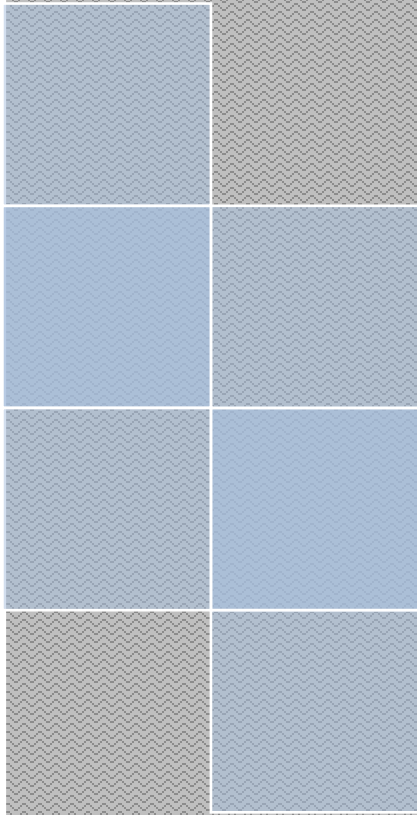




**City Council Workshop
R.W. Creteau Technology Center
December 20, 2016
7:00 PM**

Agenda

1. Call to Order
2. Public Input
3. Communications from the City Manager
4. Department Reports **P. 3**
5. Other
6. Communications from the Mayor
 - 6.1 Tour of RW Creteau Technology Center and Discussion
7. Non-Meeting per RSA 91-A:2 (b) - Consultation with Legal Counsel
8. Non-Public Meeting per RSA 91-A:3, II(d) - Land
9. Non-Public Meeting per RSA 91-A:3, II(a) - Personnel
10. Adjournment



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City of Rochester, New Hampshire

Assessor's Office
19 Wakefield Street
Rochester, New Hampshire 03867-1915
(603) 332-5109
Email: assessor@rochester.net
Web Site: www.rochesternh.net

December 14, 2016

To: City Manager/Council

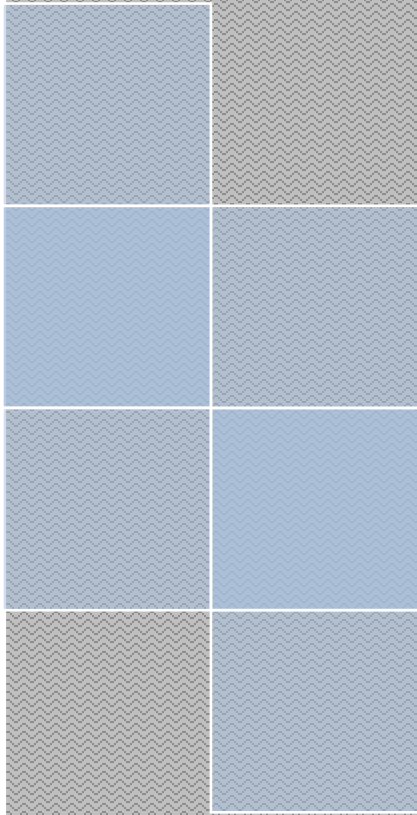
From: Theresa Hervey, Assessing

Subject: November Council Report

Revenue Received/Collection Warrants issued:

Land Use Change Tax	\$6,600.00
Property Records and Map Copies	\$ 24.00

- The Assessor's office has a new employee her name is Darcy Moore, she started working for the City on November 14, 2016. She previously worked for the City of Somersworth, NH in the Assessor's and Codes/Building Offices.
- Nancy Miller and Theresa Hervey are still working on the Equalization report for the State of NH Department of Revenue Administration.
- The entire Assessing staff attended the New Hampshire Municipal Association's annual conference in Manchester.
- Nancy Miller completed a week-long International Association of Assessing Officials class in "Modeling Concepts".



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To the Honorable Mayor and City Council of the City of Rochester, the following is a summary of the revenue collected and the activities performed by the Department of Building, Zoning and Licensing Services for the month of November 2016 with the fiscal Year to Date

The following data is subject to adjustment & revision pending further review and analysis as well as year-end closing adjustments.

Department Revenue

Permit Type	November 2016	Year to Date
Building Permits	\$13,292.00	\$185,349.00
Electrical Permits	\$5,914.00	\$30,146.00
Gas Permits	\$0.00	\$85.00
Plumbing Permits	\$736.00	\$14,153.00
Zoning Permits	\$1,826.60	\$4,581.75
FireSuppression Permits	\$74.00	\$419.00
FireAlarm Permits	\$613.00	\$1,098.00
Sprinkler Permits	\$65.00	\$3,244.00
Mechanical Permits	\$9,691.00	\$22,963.00
Food_Milk Licenses	\$860.00	\$23,582.50
Taxi Licenses	\$1060.00	\$1280.00
General Licenses	\$1,405.00	\$2,445.00
Net Revenue	\$35,536.60	\$289,346.25

Building Permit Detail

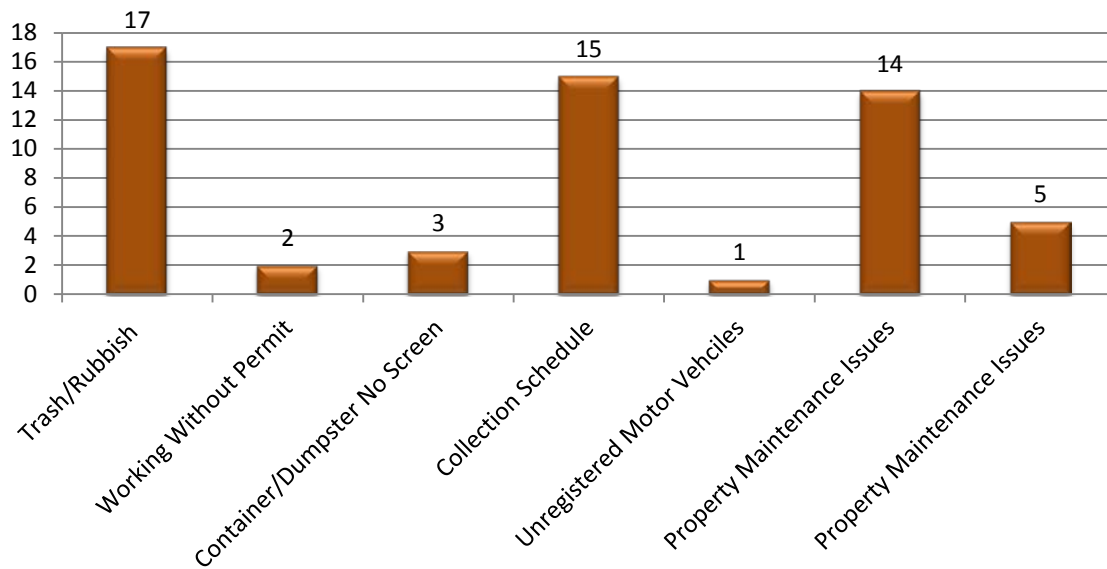
New Permits		November 2016		Fiscal Year to Date	
Permit Type	Permit For	Permits Issued	Estimated Construction Value	Permits Issued	Estimated Construction Value
Building Permits	Addition - Non-Residential	0	\$0.00	0	\$0.00
	Addition - Residential	1	\$40,000.00	6	\$207,000.00
	Alteration - Residential	8	\$53,455.00	33	\$371,932.00
	Alterations- Non Residential	5	\$107,760.00	18	\$4,030,362.00
	Apartment	0	\$0.00	1	\$875.00
	Building - Non-Residential	1	\$115,000.00	5	\$3,821,000.00
	Condo	1	\$819,000.00	3	\$829,000.00
	Deck	2	\$7,000.00	44	\$269,288.00
	Demolition	0	\$0.00	23	\$144,285.00
	Fence	2	\$8,180.00	17	\$119,246.45
	Footing	2	\$0.00	33	\$901,000.00
	Garage	2	\$32,000.00	17	\$338,250.00
	Manufactured Home	3	\$53,500.00	22	\$1,460,219.00
	New Home	9	\$1,217,500.00	39	\$7,936,300.00
	Other	8	\$92,146.00	66	\$4,380,678.00
	Pool - Above Ground	0	\$0.00	1	\$6,494.95
	Pool - In Ground	0	\$0.00	2	\$40,500.00
	Repair/Replace - Non-Residential	0	\$0.00	1	\$3,000.00
	Repair/Replace - Residential	0	\$0.00	4	\$139,165.00
	Roofing	6	\$18,615.00	62	\$512,439.00
	Shed	4	\$8,050.00	24	\$60,745.00
	Siding	2	\$15,616.00	11	\$120,864.00
	Sign	2	\$5,600.00	19	\$72,194.00
Windows	1	\$950.00	16	\$106,668.00	
Electrical Permits	Electrical Underground	1	\$500.00	11	\$30,400.00
	Generator	1	\$7,200.00	10	\$54,300.00
	Meters	5	\$26,100.00	9	\$30,100.00
	Service	7	\$133,050.00	31	\$183,165.99
	Solar Electric System	5	\$31,928.00	37	\$1,466,331.00
	Temp Service	0	\$0.00	2	\$5,000.00
	Wiring	22	\$402,699.00	137	\$2,732,779.96

FireAlarm Permits	Fire Alarm Permit	0	\$0.00	7	\$84,535.00
FireSuppression Permits	Fixed Fire Suppression System	2	\$5,500.00	3	\$20,500.00
Mechanical Permits	Air Conditioning	1	\$10,000.00	15	\$294,014.99
	Furnace/Boiler	8	\$53,825.00	34	\$341,035.90
	Gas Line	9	\$8,790.00	22	\$48,204.00
	Gas Piping	8	\$20,470.00	36	\$58,154.00
	Heating	16	\$96,500.00	49	\$440,459.00
	Hot Water Heater	6	\$9,410.00	14	\$236,985.00
	Mechanical Underground	0	\$0.00	2	\$9,495.00
	Other	4	\$800,000.00	4	\$800,000.00
	Pressure Testing	6	\$1,255.00	7	\$1,355.00
	Propane Tank	1	\$700.00	39	\$25,743.00
	Sheet Metal Work	0	\$0.00	1	\$4,800.00
	Tank Installation	17	\$11,290.00	33	\$30,471.00
	Ventilation	1	\$3,915.00	7	\$96,050.00
Plumbing Permits	Plumbing	22	\$59,550.00	101	\$1,349,156.00
	Water Heater	0	\$0.00	3	\$83,800.00
Sprinkler Permits	Fire Sprinkler Systems	1	\$2,600.00	20	\$237,354.00
	Total Permit Issued	202	\$4,279,654.00	1101	\$34,535,694.24

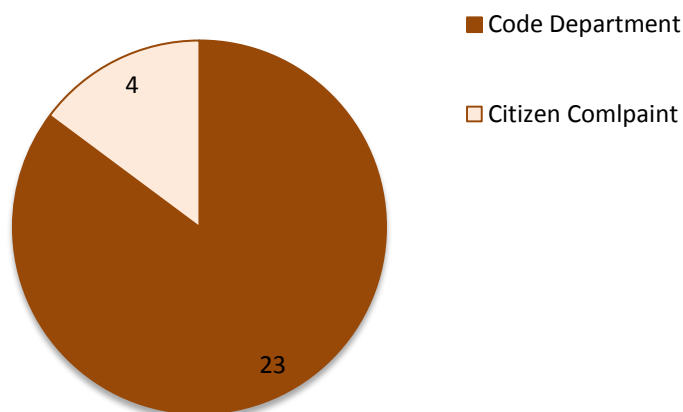
November 2016 Monthly Report

For the month of November Code Compliance dealt with 27 properties that had compliance or zoning issues for a total of 57 different types of violations. All of property owners in these cases received a Courtesy Notice asking for them to bring their property into compliance. , 24 of them have been closed and have come into compliance, 1 have been escalated and resulted in formal violations and 1 are still pending at the time of this report. Of the 13 issues that were pending from October, 5 are still working on coming into compliance, of those still pending 2 have been escalated to a violation. We removed over 200 political signs and 45 snipe signs that were located in the right of way.

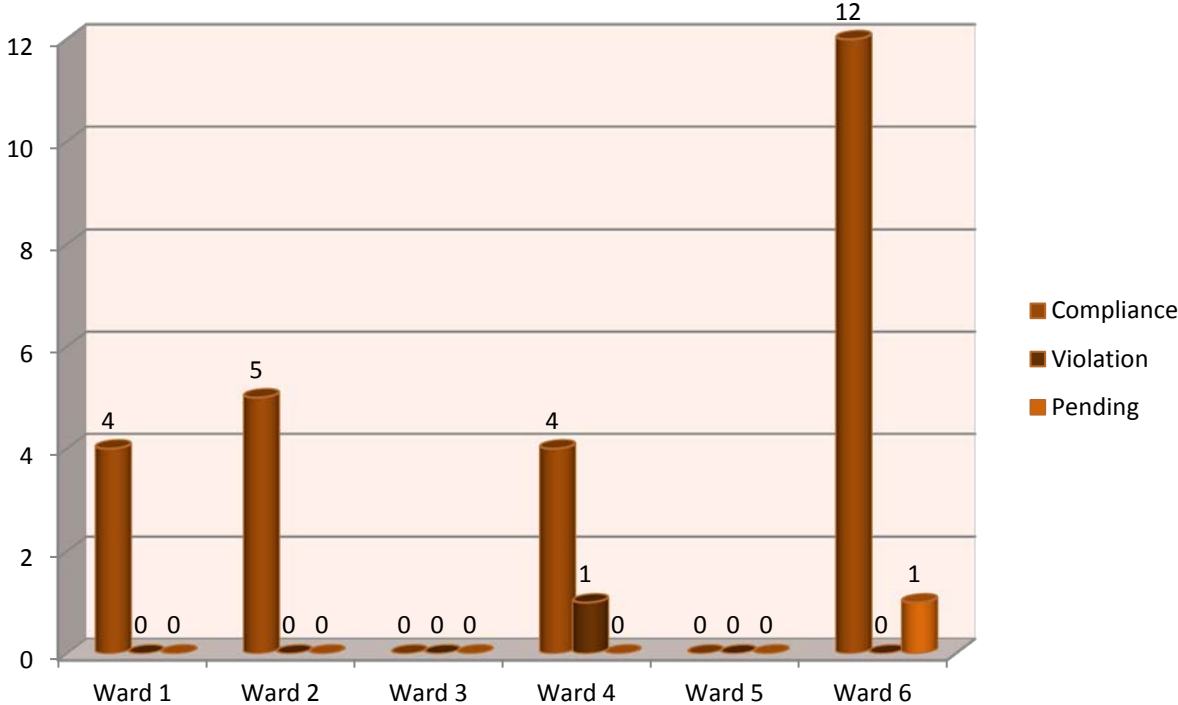
Different Violations



Origin of Violation



Breakdown by Ward's



There are no formal court cases pending at this time. I had the opportunity to attend the NH Municipal Association Conference. I also attended this month's Sidewalk talk for Rochester Main Street, the business round table hosted by Economic Development, and a training put on by the NH Seacoast Building Officials Association. I also started doing the yearly mobile home inspections. I was able to complete 13 of the 25 parks that needed inspections and identify 63 mobile homes that had compliance issues in those 13 parks.

Respectfully Submitted,

Joseph Devine

Code Compliance Officer



City of Rochester, New Hampshire
 Department of Building, Zoning & Licensing Services
 31 Wakefield Street * Rochester, NH 03867
 (603) 332-3508 * Fax (603) 509-1912
 Web Site: www.rochesternh.net

**END OF MONTH REPORT
 CITY OF ROCHESTER ZONING BOARD OF ADJUSTMENT
 November 9, 2016**

Cases:

2016-28 Benjamin Locke applicant request a Variance to the terms of Article 42, Table 19-A, asked that said terms be waived allow 5,663 square feet of lot area, when 15,000 square feet of lot area is required, for a four family building in the Residential 2 Zone.

Location: 16 Pine St, 0121-0119-0000, Residential 2 Zone.

Applicant withdrew case without prejudice.

2016-30 Jennifer Leigh Gibbs applicant, request a Variance to the terms of Article 42, Table 18-B and asked that said terms be waived, to permit a used car sales business in the Downtown Commercial Zone.

Location: 90 North Main Street, 0121-0017-0000, Downtown Commercial Zone

The Variance was Denied for the following reasons: The variance will be contrary to the public interest because: It will change the character of the district. It does not consider this district's suitability for this particular use. The spirit of the ordinance is not observed because: It will change the character of the district, and It does not consider this district's suitability for this particular use. Substantial justice is done because: If denied, the benefit to the community as a whole outweighs any disadvantage or harm to this individual applicant. Literal enforcement of the provisions of the ordinance will not result in an unnecessary hardship. For the purposes of this section "unnecessary hardship" means that, owing to special conditions* of the property that distinguish it from other properties in the area: A fair and substantial relationship does not exist between the general public purposes of the ordinance provision and the specific application of that provision to the property because: The property is in the downtown district and it will change the character of the district.

Case 2016-21 Rochester City Council Motion To Rehear

Donald & Bonnie Toy, 418 Old Dover Rd., 0256-0054-0001,
 Merge Lot 53 for Addison Estates Expansion.

Motioned to Postpone to December 14, 2016 Meeting.



City Clerk's Office
City Hall - First Floor
31 Wakefield Street, Room 105
ROCHESTER, NEW HAMPSHIRE 03867-1917
(603) 332-2130 - Fax (603) 509-1915
Web Site: <http://www.rochesternh.net>

Clerk of the Council Elections Vital Records Dog Licensing Notary Public Services

City Clerk's Report FY 2017

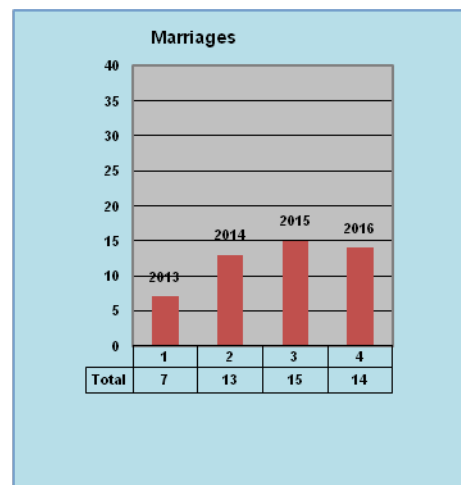
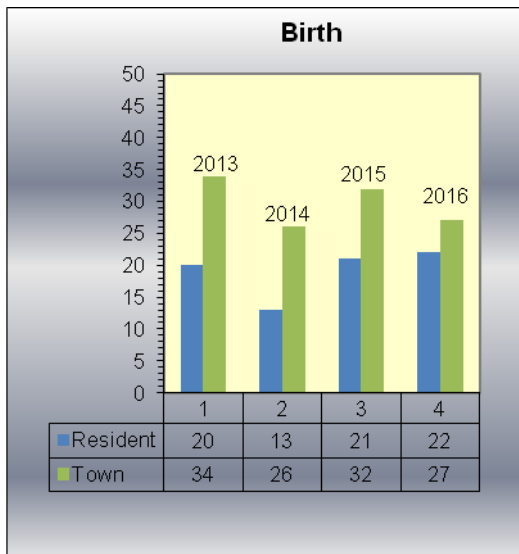
December 20, 2016

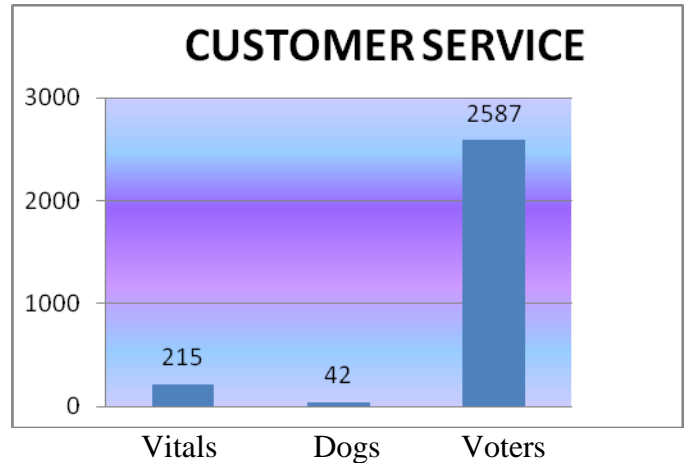
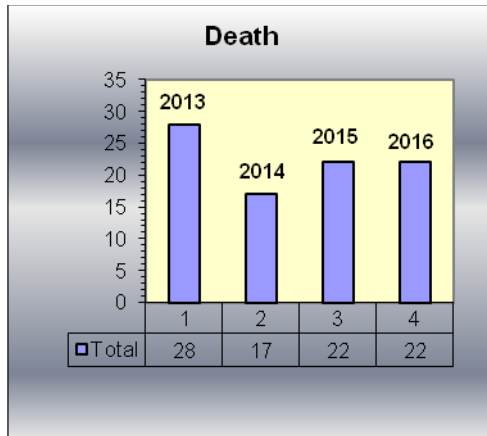
Vital Statistics

The City Clerk's staff issued 201 initial copies of vital records, 93 subsequent copies of vital records, and 14 marriage licenses in November. The New Hampshire Division of Vital Records Administration generated the following report of statistics for the City of Rochester: there were 27 babies born in Rochester during the month of November, 11 of which were of Rochester residents; a total of 22 resident deaths occurred in Rochester during the month of November.

Revenue – Vital Records/Marriage Licenses

	State	City
Initial/Subsequent copies	\$2,073	\$1,872
Marriage Licenses	<u>\$ 602</u>	<u>\$ 98</u>
	\$2,675	\$1,970





Dog Licensing

The City Clerk’s office licensed 42 dogs during the month of November for a total of \$196.00.

Elections

Voter registration summary by party as of November 30, 2016:

	<u>Democrats</u>	<u>Republicans</u>	<u>Undeclared</u>	<u>Total</u>
<u>Ward 1</u>	1,044	1,178	1,363	3,585
<u>Ward 2</u>	974	1,120	1,413	3,507
<u>Ward 3</u>	979	1,129	1,120	3,228
<u>Ward 4</u>	843	811	1,373	3,027
<u>Ward 5</u>	960	1,144	1,359	3,463
<u>Ward 6</u>	1,032	873	1,237	3,142
<u>Total</u>	5,832	6,255	7,865	19,952

Respectfully submitted,

Marcia H. Roddy

Marcia H. Roddy
Deputy City Clerk

Economic & Community Development Management Report

November 30

2016

The City of Rochester is one of the fastest-growing cities in the Seacoast region. As a growing retail and entertainment destination, our dynamic and expanding business climate is attributed to the proud industrial history of the area, a renewed downtown district and the expanding aerospace and advanced composites manufacturing sectors.

City of
Rochester,
New
Hampshire



Karen Pollard, Economic Development Manager

Events

***An Executive Luncheon With Commissioner Jeff Rose
New Hampshire Department of Resources and Economic Development***

We hosted Jeff Rose, Commissioner of Resources and Economic Development (DRED) for a business luncheon with local leaders. The discussion centered on state resources for business and how to maximize our use of what is available.

The networking luncheon included guests from the Rochester Economic Development Commission, City Officials to diverse businesses and industry leaders including: Susan DeRoy, Chair of the Rochester Economic Development Commission, Director of Fund Development, the Monarch School of New England, Lori Smart, Owner Smart ATI and Smart Construction, David Smart, Vice President Smart ATI and Smart Construction, Bill Root, President and CEO of Laars Heating Systems, Mark Farrell, Director of Manufacturing at Laars Heating Systems, Josh Anderson, VP of Sales and Marketing, Eastern Propane & Oil, John Marzinzik, President and CEO, Frisbie Memorial Hospital, and Mark Laliberte, Regional Specialist, NH Dept. of Economic Development.

Seacoast Start-Up Competition was held on November 2nd at the Frisbie Education Center gathered over 60 guests to watch entrepreneurs compete for a prize package valued at over \$40,000, including professional services, memberships and \$10,000 in cash. The winner is POPZUP, a popcorn company with a mission to develop a complete line of popcorn to microwave without chemicals or plastics. All products are non-GMO and gluten free. The event video is available: <https://vimeo.com/191797788>

Transitions - Great Bay Community College ATAC Director Dr. Bruce Baker is retiring. Strategic planning by the college for the next phase of ATAC is underway.

Growth and Development - Land for Industrial growth is becoming scarce and proposals are coming from Economic Development to open more opportunities for development. Agenda Bills for rezoning near the Granite State Business Park went to the City Council on Dec. 6th and will proceed to the Planning Board. The Tax Increment Financing (TIF) District boundaries are also in the process of being changed, and this should be complete after the New Year. Other areas being looked at for zoning adjustments are Rt 125 North and South of Downtown.

The Economic Development Fund has been reinstated, and after a discussion about funding for FY2017 the Rochester Economic Development Commission offered a letter to the City Council. (Attached) Manager Pollard presented a Case Study on the expansion of the Granite State Business Park to the Nashua Regional Planning Commission and communities in the region which was very well received. Planning Board members, elected officials and staff members of the various communities attended and were impressed with Rochester's successes.

Strategic Planning

RKG Associates was selected to do the update to the Economic Development Strategic Master Plan, and that kicked off in November with an organizing meeting and a meeting with Planning staff. The REDC will use their December meeting for Craig Seymour and his staff, collecting data and info from the members.

Collaboration

John Storer, Commissioner of Public Works, presented his need for a Transportation Master Plan to the REDC and found a lot of support for investing in an over plan for the city. The members immediately drew the connection between enhanced transportation planning and economic development planning. The REDC will write a letter of support for the Transportation Master Plan.

Recognition – Green Initiatives

The City was recognized as a “Bronze Level” employer for sustainability practices by Seacoast Commute Smart. Manager Pollard received the certificate and gave it to Mayor McCarley on November 15.

Manager Pollard was invited to attend multiple meetings regarding the new PR Program for Rochester, and met several of the candidates for the activity.

Leadership Development

In honor of Tech Women/Tech Girls Day in New Hampshire, Great Bay ATAC in Rochester hosted groups of 9th and 10th grade girls to connect them to resources about local careers in Technology. Manager Pollard presented to 4 groups of teens about career opportunities in the Rochester region that involve technology and answered questions about what employers expect.

Surveys

Arts & Economic Prosperity surveying has continued, with only December left to collect the remainder of the 800 audience surveys. Results will be made available in May or June 2017.

Business Attraction Tools

- Buxton presented the 2016 updates along with a review of the software capabilities. We have 20 new customized pursuit packages to work with, in addition to completely updated data for attracting new retail and service businesses to the city.
- Highway Attraction Signs will be going to the Finance Committee in December.
- The Wayfinding RFP will go to Community Development Committee in January.



Jenn Marsh, Economic Development Specialist

Riverwalk Committee

Over the fall, the Riverwalk Committee started meeting to plan and included a tour of the Riverwalk from the Hanson Pines to downtown area. We discussed giving a few tours to the public in the late Spring to show off what already exists for paths along the Riverwalk. The Hanson Pines Trustees will be invited to one of the December meetings to share ideas and see what their thoughts are adding pocket parks and possible signage to the Pines area. All of the agenda's and minutes can be found on the City website under boards.

Rochester Farmers Market started meeting again already and plan to make a few minor changes to the 2017 season. The markets will now be from 3 - 6 pm instead of 3:30-6:30 to ensure we don't interfere with the Concert on the Commons. The Committee decided to start one week later in the year as the produce was not quite in season the first week in June and end the last week of September. We will be reaching out to the Farmers/Vendors to participate in a fall market in October. The summer market will run from June 13th – September 26th.

The Creteau Tech Center and The Little League of Manufacturers hosted an event to discuss new ways to get our businesses involved more with our students, at an early age. The group intends to boost interest of young students in the manufacturing world. The Little League of Manufacturers is providing a bridge to the state's education sector and advanced manufacturing industry to increase student's awareness of career opportunities in the field.

An appreciation luncheon at the Creteau Tech Center happened as a part of the Extending Learning Coordinators week. It was a recognition to all the businesses and City Officials to help get students involved with internships, job shadows and paid positions. The economic development department is always looking to strengthen connections between businesses and our schools to our future community and grow a strong workforce.



Jennifer Murphy Aubin, Economic Development Executive Secretary

Retail Trends

Good news for Ulta Beauty, consumers are spending more on beauty and self care products. Ulta is outperforming competitors across the board from in store purchases to e-commerce sales. <http://www.cnbc.com/2016/12/07/makeup-is-seen-taking-over-holiday-beauty-sales.html>

At [Ulta](#), which recently reported its strongest quarterly comparable sales growth since going public in 2007, both mass and prestige cosmetics fueled the company's performance, thanks to new brands and fresh items from existing brands. Management specifically called out labels like Urban Decay, Too Faced, Clinique and Lancome as contributors to its growth.

Check out the Rochester location at The Ridge Marketplace on RT 11.

Workforce Development

Job Market - According the New Hampshire Economic & Labor Market Information Bureau (ELMI), there were 20,440 New Hampshire online job postings during the 60-day period from October 1 through November 30, 2016. This quarterly summary lists job titles found in the largest number of online job postings, organized by major occupational group. Healthcare practitioners and technical occupations, sales and related occupations, and office and administrative support occupations were the occupational groups with the largest number of New Hampshire job ads posted online during this period.

Unemployment - The latest New Hampshire unemployment rate news release has been posted on the NHES ELMI website at www.nhes.nh.gov/elmi/statistics/laus-data.htm. The November 2016 unemployment rate decreased to 2.7 percent. New Hampshire's preliminary seasonally adjusted unemployment rate for November 2016 was 2.7 percent, a decrease of 0.1 percentage point from the October rate which remained at 2.8 percent after revision. The November 2015 seasonally adjusted rate was 3.1 percent.

STEM & Strengthening Education - Low unemployment rates are to be celebrated. However, this also creates hiring challenges for businesses finding qualified workers. Part of Community and Economic Development strategy is to facilitate connections to our schools, even from the early learning in elementary and middle school, STEM focus (science, technology, engineering and mathematics) is introduced, as well as at Spaulding High School and the Creteau Technology Center to provide a strong, vibrant pipeline of talented workers. <http://www.nhes.nh.gov/elmi/products/documents/stem.pdf>



Julian Long, Community Development Coordinator

**Prepared and submitted by the Community Development Coordinator
December 2016**

Continuing Projects

- Hope on Haven Hill: The renovation work funded through CDBG has been completed, and Hope on Haven Hill hosted an open house and ribbon-cutting on December 6th. Both the governor and governor-elect were in attendance, and a NH1 news article on the event is available online at <http://www.nh1.com/news/new-home-officially-opens-to-help-pregnant-nh->

[women-battling-drug-addiction](#). The news articles and accompanying photographs were posted to the Economic & Community Development Facebook page. Clients are already being admitted to the facility.

- Community Partners: Installation of the new elevator has been completed. Inspection and approval of the elevator by the state is the only remaining task for this project.
- ***FY 17-18 CDBG Annual Action Plan***
 - Public Hearing: Due to scheduling conflicts, the first of two public hearings related to the FY 17-18 CDBG Annual Action Plan will be held in January instead of the usual December. The first meeting must be held prior to the posting of the draft action plan.
 - FY 17-18 Funding Allocations: The federal government is operating under a continuing resolution through December 9, and the current prospects are that Congress will pass another continuing resolution into March or April, 2017. Without an appropriations bill, HUD is unable to compute grantees' FY 2017 formula allocation amounts. In past years, HUD has issued CPD Notices advising grantees not to submit their new Action Plan (or Consolidated Plan) until final allocation amounts are announced by HUD. HUD is preparing a similar CPD notice for FY 2017 funding. In the meantime, until that is issued, grantees have been instructed to follow the guidance in last year's CPD notice, <http://portal.hud.gov/hudportal/documents/huddoc?id=16-01cpdn.pdf>.
 - FY 2017-2018 CDBG Grant and General City Funding Applications: Both applications have been posted to the Community Development webpage at <http://www.rochesternh.net/community-development-division/news/cdbg-grant-applications-for-fy-2017-2018-now-available> and sent via email to an extensive list of non-profit contacts. Letters of intent were due by December 9th, and the completed application is due by January 13, 2017. Several potential new applicants have requested and have been granted meetings with the Community Development Coordinator to discuss the CDBG program, grant limitations, and grant requirements. A summary of letters of intent received is included as a report attachment.
- ***CDBG Program***
 - Consolidated Annual Performance and Evaluation Report (CAPER): The FY 2015-2016 CAPER was approved by HUD.
 - FY 2017-2018 Annual Action Plan: The Community Development Coordinator has solicited public input into the upcoming Annual Action Plan at the Ward 4 meeting in November. The Community Development Coordinator has also posted an online community development survey, which is available online at <https://www.surveymonkey.com/r/N79863W>. The Community Development Coordinator has also continued consulting with non-profit and government agencies to gather data and feedback needed to draft the FY 17-18 Annual Action Plan, as well as reviewing relevant regional reports and strategic plans.
 - Assessment of Fair Housing: The Community Development Coordinator has continued to meet and coordinate with the Rochester Housing Authority to work on the research and consultation phases of the Assessment of Fair Housing. This has included drafting an online fair housing survey, which will be subdivided by topic (e.g., housing issues,

transportation issues, school issues) to be more user-friendly. The City of Rochester is required to conduct an Assessment of Fair Housing as a CDBG entitlement grantee.

- Potential Future CDBG Projects: Ward residents and councilors at the Ward 4 meeting suggested increased homeless services (particularly services for homeless men at the Homeless Center for Strafford County), increased services for those with substance use disorders, and increased mental health services.
- New HUD Secretary: President-Elect Trump's administration has announced its selection of Dr. Ben Carson for new U.S. Department of Housing and Urban Development secretary. Dr. Carson's nomination will need to be confirmed by the Senate.
(<http://www.cnn.com/2016/12/05/politics/ben-carson-hud-secretary-nomination/>)
- **Non-CDBG Grant Activities**
 - Bridging the Gaps: The Community Development Coordinator has started working with the coalition coordinator to prepare the FY 17-18 continuation grant application. The grant application is due January 27, 2017.
 - City Hall Annex: The City of Rochester has been awarded a Land & Community Heritage Investment Program (LCHIP) grant award in the amount of \$18,702.00. This brings the total amount of grant funds awarded to the City Hall Annex restoration project to \$54,102, and the total amount of grant funds awarded to all grants drafted by the Community Development Coordinator to a little over \$725,000.
 - US EPA Brownfields Cleanup Grant: The Community Development Coordinator has worked with the Department of Public Works to assist in drafting a brownfields cleanup grant to fund the revitalization of the former Advanced Recycling lot on Wallace Street. This has involved substantial research and drafting time.
 - Victims of Crime Act (VOCA) Grant: The Community Development Coordinator has drafted and submitted the first quarter expenditures report for the VOCA grant award.
 - River Walk Project: The Community Development Coordinator has researched potential funding opportunities for this project and intends to attend the next River Walk Committee meeting to discuss funding strategies.
- **Other Information**
 - HUD's Family Options Homelessness Study: HUD's Family Options Study documents how long-term housing subsidies, primarily Housing Choice Vouchers, remain the most effective intervention for homeless families as compared to community-based rapid rehousing and project-based transitional housing. The benefits of long-term housing subsidies extend beyond housing stability to other areas of well-being. The study analyzed the impacts and costs of three distinct interventions for addressing homelessness. Families in the study were randomly assigned priority access to one of three interventions after spending at least seven days in emergency shelters. Each intervention was compared to the "usual care" in the community. In their summary of the study's findings, HUD conclude that "having priority access to deep long-term housing subsidies produces substantial benefits for families" and "for most families, homelessness is a housing affordability problem that can be remedied with long-term

housing subsidies without specialized services.” The full report is available online at <http://bit.ly/2eDnxDh>.

- The Urban Institute’s Future of Rural Housing Report: The Urban Institute has released a report projecting future trends of rural housing in America. Rural America covers nearly 75% of US land area and is home to 15 percent of the US population. Poverty rates for adults and children have remained higher in rural areas, and many rural communities have struggled economically for decades. The report looks to the future of rural counties, extending recent demographic trends to portray demand for housing as rural America’s residents grow older and see only modest population increases. A report summary, as well as the full report, is available at <http://www.urban.org/research/publication/future-rural-housing>.
- **Report Attachments**
 - FY 17-18 CDBG Grant Application Letters of Intent

FY 2017-2018 Grant Application Letters of Intent**CDBG Funding**

Deanna Strand	Dover Adult Learning Center
Martha Stone	Cross Roads House
Kristen Welch	Strafford CAP (CDBG)
Doug Currier	YMCA
Torey Kortz	SHARE Fund
Pamela Thyng	Community Partners
Natalie Dignam	CASA of NH
Laura Ring	Greater Rochester Chamber of Commerce - Leadership Greater Rochester
Richard Wagner	AIDS Response Seacoast
Susan Ford	My Friend's Place
Lauren Colanto Krans	City Recreation Dept.
Robin Brown	Maple Street Magnet School
Jean Tewksbury	Strafford CAP (CDBG)
Colene Arnold	Hope on Haven Hill
Allison Joseph	MY TURN
Stacey Price	Rochester Housing Authority
Sally Struble	Homeless Center for Strafford County
Martha Jo Hewitt	Tri-City Co-op

General City Funding

Kristen Welch	Strafford CAP (non-CDBG)
Julie Reynolds	Cornerstone VNA (non-CDBG)
Rad Nichols	COAST (non-CDBG)



Rochester Economic Development Commission (REDC)

Date: November 21, 2016
 To: Mayor Caroline McCarley and the Rochester City Council
 From: Susan DeRoy, Chair and the Rochester Economic Development Commission
 Re: Economic Development Fund Development

◆—————◆

The Rochester Economic Development Commission (REDC) wishes to recognize and thank Mayor Caroline McCarley, Deputy Mayor Ray Varney and the dedicated members of the Rochester City Council for their speedy reversal of the elimination of the Economic Development Fund. Maintaining a dedicated fund for economic development demonstrates the city's ongoing commitment to progressive policies and investment in opportunities for business growth. The revised ordinance has thoughtfully prioritized non-recurring expenses as future investment targets, and the REDC looks forward to years of successful projects in the future as Rochester continues to grow.

It is important to recognize that the Rochester City Council has made numerous investments in economic development activity in FY2017, including:

- Maintaining the Economic Development Manager and all Community and Economic Development staff positions.
- Reestablishing the Economic Development Fund
- Investing in Granite State Business Park land acquisitions
- Funding for Wayfinding and Signage in the CIP budget
- Renewing Buxton data for the third contract year
- Funding an update of the Economic Development Strategic Master Plan

The Commission recognizes that these investments are vital to Rochester's continued success and business growth. And that while the Economic Development Fund has been completely expended to acquire industrial land, the REDC has every confidence that the commitment to staff and strategy remain strong, and that the annual FY2018 budget request of \$100,000 will be considered by the City Council.

Once again, thank you for your continuing support of the many economic and community development initiatives and investments today and into the future.

FINANCE COMMITTEE

Agenda Item

12/15/2016

Agenda Item Name: Monthly Financial Statements Summary – as of November 30, 2016.

For the full detail report, click here: [November 2016 Monthly Detail Report](#)

General Fund Revenues

<u>ACCOUNT DESCRIPTION</u>	<u>REVISED ESTIM REV</u>	<u>ACTUAL YTD REVENUE</u>	<u>REMAINING REVENUE</u>	<u>% COLL</u>
11031 CITY CLERK REVENUE	105,320	38,338.70	66,981	36.4
11051 ASSESSORS REVENUES	0	193.50	-194	100.0
11061 BUSINESS OFFICE REVENUE	55,000	34,179.03	20,821	62.1
11062 BUSINESS OFFICE REVENUE	1,000	250.00	750	25.0
11071 TAX COLLECTOR REVENUE	29,019,981	43,910,963.08	-14,890,982	151.3
11081 GENERAL OVERHEAD REVENUE	3,104,259	732,015.29	2,372,244	23.6
11082 GENERAL OVERHEAD REVENUE	1,441,166	0.00	1,441,166	0.0
11091 PUBLIC BLDGS REVENUE	0	7,697.98	-7,698	100.0
11101 PLANNING	15,250	28,793.40	-13,543	188.8
11201 REV LEGAL OFFICE	50,000	21,402.37	28,598	42.8
12011 POLICE CITY REVENUE	318,495	119,265.97	199,229	37.4
12021 FIRE CITY REVENUE	17,325	13,509.00	3,816	78.0
12022 FIRE STATE REVENUE	13,500	0.00	13,500	0.0
12031 DISPATCH CENTER	62,044	58,785.43	3,259	94.7
12041 CODE ENFORCEMENT REVENUE	362,975	279,506.57	83,468	77.0
13011 PUBLIC WORKS REVENUE	35,200	31,446.85	3,753	89.3
13012 STATE HIGHWAY SUBSIDY	530,930	365,569.92	165,360	68.9
14011 WELFARE REVENUE	7,500	0.00	7,500	0.0
14021 RECREATION REVENUE	130,000	87,807.65	42,192	67.5
14031 LIBRARY REVENUE	12,915	5,364.94	7,550	41.5
1000 GENERAL FUND	35,282,860	45,735,089.68	-10,452,229	129.6

Note: The Property Tax Warrant had been applied prior to month end capturing the school portion of the property taxes within the Tax Collector's revenue above. This amount, \$15,800,853 , will be removed over to the School Department during the month of December.

Enterprise Fund Revenues

<u>ACCOUNT DESCRIPTION</u>	<u>REVISED ESTIM REV</u>	<u>ACTUAL YTD REVENUE</u>	<u>REMAINING REVENUE</u>	<u>% COLL</u>
5001 WATER ENTERPRISE FUND	5,896,667	1,782,703.77	4,113,963	30.2
5002 SEWER ENTERPRISE FUND	6,877,157	2,075,555.48	4,801,602	30.2
5003 ARENA ENTERPRISE FUND	581,453	184,895.60	396,557	31.8

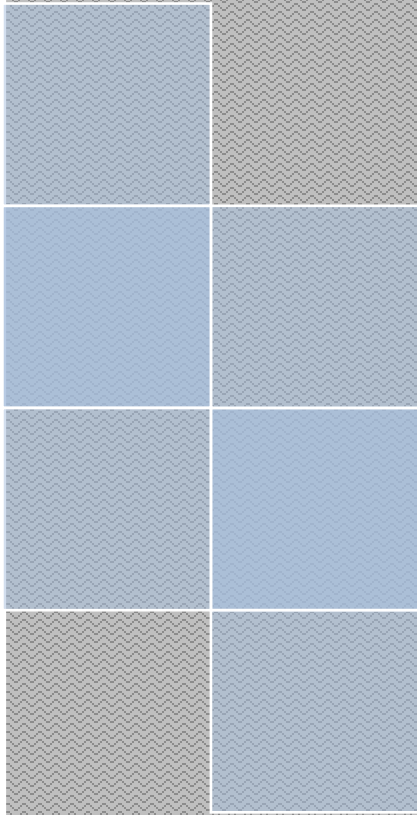
Note: Water and Sewer Fund Revenues Collected appear to fall short by one quarter each fiscal year until final quarterly billings are posted in September of the following fiscal year.

General Fund Expenditures

ACCOUNT DESCRIPTION	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCE	AVAILABLE BUDGET	% USED
11000051 CITY MANAGER	399,650	142,146.49	2,823.40	254,680	36.30
11012351 ECONOMIC DEVELOPMENT	472,945	220,298.66	45,088.50	207,558	56.10
11020050 MUNICIPAL INFORMATION	412,982	169,049.12	21,630.61	222,302	46.20
11030051 CITY CLERK	289,921	108,875.44	19,891.66	161,154	44.40
11040050 ELECTIONS	46,251	32,885.75	5,356.53	8,009	82.70
11050070 ASSESSORS	408,335	154,237.25	7,270.20	246,828	39.60
11060051 BUSINESS OFFICE	513,976	234,026.21	1,213.09	278,737	45.80
11063151 HUMAN RESOURCES	139,811	60,554.56	4,501.89	74,755	46.50
11070070 TAX COLLECTOR	340,128	144,792.26	1,382.11	193,954	43.00
11080050 GENERAL OVERHEAD	903,018	176,173.49	108,498.25	618,346	31.50
11090050 PB CITY WIDE 50	583,134	273,343.05	10,763.16	299,028	48.70
11090051 PB CITY HALL 51	63,239	15,786.73	2,042.60	45,410	28.20
11090052 PB OPERA HOUSE 52	40,378	17,049.05	0.00	23,329	42.20
11090053 PB OLD POLICE STATION	9,925	0.00	0.00	9,925	0.00
11090054 PB CENTRAL FIRE 54	16,411	4,041.43	1,255.00	11,115	32.30
11090055 PB GONIC FIRE 55	14,739	10,232.85	140.00	4,366	70.40
11090056 PB LIBRARY 56	38,002	10,923.37	1,524.00	25,555	32.80
11090057 PB DPW GARAGE 57	14,138	5,264.84	288.20	8,585	39.30
11090059 PB ER FIRE STATION 59	750	98.13	0.00	652	13.10
11090061 PB HISTORICAL MUSEUM	1,600	265.65	1,090.00	244	84.70
11090063 PB HANSON POOL 63	5,005	1,865.09	50.00	3,090	38.30
11090064 PB GONIC POOL 64	2,880	906.91	0.00	1,973	31.50
11090065 PB EAST ROCHESTER POO	2,650	1,106.13	243.90	1,300	50.90
11090068 PB GROUNDS 68	9,960	1,427.49	1,076.50	7,456	25.10
11090069 PB DOWNTOWN 69	15,500	4,071.85	3,066.00	8,362	46.10
11090070 PB REVENUE BUILDING 7	28,687	7,295.86	0.00	21,391	25.40
11090071 PB PLAYGROUNDS 71	1,590	0.00	0.00	1,590	0.00
11090075 PB NEW POLICE STATION	35,796	7,949.40	2,110.00	25,737	28.10
11102051 PLANNING	357,871	153,212.61	5,662.82	198,996	44.40
11200051 LEGAL OFFICE	542,915	197,639.67	3,167.60	342,108	37.00
12010053 PD ADMINISTRATIVE SER	1,891,285	900,303.54	58,972.84	932,009	50.70
12012453 PD PATROL SERVICES	4,574,998	1,938,450.51	0.00	2,636,547	42.40
12012553 PD SUPPORT SERVICES	392,773	166,979.97	0.00	225,793	42.50
12020054 FIRE DEPARTMENT	4,211,028	1,810,873.81	19,273.04	2,380,881	43.50
12020055 FIRE DEPT 55 GONIC SU	28,556	5,948.59	0.00	22,607	20.80
12020754 CALL FIRE	30,964	5,584.86	0.00	25,379	18.00
12030153 DISPATCH CENTER	734,705	321,120.72	6,220.98	407,363	44.60
12040051 CODE ENFORCEMENT	564,099	242,978.34	5,522.78	315,598	44.10
12050050 AMBULANCE	56,468	0.00	56,468.00	0	100.00
13010057 PUBLIC WORKS	2,079,699	848,844.34	402,613.67	828,241	60.20
13010957 WINTER MAINTENANCE	463,953	9,060.65	60,804.26	394,088	15.10
13020050 CITY LIGHTS	271,500	95,259.68	6,965.00	169,275	37.70
14010051 WELFARE	456,363	166,903.41	19,170.49	270,289	40.80
14022072 RECREATION ADMINISTRA	559,646	232,477.42	4,862.79	322,306	42.40
14022150 RECREATION PLAYGROUND	82,663	75,743.28	270.62	6,649	92.00
14022250 RECREATION POOLS	78,507	61,243.27	80.00	17,184	78.10
14030056 LIBRARY	1,121,163	500,307.53	29,627.32	591,228	47.30
15000051 COUNTY TAX	6,075,141	0.00	0.00	6,075,141	0.00
17010051 TRANSFERS/PAYMENTS DE	3,431,440	1,254,792.72	0.00	2,176,647	36.60
17030050 OVERLAY	92,256	14,435.55	0.00	77,820	15.60
17040051 TRANSFER TO CIP & OTH	2,373,466	352,066.36	0.00	2,021,400	14.80
1000 GENERAL FUND	35,282,860	11,158,893.89	920,987.81	23,202,979	34.20

Enterprise Fund Expenditures

<u>ACCOUNT DESCRIPTION</u>	<u>REVISED BUDGET</u>	<u>YTD EXPENDED</u>	<u>ENCUMBRANCE</u>	<u>AVAILABLE BUDGET</u>	<u>% USED</u>
5001 WATER ENTERPRISE FUND	5,896,667	1,696,604.23	129,436.23	4,070,626	31.00
5002 SEWER ENTERPRISE FUND	6,877,157	2,621,959.90	127,199.77	4,127,997	40.00
5003 ARENA ENTERPRISE FUND	581,453	226,369.06	16,472.95	338,611	41.80



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Rochester Fire Department
 City of Rochester
 37 Wakefield Street – Rochester, NH 03867

Norman Sanborn Jr.
 Chief of Department

Tel (603) 335-7545
 Fax (603) 332-9711

December 8, 2016

TO: City Manager Dan Fitzpatrick
 Mayor Caroline McCarley & City Council Members

MONTHLY REPORT
NOVEMBER 2016

On behalf of the Fire Department, I am pleased to provide you with the following report. It serves as a summary of the activities, projects and programs underway within the department.

DEPARTMENT INFORMATION:

During the month of November the Department responded to 221 calls for service. This represents an 18% increase over last November with only 187 runs. Of the calls in November, there were 2 structure fires with 1 resulting in a box being struck. There were also 2 vehicle fires, 1 brush fire, 1 mobile equipment fire, 1 trash fire and 1 boiler malfunction during the month as well.

Crews also responded to an additional 45 calls for vehicle accidents including 2 involving pedestrians being struck, and 78 medical calls. 7 of those medical calls were overdoses with one resulting in a death for the second consecutive month. November so far accounts for 5.5% of this year's fire department response to overdoses. We also responded to 7 calls for mutual aid assistance. The remaining calls included everything from alarm activations, good intent calls, and public service calls, as well as a multitude of various other type calls.

ADMINISTRATIVE STAFF:

All staff officers and shift officers attended their bi-monthly staff meeting.

Staff attended the Wakefield St. re-construction meeting.

Fire Marshal Tim Wilder attended the Information Management Corporation (IMC) conference.

Staff conducted a firefighter entrance test at the Rochester Community Center.

Fire Department staff conducted an interview for the Fire Prevention Deputy Chiefs position. Other City staff were also involved in this interview.

Staff attended the Unitil Gas Emergency Response and Preparedness annual breakfast meeting which was held in Portsmouth.

FIRE PREVENTION:

The month of November started off with a four day conference revolving around the incident reporting system IMC that we use for all calls for service within the city. It was great to learn of the updates and what is coming in the near future for improvements to the software. We held our second firefighter candidate testing process this month to create a list of eligible firefighters to hire in the event openings become available due to retirements. The day went great and we now have a solid list of young professionals looking to start their careers with the Rochester Fire Department. The prevention bureau spent a lot of time this month inspecting places of assembly throughout the city in restaurants, bars and gathering places of 100 people or more. These inspections are great because it gives us the opportunity to interact with business owners in the city and help them with continuing maintenance issues in their buildings. We have a new addition to the prevention bureau as well, we will be welcoming Deputy Chief John Powers to our ranks effective December 5th.

DUTY SHIFT:

Created December training packet and planned lessons.

Conducted the first week long Orientation and Training Session for new Firefighter Seth Wentworth. I worked one on one with him as well as with each shift in a span of 40 hours to ensure he was prepared to go right to work on his first shift.

Finished preparations for and then conducted New hire testing process with other Chief Officers and created FF hiring list.

Organized and conducted training on new portable radios, as well as assisting with getting them issued.

Organized assignment of American Red Cross smoke detectors to RFD Apparatus with an unlimited supply of free detectors for installation in private homes in need of protection.

Organized and conducted multiple training sessions for permanent force and call force members, including multiple hose line advancement and Firefighter rescue drills at the city owned property at Washington and Walnut.

Develop a training tracking program to ensure compliance of all members.

EMERGENCY MANAGEMENT:

Staff met with Dave Vallincourt from NH Emergency Management.

Sincerely,

Norman G. Sanborn, Jr.
Fire Chief

12/06/2016 12:12
cindi

CITY OF ROCHESTER
OPERATING BUDGET FY17

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glytdbud

FOR 2017 05

	ORIGINAL APPROP	REVISED BUDGET	YTD EXPENDED	MTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED

1000 GENERAL FUND							

12021 FIRE CITY REVENUE							

12021 402111 OUTSIDE SERVICES REVE	-15,000	-15,000	-2,848.05	-584.56	.00	-12,151.95	19.0%*
12021 402157 00505 TANK REMOVAL	-25	-25	-75.00	-50.00	.00	50.00	300.0%
12021 402157 00506 BLASTING	-25	-25	-200.00	-100.00	.00	175.00	800.0%
12021 402157 00507 INCIDENT REPORT	-25	-25	-35.00	-10.00	.00	10.00	140.0%
12021 402157 00508 F M REPORT	-25	-25	.00	.00	.00	-25.00	.0%*
12021 402157 00510 CD PHOTOS	-25	-25	.00	.00	.00	-25.00	.0%*
12021 402157 00511 FIRE ALARM PLAN	-500	-500	-212.00	-62.00	.00	-288.00	42.4%
12021 402157 00512 SPRINKLER PLAN	-1,000	-1,000	-1,316.00	-100.00	.00	316.00	131.6%
12021 402157 00513 COMM HPS/CA	-100	-100	-300.00	-100.00	.00	200.00	300.0%
12021 402157 00514 RE-INSPECTION	-50	-50	.00	.00	.00	-50.00	.0%*
12021 402157 00515 FINE	-50	-50	.00	.00	.00	-50.00	.0%*
12021 406201 MISCELLANEOUS REVENUE	0	0	-8,522.95	-443.39	.00	8,522.95	100.0%
12021 406205 FIRE DONATIONS	-500	-500	.00	.00	.00	-500.00	.0%*
TOTAL FIRE CITY REVENUE	-17,325	-17,325	-13,509.00	-1,449.95	.00	-3,816.00	78.0%
TOTAL GENERAL FUND	-17,325	-17,325	-13,509.00	-1,449.95	.00	-3,816.00	78.0%
TOTAL REVENUES	-17,325	-17,325	-13,509.00	-1,449.95	.00	-3,816.00	
GRAND TOTAL	-17,325	-17,325	-13,509.00	-1,449.95	.00	-3,816.00	78.0%

** END OF REPORT - Generated by Cindi Potts **

FIRE DEPARTMENT CALLS

	October-16		November-16	
	Occurences	Percentage	Occurences	Percentage
Fire/Explosion	4	1.8%	8	3.6%
Overpressure Rupture	0	0.0%	0	0.0%
Rescue Call	114	51.4%	123	55.7%
Hazardous Condition	19	8.6%	13	5.9%
Service Call	28	12.6%	31	14.0%
Good Intent Call	28	12.6%	24	10.9%
False Call	29	13.1%	21	9.5%
Undetermined	0	0.0%	1	0.5%
TOTAL	222	100.0%	221	100.0%

Rochester Fire Department
Incident Status

12/15/2016

Incident	Incident Date	Alarm Time	Incident Type
16-2296-IN 1st Action: Location:	11/01/2016	0223	Assist invalid
	Assist physically disabled		
	43 OAK ST		
16-2297-IN 1st Action: Location:	11/01/2016	1604	Smoke detector activation due to malfunction
	Investigate		
	11 TOWNSEND LN		
16-2298-IN 1st Action: Location:	11/01/2016	1747	Motor vehicle accident with injuries
	Assistance, other		
	GONIC RD BY BOOTLEGGERS		
16-2299-IN 1st Action: Location:	11/01/2016	1846	Medical assist, assist EMS crew
	Provide basic life support (BLS)		
16-2300-IN 1st Action: Location:	11/02/2016	1054	Lock-out
	Forcible entry		
	27 LOIS ST		
16-2301-IN 1st Action: Location:	11/02/2016	1602	Medical assist, assist EMS crew
	Provide manpower		
16-2302-IN 1st Action: Location:	11/02/2016	1840	EMS call, excluding vehicle accident with injury
	Provide basic life support (BLS)		
16-2303-IN 1st Action: Location:	11/02/2016	2309	Cover assignment, standby, moveup
	Provide manpower		
	SHEEPBORO RD		
16-2304-IN 1st Action: Location:	11/03/2016	0028	Unauthorized burning
	Fire control or extinguishment, other		
	10 RUDMAN DR		
16-2305-IN 1st Action: Location:	11/03/2016	0629	Medical assist, assist EMS crew
	Provide manpower		
16-2306-IN 1st Action: Location:	11/03/2016	0627	Medical assist, assist EMS crew
	Standby		
16-2307-IN 1st Action: Location:	11/03/2016	0936	Medical assist, assist EMS crew
	Provide first aid & check for injuries		
16-2308-IN 1st Action: Location:	11/03/2016	1441	Motor vehicle accident with no injuries.
	Standby		
	25 KENDALL ST		
16-2309-IN 1st Action: Location:	11/03/2016	1254	No incident found on arrival at dispatch address
	Investigate		
	HEMINGWAY DR BROOK FARM VILLAGE CONDOS.		

Rochester Fire Department
Incident Status

12/15/2016

Incident	Incident Date	Alarm Time	Incident Type
16-2310-IN 1st Action: Location:	11/03/2016	1446	Motor vehicle accident with no injuries.
	Assistance, other 1190 SALMON FALLS RD @ 0 HAVEN HILL RD		
16-2311-IN 1st Action: Location:	11/03/2016	1646	Medical assist, assist EMS crew
	Assistance, other		
16-2312-IN 1st Action: Location:	11/03/2016	1843	Medical assist, assist EMS crew
	Assistance, other		
16-2313-IN 1st Action: Location:	11/03/2016	2240	Motor vehicle accident with no injuries.
	Action taken, other 203 OLD DOVER RD		
16-2314-IN 1st Action: Location:	11/04/2016	0814	Alarm system sounded due to malfunction
	Investigate BROCK ST MIDDLE SCHOOL		
16-2315-IN 1st Action: Location:	11/04/2016	1211	Medical assist, assist EMS crew
	Assistance, other		
16-2316-IN 1st Action: Location:	11/04/2016	1216	Medical assist, assist EMS crew
	Assistance, other		
16-2317-IN 1st Action: Location:	11/04/2016	0901	Good intent call, other
	Investigate 48 FARMINGTON RD ROCHESTER TOYOTA		
16-2318-IN 1st Action: Location:	11/04/2016	1207	Medical assist, assist EMS crew
	Assistance, other		
16-2319-IN 1st Action: Location:	11/04/2016	1400	Gas leak (natural gas or LPG)
	Investigate 280 NORTH MAIN ST HOME DEPOT		
16-2320-IN 1st Action: Location:	11/04/2016	1432	Medical assist, assist EMS crew
	Assistance, other		
16-2321-IN 1st Action: Location:	11/04/2016	0909	Medical assist, assist EMS crew
	Provide basic life support (BLS)		
16-2322-IN 1st Action: Location:	11/04/2016	1132	Medical assist, assist EMS crew
	Assistance, other		
16-2323-IN 1st Action: Location:	11/05/2016	0138	Medical assist, assist EMS crew
	Refer to proper authority		

Rochester Fire Department

Incident Status

12/15/2016

Incident	Incident Date	Alarm Time	Incident Type
16-2324-IN 1st Action: Location:	11/05/2016 Investigate CONGRESS ST	0247	Good intent call, other
16-2325-IN 1st Action: Location:	11/05/2016 Forcible entry 6 GAGNE ST	0850	Lock-out
16-2326-IN 1st Action: Location:	11/05/2016 Investigate 535 PICKERING RD	2005	Good intent call, other
16-2327-IN 1st Action: Location:	11/05/2016 Investigate 357 PORTLAND ST	2009	Alarm system sounded due to malfunction
16-2328-IN 1st Action: Location:	11/06/2016 Investigate ROCHESTER HILL RD RADIO TOWER	0003	Motor vehicle accident with injuries
16-2338-IN 1st Action: Location:	11/07/2016 Provide basic life support (BLS)	1245	EMS call, excluding vehicle accident with injury
16-2339-IN 1st Action: Location:	11/07/2016 Investigate 116 FARMINGTON RD WALMART #2330	1338	Grass fire
16-2340-IN 1st Action: Location:	11/07/2016 Investigate 136 MILTON RD @ 2 CROSS RD	1810	Motor vehicle accident with no injuries.
16-2341-IN 1st Action: Location:	11/08/2016 Investigate 760 COLUMBUS AVE NEAR STOP N GO DELI	0323	Good intent call, other
16-2342-IN 1st Action: Location:	11/08/2016 Investigate 17 FARMINGTON RD MOBIL	1009	Motor vehicle accident with no injuries.
16-2343-IN 1st Action: Location:	11/08/2016 Assistance, other	1023	Medical assist, assist EMS crew
16-2344-IN 1st Action: Location:	11/08/2016 Provide basic life support (BLS) 11 LEONARD ST	0954	Motor vehicle accident with injuries
16-2345-IN 1st Action: Location:	11/08/2016 Standby	1015	Medical assist, assist EMS crew
16-2346-IN 1st Action: Location:	11/08/2016 Provide basic life support (BLS)	1028	EMS call, excluding vehicle accident with injury

Rochester Fire Department

Incident Status

12/15/2016

Incident	Incident Date	Alarm Time	Incident Type
16-2347-IN 1st Action: Location:	11/08/2016	1345	Medical assist, assist EMS crew
	Assistance, other		
16-2348-IN 1st Action: Location:	11/08/2016	1552	No incident found on arrival at dispatch address
	Investigate		
	SPAULDING TPKE NORTHBOUND		
16-2349-IN 1st Action: Location:	11/08/2016	1804	Carbon monoxide incident
	Investigate		
	5 ESTES RD		
16-2350-IN 1st Action: Location:	11/08/2016	1836	Dispatched & canceled en route
	Cancelled en route		
	2 HIGHLAND ST CUMBERLAND FARMS STORE		
16-2351-IN 1st Action: Location:	11/09/2016	0044	Dispatched & canceled en route
	Cancelled en route		
	105 WHITEHOUSE RD AMAZON PARK		
16-2352-IN 1st Action: Location:	11/09/2016	0238	Medical assist, assist EMS crew
	Investigate		
16-2353-IN 1st Action: Location:	11/09/2016	0218	EMS call, excluding vehicle accident with injury
	Provide basic life support (BLS)		
16-2354-IN 1st Action: Location:	11/09/2016	0934	Medical assist, assist EMS crew
	Refer to proper authority		
16-2355-IN 1st Action: Location:	11/09/2016	1039	Medical assist, assist EMS crew
	Provide basic life support (BLS)		
16-2356-IN 1st Action: Location:	11/09/2016	1205	Medical assist, assist EMS crew
	Assistance, other		
16-2357-IN 1st Action: Location:	11/09/2016	1304	Medical assist, assist EMS crew
	Assistance, other		
16-2358-IN 1st Action: Location:	11/09/2016	1132	Passenger vehicle fire
	Extinguishment by fire service personnel		
	48 HIGHLAND ST		
16-2359-IN 1st Action: Location:	11/09/2016	1300	Medical assist, assist EMS crew
	Investigate		
16-2360-IN 1st Action: Location:	11/09/2016	1714	Lock-out
	Assistance, other		
	158 NORTH MAIN ST SUBWAY SHOP		

Rochester Fire Department
Incident Status

12/15/2016

Incident	Incident Date	Alarm Time	Incident Type
16-2361-IN 1st Action: Location:	11/09/2016 Investigate 60 BETTS RD	1908	Motor vehicle/pedestrian accident (MV Ped)
16-2362-IN 1st Action: Location:	11/10/2016 Assistance, other 6 PUNCH BROOK WAY BROOKSIDE PLACE	0106	Lock-out
16-2363-IN 1st Action: Location:	11/10/2016 Extinguishment by fire service personnel 26 LAFAYETTE ST	0103	Trash or rubbish fire, contained
16-2364-IN 1st Action: Location:	11/10/2016 Standby 187 OLD DOVER RD @ 70 TEBBETTS RD	0632	Electrical wiring/equipment problem, other
16-2365-IN 1st Action: Location:	11/10/2016 Provide manpower	0754	Medical assist, assist EMS crew
16-2366-IN 1st Action: Location:	11/10/2016 Provide manpower	1436	Medical assist, assist EMS crew
16-2367-IN 1st Action: Location:	11/10/2016 Investigate	1830	Medical assist, assist EMS crew
16-2368-IN 1st Action: Location:	11/10/2016 Provide equipment 134 DIXON RD	1858	Cover assignment, standby, moveup
16-2369-IN 1st Action: Location:	11/10/2016 Investigate	1854	Medical assist, assist EMS crew
16-2370-IN 1st Action: Location:	11/10/2016 Assistance, other	1325	Medical assist, assist EMS crew
16-2375-IN 1st Action: Location:	11/10/2016 Investigate 20 SPAULDING AVE SPAULDING AVENUE INDUSTRIAL COMPLEX, LLC	2005	Alarm system activation, no fire - unintentional
16-2377-IN 1st Action: Location:	11/10/2016 Investigate JENNESS ST	2047	Service Call, other
16-2371-IN 1st Action: Location:	11/11/2016 Investigate 189 WALNUT ST @ 11 WINKLEY FARM LN	1235	Arcing, shorted electrical equipment
16-2372-IN 1st Action: Location:	11/11/2016 Investigate 104 SOUTH MAIN ST WALGREEN'S DRUG STORE	1229	Motor vehicle accident with injuries

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Incident	Incident Date	Alarm Time	Incident Type
16-2374-IN 1st Action: Location:	11/11/2016	1513	Motor vehicle accident with injuries
			Provide first aid & check for injuries 12 SHADY HILL DR @ 600 PICKERING RD
16-2376-IN 1st Action: Location:	11/11/2016	1614	Wind storm, tornado/hurricane assessment
			Notify other agencies. 48 LOWELL ST
16-2378-IN 1st Action: Location:	11/11/2016	0605	Motor vehicle accident with injuries
			Provide manpower FARMINGTON RD RT 16 OVERPASS
16-2379-IN 1st Action: Location:	11/11/2016	1513	Cover assignment, standby, moveup
			Provide manpower BROWNS PASTURE RD BOW LAKE
16-2380-IN 1st Action: Location:	11/12/2016	0815	Medical assist, assist EMS crew
			Provide manpower
16-2381-IN 1st Action: Location:	11/12/2016	1158	Medical assist, assist EMS crew
			Investigate
16-2382-IN 1st Action: Location:	11/12/2016	1435	Medical assist, assist EMS crew
			Provide basic life support (BLS)
16-2383-IN 1st Action: Location:	11/12/2016	1610	Smoke detector activation, no fire - unintentional
			Investigate 109 WHITEHALL RD
16-2384-IN 1st Action: Location:	11/12/2016	1025	Service Call, other
			Remove hazard 20 NORTH MAIN ST SIDE WALK
16-2385-IN 1st Action: Location:	11/12/2016	1756	Cover assignment, standby, moveup
			Fill-in or moveup 105 LONG SWAMP RD
16-2386-IN 1st Action: Location:	11/12/2016	1836	Dispatched & canceled en route
			Cancelled en route 28 SILVER ST
16-2387-IN 1st Action: Location:	11/12/2016	1113	EMS call, excluding vehicle accident with injury
			Provide basic life support (BLS)
16-2388-IN 1st Action: Location:	11/12/2016	1234	EMS call, excluding vehicle accident with injury
			Provide basic life support (BLS)
16-2389-IN 1st Action: Location:	11/13/2016	1543	Medical assist, assist EMS crew
			Provide manpower

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Incident	Incident Date	Alarm Time	Incident Type
16-2390-IN 1st Action: Location:	11/14/2016	0045	Medical assist, assist EMS crew Standby
16-2391-IN 1st Action: Location:	11/14/2016	0115	Dispatched & canceled en route Cancelled en route 105 WHITEHOUSE RD AMAZON PARK
16-2392-IN 1st Action: Location:	11/14/2016	0049	Cooking fire, confined to container Extinguishment by fire service personnel 300 NORTH MAIN ST JAPANESE STEAKHOUSE
16-2393-IN 1st Action: Location:	11/14/2016	0417	Dispatched & canceled en route Cancelled en route 11 MANDELLA DR
16-2394-IN 1st Action: Location:	11/14/2016	1308	Motor vehicle accident with injuries Provide manpower 48 EASTERN AVE
16-2395-IN 1st Action: Location:	11/14/2016	1420	Medical assist, assist EMS crew Provide manpower
16-2396-IN 1st Action: Location:	11/14/2016	1437	Mobile property (vehicle) fire, other Investigate 837 PORTLAND ST
16-2399-IN 1st Action: Location:	11/14/2016	1807	Medical assist, assist EMS crew Provide manpower
16-2400-IN 1st Action: Location:	11/14/2016	1828	Medical assist, assist EMS crew Investigate
16-2403-IN 1st Action: Location:	11/14/2016	1956	Motor vehicle accident with no injuries. Refer to proper authority 118 HIGHLAND ST @ 394 SALMON FALLS RD
16-2397-IN 1st Action: Location:	11/15/2016	0631	Fuel burner/boiler malfunction, fire confined Investigate 14 WELLSWEEP CIR WELLSWEEP CIRCLE/ROCHESTER HOUSING AUTHORITY
16-2401-IN 1st Action: Location:	11/15/2016	0822	Assist invalid Assist physically disabled 6 NORTH CRANBERRY LN
16-2402-IN 1st Action: Location:	11/15/2016	1050	Medical assist, assist EMS crew Provide manpower
16-2404-IN 1st Action: Location:	11/15/2016	0620	Motor vehicle accident with injuries Assistance, other 90 SOUTH MAIN ST @ 424 COLUMBUS AVE

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Incident	Incident Date	Alarm Time	Incident Type
16-2405-IN 1st Action: Location:	11/15/2016	0752	Medical assist, assist EMS crew
	Provide manpower		
16-2406-IN 1st Action: Location:	11/15/2016	1104	Motor vehicle accident with no injuries.
	Investigate 17 BRIDGE ST @ 43 RIVER ST		
16-2407-IN 1st Action: Location:	11/15/2016	1441	Lock-out
	Assistance, other 97 WOODLAND GREEN		
16-2408-IN 1st Action: Location:	11/15/2016	1805	Motor vehicle accident with no injuries.
	Investigate 4 WHITEHOUSE RD @ 259 OLD DOVER RD		
16-2409-IN 1st Action: Location:	11/15/2016	1916	Motor vehicle accident with no injuries.
	Investigate 267 SALMON FALLS RD		
16-2410-IN 1st Action: Location:	11/15/2016	1948	Person in distress, other
	Investigate 15 MOORES CT [RP]		
16-2411-IN 1st Action: Location:	11/15/2016	2007	Medical assist, assist EMS crew
	Provide manpower		
16-2412-IN 1st Action: Location:	11/15/2016	2101	Arcing, shorted electrical equipment
	Investigate 88 AIRPORT DR PHASE TWO		
16-2413-IN 1st Action: Location:	11/16/2016	0739	Cover assignment, standby, moveup
	Provide equipment 59 WALTONS WAY WALMART		
16-2414-IN 1st Action: Location:	11/16/2016	1217	Good intent call, other
	Investigate 58 FRANKLIN ST		
16-2416-IN 1st Action: Location:	11/16/2016	0839	Smoke detector activation due to malfunction
	Investigate 10 SOAPSTONE LN WILLIAMS,RICHARD		
16-2415-IN 1st Action: Location:	11/17/2016	0136	Motor vehicle accident with no injuries.
	Investigate 17 WINTER ST		
16-2417-IN 1st Action: Location:	11/17/2016	0809	Alarm system activation, no fire - unintentional
	Investigate 36 INDUSTRIAL WAY		
16-2418-IN 1st Action: Location:	11/17/2016	1034	Lock-out
	Assistance, other 286 OLD DOVER RD		

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Incident	Incident Date	Alarm Time	Incident Type
16-2419-IN 1st Action: Location:	11/17/2016	0809	Alarm system activation, no fire - unintentional
	Investigate 20 INDUSTRIAL WAY LAARS HEATING SYSTEMS COMPANY		
16-2420-IN 1st Action: Location:	11/17/2016	0821	Alarm system activation, no fire - unintentional
	Investigate 35 INDUSTRIAL WAY		
16-2421-IN 1st Action: Location:	11/17/2016	0927	Lock-out
	Assistance, other 134 TEN ROD RD BROADVIEW ANIMAL HOSPITAL		
16-2422-IN 1st Action: Location:	11/17/2016	1116	Motor vehicle accident with no injuries.
	Investigate 64 MILTON RD DUNKIN DONUTS		
16-2423-IN 1st Action: Location:	11/17/2016	1417	Medical assist, assist EMS crew
	Assistance, other		
16-2424-IN 1st Action: Location:	11/17/2016	1802	Motor vehicle accident with no injuries.
	Investigate 44 HAVEN HILL RD		
16-2425-IN 1st Action: Location:	11/17/2016	1643	Motor vehicle accident with no injuries.
	Assistance, other SPAULDING TPKE EXIT 13 OFF RAMP		
16-2426-IN 1st Action: Location:	11/18/2016	0239	Medical assist, assist EMS crew
	Assistance, other		
16-2427-IN 1st Action: Location:	11/18/2016	0017	Medical assist, assist EMS crew
	Assistance, other		
16-2428-IN 1st Action: Location:	11/18/2016	0538	Medical assist, assist EMS crew
	Assistance, other		
16-2429-IN 1st Action: Location:	11/18/2016	0614	Medical assist, assist EMS crew
	Assistance, other		
16-2430-IN 1st Action: Location:	11/18/2016	0844	Motor vehicle accident with no injuries.
	Assistance, other NORTH MAIN ST SQUARE		
16-2431-IN 1st Action: Location:	11/18/2016	1052	Service Call, other
	Restore fire alarm system CHAMBERLAIN ST CHAMBERLAIN ST SCHOOL		
16-2432-IN 1st Action: Location:	11/18/2016	1329	Motor vehicle accident with injuries
	Investigate 5 EASTERN AVE @ 13 ALLEN ST		

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Incident	Incident Date	Alarm Time	Incident Type
16-2433-IN 1st Action: Location:	11/18/2016	1640	Motor vehicle accident with injuries
			Provide first aid & check for injuries GONIC RD @ HEMINGWAY DR
16-2434-IN 1st Action: Location:	11/18/2016	1550	Motor vehicle accident with injuries
			Investigate SOUTH MAIN ST BY DUNKIN DONUTS
16-2435-IN 1st Action: Location:	11/18/2016	1610	Medical assist, assist EMS crew
			Refer to proper authority
16-2436-IN 1st Action: Location:	11/18/2016	1644	EMS call, excluding vehicle accident with injury
			Provide basic life support (BLS)
16-2437-IN 1st Action: Location:	11/18/2016	1743	Medical assist, assist EMS crew
			Investigate
16-2438-IN 1st Action: Location:	11/18/2016	2105	Motor vehicle accident with no injuries.
			Investigate 684 SALMON FALLS RD
16-2439-IN 1st Action: Location:	11/18/2016	2105	Motor vehicle accident with no injuries.
			Investigate SALMON FALLS RD BEFORE TARA ESTATES
16-2440-IN 1st Action: Location:	11/18/2016	2322	Medical assist, assist EMS crew
			Provide manpower
16-2441-IN 1st Action: Location:	11/19/2016	0346	Motor vehicle accident with no injuries.
			Provide first aid & check for injuries 153 ESTES RD
16-2442-IN 1st Action: Location:	11/19/2016	1201	Motor vehicle accident with no injuries.
			Investigate 36 GROVE ST @ 20 HIGHLAND ST
16-2443-IN 1st Action: Location:	11/19/2016	2016	Motor vehicle accident with no injuries.
			Investigate 211 WALNUT ST @ 2 SAMPSON RD
16-2444-IN 1st Action: Location:	11/20/2016	0949	Smoke detector activation due to malfunction
			Investigate 84 HANSONVILLE RD
16-2445-IN 1st Action: Location:	11/20/2016	1201	Motor vehicle accident with injuries
			Investigate FARMINGTON RD
16-2446-IN 1st Action: Location:	11/20/2016	1256	Electrical wiring/equipment problem, other
			Investigate 38 CAPITAL CIR

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Incident	Incident Date	Alarm Time	Incident Type
16-2447-IN 1st Action: Location:	11/20/2016	1403	Medical assist, assist EMS crew
	Assistance, other		
16-2448-IN 1st Action: Location:	11/20/2016	1744	Medical assist, assist EMS crew
	Assistance, other		
16-2449-IN 1st Action: Location:	11/20/2016	2118	Medical assist, assist EMS crew
	Assistance, other		
16-2450-IN 1st Action: Location:	11/20/2016	2112	Medical assist, assist EMS crew
	Assistance, other		
16-2451-IN 1st Action: Location:	11/20/2016	2125	Dispatched & canceled en route
	Cancelled en route		
	7 MELROSE DR		
16-2452-IN 1st Action: Location:	11/21/2016	1041	EMS call, party transported by non-fire agency
	Investigate		
16-2453-IN 1st Action: Location:	11/21/2016	0951	Lock-out
	Forcible entry		
	20 OLD DOVER RD		
16-2454-IN 1st Action: Location:	11/21/2016	1310	Motor vehicle accident with no injuries.
	Investigate		
	724 COLUMBUS AVE WILD WILLY'S BURGERS		
16-2455-IN 1st Action: Location:	11/21/2016	1726	Good intent call, other
	Investigate		
	288 NORTH MAIN ST TACO BELL		
16-2456-IN 1st Action: Location:	11/21/2016	1930	Authorized controlled burning
	Investigate		
	5 DAIGLE'S WAY		
16-2457-IN 1st Action: Location:	11/21/2016	2016	Good intent call, other
	Investigate		
	65 SOUTH MAIN ST ROCHESTER PUBLIC LIBRARY		
16-2458-IN 1st Action: Location:	11/22/2016	0726	Motor vehicle accident with injuries
	Provide first aid & check for injuries		
	250 GONIC RD @ 67 CHURCH ST		
16-2459-IN 1st Action: Location:	11/22/2016	1132	Alarm system activation, no fire - unintentional
	Investigate		
	MARKETPLACE BLVD 110 GRILL		
16-2460-IN 1st Action: Location:	11/22/2016	1324	Service Call, other
	Investigate		
	95 BLACKWATER RD		

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Incident	Incident Date	Alarm Time	Incident Type
16-2461-IN 1st Action: Location:	11/22/2016	1539	Medical assist, assist EMS crew
	Investigate		
16-2462-IN 1st Action: Location:	11/22/2016	1409	Medical assist, assist EMS crew
	Provide manpower		
16-2463-IN 1st Action: Location:	11/22/2016	1519	EMS call, excluding vehicle accident with injury
	Provide basic life support (BLS)		
16-2464-IN 1st Action: Location:	11/22/2016	1617	CO detector activation due to malfunction
	Investigate		
	2 VERNON AVE		
16-2465-IN 1st Action: Location:	11/22/2016	1714	Motor vehicle/pedestrian accident (MV Ped)
	Investigate		
	SPAULDING TPKE EXIT 16		
16-2466-IN 1st Action: Location:	11/22/2016	1910	Power line down
	Standby		
	108 CROSS RD @ 1 GOVERNORS RD		
16-2467-IN 1st Action: Location:	11/22/2016	2134	Smoke detector activation due to malfunction
	Forcible entry		
	724 PORTLAND ST		
16-2468-IN 1st Action: Location:	11/23/2016	0312	Building fire
	Extinguishment by fire service personnel		
	129 CHARLES ST		
16-2469-IN 1st Action: Location:	11/23/2016	0826	Service Call, other
	Notify other agencies.		
	4 ELIZABETH ST		
16-2470-IN 1st Action: Location:	11/23/2016	0416	Medical assist, assist EMS crew
	Provide manpower		
16-2471-IN 1st Action: Location:	11/23/2016	1225	Motor vehicle accident with no injuries.
	Provide manpower		
	103 NORTH MAIN ST		
16-2472-IN 1st Action: Location:	11/23/2016	1255	Gas leak (natural gas or LPG)
	Investigate		
	40 COLUMBUS AVE KNIGHTS OF COLUMBUS		
16-2473-IN 1st Action: Location:	11/23/2016	1436	Motor vehicle accident with injuries
	Provide manpower		
	190 WAKEFIELD ST RITE AID		
16-2474-IN 1st Action: Location:	11/23/2016	1952	Good intent call, other
	Investigate		
	8 FIRST ST		

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Incident	Incident Date	Alarm Time	Incident Type
16-2475-IN 1st Action: Location:	11/23/2016	2328	Medical assist, assist EMS crew
			Provide manpower
16-2476-IN 1st Action: Location:	11/24/2016	0751	Good intent call, other
			Investigate
			98 MILTON RD RENT A CENTER
16-2477-IN 1st Action: Location:	11/24/2016	0914	Medical assist, assist EMS crew
			Provide manpower
16-2478-IN 1st Action: Location:	11/24/2016	1854	EMS call, excluding vehicle accident with injury
			Provide basic life support (BLS)
16-2479-IN 1st Action: Location:	11/24/2016	2052	Building or structure weakened or collapsed
			Investigate
			15 PICKERING RD [RP]
16-2480-IN 1st Action: Location:	11/25/2016	0704	Alarm system sounded due to malfunction
			Investigate
			120 MARKETPLACE BLVD PETCO
16-2481-IN 1st Action: Location:	11/25/2016	0914	Medical assist, assist EMS crew
			Assistance, other
16-2482-IN 1st Action: Location:	11/25/2016	1658	Motor vehicle accident with no injuries.
			Investigate
			287 NORTH MAIN ST SHELL (AKA EKS CORPORATION)
16-2483-IN 1st Action: Location:	11/26/2016	0258	Medical assist, assist EMS crew
			Refer to proper authority
16-2484-IN 1st Action: Location:	11/26/2016	0838	Alarm system sounded due to malfunction
			Investigate
			120 MARKETPLACE BLVD PETCO
16-2485-IN 1st Action: Location:	11/26/2016	1226	Motor vehicle accident with no injuries.
			Investigate
			39 CHESTNUT ST @ 6 WALDRON AVE
16-2486-IN 1st Action: Location:	11/26/2016	1237	Alarm system activation, no fire - unintentional
			Investigate
			189 TURNKEY WAY
16-2487-IN 1st Action: Location:	11/26/2016	1311	Passenger vehicle fire
			Investigate
			SPAULDING TPKE BY MM 16
16-2488-IN 1st Action: Location:	11/26/2016	1052	Cover assignment, standby, moveup
			Provide manpower
			972 MAIN ST SANFORD CENTRAL STATION

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Incident	Incident Date	Alarm Time	Incident Type
16-2490-IN 1st Action: Location:	11/26/2016	1610	Service Call, other
	Investigate		
	120 MARKETPLACE BLVD		
16-2491-IN 1st Action: Location:	11/26/2016	1626	Lock-out
	Forcible entry		
	38 FLAGG RD		
16-2492-IN 1st Action: Location:	11/26/2016	1547	Unauthorized burning
	Information, investigation & enforcement, other		
	BIRCH DR WHITE CORNER HOUSE		
16-2493-IN 1st Action: Location:	11/27/2016	0715	EMS call, excluding vehicle accident with injury
	Provide basic life support (BLS)		
16-2494-IN 1st Action: Location:	11/27/2016	1316	Medical assist, assist EMS crew
	Provide manpower		
16-2495-IN 1st Action: Location:	11/27/2016	1453	Water problem, other
	Investigate		
	109 EAGLE DR TARA COMMUNITY BUILDING		
16-2496-IN 1st Action: Location:	11/27/2016	2045	Water or steam leak
	Investigate		
	19 DAFFODIL HILL LN		
16-2497-IN 1st Action: Location:	11/28/2016	0019	Good intent call, other
	Investigate		
	16 HOPE DR		
16-2498-IN 1st Action: Location:	11/28/2016	0350	Medical assist, assist EMS crew
	Standby		
16-2499-IN 1st Action: Location:	11/28/2016	1048	Medical assist, assist EMS crew
	Assistance, other		
16-2500-IN 1st Action: Location:	11/28/2016	1212	Good intent call, other
	Investigate		
	576 PORTLAND ST @ 151 FRANKLIN ST		
16-2501-IN 1st Action: Location:	11/28/2016	1348	Alarm system activation, no fire - unintentional
	Investigate		
	23 MEADERBORO RD		
16-2502-IN 1st Action: Location:	11/28/2016	1924	Medical assist, assist EMS crew
	Assistance, other		
16-2503-IN 1st Action: Location:	11/28/2016	1721	Medical assist, assist EMS crew
	Investigate		

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Incident	Incident Date	Alarm Time	Incident Type
16-2504-IN 1st Action: Location:	11/28/2016 Investigate	2052	Medical assist, assist EMS crew
16-2505-IN 1st Action: Location:	11/28/2016 Investigate 56 WOODLAND GREEN	2205	Smoke detector activation due to malfunction
16-2506-IN 1st Action: Location:	11/29/2016 Investigate 327 CHESTNUT HILL RD BY CHANNING DR	0741	Motor vehicle accident with no injuries.
16-2507-IN 1st Action: Location:	11/29/2016 Investigate 239 WASHINGTON ST BETWEEN KOHL'S & ESTES	0712	Motor vehicle accident with no injuries.
16-2508-IN 1st Action: Location:	11/29/2016 Assistance, other 109 GEAR RD	0751	Motor vehicle accident with injuries
16-2509-IN 1st Action: Location:	11/29/2016 Investigate 47 CHARLES ST	1038	Smoke scare, odor of smoke
16-2510-IN 1st Action: Location:	11/29/2016 Investigate 31 WATERCRESS DR	1015	Gas leak (natural gas or LPG)
16-2511-IN 1st Action: Location:	11/29/2016 Investigate 105 MILTON RD RITE-AID	1142	Hazardous condition, Other
16-2512-IN 1st Action: Location:	11/29/2016 Investigate 40 CHESTNUT HILL RD @ WAKEFIELD ST	1614	Motor vehicle accident with no injuries.
16-2513-IN 1st Action: Location:	11/29/2016 Investigate 130 WAKEFIELD ST SPAULDING HIGH SCHOOL	1053	Alarm system activation, no fire - unintentional
16-2514-IN 1st Action: Location:	11/29/2016 Investigate 140 WAKEFIELD ST ROCHESTER VOCATIONAL TECHNICAL SCHOOL	1117	Alarm system activation, no fire - unintentional
16-2515-IN 1st Action: Location:	11/29/2016 Investigate 130 WAKEFIELD ST SPAULDING HIGH SCHOOL	1532	Alarm system activation, no fire - unintentional
16-2518-IN 1st Action: Location:	11/29/2016 Investigate HEMINGWAY DR @ GONIC RD	2310	Power line down
16-2516-IN 1st Action: Location:	11/30/2016 Provide manpower	0006	Medical assist, assist EMS crew

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Incident	Incident Date	Alarm Time	Incident Type
16-2517-IN 1st Action: Location:	11/30/2016	0304	Motor vehicle accident with no injuries.
	Investigate		
	GONIC RD		
16-2519-IN 1st Action: Location:	11/30/2016	0038	Cover assignment, standby, moveup
	Ventilate		
	17 HYDRO PLANT RD		
16-2520-IN 1st Action: Location:	11/30/2016	1440	Motor vehicle accident with no injuries.
	Investigate		
	424 COLUMBUS AVE @ 90 SOUTH MAIN ST		
16-2521-IN 1st Action: Location:	11/30/2016	1353	Medical assist, assist EMS crew
	Provide manpower		
16-2522-IN 1st Action: Location:	11/30/2016	1111	Lock-out
	Assistance, other		
	25 OLD DOVER RD COMMUNITY PARTNERS (WAS BEHAVIORIAL HEALTH)		
16-2523-IN 1st Action: Location:	11/30/2016	1527	Medical assist, assist EMS crew
	Investigate		
16-2524-IN 1st Action: Location:	11/30/2016	1802	Dispatched & canceled en route
	Cancelled en route		
	OLD DOVER RD		
16-2525-IN 1st Action: Location:	11/30/2016	1611	Lock-out
	Forcible entry		
	114 SOUTH MAIN ST AMANDA HENDERSON		
16-2526-IN 1st Action: Location:	11/30/2016	1732	Hazardous condition, Other
	Investigate		
	25 GOLDRUSH LN		
16-2527-IN 1st Action: Location:	11/30/2016	2056	EMS call, excluding vehicle accident with injury
	Provide basic life support (BLS)		
16-2528-IN 1st Action: Location:	11/30/2016	2212	Good intent call, other
	Investigate		
	57 CHARLES ST		

Rochester Fire Department

Office of Fire Prevention

30-Nov

Building Fire Code Inspections	12
Building Site Consultation	5
Construction Plan Review	5
Fire Drills	5
Fire Investigations	2
Fire Permits Issued	0
Fire Prevention Education and Training	15
Foster Care / Day Care Inspections	5
Outdoor Burning Inspections	10
Permit of Assembly Inspections	14
Tank Removal / Installation Inspections	2
Training Sessions	6
Woodstove / Pelletstove Appliance Inspection	0
Total	81



Rochester Public Library
65 South Main St.
Rochester, NH 03867

12/15/2016
Main Desk: (603) 332-1428
Reference: 335-7550
Children's: 335-7549
Fax: 335-7582
www.rpl.lib.nh.us

MONTHLY REPORT

November 2016

There were a total of 18,141 items circulated with 10,901 people visiting the library in the month of November. Two hundred forty-one patrons used the library's Internet computers for 667 hours. Visitors to the library's web site numbered 10,170. Current number of patron registrations is 36,817. Interlibrary loan activity included 78 materials borrowed from other libraries and 200 loaned to other libraries.

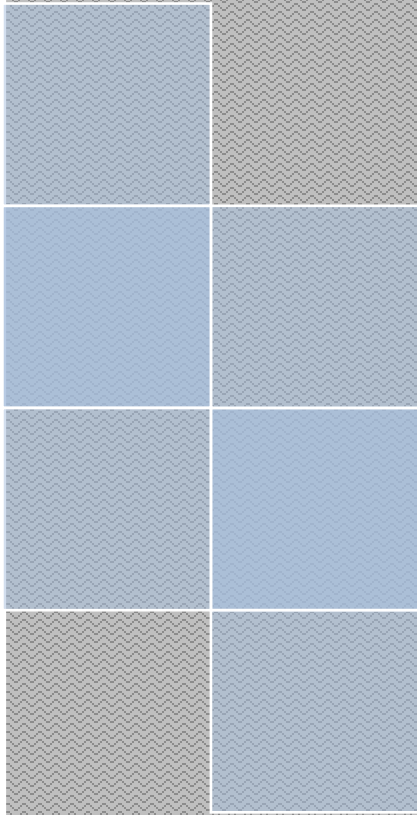
The months of November and December are busy for everyone so the Children's Room offers "drop-in" Story Times for patrons with young children. These are informal story programs for 2-5 year olds and their parent or caregiver. Due to the wide age range and varying attendance, this is a much more casual program than the usual Story Times and consists of several fun stories. November 5th, forty-five children joined the Children's Room staff in creating Shaving Cream Marbled Leaves during a fun Make-It and Take-It program.

The library was proud to present "An Evening of Poetry and Open Mic" on Wednesday, November 9th. The evening included readings from four featured poets: Pat Frisella, Bruce Valley, Jon Shutt, and Pat O'Brien followed by an hour of open mic. This free event fosters an atmosphere of respect and encouragement for all participants.

On November 16th, the Library was pleased to present "Pickling 101" with Rivka Schwartz. Over 35 participants were instructed in the art of dry salt fermenting and brining with health promoting probiotics when pickling seasonal vegetables.

In addition to the print versions of available books, 238 of our library patrons downloaded 1,116 e-books to media devices through the library's web site this month. The RPL website also enabled 20 patrons access to Mango Languages and 273 songs were downloaded from Freegal Music.

Trustees meet on December 13th in the Rose Room of the library at 6pm.



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Planning & Development Department
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 31 Wakefield Street
 ROCHESTER, NEW HAMPSHIRE 03867-1917
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Planning and Development
 Conservation Commission
 Historic District Commission
 Arts & Culture Commission

PLANNING & DEVELOPMENT DEPARTMENT MONTHLY REPORT FOR NOVEMBER 2016

The Planning Board, Conservation Commission, and the Historic District Commission (HDC) held their regular meetings in the month of November. The Arts & Culture Commission did not have a meeting in November. The Planning Board also held a workshop meeting in November. A majority of the agenda was filled with regular business continued from the November 7, 2016 meeting. This month was a very busy month for the Planning Board and Planning Department. The discussion/agenda items from the regular meetings of the Planning Board, Conservation Commission, and HDC are summarized below.

As usual, the Planning Staff attended various meetings throughout the month of November including the Strafford Metropolitan Planning Organization's Technical Advisory Committee, the City's Technical Review Group, River Walk Committee, Rotary, New Hampshire Municipal Association annual meeting, New Hampshire Department of Transportation, and meetings with consultants, developers, citizens, and other City staff. The Planning Board agenda for December is looking pretty full and we began to review those applications and preparing them for hearings. As the calendar year closes we continue to be very busy in the Planning & Development Department and we are hoping the upcoming year continues to keep us busy.

APPLICATIONS REVIEWED BY THE PLANNING BOARD

William & Joyce King Trust & Timothy & Felice Higgins, 292 & 272 Walnut Street (by Geometres Blue Hills) Lot line revision. Case# 263 – 2,3,4 – A&NMU – 16 **APPROVED**

Stephen Brochu, 18 & 25 Stephens Drive (by Fox Surveying Co.) Lot line revision. Case# 236 – 43&44 – A – 16 **APPROVED**

Stephen Brochu, 25 Stephens Drive (by Fox Surveying Co.) Amendment to an approved subdivision. Case# 263 – 44 – A – 16 **APPROVED**

Brian Healey, 31 Milton Road Site plan to allow for auto sales and service. Case# 215 – 64 – HC – 16 **APPROVED**

Ekimbor, LLC, 15 Norway Plains Road (by Tighe & Bond) 2-Lot subdivision. Case# 125 – 17 – R2 – 16 **APPROVED**

Ekimbor, LLC, 15 Norway Plains Road(by Tighe & Bond) Site plan to allow 10 4-unit townhomes and one duplex. Case # 215 – 17 – R2 – 16 **APPROVED**

D.R. Lemieux Builders, Inc., 114 Rochester Hill Road (by Norway Plains Associates) Extension to meet precedent conditions. Case# **134 – 5 – R2 – 16 APPROVED**

Harold & Dorothy Caler & Real Estate Advisors Inc., 151 Franklin Street & 24 Jeremiah Lane (by Berry Surveying & Engineering) Lot line revision. Case # 111&223 – 83&21 – R1 – 16 **CONTINUED TO 12/5/2016**

Real Estate Advisors Inc., 24 Jeremiah Lane (by Berry Surveying & Engineering) 53-Lot subdivision for single and duplex housing. Case # 223 – 21 – A – 16 **CONTINUED TO 12/19/2016**

SDJ Development of Rochester, LLC, 183 Washington Street (by Hillside Design Group) Amendment to the Master Plan for Highfield Commons PUD. Case# 237 – 8-1 – PUD – 16 **CONTINUED TO 12/5/2016**

Cramer Family Trust & Patricia Woodward Trust, 156 Old Dover Road & Laura Lane (by Trittech Engineering Corp.) Lot line revision. Case# 140&253 – 73,23&24 – R1 – 16 **CONTINUED TO 12/5/2016**

Quantum Real Estate Group, LLC, 156 Old Dover Road (by Trittech Engineering Corp) 2-Lot subdivision. Case# 140 – 73 – R1 – 16 **APPROVED**

JIP Construction, LLC, 2 Bickford Road Amendment to an approved subdivision. Case# 230 – 6 – A – 16 **APPROVED**

APPLICATIONS REVIEWED BY THE CONSERVATION COMMISSION

1. **Discussion:** 60 Farmington Rd (The Ridge Marketplace Phase 2) request to cut trees prior to obtaining State / Federal Permits.
Engineer Ken Mavrogeorge c/o Tighe & Bond explained that the Planning Board approval states there is to be no cutting or land disturbance prior to obtaining all State and Federal permits. He then explained that the State of NH Dept of Environmental Services, Department of Transportation, and US Army Corp. of Engineers approvals have not yet been obtained, but the applicant is asking the City to allow tree clearing and placement of erosion controls in areas outside of State and Federal jurisdiction. The Conservation Commission stated they understood the applicants desire to start work, but stated land alterations, including cutting, at this time are premature because there is no indication of what the approved lot layout will be, and thus voted unanimously to not support the request.
2. **Dredge and Fill Application/Wetland Permit Application:** NH Army National Guard, 106 Brock St (Map-Lot: 129-15).
Engineer Jeff Read c/o Colby Co. Engineering introduced a new proposal to the Conservation Commission. The proposal is to build a multi-bay garage/repair shop at the National Guard property on Brock St, with associated parking areas and stormwater

treatment. There's approximately 1,100 sq ft of wetland impact proposed; this impact is a limited to grading (fill).

The Commission reviewed this proposal and voted to sign off on the proposed impact with the condition that the developers try to save existing mature trees along Hurd Brook. These trees provide shade necessary for maintaining cool water temperatures, particularly relevant to the wild Eastern brook trout which use this brook and are sensitive to water temperatures above 68 degrees F.

3. **Correspondence: (emailed/sent prior to meeting):** None.
4. **Notice of Intent to Cut Wood or Timber / Intent to Excavate:** a) Notice of Intent to Cut: 106 Ten Rod Rd (Map-Lot 220-26), Grant Myhre
The Commission had no concerns with this.
5. **Reports:** a) Technical Review Group update. The Conservation Commission member liaison to the TRG gave a brief update about newly submitted applications.
b) Planning Board update. Planning Staff gave a brief update on the status of PB items that had been approved or continued at the December 5th PB meeting.
6. **Old Business:** a) Spaulding High School – environmental class's request to have Conservation Commission be a guest speaker.
The High School's environmental teacher and two students were present and had a discussion with the Commission about each other's roles and responsibilities. The two parties are interested in working with each other.
7. **New Business:** a) The Commission discussed Matt Scruton's interest in requesting money back from the City that he paid during the process of the City buying a conservation easement from his Ten Rod Rd property. The Commission voted unanimously to not support this request.
8. **Other Business:** a) Two Commission members had attended a "plan reading" workshop. They reported back that the session was very helpful and said they encourage others, in all land use boards, to attend a future session.
b) A Commission member who is also a NH Fish and Game employee questioned why his office received an application from the City for a new bridge from Dewey St to Hanson Pines, but that the Commission hadn't been made aware of this proposal. The Planning Dept staff liaison stated that he was not privy of this application or bridge, and apologized. The Commission discussed the need to be more involved in City applications and asked that Staff inform DPW of such.
9. **Non-Public Session pursuant to RSA 91-A:3 II(d):** Discussion of acquisition of real property was held.
10. **Site Walk:** The Commission spent 2-3 hours on a Sunday morning with a Planning Dept staffer, a developer and her engineer and builder at Chesley Hill Rd. They walked the land and discussed the preliminary subdivision plans. The Commission requested that the developers propose to re-vegetate impacted wetland buffers and use box/open bottom culverts at wetland crossings.

APPLICATIONS REVIEWED BY THE HISTORIC DISTRICT COMMISSION

Downtowner, 24 Museum Way, Application for Certificate of Approval for wall signs.
Case # 120-401-DC-16. **APPROVED**

ARTS AND CULTURE COMMISSION ACTIVITIES

The Arts and Culture Commission did not hold a meeting for the month of November.

Respectfully submitted,

James B. Campbell,
Director of Planning & Development

12/15/2016

ROCHESTER POLICE DEPARTMENT



MICHAEL J. ALLEN
Chief of Police

23 WAKEFIELD STREET
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"Dedication, Pride, Integrity"

POLICE COMMISSION

DEREK J. PETERS
Chairman
BRUCE E. LINDSAY
Vice Chairman
LUCIEN G. LEVESQUE
Commissioner

December 12, 2016



TO: City Manager Daniel Fitzpatrick

RE: Monthly Report – November 2016

OPERATIONS: Ward 1 and Ward 6 held meetings this period. Discussion included information on construction projects, identity fraud and power company solicitations. There was also discussion on property crime statistics. The speed trailers were deployed proactively in Wards 3 and 5, following a review of this same period a year ago showed a high number of traffic crashes in those wards. Sgt. Loignon will take over Ward 2 with the transfer of Sgt. Babine to other duties.

The investigations bureau had 45 cases sent from patrol for review or investigation. There are currently 80 cases assigned. There were 20 cases presented to the Grand Jury and all returned true bills. We logged in 299 pieces of evidence and returned 133 pieces. Detectives completed 22 registrations for sex offenders. Det. Bourque analyzed eleven phones with the Cellebrite machine. There were four detective callouts this period, three for untimely deaths, and one drive by shooting at an occupied residence.

Capt. Boudreau taught civilian active shooter at the Library and also completed a walk-through of the building evaluating several workspaces.

BRIDGING THE GAPS: The prevention leadership work group met on November 1st. This is to ensure collaboration across communities. A coalition workgroup met to address smoking in the community. 100 tobacco quit kits were handed out to Frisbie and City employees during the month. Molly and Nicole Rodler attended a community anti drug coalition of America training on collation leadership and sustainability. The RMS Advisor and two youth attend the Granite Youth Alliance conference. A Bridging the Gaps advisory board meeting was held on November 30.

COMMUNICATIONS: The newest dispatcher will be released to solo headset within the next few weeks. We have received notice of resignation from one dispatcher who will be relocating out of state. We have begun a hiring process to fill that vacancy. Sgt. Babine has moved into the support sergeant role and is quickly getting up to speed on dispatch and other management areas. We continue to work with the vendor on the replacement of the radio unit computers.

COMMUNITY ENGAGEMENT OFFICER: In addition to several monthly meetings, Off. Miehle attended Teen Night. He also attended a Crimeline board meeting, where a reward was

authorized for a tipster. Off. Miehle is working on bringing a child car seat technician certification course to the area to build a local team for these inspections.

COMP STAT: Patrol activities continue to be productive despite staffing challenges. Officer Moore in his new role in the motor vehicle unit continues to be highly proactive. Traffic stops and arrests from stops are all up year to date, while accidents are down year to date. Overall property crime has been trending down even with an increase in burglaries YTD.

DIVERSION: There were 252 teens in attendance at November teen night. Nicole has started conversations with a local program on the seacoast which provides intensive outreach programming for youths coming home from rehabilitation/recovery for substance abuse. She hopes to collaborate and bring the program to the Rochester Recovery Center. Nicole had 3 new referrals, 7 open cases and one closed case. There was one case for Teen Drug Court.

HONOR GUARD: The Honor Guard participated in Veteran's Day events. The Honor Guard is preparing to participate in the Chamber Christmas parade. They will also present the colors at the Bruins game on December 8 and at a Celtics game in February.

HOUSING: There were 11 police related calls for service this period. Background checks were completed on 11 applicants. Off. Blair attended the tenant meeting and continues to work with housing managers to problem solve. Off. Funk has transitioned over to the part time role with housing.

K9: There were three tracks this period, and no drug searches. Time was spent on foot patrol in the downtown, extra patrols at the library and also working on the grant "Granite Hammer."

PROSECUTION: In adult court this period there were 257 new cases with 325 charges. Of those there were 88 guilty pleas, 65 not guilty pleas and 46 failed to appear. Of the cases that went before the court there were 10 administrative guilty findings, 32 charges nol prossed as part of plea agreements and 65 cases were continued. Juvenile prosecution had 13 arraignments, 2 review hearings and 2 violation hearings. There were 2 trials continued. Contempt charges have been filed against 2 defendants, now adults, who failed to pay restitution. There was one motion to impose part of a suspended sentence based upon the actions of the defendant.

SCHOOL RESOURCE OFFICERS: Off. Jackson had a busy month with events including attending teen night, providing a tour of the department, and attending school sporting events. He also has been working with the school criminal justice class organizing law enforcement demonstrations for the various specialty programs such as K9. Sgt. Deluca has been at the Middle School for a full month and is finding his rhythm with day to day operations. He has begun scheduling the LEAD program for the elementary school 3rd grade and the middle school 6th grade.

ADMINISTRATIVE: We are waiting to take full delivery of the new cruisers. One is currently at the radio vendor.

We are actively working to fulfill all the equipment purchases from grant funding recently approved by the City Council.

Our first projection for the FY17 budget shows us to be in the black. It is early but these numbers are encouraging. We will continue to keep a close eye on the budget.

Several officers attending training this period including for ground fighting techniques at Standards and Training, annual firearms qualifications, including a skill building session, an and organized retail crime course . The three officers in field training as of this writing have all been released to solo patrol.

We held a hiring process on November 5th to address current and projected vacancies. 200 candidates were invited to attend and 21 actually showed up for the physical agility tests. 8 candidates were interviewed by the Police Commission. We are also interviewing a certified officer from another agency. We received resignation notice from an officer this period that is leaving for the private sector. He has been with the Department for 3.5 years.

FORFEITURE SPENDING: There was no forfeiture spending this period.

EMD USE: There were no Taser deploys or displays this period.

Respectfully Submitted,

Michael J. Allen
Michael J. Allen
Chief of Police

PC: Rochester Police Commission
File

Rochester Police Dept.

Compstat - November 2016

FIELD ACTIVITIES										
	Nov. 2016	Nov. 2015	% Change	Oct. 2016	Sept. 2016	% Change	YTD 16	YTD 15	% Change	YTD 14
Traffic Stops	1138	1071	6%	1101	1005	10%	12503	12099	3%	8465
Arrests from Stops	31	41	-24%	36	26	38%	399	380	5%	272
Summons	63	77	-18%	71	65	9%	993	995	0%	864
Warnings	1017	926	10%	967	890	9%	10843	10441	4%	7108
No Action	31	23	35%	24	18	33%	285	293	-3%	262
Accidents	93	73	27%	84	75	12%	913	950	-4%	847
Summons from Accidents	1	5	-80%	4	4	0%	57	83	-31%	42
Arrests from Accidents	2	3	-33%	3	3	0%	33	36	-8%	22
Field Interviews	7	23	-70%	16	10	60%	195	216	-10%	476
DWI	6	10	-40%	3	7	-57%	75	93	-19%	63
Narcotics	2	6	-67%	2	3	-33%	21	37	-43%	16
Alcohol	4	4	0%	1	4	-75%	46	56	-18%	53
DWI from Accidents	2	4	-50%	2	2	0%	29	24	21%	14

PROPERTY CRIME - OF's by Incident												
Specific Crimes	Nov. 2016	Nov. 2015	% Change	Oct. 2016	Sept. 2016	% Change	YTD 16	YTD 15	% Change	YTD 2016 Closure Rate	YTD 2015 Closure Rate	YTD 14
Shoplifting	22	16	38%	19	21	-10%	254	213	19%	81%	80%	360
Theft from M/V	13	21	-38%	5	14	-64%	111	150	-26%	5%	2%	203
All Other Theft	19	15	27%	17	16	6%	196	189	4%	15%	20%	429
M/V Theft	3	2	50%	2	0	0%	34	23	48%	26%	35%	20
Vandalism	27	37	-27%	40	28	43%	413	380	9%	31%	36%	406
Burglary	7	10	-30%	12	13	-8%	126	88	43%	13%	19%	128
Total Property	91	101	-10%	95	92	3%	1134	1043	9%	28%	32%	1546
PROPERTY CRIME - AR's by Incident												
Specific Crimes	Nov. 2016	Nov. 2015	% Change	Oct. 2016	Sept. 2016	% Change	YTD 16	YTD 15	% Change	YTD 2016 Closure Rate	YTD 2015 Closure Rate	YTD 14
Shoplifting	21	15	40%	10	12	-17%	205	171	20%	81%	80%	298
Theft from M/V	2	0	0%	2	1	100%	6	3	100%	5%	2%	4
All Other Theft	3	4	-25%	1	2	-50%	29	38	-24%	15%	20%	73
M/V Theft	0	0	0%	1	0	0%	9	8	13%	26%	35%	6
Vandalism	11	17	-35%	9	11	-18%	127	136	-7%	31%	36%	137
Burglary	1	0	0%	0	3	-100%	16	17	-6%	13%	19%	23
Total Property	38	36	6%	23	29	-21%	392	373	5%	28%	32%	541
DRUG CRIME - OF's by Incident												
Specific Crimes	Nov. 2016	Nov. 2015	% Change	Oct. 2016	Sept. 2016	% Change	YTD 16	YTD 15	% Change	YTD 2016 Closure Rate	YTD 2015 Closure Rate	YTD 14
Possession	11	25	-56%	21	13	62%	194	257	-25%	88%	80%	131
Overdoses	7	10	-30%	10	9	11%	121	100	21%			56
<i>Fatal</i>	1	3	-67%	1	1	0%	17	10	70%			10
Total Drug	18	35	-49%	31	22	41%	315	357	-12%			197
DRUG CRIME - AR's by Incident												
Specific Crimes	Nov. 2016	Nov. 2015	% Change	Oct. 2016	Sept. 2016	% Change	YTD 16	YTD 15	% Change	YTD 2016 Closure Rate	YTD 2015 Closure Rate	YTD 14
Possession	9	25	-64%	18	13	38%	171	206	-17%	88%	80%	95

VIOLENT CRIME - OF's by Incident												
Specific Crimes	Nov. 2016	Nov. 2015	% Change	Oct. 2016	Sept. 2016	% Change	YTD 16	YTD 15	% Change	YTD 2016 Closure Rate	YTD 2015 Closure Rate	YTD 14
Homicide	0	0	0%	0	0	0%	1	0	100%	100%	0%	1
Robbery	0	2	400%	4	0	0%	15	15	0%	80%	40%	37
Aggravated Assault	6	9	-33%	9	5	80%	64	79	-19%	61%	73%	66
<i>from DV</i>	4	4	0%	7	2	250%	36	34	6%			31
Simple Assault	41	39	5%	53	53	0%	482	474	2%	51%	61%	399
<i>from DV</i>	16	20	-20%	25	27	-7%	250	241	4%			182
Total Violent	47	50	-6%	66	58	14%	562	568	-1%	73%	44%	503
VIOLENT CRIME - AR's by Incident												
Specific Crimes	Nov. 2016	Nov. 2015	% Change	Oct. 2016	Sept. 2016	% Change	YTD 16	YTD 15	% Change	YTD 2016 Closure Rate	YTD 2015 Closure Rate	YTD 14
Homicide	0	0	0%	0	0	0%	1	0	0%	100%	0%	0
Robbery	0	0	0%	2	0	0%	12	6	100%	80%	40%	12
Aggravated Assault	4	2	100%	3	3	0%	39	58	-33%	61%	73%	42
Simple Assault	19	23	-17%	18	24	-25%	244	288	-15%	51%	61%	237
Total Violent	23	25	-8%	23	27	-15%	296	352	-16%	73%	44%	291

**DV COMPSTAT
November 2016**

Dates	8/1/16 - 8/31/16	9/1/16- 9/30/16	10/1/16- 10/31/16	11/1/16- 11/30/16	Prior Verbal (PV)	YTD 2016	PV YTD	YTD 2015
Misdemeanor Arrests	25	24	12	12	2	219	25	241
Felony Arrests	3	1	2	3	1	19	2	27
Verbal Cases	30	33	24	14		270		228
Total Cases	58	58	38	29	3	508	27	496

2016 FJC Clients

Month	Jan	Feb	March	April	May	June
New Clients	15 (20*)	7 (14)	11 (7)	13 (6)	25 (1)	14 (8)
LE Referrals**	3	1	2	1	2	2
	July	August	September	October	November	December
New Clients	21 (2*)	30 (6*)	9 (15)	8 (32)	5(21)	
LE Referrals	1	1	2	1	2	

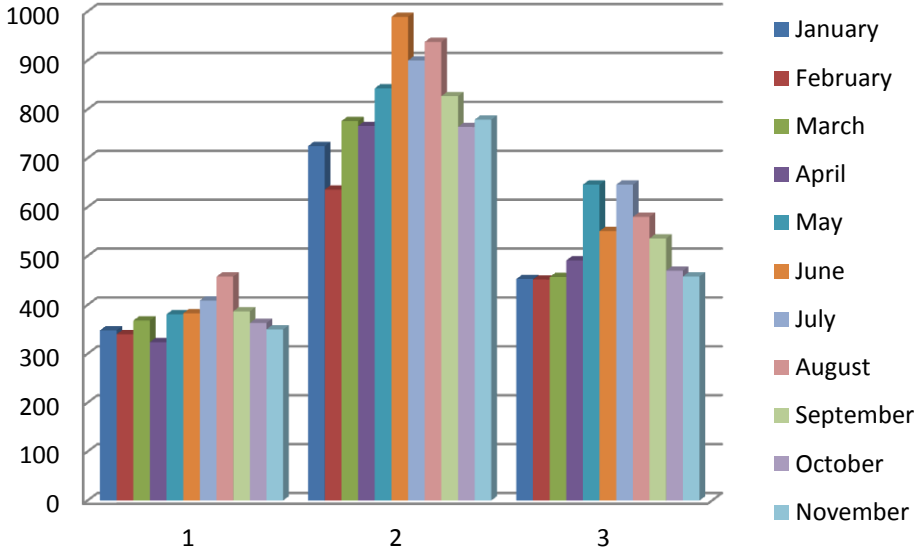
2015 FJC Clients (new clients only)

Jan	Feb	March	April	May	June
15	15	23	19	22	17
July	August	September	October	November	December
14	21	16	21	22 (6*)	20* (15*)

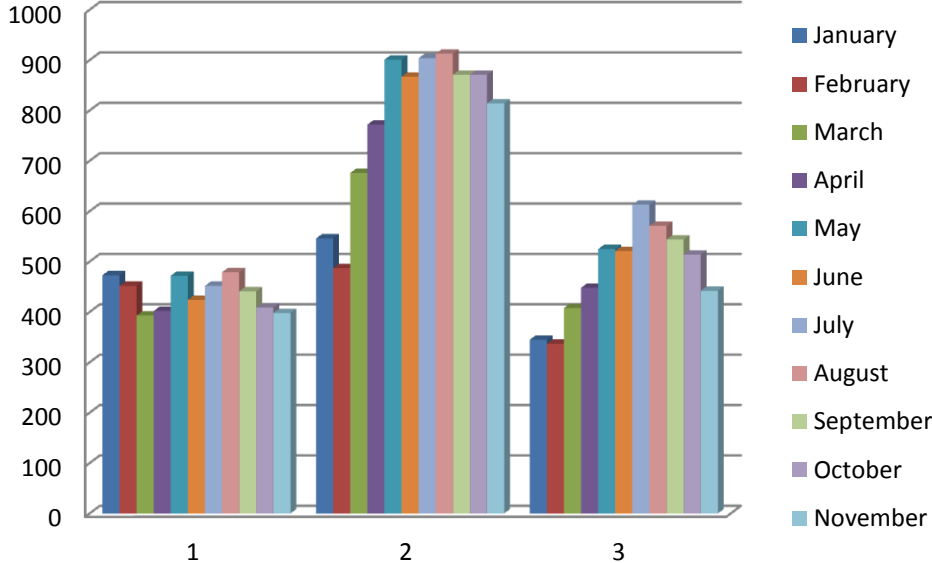
*Additional clients that obtained services at the FJC but whether they were new or repeat was not tracked.

**The tracking and screening method for this statistic is still a work in progress so the actual number may be higher.

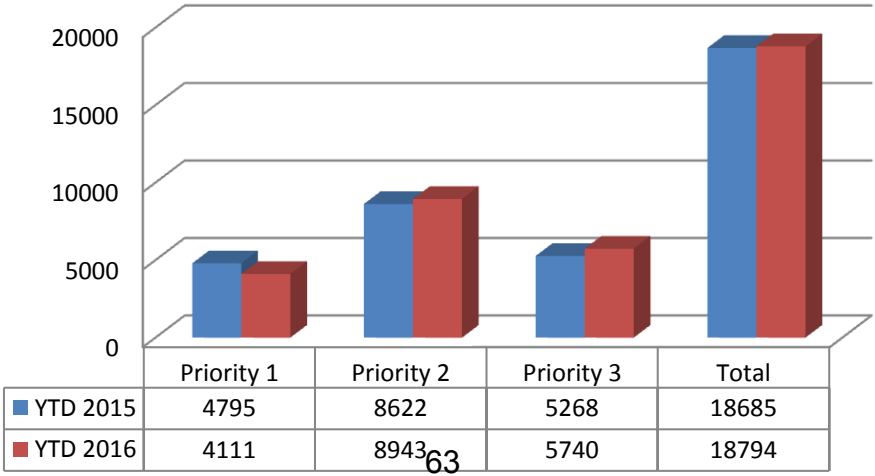
2016 CFS Trends



2015 CFS Trends

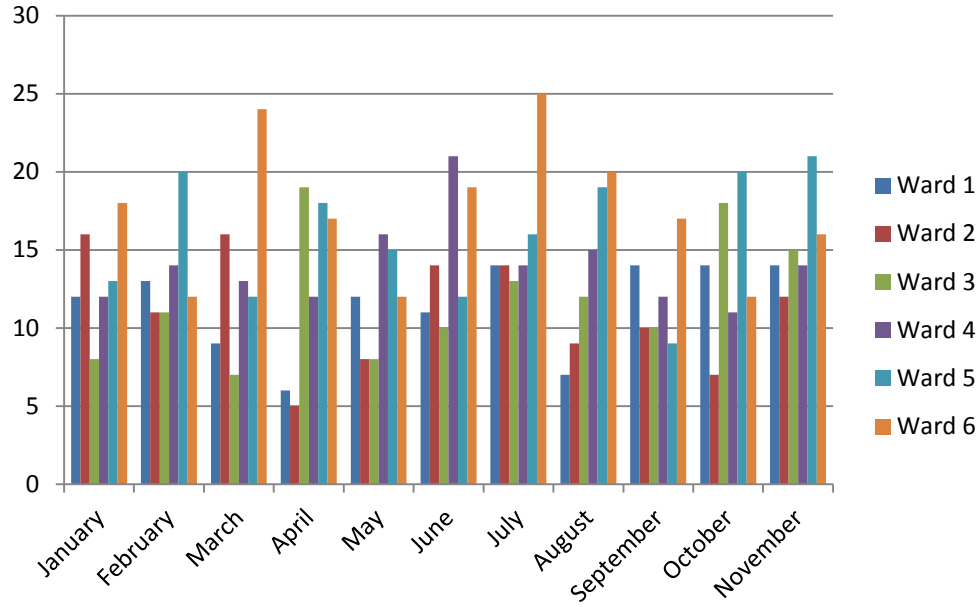


Calls for Service 2015 v 2016

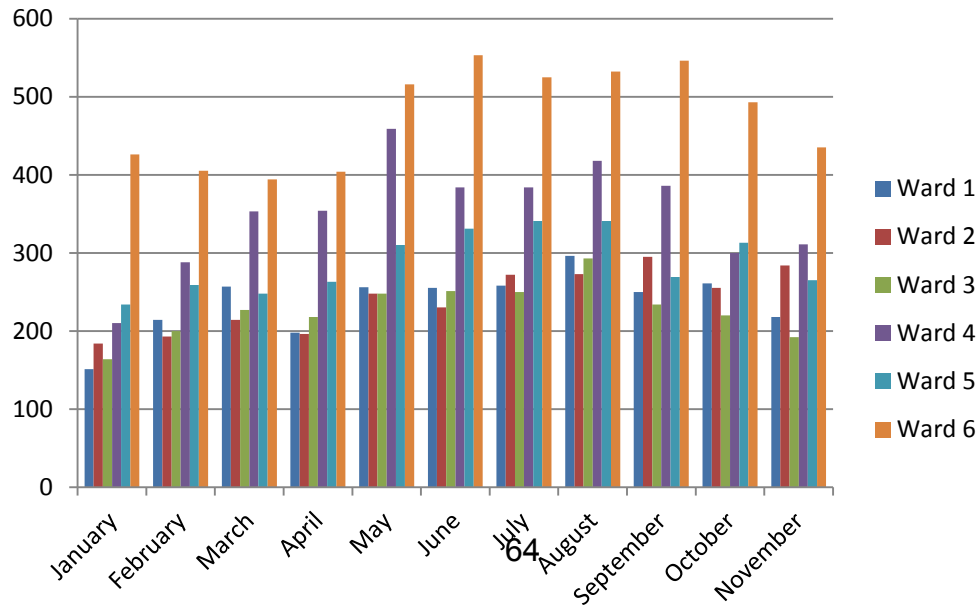


Accidents by Ward

12/15/2016

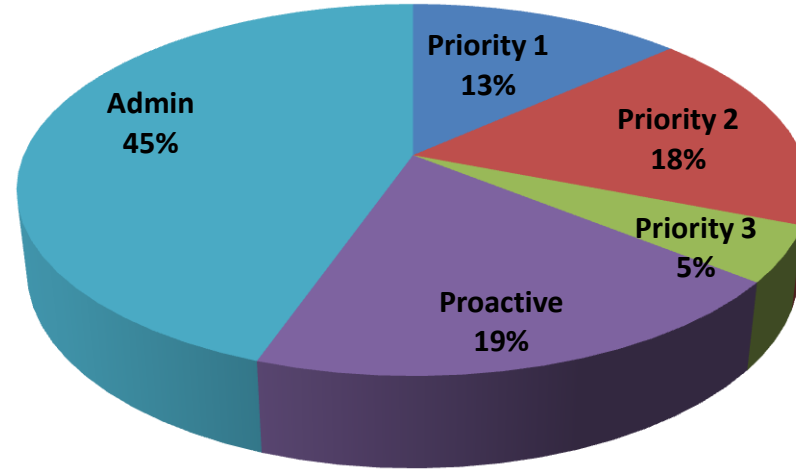


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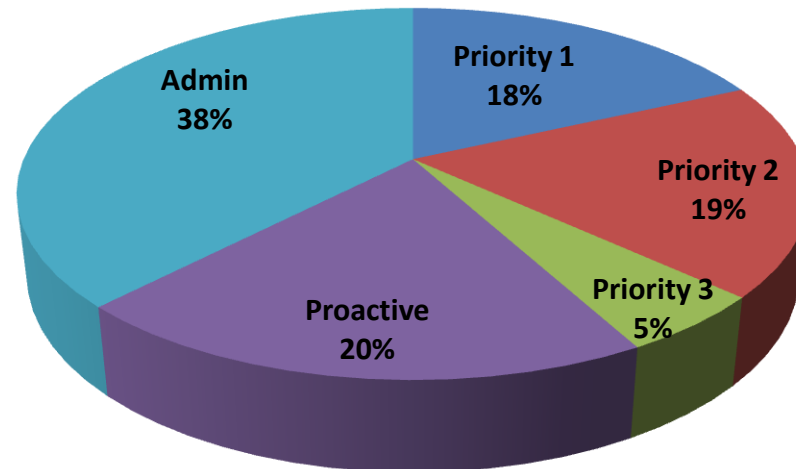


Manpower Hours November 2016

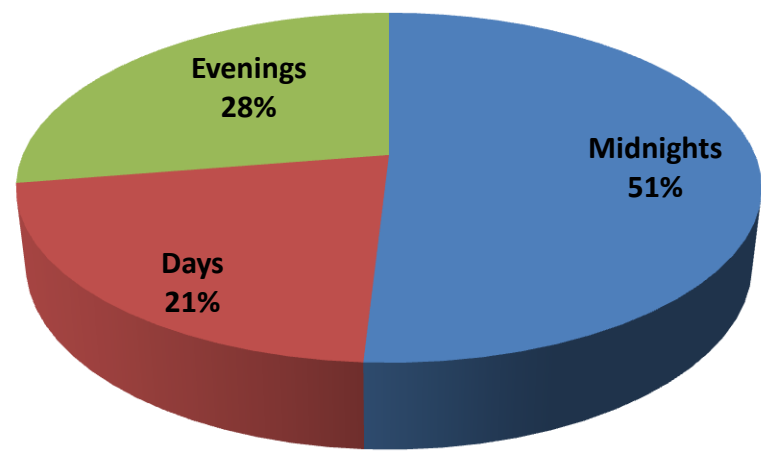
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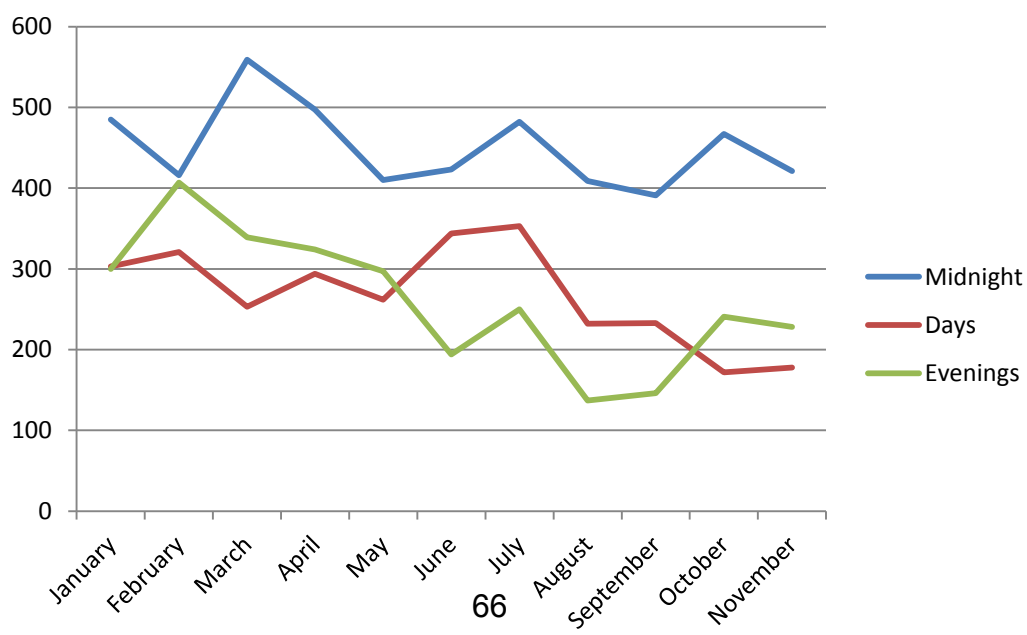
Manpower Hours November 2015



Proactive by Shift October 2016



Proactive by Shift YTD 2016



ROCHESTER DEPARTMENT OF PUBLIC WORKS MONTHLY REPORT FOR NOVEMBER 2016

HIGHWAY, FLEET MAINTENANCE AND UTILITIES

Highway Division responded to approximately 42 service calls which were either completed or scheduled for repair. Service calls for the month included requests for ditch line cleaning, potholes, and traffic light repair. Staff repaired four storm drains and replaced a catch basin with a concrete flat top on South Main Street. Staff also dug up a drain line on Snow Street and installed a catch basin. There was one freezing rain event where we had to treat the main roads. Sealcoating, Inc. was in town completing crack sealing on Columbus Avenue, Brock Street, and Washington Street. Several staff members worked with SUR, and Urban Tree to get the Christmas tree safely to the square. Paul Michaud and Dave Desjardin decorated the downtown with lights, and wreaths. They also worked closely with the Monarch School to get all of the decorations, laminated, strung and on the tree. The mechanics worked on general maintenance of vehicles and changed out the main computer on truck # 8. All trucks have been prepared for winter operations. This includes installation of all wings and sanders.

The Utilities Division responded to 40 service requests this month. These requests included assistance with sewer issues, discolored water, digsafe mark outs and inspections of new service lines. Staff performed routine maintenance on the water and sewer systems, including a service repair at 5 Morton Avenue. They were busy cleaning debris from catch basins and culverts and the hydrants have all been winterized.

BUILDINGS AND GROUNDS

Buildings and Grounds completed 67 work orders this month. These requests included general repairs of electrical, carpentry, equipment repairs and plumbing related issues to City Buildings. Along with the general service calls and repairs we also worked on the following projects: Denron Plumbing and Heating installed the roof top units at the Central Fire Station. The roofing project at the library is underway and should be completed in December. The Gym floor in the Community Center has received its annual screening and a recoating of urethane. Installation of the electronic sign behind City Hall is nearly complete. The grounds crew has completed their fall clean up. Staff completed installation of a new bus stop structure on South Main Street. They also did prep work for winter including removing tennis court nets and the wind screen. The technicians been working to winterize City buildings. They have removed air conditioners and have been working there way around buildings to lower storm windows and shutting off exterior water fixtures. Staff has been cleaning, replacing and sealing grout and tile, as well as painting in the City Hall bathrooms. They have also removed the VCT flooring in the lower bathroom at the library and installed new flooring, baseboard and fixtures.

WATER TREATMENT PLANT

Treated water volume for the month of November 2016 was approximately 48.3 million gallons from the surface water treatment plant and 5.7 million gallons from the groundwater plant. All water quality testing and monitoring was completed in accordance with NHDES requirements. Compliance DBP results showed maintained improvement in three of our four sites; we are investigating elevated results at the fourth. Seacoast NH drought conditions have improved and downgraded to severe conditions. We measured approximately 3.2" of rainfall at the Reservoir this month. Watershed inspections were conducted on Rochester Reservoir, Round Pond, Berry Dam, and Crown Point Road river crossing. The reservoir system is near capacity,

with Round Pond filling rapidly. Equipment and grounds maintenance was performed at the plant, well, and tanks/stations. Industrial Way Booster Station may require a replacement relief valve and pump staging modifications. Maintenance at the well included aeration blower cleaning, general housekeeping, and instrument preventative maintenance. Maintenance at the Water Treatment Facility included fall grounds cleanup, instrument calibration, influent trough cleaning, and sand filter cleaning. Construction for the east end dam improvements continues. A preliminary meeting for the raw water transmission main project was held at the treatment plant, and an update on the Round Pond augmentation project was given by GZA Environmental and Wright Pierce Engineers. Staff has modified the pilot activated carbon system to improve reliability and cold weather performance. We are happy to announce that Justin Daniels has been hired as our newest operator in training. Justin has been with the Highway Division of Public Works for several years and is now going to become a Water Treatment Plant Operator. Our Chief Operator, Ian Rohrbacher, was elected President of the New Hampshire Water Works Association at the November annual meeting.

WASTEWATER TREATMENT FACILITY

Staff continues to work with the coalition of communities on related wastewater and Great Bay Estuary issues, as well as working with industries on various issues. Staff conducted annual industrial pretreatment inspections at several industries. The Western Ave. pump station continues to move forward. Our staff has been able to identify the cause of Ray Dr. ongoing alarm issues. A faulty relay and undersized transformer/wiring is coming into station from EverSource. Staff is working to prepare FY18 budget requests. Installation of security cameras at the WWTF completed. We have received bids for gate and actuator replacement, and will be awarding to the low bidder. WWTP will be starting a pilot study with Niles Corp on a filter media (zeolite) for nutrient reduction. Staff attended State sponsored training classes. Staff received EOS and SCADA system software training for remote pump station access. Staff performed preventative and corrective maintenance on equipment, machinery and instrumentation. All required testing for EPA and the State has been completed and submitted. Average effluent flow for the month was 2.863 Million Gallons per Day (MGD). Percent of design flow = 56.9%. Percent of design flow for 2016 = 59.8%. Precipitation for the month = 2.82". Precipitation for 2016 = 33.84".

ENGINEERING

- **Granite Ridge Public Outlay:** Construction is substantially complete. Final items to be completed in the spring 2017.
- **Surface Water Treatment Plant Upgrades:** Construction is substantially complete. Final items to be completed in the next month.
- **Salmon Falls Road/Milton Road Water and Sewer (EDA Project):** Construction of sewer and water infrastructure continues to proceed. Project completion is scheduled for summer of 2017.
- **Franklin St./Western Ave. Area Improvements:** Construction continues on Franklin Street and the new sewer pump station at the corner of Western Avenue and First Street. Western Avenue culvert replacement work is scheduled to commence within the next month.
- **Rochester Reservoir East End Dam Modifications:** Construction commenced in October 2016 and is scheduled to be completed by the end of December 2016.

- **Colonial Pines Sewer Extension:** The first phase of this multi-phase sewer extension program was advertised for bids in August 2016 and bids were received in October 2016. Bids are currently under review. Construction funds will be proposed in the CIP budget over the next few years for future phases.
- **Salmon Falls Rd. HSIP Curve Softening Project:** This project was advertised for bids in October 2016 and bids were received in November 2016. Construction of this project is anticipated in 2017.
- **Lowell Street Culvert:** Drainage improvements in the area, improvements to the riprap slope on the southeastern side of the culvert, roadway paving in the area, and guardrail replacement in the area of the culvert have all been completed. Further improvements to the culvert are being contemplated for possible future construction. DPW also awaits a response from NHDOT regarding the State Bridge Aid Program Application for Preliminary Estimate submitted in January 2015.
- **Pavement Maintenance & Rehabilitation:** Portions of Lowell Street nearest to Columbus Avenue have been milled and overlaid. Portions of Lowell Street between Edgerly Way and Tebbetts Road have been reclaimed and paved with base pavement; these portions will be paved with the final wearing surface in the spring 2017. Whitehouse Road was paved with a shim coat in certain portions in November 2016. Unutil will complete necessary upgrades to buried gas infrastructure in 2017 and 2018. Reclaim and paving of Whitehouse Road has been delayed until Unutil gas work is complete. A Pavement Condition Assessment contract was awarded in November 2016 and a specialized data collection van is scheduled to survey all City-maintained paved roads in December 2016.
- **Columbus Avenue (Rte. 125) Pedestrian Bridge:** The new pedestrian bridge was opened in February 2016. Temporary sidewalk approaches to the bridge are planned to be replaced with more permanent sidewalk and railings; design to be completed in 2016 and construction to follow in 2017.
- **Dewey Street Pedestrian Bridge:** Design of a replacement bridge structure continues. The permitting process has begun. Construction is anticipated in 2017.
- **Strafford Square Roundabout:** Design continues. Bidding of the roundabout construction contract is now anticipated for late 2017, with a spring 2018 construction start date. Prior to that contract, a utility infrastructure contract is anticipated to be bid by the end of 2016 for construction in 2017. Approval for demolition of the building at 2-4 Walnut Street has been received; demolition is anticipated during the winter of 2016/2017.
- **Howard Brook Culverts Replacement:** Finalizing design, permitting, and easement negotiations. Construction is now anticipated in 2017.
- **Woodman St./Myrtle St. Area Improvements:** 50% design plans have been submitted to the City for review. Project scope includes: Woodman St., Myrtle St., Davyanne Locke Ln., Ela Ct., Beaudoin Ave., Liberty St., and portions of Charles St. and Congress St. Areas also being considered for a potential bid alternate include Academy St. and other portions of Charles St.
- **Wakefield Street Reconstruction:** Design continues. Project meetings were held in November 2016 with the public, as well as City and School Dept. staff. Project scope includes Wakefield Street between Union Street and the Chestnut Hill Road Connector. Areas also being considered for potential bid alternates include Pleasant St., Orchard St., and Glenwood Ave.

- **Water Treatment Plant Low Lift Pump Station Upgrade:** Design has begun. This project is scheduled to be advertised for bids in spring 2017.
- **Wastewater Interceptor Upgrades:** A Basis of Design Report has been received from the design consultant. This report summarizes alternatives and recommends a sewer collection system master plan before proceeding with final design.
- **NPDES Permit - Wastewater & MS4 Permit - Stormwater:** City staff met with USEPA Region 1 Administrator and other USEPA & NHDES staff in September 2016 to discuss permit issues. Based on that discussion, the issuance of the draft NPDES permit for the Wastewater Treatment Facility is anticipated from USEPA prior to the end of 2016. As far as the MS4 permit for stormwater, the City continues to await issuance of a new permit. USEPA is currently reviewing comments submitted on their draft MS4 permit language; issuance of the MS4 permit is anticipated prior to the end of 2016.

Memorandum



To: Dan Fitzpatrick, City Manager
Mayor McCarley
Members of the City Council

From: Lauren Krans, Recreation & Arena
Date: December 13, 2016
Re: November Department Report

November Program Numbers

Adult Co-Ed Pick-Up Basketball	57
Adult Recreation Ice Hockey	102
Adult Volleyball	144
Collaborative Open Gym	120
Learn To Skate	16
Parent/Child Open Gym	115
Parent/Child (Adult) Stick	95
Public Ice Skating	142
Seasonal Craft	7
Senior Art	22
Senior Breakfast	80
Senior Dance Lessons	20
Senior Open Gym	18
Senior Power Hour	154
Senior Yoga Gentle	24
Teen Night	257
Monthly Total	1,373

Software Update

Our new facility scheduling and registration software implementation is going well. Our staff is actively working with the software company to establish a process for accepting online payments that adheres to all city policies and procedures. We hope to have online payments up and running in the near future. In the meantime, the creation of online accounts has allowed individual customers and organizations to input their information and receive email confirmations for scheduling and program registrations. Currently we have over 900 accounts created through the new software containing over 1,000 individuals. We are very content with this progress and our customers have been very receptive to this new, convenient way of updating their information.

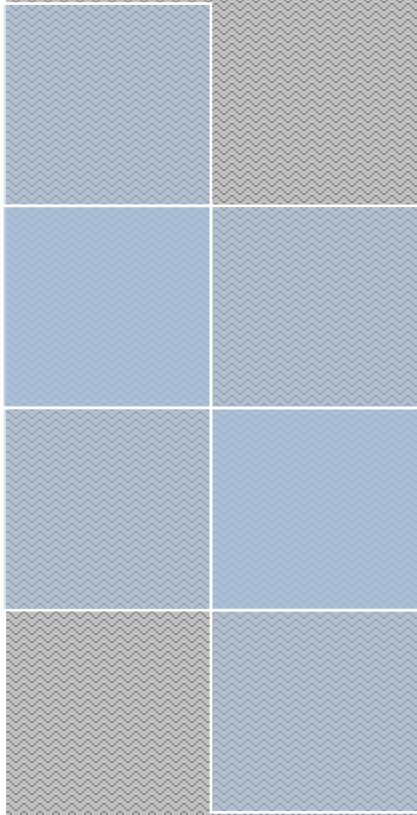
Satellite Office at the Community Center

Buildings and Grounds has put out and received bids for the work to create the satellite office attached to the Rochester Community Center Gym. Our department intends to move forward with this process and looks forward to getting this project off the ground in the near future. The location and sightlines of this office will provide building staff a safe, secure, customer friendly headquarters. We much anticipate this improvement to our department and the Community Center as a whole.

Social Media Outreach

We continue to strive for “meaningful community connections” by educating the public on our department and its offerings. In line with technology trends, we utilize Facebook and Instagram to connect with customers and potential customers. During the month of November and our “Rochester Gives Thanks” campaign, our Facebook page reached over 14,000 people. Communicating with the public via social media allows us to share about the positive happenings in our community as well as share information and resources on local organizations and happenings.





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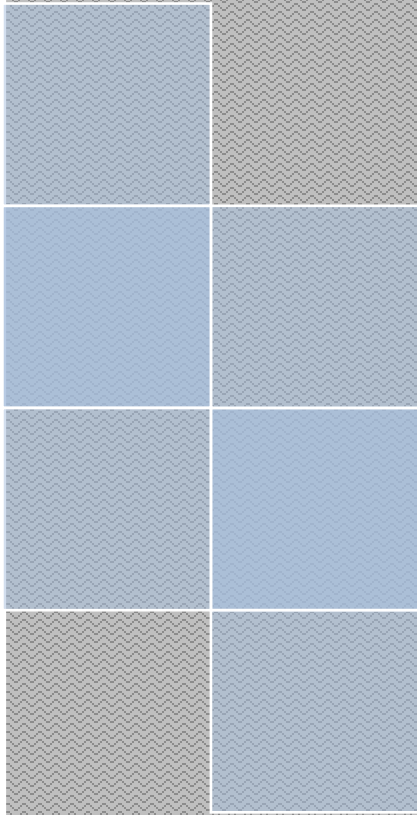
City of Rochester Tax Collector's Office

November 30, 2016

Tax Year		Annual Warrant	Collected		Uncollected	
			Amount	%	Amount	%
2016	Semi Warrant	29,277,808	28,075,295.53	95.89%	1,202,512.47	4.11%
2015		56,938,119	55,890,503.00	98.16%	1,047,616.00	1.84%
2014		55,068,779	54,303,552.22	98.61%	765,226.78	1.39%
2013		53,324,262	52,962,884.97	99.32%	361,377.03	0.68%
2012		50,952,912	50,706,934.95	99.52%	245,977.05	0.48%
2011		48,856,892	48,650,041.24	99.58%	206,850.76	0.42%
2010		47,308,832	47,128,133.53	99.62%	180,698.47	0.38%
2009		46,898,827	46,754,417.01	99.69%	144,409.99	0.31%
2008		46,522,769	46,407,545.21	99.75%	115,223.79	0.25%
2007		42,964,450	42,871,622.66	99.78%	92,827.34	0.22%
2006		40,794,160	40,700,886.10	99.77%	93,273.90	0.23%
2005		38,024,453	38,006,008.64	99.95%	18,444.36	0.05%
2004		36,065,496	36,047,272.78	99.95%	18,223.22	0.05%
2003		33,310,579	33,300,397.48	99.97%	10,181.52	0.03%
2002		29,725,878	29,716,742.95	99.97%	9,135.05	0.03%
2001		26,943,136	26,935,929.15	99.97%	7,206.85	0.03%
2000		25,415,248	25,409,541.77	99.98%	5,706.23	0.02%
1999		22,973,308	22,969,413.75	99.98%	3,894.25	0.02%
1998		30,592,529	30,587,165.88	99.98%	5,363.12	0.02%
1997		29,835,914	29,830,583.34	99.98%	5,330.66	0.02%
1996		27,726,424	27,722,073.99	99.98%	4,350.01	0.02%
1995		27,712,029	27,709,191.61	99.99%	2,837.39	0.01%
1994		26,989,803	26,987,206.62	99.99%	2,596.38	0.01%
1993		25,611,050	25,608,622.48	99.99%	2,427.52	0.01%
1992		24,746,736	24,744,940.64	99.99%	1,795.36	0.01%
1991		24,296,285	24,294,507.32	99.99%	1,777.68	0.01%
					4,555,263.18	

Tax Collector

Doreen Jones, CTC



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**Rochester, New Hampshire
Inter office Memorandum**

TO: Daniel Fitzpatrick
City Manager

FROM: Todd M. Marsh
Director of Welfare

SUBJECT: Analysis of Direct Assistance for November, 2016

DATE: December 14, 2016

This office reported 75 formal client notes for the month of November.

Voucher amounts issued for November, 2016 were as follows:

	13 <u>Families</u> 6 new	13 <u>Single</u> 4 new
Burial	650.00	650.00
Dental00	.00
Electricity	211.56	255.79
Food.....	.00	.00
Fuel heating00	229.90
Mortgage00	.00
Medical00	.00
Prescriptions00	.00
Rent	3,523.00	1,490.00
Temporary Housing00	.00
Transportation	<u>.00</u>	<u>3.00</u>
TOTAL	\$4,384.56	\$2,628.69

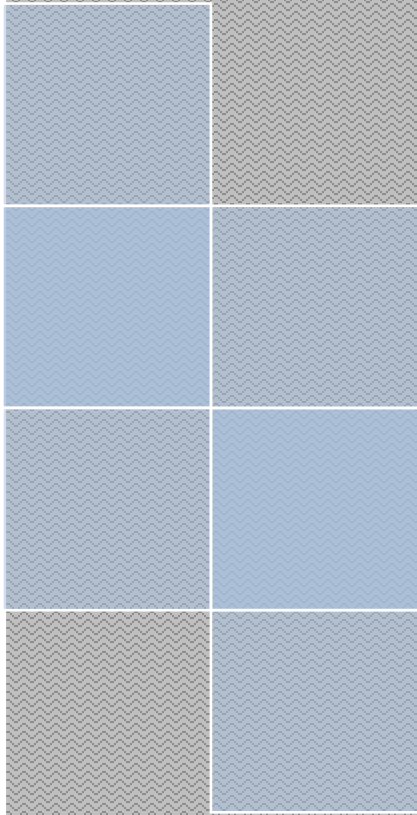
This represents an average cost per case/family of \$337.27 and case/Individual of \$202.21 for this month.

Total vouchers issued: \$7,013.25

There was a decrease of \$5,478.12 in assistance issued this month compared to November 2015. There was an increase of \$3,417.46 in vouchers issued this month compared to last month.

We received reimbursements from the Interim Assistance Program SSI, State Medicaid and Personal Reimbursements totaling \$.00

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