access to Public Defenders is “undervalued” was released and reflected on work done across the State to increase access to Diversion. The team is starting to meet in person again to review feedback received on our Transformation Proposal.
- Staff received the results of the Service to Science Review and our diversion process used across NH State was one point off in becoming a Promising Practice. Staff is working to provide the necessary data points that will reflect that one point and then be able to move forward in the process to becoming Evidence-based.
- Staff is working with the Director for Waypoint, and presented to the Community Development Committee on the plan for creating a Teen Drop-In Center. Staff has been working on finding an appropriate location for services and pulling together collaborative partners.
- Staff is working with the Fire Department and City partners on plans for this fall's National Night Out and Fire Prevention Week, which plans are being presented to hold it as a virtual resource event across City social media. Taking into account the Governor's orders for events over 100 people need to be masked, this complicates any planning for NNO, so resource provision is the most safe and effective service.
- Staff continues to work with Strafford County Diversion Program as they work on hiring a new Coordinator and transitioning services.
- Staff has been working with Officer Jackson and Sgt Deluca on plans for LEADs implementation this coming school year—although schools are meeting in person, chances of being able to fit LEADs into the school day as in prior years, does not look feasible. Staff is working on getting curriculum out to the team.

HOUSING:

- There were 35 Police related calls for service for the month.
- The only increase were calls at Cold Spring Manor. In looking at the calls there does not appear to be any patterns. Officer Blair is working with Housing Management to help with issues and see if there is anything further that can be done.
- At the Art Nicholas Building on Glenwood Ave we have had two incidents involving people throwing rocks from the railroad tracks on to vehicles in the parking lot. Officer Blair is working on the issue with the help of the POP unit to try to solve/reduce this activity.
- There have been no other major issues at the complexes.
- There were four background checks for new residents.
- Officer Mundy will be starting on August 29 and will be in training with Officer Blair in preparation to take on that position once Officer Blair leaves.

Respectfully Submitted,

Captain Todd Pinkham
Support Services Division

MONTHLY REPORT ADMIN

ADMINISTRATIVE MONTHLY REPORT

August 2020

Financial/Purchasing

- The frontline cruiser bid was opened on August 6th. Of the two bids, Rochester Ford submitted the low bid of \$94,157.01 for three frontline cruisers after the trade in value of two cruisers. The new cars have been ordered, but we do not have a build date from the factory.
- We picked up our backline cruisers from the dealership. One cruiser has been outfitted and the second is waiting for the arrival of emergency equipment to be installed.
- We submitted our application for the FY2020 JAG grant to the Department of Justice on August 18. Once approved by the DOJ, it then goes to the City Council for acceptance of the grant funds of \$25,634.00. The three projects we would like to complete with this funding are
 - 1) Hosting a crisis intervention training for Rochester officers
 - 2) purchasing new mountain bikes for patrol
 - 3) purchasing new parade rifles for the honor guard
- Radio Replacement Project- 2-Way installed antennas at the water tanks on Chesley Hill Road and Salmon Falls Road. The Rochester Hill water tank is scheduled for install the week of August 24 due to coordination with the cell phone provider also located on that tower. Supervision from DPW Water Division approved the cement work for the radio equipment shelters. Two of the radio shelters, which house the electronics are almost completed. On August 28th I have a site walk at the new DPW location with the DPW contractor, engineering firm, City IT Services and 2-Way to discuss the tower location and schedule for installation. Due to relying on some of our power and fiber connections this site will not be online until well after the initial system is operational. I am also currently working with Chief Breault of Dover Police to install some radio gear on a City of Dover tower on Long Hill Rd. for better coverage at southern points of the city.
- During the month of August, there were several purchases over the \$5000 threshold, which would require commission signatures. These items included; purchase orders for backline cruisers, radios for cruisers and portable radios, online crime reporting annual fee, 2-Way for radio project installations, Patrol PC and WatchGuard for cruiser equipment.
- Mobile Dispatch Backup- The bid specifications and document for the trailer is complete and under review by the finance department. We have a tentative bid opening scheduled for September 27th. I have also been having discussions with the IT department in regards to their needs and am working on a planning meeting where some of the technical aspects can be discussed between IT and the radio side for connectivity.

Training/Hiring

- Officer Timothy Rummo attended the PT testing for the 183rd recruit Academy. As reported he was candidate 72 of 67 available slots. Five recruits did fail the PT requirements, thus Officer Rummo was admitted to the next academy, which starts August 31.

- On August 13th, we hosted our annual crossing guard training. This year it was done as a webinar presented by Primex.
- Officers Oswald and Butcher attended a 40-hr CIT training certification hosted by Dover Police.
- We have a PT test scheduled for Saturday August 29th for uncertified candidates. We have four confirmed to attend. We are making arrangements for a potential fifth candidate who is in the Coast Guard and unable to participate in this test.

Respectfully Submitted,
Gary Boudreau
Deputy Chief of Police



Expense & Revenue Reports

FINANCIALS



FOR 2021 02

ACCOUNTS FOR: 1000 GENERAL FUND	ORIGINAL APPROP	TRANFRS/ ADJSTMNTS	REVISED BUDGET	YTD EXPENDED	ENC/REQ	AVAILABLE BUDGET	PCT USED
12010053 PD ADMINISTRATIVE SERVICES							
12010053 511001 SALARIES - FULL	643,447.00	.00	643,447.00	106,025.20	.00	537,421.80	16.5%
12010053 511002 SALARIES - PART	105,645.00	.00	105,645.00	16,916.98	.00	88,728.02	16.0%
12010053 511003 SALARIES - EARL	.00	.00	.00	.00	.00	.00	.0%
12010053 511004 SALARIES - HOLI	.00	.00	.00	.00	.00	.00	.0%
12010053 511005 SALARIES - OUTF	214,479.00	.00	214,479.00	29,459.33	.00	185,019.67	13.7%
12010053 511099 SALARIES - ADJU	23,371.00	.00	23,371.00	.00	.00	23,371.00	.0%
12010053 513001 OVERTIME - REGU	.00	.00	.00	.00	.00	.00	.0%
12010053 513002 OVERTIME - TRAI	.00	.00	.00	.00	.00	.00	.0%
12010053 513004 OVERTIME GRANT	.00	.00	.00	.00	.00	.00	.0%
12010053 514000 EDUCATION INCEN	9,000.00	.00	9,000.00	1,384.56	.00	7,615.44	15.4%
12010053 516000 LONGEVITY	3,550.00	.00	3,550.00	.00	.00	3,550.00	.0%
12010053 521100 HEALTH INSURANC	65,069.00	.00	65,069.00	11,264.64	.00	53,804.36	17.3%
12010053 521200 DENTAL INSURANC	1,656.00	.00	1,656.00	278.32	.00	1,377.68	16.8%
12010053 521300 LIFE INSURANCE	1,401.00	.00	1,401.00	258.70	.00	1,142.30	18.5%
12010053 522000 SOCIAL SECURITY	14,262.00	.00	14,262.00	2,164.95	.00	12,097.05	15.2%
12010053 523000 RETIREMENT CONT	250,485.00	.00	250,485.00	33,274.11	.00	217,210.89	13.3%
12010053 523000 RETIREMENT STAT	.00	.00	.00	.00	.00	.00	.0%
12010053 525000 UNEMPLOYMENT CO	.00	.00	.00	.00	.00	.00	.0%
12010053 526000 WORKERS' COMPEN	79,117.00	.00	79,117.00	.00	.00	79,117.00	.0%
12010053 528001 DISABILITY INSU	3,645.00	.00	3,645.00	649.32	.00	2,995.68	17.8%
12010053 531002 STIPEND	.00	.00	.00	.00	.00	.00	.0%
12010053 532001 STAFF DEVELOPME	19,351.00	.00	19,351.00	5,359.00	295.00	13,992.00	29.2%
12010053 532200 CONTRACTED SERV	73,942.00	.00	73,942.00	73,573.34	286.20	82.46	99.5%
12010053 533003 PHOTO DEVELOPME	300.00	.00	300.00	.00	.00	300.00	.0%
12010053 533004 MEDICAL SERVICE	3,910.00	.00	3,910.00	477.00	1,891.00	1,542.00	60.6%
12010053 533005 ANIMAL DISPOSAL	1,000.00	.00	1,000.00	.00	900.00	100.00	90.0%
12010053 533009 LEGAL	.00	.00	.00	.00	.00	.00	.0%
12010053 533010 LABOR NEGOTIATI	.00	.00	.00	.00	.00	.00	.0%
12010053 533011 ANIMAL BOARDING	4,000.00	.00	4,000.00	487.00	2,550.00	963.00	75.9%
12010053 534001 STATE FEE COMPU	.00	.00	.00	.00	.00	.00	.0%
12010053 541100 WATER/SEWAGE	3,430.00	.00	3,430.00	246.00	3,184.00	.00	100.0%
12010053 543001 VEHICLES MAINT	35,000.00	.00	35,000.00	1,638.94	2,561.06	30,800.00	12.0%
12010053 543002 EQUIPMENT MAINT	56,110.00	.00	56,110.00	26,252.13	20,286.45	9,571.42	82.9%
12010053 543500 INSURANCE CLAIM	5,000.00	.00	5,000.00	1,000.00	.00	4,000.00	20.0%
12010053 544200 RENTAL OF EQUIP	400.00	.00	400.00	.00	400.00	.00	100.0%
12010053 544500 LEASE COPIER/PR	14,748.00	.00	14,748.00	12,468.02	.00	2,279.98	84.5%
12010053 544900 RENTAL OF OTHER	.00	.00	.00	.00	.00	.00	.0%
12010053 552001 FLEET INSURANCE	10,282.00	.00	10,282.00	.00	.00	10,282.00	.0%
12010053 552002 PROPERTY INSURA	4,038.00	.00	4,038.00	.00	.00	4,038.00	.0%
12010053 552003 GENERAL LIABILI	25,394.00	.00	25,394.00	.00	.00	25,394.00	.0%



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CITY OF ROCHESTER
FINANCIAL REPORT FOR AUGUST 2020

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ACCOUNTS FOR: 1000 GENERAL FUND	ORIGINAL APPROP	TRANSFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENC/REQ	AVAILABLE BUDGET	PCT USED
12010053 552004 OFFICERS LIABIL	41,763.00	.00	41,763.00	.00	.00	41,763.00	.0%
12010053 553000 COMMUNICATIONS	43,118.00	.00	43,118.00	4,659.12	7,022.03	31,436.85	27.1%
12010053 553400 POSTAGE FEES	8,050.00	.00	8,050.00	177.10	.00	7,872.90	2.2%
12010053 554000 ADVERTISING	500.00	.00	500.00	203.59	210.00	86.41	82.7%
12010053 555000 PRINTING AND BI	4,000.00	.00	4,000.00	.00	.00	4,000.00	.0%
12010053 556000 TUITION	.00	.00	.00	.00	.00	.00	.0%
12010053 558000 TRAVEL	6,100.00	.00	6,100.00	.00	.00	6,100.00	.0%
12010053 561003 OFFICE SUPPLIES	5,473.00	.00	5,473.00	.00	.00	5,473.00	.0%
12010053 561005 PUBLICATIONS	2,250.00	.00	2,250.00	149.50	.00	2,100.50	6.6%
12010053 561006 AMUNITION	25,974.00	.00	25,974.00	.00	1,000.00	24,974.00	3.9%
12010053 561008 VEHICLE SUPPLIE	11,030.00	.00	11,030.00	104.00	37.80	10,888.20	1.3%
12010053 561009 TRAINING MATERI	350.00	.00	350.00	.00	.00	350.00	.0%
12010053 561010 CLOTHING	57,501.00	.00	57,501.00	2,282.06	9,132.23	46,086.71	19.9%
12010053 561032 OTHER OPERATION	16,885.00	.00	16,885.00	259.65	5,650.83	10,974.52	35.0%
12010053 562200 ELECTRICITY	60,000.00	.00	60,000.00	5,466.94	50,033.06	4,500.00	92.5%
12010053 562400 HEATING FUEL	7,500.00	.00	7,500.00	82.63	6,417.37	1,000.00	86.7%
12010053 562600 VEHICLE FUEL	77,549.00	.00	77,549.00	4,180.01	.00	73,368.99	5.4%
12010053 573200 NEW VEHICLES	.00	.00	.00	.00	.00	.00	.0%
12010053 573401 ADMIN EQUIPMENT	1,500.00	.00	1,500.00	.00	.00	1,500.00	.0%
12010053 573900 OTHER EQUIPMENT	15,786.00	.00	15,786.00	.00	6,604.80	9,181.20	41.8%
12010053 581000 DUES AND FEES	2,920.00	.00	2,920.00	400.00	1,322.00	1,198.00	59.0%
12010053 581100 DONATION EXPEND	.00	.00	.00	.00	.00	.00	.0%
12010053 589003 SEIZED PROPERTY	.00	.00	.00	.00	.00	.00	.0%
12010053 589004 SEIZED PROPERTY	.00	.00	.00	.00	.00	.00	.0%
12010053 589005 DARE CONTRIBUTI	.00	.00	.00	.00	.00	.00	.0%
12010053 589006 DARE CONTRIBUTI	.00	.00	.00	.00	.00	.00	.0%
12010053 589100 CITY WIDE PROGR	15,750.00	.00	15,750.00	.00	2,291.81	13,458.19	14.6%
12010053 589101 LLEBG 102 RECEI	.00	.00	.00	.00	.00	.00	.0%
12010053 589102 LLEBG 102 FEDER	.00	.00	.00	.00	.00	.00	.0%
12010053 589113 LLEBG 115 RECEI	.00	.00	.00	.00	.00	.00	.0%
12010053 589114 LLEBG 115 FEDER	.00	.00	.00	.00	.00	.00	.0%
12010053 589115 LLEBG 115 CITY	.00	.00	.00	.00	.00	.00	.0%
12010053 589130 COPSMORE 032 RE	.00	.00	.00	.00	.00	.00	.0%
12010053 589131 COPSMORE 032 FE	.00	.00	.00	.00	.00	.00	.0%
12010053 589132 COPSMORE 032 CI	.00	.00	.00	.00	.00	.00	.0%
TOTAL PD ADMINISTRATIVE SERVIC	2,076,031.00	.00	2,076,031.00	341,142.14	122,075.64	1,612,813.22	22.3%
12012453 PD PATROL SERVICES							
12012453 511001 SALARIES - FULL	3,356,576.00	.00	3,356,576.00	479,581.64	.00	2,876,994.36	14.3%



ACCOUNTS FOR: 1000 GENERAL FUND	ORIGINAL APPROP	TRANSFERS/ ADJUSTMENTS	REVISED BUDGET	YTD EXPENDED	ENC/REQ	AVAILABLE BUDGET	PCT USED
12012453 511002 SALARIES - PART	50,192.00	.00	50,192.00	8,033.99	.00	42,158.01	16.0%
12012453 511003 SALARIES - EARL	101,200.00	.00	101,200.00	11,007.94	.00	90,192.06	10.9%
12012453 511004 SALARIES - HOLI	149,535.00	.00	149,535.00	4,718.94	.00	144,816.06	3.2%
12012453 511099 SALARIES - ADJU	1,566.00	.00	1,566.00	.00	.00	1,566.00	.0%
12012453 513001 OVERTIME - REGU	108,546.00	.00	108,546.00	18,155.61	.00	90,390.39	16.7%
12012453 513002 OVERTIME - TRAI	28,940.00	.00	28,940.00	3,090.69	.00	25,849.31	10.7%
12012453 513004 OVERTIME GRANT	.00	.00	.00	.00	.00	.00	.0%
12012453 514000 EDUCATION INCEN	17,000.00	.00	17,000.00	2,730.66	.00	14,269.34	16.1%
12012453 515001 ON CALL	.00	.00	.00	700.00	.00	-700.00	100.0%
12012453 516000 LONGEVITY	16,000.00	.00	16,000.00	2,500.00	.00	13,500.00	15.6%
12012453 521100 HEALTH INSURANC	506,862.00	.00	506,862.00	72,215.74	.00	434,646.26	14.2%
12012453 521200 DENTAL INSURANC	12,487.00	.00	12,487.00	1,845.00	.00	10,642.00	14.8%
12012453 521300 LIFE INSURANCE	666.00	.00	666.00	426.20	.00	239.80	64.0%
12012453 522000 SOCIAL SECURITY	53,323.00	.00	53,323.00	7,315.99	.00	46,007.01	13.7%
12012453 523000 RETIREMENT CONT	1,060,427.00	.00	1,060,427.00	147,524.64	.00	912,902.36	13.9%
12012453 523300 11539 RETIREMENT	.00	.00	.00	.00	.00	.00	.0%
12012453 525000 UNEMPLOYMENT CO	.00	.00	.00	.00	.00	.00	.0%
12012453 526000 WORKERS' COMPEN	.00	.00	.00	.00	.00	.00	.0%
12012453 528001 DISABILITY INSU	418.00	.00	418.00	.00	.00	418.00	.0%
12012453 532001 STAFF DEVELOPME	.00	.00	.00	.00	.00	.00	.0%
12012453 533003 PHOTO DEVELOPME	.00	.00	.00	.00	.00	.00	.0%
12012453 533004 MEDICAL SERVICE	.00	.00	.00	.00	.00	.00	.0%
12012453 533011 ANIMAL DISPOSAL	.00	.00	.00	.00	.00	.00	.0%
12012453 533011 ANIMAL BOARDING	.00	.00	.00	.00	.00	.00	.0%
12012453 543001 VEHICLES MAINT	.00	.00	.00	.00	.00	.00	.0%
12012453 543002 EQUIPMENT MAINT	.00	.00	.00	.00	.00	.00	.0%
12012453 544200 RENTAL OF EQUIP	.00	.00	.00	.00	.00	.00	.0%
12012453 544900 RENTAL OF OTHER	.00	.00	.00	.00	.00	.00	.0%
12012453 553000 COMMUNICATIONS	.00	.00	.00	.00	.00	.00	.0%
12012453 553400 POSTAGE FEES	.00	.00	.00	.00	.00	.00	.0%
12012453 554000 ADVERTISING	.00	.00	.00	.00	.00	.00	.0%
12012453 555000 PRINTING AND BI	.00	.00	.00	.00	.00	.00	.0%
12012453 556000 TUITION	.00	.00	.00	.00	.00	.00	.0%
12012453 558000 TRAVEL	.00	.00	.00	.00	.00	.00	.0%
12012453 561003 OFFICE SUPPLIES	.00	.00	.00	.00	.00	.00	.0%
12012453 561005 PUBLICATIONS	.00	.00	.00	.00	.00	.00	.0%
12012453 561010 CLOTHING	.00	.00	.00	.00	.00	.00	.0%
12012453 561032 OTHER OPERATION	.00	.00	.00	.00	.00	.00	.0%
12012453 562600 09529 VEHICLES	.00	.00	.00	.00	.00	.00	.0%
12012453 573200 NEW VEHICLES	.00	.00	.00	.00	.00	.00	.0%
12012453 573401 ADMIN EQUIPMENT	.00	.00	.00	.00	.00	.00	.0%
12012453 573900 OTHER EQUIPMENT	.00	.00	.00	.00	.00	.00	.0%
12012453 581000 DUES AND FEES	.00	.00	.00	.00	.00	.00	.0%
TOTAL PD PATROL SERVICES	5,463,738.00	.00	5,463,738.00	759,847.04	.00	4,703,890.96	13.9%

ACCOUNTS FOR: 1000 GENERAL FUND	ORIGINAL APPROP	TRANSFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENC/REQ	AVAILABLE BUDGET	PCT USED
12012553 573900 OTHER EQUIPMENT	.00	.00	.00	.00	.00	.00	.0%
12012553 581000 DUES AND FEES	.00	.00	.00	.00	.00	.00	.0%
12012553 589007 CITY WIDE PROGR	.00	.00	.00	.00	.00	.00	.0%
TOTAL PD SUPPORT SERVICES	417,396.00	.00	417,396.00	59,286.22	.00	358,109.78	14.2%
TOTAL GENERAL FUND	7,957,165.00	.00	7,957,165.00	1,160,275.40	122,075.64	6,674,813.96	16.1%
TOTAL EXPENSES	7,957,165.00	.00	7,957,165.00	1,160,275.40	122,075.64	6,674,813.96	



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CITY OF ROCHESTER
FINANCIAL REPORT FOR AUGUST 2020

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	ORIGINAL APPROP	TRANSFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENC/REQ	AVAILABLE BUDGET	PCT USED
GRAND TOTAL	7,957,165.00	.00	7,957,165.00	1,160,275.40	122,075.64	6,674,813.96	16.1%

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CITY OF ROCHESTER
DISPATCH FINANCIALS FOR AUGUST 2020

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ACCOUNTS FOR: 1000 GENERAL FUND	ORIGINAL APPROP	TRANFRS/ ADJUSTMTS	REVISED BUDGET	YTD EXPENDED	ENC/REQ	AVAILABLE BUDGET	PCT USED
12030153 DISPATCH CENTER							
12030153 511001 SALARIES - FULL	508,610.00	.00	508,610.00	83,982.73	.00	424,627.27	16.5%
12030153 511002 SALARIES - PART	2,000.00	.00	2,000.00	.00	.00	2,000.00	.0%
12030153 511004 SALARIES - HOLI	18,785.00	.00	18,785.00	1,340.80	.00	17,444.20	7.1%
12030153 511012 SHIFT DIFFERENT	.00	.00	.00	1,366.25	.00	-1,366.25	100.0%
12030153 511099 SALARIES - ADJU	.00	.00	.00	.00	.00	.00	.0%
12030153 513001 OVERTIME - REGU	34,000.00	.00	34,000.00	2,259.91	.00	31,740.09	6.6%
12030153 513002 OVERTIME - TRAINI	10,000.00	.00	10,000.00	56.00	.00	9,944.00	.6%
12030153 516000 LONGEVITY	1,850.00	.00	1,850.00	875.00	.00	975.00	47.3%
12030153 521100 HEALTH INSURAN	123,012.00	.00	123,012.00	19,444.25	.00	103,567.75	15.8%
12030153 521200 DENTAL INSURAN	3,100.00	.00	3,100.00	501.64	.00	2,598.36	16.2%
12030153 521300 LIFE INSURANCE	1,153.00	.00	1,153.00	185.04	.00	967.96	16.0%
12030153 522000 SOCIAL SECURITY	41,025.00	.00	41,025.00	6,465.25	.00	34,559.75	15.8%
12030153 523000 RETIREMENT CONT	64,037.00	.00	64,037.00	10,036.02	.00	54,000.98	15.7%
12030153 525000 UNEMPLOYMENT	.00	.00	.00	.00	.00	.00	.0%
12030153 526000 WORKERS' COMPEN	841.00	.00	841.00	.00	.00	841.00	.0%
12030153 528001 DISABILITY INSU	5,248.00	.00	5,248.00	913.68	.00	4,334.32	17.4%
12030153 532001 STAFF DEVELOPME	3,300.00	.00	3,300.00	.00	.00	3,300.00	.0%
12030153 532200 CONTRACTED SERV	.00	.00	.00	.00	.00	.00	.0%
12030153 533004 MEDICAL SERVICE	.00	.00	.00	.00	.00	.00	.0%
12030153 533010 LABOR NEGOTIATI	.00	.00	.00	.00	.00	.00	.0%
12030153 534001 STATE FEE COMPU	4,500.00	.00	4,500.00	.00	4,500.00	.00	100.0%
12030153 534003 SOFTWARE MAINT/	.00	.00	.00	.00	.00	.00	.0%
12030153 543002 EQUIPMENT MAINT	33,880.00	.00	33,880.00	8,411.99	5,438.05	20,029.96	40.9%
12030153 544500 LEASE COPIER/PR	.00	.00	.00	.00	.00	.00	.0%
12030153 552003 COMMUNICATIONS	2,757.00	.00	2,757.00	.00	.00	2,757.00	.0%
12030153 553000 GENERAL LIABILI	500.00	.00	500.00	88.50	.00	411.50	17.7%
12030153 554000 ADVERTISING	68.00	.00	68.00	.00	.00	68.00	.0%
12030153 556000 TUITION	.00	.00	.00	.00	.00	.00	.0%
12030153 558000 TRAVEL	2,000.00	.00	2,000.00	.00	.00	2,000.00	.0%
12030153 561003 OFFICE SUPPLIES	1,250.00	.00	1,250.00	.00	85.98	1,164.02	6.9%
12030153 561010 CLOTHING	1,300.00	.00	1,300.00	.00	.00	1,300.00	.0%
12030153 561032 OTHER OPERATION	2,500.00	.00	2,500.00	.00	.00	2,500.00	.0%
12030153 573401 ADMIN EQUIPMENT	3,125.00	.00	3,125.00	665.44	75.00	2,384.56	23.7%
12030153 573900 OTHER EQUIPMENT	.00	.00	.00	.00	.00	.00	.0%
12030153 581000 DUES AND FEES	469.00	.00	469.00	.00	469.00	.00	100.0%
TOTAL DISPATCH CENTER	869,310.00	.00	869,310.00	136,592.50	10,568.03	722,149.47	16.9%
TOTAL GENERAL FUND	869,310.00	.00	869,310.00	136,592.50	10,568.03	722,149.47	16.9%
TOTAL EXPENSES	869,310.00	.00	869,310.00	136,592.50	10,568.03	722,149.47	



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	ORIGINAL APPROP	TRANSFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENC/REQ	AVAILABLE BUDGET	PCT USED
GRAND TOTAL	869,310.00	.00	869,310.00	136,592.50	10,568.03	722,149.47	16.9%

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CITY OF ROCHESTER
DISPATCH FINANCIALS FOR AUGUST 2020

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ACCOUNTS FOR:
1000 GENERAL FUND

	ORIGINAL ESTIM REV	ESTIM REV ADJUSTMNTS	REVISED EST REV	ACTUAL YTD REVENUE	REMAINING REVENUE	PCT COLL
12011 POLICE CITY REVENUE						
12011 400403 AMUSEMENT PERMITS	.00	.00	.00	.00	.00	.0%
12011 400407 PISTOL PERMITS	-1,766.00	.00	-1,766.00	-430.00	-1,336.00	24.3%
12011 402110 INCOME FROM COPY M	-5,698.00	.00	-5,698.00	-616.00	-5,082.00	10.8%
12011 402111 OUTSIDE SECURITY S	-285,500.00	.00	-285,500.00	-5,690.01	-279,809.99	2.0%
12011 402112 OUTSIDE DUTY ADMIN	.00	.00	.00	.00	.00	.0%
12011 402115 ALARM FEES	-5,241.00	.00	-5,241.00	-210.00	-5,031.00	4.0%
12011 402120 WRECKER SERVICE IN	-1,650.00	.00	-1,650.00	.00	-1,650.00	.0%
12011 402121 DOG SHELTER & TRAN	-1,888.00	.00	-1,888.00	-97.00	-1,791.00	5.1%
12011 402122 DOG FINES	-13,088.00	.00	-13,088.00	-5,210.00	-7,878.00	39.8%
12011 405201 COURT FINES	-5,790.00	.00	-5,790.00	.00	-5,790.00	.0%
12011 405202 PARKING TICKETS	-6,041.00	.00	-6,041.00	-440.00	-5,601.00	7.3%
12011 405203 EXCESS ALARM PENAL	-2,000.00	.00	-2,000.00	.00	-2,000.00	.0%
12011 406201 MISCELLANEOUS REVE	-10,386.00	.00	-10,386.00	-130.00	-10,256.00	1.3%
12011 406209 POLICE RESTITUTION	-283.00	.00	-283.00	.00	-283.00	.0%
12011 406210 WITNESS FEES	-6,770.00	.00	-6,770.00	.00	-6,770.00	.0%
12011 406216 HOST TRAINING FEES	.00	.00	.00	.00	.00	.0%
12011 406299 INSURANCE CLAIM RE	-17,378.00	.00	-17,378.00	.00	-17,378.00	.0%
TOTAL POLICE CITY REVENUE	-363,479.00	.00	-363,479.00	-12,823.01	-350,655.99	3.5%
12012 POLICE STATE REVENUE						
12012 402116 DRUG GRANT NEW HAM	.00	.00	.00	.00	.00	.0%
12012 402117 HIGHWAY SAFETY GRA	.00	.00	.00	.00	.00	.0%
12012 402118 PEDESTRIAN GRANT	.00	.00	.00	.00	.00	.0%
12012 402119 DWI GRANT	.00	.00	.00	.00	.00	.0%
TOTAL POLICE STATE REVENUE	.00	.00	.00	.00	.00	.0%
12013 POLICE FEDERAL REVENUE						
12013 402113 LLEBG GRANT	.00	.00	.00	.00	.00	.0%
12013 402114 JUSTICE DEPARTMENT	.00	.00	.00	.00	.00	.0%
TOTAL POLICE FEDERAL REVENUE	.00	.00	.00	.00	.00	.0%
TOTAL GENERAL FUND	-363,479.00	.00	-363,479.00	-12,823.01	-350,655.99	3.5%
TOTAL REVENUES	-363,479.00	.00	-363,479.00	-12,823.01	-350,655.99	



08/28/2020 10:21
rhonda.young

CITY OF ROCHESTER
DISPATCH FINANCIALS FOR AUGUST 2020

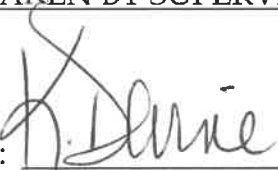
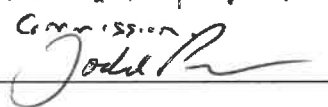

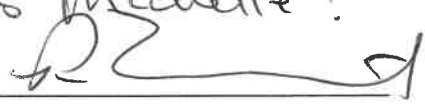
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FOR 2021 02

	ORIGINAL ESTIM REV	ESTIM REV ADJUSTMTS	REVISED EST REV	ACTUAL YTD REVENUE	REMAINING REVENUE	PCT COLL
GRAND TOTAL	-363,479.00	.00	-363,479.00	-12,823.01	-350,655.99	3.5%

** END OF REPORT - Generated by Rhonda Young **

CORRESPONDENCE

RECORD #	ROCHESTER POLICE DEPARTMENT	PERSONNEL RECORDS ENTRY FORM
1. <u>EMPLOYEE NAME</u> : Michelle Bowley		DATE: 8.6.20 TIME: 1028
2. <u>TYPE OF ENTRY</u> <input checked="" type="checkbox"/> RECOMMENDATION <input type="checkbox"/> COUNSELING <input type="checkbox"/> TRAINING INTERVIEW <input type="checkbox"/> DISCIPLINARY <input type="checkbox"/> EVALUATION/FOLLOW UP <input type="checkbox"/> OTHER		
3. <u>NARRATIVE</u> : See attached memo.		
4. <u>ACTION TAKEN BY SUPERVISOR</u> : Thank you for the service you provided to the community. SIGNATURE: <u></u> DATE: <u>8/6/20</u> Keri Devine		
5. <u>COMMENTS/RECOMMENDATIONS OF SUPPORT COMMANDER</u> : <u>Great job Michelle! Keep up the good work! Add to personnel folder and forward to Commission.</u> SIGNATURE: <u></u> DATE: 8.6.20		
6. <u>COMMENTS OF DEPUTY CHIEF OF POLICE</u> : <u>Great work Michelle!</u> SIGNATURE: <u></u> DATE: 8-7-20		
7. <u>COMMENTS OF CHIEF OF POLICE</u> : <u>Nice job Michelle!</u> SIGNATURE: <u></u> DATE: <u>8/7/20</u>		
8. <u>ACKNOWLEDGMENT OF EMPLOYEE</u> : I have, this date, been made aware of the information contained on this record and afforded an opportunity to review the associated documentation. EMPLOYEE SIGNATURE: _____ DATE: _____		

RECORD #	ROCHESTER POLICE DEPARTMENT	PERSONNEL RECORDS ENTRY FORM
1. EMPLOYEE NAME: Ellen Spicer		DATE: 8.6.20 TIME: 1028
2. TYPE OF ENTRY <input checked="" type="checkbox"/> RECOMMENDATION <input type="checkbox"/> COUNSELING <input type="checkbox"/> TRAINING INTERVIEW <input type="checkbox"/> DISCIPLINARY <input type="checkbox"/> EVALUATION/FOLLOW UP <input type="checkbox"/> OTHER		
3. NARRATIVE: See attached memo.		
4. ACTION TAKEN BY SUPERVISOR: Thank you for the service you provided to the community. SIGNATURE: <u></u> DATE: <u>8/6/20</u> Keri Devine		
5. COMMENTS/RECOMMENDATIONS OF SUPPORT COMMANDER: <u>Great work Ellen! Keep up the good work! Place in personnel folder & forward to Commission.</u> SIGNATURE: <u></u> DATE: <u>8-6-20</u>		
6. COMMENTS OF DEPUTY CHIEF OF POLICE: <u>Great job Ellen!</u> SIGNATURE: <u></u> DATE: <u>8-7-20</u>		
7. COMMENTS OF CHIEF OF POLICE: <u>Nice job Ellen!</u> SIGNATURE: <u></u> DATE: <u>8/7/20</u>		
8. ACKNOWLEDGMENT OF EMPLOYEE: I have, this date, been made aware of the information contained on this record and afforded an opportunity to review the associated documentation. EMPLOYEE SIGNATURE: _____ DATE: _____		



PAUL R. TOUSSAINT
Chief of Police

ROCHESTER POLICE DEPARTMENT

23 WAKEFIELD STREET
ROCHESTER NH, 03867-1933

BUSINESS (603) 330-7127
FAX (603) 330-7159
www.rochesterpd.org

"Dedication, Pride, Integrity"

POLICE COMMISSION

DEREK J. PETERS
Chairman
DAVID R. STEVENS
Vice Chairman
LISA M. STANLEY
Commissioner



Date: August 6, 2020
From: Keri Devine, Communications Supervisor
To: Todd Pinkham, Captain

Re: Exceptional Service and Team Work

Capt. Pinkham:

I am writing this to acknowledge the exceptional service the dispatchers used during Hurricane Isaias specifically during the evening shift. We prepared the Center with three (3) dispatchers including myself to handle call volume but did not expect the nature of the storm. Those three (3) dispatchers were, Dispatcher Tiffany Pearce, Dispatcher Ellen Spicer and Dispatcher Michelle Bowley. In my 12 years of dispatching, I have worked many disasters both weather related and crime related and the teamwork that was exhibited during this Hurricane was tremendous.

The first weather related call came in at 1749 on August 4, 2020 and from that point on, the phones never stopped ringing. The dispatch center entered 59 weather related calls for service some of which included trees down on wires, trees in the road obstructing the lane of traffic, motor vehicle accidents both in town and on the Spaulding Turnpike, blown transformers, power outages and a Fire Mutual Aid call to the Town of Somersworth. During this time, the Center itself lost power on one side of the room and we were down to two working phones for approximately 3-5 minutes. Throughout this entire time, Dispatchers Pearce, Spicer and Bowley maintained their composure and professionalism while ensuring the community they were safe and we would be responding.

Dispatcher Pearce continued to update the fire apparatus on the pending calls and made sure to prioritize them while assisting in answering the phones from the community.

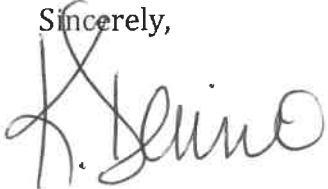
Dispatcher Bowley continued to contact Eversource (when their phones were working) and update them on the power outages in the area and dispatching EMS to medical related calls.

Dispatcher Spicer handled the chaotic phones by fielding the never ending phone calls and dispatching officers to priority calls.




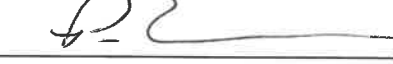

It should be noted that these 59 weather related calls came in from 1749 until 2017, approximately three hours of pure mayhem. During this short time, we may have only entered 59 calls for service that were weather related but in total for the evening shift they handled 113 calls that evening. This does not include the duplicate callers, several calls were different callers for the same location with a tree down or power outages.

To say that I was proud of the professionalism and teamwork of these three dispatchers is an understatement. I received several phone calls and texts from fire staff praising the service these dispatchers provided and therefore, they deserve recognition for their hard work during a chaotic time. The service they provided was without a doubt exemplary.

Sincerely,

A handwritten signature in cursive script, appearing to read "K. Devine".

Keri L. Devine
Communications Supervisor

RECORD #	ROCHESTER POLICE DEPARTMENT	PERSONNEL RECORDS ENTRY FORM
1. <u>EMPLOYEE NAME:</u> Thomas Seager	DATE: 08-14-20 TIME: 1000	
2. <u>TYPE OF ENTRY</u>	RECOMMENDATION TRAINING INTERVIEW EVALUATION/FOLLOW UP	COUNSELING DISCIPLINARY <u>OTHER</u>
3. <u>NARRATIVE:</u> Officer Seager was thanked by a citizen for helping to change his life. An incident on 06-29-20 where Officer Seager had contact with the citizen, helped this person overcome homelessness and pursue a positive path.		
4. <u>ACTION TAKEN BY SUPERVISOR:</u> Copy to evaluation file. SIGNATURE:  DATE: 8-14-20		
5. <u>COMMENTS/RECOMMENDATIONS OF BUREAU COMMANDER:</u> A job well done. Keep up the good work. Place in personal file and forward to Police Commission. SIGNATURE:  DATE: 8-18-20		
6. <u>COMMENTS OF DEPUTY CHIEF OF POLICE:</u> Great work Thomas. SIGNATURE:  DATE: 8-18-20		
7. <u>COMMENTS OF CHIEF OF POLICE:</u> Nice work Tom! Copy to Police Commission. SIGNATURE:  DATE: 8/19/20		
8. <u>ACKNOWLEDGMENT OF EMPLOYEE:</u> I have, this date, been made aware of the information contained on this record and afforded an opportunity to review the associated documentation. EMPLOYEE SIGNATURE:  DATE: 8/20/20		

Eric Babine

From: Elizabeth Green
Sent: Monday, August 10, 2020 1:30 PM
To: Eric Babine
Subject: Compliments to Seager

Good afternoon Sergeant,

wanted to thank Officer Seager for arresting him 6/29/2020 as that arrest changed his life. He says he is so grateful because he is no longer living in a tent just trying to survive. Going to jail has put him in transitional housing and he is doing much better.

I wanted to pass along the message.

Kind regards,
Elizabeth Green
Records Clerk
Rochester Police Department
23 Wakefield Street
Rochester, NH 03867
Tel: 603-330-7136
Fax: 603-330-7159



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