

PREAMBLE



City of Rochester, NH Preamble

Good Evening, as Chairperson of the Police Commission, I'm declaring that an emergency exists and I am invoking the provisions of RSA 91-A:2, III (b). Federal, state, and local officials have determined that gatherings of 10 or more people pose a substantial risk to our community in its continuing efforts to combat the spread of COVID-19. In concurring with their determination, I also find that this meeting is imperative to the continued operation of City government and services, which are vital to public safety and confidence during this emergency.

a.) **Public Input:** Due to the ongoing situation with COVID-19, the City of Rochester will be taking extra steps to allow for public input, while still ensuring participant safety and social distancing. In lieu of attending the meeting, those wishing to share comments, when permitted, with the Police Commission are encouraged to do so by the following methods:

- **Mail:** Becky Warburton/Public Input, 23 Wakefield Street, Rochester, NH 03867 (*must be received at least three full days prior to the anticipated meeting date*)
- **email** becky.warburton@rochesternh.net (*must be received no later than 4:00 pm of meeting date*)
- **Voicemail** 603-330-7131 (*must be received no later than 12:00 pm on said meeting date in order to be transcribed*)

Please include with your correspondence the intended meeting date for which you are submitting. *All correspondence will be included with the corresponding meeting packet (Addendum).*

In addition to the above listed public access information, the Police Commission will be allowing the public to enter Council Chambers and speak in person during the Public Input portion of this meeting.

In an effort to adhere to CDC guidelines: enter only at the front Wakefield Street entrance and exit on the side closest to the police department and adhere to 6-foot social distancing while inside. Hand sanitizer and facemasks will be available at the Wakefield Street entrance.

Participants will be admitted into Council Chambers one at a time to speak, and will exit directly thereafter. Please note; the seating in Council Chambers will not be available for the public during meetings.

At this time, I also welcome members of the public accessing this meeting by phone. The public can call-in to the below number using the conference code. This meeting will be set to allow the public to "listen-in" only, and there will be no public comment taken via conference line during the meeting.

Phone number: 857-444-0744

Conference code: 843095

AGENDA

ROCHESTER POLICE COMMISSION
MEETING AGENDA – OCTOBER 7, 2020 7:00 P.M.
CITY HALL – COUNCIL CHAMBERS
PLEASE OBSERVE SOCIAL DISTANCING

1. **CALL TO ORDER**
 - A. Pledge
 - B. Opening Prayer
 - C. Roll Call by the Clerk

2. **PUBLIC COMMENT**

3. **ACCEPTANCE OF MINUTES:**
 - A. September 2, 2020

4. **OLD AND UNFINISHED BUSINESS:**
 - A. Any Unfinished Business

5. **NEW BUSINESS:**
 - A. Monthly Reports
 - B. Other

6. **CORRESPONDENCE:**
 - A. A citizen thanks Off. Decost for being nice and helpful during a traffic stop.
 - B. A witness to an auto accident commends Off. Turgeon for his professionalism and caring nature.
 - C. A resident compliments the professionalism and compassion from Off. Gantert during the investigation and resolution of a civil matter.
 - D. Sgt. Benjamin recognizes Off. Brinkman for proactive work resulting in the arrest of persons involved in a convenience store robbery.

7. **INFORMATION:**
 - A. Any other information to come before the Commission.

8. **NON PUBLIC SESSION (Pursuant to: RSA 91-A:3)**
 - A. RSA 91-A:3 (II-a) Personnel
 - B. RSA 91-A:3 (II-e) Legal

Rochester Police Commission
Rochester, NH 03867

Derek J. Peters, Commissioner
David R. Stevens, Commissioner
Lisa M. Stanley, Commissioner

MINUTES OF THE POLICE COMMISSION MEETING

The Rochester Police Commission held their regular monthly meeting on Wednesday, September 2, 2020 at 7:00 P.M in City Hall, Council Chambers. Participants in this meeting: Comm. Peters, Comm. Stevens, Comm. Stanley, Dep. Chief Boudreau, Capt. Pinkham, Chaplain Cilley and Secretary Warburton.

Chief Toussaint was excused.

Members of the public can access this meeting remotely.

1. The public will be able to listen in to the meeting LIVE in any of three ways:
 - o Telephone
 - Phone number: 857-444-0744
 - Conference code: 843095
 - o Livestream of the audio through the city's website.
 - o Tuning in to the Gov Channel/ Channel 26 on the Atlantic Broadband cable system.
- Public Input: Those wishing to share comments, when permitted, with the Police Commission are encouraged to do so by the following methods:
 - o In person at the meeting.
 - o Mail: Police Commission/Public Input, 23 Wakefield Street, Rochester, NH 03867 (must be received at least three full days prior to the anticipated meeting date)
 - o Email becky.warburton@rochesternh.net (must be received no later than 4:00 pm of meeting date) Voicemail 603-330-7131 (must be received no later than 12:00 pm on said meeting date in order to be transcribed)

The meeting called to order at 7:00 P.M.

A. Pledge. All participated in the pledge.

B. Prayer. Chaplain Cilley offered the opening prayer.

C. Roll Call. The clerk called the roll marking Commissioner's Peters, Stevens and Stanley present.

2. PUBLIC COMMENT:

No public comment.

3. ACCEPTANCE OF MINUTES:

A. June 3, 2020 regular meeting.

Comm. Stevens MOVED to accept the minutes of the August 5, 2020 meeting as presented. Comm. Stanley SECONDED the motion. The motion to accept the minutes PASSED unanimously.

4. OLD AND UNFINISHED BUSINESS:

There was no old or unfinished business before the Commission.

5. NEW BUSINESS

A. Accept Resignations – Officer Donovan Funk and Officer Thomas Blair. Both officers worked part time as our HUD officers.

Comm. Stanley MOVED to accept the resignations of Officer Funk and Officer Blair, thanking them for their many years of service. The motion was SECONDED by Comm. Stevens. The motion PASSED unanimously.

B. Monthly Reports

1. Operations: Capt. Pinkham stated all ward meetings are on hold during the pandemic.

The investigations bureau had 37 cases submitted for review. There are currently 63 cases assigned. There were five detective call outs. There were two background investigations and one polygraph. There were 47 cases presented at Grand Jury, and 43 true bills.

There were 336 pieces of evidence logged in, and 45 items returned to owners.

Comm. Stanley inquired into the evidence numbers of taken in versus returned or destroyed. Is the locker getting crowded again?

Capt. Pinkham replied that we should be getting back to the norm soon. The evidence technician had time off with pandemic restrictions and his role was temporarily filled by Det. Rousseau, who is also a full time detective. The evidence technician has returned to work status.

COMMUNITY ENGAGEMENT OFFICER/PROBLEM ORIENTED POLICING UNIT: The POP/CEO are getting the Life Safety Committee (Police, Fire and Code Enforcement) back up and running and we have been working with the committee on addressing some quality of life issues and other issues surrounding various apartments. We successfully worked together dealing with properties on Lafayette Street, Charles Street and Winter Street regarding drug use and common nuisance issues and statutes. Landlord contact has been a big push for the POP unit to help clean up neighborhoods and resolve problems.

Homeless camps continue to be a focus for the unit. We have visited many camps over the past month, moving some along at the request of the landowner, and documenting who is staying where. One person that Officer Seager actually arrested later thanked Officer Seager for arresting him, which got him back on the right track. We continue to look for solutions and work with property owners to resolve issues.

Comm. Peters asked if we offer services while checking these camps.

Capt. Pinkham said that we do. We have a packet. There are a lot of services that are still restricted but we offer what we know is available. Some do turn down those resources.

Officer Danie and Sgt. Babine recently went to the summer camps at the schools and interacted with the children. Officer Danie has been working with YMCA on some issues at their facility and solved some criminal mischief activity.

Officer Danie continues to work to better the downtown by getting Friendly's cleaned up. He met with the owner of Ben Franklin to see about getting a business in there and keeps positive contact with business owners and to help with their concerns.

Comm. Stanley asked if Officer Danie collaborates with Economic Development on various issues, including the reaching out to Friendly's and the Ben Franklin building.

Capt. Pinkham said that he does have regular contacts.

Officer Seager, Sgt. Babine and Officer Danie worked with Gather at the Community Center to distribute food to those in need

COMPSTAT: In field activity, there was a noticeable increase in traffic stops going from 326 the previous month to 620 this month. A majority of the stops were in our downtown area, but there was an increase in outer areas as well—including Salmon Falls Road. The 620 stops from this month was significant compared to the same time period last year where there was only 273. There was a decline in accidents at 68—compared to the previous month at 86. During COVID, we have seen this decrease possibly due to fewer vehicles on the road. The road with the highest amount of crashes was North Main Street with 10 for the month. The DWI's remain in the same range at 7, with 2 from narcotics and 5 from alcohol. There were 2 DWI arrests from traffic stops, 1 from a welfare check, 2 from BOLO's and 2 from crashes. There was no common factor for specific enforcement in any particular area, day or time.

With property crimes, we had 2 burglaries for the month. We did have a notable increase in shoplifting. There were 23 incidents for the month. The majority of them generated via loss prevention from reviewing video at the big box stores. We had 12 theft from motor vehicles, which is a decrease from last month. Year-to-date (YTD) we are down 55% in this category. With regard to vandalism, there are no common factors or issues, however there was a big drop from the prior month going from 51 incidents to 30.

With drug incidents, we are seeing heroin, fentanyl, methamphetamine, cocaine, suboxone, and some assorted prescription pills. We had no fatal overdoses this month, and possession incidents remained consistent at 13. We are showing a drop in overdoses from 12 last month to 7 this month. It is believed that there are probably more overdoses that are taking place, but with civilian narcans in the public, they may be being resolved without emergency services being called.

In violent crimes, we had no robberies for the month. There were 4 aggravated assaults and 2 of those were DV related. We had 25 simple assaults, which is down from 33 the month before. It is important to note that 10 of the simple assaults were DV related. In looking at Simple and Aggravated assaults, we are not seeing random acts of violence taking place—they are known to each other.

COMMUNICATIONS: The new radios were cut over the second week in July. We continue to work with 2-Way on a few minor issues. We are in the process of trying new headsets that will be able to accommodate the radio and phone at the same time.

We reached out to Rapid SOS about the services they provide to emergency services – Rapid SOS receives device based location data – similar to E911 but continues to monitor the coordinates of the phone call whether dropped or still on the line with 911. It is entirely free and the surrounding towns are using it to ping phones in life or death situations.

DIVERSION: Nicole continues to work on the Juvenile Probation Transformation Certificate Program with the State team. A recent report on NH access to Public Defenders is “undervalued” was released and reflected on work done across the State to increase access to Diversion. The team is starting to meet in person again to review feedback received on our Transformation Proposal.

Nicole received the results of the Service to Science Review and our diversion process used across NH was one point off in becoming a Promising Practice. Nicole is working to provide the necessary data points that will reflect that one point and then be able to move forward in the process to becoming Evidence-based.

Nicole is working with the Director for Waypoint, and presented to the Community Development Committee on the plan for creating a Teen Drop-In Center. She has been working on finding an appropriate location for services and pulling together collaborative partners.

Nicole is working with the Fire Department and City partners on plans for this fall’s National Night Out and Fire Prevention Week, which plans are being presented to hold it as a virtual resource event across City social media. Taking into account the Governor’s orders for events over 100 people need to be masked, this complicates any planning for NNO, so resource provision is the most safe and effective service.

Nicole continues to work with Strafford County Diversion Program as they work on hiring a new Coordinator and transitioning services.

Nicole has been working with Officer Jackson and Sgt. Deluca on plans for LEADs implementation this coming school year—although schools are meeting in person, chances of being able to fit LEADs into the school day as in prior years, does not look feasible. Nicole is working on getting curriculum out to the team.

EMD USE: Display *and* Deploy: One

Display Only: One

HONOR GUARD: We are working on using grant money to purchase new rifles that will be replacing the old WW2 ones that have parts and ammo which are difficult to obtain. The new rifles will match the three donated by the American Legion earlier this year.

HOUSING: There were 35 Police related calls for service for the month, with an increase of calls at Cold Spring Manor. With no patterns to the calls, Off. Blair is working with management to help with issues and to see if anything further can be done.

There were two incidents at the Art Nickless building on Glenwood Avenue of people throwing rocks from the railroad tracks onto vehicles in the parking lot. We are working with the POP Unit and Housing to solve and reduce this activity.

Officer Mundy returns to work on August 29. He will be in training for the Housing position in preparation for the departure of Officer Blair.

K-9: This month the Rochester K-9 Unit responded to 3 calls for service. All were for tracks in Rochester.

PROSECUTION - ADULT: Due to limitations in operations being imposed/mandated by the Court, court cases are still being heard in limited numbers. Most of the cases are done telephonically. These numbers will start to increase in both superior and district court.

PROSECUTION - JUVENILE: Juvenile prosecution had 28 petitions. The following hearings were also held: 8 arraignments set for trial, 3 arraignments resolved by plea, 3 show cause hearings, 2 Emergency placement, 1 dispositional hearings, 1 trial true, 2 trials resolved by plea. There were seven motions to impose suspended sentences and one motion to bring a case forward for trial.

Lt. Gould covered hearings on July 6 and July 7 for Attorney Mitrushi.

RENTAL PROPERTY OWNERS ASSOCIATION: Lt. Bossi attended the August meeting. He discussed PD staffing, the POP and ISB unit. He provided a brief update on activity in the city. Lt. Bossi answered questions reference to evictions related to drug activity or police involvement and what type of thresholds of evidence is needed.

Lt. Bossi answered questions about the relationship between the police and the sheriff's department, how and in what ways the two departments work together.

The next meeting will be on September 3, 2020, and until further notice the meetings will be held via Zoom.

SCHOOL RESOURCE OFFICERS: The SRO's have resumed duties at the schools. Off. Porfido has been dropping by the Maple Street Magnet School which has been in session.

Comm. Stanley commented on LEADS not fitting into the curriculum this year.

Capt. Pinkham said that Sgt. Deluca has regular on line meetings with the LEAD community. The schools are working to fit the regular class studies in. LEAD doesn't have an on line program. They are working on that. We are potentially shooting for a January date for LEAD curriculum this year, in a compressed format. The logistics still need to be ironed out.

Comm. Stanley said we may want to get feedback to the school board about this.

Dep. Chief Boudreau added that Sgt. Deluca has weekly meetings with LEAD. They have had to revamp their whole lesson plans over the summer. A lot of the modules are hands on. So they are looking at hybrid models. They will be working on this through the fall and hope to have more answers by the 2nd half of the school year. We have done LEADs from January, we just don't know what this will look like in January.

Explorer Post: No meetings were held this period.

2. Administrative. Dep. Chief Boudreau said that the bid for three front line cruisers was opened. It was sent to 8 dealerships and only 2 returned bids. The low bid was Rochester Ford. Allowing for the trade of two cruisers, the bid was just over \$94,000. The cruisers have been ordered, but we do not have a build date yet from Ford.

Comm. Peters asked if we had enough funds in that line.

Dep. Chief Boudreau said we do. We projected that line on what we paid last year.

Comm. Peters asked if any of the items will transfer from the old cars.

Dep. Chief Boudreau said we will transfer what we can, such as light bars. The interior of the 2020 model changed. We were able to view the new model of light bar which is programmable to dim at night which is easier for other night drivers.

The two backline cruisers are also in. One has been outfitted and is in use. The other is waiting for a controller. We should have it in a couple of weeks.

The **2020 JAG grant** there are three projects we want to allocate the money to.

1. Host CIT training. We would like to add ten more officers trained to this. We can use the money for the training as well as to backfill overtime.

Comm. Stanley asked how long the course is for CIT.

Dep. Chief Boudreau said it is 40 hours.

Comm. Stevens asked how many certified CIT we have.

Dep. Chief Boudreau said between 12 and 15. Two attended CIT training in Dover last week. If we can train 10 more, the majority of patrol will be certified.

Comm. Stevens asked if the goal was 100%.

Dep. Chief said that when we started this program 10 years ago, we felt all should be certified. Any call can have a mental health component.

2. Mountain Bikes. We have four; that range in age from 7 to 15 years. We want to upgrade the four we have. We will keep the old ones as back up bikes. We just certified and outfitted twelve new members to the bicycle patrol.

Comm. Peters noted that it is important to see them in the downtown. It is a good presence. He gets a lot of comments from people about it. Dep. Chief Boudreau agreed. They are a great tool.

3. Honor Guard rifles. The American Legion donated rifles to us this year. The other rifles we have are the M1 Garands, which are heavy. We are looking to purchase four more so the Honor Guard is all uniform.

Radio Upgrade. Dep. Chief Boudreau said the antennas have been installed on the water towers. We have started the work on the equipment cabinets to pull the electric through them. We met last week on site with 2-Way, DPW, the engineers and the construction manager on the DPW tower. The tower has been ordered, and it is about 8 weeks to delivery. We need to pour the base, which has to cure for 30 days. We are looking for the steel to be up by the beginning of December. We won't bring that tower on line until DPW is fully complete. We are also currently working with Chief Breault of Dover Police to install some radio gear on a City of Dover tower on Long Hill Rd. for better coverage at southern points of the city.

The mobile dispatch center project bid was reviewed by finance. We need to send it out to dealers to see if they can meet the specifications. We have also been having discussions with the IT department in regards to their needs and am working on a planning meeting where some of the technical aspects can be discussed between IT and the radio side for connectivity.

During the month of August, there were several purchases over the \$5000 threshold, which would require commission signatures. These items included; purchase orders for backline cruisers, radios for cruisers and portable radios, online crime reporting annual fee, 2-Way for radio project installations, Patrol PC and WatchGuard for cruiser equipment.

HIRING: We held a PT test on Saturday. Six attended and three passed. We have two additional candidates in the military to invite to the oral board and will do the PT with them that day. Following the oral board we will set up a date for Commission interviews.

TRAINING: Officer Rummo passed the Academy PT test and was admitted to this session, as there were five potential recruits who did not pass. The academy will not be an overnight program, only a day school. And there is no additional PT during this session.

We sent two officers to a CIT course hosted by the Dover Police Department this period.

We also hosted our annual crossing guard training, by webinar this year.

Comm. Stevens asked if we have enough crossing guards.

Dep. Chief Boudreau said we have open positions. This is something we have struggled with for 3 or 4 years. The time commitment daily is a small window, so we don't get a lot of interest from folks to do those positions. This year we talked with the school department and we moved some of the positions around. If anyone is interested in crossing guard positions, applications can be found on the City's website. <https://www.rochesternh.net/human-resources/pages/school-crossing-guard>

D. Other.

1. National Night Out. This event is typically held the first Tuesday in August. The pandemic postponed the event. Nationally they are looking at the first Tuesday in October. Locally we have been discussing different ideas including pairing this with fireworks that were pushed off earlier this year and having some type of a festival. It doesn't look like we will be able to make that happen.

We have been looking at doing a virtual National Night Out, where each day of that week we highlight community service providers with their links and info via social media and the City public relations staff.

With the mask mandate of gatherings over 100 the timing just isn't right to do the event in person. Also a lot of the organizations are still not back full time. We feel this is the best way to do this.

Comm. Stevens said it makes sense to not have a hands on this year with the limitations. Seems like it would be a lot of expended energy for low results.

Comm. Stanley said her only thought is for the youth. She doesn't see them going on line or to Facebook to look up information about social service agencies. Maybe there is a way to incorporate a weekend day that week, with maybe a drive in aspect, with characters or something. With the challenges we are all facing that would be optimal.

Dep. Chief Boudreau said he would talk with Nicole to see what we can come up with.

Comm. Stanley said she can always work on fundraising for giveaways.

2. Drug Take Back Day. The April event was canceled. The DEA just announced they will hold drug take back on October 24, 2020 from 10-2. Rochester registered for the event.

3. Commission for Law Enforcement Accountability. This report was released this week. We have scanned it and sent it to the administrative team. We will be talking about this more next week.

Comm. Stanley commented that the Police Commission should also meet and talk about it, and collaborate with staff on the recommendations. We should have a discussion about it.

4. Thank a Police Officer Day. This is September 19. There are cash prizes available for residential and commercial decorations. Folks should go on line and register. Signs and lights are available at Granite Steak and Grill and at Wit Way Supply. We appreciate the support as do the officers who see it out on patrol.

6. CORRESPONDENCE:

The following correspondence was received this period: Comm. Center Manager Keri Devine recognizes Specialist Bowley, Specialist Pearce and Specialist Spicer for exceptional service and teamwork during a weather event on August 4 where more than 50 calls regarding accidents, road hazards and power outages were logged in an approximate 3.5 hour period. Off. Seager is thanked by a resident for his contact with police and assistance provided to overcome homelessness.

7. INFORMATION: None

8. NON-PUBLIC SESSION: (Pursuant to: RSA 91-A:3)

Commissioner Stanley MOVED to enter a nonpublic session at 7:40 P.M. pursuant to RSA 91-A: 3, paragraph II, section A (personnel) and section E (legal.) Comm. Stevens SECONDED the motion. The motion PASSED by roll call vote 3 - 0 with Comm. Peters, Comm. Stevens and Comm. Stanley voting in the affirmative.

The non-public session closed at 8:01 P.M. on a MOTION by Comm. Stanley, SECOND by Comm. Stevens. The motion PASSED by roll call vote 3 - 0 with Comm. Peters, Comm. Stevens and Comm. Stanley voting in the affirmative.

Comm. Stanley MOVED to seal the minutes indefinitely. SECOND by Comm. Stevens. The motion PASSED by roll call vote 3 - 0 with Comm. Peters, Comm. Stevens and Comm. Stanley voting in the affirmative.

9. MISCELLANEOUS:

Comm. Stanley MOVED to accept the evaluation review for Off. Jonathan Marshal not due merit track in first 24 months. Comm. Stevens SECONDED the motion. The motion PASSED unanimously.

10. ADJOURNMENT:

Comm. Stevens MOVED to adjourn. SECOND by Comm. Stanley 8:02 P.M.

Respectfully Submitted

Rebecca J. Warburton
Secretary

APPROVED BY COMMISSION:

NEW BUSINESS MONTHLY REPORT PATROL

PATROL DIVISION MONTHLY REPORT September 2020

R.U.N. Program: At this time, due to COVID-19, all RUN meetings are on hold.

RPOA: Lt. Bossi was not able to attend this month's meeting.

HONOR GUARD: The Honor Guard was requested to attend the 9/11 ceremony in front of City Hall, but then the ceremony was cancelled due to COVID concerns. We have no events scheduled at this time.

K-9: This month the Rochester K-9 Unit responded to 5 calls for service—all were tracks in Rochester.

CompStat: Field activities have increased, and continue to rise each month. The majority of traffic stops continue to be focused in the downtown area as well as major roads in and out of the city. Motor vehicle enforcement is on the rise, and this enforcement continues to focus on our major target areas. Motor vehicle collisions have increased slightly since last month. Thirteen collisions occurred in the parking lots of the busy shopping areas. There has been an increase of field interviews for the month, which helps our crime analyst in putting possible suspects to crimes where these field interviews are being conducted.

Our property crimes for the month show no trends or rashes of crimes occurring. Burglaries are down compared to last year, which could be related to the large amount of people home during this pandemic. Also, thefts from motor vehicles are down from last year which could be a result of folks locking their car doors.

Drug offenses year to date have increased. Compared just to last month is relatively the same. Many of these drug offenses are discovered by searches incident to arrests, but there is also proactive work involved with several search warrants executed this month on vehicles. Overdoses seem to be on a decline from years past. There seem to be more contact with people using a different type of drug, which shows a different intoxication that doesn't ultimately lead to overdosing unless mixed with other recreational drugs.

Violent crime seems to be down in the category of aggravated assaults (down 50% YTD). Simple assault seems to have an increase (10%), but there are no trends or patterns related to this. We had two homicides and two robberies. One homicide was related to a motor vehicle accident (negligent homicide), and another to a home invasion—both are still active investigations. One robbery was related to the homicide, and the other was a shoplifting that turned into robbery based off the suspects threatened use of force.

Respectfully submitted,

Captain Jason Thomas

Rochester Police Department

August 2020 Comp Stat Report



COMPSTAT REPORT

Field Activities

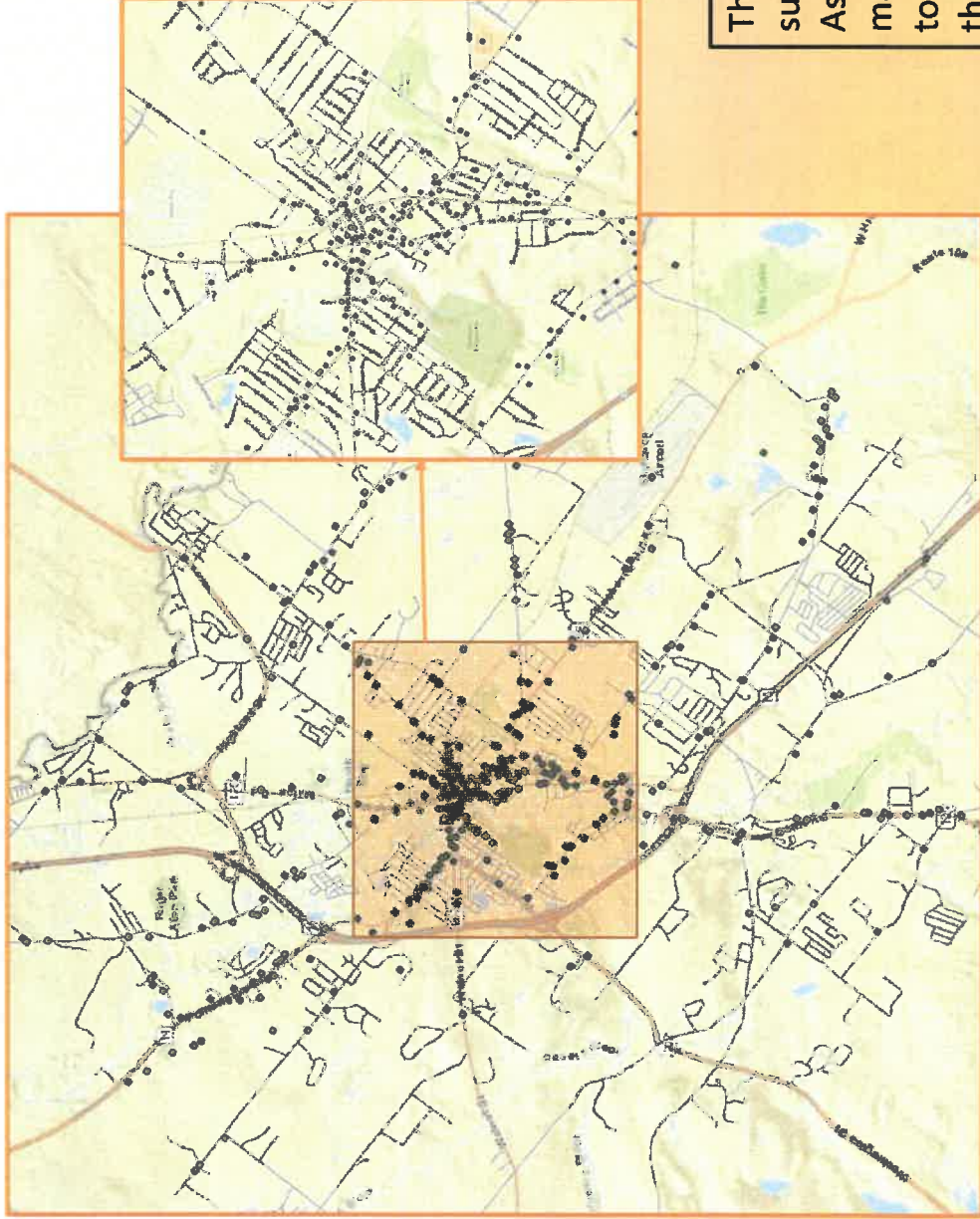
Specific Crimes	Aug-20	Aug-19	%Change	Jul-20	%Change	Jun-20	YTD 20	YTD 19	%Change	YTD 18
Traffic Stops	860	376	129%	620	39%	326	3428	3285	4%	7396
Arrests from Stops	34	18	89%	21	62%	16	126	154	-18%	304
Summons	30	25	20%	17	76%	18	143	156	-8%	479
Warnings	765	318	141%	565	35%	284	3066	2842	8%	6095
No Action	24	16	50%	15	60%	6	71	116	-39%	202
Accidents	77	100	-23%	68	13%	86	662	640	3%	789
Summons from ACs	0	4	-100%	0	100%	3	11	17	-35%	27
Arrests from ACs	4	4	0%	8	-50%	10	39	36	8%	45
Field Interviews	28	10	180%	25	12%	10	103	77	34%	80
DWI	6	8	-25%	7	-14%	7	50	58	-14%	59
Narcotics	3	2	50%	2	50%	3	19	15	27%	15
Alcohol	3	6	-50%	5	-40%	4	31	43	-28%	44
DWI from Accidents	4	2	100%	2	100%	2	16	15	7%	17

Traffic Stops

860 Total Traffic Stops

- 34 Arrests
- 30 Summons
- 765 Warnings

The number of traffic stops increased substantially from the previous month. As can be seen in the adjacent maps, the majority of traffic stops continue in the town center and along major routes into the city.

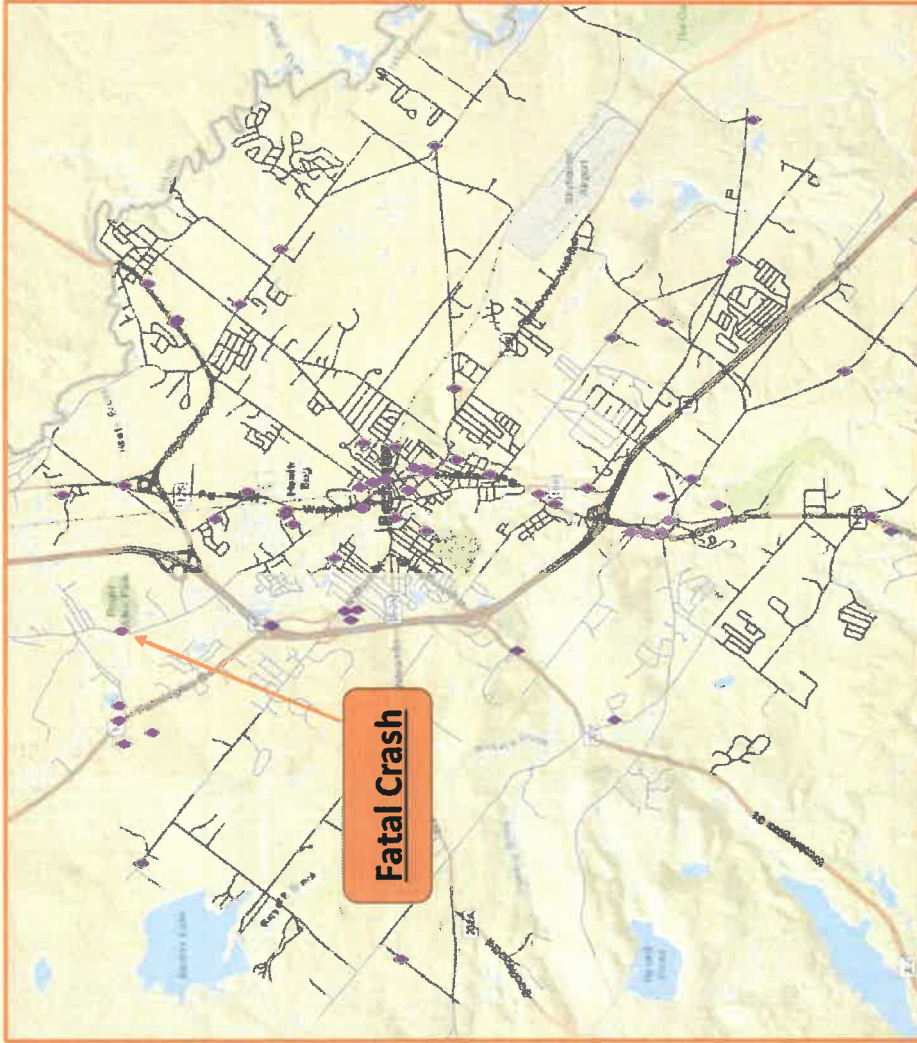


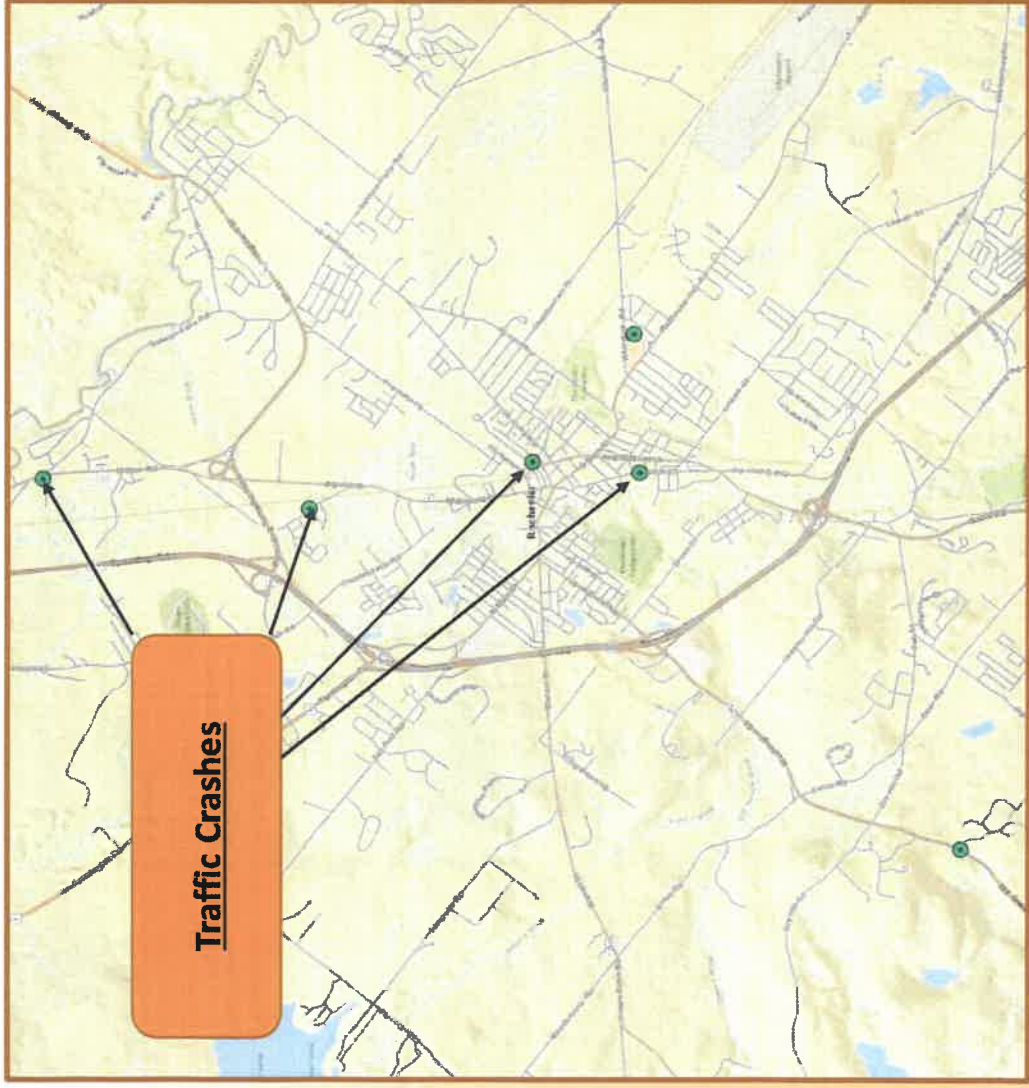
Motor Vehicle Crashes

- 77 total crashes – up slightly from the previous month
- 1 fatal crash (still under investigation)
 - Chestnut Hill Rd involving U-Haul van
- 4 reported crashes that resulted in DWI arrest
- 13 parking lot crashes at following locations:
 - (7) 120 Marketplace Blvd
 - (6) 116 Farmington Rd

LOCATION	Count of LOCATION	Total
WASHINGTON ST	9	9
FARMINGTON RD	9	9
MARKETPLACE BLVD	7	7
GONIC RD	5	5
NORTH MAIN ST	5	5
SOUTH MAIN ST	4	4

- High Volume Roads:





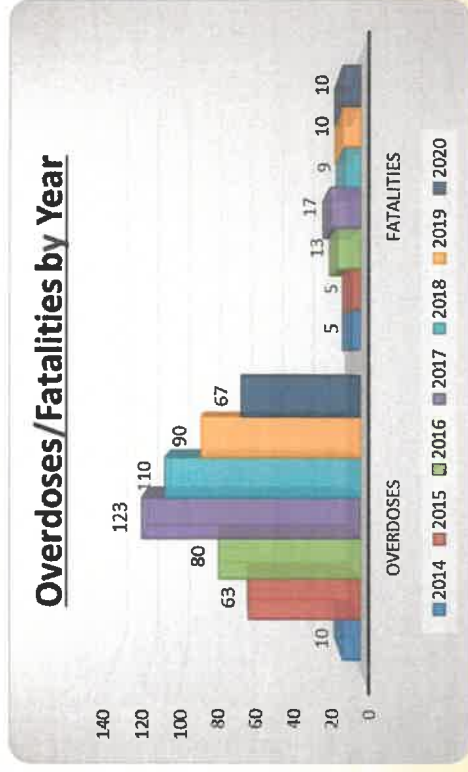
DWI Incidents

- 6 Total Incidents
 - 4 Crashes
 - 2 Welfare Checks
- 3 Drug / 3 Alcohol related incidents
- 6 Arrests

Property Crimes

Specific Crimes	Aug-20	Aug-19	%Change	Jul-20	%Change	Jun-20	YTD-20	YTD-19	%Change	YTD-2020	YTD-2019	YTD-18
Burglary	2	6	-67%	2	0%	1	33	77	-57%	12%	15%	54
Shoplifting	19	7	171%	23	-17%	8	136	143	-5%	63%	82%	175
Theft from a Building	10	26	-62%	8	25%	8	96	127	-24%	23%	28%	117
Theft from M/V (including Parts)	4	40	-90%	12	-67%	17	63	171	-63%	0%	4%	74
All Other Theft	22	21	5%	16	38%	14	117	115	2%	6%	7%	141
M/V Theft	4	3	33%	2	100%	4	27	25	8%	11%	18%	22
Vandalism	43	37	16%	30	43%	51	282	260	8%	23%	28%	268
Total Property	104	140	-26%	93	12%	103	754	918	-18%	21%	28%	851
Arrests												
Specific Crimes	Aug-20	Aug-19	%Change	Jul-20	%Change	Jun-20	YTD-20	YTD-19	%Change			
Burglary	0	0	0%	0	0%	0	4	15	-73%	YTD 18		
Shoplifting	8	12	-33%	8	0%	3	85	144	-41%	11		
Theft from a Building	0	1	-100%	0	0%	0	22	21	5%	161		
Theft from M/V (including Parts)	0	1	-100%	0	0%	0	0	9	-100%	17		
All Other Theft	0	2	-100%	0	0%	0	7	6	17%	3		
M/V Theft	0	0	0%	0	0%	0	3	6	-50%	25		
Vandalism	7	3	133%	7	0%	10	66	93	-29%	5		
Total Property	15	19	-21%	15	0%	13	187	294	-36%	85		
										307		

Drug Incidents



All Incident Reports												
Specific Crimes	Aug-20	Aug-19	% Change	Jul-20	% Change	Jun-20	YTD-2020	YTD-2019	% Change	YTD 2020 Closure Rate	YTD 2019 Closure Rate	YTD 18
Possession	13	14	-7%	13	0%	14	100	85	18%	58%	96%	98
Drug Events	14	14	0%	5	180%	7	54	108	-50%			21
Overdoses	5	9	-44%	7	-29%	12	67	90	-26%			110
Fatal Overdoses	1	1	0%	0	0%	0	10	10	0%			9
Total Drug	33	38	-13%	25	32%	33	231	293	-21%			238
					Arrests							
Specific Crimes	Aug-20	Aug-19	% Change	Jul-20	% Change	Jun-20	TYD-20	YTD 19	% Change			YTD 18
Possession	7	13	-46%	9	-22%	4	58	82	-29%			101

Domestic Violence Related Calls

August 2020
 Misdemeanor - 21
 Felony - 1
 90F* - 29

2020 Monthly Comparison

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug
Misdemeanor	23	14	24	19	25	21	18	21
Felony	6	1	4	2	2	3	2	1
90F*	11	14	16	9	25	22	27	29

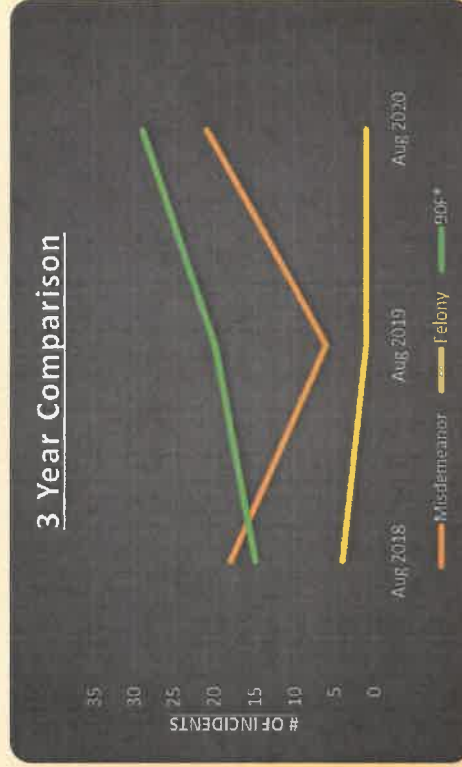
* denotes Domestic Disturbance



3-Year Comparison

	Aug 2018	Aug 2019	Aug 2020
Misdemeanor	18	6	21
Felony	4	1	1
90F*	15	20	29

* denotes Domestic Disturbance



Domestic Violence Related Calls, (cont.)

5 Year Comparison

	YTD 2016	2017 YTD	2018 YTD	2019 YTD	2020 YTD
Misdemeanor	171	124	141	140	165
Felony	13	11	21	15	21
90F *	199	180	169	145	153

* denotes, Domestic Disturbance



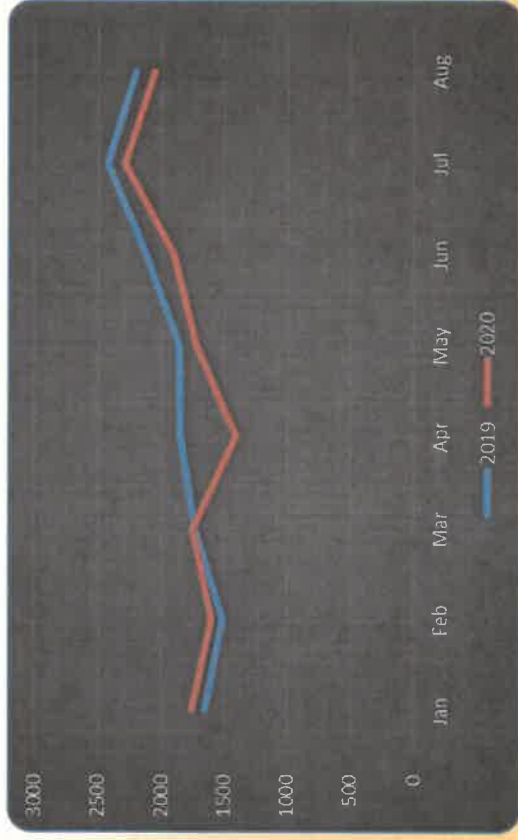
Threshold

Crime	Monthly Average	Normal Range	Current Month	Activity Level
Accidents	85	69-101	77	Normal
Traffic Stop	734	380-1088	860	Normal
DWI	7	4-10	6	Normal
Robbery	2	0-3	2	Normal
Aggravated Assault	6	3-8	0	Very Low
Simple Assault	38	30-47	41	Normal
Burglary	8	5-12	2	Moderately Low
Shoplifting	23	16-31	19	Normal
Theft from Building	17	10-24	10	Normal
Theft from MV	15	7-24	4	Moderately Low
MV Theft	3	1-5	4	Normal
Vandalism	35	27-43	43	Normal
Possession	15	10-21	13	Normal
Crime	Monthly Average	Normal Range	Current Month	Activity Level
Violent	46	36-55	45	Normal
Property	119	91-148	104	Normal

Calls for Service 2019 v 2020

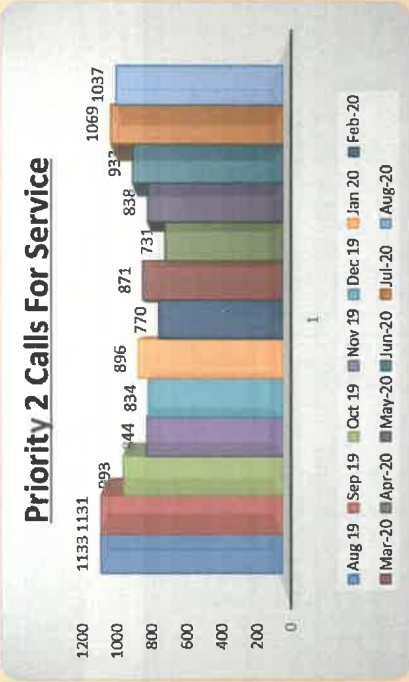
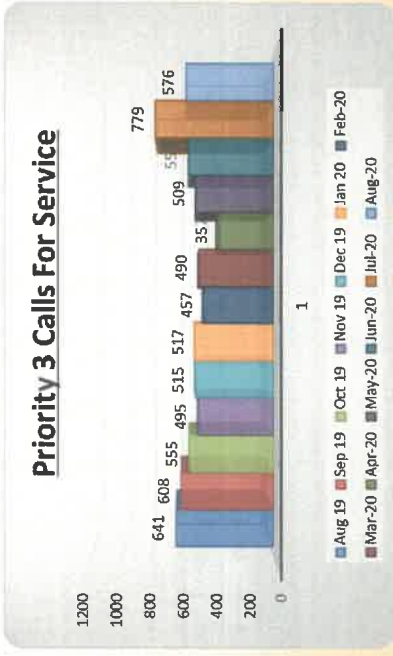
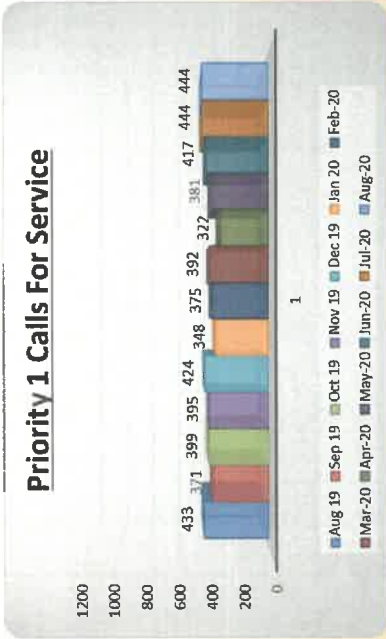


APPARENT COVID-19 IMPACT ON CALLS FOR SERVICE



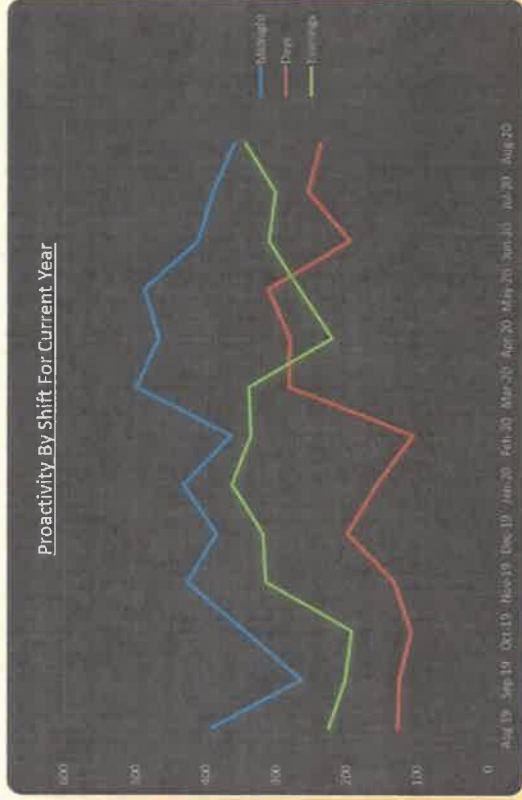
	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug
2019	1661	1516	1738	1854	1864	2122	2430	2207
2020	1761	1602	1753	1410	1728	1909	2292	2057

Calls for Service by Priority

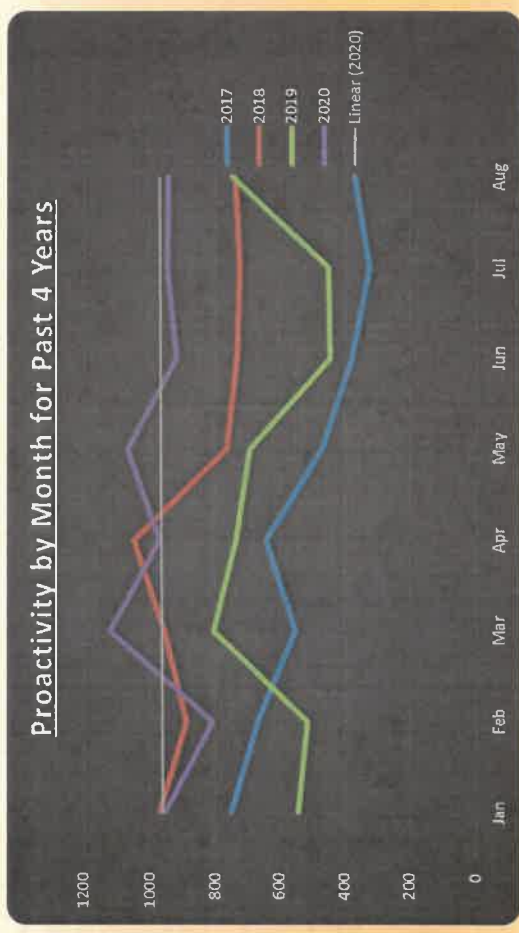


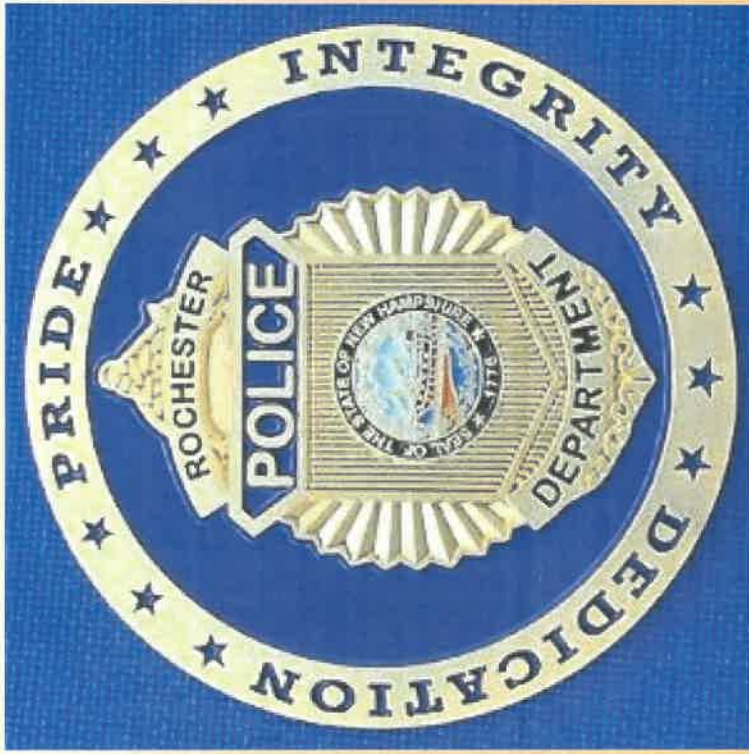
Proactive Hours by Shift

August 2020



4-year Comparison by Month





**SUPPORT SERVICES DIVISION
MONTHLY REPORT
SEPTEMBER 2020**

**NEW BUSINESS
MONTHLY REPORT
SUPPORT**

INVESTIGATIVE SERVICES BUREAU (ISB):

- 35 TOTAL CASES SENT TO ISB FROM PATROL OR DETECTIVE GENERATED
- 52 TOTAL CASES BEING INVESTIGATED CURRENTLY
- 18 cases presented at Grand Jury
- 18 true bills
- 7 phones analyzed with Cellebrite
- There were 9 callouts during this period (6 Robbery related call outs regarding 5 Robberies, 2 death investigations, homicide).
- 1 Evidence callouts
- 0 Polygraph examinations
- 2 Background investigations
- 0 Sexual offender compliance checks
- 0 Pawn shop compliance checks

EVIDENCE:

- Number of pieces taken in: 489
- Number of pieces returned: 30
- Number of pieces destroyed: 72

COMMUNITY ENGAGEMENT OFFICER (CEO) and POP UNIT:

- The POP Unit conducted a warrant round up operation for active warrants that had yet to be served. This included the RPD POP Unit, Somersworth Police and included the Patrol Division. The rounded resulted in 16 arrests, seized drugs and a seized firearm.
- The POP Unit was involved in a drug case they had been working on with other agencies. From the incident they seized firearms, drugs and cash. This was a cooperative effort with the Sheriff's Office and Somersworth Police.
- The homeless and camping issue is something we continue to monitor. POP and CEO have been providing information on and offering services, working with property owners and trying to come up with solutions.
- Downtown presence, community action and enforcement continue to be a focus. Unit conducted a cell phone use patrol in the downtown. We did find that most motorist were not using phones and were paying attention to their road.
- The recent robberies have been a large focus of the unit, working with ISB and coming up with prevention ideas, sharing information and trying to identify and locate possible suspects.
- Officer Danie attended a four day school and became certified in child seat installation.
- Officer Danie continues homeless outreach and working with the Fire Department and Code Enforcement to solve quality of life issues in the City. This has been a successful way to approach problem residences in a more creative manner.

COMMUNICATION CENTER - DISPATCH:

- The new radios were cut over the second week in July. We are ironing out kinks with 2 way still and in the process of trying new headsets that will be able to accommodate the radio and phone at the same time.
- The Deputy Chief is working the bid for the mobile dispatch trailer – went out to bid on Thursday 9/24.
- We reached out to Rapid SOS about the services they provide to emergency services – Rapid SOS receives device based location data, similar to E911, but continues to monitor the coordinates of the phone call whether dropped or still on the line with 911. It is entirely free and the surrounding towns are using to ping phones in life or death situations. We are waiting to finalize the details on providing these services in the dispatch center.
- Due to the reduced amount of training being held due to COVID, we are looking into some online trainings that we can implement.
- The dispatchers have been diligent in updating the Structure Fire books and updating the hydrants in the town to better serve the FD, as well as cleaning up other resource materials and similar projects.

ADULT PROSECUTION

- Due to limitations in operations being imposed/mandated by the Court, adult prosecution has been working in a reduced capacity, however they have begun doing more in person.

JUVENILE PROSECUTION/ SCHOOL RESOURCE OFFICERS/ EXPLORERS

Juvenile Prosecution: The below numbers are not typical as a result of the reduction of cases being presented by the Court

New cases:

- Petitions: 9
- Diversion: 0
- CHINS: 1
- Motions To Impose Suspended Sentences: 0
- Motions to Bring Forward a Diversion Agreement for Sentence: 0

Hearings:

- 0 = Show Cause/Case Status Hearing
- 1 = Emergency Placement AND/OR Arraignment
- 0 = Arraignment (set for trial) **telephonic**
- 0 = Arraignments (resolved with a plea)
- 0 = Arraignment rescheduled, MTC, FTA
- 2 = Review hearings **telephonic**
- 0 = Violation hearings **telephonic**
- 5 = Trials resolved with a plea **telephonic**
- 0 = Trials with True (guilty) verdict
- 1 = Trials either FTA or MTC
- 1 = Dispositional Hearing **telephonic**
- 1 = Competency Hearing MTC

Completed Investigation District Courts Cases:

- 2 motion to bring case forward for trial
- 4 motions to impose suspended sentences
- 2 Bail Jumping complaint, warrant...
- 1 Contempt investigation/warrant

Other:

- 30 hours: doing District Court/Prosecution work typically done by an Administrative Assistant
- 8/31 Lt. Gould dealt with hearings for Attorney Mitrushi while she was away
- Covered juvenile cases for Lt. Matt Embry of Farmington PD for the month of September while he was away.

SRO highlights:

Covid has brought several changes to all the schools for the 2020-2021 school year. All three SROs have been working together from the beginning of school for all the new traffic issues and all the changes due to the Covid-19 issues.

High School: Officer Jackson

- Talked with each class in the auditorium about ADD tactics for school emergencies
- Working with the administration for all the new changes to the school activities, outside learning, etc.
- Put together a new recommendation for the Principal pertaining to a new school camera system
- Taught a class to the Criminal Justice students on traffic stops
- Has been dealing with traffic issues at the beginning/end of the school day
- Completed 1 arrest report and 1 offense report

Middle School: Sgt. Deluca

- Returned belongings that were left from the school shutting down for Covid during last school year to 40 students.
- Assisted Officer Porfido with bringing welcome packets and school supplies to elementary schools
- Completed 6 hours on-line training
- Completed a new traffic pattern for the school to accommodate the new set up of pick-up/drop-off of students to Middle School
- Dealing with homeless camp on school grounds
- Working on several new investigations, to include criminal threatening and sexting

Elementary School (9): Officer Porfido

- Delivered school supplies to over 100 students
- Conducted extra patrols around all the elementary schools
- Taught a safety with masks class to students at School St School

Explorer Post: Officer Jackson

- No meetings with Explorers due to Covid-19 restrictions
- Meeting with Post staff to break from Boy Scouts of America and start our own RPD Explorer Post due to rising costs of using Boy Scouts and finding out no additional insurance costs to keep the Post in-house under the PD.

DIVERSION PROGRAM/TEEN DRUG COURT

- Staff continues to work on the Juvenile Probation Transformation Certificate Program with the State team. We have finally completed the State-wide proposal and will have it ready for submittal Oct 1. The Diversion components will be in progress as they have been all along despite COVID challenges for the Juvenile Justice system. Next steps will be for legislation submission to align the work to funding.
- Staff received the results of the Service to Science Review and have resubmitted our model for approval to be a “Promising Practice”, which is the first step before the data collection to become “Evidence-based”.
- Staff is working with the Director for Waypoint and we have done a media release on the planned Teen Drop-in center. Staff continues working on pulling together collaborative partners.
- Staff is working with the Fire Department and City partners to release the Virtual National Night Out and Fire Prevention Week. There will be family friendly activities identified on partners’ pages and coloring pages provided for kids to download with crime prevention messaging.
- Staff continues to work with Strafford County Diversion Program as they work on hiring a new Coordinator and transitioning services.
- Staff has been featured in a series of media articles around restorative justice and the work that we have done in Rochester over the years in Diversion. This series stems from the national conversations around disproportionate minority contact and diversion/pre-court programming is a recommended model that adheres to cultural sensitivity.
- Staff met with the Rec Dept and we have decided to officially postpone Teen Night for the beginning season due to COVID complications of holding the event and per Governor’s orders on #s allowed to congregate. All parties will meet again after the holidays to see what the status is of reconvening in large groups and w/o masks.

HOUSING:

- Officer Blair has now fully retired from his position and Officer Mundy has officially taken over that part time position. Sgt. Babine continues to help with issues and meetings when needed as well.
- For the month there have been 27 police related calls for service at the various housing properties.
- The Art Nicholas property has had issues with people throwing rocks at vehicles from the railroad tracks. Officers Mundy and Blair did some work canvassing the neighborhoods and set up a trail camera. We have not made any apprehensions, but the activity seems to have stopped.
- There were 2 housing background checks performed for new residents.
- In addition to handling calls for service at the various locations, Officer Mundy has been going to all of the properties introducing himself and is giving out free ice cream cards to the juveniles.

Respectfully Submitted,

Captain Todd Pinkham
Support Services Division

NEW BUSINESS MONTHLY REPORT ADMIN

Financial/Purchasing

- During the month of September annual inspections of all the cruisers were completed. This caused the first quarter cruiser maintenance line to rise a bit, which is not unexpected when wearable parts need replacement.
- We still do not have a potential build date(s) for the new frontline cruisers.
- During the month we discovered the warranties on our in-car camera systems had expired when a unit needed repair. The vendor worked with us to get the part covered, and extended our warranties for all of the systems.
- Radio Replacement Project- the project continues to move forward with installation. At this point one of the radio cabinets was been installed at a tower site and a second is being placed on site. The third cabinet was delayed in shipping at one of the freight terminals for an extended period due to weather events. This has delayed installation and is pushing the project back. The expectation is to have the system turned on during the month of October.
- During the month of September, there were two purchases over the \$5000 threshold, which would require commission signatures. These items included; the purchase order for the three frontline cars and the extended warranty for the in car cameras.
- Mobile Dispatch Backup- We went out to bid for the trailer needed to complete this project and only received one bid from a local vendor. After talking with finance, the bid remains under review at this time.
- We were notified that our application for an additional officer from the COPS grant was denied.

Training/Hiring

- Officer Rummo has now completed 5 weeks of the academy, he has been doing well, but the new format is very stressful for him and classmates.
- Officer MacKenzie and Officer Hatch attended the fall seminar of the Old Dominion search and rescue, which has tracking K-9's and handlers from throughout the country. Officer MacKenzie is one of the instructors for the seminar. Officer Hatch went to grow his knowledge of K-9 handling and tracking, as he has shown interest to become the next K-9 handler.
- The academy released a very brief list of training classes for the remainder of the year, most of which are centered on required recertification trainings.
- Despite the lack of available training, the majority of the department has completed their required 8-hours in-service, using the online training service we subscribe to.

- Our most recent hiring process had five initial participants. Two moved through the process to Commission interviews and just one conditional offer was extended. That has been signed and the background packet is underway.

Other

- At the September code and Ordinances Committee meeting of the City Council, City Attorney O'Rourke introduced to the committee the need for review of local ordinances. From this meeting we are scheduled to attend the November meeting for a review of several chapters, which deal with the department. I have begun reviewing these chapters, and will be soliciting input from other department members.

Respectfully Submitted,
Gary Boudreau
Deputy Chief of Police



Expense & Revenue Reports

**NEW BUSINESS
MONTHLY REPORT
FINANCIALS**



CITY OF ROCHESTER
FINANCIALS FOR THE MONTH OF SEPTEMBER

FOR 2021 03

ACCOUNTS FOR: 1000 GENERAL FUND	ORIGINAL APPROP	TRANSFRS/ ADJUSTMTS	REVISED BUDGET	YTD EXPENDED	ENC/REQ	AVAILABLE BUDGET	PCT USED
12010053 PD ADMINISTRATIVE SERVICES							
12010053 511001 SALARIES - FULL	643,447.00	.00	643,447.00	185,544.10	.00	457,902.90	28.8%
12010053 511002 SALARIES - PART	105,645.00	.00	105,645.00	29,588.72	.00	76,056.28	28.0%
12010053 511003 SALARIES - EARL	.00	.00	.00	.00	.00	.00	.0%
12010053 511004 SALARIES - HOLI	.00	.00	.00	.00	.00	.00	.0%
12010053 511005 SALARIES - OUTS	214,479.00	.00	214,479.00	58,958.94	.00	155,520.06	27.5%
12010053 511099 SALARIES - ADJU	23,371.00	.00	23,371.00	.00	.00	23,371.00	.0%
12010053 513001 OVERTIME - REGU	.00	.00	.00	.00	.00	.00	.0%
12010053 513002 OVERTIME - TRAI	.00	.00	.00	.00	.00	.00	.0%
12010053 513004 OVERTIME GRANT	.00	.00	.00	.00	.00	.00	.0%
12010053 514000 EDUCATION INCEN	9,000.00	.00	9,000.00	2,422.98	.00	6,577.02	26.9%
12010053 516000 LONGEVITY	3,550.00	.00	3,550.00	1,600.00	.00	1,950.00	45.1%
12010053 521100 HEALTH INSURANC	65,069.00	.00	65,069.00	16,896.96	.00	48,172.04	26.0%
12010053 521200 DENTAL INSURANCE	1,656.00	.00	1,656.00	417.48	.00	1,238.52	25.2%
12010053 521300 LIFE INSURANCE	1,401.00	.00	1,401.00	391.18	.00	1,009.82	27.9%
12010053 522000 SOCIAL SECURITY	14,262.00	.00	14,262.00	3,935.28	.00	10,326.72	27.6%
12010053 523000 RETIREMENT CONT	250,485.00	.00	250,485.00	59,495.83	.00	190,989.17	23.8%
12010053 523000 RETIREMENT STAT	.00	.00	.00	.00	.00	.00	.0%
12010053 525000 UNEMPLOYMENT CO	.00	.00	.00	.00	.00	.00	.0%
12010053 526000 WORKERS' COMPEN	79,117.00	.00	79,117.00	.00	.00	79,117.00	.0%
12010053 528001 DISABILITY INSU	3,645.00	.00	3,645.00	973.98	.00	2,671.02	26.7%
12010053 531002 STIPEND	.00	.00	.00	.00	.00	.00	.0%
12010053 532001 STAFF DEVELOPME	19,351.00	.00	19,351.00	5,654.00	.00	13,697.00	29.2%
12010053 532200 CONTRACTED SERV	73,942.00	.00	73,942.00	73,605.14	254.40	82.46	99.9%
12010053 533003 PHOTO DEVELOPME	300.00	.00	300.00	.00	.00	300.00	.0%
12010053 533004 MEDICAL SERVICE	3,910.00	.00	3,910.00	477.00	1,891.00	1,542.00	60.6%
12010053 533005 ANIMAL DISPOSAL	1,000.00	430.00	1,430.00	.00	1,430.00	.00	100.0%
12010053 533009 LEGAL	.00	.00	.00	.00	.00	.00	.0%
12010053 533010 LABOR NEGOTIATI	.00	.00	.00	.00	.00	.00	.0%
12010053 533011 ANIMAL BOARDING	4,000.00	.00	4,000.00	487.00	2,550.00	963.00	75.9%
12010053 534001 STATE FEE COMPU	.00	.00	.00	.00	.00	.00	.0%
12010053 541100 WATER/SEWAGE	3,430.00	.00	3,430.00	479.70	2,950.30	.00	100.0%
12010053 543001 VEHICLES MAINT	35,000.00	.00	35,000.00	5,166.26	3,080.73	26,753.01	23.6%
12010053 543002 EQUIPMENT MAINT	56,110.00	.00	56,110.00	31,395.01	23,033.17	1,681.82	97.0%
12010053 543500 INSURANCE CLAIM	5,000.00	.00	5,000.00	1,000.00	1,000.00	3,000.00	40.0%
12010053 544200 RENTAL OF EQUIP	400.00	.00	400.00	.00	400.00	.00	100.0%
12010053 544500 LEASE COPIER/PR	14,748.00	.00	14,748.00	12,468.02	.00	2,279.98	84.5%
12010053 544900 RENTAL OF OTHER	.00	.00	.00	.00	.00	.00	.0%
12010053 545200 FLEET INSURANCE	10,282.00	.00	10,282.00	.00	.00	10,282.00	.0%
12010053 552001 PROPERTY INSURA	4,038.00	.00	4,038.00	.00	.00	4,038.00	.0%
12010053 552002 GENERAL LIABILI	25,394.00	.00	25,394.00	.00	.00	25,394.00	.0%



CITY OF ROCHESTER
FINANCIALS FOR THE MONTH OF SEPTEMBER

ACCOUNTS FOR: 1000	GENERAL FUND	ORIGINAL APPROP	TRANSFERS/ ADJUSTMTS	REVISED BUDGET	YTD EXPENDED	ENC/REQ	AVAILABLE BUDGET	PCT USED
12010053 552004	OFFICERS LIABIL	41,763.00	.00	41,763.00	.00	.00	41,763.00	.0%
12010053 553000	COMMUNICATIONS	43,118.00	-430.00	42,688.00	7,985.87	6,341.82	28,360.31	33.6%
12010053 553400	POSTAGE FEES	8,050.00	.00	8,050.00	3,578.55	.00	4,471.45	44.5%
12010053 554000	ADVERTISING	500.00	.00	500.00	203.59	210.00	86.41	82.7%
12010053 555000	PRINTING AND BI	4,000.00	.00	4,000.00	65.73	.00	3,934.27	1.6%
12010053 556000	TUITION	.00	.00	.00	.00	.00	.00	.0%
12010053 558000	TRAVEL	6,100.00	.00	6,100.00	.00	.00	6,100.00	.0%
12010053 561003	OFFICE SUPPLIES	5,473.00	.00	5,473.00	105.32	1,438.52	3,929.16	28.2%
12010053 561005	PUBLICATIONS	2,250.00	.00	2,250.00	149.50	1,900.00	1,200.50	46.6%
12010053 561006	AMMUNITION	25,974.00	.00	25,974.00	.00	1,000.00	24,974.00	3.9%
12010053 561008	VEHICLE SUPPLE	11,030.00	.00	11,030.00	104.00	37.80	10,888.20	1.3%
12010053 561009	TRAINING MATERI	350.00	.00	350.00	.00	.00	350.00	.0%
12010053 561010	CLOTHING	57,501.00	.00	57,501.00	3,922.06	9,003.87	44,575.07	22.5%
12010053 561032	OTHER OPERATION	16,885.00	.00	16,885.00	953.94	5,426.70	10,504.36	37.8%
12010053 562200	ELECTRICITY	60,000.00	.00	60,000.00	11,006.27	44,493.73	4,500.00	92.5%
12010053 562400	HEATING FUEL	7,500.00	.00	7,500.00	164.81	6,335.19	1,000.00	86.7%
12010053 562600	VEHICLE FUEL	77,549.00	.00	77,549.00	11,466.05	.00	66,082.95	14.8%
12010053 573200	NEW VEHICLES	.00	.00	.00	.00	.00	.00	.0%
12010053 573401	ADMIN EQUIPMENT	1,500.00	.00	1,500.00	.00	.00	1,500.00	.0%
12010053 573900	OTHER EQUIPMENT	15,786.00	.00	15,786.00	.00	6,604.80	9,181.20	41.8%
12010053 581000	DUES AND FEES	2,920.00	.00	2,920.00	600.00	1,322.00	9,998.00	65.8%
12010053 581100	DONATION EXPEND	.00	.00	.00	.00	.00	.00	.0%
12010053 589003	SEIZED PROPERTY	.00	.00	.00	.00	.00	.00	.0%
12010053 589004	SEIZED PROPERTY	.00	.00	.00	.00	.00	.00	.0%
12010053 589005	DARE CONTRIBUTI	.00	.00	.00	.00	.00	.00	.0%
12010053 589006	DARE CONTRIBUTI	.00	.00	.00	.00	.00	.00	.0%
12010053 589007	CITY WIDE PROGR	15,750.00	.00	15,750.00	2,291.81	.00	13,458.19	14.6%
12010053 589100	LEBEG 102 RECEI	.00	.00	.00	.00	.00	.00	.0%
12010053 589101	LEBEG 102 FEDER	.00	.00	.00	.00	.00	.00	.0%
12010053 589102	LEBEG 102 CITY	.00	.00	.00	.00	.00	.00	.0%
12010053 589113	LEBEG 115 RECEI	.00	.00	.00	.00	.00	.00	.0%
12010053 589114	LEBEG 115 FEDER	.00	.00	.00	.00	.00	.00	.0%
12010053 589115	LEBEG 115 CITY	.00	.00	.00	.00	.00	.00	.0%
12010053 589130	COPSMORE 032 RE	.00	.00	.00	.00	.00	.00	.0%
12010053 589131	COPSMORE 032 FE	.00	.00	.00	.00	.00	.00	.0%
12010053 589132	COPSMORE 032 CI	.00	.00	.00	.00	.00	.00	.0%
TOTAL PD ADMINISTRATIVE SERVIC		2,076,031.00	.00	2,076,031.00	533,555.08	119,704.03	1,422,771.89	31.5%
12012453 PD PATROL SERVICES								
12012453 511001 SALARIES - FULL		3,356,576.00	.00	3,356,576.00	823,417.00	.00	2,533,159.00	24.5%



CITY OF ROCHESTER
FINANCIALS FOR THE MONTH OF SEPTEMBER

FOR 2021 03

ACCOUNTS FOR: 1000 GENERAL FUND	ORIGINAL APPROP	TRANSFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENC/REQ	AVAILABLE BUDGET	PCT USED
12012453 511002 SALARIES - PART	50,192.00	.00	50,192.00	14,025.09	.00	36,166.91	27.9%
12012453 511003 SALARIES - EARL	101,200.00	.00	101,200.00	17,973.26	.00	83,226.74	17.8%
12012453 511004 SALARIES - HOLL	149,535.00	.00	149,535.00	4,718.94	.00	144,816.06	3.2%
12012453 511099 SALARIES - ADJU	1,566.00	.00	1,566.00	.00	.00	1,566.00	0%
12012453 513001 OVERTIME - REGU	108,546.00	.00	108,546.00	41,404.48	.00	67,141.52	38.1%
12012453 513002 OVERTIME - TRAI	28,940.00	.00	28,940.00	4,655.62	.00	24,284.38	16.1%
12012453 513004 OVERTIME GRANT	.00	.00	.00	.00	.00	.00	0%
12012453 514000 EDUCATION INCEN	17,000.00	.00	17,000.00	4,692.12	.00	12,307.88	27.6%*
12012453 515001 ON CALL	.00	.00	.00	1,500.00	.00	-1,500.00	100.0%*
12012453 516000 LONGEVITY	16,000.00	.00	16,000.00	2,500.00	.00	13,500.00	15.6%
12012453 521100 HEALTH INSURANC	506,862.00	.00	506,862.00	107,597.24	.00	399,264.76	21.2%
12012453 521200 DENTAL INSURANC	12,487.00	.00	12,487.00	2,780.00	.00	9,707.00	22.3%
12012453 521300 LIFE INSURANCE	666.00	.00	666.00	639.32	.00	26.68	96.0%
12012453 522000 SOCIAL SECURITY	53,323.00	.00	53,323.00	12,702.57	.00	40,620.43	23.8%
12012453 523000 RETIREMENT CONT	1,060,427.00	.00	1,060,427.00	254,311.79	.00	806,115.21	24.0%
12012453 523300 11539 RETIREMENT	.00	.00	.00	.00	.00	.00	0%
12012453 525000 UNEMPLOYMENT CO	.00	.00	.00	.00	.00	.00	0%
12012453 526000 WORKERS' COMPEN	.00	.00	.00	.00	.00	.00	0%
12012453 528001 DISABILITY INSU	418.00	.00	418.00	.00	.00	418.00	0%
12012453 532001 STAFF DEVELOPME	.00	.00	.00	.00	.00	.00	0%
12012453 533003 PHOTO DEVELOPME	.00	.00	.00	.00	.00	.00	0%
12012453 533004 MEDICAL SERVICE	.00	.00	.00	.00	.00	.00	0%
12012453 533005 ANIMAL DISPOSAL	.00	.00	.00	.00	.00	.00	0%
12012453 533011 ANIMAL BOARDING	.00	.00	.00	.00	.00	.00	0%
12012453 543001 VEHICLES MAINT	.00	.00	.00	.00	.00	.00	0%
12012453 543002 EQUIPMENT MAINT	.00	.00	.00	.00	.00	.00	0%
12012453 544200 RENTAL OF EQUIP	.00	.00	.00	.00	.00	.00	0%
12012453 544900 RENTAL OF OTHER	.00	.00	.00	.00	.00	.00	0%
12012453 553000 COMMUNICATIONS	.00	.00	.00	.00	.00	.00	0%
12012453 553400 POSTAGE FEES	.00	.00	.00	.00	.00	.00	0%
12012453 554000 ADVERTISING	.00	.00	.00	.00	.00	.00	0%
12012453 555000 PRINTING AND BI	.00	.00	.00	.00	.00	.00	0%
12012453 556000 TUITION	.00	.00	.00	.00	.00	.00	0%
12012453 558000 TRAVEL	.00	.00	.00	.00	.00	.00	0%
12012453 561003 OFFICE SUPPLIES	.00	.00	.00	.00	.00	.00	0%
12012453 561005 PUBLICATIONS	.00	.00	.00	.00	.00	.00	0%
12012453 561010 CLOTHING	.00	.00	.00	.00	.00	.00	0%
12012453 561032 OTHER OPERATION	.00	.00	.00	.00	.00	.00	0%
12012453 562600 09529 VEHICLE FU	.00	.00	.00	.00	.00	.00	0%
12012453 573200 NEW VEHICLES	.00	.00	.00	.00	.00	.00	0%
12012453 573401 ADMIN EQUIPMENT	.00	.00	.00	.00	.00	.00	0%
12012453 573900 OTHER EQUIPMENT	.00	.00	.00	.00	.00	.00	0%
12012453 581000 DUES AND FEES	.00	.00	.00	.00	.00	.00	0%
TOTAL PD PATROL SERVICES	5,463,738.00	.00	5,463,738.00	1,292,917.43	.00	4,170,820.57	23.7%

FOR 2021 03

ACCOUNTS FOR: 1000 GENERAL FUND	ORIGINAL APPROP	TRANSFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENC/REQ	AVAILABLE BUDGET	PCT USED
12012553 573900 OTHER EQUIPMENT	.00	.00	.00	.00	.00	.00	.0%
12012553 581000 DUES AND FEES	.00	.00	.00	.00	.00	.00	.0%
12012553 589007 CITY WIDE PROGR	.00	.00	.00	.00	.00	.00	.0%
TOTAL PD SUPPORT SERVICES	417,396.00	.00	417,396.00	106,401.97	.00	310,994.03	25.5%
TOTAL GENERAL FUND	7,957,165.00	.00	7,957,165.00	1,932,874.48	119,704.03	5,904,586.49	25.8%
TOTAL EXPENSES	7,957,165.00	.00	7,957,165.00	1,932,874.48	119,704.03	5,904,586.49	



10/02/2020 14:11
rhonda.young

CITY OF ROCHESTER
FINANCIALS FOR THE MONTH OF SEPTEMBER

P 6
glytdbud

FOR 2021 03

	ORIGINAL APPROP	TRANSFERS/ ADJUSTMTS	REVISED BUDGET	YTD EXPENDED	ENC/REQ	AVAILABLE BUDGET	PCT USED
GRAND TOTAL	7,957,165.00	.00	7,957,165.00	1,932,874.48	119,704.03	5,904,586.49	25.8%

** END OF REPORT - Generated by Rhonda Young **



FOR 2021 03

ACCOUNTS FOR: 1000 GENERAL FUND	ORIGINAL APPROP	TRANSFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENC/REQ	AVAILABLE BUDGET	PCT USED
12030153 DISPATCH CENTER							
12030153 511001 SALARIES - FULL	508,610.00	.00	508,610.00	147,640.42	.00	360,969.58	29.0%
12030153 511002 SALARIES - PART	2,000.00	.00	2,000.00	.00	.00	2,000.00	0%
12030153 511004 SALARIES - HOLI	18,785.00	.00	18,785.00	1,340.80	.00	17,444.20	7.1%
12030153 511012 SHIFT DIFFERENT	.00	.00	.00	2,700.89	.00	-2,700.89	100.0%*
12030153 511099 SALARIES - ADJU	.00	.00	.00	.00	.00	.00	0%
12030153 513001 OVERTIME - REGU	34,000.00	.00	34,000.00	3,974.86	.00	30,025.14	11.7%
12030153 513002 OVERTIME-TRAINI	10,000.00	.00	10,000.00	56.00	.00	9,944.00	0.6%
12030153 516000 LONGEVITY	1,850.00	.00	1,850.00	875.00	.00	9,975.00	47.3%
12030153 521100 HEALTH INSURANC	123,012.00	.00	123,012.00	29,167.74	.00	93,844.26	23.7%
12030153 521200 DENTAL INSURANC	3,100.00	.00	3,100.00	752.46	.00	2,347.54	24.3%
12030153 521300 LIFE INSURANCE	1,153.00	.00	1,153.00	277.56	.00	875.44	24.1%
12030153 522000 SOCIAL SECURITY	41,025.00	.00	41,025.00	11,363.03	.00	29,661.97	27.7%
12030153 523000 RETIREMENT CONT	64,037.00	.00	64,037.00	17,487.23	.00	46,549.77	27.3%
12030153 525000 UNEMPLOYMENT	.00	.00	.00	.00	.00	.00	0%
12030153 526000 WORKERS' COMPEN	841.00	.00	841.00	.00	.00	841.00	0%
12030153 528001 DISABILITY INSU	5,248.00	.00	5,248.00	1,370.52	.00	3,877.48	26.1%
12030153 532001 STAFF DEVELOPME	3,300.00	.00	3,300.00	.00	.00	3,300.00	0%
12030153 532200 CONTRACTED SERV	.00	.00	.00	.00	.00	.00	0%
12030153 533004 MEDICAL SERVICE	.00	.00	.00	.00	.00	.00	0%
12030153 533010 LABOR NEGOTIATI	.00	.00	.00	.00	.00	.00	0%
12030153 534001 STATE FEE COMPU	4,500.00	.00	4,500.00	.00	4,500.00	.00	100.0%
12030153 534003 SOFTWARE MAINT/	.00	.00	.00	.00	.00	.00	0%
12030153 543002 EQUIPMENT MAINT	33,880.00	.00	33,880.00	8,411.99	5,772.94	19,695.07	41.9%
12030153 544500 LEASE COPIER/PR	.00	.00	.00	.00	.00	.00	0%
12030153 552003 GENERAL LIABILI	2,757.00	.00	2,757.00	.00	.00	2,757.00	0%
12030153 553000 COMMUNICATIONS	500.00	.00	500.00	169.84	.00	330.16	34.0%
12030153 554000 ADVERTISING	68.00	.00	68.00	.00	.00	68.00	0%
12030153 556000 TUITION	.00	.00	.00	.00	.00	.00	0%
12030153 558000 TRAVEL	2,000.00	.00	2,000.00	.00	.00	2,000.00	0%
12030153 561003 OFFICE SUPPLIES	1,250.00	.00	1,250.00	.00	128.68	1,121.32	10.3%
12030153 561010 CLOTHING	1,300.00	.00	1,300.00	.00	1,110.37	189.63	85.4%
12030153 561032 OTHER OPERATION	2,500.00	.00	2,500.00	.00	.00	2,500.00	0%
12030153 573401 ADMIN EQUIPMENT	3,125.00	.00	3,125.00	740.44	.00	2,384.56	23.7%
12030153 573900 OTHER EQUIPMENT	.00	.00	.00	.00	.00	.00	0%
12030153 581000 DUES AND FEES	469.00	.00	469.00	.00	469.00	.00	100.0%
TOTAL DISPATCH CENTER	869,310.00	.00	869,310.00	226,328.78	11,980.99	631,000.23	27.4%
TOTAL GENERAL FUND	869,310.00	.00	869,310.00	226,328.78	11,980.99	631,000.23	27.4%
TOTAL EXPENSES	869,310.00	.00	869,310.00	226,328.78	11,980.99	631,000.23	

FOR 2021 03

	ORIGINAL APPROP	TRANSFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENC/REQ	AVAILABLE BUDGET	PCT USED
GRAND TOTAL	869,310.00	.00	869,310.00	226,328.78	11,980.99	631,000.23	27.4%

** END OF REPORT - Generated by Rhonda Young **



FOR 2021 03

ACCOUNTS FOR:
1000 GENERAL FUND


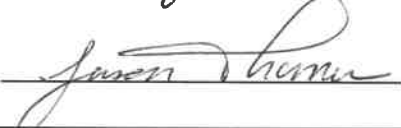


	ORIGINAL ESTIM REV	ESTIM REV ADJSTMTS	REVISED EST REV	ACTUAL YTD REVENUE	REMAINING REVENUE	PCT COLL
12011 POLICE CITY REVENUE						
12011 400403 AMUSEMENT PERMITS	.00	.00	.00	.00	.00	.0%
12011 400407 PISTOL PERMITS	-1,766.00	.00	-1,766.00	-610.00	-1,156.00	34.5%*
12011 402110 INCOME FROM COPY M	-5,698.00	.00	-5,698.00	-966.00	-4,732.00	17.0%*
12011 402111 OUTSIDE SECURITY S	-285,500.00	.00	-285,500.00	-38,993.59	-246,506.41	13.7%*
12011 402112 OUTSIDE DUTY ADMIN	.00	.00	.00	.00	.00	.0%
12011 402115 ALARM FEES	-5,241.00	.00	-5,241.00	-285.00	-4,956.00	5.4%*
12011 402120 WRECKER SERVICE IN	-1,650.00	.00	-1,650.00	.00	-1,650.00	.0%*
12011 402121 DOG SHELTER & TRAN	-1,888.00	.00	-1,888.00	-419.00	-1,469.00	22.2%*
12011 402122 DOG FINES	-13,088.00	.00	-13,088.00	-7,851.00	-5,237.00	60.0%*
12011 405201 COURT FINES	-5,790.00	.00	-5,790.00	-3,165.06	-2,624.94	54.7%*
12011 405202 PARKING TICKETS	-6,041.00	.00	-6,041.00	-720.00	-5,321.00	11.9%*
12011 405203 EXCESS ALARM PENAL	-2,000.00	.00	-2,000.00	.00	-2,000.00	.0%*
12011 406201 MISCELLANEOUS REVE	-10,386.00	.00	-10,386.00	-180.00	-10,206.00	1.7%*
12011 406209 POLICE RESTITUTION	-283.00	.00	-283.00	.00	-283.00	.0%*
12011 406210 WITNESS FEES	-6,770.00	.00	-6,770.00	.00	-6,770.00	.0%*
12011 406216 HOST TRAINING FEES	.00	.00	.00	.00	.00	.0%
12011 406299 INSURANCE CLAIM RE	-17,378.00	.00	-17,378.00	.00	-17,378.00	.0%*
TOTAL POLICE CITY REVENUE	-363,479.00	.00	-363,479.00	-53,189.65	-310,289.35	14.6%
12012 POLICE STATE REVENUE						
12012 402116 DRUG GRANT NEW HAM	.00	.00	.00	.00	.00	.0%
12012 402117 HIGHWAY SAFETY GRA	.00	.00	.00	.00	.00	.0%
12012 402118 PEDESTRIAN GRANT	.00	.00	.00	.00	.00	.0%
12012 402119 DWI GRANT	.00	.00	.00	.00	.00	.0%
TOTAL POLICE STATE REVENUE	.00	.00	.00	.00	.00	.0%
12013 POLICE FEDERAL REVENUE						
12013 402113 LLEBG GRANT	.00	.00	.00	.00	.00	.0%
12013 402114 JUSTICE DEPARTMENT	.00	.00	.00	.00	.00	.0%
TOTAL POLICE FEDERAL REVENUE	.00	.00	.00	.00	.00	.0%
TOTAL GENERAL FUND	-363,479.00	.00	-363,479.00	-53,189.65	-310,289.35	14.6%
TOTAL REVENUES	-363,479.00	.00	-363,479.00	-53,189.65	-310,289.35	

FOR 2021 03

	ORIGINAL ESTIM REV	ESTIM REV ADJUSTMTS	REVISED EST REV	ACTUAL YTD REVENUE	REMAINING REVENUE	PCT COLL
GRAND TOTAL	-363,479.00	.00	-363,479.00	-53,189.65	-310,289.35	14.6%

** END OF REPORT - Generated by Rhonda Young **

CORRESPONDENCE

RECORD #	ROCHESTER POLICE DEPARTMENT	PERSONNEL RECORDS ENTRY FORM
1. <u>EMPLOYEE NAME</u> : DeCost, Kendall		DATE: 8.21.2020 TIME: 2000
2. <u>TYPE OF ENTRY</u> <input type="checkbox"/> RECOMMENDATION <input type="checkbox"/> COUNSELING <input type="checkbox"/> TRAINING INTERVIEW <input type="checkbox"/> DISCIPLINARY <input type="checkbox"/> EVALUATION/FOLLOW UP <input checked="" type="checkbox"/> OTHER		
3. <u>NARRATIVE</u> : Officer DeCost was recognized by a citizen for being "so nice and helpful" to a citizen whom she stopped for a traffic violation.		
4. <u>ACTION TAKEN BY SUPERVISOR</u> : Prepared and submitted. Great job Kendall. Thank you for your professionalism. SIGNATURE:  DATE: 8.21.2020		
5. <u>COMMENTS/RECOMMENDATIONS OF PATROL COMMANDER</u> : <i>Kendall - A sincere Thank You for your professionalism!! Forward to eval file</i> SIGNATURE:  DATE: 8/24/2020		
6. <u>COMMENTS OF DEPUTY CHIEF OF POLICE</u> : <i>Great job Kendall</i> SIGNATURE:  DATE: 8-24-20		
7. <u>COMMENTS OF CHIEF OF POLICE</u> : <i>Nice work Kendall! Copy to Police Commission</i> SIGNATURE:  DATE: 8-28-20		

8. ACKNOWLEDGMENT OF EMPLOYEE:

I have, this date, been made aware of the information contained on this record and afforded an opportunity to review the associated documentation.

EMPLOYEE SIGNATURE: _____

Kendall

DATE:

Sept 2, 2020

-----Original Message-----

From:

Sent: Friday, August 14, 2020 8:38 PM


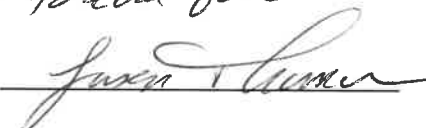


To: Jason Thomas <jason.thomas@rochesternh.net>

Subject: [External] Kind police woman

CAUTION: This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

I wish to let you know that one of your police officers stopped me on August 1 on White Hall Road. I was A little over the speed limit I admit, but I have to tell you the young lady that stopped me was so nice and helpful. I think her name was Kendall Decoste. I was pretty nervous And she made me feel at ease. I can't get over how nice she was and I needed to let you know I really appreciate the police department right now and I really appreciated her kindness. Thank you For your kindness,

Sent from my iPhone

RECORD #	ROCHESTER POLICE DEPARTMENT	PERSONNEL RECORDS ENTRY FORM
1. <u>EMPLOYEE NAME:</u> Turgeon, Alexander		DATE: 8.21.2020 TIME: 2000
2. <u>TYPE OF ENTRY</u> <input type="checkbox"/> RECOMMENDATION <input type="checkbox"/> COUNSELING <input type="checkbox"/> TRAINING INTERVIEW <input type="checkbox"/> DISCIPLINARY <input type="checkbox"/> EVALUATION/FOLLOW UP <input checked="" type="checkbox"/> OTHER		
3. <u>NARRATIVE:</u> Officer Turgeon was recognized by a witness to a traffic crash investigation, commending him for his "professionalism and caring nature."		
4. <u>ACTION TAKEN BY SUPERVISOR:</u> Prepared and submitted. Great job Alex. Thank you for your professionalism. SIGNATURE: <u></u> DATE: <u>8.21.2020</u>		
5. <u>COMMENTS/RECOMMENDATIONS OF PATROL COMMANDER:</u> <i>Alex - Great work! + thank you for what you do!!</i> <i>Forward to eval file.</i> SIGNATURE: <u></u> DATE: <u>8/24/2020</u>		
6. <u>COMMENTS OF DEPUTY CHIEF OF POLICE:</u> <i>Great job Alex</i> SIGNATURE: <u></u> DATE: <u>8-24-20</u>		
7. <u>COMMENTS OF CHIEF OF POLICE:</u> <i>Nice work Alex! Copy to Police Commission</i> SIGNATURE: <u></u> DATE: <u>8-28-20</u>		

8. ACKNOWLEDGMENT OF EMPLOYEE:

I have, this date, been made aware of the information contained on this record and afforded an opportunity to review the associated documentation.

EMPLOYEE SIGNATURE:

A handwritten signature in cursive script, appearing to read 'A. J.', is written over a horizontal line.

DATE: 9/2/20

This evening I had witnessed an auto accident ... called 911 and being an RN pulled off the road safely and checked on the two gentleman involved.

I stayed on scene til the first responders arrived and I feel at this time in our country that I should reach out to you to tell you you about officer Turgeon. He was professional and listened to what the parties had to say. He should be commended for his professionalism and caring nature. He was genuinely concerned for the safety of everyone.

We are a law enforcement family and appreciate all you and your team do.

Stay safe and well.

Kind regards,
Dolores Gifford

Sent from my iPhone

ARS
8.26.2020

RECORD #	ROCHESTER POLICE DEPARTMENT	PERSONNEL RECORDS ENTRY FORM
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<u>1. EMPLOYEE NAME:</u> Gantert, John	DATE: 08.26.2020 TIME: 1645
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<u>2. TYPE OF ENTRY</u>	<input type="checkbox"/> RECOMMENDATION <input type="checkbox"/> TRAINING INTERVIEW <input type="checkbox"/> EVALUATION/FOLLOW UP	<input type="checkbox"/> COUNSELING <input type="checkbox"/> DISCIPLINARY <input checked="" type="checkbox"/> OTHER
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3. NARRATIVE:
 On 08/25/2020 Officer Gantert responded to the report of a disturbance. The reporting party had reported a civil issue involving his neighbors that turned into a disturbance. Officer Gantert responded and spoke with both parties to resolve the issue.

On 08/26/2020 the reporting party of call for service 20-35791 called to express their thanks for Officer Gantert and his professionalism and understanding. They further expressed that they "were so appreciative of how compassionate he was."

4. ACTION TAKEN BY SUPERVISOR:

Thank you for your kind professionalism, compassion, and constant effort to maintain and improve community relations. Nice work!

SIGNATURE: *James J. Benjamin* DATE: 08.26.2020

5. COMMENTS/RECOMMENDATIONS OF PATROL COMMANDER:

*Great work John!! Thank you for what you do!
 Forward to eval file.*

SIGNATURE: *Jessica L. Turner* DATE: 8/27/2020

6. COMMENTS OF DEPUTY CHIEF OF POLICE: *Great work John! Thank you for your dedication*

SIGNATURE: *C. Bl* DATE: 8-30-20

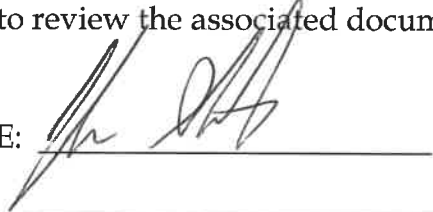
7. COMMENTS OF CHIEF OF POLICE:

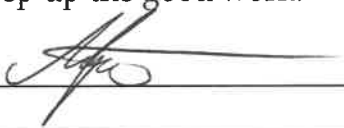
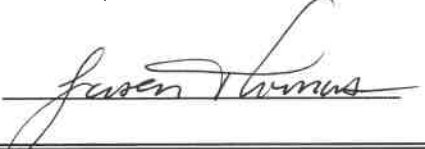


Nice work John! Copy to Police Commissioner.

SIGNATURE:  DATE: 9-8-20

8. ACKNOWLEDGMENT OF EMPLOYEE:

I have, this date, been made aware of the information contained on this record and afforded an opportunity to review the associated documentation.

EMPLOYEE SIGNATURE:  DATE: 9-9-20

RECORD #	ROCHESTER POLICE DEPARTMENT	PERSONNEL RECORDS ENTRY FORM						
1. EMPLOYEE NAME: Brinkman, Michael		DATE: 24 September 2020 TIME: 1441 hours						
2. TYPE OF ENTRY <table style="width: 100%; border: none;"> <tr> <td><input type="checkbox"/> RECOMMENDATION</td> <td><input type="checkbox"/> COUNSELING</td> </tr> <tr> <td><input type="checkbox"/> TRAINING INTERVIEW</td> <td><input type="checkbox"/> DISCIPLINARY</td> </tr> <tr> <td><input type="checkbox"/> EVALUATION/FOLLOW UP</td> <td><input checked="" type="checkbox"/> OTHER</td> </tr> </table>			<input type="checkbox"/> RECOMMENDATION	<input type="checkbox"/> COUNSELING	<input type="checkbox"/> TRAINING INTERVIEW	<input type="checkbox"/> DISCIPLINARY	<input type="checkbox"/> EVALUATION/FOLLOW UP	<input checked="" type="checkbox"/> OTHER
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<input type="checkbox"/> EVALUATION/FOLLOW UP	<input checked="" type="checkbox"/> OTHER							
3. NARRATIVE: This is a records entry to acknowledge a job well done that resulted in two arrest's being made in connection with the Irving Circle K robbery, that took place on Saturday, 19 September 2020. Please see the attached memo for details.								
4. ACTION TAKEN BY SUPERVISOR: Records entry completed, a copy of my memo and the call from the log is attached. Good job Mike, keep up the good work. SIGNATURE: <u></u> DATE: 24 September 2020								
5. COMMENTS/RECOMMENDATIONS OF PATROL COMMANDER: <i>Mike - Thank you for your dedication - great work!</i> <i>Forward to eval file.</i> SIGNATURE: <u></u> DATE: 9.25.2020								
6. COMMENTS OF DEPUTY CHIEF OF POLICE: <i>Great work Mike!</i> SIGNATURE: <u></u> DATE: 9-28-20								
7. COMMENTS OF CHIEF OF POLICE: <i>Outstanding work! Copy to Police Commission.</i> SIGNATURE: <u></u> DATE: 9-29-20								

8. ACKNOWLEDGMENT OF EMPLOYEE:

I have, this date, been made aware of the information contained on this record and afforded an opportunity to review the associated documentation.

EMPLOYEE SIGNATURE: Michael Bruntz DATE: 9/30/2020



City of Rochester, New Hampshire
23 Wakefield Street . Rochester, NH 03867
603-330-7128
www.rochesterpd.org



INTEROFFICE MEMORANDUM

TO: Captain Thomas
FROM: Lieutenant Bossi
DATE: 24 September 2020
SUBJECT: Robbery Suspect Arrest
CC:

Sir,

I wanted to acknowledge and submit a records entry for a job well done by Sergeant Jacob Benjamin and Officer Michael Brinkman. As you are aware, the Irving Circle K on Gonic Road was recently the location of a robbery in the early morning hours on Saturday, 19 September 2020. During day shift on that same day, Sergeant Benjamin and Officer Brinkman were taking initiative to assist on the case and being proactive in that area. During this time, Sergeant Benjamin came across subjects matching the description based on information he had. Officer Brinkman, who was being proactive on this same incident in a nearby neighborhood responded to Sergeant Benjamin's location on Gonic Road. This proactivity resulted in two arrests for robbery in connection with the Irving Circle K robbery, from earlier in the morning. This was excellent work by these two employees and they should be recognized for their efforts.

I have completed a records entry for each of them, please let me know if you require anything further.

Respectfully,

Lt. Anthony Bossi