



**Rochester City Council Public Hearing  
February 21, 2017  
Council Chambers  
7:00 PM**

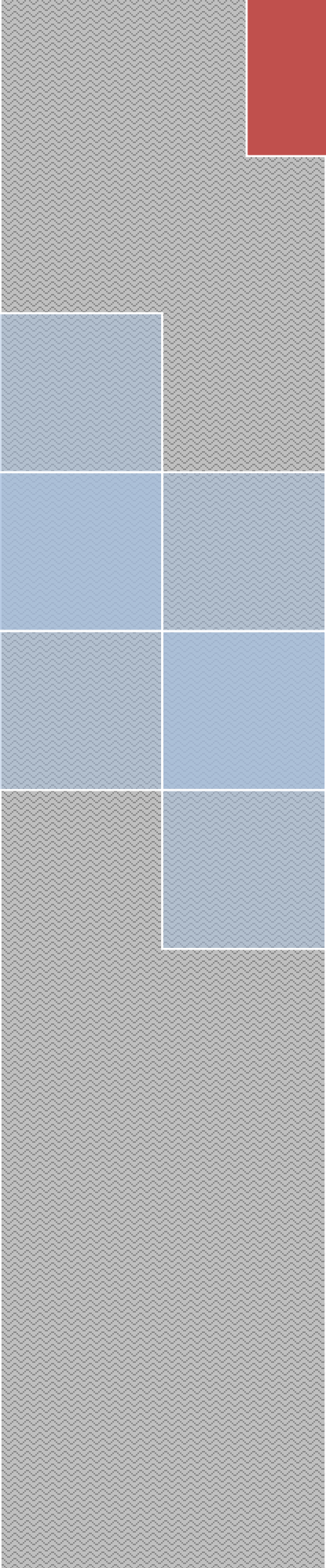
**Agenda**

1. Call to Order
  2. **AB 90-A** Amendment to Chapter 42 of the General Ordinances of the City of Rochester Regarding Accessory Apartments P. 5
  3. **AB 90-B** Amendment to Chapter 42 of the General Ordinances of the City of Rochester Regarding Table 18-A P. 5
  4. **AB 91** Amendment to Chapter 42 of the General Ordinances of the City of Rochester Regarding the Entertainment Overlay District P. 11
  5. **AB 83** Amendment to Chapter 42 of the General Ordinances of the City of Rochester Regarding the Location and Boundaries of Zoning Districts P. 17
  6. Adjournment
- 

**City Council Workshop  
February 21, 2017  
Council Chambers  
*Immediately following the Public Hearing***

**Agenda**

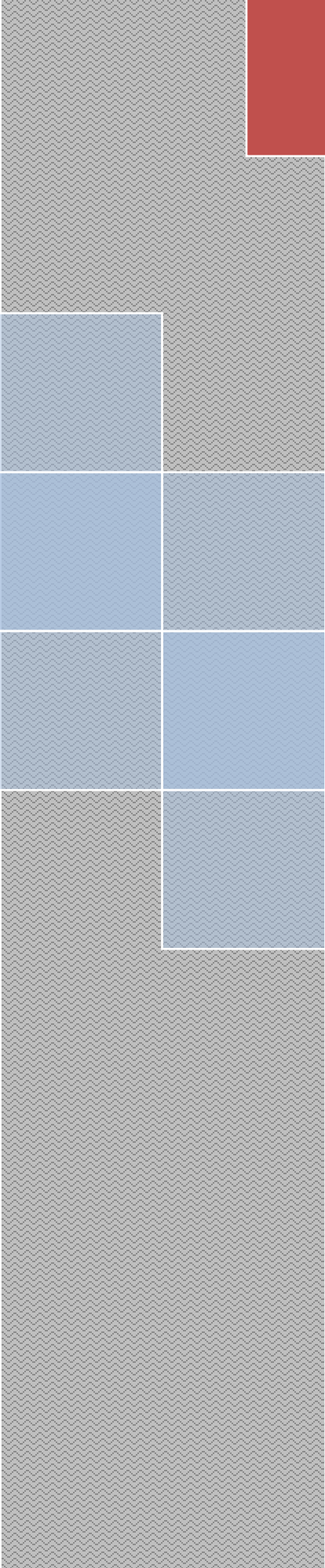
1. Call to Order
2. Public Input
3. Communications from the City Manager
  - 3.1. Employee of the Month – Ken Bisson, DPW
  - 3.2. John Guilfoil, Public Relations LLC (JGPR)
  - 3.3. **AB 124** 99 Chamberlain Street P. 23



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4. Communications from the Mayor
5. Department Reports P. 25
6. Conservation Commission Regarding Conservation Easement P. 113
7. **AB 123** Annual Audit FY 2016 Presentation P. 121
8. Other
9. Adjournment



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2/16/17

**City of Rochester Formal Council Meeting****AGENDA BILL****NOTE: Agenda Bills are due by 10 AM on the Monday the week before the City Council Meeting.****AGENDA SUBJECT**

Proposed Zoning Ordinance amendments to Chapter 42.23 (b)(1), Accessory Dwelling Units.

COUNCIL ACTION ITEM ☒  
INFORMATION ONLY ☐FUNDING REQUIRED? YES ☐ NO ☒  
\* IF YES ATTACH A FUNDING RESOLUTION FORMRESOLUTION REQUIRED? YES ☐ NO ☒FUNDING RESOLUTION FORM? YES ☐ NO ☒

AGENDA DATE	December 6, 2016		
DEPT. HEAD SIGNATURE	Signature on file		
DATE SUBMITTED	November 28, 2016		
ATTACHMENTS	YES <input checked="" type="checkbox"/> NO <input type="checkbox"/>	* IF YES, ENTER THE TOTAL NUMBER OF PAGES ATTACHED	4

**COMMITTEE SIGN-OFF**

COMMITTEE	Planning Board
CHAIR PERSON	Nel Sylvain

**DEPARTMENT APPROVALS**

DEPUTY CITY MANAGER	Signature on file
CITY MANAGER	Signature on file

**FINANCE & BUDGET INFORMATION**

FINANCE OFFICE APPROVAL	n/a
SOURCE OF FUNDS	
ACCOUNT NUMBER	
AMOUNT	
APPROPRIATION REQUIRED	YES <input type="checkbox"/> NO <input checked="" type="checkbox"/>

**LEGAL AUTHORITY**

Rochester Zoning Ordinance Section 42.3 (e), RSA 674:16, and RSA 674:18.

**SUMMARY STATEMENT**

Senate Bill 146, an act relative to accessory dwelling units, was passed by the legislature and signed into law by the Governor in 2016. The bill established requirements for local regulation of accessory dwelling units. The City of Rochester already permitted accessory dwelling units but there were some slight changes to the language that were needed to conform to the new State Law.

**RECOMMENDED ACTION**

Consider amendments for first reading, public hearing and adoption.

TABLE 18-A RESIDENTIAL USES 8/7/2014

RESIDENTIAL USES	Residential Districts				Commercial Districts			Industrial Districts		Special		Criteria/Conditions
	R1	R2	AG	NMU	DC	OC	HC	GI	RI	HS	AS	Section Reference
Apartment, Accessory (accessory use)	E	P	P	P	P	P	P	I	I	E	I	Section 42.21 & 42.23
Apartment, Inlaw	P	P	P	P	P	P	P	-	-	-	-	
Apartment, Security	-	P	-	P	P	P	P	P	P	P	P	Sections 42.2 & 42.23
Assisted Living Facility	-	C	C	C	C	C	C	-	-	C	-	Section 42.21
Boarding House	-	-	-	-	E	-	-	-	-	-	-	
Community Residence - I	-	E	E	-	E	E	E	-	E	E	-	Section 42.22
Community Residence - II	-	-	E	-	-	E	-	-	E	E	-	Section 42.22
Conservation Subdivision	C	C	C	-	-	C	C	-	-	-	-	Sections 42.21 & 42.33I
Dwelling, Apartments (Apt/ Mixed Use Bldg)	-	-	-	P	P	C	P	-	-	-	-	Section 42.21
Dwelling, Multifamily Development	-	P	-	-	C	-	P	-	-	-	-	Sections 42.20 & 42.22
Dwelling, Multifamily	-	P	-	-	C	-	P	-	-	-	-	
Dwelling, Single Family	P	P	P	P	P	P	P	I	I	P	I	
Dwelling, Three & Four Family	-	P	-	C	C	C	P	-	-	-	-	Sections 42.21 & 42.33
Dwelling, Two Family	-	P	P	P	P	P	P	-	-	-	-	Sections 42.21 & 42.33
Flag Lots	-	C	C		-	-	-	-	-	C	-	Section 42.21
Home Occupation - 1 (accessory use)	P	P	P	P	P	P	P	-	-	P	-	Section 42.24
Home Occupation - 2 (accessory use)	P	P	P	P	P	P	P	-	-	P	-	Sections 42.22 & 42.24
Home Occupation - 3 (accessory use)	-	E	E	P	P	P	P	-	-	E	-	Sections 42.22 & 42.24
Manufactured Housing Unit on own lot	-	-	P	-	-	-	-	-	-	-	-	Sections 42.20 & 42.21
Nursing Home	-	-	C	-	-	C	-	-	-	P	-	Sections 42.20 & 42.21
Outdoor Wood-Fired Hydronic Boiler	-	-	P	-	-	-	-	-	-	-	-	Section 42.20
Porkchop Subdivision	-	-	C	-	-	-	-	-	-	-	-	Section 42.21
Residential Facility	-	-	E	-	-	E	-	-	E	E	-	Section 42.22
Senior Housing	-	P	C	C	C	C	-	-	-	-	-	Section 42.21
Temporary Structure	P	P	P	P	P	P	P	P	P	P	P	Section 42.20
Zero Lot Line Development	C	C	C	-	-	C	C	-	-	-	-	Section 42.33

\*LEGEND. P = Permitted Use, C = Conditional Use, E = Use Allowed by Special Exception

## **42.2 Definitions and Terminology**

### **a. General Provisions**

**1.** When used in this chapter, the words, terms, and phrases listed in subsection b, and the acronyms and abbreviations listed in subsection c of Section 42.2 Definitions and Terminology shall have the meanings ascribed to them therein, unless a contrary meaning is clearly indicated or implied.

**2. *Ordinary Meanings.*** Words, terms, and phrases that are not defined in Section 42.2 Definitions and Terminology shall have their ordinary accepted meanings or those that the context may clearly imply.

**3. *Regulations.*** In cases where there is a conflict in the definition of a word, term, phrase, or acronym given herein and that given in the City of Rochester Site Plan Regulations or City of Rochester Subdivision Regulations, the definition given herein shall be determining.

**4. *Interpretations/Dictionary.*** Director of Building, Zoning, and Licensing Services, or his/her designee, shall have the authority to interpret or define words, terms, and phrases used in this chapter that are not defined in 42.2 Definitions and Terminology. In case of conflicting definitions from various general dictionaries the definitions given in the Random House Webster's Unabridged Dictionary shall be determining.

**5. *Designations in this Chapter.*** For the purposes of this chapter, the words "this chapter" refers to this entire zoning ordinance, Chapter 42 of the City of Rochester General Ordinances. The words "this section" refers to a specific portion of this chapter, as designated by Arabic numerals (such as "42.1" or "42.2"). The words "this subsection" refers to a specific portion of a section as designated by a lower case letter (such as "a" or "b"). The levels continue by using an Arabic numeral (such as "1" or "2"), a capital letter (such as "A" or "B"), a lower case Roman numeral (such as "i" or "ii"), or another lower level designation. The words "this ordinance" applies to this chapter, a section of this chapter, or a subsection of this chapter, as the context may imply.

**6. *Specific Words.*** The words "shall" and "must" are mandatory, the word "may" is permissive, and the word "should" indicates a preferred or encouraged, but not necessarily a required course of action. The present tense includes the future tense, the singular number includes the plural, and the plural number includes the singular. "Occupied" or "used" shall be considered as though followed by "or intended, arranged or designed to be occupied or used". "Includes" (or "including") means "includes, but is not limited to". The word "person" includes a(n) individual, firm, association, condominium association, organization, partnership, trust, entity, company or corporation as well as an individual.

**7. *Other Sections.*** Specialized sets of definitions are given in other sections in this chapter. In case of conflict between a definition given in a section and that given in

specific section. Additional definitions are provided in the following Sections: Aquifer Protection Overlay District, Aviation Overlay District, Conservation Overlay District, Flood Hazard Overlay District, Historic Overlay District, and Signs.

## **b. Definitions**

**1. Abutter:** Pursuant to RSA 672:3 "Abutter" means any person whose property is located in New Hampshire and adjoins or is directly across the street or stream from the land under consideration by the local land use board. For purposes of receiving testimony only, and not for purposes of notification, the term "abutter" shall include any person who is able to demonstrate that his or her land will be directly affected by the proposal under consideration. For purposes of receipt of notification by a municipality or a local land use board hearing, in the case of an abutting property being under a condominium or other collective form of ownership, the term abutter means the officers of the collective or association, as defined in RSA 356-B:3, XXIII. For purposes of receipt of notification by a municipality of a local land use board hearing, in the case of an abutting property being under a manufactured housing park form of ownership as defined in RSA 205-A:1, II, the term ""abutter" includes the manufactured housing park owner and the tenants who own manufactured housing which adjoins or is directly across the street or stream from the land under consideration by the local land use board.

**2. Accessory Apartment:** An independent dwelling unit subordinate to a single family house (See Section 42.23 – Accessory Uses.)

**3. Accessory Structure:** A building or structure that:

- A) is not attached to the principal building or structure on a lot or tract;
- B) accommodates a use customarily or reasonably associated with the use of the principal building or structure;
- C) is incidental and subordinate to the primary building, structure, or use; and
- D) is located on the same lot or tract as the principal building, structure, or use.

*Examples include garages, driveways, parking lots, sheds, signs, fences, and light poles.*

**4. Accessory Use:** A use that:

- A) is customarily or reasonably associated with the principal use;
- B) has hours of operation the same as or less than the principal use;
- C) is incidental and subordinate to the principal use; and
- D) is located on the same lot or tract as the principal use (for determinations whether a proposed use is an accessory use see Section 42.23 – Accessory Uses). *(See also "Secondary Use")*

**5. Adaptive Reuse:** The development of a new use for an older building or for a building originally designed for a different purpose.

.....

**100. Fair:** A large scale entertainment event, such as an annual summer/fall fair, **concert, or music festival** situated on land on which significant permanent structures have been erected largely to serve the fair, **concert or music festival**. A special, small scale, temporary entertainment event lasting no more than ten (10) days, such as a **motorized or non-motorized racing**, carnival, bazaar, or circus situated on land on which no significant permanent structures have been erected largely to serve the fair is considered an accessory use. **Temporary campsites erected for no more than ten (10) days are also considered an accessory use an annual summer/fall fair, concert or music festival.**

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2/16/17

**City of Rochester Formal Council Meeting****AGENDA BILL****NOTE: Agenda Bills are due by 10 AM on the Monday the week before the City Council Meeting.**

AGENDA SUBJECT

Zoning Ordinance Amendments to create an Entertainment Overlay District

COUNCIL ACTION ITEM ☒  
INFORMATION ONLY ☐FUNDING REQUIRED? YES ☐ NO ☒  
\* IF YES ATTACH A FUNDING RESOLUTION FORMRESOLUTION REQUIRED? YES ☐ NO ☒FUNDING RESOLUTION FORM? YES ☐ NO ☒

AGENDA DATE	December 6, 2016	
DEPT. HEAD SIGNATURE		
DATE SUBMITTED	November 28, 2016	
ATTACHMENTS YES <input checked="" type="checkbox"/> NO <input type="checkbox"/>	* IF YES, ENTER THE TOTAL NUMBER OF PAGES ATTACHED	6

**COMMITTEE SIGN-OFF**

COMMITTEE	Planning Board
CHAIR PERSON	Nel Sylvain

**DEPARTMENT APPROVALS**

DEPUTY CITY MANAGER	signature on file
CITY MANAGER	signature on file

**FINANCE & BUDGET INFORMATION**

FINANCE OFFICE APPROVAL	signature on file
SOURCE OF FUNDS	
ACCOUNT NUMBER	
AMOUNT	
APPROPRIATION REQUIRED YES <input type="checkbox"/> NO <input checked="" type="checkbox"/>	

**LEGAL AUTHORITY**

Rochester Zoning Ordinance Section 42.3 (e), RSA 674:16, and RSA 674:18.

**SUMMARY STATEMENT**

In March of 2016, the Mayor's Entertainment Zone Committee was formed to review zoning in and around the Rochester Fairgrounds. The Committee met and passed along recommendations to the Planning Board for Ordinance amendments creating an Entertainment District. The amendments included a change to the definitions section of the Ordinance, creation of an Entertainment District with permitted uses, and an amendment to the Zoning Map. The language being proposed is a result of discussions held over several meetings at the Planning Board.

**RECOMMENDED ACTION**

Consider amendments for first reading, public hearing and adoption.



## 42.16 ENTERTAINMENT OVERLAY DISTRICTS

- a. Identification of the Entertainment District. A Zoning Map of the Rochester Entertainment District, as amended, which shows the Entertainment Overlay District, is hereby incorporated as part of this Section, and is on file with the City Clerk. The Zoning Map and all the notations, references, district boundaries, and other information shown thereon, shall be as much a part of this Section as if all were fully described therein. See the Appendix which lists properties in the district by Assessor's Map and Lot numbers.

### 1. Objectives

- A. The purpose of this district is to allow amusement and entertainment activities where tickets are sold or fees collected for the activity.
- B. Maximize the developable areas on the parcels within the district through the creation of flexible development standards for commercial purposes.

### 2. Permitted Uses

#### A. Uses.

- i. The following nonresidential uses are permitted in existing structures and new construction.

- a. Temporary Structures
- b. Reuse of Agricultural Building
- c. Commercial Yard Sale
- d. Foodstand
- e. Function Hall
- f. Bed & Breakfast
- g. Hotel
- h. Motel
- i. Indoor Recreation
- j. Outdoor Recreation
- k. Restaurant
- l. Theater/Cinema (5,000 s.f. or less)
- m. Theater/Cinema (over 5,000 s.f.)
- n. Fair
- o. Farmers Market (Temporary)

- ii. In addition to any other approvals required by this Zoning Ordinance, the following uses are required to receive approval from the City of Rochester Licensing Board for temporary events in the Entertainment District: Fair, Farmers' Market, Foodstand, and Recreation Outdoor.

### 3. Development Standards

#### A. Parking Requirements

- i. The parking requirements for residential and non-residential uses are found in the Rochester Site Plan Regulations and a parking plan must be approved by the Planning Board.

#### B. Parking areas

- i. Parking areas must be fully screened from the street and any abutting residential property.
- ii. Parking is allowed in the front of buildings, in the rear of buildings, and to the side of buildings.

#### C. Dimensional Standards

##### i. Lots

- a. Minimum lot area – 20,000 s.f.
- b. Minimum frontage – 100 feet
- c. Maximum lot coverage – 85%

##### ii. Setbacks

- a. Minimum front – 20 feet
- b. Minimum side – 10 feet (For lots that abut a single family residence, the side setback abutting the residence shall be the larger of the required side setback in the subject Entertainment Overlay District or the abutting residence)
- c. Minimum rear – 25 feet

##### iii. Number of stories

- a. Maximum number of stories – 5

**b. Appendix - Delineation of the District. The Rochester Entertainment Overlay District is defined as that area made up of the lots listed below as delineated on the Rochester Tax Maps. Unless otherwise noted or shown on the map, all of the land composing each lot shall be considered to lie within the District. The District also includes all City property necessary to make a contiguous District. (Note that in the case of discrepancy between the Zoning Map and this list of lots, the Zoning Map shall be determining.) Lots in the district include:**

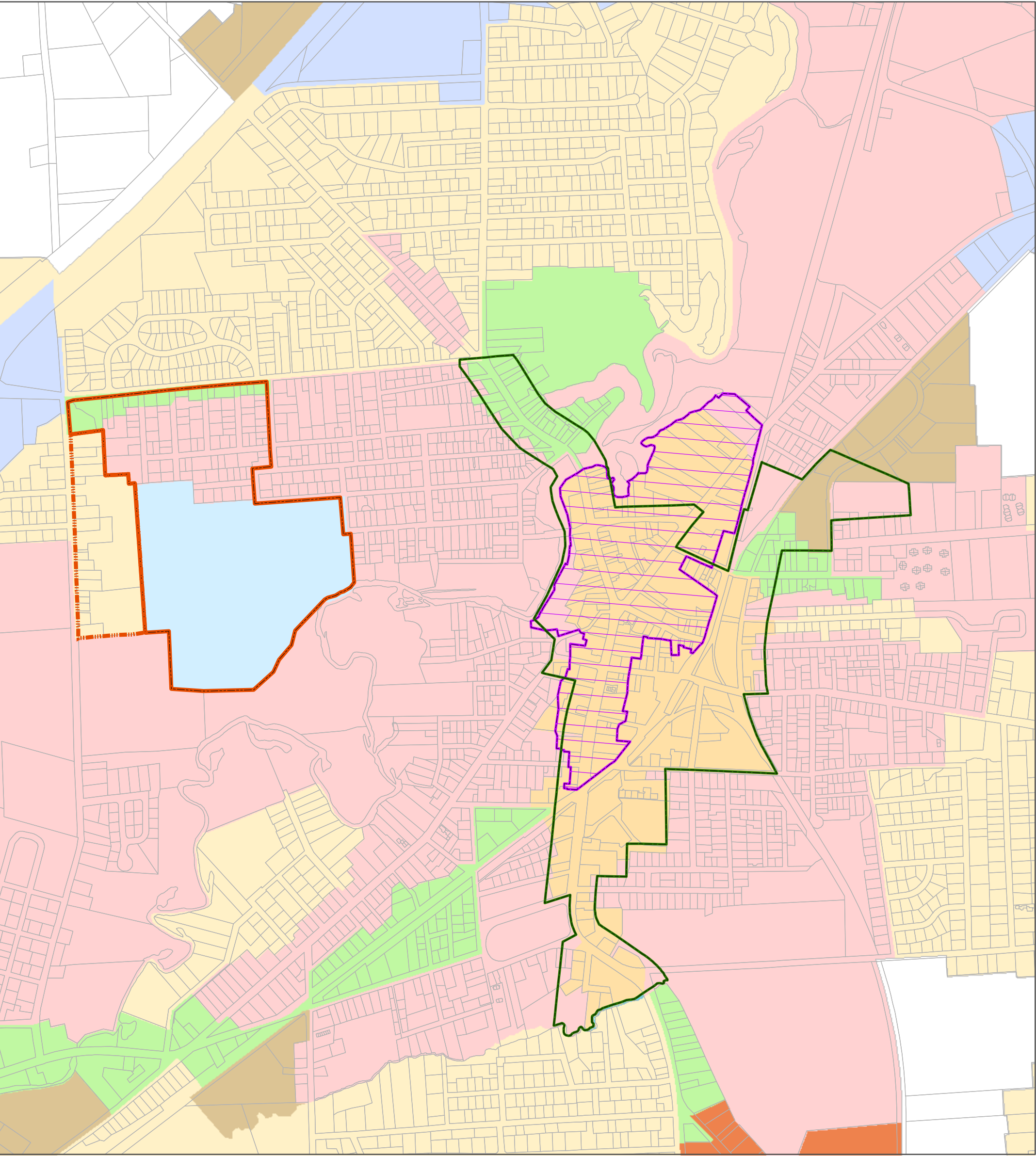
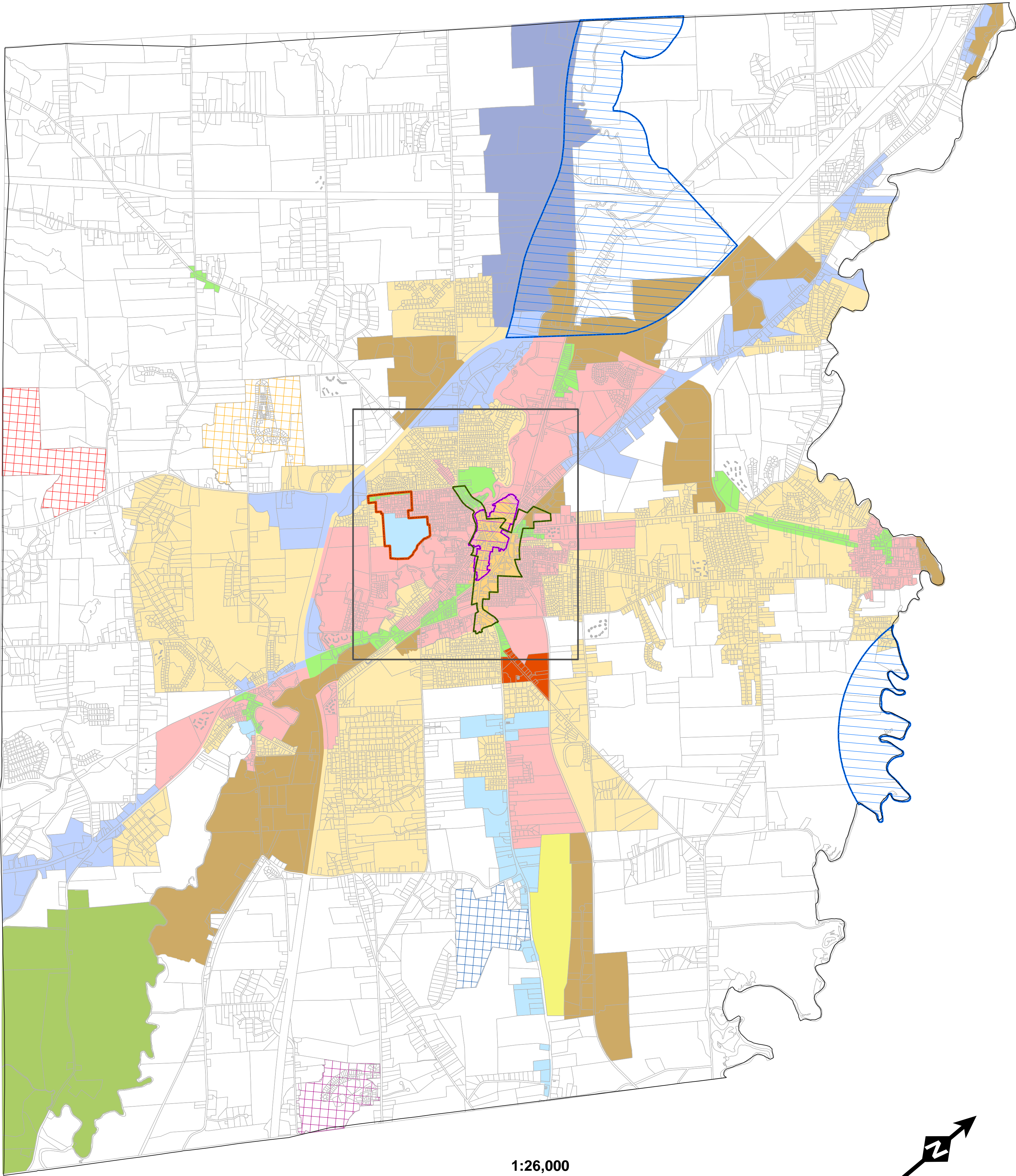
1. Tax Map 123, Lots 1 – 21, 23 – 26, 27, 27-1, 28 – 38, and 40 – 59
2. Tax Map 124, Lots 67, 69 – 81, 99, 100, 102 – 116, and 118 – 129
3. Tax Map 129, Lots 5 – 14, and 40
4. Tax Map 130, Lots 1 and 2



# City of Rochester, New Hampshire

## Zoning with Entertainment Overlay District

Note: This is not the official City of Rochester zoning map.



- Legend**
- Overlay Districts**
- Aquifer Protection
  - Special Downtown
  - Historic
  - Entertainment
  - Entertainment - proposed
  - Digital Tax Parcel (2015)
- Zoning District**
- Agricultural
  - Airport Special
  - Downtown Commercial
  - Granite Ridge
  - Highway Commercial
  - Hospital Special
  - General Industrial
  - Neighborhood Mixed-Use
  - Office Commercial
  - Residential - 1
  - Residential - 2
  - Recycling Industrial
  - Water
- Planned Unit Development**
- PUD-1
  - PUD-2
  - PUD-3
  - PUD-4





2/16/17

**City of Rochester Formal Council Meeting****AGENDA BILL****NOTE: Agenda Bills are due by 10 AM on the Monday the week before the City Council Meeting.**

AGENDA SUBJECT

AB-83: Amendment to Zoning Map, Chapter 42 of City Ordinances

COUNCIL ACTION ITEM ☒  
INFORMATION ONLY ☐FUNDING REQUIRED? YES ☐ NO ☒  
\* IF YES ATTACH A FUNDING RESOLUTION FORMRESOLUTION REQUIRED? YES ☒ NO ☐FUNDING RESOLUTION FORM? YES ☐ NO ☒

AGENDA DATE	December 6, 2016	
DEPT. HEAD SIGNATURE	Karen Pollard, Signature on File	
DATE SUBMITTED	November 21, 2016	
ATTACHMENTS YES <input checked="" type="checkbox"/> NO <input type="checkbox"/>	* IF YES, ENTER THE TOTAL NUMBER OF PAGES ATTACHED	3

**COMMITTEE SIGN-OFF**

COMMITTEE	Rochester Economic Development Commission
CHAIR PERSON	Susan DeRoy

**DEPARTMENT APPROVALS**

DEPUTY CITY MANAGER	signature on file
CITY MANAGER	signature on file

**FINANCE & BUDGET INFORMATION**

FINANCE OFFICE APPROVAL	signature on file
SOURCE OF FUNDS	
ACCOUNT NUMBER	
AMOUNT	
APPROPRIATION REQUIRED YES <input type="checkbox"/> NO <input checked="" type="checkbox"/>	

**LEGAL AUTHORITY**

**SUMMARY STATEMENT**

The City Council is considering expansion of the Granite State Business Park to the south of the existing boundaries. To remain consistent with the city's intention and plans for strategic industrial growth, the Rochester Economic Development Commission requests that a MAP CHANGE to Chapter 42 be considered in conjunction with the Tax Increment Financing Plans.

For consideration and discussion, that the following 4 parcels be changed from Agricultural to Industrial, in keeping with the future uses the city finds desirable.

Granite State Business Park TIF District Phase 3

0255-0017-0000 290 Roch Hill Rd

0255-0018-0000 294 Roch Hill Rd

0255-0019-0000 296 Roch Hill Rd

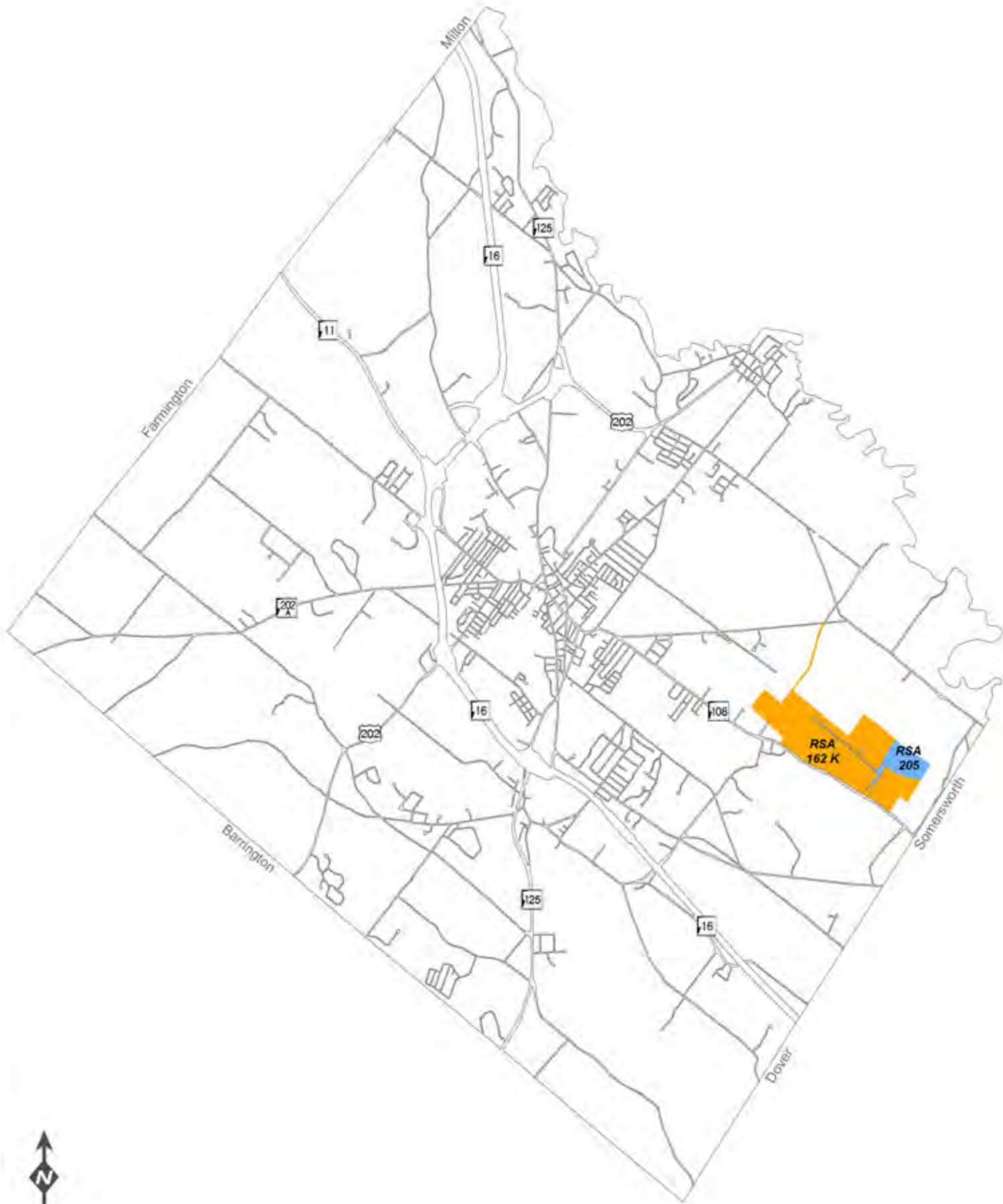
0255-0020-0000 302 Roch Hill Rd

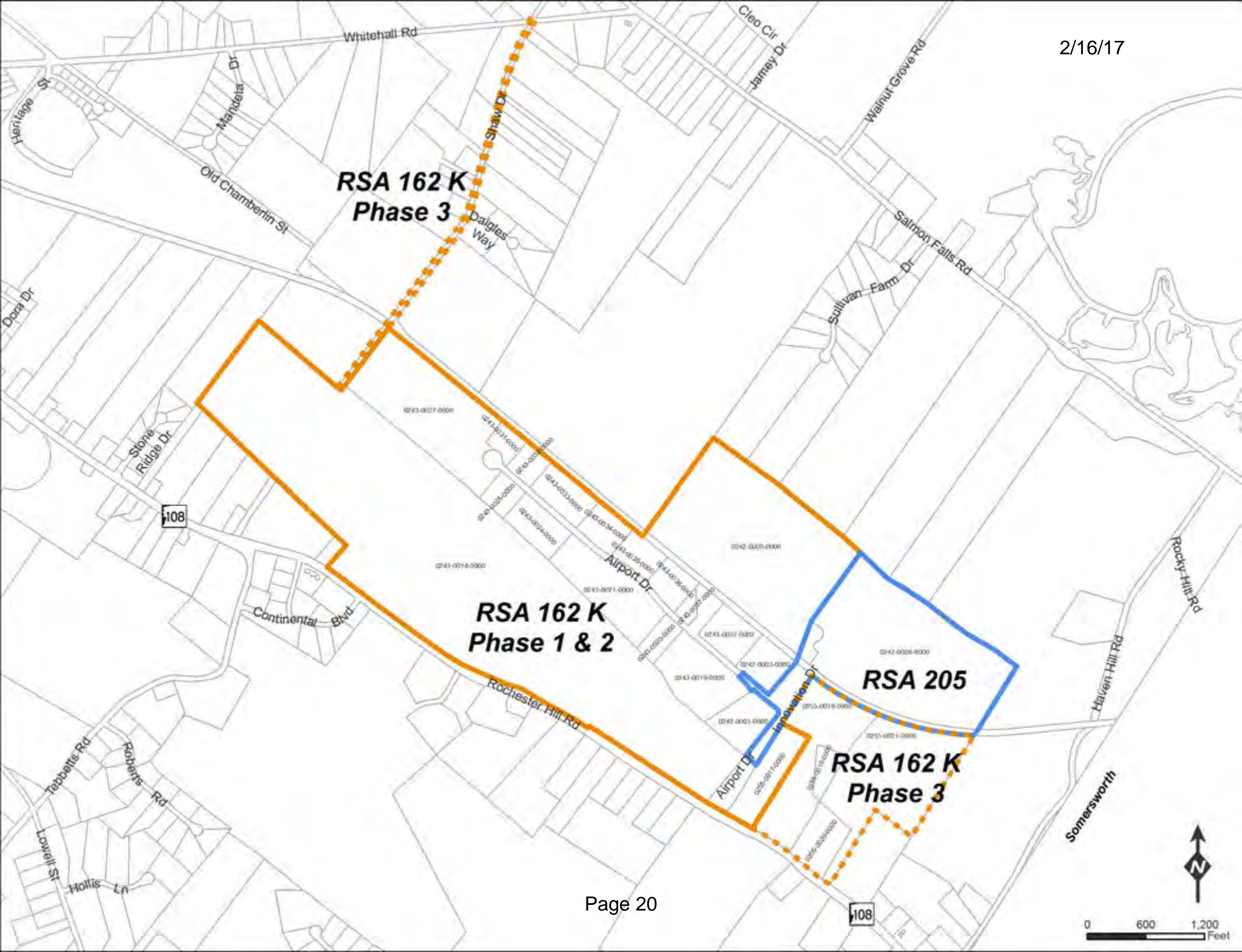
0255-0021-0000 0 Roch Hill Rd

**RECOMMENDED ACTION**

Please hold a First Reading on December 6, 2016

Request this be sent to the Rochester Planning Board and the Rochester Codes and Ordinances Committees simultaneously.



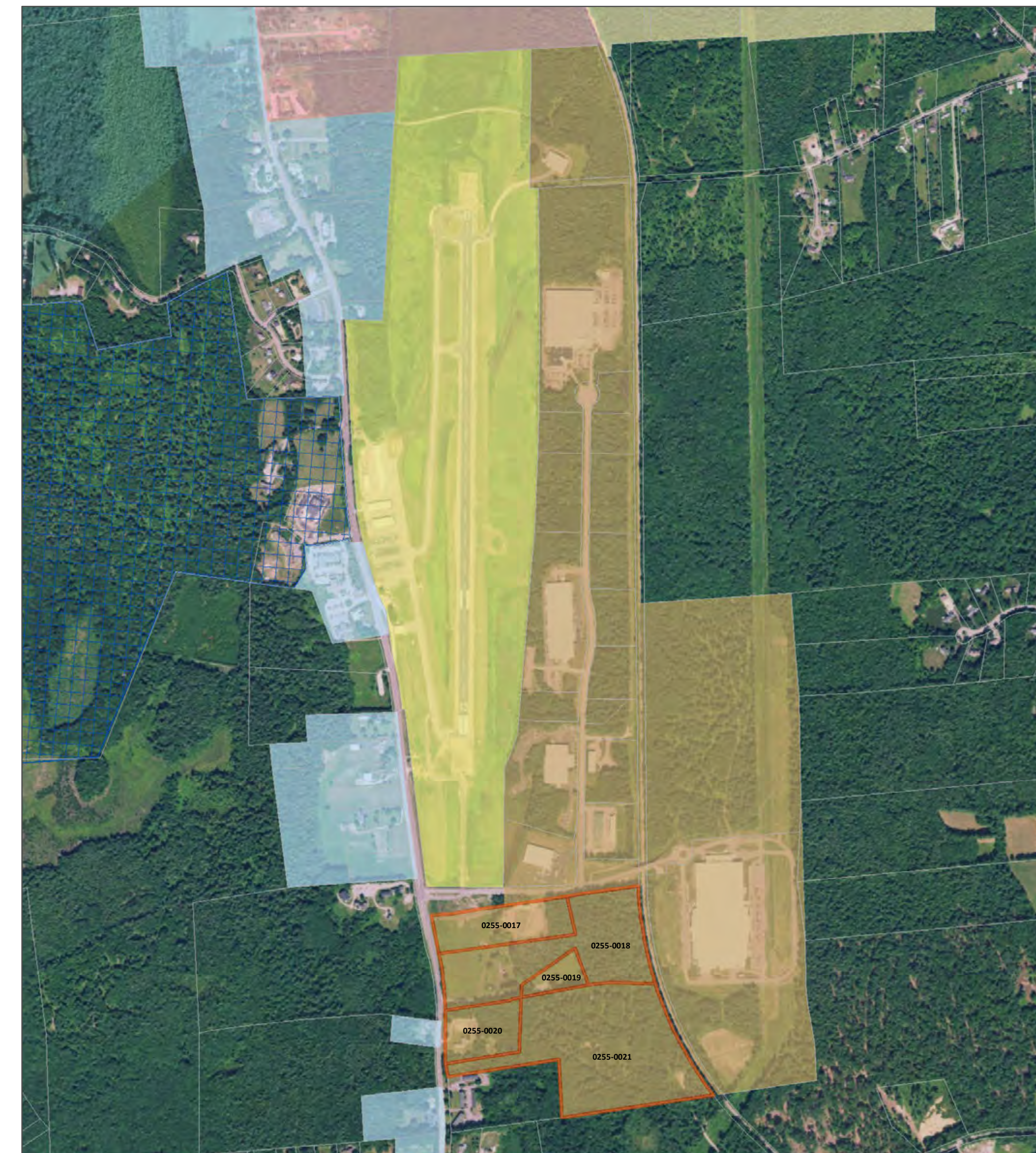
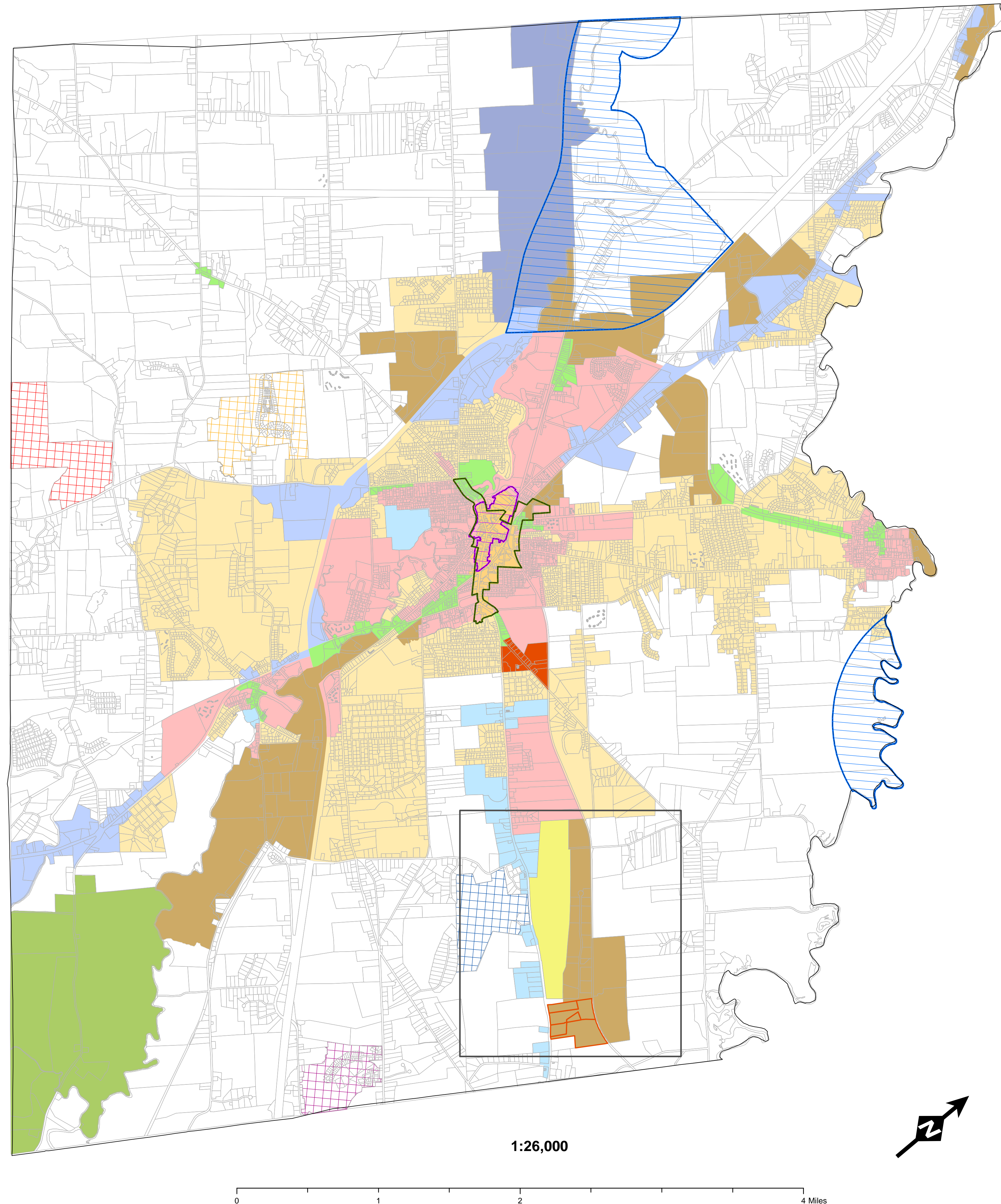




# City of Rochester, New Hampshire

## Industrial Park Expansion

Note: This is not the official City of Rochester zoning map.



- Legend**
- Proposed Industrial Park Expansion
  - Digital Tax Parcel (2015)
- Overlay Districts**
- Aquifer Protection
  - Special Downtown
  - Historic
- Zoning District**
- Agricultural
  - Airport Special
  - Downtown Commercial
  - Granite Ridge
  - Highway Commercial
  - Hospital Special
  - General Industrial
  - Neighborhood Mixed-Use
  - Office Commercial
  - Residential - 1
  - Residential - 2
  - Recycling Industrial
  - Water
- Planned Unit Development**
- PUD-1
  - PUD-2
  - PUD-3
  - PUD-4

Parcel Number	Property Address
0255-0017	290 Rochester Hill Rd
0255-0018	294 Rochester Hill Rd
0255-0019	296 Rochester Hill Rd
0255-0020	302 Rochester Hill Rd
0255-0021	0 Rochester Hill Rd

Prepared by the **Stafford Regional Planning Commission**  
150 Wakefield St. Suite 12 Rochester, NH 03867  
T: (603) 994-3500 E: srpc@stafford.org

Date: 11/1/2016 Author: RM

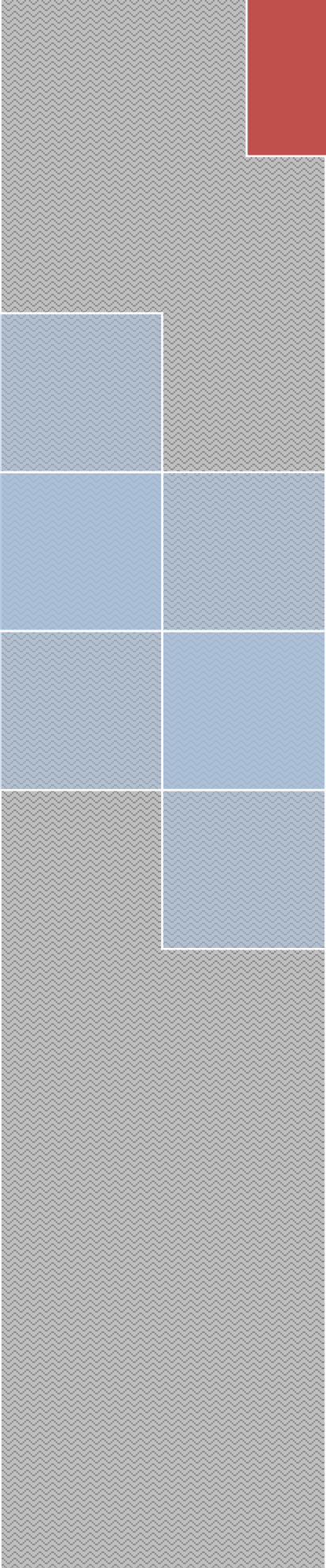
Path: M:\GIS\_Map\_Documents\Requests\Members\Rochester\IndustrialParkExpansion\Rochester\_IndustrialPark\_2016.mxd



**Data Sources**  
Base features from NH GRANIT database. Digital data in NH GRANIT represent the efforts of the contributing agencies to record information from the cited source materials. Earth Systems Research Center (ESRC), under contract to the Office of Energy and Planning (OEP), and in consultation with cooperating agencies, maintains a continuing program to identify and correct errors in these data. Neither OEP nor ESRC make any claim as to the validity or reliability or to any implied uses of these data.

Digital tax parcels taken from SRPC database. Data should be used for planning purposes only. Data were derived from various sources and were updated at different timeframes, with varying levels of accuracy. Street names are maintained internally by SRPC staff. Please notify SRPC of any missing or inaccurate street names.





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2/16/17

**City of Rochester Formal Council Meeting****AGENDA BILL****NOTE: Agenda Bills are due by 10 AM on the Monday the week before the City Council Meeting.**

AGENDA SUBJECT

99 Chamberlain Street - purchase property request

COUNCIL ACTION ITEM ☐  
INFORMATION ONLY ☒FUNDING REQUIRED? YES ☐ NO ☒  
\* IF YES ATTACH A FUNDING RESOLUTION FORMRESOLUTION REQUIRED? YES ☐ NO ☒FUNDING RESOLUTION FORM? YES ☐ NO ☒

AGENDA DATE	2/21/2017	
DEPT. HEAD SIGNATURE		
DATE SUBMITTED	2/8/2017	
ATTACHMENTS YES <input checked="" type="checkbox"/> NO <input type="checkbox"/>	* IF YES, ENTER THE TOTAL NUMBER OF PAGES ATTACHED	

**COMMITTEE SIGN-OFF**

COMMITTEE	
CHAIR PERSON	

**DEPARTMENT APPROVALS**

DEPUTY CITY MANAGER	Signature on file
CITY MANAGER	Signature on file

**FINANCE & BUDGET INFORMATION**

FINANCE OFFICE APPROVAL	
SOURCE OF FUNDS	
ACCOUNT NUMBER	
AMOUNT	
APPROPRIATION REQUIRED YES <input checked="" type="checkbox"/> NO <input type="checkbox"/>	

**LEGAL AUTHORITY**

**SUMMARY STATEMENT**

Received a request from the property owner at 99 Chamberlain Street who asked if the City would be interested in purchasing the property back from him. Management Team discussed and staff had no needs for the property.

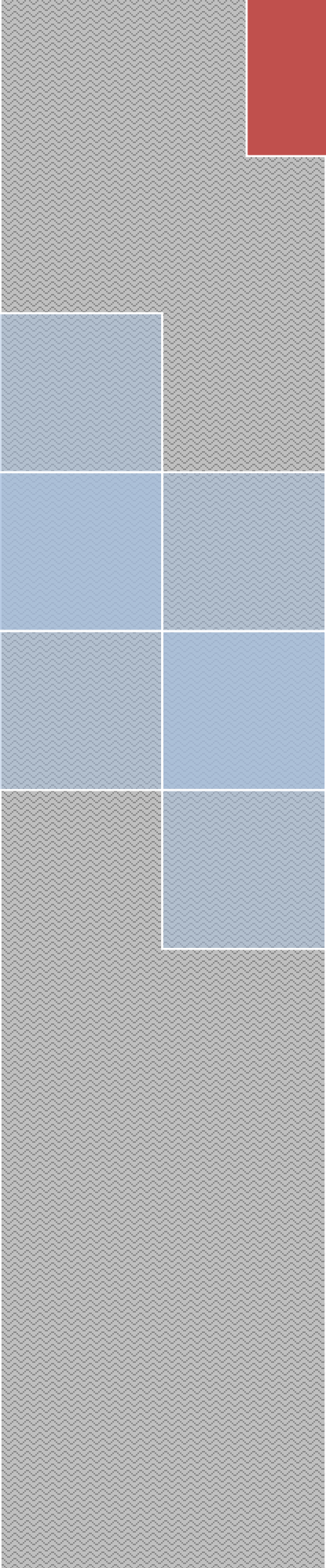
[Click here for backup materials](#)

**RECOMMENDED ACTION**

Determine if the City is interested in purchasing the property.

January 2017  
Department Reports

- Assessing *forthcoming*
- Building, Zoning, and Licensing Services P. 27
- City Clerk's Office P. 35
- Economic Development Department P. 37
- Finance Department P. 49
- Fire Department P. 51
- Library P. 75
- Planning Department P. 77
- Police Department P. 81
- Public Works Department P. 103
- Recreation and Arena P. 107
- Tax Collector P. 109
- Welfare P. 111



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# End of Month Council Report

2/16/17

To the Honorable Mayor and City Council of the City of Rochester, the following is a summary of the revenue collected and the activities performed by the Department of Building, Zoning and Licensing Services for the month of January 2017 with the fiscal Year to Date

The following data is subject to adjustment & revision pending further review and analysis as well as year-end closing adjustments.

## Department Revenue

Permit Type	January 2017	Year to Date
Building Permits	\$40,004.00	\$269,455.00
Electrical Permits	\$1,342.00	\$33,370.00
Gas Permits	\$0.00	\$85.00
Plumbing Permits	\$1,705.00	\$16,378.00
Zoning Permits	\$0.00	\$4,581.75
Fire Suppression Permits	\$244.00	\$850.00
Fire Alarm Permits	\$20.00	\$1,402.00
Sprinkler Permits	\$1,571.00	\$10,249.00
Mechanical Permits	\$2,256.00	\$26,702.00
Food_Milk Licenses	\$75.00	\$23,657.50
Taxi Licenses	\$0.00	\$1,360.00
General Licenses	\$500.00	\$3,935.00
<b>Net Revenue</b>	<b>\$47,717.00</b>	<b>\$392,025.25</b>

# End of Month Council Report

2/16/17

## Building Permit Detail

New Permits		January 2017		Fiscal Year to Date	
Permit Type	Permit For	Permits Issued	Estimated Construction Value	Permits Issued	Estimated Construction Value
Building Permits	Addition - Non-Residential	0	\$0.00	2	\$408,000.00
	Addition - Residential	0	\$0.00	8	\$287,000.00
	Alteration - Residential	3	\$27,000.00	44	\$468,123.00
	Alterations- Non Residential	4	\$433,800.00	25	\$4,489,962.00
	Apartment	0	\$0.00	3	\$2,858,275.00
	Building - Non-Residential	0	\$0.00	6	\$4,497,023.00
	Condo	0	\$0.00	3	\$829,000.00
	Deck	0	\$0.00	46	\$275,038.00
	Demolition	3	\$55,000.00	26	\$199,285.00
	Fence	0	\$0.00	17	\$119,246.45
	Footing	1	\$0.00	40	\$929,000.00
	Garage	0	\$0.00	17	\$338,250.00
	Manufactured Home	0	\$0.00	23	\$1,510,219.00
	New Home	1	\$250,000.00	48	\$9,133,649.00
	Other	3	\$193,800.00	73	\$4,611,545.25
	Pool - Above Ground	0	\$0.00	1	\$6,494.95
	Pool - In Ground	0	\$0.00	2	\$40,500.00
	Repair/Replace - Non-Residential	0	\$0.00	1	\$3,000.00
	Repair/Replace - Residential	2	\$54,000.00	6	\$193,165.00
	Roofing	2	\$10,500.00	71	\$571,329.00
	Shed	0	\$0.00	26	\$68,765.00
	Siding	0	\$0.00	14	\$146,714.00
	Sign	2	\$4,700.00	24	\$88,214.00
	Windows	0	\$0.00	16	\$106,668.00
Electrical Permits	Electrical Underground	0	\$0.00	12	\$31,400.00
	Generator	3	\$15,601.00	15	\$85,851.00
	Meters	5	\$4,300.00	14	\$34,400.00
	Service	2	\$2,500.00	35	\$187,065.98
	Solar Electric System	2	\$3,100.00	42	\$1,499,940.51
	Temp Service	0	\$0.00	2	\$5,000.00
	Wiring	15	\$69,748.99	172	\$2,932,078.95



# End of Month Council Report

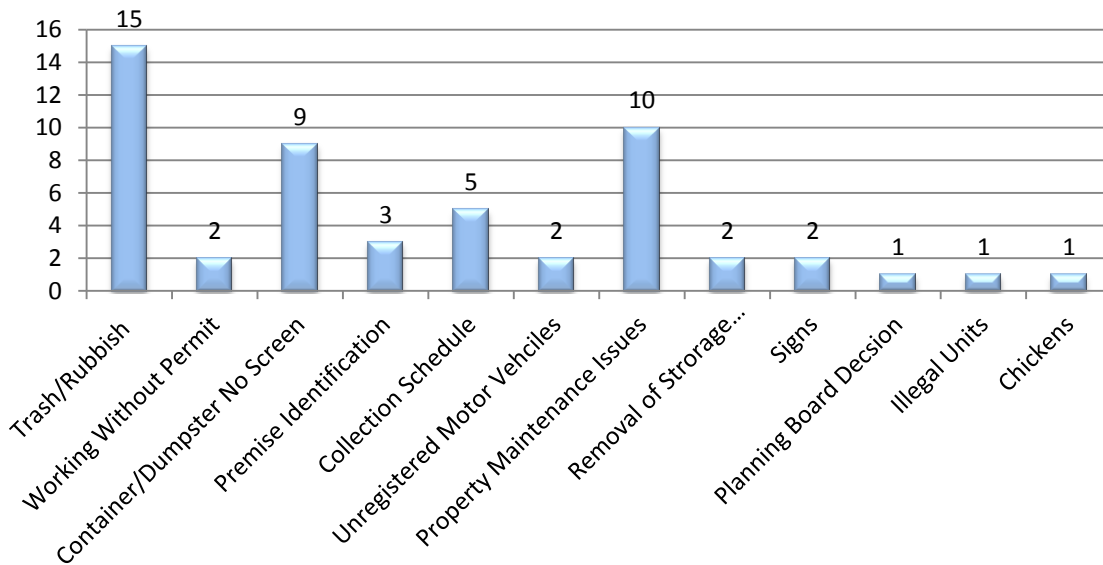
2/16/17

FireAlarm Permits	Fire Alarm Permit	1	\$67,000.00	10	\$168,535.00
FireSuppression Permits	Fixed Fire Suppression System	0	\$0.00	3	\$20,500.00
Mechanical Permits	Air Conditioning	0	\$0.00	15	\$294,014.99
	Furnace/Boiler	5	\$34,862.00	48	\$412,824.90
	Gas Line	5	\$5,140.00	34	\$56,904.00
	Gas Piping	7	\$32,029.00	48	\$110,441.00
	Heating	7	\$18,740.00	67	\$925,024.00
	Hot Water Heater	1	\$1,400.00	17	\$241,774.00
	Mechanical Underground	0	\$0.00	2	\$9,495.00
	Other	1	\$500.00	6	\$801,000.00
	Pressure Testing	2	\$925.00	12	\$3,255.00
	Propane Tank	0	\$0.00	39	\$25,743.00
	Sheet Metal Work	0	\$0.00	1	\$4,800.00
	Tank Installation	6	\$6,325.00	45	\$41,626.00
	Ventilation	1	\$1,400.00	8	\$97,450.00
Plumbing Permits	Plumbing	18	\$126,196.00	134	\$1,526,782.00
	Water Heater	2	\$820.00	5	\$84,620.00
Sprinkler Permits	Fire Sprinkler Systems	2	\$35,000.00	27	\$515,754.00
	<b>Total Permit Issued</b>	106	\$1,454,386.99	1355	\$42,294,744.98

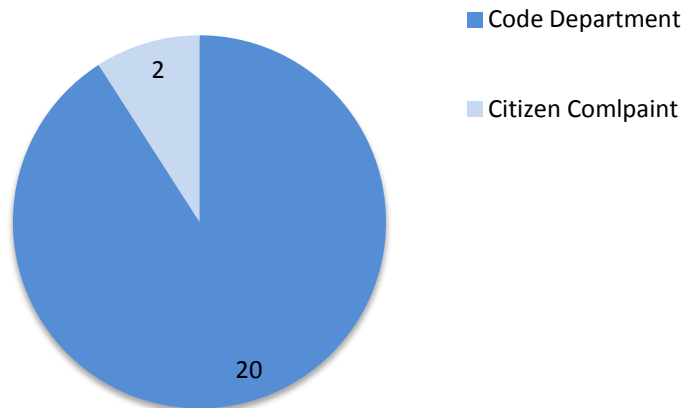
## January 2017 Monthly Report

For the month of January Code Compliance dealt with 22 properties that had compliance or zoning issues for a total of 53 documented issues. All of property owners in these cases received either a Courtesy Notice or a formal Notice of Violation asking for them to bring their property into compliance, 19 of them have been closed and have come into compliance, 1 has been escalated and resulted in formal violations and 2 are still pending and being worked on at the time of this report. Of the 9 issues that were pending from December, 4 are still pending and have been escalated to a violation.

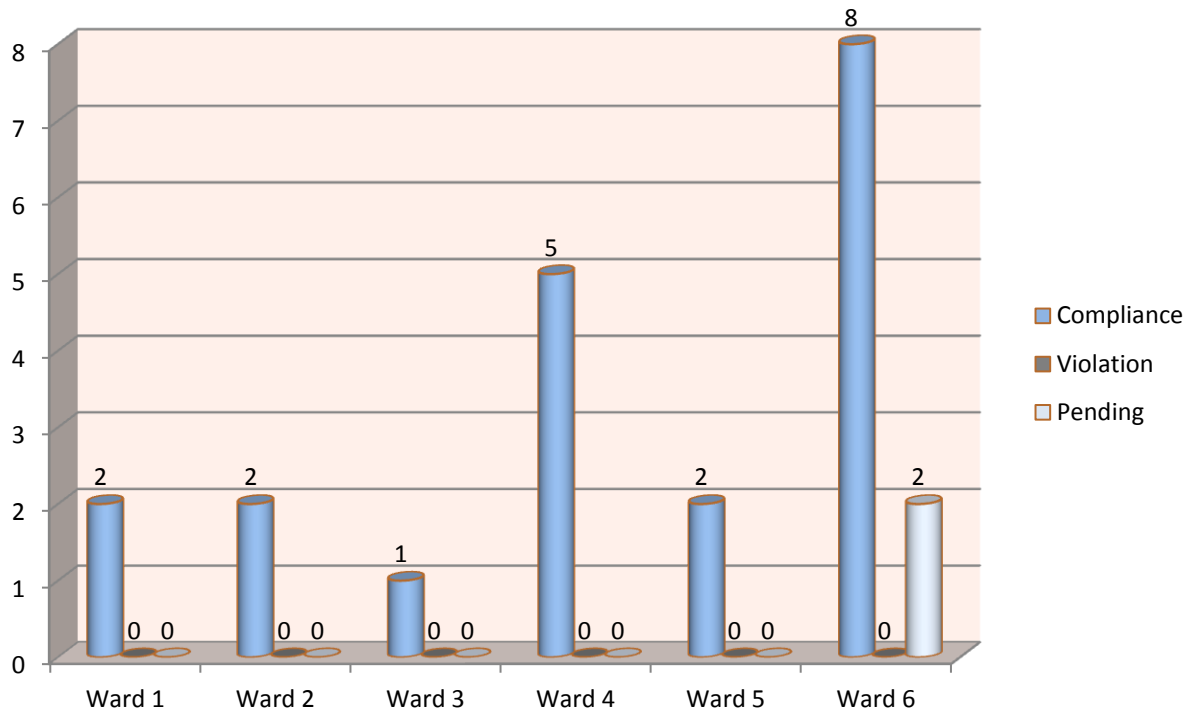
### Different Violations



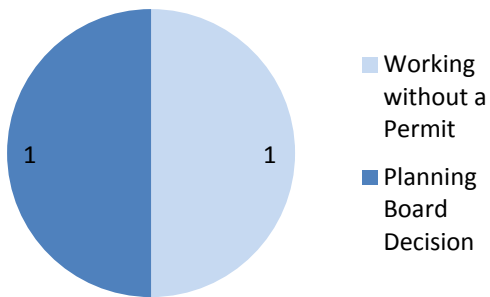
### Origin of Violation



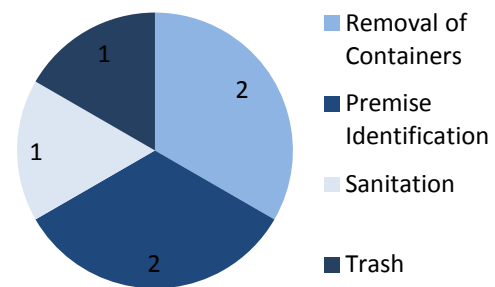
## Breakdown by Ward's



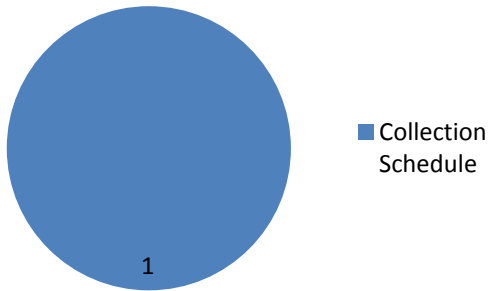
### Ward 1



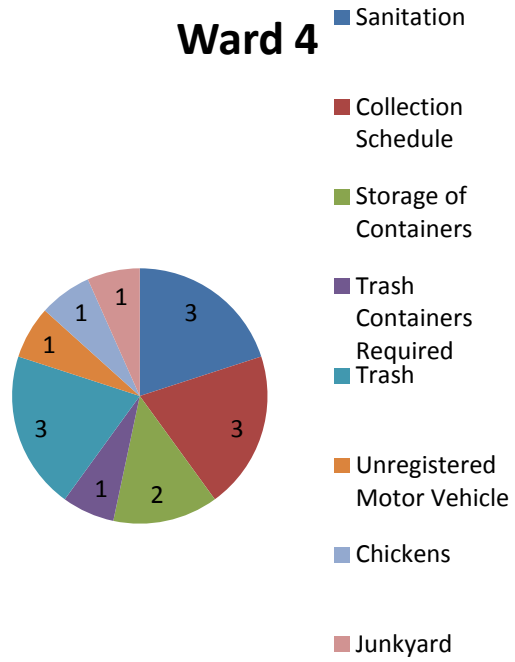
### Ward 2



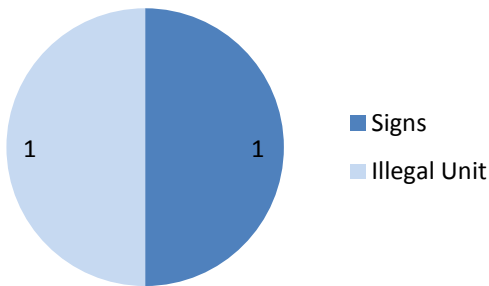
### Ward 3



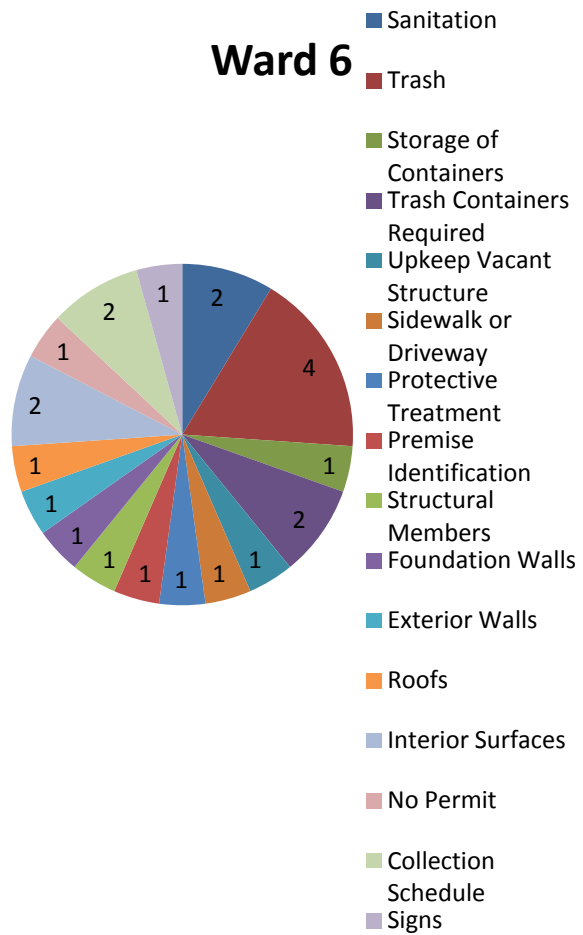
### Ward 4



### Ward 5



### Ward 6



There are no formal court cases pending at this time. We issued 6 citations to a property on Congress St. I issued two notices to vacate this month. First one was working with the Police Department at 114 Milton Rd which had an apartment in the back shed with no running water or bathroom facilities. The second was at 45 Hanson St. which had a sewage leak in one of the 5 apartments. I also served a Notice of Violation to 55 North Main St. (Hoffman's Furniture) an agent for the property owner is working on taking care of these violations.

I have continued with the yearly inspection of all second hand dealers in the City. I am also in the process of conducting mandatory rental unit inspections in conjunction with the Fire Department.

I had the opportunity to attend the NH Building Officials training, training on Microsoft Excel, and training on how to manage aggressive behavior this month. I also attended this month's Sidewalk talk for Rochester Main Street, the business round table hosted by Economic Development and the Ward 2 and Ward 6 Community RUN Meetings.

Respectfully Submitted,

Joseph Devine

Code Compliance Officer



*City of Rochester, New Hampshire*  
*Department of Building, Zoning & Licensing Services*  
*31 Wakefield Street \* Rochester, NH 03867*  
*(603) 332-3508 \* Fax (603) 509-1912*  
**Web Site:** [www.rochesternh.net](http://www.rochesternh.net)

**END OF MONTH REPORT**  
**CITY OF ROCHESTER ZONING – JANUARY, 2017**

No meeting was held as there were no cases.  
The business meeting was moved to February 8, 2017.



City Clerk's Office  
 City Hall - First Floor  
 31 Wakefield Street, Room 105  
 ROCHESTER, NEW HAMPSHIRE 03867-1917  
 (603) 332-2130 - Fax (603) 509-1915  
 Web Site: <http://www.rochesternh.net>

Clerk of the Council  
 Elections  
 Vital Records  
 Dog Licensing  
 Notary Public Services

## City Clerk's Report FY 2017

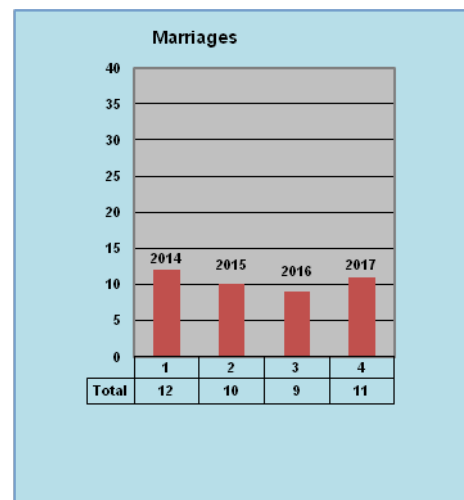
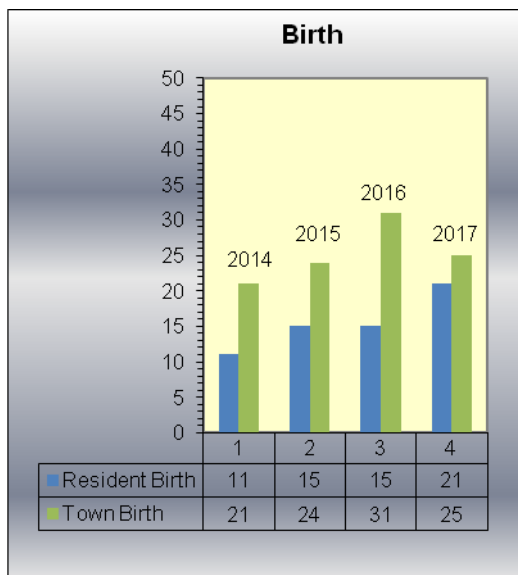
February 21, 2017

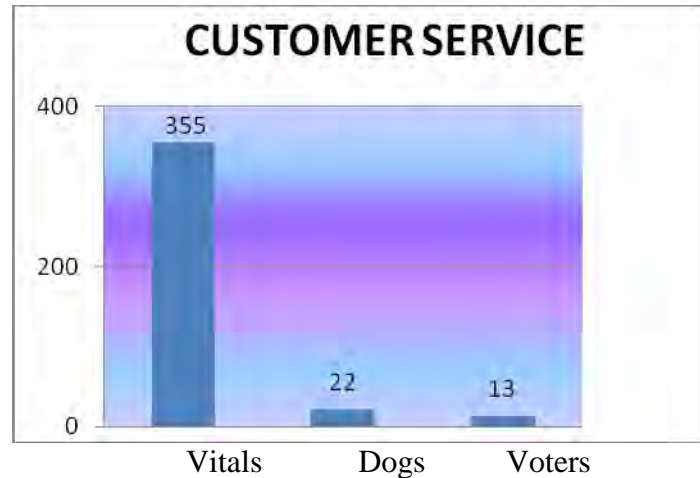
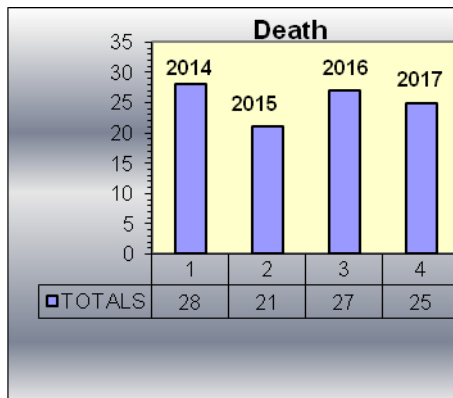
### Vital Statistics

The City Clerk's staff issued 217 initial copies of vital records, 138 subsequent copies of vital records, and 11 marriage licenses in January. The New Hampshire Division of Vital Records Administration generated the following report of statistics for the City of Rochester: there were 25 babies born in Rochester during the month of January, 21 of which were of Rochester residents; a total of 22 resident deaths occurred in Rochester during the month of January.

#### Revenue – Vital Records/Marriage Licenses

	State	City
Initial/Subsequent copies	\$2,426	\$2,209
Marriage Licenses	\$ 473	\$ 77
	\$2,426	\$2,286





### Dog Licensing

The City Clerk's office licensed 22 dogs during the month of January for a total of \$99.50.

### Elections

#### Voter registration summary by party as of January 31, 2017:

	<u>Democrats</u>	<u>Republicans</u>	<u>Undeclared</u>	<u>Total</u>
<u>Ward 1</u>	1,041	1,172	1,391	3,604
<u>Ward 2</u>	969	1,112	1,608	3,689
<u>Ward 3</u>	1,015	1,203	1,371	3,589
<u>Ward 4</u>	839	804	1,611	3,254
<u>Ward 5</u>	957	1,141	1,362	3,460
<u>Ward 6</u>	1,028	866	1,223	3,117
<u>Total</u>	5,849	6,298	8,566	20,713

Respectfully submitted,

*Marcia H. Roddy*

Marcia H. Roddy  
Deputy City Clerk



# Economic & Community Development Management Report

January 31

# 2017

The City of Rochester is one of the fastest-growing cities in the Seacoast region. As a growing retail and entertainment destination, our dynamic and expanding business climate is attributed to the proud industrial history of the area, a renewing downtown district and the thriving aerospace and advanced composites manufacturing sectors.

City of  
Rochester, New  
Hampshire

*Management Report Compiled & Written by Jennifer Murphy Aubin, Executive Secretary*




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**Karen Pollard, Economic Development Manager**
**Representing the City – Networking Events****Legislative Breakfast, Great Bay Community College**

Manager Pollard spoke about the strong partnerships between the City, Great Bay Community College, Spaulding High School as well as Richard W. Creteau Tech Center. In attendance were Legislators from across the state learn from panel on how we are working in partnership with industry to fill their workforce needs.

**New Hampshire High Tech Council hosts inaugural TechWomen Breakfast**

Manager Pollard attended the event featuring Suzanne Foster, vice president and general manager of the Advanced Energy business unit of Medtronic, a leading global medical device company.

She will share the challenges she has overcome in her career and the importance of surrounding yourself with the right people who provide inspiration, guidance and support.

“Suzanne has an incredible amount of experience and great insight to share with us on what it’s like to take on a completely new role in a highly competitive industry,” said Candice Benson, who oversees the Tech Women/Tech Girls events and is a member of the Council’s board of directors. “We are delighted that she is joining us to kick off our 2017 breakfast

series in Portsmouth and look forward to her presentation.”

Prior to joining Medtronic, Foster was the vice president of operations at Salient Surgical Technologies. She has worked as an attorney at the law firms of Holland & Knight and Wiggin & Nourie and has also served as vice president of compliance and ethics for the Elliot Health System. Foster began her career as a clinical social worker at Portsmouth Regional Hospital and has a Masters Degree in Psychology. She received her Master’s Degree in Public Health from Harvard University and her law degree from Suffolk University Law School.

**Regional Associations**

Manager Pollard conference called with NEDA Partnership Committee to determine membership categories including the NEDA Partnership category, which is reserved for private and public sector companies and organizations that provide services or products to community and economic development professionals or are otherwise invested in economic well-being in the Northeastern United States and who are committed to the same goals and values as NEDA. The Greater Rochester Chamber of Commerce Annual Breakfast announced their new Leadership Greater Rochester Program.

**New Resources**

Manager Pollard, along with Specialist Marsh and Executive Secretary Aubin, successfully completed various levels of Excel trainings at Great Bay Community College, ATAC Center.

**Buxton Retail Analysis**

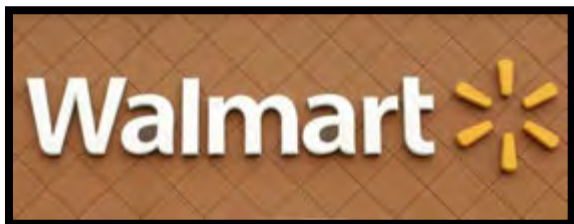
In preparation for an exhibition at the March Deal Making event hosted by International Council of Shopping Centers, Manager Pollard had a conference call with Buxton Company, for additional retail match information and a strategy session. The exhibit is expected to draw over 200 national site selectors and the City of Rochester has a deal making table reserved.

**Affordable Housing**

Manager Pollard and Waterstone Development met to discuss the workforce housing needs to address the ongoing demand from the business sectors.

**Highway Signs and Wayfinding**

The Wayfinding RFP has gone out and responses are due in February. The first phase includes asset mapping and design, as well as suggested placement of signs on primary and secondary corridors as well as multi-modal friendly signs in the Downtown Business District and Historic District. Responses will be scored and further review of sign design will take place at the Community Development Committee and by a group of involved staff from multiple departments. Manager Pollard is working with NHDOT on resolving the need for blue Attraction Signs on the Spaulding Turnpike at Exits 12 through 16. These signs will be able to direct travelers to Great Bay Community College, Granite State College, Rochester Opera House and Fairgrounds, as well as private businesses that meet the eligibility criteria.

**Ribbon Cutting**

Manager Pollard celebrated Rochester Wal-mart's Grand 20 Year Re-Opening. They have grown from a Division 1 store to a Supercenter adding over 200 associates! 116 Farmington Rd, Rochester, NH 03867




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**Jenn Marsh, Economic Development Specialist**
**JOB Loan Applicants**

The JOB loan committee met this month and approved a \$50,000 loan for a local Rochester company, Trigger Devils, a firm with a patent for a device that allows for faster shooting on the Play Station 4. The initial loan was approved with potential to increase up to \$100,000 based on the progress of the business to market the product to large retail distributors. Economic Development will meet with the founder bi-monthly to go over the business performance in reaching strategic goals.

Economic Development met with the two newest JOB Loan recipients and both businesses are doing very well.

**Rochester Eye Care** utilized the JOB loan for funding to bridge a gap between a SBA loan. **Seacoast Gymnastics** accessed loan capital to help establish their presence in their new location at the Lilac Mall. The owner is hiring more employees to run classes as all of her current ones are just about full and she stated her business is doing better than it ever has since her move, which she could not of done without the help of JOB loan program. The JOB loan pipeline has been shared with the new City Communications & Public Relations initiative and highlighting our small business development success stories.

**Author's Fair Committee – Calling All Authors**

The Author's Fair Committee has met and is planning another event for April 29<sup>th</sup>. A call for authors to participate is in process through publicity outlets including press releases and social media outreach.

**Main Street PR & Events Committee - Dinner on the Riverwalk**

The PR and Events Committee for Main Street approved their schedule for the 2017 year and added a new event, *Dinner on the Riverwalk*. Main Street is currently working on approvals for long tables to be set up behind 90 North Main Street near the river slated for July. Local restaurants have agreed to provide special take out menus and the attendees will pay approximately \$5 to bring their dinner and enjoy the river with some light entertainment.

**Community Vibrancy**

Community Vibrancy Action Group met for the first time, a group formed by the positive momentum of the First Impressions program. The meeting was well attended, with plans for a meeting monthly to discuss ways to beautify the downtown. Mel Flanagan's Irish Pub will host the next meeting will February 15<sup>th</sup> from 6:00 -7:30 PM, on the left side of the restaurant. Director Storer will attend to discuss the ongoing beautification and infrastructure projects in the City.

### **Rochester Listens**

The next Rochester Listens meeting will be held on February 1<sup>st</sup> from 6:00-7:30 at the Frisbie Conference Center. The Rochester Listens group will continue to meet the first Wednesday of each month at the Frisbie Conference Center through June.

### **Economic Revitalization Zone Outreach**

Specialist Marsh and Executive Secretary Aubin provided technical assistance and a verification letter to eligible businesses to apply to the State of New Hampshire for the tax credit program. Business owners called to hear details of the two eligibility conditions:

1. investing in capital improvements/renovations and
2. hiring a full time employee.

The deadline is February 10<sup>th</sup>. The ERZ tax credit is applied against a business's BPT or BET taxes. According to the State of New Hampshire, there is currently \$825,000 available annually in effect until 2020. Last year, only one local business took advantage of opportunity. We look forward more Rochester firms applying to this program to benefit their business.



### **Rochester Farmer's Market – Market Opening June 16<sup>th</sup>!**

The Rochester Farmers market has approved their first seven vendors of the season. The deadline for applications is April 1<sup>st</sup> with more applications anticipated for approval into the Spring. Returning vendors are: McKenzie's, Studley's Flower Garden (part-time), Hackelboro Farm, Line Hill Farm, Spirit Wind Farm, and Rivka Jams & Jellies. A new vendor this year is Our Farm from Springvale, Maine, specializing in mushrooms, beef, pork, seasonal produce and herbs.




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### **Jennifer Murphy Aubin, Economic Development Executive Secretary**

#### **ThinkROCHESTER.biz Website & City of Rochester ED & REDC Pages**

Executive Secretary Aubin is the project manager for the website completion, slated for mid-March, with a large launch of the site, April 1<sup>st</sup>. Over 500 images have been reviewed, culled down to 50 with final editing slated the beginning of February. Over 40 pages of website content, including Site Selection, Property listings and Incentives are at the second review phase for spacing and online appearance. Executive Secretary Aubin is working with GIS Coordinator Camara to put together incentive maps showcasing the benefits available to businesses including the Economic Revitalization Zones, Historically Underutilized Business (HUB) zones, Community Revitalization Relief – RSA 79 E, and Tax Increment Financing (TIF) areas.



Executive Secretary Aubin is working with Executive Assistant Rodgers on the City of Rochester department pages including the Rochester Economic Development Commission (REDC) page, to streamline and organize the content for easy access.

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### **Economic Revitalization Zones**

Executive Secretary Aubin provided technical assistance to businesses across the community seeking further information regarding the Economic Revitalization Zones, including Coheco, Downtown, Gonic, Granite State Business Park, Granite Ridge Development District and Milton Road. Throughout the month of January, the mailing resulted in daily calls from local businesses to apply for tax credits, estimated over 40 business inquiries, which is an outstanding 10% response rate for the 400+ mailers sent. The GIS Online mail list was incredibly accurate with only 4 incorrect addresses.

### **Strategic Planning**

Secretary Aubin provided business development resources and materials to the strategic planning team including making connections across GIS Mapping and Assessing departments. In particular, the strategic planning team is looking at the assessing data evaluating current and historical properties, lots and businesses, to compile the information to create benchmarks showing the current and future growth of the City.



### **Seacoast Manufacturing Exchange**

Over 30 manufacturers, educators and practitioners convened at Eastern Propane to at the quarterly event to network, discuss trends and problem solve with one another. The quarterly meeting takes place at various manufacturing facilities and locations throughout Rochester, attracting regional manufacturers from across the state. Rochester is regional leader, spearheading building strong connections between the community college system, high school and technical training to the manufacturers, as it meets the mission to ensure quality jobs for the community and provide a qualified workforce.




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### **Julian Long, Community Development Coordinator**

**Prepared and submitted by the Community Development Coordinator**

**January 201**

### **Continuing Projects**

Tri-City Co-op – Handicap Ramp and HVAC projects: The Community Development Coordinator met with the HVAC contractor for this project to discuss Davis-Bacon Act requirements, as the contractor has not worked a Davis-Bacon project before. The HVAC project is scheduled to begin February 9<sup>th</sup> and should last about two days. The handicap ramp project is still pending.

- **FY 17-18 CDBG Annual Action Plan**

- FY 17-18 Plan Draft: The draft version of the FY 2017-2018 CDBG Annual Action Plan has been uploaded to DropBox. It is available at [https://www.dropbox.com/sh/w8hx2cwp5wlymti/AABRQ2\\_e869OTQQ26-xS8hINa?dl=0](https://www.dropbox.com/sh/w8hx2cwp5wlymti/AABRQ2_e869OTQQ26-xS8hINa?dl=0).
- FY 17-18 Grant Applications: The FY 2017-2018 CDBG and general city funding grant applications, along with the summary and analysis of the applications, have been uploaded to DropBox. They are available at <https://www.dropbox.com/sh/ox20pg9tww8wc3x/AABPGfwzVHSBqHVMVWR21Tqf1a?dl=0>. The revised versions of the summary and analysis of the applications, which include an extra \$300 for construction projects over \$10,000 (to cover the costs of placing bid announcements, in compliance with the City's procurement policy), are also attached to this report.

- **CDBG Program**

- FY 2015-2020 Consolidated Plan Revision: Due to new HUD rules, a minor change to the City of Rochester's FY 2015-2020 Consolidated Plan's Citizen Participation Plan is required. There is now a section on formal procedures for handling complaints, as well as a few other minor changes. The revised plan is attached to this report.

- FY 2017-2018 Annual Action Plan: The Community Development Coordinator has solicited public input into the upcoming Annual Action Plan at the Ward 4 meeting in November. The Community Development Coordinator has also posted an online community development survey, which is available online at <https://www.surveymonkey.com/r/N79863W>. The Community Development Coordinator has also continued consulting with non-profit and government agencies to gather data and feedback needed to draft the FY 17-18 Annual Action Plan, as well as reviewing relevant regional reports and strategic plans.
- Assessment of Fair Housing: The Community Development Coordinator has continued to meet and coordinate with the Rochester Housing Authority to work on the research and consultation phases of the Assessment of Fair Housing (AFH).
- Potential Future CDBG Projects: Ward residents and councilors at the Ward 2 and Ward 3 meetings suggested funding more pro-social youth recreational activities. One citizen at the January public hearing on the FY 2017-2018 CDBG Annual Action Plan suggested more services for homeless residents, such as opening the Community Center's gymnasium showers for use by homeless residents or the distribution of hygiene kits. The Community Development Coordinator has consulted with the Recreation Center, Buildings & Grounds, and local homelessness service providers regarding these suggestions.

- **Non-CDBG Grant Activities**

- Bridging the Gaps: The Community Development Coordinator has worked with the coalition coordinator to submit the FY 17-18 continuation grant application. The coalition coordinator and Community Development Coordinator will work together to prepare and submit the required progress report in February.
- City Hall Annex: The Community Development Coordinator has completed and submitted the Land & Community Heritage Investment Program (LCHIP) grant acceptance documents.
- US EPA Brownfields Cleanup Grant: This application has been submitted, but the EPA has placed a temporary freeze on grants. A decision regarding the application is not anticipated until later in the spring.
- Great Bay Community College: The Community Development Coordinator has researched potential funding opportunities, including federal grants and private foundation funding, for Great Bay Community College's ATAC center.
- U.S. Conference of Mayors Grant Opportunities: The **National Education Pathways with a Purpose Initiative**, a collaboration between the United States Conference of Mayors (USCM) and USA Funds, awards competitive grants to expand creative initiatives that mayors have developed in their cities to advance both college and career readiness and college completion. Eligible programs must apply innovative approaches to achieve the following two goals: enhance student persistence in and completion of post-secondary education or training programs, and enhance employment of graduates of post-secondary education or training programs in high-value occupations. USCM Member Cities are eligible to apply for a total of \$200,000 in grants: \$100,000 to one large city with a population greater than 500,000; \$75,000 to a medium-sized city with a population between 200,000 and 500,000; and \$25,000 to a small city of under 200,000. More information on this grant opportunity is available at <http://www.usmayors.org/pathwayswithapurpose/>. The **CommunityWINS (Working/Investing in Neighborhood Stabilization) Grant Program** is administered by U.S. Conference of Mayors with the goal of awarding \$3 million over three years, to support local nonprofits in promoting long-term economic prosperity and quality of life for their community. USCM communities may nominate up to three



initiatives or programs through an eligible nonprofit of its choice that addresses one of the following categories: neighborhood stabilization (projects designed to stimulate growth and stability while assisting in the removal of blight and the rebuilding of neighborhoods); economic development (projects designed to promote business development); or job creation (projects designed to aid in local job creation or assist in job training). More information on this grant opportunity is available at <http://usmayors.org/communitywins/>.

- **Other Information**

- Potential Federal Funding Cuts: There are a number of potential federal budget cuts that may be proposed by the new presidential administration: <http://thehill.com/policy/finance/314991-trump-team-prepares-dramatic-cuts>. Included among proposed cuts are the elimination of the Economic Development Administration, the Office of Community Oriented Policing Services, and Violence Against Women Act-authorized grants. The city has active EDA and COPS grants, and the Violence Against Women grants are a potential funding source for the city's victim-witness advocacy program. The Community Development Coordinator will track any federal budget cuts and potential impact on the City's grant-funded activities.

- **Report Attachments (below)**

- FY 17-18 CDBG and General City Funding Grant Application Summaries and Analyses – Word Document Version - p. 4
- FY 17-18 CDBG and General City Funding Grant Application Summaries and Analyses – Excel Spreadsheet Version - p. 9

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## **FY 2017-2018 Grant Applications (CDBG and General City Funding) Summaries and Analyses**

### **Summary of Grant Applications in Total**

#### **Total Requested Funding:**

- Total Requested General City Funds: **\$176,353.00**
- Total Requested CDBG Funds: **\$402,906.50**
  - Total Requested Public Service Agency (PSA) Funds: **\$108,600**
  - Total Requested Planning and Administration Funds: **N/A**
  - Total Facilities, Housing Rehabilitation, and Economic Development Funds: **\$294,306.50**
    - Total Requested Facilities Funds: **\$244,306.50**
    - Total Requested Housing Rehabilitation Funds: **\$50,000**
    - Total Requested Economic Development Funds: **\$0**

#### **Available Funding:**

- Total Estimated General City Funds: **\$156,220.00**
- Total CDBG Funds: **\$216,946.00** (estimated)
  - Total PSA Funds: **\$32,541.90** (15% of estimated FY 2017-2018 grant)
  - Total Planning and Administration Funds: **\$43,391.20** (20% of estimated FY 2017-2018 grant)
  - Total Facilities, Housing Rehab, and Economic Development Funds: **\$141,012.90**

**Note:** Public Service Agency funds and Planning and Administration funds are subject to federally-mandated caps of, respectively, 15% of the overall grant and 20% of the overall grant. The breakdown of Facilities, Housing Rehabilitation, and Economic Development funding reflect historic funding allocations but may be changed as desired.

**CDBG****My Friend's Place**

- Project: Emergency shelter and case management for homeless persons
- Funding request: \$7,000
- Most recent request: \$6,000 / FY 16-17
- Most recent award: \$6,000 / FY 16-17
- Note: Public input has indicated need for more homelessness resources.

**AIDS Response Seacoast**

- Project: Case management services for HIV/AIDS clients
- Funding request: \$5,000
- Most recent request: \$6,000 / FY 15-16
- Most recent award: \$3,000 / FY 11-12

**Dover Adult Learning Center**

- Project: High School Equivalency Test preparation services
- Funding request: \$5,000
- Most recent request: \$5,000 / FY 16-17
- Most recent award: \$5,000 / FY 16-17

**SHARE Fund**

- Project: Emergency housing assistance (e.g., back rent, security deposit, etc.) plus client financial counseling
- Funding request: \$6,000
- Most recent request: \$6,000 / FY 16-17
- Most recent award: \$5,000 / FY 16-17

**Cross Roads House**

- Project: Homeless shelter services (staff salary and benefits) for individuals and families
- Funding request: \$12,000
- Most recent request: \$12,000 / FY 16-17
- Most recent award: \$5,000 / FY 16-17
- Note: Public input has indicated need for more homelessness resources.

**YMCA of Strafford County / Granite YMCA**

- Project: Camp scholarships for 50 homeless youth
- Funding request: \$5,000
- Most recent request: N/A
- Most recent award: N/A
- Note: Public input indicated a need for more pro-social youth recreation options.

**CASA of NH**

- Project: Recruitment, screening, training, and support of volunteer child advocates
- Funding request: \$2,000
- Most recent request: \$2,000 / FY 16-17
- Most recent award: \$1,500 / FY 16-17

**Community Action Partnership of Strafford County**

- Project: Weatherization services for low-income homeowners
- Funding request: \$50,000
- Most recent request: \$50,000 / FY 16-17
- Most recent award: \$46,103 / FY 16-17



## Rochester Housing Authority

- Project: Installation of PV electric generation system at Marsh View housing units for low-income elderly residents (Low-Income Housing Tax Credit Program)
- Funding request: \$71,873 (\$71,573 request + \$300 for bid announcement)
- Most recent request: \$49,500 / FY 15-16
- Most recent award: \$49,500 / FY 15-16

## Hope on Haven Hill

- Project: Case management services for pregnant women with substance use disorders
- Funding request: \$39,000
- Most recent request: \$102,456 / FY 16-17
- Most recent award: \$102,456 / FY 16-17
- Note: Public input indicated a need for more substance use disorder treatment facilities.

## Rochester Recreation and Arena Department

- Project: Installation of lighting at tennis courts
- Funding request: \$137,700 (\$137,400 + \$300 for bid announcement)
- Most recent request: \$43,350 / FY 14-15
- Most recent award: \$43,350 / FY 14-15
- Note: Public input indicated a need for more pro-social youth recreation options.

## Tri-City Co-op

- Project: Remodeling to create music room and art space
- Funding request: \$5,775
- Most recent request: \$9,180 / FY 16-17
- Most recent award: \$9,180 / FY 16-17
- Notes: Application also requested funding to purchase a snow blower, but this is ineligible under 24 CFR 570.207(b)(1).

## Community Partners

- Project: Housing stability services for homeless individuals and those at risk of homelessness who have a mental illness and/or developmental disability
- Funding request: \$10,000
- Most recent request: \$35,600 / FY 16-17
- Most recent award: \$35,600 / FY 16-17
- Note: Public input has indicated need for more homelessness resources, and consultations have indicated a need for more supportive housing services for residents with mental illness.

## MY TURN

- Project: Employment Plus Program support for low-income young adults
- Funding request: \$5,000
- Most recent request: \$10,000 / FY 16-17
- Most recent award: \$5,000 / FY 16-17

## Homeless Center for Strafford County

- Project: Case management services for homeless shelter
- Funding request: \$12,600
- Most recent request: \$10,500 – operating expenses; \$16,300 – facilities / FY 16-17
- Most recent award: \$8,658 – operating expenses; \$16,300 – facilities / FY 16-17
- Note: Public input has indicated need for more homelessness resources.

## Maple St. Magnet School

- Project: Creation of outdoor classroom and recreational area as part of existing playground (open to neighborhood, not only students)
- Funding request: \$28,958.50 (\$28,658.50 + \$300 for bid announcement)
- Most recent request: \$212,000 / FY 15-16 (district, not school-level)
- Most recent award: \$48,400 / FY 15-16 (SHS elevator)
- Note: Public input indicated a need for more pro-social youth recreation options.

**General City Funding**

## Cornerstone VNA

- Project: Supplement Medicaid reimbursements for home care, hospice, palliative care, and perinatal services for low-income patients
- Funding request: \$28,826
- Most recent request: \$28,826 / FY 16-17
- Most recent award: \$28,826 / FY 16-17

## Community Action Partnership of Strafford County

- Project: General support for housing, utility assistance, food, emergency shelter, education, and child care services
- Funding request: \$9,000
- Most recent request: \$9,000 / FY 16-17
- Most recent award: \$9,000 / FY 16-17

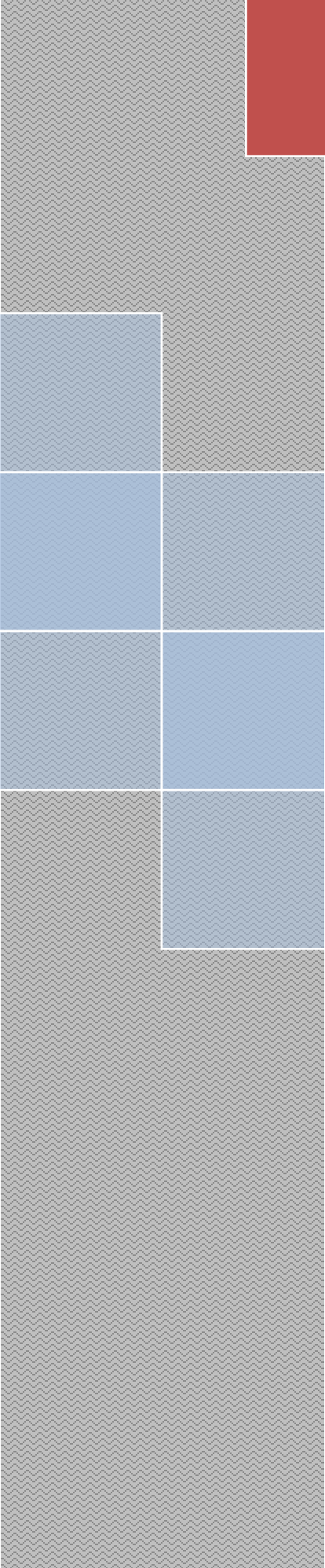
## The Homemakers

- Project: Home support and personal care service provider programs
- Funding request: \$20,000
- Most recent request: \$20,000 / FY 16-17
- Most recent award: \$11,000 / FY 16-17

## COAST

- Project: Fixed-route public transportation services and ADA paratransit services
- Funding request: \$118,527
- Most recent request: \$118,799 / FY 16-17
- Most recent award: \$118,799 / FY 16-17

	City General Fund											
	approved	request	prior year									
Homemakers	\$11,000	\$20,000	\$20,000									
Cornerstone VNA	\$28,826	\$28,826	\$28,826									
Community Action Partnership	\$9,000	\$9,000	\$9,000									
COAST	\$118,799	\$118,527	\$118,799									
Main Street	\$35,000	\$35,000	\$35,000									
total	\$202,625	\$211,353	\$211,625									
	CDBG PSA								CDBG Facility/Rehab/ED			
	approved	request	prior year						approved	request	prior year	
Homeless Center	\$8,658	\$12,600	\$10,500						\$16,300	\$16,300	\$0	
My Turn (Project Pride)	\$5,000	\$5,000	\$10,000						\$0	\$0	\$0	
SHARE Fund	\$5,000	\$6,000	\$5,000						\$0	\$0	\$0	
Dover Adult Learning	\$5,000	\$5,000	\$5,000						\$0	\$0	\$0	
My Friends Place	\$6,000	\$7,000	\$6,000						\$0	\$0	\$0	
Community Partners	\$0	\$10,000	\$0						\$35,840	\$0	\$35,840	
Tri-City Co-op	\$0	\$0	\$0						\$9,180	\$5,775	\$9,180	
Community Action Partnership	\$0	\$0	\$0						\$46,103	\$50,000	\$50,000	
Cross Roads House	\$5,000	\$12,000	\$3,500						\$0	\$0	\$0	
AIDS Response Seacoast	\$3,000	\$5,000	\$6,000						\$0	\$0	\$0	
YMCA	\$0	\$5,000	\$0						\$0	\$0	\$0	
CASA	\$1,500	\$2,000	\$2,000						\$0	\$0	\$0	
Hope on Haven Hill	\$0	\$39,000	\$0						\$102,456	\$102,456	\$0	
Rochester Housing Authority	\$0	\$0	\$0						\$49,500	\$71,873	\$49,500	
Rochester Recreation Dept.	\$0	\$0	\$0						\$43,350	\$137,700	\$43,350	
Maple St. Magnet School	\$0	\$0	\$0						\$48,400	\$28,959	\$212,000	
			total	\$39,158	\$108,600	\$48,000			\$351,129	\$413,063	\$399,870	
			available	\$36,157.80	\$32,542				\$156,684	\$141,013		
			Δ	(\$3,000)	(\$76,058)				(\$194,445)	(\$272,050)		



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# FINANCE COMMITTEE

## Agenda Item

2/16/17

**Agenda Item Name:** Monthly Financial Statements Summary – as of January 31, 2017.

For the full detail report, click here: [Detailed Monthly Financial Report as of January 31, 2017](#)

### **Revenues Summary – General Fund, Enterprise Funds**

<b>ACCOUNT DESCRIPTION</b>	<b>REVISED ESTIM REV</b>	<b>ACTUAL YTD REVENUE</b>	<b>REMAINING REVENUE</b>	<b>% COLL</b>
11031 CITY CLERK REVENUE	\$ 105,320	\$ 49,246	\$ 56,074	47%
11061 BUSINESS OFFICE REVENUE	\$ 55,000	\$ 38,972	\$ 16,028	71%
11062 BUSINESS OFFICE REVENUE	\$ 1,000	\$ 250	\$ 750	25%
11071 TAX COLLECTOR REVENUE	\$ 29,425,392	\$ 28,708,301	\$ 717,091	98%
11081 GENERAL OVERHEAD REVENUE	\$ 5,101,132	\$ 2,783,778	\$ 2,317,355	55%
11101 PLANNING	\$ 15,250	\$ 41,636	\$ (26,386)	273%
11201 REV LEGAL OFFICE	\$ 50,000	\$ 31,554	\$ 18,446	63%
12011 POLICE CITY REVENUE	\$ 318,495	\$ 170,831	\$ 147,664	54%
12021 FIRE CITY REVENUE	\$ 17,325	\$ 22,714	\$ (5,389)	131%
12022 FIRE STATE REVENUE	\$ 13,500	\$ -	\$ 13,500	0%
12031 DISPATCH CENTER	\$ 62,044	\$ 58,785	\$ 3,259	95%
12041 CODE ENFORCEMENT REVENUE	\$ 362,975	\$ 378,877	\$ (15,902)	104%
13011 PUBLIC WORKS REVENUE	\$ 35,200	\$ 36,945	\$ (1,745)	105%
13012 STATE HIGHWAY SUBSIDY	\$ 609,283	\$ 365,570	\$ 243,713	60%
14011 WELFARE REVENUE	\$ 7,500	\$ 1,966	\$ 5,534	26%
14021 RECREATION REVENUE	\$ 130,000	\$ 110,657	\$ 19,343	85%
14031 LIBRARY REVENUE	\$ 12,915	\$ 7,660	\$ 5,255	59%
<b>1000 GENERAL FUND</b>	<b>\$ 36,322,331</b>	<b>\$ 32,815,687</b>	<b>\$ 3,506,644</b>	<b>90%</b>
<b>ACCOUNT DESCRIPTION</b>	<b>REVISED ESTIM REV</b>	<b>ACTUAL YTD REVENUE</b>	<b>REMAINING REVENUE</b>	<b>% COLL</b>
5001 WATER ENTERPRISE FUND	\$ 5,896,667	\$ 1,749,605	\$ 4,147,061	30%
5002 SEWER ENTERPRISE FUND	\$ 6,877,157	\$ 2,001,690	\$ 4,875,467	29%
5003 ARENA ENTERPRISE FUND	\$ 581,453	\$ 247,352	\$ 334,101	43%

Note: Water and Sewer Fund Revenues Collected appear to fall short by one quarter each fiscal year until final quarterly billings are posted in September of the following fiscal year.

**Expenditures – General Fund, Enterprise Funds**

ACCOUNT DESCRIPTION	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCE	AVAILABLE BUDGET	% USED
11000051 CITY MANAGER	\$ 399,890	\$ 214,944	\$ 25,985	\$ 158,961	60%
11012351 ECONOMIC DEVELOPMENT	\$ 475,213	\$ 281,509	\$ 17,282	\$ 176,422	63%
11020050 MUNICIPAL INFORMATION	\$ 426,679	\$ 226,487	\$ 45,138	\$ 155,054	64%
11030051 CITY CLERK	\$ 290,862	\$ 149,728	\$ 38,895	\$ 102,239	65%
11040050 ELECTIONS	\$ 46,251	\$ 39,912	\$ 947	\$ 5,393	88%
11050070 ASSESSORS	\$ 414,322	\$ 199,267	\$ 46,682	\$ 168,374	59%
11060051 BUSINESS OFFICE	\$ 517,112	\$ 312,599	\$ 984	\$ 203,529	61%
11063151 HUMAN RESOURCES	\$ 139,811	\$ 84,170	\$ 3,661	\$ 51,980	63%
11070070 TAX COLLECTOR	\$ 342,182	\$ 196,206	\$ 1,300	\$ 144,677	58%
11080050 GENERAL OVERHEAD	\$ 717,983	\$ 191,294	\$ 104,648	\$ 422,041	41%
11090050 PB CITY WIDE 50	\$ 583,627	\$ 373,426	\$ 2,693	\$ 207,508	64%
11090051 PB CITY HALL 51	\$ 63,239	\$ 29,551	\$ 4,143	\$ 29,545	53%
11090052 PB OPERA HOUSE 52	\$ 40,378	\$ 26,406	\$ 1,744	\$ 12,229	70%
11090054 PB CENTRAL FIRE 54	\$ 16,411	\$ 9,394	\$ 3,921	\$ 3,096	81%
11090055 PB GONIC FIRE 55	\$ 18,739	\$ 13,534	\$ 4,675	\$ 529	97%
11090056 PB LIBRARY 56	\$ 34,002	\$ 14,954	\$ 2,447	\$ 16,602	51%
11090057 PB DPW GARAGE 57	\$ 14,138	\$ 7,504	\$ 2,366	\$ 4,268	70%
11090059 PB ER FIRE STATION 59	\$ 750	\$ 149	\$ -	\$ 601	20%
11090061 PB HISTORICAL MUSEUM	\$ 1,600	\$ 506	\$ 900	\$ 194	88%
11090063 PB HANSON POOL 63	\$ 5,005	\$ 1,865	\$ -	\$ 3,140	37%
11090064 PB GONIC POOL 64	\$ 2,880	\$ 907	\$ 519	\$ 1,454	50%
11090065 PB EAST ROCHESTER POO	\$ 2,650	\$ 1,106	\$ 244	\$ 1,300	51%
11090068 PB GROUNDS 68	\$ 9,960	\$ 5,060	\$ 214	\$ 4,686	53%
11090069 PB DOWNTOWN 69	\$ 15,500	\$ 6,772	\$ 1,500	\$ 7,228	53%
11090070 PB REVENUE BUILDING 7	\$ 28,687	\$ 11,347	\$ 1,854	\$ 15,486	46%
11090071 PB PLAYGROUNDS 71	\$ 1,590	\$ 629	\$ -	\$ 961	40%
11090075 PB NEW POLICE STATION	\$ 35,796	\$ 15,146	\$ 5,182	\$ 15,467	57%
11090077 PB OLD POLICE STATION	\$ 9,925	\$ 750	\$ 750	\$ 8,425	15%
11102051 PLANNING	\$ 361,660	\$ 208,115	\$ 4,934	\$ 148,612	59%
11200051 LEGAL OFFICE	\$ 543,843	\$ 278,873	\$ 3,989	\$ 260,981	52%
12010053 PD ADMINISTRATIVE SER	\$ 1,891,285	\$ 1,194,173	\$ 55,202	\$ 641,910	66%
12012453 PD PATROL SERVICES	\$ 4,694,252	\$ 2,578,435	\$ -	\$ 2,115,817	55%
12012553 PD SUPPORT SERVICES	\$ 399,100	\$ 232,251	\$ -	\$ 166,849	58%
12020054 FIRE DEPARTMENT	\$ 4,212,927	\$ 2,428,427	\$ 22,833	\$ 1,761,667	58%
12020055 FIRE DEPT 55 GONIC SU	\$ 28,556	\$ 10,043	\$ -	\$ 18,513	35%
12020754 CALL FIRE	\$ 30,964	\$ 5,585	\$ -	\$ 25,379	18%
12030153 DISPATCH CENTER	\$ 746,093	\$ 423,495	\$ 6,541	\$ 316,057	58%
12040051 CODE ENFORCEMENT	\$ 570,067	\$ 328,302	\$ 4,251	\$ 237,515	58%
12050050 AMBULANCE	\$ 56,468	\$ -	\$ 56,468	\$ -	100%
13010057 PUBLIC WORKS	\$ 2,081,186	\$ 1,143,704	\$ 297,232	\$ 640,251	69%
13010957 WINTER MAINTENANCE	\$ 463,953	\$ 263,768	\$ 48,756	\$ 151,429	67%
13020050 CITY LIGHTS	\$ 271,500	\$ 147,351	\$ 3,875	\$ 120,274	56%
14010051 WELFARE	\$ 458,850	\$ 224,611	\$ 13,120	\$ 221,119	52%
14022072 RECREATION ADMINISTRA	\$ 562,338	\$ 324,823	\$ 9,344	\$ 228,171	59%
14022150 RECREATION PLAYGROUND	\$ 82,663	\$ 75,829	\$ -	\$ 6,834	92%
14022250 RECREATION POOLS	\$ 78,507	\$ 62,393	\$ 80	\$ 16,034	80%
14030056 LIBRARY	\$ 1,121,163	\$ 666,253	\$ 39,992	\$ 414,918	63%
15000051 COUNTY TAX	\$ 6,133,368	\$ 6,133,368	\$ -	\$ -	100%
17010051 TRANSFERS/PAYMENTS DE	\$ 3,431,440	\$ 1,818,551	\$ -	\$ 1,612,889	53%
17030050 OVERLAY	\$ 164,944	\$ 14,436	\$ -	\$ 150,508	9%
17040051 TRANSFER TO CIP & OTH	\$ 2,823,466	\$ 802,066	\$ -	\$ 2,021,400	28%
1000 GENERAL FUND	\$ 35,863,775	\$ 21,779,971	\$ 885,288	\$ 13,198,517	63%
ACCOUNT DESCRIPTION	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCE	AVAILABLE BUDGET	% USED
5001 WATER ENTERPRISE FUND	\$ 5,896,667	\$ 2,312,742	\$ 157,774	\$ 3,426,151	42%
5002 SEWER ENTERPRISE FUND	\$ 6,877,157	\$ 3,181,965	\$ 124,137	\$ 3,571,056	48%
5003 ARENA ENTERPRISE FUND	\$ 581,453	\$ 296,788	\$ 7,192	\$ 277,474	52%



**Rochester Fire Department**  
City of Rochester  
37 Wakefield Street – Rochester, NH 03867

Norman Sanborn Jr.  
Chief of Department

Tel (603) 335-7545  
Fax (603) 332-9711

February 6, 2017

TO: City Manager Dan Fitzpatrick  
Mayor Caroline McCarley & City Council Members

**MONTHLY REPORT  
JANUARY 2017**

On behalf of the Fire Department, I am pleased to provide you with the following report. It serves as a summary of the activities, projects and programs underway within the department.

**DEPARTMENT INFORMATION:**

During the month of January the Department responded to 210 calls for service. This represents a 5.5% increase over last January with only 199 runs. Of the calls in January, there were 2 structure fires but both were handled by the on duty shift alone. There was also 1 fire in a mobile home, and 1 fire involving outside equipment.

Crews also responded to an additional 35 calls for vehicle accidents, including 2 involving pedestrians being struck one of which resulted in a fatality. Additionally there were 70 medical calls. 5 of those medical calls were overdoses with 1 resulting in a death for the fourth consecutive month. We also responded to 2 calls for mutual aid assistance. The remaining calls included everything from alarm activations, good intent calls, and public service calls, as well as a multitude of various other type calls.

**ADMINISTRATIVE STAFF:**

Fire staff officers and shift officers all met to go over items and talk about issues.

Staff attended a time clock plus orientation meeting.

Staff met with John Guilfoil who is the owner of John Guilfoil Public Relations and other city staff.

All staff met with Daniel Camara the GIS Technician to discuss items that he can help us with.

Staff attended the Rochester Chamber of Commerce Annual Meeting and Breakfast which was held at the Frisbie Hospital Conference Center.

The Police Chief and myself conducted interviews for two open positions in the Communications Center.

Staff attended a ribbon cutting at Wal-Mart to celebrate their 20 year anniversary in Rochester.

### **FIRE PREVENTION:**

This month we started conducting inspections under our newly developed residential apartment building inspection program. Thus far it has been very well received and we are making positive strides in our residents safety. We had about a 40% response rate from our initial mailings. Subsequent letters have gone out as a second mailing and we are awaiting those responses. We have had our first property complete the inspection cycle and has been given a clean bill of health. The property manager was very appreciative of our efforts and being an advocate for him and the tenants. We will continue to conduct inspections over the coming months and work with the landlords through the process.

### **DUTY SHIFT:**

Organized and presented multiple lessons and ensured compliance. Drills included ice rescue drills in the Cocheco River, advancing charged hoselines. Each shift had EMS training, trained on various small engine and saw maintenance, operation and cleaning, and reviewed a monthly NIOSH Report on a firefighter fatality and held discussion to learn lessons from the loss.

Continued work extrapolating and inputting data into the system for members that are due for recertification of their EMS Licensure, as well as preparing various self study assignments for members to complete.

Prepared and Conducted Call Force portable ladder operation and emergency bailout training.

One full week was dedicated to 42 hours of training each for two new firefighters.

Planned and developed the February training schedule, along with preparation for instruction.

Attended quarterly Radiation Emergency Response Plan Meeting in Rye.

Assisted with administrative duties as needed.



**EMERGENCY MANAGEMENT:**

Staff completed the quarterly report for the Emergency General Grant Project and submitted it to NH Emergency Management.

Sincerely,

Norman G. Sanborn, Jr.  
Fire Chief

## CITY OF ROCHESTER

## OPERATING BUDGET FY17

FOR 2017 07

	ORIGINAL APPROP	REVISED BUDGET	YTD EXPENDED	MTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
<b>1000 GENERAL FUND</b>							
<b>12021 FIRE CITY REVENUE</b>							
12021 402111 OUTSIDE SERVICES REVE	-15,000	-15,000	-4,225.38	-183.02	.00	-10,774.62	28.2%*
12021 402157 00505 TANK REMOVAL	-25	-25	-100.00	.00	.00	75.00	400.0%
12021 402157 00506 BLASTING	-25	-25	-200.00	.00	.00	175.00	800.0%
12021 402157 00507 INCIDENT REPORT	-25	-25	-40.00	-5.00	.00	15.00	160.0%
12021 402157 00508 F M REPORT	-25	-25	-25.00	-25.00	.00	.00	100.0%
12021 402157 00510 CD PHOTOS	-25	-25	.00	.00	.00	-25.00	.0%*
12021 402157 00511 FIRE ALARM PLAN	-500	-500	-436.00	-100.00	.00	-64.00	87.2%
12021 402157 00512 SPRINKLER PLAN	-1,000	-1,000	-4,281.00	-742.00	.00	3,281.00	428.1%
12021 402157 00513 COMM HFS/CA	-100	-100	-457.00	-157.00	.00	357.00	457.0%
12021 402157 00514 RE-INSPECTION	-50	-50	.00	.00	.00	-50.00	.0%*
12021 402157 00515 FINE	-50	-50	.00	.00	.00	-50.00	.0%*
12021 406201 MISCELLANEOUS REVENUE	0	0	-12,949.48	-3,926.53	.00	12,949.48	100.0%
12021 406205 FIRE DONATIONS	-500	-500	.00	.00	.00	-500.00	.0%*
TOTAL FIRE CITY REVENUE	-17,325	-17,325	-22,713.86	-5,138.55	.00	5,388.86	131.1%
TOTAL GENERAL FUND	-17,325	-17,325	-22,713.86	-5,138.55	.00	5,388.86	131.1%
TOTAL REVENUES	-17,325	-17,325	-22,713.86	-5,138.55	.00	5,388.86	
GRAND TOTAL	-17,325	-17,325	-22,713.86	-5,138.55	.00	5,388.86	131.1%

\*\* END OF REPORT - Generated by Cindi Potts \*\*

## FIRE DEPARTMENT CALLS

	6		1117	
	Occurences	Percentage	Occurences	Percentage
Fire/Explosion		2.4%	7	
Overpressure Rupture	0		0	14.5%
Rescue Call	149	51.0%	100	48.3%
Hazardous Condition	21		20	9.7%
Service Call		14.4%	30	11.1%
Good Intent Call				
False Call				
U ndetermined	0			0.5%
TOTAL		100.0%	207	100.0%

## Rochester Fire Department

### Office of Fire Prevention

31-Jan

Building Fire Code Inspections	54
Building Site Consultation	4
Construction Plan Review	10
Fire Drills	4
Fire Investigations	2
Fire Permits Issued	0
Fire Prevention Education and Training	6
Foster Care / Day Care Inspections	8
Outdoor Burning Inspections	0
Permit of Assembly Inspections	6
Tank Removal / Installation Inspections	0
Training Sessions	4
Woodstove / Pelletstove Appliance Inspection	0
<b>Total</b>	<b>98</b>

1st Action:	Assistance, other	Medical assist, assist EMS crew
Location:		
17-4-IN	01/01/2017 0258	Medical assist, assist EMS crew
1st Action:	Investigate	
Location:		
17-5-IN	01/01/2017 0258	Medical assist, assist EMS crew
1st Action:	Assistance, other	
Location:		
17-6-IN	01/01/2017 1053	Motor vehicle accident with no injuries.
1st Action:	Investigate	
Location:	CHESTNUT HILL RD BY GOVERNORS RD	
17-7-IN	01/01/2017 1525	Lock-out
1st Action:	Forcible entry	
Location:	1 KNIGHT ST CUMBERLAND FARMS	
17-8-IN	01/01/2017 1822	Medical assist, assist EMS crew
1st Action:	Provide manpower	
Location:		
17-9-IN	01/01/2017 1915	Medical assist, assist EMS crew
1st Action:	Provide manpower	
Location:		
17-16-IN	01/01/2017 2221	Medical assist, assist EMS crew
1st Action:	Forcible entry	
Location:		
17-20-IN	01/01/2017 0048	Medical assist, assist EMS crew
1st Action:	Provide first aid & check for	injuries
Location:		
17-21-IN	01/01/2017 24	Dispatched & canceled en route
1st Action:	Cancelled en route	
Location:	PORTLAND	
17-102-IN	/01	
1st Action:		
Location:	SPRINGFIELD EST SPRING FIELD ESTES	
17-10-IN	01/02/2017 0132	Dispatched & canceled en route
1st Action:	Cancelled en route	
Location:	12 LYNN LN	
17-11-IN	01/02/2017 0	No incident found on arrival at dispatch address
1st Action:	Investigate	
Location:	42 NORTH MAIN	
17-12-IN	01/02/2017 0332	Good intent call, other
1st Action:	Investigate	
Location:	240 PORTLAND ST WINDJAMMERS RESTAURANT	

## Dispatched &amp; canceled en route

1st Action:	Cancelled en route		
Location:	932 SALMON FALLS RD @ 178 WHITEHALL RD		
17-14-IN	01/02/2017	1312	Motor vehicle accident with no injuries.
1st Action:	Provide manpower		
Location:	FARMINGTON RD NEAR SHELL		
17-15-IN	01/02/2017	1429	Alarm system activation, no fire unintentional
1st Action:	Investigate		
Location:	21 NORWAY PLAINS RD NORWAY PLAINS APARTMENT COMPLEX		
7-17-IN	01/02/2017	1532	Service Call, other
1st Action:	Investigate		
Location:	16 BRIDGE ST ST ELIZABETH SETON SCHOOL		
17-18-IN	01/02/2017	0537	Smoke detector activation due to malfunction
1st Action:	Investigate		
Location:	CEDARBROOK VILL BUILDING 1		
17-19-IN	01/02/2017	1625	Smoke detector activation, no fire - unintentional
1st Action:	Investigate		
Location:	25 NORWAY PLAINS RD [RP]		
17-22-IN	01/03/2017	0908	Alarm system activation, no fire - unintentional
1st Action:	Investigate		
Location:	12 ISABELLE LN		
17-23-IN	01/03/2017	1004	Motor vehicle accident with injuries
1st Action:	Investigate		
Location:	26 SIGNAL ST SIGNAL STREET VARIETY		
17-24-IN	01/03/2017	1340	Medical assist, assist EMS crew
1st Action:	Provide manpower		
Location:			
17-25-IN	01/03/2017	1416	Vehicle accident, general cleanup
1st Action:	Investigate		
Location:	130 WAKEFIELD ST SPAULDING HIGH SCHOOL		
17-26-IN	01/03/2017	1637	Medical assist, assist EMS crew
1st Action:	Provide manpower		
Location:			
17-27-IN	01/03/2017	1647	Alarm system activation, no fire - unintentional
1st Action:	Investigate		
Location:	130 WAKEFIELD ST SPAULDING HIGH SCHOOL - GYM		
17-32-IN	01/03/2017	2056	Dispatched & canceled en route
	Cancelled en route		
	24 KING ST		
17-28-IN	01/04/2017	0634	Carbon monoxide incident
1st Action:	Investigate		
Location:	20 HEMLOCK ST		

## Motor vehicle accident with injuries

<b>1st Action:</b>	Investigate		
<b>Location:</b>	116 FARMINGTON RD WALMART #2330 - PARKING		
17-30-IN	01/04/2017	0439	Medical assist, assist EMS crew
<b>1st Action:</b>	Provide manpower		
<b>Location:</b>			
17-31-IN	01/04/2017	0543	Medical assist, assist EMS crew
<b>1st Action:</b>	Provide manpower		
<b>Location:</b>			
17-33-IN	01/04/2017	1228	Medical assist, assist EMS crew
<b>1st Action:</b>	Assistance, other		
<b>Location:</b>			
17-34-IN	01/04/2017	1532	Medical assist, assist EMS crew
<b>1st Action:</b>	Provide basic life support <BLS)		
<b>Location:</b>			
17-35-IN	01/04/2017	1546	Medical assist, assist EMS crew
<b>1st Action:</b>	Assistance, other		
<b>Location:</b>			
17-36-IN	01/04/2017	1641	Motor vehicle accident with no injuries
<b>1st Action:</b>	Remove hazard		
<b>Location:</b>	412 GONIC RD @ 4 FLAGG RD		
17-37-IN	01/04/2017	2020	Medical assist, assist EMS crew
<b>1st Action:</b>	Assistance, other		
<b>Location:</b>			
17-38-IN	01/05/2017	0411	Medical assist, assist EMS crew
<b>1st Action:</b>	Provide manpower		
<b>Location:</b>			
17-39-IN	01/05/2017	0540	Medical assist, assist EMS crew
<b>1st Action:</b>	Provide basic life support (BLS)		
<b>Location:</b>			
17-41-IN	01/05/2017	0831	Lock-out
<b>1st Action:</b>	Assistance, other		
<b>Location:</b>	31 WAKEFIELD ST PARKING LOT		
17-42-IN	01/05/2017	1527	Alarm system activation, no fire - unintentional
<b>1st Action:</b>	Investigate		
<b>Location:</b>	135 MILTON RD BEV'S BEAR CREEK		
17-43-IN	01/06/2017	0107	Medical assist, assist EMS crew
<b>1st Action:</b>	Provide manpower		
<b>Location:</b>			
17-44-IN	01/06/2017	0217	Alarm system activation, no fire - unintentional
<b>1st Action:</b>	Investigate		
<b>Location:</b>	11 WHITEHALL RD SARAH KENDALL BUILDING		

Motor vehicle accident with no injuries.

Lock-out

1st Action: Forcible entry  
Location: 28 SIGNAL ST SALVATION ARMY THRIFT STORE

17-47-IN 01/06/2017 0913 CO detector activation due to malfunction  
1st Action: Investigate  
Location: 20 PLANTE ST

17-48-IN 01/06/2017 1816 Gas leak (natural gas or LPG)  
1st Action: Investigate  
Location: LILAC MALL LILAC MALL HANNAFORD

17-49-IN 01/06/2017 2247 Smoke scare, odor of smoke  
1st Action: Investigate  
Location: 716 SALMON FALLS RD TARA ESTATES

17-50-IN 01/07/2017 0948 Good intent call, other  
1st Action: Investigate  
Location: 1 HANCOCK ST ARTHURS MARKET

17-51-IN 01/07/2017 1426 Motor vehicle accident with no injuries.  
1st Action: Investigate  
Location: 186 PICKERING RD @ 2 TEBBETTS RD

17-52-IN 01/07/2017 1637 Motor vehicle accident with no injuries.  
1st Action: Investigate  
Location: 242 OLD DOVER RD

17-53-IN 01/07/2017 2313 Dispatched & canceled en route  
1st Action: Cancelled en route  
Location: CHESTNUT HILL RD AFTER LITTLE FALLS BRIDGE

17-54-IN 01/08/2017 0014 Motor vehicle accident with no injuries  
1st Action: Investigate  
Location: 349 PORTLAND ST @ 5 HEATON

17-55-IN 01/08/2017 Medical assist, assist EMS crew  
1st Action: Investigate

17-56-IN 01/08/2017 1010 Medical assist, assist EMS crew  
1st Action: Provide basic life support (BLS)

17-57-IN 01/08/2017 1500 Medical assist, assist EMS crew  
Provide manpower

17-58-IN 01/08/2017 1344 Assist police or other governmental agency  
1st Action: Investigate  
Location: 8 PERIMETER DR



Medical assist, assist EMS crew

Medical assist, assist EMS crew

1st Action: Investigate  
Location:

17-61-IN 01/08/2017 2117  
1st Action: Cancelled en route  
Location: 28 FOREST PARK DR

Dispatched &amp; canceled en route

17-62-IN 01/09/2017 0945  
1st Action: Provide manpower  
Location:

Medical assist, assist EMS crew

17-63-IN 01/09/2017 1125  
1st Action: Investigate  
Location: 15 KATIE LN

Building fire

17-64-IN 01/09/2017 1135  
1st Action: Provide basic life support (BLS)  
Location:

Medical assist, assist EMS crew

17-65-IN 01/09/2017 1906  
1st Action: Investigate  
Location: GRANT ST COMMONS

Outside rubbish fire, other

17-66-IN 01/10/2017 0935  
1st Action: Investigate  
Location: 14 MADISON AVE

Service Call, other

17-67-IN 01/10/2017 1548  
1st Action: Investigate  
Location: 31 FRONT ST BACON FELT CO

Alarm system activation, no fire - unintentional

17-68-IN 01/10/2017 703  
1st Action: Investigate  
Location: 255 NORTH MAIN ST @ 1 FORTIER DR

Motor vehicle/pedestrian accident (MV Ped)

17-69-IN 01/10/2017  
1st Action: Investigate  
Location: KNIGHT ST

Motor vehicle accident with no injuries

17-70-IN 01/10/2017  
1st Action: Investigate  
Location: 5 THIRD ST

CO detector activation due to malfunction

17-71-IN 01/11/2017 1325  
Investigate  
COLUMBUS AVE PARKING LOT OF ADVANCED AUTO

Motor vehicle accident with no injuries.

17-72-IN 01/11/2017 1437  
1st Action: Investigate  
Location: 53 DUSTIN HOMESTEAD

Good intent call, other

## Smoke detector activation, no fire - unintentional

## Water or steam leak

**1st Action:** Shut down system  
**Location:** 96 WINTER ST FIRST FLOOR

17-75-IN 01/11/2017 1928 Gas leak (natural gas or LPG)  
**1st Action:** Investigate  
**Location:** 700 SALMON FALLS RD

17-76-IN 01/11/2017 2209 Assist invalid  
**1st Action:** Assist physically disabled  
**Location:** 7 NORTH DEWBERRY LN [EMS CAUTION]

17-77-IN 01/12/2017 0859 Gas leak (natural gas or LPG)  
**1st Action:** Investigate  
**Location:** OLD DOVER RD BY BRIAR RIDGE

17-78-IN 01/12/2017 0714 Motor vehicle accident with no injuries.  
**1st Action:** Investigate  
**Location:** 1 MAIN ST TETI, SANDY SERVICE DOG

17-79-IN 01/12/2017 0817 Motor vehicle accident with injuries  
**1st Action:** Investigate  
**Location:** 188 FARMINGTON RD

17-80-IN 01/12/2017 1501 Service Call, other  
**1st Action:** Investigate  
**Location:** 1 STILLWATER CIR JOAN ERHARD

-IN 01/12/2017 1724 Medical assist, assist EMS crew  
**1st Action:** Assistance, other  
**Location:**

17-82-IN 01/12/2017 442 Gas leak (natural gas or LPG)  
**1st Action:** Investigate  
**Location:** 3 SCHOOL ST STREET SCHOOL  
 SCHOOL

17-83-IN 01/12/2017 1639 Water or steam leak  
**1st Action:** Investigate  
**Location:** 14 ADRIEN CIR ROBERGE MANOR HOUSING

17-84-IN 01/12/2017 1841 Motor vehicle accident with no injuries  
**1st Action:** Assistance, other  
**Location:** 479 GONIC RD RIVIERA MOTEL

17-85-IN 01/13/2017 0511 Medical assist, assist EMS crew  
 Assistance, other

17-86-IN 01/13/2017 0623 Motor vehicle accident with no injuries.  
**1st Action:** Investigate  
**Location:** 457 PICKERING RD

## Building fire

## Oil or other combustible liquid spill

**1st Action:** Investigate  
**Location:** 25 ANCTIL CT

17-89-IN 01/13/2017 2003  
**1st Action:** Provide manpower  
**Location:** Medical assist, assist EMS crew

17-90-IN 01/13/2017 2123  
**1st Action:** Investigate  
**Location:** 32 LAFAYETTE ST (RP) Good intent call, other

17-91-IN 01/14/2017 0426  
**1st Action:** Extinguishment by fire service personnel  
**Location:** 105 WHITEHOUSE RD AMAZON PARK Fire in mobile home used as fixed residence

17-92-IN 01/14/2017 0934  
**1st Action:** Investigate  
**Location:** WASHINGTON ST POSS BY KOHLS No incident found on arrival at dispatch address

17-93-IN 01/14/2017 1200  
**1st Action:** Investigate  
**Location:** MAGIC AVE Motor vehicle accident with no injuries

7-94-IN 01/14/2017 1516  
**1st Action:** Provide basic life support (BLS)  
**Location:** Medical assist, assist EMS crew

7-95-IN 01/14/2017 1709  
**1st Action:** Investigate  
**Location:** 36 FARMINGTON RD NORTHGATE APARTMENTS Alarm system activation, no fire - unintentional

17-96-IN 01/14/2017  
**1st Action:** Standby  
**Location:** EMS call, excluding vehicle accident with injury

17-100-IN 01/14/2017 1906  
**1st Action:** Investigate  
**Location:** 636 COLUMBUS AVE @ 22 LOWELL ST Motor vehicle accident with injuries

17-101-IN 01/14/2017 0119  
**1st Action:** Investigate  
**Location:** 26 PERIWINKLE DR Alarm system sounded due to malfunction

17-111-IN 01/14/2017 0618  
**1st Action:** Provide manpower  
**Location:** Medical assist, assist EMS crew

17-97-IN 01/15/2017 0733  
**1st Action:** Assistance, other  
**Location:** Medical assist, assist EMS crew

Water or steam leak

Dispatched &amp; canceled en route

**1st Action:** Cancelled en route  
**Location:** 3 WILLOW BROOK DR

17-101-IN 01/15/2017 1428  
**1st Action:** Investigate  
**Location:** 29 GROVE ST [RP] Good intent call, other

03-IN 01/15/2017 1847  
**1st Action:** Cancelled en route  
**Location:** 11 PROSPECT ST Dispatched & canceled en route

17-104-IN 01/15/2017 2155  
**1st Action:** Investigate  
**Location:** 9 LINCOLN ST [RP] Smoke detector activation due to malfunction

17-105-IN 01/16/2017 0817  
**1st Action:** Investigate  
**Location:** 987 SALMON FALLS RD Vehicle accident, general cleanup

17-106-IN 01/16/2017 0815  
**1st Action:** Investigate  
**Location:** 3 HIGH ST Water problem, other

17-107-IN 01/16/2017 0833  
**1st Action:** Provide basic life support (BLS)  
**Location:** EMS call, excluding vehicle accident with injury

08-IN 01/16/2017 1511  
**1st Action:** Investigate  
**Location:** Medical assist, assist EMS crew

17-109-IN 6/201 232  
**1st Action:** Provide manpower  
**Location:** Medical assist, assist EMS crew

17-112-IN 01/16/2017 2124  
**1st Action:** Forcible entry  
**Location:** 101 SOUTH MAIN ST CHINA PALACE Lock-out

17-113-IN 01/17/2017 0556  
**1st Action:** Provide manpower  
**Location:** Medical assist, assist EMS crew

17-114-IN 01/17/2017 1016  
**1st Action:** Investigate  
**Location:** 25 OLD DOVER RD IMC MAGNETICS Alarm system activation, no fire - unintentional

17-115-IN 01/17/2017 1610  
**1st Action:** Investigate  
**Location:** 161 CHESLEY HILL RD TOP OF THE HILL Vehicle accident, general cleanup

## Motor vehicle/pedestrian accident (MV Ped)

## Lock-out

**1st Action:** Action: bcat  
**ion:**

17-118-IN

**1st Action:**  
**ion:**

17-119-IN

01/18/2017 0855  
Investigate

**ion:**

7-120-IN

**1st**  
**Action: bcat**  
**ion:**

17-121-IN

01/18/2017 1107  
Investigate

**1st Action:**

**ion:**

17-122-IN

01/18/2017 1227  
Investigate  
19 CORSON ST

**1st Action:**  
**ion:**

23-IN

**1st**  
**Action: bcat**  
**ion:**

24-IN

**1st**  
**Action: bcat**  
**ion:**

17-125-IN

**1st Action:**  
**Location:**

17-126-IN

**1st Action:**  
**Location:**

17-127-IN

01/19/2017 0721  
Investigate

Motor vehicle accident with no injuries.

231 BLACKWATER RD  
209 WASHINGTON ST @ 7 HUSSEY HILL RD

17-128-IN

17-129-IN

01/19/2017 0801

Smoke scare, odor of smoke

**1st Action:** Information, investigation & enforcement, other

**Location:** 24 LYONS ST ARNOLD. JONATHAN & LAUREN - AUTISM AWARENESS

Forcible entry 131 FRANKLIN ST	1729 Provide manpower 35 SUMMER ST	
01/17/2017	01/18/2017 2049 Investigate SPENCER AVE	Motor vehicle accident with no injuries. Carbon monoxide incident
2331 Investigate 1190 SALMON FALLS RD @ O HAVEN HILL RD	01/18/2017 2223 Assistance, other 86 CORMIER DR	Service Call, other
		Motor vehicle accident with no injuries Fuel burner/boiler malfunction, fire confined
31 GOVERNORS RD		
01/18/2017		Medical assist, assist EMS crew
1100 Provide basic life support (BLS)		
		Gas leak (natural gas or LPG)
116 FARMINGTON RD WALMART #2330		
		Alarm system sounded due to malfunction
01/18/2017		Medical assist, assist EMS crew
1603 Provide manpower		
01/18/2017		Service Call, other

Alarm system sounded due to malfunction

Medical assist, assist EMS crew

**1st Action:** Provide manpower  
**Location:**

17-132-IN 01/19/2017 1816 EMS call, excluding vehicle accident with injury  
**1st Action:** Assistance, other  
**Location:**

17-133-IN 01/19/2017 2100 Combustible/flammable gas/liquid condition, other  
**1st Action:** Information, investigation & enforcement, other  
**Location:** 112 AIRPORT DR ALBANY ENGINEERED COMPOSITES, INC

7-134-IN 01/19/2017 2336 Alarm system activation, no fire - unintentional  
**1st Action:** Investigate  
**Location:** 34 PUNCH BROOK WAY BROOKSIDE PLACE

17-135-IN 01/20/2017 0017 Medical assist, assist EMS crew  
**1st Action:** Provide manpower  
**Location:**

17-136-IN 01/20/2017 0823 Smoke scare, odor of smoke  
**1st Action:** Investigate  
**Location:** 27 CROSS WIND LN

17-137-IN 01/20/2017 1022 Good intent call, other  
**1st Action:** Investigate  
**Location:** 22 ACADEMY ST

17-138-IN 01/20/2017 1410 Medical assist, assist EMS crew  
**1st Action:** Assistance, other  
**Location:**

17-139-IN 01/20/2017 607 Lock-out  
**1st Action:** other  
**Location:** Assistance  
28 D'AMOURS AVE

17-140-IN 01/20/2017 1627 Smoke detector activation due to malfunction  
**1st Action:** Investigate  
**Location:** 20 COLUMBUS AVE LINSOTT COURT APARTMENTS

17-141-IN 01/20/2017 2230 Cover assignment, standby, moveup  
**1st Action:** Standby  
**Location:** 262 6TH ST NORTH END STATION

17-143-IN 01/20/2017 2039 Lock-out  
Assistance, other  
14 ADRIEN CIR ROBERGE MANOR HOUSING

Medical assist, assist EMS crew

Medical assist, assist EMS crew

**1st Action:** Assistance, other**Location:**

Lock-out

17-146-IN 01/21/2017 1336

**1st Action:** Action taken, other**Location:** 6 HUSSEY ST

Medical assist, assist EMS crew

47-IN 01/21/2017 1521

**1st Action:** Provide manpower**Location:**

Motor vehicle accident with no injuries.

17-148-IN 01/21/2017 1645

**1st Action:** Action taken, other**Location:** 4 MAPLE ST @ 136 NORTH MAIN ST

Medical assist, assist EMS crew

17-149-IN 01/21/2017 2026

**1st Action:** Provide manpower**Location:**

Medical assist, assist EMS crew

7-150-IN 01/21/2017 2130

**1st Action:** Provide manpower**Location:**

Dispatched &amp; canceled en route

17-151-IN 01/22/2017 0201

**1st Action:** Cancelled en route**Location:** 7 MARTINIQUE DR

Dispatched &amp; canceled en route

17-152-IN 01/22/2017 0110

**1st Action:** Cancelled en route**Location:** 36 FARMINGTON RD NORTHGATE APARTMENTS

Lock-out

17-153-IN 01/22/2017 410

**1st Action:** Forcible entry**Location:** 120 MARKETPLACE

MARKET BASKET

Medical assist, assist EMS crew

17-154-IN 01/22/2017 1442

**1st Action:** Provide manpower**Location:**

Lock-out

17-155-IN 01/22/2017 1318

**1st Action:** Forcible entry**Location:** WASHINGTON ST SHELL

Vehicle accident, general cleanup

01/22/2017 1421

**1st Action:** Investigate**Location:** 187 OLD DOVER RD @ 70 TEBBETTS RD

Dispatched &amp; canceled en route

17-157-IN 01/22/2017 2102

**1st Action:** Cancelled en route**Location:** SPAULDING TPKE 1 MILE SOUTH OF TOLLS



1st Action:

## EMS call, excluding vehicle accident with injury

## Outside equipment fire

**1st Action:** Notify other agencies.**Location:** 116 FARMINGTON RD WALMART #2330

17-160-IN 01/23/2017 1049 Medical assist, assist EMS crew

**1st Action:** Assistance, other**Location:**

17-161-IN 01/23/2017 1329 Service Call, other

**1st Action:** Assistance, other**Location:** 40 WAKEFIELD ST WENSLEY & JONES, P.LLC.

17-162-IN 01/23/2017 1359 Medical assist, assist EMS crew

**1st Action:** Assistance, other**Location:**

17-163-IN 01/23/2017 1413 Good intent call, other

**1st Action:** Investigate**Location:** 36 MAIN ST GONIC POST OFFICE

17-164-IN 01/23/2017 1820 Alarm system sounded due to malfunction

**1st Action:** Investigate**Location:** 102 ROCHESTER HILL RD

17-165-IN 01/23/2017 1917 Medical assist, assist EMS crew

**1st Action:** Investigate**Location:**

17-166-IN 01/23/2017 2042 Electrical wiring/equipment problem, other

**1st Action:** Investigate**Location:** 314 ROCHESTER HILL RD PROFILE APARTMENTS

17-167-IN 01/24/2017 0420 Cover assignment, standby, moveup

**1st Action:** other**Location:** 7 WOODHARVEY DR MADBERRY

17-168-IN 01/24/2017 Power line down

**1st Action:** Investigate**Location:** 30 NUTTER

17-169-IN 01/24/2017 0846 Alarm system activation, no fire - unintentional

**1st Action:** Investigate**Location:** 47 SPAULDING TURNPIKE CONN NH DOT

17-180-IN 01/24/2017 1439 Medical assist, assist EMS crew

**1st Action:** Provide manpower

17-170-IN 01/25/2017 1415 Medical assist, assist EMS crew

**1st Action:** Provide manpower**Location:**

EMS call, excluding vehicle accident with injury

Motor vehicle accident with no injuries.

**1st Action:** Investigate  
**Location:** EASTERN AVE LEGION

17-173-IN 01/25/2017 1813  
**1st Action:** Remove hazard  
**Location:** 67 AUTUMN ST

Carbon monoxide incident

17-179-IN 01/25/2017 0453  
**1st Action:** Provide manpower  
**Location:**

Medical assist, assist EMS crew

17-174-IN 01/26/2017 0549  
**1st Action:** Provide manpower  
**Location:**

EMS call, party transported by non-fire agency

17-175-IN 01/26/2017 0543  
**1st Action:** Assist physically disabled  
**Location:** 118 SECRETARIAT WAY SECRETARIAT ESTATES

Assist invalid

17-176-IN 01/26/2017 0751  
**1st Action:** Ventilate  
**Location:** 13 FRIENDSHIP ST

Fuel burner/boiler malfunction, fire confined

17-177-IN 01/26/2017 2210  
**1st Action:** Investigate  
**Location:** 15 PICKERING RD [RP]

Smoke detector activation, no fire - unintentional

78-IN 01/27/2017 0127  
**1st Action:** Standby  
**Location:**

Medical assist, assist EMS crew

17-181-IN 01/27/2017 1526  
**1st Action:** Provide manpower  
**Location:**

Medical assist, assist EMS crew

17-182-IN 01/27/2017 1529  
**1st Action:** Canceled en route  
**Location:** 8 BLOSSOM LN

Dispatched & canceled en route

17-183-IN 01/27/2017 1540  
**1st Action:** Assist physically disabled  
**Location:** 79 MILTON RD CUMBERLAND FARMS STORE

Assist invalid

17-184-IN 01/27/2017 1724  
**1st Action:** Investigate  
**Location:** 74 ESTES RD @ 298 WASHINGTON ST

Oil or other combustible liquid spill

17-185-IN 01/27/2017 1808  
**1st Action:** Investigate  
**Location:** 9 ISINGLAS DR HOMELESS SHELTER FOR STRAFFORD COUNTY

Alarm system activation, no fire - unintentional

Person in distress, other

Motor vehicle accident with no injuries

**Location:** 2 TEBBETTS RD @ 186 PICKERING RD

17-188-IN 01/28/2017 1407 Motor vehicle accident with injuries  
**1st Action:** Investigate  
**Location:** 95 FARMINGTON RD @ 4 LITTLE FALLS BRIDGE RD

17-189-IN 01/28/2017 1535 Medical assist, assist EMS crew  
**1st Action:** Investigate  
**Location:**

17-190-IN 01/28/2017 1538 Medical assist, assist EMS crew  
**1st Action:** Assist physically disabled  
**Location:**

17-192-IN 01/28/2017 2154 Motor vehicle accident with no injuries  
**1st Action:** Investigate  
**Location:** 21 NORWAY PLAINS RD NORWAY PLAINS APARTMENT COMPLEX

17-191-IN 01/29/2017 0204 Medical assist, assist EMS crew  
**1st Action:** Assistance, other  
**Location:**

17-193-IN 01/29/2017 0026 Medical assist, assist EMS crew  
**1st Action:** Assistance, other  
**Location:**

94-IN 01/29/2017 0156 Medical assist, assist EMS crew  
**1st Action:** Assistance, other  
**Location:**

17-195-IN 01/29/2017 1058 Medical assist, assist EMS crew  
**1st Action:** Provide manpower  
**Location:**

17-196-IN 01/29/2017 Service Call, other  
**1st Action:** Investigate  
**Location:** 210 MILTON

17-197-IN 01/29/2017 1126 Motor vehicle accident with no injuries.  
**1st Action:** Investigate  
**Location:** 26 LILAC MALL HANNAFORD #8317 (MILTON ROAD STORE)

17-198-IN 01/30/2017 1203 Lock-out  
 Assistance, other  
 26 QUAIL DR

17-199-IN 01/30/2017 1414 Medical assist, assist EMS crew  
**1st Action:** Assistance, other  
**Location:**

## Motor vehicle accident with injuries

## Medical assist, assist EMS crew

**1st Action:** Assistance, other  
**Location:**

17-202-IN 01/30/2017 1621 Motor vehicle accident with injuries  
**1st Action:** Assistance, other  
**Location:** 130 WAKEFIELD ST SPAULDING HIGH SCHOOL

17-203-IN 01/30/2017 1101 Medical assist, assist EMS crew  
**1st Action:** Provide manpower  
**Location:**

17-204-IN 01/30/2017 1053 Dispatched & canceled en route  
**1st Action:** Cancelled en route  
**Location:** 205 OLD DOVER RD TRI-CITY GLASS

17-205-IN 01/30/2017 1752 Carbon monoxide incident  
**1st Action:** Ventilate  
**Location:** 372 PORTLAND ST [RP]

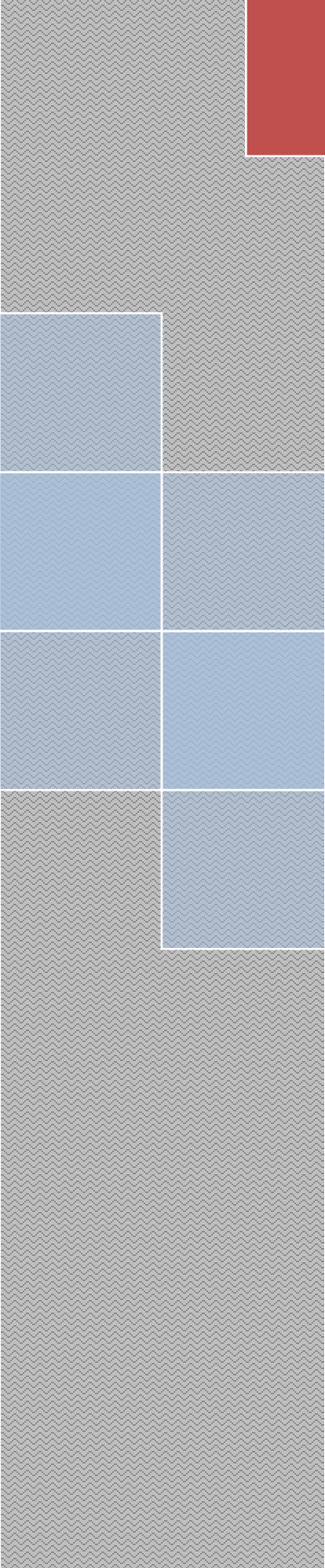
17-206-IN 01/30/2017 1738 Lock-out  
**1st Action:** Forcible entry  
**Location:** 150 WAKEFIELD ST ROCHESTER COMMUNITY CENTER

17-207-IN 01/31/2017 1019 Medical assist, assist EMS crew  
**1st Action:** Investigate  
**Location:**

17-208-IN 01/31/2017 1809 Medical assist, assist EMS crew  
**1st Action:** Assistance, other  
**Location:**

17-209-IN 01/31/2017 847 Electrical wiring/equipment problem, other  
**1st Action:** Investigate  
**Location:** 24 MILL ST

17-210-IN 01/31/2017 Gas leak (natural gas or LPG)  
**1st Action:** Investigate  
**Location:** 36 BETTS RD



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**Rochester Public Library**  
**65 South Main St.**  
**Rochester, NH 03867**

2/16/17  
Main Desk: (603) 332-1428  
Reference: 335-7550  
Children's: 335-7549  
Fax: 335-7582  
[www.rpl.lib.nh.us](http://www.rpl.lib.nh.us)

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## **MONTHLY REPORT**

### **January 2017**

There were a total of 19,426 items circulated with 11,588 people visiting the library in the month of January. Two hundred forty-four patrons used the library's Internet computers for 782 hours. Visitors to the library's web site numbered 11,469. Current number of patron registrations is 36,967. Interlibrary loan activity included 62 materials borrowed from other libraries and 242 loaned to other libraries.

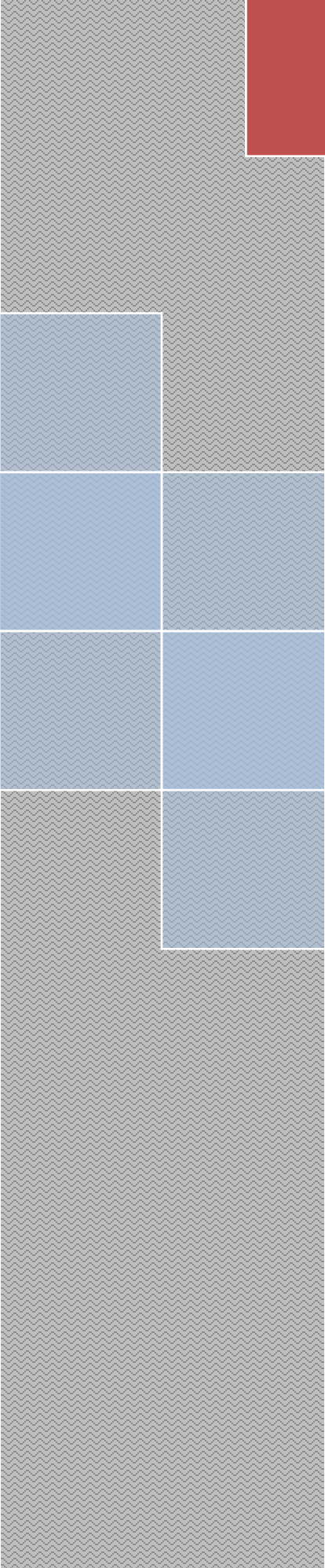
Winter story times began in the Children's Room on the week of January 3<sup>rd</sup>. Eleven story times were held throughout the month with over one hundred seventy-five children in attendance. The busy Children's Room staff also held a winter "Make-It and Take-It" program creating "Penny Spinners" with 20 enthusiastic children.

The Rochester Public Library was pleased to present an exhibit of encaustic works by Maine artist, Joanna Gould. Gould's work fuses oil pigments and found objects with layers of translucent beeswax and damar resin, creating pieces which can be described as dreamlike and mystical. Gould studied graphic design at the Art Institute of Boston, as well as landscape architecture at the Arnold Arboretum Landscape Institute of Harvard University. Four years ago she attended an encaustic workshop and has been working in the medium since.

Peggy Trout and her Adult Circulation Services staff again this year created a heartwarming holiday display around a non-perishable donation collection spot for Gerry's Food Pantry on the main floor of the Library. This allowed many generous library patrons and staff to easily donate to those in need while visiting the library. Forty-seven bags of food were collected from mid November through the end of January. Due to the overwhelmingly generous response we will continue through February as well.

In addition to the print versions of available books, 263 of our library patrons downloaded 1,321 e-books to media devices through the library's web site this month. The RPL website also enabled 48 patrons access to Mango Languages, 184 digital downloads from Hoopla and 636 songs were downloaded from Freegal Music.

Trustees meet on February 21<sup>st</sup> in the Rose Room of the library at 6pm.



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Planning and Development  
Conservation Commission  
Historic District Commission  
Arts & Culture Commission

**Planning & Development Department**  
**City Hall - Second Floor**  
**31 Wakefield Street**  
**ROCHESTER, NEW HAMPSHIRE 03867-1917**  
**(603) 335-1338 - Fax (603) 335-7585**  
**Web Site: <http://www.rochesternh.net>**

## **PLANNING & DEVELOPMENT DEPARTMENT MONTHLY REPORT FOR JANUARY 2017**

The Planning Board Conservation Commission, and the Arts & Culture Commission held their regular meetings in the month of January. The Historic District Commission (HDC) did not have a regular meeting in January.

The Planning Board also held its annual retreat in January at their workshop meeting. At the retreat the Board was given a presentation by a staff member at the Strafford Regional Planning Commission regarding Planning Board roles, responsibilities and procedures. The Board was also given a presentation by Seth Creighton, Chief Planner, Owen Friend-Gray, Assistant City Engineer, and the Director of Planning & Development on who the Technical Review Group (TRG) is and what the TRG does. The Board was also given an update on the happenings in Economic Development Department by Jen Marsh. The use of Impact Fees was also discussed at this meeting. In addition, the Planning Board held their elections for Chair, Vice Chair, and Secretary. Nel Sylvain was elected Chair, Dave Walker was elected vice Chair, and Matthew Kozinski was elected Secretary. Finally, the Board reviewed their work from 2016 and discussed plans for 2017.

The Planning Board had an extremely busy year in 2016. A quick recap of the applications handled by the Board are as follows: nine (9) Extension requests were granted; six (6) preliminary applications were discussed; ten (10) Lot Line Revisions reviewed; fourteen (14) Subdivisions (major & minor) reviewed; twenty (20) Site Plans reviewed; four (4) Conditional Use Permits reviewed; two (2) Modifications reviewed; four (4) Amendments to previously approved projects reviewed; and a review of a request for a 30ft sign at the Ridge. In addition, the Board worked on two Zoning Ordinance Amendments that were forwarded to the City Council. The amendments were to the Accessory Dwellings section of the Ordinance and the creation of an Entertainment Overlay District and accompanying provisions for the overlay district.

The discussions/agenda items from the regular meetings of the Planning Board, Conservation Commission, and Arts & Culture are summarized below. The first month of the year continued to be very busy for the Planning Board and Planning & Development Department.

In addition to the meetings listed within this report, the Planning Staff attended variety of other meetings throughout the month of December. These include, but are not limited to, the Strafford Metropolitan Planning Organization's Technical Advisory Committee, the City's Technical Review Group, Special Downtown application meeting, River Walk Committee, Rochester Rotary, site visits to the "Ridge", meetings on the Annex renovations and plans for moving into the building, a time clock orientation for the new system, and various meetings with consultants, developers, citizens, and other City staff. The Staff also attended excel training offered by the City through Great Bay Community College. It is also budget season and the Director worked on the proposed Departmental budget and Capital Improvement budget. The Planning Board agenda for February will continue the trend of busy meetings with new applications as well as some continued applications and we have begun to review the applications and preparing them for hearings in February.

### APPLICATIONS REVIEWED BY THE PLANNING BOARD

**Farmington Associates, LLC, 60,68,76 Farmington Road** (by Tighe & Bond) Amendment to an approve site plan Case# 216 – 8,9,10 – GRD – 17 **APPROVED**

**Stephen Brochu, 25 Stephens Drive** (by Fox Survey Company) Extension request for an approve subdivision. Case# 236 – 44 – A – 16 **APPROVED**

**Harold & Dorothy Caler & Real Estate Advisors Inc., 151 Franklin Street & 24 Jeremiah Lane** (by Berry Surveying & Engineering) Lot line revision. Case # 111&223 – 83&21 – R1 – 16 **CONTINUED TO 2/6/2017**

**Anna Fazekas Rev Trust & Ervin Fazekas Rev Trust, Flat Rock Bridge Road** (by Berry Surveying & Engineering) Site plan to construct 16 duplex units. Case# 210 – 64 – HC/R1 – 16 **CONTINUED TO 2/6/2017**

**SDJ Development of Rochester, LLC, 183 Washington Street** (by Hillside Design Group) Amendment to the Master Plan for Highfield Commons PUD. Case# 237 – 8-1 – PUD – 16 **CONTINUED TO 2/27/2017**

**Cramer Family Trust & Patricia Woodward Trust, 156 Old Dover Road & Laura Lane** (by Trittech Engineering Corp.) Lot line revision. Case# 140&253 – 73,23&24 – R1 – 16 **CONTINUED TO 2/6/2017**

### APPLICATIONS REVIEWED BY THE CONSERVATION COMMISSION

#### 1) Dredge and Fill Application/Wetland Permit Application:

##### a) Dewey ST/Hanson Pines Pedstrian Bridge:

The City of Rochester's proposed replacement of the pedestrian bridge across the Cocheco from Dewey Street to Hanson Pines was introduced to the Commission by engineers from Hoyle Tanner

Associates. The Commission and engineers collaborated on how to minimize impacts to the Cocheco River and vegetation on the abutting dry land.

## **2. New Business:**

a) Review of South East Land Trust's (SELT) Addendum to the Baseline Documentation Report for Fernald Conservation Land, Sheepboro Rd.

With SELT's recent induction into the ranks of being an accredited land trust, they are brining all of their past projects into compliance with accreditation standards. For the Fernald conservation easement, this meant reformatting and adding language to the Baseline Documentation Report. The Commission voted to approve these changes.

b) Review of draft easement language for Gauthier Farm, Bernard Rd

The Commission began reviewing and offering suggestion on the draft conservation easement language that will apply to the Gauthier Farm once conserved.

## **3. Discussion/Resident Concerns:**

a) Abutters of proposed lot line revision (that is being reviewed by the Planning Board) on Laura Drive said they are concerned that the wetland boundaries aren't shown correctly on the survey plans submitted to the Planning Board. The abutters offered testimony and showed pictures of areas of concern. The Commission voted to ask the Planning Board to continue the application until they are able to walk the properties, view the wetlands, and report back.

b) The owner of Wildlife Encounters introduced himself and said he was present to learn what the City is doing as far as conservation/preservation. He said his business is currently located in Rochester and he is looking to expand, and may expand in Rochester if the City's efforts match his businesses interests. He said was pleased to hear the City working on conservation/preservation.

c) A resident in the audience showed interest in applying to become a member of the Commission. The Commission encouraged him to apply.

## **4. Notice of Intent to Cut Wood or Timber / Intent to Excavate:**

a) Notice of Intent to Cut - Tax Map 234-18, Crown Point Rd

b) Notice of Intent to Cut- Tax Map 232-13, Meaderboro Rd

*The Commission had no concerns with either of these timber harvest permits.*

## **5. Reports:**

a) Technical Review Group (TRG) – The Commission's liaison to the TRG explained the applications that are being reviewed and will be before the Planning Board that have conservation related aspects to them (wetlands, etc).

b) Planning Board (PB)- The Commission's liaison to the PB explained the applications that are had been reviewed by the Planning Board and how those were voted on (i.e.- how PB supported, or didn't support Conservation Commission recommendations).

## **6. Old Business:**

a) School/Conservation Commission Partnership – The Commission and Spaulding High's environment science teacher brainstormed on what projects they could work together on if a grant application was approved (grant application is being by the school).

b) Hope Farm (Peaslee Rd) Monitoring Report – The Commission edited the written portion of the annual monitoring report for Hope Farm; this report was based on last month's site walk of the property.

**7. Other:**

a) The Commission held a public hearing and voted to use up to \$100,000 of the Current Use Fund Account towards the preservation of the Gauthier Farm which is 160+/- acres abutting the Salmon Falls River.

**APPLICATIONS REVIEWED BY THE HISTORIC DISTRICT COMMISSION**

The Historic District Commission did not meet in January. There were no new applications .

**ARTS AND CULTURE COMMISSION ACTIVITIES**


Katie O'Connor has been nominated to serve as the Poet Laureate for the City of Rochester. O'Connor, a Rochester resident, will be formally recognized during the City Council meeting on Tuesday, Feb. 7, at 7 p.m., where she will read some of her work and introduce herself to the Council. The meeting is open to the public. O'Connor will be the first Poet Laureate to serve Rochester since 2014. As Poet Laureate, O'Connor will work to make poetry more accessible to the Rochester community by developing public poetry projects and events. She hopes to establish and facilitate writing workshops, groups, and readings for Rochester residents and members of surrounding communities. She will also serve on Rochester's Arts and Culture Commission, which seeks to promote public appreciation of the vital contribution of the arts and culture to the community's quality of life.

O'Connor, a New York native, recently settled in Rochester after obtaining her Master of Fine Arts in Poetry from the University of New Hampshire. Her work has recently appeared in "The Fourth River," "Stone Canoe," "Paper Nautilus," "So to Speak," "Arsenic Lobster," and the "Santa Ana River Review," among other publications. She is also a former poetry editor of the online literary journal "Barnstorm." She is currently employed as a full-time technical editor at a private fire investigation company headquartered in Rochester.

The Rochester Arts Awards will be held on August 7, 2017 at the Governor's Inn. The Commission will now hold only three meetings per year ( as needed basis). The Arts and Culture Commission also added a new member Elizabeth Tonkins-Agea from the Granite State Choral Society.

Respectfully submitted,  
James B. Campbell,  
*Director of Planning & Development*

2/16/17

# ROCHESTER POLICE DEPARTMENT



PAUL R. TOUSSAINT  
*Chief of Police*

23 WAKEFIELD STREET  
ROCHESTER NH, 03867-1933

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*"Dedication, Pride, Integrity"*

POLICE COMMISSION

DEREK J. PETERS  
*Chairman*  
BRUCE E. LINDSAY  
*Vice Chairman*  
LUCIEN G. LEVESQUE  
*Commissioner*



February 6, 2017

TO: City Manager Daniel Fitzpatrick

RE: Monthly Report – January 2017

**OPERATIONS:** Wards 1, 2, 3 and 6 held meetings this period. There were a multitude of issues discussed. Including, updates on the opioid crisis and the recovery center, speed violations, fireworks in the City, community development block grants, and staffing at the Police Department. Also discussed was a shooting range over in Ward 1, which was determined to be on private property. There was an inquiry about a safe zone for e-bay and internet sales transactions. People were advised we don't have a zone per se, but the lobby of the Police Department does have cameras.

A representative of the NH Stroke Collaborative attended and gave a presentation on stroke awareness and prevention.

Councilor Gray provided updates on some house bills including the right to work; concealed carry; fetal homicide; the needle exchange; and medical marijuana.

The investigations bureau had 33 cases sent from patrol for review or investigation. There are currently 101 cases assigned. There were 12 cases presented to the Grand Jury and all returned true bills. We logged in 287 pieces of evidence and returned 65 pieces. Detectives completed 5 registrations for sex offenders. Det. Bourque analyzed ten phones with the Cellebrite machine. There were five detective callouts this period including for an untimely death, two overdose calls, a code violation and a robbery. There were seven backgrounds conducted, with six polygraphs.

**BRIDGING THE GAPS:** The next series of "It Takes A Village" has been set to be held in the Opera House on March 16 and May 18. The grant paperwork for continuation of the drug free communities grant has been submitted. This is the final year of this 10-year grant. The monthly advisory board topic revolved around sustainability of the coalition after the DFC grant funding is done.

**COMMUNICATIONS:** We are down two positions due to resignations. Interviews were held and two candidates are deep in the hiring process. Development of a training program for the dispatch lead positions is underway. Specialist Knox was selected for the open Lead position. She will move into that role in April.



**COMMUNITY ENGAGEMENT OFFICER:** In addition to several monthly meetings, Off. Miehle participated in the senior breakfast in conjunction with the recreation department. He was assisted by Officer Blair, Officer Mundy and Sgt. Loignon. Officer Miehle, Officer Moore and Officer Jackson hosted the criminal justice class from Spaulding this period. They toured the Police Department and participated in driving and shoot don't shoot training scenarios on the simulator. They also went to the court to see how prosecution works.

Our social media presence has been boosted by the addition of Officer Moore assisting Officer Miehle on managing the face book page. Officer Moore's writing style has increased the number of people visiting the page. The page is a valuable way to interact and engage with the community.

**COMP STAT:** Property crime is consistent with past months with no major trends being identified. We have seen increases in burglaries and traffic crashes with impaired drivers. The patrol officers are mindful and looking for such violations. Officers have been encouraged to promote the recovery center to those who may utilize it. The Recovery Center is creating some information cards for officers and other emergency responders to hand out while in the field.

**DIVERSION:** Due to inclement weather Teen Night was canceled in January. This was a good test of our communications system and by all accounts all went well. There were two new referrals, five open cases and three closed cases this period. Nicole continues in conversation with the group working on creating a recovery school. This model replicates work and connections that the staff has in the state which would allow for youth in diversion and in the juvenile justice system to be able to return to communities to access education services without a threat to hindering their sobriety.

**HONOR GUARD:** The Honor Guard presented the colors at the January 10 City Council meeting.

**HOUSING:** There were 27 police related calls for service this period. Off. Blair participated in the monthly community partners meeting. He also participated in the Senior breakfast with other officers.

**K9:** There was one drug search and two tracks in the City this period.

**PROSECUTION:** In adult court this period there were 159 new cases with 213 charges. Of those there were 58 guilty pleas, 30 not guilty pleas and 35 failed to appear. Of the cases that went before the court there were 13 administrative guilty findings, 38 charges nol prossed as part of plea agreements, 3 cases were dismissed by the Court and 29 cases were continued. Juvenile prosecution had 8 arraignments, 6 review hearings and 2 violation hearings. There were 5 trials continued. Three trials were resolved by plea. Contempt charges have been filed against 5 juveniles not in compliance with the court agreements. Complaints and warrants were drafted for contempt charges for 3 juveniles who have since turned 18 and have not paid restitution or fines from juvenile cases.

**RECOVERY CENTER:** Coordinator Amanda Pinkham reports that the center has seen 67 clients to date, with an average of 3.68 walk-ins per day. The Police Department has referred two people. This number does not include those who have accessed the program through the Community Access to Recovery program.

**SCHOOL RESOURCE OFFICERS:** Teaching the LEAD program is going well in both the elementary schools and the middle school. The high school program will start in a week.

**ADMINISTRATIVE:** Installation of the patrol PC MDT units is on track. We discovered we needed additional cables for connection. These were not required with the tablets. This unexpected expense has required a transfer of funds to cover the cost. The E-ticket equipment is in and installation will commence once the patrol PC's are installed. We are configuring a way to mount the printers (which are compact and roughly the size of a toner cartridge) in the cars.

Overall our FY17 projection looks good. We continue to monitor individual budget lines including overtime, electricity and vehicle maintenance. We will need to monitor operation lines closely through the remainder of the fiscal year.

We met with the finance office to talk about overtime and potential shortfalls due to retirement payouts, staffing levels and comp time payouts. We will make a presentation to the finance committee on our potential shortfalls within the budget to keep them apprised.

We completed our budget requests for FY18 and made our presentation to the City Manager on January 30<sup>th</sup>.

Several officers attended training this period including for the NHDOT Work zone training, understanding and resolving conflict and deescalating difficult confrontations and a crime scene technology course titled forensic light source. We have begun the annual use of force training requirements starting with Taser recertification.

Officer Mann is one month into her training at the Police Academy. All appears to be progressing well.

**FORFEITURE SPENDING:** There was \$38.50 in forfeiture spending this period.

**EMD USE:** There were two Taser displays and no Taser deploys this period.

Respectfully Submitted,

*Paul R. Toussaint*

Paul R. Toussaint  
Chief of Police

# **Rochester Police Dept.**

Compstat - January 2017

FIELD ACTIVITIES										
	Jan. 2017	Jan. 2016	% Change	Dec. 2016	Nov. 2016	% Change	YTD 17	YTD 16	% Change	YTD 15
Traffic Stops	954	1157	-18%	891	1138	-22%	954	1157	-18%	1304
Arrests from Stops	30	39	-23%	20	31	-35%	30	39	-23%	28
Summons	37	92	-60%	38	63	-40%	37	92	-60%	107
Warnings	882	998	-12%	809	1017	-20%	882	998	-12%	1149
No Action	10	32	-69%	24	31	-23%	10	32	-69%	29
Accidents	70	79	-11%	99	93	6%	70	79	-11%	108
Summons from Accidents	2	5	-60%	0	1	-100%	2	5	-60%	9
Arrests from Accidents	3	3	0%	4	2	100%	3	3	0%	4
Field Interviews	13	10	30%	4	7	-43%	13	10	30%	17
DWI	5	5	0%	8	6	33%	5	5	0%	5
Narcotics	1	0	100%	2	2	0%	1	0	100%	1
Alcohol	4	5	-20%	6	4	50%	4	5	-20%	4
DWI from Accidents	3	1	200%	3	2	50%	3	1	200%	1

PROPERTY CRIME - OF's by Incident												
Specific Crimes	Jan. 2017	Jan. 2016	% Change	Dec. 2016	Nov. 2016	% Change	YTD 17	YTD 16	% Change	YTD 2017 Closure Rate	YTD 2016 Closure Rate	YTD 15
Shoplifting	27	31	-13%	14	22	-36%	27	31	-13%	52%	42%	20
Theft from M/V	16	10	60%	10	13	-23%	16	10	60%	0%	0%	5
All Other Theft	30	41	-27%	34	19	79%	30	41	-27%	13%	22%	24
M/V Theft	0	0	0%	2	3	-33%	0	0	0%	0%	0%	4
Vandalism	38	28	36%	29	27	7%	38	28	36%	37%	29%	27
Burglary	3	9	-67%	9	7	29%	3	9	-67%	33%	11%	6
<b>Total Property</b>	<b>114</b>	<b>119</b>	<b>-4%</b>	<b>98</b>	<b>91</b>	<b>8%</b>	<b>114</b>	<b>119</b>	<b>-4%</b>	<b>23%</b>	<b>17%</b>	<b>86</b>
PROPERTY CRIME - AR's by Incident												
Specific Crimes	Jan. 2017	Jan. 2016	% Change	Dec. 2016	Nov. 2016	% Change	YTD 17	YTD 16	% Change	YTD 2017 Closure Rate	YTD 2016 Closure Rate	YTD 15
Shoplifting	14	13	8%	12	21	-43%	14	13	8%	52%	42%	14
Theft from M/V	0	0	0%	0	2	100%	0	0	0%	0%	0%	0
All Other Theft	4	9	-56%	4	3	33%	4	9	-56%	13%	22%	10
M/V Theft	0	0	0%	0	0	0%	0	0	0%	#DIV/0!	#DIV/0!	2
Vandalism	14	8	75%	6	11	-45%	14	8	75%	37%	29%	15
Burglary	1	1	0%	0	1	-100%	1	1	0%	33%	11%	5
<b>Total Property</b>	<b>33</b>	<b>31</b>	<b>6%</b>	<b>22</b>	<b>38</b>	<b>-42%</b>	<b>33</b>	<b>31</b>	<b>6%</b>	<b>#DIV/0!</b>	<b>#DIV/0!</b>	<b>46</b>
DRUG CRIME - OF's by Incident												
Specific Crimes	Jan. 2017	Jan. 2016	% Change	Dec. 2016	Nov. 2016	% Change	YTD 17	YTD 16	% Change	YTD 2017 Closure Rate	YTD 2016 Closure Rate	YTD 15
Possession	15	19	-21%	12	11	9%	15	19	-21%	93%	95%	28
Overdoses	4	10	-60%	7	7	0%	4	10	-60%			9
<i>Fatal</i>	1	0	0%	2	1	100%	1	0	0%			1
<b>Total Drug</b>	<b>19</b>	<b>29</b>	<b>-34%</b>	<b>19</b>	<b>18</b>	<b>6%</b>	<b>19</b>	<b>29</b>	<b>-34%</b>			<b>37</b>
DRUG CRIME - AR's by Incident												
Specific Crimes	Jan. 2017	Jan. 2016	% Change	Dec. 2016	Nov. 2016	% Change	YTD 17	YTD 16	% Change	YTD 2017 Closure Rate	YTD 2016 Closure Rate	YTD 15
Possession	14	18	-22%	12	9	33%	14	18	-22%	93%	95%	21

VIOLENT CRIME - OF's by Incident												
Specific Crimes	Jan. 2017	Jan. 2016	% Change	Dec. 2016	Nov. 2016	% Change	YTD 17	YTD 16	% Change	YTD 2017 Closure Rate	YTD 2016 Closure Rate	YTD 15
Homicide	0	1	-100%	0	0	0%	0	1	-100%	0%	0%	0
Robbery	2	2	0%	2	0	0%	2	2	0%	50%	50%	1
Aggravated Assault	5	4	25%	5	6	-17%	5	4	25%	40%	50%	8
<i>from DV</i>	2	1	100%	4	4	0%	2	1	100%			4
Simple Assault	32	36	-11%	35	41	-15%	32	36	-11%	56%	53%	35
<i>from DV</i>	20	22	-9%	20	16	25%	20	22	-9%			21
<b>Total Violent</b>	<b>39</b>	<b>43</b>	<b>-9%</b>	<b>42</b>	<b>47</b>	<b>-11%</b>	<b>39</b>	<b>43</b>	<b>-9%</b>	<b>37%</b>	<b>38%</b>	<b>44</b>
VIOLENT CRIME - AR's by Incident												
Specific Crimes	Jan. 2017	Jan. 2016	% Change	Dec. 2016	Nov. 2016	% Change	YTD 17	YTD 16	% Change	YTD 2017 Closure Rate	YTD 2016 Closure Rate	YTD 15
Homicide	0	0	0%	0	0	0%	0	0	0%	0%	0%	0
Robbery	1	1	0%	1	0	0%	1	1	0%	50%	50%	1
Aggravated Assault	2	2	0%	2	4	-50%	2	2	0%	40%	50%	8
Simple Assault	18	19	-5%	20	19	5%	18	19	-5%	56%	53%	20
<b>Total Violent</b>	<b>21</b>	<b>22</b>	<b>-5%</b>	<b>23</b>	<b>23</b>	<b>0%</b>	<b>21</b>	<b>22</b>	<b>-5%</b>	<b>37%</b>	<b>38%</b>	<b>29</b>

**DV COMPSTAT**  
**January 2017**

<b>Dates</b>	<b>10/1/16- 10/31/16</b>	<b>11/1/16- 11/30/16</b>	<b>12/1/16 - 12/31/16</b>	<b>1/1/17- 1/31/17</b>	<b>Prior Verbal (PV)</b>	<b>YTD 2017</b>	<b>PV YTD</b>	<b>YTD 2016</b>
<b>Misdemeanor Arrests</b>	<b>12</b>	<b>12</b>	<b>19</b>	<b>18</b>	<b>1</b>	<b>18</b>	<b>1</b>	<b>20</b>
<b>Felony Arrests</b>	<b>2</b>	<b>3</b>	<b>1</b>	<b>3</b>	<b>0</b>	<b>3</b>	<b>0</b>	<b>0</b>
<b>Verbal Cases</b>	<b>24</b>	<b>14</b>	<b>31</b>	<b>24</b>		<b>24</b>		<b>15</b>
<b>Total Cases</b>	<b>38</b>	<b>29</b>	<b>51</b>	<b>45</b>	<b>4</b>	<b>45</b>	<b>31</b>	<b>35</b>

**2017 FJC Clients**

<b>Month</b>	<b>Jan</b>	<b>Feb</b>	<b>March</b>	<b>April</b>	<b>May</b>	<b>June</b>
New Clients	13 (19)					
LE Referrals**						
	<b>July</b>	<b>August</b>	<b>September</b>	<b>October</b>	<b>November</b>	<b>December</b>
New Clients						
LE Referrals						

**2016 FJC Clients**

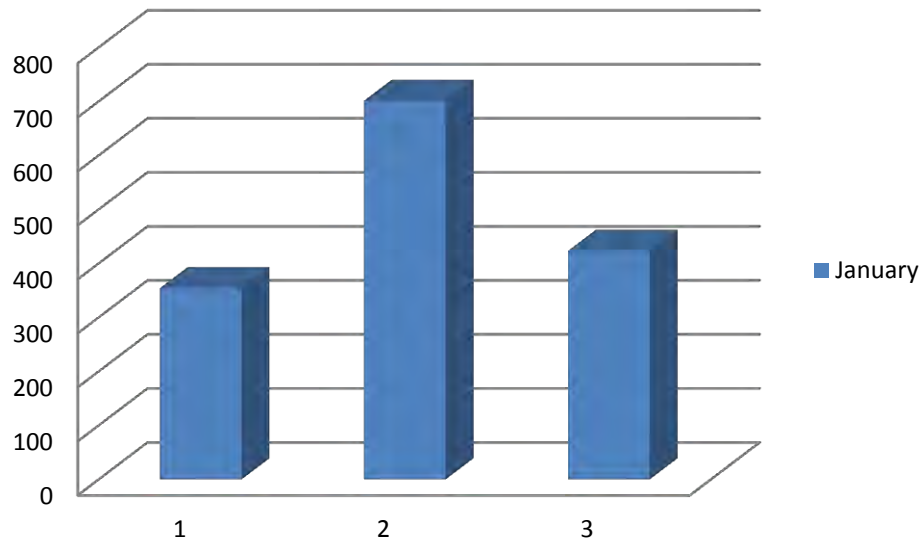
<b>Month</b>	<b>Jan</b>	<b>Feb</b>	<b>March</b>	<b>April</b>	<b>May</b>	<b>June</b>
New Clients	15 (20)	7 (14)	11 (7)	13 (6)	25 (1)	14 (8)
LE Referrals**	3	1	2	1	2	2
	<b>July</b>	<b>August</b>	<b>September</b>	<b>October</b>	<b>November</b>	<b>December</b>
New Clients	21 (2)	30 (6)	9 (15)	8 (32)	5(21)	3(6)
LE Referrals	1	1	2	1	2	1

( ) Additional clients that obtained services at the FJC but whether they were new or repeat was not tracked.

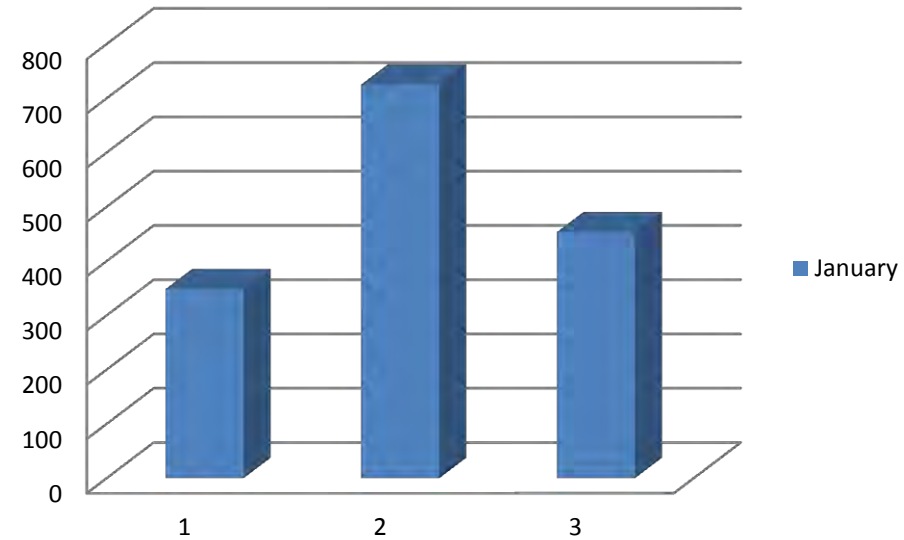
\*\*The tracking and screening method for this statistic is still a work in progress so the actual number may be higher.



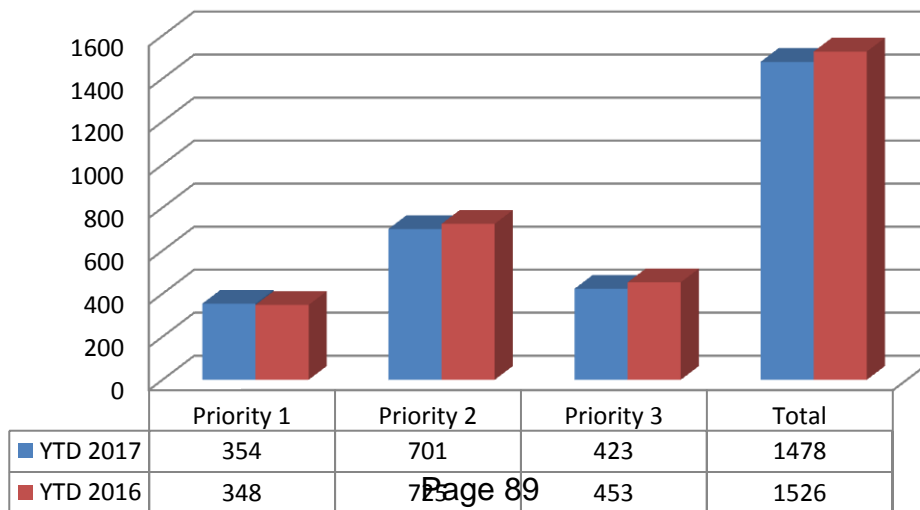
## 2017 CFS Trends



## 2016 CFS Trends <sup>2/16/17</sup>

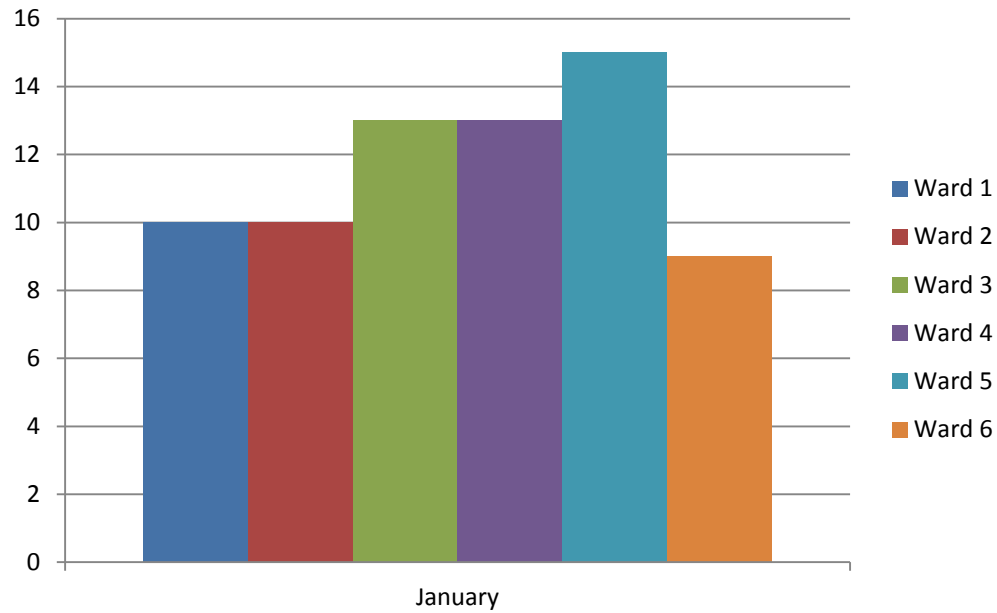


## Calls for Service 2017 v 2016

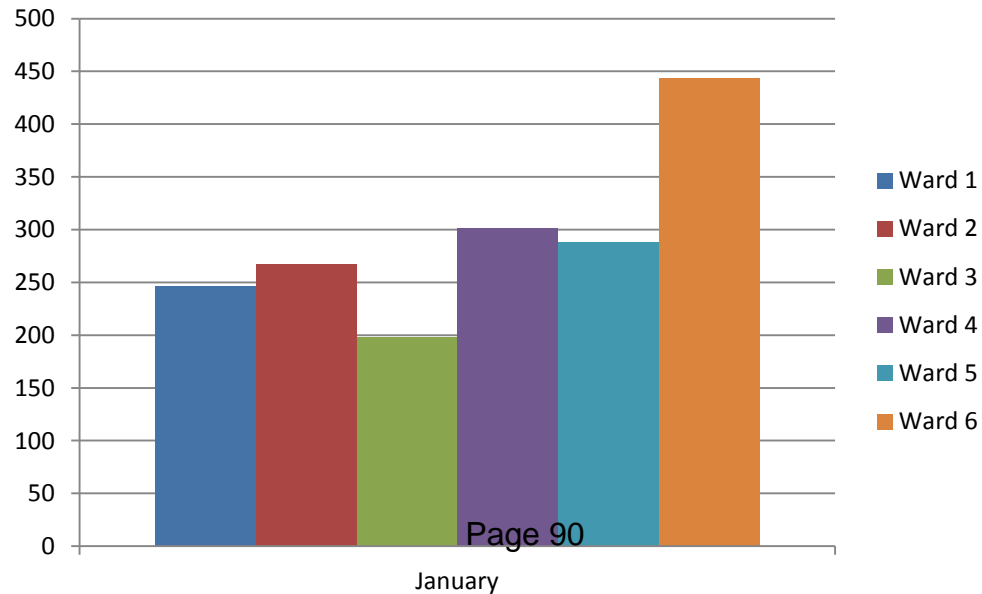


# Accidents by Ward

2/16/17

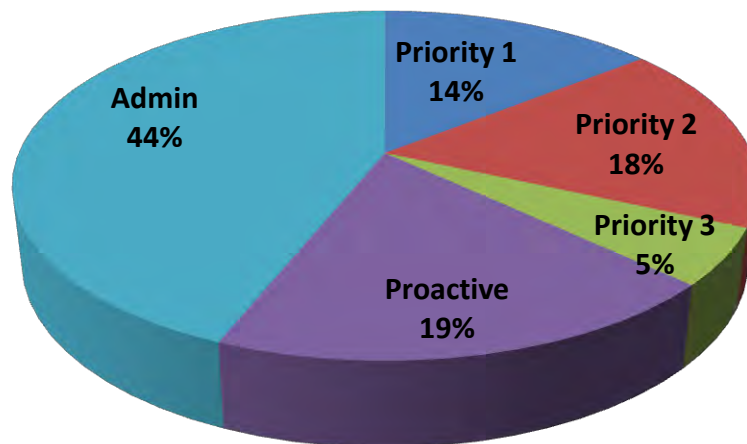


# CFS by Ward

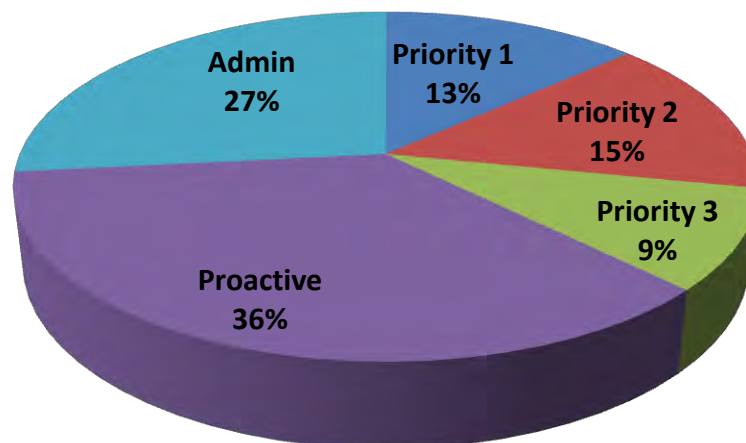


## Manpower Hours January 2017

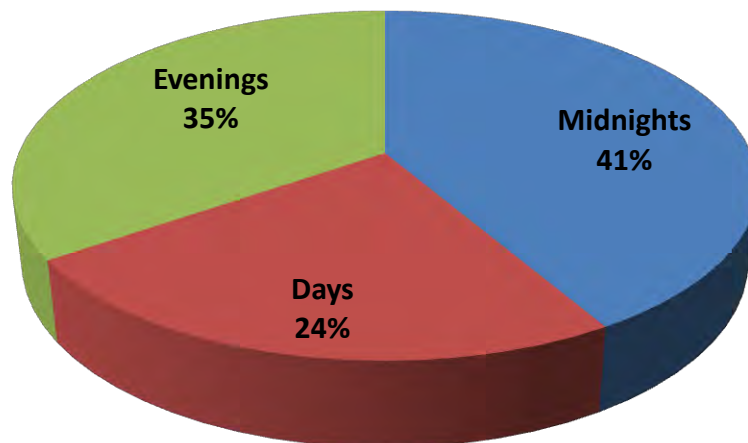
2/16/17



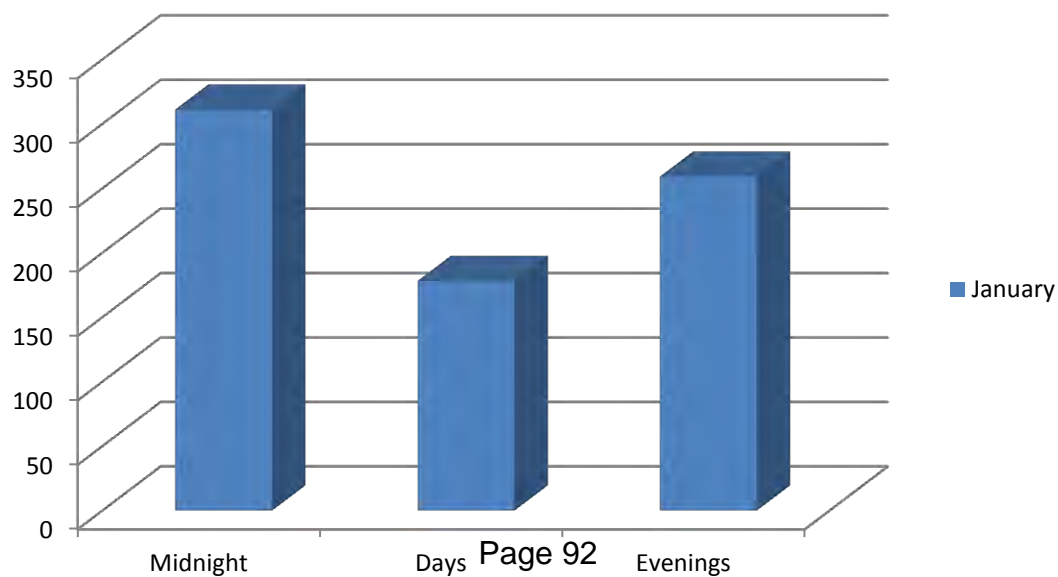
## Manpower Hours January 2016



## Proactive by Shift January 2017



## Proactive by Shift YTD



## **Rochester Police Department**

23 Wakefield Street

Rochester, NH 03867

Compiled by: Katie Hoffman, Crime Analyst

January 17, 2016

### **Property and Violent Crime Statistics**

#### **Year-End Data Comparison of:**

**2016 and 2015**

**2016 and 2011**

#### ***Introduction***

This report focuses on the data for the full year of 2016 in comparison with 2015 and 2011 year-end data. The year-end report begins with a brief overview of policing strategies and the use of computer technology in reaching out to the community to continuously improve crime prevention and closure rates throughout the city. Following the strategies section, property, violent, and drug crime offenses and arrests will be addressed, as well as field activities within the Rochester Police Department's (the department) jurisdiction. Significant changes (positive or negative) in offense and arrest numbers indicate successfully targeted crime categories as well as possible areas to target in the future. An increase in offenses is seen as negative, while an increase in arrests or closure rates is positive. In the discussion section, the data is analyzed to address times and locations of property crime and violent crime incidents. By examining the data from 2016 in comparison to the 2015 and 2011 year-end data, the department is better able to allocate resources to particular areas and conduct proactive measures to decrease past problem areas in 2016 and possible problem areas in 2017.

#### ***Technology***

As technology becomes increasingly prevalent in all parts of society, so too does it expand as a necessary tool for the department to reach out to its citizens as well as to keep officers updated on incidents and trends within the city. Facebook is one way in which the department communicates with Rochester's citizens about topics such as crime trends and prevention tips, road closures, weather-related issues, and upcoming community events, as well as a way for citizens to communicate with the department. Facebook is monitored by a number of different people within the department and provides a more relaxed way to share information. Increasingly, Facebook has also been used to receive tips from citizens on illegal activity in the city, as well as to identify suspects in current investigations and locate subjects with open warrants for their arrest.

The department also invested in new software for crime mapping and analysis in 2014, along with a new analyst. Through LexisNexis, the department now has access to Accurint Crime Analysis (ACA) tools, ATAC Workstation, and Community Crime Map, providing crime mapping and updates to the public. ACA is a browser-based tool which can be accessed by any and all sworn personnel as well as the analyst to keep up to date on crime throughout the city and perform quick analytics anyone can understand and use. In 2015, the department completed training of patrol officers, command staff, and investigators in the use of ATACRAIDS, increasing the number of authorized users in the department from three to fifty-two. Community Crime Map is the public interface aspect provided by LexisNexis. The public is able to access this from anywhere that internet access is available, including through their smart phones with a mobile application available on both iPhone and Android. Actual addresses, victims, and offenders are not listed; however, the public is able to see where crime is occurring in relation to their residence, business, or other entity. Furthermore, Community Crime Map can search for incidents within a particular date range and crime category as well as provide crime alerts via email to those interested in subscribing to that service.

In 2016, the department continued its work with LexisNexis to finalize inclusion of dispatch data in ACA. This additional capability allows officers and the crime analyst to view dispatch reports and crime reports within a single map to better examine the relationship between crime trends and officer activity.

As technology expands, the department continues to stay on top of the latest information and trends. Technology is an important tool that helps officers and staff to gain timely information and to share that information with the public on a need-to-know basis. Information sharing is crucial to solving crime and the use of technology makes gathering, sharing, and analyzing information much easier and speedier.

### ***Property Crime***

This section examines the offenses and arrests associated with property crime. The 2016 year-end data for property crime offenses and arrests will be compared to year-end data from 2015 and 2011 to better examine progress from year to year as well as the efficacy of the department's strategies in 2016 compared to five years prior. Property crimes include: shoplifting, theft from motor vehicle, motor vehicle theft, all other thefts, vandalism, and burglary.

#### ***2016 and 2015 Data Comparison***

Overall, property crime offenses changed 0% from 2015. Significant decreases were seen in shoplifting and theft from motor vehicles, while significant increases occurred in motor vehicle theft, vandalism, and burglary. Theft from Motor Vehicle offenses decreased by 32%, or 56 incidents, and shoplifting offenses were down 13% from 2015, a total of 40 incidents. Arrests for

property crime decreased in almost all crime types, for an overall 9% decrease in arrests from last year. Closure rates for property crime have varied compared to 2015, with closure rates for shoplifting and theft from motor vehicle improving slightly, while closures for vandalism and burglary have declined. However, closure rates are still in line with national averages for these crime types. See Figures 1.1 and 1.2.

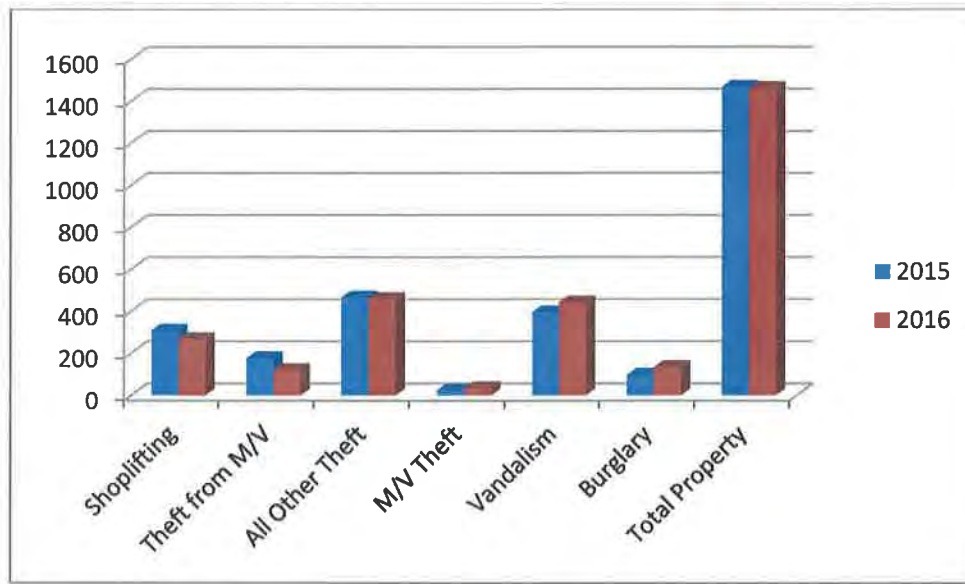


Figure 1.1. Property Crime Offenses Comparison 2016 to 2015

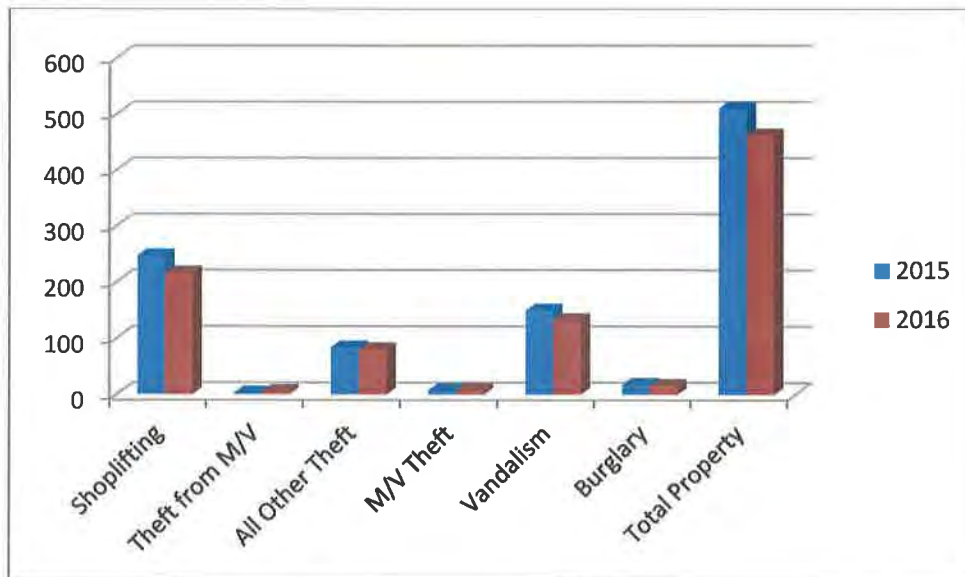


Figure 1.2. Property Crime Arrests Comparison 2016 to 2015



### 2016 and 2011 Data Comparison

The total number of property crimes decreased by 5% between 2011 and 2016. Notable decreases occurred in thefts from motor vehicles (18%), burglary (29%) and vandalism (13%) while shoplifting maintains a much higher number of incidents compared to 2011. Although shoplifting fell significantly compared to 2015, it still shows a 46% increase over five years prior, an addition of 84 cases; however, this is most likely a function of increasingly strict anti-theft policies at retailers such as Wal-Mart, rather than a sign of a huge increase in shoplifting incidents since 2011, as preliminary reports from retailers also indicate that shoplifting rates are on the decline in Rochester. Arrests increased by 38% overall between 2016 and 2011. Motor vehicle theft (125%), shoplifting (58%), and all other theft (98%) all increased significantly, while the arrest rate for burglary and theft from motor vehicles both declined by 27% and 33% respectively. Closure rates have increased by 5% overall, and the only crime which saw a decrease in the closure rate is theft from motor vehicles, which declined from 6% closure rate in 2011 to 5% in 2016. However, closure rates for thefts from vehicles are challenging to fully analyze as a great percentage of these crimes lead to an arrest for “receiving stolen property” rather than the offense itself. See Figures 2.1 and 2.2.

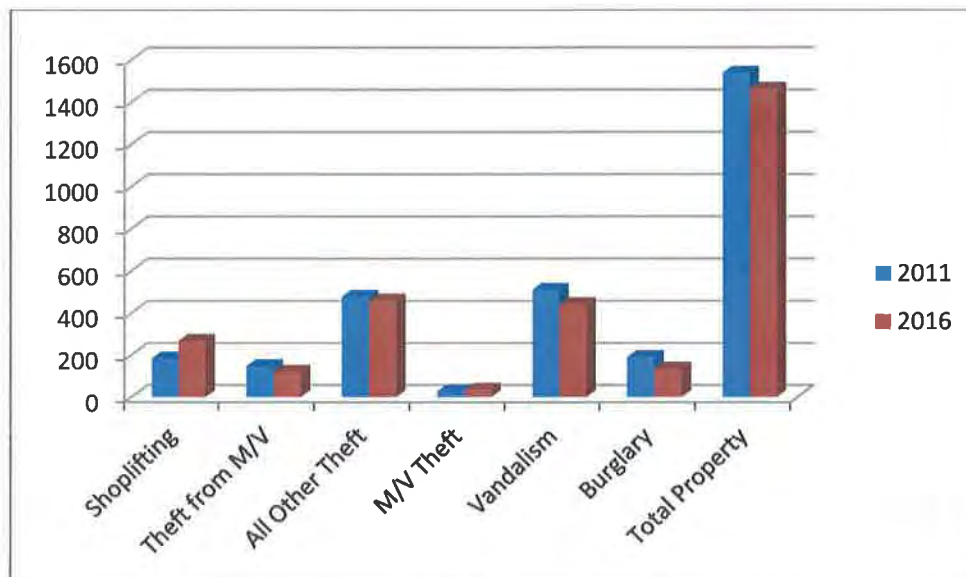


Figure 2.1. Property Crime Offense Comparison 2016 to 2011

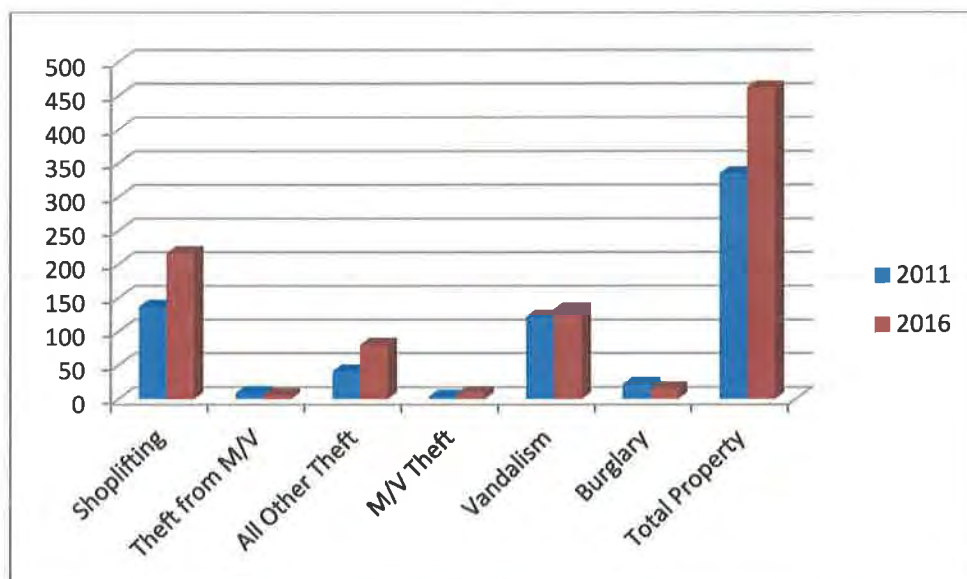


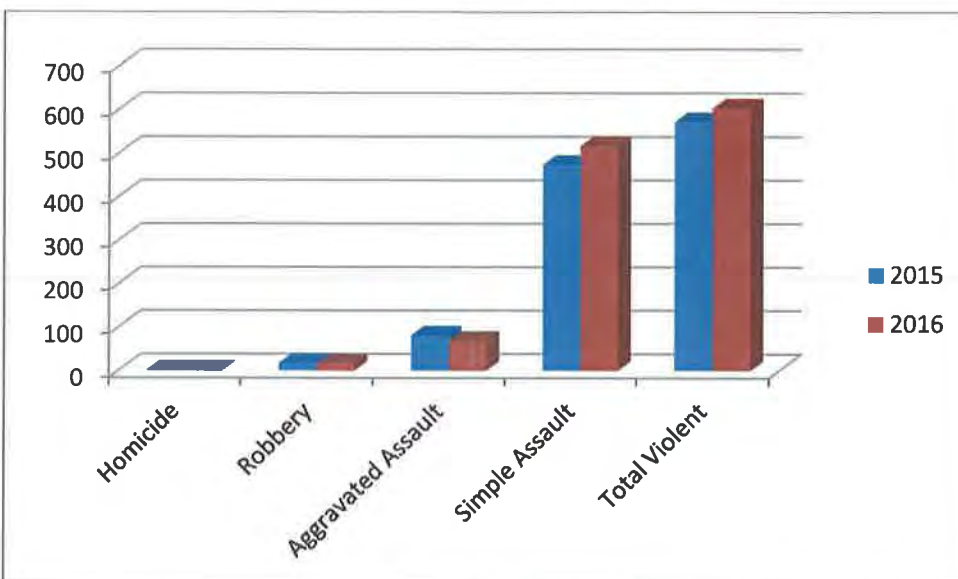
Figure 2.2. Property Crime Arrests Comparison 2016 to 2011

### ***Violent Crime***

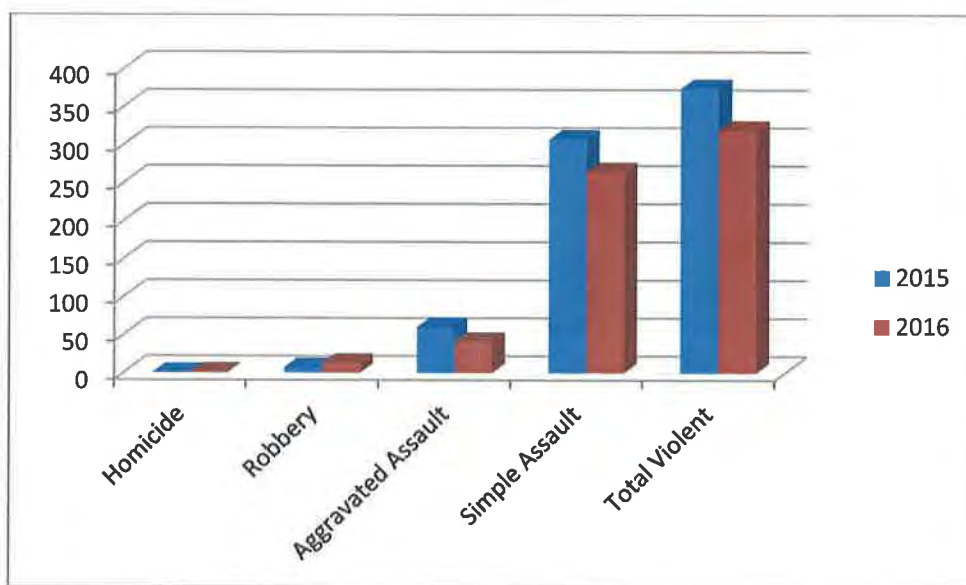
This section addresses the offenses and arrests associated with violent crime. Year-end data from 2016 will be compared to data from 2015 and 2011 to examine progress from year to year as well as efficacy of the department's strategies in 2016 compared to five years prior. Violent crime includes: homicide, robbery, aggravated assault, and simple assault.

#### ***2016 and 2015 Data Comparison***

Violent crime increased 5% overall from 2015, a continuing trend of slight increases through the past three years. There was a slight increase in simple assault (9%) which lead to this increase. Robbery remained unchanged, and aggravated assault decreased by 32%. Arrests decreased by 15% overall, with an 86% increase in robbery arrests and a 32% decrease in aggravated assault arrests, in line with the decline in offenses of that type. The closure rate for robbery improved from 41% last year to 76% in 2016, while closure rates for aggravated and simple assault both dropped by approximately 15%. See Figures 3.1 and 3.2.



**Figure 3.1. Violent Crime Offenses Comparison 2016 to 2015**



**Figure 3.2. Violent Crime Arrests Comparison 2016 to 2015**

### *2016 and 2011 Data Comparison*

In 2016, violent crime compared to 2011 was up 39%, with simple assault increasing 52% and robbery up 6% (a 1 case increase). However, arrests for violent offenses also increased by 11%, and closure rates for robbery improved by 13%, while closure rates for aggravated and simple assault declined by approximately 15%. See Figures 4.1 and 4.2.

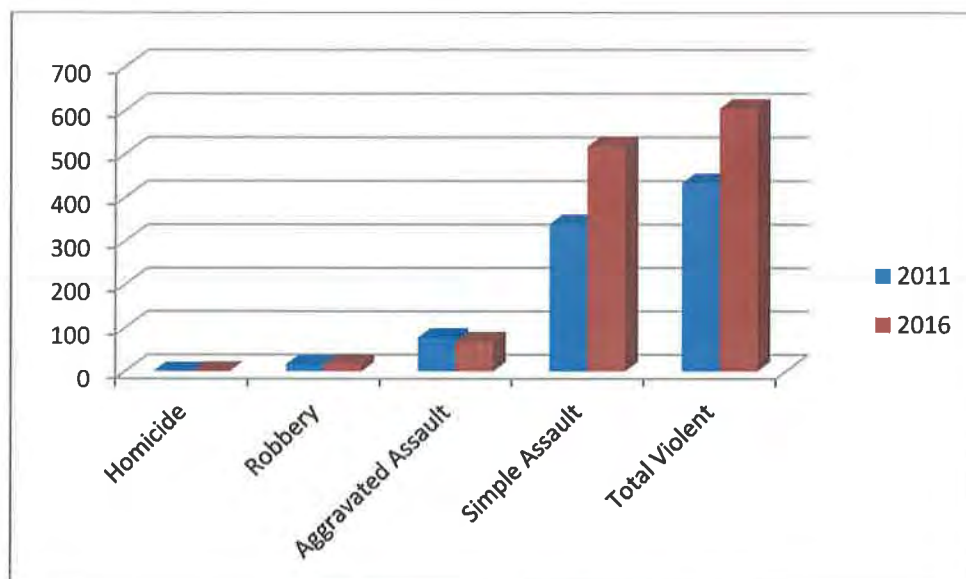


Figure 4.1. Violent Crime Offenses Comparison 2016 to 2011

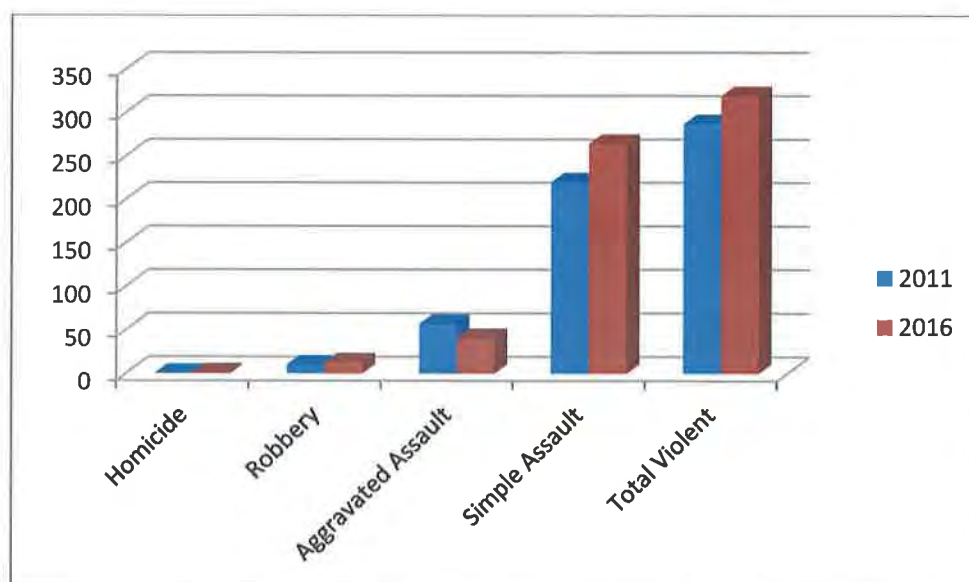


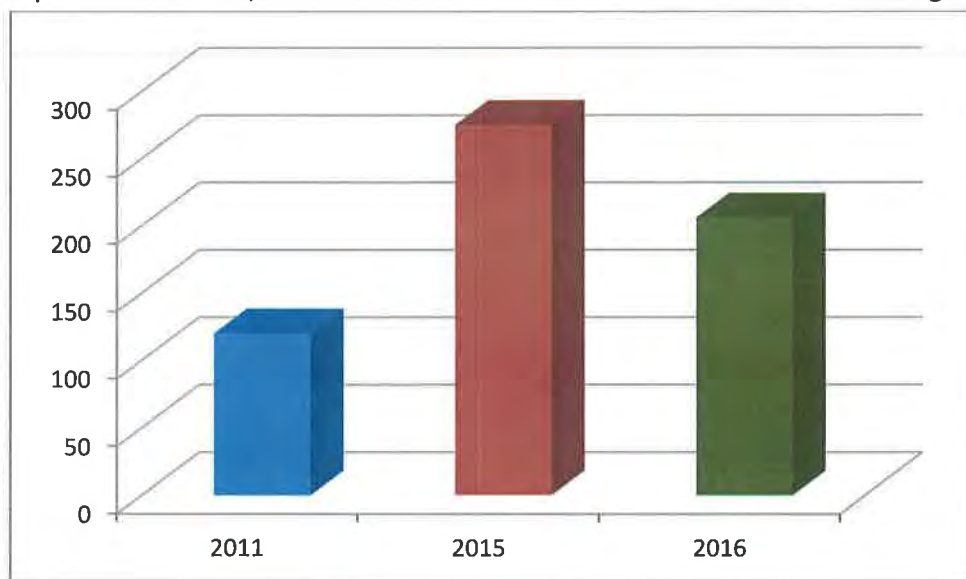
Figure 4.2. Violent Crime Arrest Comparison 2016 to 2011

### **Drug Crime**

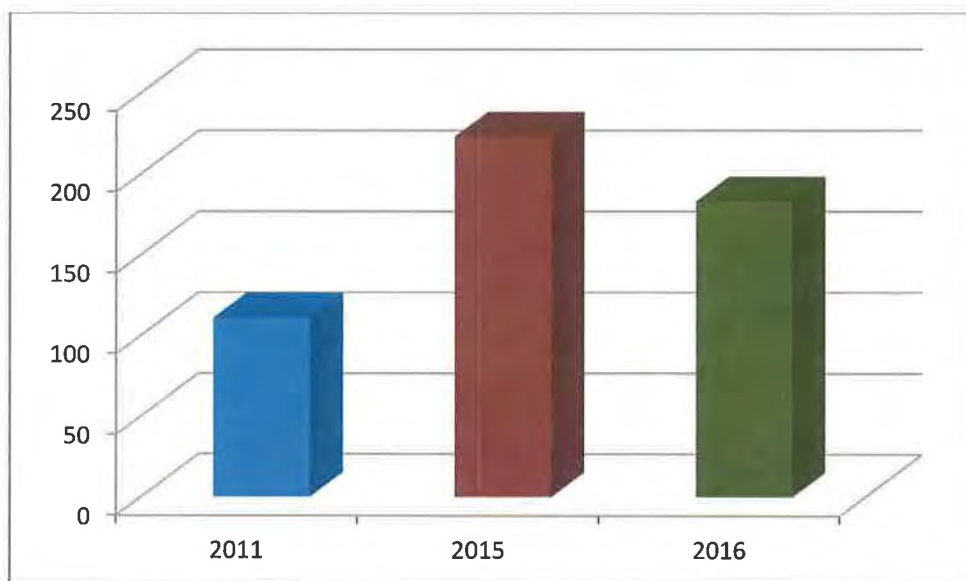
The heading of drug crimes examines exclusively incidents and arrests for possession of drugs/narcotics. More attention was focused on drug activity in Rochester in 2015 and 2016 compared to previous years, leading to the addition of this category to reports recently. Year-end incident and arrest data from 2016 will be compared to 2015 and 2011 data in order to assess changes in this category in recent years.

### *2016, 2015, and 2011 Data Comparison*

Overall, possession incidents decreased by 25% (69 cases) between 2015 and 2016, while arrests decreased by 18%. Between 2011 and 2016, there was a 72% increase in the number of reported incidents, and a 65% increase in the number of arrests. See figures 5.1 and 5.2.



**Figure 5.1. Drug Crime Offenses Comparison 2016 through 2011**



**Figure 5.2. Drug Crime Arrests Comparison 2016 through 2011**

### ***Field Activities***

Field Activities examined in this section include traffic stops, accidents, DWIs and DWIs from accidents. Year-end data from 2016 will be compared to 2015 and 2011 data in order to assess the department's progress as well as possible areas of improvement.

### *2016 and 2015 Data Comparison*

Traffic stops for 2016 were up 3% from 2015. Accidents decreased 3% by a total of 34 accidents. The total numbers of Driving While Intoxicated (DWI) offenses were decreased 19% compared to last year (20 fewer incidents), and the number of those originating from accidents increased 14% (4 more accidents than in 2015).

### *2016 and 2011 Data Comparison*

Traffic stops for 2016 increased by 72% from 2011. There were 5,615 more traffic stops in 2016 compared to 2011. Accidents increased in 2016 by 3% compared to 2011, and DWI totals decreased by 30%. DWIs from accidents also decreased by 14% (5 fewer accidents).

### ***Discussion***

The discussion section addresses the significant increases and decreases in property, violent, and drug crime offenses and arrests. Included in this section will be location, time of day, day of week, and other relevant information such as modus operandi (MO) that is related to a particular crime category. Crime categories that will be discussed include simple assault, burglary, thefts from motor vehicles, and possession of drugs.

Simple assault increased somewhat in 2016, with a 9% increase over 2015 and a 52% increase compared to 2011's data. A closer look at these offenses shows that they are geographically clustered in Ward 4 and Ward 6 (54% of incidents), the most densely populated areas of Rochester. 52% of the simple assaults reported in 2016 were domestic assaults. 45% of these took place inside or near a personal residence and 92% were bodily attacks with hands and feet. Since 2015, there has been a slight uptick in the numbers of reported domestic violence cases and new clients at the Family Justice Center, so there may be an authentic increase in domestic assaults in 2016; however, between 2016 and 2011 much of the increase in incidents may be attributed to a change in the department's record keeping which has resulted in more reported assaults being investigated as assaults rather than reclassifying as nonviolent family offenses.

Burglary in Rochester has been a prominent issue since 2006. While 2016's 38% increase over last year is initially alarming, it is 29% lower than 2011's incident count, which is a promising sign that the department has made significant progress in combating this type of crime.

In 2016, the majority of burglaries in Rochester occurred in Ward 4 (28%), Ward 3 (22%), or Ward 6 (22%) while the other areas remained significantly lower. 79% of these were burglaries of a permanent residence. Temporally, the greatest concentration of burglaries occurred in August, which had 21 incidents, while very few incidents were reported in November. Most occurred on Tuesday or Friday, between 10:00 and 16:00.

Drug crime is a recent addition to reports as a result of increased awareness of drug addiction within the community, and especially the rising popularity and availability of heroin and fentanyl. The majority of drug offenses in 2016 were located in Ward 6 (38%) with Ward 4 next-highest at 24%. The number of incidents remained relatively steady throughout the course of the year, with spikes of activity in each quarter, including winter months which are typically low for other types of crime. While the numbers of incidents and arrests have both decreased in comparison to 2015, the number is much steadier when one factors in the number of overdoses, which has increased by 21% in the past year, with a 90% increase in fatalities due to overdoses.

Since this problem began in 2014, the department's response has gradually moved away from a policy of arresting users, and toward more policies which encourage addiction recovery, such as 2016's partnership with the newly-opened Recovery Center in downtown Rochester. While the number of reported incidents and arrests being made have decreased since 2015, the increase in overdoses shows that this continues to be an ongoing issue.

### ***Conclusion***

Recognizing shifts in crime types and patterns will help the department to better allocate resources to proactively address potential problem areas. 2016 saw the continuation of a new philosophy in the department which connects property crime with drug activity and combats using traffic enforcement, awareness, contacts with the community, and real-time data disseminated throughout the department. Although the year saw a slight increase in violent crime, most of these incidents can be identified as partner or family violence rather than stranger or gang violence, meaning the risk of random violence is no higher than it has ever been before. While reported drug crime incidents have decreased in the city compared to 2015, it cannot be concluded that there is a decrease in the issue of addiction, as demonstrated by the overdose data for the year. In the mean time, the huge reduction in property crime compared to 2014 and prior years, relatively steady overall closure rates, and increased efforts in traffic enforcement do seem to indicate a success attributable to changes within the department which should continue into 2017.

In the coming year, the department needs to continue focusing on enforcement that targets the issue of addiction and property crime within the city of Rochester, and should continue making citizens more aware of actual and potential problems in the community and ways to protect themselves, as well as resources for those who are struggling with drug addiction, poverty, or family violence. This will both decrease possible targets and foster relationships between the police and the community, which in turn will lead to a continued increase in tips and information received from citizens. An active, visible presence of police within the community will create a sense of safety and the new avenues of technology and communication encouraged by the department will create informed citizens who take ownership of their community.



## **ROCHESTER DEPARTMENT OF PUBLIC WORKS MONTHLY REPORT FOR JANUARY 2017**

### **HIGHWAY, FLEET MAINTENANCE AND UTILITIES**

In the month of January the Highway Division responded to 60 service calls which were either completed or scheduled for repair. Service calls for the month included mailbox repairs and requests for snow & ice removal. Highway staff treated or plowed in 11 winter events, the City received 7" of snow and removed 4,261 yards of snow. The Christmas tree and all other holiday decorations were removed from the downtown area. Maintenance for the month involved pothole repair and tree trimming in some areas. The Fleet Maintenance division was busy with general maintenance on all vehicles. They replaced the hydraulic pump on truck #12, a 10 wheel dump truck; repaired the sidewalk tractors' blowers; installed a new fuel pump on truck #9, a 10 wheel dump truck; replaced a radiator and turbo blower on #17 a six wheel dump truck and installed a sander in six wheel dump trucks #54 and #18.

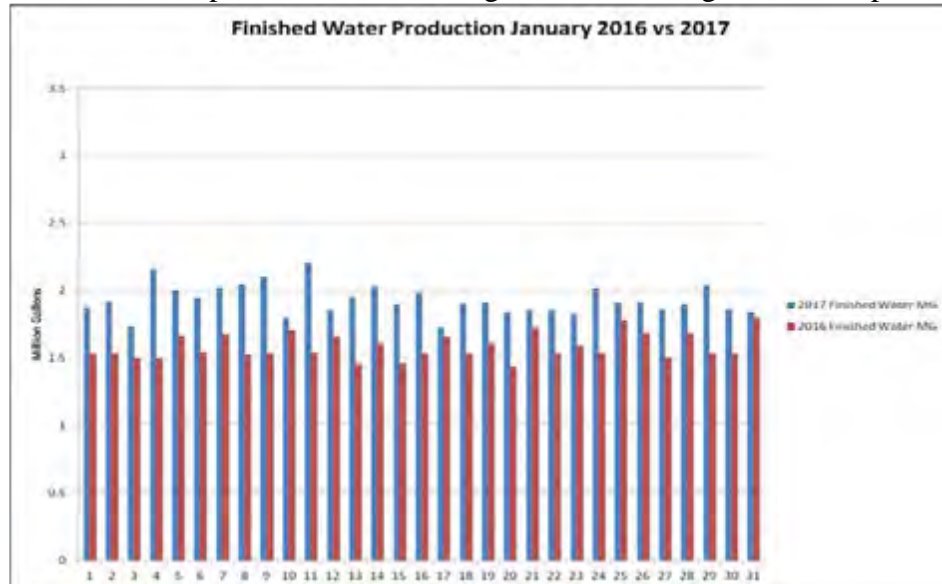
The Utilities Division responded to 18 service calls this month, including sewer backups, water pressure questions and water line leaks. Staff performed typical maintenance on the water and sewer systems. There was a small number of water & sewer line connection inspections performed. Staff has kept busy cleaning sewer lines in neighborhoods that have older systems in an effort to prevent issues, putting out hydrant markers, and clearing snow around the hydrants. There was a water main break on Olde Farm Lane near Wellsweep Acres that was repaired and the Utilities staff was able to repair the problem very quickly and the water was turned on brought back up to pressure.

### **BUILDINGS AND GROUNDS**

Buildings and Grounds completed 49 work orders in the month of January which included general repairs of electrical, carpentry, equipment repairs and plumbing related issues. Staff has completed painting of many offices and repair to the stair at the back entrance. Years of salt being tracked over the steps deteriorated the metal frame. Work currently in progress when not plowing and treating parking lots and sidewalks, has included installation of LED lamps downtown with different lighting patterns, colors and wattages to help us determine which will best increase the lighting in the downtown area. The Christmas wreaths have been removed from City Buildings and holiday banners have been removed on Hanson Street. Staff will continue with snow removal operations and our daily checks of walkways for icy conditions to minimize the possibilities of accidents.

## WATER TREATMENT PLANT

The treated water volume for the month of January was approximately 59.8 million gallons from the surface water treatment plant and 0.4 million gallons from the groundwater plant.



All water quality testing and monitoring was completed in accordance with NHDES requirements. Monthly DBP sampling results for January show stable conditions and are being evaluated to determine any necessary change in distribution system hydraulics. Repeat PFC testing was performed at the Cocheco production well RCH1 and also RCH2 in response to groundwater conditions on Chestnut Hill Road. Watershed inspections were conducted at all reservoirs and structures. We measured approximately 2.8" of rainfall and at the Reservoir in addition to snow accumulation. Though seacoast NH remains in a severe drought condition, Rochester's raw water supply is at capacity. Pipe fusing for the raw water transmission main project is complete. 2000 feet await insertion, pending wetlands permitting and equipment remobilization.



Equipment, grounds maintenance, and snow removal was performed at the plant, well, and tanks/stations. Staff replaced the transducers and check valve at Industrial Way; relief assembly installation is pending. Maintenance at the well included chlorine tank repairs and blower motor maintenance – motor number two was found to require further repairs. Maintenance at the WTF included additional repairs to the pilot PAC system, repairs to the process water system, instrument cleaning, and aggressive sand filter cleaning.

## WASTEWATER TREATMENT FACILITY

Staff continues to work with the coalition of communities on related wastewater and Great Bay Estuary issues and continues to work with industries on various issues. The Western Avenue pump station upgrade project is progressing. Screening level testing for the Zeolite filter media for nutrient removal has begun. Staff attended State sponsored training classes. The annual preparation for water treatment facility alum sludge - freeze/thaw cycle was completed and staff continues to work with Affinity lighting on the LED lighting replacement project. Brown and Caldwell is working with us on preliminary design efforts for the sludge dewatering project. The annual SCADA instrumentation maintenance was completed. EIS is working with the operators to troubleshoot the South Main Street flow meters. The hot water tank at treatment facility is in need of replacement. There was a new transfer switch installed at Ray Drive pump station. Staff performed preventative and corrective maintenance on equipment, machinery and instrumentation. All required testing for EPA and State has been completed and submitted. Average effluent flow for the month was 3.349 million gallons per day (MGD). Percent of design flow = 66.5%. Precipitation for the month = 2.47"

## ENGINEERING

- **Granite Ridge Public Outlay:** Construction is substantially complete. Final items to be completed in the spring 2017.
- **Surface Water Treatment Plant Upgrades:** Construction is substantially complete. Final items to be completed in the next month.
- **Salmon Falls Road/Milton Road Water and Sewer (EDA Project):** Construction of sewer and water infrastructure is shutdown for the winter. Project completion is scheduled for summer of 2017.
- **Franklin St./Western Ave. Area Improvements:** Construction continues on Western Avenue and the new sewer pump station at the corner of Western Avenue and First Street. Western Avenue culvert replacement work has commenced and is scheduled for completion within the next month.
- **Rochester Reservoir East End Dam Modifications:** Construction is substantially complete. Final items to be completed in the spring 2017.
- **Colonial Pines Sewer Extension:** The first phase of this multi-phase sewer extension program was advertised for bids in August 2016 and bids were received in October 2016. Award of this project is pending. Construction funds will be proposed in the CIP budget over the next few years for future phases.
- **Salmon Falls Rd. HSIP Curve Softening Project:** The construction contract for this project has been executed. Construction of this project is scheduled to begin in spring 2017.
- **Pavement Maintenance & Rehabilitation:** Portions of Lowell Street between Edgerly Way and Tebbetts Road that were reclaimed and paved with base pavement in 2016 will be paved with the final wearing surface in spring 2017. Whitehouse Road was paved with a shim coat in certain portions in November 2016. Until will complete necessary upgrades to buried gas infrastructure in 2017 and 2018. Reclaim and paving of Whitehouse Road has been delayed until Until gas work is complete. As part of the Pavement Condition Assessment contract, Pavement Condition Index (PCI) ratings for each of the City-maintained paved public streets is expected in the next month. The full Pavement Condition Assessment will be completed over the next few months.

- **Columbus Avenue (Rte. 125) Pedestrian Bridge:** The new pedestrian bridge was opened in February 2016. Temporary sidewalk approaches to the bridge are planned to be replaced with more permanent sidewalk and railings; design and construction to be completed in the coming months.
- **Dewey Street Pedestrian Bridge:** Design of a replacement bridge structure continues. The permitting process has begun. Construction is anticipated in 2017.
- **Strafford Square Roundabout:** Design continues. Bidding of the roundabout construction contract is now anticipated for late 2017, with a spring 2018 construction start date. Prior to that contract, a utility infrastructure contract is anticipated to be bid in early 2017 for construction in summer 2017. Demolition of the building at 2-4 Walnut Street is anticipated in the next month.
- **Howard Brook Culverts Replacement:** Finalizing design, permitting, and easement negotiations. Construction is anticipated in 2017.
- **Woodman St./Myrtle St. Area Improvements:** Design continues to progress. Project scope includes: Woodman St., Myrtle St., Davyanne Locke Ln., Ela Ct., Beaudoin Ave., and portions of Charles St. and Congress St. Areas also being considered for a potential bid alternates include Academy St., Liberty St., and other portions of Charles St.
- **Wakefield Street Reconstruction:** Design continues. Project scope includes Wakefield Street between Union Street and the Chestnut Hill Road Connector. Areas also being considered for potential bid alternates include Pleasant St., Orchard St., and Glenwood Ave. Transferring overhead utilities to underground in the project area is also being pursued with utility companies.
- **Water Treatment Plant Low Lift Pump Station Upgrade:** Design has begun. This project is scheduled to be advertised for bids in spring 2017.
- **Lowell Street Culvert:** Drainage improvements in the area, improvements to the riprap slope on the southeastern side of the culvert, roadway paving in the area, and guardrail replacement in the area of the culvert were all completed in 2016. Further improvements to the culvert are being contemplated for possible future construction. DPW also awaits a response from NHDOT regarding the State Bridge Aid Program Application for Preliminary Estimate submitted in January 2015.
- **Wastewater Interceptor Upgrades:** A Basis of Design Report has been received from the design consultant. This report summarizes alternatives and recommends a sewer collection system master plan before proceeding with final design.
- **NPDES Permit - Wastewater & MS4 Permit - Stormwater:** Issuance of the draft NPDES permit for the Wastewater Treatment Facility is anticipated from USEPA Region 1 in early 2017. As far as the MS4 Permit for stormwater, the new NH Small MS4 General Permit was issued by USEPA Region 1 on January 18, 2017; the Permit becomes effective on July 1, 2018.



# Memorandum

2/16/17

**To:** Dan Fitzpatrick, City Manager  
Mayor McCarley  
Members of the City Council

**From:** Lauren Krans, Recreation & Arena  
**Date:** February 7, 2017  
**Re:** January Department Report

## January Program Numbers

Adult Co-Ed Pick-Up Basketball	80
Adult Recreation 30+ Basketball	89
Adult Recreation Ice Hockey	102
Adult Co-Ed Pick-Up Basketball	80
Adult Volleyball	96
Collaborative Open Gym	120
Community Coffee	8
King Pine	61
Learn To Skate	23
Parent/Child Open Gym	418
Parent/Child (Adult) Stick	71
Public Ice Skating	709
Rec Walks	11
Senior Art	22
Senior Breakfast/Cookout	68
Senior Dance Lessons	14
Senior Open Gym	41
Senior Power Hour	131
Senior Yoga Gentle	62
Teen Night	n/a
Youth Basketball	394
<b>Total</b>	<b>2592</b>

## Facility Updates

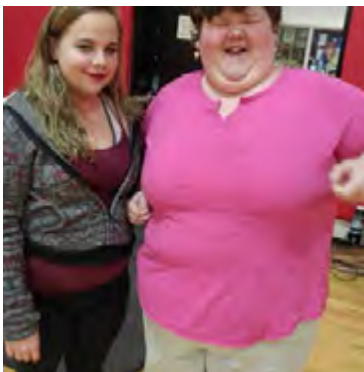
We are constantly striving to improve our facilities to enhance customer experience. Demolition work for our satellite office next to the Community Center Gym is scheduled to start February 8<sup>th</sup>. A revised set of Rental Rules and Expectations for recreation rental space at the Community Center was implemented in January. With support and guidance from our Commission, we reviewed and revised our existing guidelines to maintain accountability, convenience and accessibility for our user groups. These Rental Rules and Expectations can be found on our website.

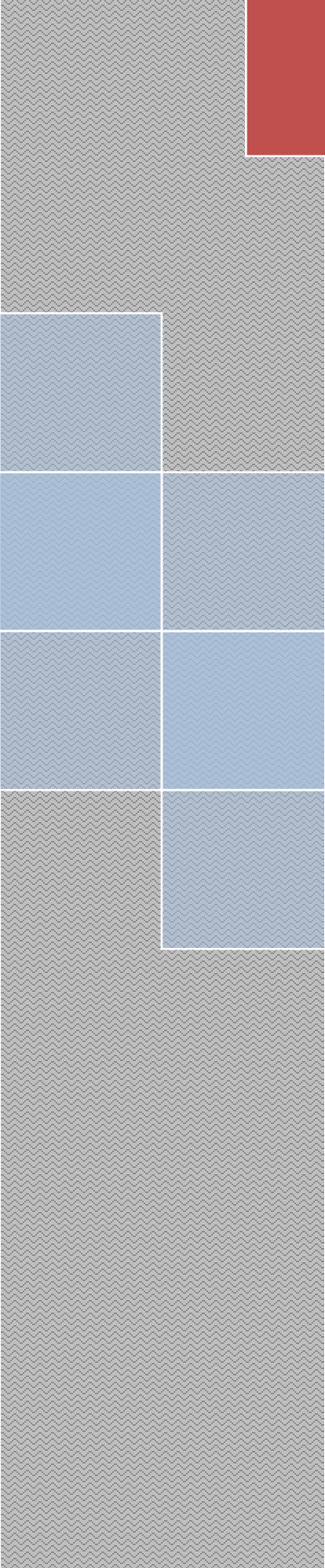
Thanks to a friendly relationship established with the Rochester Museum of Fine Arts, our hallways continued to be beautified with their artwork. Museum Chair and Co-Founder Matt Wyatt recently held an interview with the Rochester Radar and highlighted the gallery located in the Community Center. We have also started social media campaign called "Fine Art Fridays" that highlights a piece of artwork at the Community Center each week. We love that groups like the RMFA are supporting a positive image and experience for our building! Community Coffee, our monthly building meeting, continues to be a success as well, further enhancing the relationships within the building.



## Program Updates

The January Teen Night was cancelled due to inclement weather. We resumed as scheduled in February. Youth Basketball kicked off in January, boasting another huge season of 394 players. Our 44 volunteer coaches are very dedicated and are the backbone of our program. We greatly appreciate the city's financial support of our background check process and we are happy to be a rec department leading the way in volunteer background checks and training. All of our coaches are background checked and attend a NH CoachSmart training hosted by our Rec Supervisor Art.





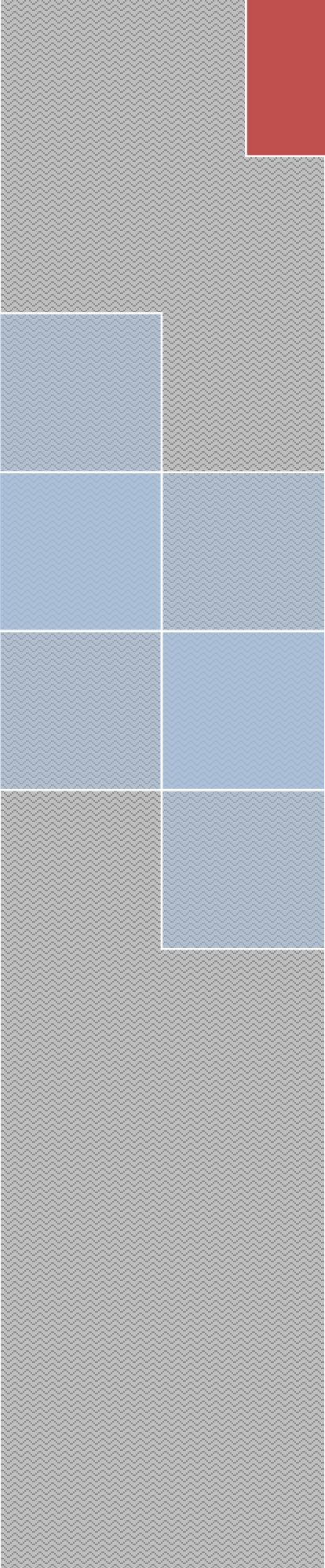
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**City of Rochester Tax Collector's Office**  
**January 31, 2017**

Tax Year		Annual Warrant	Collected		Uncollected	
			Amount	%	Amount	%
2016	Warrant	58,196,003	55,526,204.89	95.41%	2,669,798.11	4.59%
2015		56,938,119	56,031,968.92	98.41%	906,150.08	1.59%
2014		55,068,779	54,368,454.17	98.73%	700,324.83	1.27%
2013		53,324,262	52,978,895.73	99.35%	345,366.27	0.65%
2012		50,952,912	50,712,192.20	99.53%	240,719.80	0.47%
2011		48,856,892	48,652,625.42	99.58%	204,266.58	0.42%
2010		47,308,832	47,129,374.26	99.62%	179,457.74	0.38%
2009		46,898,827	46,757,071.74	99.70%	141,755.26	0.30%
2008		46,522,769	46,407,545.21	99.75%	115,223.79	0.25%
2007		42,964,450	42,875,202.25	99.79%	89,247.75	0.21%
2006		40,794,160	40,701,122.67	99.77%	93,037.33	0.23%
2005		38,024,453	38,006,008.64	99.95%	18,444.36	0.05%
2004		36,065,496	36,047,446.13	99.95%	18,049.87	0.05%
2003		33,310,579	33,300,398.88	99.97%	10,180.12	0.03%
2002		29,725,878	29,716,742.95	99.97%	9,135.05	0.03%
2001		26,943,136	26,935,936.78	99.97%	7,199.22	0.03%
2000		25,415,248	25,409,541.77	99.98%	5,706.23	0.02%
1999		22,973,308	22,969,413.75	99.98%	3,894.25	0.02%
1998		30,592,529	30,587,165.88	99.98%	5,363.12	0.02%
1997		29,835,914	29,830,583.34	99.98%	5,330.66	0.02%
1996		27,726,424	27,722,073.99	99.98%	4,350.01	0.02%
1995		27,712,029	27,709,191.61	99.99%	2,837.39	0.01%
1994		26,989,803	26,987,206.62	99.99%	2,596.38	0.01%
1993		25,611,050	25,608,622.48	99.99%	2,427.52	0.01%
1992		24,746,736	24,744,940.64	99.99%	1,795.36	0.01%
1991		24,296,285	24,294,507.32	99.99%	1,777.68	0.01%
					<b>5,784,434.76</b>	

Tax Collector  
Doreen Jones, CTC



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# Rochester, New Hampshire

## Inter office Memorandum

**TO:** Daniel Fitzpatrick  
City Manager

**FROM:** Todd M. Marsh  
Director of Welfare

**SUBJECT:** Analysis of Direct Assistance for January, 2017

**DATE:** February 9, 2017

This office reported 96 formal client notes for the month of January.

Voucher amounts issued for January, 2017 were as follows:

	24 <u>Families</u> 5 new	15 <u>Single</u> 6 new
Burial .....	650.00	1,950.00
Dental .....	.00	.00
Electricity .....	358.60	.00
Food.....	.00	.00
Fuel heating .....	.00	.00
Mortgage .....	.00	.00
Medical .....	.00	.00
Prescriptions .....	359.07	.00
Rent .....	3,027.50	3,186.50
Temporary Housing .....	2,549.00	.00
Transportation .....	<u>15.00</u>	<u>.00</u>
<b>TOTAL</b>	<b>\$6,959.17</b>	<b>\$5,136.50</b>

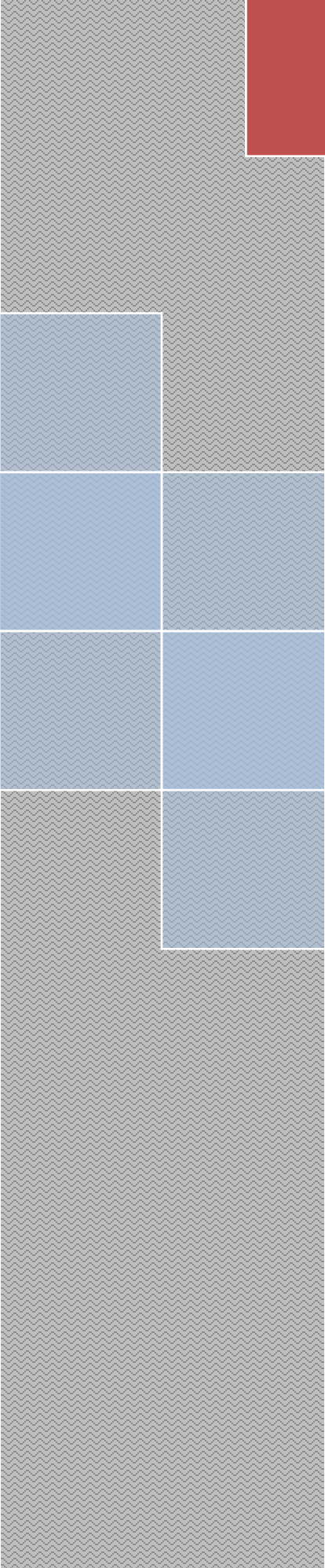
This represents an average cost per case/family of \$289.97 and case/individual of \$342.44 for this month.

Total vouchers issued: \$12,095.67

There was an increase of \$3,498.73 in assistance issued this month compared to January 2016. There was an increase of \$6,792.73 in vouchers issued this month compared to last month.

We received reimbursements from the Interim Assistance Program SSI, State Medicaid and Personal Reimbursements totaling \$.00

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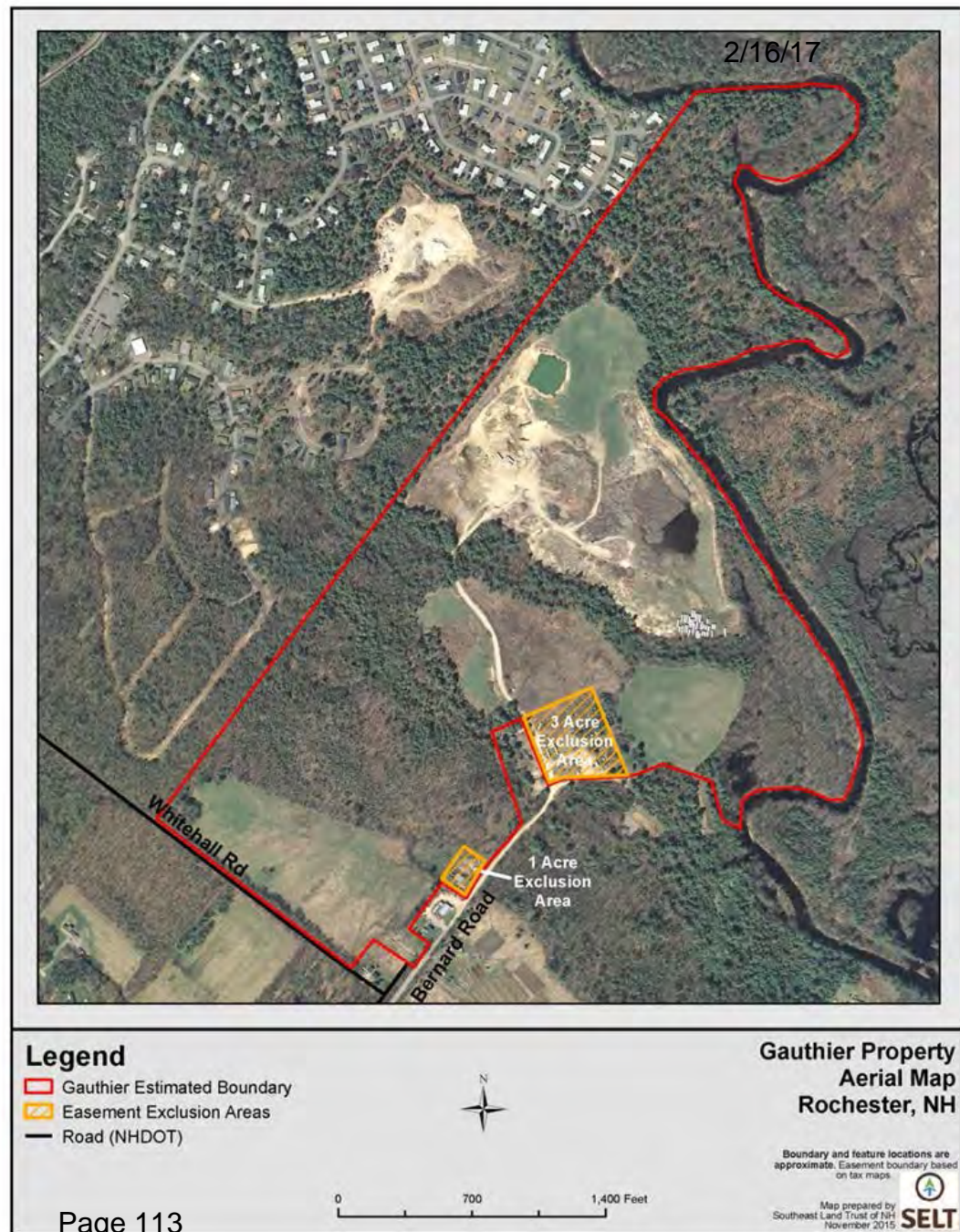


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# Conserving Gauthier Farm

- 160 +/- acre conservation easement
- #1 Priority for Rochester Conservation Commission
- 1.4 miles on Salmon Falls River!
- 160 acres of highly-ranked wildlife habitat
- Working family farm and local business for 50 years
- Opportunities for outdoor recreation
- Partnership with SELT and NRCS-ALE
- Will close summer 2017





# Conserving Gauthier Farm

2/16/17



**Conserves 1.4 miles of scenic water frontage, wildlife habitat, and outdoor recreational opportunities along Salmon Falls River**



# Conserving Gauthier Farm

2/16/17

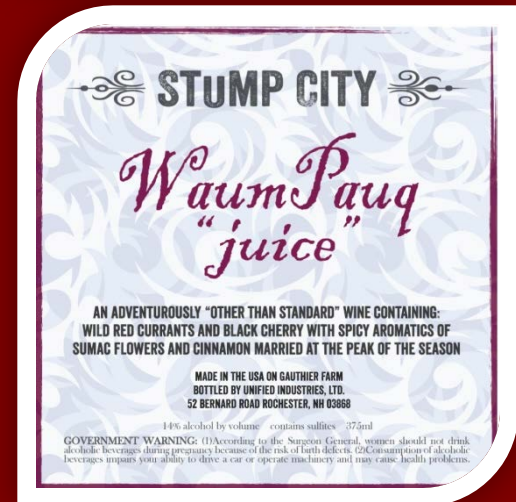
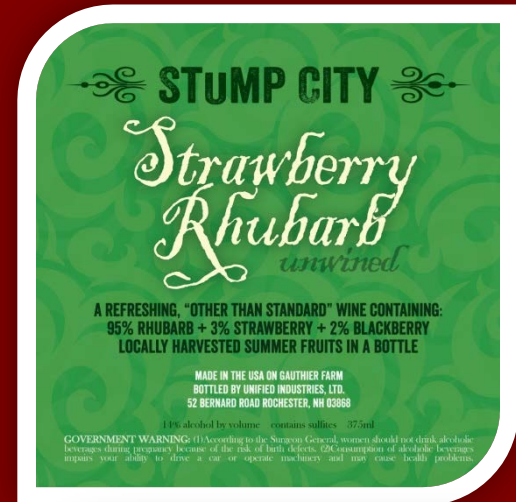


**Conserves 20+ acres of prime and other important farmland soils**



# Conserving Gauthier Farm

2/16/17



Preserves rural character, family traditions and local businesses

# Conserving Gauthier Farm



Conserves a working family farm offering vegetables, meats, eggs  
maple syrup, hard cider and other goods



# Conserving Gauthier Farm

2/16/17



**Provides public access and outdoor recreation to Rochester citizens**



# Conserving Gauthier Farm

2/16/17



**Preserves scenic beauty and open landscapes for future generations**

# Conserving Gauthier Farm

2/16/17

Other partners include:





2/16/17

**City of Rochester Formal Council Meeting****AGENDA BILL****NOTE: Agenda Bills are due by 10 AM on the Monday the week before the City Council Meeting.**

AGENDA SUBJECT

Annual Audit FY2016 Presentation

COUNCIL ACTION ITEM ☐  
INFORMATION ONLY ☒FUNDING REQUIRED? YES ☐ NO ☒  
\* IF YES ATTACH A FUNDING RESOLUTION FORMRESOLUTION REQUIRED? YES ☐ NO ☒FUNDING RESOLUTION FORM? YES ☐ NO ☒

AGENDA DATE	February 21, 2017	
DEPT. HEAD SIGNATURE		
DATE SUBMITTED	February 10, 2017	
ATTACHMENTS YES <input type="checkbox"/> NO <input checked="" type="checkbox"/>	* IF YES, ENTER THE TOTAL NUMBER OF PAGES ATTACHED	

**COMMITTEE SIGN-OFF**

COMMITTEE	
CHAIR PERSON	

**DEPARTMENT APPROVALS**

DEPUTY CITY MANAGER	Signature on file
CITY MANAGER	Signature on file

**FINANCE & BUDGET INFORMATION**

FINANCE OFFICE APPROVAL	
SOURCE OF FUNDS	
ACCOUNT NUMBER	
AMOUNT	
APPROPRIATION REQUIRED YES <input type="checkbox"/> NO <input checked="" type="checkbox"/>	

**LEGAL AUTHORITY**

City Charter, Section 46: Audit of City Accounts; General Ordinances, Ch: 11.15

**SUMMARY STATEMENT**

Charter Section 46: An independent audit shall be made of all accounts of the City at least once every year, by certified public accountants ... Said audit shall be reported to the City Council. Gen. Ordinances, Ch. 11.15: The City Manager shall annually, before the last day of January, present the independent auditors' report, in accordance with section 11.15 of this ordinance, of the preceding year. The audit has been provided to the Council electronically and in hard copy format. The independent auditor will now appear before the Council to present his findings.

**RECOMMENDED ACTION**

None.