



# PREAMBLE

## City of Rochester, NH Preamble

Good Evening, as Chairperson of the Police Commission, I'm declaring that an emergency exists and I am invoking the provisions of RSA 91-A:2, III (b). Federal, state, and local officials have determined that gatherings of 10 or more people pose a substantial risk to our community in its continuing efforts to combat the spread of COVID-19. In concurring with their determination, I also find that this meeting is imperative to the continued operation of City government and services, which are vital to public safety and confidence during this emergency.

a.) **Public Input:** Due to the ongoing situation with COVID-19, the City of Rochester will be taking extra steps to allow for public input, while still ensuring participant safety and social distancing. In lieu of attending the meeting, those wishing to share comments, when permitted, with the Police Commission are encouraged to do so by the following methods:

- **Mail:** Becky Warburton/Public Input, 23 Wakefield Street, Rochester, NH 03867 (*must be received at least three full days prior to the anticipated meeting date*)
- **email** [becky.warburton@rochesternh.net](mailto:becky.warburton@rochesternh.net) (*must be received no later than 4:00 pm of meeting date*)
- **Voicemail** 603-330-7131 (*must be received no later than 12:00 pm on said meeting date in order to be transcribed*)

Please include with your correspondence the intended meeting date for which you are submitting. *All correspondence will be included with the corresponding meeting packet (Addendum).*

In addition to the above listed public access information, the Police Commission will be allowing the public to enter Council Chambers and speak in person during the Public Input portion of this meeting.

In an effort to adhere to CDC guidelines: enter only at the front Wakefield Street entrance and exit on the side closest to the police department and adhere to 6-foot social distancing while inside. Hand sanitizer and facemasks will be available at the Wakefield Street entrance.

Participants will be admitted into Council Chambers one at a time to speak, and will exit directly thereafter. Please note; the seating in Council Chambers will not be available for the public during meetings.

At this time, I also welcome members of the public accessing this meeting by phone. The public can call-in to the below number using the conference code. This meeting will be set to allow the public to "listen-in" only, and there will be no public comment taken via conference line during the meeting.

Phone number: 857-444-0744      Conference code: 843095

# AGENDA

**ROCHESTER POLICE COMMISSION**  
**MEETING AGENDA – NOVEMBER 4, 2020 7:00 P.M.**  
**CITY HALL – COUNCIL CHAMBERS**  
**PLEASE OBSERVE SOCIAL DISTANCING**

1. **CALL TO ORDER**
  - A. Pledge
  - B. Opening Prayer
  - C. Roll Call by the Clerk
2. **PUBLIC COMMENT**
3. **ACCEPTANCE OF MINUTES:**
  - A. October 7, 2020
4. **OLD AND UNFINISHED BUSINESS:**
  - A. Any Unfinished Business
5. **NEW BUSINESS:**
  - A. Monthly Reports
  - B. Other
6. **CORRESPONDENCE:**
  - A. Off. Brinkman and Sgt. Miehle are thanked for their professionalism and empathy in delivering a death notification to a family.
  - B. Sgt. Miehle is thanked for addressing a traffic concern during a recent paving project on Columbus Avenue.
  - C. Off. Johnson is recognized for her outstanding compassion and commitment while building a relationship with a citizen experiencing difficult circumstances.
7. **INFORMATION:**
  - A. Any other information to come before the Commission.
8. **NON PUBLIC SESSION (Pursuant to: RSA 91-A:3)**
  - A. RSA 91-A:3 (II-a) Personnel
  - B. RSA 91-A:3 (II-e) Legal

# MINUTES

1

Rochester Police Commission  
Rochester, NH 03867

Derek J. Peters, Commissioner  
David R. Stevens, Commissioner  
Lisa M. Stanley, Commissioner

## MINUTES OF THE POLICE COMMISSION MEETING

The Rochester Police Commission held their regular monthly meeting on Wednesday, October 7, 2020 at 7:00 P.M in City Hall, Council Chambers. Participants in this meeting: Comm. Peters, Comm. Stevens, Comm. Stanley, Chief Toussaint, Dep. Chief Boudreau, Capt. Thomas and Secretary Warburton.

Chaplain Cilley was excused.

The meeting called to order at 7:00 P.M.

Chairman Peters read the City's Preamble for accessing this meeting into the record.

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A. Pledge. All participated in the pledge.

B. Roll Call. The clerk called the roll marking Commissioner’s Peters, Stevens and Stanley present.

## 2. PUBLIC COMMENT:

No public comment.

## 3. ACCEPTANCE OF MINUTES:

A. September 2, 2020 regular meeting.

**Comm. Stevens MOVED to accept the minutes of the September 2, 2020 meeting as presented. Comm. Stanley SECONDED the motion. The motion to accept the minutes PASSED unanimously.**

## 4. OLD AND UNFINISHED BUSINESS:

A. Governor’s Commission on Law Enforcement and Accountability. The Police Commission has copies of the report from the Governor’s Commission on Law Enforcement and Accountability with the Commission’s recommendations. We are looking to set a meeting date for the Police Commission to review it. Then to sit with the Chief and command to go over what we feel will be important. Today it was reported the Governor has made some recommendations that we can take under advisement. [The Commission set a non-public meeting for Tuesday, November 10, 2020 at 10:00 A.M.]

## 5. NEW BUSINESS

### A. Monthly Reports

1. Operations: Capt. Thomas stated all ward meetings are on hold during the pandemic.

**HONOR GUARD**: We were scheduled to participate in the September 11<sup>th</sup> ceremony at the Fire Department, which was canceled due to COVID concerns.

**K-9**: This month the Rochester K-9 Unit responded to 5 calls for service. All were for tracks in Rochester.

Comm. Stanley asked if we know the results of those tracks.

Capt. Thomas said he does not, but can get that for the next report.

Comm. Peters said normally the report would say if the track was in or out of the city and if the tracks were successful or not.

**COMPSTAT**: Capt. Thomas reported that our comp stat report is always the month previous because the new one is not out in time. So some of the numbers you may hear mentioned, particularly on the detective side, are different.

In field activities there has been a significant increase in traffic stops. We have been focused in the downtown and on the major routes of the City. There was an increase in motor vehicle collisions with 13 being in busy shopping plazas. There has been an increase in field interviews. This is important to note because we have a good crime analyst who is able to use this information in comparison to crime in the area. We are pushing officers to do more of these, particularly at night. You will be seeing an increase in those.

There have been no trends or rushes of property crime. Two categories we are happy to see numbers down in are thefts from motor vehicles down 63% and burglaries down 57%.

In violent crime aggravated assaults are down 50% year to date. Simple assaults increased slightly but the crime analyst did not see any patterns or trends. We did have two homicides (one on Monroe Drive and a negligent homicide from a car accident) and two robberies this period.

Capt. Thomas said the drug incidents that possession offenses have increased year to date. Many of those are from searches incident to arrest. We had a good month of proactive work. We seized some cars and completed search warrants recovering some drugs. Overdoses have declined 26%. While we are having more contacts, people using meth don't overdose, typically.

Comm. Stanley inquired when is the compstat report usually ready.

Capt. Thomas said typically it is the second week of the month. The September report just came out today.

The investigations bureau had 35 cases submitted for review. There are currently 52 cases assigned. There were nine detective call outs, which is high. Typically there are four or five. There were a rash of robberies, two death investigations and the homicide on Monroe at the end of August. There were 18 cases presented at Grand Jury. All were true bills.

Comm. Peters asked with ISB so busy. How are the arrest rates going, for the robberies?

Capt. Thomas said we made two arrests for the robbery in Gonic the next day. Officers saw the suspects. Detectives came out and made the arrest. The Milton Road robberies and the bank robberies are still under investigation.

Chief Toussaint said we have had a rash of robberies. We had a couple at a bank, we had a couple at a convenience store on Milton Road. We are still working this homicide. There was a double fatal accident. There have been a lot of things going on. The Detective division is putting in the work every day and have made significant progress on a majority of these cases. We had six robberies, but I don't think six robbers. It is the same two or three people doing this. These are active investigations that are progressing nicely.

Comm. Peters said the word he was looking for was closure. Are they managing to keep up with the closure rates with this influx of new cases?

Dep. Chief Boudreau said that the majority of these cases are complex. We don't want to rush to make an arrest and have to do hasty work after. We want to take our time, make an arrest and close all the cases.

Comm. Peters said they are probably a little overwhelmed, but we are fully staffed compared to where we were a year ago.

Chief Toussaint added staffing is good. This is a tremendous amount of work in a short time. And we have other cases coming in. People die, frequently, in Rochester and if it's not a clear cut case of natural causes, then we call detectives in. Recently there was an altercation and someone was shot. We've had other altercations where guns have been fired recently. Everyone has been identified. These are not drive-bys. These are significant cases and I would say they are kind of overwhelmed right now.

**COMMUNITY ENGAGEMENT OFFICER/PROBLEM ORIENTED POLICING UNIT:** The Community Engagement Officer, the POP unit, two patrol officers and Somersworth PD did a warrant round up. They made 16 arrests and seized a lot of drugs and one gun.

Both the POP officers and the Community Engagement Officer continue to work with the homeless and homeless camps. We continue to provide information on services and are working with property owners and citizens involved. The ultimate goal is to come up with solutions. There is no quick answer or solutions to this issue. POP and CEO are maintaining a downtown presence as well. They recently did motor vehicle enforcement for use of mobile devices. They are also working with the investigations bureau on active investigations.

Officer Danie is working with the Fire Department and Codes for quality of life issues. That team has been pretty successful addressing issues.

**COMMUNICATIONS:** The new radios were cut over the second week in July. We are trying out new head sets that can accommodate the radio and phone at the same time.

We continue to work on the Rapid SOS system where 911 sends the call over to us and then 911 will typically terminate the call. Once the Rapid SOS is set up our dispatchers can trace a call or ping a phone, even if the connection is lost, up to 30 minutes after. This is an important tool to have in the center. We do a lot of pings and try to track a lot of phones so that will be helpful.

Comm. Stevens asked if there a projected date to go live?

Capt. Thomas stated we are setting up our jurisdiction boundaries and coordinates for the city. Time frame is not known. Dep Chief Boudreau confirmed we are waiting on the vendor to set up the coordinates.

Comm. Stevens asked do we think it will it be before the end of the year?

Dep. Chief Boudreau said he believes so.

Comm. Peters asked overall the radios are 98% complete and you've noticed an improvement?

Dep. Chief Boudreau said to clarify, the cut over was just to the new equipment in dispatch we haven't cut over to the sites yet.

Comm. Stanley asked if this [Rapid SOS] is strictly from E911 calls.

Capt. Thomas replied that it is separate from E911. A caller calls 911 and it goes to Concord, then Concord sends it to us with the information as to what the call is. Typically once they have done that, they disconnect. So once a caller is live with our dispatch we can log into the system and from that point our own dispatchers can track that phone.

Comm. Stanley said so if a call comes directly to us we are already tracking that phone?

Capt. Thomas said no, we don't currently have the equipment or capability to do that. We either have to use 911 or the phone carrier by filling out forms and faxing them back and forth.

Comm. Stanley asked so this Rapid SOS will give us the ability to ping only 911 calls, or all calls?

Capt. Thomas said once our dispatch has the call, we can do that, even if a person calls our seven digit line. It doesn't have to be sent over from 911.

**PROSECUTION.** We have no update on juvenile or adult prosecution.

**SCHOOL RESOURCE OFFICERS.** Last month the Commission talked about the LEAD Program. We talked with Sgt. Deluca and there is no solid answers. They are still evaluating it. There is no concrete info on when LEAD would be starting.

Dep. Chief Boudreau added that where the delivery method is evidence and results based curriculum they have to figure out a way to quantify the results they get through the delivery method so that is part of what they are running up against.

Comm. Peters said but the officers are still out there engaging with the students and building trust.

Capt. Thomas said yes. Sgt. Deluca said that he is busier than ever. He monitors the doors the students come in and out of, things he never had to do before.

Comm. Stevens asked if they think the LEADS program will be looking to go virtual down the road.

Dep. Chief Boudreau said they are looking at different options.

**HOUSING.** Officer Blair has fully retired and Officer Mundy has officially taken over that role. Sgt. Babine has been key in assisting Officer Mundy. Officer Mundy also spent some time with Officer Blair before he left. There were 27 police related calls. The Arthur Nickless property did have an issue with rocks being thrown from the railroad tracks. We did some canvassing and set up a trail camera. The problem does seem to have stopped.

Officer Mundy has been spending time introducing himself to the various locations and he completed two backgrounds for potential tenants.

2. **Administrative.** Dep. Chief Boudreau advised that all the cruisers were inspected in September. Our maintenance line is up 29% year to date as wearable items found during inspections were repaired.

We discovered our in-car camera systems extended warranty had expired. We did a quick project to extend the warranty. It will be annual moving forward. It is expensive. However in the long run this has cost savings. Without the warranty a dvr replacement could be as high as \$2,500.00 and it could be down for four to six weeks. With the extended plan they will send out parts within 24-48 hours.

Comm. Stevens asked who the vendor for that is.

Dep. Chief Boudreau stated it is WatchGuard.

Comm. Peters asked if we had the funds to cover this.



Dep. Chief Boudreau said it was unanticipated but we worked it out.

The radio replacement project is progressing. All of the hardware is in place in the building and dispatch has been cut over. The antennas have been installed at the water towers and two of the three cabinets have been installed. Right now we are waiting for an electrician to do electric work at the off-site locations. We are looking toward the end of October to turn the back half of the system on and to be using the new antenna and systems if everything goes well. Once the back half of the system is turned on the police and fire radios going through a phone line to Manchester and back is eliminated. Everything is modular here in the City either through a microwave or fiber optic connection. We should see an improvement even without the additional tower sites we are working on.

The tower for the site at the new DPW facility was delivered on Monday. The contractor can now begin the foundation work. They will coordinate that with the foundation pour of the new building. The tower itself should be erected by the end of the year, but will not be operational until the DPW facility is completed.

Dep. Chief Boudreau said we also still have gear to put on a tower site on Long Hill Road in Dover that is being discussed with Chief Breault of Dover Police Department. There is also a water tower being designed for the top of Highfield Commons and we bought gear for that.

Purchases over \$5,000 in September: We paid for the three front line cruisers, and for the extended warranty for the in-car cameras.

The mobile dispatch center trailer we received just one bid. Doing our due diligence with finance we did reach out to a couple of vendors who received the bid. One got back to us saying that none of the models they carry met our bid specs. We did a memo to finance on that. I believe the bid award will be coming out next week.

Comm. Stanley stated so the bid was within the expected range.

Dep. Chief Boudreau said it was right where we expected it to be.

Comm. Stevens asked why the COPS grant was denied.

Dep. Chief Boudreau said he didn't see the letter. They just didn't accept our proposal. Chief Toussaint said they don't specify other than to say it was a competitive process and other departments were awarded grants.

**TRAINING:** Officer Rummo has completed five weeks of Academy training. This is different in that it is a day academy that he commutes to. He is doing well.

The majority of the department has met the required 8 hours in service training using our on line platform. Officer Danie attended a 4-day car seat technician course. If you need help with car seats you can set up an appointment with Officer Danie.

**HIRING:** We had one conditional offer signed and the background packet has been assigned to ISB.

D. OTHER.

1. Codes and Ordinances. The City attorney has presented that a comprehensive review of the local ordinances should be done. The Police Department is on deck for the November meeting for sections of the ordinances that pertain to the Police.

2. Teen Night. Dep. Chief Boudreau, Diversion Coordinator Nicole Rodler and the Recreation Department met. As recreation is not doing in-house programs right now we felt it was best to cancel Teen night, at least through the fall. We will revisit in the New Year and see where we are pandemic wise. This unfortunately is the best and safest decision based on the number of kids and inability to social distance.

3. Drug Take Back Day. This will be held on Saturday, October 24 from 10a-2p in the municipal lot. It will be set up drive-thru style where residents can dispose of unwanted medications. We bag it up and send it to the DEA. We have been doing this for many years and at each collection event we are getting rid of 150-250 pounds of unwanted prescription medicines per event.

4. K9. Comm. Stanley wished to discuss the K9 unit and the training of a new officer. This is why I asked about the results of tracks. Lately reading the results of the tracks in the news it seems like many are not coming to any fruition. Perhaps with the existing K9 Officer who I believe owns one of the existing K9's, it's not even the Department's dog considering retirement and us training a new person it might be time to evaluate the program generally speaking to see if it's still something of value for the Department.

Chief Toussaint said we essentially lease [the dog] from him for one dollar.

Comm. Peters asked as far as the tracking dog?

Comm. Stanley said yes. As far as keeping it in house. She said I think there may be some other priorities, especially when we start looking at some of the recommendations from the commission on accountability, and some of the things that might be coming down the pike. I love dogs. I think all dogs should work. But I don't think we should do it just because we've always done it, or have for the last decade. This is not a bad time to step back and evaluate or not whether it's still valuable to have it in house where we can take advantage of the sheriffs.

Comm. Peters said as far as the tracking dog, I think we've only had it for two or three years.

Chief Toussaint said the current dog. *[The prior tracking dog was owned by the Sheriff's Department and handled by a Rochester Officer.]*

Comm. Peters, yes. Cause Keith has two. The other dog we've had for several years.

Chief Toussaint responded here is my view of the status of the K9 program. The tracking function of the program is critical in my opinion. We have a need for a tracking dog a lot. Unfortunately our current handler is near the end of his career, and he is less available than he was at the beginning of his career as far as that dog available to us. He is ready to transition. The hope is we will have someone who is much more available than he is able to be right now.

Chief Toussaint said as far as the drug dog goes, I don't think there is a whole lot of value in it. The laws within the State of NH have changed, court cases and rulings have changed so much that the drug dogs position is not as valuable as it once was. You pretty much need a search warrant to use that dog at this point. Previously you could do motor vehicle interdiction and if you had reasonable suspicion of drugs in that car, you could run a dog around the car. We're hamstrung to the point where we're not even supposed to ask routine questions if it is beyond the scope of the stop. We're getting cases thrown out. You stop someone for a headlight out and you ask them anything beyond why they have a headlight out. The traditional "where are you coming from, where are you going to." That generated in the past a lot of arrests for us because of people up to no good. So to me anyway, the drug dog aspect is not as important as it used to be.

I will never be in favor of a patrol dog, a "bite dog" if you will. I've just seen too many scenarios where the dog bites everyone. Bites the handler, bites the cops, and bites everyone. Now I'm certainly not a dog expert and there may be handlers who say I don't know what I'm talking about. But I know what I've seen. So I'm not in favor of that.

The serious cases we've had just this month. The homicide. We called in a dog for that. Every robbery we have we call in the dog. Unless someone can see somebody get into a vehicle and leave, that's standard procedure, we are calling in a dog. We call for a dog a lot. A Department this size, an agency this size, we utilize a tracking function of a dog enough that it is a worthwhile endeavor for us to pursue in the future.

Comm. Stanley asked can we please look at how many calls and the results of those calls. Do we own the tracking dog or the drug dog?

Chief Toussaint said we own the drug dog.

Comm. Stanley said so we don't own a tracking dog.

Chief Toussaint said we don't. We own the handler, per se.

Comm. Stanley asked to look at this over the past 12 months. The number of calls, the results of those calls, the cost of maintaining the program. And then a forward looking analysis as far as bringing in a new person, bringing in a new dog and the training that's going to require.

Chief Toussaint said the dogs are generally donated. Dep. Chief Boudreau concurred, depending on the dogs function.

Comm. Stanley said if we could just get a plan. If the dog is going to be donated then cost is zero, but how are we going to accomplish that.

Comm. Stanley said the County has a dog, a bloodhound.

Chief Toussaint said I don't know the status of any of that at the County. I know they laid off a bunch of people.

Comm. Stanley asked can we found out about that. I don't know what the answer is. I would just like to look at the data.

Comm. Peters said his recollection is that the county has one handler and two dogs now. The other deputy, when he was laid off, had to turn his dog in.

Comm. Stanley said there is going to be a new Sheriff so let's found out the status at the county.

Chief Toussaint said we have the option to do that. Essentially right now, during the day, Keith is not available. So we call the State Police or we call another agency. And we do it enough that I really believe that if we have our own dog it's a much more effective situation.

Dep. Chief Boudreau added that just with the robberies this month it's been 45 minutes, plus, for that dog to get on scene because they are coming from wherever they are.

Comm. Peters said he favors keeping a tracking dog.

Comm. Stanley said I just want to look at the data.

Comm. Stevens said in the past a dog was used on so many occasions we had a fairly quick response time. And it's fairly quick now if it's in the evening. We are one of the top five-sized Departments in the state, it seems like a department this size would have a dog. The dog can track lost people, kids and adults, and timing is crucial for lost people. I would have to be convinced otherwise to not keep this program.

Comm. Stanley said I'm not making a judgment. I want to look at the data.

Comm. Stevens said this is a tool that's taken many years to get and it has proved itself.

Comm. Peters said based on this discussion, he would be more inclined to have two tracking dogs, and no drug dog.

Chief Toussaint said the problem with more than one handler is incurring more expense. The handler is the expense because then you need another cruiser all outfitted with K9 gear.

Chief Toussaint added we do have a plan. It's not as detailed as you are asking for. We have selected who we want for the next handler. He has been going to training to ensure this is what he wants to do. It's a huge commitment. We want to make sure he is capable of doing this. He will be working with our current dogs, and then from there we need to get another dog. The plan is to transition with Keith, using that cruiser.

Chief Toussaint said I would love to have two tracking dogs, but then you need two handlers and that is a significant expense.

5. Thank a Police Officer Day. Comm. Peters thanked the citizens of Rochester for all the signs and banners everywhere thanking our officers. He noted he personally brought food into the station that officers were appreciative of and thankful to have. On behalf of the Commission we thank the public for supporting the men and women of the Department.

## 6. CORRESPONDENCE:

The following correspondence was received this period: A citizen thanks Off. DeCost for being nice and helpful during a traffic stop. A witness to an auto accident commends Off. Turgeon for his professionalism and caring nature. A resident compliments the professionalism and compassion from Off. Gantert during the investigation and resolution of a civil matter. Sgt. Benjamin and Off. Brinkman are recognized for proactive work resulting in the arrest of persons involved in a convenience store robbery.

Comm. Stevens commented on these examples of good work in our community that is noticed by those involved. The traffic stop the person was stopped for speeding and the officer made them feel comfortable. This was a potential negative turned to a positive. The nurse that stayed at the traffic accident is another good example of doing our job. Lastly the proactive work of officers resulting in arresting robbery suspects. All of these people working hard for us in Rochester.

7. **INFORMATION:** None

8. **NON-PUBLIC SESSION: (Pursuant to: RSA 91-A:3)**

**Commissioner Stanley MOVED to enter a nonpublic session at 7:50 P.M. pursuant to RSA 91-A: 3, paragraph II, section A (personnel) and section E (legal.) Comm. Stevens SECONDED the motion. The motion PASSED by roll call vote 3 - 0 with Comm. Peters, Comm. Stevens and Comm. Stanley voting in the affirmative.**

**The non-public session closed at 8:14 P.M. on a MOTION by Comm. Stanley, SECOND by Comm. Stevens. The motion PASSED by roll call vote 3 - 0 with Comm. Peters, Comm. Stevens and Comm. Stanley voting in the affirmative.**

**Comm. Stanley MOVED to seal the minutes indefinitely. SECOND by Comm. Stevens. The motion PASSED by roll call vote 3 - 0 with Comm. Peters, Comm. Stevens and Comm. Stanley voting in the affirmative.**

**9. MISCELLANEOUS:**

**Comm. Stanley MOVED to accept the evaluations as presented and to award merit track advancements to Sgt. Thomas Powers Sergeant Merit Track 3, Off. Spencer Williams-Hurley Patrol Merit Track 6, Off. Jacob Garstin Patrol Merit Track 6, Off. Jonathan Labosier Patrol Merit Track 3, Off. Kendall DeCost Patrol Merit Track 3, and Off. Elizabeth Turner Patrol Merit Track 10. Comm. Stevens SECONDED the motion. The motion PASSED unanimously.**

**10. ADJOURNMENT:**

**Comm. Stevens MOVED to adjourn. SECOND by Comm. Stanley 8:14 P.M.**

Respectfully Submitted

Rebecca J. Warburton  
Secretary

APPROVED BY COMMISSION:

# MONTHLY REPORT PATROL

## PATROL DIVISION MONTHLY REPORT October 2020

**R.U.N. Program:** At this time, due to COVID-19, all RUN meetings are on hold.

**RPOA:** Lt. Bossi attended the October meeting. Lt. Bossi spoke about the recent activity in the city and answered some questions about the activity. Lt. Bossi inquired if anyone had any questions reference to issues they are facing; there were none asked. Lt. Bossi provided his contact information, and his schedule so that anyone would be able to reach out to him if they needed to. Moving forward the RPOA will be planning on having Zoom as the method of holding meetings until further notice. The next meeting will be on November 5, 2020, at 8am.

**HONOR GUARD:** There are no events scheduled at this time.

**K-9:** This month the Rochester K-9 Unit responded to 3 calls for service—all were tracks in Rochester. There were no subjects located on these tracks. However two of the tracks were “good tracks” as far as the K9 picking up scent. In addition to Officer MacKenzie’s callouts—we called the NHSP once this past month for a track. The suspect was not located in that track.

**CompStat:** Traffic stops have decreased significantly from last month. This is largely being attributed to the several, manpower-intensive calls throughout the month. Extra patrols were completed in response to those calls, which further limited the resources available for proactive contacts. Traffic collisions have increased from past months, and continue to occur on main throughways in the city, with a large concentration still on Farmington Road near The Ridge and Walmart to include respective parking lots. There was one double-fatal crash on Washington Street which remains under investigation. DUI arrests are up slightly for the month, and it was noted that while DUI arrests have historically been mostly alcohol-related, the year-to-date figures show that the incidents involving drugs is increasing in ratio, trending towards an even distribution between the two.

Burglary reports are down significantly year-to-date. However there was an increase in burglary reports this period with independent trends possibly existing in Cocheco River Estates and Seasons Lane. Shoplifting reports have increased while the closure rate on the cases has decreased. This is contributed to shoppers/suspects wearing facemasks, which has made identifying suspects difficult. Thefts from motor vehicles has increased from last month, is the same as the previous month, and is down significantly year-to-date. There was one apparent spree of thefts from motor vehicles in the Blackwater Road area where the same suspects appear to have committed similar offenses just over the borders into Dover and Somersworth. One pair of potential suspects were identified on Industrial Way, and a bulletin was created and distributed to inform officers. While the data shows an increase in theft of motor vehicles, none of those offenses were actual thefts, but were

instead instances of unauthorized use of motor vehicles or reports of loaned vehicles not being returned when expected.

The majority of the drug-related arrests were when drugs were found during a search incident to arrest for a separate charge. The POP unit contributed to the quantity of drug arrests as well, as the unit completed a warrant sweep during the month. Drug events had been trending down towards the beginning of the month, but saw an increase in the latter portion of the month which resulted in a slight increase over the past month.

While the figures for violent crimes appear favorable the actual events were significant, including 6 robberies, which resulted in the aforementioned resource drain that impacted field activities.

Viewing domestic violence incidents, there appears to be an increase in non-violent domestic disturbances over the past 3 years. It is unclear if this trend is COVID-related or a possible outlier year. The impacts of the pandemic have included an apparent trend on overall calls for service. The calls seem to be following the same pattern as last year, just on a slightly lower track.

Respectfully submitted,

Captain Jason Thomas



# Rochester Police Department

## September 2020 Comp Stat Report



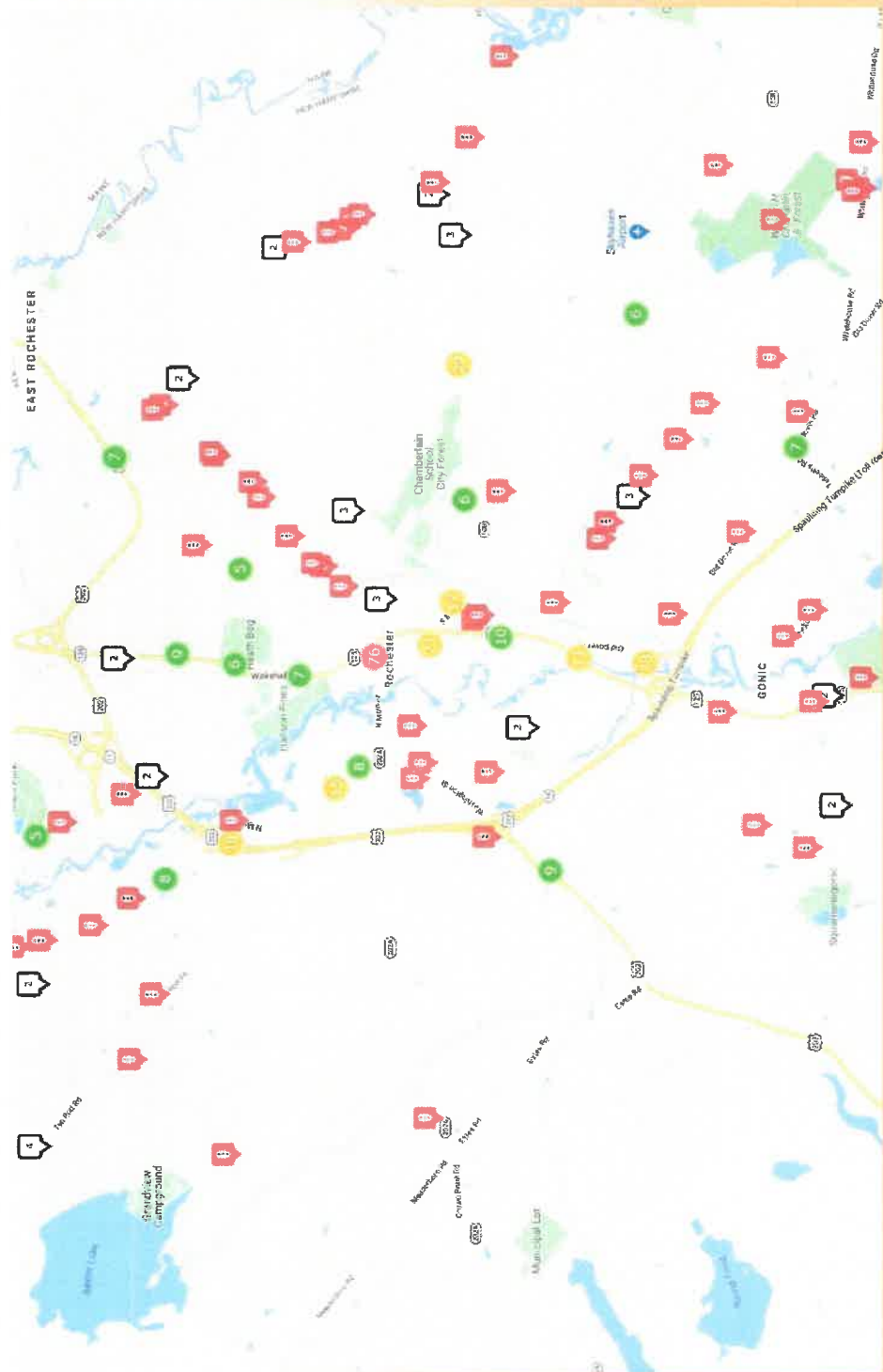
# Field Activities

Specific Crimes	Sep-20	Sep-19	% Change	Aug-20	% Change	Jul-20	YTD 20	YTD 19	% Change	YTD 18
Traffic Stops	436	345	26%	860	-49%	620	3864	3630	6%	7786
Arrests from Stops	11	20	-45%	34	-68%	21	137	174	-21%	328
Summons	8	17	-53%	30	-73%	17	151	173	-13%	505
Warnings	394	294	34%	765	-48%	565	3460	3136	10%	6421
No Action	12	12	0%	24	-50%	15	83	128	-35%	213
Accidents	91	82	11%	77	18%	68	753	722	4%	871
Summons from ACs	0	2	-100%	0	0%	0	11	19	-42%	29
Arrests from ACs	4	3	33%	4	0%	8	43	39	10%	46
Field Interviews	20	9	122%	28	-29%	25	123	86	43%	106
DWI	11	9	22%	6	83%	7	61	67	-9%	62
Narcotics	6	1	500%	3	100%	2	25	16	56%	17
Alcohol	5	8	-38%	3	67%	5	36	51	-29%	45
DWI from Accidents	5	1	400%	4	25%	2	21	17	24%	19

# Traffic Stops

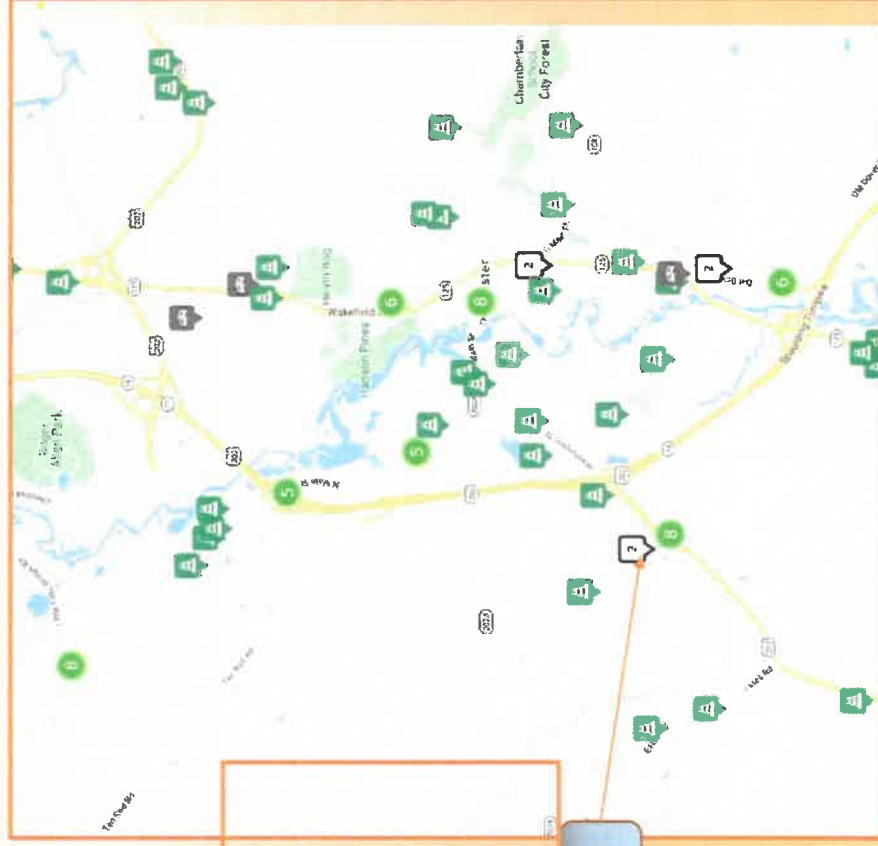
436 Total Traffic Stops

- 11 Arrests
- 8 Summons
- 394 Warnings

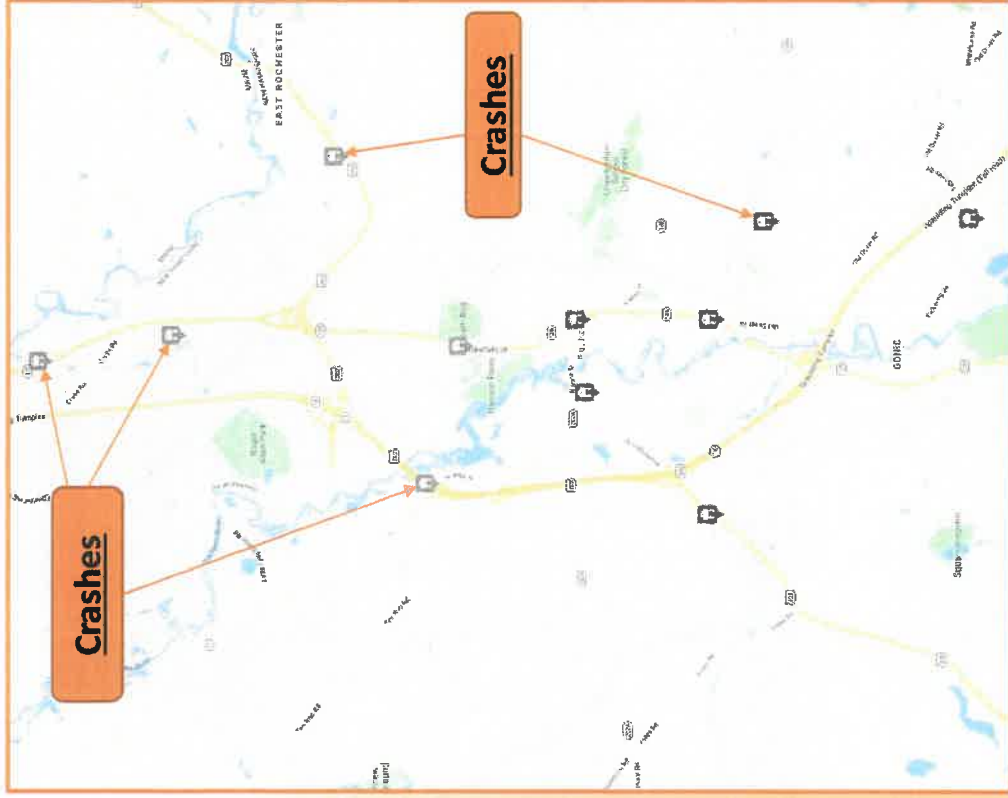


## Motor Vehicle Crashes

- 91 total crashes – up slightly from the previous month
- 1 fatal crash (still under investigation)
  - Filmore Blvd/Washington St
- 5 reported crashes that resulted in DWI arrest
- Parking lot trend continues:
  - 8 crashes at Ridge/Walmart
  - No obvious trend as crashes are spread throughout the city.
- High Volume Roads:
  - Farmington Rd - 10
  - North Main St – 9
  - Washington St – 8
  - Gonic Rd - 6



Fatal Crash



## DWI Incidents

- 11 Total Incidents
  - 5 Crashes (3 Alcohol/2 Drug)
  - 5 Welfare Checks
  - 1 Traffic Stop
- 6 Drug / 5 Alcohol related incidents
- 11 Arrests

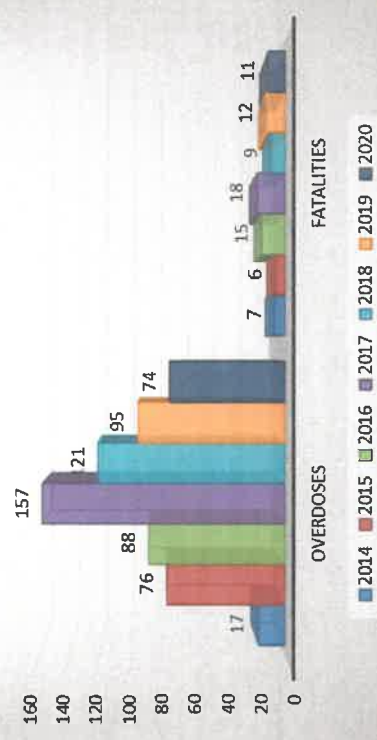


# Property Crimes

All Incident Reports												
Specific Crimes	Sep-20	Sep-19	% Change	Aug-20	% Change	Jul-20	YTD-20	YTD-19	% Change	YTD 2020 Closure Rate	YTD 2019 Closure Rate	YTD 18
Burglary	6	8	-25%	2	200%	2	39	85	-54%	10%	15%	63
Shoplifting	27	18	50%	19	42%	23	163	161	1%	56%	82%	187
Theft from a Building	8	10	-20%	10	-20%	8	104	137	-24%	21%	28%	128
Theft from MV (including Parts)	12	16	-25%	4	200%	12	75	187	-60%	0%	4%	85
All Other Theft	22	19	16%	22	0%	16	139	134	4%	5%	7%	159
MV Theft	10	2	400%	4	150%	2	37	27	37%	8%	18%	28
Vandalism	27	39	-31%	43	-37%	30	309	299	3%	23%	28%	301
<b>Total Property</b>	<b>112</b>	<b>112</b>	<b>0%</b>	<b>104</b>	<b>8%</b>	<b>93</b>	<b>866</b>	<b>1030</b>	<b>-16%</b>	<b>19%</b>	<b>28%</b>	<b>951</b>
Arrests												
Specific Crimes	Sep-20	Sep-19	% Change	Aug-20	% Change	Jul-20	YTD-20	YTD-19	% Change			
Burglary	0	0	0%	0	0%	0	4	15	-73%	YTD 18		
Shoplifting	7	11	-36%	8	-13%	8	92	156	-41%	12		
Theft from a Building	0	7	-100%	0	0%	0	22	28	-21%	172		
Theft from MV (including Parts)	0	0	0%	0	0%	0	0	9	-100%	21		
All Other Theft	0	3	-100%	0	0%	0	7	9	-22%	3		
MV Theft	0	0	0%	0	0%	0	3	6	-50%	26		
Vandalism	6	8	-25%	7	-14%	7	72	100	-28%	7		
<b>Total Property</b>	<b>13</b>	<b>29</b>	<b>-55%</b>	<b>15</b>	<b>-13%</b>	<b>15</b>	<b>200</b>	<b>323</b>	<b>-38%</b>	<b>93</b>		
										<b>334</b>		

# Drug Incidents

## Overdoses/Fatalities by Year



### All Incident Reports

	Sep-20	Sep-19	%Change	Aug-20	%Change	Jul-20	YTD-2020	YTD 2019	%Change	YTD 2020 Closure Rate	YTD 2019 Closure Rate	YTD 18
<b>Specific Crimes</b>												
Possession	25	12	108%	13	92%	13	125	101	24%	59%	93%	98
Drug Events	18	3	500%	14	29%	5	66	110	-40%			26
Overdoses	9	5	80%	5	80%	7	74	95	-22%			121
Fatal Overdoses	1	2	-50%	1	0%	0	11	12	-8%			9
<b>Total Drug</b>	<b>53</b>	<b>22</b>	<b>141%</b>	<b>33</b>	<b>61%</b>	<b>25</b>	<b>276</b>	<b>318</b>	<b>-13%</b>			<b>254</b>
					<b>Arrests</b>							
<b>Specific Crimes</b>												
Possession	16	12	33%	7	129%	9	74	94	-21%			101

# Violent Crimes

All Incident Reports												
Specific Crimes	Sep-20	Sep-19	% Change	Aug-20	% Change	Jul-20	YTD 20	YTD 19	% Change	YTD 2020 Closure Rate	YTD 2019 Closure Rate	YTD 18
Homicide	2	0	100%	2	0%	0	4	0	NULL	0%	0%	1
Robbery	6	1	500%	2	200%	0	15	7	114%	47%	71%	13
Aggravated Assault	1	4	-75%	0	NULL	4	23	48	-52%	57%	60%	54
from DV*	0	1	-100%	0	0%	2	12	14	-14%	83%	71%	24
Simple Assault	29	39	-26%	41	-29%	25	302	289	4%	49%	63%	352
from DV*	11	29	-62%	17	-35%	10	154	141	9%	68%	74%	169
<b>Total Violent</b>	<b>38</b>	<b>44</b>	<b>-14%</b>	<b>45</b>	<b>-16%</b>	<b>29</b>	<b>344</b>	<b>344</b>	<b>0%</b>	<b>38%</b>	<b>74%</b>	<b>420</b>
Arrests												
Specific Crimes	Sep-20	Sep-19	% Change	Aug-20	% Change	Jul-20	YTD 20	YTD 19	% Change	YTD 18		
Homicide	0	0	0%	0	0%	0	0	1	-100%			
Robbery	2	0	NULL	1	100%	0	7	5	40%			
Aggravated Assault	0	1	-100%	0	0%	1	13	29	-55%			
from DV*	0	1	-100%	0	0%	0	10	10	0%			
Simple Assault	12	22	-45%	19	-37%	13	147	181	-19%			
from DV*	8	19	-58%	12	-33%	8	104	105	-1%			
<b>Total Violent</b>	<b>14</b>	<b>23</b>	<b>-39%</b>	<b>20</b>	<b>-30%</b>	<b>14</b>	<b>167</b>	<b>216</b>	<b>-23%</b>			



# Domestic Violence Related Calls

## September 2020

Misdemeanor – 21

Felony – 4

90F\* - 24

## 2020 Monthly Comparison

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep
Misdemeanor	23	14	24	19	25	21	18	21	21
Felony	6	1	4	2	2	3	2	1	4
90F*	11	14	16	9	25	22	27	29	24

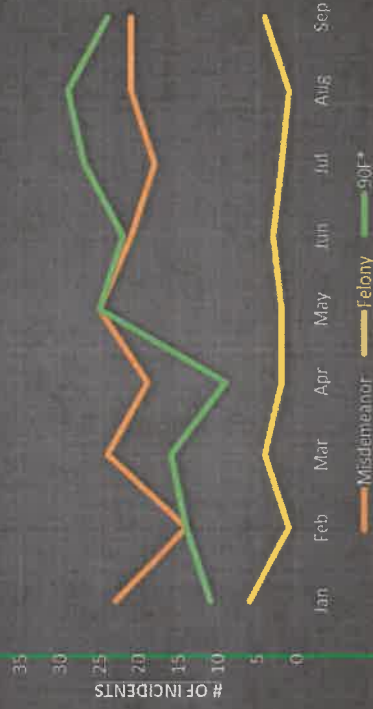
\* denotes Domestic Disturbance

## 3-Year Comparison

	Sep 2018	Sep 2019	Sep 2020
Misdemeanor	16	21	21
Felony	4	1	4
90F*	15	20	24

\* denotes Domestic Disturbance

## 2020 Monthly Comparison



## 3 Year Comparison

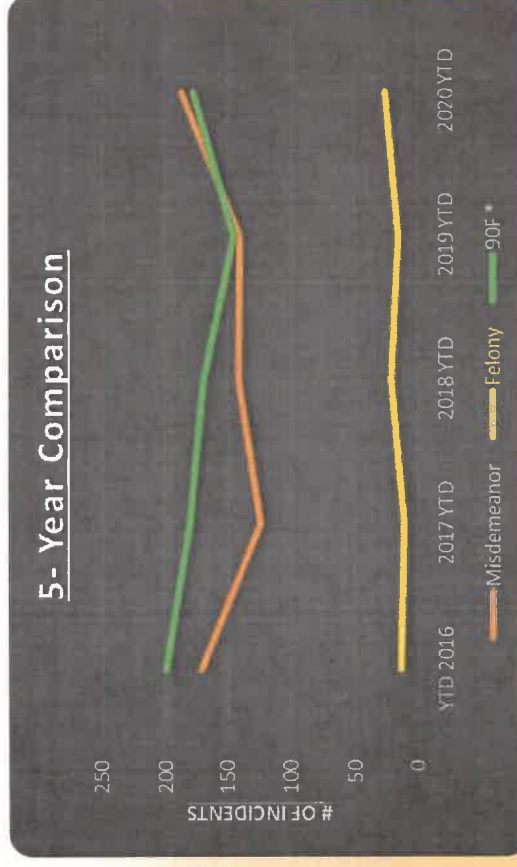


# Domestic Violence Related Calls, (cont.)

## 5 Year Comparison

	YTD 2016	2017 YTD	2018 YTD	2019 YTD	2020 YTD
Misdemeanor	171	124	141	140	186
Felony	13	11	21	15	25
90F *	199	180	169	145	177

\* denotes, Domestic Disturbance



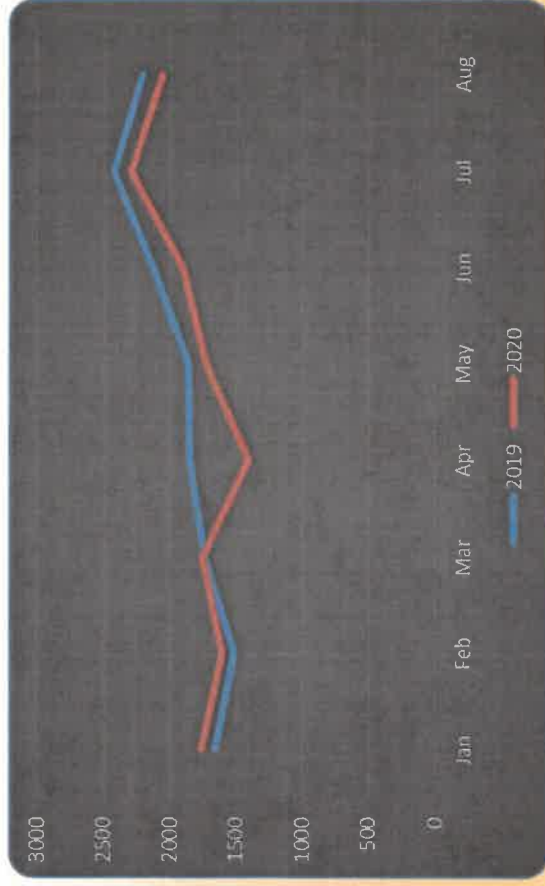
# Threshold

Crime	Monthly Average	Normal Range	Current Month	Activity Level
Accidents	85	69-101	91	Normal
Traffic Stop	731	378-1084	436	Normal
DWI	7	4-10	11	Moderately High
Robbery	2	0-3	6	Very High
Aggravated Assault	5	3-8	1	Moderately Low
Simple Assault	38	30-46	29	Moderately Low
Burglary	8	5-12	6	Normal
Shoplifting	23	16-31	27	Normal
Theft from Building	17	10-24	8	Moderately Low
Theft from MV	15	7-24	12	Normal
MV Theft	3	0-5	10	Very High
Vandalism	35	27-43	27	Normal
Possession	15	10-21	25	Moderately High
<b>Crime</b>	<b>Monthly Average</b>	<b>Normal Range</b>	<b>Current Month</b>	<b>Activity Level</b>
Violent	46	36-55	44	Normal
Property	119	91-147	112	Normal

# Calls for Service 2019 v 2020



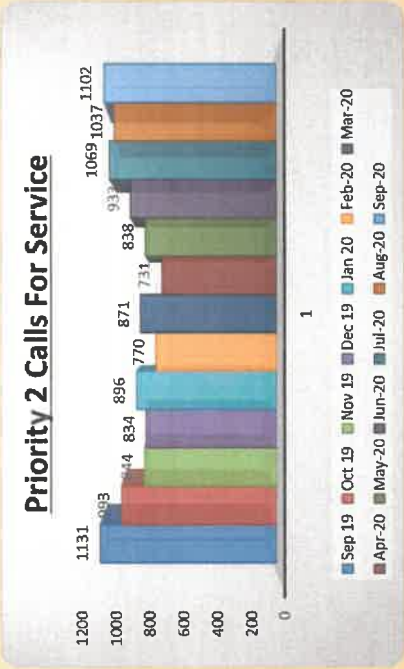
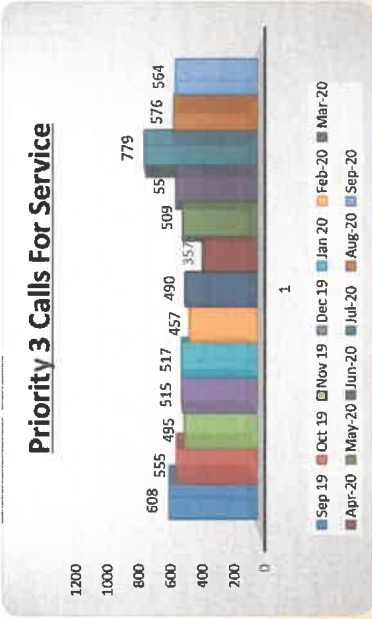
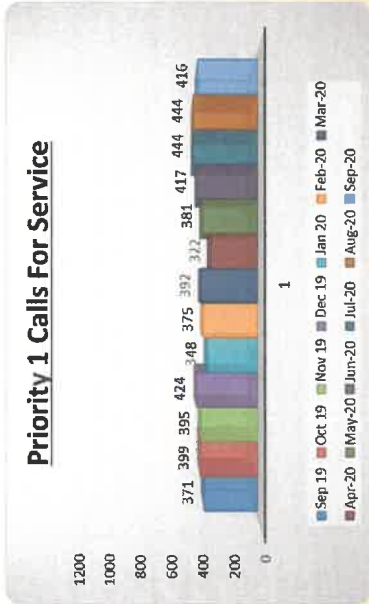
# APPARENT COVID-19 IMPACT ON CALLS FOR SERVICE



	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep
2019	1661	1516	1738	1854	1864	2122	2430	2207	2110
2020	1761	1602	1753	1410	1728	1909	2292	2057	2082



# Calls for Service by Priority

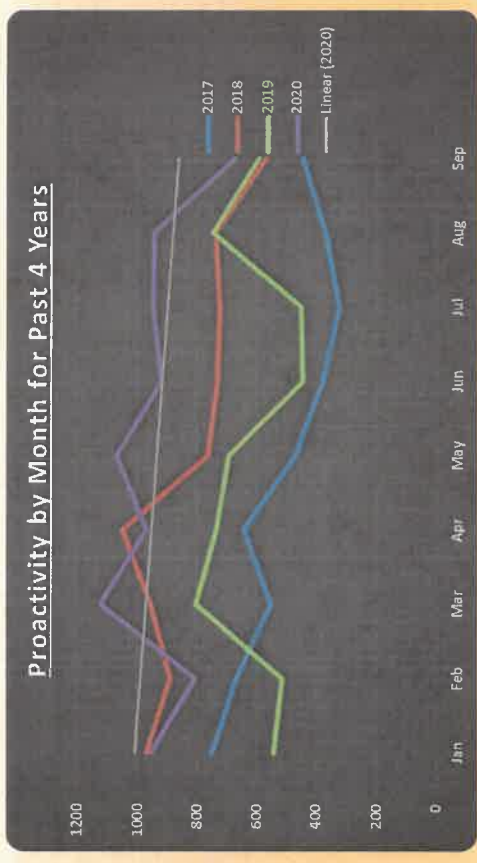


# Proactive Hours by Shift

## September 2020



## 4-year Comparison by Month



**THANK YOU**



*for your*  
**SERVICE**



**SUPPORT SERVICES DIVISION  
MONTHLY REPORT  
OCTOBER 2020**

# **MONTHLY REPORT SUPPORT**

**INVESTIGATIVE SERVICES BUREAU (ISB):**

- 40 TOTAL CASES SENT TO ISB FROM PATROL OR DETECTIVE GENERATED
- 59 TOTAL CASES BEING INVESTIGATED CURRENTLY
- 21 cases presented at Grand Jury
- 21 true bills
- 2 phones analyzed with Cellebrite
- There were 4 callouts during this period (1 Robbery, 1 OD Death, 1 reported kidnapping/sexual assault, 1 shooting on Washington St)
- 1 Evidence callouts
- 0 Polygraph examinations
- 1 Background investigations
- 0 Sexual offender compliance checks
- 4 Pawn shop compliance checks

**EVIDENCE:**

- Number of pieces taken in: 407
- Number of pieces returned: 25
- Number of pieces destroyed: 63

**COMMUNITY ENGAGEMENT OFFICER (CEO) and POP UNIT:**

- The POP Unit spent many hours tending to issues surrounding homeless persons and camps as we continue to field many resident/business complaints. Information on available services are provided and POP Unit works with residents and businesses in removing homeless camps from properties when requested. All of these investigations take considerable time tracking down property owners and landlords. The unit continues gathering drug intelligence as well as information regarding other crimes in the City.
- Officer Danie was away at training for most of the month so we have not really had much engagement in the CEO aspect of the job this month. The other POP Team members were able to help when needed for community issues and events.
- Below are some of the other things the POP unit has worked on this month:
  - Worked with the NHSP MET and NIU Teams on a night operation
  - Week long investigation behind Walmart to clean out homeless camps. This resulted in 5 arrests and referrals to drug treatment facilities.
  - Worked with ISB and Patrol during the robberies.
  - POP worked with management at Hi-Vu to address some issues, which also resulted in an arrest of a top 10 fugitive.
  - Working with several landlords regarding problem properties.
  - Conducted several nights of surveillance at known drug locations.
  - Recovered a stolen vehicle at the Hi-VU
  - Sgt. Babine and Officer Robinson worked Drug Takeback day with Frisbie EMS

## COMMUNICATION CENTER - DISPATCH:

- Though the new radios were cut over the second week in July, we continue to work out some kinks with 2 way. The center is also in the process of trying new headsets that will be able to accommodate the radio and phone at the same time. There are still wiring issues that need to be fixed before the final cutover in November.
- The Mobile Dispatch Center has been ordered by the Deputy Chief. Once that arrives, it will go to 2 way for outfitting.
- We are continuing to work with Rapid SOS about the services they provide to emergency services regarding device based location data. The jurisdictional boundaries have been added we are just waiting to finalize the details on providing these services in the center.
- Every dispatcher now has access to the crimelime tip software to be able to funnel crimelime tips appropriately.
- We recently implemented IMC Paging for faster notifications to command staff in calls such as FD Structure Fires; FD Mutual Aid requests or any Technical Rescues that may require a Deputy Chief. We are also looking at cases that may be beneficial for Police as well.
- The dispatchers have been diligent in updating the Structure Fire books and updating the hydrants in the town to better serve the FD.
- We received word from our senior dispatcher he will be retiring at the end of November, therefore creating an open position that will need to be filled. The position has been posted and we are looking forward to receiving applications.

## ADULT PROSECUTION

- Due to limitations in operations being imposed/mandated by the Court, adult prosecution has been working in a reduced capacity, however they have begun doing more in person.

## JUVENILE PROSECUTION/ SCHOOL RESOURCE OFFICERS/ EXPLORERS

**Juvenile Prosecution:** The below numbers are not typical as a result of the reduction of cases being presented by the Court

### New cases:

- Petitions: 21

### Hearings:

- Completed 4 Contempt investigation to charge members of a family for failing to abide by subpoenas and they refused to come to court for trial/hearings:
- 3 = Show Cause/Case Status Hearing
- 1 = Emergency Placement AND/OR Arraignment
- 2 = Arraignment (set for trial) **telephonic**
- 1 = Arraignments (resolved with a plea)
- 2 = Arraignment rescheduled, MTC, FTA
- 5 = Review hearings **telephonic**
- 4 = Violation hearings **telephonic**
- 2 = Trials resolved with a plea **telephonic**
- 2 = Dispositional Hearing **telephonic**

### Completed Investigation District Courts Cases:

- 4 motions to impose suspended sentences
- 1 Bail Jumping complaint, warrant...

### Other:

- 39 hours: doing District Court/Prosecution work typically done by an Administrative Assistant
- 10/13 – 10/20 Lt. Gould dealt with hearings for Attorney Mitrushi while she was away

### SRO highlights:

#### High School: Officer Jackson

- Officer Jackson completed 7 offense reports, 5 Arrest reports for tobacco violations, 1 accident report and completed 2 warrants regarding a patrol shift he worked.
- Worked with school district and patrol for mask mandates at outside school games
- Assisted patrol with a theft case
- Worked with Sgt. Deluca regarding a RMS/SHS student issue
- Participated in interviews for Dept. of Education teacher of the year nomination for Jay Keough
- Assisted guidance department with welfare checks on a student
- Taught fingerprinting to Criminal Justice students
- Assisted Learning Academy for a student issue
- General perimeter checks and building safety throughout the month

#### Middle School: Sgt. Deluca

- Sgt. Deluca completed 5 offense reports and 4 Arrest reports (2 tobacco and 2 protective custody)
- Investigation of juvenile/pedestrian mv accident
- Assisting teachers with all new changes regarding students in school
- Worked with McClelland School for their traffic pattern for drop off/pick up as that directly affects the drop off/pick up at RMS
- Visited William Allen School to assist with their traffic issues
- Worked on the “End 68 Hours of Hunger” campaign
- Worked with guidance office for a DCYF issue
- Attended 4 peer intervention meetings
- General perimeter checks and building safety throughout the month

#### Elementary School (9): Officer Porfido

- Officer Porfido completed 2 offense reports and 2 arrest reports from a Patrol shift he worked.
- Filled in at several different crossing guard locations throughout month
- Did a presentation at School St School regarding school safety, bicycle safety, peer pressure, etc. as well as a stress management lesson plan on different date
- Assisted William Allen School with several issues, to include an animal matter and delivering school items to remote learning students
- Dealt with traffic issues for pick up/drop off at Chamberlain St School and McClelland School
- Created awards for students excelling academically at East Rochester School
- Officer Porfido has a regular check in with two students at Chamberlain School who are experiencing some difficulties this year. This is something he has done at other schools with other students in the past that seems to work well.
- Assisting patrol with issues that relate to Elementary Schools and the areas around the schools
- Joined a Zoom meeting with a 1<sup>st</sup> grade student who was suspended
- Addressed several issues throughout the month for traffic issues at various schools
- Handled a call with a suspicious subject (adult) at School St. School
- Worked several patrol shifts to assist with open shifts
- Conducted general perimeter checks and building safety throughout the month on all schools

Explorer Post: Officer Jackson

- No meetings with Explorers due to Covid-19 restrictions
- We have had several staff meetings (Lt. Gould, Officers Jackson, Danie and Porfido) to discuss the details of now having our own Explorer Post. Our original start date was going to be Nov 1, 2020, but due to the schools partially closing from Thanksgiving vacation to MLK Day we have decided to start the Post back up when all the kids are back in school full time.

**DIVERSION PROGRAM/TEEN DRUG COURT**

- Staff continues to work on the Juvenile Probation Transformation Certificate Program with the State team-the NH Probation Transformation Proposal was finalized and sent to Georgetown/ Anne E Casey Foundation for approval and to start the process.
- Staff has started working with the team on our legislation submission to align the work to funding and working on identifying partners for focus groups state-wide.
- Staff continues to provide the Director for Waypoint with support, and pulling together collaborative partners.
- National Night Out went virtual this year. There was themed messaging around community resources and coloring pages with crime prevention messaging for kids to download.
- Staff continues to work with Strafford County Diversion Program as they work on hiring a new Coordinator and transitioning services.
- Staff has been working on developing an on-line training series for Diversion programs across the State and for our jurors. These modules will include cultural awareness and sensitivity pertaining to juvenile justice and juvenile law confidentiality and ethics.
- Staff has provided various prevention materials for our Facebook and media postings on Red Ribbon Week, Drug Take Back Day and planning for holiday messaging.
- Staff has participated in training from various entities on trauma-informed care, working with ACES and promoting resiliency in juveniles and the subsequent secondary trauma of the service-provider.

**HOUSING:**

- There were 28 police related calls for service for the month.
- There were no areas of concern, but a slight uptick at Cold Spring Manor.
- Sgt. Babine and Officer Robinson spoke with a Cold Spring resident regarding a drug information call and will continue to monitor that situation.
- Officer Mundy conducted 8 background checks, performed many patrols at different hours and gave a bike safety talk to some children at Cold Spring.
- In the recent past there has also been concern with transient people sneaking in to Wyandotte Falls to get out of the cold. Officer Mundy and Sgt. Babine have both completed walkthroughs and are staying proactive in this area.
- The rock throwing at Art Nicholas building on Glenwood Ave has stopped at this point since the extra patrols, signs and walks on the tracks have occurred.

Respectfully Submitted,

Captain Todd Pinkham  
Support Services Division

# MONTHLY REPORT ADMIN

## ADMINISTRATIVE MONTHLY REPORT

October 2020

### Financial/Purchasing

- We have received the first shipment of the external vest carriers and associated pouches. They were issued to officers for immediate use. We are still waiting on approximately 18 vests for officers who could not make the first carrier sizing. Additionally, I am looking at different shirt and jacket options for under the carriers. I have been getting some samples from vendors for officers to try. Initial feedback from officers has been positive.
- I received word from Rochester Ford our three frontline cruisers are scheduled to be built the week of November 9, 2020. This will put delivery in early December.
- I have started purchasing for the Detective Bureau renovation project, which was originally slated for FY20, but put on hold due to Covid-19. Purchase orders for new workstations, flooring and some electrical work have been submitted. Once there is a delivery date for the workstations I will be coordinating with public buildings for installation of the new furniture, flooring and walls being painted.
- Radio Replacement Project- the project continues to move forward with installation. We expect turning on the new antennas within the first couple of weeks in November.
- Mobile Dispatch Backup-Bids were opened last month for the trailer. We only received one bid, which was unexpected. There has been an extreme demand for RV units due to the pandemic. Finance completed a review of the bid and approved awarding it to Rte 125 RV and Marine in Rochester. The Zinger trailer has been ordered, but we do not have a build date yet. We are working with 2-Way on the radio equipment side of the project and make a list of what needs to be ordered.
- During the month of October, there were several purchases over the \$5000 threshold, which would require commission signatures. These items included; Changeover costs and new equipment for the new cruisers from 2-Way, the new workstations for ISB, and flooring for ISB.
- As we move into November and December, the FY22 budget building process will be beginning.

### Training/Hiring

- Officer Rummo has now completed 9 weeks of the academy. While there have been some difficulties at the academy from a programming standpoint, he has done a great job adjusting to the new format.
- In early November we will start our annual use of force classes. The focus of the class will be review of intermediate tools such as OC spray, baton, Tasers, along with review of state laws and department policies. Additionally we will be utilizing Force on Force training (simulations) scenarios focused on de-escalation.
- Officers Danie and Turgeon attended SWAT I & II training classes host by the NH Tactical Officers Association.

- Det Rousseau virtually attended the National Law Enforcement Training on Child Exploitation.
- I attended the virtual International Chiefs of Police annual conference training, which I took several classes on leadership, hiring, and current events facing law enforcement.
- Sgt. Cost is currently working on a train the trainer course on de-escalation tactics titled “Integrating Communications Assessment and Tactics (I.C.A.T.) through the Homefront Protective Group; Law Enforcement Training. This is still in the development stage. However if our agency hosts the training course we would be entitled to several free seats.
- Sgt. Cost currently working with AXON to host the TASER X26 Instructor Certification/Re-Certification course at our agency in December 2020. If we host the course, we can get free slots for our instructors. Due to the pandemic all TASER training courses had been canceled. We do have two TASER Instructor certifications (Murphy & Deluca) that are expiring at the end of this year.

### **Other**

- The Chief and I have completed the review of the police related City Ordinances. We will be meeting with the City Attorney to review our recommended changes which are scheduled for presentation at the December Codes meeting.
- Drug Take Back Day was held on October 24<sup>th</sup>. I have not received the totals from the DEA at this time.

Respectfully Submitted,  
Gary Boudreau  
Deputy Chief of Police



## **October Expense & Revenue Reports**

**MONTHLY REPORT  
FINANCIALS**



CITY OF ROCHESTER  
FINANCIALS FOR OCTOBER 2020

10/29/2020 14:24  
rhonda.young

FOR 2021 04

ACCOUNTS FOR: 1000 GENERAL FUND	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENC/REQ	AVAILABLE BUDGET	PCT USED
12010053 PD ADMINISTRATIVE SERVICES							
12010053 511001 SALARIES - FULL	643,447.00	.00	643,447.00	238,556.70	.00	404,890.30	37.1%
12010053 511002 SALARIES - PART	105,645.00	.00	105,645.00	38,058.26	.00	67,586.74	36.0%
12010053 511003 SALARIES - EARL	.00	.00	.00	.00	.00	.00	.0%
12010053 511004 SALARIES - HOLI	.00	.00	.00	.00	.00	.00	.0%
12010053 511005 SALARIES - OUTS	214,479.00	.00	214,479.00	80,636.82	.00	133,842.18	37.6%
12010053 511099 SALARIES - ADJU	23,371.00	.00	23,371.00	.00	.00	23,371.00	.0%
12010053 513001 OVERTIME - REGU	.00	.00	.00	.00	.00	.00	.0%
12010053 513002 OVERTIME - TRAI	.00	.00	.00	.00	.00	.00	.0%
12010053 513004 OVERTIME GRANT	.00	.00	.00	.00	.00	.00	.0%
12010053 514000 EDUCATION INCEN	9,000.00	.00	9,000.00	3,115.26	.00	5,884.74	34.6%
12010053 516000 LONGEVITY	3,550.00	.00	3,550.00	2,150.00	.00	1,400.00	60.6%
12010053 521100 HEALTH INSURANC	65,069.00	.00	65,069.00	22,529.28	.00	42,539.72	34.6%
12010053 521200 DENTAL INSURANC	1,656.00	.00	1,656.00	556.64	.00	1,099.36	33.6%
12010053 521300 LIFE INSURANCE	1,401.00	.00	1,401.00	524.57	.00	876.43	37.4%
12010053 522000 SOCIAL SECURITY	14,262.00	.00	14,262.00	5,125.31	.00	9,136.69	35.9%
12010053 523000 RETIREMENT CONT	250,485.00	.00	250,485.00	77,755.87	.00	172,729.13	31.0%
12010053 523300 RETIREMENT STAT	.00	.00	.00	.00	.00	.00	.0%
12010053 525000 UNEMPLOYMENT CO	.00	.00	.00	.00	.00	.00	.0%
12010053 526000 WORKERS' COMPEN	79,117.00	.00	79,117.00	.00	.00	79,117.00	.0%
12010053 528001 DISABILITY INSU	3,645.00	.00	3,645.00	1,298.64	.00	2,346.36	35.6%
12010053 531002 STIPEND	.00	.00	.00	.00	.00	.00	.0%
12010053 532001 STAFF DEVELOPME	19,351.00	.00	19,351.00	5,654.00	.00	13,697.00	29.2%
12010053 532200 CONTRACTED SERV	73,942.00	.00	73,942.00	73,636.94	222.60	82.46	99.9%
12010053 533003 PHOTO DEVELOPME	300.00	.00	300.00	.00	.00	300.00	.0%
12010053 533004 MEDICAL SERVICE	3,910.00	.00	3,910.00	477.00	1,891.00	1,542.00	60.6%
12010053 533005 ANIMAL DISPOSAL	1,000.00	430.00	1,430.00	510.00	900.00	20.00	98.6%
12010053 533009 LEGAL	.00	.00	.00	.00	.00	.00	.0%
12010053 533010 LABOR NEGOTIATI	.00	.00	.00	.00	.00	.00	.0%
12010053 533011 ANIMAL BOARDING	4,000.00	.00	4,000.00	487.00	2,550.00	963.00	75.9%
12010053 534001 STATE FEE COMPU	.00	.00	.00	.00	.00	.00	.0%
12010053 541100 WATER/SEWAGE	3,430.00	.00	3,430.00	738.00	2,692.00	.00	100.0%
12010053 543001 VEHICLES MAINT	35,000.00	.00	35,000.00	7,630.98	2,756.01	24,613.01	29.7%
12010053 543500 EQUIPMENT MAINT	56,110.00	.00	56,110.00	38,424.61	16,003.57	1,681.82	97.0%
12010053 543500 INSURANCE CLAIM	5,000.00	.00	5,000.00	2,000.00	.00	3,000.00	40.0%
12010053 544200 RENTAL OF EQUIP	400.00	.00	400.00	.00	400.00	.00	100.0%
12010053 544500 LEASE COPIER/PR	14,748.00	.00	14,748.00	12,468.02	.00	2,279.98	84.5%
12010053 544900 RENTAL OF OTHER	.00	.00	.00	.00	.00	.00	.0%
12010053 552001 FLEET INSURANCE	10,282.00	.00	10,282.00	.00	.00	10,282.00	.0%
12010053 552002 PROPERTY INSURA	4,038.00	.00	4,038.00	.00	.00	4,038.00	.0%
12010053 552003 GENERAL LIABILI	25,394.00	.00	25,394.00	.00	.00	25,394.00	.0%





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CITY OF ROCHESTER  
FINANCIALS FOR OCTOBER 2020

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glytdbud

FOR 2021 04

ACCOUNTS FOR: 1000 GENERAL FUND	ORIGINAL APPROP	TRNFRS/ ADJSTMNTS	REVISED BUDGET	YTD EXPENDED	ENC/REQ	AVAILABLE BUDGET	PCT USED
12010053 552004 OFFICERS LIABIL	41,763.00	.00	41,763.00	.00	.00	41,763.00	.0%
12010053 553000 COMMUNICATIONS	43,118.00	-430.00	42,688.00	11,214.37	5,631.57	25,842.06	39.5%
12010053 553400 POSTAGE FEES	8,050.00	.00	8,050.00	3,595.21	.00	4,454.79	44.7%
12010053 554000 ADVERTISING	500.00	.00	500.00	368.59	.00	131.41	73.7%
12010053 555000 PRINTING AND BI	4,000.00	.00	4,000.00	65.73	.00	3,934.27	1.6%
12010053 556000 TUITION	.00	.00	.00	.00	.00	.00	.0%
12010053 558000 TRAVEL	6,100.00	.00	6,100.00	.00	.00	6,100.00	.0%
12010053 561003 OFFICE SUPPLIES	5,473.00	.00	5,473.00	1,462.70	162.33	3,847.97	29.7%
12010053 561005 PUBLICATIONS	2,250.00	.00	2,250.00	149.50	900.00	1,200.50	46.6%
12010053 561006 AMMUNITION	25,974.00	.00	25,974.00	.00	1,732.37	24,241.63	6.7%
12010053 561008 VEHICLE SUPPLIE	11,030.00	.00	11,030.00	141.80	.00	10,888.20	1.3%
12010053 561009 TRAINING MATERI	350.00	.00	350.00	.00	.00	350.00	.0%
12010053 561010 CLOTHING	57,501.00	.00	57,501.00	5,371.00	9,528.43	42,601.57	25.9%
12010053 561032 OTHER OPERATION	16,885.00	.00	16,885.00	777.99	4,970.00	11,137.01	34.0%
12010053 562200 ELECTRICITY	60,000.00	.00	60,000.00	15,656.10	39,843.90	4,500.00	92.5%
12010053 562400 HEATING FUEL	7,500.00	.00	7,500.00	273.07	6,226.93	1,000.00	86.7%
12010053 562600 VEHICLE FUEL	77,549.00	.00	77,549.00	11,466.05	.00	66,082.95	14.8%
12010053 573200 NEW VEHICLES	.00	.00	.00	.00	.00	.00	.0%
12010053 573401 ADMIN EQUIPMENT	1,500.00	.00	1,500.00	.00	.00	1,500.00	.0%
12010053 573900 OTHER EQUIPMENT	15,786.00	.00	15,786.00	.00	8,202.69	7,583.31	52.0%
12010053 581000 DUES AND FEES	2,920.00	.00	2,920.00	600.00	1,322.00	998.00	65.8%
12010053 581100 DONATION EXPEND	.00	.00	.00	.00	.00	.00	.0%
12010053 589003 SEIZED PROPERTY	.00	.00	.00	.00	.00	.00	.0%
12010053 589004 SEIZED PROPERTY	.00	.00	.00	.00	.00	.00	.0%
12010053 589005 DARE CONTRIBUTI	.00	.00	.00	.00	.00	.00	.0%
12010053 589006 DARE CONTRIBUTI	.00	.00	.00	.00	.00	.00	.0%
12010053 589007 CITY WIDE PROGR	.00	.00	.00	.00	99.00	.00	15.2%
12010053 589100 LLEBG 102 RECEI	15,750.00	.00	15,750.00	2,295.81	.00	13,355.19	.0%
12010053 589101 LLEBG 102 RECEI	.00	.00	.00	.00	.00	.00	.0%
12010053 589102 LLEBG 102 FEDER	.00	.00	.00	.00	.00	.00	.0%
12010053 589113 LLEBG 115 RECEI	.00	.00	.00	.00	.00	.00	.0%
12010053 589114 LLEBG 115 FEDER	.00	.00	.00	.00	.00	.00	.0%
12010053 589115 LLEBG 115 CITY	.00	.00	.00	.00	.00	.00	.0%
12010053 589130 COPSMORE 032 RE	.00	.00	.00	.00	.00	.00	.0%
12010053 589131 COPSMORE 032 FE	.00	.00	.00	.00	.00	.00	.0%
12010053 589132 COPSMORE 032 CI	.00	.00	.00	.00	.00	.00	.0%
TOTAL PD ADMINISTRATIVE SERVIC	2,076,031.00	.00	2,076,031.00	665,771.82	106,034.40	1,304,224.78	37.2%
12012453 PD PATROL SERVICES							
12012453 511001 SALARIES - FULL	3,356,576.00	.00	3,356,576.00	1,051,513.72	.00	2,305,062.28	31.3%



FOR 2021 04

ACCOUNTS FOR: 1000 GENERAL FUND	ORIGINAL APPROP	TRANSFRS/ ADJSTMNTS	REVISED BUDGET	YTD EXPENDED	ENC/REQ	AVAILABLE BUDGET	PCT USED
12012453 511002 SALARIES - PART	50,192.00	.00	50,192.00	18,461.31	.00	31,730.69	36.8%
12012453 511003 SALARIES - EARL	101,200.00	.00	101,200.00	22,495.58	.00	78,704.42	22.2%
12012453 511004 SALARIES - HOLI	149,535.00	.00	149,535.00	4,718.94	.00	144,816.06	3.2%
12012453 511099 SALARIES - ADJU	1,566.00	.00	1,566.00	.00	.00	1,566.00	0%
12012453 513001 OVERTIME - REGU	108,546.00	.00	108,546.00	56,115.68	.00	52,430.32	51.7%
12012453 513002 OVERTIME - TRAI	28,940.00	.00	28,940.00	5,350.38	.00	23,589.62	18.5%
12012453 514000 EDUCATION INCEN	17,000.00	.00	17,000.00	.00	.00	.00	0%
12012453 515001 ON CALL	.00	.00	.00	5,999.76	.00	11,000.24	35.3%
12012453 516000 LONGEVITY	16,000.00	.00	16,000.00	2,050.00	.00	-2,050.00	100.0%*
12012453 521100 HEALTH INSURANC	506,862.00	.00	506,862.00	4,000.00	.00	12,000.00	25.0%
12012453 521200 DENTAL INSURANC	12,487.00	.00	12,487.00	141,520.50	.00	365,341.50	27.9%
12012453 521300 LIFE INSURANCE	666.00	.00	666.00	3,690.00	.00	8,797.00	29.6%
12012453 522000 SOCIAL SECURITY	53,323.00	.00	53,323.00	851.53	.00	-185.53	127.9%*
12012453 523000 RETIREMENT CONT	1,060,427.00	.00	1,060,427.00	16,232.53	.00	37,090.47	30.4%
12012453 523300 11539 RETIREMENT	.00	.00	.00	325,250.71	.00	735,176.29	30.7%
12012453 525000 UNEMPLOYMENT CO	.00	.00	.00	.00	.00	.00	0%
12012453 526000 WORKERS' COMPEN	.00	.00	.00	.00	.00	.00	0%
12012453 528001 DISABILITY INSU	418.00	.00	418.00	.00	.00	418.00	0%
12012453 532001 STAFF DEVELOPME	.00	.00	.00	.00	.00	.00	0%
12012453 533003 PHOTO DEVELOPME	.00	.00	.00	.00	.00	.00	0%
12012453 533004 MEDICAL SERVICE	.00	.00	.00	.00	.00	.00	0%
12012453 533005 ANIMAL DISPOSAL	.00	.00	.00	.00	.00	.00	0%
12012453 533011 ANIMAL BOARDING	.00	.00	.00	.00	.00	.00	0%
12012453 543001 VEHICLES MAINT	.00	.00	.00	.00	.00	.00	0%
12012453 543002 EQUIPMENT MAINT	.00	.00	.00	.00	.00	.00	0%
12012453 544200 RENTAL OF EQUIP	.00	.00	.00	.00	.00	.00	0%
12012453 544900 RENTAL OF OTHER	.00	.00	.00	.00	.00	.00	0%
12012453 553000 COMMUNICATIONS	.00	.00	.00	.00	.00	.00	0%
12012453 553400 POSTAGE FEES	.00	.00	.00	.00	.00	.00	0%
12012453 554000 ADVERTISING	.00	.00	.00	.00	.00	.00	0%
12012453 555000 PRINTING AND BI	.00	.00	.00	.00	.00	.00	0%
12012453 556000 TUITION	.00	.00	.00	.00	.00	.00	0%
12012453 558000 TRAVEL	.00	.00	.00	.00	.00	.00	0%
12012453 561003 OFFICE SUPPLIES	.00	.00	.00	.00	.00	.00	0%
12012453 561005 PUBLICATIONS	.00	.00	.00	.00	.00	.00	0%
12012453 561010 CLOTHING	.00	.00	.00	.00	.00	.00	0%
12012453 561032 OTHER OPERATION	.00	.00	.00	.00	.00	.00	0%
12012453 562600 09529 VEHICLE FU	.00	.00	.00	.00	.00	.00	0%
12012453 573200 NEW VEHICLES	.00	.00	.00	.00	.00	.00	0%
12012453 573401 ADMIN EQUIPMENT	.00	.00	.00	.00	.00	.00	0%
12012453 573900 OTHER EQUIPMENT	.00	.00	.00	.00	.00	.00	0%
12012453 581000 DUES AND FEES	.00	.00	.00	.00	.00	.00	0%
TOTAL PD PATROL SERVICES	5,463,738.00	.00	5,463,738.00	1,658,250.64	.00	3,805,487.36	30.4%





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CITY OF ROCHESTER  
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FOR 2021 04

ACCOUNTS FOR: 1000 GENERAL FUND	ORIGINAL APPROP	TRANSFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENC/REQ	AVAILABLE BUDGET	PCT USED
12012553 573900 OTHER EQUIPMENT	.00	.00	.00	.00	.00	.00	.0%
12012553 581000 DUES AND FEES	.00	.00	.00	.00	.00	.00	.0%
12012553 589007 CITY WIDE PROGR	.00	.00	.00	.00	.00	.00	.0%
TOTAL PD SUPPORT SERVICES	417,396.00	.00	417,396.00	139,214.95	.00	278,181.05	33.4%
TOTAL GENERAL FUND	7,957,165.00	.00	7,957,165.00	2,463,237.41	106,034.40	5,387,893.19	32.3%
TOTAL EXPENSES	7,957,165.00	.00	7,957,165.00	2,463,237.41	106,034.40	5,387,893.19	



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CITY OF ROCHESTER  
FINANCIALS FOR OCTOBER 2020

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	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENC/REQ	AVAILABLE BUDGET	PCT USED
GRAND TOTAL	7,957,165.00	.00	7,957,165.00	2,463,237.41	106,034.40	5,387,893.19	32.3%

\*\* END OF REPORT - Generated by Rhonda Young \*\*



FOR 2021 04

ACCOUNTS FOR: 1000 GENERAL FUND	ORIGINAL APPROP	TRANSFRS/ ADJUSTMS	REVISED BUDGET	YTD EXPENDED	ENC/REQ	AVAILABLE BUDGET	PCT USED
12030153 DISPATCH CENTER							
12030153 511001 SALARIES - FULL	508,610.00	.00	508,610.00	187,236.81	.00	321,373.19	36.8%
12030153 511002 SALARIES - PART	2,000.00	.00	2,000.00	109.86	.00	1,890.14	5.5%
12030153 511004 SALARIES - HOLI	18,785.00	.00	18,785.00	1,340.80	.00	17,444.20	7.1%
12030153 511012 SHIFT DIFFERENT	.00	.00	.00	3,531.38	.00	-3,531.38	100.0%*
12030153 511099 SALARIES - ADJU	.00	.00	.00	.00	.00	.00	.0%
12030153 513001 OVERTIME - REGU	34,000.00	.00	34,000.00	7,999.82	.00	26,000.18	23.5%
12030153 513002 OVERTIME - TRAINI	10,000.00	.00	10,000.00	56.00	.00	9,944.00	.6%
12030153 516000 LONGEVITY	1,850.00	.00	1,850.00	875.00	.00	975.00	47.3%
12030153 521100 HEALTH INSURANC	123,012.00	.00	123,012.00	38,891.23	.00	84,120.77	31.6%
12030153 521300 DENTAL INSURANCE	3,100.00	.00	3,100.00	1,003.28	.00	2,096.72	32.4%
12030153 522000 LIFE INSURANCE	1,153.00	.00	1,153.00	366.48	.00	786.52	31.8%
12030153 522000 SOCIAL SECURITY	41,025.00	.00	41,025.00	14,566.66	.00	26,458.34	35.5%
12030153 523000 RETIREMENT CONT	64,037.00	.00	64,037.00	22,452.50	.00	41,584.50	35.1%
12030153 525000 UNEMPLOYMENT	.00	.00	.00	.00	.00	.00	.0%
12030153 526000 WORKERS' COMPEN	841.00	.00	841.00	.00	.00	841.00	.0%
12030153 528001 DISABILITY INSU	5,248.00	.00	5,248.00	1,820.99	.00	3,427.01	34.7%
12030153 532001 STAFF DEVELOPME	3,300.00	.00	3,300.00	.00	.00	3,300.00	.0%
12030153 532200 CONTRACTED SERV	.00	.00	.00	.00	.00	.00	.0%
12030153 533004 MEDICAL SERVICE	.00	.00	.00	.00	.00	.00	.0%
12030153 533010 LABOR NEGOTIATI	.00	.00	.00	.00	.00	.00	.0%
12030153 534001 STATE FEE COMPU	4,500.00	.00	4,500.00	.00	4,500.00	.00	100.0%
12030153 534003 SOFTWARE MAINT/	.00	.00	.00	.00	.00	.00	.0%
12030153 543002 EQUIPMENT MAINT	33,880.00	.00	33,880.00	8,411.99	5,772.94	19,695.07	41.9%
12030153 544500 LEASE COPIER/PR	.00	.00	.00	.00	.00	.00	.0%
12030153 552003 GENERAL LIABILI	2,757.00	.00	2,757.00	.00	.00	2,757.00	.0%
12030153 553000 COMMUNICATIONS	500.00	.00	500.00	251.18	.00	248.82	50.2%
12030153 554000 ADVERTISING	68.00	.00	68.00	.00	.00	68.00	.0%
12030153 556000 TUITION	.00	.00	.00	.00	.00	.00	.0%
12030153 558000 TRAVEL	2,000.00	.00	2,000.00	.00	.00	2,000.00	.0%
12030153 561003 OFFICE SUPPLIES	1,250.00	.00	1,250.00	130.21	99.42	1,020.37	18.4%
12030153 561010 CLOTHING	1,300.00	.00	1,300.00	1,110.37	.00	189.63	85.4%
12030153 561032 OTHER OPERATION	2,500.00	.00	2,500.00	.00	.00	2,500.00	.0%
12030153 573401 ADMIN EQUIPMENT	3,125.00	.00	3,125.00	740.44	.00	2,384.56	23.7%
12030153 573900 OTHER EQUIPMENT	.00	.00	.00	.00	.00	.00	.0%
12030153 581000 DUES AND FEES	469.00	.00	469.00	.00	469.00	.00	100.0%
TOTAL DISPATCH CENTER	869,310.00	.00	869,310.00	290,895.00	10,841.36	567,573.64	34.7%
TOTAL GENERAL FUND	869,310.00	.00	869,310.00	290,895.00	10,841.36	567,573.64	34.7%
TOTAL EXPENSES	869,310.00	.00	869,310.00	290,895.00	10,841.36	567,573.64	

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	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENC/REQ	AVAILABLE BUDGET	PCT USED
GRAND TOTAL	869,310.00	.00	869,310.00	290,895.00	10,841.36	567,573.64	34.7%

\*\* END OF REPORT - Generated by Rhonda Young \*\*

FOR 2021 04

ACCOUNTS FOR:  
1000 GENERAL FUND

	ORIGINAL ESTIM REV	ESTIM REV ADJUSTMNTS	REVISED EST REV	ACTUAL YTD REVENUE	REMAINING REVENUE	PCT COLL
12011 POLICE CITY REVENUE						
12011 400403 AMUSEMENT PERMITS	.00	.00	.00	-10.00	10.00	100.0%
12011 400407 PISTOL PERMITS	-1,766.00	.00	-1,766.00	-870.00	-896.00	49.3%*
12011 402110 INCOME FROM COPY M	-5,698.00	.00	-5,698.00	-1,295.50	-4,402.50	22.7%*
12011 402111 OUTSIDE SECURITY S	-285,500.00	.00	-285,500.00	-55,294.59	-230,205.41	19.4%*
12011 402112 OUTSIDE DUTY ADMIN	.00	.00	.00	.00	.00	.0%
12011 402115 ALARM FEES	-5,241.00	.00	-5,241.00	-360.00	-4,881.00	6.9%*
12011 402120 WRECKER SERVICE IN	-1,650.00	.00	-1,650.00	.00	-1,650.00	.0%*
12011 402121 DOG SHELTER & TRAN	-1,888.00	.00	-1,888.00	-851.00	-1,037.00	45.1%*
12011 402122 DOG FINES	-13,088.00	.00	-13,088.00	-8,396.00	-4,692.00	64.2%*
12011 405201 COURT FINES	-5,790.00	.00	-5,790.00	-3,183.06	-2,606.94	55.0%*
12011 405202 PARKING TICKETS	-6,041.00	.00	-6,041.00	-1,170.00	-4,871.00	19.4%*
12011 405203 EXCESS ALARM PENAL	-2,000.00	.00	-2,000.00	.00	-2,000.00	.0%*
12011 406201 MISCELLANEOUS REVE	-10,386.00	.00	-10,386.00	-240.00	-10,146.00	2.3%*
12011 406209 POLICE RESTITUTION	-283.00	.00	-283.00	.00	-283.00	.0%*
12011 406210 WITNESS FEES	-6,770.00	.00	-6,770.00	-40.00	-6,730.00	.6%*
12011 406216 HOST TRAINING FEES	.00	.00	.00	.00	.00	.0%*
12011 406299 INSURANCE CLAIM RE	-17,378.00	.00	-17,378.00	.00	-17,378.00	.0%*
TOTAL POLICE CITY REVENUE	-363,479.00	.00	-363,479.00	-71,710.15	-291,768.85	19.7%
12012 POLICE STATE REVENUE						
12012 402116 DRUG GRANT NEW HAM	.00	.00	.00	.00	.00	.0%
12012 402117 HIGHWAY SAFETY GRA	.00	.00	.00	.00	.00	.0%
12012 402118 PEDESTRIAN GRANT	.00	.00	.00	.00	.00	.0%
12012 402119 DWI GRANT	.00	.00	.00	.00	.00	.0%
TOTAL POLICE STATE REVENUE	.00	.00	.00	.00	.00	.0%
12013 POLICE FEDERAL REVENUE						
12013 402113 ILEBG GRANT	.00	.00	.00	.00	.00	.0%
12013 402114 JUSTICE DEPARTMENT	.00	.00	.00	.00	.00	.0%
TOTAL POLICE FEDERAL REVENUE	.00	.00	.00	.00	.00	.0%
TOTAL GENERAL FUND	-363,479.00	.00	-363,479.00	-71,710.15	-291,768.85	19.7%
TOTAL REVENUES	-363,479.00	.00	-363,479.00	-71,710.15	-291,768.85	




FOR 2021 04

	ORIGINAL ESTIM REV	ESTIM REV ADJUSTMTS	REVISED EST REV	ACTUAL YTD REVENUE	REMAINING REVENUE	PCT COLL
GRAND TOTAL	-363,479.00	.00	-363,479.00	-71,710.15	-291,768.85	19.7%

\*\* END OF REPORT - Generated by Rhonda Young \*\*

# CORRESPONDENCE <sup>APB</sup> 7.20.2020

RECORD #	<u>ROCHESTER POLICE DEPARTMENT</u>	<u>PERSONNEL RECORDS ENTRY FORM</u>
1. <u>EMPLOYEE NAME:</u> Miehle, Michael		DATE: 09.26.2020 TIME: 2250
2. <u>TYPE OF ENTRY</u>		
<input type="checkbox"/> RECOMMENDATION <input type="checkbox"/> COUNSELING <input type="checkbox"/> TRAINING INTERVIEW <input type="checkbox"/> DISCIPLINARY <input type="checkbox"/> EVALUATION/FOLLOW UP <input checked="" type="checkbox"/> OTHER		
3. <u>NARRATIVE:</u> Sergeant Miehle was thanked by two citizens for how kind, caring, and professional he was during a death notification.		
4. <u>ACTION TAKEN BY SUPERVISOR:</u>  Thank you for your kind professionalism. You had a tremendous impact on this couple and made their grieving process easier. They were both emotional when expressing their thanks. Excellent work.  SIGNATURE: <u></u> DATE: <u>09.26.2020</u>		
5. <u>COMMENTS/RECOMMENDATIONS OF PATROL COMMANDER:</u> <i>Mike - Thank you for your compassion during a very difficult incident, Forward to eval file.</i>  SIGNATURE: <u></u> DATE: <u>10-1-2020</u>		
6. <u>COMMENTS OF DEPUTY CHIEF OF POLICE:</u> <i>Mike thank you for your professionalism during this difficult call</i>  SIGNATURE: <u></u> DATE: <u>10-1-20</u>		
7. <u>COMMENTS OF CHIEF OF POLICE:</u> <i>Thank you for showing such compassion. Copy to Police Commission.</i>  SIGNATURE: <u></u> DATE: <u>10-2-20</u>		

RECORD #	<u>ROCHESTER POLICE</u> <u>DEPARTMENT</u>	<u>PERSONNEL RECORDS</u> <u>ENTRY FORM</u>
1. <u>EMPLOYEE NAME:</u> Brinkman, Michael		DATE: 09.26.2020 TIME: 2250
2. <u>TYPE OF ENTRY</u>		
___ RECOMMENDATION	___ COUNSELING	
___ TRAINING INTERVIEW	___ DISCIPLINARY	
___ EVALUATION/FOLLOW UP	<u>X</u> OTHER	
3. <u>NARRATIVE:</u> Officer Brinkman was thanked by two citizens for how kind, caring, and professional he was during a death notification.		
4. <u>ACTION TAKEN BY SUPERVISOR:</u>  Thank you for your kind professionalism. You had a tremendous impact on this couple and made their grieving process easier. They were both emotional when expressing their thanks. Excellent work.  SIGNATURE: <u><i>Jacob A Benjamin</i></u> DATE: <u>09.26.2020</u>		
5. <u>COMMENTS/RECOMMENDATIONS OF PATROL COMMANDER:</u> <i>Mike - Thank you for your compassion during a very difficult time. Forward to eval file.</i>  SIGNATURE: <u><i>Jason Herrera</i></u> DATE: <u>10-1-2020</u>		
6. <u>COMMENTS OF DEPUTY CHIEF OF POLICE:</u> <i>Mike thank you for your professionalism during this difficult service call</i>  SIGNATURE: <u><i>CJD</i></u> DATE: <u>10-1-20</u>		
7. <u>COMMENTS OF CHIEF OF POLICE:</u> <i>Thank you for your compassion. Copy to Police Commission.</i>  SIGNATURE: <u><i>[Signature]</i></u> DATE: <u>10-2-20</u>		



*City of Rochester, New Hampshire*  
23 Wakefield Street . Rochester, NH 03867  
603-330-7128  
[www.rochesterpd.org](http://www.rochesterpd.org)



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**INTEROFFICE MEMORANDUM**

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**TO: LT. ANDREW SWANBERRY**  
**FROM: SGT. JACOB BENJAMIN**  
**DATE: SEPTEMBER 26, 2020**  
**SUBJECT: OFFICER MICHAEL BRINKMAN**  
**CC:**

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Lt. Swanberry,





On September 23, 2020 I was notified that William Hughes and his fiancée, Sarah Bowen, had responded to the lobby and requested to speak with a supervisor. Mr. Hughes was notified three days prior that his father and mother were both killed in a motor vehicle accident (20-617-AC). Mr. Hughes and Ms. Bowen both expressed numerous times that Sergeant Michael Miehle and Officer Michael Brinkman, the officers that notified the family of the deaths, were "amazing, kind officers." Mr. Hughes stated "you could see the concern in their eyes." Ms. Bowen added "if there was a best way to find out, that was it."

Mr. Hughes and Ms. Bowen wanted Sgt. Miehle and Ofc. Brinkman to know the depth their impact had on both of them and how genuinely thankful they were of how kind, caring, and professional they were while dealing with this tremendous grief. Both Mr. Hughes and Ms. Bowen noted that despite the officers having to handle and witness such a tragic scene themselves, they were gentle and concerned for nothing but them at that time.

Respectfully submitted,

Sergeant Jacob Benjamin

Rochester Police Department

RECORD #	ROCHESTER POLICE DEPARTMENT	PERSONNEL RECORDS ENTRY FORM
1. <u>EMPLOYEE NAME:</u> Miehle, Michael		DATE: 1 October 2020 TIME: 1600 hours
2. <u>TYPE OF ENTRY</u> <input type="checkbox"/> RECOMMENDATION <input type="checkbox"/> COUNSELING <input type="checkbox"/> TRAINING INTERVIEW <input type="checkbox"/> DISCIPLINARY <input type="checkbox"/> EVALUATION/FOLLOW UP <input checked="" type="checkbox"/> OTHER		
3. <u>NARRATIVE:</u> This is a records entry to acknowledge a job well done by Sergeant Miehle. A thank you to Sergeant Miehle was received by a citizen that he had assisted during the recent Columbus Ave paving project. Please see the attached memo for details.		
4. <u>ACTION TAKEN BY SUPERVISOR:</u> Records entry completed, a copy of my memo and the call from the log is attached.  Good job Mike, keep up the good work.  SIGNATURE: <u></u> DATE: 1 October 2020		
5. <u>COMMENTS/RECOMMENDATIONS OF PATROL COMMANDER:</u> <i>Mike - Thank you for your professionalism, and the hard work you do. Forward to eval file.</i>  SIGNATURE: <u></u> DATE: 10.2.2020		
6. <u>COMMENTS OF DEPUTY CHIEF OF POLICE:</u> <i>Great work Mike!</i>  SIGNATURE: <u></u> DATE: 10-5-20		
7. <u>COMMENTS OF CHIEF OF POLICE:</u> <i>Nice job Mike!</i>  SIGNATURE: <u></u> DATE: 10-6-20		



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### INTEROFFICE MEMORANDUM

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**TO:** Captain Thomas  
**FROM:** Lieutenant Bossi  
**DATE:** 1 October 2020  
**SUBJECT:** Officer appreciated for service provided  
**CC:**

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Sir,




I wanted to acknowledge and submit a records entry for a job well done by Sergeant Michael Miehle. I was contacted by Ralph Polumbo, a small business owner on Columbus Ave., Mr. Polumbo wanted to express his thanks and appreciation for Sergeant Miehle. He explained that Sergeant Miehle provided him assistance with having construction equipment removed from his property during a recent road construction job in the area of his land. Mr. Polumbo advised that Sergeant Miehle was very prompt, professional and a big help in resolving his problem.

I have completed a records entry for him, please let me know if you require anything further.

Respectfully,

Lt. Anthony Bossi

ARJ  
10.26.2020

RECORD #	<u>ROCHESTER POLICE DEPARTMENT</u>	<u>PERSONNEL RECORDS ENTRY FORM</u>
1. <u>EMPLOYEE NAME:</u> Ofc. Hattie Johnson	DATE: 10/26/20 TIME: 1200	
2. <u>TYPE OF ENTRY</u>		
<input checked="" type="checkbox"/> RECOMMENDATION	<input type="checkbox"/> COUNSELING	
<input type="checkbox"/> TRAINING INTERVIEW	<input type="checkbox"/> DISCIPLINARY	
<input type="checkbox"/> EVALUATION/FOLLOW UP	<input type="checkbox"/> OTHER	
3. <u>NARRATIVE:</u> On 10/25 Ofc. Johnson went above and beyond on a call for service while helping a citizen who was clearly going through a hard time. Ofc. Johnson took time to build a relationship and showed outstanding compassion.		
4. <u>ACTION TAKEN BY SUPERVISOR:</u> I recommend Ofc. Johnson be commended for her caring attitude and compassion she shows towards citizens. This is just one example of the attitude and commitment that Ofc. Johnson brings to the job every day, in setting an outstanding example for all officers in building relationships with the community.		
SIGNATURE:  DATE: <u>10/26/20</u>		
5. <u>COMMENTS/RECOMMENDATIONS OF PATROL COMMANDER:</u> <i>Hattie - Thank you for your compassion &amp; going the extra mile. Empathy goes a long way in this career field - which you certainly have! Forward to eval file.</i>		
SIGNATURE:  DATE: <u>10/26/2020</u>		
6. <u>COMMENTS OF DEPUTY CHIEF OF POLICE:</u>		
SIGNATURE: _____ DATE: _____		
7. <u>COMMENTS OF CHIEF OF POLICE:</u> <i>Outstanding example of empathy and compassion!</i>		
SIGNATURE:  DATE: <u>10/27/20</u>		



PAUL R. TOUSSAINT  
*Chief of Police*

# ROCHESTER POLICE DEPARTMENT

23 WAKEFIELD STREET  
ROCHESTER NH, 03867-1933

BUSINESS (603) 330-7127  
FAX (603) 330-7159  
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*"Dedication, Pride, Integrity"*

POLICE COMMISSION

DEREK J. PETERS  
*Chairman*  
DAVID R. STEVENS  
*Vice Chairman*  
LISA M. STANLEY  
*Commissioner*



To: Lieutenant Andrew Swanberry  
From: Sergeant Thomas Powers  
Re: Officer Hattie Johnson  
Date: 10/26/20

Lt. Swanberry,

On 10/25/20 while at Walmart Officer Hattie Johnson came into contact with a transient citizen clearly going through a hard time (CFS 20-45170). Officers on scene including myself were not gaining much headway with the citizen who was hiding out in a bathroom stall at Walmart in an attempt to stay warm. Officer Johnson arrived and began to speak with the citizen as well.

Through some effort and sharing life experiences Ofc. Johnson was able to build a relationship with the citizen. This de-escalated the situation as the citizen was making multiple comments about fighting the police to go to jail. Ofc. Johnson did not stop there however. She went as far as to try and buy the citizen a hot cup of coffee with her own money, but the individual refused. Ofc. Johnson was able to give the citizen her own personal winter hat so that they were able to stay warm while outside. After some more work Ofc. Johnson was able to get the individual to go with her, and was willing to buy the individual some food with her own money. The store was generous in donating the food to the citizen before this happened however.

Ofc. Johnson clearly went above and beyond on this call. She showed compassion and kindness to a citizen which lead to a positive relationship being built. Her actions on this call are something that all officers in this department can learn from and hope to emulate.

Respectfully,

  
Sergeant Thomas Powers