



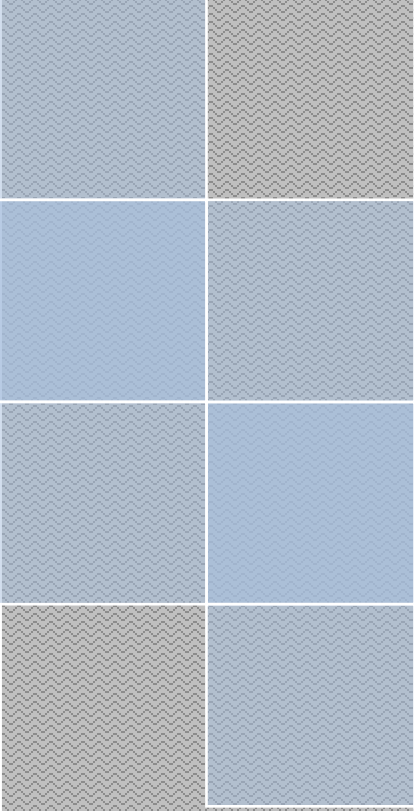
**Regular City Council Meeting
March 7, 2017
Council Chambers
7:00 PM**

Agenda

1. Call to Order
2. **Presentation of the Colors:** Spaulding High School AFJROTC Color Guard
 - 2.1. Pledge of Allegiance
3. Opening Prayer
 - 3.1. **Opening Prayer:** Cadet Robert Miles, Spaulding High School
4. Roll Call
5. Acceptance of Minutes
 - 5.1. Regular City Council Meeting Minutes: February 14, 2017 *motion to approve* P. 7
6. Communications from the City Manager
 - 6.1. Employee of the Month Award P. 71
 - 6.2. City Manager's Report P. 69
7. Communications from the Mayor
 - 7.1. **Discussion:** City-Sponsored Fireworks Display
8. Presentations of Petitions and Council Correspondence
9. Nominations, Appointments, Resignations, and Elections
10. Reports of Committees
 - 10.1. Appointments Review Committee P. 91
 - 10.1.1. Appointment: Sherry Beaudoin, Trustees of the Trust Fund, Regular Member, Term to Expire 1/2/2020
 - 10.1.2. Appointment: Keith Johnson, Conservation Commission, Alternate Member, Term to Expire 1/2/2020



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10.1.3. **Appointment: Joe Boudreau, Utility Advisory Board, Regular Member, Term to Expire 1/2/2019**

10.1.4. **Re-Appointment: Jack Hackett, Conservation Commission, Regular Member, Term to Expire 1/2/2020**

10.1.5. **Re-Appointment: Michael Kirwan, Conservation Commission, Regular Member, Term to Expire 1/2/2020**

10.2. **Finance Committee P. 93**

10.3. **Government Channel Committee P. 95**

10.4. **Public Works and Building Committee P. 97**

10.4.1. **AB 136** Waiver of Pavement Moratorium on Brock Street, Request made by Army National Guard – *vote to approve the moratorium request and require repairs to be completed, per the letter request of February 6, 2017, and its accompanying repair detail sheet* P. 105

10.4.2. **AB 131** Resolution Authorizing Supplemental Appropriation to the Department of Public Works (DPW) Capital Improvement Plan (CIP) Project Fund for the LED Street Light Project in the Amount of \$350,000.00 *first reading, second reading, and adoption* P. 109

11. Old Business

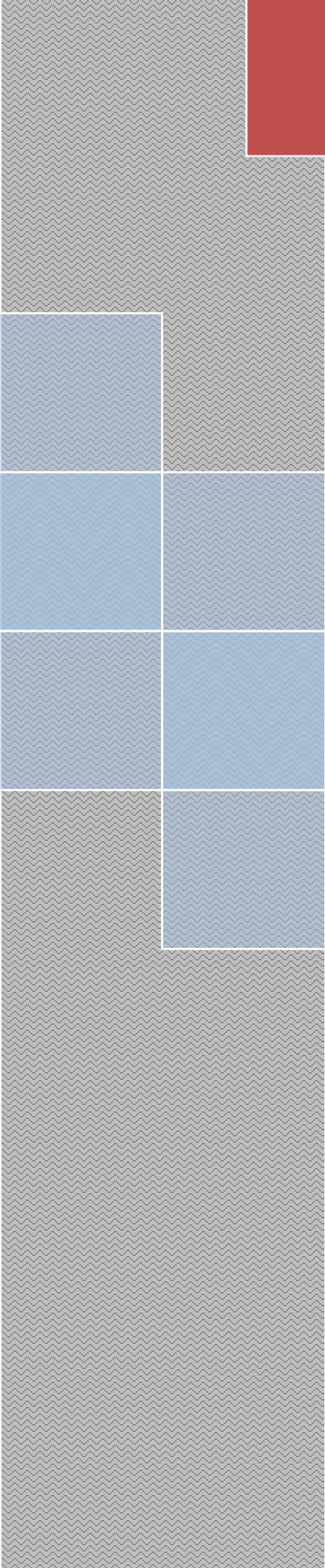
11.1. **AB 122** Resolution Authorizing Supplemental Appropriation for the Purchase of the so-called Gauthier Farm Conservation Easement in the amount of \$261,850.00 – *second reading and adoption* P. 115

11.2. **AB 83** Amendment to Chapter 42 of the General Ordinances of the City of Rochester Regarding the Location and Boundaries of Zoning Districts – *second reading and adoption* P. 125

11.3. **AB 90 (a)** Amendment to Chapter 42 of the General Ordinances of the City of Rochester Regarding the City of Rochester Regarding Accessory Apartments *second reading and adoption* P. 133

- **Information only:** web-links to the New Hampshire Municipal Association and State Office of Energy and Planning P. 139

11.4. **AB 90 (b)** Amendment to Chapter 42 of the General Ordinances of the City of Rochester Regarding Table 18-A *second reading and adoption* P. 135



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- 11.5. **AB 91** Amendment to Chapter 42 of the General Ordinances of the City of Rochester Regarding the Entertainment Overlay District *second reading and adoption* P. 141

- **Information only:**
 - Mayor's Entertainment Zone Meeting Minutes
 - March 22, 2016 P. 149
 - April 27, 2016 P. 153

12. Consent Calendar

- 12.1. **AB 132** Resolution Authorizing Supplemental Appropriation to the Department of Public Works (DPW) Capital Improvement Plan (CIP) Project Fund for the Milton Road-Flat Rock Intersection Project in the Amount of \$20.00 *first reading, second reading, and adoption* P. 157
- 12.2. **AB 135** Resolution Deauthorizing Bond Authority from the School Department Capital Improvement Plan Project Fund for Various Capital Projects in the amount of \$1,247,869.72 *first reading, second reading, and adoption* P. 163

13. New Business

- 13.1. **AB 134** Resolution Authorizing Acceptance of New Hampshire Department of Safety Warm Zone Equipment Grant and Supplemental Appropriation in Connection Therewith for the Rochester Fire Department in the amount of \$6,000 *first reading, second reading, and adoption* P. 169
- 13.2. **AB 130** Resolution Authorizing Supplemental Appropriation to the Department of Public Works (DPW) Capital Improvement Plan (CIP) Project funding for the Granite Ridge TIF District Project in the Amount of \$84,043.38 *first reading, second reading, and adoption* P. 177
- 13.3. **AB 133** Resolution Deauthorizing Bond Authority from the Department of Public Works Capital Improvement Project funding for the Granite Ridge TIF District Project in the amount of \$1,100,000.00 *first reading, second reading, and adoption* P. 183

14. Non-Meeting/Non-Public Session

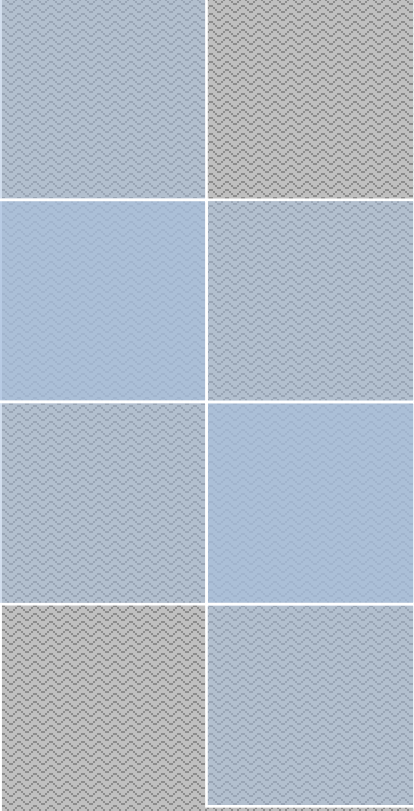
- 14.1. Non-Public Session, Land, RSA 91-A:3, II(d)

15. Other

16. Adjournment



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**Regular City Council Meeting
February 14, 2017
Council Chambers
7:00 PM**

COUNCILORS PRESENT

Councilor Abbott
Councilor Barnett
Councilor Bogan
Councilor Gates
Councilor Gray
Councilor Hamann
Councilor Lachapelle
Councilor Lauterborn
Councilor Keans
Councilor Torr
Councilor Varney
Councilor Willis
Mayor McCarley

OTHERS PRESENT

City Manager Daniel Fitzpatrick
Deputy City Manager Blaine Cox
City Attorney O'Rourke
John Storer, Commissioner of Public
Works
Katie O'Connor, Poet Laureate

MINUTES

1. Call to Order

Mayor McCarley called the Regular City Council meeting to order at 7:00 PM. *The February 7, 2017, Regular City Council meeting was postponed until February 14, 2017, due to severe winter weather.*

2. Presentation of the Colors: Spaulding High School AFJROTC Color Guard

2.1. Pledge of Allegiance

The Spaulding High School AFJROTC Color Guard has been re-scheduled for the March 7, 2017, Regular City Council meeting.

3. Opening Prayer

3.1. Opening Prayer:

Mayor McCarley requested a moment of silence.

4. Roll Call

Kelly Walters, City Clerk, took a roll call. All City Council Members were present.

5. Acceptance of Minutes

5.1. Regular City Council Meeting Minutes: January 3, 2017 *motion to approve*

Councilor Lachapelle **MOVED** to **ACCEPT** the Regular City Council meeting minutes of January 3, 2017. Councilor Bogan seconded the motion. The **MOTION CARRIED** by a unanimous voice vote.

5.2 Special City Council Meeting Minutes: January 17, 2017 *motion to approve*

Councilor Lachapelle **MOVED** to **ACCEPT** the Special City Council meeting minutes of January 17, 2017. Councilor Bogan seconded the motion. The **MOTION CARRIED** by a unanimous voice vote.

6. Communications from the City Manager

6.1. Employee of the Month Award

The City Manager stated that the Employee of the Month for February is Kenneth Bisson, Public Works Department, and that Mr. Bisson would attend the City Council Workshop to be recognized.

6.2. City Manager's Report

The City Manager gave the following report:

City Manager Appointments:

- Nathaniel Goodspeed, Library Trustees – City Manager Designee

Contracts and documents executed since last month:

- **City Attorney**
 - Waterstone – Partial Conservation Easement Release
- **Department of Public Works**
 - 248 Salmon Falls Road – Security Agreement for New Water/Sewer
 - Annex Change Order s 3 & 4
 - Downtown Crosswalk Safety Assessment
 - Granite Ridge Phase I – Final Closeout
 - Salmon Falls Road – Highway Safety Improvements Project (HSIP) –construction agreement

- State of NH DOT – Fuel Distribution System User Agreement
- Strafford Square – Amendment 3
- Trinity Circle – Doucet Survey Contract
- Wallace Street – Engineering Contract
- Vehicle Removal Authorization

- **Economic & Community Development**
 - LCHIP Award Acceptance

- **Finance Department**
 - Printer Copier Lease Program Approval
 - Workers' Compensation Program and Property & Liability – CAP Agreements

- **Planning Department**
 - Certified Local Government - Design Guidelines - Grant Application

Computer Lease/Purchases:

- Police Department – Swanberry, A – computer purchase

Standard Reports:

- City Council Request & Inquiry Report
- Monthly Overnight Travel Summary
- Permission & Permits Issued
- Personnel Action Report Summary

7. Communications from the Mayor

7.1. Proclamation and Crowning of the Poet Laureate: Katie O'Connor

Mayor McCarley crowned the Poet Laureate with the Laurel Wreath and presented Ms. O'Connor with a proclamation.

7.2. Poetry Reading: Katie O'Connor, Poet Laureate

Ms. O'Connor read a selection from her poetry. Mayor McCarley thanked Ms. O'Connor and thanked Councilor Lauterborn for working with members of the Community Development Committee to bring forth the first Poet Laureate in a very long time.

7.3. Announcement: Upcoming Public Hearings

Mayor McCarley apologized for canceling the City Council meeting abruptly the previous week due to the snow storm. It seemed to worsen after 5:00 PM.

Mayor McCarley announced that there would be a number of Public Hearings to take place on February 21, 2017, in the City Council Chambers prior to the City Council Workshop.

7.3.1. Amendment to Chapter 42 of the General Ordinances Proposed Entertainment Zone

7.3.2. Amendment to Chapter 42 of the General Ordinances of the City of Rochester Regarding Accessory Apartments and subsequently, Chapter 42 Table 18-A Accessory Apartment and Single Family Dwelling

7.3.3. Amendment to Chapter 42 of the General Ordinances of the City of Rochester Regarding the Location and Boundaries of Zoning Districts

8. Presentations of Petitions and Council Correspondence

9. Nominations, Appointments, Resignations, and Elections

9.1. Resignation: Christina Danielle Dorvillier, Arts and Culture Commission

Councilor Keans **MOVED** to **ACCEPT** the resignation of Christina Danielle Dorvillier, Arts and Culture Commission, with regret. Councilor Lachapelle seconded the motion. The **MOTION CARRIED** by a unanimous voice vote.

10. Reports of Committees

10.1. Appointments Committee

10.1.1. Recommended Appointment: Jeremy Hutchinson, Planning Board, Term to Expire on 1/2/2020

Councilor Keans read the Appointment Review Committee's recommendation. Mayor McCarley Nominated Jeremy Hutchinson, Alternate Member, to the Planning Board, with a term to expire on 1/2/2020. Councilor Lachapelle seconded the motion. Councilor Lachapelle **MOVED** that nomination cease. Councilor Bogan seconded the motion. The **MOTION CARRIED** by a unanimous voice vote. Mr. Hutchinson was appointed by a ballot vote of 13 to 0.

10.1.2. Recommended Re-Appointment: Mark Hourihane, Rochester Economic Development Commission, Term to Expire on 1/2/2020

Councilor Keans read the Appointment Review Committee's recommendation. Mayor McCarley Nominated Mark Hourihane to be re-appointed to the Rochester Economic Development Commission, with a term to expire on 1/2/2020. Councilor Lachapelle seconded the motion. Councilor Lachapelle **MOVED** that nominations cease. Councilor Bogan seconded the motion. The **MOTION CARRIED** by a unanimous voice vote. Mr. Hourihane was appointed by a ballot vote of 13 to 0.

10.2. Community Development Committee

**10.2.1. AB 105 Revised Citizen Participation Plan for the FY 2015-2020 Consolidated Plan
*motion to approve***

Councilor Lauterborn stated that the Citizens Participation Plan is a requirement of HUD. She **MOVED** to **APPROVE** the Revised Citizens Participation Plan. Councilor Lachapelle seconded the motion. The **MOTION CARRIED** by a unanimous voice vote.

10.3. Finance Committee

**10.3.1. AB 82 Resolution Adopting Amendments/Revisions to the Granite State Business Park Tax Increment Financing (TIF) District: Development Program and Financing Plan and Amending/Revising the Granite State Business Park (GSBP) TIF District Boundaries
*second reading and adoption***

Councilor Lachapelle **MOVED** to read the Resolution for the second time by title only. Councilor Bogan seconded the motion. The

MOTION CARRIED by a unanimous voice vote. Mayor McCarley read the resolution for the second time by title only.

Resolution Adopting Amendments/Revisions to the Granite State Business Park Tax Increment Financing (TIF) District: Development Program and Financing Plan and Amending/Revising the Granite State Business Park (GSBP) TIF District Boundaries

BE IT RESOLVED BY THE MAYOR AND CITY COUNCIL OF THE CITY OF ROCHESTER, AS FOLLOWS:

WHEREAS, by Resolution adopted November 1, 2005, the Mayor and City Council adopted provisions of RSA 162-K, as amended, for the purpose of establishing one or more TIF districts within the City of Rochester; and

WHEREAS, by Resolution adopted July 5, 2011, the Mayor and City Council created the GSBP TIF District and Development Program and Financing Plan (the "Plan"); and

WHEREAS, changes in circumstances within the GSBP and adjacent areas have created conditions which, in the opinion of the District Administrator and the Mayor and City Council, leaves the GSBP TIF District and Plan in need of revisions and/or amendments to effectively carry out the purpose for which the GSBP TIF District was created and the Plan adopted; and

WHEREAS, RSA 162-K:6, III and RSA 162-K:9, IV permit the alteration of development programs and/or the modification of a TIF financing plan; and

NOW, THEREFORE, the Mayor and City Council of the City of Rochester, by adoption of this Resolution, hereby resolves as follows:

1. After holding a public hearing on January 10, 2017, and taking public testimony, the Mayor and City Council hereby find that the establishment of alterations and/or revisions to the GSBP TIF District and to the Plan (all more completely set forth and described in the document annexed hereto as **Exhibit A** and entitled "Granite State Business Park Tax Increment Finance District: Development Program and Financing Plan", as revised on September 4, 2012), serve a public purpose pursuant to RSA 162-K:5, specifically the preservation and expansion of the City's tax and employment bases, as well as the promotion of development and/or

redevelopment of new, vacant, and/or underutilized land and/or buildings within the GSBP TIF District; and

2. The City of Rochester hereby, by adoption of this Resolution, alters, revises and/or amends the GSBP TIF District, so as to be comprised of the properties depicted , described, and/or otherwise delineated in the **Exhibit A**; and
3. In accordance with RSA 162-K:6, 162-K:9, and 162-K:10, the Mayor and the City Council herein adopts the altered/revised GSBP TIF District Development Program and Finance Plan, as altered/revised on November 21, 2016, and as attached hereto as **Exhibit A**; and
4. This Resolution shall take effect upon its passage. **CC FY17 12-06 AB 82**

Councilor Lachapelle **MOVED** to **ADOPT** the resolution. Councilor Bogan seconded the motion. The **MOTION CARRIED** by a unanimous voice vote.

See Addendum [3]

**10.3.2. Amendment to Chapter 16.3 of the
General Ordinances of the City of Rochester
Regarding the Requirement to Connect to
Public Sewers *second reading and adoption***

Councilor Lachapelle **MOVED** to read the Amendment for the second time by title only. Councilor Bogan seconded the motion. The **MOTION CARRIED** by a unanimous voice vote. Mayor McCarley read the Amendment for the second time by title only as follows:

See Addendum [4]

Councilor Lachapelle **MOVED** to **ADOPT** the Amendment. Councilor Bogan seconded the motion. Councilor Varney **MOVED** to **AMEND** the **AMENDMENT** by striking the word "crossing" in Section 16.3 (e) and replacing with "within". Councilor Lachapelle seconded the motion. The **MOTION CARRIED** by a unanimous voice vote. Mayor McCarley called for a vote on the motion as amended. The **MOTION CARRIED** by a unanimous voice vote. The amended General Ordinance is as follows:

See Addendum [5]

Councilor Torr asked about residents who have paid money to the City for such sewer hook-ups prior to this amendment. Would they qualify for a rebate? John Storer, Public Works Director, replied that this topic would be discussed at a Finance Committee meeting.

10.4. Government Channel Committee

Councilor Willis reviewed the Government Channel Committee minutes. He spoke about the possibility of seeking a grant to purchase the expensive programming equipment. Councilor Keans asked the Committee to look into possibly setting up equipment at the Richard W. Creteau Regional Technology School. Councilor Willis agreed to bring the suggestion back to the Committee for discussion.

10.5. Public Safety Committee

10.5.1. Action Item: Request to have a streetlight erected at the intersection of 202 /Estes Road *committee recommendation: motion to deny*

Councilor Hamann reviewed the Public Safety Committee minutes.

Councilor Hamann **MOVED** to **DENY** the request to have a streetlight erected at the intersection of 202/Estes Road. Councilor Gates seconded the motion. The **MOTION CARRIED** by a unanimous voice vote.

Councilor Hamann stated there would not be a Public Safety Committee meeting in February.

10.6. Public Works and Building Committee

10.6.1. Action Item: AB 107 Resolution Authorizing Supplemental Appropriation to the Department of Public Works (DPW) Capital Improvement Project (CIP) Fund for the Route 125 Pedestrian Bridge Project *first reading, second reading, and adoption*

Councilor Torr reviewed the Public Works and Building Committee minutes.

Councilor Torr **MOVED** to read the Resolution for the first time

by title only. Councilor Lachapelle seconded the motion. The **MOTION CARRIED** by a unanimous voice vote. Mayor McCarley read the resolution for the first time by title only as follows:

Resolution Authorizing Supplemental Appropriation to the Department of Public Works (DPW) Capital Improvement Plan (CIP) Project Fund for the Route 125 Pedestrian Bridge Project in the Amount of \$50,000.00

BE IT RESOLVED BY THE MAYOR AND CITY COUNCIL OF THE CITY OF ROCHESTER, AS FOLLOWS:

That the sum of Fifty Thousand Dollars (\$50,000.00) be, and hereby is, appropriated as a supplemental appropriation to the DPW CIP for the purpose of providing funds necessary to pay costs and/or expenditures with respect to the Route 125 Pedestrian Bridge Project. The entire amount of the supplemental appropriation shall be derived from the General Fund unassigned fund balance.

To the extent not otherwise provided for in this Resolution, the Finance Director is hereby authorized to designate and/or establish such accounts and/or account numbers as necessary to implement the transactions contemplated by this Resolution. **CC FY17 02-07 AB 107**

Councilor Lachapelle **MOVED** to read the resolution for the second time by title only. Councilor Bogan seconded the motion. The **MOTION CARRIED** by a unanimous voice vote. Mayor McCarley read the resolution for the second time by title only.

Councilor Lachapelle **MOVED** to **ADOPT** the resolution. Councilor Bogan seconded the motion. The **MOTION CARRIED** by a unanimous voice vote.

11. Old Business

12. Consent Calendar

Councilor Lauterborn **MOVED** to **APPROVE** the Consent Calendar as presented. Councilor Lachapelle seconded the motion. The **MOTION CARRIED** by a unanimous voice vote.

- 12.1. AB 110 Resolution Deauthorizing City of Rochester Public Works Department Capital Improvement Plan Project Funding for the Storm Related Road and Bridge Repair Project in the Amount of \$19,164.33 *first reading, second***

reading, and adoption

**Resolution Deauthorizing City of Rochester Public Works
Department Capital Improvement Plan Project Funding for the
Storm Related Road and Bridge Repair Project in the amount of
\$19,164.33**

**BE IT RESOLVED BY THE MAYOR AND CITY COUNCIL OF THE
CITY OF ROCHESTER:**

That Nineteen Thousand One Hundred Sixty Four and 33/100 Dollars (\$19,164.33) of previously appropriated funds is deauthorized from the Department of Public Works Capital Improvement Plan Project Fund for the costs associated with the Storm Related Road and Bridge Repair Project.

Further, the amount of Four Thousand Two Hundred Sixty and 80/100 Dollars (\$4,260.80) shall be returned to the General Fund unassigned fund balance and the amount of Fourteen Thousand Nine Hundred Three and 53/100 Dollars (\$14,903.53) shall not be sought as a reimbursement from the Federal Emergency Management Agency (FEMA) from a grant related to the Project.

To the extent not otherwise provided for in this Resolution, the Finance Director is hereby authorized to establish and/or designate such accounts and or account numbers as are necessary to implement the transactions contemplated in this Resolution. **CC FY17 02-07 AB 110**

- 12.2. AB 111 Resolution Deauthorizing Bond Authority from the General Fund Capital Improvement Plan Project Funding for the Chesley Hill Road Project in the Amount of \$3,828.70 *first reading, second reading, and adoption***

**Resolution Deauthorizing Bond Authority from the Department
of Public Works Capital Improvement Plan Project Funding for
the Chesley Hill Road Project in the amount of \$3,828.70**

**BE IT RESOLVED BY THE MAYOR AND CITY COUNCIL OF THE
CITY OF ROCHESTER:**

In accordance with the provisions of RSA 33:9, Three Thousand Eight Hundred Twenty Eight and 70/100 Dollars (\$3,828.70) of previously approved bonding authority is deauthorized from the Department of Public Works Capital Improvement Plan Project Fund for the costs associated with the Chesley Hill Road Project.

To the extent not otherwise provided for in this Resolution, the Finance Director is hereby authorized to establish and/or designate such accounts and or account numbers as are necessary to implement the transactions contemplated in this Resolution. **CC FY17 02-07 AB 111**

- 12.3. AB 112 Resolution Deauthorizing City of Rochester Department of Public Works Capital Improvement Plan Project Funding for the Columbus Avenue Parking Lot Extension Project in the Amount of \$12,776.98 *first reading, second reading, and adoption***

Resolution Deauthorizing City of Rochester Department of Public Works Capital Improvement Plan Project Funding for the Columbus Avenue Parking Lot Extension Project in the amount of \$12,776.98

BE IT RESOLVED BY THE MAYOR AND CITY COUNCIL OF THE CITY OF ROCHESTER:

That Twelve Thousand Seven Hundred Seventy Six and 98/100 Dollars (\$12,776.98) of previously appropriated funds is deauthorized from the Department of Public Works Capital Improvement Plan Project Fund for the costs associated with the Columbus Avenue Parking Lot Extension Project .

Further, the amount of Six Thousand Three Hundred Eighty Eight and 49/100 Dollars (\$6,388.49) shall be returned to the General Fund unassigned fund balance and the amount of Six Thousand Three Hundred Eighty Eight and 49/100 Dollars (\$6,388.49) shall be returned to Stella Goon, a private donor to the Project.

To the extent not otherwise provided for in this Resolution, the Finance Director is hereby authorized to establish and/or designate such accounts and or account numbers as are necessary to implement the transactions contemplated in this Resolution. **CC FY17 02-07 AB 112**

- 12.4. AB 113 Resolution Deauthorizing Bond Authority from the Department of Public Buildings Capital Improvement Plan Project Funding for the Electronic Information Board Project in the Amount of \$1,979.21 *first reading, second reading, and adoption***

Resolution Deauthorizing Bond Authority from the Department of Public Buildings Capital Improvement Plan Project Funding for the Electronic Information Board Project in the amount of \$1,979.21

BE IT RESOLVED BY THE MAYOR AND CITY COUNCIL OF THE CITY OF ROCHESTER:

In accordance with the provisions of RSA 33:9, One Thousand Nine Hundred Seventy Nine and 21/100 Dollars (\$1,979.21) of previously approved bonding authority is deauthorized from the Department of Public Buildings Capital Improvement Project Fund for the costs associated with the Electronic Information Board Project.

To the extent not otherwise provided for in this Resolution, the Finance Director is hereby authorized to establish and/or designate such accounts and or account numbers as are necessary to implement the transactions contemplated in this Resolution. **CC FY17 02-07 AB 113**

- 12.5. AB 114 Resolution Deauthorizing Bond Authority from the Department of Public Buildings Capital Improvement Plan Project Funding for the Police Department Server Room Fire Suppression Project in the Amount of \$75,160.00 *first reading, second reading, and adoption***

Resolution Deauthorizing Bond Authority from the Department of Public Buildings Capital Improvement Plan Project Funding for the Police Department Server Room Fire Suppression Project in the amount of \$75,160.00

BE IT RESOLVED BY THE MAYOR AND CITY COUNCIL OF THE CITY OF ROCHESTER:

In accordance with the provisions of RSA 33:9, Seventy Five Thousand One Hundred Sixty Dollars (\$75,160.00) of previously approved bonding authority is deauthorized from the Department of Public Buildings Capital Improvement Plan Project Fund for the costs associated with the Police Department Server Room Fire Suppression Project.

To the extent not otherwise provided for in this Resolution, the Finance Director is hereby authorized to establish and/or designate such accounts and or account numbers as are necessary to implement the transactions contemplated in this Resolution. **CC FY17 02-07 AB 114**

- 12.6. **AB 115** Resolution Deauthorizing Bond Authority from the Department of Public Works Capital Improvement Plan Project Funding for the Milton Road Flat Rock Bridge Road Project in the Amount of \$1,466.13 *first reading, second reading, and adoption*

Resolution Deauthorizing Bond Authority from the Department of Public Works Capital Improvement Plan Project Funding for the Milton Road Flat Rock Bridge Road Project in the amount of \$1,466.13

BE IT RESOLVED BY THE MAYOR AND CITY COUNCIL OF THE CITY OF ROCHESTER:

In accordance with the provisions of RSA 33:9, One Thousand Four Hundred Sixty Six and 13/100 Dollars (\$1,466.13) of previously approved bonding authority is deauthorized from the Department of Public Works Capital Improvement Plan Project Fund for the costs associated with the Milton Road Flat Rock Bridge Road Project.

To the extent not otherwise provided for in this Resolution, the Finance Director is hereby authorized to establish and/or designate such accounts and or account numbers as are necessary to implement the transactions contemplated in this Resolution. **CC FY17 02-07 AB 115**

- 12.7. **AB 116** Resolution Deauthorizing Department of Public Buildings Capital Improvement Plan Project Funding for the City Hall Wall Repair Project in the Amount of \$3,210.59 *first reading, second reading, and adoption*

Resolution Deauthorizing Department of Public Buildings Capital Improvement Plan Project Funding For the City Hall Wall Repair Project in the amount of \$3,210.59

BE IT RESOLVED BY THE MAYOR AND CITY COUNCIL OF THE CITY OF ROCHESTER:

That Three Thousand Two Hundred Ten and 59/100 Dollars (\$3,210.59) of previously appropriated funds is deauthorized from the Department of Public Buildings Capital Improvement Plan Project Fund for the costs associated with the City Hall Wall Repair Project .

Further, the amount of Three Thousand Two Hundred Ten and 59/100 Dollars (\$3,210.59) shall be returned to the General Fund unassigned fund balance.

To the extent not otherwise provided for in this Resolution, the Finance Director is hereby authorized to establish and/or designate such accounts and or account numbers as are necessary to implement the transactions contemplated in this Resolution. **CC FY17 02-07 AB 116**

- 12.8. AB 117 Resolution Deauthorizing Bond Authority from the Sewer Fund Capital Improvement Plan Project Funding for the Wastewater Treatment Plant (WWTP) Aeration System Project in the Amount of \$111,465.63 *first reading, second reading, and adoption***

Resolution Deauthorizing Bond Authority from the Sewer Fund Capital Improvement Plan Project Funding For the Wastewater Treatment Plant (WWTP) Aeration System Project in the amount of \$111,465.63

BE IT RESOLVED BY THE MAYOR AND CITY COUNCIL OF THE CITY OF ROCHESTER:

In accordance with the provisions of RSA 33:9, that One Hundred Eleven Thousand Four Hundred Sixty Five and 63/100 Dollars (\$111,465.63) of previously approved bonding authority is deauthorized from the Sewer Fund Capital Improvement Plan Project Fund for the costs associated with the WWTP Aeration System Project.

To the extent not otherwise provided for in this Resolution, the Finance Director is hereby authorized to establish and/or designate such accounts and or account numbers as are necessary to implement the transactions contemplated in this Resolution. **CC FY17 02-07 AB 117**

- 12.9. AB 118 Resolution Deauthorizing Bond Authority from the Sewer Fund Capital Improvement Project Funding for the Fire Station Boiler & HVAC Project in the Amount of \$15,862.10 *first reading, second reading, and adoption***

Resolution Deauthorizing Bond Authority from the Sewer Fund Capital Improvement Project Funding for the Fire Station Boiler & HVAC Project in the amount of \$15,862.10

BE IT RESOLVED BY THE MAYOR AND CITY COUNCIL OF THE CITY OF ROCHESTER:

In accordance with the provisions of RSA 33:9, that Fifteen Thousand Eight Hundred Sixty Two and 10/100 Dollars (\$15,862.10) of previously approved bonding authority is deauthorized from the Sewer Fund Capital Improvement Plan Project Fund for the costs associated with the Fire Station Boiler & HVAC Project.

To the extent not otherwise provided for in this Resolution, the Finance Director is hereby authorized to establish and/or designate such accounts and or account numbers as are necessary to implement the transactions contemplated in this Resolution. **CC FY17 02-07 AB 118**

12.10. AB 119 Resolution Deauthorizing City of Rochester Department of Public Buildings Capital Improvement Plan Project Funding for the Central Fire Station Rooftop Project in the Amount of \$40.42 *first reading, second reading, and adoption*

Resolution Deauthorizing City of Rochester Department of Public Buildings Capital Improvement Plan Project Funding for the Central Fire Station Rooftop Project in the amount of \$40.42

BE IT RESOLVED BY THE MAYOR AND CITY COUNCIL OF THE CITY OF ROCHESTER:

That Forty and 42/100 Dollars (\$40.42) of previously appropriated funds is deauthorized from the Department of Public Buildings Capital Improvement Plan Project Fund for the costs associated with the Central Fire Station Rooftop Project.

Further, the amount of Forty and 42/100 Dollars (\$40.42) shall be returned to the General Fund unassigned fund balance.

To the extent not otherwise provided for in this Resolution, the Finance Director is hereby authorized to establish and/or designate such accounts and or account numbers as are necessary to implement the transactions contemplated in this Resolution. **CC FY17 02-07 AB 119**

12.11. AB 120 Resolution Deauthorizing City of Rochester Department of Public Buildings Capital Improvement Plan Project Funding for the Central Fire Station Boiler Project in the Amount of

\$40.42 *first reading, second reading, and adoption*

Resolution Deauthorizing City of Rochester Department of Public Buildings Capital Improvement Plan Project Funding for the Central Fire Station Boiler Project in the amount of \$40.42

BE IT RESOLVED BY THE MAYOR AND CITY COUNCIL OF THE CITY OF ROCHESTER:

That Forty and 42/100 Dollars (\$40.42) of previously appropriated funds is deauthorized from the Department of Public Buildings Capital Improvement Plan Project Fund for the costs associated with the Central Fire Station Boiler Project.

Further, the amount of Forty and 42/100 Dollars (\$40.42) shall be returned to the General Fund unassigned fund balance.

To the extent not otherwise provided for in this Resolution, the Finance Director is hereby authorized to establish and/or designate such accounts and or account numbers as are necessary to implement the transactions contemplated in this Resolution. **CC FY17 02-07 AB 120**

13. New Business

13.1. *AB 122* Resolution Authorizing Supplemental Appropriation for the Purchase of the So-called Gauthier Farm Conservation Easement in the Amount of \$261,850.00 *first reading, second reading, and adoption*

Councilor Lachapelle **MOVED** to read the Resolution for the first time by title only. Councilor Bogan seconded the motion. The **MOTION CARRIED** by a unanimous voice vote. Mayor McCarley read the resolution for the first time by title only as follows:

Resolution Authorizing Supplemental Appropriation for the Purchase of the so-called Gauthier Farm Conservation Easement in the amount of \$261,850.00

BE IT RESOLVED BY THE MAYOR AND CITY COUNCIL OF THE CITY OF ROCHESTER, AS FOLLOWS:

That the sum of Two Hundred Sixty One Thousand Eight Hundred Fifty Dollars (\$261,850.00) be, and hereby is, appropriated as a supplemental appropriation to the Capital Improvement Plan Project

Fund 1501 (account # 15011081-771000-175xx) Land Acquisitions for the purpose of providing funds necessary to pay costs and/or expenditures with respect to the purchase of the Gauthier Farm Conservation Easement by the Southeast Land Trust. One Hundred Sixty One Thousand Eight Hundred Fifty Dollars (\$161,850.00) of the supplemental appropriation shall be derived from the General Fund unassigned fund balance and One Hundred Thousand Dollars (\$100,000.00) of the supplemental appropriation shall be derived from the Conservation Fund.

To the extent not otherwise provided for in this Resolution, the Finance Director is hereby authorized to designate and/or establish such accounts and/or account numbers as necessary to implement the transactions contemplated by this Resolution. **CC FY17 02-07 AB 122**

Councilor Varney **MOVED** to refer the Resolution to the City Council Workshop on February 21, 2017. Councilor Bogan seconded the motion. The **MOTION CARRIED** by a unanimous voice vote.

13.2. AB 108 Resolution Authorizing the Acceptance of a Donation from St. Anselm's College and Supplemental Appropriation in Connection Therewith in the Amount of \$2,700.00 first reading, second reading, and adoption

Councilor Lachapelle **MOVED** to read the Resolution for the first time by title only. Councilor Bogan seconded the motion. The **MOTION CARRIED** by a unanimous voice vote. Mayor McCarley read the resolution for the first time by title only as follows:

Resolution Authorizing the Acceptance of a Donation from St. Anselm's College and Supplemental Appropriation in Connection Therewith in the Amount of \$2,700.00

BE IT RESOLVED BY THE MAYOR AND THE CITY COUNCIL OF THE CITY OF ROCHESTER, AS FOLLOWS:

That the Mayor and City Council of the City of Rochester, by adoption of this Resolution, accept a donation from St. Anselm's College in the amount of Two Thousand Seven Hundred Dollars (\$2,700.00) in connection with the City's participation in the Road for Hope charity walk.

Further, the Mayor and City Council authorize a supplemental appropriation to the Recreation Department Fiscal Year 2017 operating budget in the amount of Two Thousand Seven Hundred Dollars

(\$2,700.00). The entire amount of the supplemental appropriation shall be derived from the donation from St. Anselm's College.

To the extent not otherwise provided for in this Resolution, the Finance Director is hereby authorized to designate and/or establish such accounts and/or account numbers as necessary to implement the transactions contemplated by this Resolution and to establish special revenue, non-lapsing, multi-year fund account(s) as necessary to which said sums shall be recorded. **CC FY17 02-07 AB 107**

Councilor Lachapelle **MOVED** to read the Resolution for the second time by title only. Councilor Bogan seconded the motion. The **MOTION CARRIED** by a unanimous voice vote. Mayor McCarley read the resolution for the second time by title only.

Councilor Lachapelle **MOVED** to **ADOPT** the resolution. Councilor Bogan seconded the motion. The **MOTION CARRIED** by a unanimous voice vote.

13.3. AB 121 Resolution Authorizing the Acceptance of a Grant from New Hampshire Police Standards and Training Council and Supplemental Appropriation in Connection Therewith in the Amount of \$400.00 *first reading, second reading, and adoption*

Councilor Lachapelle **MOVED** to read the Resolution for the first time by title only. Councilor Bogan seconded the motion. The **MOTION CARRIED** by a unanimous voice vote. Mayor McCarley read the resolution for the first time by title only as follows:

Resolution Authorizing the Acceptance of a Grant from New Hampshire Police Standards and Training Council and Supplemental Appropriation in Connection Therewith in the Amount of \$400.00

BE IT RESOLVED BY THE MAYOR AND THE CITY COUNCIL OF THE CITY OF ROCHESTER, AS FOLLOWS:

That the Mayor and City Council of the City of Rochester, by adoption of this Resolution, accept a grant from New Hampshire Police Standards and Training Council in the amount of Four Hundred Dollars (\$400.00) in connection with the City's internal affairs training at Roger Williams College.

Further, the Mayor and City Council authorize a supplemental appropriation to the Police Department Fiscal Year 2017 operating

budget in the amount of Four Hundred Dollars (\$400.00). The entire amount of the supplemental appropriation shall be derived from the grant from New Hampshire Police Standards and Training Council.

To the extent not otherwise provided for in this Resolution, the Finance Director is hereby authorized to designate and/or establish such accounts and/or account numbers as necessary to implement the transactions contemplated by this Resolution and to establish special revenue, non-lapsing, multi-year fund account(s) as necessary to which said sums shall be recorded. **CC FY17 02-07 AB 121**

Councilor Lachapelle **MOVED** to read the Resolution for the second time by title only. Councilor Bogan seconded the motion. The **MOTION CARRIED** by a unanimous voice vote. Mayor McCarley read the resolution for the second time by title only.

Councilor Lachapelle **MOVED** to **ADOPT** the resolution. Councilor Bogan seconded the motion. The **MOTION CARRIED** by a unanimous voice vote.

13.4. AB 109 Resolution Authorizing the Application for, and Acceptance of, a State of New Hampshire Department of Environmental Services Drinking Water State Revolving Fund Asset Management Grant and Supplemental Appropriation to the FY 2017 Water Fund Capital Improvement Plan Project Fund in Connection Therewith in the Amount of \$40,000.00 *first reading, second reading, and adoption*

Councilor Lachapelle **MOVED** to read the Resolution for the first time by title only. Councilor Bogan seconded the motion. The **MOTION CARRIED** by a unanimous voice vote. Mayor McCarley read the resolution for the first time by title only as follows:

Resolution Authorizing the Application for and Acceptance of a State of New Hampshire Department of Environmental Services Drinking Water State Revolving Fund Asset Management Grant and Supplemental Appropriation to the FY 2017 Water Fund Capital Improvement Plan Project Fund in Connection Therewith in the Amount of \$40,000.00

BE IT RESOLVED BY THE MAYOR AND THE CITY COUNCIL OF THE CITY OF ROCHESTER, AS FOLLOWS:

That the Mayor and City Council of the City of Rochester, by adoption of this Resolution, authorize the Department of Public Works to submit

a loan application in the amount of Twenty Thousand Dollars (\$20,000.00) to the New Hampshire Department of Environmental Services (NHDES) Drinking Water State Revolving Fund (DWSRF) Asset Management Grant program in order to refine the existing Graphical Information System (GIS) system.

It is further resolved that the Mayor and City Council of the City of Rochester, by adoption of this Resolution, accept the grant amount of Twenty Thousand Dollars (\$20,000.00) from the NHDES DWSRF Asset Management Grant program.

Still further, the Mayor and City Council authorize a supplemental appropriation to the FY 2017 Water Fund Capital Improvements Plan Project Fund in the amount of Forty Thousand Dollars (\$40,000.00). Twenty Thousand Dollars (\$20,000.00) of the supplemental appropriation shall be derived from the NHDES DWSRF Asset Management Grant program and Twenty Thousand Dollars (\$20,000.00) of the supplemental appropriation shall be derived from the Water Fund retained earnings balance.

To the extent not otherwise provided for in this Resolution, the Finance Director is hereby authorized to designate and/or establish such accounts and/or account numbers as necessary to implement the transactions contemplated by this Resolution and to establish special revenue, non-lapsing, multi-year fund account(s) as necessary to which said sums shall be recorded. **CC FY17 02-07 AB 109**

Councilor Lachapelle **MOVED** to read the Resolution for the second time by title only. Councilor Bogan seconded the motion. The **MOTION CARRIED** by a unanimous voice vote. Mayor McCarley read the resolution for the second time by title only.

Councilor Willis recused himself from voting. Councilor Lachapelle **MOVED** to **ADOPT** the resolution. Councilor Bogan seconded the motion. The **MOTION CARRIED** by a 12 to 0 voice vote, with Councilor Willis recused.

13.5. AB 104 Amendment to the General Ordinances Relative to Chapter 23 Fire Safety Measures:

Mayor McCarley informed the City Council that the Codes and Ordinances presented two proposed Amendments to Chapter 23 Fire Safety Measures: One is a total ban and the other is more restrictive than what the current General Ordinances is for Chapter 23 Fire Safety Measures.

13.5.1. Amendment to the General Ordinances Relative to Chapter 23 Fire Safety Measures: Proposed City-wide Ban on Firework Displays in the City of Rochester *second reading and motion to deny or approve*

Councilor Lachapelle **MOVED** to read the Amendment for the second time by title only. Councilor Bogan seconded the motion. The **MOTION CARRIED** by a unanimous voice vote. Mayor McCarley read the Amendment by title only for the second time as follows.

CHAPTER 23

FIRE SAFETY MEASURES

SECTION ANALYSIS

- 13.6. Fire Safety Rules and Regulations
- 13.7. Smoke Detector Wiring
- 13.8. Enforcement Officer
- 13.9. Control of Outdoor Fires
- 13.10. Knox Box Installations
- 13.11. Public Safety Amplification System Required in Large Facilities
- 13.12. Administration and Enforcement
- 13.13. Means of Escape
- 13.14. Fire Department Access
- 13.15. Control of Fire Hazards
- 13.16. Penalty
- 13.17. Sprinkler Requirements for Certain Single-family Dwelling Units
- 13.18. **Prohibition and Regulation of Fireworks**
- 13.19. Listed Agent Program
- 13.20. Regulation of Fire Alarms

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23.1 Prohibition and Regulation of Fireworks.

1. In accordance with the provisions of RSA 160-C, it shall be illegal for any person, firm, partnership or corporation to offer for sale, expose for sale, sell at retail, purchase, possess, use, explode or display any permissible fireworks within the City of Rochester.
2. The Police Chief and/or Fire Chief are authorized to seize,

take, remove or cause to be removed, at the expense of the owner, all firework devices that are being discharged in violation of this ordinance.

Councilor Lauterborn **MOVED** to **ADOPT** the Amendment. Councilor Bogan seconded the motion.

Councilors Lauterborn and Bogan spoke in favor of the motion. Councilor Abbott did not support the total ban on fireworks; however, if this ban passes the next proposal will not be valid. He suggested voting on the second proposal first. If the second proposal fails then the City Council could opt to ban fireworks in the City. He **MOVED** to **TABLE** the motion until after vote on the second proposal. Councilor Gates seconded the motion. Councilor Varney spoke against the motion. Councilor Torr requested a roll call vote on this motion. Councilors Abbott, Barnett, Gates, and Keans, voted in favor of the motion. Councilors Bogan, Varney, Willis, Lachapelle, Gray, Torr, Hamann, Lauterborn, and Mayor McCarley voted against the motion. The **MOTION FAILED** by a roll call vote of 4 to 9.

Councilor Lachapelle requested a roll call vote on the total ban of fireworks. Councilor Torr seconded the request.

Councilor Varney suggested that the City Manager come up with a plan to develop a City-sponsored display of fireworks in honor of Independence Day on/or about the Fourth of July each year.

Councilors Lachapelle opposed the City "ban" on fireworks. Councilor Keans agreed and stated that the product is legal in the State of New Hampshire. Councilor Gates agreed and said that it is an enforcement issue. Councilor Willis agreed and said they are available down the street in Somersworth. Councilor Willis supported a permitting process for firework displays. The City Council debated this matter further.

Mayor McCarley called for the roll call on the vote. Councilors Torr, Varney, Bogan, Lauterborn, and Abbott voted in favor of the motion. Councilors Gray, Hamann, Keans, Gates, Barnett, Willis, Lachapelle, and Mayor McCarley voted against the motion. The **MOTION FAILED** by a roll call vote of 5 to 8.

13.5.2 Amendment to the General Ordinances Relative to Chapter 23 Fire Safety Measures: Further Restrictions on Firework Displays in the City of Rochester as outlined below *second reading and motion to adopt*

Councilor Lachapelle **MOVED** to read the Amendment for the second time by title only. Councilor Bogan seconded the motion. The **MOTION CARRIED** by a unanimous voice vote. Mayor McCarley read the Amendment by title only for the second time as follows:

See Addendum [1]

Councilor Lachapelle **MOVED** to **ADOPT** the Amendment. Councilor Bogan seconded the motion. Councilor Lachapelle requested a roll call vote. Councilor Torr seconded the motion. The **MOTION CARRIED** by a roll call vote of 11 to 2. Councilors Gray, Abbott, Lauterborn, Keans, Bogan, Varney, Hamann, Torr, Barnett, Gates, and Mayor McCarley voted in favor of the motion. Councilors Lachapelle and Willis voted against the motion.

Councilor Willis **MOVED** to eliminate the words "Fourth of July (including the evening of July 3rd beginning at 6PM) in Chapter 23.13 D. ii. He briefed the City Council about the motion. Councilor Abbott seconded the motion. The **MOTION CARRIED** by a unanimous voice vote. Councilor Willis requested a roll call vote. Councilor Abbott seconded the request.

The **MOTION FAILED** by a roll call vote of 2 to 11. Councilors Keans and Willis voted in favor of the motion. Councilors Lachapelle, Abbott, Varney, Gates, Barnett, Bogan, Lauterborn, Gray, Hamann, Torr, and Mayor McCarley voted against the motion.

13.5.3 Amendment to the General Ordinances Relative to Chapter 23 Fire Safety Measures: Further Restrictions on Firework Displays in the City of Rochester [As Recommended by the City Council at the January 17, 2017, City Council Workshop] offered amendment

Councilor Varney **MOVED** to **IMPLEMENT** the changes outlined on the Agenda relative to 13.5.3 to the Amendment adopted under 13.5.2 as follows:

- Adds: Permit Requirement and Penalty Liability for Property Owners
- Limits: No Display of Permissible Fireworks shall be permitted except on Independence Day [and eve]
- Excludes: The annual city-wide fireworks at Rochester Fairgrounds, which is inactive

- Excludes: specific wind conditions exceeding 20 miles per hour or higher
- Adds: Language to allow the City Manager and/or City Council to declare a Special Event with the City's display of fireworks

Councilor Abbott seconded the motion. Councilor Gray said one of the amendments excludes the Citywide fireworks and one includes the fireworks. Mayor McCarley explained that the language allows the City Manager and/or City Council to declare a Special Event with the City's display of fireworks.

Mayor McCarley called for a vote on the motion. The **MOTION FAILED** by a 6 to 7 roll call vote. Councilors Willis, Abbott, Varney, Torr, Lauterborn, and Bogan voted in favor of the motion. Councilors Hamann, Gates, Gray, Keans, Lachapelle, Barnett, and Mayor McCarley voted against the motion.

See Addendum [2]

14. Non-Meeting/Non-Public Session

14.1. Non-Meeting: Consultation with Legal Counsel, RSA 91-A:2, I (b)

Councilor Lauterborn **MOVED** to enter the Non-Meeting under RSA, 91-A:2, I (b) Councilor Bogan seconded the motion. The **MOTION CARRIED** by a unanimous voice vote.

Councilor Lachapelle had been excused from the Non-Meeting at 8:33 PM. The City Council exited the Non-Meeting at 8:37 pm.

15. Other

Councilor Varney **MOVED** that the City Attorney be directed to file a court appeal in the Zoning Board of Adjustment case 2016-31. Councilor Keans seconded the motion. The **MOTION CARRIED** by an unanimous voice vote.

Deputy Mayor Varney **MOVED** to authorize the City Manager to sign an amendment to the Host Community Agreement between the City and Waste Management of New Hampshire. Councilor Lauterborn seconded the motion. The **MOTION CARRIED** by a unanimous voice vote of 12 to 0, *Councilor Lachapelle had been excused from the City Council meeting at 8:33 PM and wished to recused from this vote due to a Conflict of Interest.*

16. Adjournment

Councilor Torr **MOVED** to **ADJOURN** the Regular City Council Meeting 8:35 PM. Councilor Bogan seconded the motion. The **MOTION CARRIED** by a unanimous voice vote.

Respectfully submitted,

Kelly Walters, CMC
City Clerk

CHAPTER 23

FIRE SAFETY MEASURES

SECTION ANALYSIS

- 23.1 Fire Safety Rules and Regulations
- 23.2 Smoke Detector Wiring
- 23.3 Enforcement Officer
- 23.4 Control of Outdoor Fires
- 23.5 Knox Box Installations
- 23.6 Public Safety Amplification System Required in Large Facilities
- 23.7 Administration and Enforcement
- 23.8 Means of Escape
- 23.9 Fire Department Access
- 23.10 Control of Fire Hazards
- 23.11 Penalty
- 23.12 Sprinkler Requirements for Certain Single-family Dwelling Units
- 23.13 Prohibition and Regulation of Fireworks
- 23.14 Listed Agent Program
- 23.15 Regulation of Fire Alarms

23.1 Fire Safety Rules and Regulations.

The rules and regulations of the State Fire Marshal as they are now constituted and as they are from time to time amended are hereby adopted as and for the Fire Safety Rules and Regulations of the City of Rochester. The full text of such rules and regulations may be obtained by any person at the office of the Chief of the Fire Department of the City of Rochester.

23.2 Smoke Detector Wiring.

When installing 120 volt, hard-wired smoke detectors in any type occupancy, the smoke detector shall be wired to a lighting circuit.

23.3 Enforcement Officer.

The words "officer" and/or "local authorities" wherever used in the rules and regulations of the State Fire Marshall adopted in the foregoing section shall be deemed to refer to the Chief of the Rochester Fire Department.

23.4 Control of Outdoor Fires.

No person shall kindle, light, or otherwise start an outdoor fire in the City of Rochester for any purpose whatsoever without first having obtained a written permit, without cost, from the Chief of the Rochester Fire Department. All such permits shall be in writing and in such form as the Chief of the Rochester Fire Department shall prescribe and shall set forth any conditions or restrictions which, in the opinion of the Fire Chief, shall be reasonably necessary and prudent to insure the safe performance of permitted activities.

23.5 Knox Box Installations.

For purposes of rapid entry in cases of emergencies or required access to buildings after hours, any new construction on the following type occupancies occurring after the date of the adoption of this ordinance will require a KNOX BOX to be installed on such premises:

2/8/2000

1. Assembly
2. Educational
3. Mercantile
4. Business
5. Industrial
6. Apartment Complex

The Fire Chief shall have authority to require any other type of building, not listed above, to install a KNOX BOX to meet rapid entry requirements, if in his discretion public safety considerations require such installation.

23.6 Public Safety Amplification System Required in Large Facilities

The purpose of this system is to provide minimum standards to insure a reasonable degree of reliability for emergency services communications from within certain buildings and structures within the City to and from emergency communications centers. It is the responsibility of the emergency service provider to get the signal to and from the building site.

(a) Applicability

The provisions of this article shall apply to:

- (1) New buildings greater than fifty thousand (50,000) square feet;
- (2) Existing buildings over fifty thousand (50,000) square feet when modifications, alterations or repairs exceed fifty percent (50%) of the value of the existing building(s) and are made within any twelve (12) month period or the usable floor area is expanded or enlarged by more than fifty percent (50%); and
- (3) All sublevels, regardless of the occupancy, over ten thousand (10,000) square feet.

(b) Radio coverage

- (1) Except as otherwise provided in this article, no person shall erect, construct or modify any building or structure or any part thereof, or cause the same to be done, which fails to support adequate radio coverage for firefighters and police officers.
- (2) The City's fire department with consideration of the appropriate police, fire and emergency medical department services shall determine the frequency range or ranges that must be supported.
- (3) For the purposes of this section, adequate radio coverage shall constitute a successful communications test between the equipment in the building and the communications center for all appropriate emergency service providers for the building.

(c) Inbound into the Building

- (1) A minimum average in-building field strength of 2.25 micro-volts (-100 dbm) for analog and five (5) micro-volts (-93 dbm) for digital systems throughout eighty-five percent (85%) of the area of each floor of the building when transmitted from

the City's police dispatch center and the appropriate emergency service dispatch centers which are providing fire and emergency medical protection services to the building.

- (2) If the field strength outside the building where the receive antenna system for the in-building system is located is less than (-100 dbm) for analog, or (-93 dbm) for digital systems, then the minimum required in-building field strength shall equal the field strength being delivered to the receive antenna of the building.

- (3) As used in this article, eighty-five percent (85%) coverage or reliability means the radio will transmit eighty-five percent (85%) of the time at the field strength and levels as defined in this article.

(d) Outbound from the Building

A minimum average signal strength of 112 micro-volts (-6 dbm) for analog and five (5) micro-volts (+1 dbm) for digital systems as received by the City's Police dispatch center and the appropriate emergency service dispatch centers, which are providing fire and emergency medical protection services to the building.

FCC authorization. If amplification is used in the system, all FCC authorizations must be obtained prior to use of the system. A copy of these authorizations shall be provided to the City's Fire Department.

(e) Enhanced amplifications systems

- (1) Where buildings and structures are required to provide amenities to achieve adequate signal strength, they shall be equipped with any of the following to achieve the required adequate radio coverage; radiating cable system(s), internal multiple antenna system(s) with an acceptable frequency range and an amplification system(s) as needed, voting receiver system(s) as needed, or any other City approved system(s).
- (2) If any part of the installed system or systems contains an electrically powered component, the system shall be capable of operation on an independent battery or generator system for a period of at least eight (8) hours without external power input or maintenance. The battery system shall automatically charge in the presence of external power.
- (3) Amplification equipment must have adequate environmental controls to meet the heating, ventilation, cooling and humidity requirements of the equipment that will be utilized to meet the requirements of this code. The area where the amplification equipment is located almost must be free of hazardous materials such as fuels, asbestos, etc.

All communications equipment, including amplification systems, cable and antenna systems shall be grounded with a single point ground system of five (5) ohms or less. The ground system must include an internal tie point within three (3) feet of the amplification equipment. System transient suppression for the telephone circuits, ac power, radio frequency (RF) cabling and grounding protection are required as needed.

(4) The following information shall be provided to the Fire Department by builder:

- (A) A blueprint showing the location of the amplification equipment and associated antenna systems which includes a view showing building access to the equipment; and
- (B) Schematic drawings of the electrical, backup power, antenna system and any other associated equipment relative to the amplification equipment including panel locations and labeling.

(f) Testing procedures – Method to Conducts Tests

- (1) Tests shall be made using frequencies close to the frequencies used by the Police and appropriate emergency services. If testing is done on the actual frequencies, then this testing must be coordinated within the City's Fire Department. All testing must be done on frequencies authorized by the FCC. A valid FCC license will be required if testing is done on frequencies different from the Police, Fire or emergency medical frequencies.

(g) Measurements Shall be Made Using the Following Guidelines

- (1) With a service monitor using a unity gain antenna on a small ground plane;
- (2) Measurements shall be made with the antenna held in a vertical position at three (3) to four (4) feet above the floor;
- (3) A calibrated service monitor (with a factory calibration dated within twenty-four (24) months may be used to do the test);
- (4) The telecommunications unit representative for the City may also make simultaneous measurements to verify that the equipment is making accurate measurements. A variance of 3 db between the instruments will be allowed; and
- (5) If measurements in one location are varying, then average measurements must be used.
 - (A) All testing shall be done in the presence of a Fire Department representative at no expense to the City or appropriate emergency services department.
 - (B) Signal strength, both inbound and outbound as defined above, shall be measured on each and every floor above and below ground including stairwells, basements, penthouse facilities and parking areas of the structure. The structure shall be divided into fifty (50) foot grids and the measurements shall be taken at the center of each grid.

(h) Annual Tests

Annual tests will be conducted by the City's telecommunications unit or appropriate emergency services department. If communications appear to have degraded or if the tests fail to demonstrate adequate system performance, the owner of the building or structure is required to remedy the problem and restore the system in a manner consistent with the original approval criteria. The re-testing will be done at no expense to the City or the appropriate emergency services departments as required in the original testing procedures.

(i) Field Testing

Police and Fire personnel, after providing reasonable notice to the owner or his/her representative, shall have the right to enter onto the property to conduct field testing to be certain the required level of radio coverage is present. Certificates of Occupancy may be denied for new and existing buildings for failure to comply with these requirements.

23.7 Administration and Enforcement.

The authority having jurisdiction for the administration and enforcement of this chapter shall be Fire Prevention of the City of Rochester. The fee schedule under this chapter shall be as follows:

Tank Removal	\$25.00
Blasting	\$25.00
Incident Report	\$5.00
Fire Marshal's Investigation Report	\$25.00
Photographs (Fire Scene)	\$15.00
CD Photos (Fire Scene)	\$15.00
Fire Alarm System Plan Review	\$1.00 per device or \$50.00 minimum
Sprinkler System Plan Review	\$1.00 per device or \$50.00 minimum
Commercial Hood Fire Suppression	\$1.00 per device or \$50.00 minimum
Clean Agent Initial Inspection	\$1.00 per device or \$50.00 minimum Free of Charge
Re-Inspections (Sprinkler Systems, Fire Alarm Systems, Commercial Hood Fire Suppression, Clean Agent)	\$50.00 per person with \$100.00 minimum
Fine	\$175.00 (working without a permit or license)
Listed Agent	\$25.00 per year, per restriction
False Alarm, Fire Alarm Activation	\$175 after 2 Consecutive, per calendar year

23.8 Means of Escape.

All factories, hotels, tenement houses, public halls, schoolhouses and other buildings used as places of public resort in the City shall be provided with ample means of escape in case of a fire and adequate facilities for entrance and exits on all occasions; and be so erected as not to endanger the health and safety of persons who occupy them.

23.9 Fire Department Access

Before construction on commercial buildings, a residential street or a private street with two (2) or more duplexes or single-family dwellings may begin, Fire Department access roads shall be designed and maintained to support the imposed loads of fire apparatus and shall be provided with a surface suitable for all-weather driving capabilities.

23.10 Control of Fire Hazards

The Chief of his/her designee shall examine, or cause to be examined, at regular intervals, all places where combustible material may be collected or deposited and cause the same to be removed by the tenants, occupants or owners of such place, at their expense, whenever, in the opinion of the Fire Chief, such removal is necessary for the security of the City against fires. A record of all such inspections shall be kept by the Chief or his/her designee.

23.11 Penalty

Any person, persons, firm, corporation or partnership who shall violate any provision of Chapter 23 shall be guilty of a violation punishable by a fine of not less than one hundred dollars (\$100) or not more than five hundred dollars (\$500). Each day that the violation continues to exist shall constitute a separate offense.

23.12 Sprinkler Requirements for Certain Single-family Dwelling Units.

In addition to sprinkler requirements for structures under the provisions of the applicable N.F.P.A. (National Fire Protection Association) Code and/or any other applicable law or regulation all newly constructed duplexes, triplexes and single-family dwelling unit combination structures that are attached to each other, shall be sprinkled in accordance with National Fire Protection Association (N.F.P.A.) Code standards as contained in the New Hampshire State Fire Code.

23.13 Prohibition and Regulation of Fireworks.

- A. In accordance with the provisions of RSA 160-C, it shall be illegal for any person, firm, partnership or corporation to offer for sale, expose for sale, sell at retail, purchase, possess, use, explode or display any permissible fireworks within the City of Rochester, except as specifically provided for in this ordinance.
- B. As used in this ordinance:
 - i. “Display” means the use, explosion, activation, ignition, discharge, firing or any other activity which is intended to cause or which causes a firework to do what it was manufactured to do.
 - ii. “Permissible fireworks” means those consumers firework devices defined as “permissible fireworks” in RSA 160-C, as the same currently exists or as, from time to time, hereinafter amended.
 - iii. “Fire Chief” means the Fire Chief of the City of Rochester or his/her designee.
 - iv. “Police Chief” means the Police Chief of the City of Rochester or his/her designee.

C. Permit Required. No Person shall use discharge or explode any permissible fireworks without a permit issued by the City of Rochester.

- i. Any person wishing to obtain a permissible fireworks display permit shall apply to the Police Chief and the Fire Chief at least 15 days prior to the display. The time frame may be waived at the discretion of the Police and Fire Chief.
- ii. The applicant shall provide the following information:
 - a. Date of application
 - b. Name, address and telephone number of applicant
 - c. Address of location where the display will be held
 - d. Diagram of the display location, showing the location of all nearby property lines, nearby buildings, public ways, nearby trees, electrical and telephone lines or other overhead obstructions, and the location of any nearby storage of flammable or combustible liquids or gases
 - e. Name of the owner of the property where the display will be held
 - f. Intended date and time of display, including a possible rain date
 - g. Written authorization of the property owner, if different from the applicant
 - h. Signature of the applicant
- iii. Permit fee. The fee for a permissible fireworks display shall be five dollars (\$5.00) per event. The fee shall be paid at the time of application and is non-refundable.
- iv. Site inspections:
 - a. Prior to issuing a permit, the Police Chief or the Fire Chief may conduct an inspection of the display site to determine whether a permissible fireworks display can be held in a safe manner.
 - b. If, in the opinion of the Police Chief or Fire Chief, the proposed site is not suitable for the safe display of permissible fireworks, the application for a permit shall be denied.

D. Subject to, and in accordance with the provisions of Chapter 160-C of the New Hampshire Revised Statutes Annotated it shall be lawful to possess and/or display permissible fireworks upon compliance with the following requirements:

- v. A person who is 21 years of age or older may display permissible fireworks on private property with the written consent of the owner or in the owner's presence, subject to the provisions of this ordinance and RSA Chapter 160-C, and any other applicable ordinance regulation or statute.
- ii. No display of permissible fireworks shall be permitted within the City except between the hours of 6 PM and 11 PM on the following holiday: Fourth of July (including the evening of July 3rd beginning at 6PM, including from such time until midnight on any rain date established for the annual city-wide fireworks display held at the Rochester Fairgrounds), after obtaining a permit.
- iii. The display of permissible fireworks shall be of such a character, and so located and conducted, that it shall not be hazardous to property or endanger any person. In accordance with the provisions of RSA Chapter 160-C no permissible fireworks shall be permitted on public property and must be at least 50 feet from nearby buildings, nearby trees, electrical and telephone lines or other overhead

obstructions, and the location of any nearby storage of flammable or combustible liquids or gases.

- iv. No permissible fireworks may be used, discharged, exploded, or displayed during periods of very high or extreme fire danger as determined by the Fire Chief or the NH Division of Forests and Lands.
- v. Permissible fireworks may be used, discharged, exploded, or displayed in a manner such that any all discharge debris shall remain within the property lines of the lot on which the display originates.
- vi. Anyone using permissible fireworks shall be responsible for removing any debris accumulated due to the discharge of fireworks that fall onto the public way, public property, and any private property within twenty-four hours. Anyone failing to remove such debris shall be financially responsible for its clean up.
- vii. Display of permissible fireworks shall be permitted on public property the evening of July 3rd beginning at 6PM, including from such time until midnight on any rain date established for the annual city-wide fireworks display held at the Rochester Fairgrounds, provided that such display shall be authorized in a duly issued Block Party Application/Permit from the City's Licensing Board covering the public property on which the display is to occur."

E. A violation of this ordinance shall be subject to the penalties provided for in Chapter 23, Section 23.11, Penalty, of the City of Rochester General Ordinance.

F. This ordinance shall be construed consistently with NH Code of Administrative Rules Section 2600, as made applicable by state statute and as adopted by reference in Section 23.1, of the General Ordinances of the City of Rochester, and is not meant to repeal any section thereof. Nothing in this ordinance shall be interpreted so as to conflict with the provisions of Chapters 160-B or 160-C of the New Hampshire Revised Statutes Annotated, as currently written, or as from time to time hereafter amended. If any section, subsection, sentence, clause, phrase or portion of this ordinance is for any reason held invalid or unconstitutional by any court of competent jurisdiction, such provision shall be deemed a separate, distinct independent provision and such holding shall not affect the validity of the remaining portions thereof. 11-9-10

G. The Police Chief or Fire Chief may suspend the use of permissible fireworks for any of the following reasons:

- vi. Unfavorable weather conditions, including but not limited to, lightning storms or high wind conditions exceeding 20 miles per hour or higher.
- vii. If any person under the age of 21 possesses, uses, discharges or explodes, used, discharged or exploded any permissible firework device.
- viii. If any person who is using, discharging, exploding, or displaying the permissible fireworks appears to be under the influence of alcohol or drugs;
- ix. If, in the opinion of the Police Chief or Fire Chief, the use, discharge, exploding, or display of permissible fireworks would create a threat to public safety.

H. The Police Chief and/or Fire Chief are authorized to seize, take, remove or cause to be removed, at the expense of the owner, all firework devices that are being discharged in violation of this ordinance.”

I. The City Manager, Mayor, and/or the City Council may declare a Special Event of cultural or civic significance and authorize the display of fireworks on the same terms as Section D. ii on particular days to celebrate those Special Events.

23.14 Listed Agent Program

In accordance with NFPA 1:2009 1.13, or the applicable adopted section of the current Code, the Rochester Fire Department enacts the Listed Agent Program. The Fire Chief or his designee shall promulgate administrative rules for the management of the Listed Agent Program.”

23.15 Regulation of Fire Alarms

The Fire Chief or his designee shall promulgate administrative rules for the management of the installation and maintenance of Fire Alarms.

CHAPTER 23

FIRE SAFETY MEASURES

SECTION ANALYSIS

- 23.1 Fire Safety Rules and Regulations
- 23.2 Smoke Detector Wiring
- 23.3 Enforcement Officer
- 23.4 Control of Outdoor Fires
- 23.5 Knox Box Installations
- 23.6 Public Safety Amplification System Required in Large Facilities
- 23.7 Administration and Enforcement
- 23.8 Means of Escape
- 23.9 Fire Department Access
- 23.10 Control of Fire Hazards
- 23.11 Penalty
- 23.12 Sprinkler Requirements for Certain Single-family Dwelling Units
- 23.13 Prohibition and Regulation of Fireworks
- 23.14 Listed Agent Program
- 23.15 Regulation of Fire Alarms

23.1 Fire Safety Rules and Regulations

The rules and regulations of the State Fire Marshal as they are now constituted and as they are from time to time amended are hereby adopted as and for the Fire Safety Rules and Regulations of the City of Rochester. The full text of such rules and regulations may be obtained by any person at the office of the Chief of the Fire Department of the City of Rochester.

23.2 Smoke Detector Wiring

When installing 120 volt, hard-wired smoke detectors in any type occupancy, the smoke detector shall be wired to a lighting circuit.

23.3 Enforcement Officer

The words "officer" and/or "local authorities" wherever used in the rules and regulations of the State Fire Marshall adopted in the foregoing section shall be deemed to refer to the Chief of the Rochester Fire Department.

23.4 Control of Outdoor Fires

No person shall kindle, light, or otherwise start an outdoor fire in the City of Rochester for any purpose whatsoever without first having obtained a written permit, without cost, from the Chief of the Rochester Fire Department. All such permits shall be in writing and in such form as the Chief of the Rochester Fire Department shall prescribe and shall set forth any conditions or restrictions which, in the opinion of the Fire Chief, shall be reasonably necessary and prudent to insure the safe performance of permitted activities.

23.5 Knox Box Installations

For purposes of rapid entry in cases of emergencies or required access to buildings after hours, any new construction on the following type occupancies occurring after the date of the adoption of this ordinance will require a KNOX BOX to be installed on such premises:

1. Assembly
2. Educational
3. Mercantile
4. Business
5. Industrial
6. Apartment Complex

The Fire Chief shall have authority to require any other type of building, not listed above, to install a KNOX BOX to meet rapid entry requirements, if in his discretion public safety considerations require such installation.

23.6 Public Safety Amplification System Required in Large Facilities

The purpose of this system is to provide minimum standards to insure a reasonable degree of reliability for emergency services communications from within certain buildings and structures within the City to and from emergency communications centers. It is the responsibility of the emergency service provider to get the signal to and from the building site.

(a) Applicability

The provisions of this article shall apply to:

- (1) New buildings greater than fifty thousand (50,000) square feet;
- (2) Existing buildings over fifty thousand (50,000) square feet when modifications, alterations or repairs exceed fifty percent (50%) of the value of the existing building(s) and are made within any twelve (12) month period or the usable floor area is expanded or enlarged by more than fifty percent (50%); and
- (3) All sublevels, regardless of the occupancy, over ten thousand (10,000) square feet.

(b) Radio coverage

- (1) Except as otherwise provided in this article, no person shall erect, construct or modify any building or structure or any part thereof, or cause the same to be done, which fails to support adequate radio coverage for firefighters and police officers.
- (2) The City's fire department with consideration of the appropriate police, fire, and emergency medical department services shall determine the frequency range or ranges that must be supported.
- (3) For the purposes of this section, adequate radio coverage shall constitute a successful communications test between the equipment in the building and the communications center for all appropriate emergency service providers for the building.

(c) Inbound into the Building

- (1) A minimum average in-building field strength of 2.25 micro-volts (-100 dbm) for analog and five (5) micro-volts (-93 dbm) for digital systems throughout eighty-five percent (85%) of the area of each floor of the building when transmitted from

the City's police dispatch center and the appropriate emergency service dispatch centers which are providing fire and emergency medical protection services to the building.

- (2) If the field strength outside the building where the receive antenna system for the in-building system is located is less than (-100 dbm) for analog, or (-93 dbm) for digital systems, then the minimum required in-building field strength shall equal the field strength being delivered to the receive antenna of the building.

- (3) As used in this article, eighty-five percent (85%) coverage or reliability means the radio will transmit eighty-five percent (85%) of the time at the field strength and levels as defined in this article.

(d) Outbound from the Building

A minimum average signal strength of 112 micro-volts (-6 dbm) for analog and five (5) micro-volts (+1 dbm) for digital systems as received by the City's Police dispatch center and the appropriate emergency service dispatch centers, which are providing fire and emergency medical protection services to the building.

FCC authorization. If amplification is used in the system, all FCC authorizations must be obtained prior to use of the system. A copy of these authorizations shall be provided to the City's Fire Department.

(e) Enhanced amplifications systems

(1) Where buildings and structures are required to provide amenities to achieve adequate signal strength, they shall be equipped with any of the following to achieve the required adequate radio coverage; radiating cable system(s), internal multiple antenna system(s) with an acceptable frequency range and an amplification system(s) as needed, voting receiver system(s) as needed, or any other City approved system(s).

(2) If any part of the installed system or systems contains an electrically powered component, the system shall be capable of operation on an independent battery or generator system for a period of at least eight (8) hours without external power input or maintenance. The battery system shall automatically charge in the presence of external power.

(3) Amplification equipment must have adequate environmental controls to meet the heating, ventilation, cooling and humidity requirements of the equipment that will be utilized to meet the requirements of this code. The area where the amplification equipment is located almost must be free of hazardous materials such as fuels, asbestos, etc.

All communications equipment, including amplification systems, cable and antenna systems shall be grounded with a single point ground system of five (5) ohms or less. The ground system must include an internal tie point within three (3) feet of the amplification equipment. System transient suppression for the telephone circuits, ac power, radio frequency (RF) cabling and grounding protection are required as needed.

(4) The following information shall be provided to the Fire Department by builder:

- (A) A blueprint showing the location of the amplification equipment and associated antenna systems which includes a view showing building access to the equipment; and
- (B) Schematic drawings of the electrical, backup power, antenna system and any other associated equipment relative to the amplification equipment including panel locations and labeling.

(f) Testing procedures – Method to Conducts Tests

- (1) Tests shall be made using frequencies close to the frequencies used by the Police and appropriate emergency services. If testing is done on the actual frequencies, then this testing must be coordinated within the City's Fire Department. All testing must be done on frequencies authorized by the FCC. A valid FCC license will be required if testing is done on frequencies different from the Police, Fire or emergency medical frequencies.

(g) Measurements Shall be Made Using the Following Guidelines

- (1) With a service monitor using a unity gain antenna on a small ground plane;
- (2) Measurements shall be made with the antenna held in a vertical position at three (3) to four (4) feet above the floor;
- (3) A calibrated service monitor (with a factory calibration dated within twenty-four (24) months may be used to do the test);
- (4) The telecommunications unit representative for the City may also make simultaneous measurements to verify that the equipment is making accurate measurements. A variance of 3 db between the instruments will be allowed; and
- (5) If measurements in one location are varying, then average measurements must be used.
 - (A) All testing shall be done in the presence of a Fire Department representative at no expense to the City or appropriate emergency services department.
 - (B) Signal strength, both inbound and outbound as defined above, shall be measured on each and every floor above and below ground including stairwells, basements, penthouse facilities and parking areas of the structure. The structure shall be divided into fifty (50) foot grids and the measurements shall be taken at the center of each grid.

(h) Annual Tests

Annual tests will be conducted by the City's telecommunications unit or appropriate emergency services department. If communications appear to have degraded or if the tests fail to demonstrate adequate system performance, the owner of the building or structure is required to remedy the problem and restore the system in a manner consistent with the original approval criteria. The re-testing will be done at no expense to the City or the appropriate emergency services departments as required in the original testing procedures.

(i) Field Testing

Police and Fire personnel, after providing reasonable notice to the owner or his/her representative, shall have the right to enter onto the property to conduct field testing to be certain the required level of radio coverage is present. Certificates of Occupancy may be denied for new and existing buildings for failure to comply with these requirements.

23.7 Administration and Enforcement

The authority having jurisdiction for the administration and enforcement of this chapter shall be Fire Prevention of the City of Rochester. The fee schedule under this chapter shall be as follows:

Tank Removal	\$25.00
Blasting	\$25.00
Incident Report	\$5.00
Fire Marshal's Investigation Report	\$25.00
Photographs (Fire Scene)	\$15.00
CD Photos (Fire Scene)	\$15.00
Fire Alarm System Plan Review	\$1.00 per device or \$50.00 minimum
Sprinkler System Plan Review	\$1.00 per device or \$50.00 minimum
Commercial Hood Fire Suppression	\$1.00 per device or \$50.00 minimum
Clean Agent Initial Inspection	\$1.00 per device or \$50.00 minimum Free of Charge
Re-Inspections (Sprinkler Systems, Fire Alarm Systems, Commercial Hood Fire Suppression, Clean Agent)	\$50.00 per person with \$100.00 minimum
Fine	\$175.00 (working without a permit or license)
Listed Agent	\$25.00 per year, per restriction
False Alarm, Fire Alarm Activation	\$175 after 2 Consecutive, per calendar year

23.8 Means of Escape

All factories, hotels, tenement houses, public halls, schoolhouses and other buildings used as places of public resort in the City shall be provided with ample means of escape in case of a fire and adequate facilities for entrance and exits on all occasions; and be so erected as not to endanger the health and safety of persons who occupy them.

23.9 Fire Department Access

Before construction on commercial buildings, a residential street or a private street with two (2) or more duplexes or single-family dwellings may begin, Fire Department access roads shall be designed and maintained to support the imposed loads of fire apparatus and shall be provided with a surface suitable for all-weather driving capabilities.

23.10 Control of Fire Hazards

The Chief of his/her designee shall examine, or cause to be examined, at regular intervals, all places where combustible material may be collected or deposited and cause the same to be removed by the tenants, occupants or owners of such place, at their expense, whenever, in the opinion of the Fire Chief, such removal is necessary for the security of the City against fires. A record of all such inspections shall be kept by the Chief or his/her designee.

23.11 Penalty

Any person, persons, firm, corporation or partnership who shall violate any provision of Chapter 23 shall be guilty of a violation punishable by a fine of not less than one hundred dollars (\$100) or not more than five hundred dollars (\$500). Each day that the violation continues to exist shall constitute a separate offense. [The owner of record of any property upon which a violation of this Chapter occurs shall be held strictly liable for any violation occurring on their property and shall be guilty of a violation in the same manner as stated above.](#)

23.12 Sprinkler Requirements for Certain Single-family Dwelling Units

In addition to sprinkler requirements for structures under the provisions of the applicable N.F.P.A. (National Fire Protection Association) Code and/or any other applicable law or regulation all newly constructed duplexes, triplexes and single-family dwelling unit combination structures that are attached to each other, shall be sprinkled in accordance with National Fire Protection Association (N.F.P.A.) Code standards as contained in the New Hampshire State Fire Code.

23.13 Prohibition and Regulation of Fireworks

- A. In accordance with the provisions of RSA 160-C, it shall be illegal for any person, firm, partnership or corporation to offer for sale, expose for sale, sell at retail, purchase, possess, use, explode or display any permissible fireworks within the City of Rochester, except as specifically provided for in this ordinance.
- B. As used in this ordinance:
 - i. "Display" means the use, explosion, activation, ignition, discharge, firing or any other activity which is intended to cause or which causes a firework to do what it was manufactured to do.
 - ii. "Permissible fireworks" means those consumers firework devices defined as "permissible fireworks" in RSA 160-C, as the same currently exists or as, from time to time, hereinafter amended.
 - iii. "Fire Chief" means the Fire Chief of the City of Rochester or his/her designee.

- iv. "Police Chief" means the Police Chief of the City of Rochester or his/her designee.

C. Permit Required. No Person shall use discharge or explode any permissible fireworks without a permit issued by the City of Rochester.

- i. Any person wishing to obtain a permissible fireworks display permit shall apply to the Licensing Board at least 15 days prior to the display.
- ii. The applicant shall provide the following information:
- a. Date of application
 - b. Name, address, and telephone number of applicant
 - c. Address of location where the display will be held
 - d. Diagram of the display location, showing the location of all nearby property lines, nearby buildings, public ways, nearby trees, electrical and telephone lines or other overhead obstructions, and the location of any nearby storage of flammable or combustible liquids or gases
 - e. Name of the owner of the property where the display will be held
 - f. Intended date and time of display, including a possible rain date
 - g. Written authorization of the property owner, if different from the applicant
 - h. Signature of the applicant
- iii. Permit fee. The fee for a permissible fireworks display shall be five dollars (\$5.00) per event. The fee shall be paid at the time of application and is non-refundable.
- iv. Site inspections:
- a. Prior to issuing a permit, the Police Chief or the Fire Chief may conduct an inspection of the display site to determine whether a permissible fireworks display can be held in a safe manner.
 - b. If, in the opinion of the Licensing Board, the proposed site is not suitable for the safe display of permissible fireworks, the application for a permit shall be denied.

D. Subject to, and in accordance with the provisions of Chapter 160-C of the New Hampshire Revised Statutes Annotated it shall be lawful to possess and/or display permissible fireworks upon compliance with the following requirements:

- i. A person who is 21 years of age or older may display permissible fireworks on private property with the written consent of the owner or in the owner's presence, subject to the provisions of this ordinance and RSA Chapter 160-C, and any other applicable ordinance regulation or statute.
- ii. No display of permissible fireworks shall be permitted within the City except between the hours of 6 PM and 11 PM ~~on Saturdays in the months of June and July and between the hours of 6 PM and 10 PM on Saturdays between the months of August through May. Permissible fireworks shall be permitted on the following holidays; Labor Day~~ Fourth of July (including the evening of July 3rd beginning at 6PM, after obtaining a permit, ~~on New Year's Eve (December 31st), provided, however, that on New Year's Eve such display shall be permitted to occur between the hours of 6 PM on December 31st and 1:00 AM on January 1st.~~

- iii The display of permissible fireworks shall be of such a character, and so located and conducted, that it shall not be hazardous to property or endanger any person. In accordance with the provisions of RSA Chapter 160-C no permissible fireworks shall be permitted on public property and must be at least 50 feet from nearby buildings, nearby trees, electrical and telephone lines or other overhead obstructions, and the location of any nearby storage of flammable or combustible liquids or gases.
- iv No permissible fireworks may be used, discharged, exploded, or displayed during periods of very high or extreme fire danger as determined by the Fire Chief or the NH Division of Forests and Lands.
- v. Permissible fireworks may be used, discharged, exploded, or displayed in a manner such that any all discharge debris shall remain within the property lines of the lot on which the display originates.
- vi. Anyone using permissible fireworks shall be responsible for removing any debris accumulated due to the discharge of fireworks that fall onto the public way, public property, and any private property within twenty-four hours. Anyone failing to remove such debris shall be financially responsible for its clean up.
- ~~vii. Display of permissible fireworks shall be permitted on public property the evening of July 3rd beginning at 6PM, including from such time until midnight on any rain date established for the annual city wide fireworks display held at the Rochester Fairgrounds, provided that such display shall be authorized in a duly issued Block Party Application/Permit from the City's Licensing Board covering the public property on which the display is to occur.~~
- ~~D.~~ E. A violation of this ordinance shall be subject to the penalties provided for in Chapter 23, Section 23.11, Penalty, of the City of Rochester General Ordinance.
- ~~E.~~ F. This ordinance shall be construed consistently with NH Code of Administrative Rules Saf c 2600, as made applicable by state statute and as adopted by reference in Section 23.1, of the General Ordinances of the City of Rochester, and is not meant to repeal any section thereof. Nothing in this ordinance shall be interpreted so as to conflict with the provisions of Chapters 160-B or 160-C of the New Hampshire Revised Statutes Annotated, as currently written, or as from time to time hereafter amended. If any section, subsection, sentence, clause, phrase or portion of this ordinance is for any reason held invalid or unconstitutional by any court of competent jurisdiction, such provision shall be deemed a separate, distinct independent provision and such holding shall not affect the validity of the remaining portions thereof. 11-9-10
- ~~F.~~ G. The Police Chief or Fire Chief may suspend the use of permissible fireworks for any of the following reasons:
 - i. Unfavorable weather conditions, including but not limited to, lightning storms or high wind conditions ~~exceeding 20 miles per hour or higher.~~

- ii. If any person under the age of 21 possesses, uses, discharges or explodes, used, discharged or exploded any permissible firework device.
 - iii. If any person who is using, discharging, exploding, or displaying the permissible fireworks appears to be under the influence of alcohol or drugs;
 - iv. If, in the opinion of the Police Chief or Fire Chief, the use, discharge, exploding, or display of permissible fireworks would create a threat to public safety.
- ~~G.~~ H. The Police Chief and/or Fire Chief are authorized to seize, take, remove or cause to be removed, at the expense of the owner, all firework devices that are being discharged in violation of this ordinance.”
- I. The City Manager, Mayor, and/or the City Council may declare a Special Event of cultural or civic significance and authorize the display of fireworks on the same terms as Section D. ii on particular days to celebrate those Special Events.

23.14 Listed Agent Program

In accordance with NFPA 1:2009 1.13, or the applicable adopted section of the current Code, the Rochester Fire Department enacts the Listed Agent Program. The Fire Chief or his designee shall promulgate administrative rules for the management of the Listed Agent Program.”

23.15 Regulation of Fire Alarms

The Fire Chief or his designee shall promulgate administrative rules for the management of the installation and maintenance of Fire Alarms.

The February 7, 2017 Regular City Council meeting had been postponed due to inclement weather - Actual adoption took place on February 14, 2017

**Granite State Business Park
Tax Increment Financing District:

Development Program and
Financing Plan**

City of Rochester, NH

Date Prepared: March 22, 2011

Date Adopted: July 5, 2011

Date Revised: July 10, 2012

Date Amendment/Revision Adopted: Sept. 4, 2012

Date Revised: Nov 21, 2016

Date Amendment/Revision Adopted: Est. Feb. 7, 2017

A. Introduction and Objectives

Tax increment financing (TIF), authorized by New Hampshire RSA 162-K may be used to provide municipal incentives for economic development. Tax increment financing allows property taxes derived from growth in assessed valuation within a TIF district to be retained to pay for internal public improvements within the district that encourage new businesses and industries to locate there. Cities and towns in northern New England use the TIF mechanism to compete with financial incentives offered in other regions of the United States. TIF districts are limited in duration, generally by the time required to amortize bonded debt and the recovery of other municipal costs incurred in creating the TIF district and providing public infrastructure.

1. History of Granite State Business Park

The Granite State Business Park (GSBP) is located in the southeastern portion of Rochester adjacent to the Skyhaven Airport. Phase I of the GSBP is accessed via Airport Drive from Rochester Hill Road (NH Route 108). The first buildings in the Granite State Business Park were constructed in 1994. The development pace within the GSBP has been modest, with growth between 1995 and 2010 averaging about 11,500 square feet per year. There are remaining undeveloped lots in Phase I that are currently accessed by Airport Drive, and are serviced by public water and sewer. Phase II of the GSBP lacks utilities and road access, and is separated from Phase I by an active rail line.

A Master Plan and marketing package for the Granite State Business Park (GSBP) was created in 1990 by Matarazzo Design Inc. and S.G. Phillips Companies. The park was planned as a multi-use site that would principally accommodate light and heavy manufacturing, research and development, warehousing and distribution and related uses. The GSBP was intended to respond to a strong demand in the marketplace for light and heavy industrial space in the Seacoast region prior to the closure of the Pease Air Force Base and its subsequent conversion into the Pease International Tradeport.

Early tenants included Prime Tanning, Albany International Techniweave and Salmon Falls Precision. Albany and Salmon Falls were both internal expansions of Rochester businesses. The Rochester Industrial Development Authority (RIDA) was a partner in the Salmon Falls Precision project. The RIDA applied to the New Hampshire Business Finance Authority for financing of the project and negotiated a successful built-to-suit/lease-to-own agreement.

The demand for industrial land changed between 1990 and 2000. Rochester's Ten Rod Road Park and Cabletron became the focus of industrial expansion in the City. The redevelopment of the Pease Air Force Base into the Pease International Tradeport and other area business parks offered superior highway access and were able to meet regional demands more effectively than the Granite State Business Park. Interest in the park has grown as Rochester has matured as a regional hub for business development and a center of labor force growth. The availability of larger, serviced industrial parcels in the region has become more limited.

Phase II of the GSBP has the potential to host large industrial users. But new industrial and business development in Phase II is unlikely to occur without initial public expenditures to provide a rail crossing, and the extension of road, water and sewer. The City's Economic Development Department believes that providing this essential public infrastructure will enable access to a significant expanse of industrially-zoned land that will accelerate growth in taxable valuation, jobs and wages.

July 2012: This plan is being revised to take into account the RSA 205 TIF District, created in Dec. 2011 and encompassing certain land and improvements in the Granite State Business Park.

November 2016: This plan is being revised to take into account future expansion needs of the GSBP.

2. Development Potential of Granite State Business Park

The economic benefits of proposed public investments to enable Phase II of the GSBP are estimated in Table 1. This comparison estimates the current and projected commercial and industrial development, assessed valuation, property tax yield, employment and payroll for Phase I and Phase II properties.

Table 1: Granite State Business Park Development Potential

Comparison Factor	Granite State Business Park TIF by Phase		
	Phase 1 (1)	Phase 2	Total
Gross Land Area (Acres)	279.65	114.94	394.59
Building Floor Area			
Existing	421,500	0	421,500
Growth Potential	381,200	319,200	700,400
Buildout Total	802,700	319,200	1,121,900
Taxable Assessed Value (\$Millions)			
Existing (2)	\$15.74	\$0.22	\$15.96
Growth Potential	\$10.99	\$11.99	\$22.98
Buildout Total	\$26.73	\$12.10	\$38.83
Annual Property Tax Yield (3)			
Existing	\$375,943	\$5,172	\$381,115
Growth Potential	\$262,551	\$477,800	\$740,351
Buildout Total	\$638,494	\$482,972	\$1,121,466
Estimated Employment			
Existing	425	0	425
Growth Potential	384	300	684
Buildout Total	809	300	1109
Estimated Payroll (Millions) 2009			
Existing	\$19-\$20	\$0	\$19-21
Growth Potential	\$17-\$19	\$29-\$32	\$46-\$51
Buildout Total	\$36-\$40	\$29-\$32	\$65-\$72

(1) Includes Skyhaven Airport (173 Acres) and one residential parcel owned by PDA (7.7 acres)

(2) April 2011 assessment of hangar leases (4987,180) included in existing Phase 1 valuation

(3) Computed at total 2010 tax rate of \$23.89 per thousand assessed value for Phases 1 and 2, Phase 3 is calculated at the 2015 tax rate of \$28.15 per thousand assessed value.

Comparison Factor	Granite State Phase 1(1)	Business Park Phase 2	TIF by Phase Phase 3	Total
Gross Land Area (Acres)	279.65	114.94	53.60	448.19
Building Floor Area Existing	421,500	0	9,953	431,453
Growth Potential	381,200	319,200	340,047	1,040,447
Buildout Total	802,700	319,200	350,000	1,471,900
Taxable Assessed Value (\$Millions)				
Existing (2)	\$15.74	\$0.22	\$0.86	\$16.82
Growth Potential	\$10.99	\$11.99	\$14.14	\$37.12
Buildout Total	\$26.73	\$12.10	\$15.00	\$53.83
Annual Property Tax Yield (3)				
Existing	\$375,943	\$5,172	\$24,124	\$405,239
Growth Potential	\$262,551	\$477,800	\$398,126	\$1,138,477
Buildout Total	\$638,494	\$482,972	\$422,250	\$1,543,716
Estimated Employment				
Existing	425	0	0	425
Growth Potential	384	300	360	1,044
Buildout Total	809	300	360	1,469
Estimated Payroll (\$Millions)				
Existing	\$19-\$20	\$0	\$0	\$19-\$20
Growth Potential	\$17-\$19	\$29-\$32	\$25-\$35	\$71-\$86
Buildout Total	\$36-\$40	\$29-\$32	\$25-\$35	\$90-\$107

The development potential of the one remaining parcel in Phase II represents potential growth of over \$12 million in assessed valuation, 300 jobs and about \$30 million in additional payroll. Those benefits would not occur in the foreseeable future without the proposed public investments outlined in this Development Program.

The Rochester Economic Development Commission (REDC) and Rochester Industrial Development Authority (RIDA) has the responsibility and authority to complete the development of the Granite State Business Park, including the sale or lease of lots to businesses and the Phase II expansion of the GSBP.

3. Objectives of GSBP TIF Development Program

The development program for the TIF District reflect the long term goals and objectives developed by the Rochester Economic Development Commission/Rochester Industrial Development Authority (REDC/RIDA) for the Granite State Business Park, including the following:

- Continue to offer financing assistance and collaboration with local, state and federal programs as an incentive for relocation or expansion; research and apply for new grants or programs for which the park becomes eligible.
- Direct and promote opportunities for business attraction and expansion within the Granite State Business Park in accordance with Rochester's Economic Development Strategic Master Plan.

- Create new employment and entrepreneurial opportunities for area residents through the acquisition and resale of lots, and the construction of public facilities.
- Acquire or assemble parcels within the GSBP to facilitate the efficient development of commercial and industrial property within the TIF.

The REDC/RIDA was created under New Hampshire RSA 162-G and has guided the initial planning and development of the Granite State Business Park. The authority provided by this chapter includes municipal actions to encourage the development of business and industrial facilities by acquiring, developing, expanding, leasing and disposing of such facilities. The REDC/RIDA also operates under the specific authority and limitations contained in the Rochester Code of General Ordinances, Chapter 3, Section 3.12 (Economic Development Commission).

4. Public Benefits of GSBP TIF District

The construction of new industrial and business facilities promotes the long-term growth, stability and diversity of employment and the City's taxable valuation. Long term growth in commercial and industrial valuation ultimately supports higher quality services at a lower tax expense to residential uses. The Granite State Business Park 162-K TIF District is expected to provide a number of public benefits, including:

- 1) Enhancing the efficiency of land use and encouraging development consistent with the City's Master Plan and its Economic Development Strategy;
- 2) Concentrating new economic development in desired areas through the efficient use of that infrastructure;
- 3) Stabilizing or expanding the City's manufacturing base and resident access to higher wage jobs;
- 4) Encouraging the creation of diverse economic opportunities and the standard of living for residents;
- 5) Providing for long-term growth in the City's non-residential property valuation;
- 6) Diversifying the property tax base to enable Rochester to continue providing quality municipal services and facilities for residents; and
- 7) Supporting general growth and prosperity of the City and the general welfare of its citizens.

Table 2 illustrates the projected long term economic benefits from employment and wages generated within the GSBP TIF District as the result of infill development and creation of new industrial development sites in Phase II.

Table 2 – Estimated Employment and Payroll

Development Area	Square Feet	Employees	Range in Annual Payroll in Millions \$ (2009 Dollars)
Existing Industries in GSBP	421,500	425	\$19.1 - \$21.0
Additional Potential Within Phase 1	381,200	384	\$17.2 - \$19.0
New Sites in Phase 2	319,200	300	\$29.0 - \$32.0
New sites in Phase 3	350,000	360	\$25 - \$35
Total TIF Potential (excluding Airport & RSA205 TIF)	1,471,900	1469	\$90.3 - \$107.0
Growth to Total Buildout	1,050,400	1044	\$58.2 - \$77.0

**Notes: Excludes airport and one residential parcel; payroll assumes 80% of jobs in manufacturing, 20% other. Payroll estimates based on average annual wages per employee in City and County for 2009 as reported by NH Employment Security for manufacturing sector and averages for all sectors.*

Between 2011 and its full buildout, the total GSBP 162-K TIF District (Phase 1, 2 and 3 combined) is expected to host almost 1,500 jobs and generate \$90.3 to \$107 million in annual payroll.

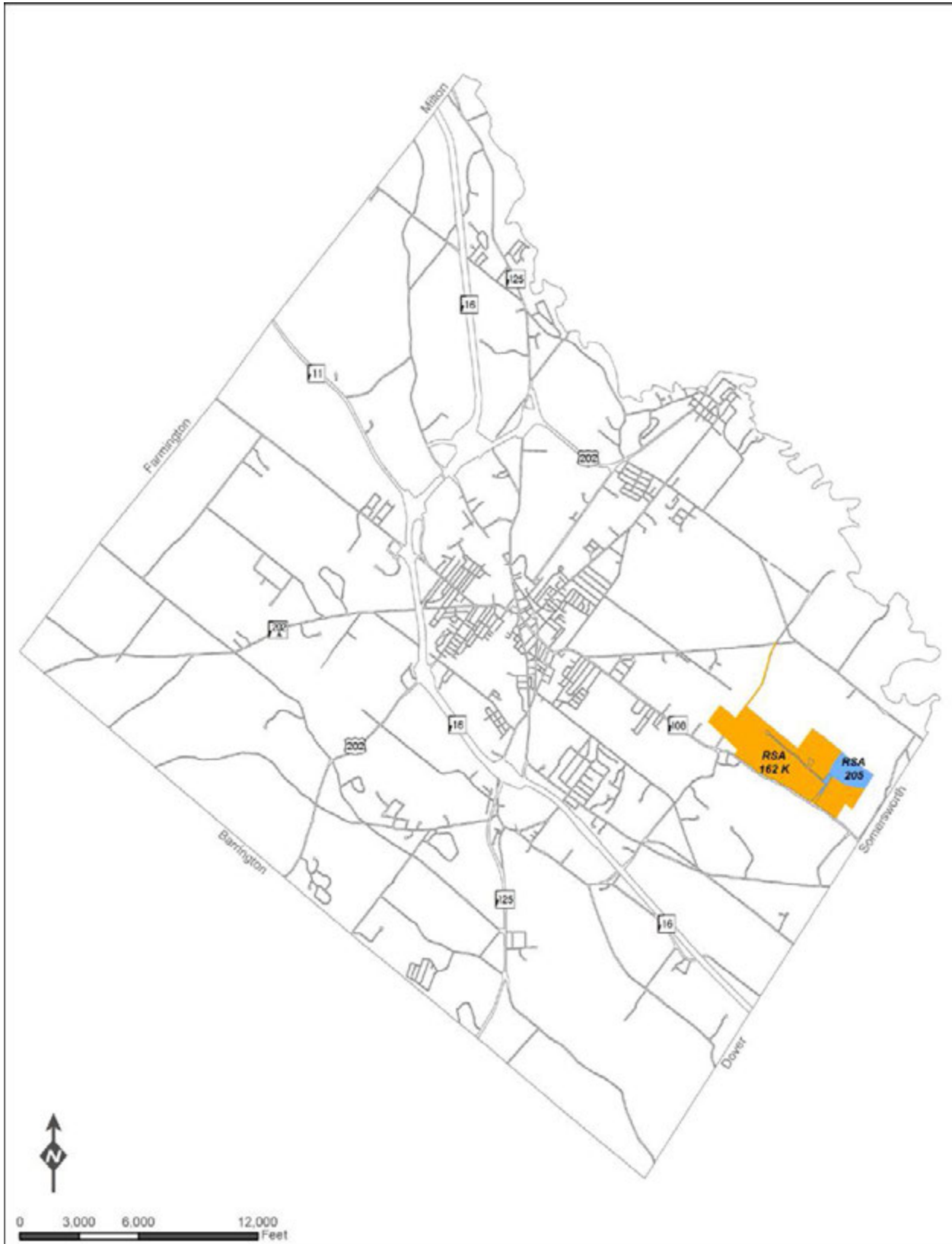
B. Description of the GSBP Tax Increment Financing District

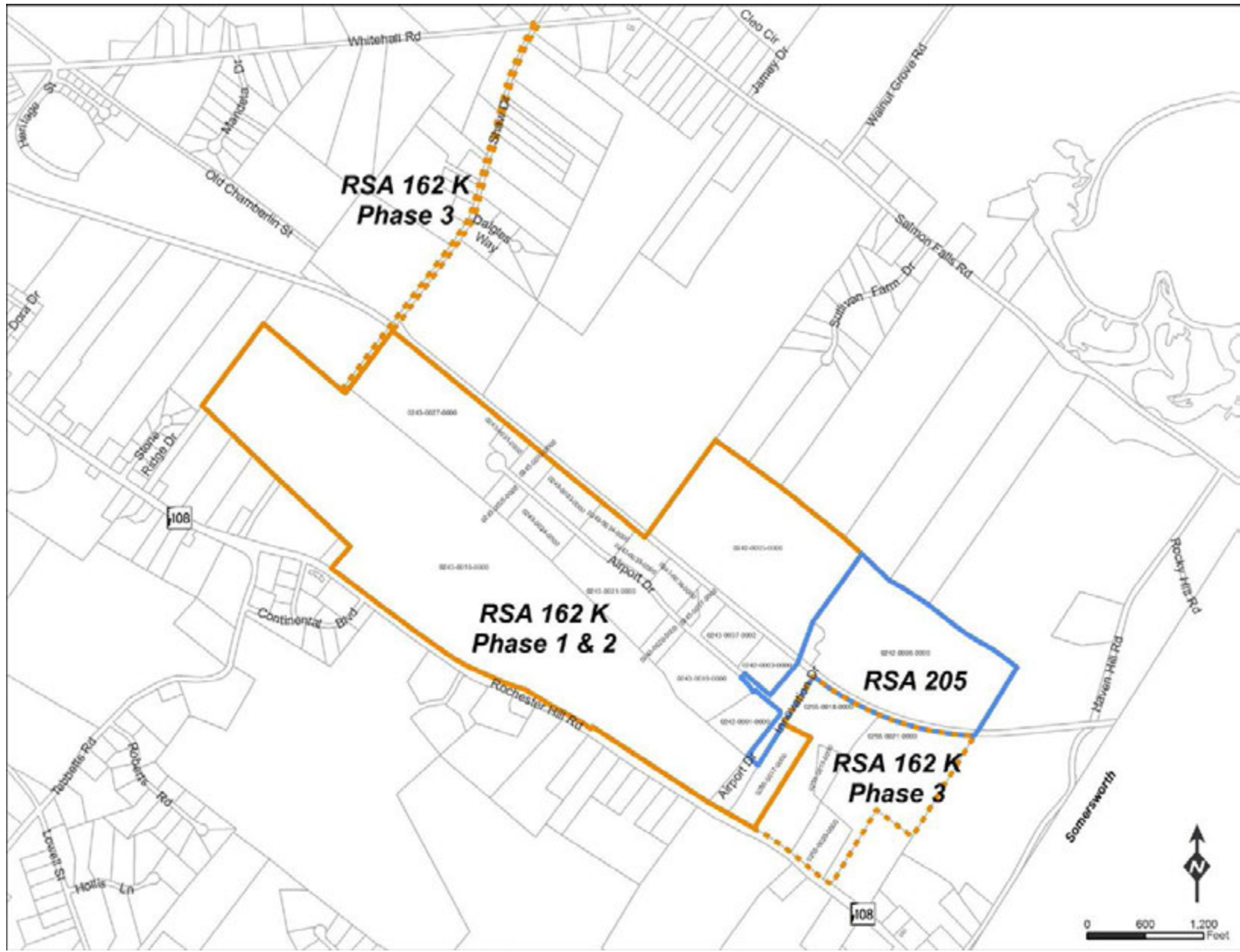
1. District Boundaries

The Granite State Business Park TIF District (the District) will include the Skyhaven Airport and the existing (Phase 1) portions of the Granite State Business Park, one adjacent residential lot, and additional land located in Phase 2 of the GSBP, located easterly of the New Hampshire Northcoast Rail Line. Included as part of the 2016 Revision are the Lots in Phase 3 as well as Shaw Drive, from the Whitehall Road intersection, underneath the active rail line and along 216 Airport Drive, terminating at Skyhaven Airport.

Eliminated from the TIF District are those parcels now included in the District created by RSA 205 with the Rochester Housing Authority. The particular parcels to be included within the TIF District are listed in Table 3 and described by tax map and lot number and/or street address. The entirety of the acreage within the listed properties will be included within the TIF District.

Location of Granite State Business Park TIF District in Rochester





Granite State Business Park TIF District

**Table 3: Granite State Business Park TIF District Parcels
Estimate of Original Assessed Valuation (Baseline) ¹**

Parcel ID (PID)	Property Address	Owner	LUC	Land Use Description	Type	Acres	Finished Floor Area	Year Built	Total Baseline Assessment	Other
0243-0037-0002	85 Airport Drive	Frisbie Foundation	905	Charitable	Warehouse	4.66	9,897	1999	\$ 543,900.00	Exempt
0243-0018-0000	238 Rochester Hill Rd	Pease Development Authority	901	State of NH	Airport	174.00	0	0	\$ -	Exempt
0255-0017-0000	290 Rochester Hill Rd	Pease Development Authority	901	State of NH	SF Home	7.70	2,202	1956	\$ 329,700.00	Exempt
0242-0001-0000	48 Airport Drive	GSBP % Howard Katz	440	Ind Dev Land	Land	4.81	0	0	\$ 131,200.00	
0242-0005-0000	0 Innovation Drive	GSBP % Howard Katz	440	Ind Dev Land	Land	55.61	0	0	\$ 212,200.00	
0243-0033-0000	167 Airport Drive	GSBP % Howard Katz	440	Ind Dev Land	Land	5.10	0	0	\$ 132,400.00	
0243-0034-0000	145 Airport Drive	GSBP % Howard Katz	440	Ind Dev Land	Land	3.78	0	0	\$ 127,100.00	
0243-0035-0000	127 Airport Drive	GSBP % Howard Katz	440	Ind Dev Land	Land	3.46	0	0	\$ 125,800.00	
0243-0020-0000	102 Airport Drive	Albany Engineered Composites	440	Ind Dev Land	Land	2.68	0	0	\$ 122,700.00	
0243-0024-0000	166 Airport Drive	Albany Engineered Composites	440	Ind Dev Land	Land	5.23	0	0	\$ 132,900.00	
0243-0025-0000	190 Airport Drive	216 Airport Drive LLC	440	Ind Dev Land	Land	2.68	0	0	\$ 122,700.00	
0243-0031-0000	199 Airport Drive	216 Airport Drive LLC	440	Ind Dev Land	Land	2.10	0	0	\$ 120,400.00	
0243-0032-0000	189 Airport Drive	216 Airport Drive LLC	440	Ind Dev Land	Land	2.57	0	0	\$ 122,300.00	
0243-0036-0000	109 Airport Drive	Spectex Realty LLC	440	Ind Dev Land	Land	3.53	0	0	\$ 126,100.00	
0243-0037-0000	97 Airport Drive	Spectex Realty LLC	440	Ind Dev Land	Land	1.10	0	0	\$ 60,400.00	
0242-0004-A000	0 Airport Drive	Bell Atlantic Property Tax	430	Telephone	Telephone	0.00	0	0	\$ 31,900.00	
0243-0019-0000	88 Airport Drive	88 Airport Drive LLC & Gerson	400	Manufacture	Industrial	10.84	61,025	1994	\$ 2,128,500.00	
0243-0021-0000	112 Airport Drive	Albany International	400	Manufacture	Industrial	12.88	130,672	1999, 2008	\$ 4,127,800.00	
0242-0003-0000	61 Airport Drive	Airport Drive Condo Association	345	Comm Condo	Condo	4.63	0	0	\$ -	
0242-0003-0001	61 Airport Drive	Amarosa Perkins Development	345	Comm Condo	Condo	0	2,500	2006	\$ 164,400.00	
0242-0003-0002	61 Airport Drive	Robmar Realty	345	Comm Condo	Condo	0	3,400	2006	\$ 222,400.00	
0242-0003-0003	61 Airport Drive	Robmar Realty	345	Comm Condo	Condo	0	1,600	2006	\$ 106,400.00	
0242-0003-0004	61 Airport Drive	Bolton Realty Trust LLC	345	Comm Condo	Condo	0	2,500	2006	\$ 164,400.00	
0242-0003-0005	61 Airport Drive	Amarosa Perkins Development	345	Comm Condo	Condo	0	2,500	2006	\$ 164,400.00	
0242-0003-0006	61 Airport Drive	Robinson	345	Comm Condo	Condo	0	2,500	2006	\$ 164,400.00	
0242-0003-0007	61 Airport Drive	Kizzmo Realty	345	Comm Condo	Condo	0	2,500	2006	\$ 164,400.00	
0242-0003-0008	61 Airport Drive	Airport Dr. Bus. Park %Amarosa	345	Comm Condo	Condo	0	4,865	2009	\$ 328,100.00	
0242-0003-0009	61 Airport Drive	C&D Entry Level Properties LLC	345	Comm Condo	Condo	0	5,225	2009	\$ 353,200.00	
0243-0027-0000	216 Airport Drive	216 Airport Drive LLC	46	Mix Ind/CU	Industrial	27.90	192,280	1994	\$ 4,350,069.00	
Total TIF District						335.26	423,666		\$ 14,012,051.00	

¹ Data in Table 3 has been certified by the City Assessor as the Assessed Valuation for Tax Purposes as of April 1, 2011 and are the designated values of the TIF District

**Table 4: Granite State Business Park TIF District Phase 3
Parcels Estimate of Original Assessed Valuation (Baseline 2015)**

Parcel ID (PID)	Property Address	Owner	LUC	Land Use Description	Acres	Finished Floor Area	Year Built	Total Baseline Assessment
0255-0018-0000	294 Roch Hill Rd	Furina Rev Trust	101	SINGLE FAM	18	2591		\$289,300
0255-0019-0000	296 Roch Hill Rd	City of Rochester	101	SINGLE FAM	2.4	1,746	1969	\$176,900
0255-0020-0000	302 Roch Hill Rd	Presbytery of Northern New England	906	RELIGIOUS	5.88	5,616	1967	\$389,700
0255-0021-0000	0 Roch Hill Rd	City of Rochester	671	CALL	27.32	0	0	\$1,082
	Shaw Drive	City of Rochester		STREET		0	0	0
Total TIF District					54	9,953		\$856,982.00

2. Compliance with Statutory Limits on TIF Land Area and Valuation

Table 4 compares baseline conditions in the GSBP RSA 162-K TIF district to statutory limitations on taxable valuation and acreage allowed within the City. New Hampshire RSA 162-K:5 sets the maximum allowable base valuation of any individual TIF district, at not more than eight percent (8%) of the City's taxable value, and limits gross land area within a TIF to not more than five percent (5%) of the City's land area. Maximum base valuation for a single TIF district in Rochester is \$160.47 million (as of 2010) and maximum land area allowable in an individual district is 1,434 acres. Both the valuation and acreage of the GSBP TIF District are well within statutory limits (see Table 4).

Table 5

Comparison Factor for Statutory TIF Limitations RSA 162-K:5	Taxable Valuation	Land Area in Acres
City Total 2015	\$2,047,939,500	26,258.38
Maximum Allowable - Individual TIF District <i>(8% of Taxable Value; 5% of Acreage)</i>	\$163,835,160	1,312.19
Granite State Business Park TIF Phase 1 & 2 Baseline	\$13,409,069	335.26
Granite State Business Park TIF Phase 3 Baseline <i>As Percent of City Total</i>	\$856,982 .70%	53.6 1.48%

Granite State Business Park TIF District

Maximum Cumulative TIFs Allowable <i>(16% of Taxable Value; 10% of Acreage)</i>	\$327,670,320	2,625.83
Granite State Business Park RSA 162-K:5 TIF All Phases	\$14,266,051	388.86
Granite State Business Park RSA 205 TIF	\$193,900	58.65
Granite Ridge Development District RSA 162- K:5 TIF	\$60,431,438	710.76
Total Cumulative District Values 2010 <i>As Percent of City Total</i>	\$74,891,389 3.66%	1158.27 4.41%

The statute also limits the cumulative land area and taxable valuation within all TIF districts of a municipality to 16% of assessed valuation and 10% of total land area. Rochester had no other existing RSA 162-K TIF districts when the original and first amendment was adopted. The Granite Ridge Development District was adopted as a 162-K:5 TIF District in July 2014. The combined TIF valuation and acreage of both districts is well within the statutory limits.

C. Proposed Development Activities

The City's principal activities in developing the Granite State Business Park TIF District may include land acquisition and assembly, public infrastructure development, marketing and promotion of the District, negotiation of development agreements, and the sale or lease of property for commercial and industrial development.

1. Acquisition of Land, Easements and Rights of Way

The City intends to undertake land acquisition solely through a negotiation process, without the need for involuntary acquisitions. Land acquisition by the City will center on property required for installation of necessary public infrastructure and roadways, and on securing key parcels where feasible to facilitate development that is consistent with the objectives for the District.

Phase 1 of the GSBP contains a number of serviced but undeveloped lots that are in common ownership. Future activities may include acquisition of other undeveloped properties in Phase I of the GSBP to facilitate efficient development or to assemble sites for resale or lease to private parties.

Phase 2 of the GSBP comprises three large undeveloped parcels. One of these, a 50.5 acre lot (parcel 0242-0006) has been purchased by the City and included with the RSA 205 TIF District. Other acquisitions may be made in the future during the course of TIF development and buildout.

Phase 3 of the GSBP contains four parcels, two with single family homes, one church and one large undeveloped parcel which the City acquired in October 2016. (PID#0255-0021-0000. One single family property was acquired by the City in November 2016 (PID#0255-0019-0000) The City also includes Shaw Drive from the intersection of Whitehall Road to the east side of Skyhaven Airport. These parcels and Shaw Drive are being added to the TIF District to allow infrastructure for future industrial growth. The church is not planning any changes, should they consider future changes the City would encourage industrial development to be a consideration.

The cost of acquisition, net of sales proceeds, may be recovered through tax increments to reimburse the City for investment to secure those properties.

a. Relocation and Displacement

The City intends to acquire all property through negotiated purchases. It does not anticipate the need to involuntarily relocate persons, families, or businesses due to publicly financed acquisition or development activity within the Granite State Business Park TIF District. Any proposals for the involuntary displacement of persons or businesses would require an amendment to this RSA 162-K TIF Development Program.

b. Property Disposition & Reuse of Private Property

The City may convey all or a portion of property it acquires within the RSA 162-K TIF District to private developers under the terms of specific development agreements designed to promote the objectives of the Development Program. The terms of purchase and sale agreements or development agreements pertaining to properties transferred by the City must be approved by the City Council.

2. Environmental Remediation of City-Owned Sites

While there is no anticipated need for the remediation of contaminated sites to be acquired by the City within the RSA 162-K TIF District, the City of Rochester may undertake environmental cleanup, remediation or monitoring of municipally owned real estate it owns within the District. The City shall have the authority to accept grants from the federal government, State of New Hampshire, or other entities, to finance remediation activities. Should a need arise for the environmental remediation within property owned by the City in the District, the City may use tax increment revenues for that purpose.

3. Public Facilities to be Constructed

a. Initial Infrastructure Projects

The City's initial capital investment in public infrastructure within the TIF District includes the following elements, which center on improvements necessary to enable development of the Granite State Business Park:

1. Land acquisition
2. Relocating the existing Public Service of New Hampshire electric transmission line
3. Municipal street lighting on Airport Drive or Innovation Drive
4. Upgrading existing portions of Airport Drive as needed for anticipated development
5. Maintenance and administrative costs.
6. Costs not reimbursed by RSA 205 GSBP TIF District.

b. Other Public Costs

While the initial plan for infrastructure development centers on the above elements, additional projects to extend or improve public utilities and roadways may also be undertaken within the GSBP in the future, including but not limited to:

1. Further extension of public roadways and street lighting
2. Extension of water, sewer and underground services.
3. Sidewalks, bus shelters or other public amenities for employees and public use.
4. Intermodal transportation facilities and rail sidings.

The Development Plan does not envision the creation of public open space by the City within the GSBP TIF District. However, reservations of land for public open space or conservation may be established as conditions of Planning Board approval during the site plan approval process, and/or donated or offered by individual developments.

4. Private Utilities and Railroad

a. Gas and Electric

Natural gas service is provided to the Granite State Business Park by Unitil (formerly Northern Utilities.) Unitil has a policy of extending service lines at its own cost to provide service to new development sites.

Public Service Company of New Hampshire (PSNH) is the provider of electric service to the GSBP.

The City may enter into such contracts and agreements as are necessary to enable the installation of underground electric service within the TIF District, cable and telephone, natural gas or other common services, and to provide for appropriate easements for the installation and maintenance of these facilities.

b. Rail

The City has discussed with New Hampshire Northcoast Railroad the possibility of a siding for business use in the GSBP. Rail use is expected to increase as the price of fuel continues to escalate, affecting overhead, production and transportation costs for some industries.

The RSA 205 GSBP TIF Program includes the cost for the City to construct a bridge overpass of the rail line. Future infrastructure development within the GSBP TIF District may require other improvements to be negotiated with Northcoast Railroad in support of business development within the District.

5. Environment Controls

Private property within the District shall be developed or redeveloped in accordance with the goals, objectives, and standards set by the following City documents, as amended:

1. Rochester Master Plan and Economic Development Strategic Plan;
2. Zoning ordinance;
3. Special zoning overlay provisions centering on the Skyhaven Airport flight path and vicinity
4. Subdivision regulations;
5. Site plan review regulations;
6. Building and life safety codes;
7. All applicable state and federal laws pertaining to abatement of hazardous materials or environmental contamination.

In addition to applicable public regulations, other pertinent limits on development may be defined by the terms of development agreements between the City and individual private parties, and in specific covenants applicable within the Granite State Business Park Phase 1.

Covenants and restrictions were developed at the inception of the GSBP as part of its original Master Plan and marketing strategy. Those provisions will be reviewed regularly by the REDC/RIDA to assure continuity of high standards for park maintenance and development. The intent of the covenants is to protect the integrity, investment value, and corporate image of the properties within the GSBP.

D. Tax Increment Financing Plan

1. Objective

The objective of the Financing Plan is to provide funds for the construction of public improvements, to offset the net public cost of land acquisition and assembly, and for organizational and administrative expenses incurred in creating and developing the GSBP RSA 162-K TIF District. The City intends to use the property tax revenue derived from captured (incremental) assessed valuation within the GSBP RSA 162-K TIF District to fund public infrastructure and to reimburse the City for other expenditures incurred in creating the District.

2. Land Acquisition Costs

The cost of land acquisition, less sales proceeds, will be considered an expense eligible for reimbursement from tax increment revenues, but subordinate to the use of incremental revenues to pay debt service on bonds for public infrastructure.

3. Sale of City-Owned Real Estate within the TIF District

As part of the Development Program, the City may convey individual properties to private entities for the purposes of development consistent with the purposes of the District. Net revenues generated from the sale of these parcels shall be used to reimburse the City’s Economic Development Fund for its prior investments in land acquisition within the RSA 162-K TIF District. Acquisition costs that are not recovered from net sales proceeds may be reimbursed as an eligible expense of the RSA 162-K TIF Development Program.

4. Cost of Public Improvements

The City anticipates approaching public improvements in multiple phases over the course of the development or build-out of the Granite State Business Park. There is no expectation of bonding at this time for public improvements. Improvements will be scheduled as increment becomes available.

5. Revenue Potential from Captured Assessed Valuation in District

a. Annual TIF District Revenues

TIF revenues will be generated by property taxes levied on the captured assessed valuation within the District after the date of its creation. Long term projections of buildout of the GSBP RSA 162-K TIF District indicate the following annual tax revenue potential generated by 100% retention of captured assessed value.

<u>Year Ending:</u>	<u>Annual Tax Revenue Potential From Captured Assessed Valuation</u>	
2015	\$ 39,383 to \$ 65,638	15%-25% of Phase I
2020	\$ 185,088 to \$ 370,176	25%-50% of Phase I & II
2025	\$ 370,176 to \$ 555,263	50-%-75% of Phase I & II
2030	\$ 555,263 to \$ 740,351	75%-100% of Phase I & II

The above revenue estimates rely on assumptions that include anticipated near-term development commitments, a continuation of the historic annual pace of growth in industrial floor area within Phase I of the GSBP, and development of large lots in Phase II by new industrial users in 2020, and 2027.² The portion of captured assessed valuation required to be retained for TIF expenses may change over time depending on the actual pace and character of new development within the TIF, actual valuations assigned to TIF properties, and property tax rate

b. Annual Allocation of Captured Value

Where annual tax increment revenues from the GSBP District, together with unexpended balances of such revenues from prior years exceed the amount necessary for annual debt service payments, the balance may be used to offset other approved costs for prior expenditures for land acquisition or TIF development costs, to fund public improvements within the District, to create reserve funds set aside for future improvements, or for the operation and maintenance of public infrastructure. The priority for use of incremental TIF revenues shall be:

1. Bonded debt service, if any;

² See long term development, estimate of captured assessed value and tax rate assumptions contained in Granite State Business Park Tax Increment Financing District - Buildout Estimate and Revenue Potential, March 18, 2011, prepared for City of Rochester by BCM Planning, LLC.

2. Repayment of past expenditures for funds drawn from the Economic Development Fund for acquisition, to the extent required to offset costs net of sales proceeds;
3. The recovery of initial costs for land capability analysis, infrastructure development cost estimates, legal and consulting fees pertinent to the creation or development of the District
4. Funding of capital reserve accounts or other improvement funds designated for upgrade or replacement of water, sewer, roads, traffic safety, or stormwater drainage facilities.
5. Approved operating costs for public infrastructure within the TIF District.

d. Impact of RSA 162-K TIF District on Related Taxing Jurisdictions

In accordance with RSA 162-K:10, tax revenues generated by the original assessed value (base value) of the TIF District will continue to accrue to the City's general fund, as well as to the Rochester School District, Stafford County, and the State of New Hampshire.

The captured assessed valuation that is created and retained within the District to fund RSA 162-K TIF expenses is not included as part of the taxable valuation of the City when computing property tax rates. While all or a portion of captured assessed valuation may be retained by the District to fund internal public improvement costs for a period of time, the original taxable valuation within and outside the TIF remain available to all taxing jurisdictions. Consequently the assessed valuation and revenue base available to all taxing jurisdictions is not diminished as a result of forming the District.

During the operation of the RSA 162-K TIF District, tax revenue from captured valuation that are not required to fund eligible expenses of the TIF Development Program will become available to all tax jurisdictions. Upon expiration of the RSA 162-K TIF District, all incremental valuation that has been created within the RSA 162-K TIF becomes available generated property tax revenues for the City's general fund and to all other taxing jurisdictions.

6. Reimbursement of Previous City Expenditures

The City has invested in the predevelopment planning of the Granite State Business Park expansion in the form of legal and consulting costs for TIF District development, land capability analysis, environmental review of land capability, development potential, and estimates of infrastructure development costs. Prior investment by the City that is directly related to RSA 162-K TIF land acquisition and public infrastructure development, planning and development-related consulting and legal costs shall be reimbursable from TIF incremental revenues. The recovery of these past expenditures will be subordinate to the principal use of incremental revenues to fund current year debt service payments for infrastructure costs.

7. Operation and Maintenance

The City will be responsible for the operation and maintenance of all public facilities, including the cost of winter and summer maintenance of roads, bridges and street lighting, and the operation and maintenance of storm drains and catch basins, public water and public sewer utilities. The cost of public water and sewer operations are offset by connection and user charges to individual properties served by these systems.

While the cost of operation and maintenance of road and drainage facilities may be charged against the incremental revenues of the RSA 162-K TIF District, these costs will initially be borne by the general fund

or by the appropriate utility fund, unless otherwise approved by the District Administrator with the recommendation of the Advisory Board.

The City may also establish capital reserve accounts for the replacement or upgrades of public infrastructure within the District using TIF incremental revenues.

E. District Administration

1. Administrator

The administrator of the Granite State Business Park RSA 162-K TIF District shall be by the City Manager, who shall make an annual financial report to the City Council.

2. Advisory Board

In accordance with RSA 162-K: 14, the City Council shall pass a resolution which shall create an Advisory Board for the GSBP District. A majority of the Advisory Board shall be owners or occupants of real property within or adjacent to the District. The same resolution shall incorporate provisions of 162-K: 14 and stipulate the powers and authority of the Advisory Board. The purpose of the Advisory Board shall be to review the policies and actions of the district administrator in the planning, construction and implementation of the Development Program and the operation of the District after the program is completed.

The Advisory Board shall have 30 days to appeal any decision of the district administrator to the City Council for review and appropriate action. The Advisory Board shall meet either as determined by the chair of the Board or the Mayor or the City Manager to examine operation and maintenance of the TIF District.

3. Amendments

Amendments to the boundaries of the TIF District, the Development Program or Financing Plan shall be undertaken in accordance with the public hearing process set forth within RSA 162-K:4, including its requirements for reasonable notification to the Rochester School District and Strafford County, in accordance with RSA 162-K:9.

4. Duration of Program

The Granite State Business Park Tax Increment Financing District will remain in existence until eligible public expenditures of the District have been repaid through tax increment revenues.

**Amendment to Chapter 16 of the General Ordinance of the City of Rochester Regarding
the Requirement to Connect to Public Sewers**

THE CITY OF ROCHESTER ORDAINS:

That Chapter 16, Section 3 of the General Ordinances of the City of Rochester regarding the requirement of property owners to connect to public sewers and currently before the Rochester City Council, be amended as follows:

16.3 Use of Public Sewers Required.

(a) -----

(b) -----

(c) -----

(d) -----

(e) ~~Existing~~ Structures within ~~two~~ one hundred (~~100~~200) feet of the public sewer and currently served by private wastewater disposal facilities shall connect to the public sewer within ninety (90) days after an official notice to do so. The City may grant a waiver to this requirement for properties with existing adequate sewage disposal systems which can be proven by the property owner to comply with applicable state and local regulations, to have been designed by a designer licensed in New Hampshire and to have been approved for construction by the New Hampshire department of environmental services after January 1, 1985. at such time as the private wastewater system fails or the property is transferred whichever occurs first. The cost of connection to the public sewer shall be borne by the property owner with the exception of the portion of the connection crossing the public right of way which costs shall be borne by the Rochester Sewer Enterprise Fund. For the purpose of this section, ~~existing~~ structures shall mean houses, buildings, or property used for human occupancy, employment, recreation, or other purposes, ~~that are constructed as of January 1, 1999.~~

The effective date of these amendments shall be upon passage.

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City of Rochester, New Hampshire

OFFICE OF THE CITY MANAGER
 31 Wakefield Street • Rochester, NH 03867
 (603) 332-1167
www.RochesterNH.net

CITY MANAGER'S REPORT March 7, 2017

The Employee(s) of the Month is: Michelle Mears, Planning Department **P. 71**

Contracts and documents executed since last month:

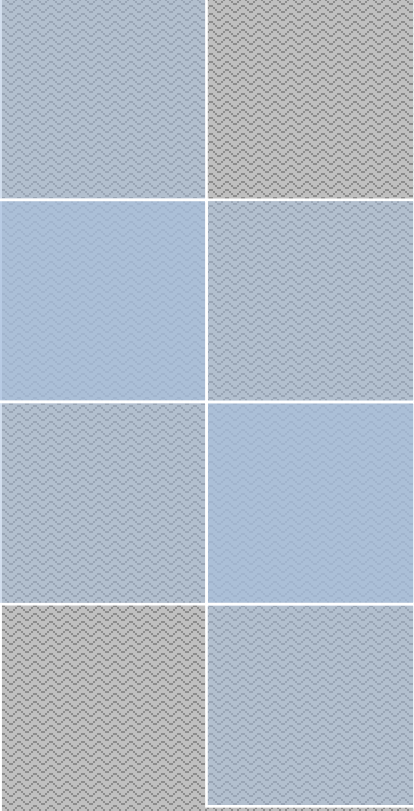
- City Attorney
 - Utility Easement – NH National Guard Armory- Brock Street **P. 72**
- Building, Zoning & Licensing Services Department
 - Village of Clark Brook – Little Quarry – partial lien release **P. 73**
- Department of Public Works
 - East End Dam modifications **P. 74**
 - Lowell Street culvert repair – Amendment 1 **P. 75**
 - Raw Water Pump Station Upgrade – loan agreement **P. 76**
 - Use & Occupancy Agreement – NHDOT – Colonial Pines Sewer **P. 77**
 - Wakefield Street – Amendment 2 **P. 78**
- Economic & Community Development
 - HUD Lead-Based Paint Control Grant Application **P. 79**
 - LCHIP – Annex Grant - Project Agreement **P. 80**
 - Trigger Devils – JOB Loan Environmental Review **P. 81**
- Finance Department
 - Kronos Time & Attendance Contract **P. 82**
 - Specialized Purchasing Consultants – Copier Contract **P. 84**
- Fire Department
 - EMS - Warm Zone Equipment Grant Application Request **P. 85**
- Planning Department
 - Entertainment Overlay District memos
 - Memo from Planning Director Campbell **P. 87**
 - Memo from Planning Board Chair Sylvain **P. 88**

The following standard reports have been enclosed:

- City Council Request & Inquiry Report (no report included - no items for discussion)
- Monthly Overnight Travel Summary (no report included - no travel submitted)
- Permission & Permits Issued **P. 89**
- Personnel Action Report Summary **P. 90**



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City of Rochester, New Hampshire

Economic Development

31 Wakefield Street, Rochester NH 03867

(603) 335-7522 www.thinkrochester.biz

Employee of the Month Nomination – Michelle Mears

December 28, 2016 - for future consideration

I first worked with Michelle Mears on the Arts & Culture Commission, the committee was going through membership transition and she was able to re-build the commission with strong facilitation skills and her ability to recruit new leadership.

I also had the great pleasure of collaborating with Michelle when we were accepted and graduated from the inaugural Economic Development Academy through UNH Manchester, UNH Cooperative Extension, and Graduate Studies department. She was delivered a very professional presentation envisioning the community including River Walk, a project which has been dormant. Her plans impressed the variety of people from around the room, including site selectors, economic development directors, financial leaders and fellow planners.

In addition to her talents at work for the city with her involvement and leadership in the Information & Technology Work Group, including GIS mapping, Michelle is also Rotary President, secretary of the NH Farm Association's BOD as well on track to finishing her Master's in Public Administration May 2017.

The city has a stellar performer in Michelle Mears, Planner I, and it is a delight to work with her on development projects, for her knowledge, enthusiasm and energy to each project she leads.

Jennifer A. Murphy Aubin
Economic Development Executive Secretary



City of Rochester, New Hampshire

OFFICE OF THE CITY ATTORNEY
19 Wakefield Street • Rochester, NH 03867
(603) 335-7564
www.RochesterNH.net

CITY OF
Received

FEB 1 2017

City Manager
ROCHESTER

Memorandum

To: Daniel Fitzpatrick, City Manager
From: Terence O'Rourke, City Attorney *[Signature]*
Date: February 1, 2017
Re: Release of Utility Easement for NH National Guard Armory

On December 6, 2016, the City Council voted to release the City's utility easement over the NH National Guard property on Brock Street. In order to complete the process, the City Manager must sign the Release on behalf of the City.



Building, Zoning and Licensing Services
31 Wakefield Street, Rm 107
Rochester, NH 03867
(603) 332-3508 Fax (603) 509-1912

CITY OF
Received

FEB 15 2017

City Manager
ROCHESTER

February 15, 2017

Attention: Daniel Fitzpatrick, City Manager
Signature Required

Village at Clark Brook, Little Quarry

Location: 44 Constitution Way, 0256-0061-0008

Partial Lien Release per contract City of Rochester / CBDA Development, LLC-Lien Agreement, dated January 16, 2013. As you will note the terms of the Lien Agreement, the City should receive checks in the amount of \$1,661.08 per the water line agreement, upon the sale of each of the next ten (10) lots in the subdivision in question. Upon the receipt of each of these checks, the City should issue an appropriate Certificate of Occupancy for each lot. As per contract after receiving these checks a partial lien release will be issued to developer CBDA, Development, LLC

3/2/17



City of Rochester, New Hampshire

PUBLIC WORKS DEPARTMENT

45 Old Dover Road • Rochester, NH 03867

(603) 332-4096 Fax (603) 335-4352

www.rochesternh.net

CITY OF
Received
FEB 2 2017
City Manager
ROCHESTER

INTEROFFICE MEMORANDUM

TO: Daniel Fitzpatrick, City Manager
Blaine Cox, Deputy City Manager/Director of Finance & Administration
Terence O'Rourke, City Attorney

FROM: Michael Bezanson, PE, City Engineer *MBS*

DATE: January 26, 2017

SUBJECT: East End Dam Modifications - Certificate of Substantial Completion

CC: John Storer, PE, Director of City Services

Attached are three (3) copies of the Certificate of Substantial Completion for the East End Dam Modifications project, which have been submitted for the City's signature. Attached to the Certificate of Substantial Completion is a general punch list of outstanding items with associated value; total value of remaining work is estimated to be \$80,000. I recommend that the City accepts this Certificate of Substantial Completion.

Legal Review

Terence O'Rourke

Terence O'Rourke
City Attorney

1/31/17

Date

Financial Review

Blaine Cox

Blaine Cox
Deputy City Manager/Director of Finance & Administration

2-2-2017

Date

Please contact me with any questions. If approved, please have the City Manager sign all three documents and return the signed documents to me at Public Works. Thank you.



City of Rochester, New Hampshire

PUBLIC WORKS DEPARTMENT

45 Old Dover Road • Rochester, NH 03867
 (603) 332-4096 Fax (603) 335-4352

www.rochesternh.net

CITY OF
 Received
 FEB 24 2017
 City Manager
 ROCHESTER

INTEROFFICE MEMORANDUM

TO: Dan Fitzpatrick, City Manager
 Blaine Cox, Deputy City Manager

FROM: Lisa J. Clark, DPW Office Manager *LJC*

DATE: February 24, 2017

SUBJECT: HTA Lowell Street Culver repair project – Amendment 1

CC: John B. Storer, PE, Director of City Services

Attached please find one copy of Hoyle Tanner & Associates amendment #1 for the Lowell Street Culvert repair. This amendment is for additional efforts for hydrologic, hydraulic and geotechnical engineering services to assist the City in further evaluation of the remaining service life of the Lowell Street Culvert.

There is sufficient funding in the Lowell Street Culvert account in the Highway General fund CIP account # 15013010-771000-16529

If you have any questions please let me know, if not, please sign and pass on to the City Manager for signatures. These documents should be returned to the DPW for distribution.

Signature _____

Blaine Cox
 (Blaine Cox, Finance Director / Deputy City Manager)

City of Rochester

3/2/17

OFFICE OF THE DIRECTOR OF FINANCE
FINANCE OFFICE
41 WAKEFIELD STREET
ROCHESTER NH 03867

BLAINE COX
VOICE 603.332.7609
FAX 603.335.7589
E-MAIL: blaine.cox@rochesternh.net

LETTER OF TRANSMITTAL

TO: City Manager Fitzpatrick
Deputy City Manager Cox
FROM: Deputy Finance Director Connors
DATE: February 2, 2017

CITY OF
Received
FEB 2 2017
City Manager
ROCHESTER

I am sending you: Attached Under Separate Cover

The following items: DWSRF Original Loan Agreement for Project 2001010-10 Raw Water Pump Station Upgrade Project (MUNIS projects 15539 & 17541)

These are transmitted as checked below:

- | | | | |
|-------------------------------------|---|--------------------------|--------------------------|
| <input checked="" type="checkbox"/> | For Approval | <input type="checkbox"/> | For Your Use/Information |
| <input type="checkbox"/> | As Requested | <input type="checkbox"/> | For Review & Reply |
| <input type="checkbox"/> | Approved as Submitted | <input type="checkbox"/> | Approved as Noted |
| <input type="checkbox"/> | Returned for Corrections | | |
| <input type="checkbox"/> | Re-submit <input type="checkbox"/> Copies for approval | | |
| <input type="checkbox"/> | Submit <input type="checkbox"/> Copies for distribution | | |
| <input type="checkbox"/> | | | |

REMARKS:

Two copies of the "Original Loan Agreement" (OLA) need to be signed and returned to NHDES for submittal to Governor and Council for approval.

COPY TO: Department of Public Works



**City of Rochester
Dept of Public Works**

45 Old Dover Road
Rochester, NH 03867
Phone: (603) 332-4096
Fax: (603) 335-4352

CITY OF
Received

FEB 28 2017

City Manager
ROCHESTER

Memo

To: Dan Fitzpatrick, City Manager
From: John B. Storer, P.E. Director of City Services
CC: Blaine Cox, Deputy City Manager
Terence O'Rourke, City Attorney
Date: February 28, 2017
Re: Use & Occupancy Agreement, NHDOT – Colonial Pines Sewer

Attached for your review and signature are two Use & Occupancy Agreements that allow us to install a new gravity sewer collection pipe beneath the Spaulding Turnpike. The new sewer pipe will allow for expansion of gravity sewer into the Colonial Pines neighborhood.

The first page needs to be completed for the day, month & year of execution. The last page requires your printed name, signature and title.

Execution of this Agreement completes a process dating back to July of 2016. The project went out to bid in late summer of 2016 and SUR Construction was the low bidder. Work can't commence until this Agreement is executed. Now that execution of this Agreement is pending, we have a project kick-off meeting scheduled for this week on March 2, 2017.

SUR Construction will provide the bonding and insurance for the proposed construction work as required per the Agreement.



City of Rochester, New Hampshire

PUBLIC WORKS DEPARTMENT

45 Old Dover Road • Rochester, NH 03867

(603) 332-4096

Fax (603) 335-4352

www.rochesternh.net

CITY OF
Received

FEB 3 2017

City Manager
ROCHESTER

INTEROFFICE MEMORANDUM

TO: Dan Fitzpatrick, City Manager
Blaine Cox, Deputy City Manager/Finance Director

FROM: Lisa J. Clark, DPW Office Manager *LJC*

DATE: January 31, 2017

SUBJECT: Wakefield Street Project Engineering
Tighe & Bond Engineering Task 3 / Amend 2

CC: Michael Bezanson, PE City Engineer
John B. Storer, PE Director of City Services

Attached please find one copy of the Tighe & Bond Contract Amendment #2 in the amount of \$7,500. This amendment is for additional subsurface investigation, sampling and the soil management plan.

There is sufficient funding in the Wakefield Project Account as follows

15013010-771000-16532 = \$7500.00

If you have any questions please let me know, if not, please sign and pass on to the City Manager for signatures. These documents should be returned to the DPW for distribution.

Signature

Blaine Cox

Blaine M. Cox, Deputy City Manager

Date: February 27, 2017
To: Dan Fitzpatrick
City Manager
From: Julian Long
Community Development Coordinator/Grants Manager



Re: Attachments for HUD Lead Lead-Based Paint Hazard Control (LBPHC) Grant Program Grant Application

Please see attached the letter documenting required matching funds, the Certification of Consistency with the Consolidated Plan, and the Applicant Disclosure Report form for the City of Rochester's HUD Lead Lead-Based Paint Hazard Control (LBPHC) Grant Program grant application. City Council approved applying to the FY 2017-2018 grant round of this grant program at the May 3, 2016 City Council meeting.

The matching funds letter requires the signature of the City Manager as the authorized official. The Certification of Consistency with the Consolidated Plan and the Applicant Disclosure Report form require the signature of the City Manager and the date.

Thank you very much. Please contact Julian with any questions or concerns.

3/2/17

Date: February 10, 2017
To: Dan Fitzpatrick
City Manager
From: Julian Long
Community Development Coordinator/Grants Manager



Re: Project Agreement for Land & Community Heritage Investment Program (LCHIP)
Grant for the City Hall Annex

Please see attached the project agreement for the awarded Land & Community Heritage Investment Program (LCHIP) Grant, which will be funding historic restoration work on the City Hall Annex building. City Council voted to approve acceptance of the LCHIP grant at the January 3, 2017 City Council. The project agreement was reviewed and approved by the City Attorney.

The project agreement requires the signature of the City Manager *before a notary* before submittal. Please sign the attached project agreement *before a notary* as the authorized official and return the signed documents to Julian.

Thank you very much. Please contact Julian with any questions or concerns.

Date: February 8, 2017
To: Dan Fitzpatrick
City Manager
From: Julian Long
Community Development Coordinator/Grants Manager



Re: Trigger Devils JOB Loan Environmental Review

Please see attached the completed FY 2016-2017 Community Development Block Grant (CDBG) environmental review for the Job Opportunity Benefit (JOB) Loan to Trigger Devils. The JOB Loan Committee approved funding to Trigger Devils at its January 18, 2017 meeting.

The environmental review requires the signature of the City Manager as the authorized official for the City of Rochester. Thank you very much, and please contact Julian with any questions or concerns.

February 10, 2017

To: Blaine Cox

Fm: Mark Sullivan



Re: Kronos Time & Attendance Contract



Kronos is able to extend to us governmental discounts of 37% on software, and 27% on hardware provided we agree and accept the contract terms secured by the US Communities Purchasing Alliance. US Communities Purchasing Alliance is essentially a cooperative municipal and school purchasing program (attached is summary), which Kronos is a registered supplier. City of Rochester has an active membership in the alliance.

The underlining contract used in this purchasing alliance related to Kronos' Time & Attendance solutions is based on a 2016 contract between Kronos and Harford County Public Schools in Bel Air Maryland (attached). Not all terms of the contract are applicable to us; sections A, B, and E will apply to us, also we would be agreeing to an initial 3 year term, but with a favorable cancellation clause. I have read these sections and had some follow up discuss with Kronos (attached). I have no found any areas of concern.

Kronos has submitted a "Workforce Ready Order Form" with our order specifics, and once we sign and remit the order form we approve the underlining US Communities contract as well.

Our contract with Kronos would incorporate the following;

- a) 3 Year Term, automatic renewal annually after the initial term.
- b) Cancellation Clause-90 days advanced notice. Advantage to the US Communities contract is a 3 year offering with 90 day cancellation option. Remaining portion of contract term upon a cancellation is not recoverable by Kronos under the US Communities contract. Cancelling after the initial 3 year term, during one of the annual renewal periods would require a payment of only the accrued periods, which would essentially be the 90 days.
- c) Annual escalators Not to Exceed 4% after the initial 3 Year Term.
- d) Annual software licensing fee based on number of employees.
- e) Annual hardware maintenance fee based on number of time clocks.

f) Installation and Training Fees due upon contract, Licensing/Subscription Fees due 90 days from contract signing.

g) In the event we default on payment after 30 days we would be disconnected from system.

h) This is vendor hosted software we will not own software, but own our data. Kronos has all the typical rights and indemnifications related to using a hosted software product. Section E of the contract, page 25.

i) We are buying the Time Clocks and would own, but they are propriety to Kronos software.

To approve please sign, or have City Manager sign, the Workforce Ready Order Form, in the City of Rochester section. Send back to me I will forward to Kronos.

Reviewed &
Recommended.

Blair Cox
2/14/2017

City of Rochester

OFFICE OF THE CITY MANAGER
FINANCE OFFICE
31 WAKEFIELD STREET
ROCHESTER NH 03867

DANIEL FITZPATRICK
VOICE 603.335.1167
FAX 603.335.7589
E-MAIL: Daniel.fitzpatrick@rochesternh.net

LETTER OF TRANSMITTAL

TO: Daniel Fitzpatrick, City Manager
Caroline McCarley, Mayor
FROM: Blaine Cox, Deputy City Manager
DATE: February 7, 2017

Blaine Cox

CITY OF
Received
FEB 7 2017
City Manager
ROCHESTER

I am sending you: Attached Under Separate Cover

The following items:

Specialized Purchasing Consultants Contract

These are transmitted as checked below:

- | | | | |
|-------------------------------------|---|--------------------------|--------------------------|
| <input checked="" type="checkbox"/> | For Approval | <input type="checkbox"/> | For Your Use/Information |
| <input type="checkbox"/> | As Requested | <input type="checkbox"/> | For Review & Reply |
| <input type="checkbox"/> | Approved as Submitted | <input type="checkbox"/> | Approved as Noted |
| <input type="checkbox"/> | Returned for Corrections | | |
| <input type="checkbox"/> | Re-submit <input type="checkbox"/> Copies for approval | | |
| <input type="checkbox"/> | Submit <input type="checkbox"/> Copies for distribution | | |
| <input type="checkbox"/> | | | |

REMARKS:

The City Council on January 3, 2017 approved a capital lease arrangement for the replacement of copiers and printers. The attached are the capital lease documents pertaining to this project. These have been reviewed by the City Attorney's office as well as Finance.



City of Rochester Grant ≤ \$10,000 Application
City Manager Approval

3/2/17
 CITY OF
 Received
 FEB 17 2017
 City Manager
 ROCHESTER

GRANT SUBJECT & AMOUNT: EMS in the Warm Zone Equipment Grant Program - \$6,000.00

TODAY'S DATE:	2/17/17
DEPT. HEAD SIGNATURE:	<i>Norm Barber Jr</i>
APPLICATION DEADLINE:	
ATTACHMENTS	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>

COMMITTEE SIGN-OFF

COMMITTEE:	
CHAIR PERSON:	

ADMINISTRATIVE APPROVALS

CHIEF FINANCIAL OFFICER:	
CITY MANAGER:	<i>D. W. Fitzgerald</i>

MATCHING FUNDS BUDGET INFORMATION

SOURCE OF MATCHING FUNDS (if required):	
SOURCE ACCOUNT NUMBER:	
MATCH AMOUNT:	
APPROPRIATION REQUIRED No	Grants requiring City financial participation – funds must already be appropriated as part of existing budget.

LEGAL AUTHORITY

--

SUMMARY STATEMENT

This Homeland Security and Emergency Management Grant will cover the cost of the equipment for active shooter events. This equipment is to protect firefighters who would be performing rescue activities at an active shooter event.

RECOMMENDED ACTION

City Manager to approve this grant application.

State of New Hampshire

JOHN J. BARTHELMES
COMMISSIONER OF SAFETY



RICHARD C. BAILEY, JR.
ROBERT L. QUINN
ASSISTANT COMMISSIONERS

DEPARTMENT OF SAFETY

James H. Hayes Safety Building, 33 Hazen Drive, Concord, NH 03305
Tel: (603) 223-3889
Speech/Hearing Impaired
TDD Access Relay NH 1-800-735-2964

2016 Homeland Security Grant

EMS in the Warm Zone Equipment Grant Program

Active shooter events can happen in any community at any time, and have been increasing in frequency. It is imperative that local Fire, EMS and Law Enforcement use and jointly train on a unified concept of operations in order to effectively achieve positive outcomes through efficiency.

The 2016 Homeland Security grant program has allocated limited funding specific to the needs of EMS Warm Zone equipment. Each municipality may apply to purchase approved equipment as listed on the attached Best Practice equipment list, in an amount not to exceed \$6,000 (while funding is available). The approval process will be on a first come, first serve basis while funding exists.

A requirement of the equipment funding program includes completion of the online EMS in the Warm Zone Awareness Level training which is available through NH Fire Academy & EMS (which can be found at <https://nhoodle.nh.gov/ola/course/index.php?categoryid=13>). A minimum of 75% of the members of your department must complete this training. This training is required to be completed prior to submitting an application for funding. Once funding is approved and equipment is purchased, a plan must be in place for completion of the "in class" portion of the training program by at least 25% of your members within one year of your grant award.

An online application is available at : https://apps.nh.gov/blogs/hsem/?page_id=2701



PLANNING & DEVELOPMENT DEPARTMENT
City Hall - Second Floor
31 Wakefield Street,
Rochester, New Hampshire 03867-1917
(603) 335-1338 - Fax (603) 335-7585
Web Site: www.rochesternh.net

Planning and Development
Conservation Commission
Historic District Commission
Arts and Culture Commission

Board Members
Nel Sylvain, *Chair*
Dave Walker, *Vice Chair*
Matthew Kozinski, *Secretary*
Tim Fontneau
Rick Healey
Robert Jaffin
Robert May
Mark Sullivan
Thomas Willis, Jr.
James Gray, *Alternate*
Jeremy Hutchinson, *Alternate*
Deborah Shigo, *Alternate*

CITY OF
Received
MAR 2 2017
City Manager
ROCHESTER

To: Dan Fitzpatrick, City Manager
From: James Campbell, Director of Planning & Development
Re: Entertainment Overlay District Boundary
Date: March 1, 2017

I have been asked to explain how the boundary for the Entertainment Overlay District (EOD) was determined. First, it was to avoid the argument that we are spot zoning specifically for the fairground property. We heard this argument during the comprehensive rezoning when we designated the parcel as Office Commercial. While there is a difference of opinion as to whether it would or would not be spot zoning, my office thought it better to remove it as an argument. In addition, the entrances to the fairground property run directly through the surrounding neighborhood and including some of those areas makes sense for the long-term planning of the area. When the Planning Board was discussing the possible amendments they also thought it made sense to include the properties abutting the fairgrounds off Brock Street so those were also included in the final draft.

I would be happy to discuss this further with you or any of the City Council members. If you have any other questions or need any further information, please do not hesitate to ask.



PLANNING & DEVELOPMENT DEPARTMENT
City Hall - Second Floor
31 Wakefield Street,
Rochester, New Hampshire 03867-1917
(603) 335-1338 - Fax (603) 335-7585
Web Site: www.rochesternh.net

Planning and Development
Conservation Commission
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Nel Sylvain, *Chair*
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Robert May
Mark Sullivan
Thomas Willis, Jr.
James Gray, *Alternate*
Jeremy Hutchinson, *Alternate*
Deborah Shigo, *Alternate*

CITY OF
Received
MAR 2 2017
City Manager
ROCHESTER

To: City Council
From: James Campbell, Director of Planning & Development *(JC)*
Nel Sylvain, Planning Board Chair *NS*
Re: Entertainment Overlay District
Date: March 1, 2017

At the February 27, 2017 Planning Board meeting, the Board discussed having the Entertainment District Overlay amendments come back to the Planning Board so they could hold a public hearing on the amendments after inviting the surrounding neighborhood. The hearing would allow the Planning Board to discuss concerns regarding the amendments with the neighborhood and also to help explain what the amendments will allow and not allow.

The Planning Board would like to formally request that the City Council send the amendments back to the Planning Board so they can hold the public hearing as described above. Thank you in advance for your time and consideration.

DATE RECEIVED	DATE ISSUED	PERMISSION PERMITS	MISCELLANEOUS	DATE OF EVENT
1/31/2017	2/6/2017	RAFFLE	NH State Council - Knights of Columbus	10/7/2017
2/22/2017	2/27/2017	TAG	SHS Girls LAX	5/19 & 20/2017
2/22/2017	2/27/2017	EVENT	Walk for Hunger - Rochester Communities of Faith at Work	4/9/2017
2/22/2017	2/27/2017	TAG	Farmington 500 Boys & Girls Club	5/11 & 12/2017
2/21/2017	2/27/2017	EVENT	National Day of Prayer	5/4/2017
2/14/2017	2/21/2017	EVENT/RUN	Seacoast Learning Center - 5K	4/29/2017
2/3/2017	2/6/2017	BANNER	Safeway Transportation	
2/27/2017	2/27/2017	MESSAGE	Bridging the Gaps Event	3/16/2017
2/27/2017	2/28/2017	MESSAGE	Brain Injury Assoc./Coalition of Caring - Caregiver's Fundraiser	3/4/2017
2/17/2017	2/21/2017	MESSAGE	Rochester Girls Softball League sign-ups	March
2/14/2017	2/14/2017	MESSAGE	Roger Allen Baseball sign-ups	March
2/2/2017	2/2/2017	MESSAGE	First Church Congregational - Pancake Breakfast	2/11/2017
2/2/2017	2/2/2017	MESSAGE	First Church Congregational - Books n' Puzzles Event	2/18/2017
2/2/2017	2/2/2017	MESSAGE	First Church Congregational - Fat Tuesday and Silent Auction	2/28/2017

DEPT	NAME	POSITION	# of Employees	FT	PT	SEASONAL/TEMP	NEW HIRE	REHIRE	RETIREMENT	SEPARATED	STEP (CBA)	COLA (CBA)	MERIT PAY ADJ	NU PAY ADJ	PROMOTION	OTHER	MISC. INFO
ARENA	MATTHEW BAILEY	ARENA ATTENDANT	1							X							
CITY MANAGER	GREG SHAW	CAMERA OPERATER	1		X			X									
COMMUNICATIONS	ANDREA PUMAR	DISPATCHER	1	X			X										
LIBRARY	JULIA GREENE	PAGE	1		X		X										
PLANNING	MICHELLE MEARS	PLANNER	1	X												X	EXTRAORDINARY BONUS
PLANNING	SETH CREIGHTON	CHIEF PLANNER	1	X												X	EXTRAORDINARY BONUS
POLICE	ERIC BABINE	SERGEANT	1	X									X				
POLICE	MATTHEW BAILEY	PATROL OFFICER	1	X			X										
PUBLIC WORKS	JOSHUA NYE	SNOW REMOVAL	1			X	X										
PUBLIC WORKS	STEPHEN DEPALMA	LEO	1	X			X										SNOW REMOVAL
PUBLIC WORKS	THOMAS MARCHAND	SNOW REMOVAL	1			X	X										
RECREATION	EMILY RIVARD	JR COUNSELOR	1													X	SCHOOL VACATION CAMP
RECREATION	MACKENZIE DIAS	JR COUNSELOR	1													X	SCHOOL VACATION CAMP
RECREATION	SHEALEIGH GITUA	JR COUNSELOR	1													X	SCHOOL VACATION CAMP
RECREATION	DEANNA SCAHILL	JR COUNSELOR	1													X	SCHOOL VACATION CAMP
RECREATION	HALEY WHITE	JR COUNSELOR	1													X	SCHOOL VACATION CAMP
RECREATION	NICHOLAS WARD	JR COUNSELOR	1													X	SCHOOL VACATION CAMP



City of Rochester, New Hampshire
 CITY COUNCIL – APPOINTMENTS COMMITTEE
 31 Wakefield Street • Rochester, NH 03867
 (603) 332-1167
www.RochesterNH.net

Appointments Committee Minutes

February 1, 2017

Committee Members Present:

Sandra Keans, Chair
 James Gray, Vice-Chair
 Donna Bogan
 Ray Barnett

Excused:

Tom Abbott

Chairman Keans called the meeting to order at 6:30 p.m. on February 1, 2017.

Sherry Beaudoin – Trustees of the Trust Fund

Ms. Beaudoin had talked with the Chair about volunteering. This fit with her schedule and beliefs in volunteering.

Councilor Gray moved to recommend; Councilor Bogan seconded Ms. Beaudoin to be nominated as a member of the Trustees of the Trust Fund. The Appointments Committee unanimously recommends Sherry Beaudoin for appointment as a member of the Trustees of the Trust Fund, term to expire **1/2/2020**.

Keith Johnson – Conservation Commission

Mr. Johnson has a Bachelor's Degree in Environmental Conservation & Sustainability. He has lived permanently in Rochester since 2015 and decided it was time to volunteer in this area with his background.

Councilor Bogan moved to recommend; Councilor Barnett seconded Mr. Johnson to be nominated to the as an alternate on the Conservation Commission. The Appointments Committee unanimously recommends Keith Johnson for appointment as an alternate member of the Conservation Commission, term to expire **1/2/2020**.

Joe Boudreau – Utility Advisory Board

Mr. Boudreau has worked for 22 years for IBM in Canada and in 1998 went to work for Irving Oil as director of Human Resources. Most recently he has been working for management development. He met Tom Willis at a Planning Board who suggested he look at participating now that he was retired. He seems to have a basic knowledge of the working of the UAB.

Councilor Barnett moved to recommend; Councilor Bogan seconded Mr. Boudreau to be nominated to the Utility Advisory Board as a regular member. The Appointments Committee unanimously recommends Joe Boudreau for appointment as regular member of the Utility Advisory Board.

Jack Hackett – Conservation Commission

Membership is very stable, committee is working well. Two members are employees of Fish & Game which can be helpful. Looking to have a couple of alternates for continuity.

Councilor Bogan moved to recommend; Councilor Barnett seconded Mr. Hackett to be reappointed as a regular member of the Conservation Commission. The Appointments Committee unanimously recommends Jack Hackett for reappointment as a regular member of the Conservation Commission, term to expire **1/2/2020**.

Michael Kirwan – Conservation Commission

Mr. Kirwan was not available for the meeting, due to a potential mix up with dates.

Councilor Gray moved to recommend; Councilor Bogan seconded Mr. Kirwan to be reappointed as a regular member of the Conservation Commission. The Appointments Committee unanimously recommends Michael Kirwan for reappointment as a regular member of the Conservation Commission, term to expire **1/2/2020**.

The committee highly recommends that two alternate positions be established on the UAB. We have times when membership has been low and would like to avoid lack of a quorum in the future.

The meeting was adjourned at 7:45pm.

Respectfully submitted,
Sandra Keans, Chair

FINANCE COMMITTEE

Meeting Minutes

Meeting Information

Date: February 14, 2017
Time: 6:30 P.M.
Location: City Council Chambers
31 Wakefield Street
Rochester, New Hampshire

Committee members present were: Mayor McCarley, Deputy Mayor Varney, Councilor Keans, Councilor Hamann and Councilor Gray. Councilor Torr and Councilor Lauterborn were excused. Other Councilors present: Councilor Barnett, Councilor Lachapelle, Councilor Gates and Councilor Willis. City staff present were: City Manager Fitzpatrick, Deputy City Manager Cox, MIS Network Administrator Schafer and Recreation Director Bowlen.

Agenda & Minutes

1. Call to Order

Mayor McCarley called the meeting to order at 6:30 PM.

2. Public Input

There were no members of the public that addressed the Committee.

3. Unfinished Business

There were no unfinished business agenda items before the Committee.

4. New Business

4.1 Recreation Department Summer Hiring

Recreation Director Bowlen appeared before the Committee and stated that since his fiscal year 2018 budget will not be approved until sometime in June and he needs to begin very soon his hiring process for the summer staff he needs. As in past years, he seeks Council approval to begin his hiring process ahead of formal budget approval. The Mayor determined the consensus of the Committee was in support of his request.

4.2 Tax Payer Notification of Changes in Assessment

Deputy Mayor Varney has requested this item be placed on the agenda and he spoke to this issue. He noted that Rochester's past practice has been no formal notification to tax payers when adjustments to property assessments are made. Taxpayers are left to take the initiative to check the City's website or call the Assessing Office. The Deputy Mayor requested that Deputy City Manager Cox address this issue and devise some type of public notification procedure.

5. Finance Director's Report

Deputy City Manager Cox reviewed the following items from his written report:

- **Bond Issue** – Deputy City Manager Cox informed the Committee that the City would be issuing General Obligation bonds totaling \$23,966,104 with receipt of the funds on or about April 6th. He also stated that updated bond ratings would be obtained from both Standard & Poor's as well as Moody's.
- **Chief Assessor** – Deputy City Manager Cox stated that a salary grading will be conducted upon the existing Chief Assessor's position and then it will be sent to the Personnel Advisory Board for review.
- **MIS Update** – Deputy City Manager Cox stated that a final draft of a Chief Information Officer job description has been completed and salary graded at a range of \$80,136 - \$108,136. The position will now be sent to the Personnel Advisory Board for review. An "immediate needs" capital plan has been finalized and details and costing will be presented to the Committee on March 14th.

6. Monthly Financial Statements

There was no discussion regarding the monthly financial statements.

7. Other

There was no other business taken up by the Committee.

8. Adjournment

Deputy Mayor Varney moved to adjourn the meeting. Councilor Hamann provided a second to the motion which was then adopted. The meeting adjourned at 6:38 PM.

Rochester Government Channel Minutes
February 6, 2017 Meeting
City Council Conference Room, 5:30PM

Members Present:

City Councilor Tom Willis, Chair

James Graham - Resident Volunteer

Others Present: Celeste Plaia, Government Channel Coordinator

Not Present: Rick Healey - Resident Volunteer

MINUTES

I. Call to Order

The meeting was called to order at **5:35 PM**.

II. Approval of minutes January 2017 meeting

A **MOTION** was made by James Graham to accept the minutes of the January 9, 2017 meeting. The motion was seconded by Tom Willis. The **MOTION CARRIED** by a unanimous voice vote.

III. Public Input

There was no one for public input.

IV. Metrocast Franchise Renewal

The Government Channel Coordinator outlined the progress of the Franchise Negotiations. The Government Channel committee discussed the need for grant money to create a studio space, and how to quantify the value of Metrocast services. The committee also discussed the need for future cable related technologies to serve the community, and importance of having it included as part of the franchise negotiations.

V. Budget Items

The Committee reviewed the Gov.Ch. budget for FY 18 and beyond, including plans to upgrade to High Definition, and discussed the value of moving the equipment rack.

VII. Adjournment

Jim Graham **MOVED** to **ADJOURN**, Tom Willis second the motion. The **MOTION CARRIED** by a unanimous voice vote. The meeting adjourned at 6:30 PM.

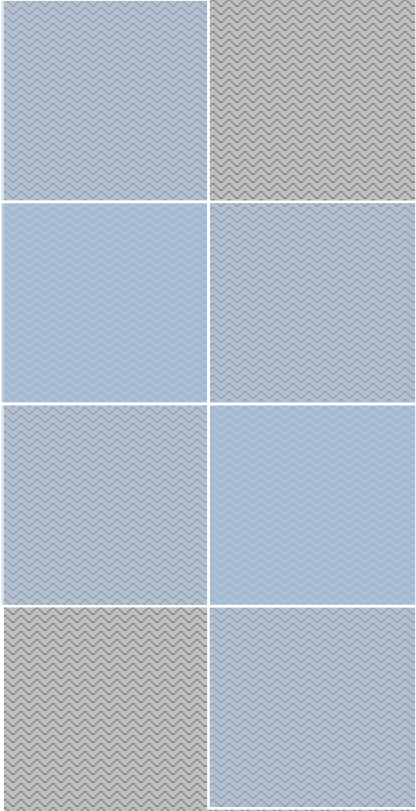
Respectfully submitted,

Celeste Plaia

Government Channel Coordinator



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Public Works and Buildings Committee**February 16, 2017 7PM****Council Chambers****MEMBERS PRESENT**

Councilor Ralph Torr – Chairman
 Councilor Ray Varney- Vice Chairman
 Councilor Sandy Keans
 Councilor Donald Hamann
 Councilor Thomas Willis

OTHERS PRESENT

Councilor James Gray
 Councilor Ray Barnett
 Dan Fitzpatrick, City Manager
 John B. Storer, Director of City Services
 Lee Allen, Colby Company Engineering, Brock Street Moratorium
 Colonel David Mikolaities, Brock Street Moratorium
 Ken Mavrogeorge, PE Tighe & Bond Engineers
 Todd & Michelle Bourasso, 12 Laura Drive
 Cliff Newton, 168 Old Dover Road

MINUTES

Chairman Torr called the Public Works and Buildings Committee to order at 7:00 PM.

1. **Approve minutes from the January 19, 2017 Public Works & Building Meeting.**

Chairman Torr requested comments or a recommendation on last month's meeting.

Councilor Varney made a motion to accept minutes as presented for the January 19, 2017 Public Works Committee meeting. The motion was seconded by Councilor Hamann. The Motion passed unanimously.

2. **Public Input** – None

- **Brock Street Paving Moratorium Waiver Request** - Mr. Storer stated that the Army National Guard on Brock Street has a project to build a new facility on their Brock Street site. He stated the facility requires tying in underground utilities and cutting the street that currently falls under the moratorium on cutting of the pavement. The pavement on Brock Street is less than 5 years old. Mr. Storer went on to say that the department followed procedures and denied the requested excavation permit. He further stated that the City Council has the authority to vote and allow a waiver. Mr. Storer introduced Lee Allen from Colby Company Engineering who was here to speak on behalf of the Army National Guard. Mr. Colby stated that the project is to expand the maintenance facility as the one currently used in Somersworth is not adequate. The new building will be 23,000 square feet and will have 8 bays to be used for maintenance and training on equipment.

He further stated the project is necessary to provide an adequate facility necessary to ensure readiness which is the mission of the Army National Guard Service. Mr. Allen stated that this project was not required to go before the planning board, and the project got very far along before it was just discovered that the moratorium exists on that roadway. He also presented a plan to repair the pavement once the utility work is completed if they are allowed to proceed. He stated that they will be tying in 3 utilities, water, sewer and gas. He stated that once the work is completed they would be removing, replacing and compacting new materials prior to base paving. Then a 1.5 inch overlay would be put down on a 125 foot section of the roadway. He stated the paving will include 25 feet of milling on each end and then the use of infra-red on both ends as well. Councilor Varney asked what time of the year this work would happen. He stated concern for school traffic on that road. Mr. Allen stated that it would be done during the summer break. Councilor Varney asked for Mr. Storer's recommendation. Mr. Storer stated that it is never in the best interest to cut new pavement. He stated if it were reasonably possible to ask them to pave the entire roadway over he would. He stated the proposed patch is a reasonable plan to restore the pavement. There was some discussion about the facility and the site. Mr. Allen stated that the Alteration Permit and Wetland Permits are all in place. Councilor Torr expressed concerns for the correct paving contractor. Councilor Willis stated that a bond may be appropriate. Colonel Mikolaities suggested that there are performance & payment bonds as part of any project. Mr. Storer stated that Councilor Willis was suggesting a bond to be put in place by the National Guard that is just for the roadway. He stated that this would not be part of the contractors bonds required for the project. Mr. Fitzpatrick suggested that the Council has the authority to waive the moratorium and the military facility may be the right reason to use that authority.

Councilor Varney made the motion to recommend the City Council waive the moratorium on Brock Street and to have staff oversee the restoration and possibility of bonding as discussed. The motion was seconded by Councilor Keans. The motion passed unanimously.

3. **PFC Update** – Mr. Storer stated that there was some confusion when the press release went out and he wanted to clarify. He stated that when the PFOA's were found at the Lydal Manufacturing Facility in one of their private wells, the City assisted and identified 15 properties in the area that could potentially be affected. The State of NH sent letters to those property owners offering assistance with testing that could be performed. Mr. Storer stated that of the fifteen contacted twelve had responded. He stated that initially several test result were received without any elevated levels for the PFC's and then they received one test showing an above maximum level for PFOA's on a private residential well. Mr. Storer stated that since that time the State of NH Department of Environmental Services has been supplying bottled water to that one home and one of the abutters, pending their test results. Mr. Storer stated that he wanted to clarify that this is not a

widespread issue and that the City of Rochester's Municipal Water System is not at risk from the issue.

4. **LED Street Lights** – Mr. Storer stated that when this was discussed last month the Committee asked that he get a better estimate of the cost, project schedule and payback time to replace all of the Cobra head and City street lights with LEDs as the Committee was considering a supplemental appropriation to get this project started sooner. Mr. Storer stated that if allowed to proceed with Affinity Lighting using the Portsmouth / Dover bids he could get the first part of the project started in May and work through June. Then pending their work on other projects they could finish up with our lights in September. Mr. Storer stated that the budget of \$350,000 should be enough. He stated that using the Dover / Portsmouth bid pricing and our number of lights this project is estimated to cost \$343,369. He stated there is a potential Eversource Rebate of \$100,000. Using these numbers the payback period of the project is about 2.48 years or an approximate savings of about \$98,000 a year. Councilor Varney suggested an agenda bill for the March meeting requesting a supplemental appropriation from the General Fund, Fund Balance account.

Councilor Varney made a motion to recommend the full City Council proceed now with this project by completing a supplemental appropriation. Councilor Willis seconded the motion. The motion passed unanimously.

5. **Wakefield Street** – Mr. Storer stated that Ken Mavrogeorge from Tighe and Bond Engineers is here to discuss this project. Mr. Storer stated that he believes that the project is about 1.8 million dollars short on the general fund side and that shortage is without including the costs for moving the aerial utilities underground. Mr. Mavrogeorge confirmed that the project is about 80% designed and if they were to go forward now the project would be out to bid with an expected opening in April. Mr. Storer stated if we proceed as is, we would complete the bidding process then we would be able to narrow down the amount needed for the additional funds. Mr. Mavrogeorge stated that they are looking at the cost to move the aerial utilities underground and the current estimate is still high at 2.8 million. He stated they are expecting more accurate numbers any day now. Mr. Mavrogeorge explained that when discussing these underground utilities we really are talking about Eversource as the majority of the work will be theirs. He stated that Fairpoint estimates are going to lag as they are so far behind in all of their work, and that Metrocast scope of work will be much smaller. He also stated that the City of Rochester's current agreement with the utility companies requires that they move the aerial when requested for City projects at their own cost if it is for an above ground move. He also stated that the City has to pay the difference in cost if we choose to go underground. Mr. Mavrogeorge stated that Eversource will have to engineer it for both an above ground and a below ground move in order to determine the cost and credit amount. There was discussion with the Committee about waiting for the cost estimates to proceed and the Committee was very much in favor of waiting as they favor going

underground if at all possible. Mr. Storer explained that the project will start with the utility work this summer so putting the bid out a month would have little impacts to the actual project schedule. Councilor Varney asked if the public meetings had informed residents and businesses of the impacts to the properties. Mr. Mavrogeorge stated that the residents, school department, and business comments were very positive and they communicated that the positive impacts' by far out way the short term construction impacts. After discussion the Committee and Mr. Mavrogeorge decided to eliminate the dedicated turning lane coming south on Wakefield turning onto Yeagley Way. The Committee was not in favor of any impacts' to Torr Park. Councilor Varney asked if the remaining trees on the Tri-Angle would be removed. Mr. Mavrogeorge stated yes, they would be removed and replaced. He stated that the discussions with the School Department were in favor of new uniformly sized trees to be planted. Councilor Varney asked if the side streets will be included as alternates in the bid documents. Mr. Mavrogeorge stated that yes, the side streets and a plan for two directional traffic on Community Way would be included as alternates. Councilor Varney and Councilor Willis asked that a large scale plan for this project be provided for viewing. Mr. Storer stated that he does have a plan to display the design on the large cork board in Council Chambers. Councilor Keans discussed the intersection of Columbus Avenue and Wakefield Street. She stated that she had concerns that it seemed to steer traffic away from the downtown. Mr. Mavrogeorge stated that the design is intended to set the stage for an entry way into the downtown.

6. **Laura Drive** – Mr. Storer stated that as there is a request in front of the Planning Board for a subdivision or lot variance and that the City Staff was asked to look at Laura Drive to see when or if it was accepted as a City Street. He stated that the City Attorney, Terence O'Rourke, had determined that even though the City has been maintaining it, it has not been accepted and the attorney recommends that the City stop maintenance now that we are aware of that. Mr. Storer stated that there was a memo in the Committee's agenda packet from Mr. O'Rourke. Mr. & Mrs. Bourassa stated they were here as residents of Laura Drive. Mrs. Bourassa stated that they had live here for 41 years and that the City has maintained it for all of that time and a few years preceding that time. She also stated that Waste Management and the US Postal Service also serve the entire street and that their driveway is currently used as a turn around by all. The Bourassa's stated they do not want to see the City stop maintaining it now. Councilors Varney and Torr were not in favor of abandoning the roadway maintenance at this time. There was discussion of previous subdivision approvals that require the next developer to bring the Street to City standards for acceptance. The residents of Laura Drive discussed that if the current subdivision / lot variance were granted there is no turn around or cul-de-sac and there would be no place for the City to push the snow. They stated it would also land lock the Woodward 7-8 acre parcel behind the new lots. Mr. Newton also advocated for denial of the proposed subdivision/ variance that is at the Planning Board for review. He

stated the variance would take away the assumed right of way to the Woodward parcel. Councilor Varney asked that the Director gather the information on what is needed and the costs associated with making this a City Street. Councilor Willis stated that this will be reviewed by the Planning Board with the new information regarding street acceptance status.

7. **Woodman & Myrtle Reconstruction Projects** – Mr. Storer that this project is funded in the amount of 4.6 million and he would like to see that the Committee is still committed to the project and to get it out to bid for construction. He stated the project has made the cut with NHDES and it has been approved for State Revolving Funds for both Clean Water & Drinking Water with principal forgiveness of 10% which is estimated to be \$460,000. Mr. Storer stated that the Committee showed some hesitation regarding the project due to the concerns for the debt service pending some very large projects that are scheduled. Councilor Varney stated that the Finance Department is meeting next week to discuss funding and debt service and they would have a better ability to answer the question after that meeting.
8. **Downtown Crosswalk Safety Improvements** – Mr. Storer stated that we have started to look at the downtown crosswalk safety improvements. These will include signage, lighting and similar recommendations. Councilor Gray asked if we had received a petition regarding the Rt 125 corridor in the Gonic Area. Mr. Storer and Mr. Fitzpatrick stated they had not received anything.
9. **Unaccepted City Streets** – Mr. Storer stated that when he reviewed the streets listed as unaccepted there are only 3 that are of concern, the others are either underway and or are not proposed to be City Streets. Mr. Storer stated that the Kelmar subdivision has lingered but there are no complaints in the area and they have not requested acceptance. Councilor Torr stated there are only 4-5 houses on those two dead end streets and they are not worried about acceptance. Councilor Varney asked if there was a bond or surety in an amount that would be enough to complete the streets. Mr. Storer stated he would look into it. Mr. Storer stated that Heritage Street is an issue. He stated it was originally proposed as a condominium development that was later changed to apartments and now they have applied for City Street acceptance. He stated that the engineers have cited issues with the way the road was constructed and acceptance was denied pending corrective measures and documentation. Mr. Storer stated that the only other development that is at issue is the Chesley Farms Subdivision which also was denied and is awaiting corrective actions and documents requested. Councilor Varney suggested that allowing these subdivision street acceptances to linger causes more problems down the road. Mr. Willis stated that the road conditions continue to deteriorate without routine maintenance and then when the City does accept them they are in much worse shape. Mr. Storer stated that we have a good process in place and staff to manage that. He suggests that the developers should make another request and get this back on the table for discussion.

10. Pavement Conditions Assessment – Mr. Storer stated that the City had contracted with a consultant to get the assessment completed and the initial numerical ranking is complete. He stated that it will be about a month or two before they are ready to give a formal presentation and recommendations for paving priorities. He stated that the initial assessment showed that we have been doing a respectable job keeping up with maintenance and reconstruction. We compared very well with the Dover’s assessment and far above the Somersworth assessment standards.

11. New DPW Facility– Mr. Storer stated that the City Council would see a budget number of 18 million in the FY18 Budget. He stated it would show 9 million general fund and 4.5 million in each the water and sewer fund budgets. He stated he is looking into some design build options for construction and he plans to meet with some local builders to discuss some concepts to keep the costs in check.

12. Colonial Pines Project – Mr. Storer stated there is no new news. We are still waiting on the Use and Occupancy Permit from the State of NH DOT and SUR is hopeful to get started in March.

13. Permit Status – MS4 & NPDES – Mr. Storer stated that we have not been issued the Wastewater NPDES Permit as of yet and that we have started the review of the recently issued MS4 Permit. Mr. Storer stated that Councilor Willis had ask if there were significant financial impacts and Mr. Storer stated that he was still reviewing and that the existing funding, both current and proposed, will likely take care of the immediate needs in the permit. He will get back to the Committee if the engineers see any concerns for the near future. He stated that the initiatives that we have started working on are all requirements in the permits and that we should be able to meet deadlines.

14. Other

Winter Operations – Mr. Storer distributed a spreadsheet showing the expenses to date for winter operations. He stated that the department had received a transfer of \$51,000 for 1000 tons of salt. He stated that this may last us through to the season’s end, but as there was a concern for the availability of salt at the supplier level, we thought it best to get it here rather than come up short when we need it.

Dewey Street Bridge – Mr. Storer stated that this project is expected to go out to bid in March and will be under construction this summer. He stated that this will be a 200 foot single span bridge. Councilor Gray asked if Mr. Storer new the weight capacity of the bridge. Mr. Storer stated that he did not, but would get back to him with the information. Councilor Varney asked if the bridge would require painting. Mr. Storer stated that he did not believe it would, but stated that we would be required to select the painted or galvanized color.

Ice Arena Roof Repairs – Mr. Storer stated that the bids were opened earlier in the day. He stated there was only one bidder and and that the price was 1.472 million dollars, which is significantly over budget. The Committee briefly discussed the cost of the project and asked Mr. Storer how much annually was spent on shoveling. Mr. Storer

stated he did not have that number but could get it for the Committee's reference.

GIS Technology – Councilor Varney asked how the GIS Technician and Mapping project was proceeding. Mr. Storer stated that he is pleased with the progress that is being made. He stated that the technician is in the process of pulling in all the data and getting things all mapped out. Mr. Storer stated that within the next couple of months the department would be ready to do a presentation for the Committee.

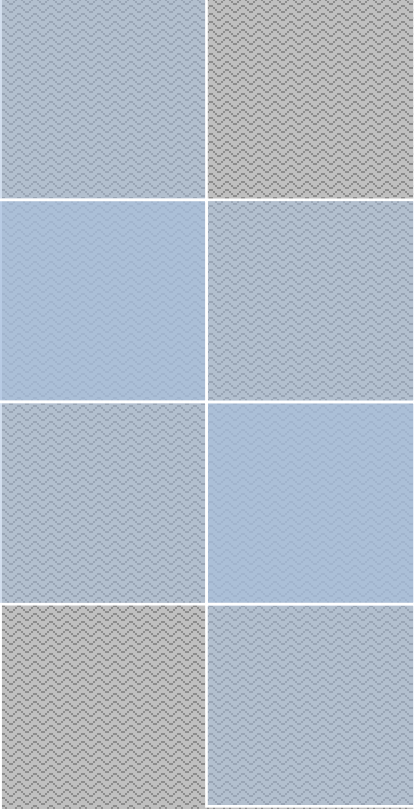
Winter Plowing – Councilor Hamann stated that he had traveled to Dover on Pickering Road when it was storming and noted the superior conditions Rochester vs. Dover. He stated there is a noticeable difference and that he would like to thank the DPW. Mr. Storer stated that he believes the Department is very good at winter operations and he specifically complimented Ken Henderson and his staff, he stated that they would be happy to hear the compliment, and that it is well deserved. Councilor Gray asked how many were using the laser technology and plowing without wingmen. Mr. Storer stated that there are 3 that are using it full time without wingmen and a couple of others who have gone without wingmen for some period of time.

Councilor Willis made a motion for adjournment at 9:19 pm. The motion was seconded by Councilor Hamann. The motion passed unanimously.

Minutes respectfully submitted by Lisa J. Clark, City of Rochester Administration and Utility Billing Supervisor.



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City of Rochester Formal Council Meeting

AGENDA BILL

NOTE: Agenda Bills are due by 10 AM on the Monday the week before the City Council Meeting.

AGENDA SUBJECT	AB 136
Waiver of Pavement Moratorium on Brock Street, Request by NH Army National Guard	

COUNCIL ACTION ITEM <input checked="" type="checkbox"/>
INFORMATION ONLY <input type="checkbox"/>

FUNDING REQUIRED? YES <input type="checkbox"/> NO <input checked="" type="checkbox"/>
* IF YES ATTACH A FUNDING RESOLUTION FORM

RESOLUTION REQUIRED? YES <input checked="" type="checkbox"/> NO <input type="checkbox"/>
--

FUNDING RESOLUTION FORM? YES <input type="checkbox"/> NO <input checked="" type="checkbox"/>
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AGENDA DATE	March 7, 2017		
DEPT. HEAD SIGNATURE	John B. Storer (Signature on file w/ City Clerk)		
DATE SUBMITTED	February 24, 2017		
ATTACHMENTS YES <input checked="" type="checkbox"/> NO <input type="checkbox"/>	* IF YES, ENTER THE TOTAL NUMBER OF PAGES ATTACHED	1	

COMMITTEE SIGN-OFF

COMMITTEE	Public Works Committee
CHAIR PERSON	Ralph Torr

DEPARTMENT APPROVALS

DEPUTY CITY MANAGER	Signature on file
CITY MANAGER	Signature on file

FINANCE & BUDGET INFORMATION

FINANCE OFFICE APPROVAL	Signature on file
SOURCE OF FUNDS	
ACCOUNT NUMBER	
AMOUNT	
APPROPRIATION REQUIRED YES <input checked="" type="checkbox"/> NO <input type="checkbox"/>	

LEGAL AUTHORITY

City Ordinances - Chapter 15.5.b. By majority vote, the City Council is allowed to grant a waiver from the 5-year moratorium on disturbing a recently paved City street.

SUMMARY STATEMENT

The NH Army National Guard formally requested a waiver on the prohibition that a recently paved City street cant be disturbed within 5 years. Brock Street was paved in 2014. Their letter request of February 6, 2017 is attached.

Discussion of this request occurred at the Public Works Committee Meeting of February 16, 2017. Based on the high-level of pavement restoration proposed, which includes removal of a curb-to-curb section of pavement 75 feet wide, followed by a mill & fill overlay of 125 feet, the Public Works Committee recommended approval of the waiver request.

Per the minutes of the PWC Meeting, Councilor Varney made the motion to recommend the City Council waive the moratorium on Brock Street and to have staff oversee the restoration and possibility of bonding as discussed. The motion was seconded by Councilor Keans. The motion passed unanimously. 5-0.

In regards to a bonding provision, Public Works staff will request at least a 1-year Performance Bond in an amount determined to be sufficient in order to conduct pavement repairs should the repair work not meet quality standards, or show signs of premature deterioration.

RECOMMENDED ACTION

Vote to approve the moratorium request and require repairs to be completed per the letter request of February 6, 2017 and its accompanying repair detail sheet.



47A York St. Portland, ME 04104
207.553.7753
www.colbycoengineering.com

3/2/17
Structural Engineering
Mechanical Engineering
Electrical Engineering
Civil Engineering
Controls Engineering
Architecture

February 6, 2017

Mr. Ralph Torr, Chairman
City of Rochester
Public Works and Buildings Committee
31 Wakefield Street
Rochester, NH 03867

**RE: Brock Street Road Moratorium Request
New Hampshire Army National Guard-Field Maintenance Shop, Map 129, Lot 15**

Dear Mr. Torr,

Colby Company Engineering (CCE) on behalf of the New Hampshire Army National Guard (NHANG) requests permission to enter Brock Street, breaking the five year moratorium, to construct utility connections and a driveway entrance to a proposed 23,000 SF Field Maintenance Shop for the NHANG. The construction of the field maintenance shop is critical to the State of New Hampshire due to the fact that the current shop is not capable of servicing and maintaining the size and type of equipment of supported units in a safe and secure environment. The existing facility size and condition causes safety concerns and adversely affects the mission and equipment readiness. Training opportunities will be lost and preventative maintenance delayed. If this project is not provided routine maintenance on NHANG equipment cannot be supported. The existing facility's space deficiencies will continue to adversely affect or prevent Level 2 maintenance forcing units to train without their assigned equipment. Lack of Unit Readiness is severely detrimental to their ability to operate and be prepared to deploy at the required level of training. Additionally the project has been funded under the 2017 Military Construction Budget, which if not used will be lost.

Attached please find a Pavement Restoration Plan that depicts the proposed pavement cut and repair strategy to connect to the existing utilities. CCE proposes to remove all pavement, from curb to curb, along a 75 foot corridor where all utility connections will be made. All sub-base gravels disturbed while making the utility connections will be replaced, compacted and tested to ensure that material is fully compacted. 25 feet on either side of the 75 foot utility corridor the 1.5" wearing course of pavement will be milled. The 2.5" base course pavement is to be placed along the 75 foot length and followed by 1.5" 125 foot overlay all from curb to curb. The proposed driveway connection will be made without any disturbance to the road travel way. A 4 foot section of the shoulder and curb, including all 4 inches of pavement, will be removed to allow the driveway to connect into the shoulder. A 1 foot section around the 4 foot cut will be milled down 1.5" to allow for an overlay after the 2.5" paved based course is replaced. All wearing course joints are to be treated by infrared. Infrared treatments have been successful in eliminating butt joints and result in seamless pavement repair.

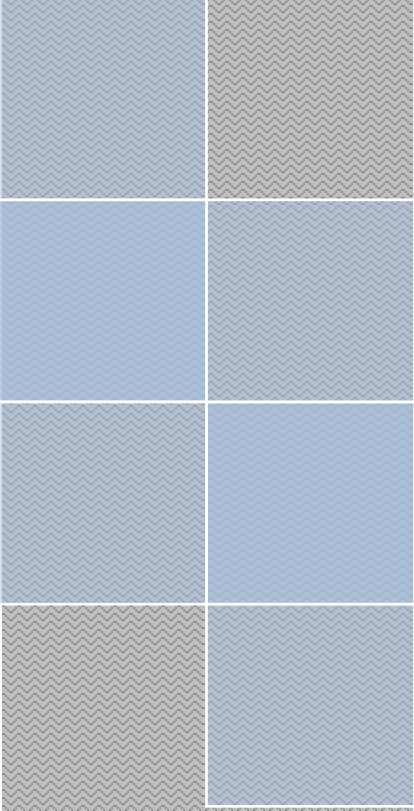
Sincerely,

Jason Beaulieu, PE
Colby Co. Engineering

Cc Calen Colby, PE – Colby Co.



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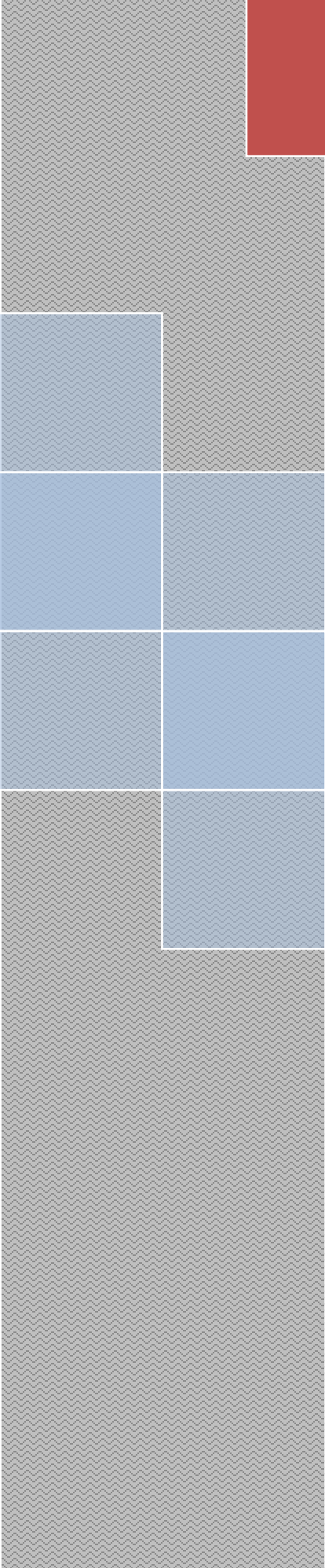
**Resolution Authorizing Supplemental Appropriation to the Department of Public Works
(DPW) Capital Improvement Plan (CIP) Project Fund for the LED Street Light Project in
the Amount of \$350,000.00**

**BE IT RESOLVED BY THE MAYOR AND CITY COUNCIL OF THE CITY OF
ROCHESTER, AS FOLLOWS:**

That the sum of Three Hundred Fifty Thousand Dollars (\$350,000.00) be, and hereby is, appropriated as a supplemental appropriation to the 2016-2017 DPW CIP for the purpose of providing funds necessary to pay costs and/or expenditures with respect to the LED Street Light Project. The entire amount of the supplemental appropriation shall be derived from the General Fund unassigned fund balance.

To the extent not otherwise provided for in this Resolution, the Finance Director is hereby authorized to designate and/or establish such accounts and/or account numbers as necessary to implement the transactions contemplated by this Resolution.

CC FY17 03-07 AB 131



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City of Rochester Formal Council Meeting

AGENDA BILL

NOTE: Agenda Bills are due by 10 AM on the Monday the week before the City Council Meeting.

AGENDA SUBJECT AB 131 Supplemental Appropriation - Street Light LED Project

COUNCIL ACTION ITEM <input checked="" type="checkbox"/> INFORMATION ONLY <input type="checkbox"/>
--

FUNDING REQUIRED? YES <input checked="" type="checkbox"/> NO <input type="checkbox"/> * IF YES ATTACH A FUNDING RESOLUTION FORM
--

RESOLUTION REQUIRED? YES <input checked="" type="checkbox"/> NO <input type="checkbox"/>
--

FUNDING RESOLUTION FORM? YES <input checked="" type="checkbox"/> NO <input type="checkbox"/>
--

AGENDA DATE	March 7, 2017	
DEPT. HEAD SIGNATURE	John B. Storer (Signature on file w / City Clerk)	
DATE SUBMITTED	February 24, 2017	
ATTACHMENTS YES <input checked="" type="checkbox"/> NO <input type="checkbox"/> Funding Resolution	* IF YES, ENTER THE TOTAL NUMBER OF PAGES ATTACHED	1

COMMITTEE SIGN-OFF

COMMITTEE	Public Works & Buildings Committee
CHAIR PERSON	Councilor Ralph Torr

DEPARTMENT APPROVALS

DEPUTY CITY MANAGER	Signature on file
CITY MANAGER	Signature on file

FINANCE & BUDGET INFORMATION

FINANCE OFFICE APPROVAL	Signature on file
SOURCE OF FUNDS	General Fund Unassigned Fund Balance
ACCOUNT NUMBER	15013010-771000-17XXX
AMOUNT	\$350,000
APPROPRIATION REQUIRED YES <input checked="" type="checkbox"/> NO <input type="checkbox"/>	

LEGAL AUTHORITY

City Council Resolution

SUMMARY STATEMENT

We have an updated bid price of \$343,369 to change out 1,454 of our Eversource-maintained public street lights to high efficiency LED's (light emitting diodes). We prepared a FY2018 CIP request for \$350,000 to cover this work, but a supplemental appropriation will allow us to start immediately. The expectation is that half of the lights could be replaced by July 1.

The cities of Portsmouth and Dover issued a joint bid this past fall for identical work and they both plan to proceed with the local firm of Affinity Lighting based in Dover. Affinity agreed to hold Dover's pricing for Rochester if we elected to proceed as well.

In reviewing costs, in Portsmouth Affinity Lighting was the low bidder at \$391,129 to swap-out 1,687 old high-pressure-sodium (HPS) fixtures. The next lowest bidders were Tanko Lighting at \$413,847 and Siemans at \$416,371.

Using Affinity's price proposal for our projected 1,454 streetlights results in a projected cost of \$343,369. The actual cost could go up or down slightly depending on the final number of light fixtures. The firm of Tanko Lighting was the 2nd place bidder in both Portsmouth and Dover and they provided a budgetary estimate of \$538,307 for Rochester.

Affinity projects about a \$98K per year savings in electricity per the Eversource approved tariffs for street lights. That is almost \$1 million in savings in 10 years.

Eversource confirmed via email of 2/22/17 that we will be eligible for a \$100,000 energy efficiency rebate to offset the costs of this light conversion.

RECOMMENDED ACTION

City Council Resolution for a supplemental appropriation for the Street Light LED project in the amount of \$350,000 from the General Fund Unassigned Fund Balance Account.

AGENDA BILL - FUNDING RESOLUTION

EXHIBIT

Project Name:

Date:

Fiscal Year:

Fund (select):

GF Water Sewer Arena
 CIP Water CIP Sewer CIP Arena CIP
 Special Revenue

Fund Type: Lapsing Non-Lapsing

Deauthorization

	Org #	Object #	Project #	Fed Amount \$	State Amount \$	Local Amount \$
1				-	-	-
2				-	-	-
3				-	-	-
4				-	-	-

Appropriation

	Org #	Object #	Project #	Fed Amount \$	State Amount \$	Local Amount \$
1	15013010	771000	17XXX	-	-	350,000
2				-	-	-
3				-	-	-
4				-	-	-

Revenue

	Org #	Object #	Project #	Fed Amount \$	State Amount \$	Local Amount \$
1				-	-	-
2				-	-	-
3				-	-	-
4				-	-	-

DUNS #

CFDA #

Grant #

Grant Period: From
To

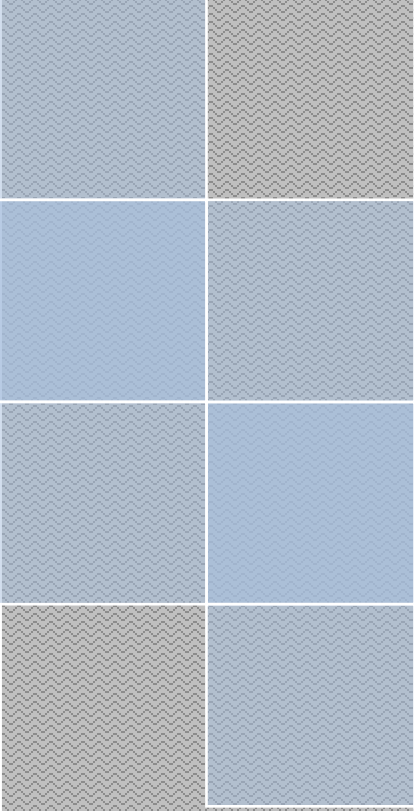
If de-authorizing Grant Funding appropriations: (select one)

Reimbursement Request will be reduced

Funds will be returned



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**Resolution Authorizing Supplemental Appropriation for the Purchase of the so-called
Gauthier Farm Conservation Easement in the amount of \$261,850.00**

**BE IT RESOLVED BY THE MAYOR AND CITY COUNCIL OF THE CITY OF
ROCHESTER, AS FOLLOWS:**

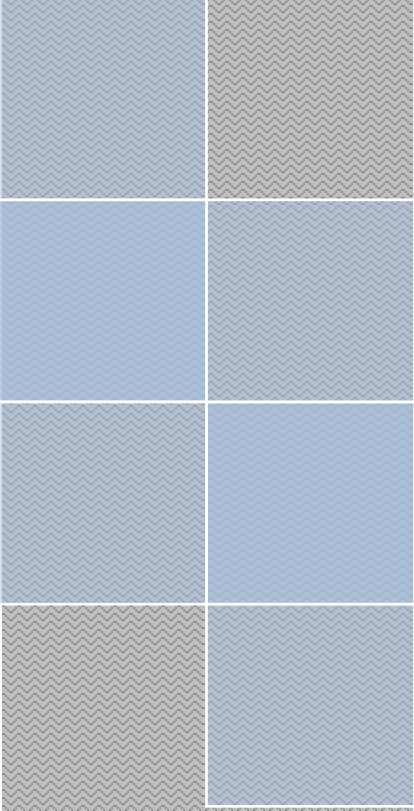
That the sum of Two Hundred Sixty One Thousand Eight Hundred Fifty Dollars (\$261,850.00) be, and hereby is, appropriated as a supplemental appropriation to the Capital Improvement Plan Project Fund 1501 (account # 15011081-771000-175xx) Land Acquisitions for the purpose of providing funds necessary to pay costs and/or expenditures with respect to the purchase of the Gauthier Farm Conservation Easement by the Southeast Land Trust. One Hundred Sixty One Thousand Eight Hundred Fifty Dollars (\$161,850.00) of the supplemental appropriation shall be derived from the General Fund unassigned fund balance and One Hundred Thousand Dollars (\$100,000.00) of the supplemental appropriation shall be derived from the Conservation Fund.

To the extent not otherwise provided for in this Resolution, the Finance Director is hereby authorized to designate and/or establish such accounts and/or account numbers as necessary to implement the transactions contemplated by this Resolution.

CC FY17 02-07 AB 122



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City of Rochester Formal Council Meeting

AGENDA BILL

NOTE: Agenda Bills are due by 10 AM on the Monday the week before the City Council Meeting.

AGENDA SUBJECT Funding request to purchase a conservation easement on Gauthier Farm, Bernard Rd.

COUNCIL ACTION ITEM <input checked="" type="checkbox"/>
INFORMATION ONLY <input type="checkbox"/>

FUNDING REQUIRED? YES <input checked="" type="checkbox"/> NO <input type="checkbox"/>
* IF YES ATTACH A FUNDING RESOLUTION FORM

RESOLUTION REQUIRED? YES <input checked="" type="checkbox"/> NO <input type="checkbox"/>
--

FUNDING RESOLUTION FORM? YES <input checked="" type="checkbox"/> NO <input type="checkbox"/>
--

AGENDA DATE	February 07, 2017		
DEPT. HEAD SIGNATURE			
DATE SUBMITTED	January 27, 2017		
ATTACHMENTS YES <input checked="" type="checkbox"/> NO <input type="checkbox"/>	* IF YES, ENTER THE TOTAL NUMBER OF PAGES ATTACHED	6 (Five Informational and 1 Funding Resolution)	

COMMITTEE SIGN-OFF

COMMITTEE	Conservation Commission
CHAIR PERSON	Mike Dionne

DEPARTMENT APPROVALS

DEPUTY CITY MANAGER	
CITY MANAGER	

FINANCE & BUDGET INFORMATION

FINANCE OFFICE APPROVAL	
SOURCE OF FUNDS	
ACCOUNT NUMBER	
AMOUNT	
APPROPRIATION REQUIRED YES <input checked="" type="checkbox"/> NO <input type="checkbox"/>	

LEGAL AUTHORITY

Chapter 11, Section 21 of the City of Rochester General Ordinances and as authorized by RSA 36-A:4.

SUMMARY STATEMENT

The Conservation Commission requests that City Council support and contribute towards the purchase of a 160 +/- conservation easement at Gauthier Farm on Bernard Rd, Map 226 Lot 2 and Map 227 Lot 18.

South East Land Trust will be the primary easement holder and will be responsible for all monitoring and enforcement activities. The City will hold an executory interest.

The following actions are what the Conservation Commission is requesting:

Appropriation of \$261,850 via:

- a) \$161,850 - General Fund unassigned fund balance;
- b) \$100,000 - Conservation Fund unassigned fund balance.

RECOMMENDED ACTION

Approve request and appropriate funds.

AGENDA BILL - FUNDING RESOLUTION

EXHIBIT

Project Name:

Date:

Fiscal Year:

Fund (select):

GF Water Sewer Arena
 CIP Water CIP Sewer CIP Arena CIP
 Special Revenue

Fund Type: Lapsing Non-Lapsing

Deauthorization

	Org #	Object #	Project #	Fed Amount \$	State Amount \$	Local Amount \$
1	NEW			-	-	-
2				-	-	-
3				-	-	-
4				-	-	-

Appropriation

	Org #	Object #	Project #	Fed Amount \$	State Amount \$	Local Amount \$
1	15011081-771000-175xx		Gauthier Easement	-	-	261,850 -
2				-	-	-
3				-	-	-
4				-	-	-

Revenue

	Org #	Object #	Project #	Fed Amount \$	State Amount \$	Local Amount \$
1	150003-471000-175xx		Gauthier Easement	-	-	261,850 -
2	11081-406101		General Fund -Transfer from Fund Balance	-	-	161,850 -
3	7024001-406101		Conservation Fund -Transfer from Fund Balance	-	-	100,000 -
4				-	-	-

DUNS #

CFDA #

Grant #

Grant Period: From
To

If de-authorizing Grant Funding appropriations: (select one)

Reimbursement Request will be reduced

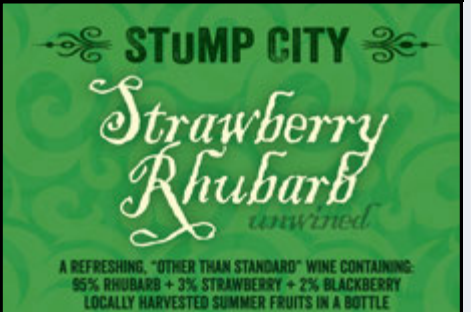
Funds will be returned



Gauthier Farm

~ Since 1966 ~

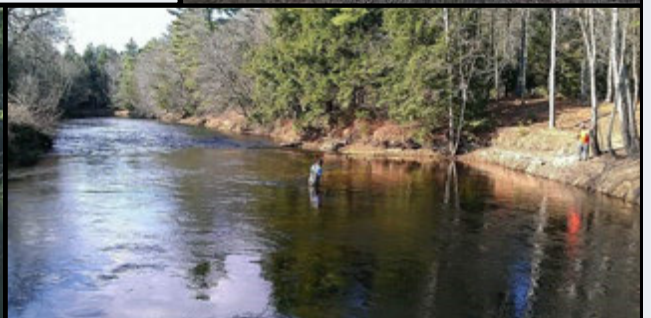
Community Supported Agriculture offering a variety of seasonal vegetables, meats, and other produce.



- ◆ Hay
- ◆ Eggs
- ◆ Maple Syrup
- ◆ Seasonal Vegetables
- ◆ Beef, Pork, Turkey, Chicken
- ◆ "Stump City" Hard Cider & Wine



- ◆ #1 Priority for Rochester Conservation Commission
- ◆ 1.4 miles along Salmon Falls River
- ◆ 160 acres of highly-ranked wildlife habitat (NH Fish & Game)
- ◆ 20+ acres of Important Farmland Soils (NRCS)
- ◆ Source Water Protection Area
- ◆ 18 hole Disc Golf Course & Public Access Along SF River



PROJECT NAME: *Gauthier Farm*
PROJECT TYPE: Conservation Easement

OWNERS: George & Rita Gauthier Revocable Trust – 40 Bernard Road, Rochester, NH 03867
GRANTEE: SELT
EXECUTORY INTEREST: City of Rochester (?)

GRANTOR CONTACT: Kent Gauthier
CONTACT FOR SELT: Jeremy Lougee

PROPERTY LOCATION: Bernard Road, Rochester
 Map 226, Lot 0002 & Map 227, Lot 0018
 BOOK 833 PAGE 0363

LAND ACREAGE & TYPES: ~160 acres of forest, field, wetlands, streams, sand/gravel pit, and Salmon Falls River frontage and floodplain

SOILS: Approximately 16 acres Prime farmland soils, 5 acres Statewide Important farmland soils, but potentially more (unmapped) given current agricultural uses. Will work with NRCS to further define soil categories.

ACCESS/FRONTAGE: (*frontage on roads and on rivers/ponds*)

- 16' frontage (paved width) on Bernard Road (Class V)
- 1,160' frontage on Whitehall Road (1,000' Class V, 160' Class VI)
- ~7,200' frontage on Salmon Falls River
- 0.5 acre pond in gravel pit
- ~2,700' feeder stream bisects property en route to SF River

NEARBY PROTECTED LAND: (*grantee, acreage*)

- Tuckahoe Preserve (140 ac) – Fee owned by Great Works Regional Land Trust directly across SF River in ME, adjacent to Keay Brook project (45 ac) also recently protected by GWRLT
- Gagne (58 ac) – Easement held by SELTNH <1 mile downstream SF River

OTHER CONSERVATION VALUES:

- 30 acres of “highest ranked habitat in biological region” & 130 acres of “Supporting Landscape” (NHF&G WAP) - floodplain forests and grassland matrix
- Climate change adaptations - 26 acres within 100yr flood zone
- Within 5 mile buffer for Somersworth Source Water Protection Area
- High priority for Salmon Falls Watershed Collaborative (#1 most threatened river in U.S. according to a US Forest Service Report)

KEY PROVISIONS & RESERVED RIGHTS: Landowners wish to continue growing diverse agricultural operation but are willing to restrict certain areas of the parcel pending grant opportunities (possibly riparian buffers).

STEWARDSHIP/LAND MANAGEMENT FUND CONTRIBUTION: Estimated at \$17,100, but could fluctuate depending on the parameters of the conservation easement.

PROPERTY/SITUATION DESCRIPTION:

The Gauthier Farm hosts a multi-generational mix of old-fashioned Yankee go-getters. They've owned trucking businesses, operated a sand and gravel pit, and most recently ran a successful heating business, all-the-while farming in the gentlemen style of some hay, some livestock, some vegetables, and even hard cider. George, the patriarch, bought the property over 50 years ago, and he and his wife's revocable trust now holds ownership of the parcel. Several of their children also live on the property with families of their own, and it appears that some of these residential structures remain contiguous with the larger parcel. After the crash of 2008, the family was forced to borrow heavily against the property, and despite a recent heating business, the Gauthier's continue to be underwater with this mortgage. It is with this regrettable situation that they have decided to seek a conservation easement on the farm. In their eyes, the easement would be crafted to protect the working qualities of their property in exchange for retiring the development rights. The mortgage would be paid off with the proceeds, thus allowing them to invest more heavily in the growing farming enterprise.

The leaders of this charge include Kent Gauthier and his friend, Doug LaChance (former mayor of Rochester) who partner to produce several of the farm products. Besides a typical cadre of farmer's market-type products (eggs, meat, vegetables, maple syrup), they are rapidly growing a hard cider business called "Stump City Cider" which is sold at over 70 locations across NH & ME. They also host a Frisbee golf course along the Salmon Falls River (SFR) and would like to continue their efforts in agri-tourism by opening the farm to the public. They've been very upfront in explaining that they don't want to end up with an easement that overly restricts their farming or forestry activities, but they also have acknowledged that a successful fundraising campaign may come with certain restrictions along the SFR frontage. It is important to note that several developments (trailer parks and modular homes) have sprung up along the SFR in this section of Rochester. While the Gauthiers do not want this fate for their farm, they recognize that unless a conservation outcome is realized soon, they may be forced to sell out to the highest bidder.

Over the last year, SELT has worked to secure a federal grant from the Natural Resources Conservation Service (NRCS) through their Agricultural Land Easement (ALE) Program. An appraisal was conducted by Peter Knight of Stanhope Group, the cost of which was shared by the Gauthier Family and the Rochester Conservation Commission. The appraised value of the property was \$400,000, and NRCS-ALE has committed to paying half of that value (\$200,000). Total project costs are estimated at ~\$468,000, which includes ~\$17,100 for Stewardship & Legal Defense Fund.



Gauthier Farm Budget (1/25/2017)

EXPENSES




<u>Transaction Costs</u>	<u>Cost</u>	<u>Notes</u>
Acquisition Costs		
Easement Purchase Price	\$400,000	Based on P.Knight Appraisal Report None assumed (mortgage needs payoff)
Donated Easement Value	\$0	
Due Diligence Costs		
Hazardous Waste Assess.	\$3,000	Phase I (Completed by Truslow) Estimate
Survey	\$15,000	
Appraisal(s)	\$7,000	N/A Knight Appraisal (1/29/16) NRCS requirement
Development Analysis	\$0	
Initial Appraisal	\$4,000	
Final Appraisal	\$3,000	
Legal		
Attorney Fees	\$5,000	Estimate
Title Insurance policy	\$1,000	Estimate for \$400K value
Title examination	\$1,000	Estimate
Closing Costs		
Miscellaneous		
Real estate transfer tax	\$0	Estimate Unexpected Costs
Recording fees	\$300	
Contingencies	\$5,000	
Project Management Costs		
Staff time	\$15,500	SELT Flat rate SELT Flat rate Estimated SELT Flat rate SELT Flat rate
Project Management	\$10,000	
Baseline Documentation	\$3,000	
Truslow Resource Consulting	\$2,500	
Printing	\$100	
Travel	\$200	
Subtotal, Transaction Costs	\$453,102	
Stewardship Costs		
Stewardship & Legal Defense Fund	\$17,200	Conservation Stewardship & Legal Defense Fund
Subtotal, Stewardship Costs	\$17,200	
TOTAL EXPENSES	\$470,302	<i>Transaction + Stewardship Costs</i>

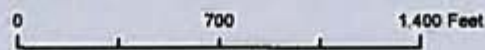
REVENUES

<u>Revenue Sources</u>	<u>Revenue</u>	<u>Notes</u>
Public Fundraising		
Rochester Conservation Commission	\$100,000	Public Hearing On 1/4/17 committed up to \$100K To be requested from General Fund
City of Rochester	\$161,850	
NRCS-ALE (Federal)	\$200,000	ALE (RCPP) Funds
Rochester Conservation Commission	\$6,451.50	Direct Payment for Appraisal (50%) and Truslow Expenses
Private Fundraising		
Landowner	\$2,000	50% Appraisal Expense
TOTAL REVENUES	\$470,302	



Legend

-  Gauthier Estimated Boundary
-  Easement Exclusion Areas
-  Road (NHDOT)



**Gauthier Property
Aerial Map
Rochester, NH**

Boundary and feature locations are approximate. Easement boundary based on tax maps.

Map prepared by
Southeast Land Trust of NH
November 2015



**AMENDMENT TO CHAPTER 42 OF THE GENERAL ORDINANCES OF THE CITY
OF ROCHESTER REGARDING THE LOCATION AND BOUNDARIES OF ZONING
DISTRICTS**

THE CITY OF ROCHESTER ORDAINS:

WHEREAS, Chapter 42.1, Section J establishes that the location and boundaries of zoning districts within the City of Rochester are established as shown on a map titled, "City of Rochester Zoning Map."

WHEREAS, Chapter 42.1, Section J further declares that the City of Rochester Zoning Map is incorporated by reference as party of Chapter 42 of the General Ordinances of Rochester regarding zoning.

WHEREAS, the Mayor and City Council of Rochester desire to amend the City of Rochester Zoning Map to expand the Industrial Zone.

THEREFORE, the Mayor and City Council of Rochester ordain that the Industrial Zone in the City of Rochester shall be expanded to include the following properties:

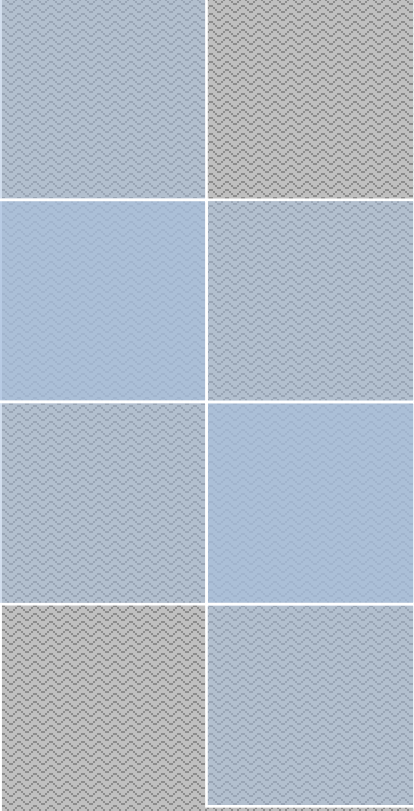
1. 0255-0017-0000 290 Rochester Hill Road
2. 0255-0018-0000 294 Rochester Hill Road
3. 0255-0019-0000 296 Rochester Hill Road
4. 0255-0020-0000 302 Rochester Hill Road
5. 0255-0021-0000 0 Rochester Hill Road

FURTHER, the City of Rochester Zoning Map shall be amended and updated to reflect that the above named properties are included in the Industrial Zone and are removed from the Agricultural Zone.

The effective date of these amendments shall be upon passage.



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City of Rochester Formal Council Meeting

AGENDA BILL

NOTE: Agenda Bills are due by 10 AM on the Monday the week before the City Council Meeting.

AGENDA SUBJECT AB-83: Amendment to Zoning Map, Chapter 42 of City Ordinances

COUNCIL ACTION ITEM <input checked="" type="checkbox"/> INFORMATION ONLY <input type="checkbox"/>
--

FUNDING REQUIRED? YES <input type="checkbox"/> NO <input checked="" type="checkbox"/> * IF YES ATTACH A FUNDING RESOLUTION FORM
--

RESOLUTION REQUIRED? YES <input checked="" type="checkbox"/> NO <input type="checkbox"/>
--

FUNDING RESOLUTION FORM? YES <input type="checkbox"/> NO <input checked="" type="checkbox"/>
--

AGENDA DATE	December 6, 2016	
DEPT. HEAD SIGNATURE	Karen Pollard, Signature on File	
DATE SUBMITTED	November 21, 2016	
ATTACHMENTS YES <input checked="" type="checkbox"/> NO <input type="checkbox"/>	* IF YES, ENTER THE TOTAL NUMBER OF PAGES ATTACHED	3

COMMITTEE SIGN-OFF

COMMITTEE	Rochester Economic Development Commission
CHAIR PERSON	Susan DeRoy

DEPARTMENT APPROVALS

DEPUTY CITY MANAGER	signature on file
CITY MANAGER	signature on file

FINANCE & BUDGET INFORMATION

FINANCE OFFICE APPROVAL	signature on file
SOURCE OF FUNDS	
ACCOUNT NUMBER	
AMOUNT	
APPROPRIATION REQUIRED YES <input type="checkbox"/> NO <input checked="" type="checkbox"/>	

LEGAL AUTHORITY

--

SUMMARY STATEMENT

The City Council is considering expansion of the Granite State Business Park to the south of the existing boundaries. To remain consistent with the city's intention and plans for strategic industrial growth, the Rochester Economic Development Commission requests that a MAP CHANGE to Chapter 42 be considered in conjunction with the Tax Increment Financing Plans.

For consideration and discussion, that the following 4 parcels be changed from Agricultural to Industrial, in keeping with the future uses the city finds desirable.

Granite State Business Park TIF District Phase 3

0255-0017-0000 290 Roch Hill Rd

0255-0018-0000 294 Roch Hill Rd

0255-0019-0000 296 Roch Hill Rd

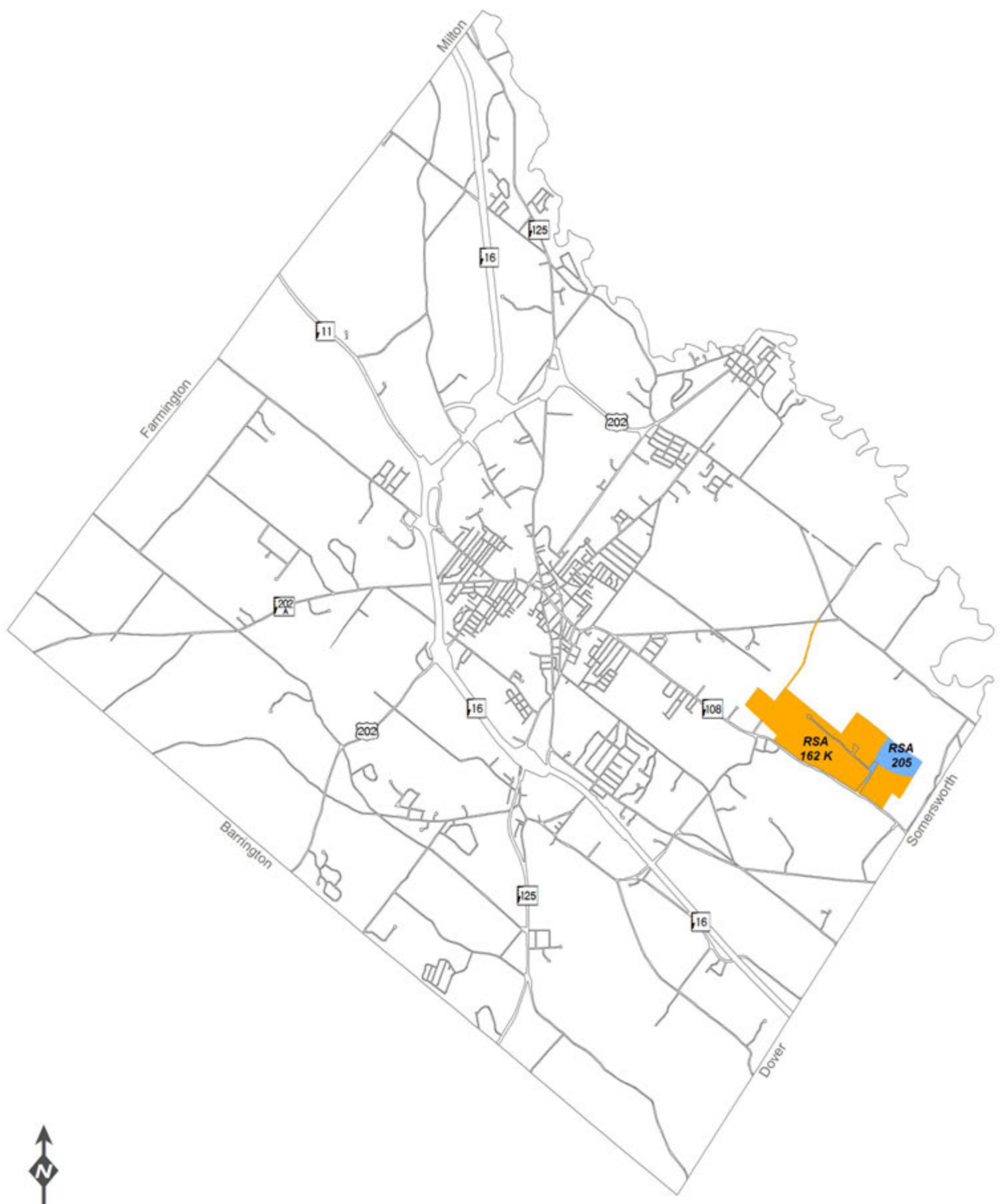
0255-0020-0000 302 Roch Hill Rd

0255-0021-0000 0 Roch Hill Rd

RECOMMENDED ACTION

Please hold a First Reading on December 6, 2016

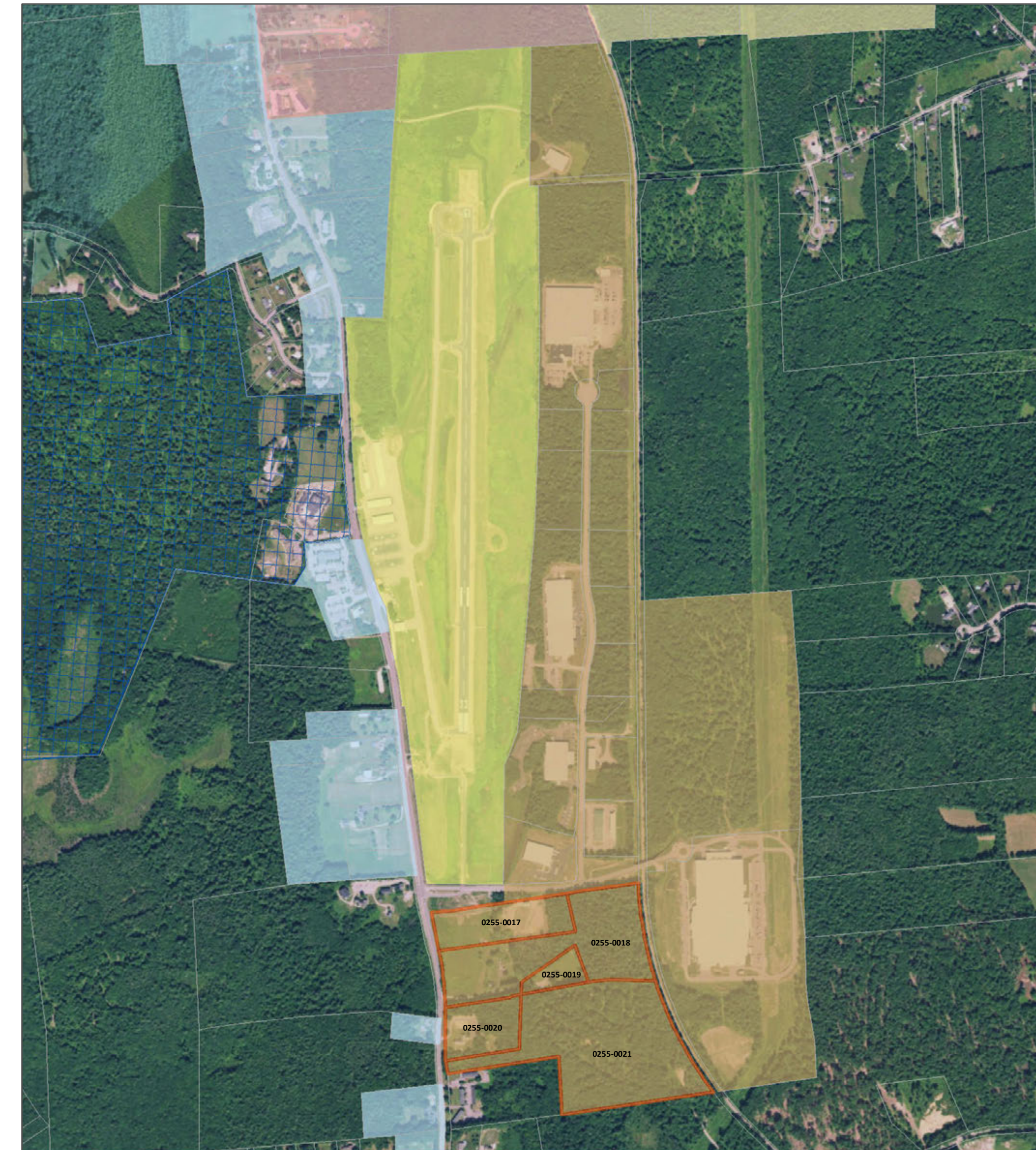
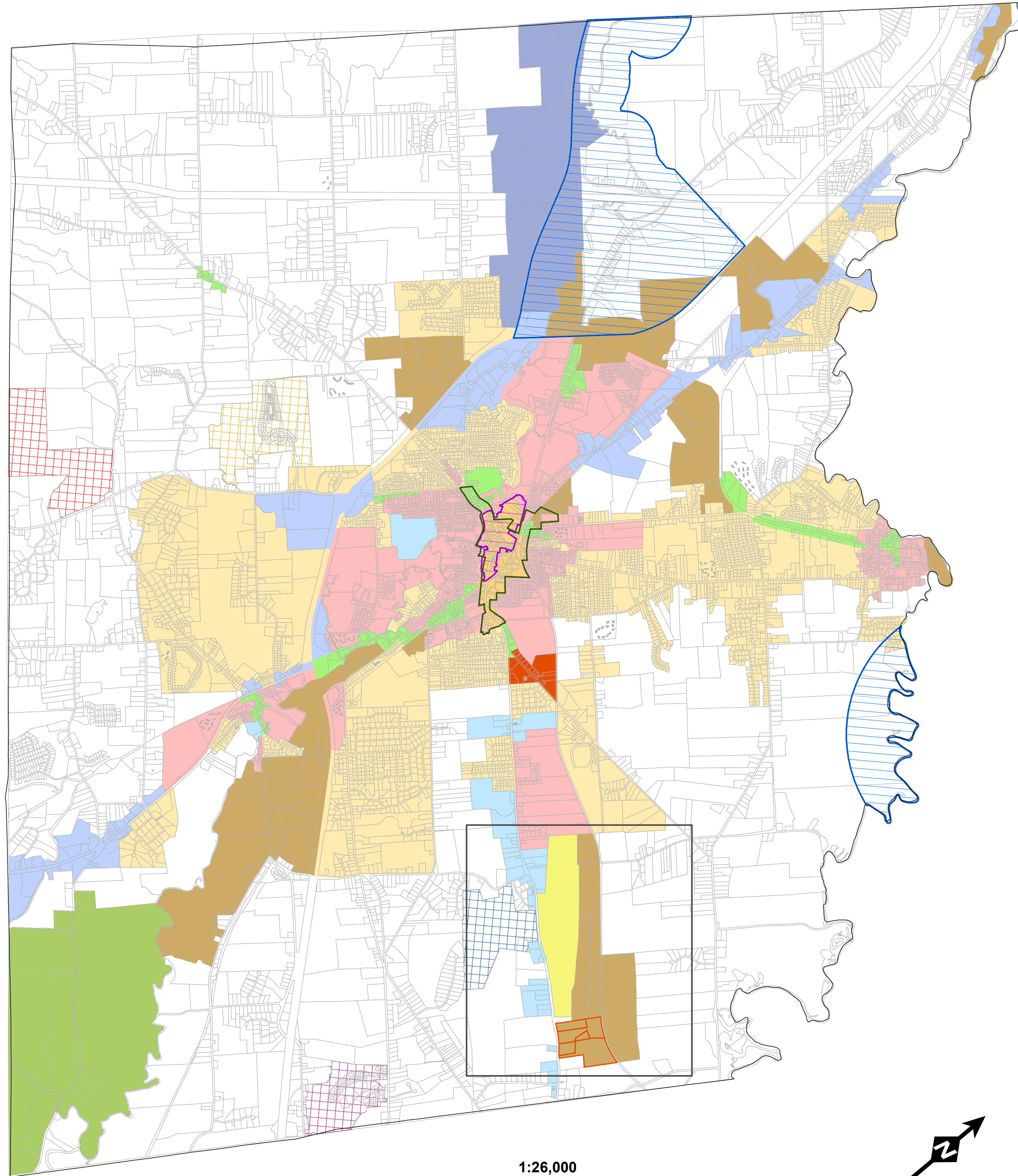
Request this be sent to the Rochester Planning Board and the Rochester Codes and Ordinances Committees simultaneously.



City of Rochester, New Hampshire

Industrial Park Expansion

Note: This is not the official City of Rochester zoning map.



- Legend**
- Proposed Industrial Park Expansion
 - Digital Tax Parcel (2015)
- Overlay Districts**
- Aquifer Protection
 - Special Downtown
 - Historic
- Zoning District**
- Agricultural
 - Airport Special
 - Downtown Commercial
 - Granite Ridge
 - Highway Commercial
 - Hospital Special
 - General Industrial
 - Neighborhood Mixed-Use
 - Office Commercial
 - Residential - 1
 - Residential - 2
 - Recycling Industrial
 - Water
- Planned Unit Development**
- PUD-1
 - PUD-2
 - PUD-3
 - PUD-4

Parcel Number	Property Address
0255-0017	290 Rochester Hill Rd
0255-0018	294 Rochester Hill Rd
0255-0019	296 Rochester Hill Rd
0255-0020	302 Rochester Hill Rd
0255-0021	0 Rochester Hill Rd

Prepared by the **Stafford Regional Planning Commission**
 150 Wakefield St. Suite 12 Rochester, NH 03867
 T: (603) 994-3500 E: srpc@stafford.org
 Date: 11/1/2016 Author: RM

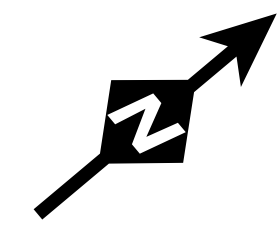
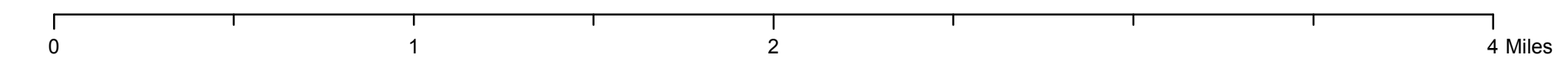
Path: M:\GIS_Map_Documents\Requests\Members\Rochester\IndustrialParkExpansion\Rochester_IndustrialPark_2016.mxd



Data Sources
 Base features from NH GRANIT database. Digital data in NH GRANIT represent the efforts of the contributing agencies to record information from the cited source materials. Earth Systems Research Center (ESRC), under contract to the Office of Energy and Planning (OEP), and in consultation with cooperating agencies, maintains a continuing program to identify and correct errors in these data. Neither OEP nor ESRC make any claim as to the validity or reliability or to any implied uses of these data.

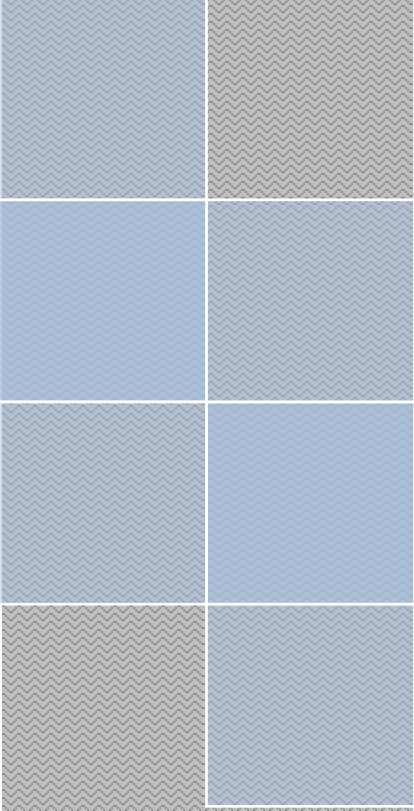
Digital tax parcels taken from SRPC database. Data should be used for planning purposes only. Data were derived from various sources and were updated at different timeframes, with varying levels of accuracy. Street names are maintained internally by SRPC staff. Please notify SRPC of any missing or inaccurate street names.

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**AMENDMENT TO CHAPTER 42 OF THE GENERAL ORDINANCES OF THE CITY OF
ROCHESTER REGARDING ACCESSORY APARTMENTS**

THE CITY OF ROCHESTER ORDAINS:

That Chapter 42 of the General Ordinances of the City of Rochester and currently before the Rochester City Council, be amended as follows:

42.23 Accessory Uses

- a. **General Provisions.** The following provisions apply in evaluating proposed accessory uses, activities, structures, and situations.

*
*
*

- b. **Standards for Specific Accessory Uses.** The following standards shall apply to these specific accessory uses, activities, structures, and situations wherever they are allowed:

1. **Accessory Apartment.** An accessory apartment is permitted subject to compliance with all of the following standards and procedures:
 - A. It is permitted where and as specified in the Table of Uses (by right or by special exception). **However, if the accessory dwelling is detached from the single family dwelling, it must be approved by a special exception;**
 - B. It is accessory to a single family dwelling only **and if detached from the single family dwelling it is similar in architectural style;**
 - C. ~~It must be a studio or one bedroom apartment;~~ **It must be two bedrooms or less;**
 - D. It may not exceed 800 square feet;
 - E. It may not house more than two occupants;
 - F. It may be either part of the single family house **dwelling** or in a separate building, such as above a garage; **if it is part of the single family house, an interior door shall be provided between the principal dwelling unit and the accessory dwelling unit.**
 - G. There may be only one per lot;
 - H. ~~The main house must be owner occupied;~~ **The owner of the property must occupy one of the dwelling units and the owner must demonstrate that one of the dwelling units is his or her principal place of residence;**
 - I. At least one parking space must be provided for the unit;
 - J. Where municipal sewer service is not provided, the septic system

shall meet NHDES requirements for the combined system demand for total occupancy of the property; and

- K.** It is exempt from site plan review but a letter of intent must be submitted to the Building Inspector to ensure that the above conditions are met.
- L.** If it is a security apartment, it shall not exceed 800 square feet and it shall be attached to or located with an allowed commercial, office or industrial use. Such unit may be occupied by the business owner, family member or employee whose purpose is to provide security and/or protection of the business premises. This use shall require Site Plan review.
- M.** If it is a caretaker apartment it shall be attached to or located with an allowed residential or nonresidential use and it shall be occupied by the owner, family member or employee of the principal use and the gross floor area does not exceed 800 square feet. This use shall require Site Plan review.

The effective date of these amendments shall be upon passage.

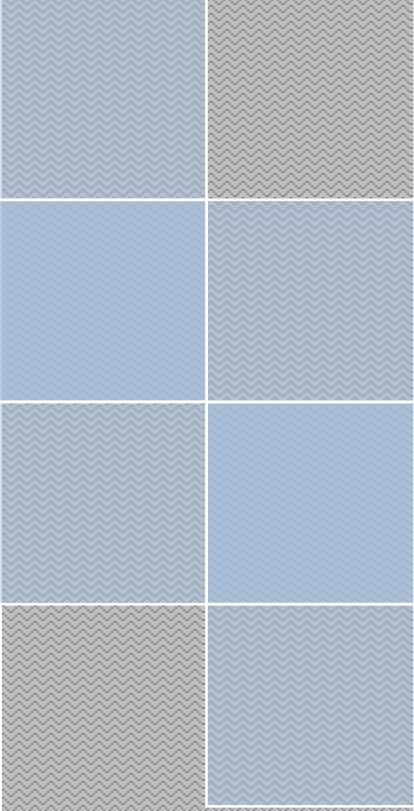
TABLE 18-A RESIDENTIAL USES 8/7/2014

RESIDENTIAL USES	Residential Districts				Commercial Districts			Industrial Districts		Special		Criteria/Conditions
	R1	R2	AG	NMU	DC	OC	HC	GI	RI	HS	AS	Section Reference
Apartment, Accessory (accessory use)	E	P	P	P	P	P	P	I	I	E	I	Section 42.21 & 42.23
Apartment, Inlaw	P	P	P	P	P	P	P	-	-	-	-	
Apartment, Security	-	P	-	P	P	P	P	P	P	P	P	Sections 42.2 & 42.23
Assisted Living Facility	-	C	C	C	C	C	C	-	-	C	-	Section 42.21
Boarding House	-	-	-	-	E	-	-	-	-	-	-	
Community Residence - I	-	E	E	-	E	E	E	-	E	E	-	Section 42.22
Community Residence - II	-	-	E	-	-	E	-	-	E	E	-	Section 42.22
Conservation Subdivision	C	C	C	-	-	C	C	-	-	-	-	Sections 42.21 & 42.33I
Dwelling, Apartments (Apt/ Mixed Use Bldg)	-	-	-	P	P	C	P	-	-	-	-	Section 42.21
Dwelling, Multifamily Development	-	P	-	-	C	-	P	-	-	-	-	Sections 42.20 & 42.22
Dwelling, Multifamily	-	P	-	-	C	-	P	-	-	-	-	
Dwelling, Single Family	P	P	P	P	P	P	P	I	I	P	I	
Dwelling, Three & Four Family	-	P	-	C	C	C	P	-	-	-	-	Sections 42.21 & 42.33
Dwelling, Two Family	-	P	P	P	P	P	P	-	-	-	-	Sections 42.21 & 42.33
Flag Lots	-	C	C		-	-	-	-	-	C	-	Section 42.21
Home Occupation - 1 (accessory use)	P	P	P	P	P	P	P	-	-	P	-	Section 42.24
Home Occupation - 2 (accessory use)	P	P	P	P	P	P	P	-	-	P	-	Sections 42.22 & 42.24
Home Occupation - 3 (accessory use)	-	E	E	P	P	P	P	-	-	E	-	Sections 42.22 & 42.24
Manufactured Housing Unit on own lot	-	-	P	-	-	-	-	-	-	-	-	Sections 42.20 & 42.21
Nursing Home	-	-	C	-	-	C	-	-	-	P	-	Sections 42.20 & 42.21
Outdoor Wood-Fired Hydronic Boiler	-	-	P	-	-	-	-	-	-	-	-	Section 42.20
Porkchop Subdivision	-	-	C	-	-	-	-	-	-	-	-	Section 42.21
Residential Facility	-	-	E	-	-	E	-	-	E	E	-	Section 42.22
Senior Housing	-	P	C	C	C	C	-	-	-	-	-	Section 42.21
Temporary Structure	P	P	P	P	P	P	P	P	P	P	P	Section 42.20
Zero Lot Line Development	C	C	C	-	-	C	C	-	-	-	-	Section 42.33

*LEGEND. P = Permitted Use, C = Conditional Use, E = Use Allowed by Special Exception



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City of Rochester Formal Council Meeting

AGENDA BILL

NOTE: Agenda Bills are due by 10 AM on the Monday the week before the City Council Meeting.

AB 90 (a) and (b)

AGENDA SUBJECT Proposed Zoning Ordinance amendments to Chapter 42.23 (b)(1), Accessory Dwelling Units.

COUNCIL ACTION ITEM <input checked="" type="checkbox"/> INFORMATION ONLY <input type="checkbox"/>
--

FUNDING REQUIRED? YES <input type="checkbox"/> NO <input checked="" type="checkbox"/> * IF YES ATTACH A FUNDING RESOLUTION FORM
--

RESOLUTION REQUIRED? YES <input type="checkbox"/> NO <input checked="" type="checkbox"/>
--

FUNDING RESOLUTION FORM? YES <input type="checkbox"/> NO <input checked="" type="checkbox"/>
--

AGENDA DATE	December 6, 2016		
DEPT. HEAD SIGNATURE	Signature on file		
DATE SUBMITTED	November 28, 2016		
ATTACHMENTS YES <input checked="" type="checkbox"/> NO <input type="checkbox"/>	* IF YES, ENTER THE TOTAL NUMBER OF PAGES ATTACHED	4	

COMMITTEE SIGN-OFF

COMMITTEE	Planning Board
CHAIR PERSON	Nel Sylvain

DEPARTMENT APPROVALS

DEPUTY CITY MANAGER	Signature on file
CITY MANAGER	Signature on file

FINANCE & BUDGET INFORMATION

FINANCE OFFICE APPROVAL	n/a
SOURCE OF FUNDS	
ACCOUNT NUMBER	
AMOUNT	
APPROPRIATION REQUIRED YES <input type="checkbox"/> NO <input checked="" type="checkbox"/>	

LEGAL AUTHORITY

Rochester Zoning Ordinance Section 42.3 (e), RSA 674:16, and RSA 674:18.

SUMMARY STATEMENT

Senate Bill 146, an act relative to accessory dwelling units, was passed by the legislature and signed into law by the Governor in 2016. The bill established requirements for local regulation of accessory dwelling units. The City of Rochester already permitted accessory dwelling units but there were some slight changes to the language that were needed to conform to the new State Law.

RECOMMENDED ACTION

Consider amendments for first reading, public hearing and adoption.

3/2/17

From: Blaine Cox
Sent: Tuesday, February 28, 2017 10:52 AM
To: Kelly Walters
Cc: Ray Varney
Subject: ADU Info

Kelly – Here are the hyperlinks to NHMA & OEP information on Accessory Dwelling Units to insert in the Council packet.

<https://www.nhmunicipal.org/TownAndCity/Article/679>

<http://conference.nhmunicipal.org/home/events/213>

<https://www.nh.gov/oep/planning/resources/accessory-dwellings.htm>

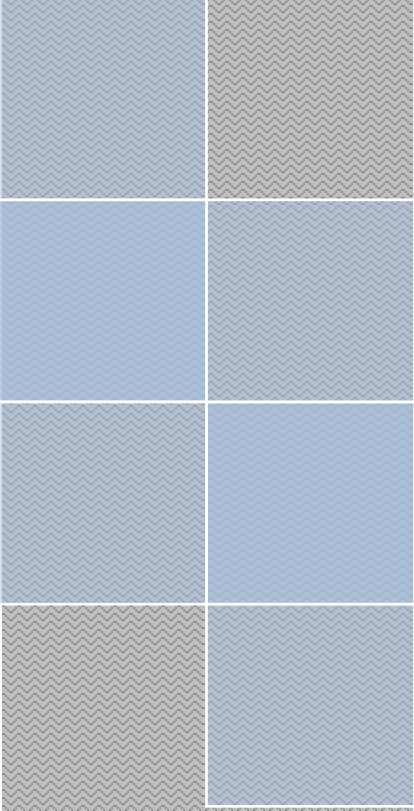
<http://cnhrpc.org/wp-content/uploads/2016/09/ADU-Handout-9-21-16.pdf>

Blaine M Cox, ICMA-CM
Deputy City Manager/
Director of Finance & Administration
City of Rochester, New Hampshire
31 Wakefield Street
Rochester, NH 03867
Telephone: (603)335-7609
Email: blaine.cox@rochesternh.net

The Right-To-Know Law (RSA 91-A) provides that most e-mail communications, to or from City employees regarding the business of the City of Rochester, are government records available to the public upon request. Therefore, this e-mail communication may be subject to public disclosure.



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AMENDMENT TO CHAPTER 42 OF THE GENERAL ORDINANCES OF THE CITY OF ROCHESTER REGARDING THE ENTERTAINMENT OVERLAY DISTRICT

THE CITY OF ROCHESTER ORDAINS:

That Chapter 42 of the General Ordinances of the City of Rochester and currently before the Rochester City Council, be amended as follows:

42.2 Definitions and Terminology

a. General Provisions.

*
*
*

b. Definitions.

*
*
*

100. Fair: A large scale entertainment event, such as an annual summer/fall fair, **concert, or music festival** situated on land on which significant permanent structures have been erected largely to serve the fair, **concert or music festival**. A special, small scale, temporary entertainment event lasting no more than ten (10) days, such as a **motorized or non-motorized racing**, carnival, bazaar, or circus situated on land on which no significant permanent structures have been erected largely to serve the fair is considered an accessory use. **Temporary campsites erected for no more than ten (10) days are also considered an accessory use an annual summer/fall fair, concert or music festival.**

*
*
*

42.16 Entertainment Overlay Districts

- a. Identification of the Entertainment District. A Zoning Map of the Rochester Entertainment District, as amended, which shows the Entertainment Overlay District, is hereby incorporated as part of this Section, and is on file with the City Clerk. The Zoning Map and all the notations, references, district boundaries, and other information shown thereon, shall be as much a part of this Section as if all were fully described therein. See the Appendix which lists properties in the district by Assessor's Map and Lot numbers.

I. Objectives

A. The purpose of this district is to allow amusement and entertainment activities where tickets are sold or fees collected for the activity.

B. Maximize the developable areas on the parcels within the district through the creation of flexible development standards for commercial purposes.

2. Permitted Uses

A. Uses.

i. The following nonresidential uses are permitted in existing structures and new construction.

- a. Temporary Structures
- b. Reuse of Agricultural Building
- c. Commercial Yard Sale
- d. Foodstand
- e. Function Hall
- f. Bed & Breakfast
- g. Hotel
- h. Motel
- i. Indoor Recreation
- j. Outdoor Recreation
- k. Restaurant
- l. Theater/Cinema (5,000 s.f. or less)
- m. Theater/Cinema (over 5,000 s.f.)
- n. Fair
- o. Farmers Market (Temporary)

ii. In addition to any other approvals required by this Zoning Ordinance, the following uses are required to receive approval from the City of Rochester Licensing Board for temporary events in the Entertainment District: Fair, Farmers' Market, Foodstand, and Recreation Outdoor.

3. Development Standards

A. Parking Requirements

i. The parking requirements for residential and non-residential uses are found in the Rochester Site Plan Regulations and a parking plan must be approved by the Planning Board.

B. Parking areas

i. Parking areas must be fully screened from the street and any abutting residential property.

ii. Parking is allowed in the front of buildings, in the rear of buildings, and to the side of buildings.

C. Dimensional Standards

i. Lots

- a. Minimum lot area – 20,000 s.f.
- b. Minimum frontage – 100 feet
- c. Maximum lot coverage – 85%

ii. Setbacks

- a. Minimum front – 20 feet
- b. Minimum side – 10 feet (For lots that abut a single family residence, the side setback abutting the residence shall be the larger of the required side setback in the subject Entertainment Overlay District or the abutting residence)
- c. Minimum rear – 25 feet

iii. Number of stories

- a. Maximum number of stories – 5

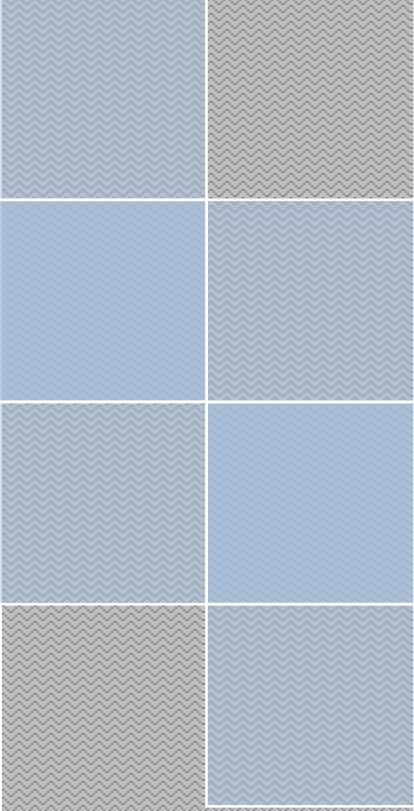
b. Appendix - Delineation of the District. The Rochester Entertainment Overlay District is defined as that area made up of the lots listed below as delineated on the Rochester Tax Maps. Unless otherwise noted or shown on the map, all of the land composing each lot shall be considered to lie within the District. The District also includes all City property necessary to make a contiguous District. (Note that in the case of discrepancy between the Zoning Map and this list of lots, the Zoning Map shall be determining.) Lots in the district include:

- 1. Tax Map 123, Lots 1 – 21, 23 – 26, 27, 27-1, 28 – 38, and 40 – 59**
- 2. Tax Map 124, Lots 67, 69 – 81, 99, 100, 102 – 116, and 118 – 129**
- 3. Tax Map 129, Lots 5 – 14, and 40**
- 4. Tax Map 130, Lots 1 and 2**

The effective date of these amendments shall be upon passage.



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City of Rochester Formal Council Meeting

AGENDA BILL

NOTE: Agenda Bills are due by 10 AM on the Monday the week before the City Council Meeting.

AB 91

AGENDA SUBJECT Zoning Ordinance Amendments to create an Entertainment Overlay District

COUNCIL ACTION ITEM <input checked="" type="checkbox"/> INFORMATION ONLY <input type="checkbox"/>
--

FUNDING REQUIRED? YES <input type="checkbox"/> NO <input checked="" type="checkbox"/> * IF YES ATTACH A FUNDING RESOLUTION FORM
--

RESOLUTION REQUIRED? YES <input type="checkbox"/> NO <input checked="" type="checkbox"/>
--

FUNDING RESOLUTION FORM? YES <input type="checkbox"/> NO <input checked="" type="checkbox"/>
--

AGENDA DATE	December 6, 2016		
DEPT. HEAD SIGNATURE			
DATE SUBMITTED	November 28, 2016		
ATTACHMENTS YES <input checked="" type="checkbox"/> NO <input type="checkbox"/>	* IF YES, ENTER THE TOTAL NUMBER OF PAGES ATTACHED	6	

COMMITTEE SIGN-OFF

COMMITTEE	Planning Board
CHAIR PERSON	Nel Sylvain

DEPARTMENT APPROVALS

DEPUTY CITY MANAGER	signature on file
CITY MANAGER	signature on file

FINANCE & BUDGET INFORMATION

FINANCE OFFICE APPROVAL	signature on file
SOURCE OF FUNDS	
ACCOUNT NUMBER	
AMOUNT	
APPROPRIATION REQUIRED YES <input type="checkbox"/> NO <input checked="" type="checkbox"/>	

LEGAL AUTHORITY

Rochester Zoning Ordinance Section 42.3 (e), RSA 674:16, and RSA 674:18.

SUMMARY STATEMENT

In March of 2016, the Mayor's Entertainment Zone Committee was formed to review zoning in and around the Rochester Fairgrounds. The Committee met and passed along recommendations to the Planning Board for Ordinance amendments creating an Entertainment District. The amendments included a change to the definitions section of the Ordinance, creation of an Entertainment District with permitted uses, and an amendment to the Zoning Map. The language being proposed is a result of discussions held over several meetings at the Planning Board.

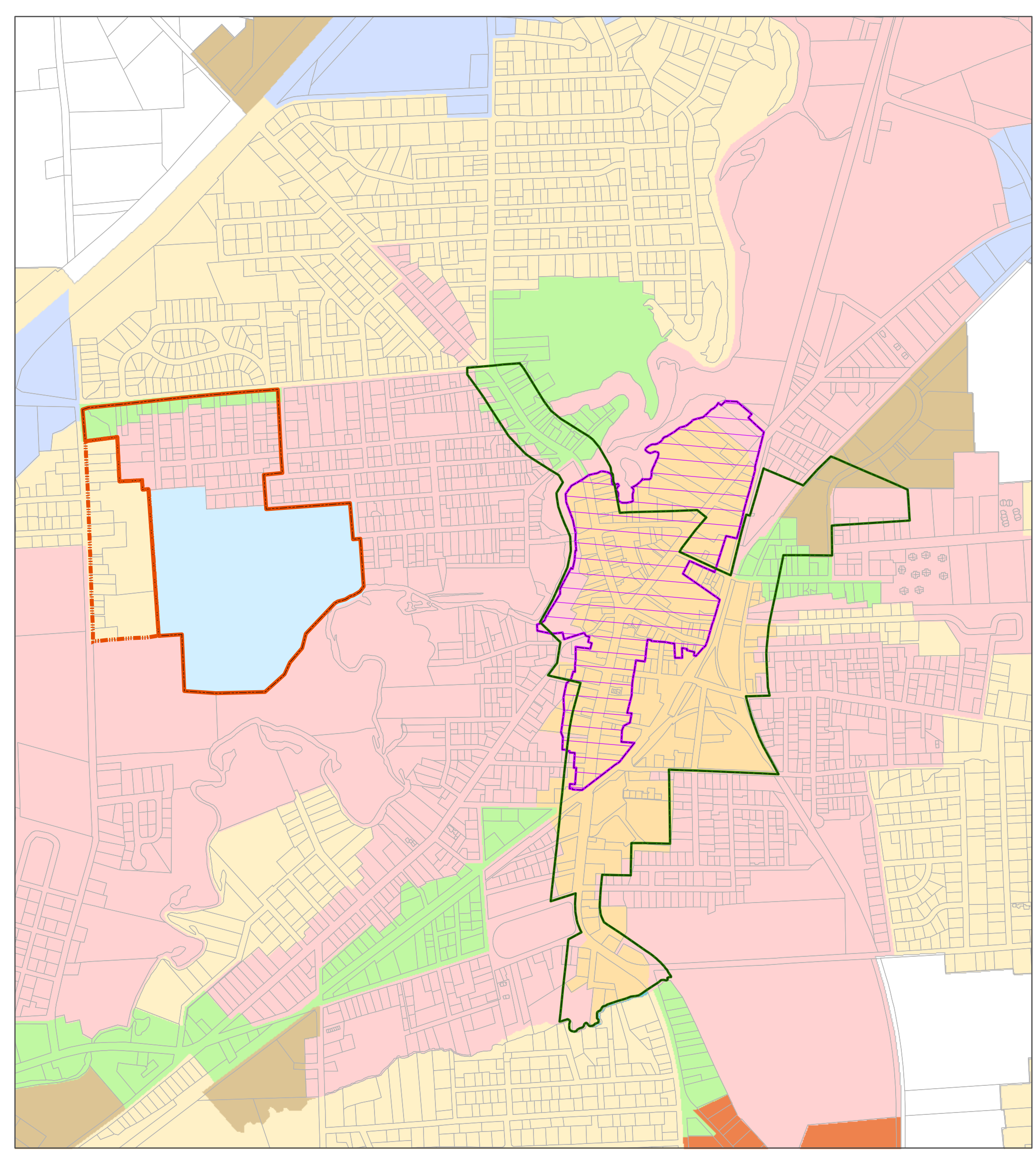
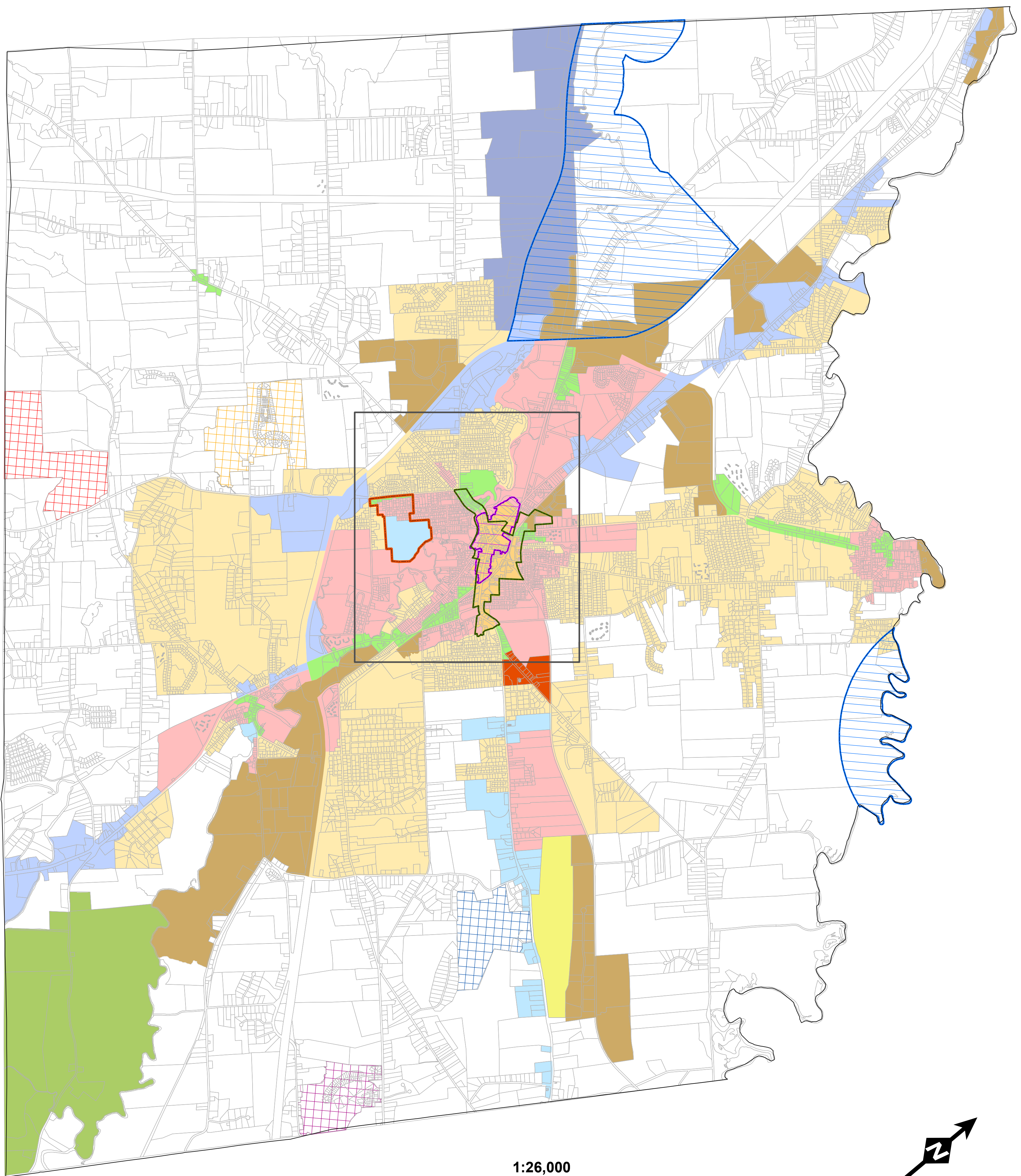
RECOMMENDED ACTION

Consider amendments for first reading, public hearing and adoption.

City of Rochester, New Hampshire

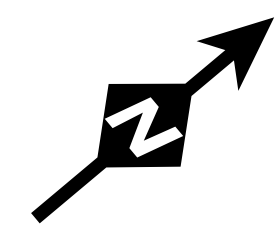
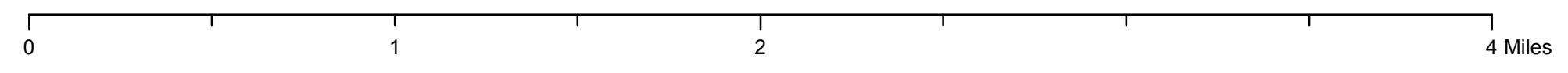
Zoning with Entertainment Overlay District

Note: This is not the official City of Rochester zoning map.



- Legend**
- Overlay Districts**
- Aquifer Protection
 - Special Downtown
 - Historic
 - Entertainment
 - Entertainment - proposed
 - Digital Tax Parcel (2015)
- Zoning District**
- Agricultural
 - Airport Special
 - Downtown Commercial
 - Granite Ridge
 - Highway Commercial
 - Hospital Special
 - General Industrial
 - Neighborhood Mixed-Use
 - Office Commercial
 - Residential - 1
 - Residential - 2
 - Recycling Industrial
 - Water
- Planned Unit Development**
- PUD-1
 - PUD-2
 - PUD-3
 - PUD-4

1:26,000



Prepared by the **Stafford Regional Planning Commission**
150 Wakefield St. Suite 12 Rochester, NH 03867
T: (603) 994-3500 E: srpc@stafford.org

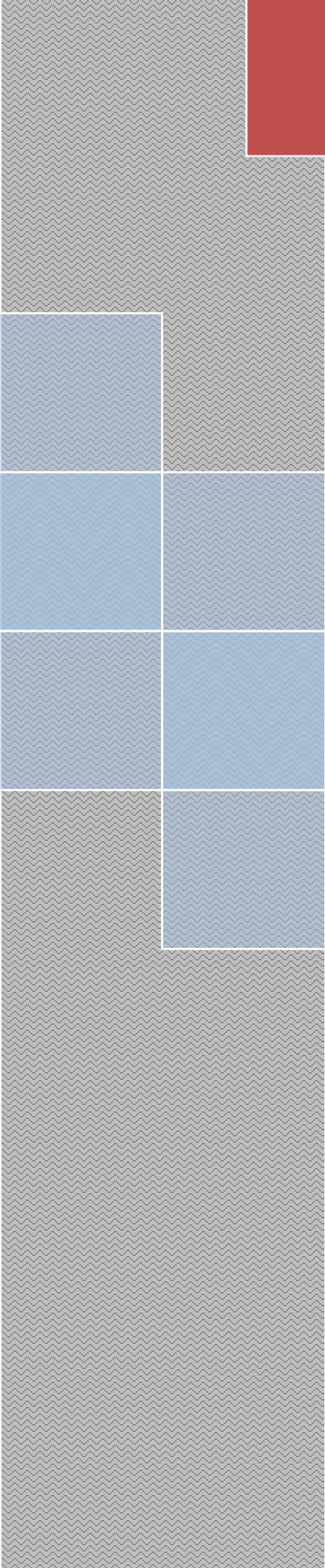
Date: 9/19/2016 Author: RM

Path: G:\Requests\Members\Rochester\Zoning 2016\Rochester_EOD_2016.mxd



Data Sources
Base features from NH GRANIT database. Digital data in NH GRANIT represent the efforts of the contributing agencies to record information from the cited source materials. Earth Systems Research Center (ESRC), under contract to the Office of Energy and Planning (OEP), and in consultation with cooperating agencies, maintains a continuing program to identify and correct errors in these data. Neither OEP nor ESRC make any claim as to the validity or reliability or to any implied uses of these data.

Digital tax parcels taken from SRPC database. Data should be used for planning purposes only. Data were derived from various sources and were updated at different timeframes, with varying levels of accuracy. Street names are maintained internally by SRPC staff. Please notify SRPC of any missing or inaccurate street names.



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City of Rochester, New Hampshire

31 Wakefield Street • Rochester, NH 03867

(603) 332-1167

www.RochesterNH.net

Meeting Minutes

Mayor's Entertainment Zone Committee

Tuesday, March 22, 2016

7:00pm

Conference Room at City Hall

MEMBERS PRESENT

Mayor Caroline McCarley

Chief Michael Allen

James Campbell

Jeff Taylor

Karen Pollard

Mark Hourihane

Matt Kozinski

Norm Vetter

Deputy Mayor Ray Varney

1. The meeting was called to order at 7:00 PM.
2. There was general discussion regarding the purpose of the Committee which is to develop a framework or outline for desired activities at the Rochester Fairgrounds. Jeff Taylor provided a history of the fair and harness racing. Norm Vetter described the challenges of making the annual Rochester Fair a profitable event and the desire to partner with event promoters. The various access points to the grounds were discussed along with potential improvements if large scale events were to be held on a regular basis.
3. The Committee members proposed a number of potential uses in what might be called an entertainment zone consisting of the Fairgrounds. Uses such as a concert venue, farmers market, home shows, boat and car shows, food trucks, wine festival, pet shows, drive-in theater, flea market, function hall with food service, hotel and convention center.
4. Matt Kozinski provided a list (attached) of use definitions that could be incorporated into the zoning ordinance.
5. Karen Pollard provided a conceptual rendering (attached) of a potential new concert venue that was discussed by the Rochester Economic Development Commission.
6. No votes were taken, there was no public input and the meeting was adjourned at 7:45PM.

Zoning**(RC) Recreation Commercial:**

Any Establishment whose main purpose is to provide the general public with an amusing or entertaining activity and where tickets are sold or fees are collected for the activity.

Permitted Uses (with definitions)**FAIR:**

A large scale entertainment event, such as an annual summer/fall fair, situated on land on which significant permanent structures have been erected largely to serve the fair. A special, small scale, temporary entertainment event not lasting more than 10 days, such as a carnival, bazaar, or circus situated on land on which no significant permanent structures have been erected largely to serve the fair is considered an accessory use.

FARMERS MARKET:

A market held in an open area or in a structure, on private or on public property, where individual sellers offer for sale to the public primary agricultural produce dispensed from booths or off the back of trucks located on site.

FOOD STAND:

An eating establishment in which prepared food and beverages are sold in a ready to consume state from a cart, truck, or stand situated out of doors.

RECREATION INDOOR:

A commercial facility within a building devoted to active sports and recreation. "Indoor Recreation" may include billiard parlor, pinball/video arcades, health clubs, paint ball, bowling alley, indoor sports arenas, swimming pools, and gymnasiums.

RECREATION OUTDOOR:

An open air commercial facility, including open air roofed structures, devoted to active sports and recreation. "Outdoor Recreation" may include ball fields, miniature golf, driving ranges, archery ranges, outdoor paintball, sports arenas, amusement parks, skating rinks, swimming pools, tennis courts, ski centers, and water slides.

THEATER (/ CINEMA (5000 sf or less)**THEATER / CINEMA (over 5000 sf)**

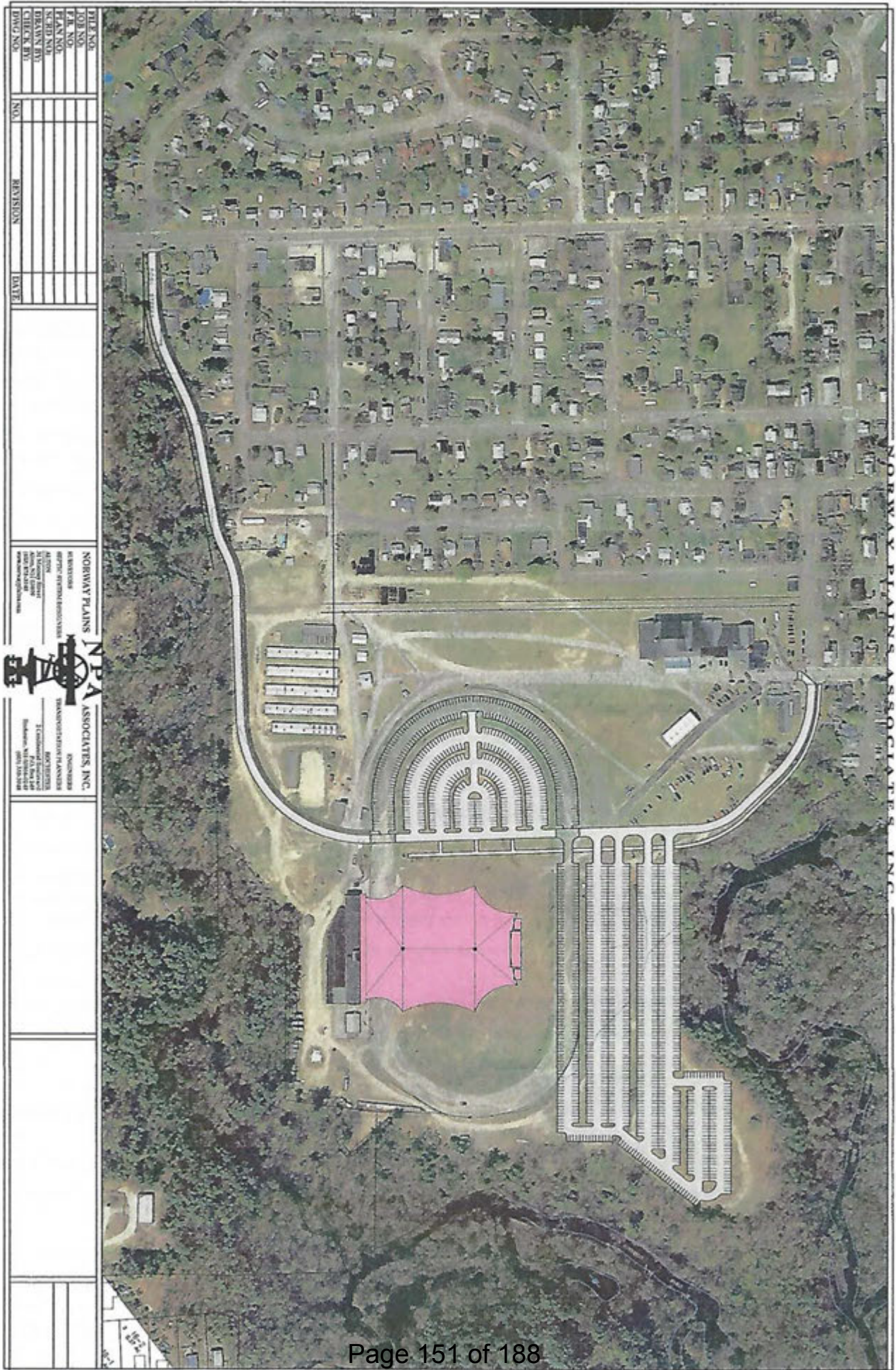
A building or space devoted to motion pictures, dramatic and musical performances and other entertainment before a live audience.

YARD SALE, COMMERCIAL:

The outdoor sale of used items in a manner that does not meet the standards established for residential yard sales specified under Section 42.23 - Accessory Uses.

TEMPORARY STRUCTURE:

AGRICULTURAL BUILDING , Reuse of Existing



FILE NO.	
JOB NO.	
P.R. NO.	
PLAN NO.	
SECTION NO.	
DATE	
BY	
NO.	
REVISION	
DATE	

NORWAY PLAINS
NORWAY PLAINS ASSOCIATES, INC.
ENGINEERING
11000 W. 110th St.
Overland Park, KS 66211
913.666.1100
www.norwayplains.com

By Caitlin Andrews
candrews@fosters.com

March 23, 2016 2:50PM

New committee looks to revive fairgrounds

ROCHESTER — The first Entertainment Zone Committee meeting was all about reviving the Rochester Fairgrounds.

The committee met Tuesday night to begin discussing what a recreational zone would look like in the city. Mayor Caroline McCarley announced the formation of the committee during a March 1 City Council meeting.

McCarley noted the fairgrounds is the largest space the city has to put on large-scale events.

Members of the committee — comprised of Economic and Development Commission members, Planning and Development members, Rochester Fair Association members and stockholders, City Council members and other city officials — spoke about various events they thought would fit the fairgrounds perfectly, such as rodeos, concerts, a function hall, food festivals, flea markets, and a drive-in theater.

But before that could happen, several factors may have to change.

Norm Vetter, president of the Rochester Fair Association, said the idea to partner with Fest Events, an event management and production agency, came about due to the fair no longer being able to pay its bills.

"The days of the fair making money are gone," he said. "We've been sliding from the end of the fair until the beginning of the next through loans and cash and credit from banks, so we thought about what we could do to generate money in the off season."

Jeff Taylor, former member of the Fair Association and current fairgrounds stockholder, said the fair has had to change along with the city and noted that zoning changes have pushed local farmers out of the city.

Vetter also pointed out that the length of the fair can provide challenges: having farmers stay for the whole 10-day span can be financially difficult, he said.

Taylor said the length of the fair was originally stretched out to allow multiple days of harness racing. However, he felt there was little chance harness racing would ever return as a revenue source for the fairgrounds.

"I don't think there's enough of an appetite for it locally or on the current board," Taylor said.

Taylor later said the Fair Association, a nonprofit, also pays property taxes on the fairgrounds, something he said several New England fairs do not have to pay due to their nonprofit status.

"If there's going to be a partnership with the city, I think that's something they should look into, because the fair can't afford it," he said.

There is also the issue of zoning. Several events that Fest Event has brought to the fairgrounds, such as the Phantom Gourmet BBQ and Rocktober Fest, are not technically allowed under the area's zoning, according to Planning Director Jim Campbell. An Entertainment Zone would allow different uses.

"We've allowed the events to happen because it's been good for the city, but we always have to guess about whether the events were allowed," Campbell said. "We figure if they've had music there before, then another concert should be allowed."

According to city documents, office commercial districts are meant to preserve wood-frame architecture as much as feasible, with a mix of residential and low-impact nonresidential uses, such as offices, bed and breakfasts and limited retail up to 2,500 square feet. It allows for large-scale offices, institutional, hospitality and civics uses, ideally for campus-type settings. While nonresidential uses are permitted in existing buildings and new construction, drive-through facilities are not permitted.

There could also be the issue of how traffic would flow from large-scale events. Taylor said traffic from the fair tends to trickle in and out throughout the day, but an event such as a concert would cause difficulties on Lafayette Road, where the fair's main entrance is.

Members of the committee felt reviving the fairgrounds would be worth the struggle.

"This is why we set up this committee, to start these conversations," McCarley said. "The fair is unique ... and if you ask people, they would have million ideas on why it should stay or go, but I think to have the fair disappear by simply doing nothing as a city is not how it should go. I've always loved the fair, and it discourages me that it's had to struggle so much."

Mark Hourinhan, a member of the Economic Development Commission, said he had been unaware the fair was struggling financially, and felt members of the community were also unaware.

"I bet most people on the street don't know that and would be upset," he said. "Nobody wants to see the fair become, god forbid, a casino or any of those kinds of things. They want it to be what it's always been. If people knew that struggle was going on, they would want to know what we can do to help beyond just going to the fair."



City of Rochester, New Hampshire

31 Wakefield Street • Rochester, NH 03867

(603) 332-1167

www.RochesterNH.net

3/2/17

Meeting Minutes

Mayor's Entertainment Zone Committee

Wednesday, April 27, 2016

7:00pm

Conference Room at City Hall

MEMBERS PRESENT

Deputy Mayor Ray Varney
Chief Michael Allen
James Campbell
Karen Pollard
Matt Kozinski
Norm Vetter

MEMBERS ABSENT

Mayor Caroline McCarley
Jeff Taylor
Mark Hourihane

1. The meeting was called to order at 7:00 PM.
2. Minutes from the March 22, 2016 meeting were approved.
3. The members discussed additional allowed uses such as motorized and non-motorized racing, campground, lodging (hotel) and function hall. All were recommended.
4. All events within the zone shall require a permit from the City Licensing Board.
5. Jim Campbell will develop the proper ordinance format and revise the various zoning ordinance tables as appropriate. This will be a new zone. Jim will endeavor to bring the revisions to the May 16, 2016 Planning Board workshop for initial discussion.
6. The members unanimously agreed with the recommendations from the March 22, 2016 and April 27, 2016 meetings.
7. There was no public input.
8. The meeting was adjourned at 7:50PM

Zoning

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*CAMPGROUND, RACING, HORSE, MOTORIZED, ~~DISC~~
NOW-MOTORIZED*

FARMERS MARKET:

A market held in an open area or in a structure, on private or on public property, where individual sellers offer for sale to the public primary agricultural produce dispensed from booths or off the back of trucks located on site.

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THEATER / CINEMA (over 5000 sf)

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TEMPORARY STUCTURE:

AGRICULTURAL BUILDING , Reuse of Existing

By Caitlin Andrews
candrews@fosters.com

March 23, 2016 2:50PM

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**Resolution Authorizing Supplemental Appropriation to the Department of Public Works
(DPW) Capital Improvement Plan (CIP) Project Fund for the Milton Road-Flat Rock
Bridge Road Intersection Project in the Amount of \$20.00**

BE IT RESOLVED BY THE MAYOR AND CITY COUNCIL OF THE CITY OF ROCHESTER, AS FOLLOWS:

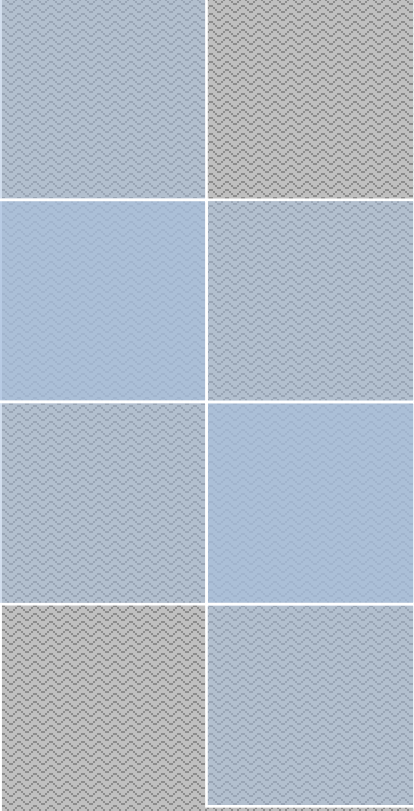
That the sum of Twenty Dollars (\$20.00) be, and hereby is, appropriated as a supplemental appropriation to the DPW CIP for the purpose of providing funds necessary to pay costs and/or expenditures with respect to the Milton Road-Flat Rock Bridge Road Intersection Project. The entire amount of the supplemental appropriation shall be derived from the General Fund unassigned fund balance.

To the extent not otherwise provided for in this Resolution, the Finance Director is hereby authorized to designate and/or establish such accounts and/or account numbers as necessary to implement the transactions contemplated by this Resolution and to establish special revenue, non-lapsing, multi-year fund account(s) as necessary to which said sums shall be recorded.

CC FY17 03-07 AB 132



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City of Rochester Formal Council Meeting

AGENDA BILL

NOTE: Agenda Bills are due by 10 AM on the Monday the week before the City Council Meeting.

AGENDA SUBJECT: AB 132 Supplemental Appropriation - Milton Rd - Flat Rock Intersection
--

COUNCIL ACTION ITEM <input checked="" type="checkbox"/> INFORMATION ONLY <input type="checkbox"/>	FUNDING REQUIRED? YES <input checked="" type="checkbox"/> NO <input type="checkbox"/> * IF YES ATTACH A FUNDING RESOLUTION FORM
--	--

RESOLUTION REQUIRED? YES <input checked="" type="checkbox"/> NO <input type="checkbox"/>	FUNDING RESOLUTION FORM? YES <input checked="" type="checkbox"/> NO <input type="checkbox"/>
--	--

AGENDA DATE	03/07/2017		
DEPT. HEAD SIGNATURE			
DATE SUBMITTED	02/26/2017		
ATTACHMENTS	YES <input checked="" type="checkbox"/> NO <input type="checkbox"/>	* IF YES, ENTER THE TOTAL NUMBER OF PAGES ATTACHED	2

COMMITTEE SIGN-OFF

COMMITTEE	NA
CHAIR PERSON	NA

DEPARTMENT APPROVALS

DEPUTY CITY MANAGER	Signature on file
CITY MANAGER	Signature on file

FINANCE & BUDGET INFORMATION

FINANCE DEPARTMENT APPROVAL	Signature on file
SOURCE OF FUNDS	GENERAL FUND UNASSIGNED F/B
ACCOUNT NUMBER	15013010-771000-16524
AMOUNT	20.00
APPROPRIATION REQUIRED	YES <input checked="" type="checkbox"/> NO <input type="checkbox"/>

LEGAL AUTHORITY

CITY COUNCIL

SUMMARY STATEMENT

THIS REQUEST IS FOR THE COUNCIL TO APPROVE A SUPPLEMENTAL APPROPRIATION FOR \$20 FROM THE GENERAL FUND UNASSIGNED FUND BALANCE TO THE MILTON RD - FLAT ROCK INTERSECTION PROJECT. PREVIOUS COUNCIL ACTION ON FEBRUARY 14, 2017 DE-AUTHORIZED \$20 TOO MUCH OF BOND AUTHORITY. SINCE THIS PROJECT IS INCLUDED IN THE MARCH 2017 GENERAL OBLIGATION BOND ISSUANCE WHICH IS SCHEDULED TO CLOSE ON APRIL 6, 2017, THE RECOMMENDATION IS TO FUND THE \$20 FROM CASH (GF UNASSIGNED F/B).

RECOMMENDED ACTION

RECOMMEND APPROVAL.

AGENDA BILL - FUNDING RESOLUTION

EXHIBIT

Project Name:

Date:

Fiscal Year:

Fund (select):

GF Water Sewer Arena
 CIP Water CIP Sewer CIP Arena CIP
 Special Revenue

Fund Type: Annual Lapsing Multi-year Non-Lapsing

Deauthorization

	Org #	Object #	Project #	Fed Amount \$	State Amount \$	Local Amount \$
1				-	-	-
2				-	-	-
3				-	-	-
4				-	-	-

Appropriation

	Org #	Object #	Project #	Fed Amount \$	State Amount \$	Local Amount \$
1	15013010	771000	16524	-	-	20.00
2				-	-	-
3				-	-	-
4				-	-	-

Revenue

	Org #	Object #	Project #	Fed Amount \$	State Amount \$	Local Amount \$
1	11081	406101		-	-	20.00
2				-	-	-
3				-	-	-
4				-	-	-

DUNS #

CFDA #

Grant #

Grant Period: From
To

If de-authorizing Grant Funding appropriations: (select one)

Reimbursement Request will be reduced

Funds will be returned

Roland Connors

From: Roland Connors
Sent: Thursday, February 23, 2017 1:34 PM
To: Terence O'Rourke
Cc: Kelly Walters; Blaine Cox
Subject: FW: Message from finance office
Attachments: Sfinance of17022313260.pdf

Hi Terence - one of the de-authorization resolutions on the consent calendar for the February 14, 2017 regular meeting had a \$20 mistake. It was agenda bill 115. The Council approved a de-authorization of \$1,466.13 in bond authority, but it should have been for \$1,446.13. This project is on the list to be bonded in March 2017 (April 6, 2017 closing). What is the best way to fix this de-authorization error?

Please advise.

Thanks,
Roland

From: financeoffice@rochesternh.net [<mailto:financeoffice@rochesternh.net>]
Sent: Thursday, February 23, 2017 1:27 PM
To: Roland Connors
Subject: Message from finance office

Resolution Deauthorizing Bond Authority from the School Department Capital Improvement Plan Project Fund for Various Capital Projects in the amount of \$1,247,869.72

BE IT RESOLVED BY THE MAYOR AND CITY COUNCIL OF THE CITY OF ROCHESTER:

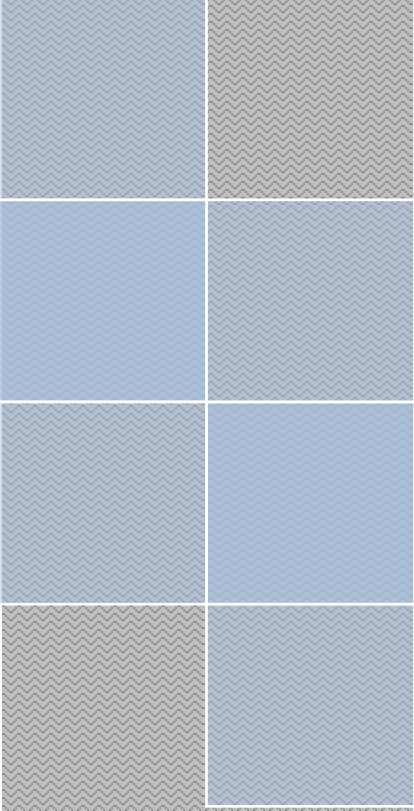
In accordance with the provisions of RSA 33:9, that One Million Two Hundred Forty Seven Thousand Eight Hundred Sixty Nine and 72/100 Dollars (\$1,247,869.72) of previously approved bonding authority is deauthorized from the School Department Capital Improvement Plan Project Fund for the costs associated with Various Capital Projects as shown in Exhibit A.

To the extent not otherwise provided for in this Resolution, the Finance Director is hereby authorized to establish and/or designate such accounts and or account numbers as are necessary to implement the transactions contemplated in this Resolution.

CC FY17 03-07 AB 135



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City of Rochester Formal Council Meeting

AGENDA BILL

NOTE: Agenda Bills are due by 10 AM on the Monday the week before the City Council Meeting.

AB 135

AGENDA SUBJECT Deauthorization of Various School Capital Projects
--

COUNCIL ACTION ITEM <input type="checkbox"/>
INFORMATION ONLY <input type="checkbox"/>

FUNDING REQUIRED? YES <input type="checkbox"/> NO <input type="checkbox"/>
* IF YES ATTACH A FUNDING RESOLUTION FORM

RESOLUTION REQUIRED? YES <input checked="" type="checkbox"/> NO <input type="checkbox"/>
--

FUNDING RESOLUTION FORM? YES <input type="checkbox"/> NO <input type="checkbox"/>

AGENDA DATE	3/7/2017		
DEPT. HEAD SIGNATURE			
DATE SUBMITTED	3/1/2017		
ATTACHMENTS YES <input checked="" type="checkbox"/> NO <input type="checkbox"/>	* IF YES, ENTER THE TOTAL NUMBER OF PAGES ATTACHED	1	

COMMITTEE SIGN-OFF

COMMITTEE	
CHAIR PERSON	

DEPARTMENT APPROVALS

DEPUTY CITY MANAGER	Signature on file
CITY MANAGER	Signature on file

FINANCE & BUDGET INFORMATION

FINANCE OFFICE APPROVAL	
SOURCE OF FUNDS	
ACCOUNT NUMBER	
AMOUNT	
APPROPRIATION REQUIRED YES <input checked="" type="checkbox"/> NO <input type="checkbox"/>	\$1,247,869.72

LEGAL AUTHORITY

City Council.

SUMMARY STATEMENT

Please see attached letter from the Office of the Superintendent.

RECOMMENDED ACTION

Approve resolution.

B. Cox
3/2/17

City of Rochester School Department

Mr. Michael Hopkins
Superintendent of Schools
e-mail: hopkins.m@rochesterschools.com

Mr. Kyle M. Repucci
Assistant Superintendent of Schools
e-mail: repucci.k@rochesterschools.com

Ms. Linda Casey
Business Administrator
e-mail: casey.l@rochesterschools.com

Mrs. Christiane Allison
Director of Student Services
e-mail: allison.c@rochesterschools.com

Office of the Superintendent
150 Wakefield Street
Suite #8
Rochester, NH 03867-1348
(603) 332-3678
FAX: (603) 335-7367



February 17, 2017

Mr. Daniel Fitzpatrick, City Manager
Rochester City Council Members
Rochester City Hall
31 Wakefield Street
Rochester, NH 03867

CITY OF
Received
FEB 21 2017
City Manager
ROCHESTER

Dear Mr. Fitzpatrick:

At the February 16, 2017 Regular Board meeting the Board authorized me to request on their behalf, City Council's approval for the deauthorization of \$1,247,869.72 for specific CIP projects. Please see the enclosed document for a breakdown of these projects.

I look forward to hearing from you with regard to the meeting date Council will be considering the above request. If you require additional information please contact my office.

Yours truly,

Michael L. Hopkins
Superintendent of Schools

MLH/mgm

Enclosure (1)

cc Rochester School Board
Ms. Linda Casey, Business Administrator SAU #54

**Rochester School Department
Authorized Not Issued**

Project		Total Authorized	Ready to be Borrowed	Request Deauthorization
2014 East Rochester Project	14101	13,100,000.00	12,205,000.00	895,000.00 *
2014 SHS Renovation	14102	720,400.00	707,852.54	12,547.46
2014 Roof Repairs	14104	80,000.00	60,033.70	19,966.30
2014 McClelland Roof	14105	190,000.00	92,589.00	97,411.00
2014 William Allen Entrance	14114	173,783.00	160,305.98	13,477.02
		<hr/> 14,264,183.00	13,225,781.22	1,038,401.78
2015 School HVAC	15101	228,000.00	212,987.89	15,012.11
2015 Alarm Panels	15102	20,000.00	19,332.52	667.48
2015 EBI Heat Upgrades	15103	75,000.00	73,701.65	1,298.35
2015 Roof Repairs	15104	966,400.00	809,270.00	157,130.00
2015 SHS Sprinkler	15105	35,000.00	35,000.00	-
2015 Bleacher Upgrades	15106	13,000.00	12,640.00	360.00
2015 High School Track	15107	20,000.00	20,000.00	-
2015 Elevators at High School	15108	35,000.00		35,000.00
2015 Gonic Gym Floor	15109	50,000.00	50,000.00	-
		<hr/> 1,442,400.00	1,232,932.06	209,467.94
2016 SHS Track Repair	16103	35,000.00	35,000.00	-
		<hr/> 35,000.00	35,000.00	-
Total		15,741,583.00	14,493,713.28	1,247,869.72

* Already Bonded

**Resolution Authorizing Acceptance of New Hampshire Department of Safety Warm Zone
Equipment Grant and Supplemental Appropriation in Connection Therewith for the
Rochester Fire Department in the amount of \$6,000**

**BE IT RESOLVED BY THE MAYOR AND CITY COUNCIL OF THE CITY OF
ROCHESTER, AS FOLLOWS:**

That a New Hampshire Department of Safety Warm Zone Equipment Grant in the amount of Six Thousand Dollars (\$6,000.00) is hereby accepted on behalf of the City of Rochester.

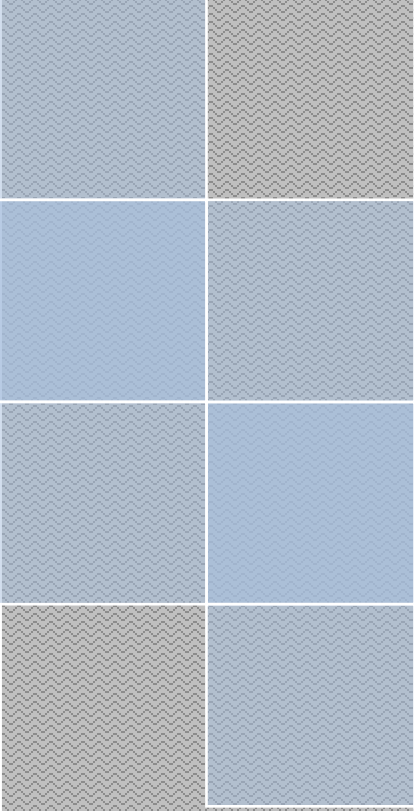
Further, that the sum of Six Thousand Dollars (\$6,000.00) be, and hereby is, appropriated as a supplemental appropriation to the 2016 - 2017 Fire Department operating budget and the entire amount of the supplemental appropriation shall be derived from the New Hampshire Department of Safety Warm Zone Equipment Grant.

To the extent not otherwise provided for in this Resolution, the Finance Director is hereby authorized to designate and/or establish such accounts and/or account numbers as necessary to implement the transactions contemplated by this Resolution and to establish special revenue, non-lapsing, multi-year fund account(s) as necessary to which said sums shall be recorded.

CC FY17 03-07 AB 134



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City of Rochester Formal Council Meeting

AGENDA BILL

NOTE: Agenda Bills are due by 10 AM on the Monday the week before the City Council Meeting.

AGENDA SUBJECT: AB 134 EMS Warm Zone Equipment	
COUNCIL ACTION ITEM <input checked="" type="checkbox"/> INFORMATION ONLY <input type="checkbox"/>	FUNDING REQUIRED? YES <input checked="" type="checkbox"/> NO <input type="checkbox"/> * IF YES ATTACH A FUNDING RESOLUTION FORM
RESOLUTION REQUIRED? YES <input checked="" type="checkbox"/> NO <input type="checkbox"/>	FUNDING RESOLUTION FORM? YES <input checked="" type="checkbox"/> NO <input type="checkbox"/>

AGENDA DATE	March 7, 2017		
DEPT. HEAD SIGNATURE			
DATE SUBMITTED	February 24, 2017		
ATTACHMENTS YES <input checked="" type="checkbox"/> NO <input type="checkbox"/>	* IF YES, ENTER THE TOTAL NUMBER OF PAGES ATTACHED		

COMMITTEE SIGN-OFF

COMMITTEE	
CHAIR PERSON	

DEPARTMENT APPROVALS

DEPUTY CITY MANAGER	Signature on file
CITY MANAGER	Signature on file

FINANCE & BUDGET INFORMATION

DIRECTOR OF FINANCE APPROVAL	Signature on file
SOURCE OF FUNDS	Homeland Security Grant
ACCOUNT NUMBER	12020054-573900-175XX
AMOUNT	\$6,000.00
APPROPRIATION REQUIRED YES <input checked="" type="checkbox"/> NO <input type="checkbox"/>	

LEGAL AUTHORITY

Council action required

SUMMARY STATEMENT

This Homeland Security and Emergency Management Grant will cover the cost of the equipment for Active shooter events. This equipment is to protect firefighters who would be performing rescue Activities at an active shooter event.

RECOMMENDED ACTION

Accept and appropriate.

AGENDA BILL - FUNDING RESOLUTION

EXHIBIT

Project Name:

Date:

Fiscal Year:

Fund (select):

GF Water Sewer Arena
 CIP Water CIP Sewer CIP Arena CIP
 Special Revenue

Fund Type: Annual Lapsing Multi-year Non-Lapsing

Deauthorization

	Org #	Object #	Project #	Fed Amount \$	State Amount \$	Local Amount \$
1				-	-	-
2				-	-	-
3				-	-	-
4				-	-	-

Appropriation

	Org #	Object #	Project #	Fed Amount \$	State Amount \$	Local Amount \$
1	12020054	573900	175XX	-	-	-
2				-	-	-
3				-	-	-
4				-	-	-

Revenue

	Org #	Object #	Project #	Fed Amount \$	State Amount \$	Local Amount \$
1				-	-	-
2				-	-	-
3				-	-	-
4				-	-	-

DUNS #

CFDA #

Grant #

Grant Period: From
 To

If de-authorizing Grant Funding appropriations: (select one)

Reimbursement Request will be reduced

Funds will be returned

State of New Hampshire

JOHN J. BARTHELMES
COMMISSIONER OF SAFETY



RICHARD C. BAILEY, JR.
ROBERT L. QUINN
ASSISTANT COMMISSIONERS

DEPARTMENT OF SAFETY

James H. Hayes Safety Building, 33 Hazen Drive, Concord, NH 03305
Tel: (603) 223-3889
Speech/Hearing Impaired
TDD Access Relay NH 1-800-735-2964

2016 Homeland Security Grant

EMS in the Warm Zone Equipment Grant Program

Active shooter events can happen in any community at any time, and have been increasing in frequency. It is imperative that local Fire, EMS and Law Enforcement use and jointly train on a unified concept of operations in order to effectively achieve positive outcomes through efficiency.

The 2016 Homeland Security grant program has allocated limited funding specific to the needs of EMS Warm Zone equipment. Each municipality may apply to purchase approved equipment as listed on the attached Best Practice equipment list, in an amount not to exceed \$6,000 (while funding is available). The approval process will be on a first come, first serve basis while funding exists.

A requirement of the equipment funding program includes completion of the online EMS in the Warm Zone Awareness Level training which is available through NH Fire Academy & EMS (which can be found at <https://nhoodle.nh.gov/ola/course/index.php?categoryid=13>). A minimum of 75% of the members of your department must complete this training. This training is required to be completed prior to submitting an application for funding. Once funding is approved and equipment is purchased, a plan must be in place for completion of the "in class" portion of the training program by at least 25% of your members within one year of your grant award.

An online application is available at : https://apps.nh.gov/blogs/hsem/?page_id=2701

JOHN J. BARTHELMES
COMMISSIONER OF SAFETY



RICHARD C. BAILEY, JR.
ROBERT L. QUINN
ASSISTANT COMMISSIONERS

DEPARTMENT OF SAFETY

James H. Hayes Safety Building, 33 Hazen Drive, Concord, NH 03305
Tel: (603) 223-3889
Speech/Hearing Impaired
TDD Access Relay NH 1-800-735-2964

February 21, 2017

Deputy Chief Dennis Dube
City of Rochester, Fire Dept
37 Wakefield Street
Rochester, NH 03867

Re: 2016 Homeland Security Grant Program Award – EMS Warm Zone Equipment

Dear Deputy Chief Dube,

It is my pleasure to inform you that upon review of your 2016 Homeland Security Grant Application, the City of Rochester Fire Department has been awarded \$6,000. These funds are awarded under the State Homeland Security Program (SHSP) portion of the 2016 Homeland Security Grant Program (HSGP) for the purchase of the equipment listed on the attached Approved Item Checklist.

These grant awards are subject to federal program requirements and special conditions. Enclosed are your Sub-Recipient Information Reporting Form, federal grant terms and conditions, special conditions requirements, lobbying certification, and acceptance of audit requirement forms. All signature forms must be returned to the Grants Management Unit within fifteen (15) days of the date of this letter. Special conditions requirements must be responded to within thirty (30) days of the date of this letter. Failure to meet these requirements will result in a delay in reimbursement or cancellation of your grant award. Please do not proceed with purchase of the items until you are notified from the Grants Management Unit that it is ok to do so.

We, at the Department of Safety, look forward to this opportunity to work diligently with local first responders, public safety officials, and other local and state officials and agencies to prepare and protect our citizens. It is our hope that we will never have to apply these skills, or use this equipment; however, we will work together to ensure that our ability to do so will be keen.

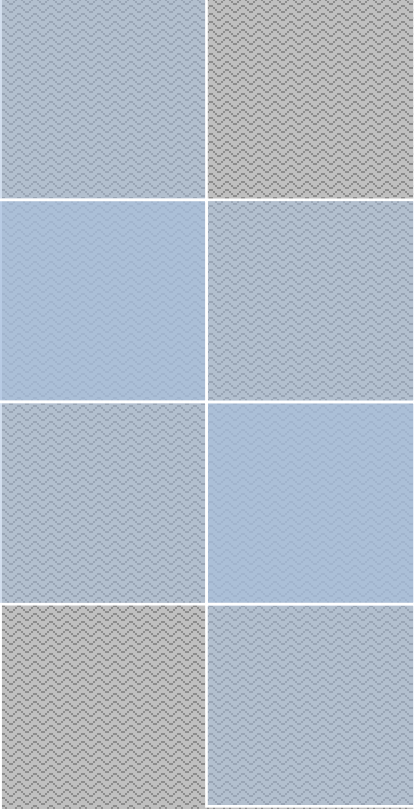
Sincerely,

John J. Barthelmes, Grants Administrator/ba

John J. Barthelmes
Commissioner



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**Resolution Authorizing Supplemental Appropriation to the Department of Public Works
(DPW) Capital Improvement Plan (CIP) Project funding for the Granite Ridge TIF
District Project in the Amount of \$84,043.38**

**BE IT RESOLVED BY THE MAYOR AND CITY COUNCIL OF THE CITY OF
ROCHESTER, AS FOLLOWS:**

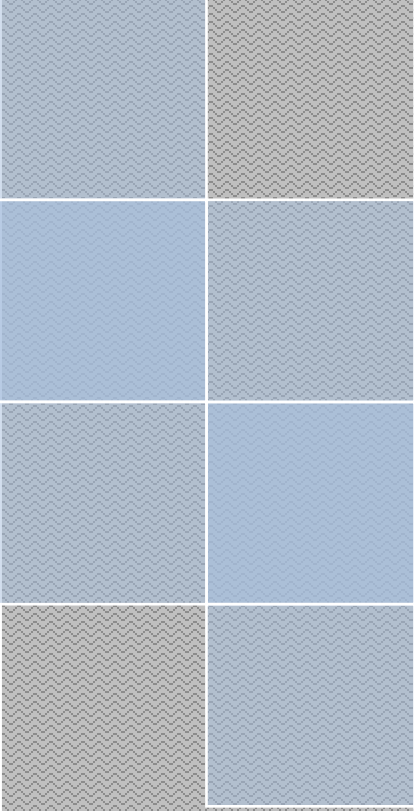
That the sum of Eighty Four Thousand Forty Three and 38/100 Dollars (\$84,043.38) be, and hereby is, appropriated as a supplemental appropriation to the DPW CIP for the purpose of providing funds necessary to pay costs and/or expenditures with respect to the Granite Ridge TIF District Project. The entire amount of the supplemental appropriation shall be derived from the Granite Ridge TIF District fund balance.

To the extent not otherwise provided for in this Resolution, the Finance Director is hereby authorized to designate and/or establish such accounts and/or account numbers as necessary to implement the transactions contemplated by this Resolution and to establish special revenue, non-lapsing, multi-year fund account(s) as necessary to which said sums shall be recorded.

CC FY17 03-07 AB 130



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City of Rochester Formal Council Meeting

AGENDA BILL

NOTE: Agenda Bills are due by 10 AM on the Monday the week before the City Council Meeting.

AGENDA SUBJECT Supplemental Appropriation - Granite Ridge TIF District Expenses
--

COUNCIL ACTION ITEM <input checked="" type="checkbox"/> INFORMATION ONLY <input type="checkbox"/>
--

FUNDING REQUIRED? YES <input checked="" type="checkbox"/> NO <input type="checkbox"/> * IF YES ATTACH A FUNDING RESOLUTION FORM
--

RESOLUTION REQUIRED? YES <input checked="" type="checkbox"/> NO <input type="checkbox"/>
--

FUNDING RESOLUTION FORM? YES <input checked="" type="checkbox"/> NO <input type="checkbox"/>
--

AGENDA DATE	March 7, 2017	
DEPT. HEAD SIGNATURE	John B. Storer (signature on file w/ City Clerk)	
DATE SUBMITTED	February 24, 2017	
ATTACHMENTS YES <input checked="" type="checkbox"/> NO <input type="checkbox"/> Funding Resolution Form	* IF YES, ENTER THE TOTAL NUMBER OF PAGES ATTACHED	1

COMMITTEE SIGN-OFF

COMMITTEE	
CHAIR PERSON	

DEPARTMENT APPROVALS

DEPUTY CITY MANAGER	
CITY MANAGER	

FINANCE & BUDGET INFORMATION

FINANCE OFFICE APPROVAL	
SOURCE OF FUNDS	Granite Ridge TIF District Fund Balance
ACCOUNT NUMBER	61083010-771000-15553
AMOUNT	\$84,043.38
APPROPRIATION REQUIRED YES <input checked="" type="checkbox"/> NO <input type="checkbox"/>	

LEGAL AUTHORITY

City Council Resolution

SUMMARY STATEMENT

Phase 1 of the Granite Ridge TIF District Expenses were funded in the amount of \$5,000,000. The City has bonded \$3,900,000. The project is now completed and the expense total is 3,984,043.38. This supplemental which is to be funded from the Granite Ridge TIF District fund balance, (excess TIF increment taxes) will be used to fund the costs expended over the already bonded amount. This action is per the recommendation of the Finance Department. Once this is approved the City Council will be asked to de-authorize \$1,100,000 in bond proceeds.

RECOMMENDED ACTION

City Council resolution for a supplemental appropriation for the Granite Ridge Phase 1 Construction in the amount of \$84,043.38 from the Granite Ridge TIF District Fund balance account.

AGENDA BILL - FUNDING RESOLUTION

EXHIBIT

Project Name:

Date:

Fiscal Year:

Fund (select):

GF Water Sewer Arena
 CIP Water CIP Sewer CIP Arena CIP
 Special Revenue

Fund Type: Lapsing Non-Lapsing

Deauthorization

	Org #	Object #	Project #	Fed Amount \$	State Amount \$	Local Amount \$
1				-	-	-
2				-	-	-
3				-	-	-
4				-	-	-

Appropriation

	Org #	Object #	Project #	Fed Amount \$	State Amount \$	Local Amount \$
1	61083010	771000	15553	-	-	84,043.38
2				-	-	-
3				-	-	-
4				-	-	-

Revenue

	Org #	Object #	Project #	Fed Amount \$	State Amount \$	Local Amount \$
1				-	-	-
2				-	-	-
3				-	-	-
4				-	-	-

DUNS #

CFDA #

Grant #

Grant Period: From
To

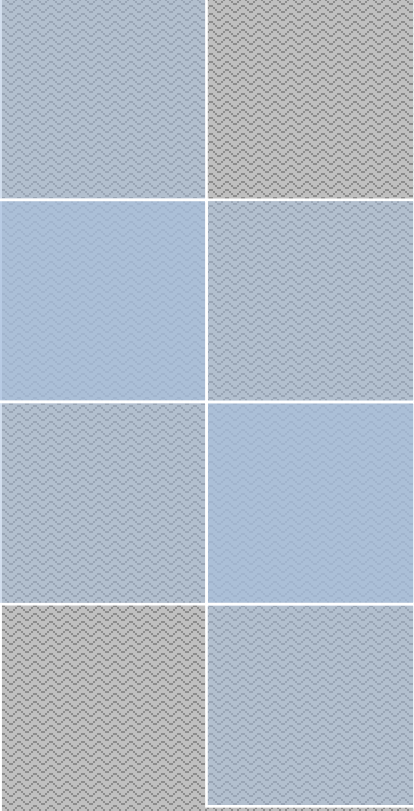
If de-authorizing Grant Funding appropriations: (select one)

Reimbursement Request will be reduced

Funds will be returned



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Resolution Deauthorizing Bond Authority from the Department of Public Works Capital Improvement Project funding for the Granite Ridge TIF District Project in the amount of \$1,100,000.00

BE IT RESOLVED BY THE MAYOR AND CITY COUNCIL OF THE CITY OF ROCHESTER:

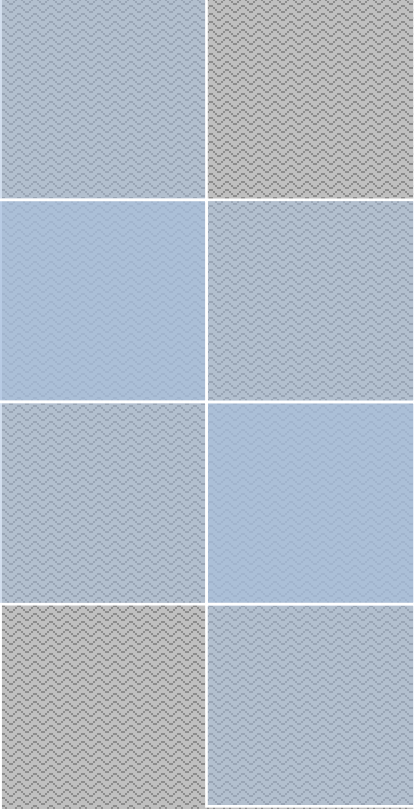
In accordance with the provisions of RSA 33:9, that One Million One Hundred Thousand Dollars (\$1,100,000.00) of previously approved bonding authority is deauthorized from the Department of Public Works Capital Improvement Project funding for the costs associated with the Granite Ridge TIF District Project.

To the extent not otherwise provided for in this Resolution, the Finance Director is hereby authorized to establish and/or designate such accounts and or account numbers as are necessary to implement the transactions contemplated in this Resolution.

CC FY17 03-07 AB 133



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City of Rochester Formal Council Meeting

AGENDA BILL

NOTE: Agenda Bills are due by 10 AM on the Monday the week before the City Council Meeting.

AGENDA SUBJECT AB 133 DE-AUTHORIZATION - TIF Granite Ridge Phase 1 - Project #15553

COUNCIL ACTION ITEM <input checked="" type="checkbox"/> INFORMATION ONLY <input type="checkbox"/>
--

FUNDING REQUIRED? YES <input type="checkbox"/> NO <input checked="" type="checkbox"/> * IF YES ATTACH A FUNDING RESOLUTION FORM
--

RESOLUTION REQUIRED? YES <input checked="" type="checkbox"/> NO <input type="checkbox"/>
--

FUNDING RESOLUTION FORM? YES <input checked="" type="checkbox"/> NO <input type="checkbox"/>
--

AGENDA DATE	March 7, 2017		
DEPT. HEAD SIGNATURE	John B. Storer (Signature on file w/City Clerk)		
DATE SUBMITTED	2/24/17		
ATTACHMENTS YES <input checked="" type="checkbox"/> NO <input type="checkbox"/> Funding Resolution Form	* IF YES, ENTER THE TOTAL NUMBER OF PAGES ATTACHED	1	

COMMITTEE SIGN-OFF

COMMITTEE	
CHAIR PERSON	

DEPARTMENT APPROVALS

DEPUTY CITY MANAGER	Signature on file
CITY MANAGER	Signature on file

FINANCE & BUDGET INFORMATION

FINANCE OFFICE APPROVAL	Signature on file
SOURCE OF FUNDS	Granite Ridge TIF District
ACCOUNT NUMBER	61083010-771000-15553
AMOUNT	\$1,100,000
APPROPRIATION REQUIRED YES <input type="checkbox"/> NO <input checked="" type="checkbox"/>	

LEGAL AUTHORITY

CITY COUNCIL RESOLUTION

SUMMARY STATEMENT

The original budget for the Granite Ridge Phase 1 project was \$5,000,000. The previous agenda item of the supplemental appropriation increased that funding to \$5,084,043.38. The project is completed with the expenses for the project totaling \$3,984,043.38. This action is to de-authorize the remaining \$1,100,000.

RECOMMENDED ACTION

1. A resolution to de-authorize \$1,100,000 in bonding authority for Phase 1 of the Granite Ridge TIF District Project, account # 61083010-771000-15553

AGENDA BILL - FUNDING RESOLUTION

EXHIBIT

Project Name:

Date:

Fiscal Year:

Fund (select):

GF Water Sewer Arena
 CIP Water CIP Sewer CIP Arena CIP
 Special Revenue

Fund Type: Lapsing Non-Lapsing

Deauthorization

	Org #	Object #	Project #	Fed Amount \$	State Amount \$	Local Amount \$
1	61083010	771000	15553	-	-	1,100,000
2				-	-	-
3				-	-	-
4				-	-	-

Appropriation

	Org #	Object #	Project #	Fed Amount \$	State Amount \$	Local Amount \$
1				-	-	-
2				-	-	-
3				-	-	-
4				-	-	-

Revenue

	Org #	Object #	Project #	Fed Amount \$	State Amount \$	Local Amount \$
1				-	-	-
2				-	-	-
3				-	-	-
4				-	-	-

DUNS #

CFDA #

Grant #

Grant Period: From
To

If de-authorizing Grant Funding appropriations: (select one)

Reimbursement Request will be reduced

Funds will be returned



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