



**Rochester City Council
May 16, 2017
Site Review
Dewey Street Pedestrian Bridge
The Council will meet at the location of the bridge on
Dewey Street at 6:00 PM**

**Rochester City Council Public Hearing
May 16, 2017
Council Chambers
7:00 PM**

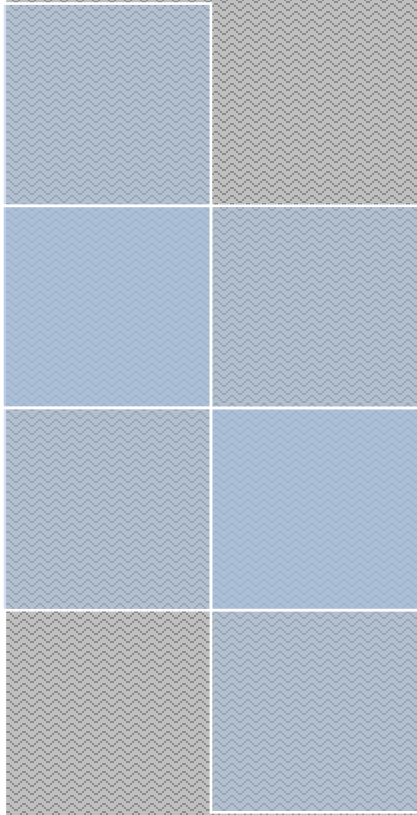
Agenda

1. Call to Order
 2. Resolution Authorizing Supplemental Appropriation for the Dewey Street Pedestrian Bridge Project and Borrowing Authority Pursuant to RSA 33:9 in the Amount of \$170,000 **AB 168** P. 5
 3. Adjournment
-
-

**City Council Workshop
May 16, 2017
Council Chambers
*Immediately following the Public Hearing***

Agenda

1. Call to Order
2. Public Input
3. Communications from the City Manager
4. Communications from the Mayor
 - 4.1 Proclamation: Kids to Parks Day P. 15
 - 4.2 Proclamation: Plant Something NH P. 17



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5. Budget Presentations

5.1 Public Works

- a. Operating Budget (O&M Book pages: **130 - 136**)
- b. Capital Budget (CIP Book pages: **45 - 73**)
- c. GDBP and GRDD TIF (CIP Book pages: **74 - 77**)
- d. Issues & Options (I&O Book pages: **61 - 62**)

5.2 Public Buildings and Grounds

- a. Operating Budget (O&M Book pages: **87 - 91**)
- b. Capital Budget (CIP Book pages: **21 - 33**)
- c. Issues & Options (I&O Book pages: **None**)

5.3 Community Center

- a. Operating Budget (O&M Book pages: **174 - 178**)
- b. Capital Budget (CIP Book pages: **144 - 148**)
- c. Issues & Options (I&O Book pages: **79 - 82**)

5.4 Water Works

- a. Operating Budget (O&M Book pages: **157 - 162**)
- b. Capital Budget (CIP Book pages: **90 - 109**)
- c. Issues & Options (I&O Book pages: **None**)

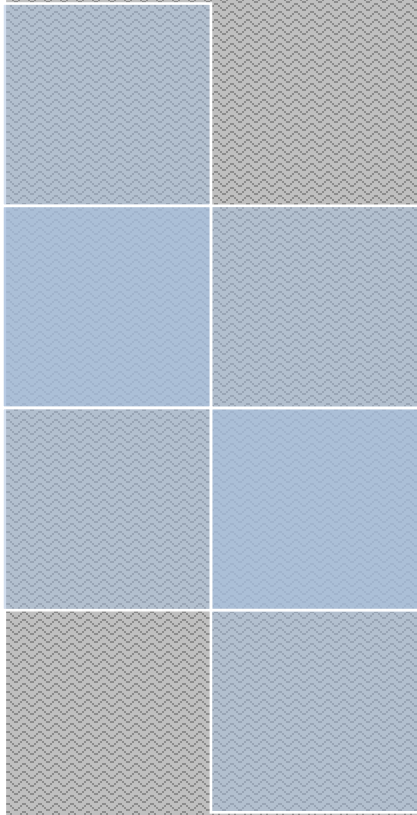
5.5 Sewer Works

- a. Operating Budget (O&M Book pages: **163 - 168**)
- b. Capital Budget (CIP Book pages: **110 - 139**)
- c. Issues & Options (I&O Book pages: **77 - 78**)

6. Department Reports P. 19

7. Non-Meeting

8. Adjournment



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Resolution Authorizing Supplemental Appropriation
for the Dewey Street Pedestrian Bridge Project and Borrowing Authority Pursuant to RSA
33:9 in the Amount of \$170,000

BE IT RESOLVED BY THE MAYOR AND CITY COUNCIL OF THE CITY OF ROCHESTER, AS FOLLOWS:

That the sum of One Hundred Seventy Thousand Dollars (\$170,000.00) be, and hereby is, appropriated as a supplemental appropriation to the Capital Improvement Project (CIP) fund of the City of Rochester Department of Public Works, for the purpose of providing funds necessary to pay costs and/or expenditures with respect to the so-called Dewey Street Pedestrian Bridge Project.

Further, that the Mayor and City Council of the City of Rochester hereby resolve that, in accordance with the provisions of RSA 33:9, the City Treasurer, with the approval of the City Manager, be, and hereby are authorized to borrow the sum of One Hundred Seventy Thousand Dollars (\$170,000.00), through the issuance of bonds and/or notes, and/or through other legal form(s), for the purposes of funding the expenditures incident to the implementation of the Project outlined, and referred to, in the preceding paragraph, such borrowing to be on such terms and conditions as the said Treasurer and City Manager may deem to be in the best interest of the City of Rochester. Such borrowing is authorized subject to compliance with the provisions of RSA 33:9 and Section 45 of the Rochester City Charter to the extent required, necessary and/or appropriate

To the extent not otherwise provided for in this Resolution, the Finance Director is hereby authorized to designate and/or establish such accounts and/or account numbers as necessary to implement the transactions contemplated by this Resolution.

CC FY17 5-02 AB 168



City of Rochester Formal Council Meeting

AGENDA BILL

NOTE: Agenda Bills are due by 10 AM on the Monday the week before the City Council Meeting.

AGENDA SUBJECT Supplemental Appropriation for Replacement of Dewey Street Pedestrian Bridge.

COUNCIL ACTION ITEM <input checked="" type="checkbox"/> INFORMATION ONLY <input type="checkbox"/>
--

FUNDING REQUIRED? YES <input checked="" type="checkbox"/> NO <input type="checkbox"/> * IF YES ATTACH A FUNDING RESOLUTION FORM
--

RESOLUTION REQUIRED? YES <input checked="" type="checkbox"/> NO <input type="checkbox"/>
--

FUNDING RESOLUTION FORM? YES <input checked="" type="checkbox"/> NO <input type="checkbox"/>
--

AGENDA DATE	May 2, 2017		
DEPT. HEAD SIGNATURE	John B. Storer		
DATE SUBMITTED	April 25, 2017		
ATTACHMENTS YES <input checked="" type="checkbox"/> NO <input type="checkbox"/>	* IF YES, ENTER THE TOTAL NUMBER OF PAGES ATTACHED	7	

COMMITTEE SIGN-OFF

COMMITTEE	Public Works Committee
CHAIR PERSON	Ralph Torr

DEPARTMENT APPROVALS

DEPUTY CITY MANAGER	Signature on file
CITY MANAGER	Signature on file

FINANCE & BUDGET INFORMATION

FINANCE OFFICE APPROVAL	Signature on file
SOURCE OF FUNDS	BOND
ACCOUNT NUMBER	15013010-771000-17xxx
AMOUNT	\$170,000
APPROPRIATION REQUIRED YES <input checked="" type="checkbox"/> NO <input type="checkbox"/>	

LEGAL AUTHORITY

City Council Resolution

SUMMARY STATEMENT

A Supplemental Appropriation of \$170,000 is needed to complete the replacement of the Dewey Street Pedestrian Bridge. A spreadsheet is attached that outlines the project budget.

The appropriation would be sufficient to complete the bridge replacement and also to fund a \$23,500 Bid Alternate to install steel sheet piles to protect the root structure of an abutting 160 year old pine tree. Forester Charlie Moreno believes this effort will save the tree from damage. Construction is planned for this summer during school vacation to minimize the disruption to students walking to Spaulding High School.

The engineering firm Wright-Pierce performed a preliminary inspection of the bridge in April 2014. They could not determine a safe load rating for the bridge and recommended that it be posted for "No Loitering". They also recommended a detailed structural inspection be performed. The City posted the bridge for "No Loitering" in July 2014 and also banned any motorized equipment from traversing the bridge.

In May 2015, the City Council approved an FY16 CIP item of \$750,000 to evaluate and replace the bridge. At the June 2015 Public Works Committee it was recommended to proceed with an evaluation of the bridge. The engineering firm Hoyle-Tanner subsequently conducted a detailed structural analysis October 2015 and found several deficiencies. There were problems with both the supporting substructure and the bridge superstructure. The bridge could not meet standard load ratings for pedestrian bridges. Additionally, the existing coating system contained lead paint. Hoyle-Tanner recommended replacement with a new, pre-fabricated single span bridge. Excerpts of the inspection report, including photos, are attached.

Other proposed bonded CIP projects have been identified that could be deauthorized to offset the requested supplemental appropriation.

RECOMMENDED ACTION

City Council Resolution to Authorize \$170,000 of bond funding to complete the replacement of the Dewey Street Bridge.

Direct City staff to prepare corresponding deauthorizations of proposed bonded projects to offset the amount of the supplemental appropriation.

AGENDA BILL - FUNDING RESOLUTION

EXHIBIT

Project Name:

Date:

Fiscal Year:

Fund (select):

GF Water Sewer Arena
 CIP Water CIP Sewer CIP Arena CIP
 Special Revenue

Fund Type: Annual Lapsing Multi-year Non-Lapsing

Deauthorization

	Org #	Object #	Project #	Fed Amount \$	State Amount \$	Local Amount \$
1				-	-	-
2				-	-	-
3				-	-	-
4				-	-	-

Appropriation

	Org #	Object #	Project #	Fed Amount \$	State Amount \$	Local Amount \$
1	15013010	771000	17xxx	-	-	170,000.00
2				-	-	-
3				-	-	-
4				-	-	-

Revenue

	Org #	Object #	Project #	Fed Amount \$	State Amount \$	Local Amount \$
1	150000	471000	17xxx	-	-	170,000.00
2				-	-	-
3				-	-	-
4				-	-	-

DUNS #

CFDA #

Grant #

Grant Period: From
 To

If de-authorizing Grant Funding appropriations: (select one)

Reimbursement Request will be reduced

Funds will be returned

Dewey Street Bridge Replacement - Summary of Budget Status
as of April 24, 2017

FY 2015 Appropriation	\$750,000 CIP Item - Evaluate/Repair/Replace Dewey St Bridge
Expenditures to-date	\$140,000 Includes structural evaluation, testing, permitting design, bidding, and follow-up annual inspection

\$610,000 Budget Remaining

Construction Bids

\$761,621 Low Bid

\$23,500 Bid Alternate - steel sheeting

\$785,121 Total

\$685,827 Negotiated price w/ design change

\$23,500 Bid Alternate - steel sheeting

\$709,327 Total

Project-Related Expenses

\$50,000 Inspection, testing, admin during construction

\$5,000 Field survey

\$15,000 Approx 2% construction contingency

\$779,327 Estimated Cost to Replace Bridge

\$170,000 Supplemental Appropriation Required

Dewey Street Pedestrian Bridge Inspection and Evaluation
Excerpts from Hoyle-Tanner Report – October 2015

Based on the findings of the field inspection, and the limited load carrying capacity of the bridge, Hoyle, Tanner recommends the City replace completely, rather than rehabilitate, the Dewey Street Pedestrian Bridge. Reasons supporting replacement versus rehabilitation include:

- The bridge has insufficient capacity to carry the AASHTO Guide Specification required pedestrian loading. Significant superstructure rehabilitation would be required to sufficiently increase the load capacity of this structure.
- It appears the approach span girders were modified in an unconventional manner from their originally manufactured condition to meet the geometric requirements of this bridge. The general quality of construction of these repurposed steel girders is poor. Specific areas of note include:
 - The approach span compression (top) flange splices are inadequate due to the welds not extending full depth into the plates, and
 - There are 1/8" wide gaps between the ends of the plate segments used to create the top flanges.
 - The top plates are not continuously welded to the web plate and do not fully transfer load.
 - The web stiffeners are not in contact with the flanges and do not provide restraint against member buckling.
 - The girders are welded together over each bent to make the pedestrian bridge continuous, which produces negative moments in the area over the bents. The top flanges of the approach span girders are spliced in the area of the negative moment and, as mentioned previously, the splices are inadequate.
 - All welds appear to have been completed in the field and are poor quality.
- The paint on the existing bridge contains lead and would need to be removed in the location of repairs areas prior to rehabilitation. Steel in areas that do not require repair can be painted with a lead barrier compound paint that provides a barrier between the lead-based paint and the environment. It has been Hoyle, Tanner's experience on recent projects that paint removal/abatement and repainting is more expensive than complete superstructure replacement.
- A rehabilitated superstructure would continue to be supported by the existing substructure, which is showing evidence that it is near the end of its design and service life.
- The narrow width of the bridge makes it difficult for the City to use snow removal equipment over the bridge. This would not be improved if the bridge were rehabilitated.

Some Photos from the Bridge Inspection Report are attached which illustrate some of the structural deficiencies.



Deck Damage



Deterioration of South Girder Weld Connecting Span 1 to Span 2



Span 3 Interior Bottom Flange
Vertical Leg



Close-up:
Span 3 Section Loss and Rivet Head Loss



Abutment 2 Undermining

Pedestrian Alternative without Dewey Street Bridge

05/11/2017



Spaulding High School/
RW Creteau Reg. Tech. Center

Dewey Street
Bridge

Legend

Alternative



1 inch = 1,000 feet

0 500 1,000 Feet



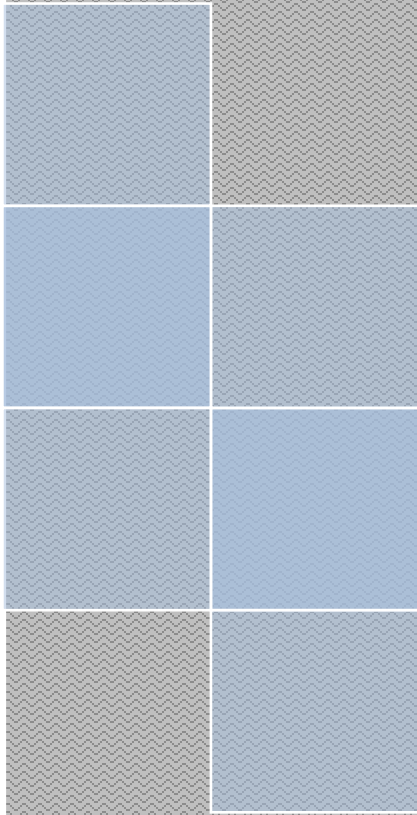
PROCLAMATION

- WHEREAS,** May 20th, 2017 is the seventh Kids to Parks Day organized and launched by the National Park Trust; and
- WHEREAS,** Kids to Parks Day empowers kids and encourages families to get outdoors and visit America's parks; and
- WHEREAS,** it is important to introduce a new generation to our nation's parks because of the decline in Park attendance over the last decades; and
- WHEREAS,** we should encourage children to lead a more active lifestyle to combat the issues of childhood obesity, diabetes mellitus, hypertension and hypercholesterolemia; and
- WHEREAS,** Kids to Parks Day is open to all children and adults across the country to encourage a large and diverse group of participants; and
- WHEREAS,** Kids to Parks Day will broaden children's appreciation for nature and the outdoors; and

NOW THEREFORE, I, Caroline McCarley by the authority vested in me as Mayor of the City of Rochester, in the State of New Hampshire do hereby proclaim to participate in Kids to Parks Day. I urge residents of Rochester to make time May 20th, 2017 to take the children in their lives to a neighborhood, state or national park.

IN WITNESS WHEREOF, I have set my hand and caused to be affixed the Seal of the City of Rochester this the 2nd Day of May in the year of our Lord, Two Thousand and Seventeen.

Caroline McCarley
Mayor



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PROCLAMATION

WHERE AS, Plant Something NH is a program of the NH Plant Growers Association to increase consumer support of local growers, nurseries, garden centers, and landscapers; and

WHERE AS, is part of a national grassroots campaign with a mission to promote public awareness of the health, environmental and economic benefits of plants; and

WHERE AS, this initiative was originally founded in 2001 by the Arizona Nursery Association; and

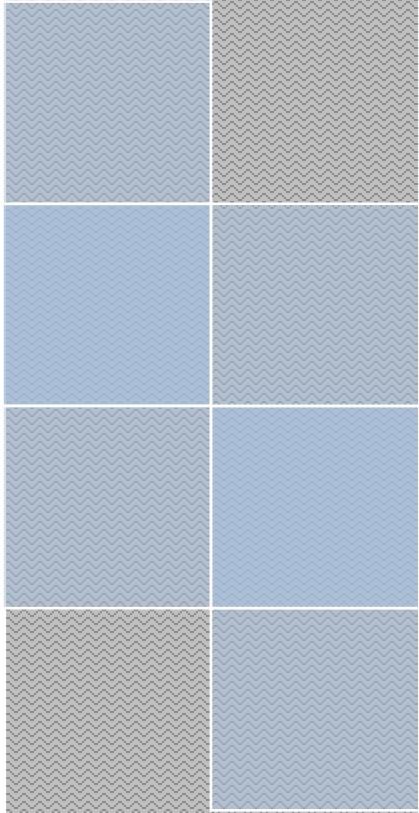
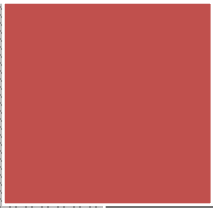
WHERE AS, is funded under a NH Specialty Crop Block Grant from the US Department of Agriculture; and

WHERE AS, NH has joined 23 other states, and the province of British Columbia, in this successful and growing national initiative; and

NOW THEREFORE, I, Caroline McCarley by the authority vested in me as Mayor of the City of Rochester, in the State of New Hampshire do hereby proclaim May 20, 2017 as PLANT SOMETHING NH DAY in the City of Rochester and urge all citizens of our community to support participating retailers and "Plant Something".

IN WITNESS WHEREOF, I have set my hand and caused to be affixed the Seal of the City of Rochester this the 2nd Day of May in the year of our Lord, Two Thousand and Seventeen.

Caroline McCarley
Mayor

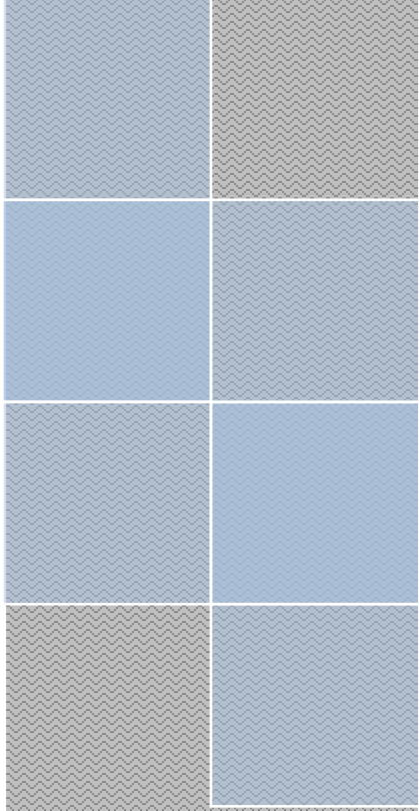


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April 2017 Department Reports

- Assessing (March and April) **P. 21**
- Building, Zoning, and Licensing Services **P. 23**
- City Clerk's Office **P. 29**
- Economic Development Department **P. 33**
- Finance Department **P. 53**
- Fire Department **P. 55**
- Library **P. 77**
- Planning Department **P. 79**
- Police Department **P. 83**
- Public Works Department **P. 87**
- Recreation and Arena **P. 93**
- Tax Collector **P. 95**
- Welfare **P. 97**



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City of Rochester, New Hampshire

Assessor's Office
 19 Wakefield Street
 Rochester, New Hampshire 03867-1915
 (603) 332-5109
 Email: assessor@rochester.net
 Web Site: www.rochesternh.net

May 11, 2017

To: City Manager/Council

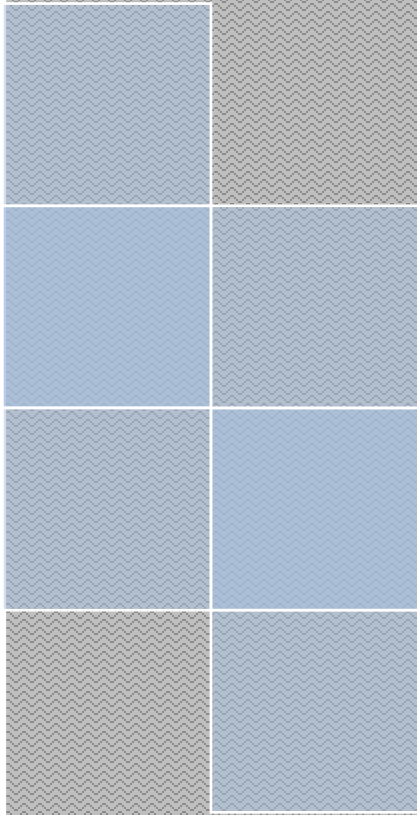
From: Theresa Hervey, Assessing

Subject: March & April Council Report

Revenue Received/Collection Warrants issued:

Current Use Change taxes	\$27,500.00
Timber Tax	\$11,121.60
Gravel Tax	\$ 565.02
Woodsville Rochester Hydro Assoc. PILOT	\$ 143.32
Copies of Property Record Cards & Maps	\$ 62.00

- The office staff are continuing to requalify the Elderly and Disabled Exemptions for the 2017 tax year.
- The Assessors are still inspecting building permits and working on mapping changes for the 2017 tax year.
- Darcy Moore completed and passed the IAAO 101 course (Fundamentals of Real Property Appraisal) on March 24, 2017, so congratulate Darcy when you see her.
- Theresa Hervey took the one day USPAP course on 4/11/17 for her continuing education to recertify for her Certified New Hampshire Assessor's license.
- Nancy Miller and Theresa Hervey went to the NHAAO & IAAO Affiliate Board Of Director's meeting on March 22, 2017 to hear the overview of RSA 72:8-c and RSA 74:19 Pole & Conduit Legislation and Valuation update.



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End of Month Council Report

05/11/2017

To the Honorable Mayor and City Council of the City of Rochester, the following is a summary of the revenue collected and the activities performed by the Department of Building, Zoning and Licensing Services for the month of April 2017 with the fiscal Year to Date

The following data is subject to adjustment & revision pending further review and analysis as well as year-end closing adjustments.

Department Revenue

Permit Type	April 2017	Year to Date
Building Permits	\$27,856.00	\$332,715.00
Electrical Permits	\$4,824.00	\$47,416.00
Gas Permits	\$0.00	\$85.00
Plumbing Permits	\$1,563.00	\$21,620.00
Zoning Permits	\$175.00	\$4,779.79
FireSuppression Permits	\$0.00	\$1,094.00
FireAlarm Permits	\$724.00	\$3,469.00
Sprinkler Permits	\$311.00	\$12,649.00
Mechanical Permits	\$1,897.00	\$34,365.00
Food_Milk Licenses	\$3,400.00	\$29,107.50
Taxi Licenses	\$0.00	\$1,620.00
General Licenses	\$365.00	\$4,750.00
Net Revenue	\$41,115.00	\$493,720.29

End of Month Council Report

05/11/2017

Building Permit Detail

New Permits		April 2017		Fiscal Year to Date	
Permit Type	Permit For	Permits Issued	Estimated Construction Value	Permits Issued	Estimated Construction Value
Building Permits	Addition - Non-Residential	0	\$0.00	2	\$408,000.00
	Addition - Residential	3	\$39,500.00	12	\$326,700.00
	Alteration - Residential	11	\$136,967.00	69	\$846,999.00
	Alterations- Non Residential	2	\$14,609.27	32	\$4,629,771.27
	Apartment	0	\$0.00	4	\$5,427,275.00
	Building - Non-Residential	0	\$0.00	6	\$4,497,023.00
	Condo	0	\$0.00	3	\$829,000.00
	Deck	23	\$178,000.00	69	\$453,038.00
	Demolition	4	\$13,499.00	32	\$230,784.00
	Fence	6	\$20,373.00	27	\$161,590.68
	Footing	9	\$44,000.00	57	\$841,500.00
	Garage	1	\$23,000.00	23	\$495,750.00
	Manufactured Home	1	\$62,000.00	29	\$1,825,219.00
	New Home	10	\$1,225,258.00	68	\$11,552,256.00
	Other	7	\$235,795.00	90	\$5,005,083.25
	Pool - Above Ground	1	\$3,500.00	2	\$9,994.95
	Pool - In Ground	1	\$25,650.00	3	\$66,150.00
	Repair/Replace - Non-Residential	0	\$0.00	2	\$115,000.00
	Repair/Replace - Residential	5	\$101,313.00	17	\$391,247.00
	Roofing	7	\$140,136.00	86	\$762,840.00
	Shed	10	\$27,976.00	41	\$105,940.00
	Siding	1	\$12,000.00	17	\$175,714.00
	Sign	1	\$300.00	28	\$122,231.00
Windows	0	\$0.00	18	\$117,973.00	
Electrical Permits	Electrical Underground	1	\$14,000.00	15	\$47,600.00
	Generator	0	\$0.00	17	\$135,351.00
	Meters	1	\$500.00	21	\$39,800.00
	Service	5	\$18,200.00	46	\$221,665.98
	Solar Electric System	4	\$128,041.00	54	\$1,698,439.51
	Temp Service	0	\$0.00	2	\$5,000.00
	Wiring	28	\$445,369.98	251	\$4,286,018.91

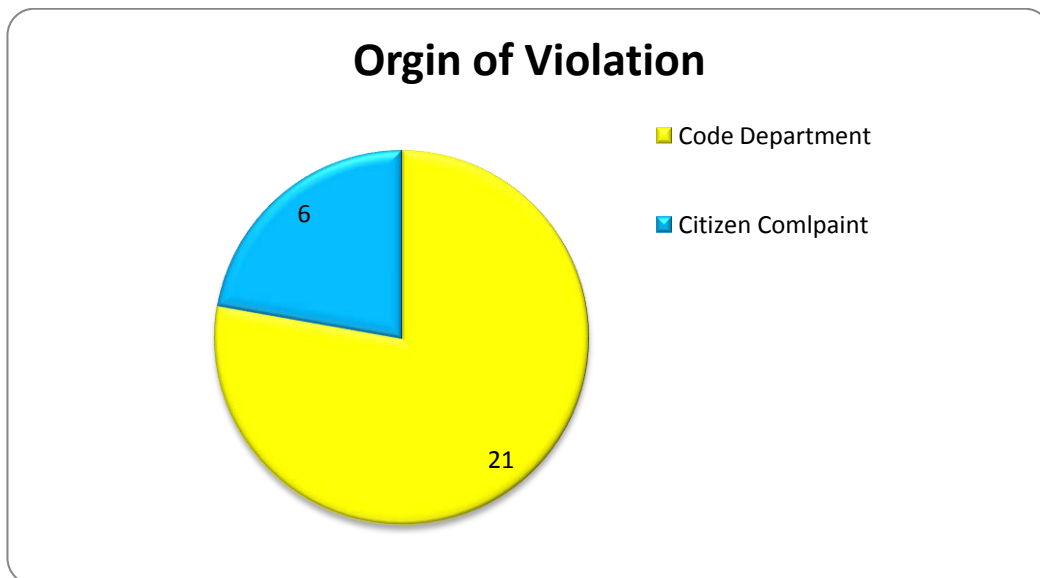
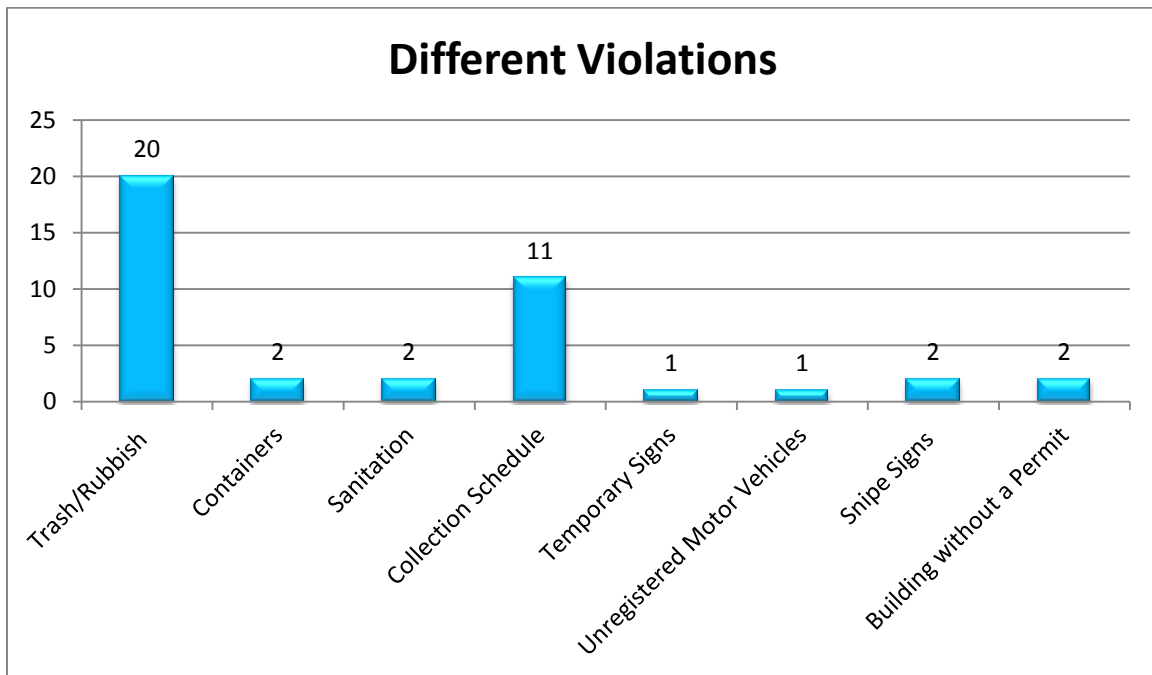
End of Month Council Report

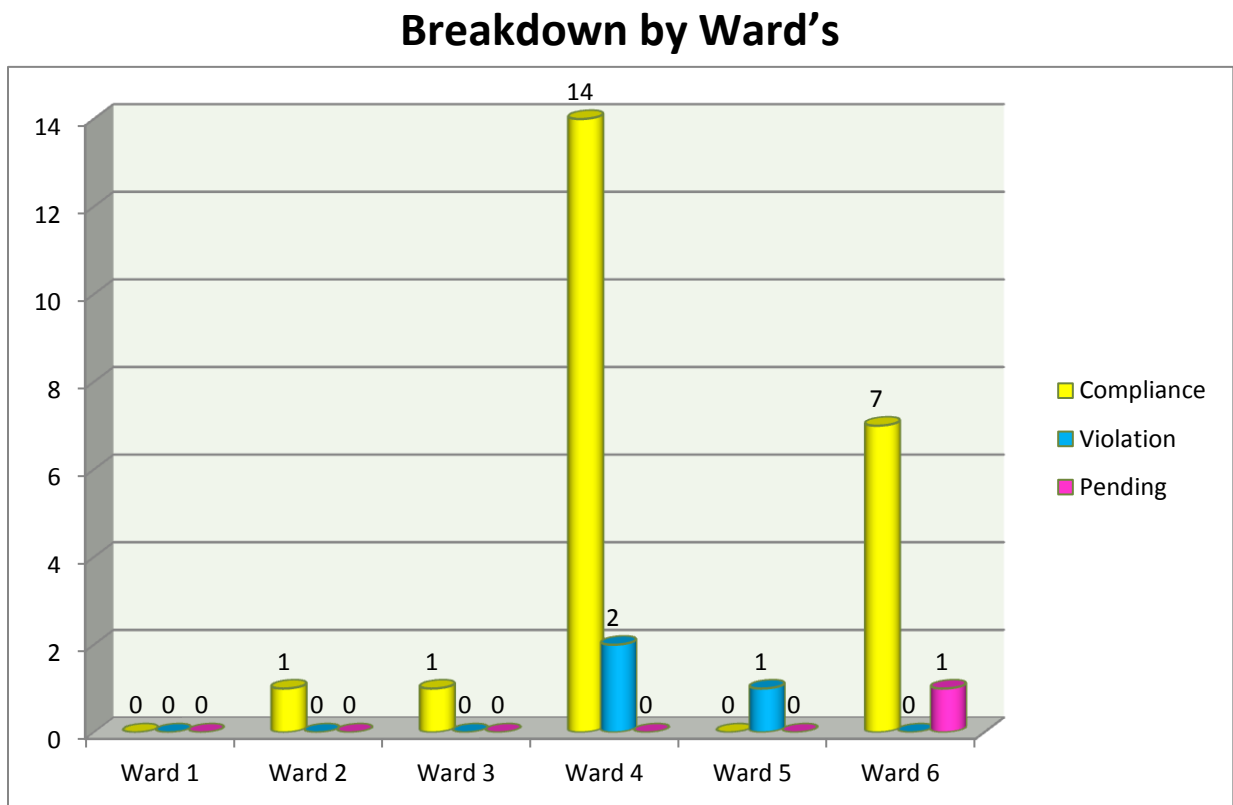
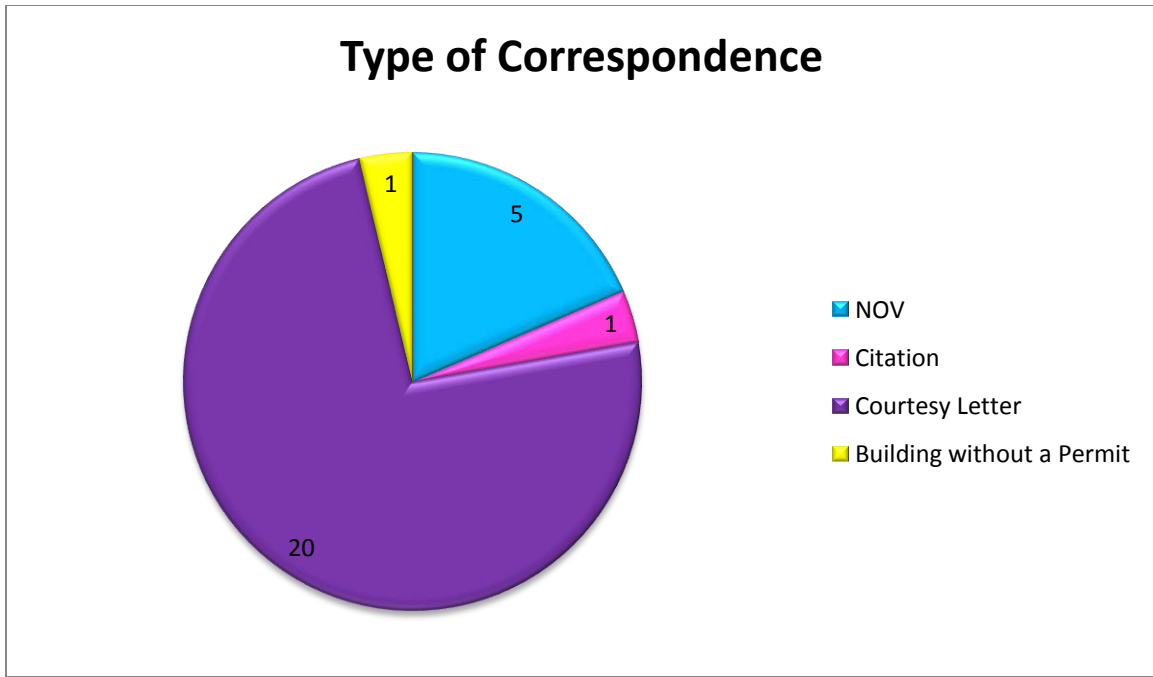
05/11/2017

FireAlarm Permits	Fire Alarm Permit	0	\$0.00	14	\$226,270.00
FireSuppression Permits	Fixed Fire Suppression System	0	\$0.00	4	\$22,750.00
Mechanical Permits	Air Conditioning	4	\$27,828.00	20	\$347,342.99
	Furnace/Boiler	6	\$36,640.00	74	\$554,620.29
	Gas Line	2	\$990.00	38	\$59,806.00
	Gas Piping	4	\$4,350.00	55	\$142,091.00
	Heating	8	\$105,100.00	94	\$1,293,714.00
	Hot Water Heater	1	\$2,500.00	18	\$244,274.00
	Mechanical Underground	0	\$0.00	2	\$9,495.00
	Other	3	\$8,945.00	10	\$909,945.00
	Pressure Testing	3	\$900.00	16	\$4,355.00
	Propane Tank	0	\$0.00	41	\$26,343.00
	Sheet Metal Work	0	\$0.00	1	\$4,800.00
	Tank Installation	2	\$2,000.00	64	\$54,901.00
	Ventilation	1	\$570.00	10	\$111,995.00
Plumbing Permits	Plumbing	23	\$194,355.00	195	\$2,001,607.00
	Water Heater	3	\$3,002.00	14	\$94,105.00
Sprinkler Permits	Fire Sprinkler Systems	4	\$20,800.00	37	\$744,854.00
	Total Permit Issued	206	\$3,317,967.25	1850	\$52,684,222.83

April 2017 Monthly Report

For the month of April Code Compliance dealt with 27 properties that had compliance or zoning issues for a total of 42 documented issues. All of property owners in these cases received either a Courtesy Notice or a formal Notice of Violation asking for them to bring their property into compliance, of the 27 properties 23 of them have been closed and have come into compliance, 2 have been escalated and resulted in formal violations and 1 has resulted in citations being issued to the property owner.





This month we have 2 pending court cases, and no new court cases. I've had the opportunity to attend the NHBOA seminar, side walk talk and Economic Development meeting.

Respectfully Submitted,

Joseph Devine



05/11/2017

*City of Rochester, New Hampshire
Department of Building, Zoning & Licensing Services
31 Wakefield Street * Rochester, NH 03867
(603) 332-3508 * Fax (603) 509-1912
Web Site: www.rochesternh.net*

A G E N D A
CITY OF ROCHESTER ZONING BOARD OF ADJUSTMENT

April 12, 2017 @ 7:00pm

THERE WILL NOT BE A MEETING ON APRIL 12, 2017

Application files are available for review in the Department of Building, Zoning & Licensing Svcs. The Council Chambers are handicap accessible by using the elevator in the rear of the building. If you require special accommodations please contact the Department of Building, Zoning & Licensing Services, prior to the meeting, 603-332-3976



City Clerk's Office
City Hall - First Floor
31 Wakefield Street, Room 105
ROCHESTER, NEW HAMPSHIRE 03867-1917
(603) 332-2130 - Fax (603) 509-1915
Web Site: <http://www.rochesternh.net>

Clerk of the Council
 Elections
 Vital Records
 Dog Licensing
 Notary Public Services

City Clerk's Report FY 2017

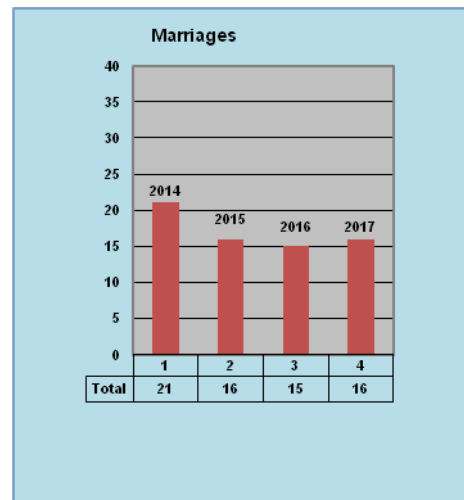
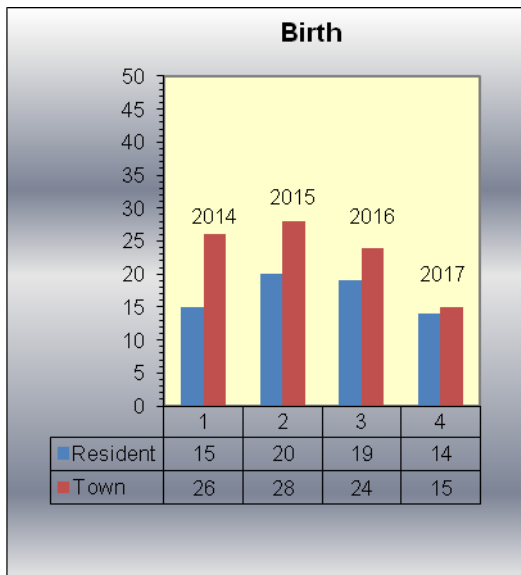
May 16, 2017

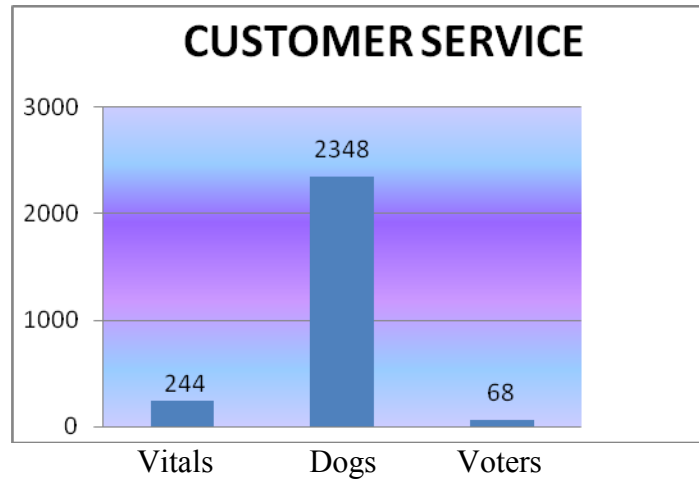
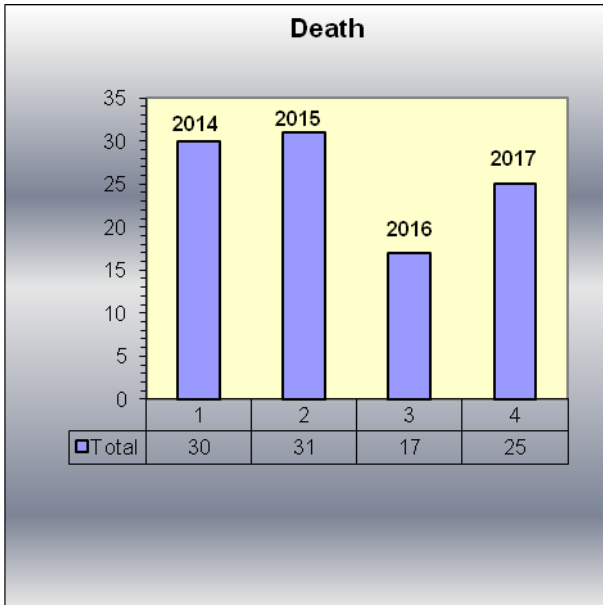
Vital Statistics

The City Clerk's staff issued 244 initial copies of vital records, 144 subsequent copies of vital records, and 16 marriage licenses in April. The New Hampshire Division of Vital Records Administration generated the following report of statistics for the City of Rochester: there were 15 babies born in Rochester during the month of April, 14 of which were of Rochester residents; a total of 25 resident deaths occurred in Rochester during the month of April.

Revenue – Vital Records/Marriage Licenses

	State	City
Initial/Subsequent copies	\$2,672	\$2,428
Marriage Licenses	<u>\$ 688</u>	<u>\$ 112</u>
	\$3,360	\$2,540





Dog Licensing

The City Clerk's office licensed 2,348 dogs during the month of April for a total of \$10,955.00.

Elections

[Voter registration summary by party as of April 30, 2017:](#)

	<u>Democrats</u>	<u>Republicans</u>	<u>Undeclared</u>	<u>Total</u>
<u>Ward 1</u>	1,038	1,172	1,388	3,598
<u>Ward 2</u>	967	1,110	1,606	3,683
<u>Ward 3</u>	1,013	1,202	1,370	3,585
<u>Ward 4</u>	838	803	1,611	3,252
<u>Ward 5</u>	955	1,141	1,361	3,457
<u>Ward 6</u>	1,027	862	1,220	3,109
<u>Total</u>	5,838	6,290	8,556	20,684

Other

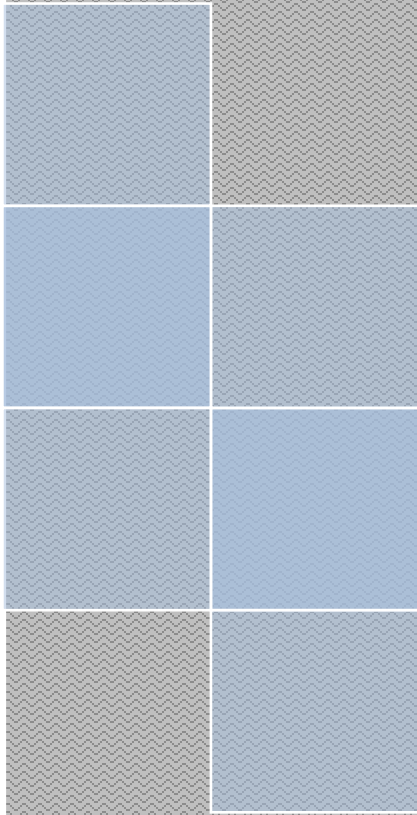
The City Clerk's Office is experiencing a higher volume in customers seeking their vital records, due to the Federal Real-ID Act. The City Clerk's Office is in the midst of licensing dogs. In order to balance the customer volume and keep accurate accounts of phone calls, there will be a detailed phone message to clarify the need of updating our dog licensing database with

accurate information. Often times phone messages can be too brief or incomplete. All phone calls will be answered when possible and missed calls will be returned in a timely manner.

Respectfully submitted,

Marcia H. Roddy

Marcia H. Roddy
Deputy City Clerk



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Economic & Community Development Management Report

April 30

2017

The City of Rochester is one of the fastest-growing cities in the Seacoast region. As a growing retail and entertainment destination, our dynamic and expanding business climate is attributed to the proud industrial history of the area, a renewing downtown district and the thriving aerospace and advanced composites manufacturing sectors.

City of
Rochester,
New
Hampshire

Management Report Compiled & Written by Jennifer Murphy Aubin, Executive Secretary



Karen Pollard, Economic Development Manager

Representing the City – Affordable Housing

Manager Pollard attended several discussions regarding affordable, work force housing needs at Frisbie Hospital and the Rochester Community Center. Seacoast Housing Coalition, the City of Rochester and NH Housing Authority will be hosting a Rochester work force meeting on June 20th.

Manager Pollard participated in “The Case of Disappearing Main Street Retail: Is your community challenged by the changing retail market?” a webinar for national economic developers, hosted by the Northeastern Economic Developer’s Association (NEDA). Some of the highlights include:

- An understanding of the retail industry today and trends that are transforming how consumers shop.
- Proactive strategies communities can take to assess their existing retail market and determine a course of action to support economic growth and community goals.
- Specific examples of strategies and interventions that have been used in the Northeast and across the country to improve retail corridors.

Properties – Hanson Street

Manager Pollard continues negotiation to acquire 38 Hanson St for parking; Purchase & Sale were signed and Phase I completed. Director Storer received an estimate from Wright Pierce for Phase II and to construct a parking lot.

Strategic Planning

REDC meeting reviewed the goals, vision and mission in conjunction with consultants, RKG Associates, the firm has been meeting with business owners, community leaders and stake holders. The next step is drafting the plan.

Highway Signs

Manager Pollard submitted 5 applications for blue attraction signs for Exits 12 – 16 and received acknowledgement of submissions. NHDOT will assign engineers to determine placement of signs and get back to the City with locations and cost. This process is likely to take a few months.

Way Finding

Had a kick-off meeting with the consultants and scheduled a community-wide information session for early May.

Commute SMART Campaign

Manager Pollard is leading the CommuteSMART team for the City of Rochester. Not only does it provide a cost and planet friend effect, it is good media buzz for the community. Sharing on social media about smart commutes using #CommuteToWin and #RochesterRocks helps to raise Rochester’s quality of life profile.



Jenn Marsh, Economic Development Specialist

Downtown Revitalization

Jenn has been working with Dave Walton on his painting project for downtown. Foster's article: <http://www.fosters.com/news/20170507/reinvigorating-rochester-contractor-volunteers-to-repaint>.

Two property owners have agreed to have their facades cleaned and painted and those have been approved through the Historic District Committee.

In other downtown news, Rochester Main Street approved Jenn Marsh as a new board meeting at the April Board Meeting.

Welcoming New Businesses

The office is working with two new businesses that will be opening in the downtown. One is a restaurant that will serve lunch and dinner and the other is a Women's Boutique specializing in new overstock items and gently used clothing. Both have met with the appropriate departments and are finalizing details for their grand openings.

Rochester Listens & River Walk Committee

Rochester Listens is hosting two community-wide discussions in the coming months:

- the Way Finding project, with consultants from BETA Group, hired by the City to perform the study; the meeting is scheduled for May 3rd
- the River Walk initiative, with a meeting to listen to stakeholders discuss as well as get a sense for what the priorities are and what sections they would like to see worked on first.

Economic Development Office Internship

Our first Intern finished up in April. Ciera a high school senior visited the downtown businesses and surveyed the owners and employees to see what other types of business they would like to see move downtown. Ciera also reported on what students would like to see in Hanson Pines that they would be able to use for either walking trails or pocket parks. See Ciera's downtown report attached.

ERZ Signage

Now that the ground has thawed Jenn has been working with DPW to place 15 new Economic Revitalization Zone signs in the different zones. All of the markers have been placed and Jenn is scheduling for the signs to be installed and that should happen sometime in May

“Walton will repair each building’s painted facade and give them a fresher black and gold motif, with the thought that it’ll spur others to reach out to him to complete similar work or to make improvements on their own. Walton hopes he’s allowed to do as many as 10 or 12 buildings by the end of the summer, an undertaking he estimates would take roughly 300 to 400 hours to complete.

He said he’s not trying to be “heroic” or gain notoriety, but he thinks citywide efforts to change Rochester’s image are being held back because not enough community members are putting in a similar level of effort.

“I can’t control what happens with the businesses, but rather than sit here and complain about it, why not put in a few spare hours and freshen ’em up?” Walton said while gesturing to a number of downtown buildings.

“Downtown is not going to get going until it looks like it’s ready to go. A lot of this is simple — it’s just effort. I’m a pipe-welding contractor. I don’t want to scrape paint, but someone has to get this started.”

Kyle Stucker, Reporter for Fosters, Reinvigorating Rochester: Contractor Volunteers to Repaint, Sunday, May 7th 2017



Jennifer Murphy Aubin, Economic Development Executive Secretary

RochesterEDC Website

The new www.RochesterEDC.com is launched!

The home page reflects the business friendly approach and fine quality of life the City of Rochester. We have a compelling community to promote, with a lot to offer site selectors, industries, and retailers.

The RochesterEDC Twitter feed has been re-launched, separate from Facebook, with robust, new content to drive more traffic to the website, which has a feed on the bottom.

Executive Secretary Aubin designed marketing flyers and banners for the Rochester Farmer's Market, along with the Way Finding Plan.

New Building - Interior Design

Executive Secretary Aubin coordinated additional furniture pieces for review, meeting the consultant's deadline for design and future delivery.

UNH Cooperative - Community Engagement Academy

Executive Secretary Aubin, along with Specialist Marsh and Coordinator Long attended the first two of a series three sessions devoted to skill development in reaching out to communities on projects, initiatives, community development, strategic planning and diffusing conflicts in meetings with facilitation techniques.



Julian Long, Community Development Coordinator

Prepared and submitted by the Community Development Coordinator

April 2017-May 2017

- ***Continuing Projects***
 - Tri-City Co-op – Handicap Ramp and HVAC projects: The Community Development Coordinator has conducted Davis-Bacon monitoring for the HVAC replacement portion of the project and is currently conducting Davis-Bacon monitoring for the handicap ramp portion of the project.
 - Homeless Center for Strafford County – Generator Project: The Community Development Coordinator has worked with HCSC and the Business Office to post a bid announcement notice in *Foster's* and to arrange for site walkthroughs for the project. The bid period closes May 4, 2017.
 - Rochester Main St. Façade Program: The façade program has received a grant application from the Performing Arts Center, operated by the Rochester Opera House. The Community Development Coordinator has finished the environmental review for this project and is arranging a meeting with Performing Arts Center staff and contractors to discuss Davis-Bacon Act requirements for CDBG funding.
- ***FY 17-18 CDBG Annual Action Plan***
 - FY 17-18 Plan Draft: The most recently revised draft version of the FY 2017-2018 CDBG Annual Action Plan has been uploaded to the City's website. It is available at <http://www.rochesternh.net/community-development-division/pages/action-plans>. It includes comments received during the second public hearing and the public comments period.
 - FY 17-18 Grant Applications: The Homeless Center for Strafford County has withdrawn its FY 2017-2018 CDBG grant application as it has arranged to receive general city funding through the Welfare Department's budget. This leaves an estimated \$8,000 to be reallocated within the public services category of funding. The memorandum regarding the HCSC funding change is attached to this report for reference.
- ***CDBG Program***
 - JOB Loan Program: The JOB Loan Program Report for quarter 3 is attached to this report.
 - Assessment of Fair Housing: The Community Development Coordinator has continued to meet and coordinate with the Rochester Housing Authority to work on the research and consultation

phases of the Assessment of Fair Housing (AFH). The Community Development Coordinator has conducted most of the required consultations and is continuing to schedule the few remaining consultations.

- **Non-CDBG Grant Activities**

- HUD Lead-Based Paint Hazard Control Program: The Community Development Coordinator has submitted the finalized grant application to HUD. HUD is still reviewing the grant application.
- New Hampshire Municipal Technical Assistance Grant: The Community Development Coordinator provided further assistance to the Planning Department in drafting a NH Municipal Assistance Grant application, requesting funds to research and revises the zoning ordinance as related to the downtown district.
- VOCA Grant: The City of Rochester has been conditionally awarded a VOCA continuation grant to support the continued operation of the victim-witness advocacy program.
- Rochester Farmers Market: The Community Development Coordinator drafted and submitted a grant application to the NH Agricultural Promotion Mini-Grant Program on behalf of the farmers market. A grant in the amount of \$1,000 was awarded to the farmers market.
- Moose Plate Grant – Historic Document Preservation: The Community Development Coordinator has drafted the grant application and collected letters of support for this grant application, to apply for funds to preserve historic municipal documents from the 18th and 19th centuries. The deadline for grant applications is due May 12th.
- Bridging the Gaps: The coalition coordination has informed the coalition that she is resigning her position to pursue a career in law enforcement. Her last day with the coalition will be August 11th. The Community Development Coordinator is working with the coalition coordinator, Chief of Police, and Bridging the Gaps advisory board to update the job description for the coordinator position and begin the hiring process. The Community Development Coordinator has informed the SAMHSA grant officials of the upcoming transition, as well.
- City Hall Annex: The Community Development Coordinator met with LCHIP grant officials, as well as Public Works and Planning personnel, during a site visit to the project. The brick profile on the front face of the building was discussed, and an action plan for proceeding with the project was agreed upon.
- School Department: At the request of Superintendent Hopkins, the Community Development Coordinator researched potential funding options to fund ADA compliance renovations for Maple Street Magnet School.
- Economic Development: The Community Development Coordinator researched potential grants to fund the Economic Development Office's annual business start-up competition.
- Rochester Fairgrounds: The Community Development Coordinator researched potential funding options to support the continuation of the Rochester Fair and associated programs.

- **Other Information**

- Federal Budget: Congress has reached an agreement to fund the federal government through September 2017: <https://www.nytimes.com/2017/04/30/us/politics/bipartisan-agreement-reached-to-fund-government-through-september.html? r=0>. The agreement, if passed, would provide \$3 billion to HUD to continue to fund the Community Development Block Grant program, which is the current level of funding:

http://www.syracuse.com/politics/index.ssf/2017/05/schumer_federal_budget_deal_will_be_good_for_upstate_new_york.html.

- **Housing Forum:** The Rochester housing discussion group, co-facilitated by the Community Development Coordinator and the Workforce Housing Coalition of the Greater Seacoast, is hosting a public housing forum, tentatively scheduled for June 20th from 7:30 a.m. to 9:30 a.m. The forum will include a variety of speakers, including Mayor McCarley and city staff, to discuss Rochester's housing needs and Rochester's vision for the future as related to housing and economic development.
- **Report Attachments**
 - Memorandum from Finance Director Re: Homeless Center for Strafford County Funding – p. 4
 - FY 17-18 CDBG and General City Funding Grant Application Summaries and Analyses – Excel Spreadsheet Version - p. 5
 - FY 17-18 CDBG and General City Funding Grant Application Summaries and Analyses – Word Document Version - p. 6
 - JOB Loan Program Report – March 2017 – p.11



Memo

To: Blaine Cox, Finance Director
Cc: Julian long, Community Development Coordinator
From: Todd Marsh, Welfare Director *TM*
Date: 04/18/2017
Re: Homeless Center for Strafford County Funding/CDBG Recommendation

As you are aware, due to increased regional and state demand for homeless services, including the use of motels to meet local welfare's obligations; I have initiated discussions with the Homeless Center for Strafford County in Gonic regarding primary/first emergency housing consideration for our Rochester residents in exchange for reasonable increased funding from our welfare general assistance budget. Also, I have discussed this developing initiative with you, the City Manager and the Community Development Coordinator.

I am pleased to report the Homeless Center for Strafford County has agreed to give Rochester residents primary/first consideration for emergency shelter services. I believe this to be effective for Rochester residents seeking emergency housing and cost effective for property taxpayers.

This agreement will accomplish the following:

- Maximizes the number of Rochester families and single females offered shelter place.
- Minimizes the number of Rochester families, including children in costly and cramped motel rooms.
- Minimizes and manages down increasing motel costs.
- Provides safe and supportive temporary housing options in Rochester for homeless children to stay within the Rochester school district and their familiar supportive school learning environment.
- Increases funding for shelter operations, including case management, which reduces time at the shelter and reduces recidivism back into a situation of homelessness.
- Demonstrates a continued commitment to assist people in verified need with emergency housing and acknowledges the short and long term benefits, including financial, of assisting Rochester residents with life difficulties toward maximum self sufficiency.

CDBG Reallocation Recommendation

The Homeless Center for Strafford County understands funding from the welfare general assistance budget will be in lieu of CDBG funding. From the perspective of the welfare department, I recommend reallocating, at least partially, next fiscal year's proposed CDBG funding for the Homeless Center for Stafford County to My Friend's Place shelter in Dover and Crossroads House shelter in Portsmouth. Crossroads House continues to provide emergency housing for many of our most challenging homeless residents often with mental health difficulties and mobility difficulties, including people confined to wheelchairs. Crossroads has provided life saving shelter during the winter months for many single males that normally live outside during the warmer months.

I appreciate your support of this problem solving effort. The people of Rochester should expect no less from their city employees.

	City General Fund												
	FY 17-18 CDC rec.	FY 17-18 request	FY 16-17	FY 15-16									
Homemakers	\$11,272	\$20,000	\$11,000	\$10,500									
Cornerstone VNA	\$28,826	\$28,826	\$28,826	\$28,000									
Community Action Partnership	\$9,000	\$9,000	\$9,000	\$9,000									
COAST	\$118,527	\$118,527	\$118,799	\$108,720									
Main Street	\$35,000	\$35,000	\$35,000	\$35,000									
total	\$202,625.00	\$211,353	\$202,625	\$191,220									
					CDBG PSA				CDBG Facility/Rehab/ED				
					FY 17-18 CDC rec.	FY 17-18 request	FY 16-17	FY 15-16	FY 17-18 CDC rec.	FY 17-18 request	FY 16-17	FY 15-16	
Homeless Center					\$8,000.00	\$12,600	\$8,658	\$7,060	\$0	\$0	\$16,300	\$3,850	
My Turn (Project Pride)					\$4,541.90	\$6,000	\$5,000	\$5,000	\$0	\$0	\$0	\$0	
SHARE Fund					\$4,000.00	\$5,000	\$5,000	\$5,000	\$0	\$0	\$0	\$0	
Dover Adult Learning					\$4,000.00	\$5,000	\$5,000	\$5,000	\$0	\$0	\$0	\$0	
My Friends Place					\$5,000.00	\$7,000	\$6,000	\$6,000	\$0	\$0	\$0	\$0	
Community Partners					\$0.00	\$10,000	\$0	\$0	\$0	\$0	\$35,840	\$0	
Tri-City Co-op					\$0.00	\$0	\$0	\$1,500	\$0	\$5,775	\$9,180	\$0	
Community Action Partnership					\$0.00	\$0	\$0	\$0	\$50,000	\$50,000	\$46,103	\$50,000	
Cross Roads House					\$5,000.00	\$12,000	\$5,000	\$3,500	\$0	\$0	\$0	\$0	
AIDS Response Seacoast					\$0.00	\$5,000	\$0	\$0	\$0	\$0	\$0	\$0	
YMCA					\$0.00	\$5,000	\$0	\$0	\$0	\$0	\$0	\$0	
CASA					\$2,000.00	\$2,000	\$1,500	\$0	\$0	\$0	\$0	\$0	
Hope on Haven Hill					\$0.00	\$39,000	\$0	\$0	\$0	\$0	\$102,456	\$0	
Rochester Housing Authority					\$0.00	\$0	\$0	\$0	\$0	\$71,873	\$49,500	\$0	
Rochester Recreation Dept.					\$0.00	\$0	\$0	\$0	\$91,014.90	\$137,700	\$0	\$43,350	
Roch School Dept/MSMS					\$0.00	\$0	\$0	\$0	\$0	\$28,959	\$0	\$48,400	
					total	\$32,541.90	\$108,600	\$36,158	\$33,060	\$141,014.90	\$294,307	\$259,379	\$145,600
					available	\$32,541.90				\$141,014.90			

**FY 2017-2018 Grant Applications (CDBG and General City Funding)
Summaries and Analyses**

Summary of Grant Applications in Total

Total Requested Funding:

- Total Requested General City Funds: **\$176,353.00**
- Total Requested CDBG Funds: **\$402,906.50**
 - Total Requested Public Service Agency (PSA) Funds: **\$108,600**
 - Total Requested Planning and Administration Funds: **N/A**
 - Total Facilities, Housing Rehabilitation, and Economic Development Funds: **\$294,306.50**
 - Total Requested Facilities Funds: **\$244,306.50**
 - Total Requested Housing Rehabilitation Funds: **\$50,000**
 - Total Requested Economic Development Funds: **\$0**

Available Funding:

- Total Estimated General City Funds: **\$156,220.00**
- Total CDBG Funds: **\$216,946.00** (estimated)
 - Total PSA Funds: **\$32,541.90** (15% of estimated FY 2017-2018 grant)
 - Total Planning and Administration Funds: **\$43,389.20** (20% of estimated FY 2017-2018 grant)
 - Total Facilities, Housing Rehab, and Economic Development Funds: **\$141,014.90**

Note: Public Service Agency funds and Planning and Administration funds are subject to federally-mandated caps of, respectively, 15% of the overall grant and 20% of the overall grant. The breakdown of Facilities, Housing Rehabilitation, and Economic Development funding reflect historic funding allocations but may be changed as desired.

CDBG**My Friend's Place**

- Project: Emergency shelter and case management for homeless persons
- Funding request: \$7,000
- Most recent request: \$6,000 / FY 16-17
- Most recent award: \$6,000 / FY 16-17
- Note: Public input has indicated need for more homelessness resources. Public input has indicated support for funding this organization and its services.

AIDS Response Seacoast

- Project: Case management services for HIV/AIDS clients
- Funding request: \$5,000
- Most recent request: \$6,000 / FY 15-16
- Most recent award: \$3,000 / FY 11-12

Dover Adult Learning Center

- Project: High School Equivalency Test preparation services
- Funding request: \$5,000
- Most recent request: \$5,000 / FY 16-17
- Most recent award: \$5,000 / FY 16-17
- Note: Public input has indicated support for funding this organization and its services.

SHARE Fund

- Project: Emergency housing assistance (e.g., back rent, security deposit, etc.) plus client financial counseling
- Funding request: \$6,000
- Most recent request: \$6,000 / FY 16-17
- Most recent award: \$5,000 / FY 16-17
- Note: Public input has indicated support for SHARE Fund activities, such as emergency housing assistance. Public input has also indicated concerns with the affordability of housing in Rochester.

Cross Roads House

- Project: Homeless shelter services (staff salary and benefits) for individuals and families
- Funding request: \$12,000
- Most recent request: \$12,000 / FY 16-17
- Most recent award: \$5,000 / FY 16-17
- Note: Public input has indicated need for more homelessness resources. Public input has indicated support for funding this organization and its services.

YMCA of Strafford County / Granite YMCA

- Project: Camp scholarships for 50 homeless youth
- Funding request: \$5,000
- Most recent request: N/A
- Most recent award: N/A
- Note: Public input indicated a need for more pro-social youth recreation options.

CASA of NH

- Project: Recruitment, screening, training, and support of volunteer child advocates
- Funding request: \$2,000
- Most recent request: \$2,000 / FY 16-17
- Most recent award: \$1,500 / FY 16-17
- Note: Public input has indicated support for funding this organization and its services.

Community Action Partnership of Strafford County

- Project: Weatherization services for low-income homeowners
- Funding request: \$50,000
- Most recent request: \$50,000 / FY 16-17
- Most recent award: \$46,103 / FY 16-17
- Note: Public input has indicated support for CAP services such as weatherization assistance and fuel assistance. Public input has also indicated concerns with the affordability of housing in Rochester. Public input has indicated support for funding this organization and its services.

Rochester Housing Authority

- Project: Installation of PV electric generation system at Marsh View housing units for low-income elderly residents (Low-Income Housing Tax Credit Program)
- Funding request: \$71,873 (\$71,573 request + \$300 for bid announcement)
- Most recent request: \$49,500 / FY 15-16
- Most recent award: \$49,500 / FY 15-16
- Note: Public input has indicated a lack of support for this proposed project, as it is not seen as serving basic needs of Rochester residents. Public input has also indicated concerns with the affordability of housing in Rochester.

Hope on Haven Hill

- Project: Case management services for pregnant women with substance use disorders
- Funding request: \$39,000
- Most recent request: \$102,456 / FY 16-17
- Most recent award: \$102,456 / FY 16-17
- Note: Public input indicated a need for more substance use disorder treatment facilities. Public input has indicated support for funding this organization and its services.

Rochester Recreation and Arena Department

- Project: Installation of lighting at tennis courts
- Funding request: \$137,700 (\$137,400 + \$300 for bid announcement)
- Most recent request: \$43,350 / FY 14-15
- Most recent award: \$43,350 / FY 14-15
- Note: Public input indicated a need for more pro-social youth recreation options.

Tri-City Co-op

- Project: Remodeling to create music room and art space
- Funding request: \$5,775
- Most recent request: \$9,180 / FY 16-17
- Most recent award: \$9,180 / FY 16-17
- Notes: Application also requested funding to purchase a snow blower, but this is ineligible under 24 CFR 570.207(b) (1). Public input has indicated support for funding this organization and its services.

Community Partners

- Project: Housing stability services for homeless individuals and those at risk of homelessness who have a mental illness and/or developmental disability
- Funding request: \$10,000
- Most recent request: \$35,600 / FY 16-17
- Most recent award: \$35,600 / FY 16-17
- Note: Public input has indicated need for more homelessness resources, and consultations have indicated a need for more supportive housing services for residents with mental illness. Public input has also indicated concerns with the affordability of housing in Rochester.

MY TURN

- Project: Employment Plus Program support for low-income young adults
- Funding request: \$5,000
- Most recent request: \$10,000 / FY 16-17
- Most recent award: \$5,000 / FY 16-17

Homeless Center for Strafford County

- Project: Case management services for homeless shelter
- Funding request: \$12,600
- Most recent request: \$10,500 – operating expenses; \$16,300 – facilities / FY 16-17
- Most recent award: \$8,658 – operating expenses; \$16,300 – facilities / FY 16-17
- Note: Public input has indicated need for more homelessness resources.

Maple St. Magnet School

- Project: Creation of outdoor classroom and recreational area as part of existing playground (open to neighborhood, not only students)
- Funding request: \$28,958.50 (\$28,658.50 + \$300 for bid announcement)
- Most recent request: \$212,000 / FY 15-16 (district, not school-level)
- Most recent award: \$48,400 / FY 15-16 (SHS elevator)
- Note: Public input indicated a need for more pro-social youth recreation options.

General City Funding

Cornerstone VNA

- Project: Supplement Medicaid reimbursements for home care, hospice, palliative care, and perinatal services for low-income patients
- Funding request: \$28,826
- Most recent request: \$28,826 / FY 16-17
- Most recent award: \$28,826 / FY 16-17

Community Action Partnership of Strafford County

- Project: General support for housing, utility assistance, food, emergency shelter, education, and child care services
- Funding request: \$9,000
- Most recent request: \$9,000 / FY 16-17
- Most recent award: \$9,000 / FY 16-17

The Homemakers

- Project: Home support and personal care service provider programs
- Funding request: \$20,000
- Most recent request: \$20,000 / FY 16-17
- Most recent award: \$11,000 / FY 16-17

COAST

- Project: Fixed-route public transportation services and ADA paratransit services
- Funding request: \$118,527
- Most recent request: \$118,799 / FY 16-17
- Most recent award: \$118,799 / FY 16-17

Summary of Job Loan Principal Balances

As of March 31, 2017

Recipient Name	Loan Amount	Original Interest %	Original Term Months	Original Loan Date	Final Payment MO/YR	Pmts Up To Date ?	FY16 FYE Principal		FY17 Principal Collected	FY17 Mar-17 Principal Bal	FY17 Payment Amount	Notes
							Date	Balance				
Active Job Loans												
Distinctive Forest Creations	\$30,000	5.06%	60	Nov-05	10/14/13	Yes	06/30/2016	\$14,958.91	\$900.00	\$14,058.91	\$100.00	
Blue Oasis	\$50,000	2.44%	120	Apr-10	06/12/15	Yes	06/30/2016	\$21,046.02	\$3,876.20	\$17,169.82	\$469.99	
Country Tire & Service Center	\$40,000	2.44%	84	Aug-11	07/17/17	Yes	06/30/2016	\$12,625.73	\$4,471.70	\$8,154.03	\$518.50	
Thompson Tool Company	\$70,000	2.44%	84	Oct-12	09/12/19	Yes	06/30/2016	\$33,987.42	\$7,606.02	\$26,381.40	\$907.37	
Publick House	\$10,000	2.44%	60	Mar-14	02/12/17	Yes	06/30/2016	\$3,626.96	\$3,626.96	\$0.00	\$0.00	PAID IN FULL 2/17/17
Rochester Eye Care	\$60,000	2.62%	240	Feb-16	03/12/36	Yes	06/30/2016	\$59,427.37	\$1,740.54	\$57,686.83	\$321.46	Payments begin April-16
Seacoast Gymnastics	\$30,000	2.63%	84	Mar-16	09/15/23	Yes	06/30/2016	\$30,000.00	\$1,965.06	\$28,034.94	\$391.35	Payments begin Oct-16
Totals								\$175,672.41	\$24,186.48	\$151,485.93	\$2,708.67	
Grand Total								\$175,672.41	\$24,186.48	\$151,485.93		
March 31, 2017 Cash-Balance \$131,949.17 Citizens Bank Balance including INT on Account -\$12.42 MUNIS INT on account due to IDIS Available to Lend \$131,936.75												



16 North Main St
Rochester, NH
603-335-2900

April 10, 2017

To Whom It May Concern:

Sweet Peach's Candy & Confections would like to extend a huge Thank You to the City of Rochester!

We could not be happier with our experience opening a new business in our city. Starting as a Mother Daughter duo with a notebook, a dream and never have owned a business before, we cannot thank this city enough. Starting with our amazing landlords Joe & Kathy Conroy who pointed us in the direction of Jen Marsh at the Economic Development Center, who gave us all the tools we needed to properly open our store. As well as the permits and licensing department who explained exactly what we would need, they could not have made it easier for us. By following all procedures and doing our research, our business was able to open smoothly and on schedule with only one minor bump in the road.

We are so excited to open a place that families can visit and enjoy right in our home town! We are looking forward to the opportunity to be involved in this community not only as residents but as small - business owners as well. Thank you again and we look forward to seeing our city continue to grow and flourish!

Sincerely,

Two handwritten signatures in black ink. The first signature is a stylized "M" followed by a long horizontal line. The second signature is "Kayla Peach" written in a cursive script, with a small "P" at the beginning.

Melissa Peach & Kayla Peach
Owners ~ Sweet Peach's Candy & Confections

Ciera Roy
Intern

I have been interning with the Economic Development committee for the past six weeks. We have gone around Main Street and personally talking to businesses to see what they would like to come into Rochester. We have been on a mission to hear everyone's thoughts and great ideas. I created a survey that conducted of three questions. They were: What kind of shops/ stores would you like to enter Rochester? How could we increase foot traffic? What are some events/ festivals you would like to see Rochester hold? Everyone we talked to had great ideas. My job was to write down those ideas and conduct them into a list, as provided, and see what we could do.

- Coffee shop
- Health foods store
- Soup and sandwich shop
- Drug store/ convenience shop
- More restaurants for lunch and dinner
- Book store/ Card store
- Any type of restaurant that will host live music
- Cinema
- Women's boutique (examples: Ganesh, Serendipity) *no second hand stores
- Small grocery store
- Wine shop/ brewery
- Nice bakery
- Hardware store
- Pottery shop with classes
- More clean food places
- Roller Skate rink
- A place to dance and eat

Ideas on how to increase foot traffic throughout Rochester.

- Fix the way parking is set up and create more available parking
- Create more housing in the downtown area
- More signing
- Clean up public areas and create a nicer downtown
- Host more “in town” events on Main Street
- Develop more “destination” spots for people to come to
- Create a walk up ice cream shop with tables spread around the downtown strip

Events/ Festivals businesses would like to see be held in Rochester.

- Soups-on: Soup cook off and drinks all day long.
- Alcohol base events with all local brewers.(bar hops, pub crawls)
- Food trucks
- Hay Day: Outdoor vendors, festival games, pie eating, ect.

- See more events happen at the fairgrounds.
- More music festivals- family oriented and affordable.
- Make the Oktoberfest bigger and more family events
- Host and Art walk
- Outdoor movie
- Town scavenger hunt: get businesses involved
- Continue the events we host now but, make them more aware to the city and advertise better.
- Mud bowls at the Fairgrounds
- Retro day
- 80's themed dance



SIGN UP.



CHOOSE.

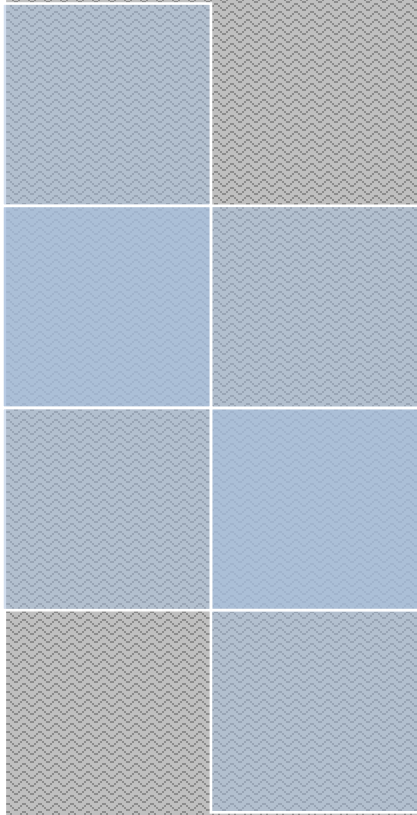


DO IT!

DON'T MISS OUT! **MAY 1-31!**

Have you signed up for the commuteSMART Business2Business Commuter Challenge? Prove you are part of the smartest, greenest workforce by biking, carpooling, walking, teleworking, or riding the bus! Enjoy prizes, a trophy, and the thrill of competition! **SIGN UP TODAY!** For more information visit commuteSMARTseacoast.org/challenge/2017





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FINANCE COMMITTEE

Agenda Item

05/11/2017

Agenda Item Name: Monthly Financial Statements Summary – as of April 30, 2017.

For the full detail report, click here: [Detailed Monthly Financial Report as of April 30, 2017](#)

Revenues Summary – General Fund, Enterprise Funds

<u>ACCOUNT DESCRIPTION</u>	<u>REVISED ESTIM REV</u>	<u>ACTUAL YTD REVENUE</u>	<u>REMAINING REVENUE</u>	<u>% COLL</u>
11021 MIS REVENUE	\$ -	\$ 55.00	\$ (55.00)	100.0
11031 CITY CLERK REVENUE	\$ 105,320.00	\$ 87,482.45	\$ 17,837.55	83.1
11051 ASSESSORS REVENUES	\$ -	\$ 315.00	\$ (315.00)	100.0
11061 BUSINESS OFFICE REVENUE	\$ 55,000.00	\$ 69,477.31	\$ (14,477.31)	126.3
11062 BUSINESS OFFICE REVENUE	\$ 1,000.00	\$ 250.00	\$ 750.00	25.0
11071 TAX COLLECTOR REVENUE	\$ 29,423,552.00	\$ 30,236,641.51	\$ (813,089.51)	102.8
11072 TAX COLLECTOR REVENUE	\$ 1,840.00	\$ -	\$ 1,840.00	0.0
11081 GENERAL OVERHEAD REVENUE	\$ 4,881,307.36	\$ 1,572,073.30	\$ 3,309,234.06	32.2
11082 GENERAL OVERHEAD REVENUE	\$ 1,544,821.00	\$ 1,544,821.12	\$ (0.12)	100.0
11091 PUBLIC BLDGS REVENUE	\$ -	\$ 7,697.98	\$ (7,697.98)	100.0
11101 PLANNING	\$ 15,250.00	\$ 49,166.05	\$ (33,916.05)	322.4
11201 REV LEGAL OFFICE	\$ 50,000.00	\$ 44,054.30	\$ 5,945.70	88.1
12011 POLICE CITY REVENUE	\$ 318,895.00	\$ 217,651.63	\$ 101,243.37	68.3
12021 FIRE CITY REVENUE	\$ 17,325.00	\$ 24,940.04	\$ (7,615.04)	144.0
12022 FIRE STATE REVENUE	\$ 13,500.00	\$ -	\$ 13,500.00	0.0
12023 FIRE FEDERAL REVENUE	\$ 6,000.00	\$ -	\$ 6,000.00	0.0
12031 DISPATCH CENTER	\$ 62,044.00	\$ 58,785.43	\$ 3,258.57	94.7
12041 CODE ENFORCEMENT REVENUE	\$ 362,975.00	\$ 477,411.97	\$ (114,436.97)	131.5
13011 PUBLIC WORKS REVENUE	\$ 35,200.00	\$ 43,891.23	\$ (8,691.23)	124.7
13012 STATE HIGHWAY SUBSIDY	\$ 609,283.00	\$ 487,426.56	\$ 121,856.44	80.0
14011 WELFARE REVENUE	\$ 7,500.00	\$ 1,966.41	\$ 5,533.59	26.2
14021 RECREATION REVENUE	\$ 130,000.00	\$ 144,174.41	\$ (14,174.41)	110.9
14031 LIBRARY REVENUE	\$ 12,915.00	\$ 10,706.79	\$ 2,208.21	82.9
1000 GENERAL FUND	\$ 37,653,727.36	\$ 35,078,988.49	\$ 2,574,738.87	93.2
<u>ACCOUNT DESCRIPTION</u>	<u>REVISED ESTIM REV</u>	<u>ACTUAL YTD REVENUE</u>	<u>REMAINING REVENUE</u>	<u>% COLL</u>
5001 WATER ENTERPRISE FUND	\$ 5,896,666.71	\$ 2,649,757.61	\$ 3,246,909.10	44.9
5002 SEWER ENTERPRISE FUND	\$ 6,877,157.00	\$ 3,144,578.31	\$ 3,732,578.69	45.7
5003 ARENA ENTERPRISE FUND	\$ 581,453.00	\$ 387,611.10	\$ 193,841.90	66.7

Note: Water and Sewer Fund Revenues Collected appear to fall short by one quarter each fiscal year until final quarterly billings are posted in September of the following fiscal year.



Rochester Fire Department
 City of Rochester
 37 Wakefield Street – Rochester, NH 03867

Norman Sanborn Jr.
 Chief of Department

Tel (603) 335-7545
 Fax (603) 332-9711

May 5, 2017

TO: City Manager Dan Fitzpatrick
 Mayor Caroline McCarley & City Council Members

MONTHLY REPORT
APRIL 2017

On behalf of the Fire Department, I am pleased to provide you with the following report. It serves as a summary of the activities, projects and programs underway within the department.

DEPARTMENT INFORMATION:

During the month of April the Department responded to 208 calls for service. This represents a 3.7% decrease from March with 216 runs, but an increase of 17.5% over last April. Of the calls in April, there were 3 building fires, one of which required a first alarm be transmitted. Additionally there were 2 boiler malfunctions, 1 vehicle fire and 7 brush or woods fires.

Crews also responded to an additional 32 calls for vehicle accidents, with 1 of those accidents involving a pedestrian being struck. Additionally there were 63 medical calls. 7 of those medical calls were overdoses with 1 resulting in a fatality. We also responded to 10 calls for mutual aid assistance including the general alarm in Portsmouth. The remaining calls included everything from alarm activations, good intent calls, and public service calls, as well as a multitude of various other type calls.

ADMINISTRATIVE STAFF:

Staff presented the proposed FY18 Operating Budget and Capital Improvement Budget to the City Council.

I announced my retirement as of May 31st and it has been a pleasure working for the City of Rochester and with all of you.

FIRE PREVENTION:

April was an extremely busy month with multiple fires requiring investigations. All public school inspections have now been completed and we will start to create a schedule to get through all the private schools over the coming months. Amazon Campground is becoming a larger priority as we strive to bring them into code compliance. The state has received a grant for a smoke alarm program called "Get Alarmed". It will supply the city of Rochester with enough smoke and carbon monoxide alarms to outfit any single family home in need of new alarms as requested. Construction in the city is still happening at a staggering pace and we are putting forth a great effort to keep up with the inspections and compliance checks.

DUTY SHIFT:Fire Department Training and EMS Division

The shifts were provided with a training packet covering April, May and June, with the ability to schedule as appropriate. This is a break from the norm, but should provide better opportunity for more important drills to be completed with all shift members present, while limiting the necessity for make-up training.

The following have already been accomplished in April;

- EMS training covered Acute Coronary Syndrome
- Lifting a victim out of window
- Carrying victims down ladders
- Pump operations, pumping attack lines from the tank and relay pumping from a hydrant
- Truck-1 Bucket, hose loads, deployment and breathing air operations
- Video, "The Evolving Fireground"
- Forestry-1, hose packs and pump operations
- Policy Review, GO EMRS-1, Passport Accountability System
- Firefighter line of duty death review, Buffalo New York, 2009
- The Call Force was drilled on Primary Search techniques with an acquired structure

B Shift held an after action review of the building fire on Betts Rd.

- Continued work on the Driver operator training program

- Purchased equipment for the "EMS in the Warm Zone" grant from Homeland Security and Emergency Management
- Assisted with administrative duties as needed.

EMERGENCY MANAGEMENT:

Staff met with Shawna-Leigh Morton our Field Rep from NH Emergency Management to discuss the Radiological Emergency Response Plan for the Seabrook Nuclear Plant.

Staff conducted a meeting with a small group to plan for the upcoming Emergency Shelter Drill which is planned for this summer.

Sincerely,

Norman G. Sanborn, Jr.
Fire Chief

OPERATING BUDGET FY17

FOR 2017 10

	ORIGINAL APPROP	REVISED BUDGET	YTD EXPENDED	MTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
1000 GENERAL FUND							
12021 FIRE CITY REVENUE							
12021 402111 OUTSIDE SERVICES REVE	-15,000	-15,000	-4,591.43	.00	.00	-10,408.57	30.6%*
12021 402157 00505 TANK REMOVAL	-25	-25	-125.00	.00	.00	100.00	500.0%
12021 402157 00506 BLASTING	-25	-25	-300.00	-50.00	.00	275.00	1200.0%
12021 402157 00507 INCIDENT REPORT	-25	-25	-70.00	-10.00	.00	45.00	280.0%
12021 402157 00508 F M REPORT	-25	-25	-25.00	.00	.00	.00	100.0%
12021 402157 00510 CD PHOTOS	-25	-25	.00	.00	.00	-25.00	.0%*
12021 402157 00511 FIRE ALARM PLAN	-500	-500	-1,177.00	-460.00	.00	677.00	235.4%
12021 402157 00512 SPRINKLER PLAN	-1,000	-1,000	-4,928.00	-250.00	.00	3,928.00	492.8%
12021 402157 00513 COMM HFS/CA	-100	-100	-507.00	.00	.00	407.00	507.0%
12021 402157 00514 RE-INSPECTION	-50	-50	.00	.00	.00	-50.00	.0%*
12021 402157 00515 FINE	-50	-50	.00	.00	.00	-50.00	.0%*
12021 406201 MISCELLANEOUS REVENUE	0	0	-13,216.61	-222.64	.00	13,216.61	100.0%
12021 406205 FIRE DONATIONS	-500	-500	.00	.00	.00	-500.00	.0%*
TOTAL FIRE CITY REVENUE	-17,325	-17,325	-24,940.04	-992.64	.00	7,615.04	144.0%
TOTAL GENERAL FUND	-17,325	-17,325	-24,940.04	-992.64	.00	7,615.04	144.0%
TOTAL REVENUES	-17,325	-17,325	-24,940.04	-992.64	.00	7,615.04	
GRAND TOTAL	-17,325	-17,325	-24,940.04	-992.64	.00	7,615.04	144.0%

** END OF REPORT - Generated by Cindi Potts **

Rochester Fire Department

Office of Fire Prevention

17-Apr

Building Fire Code Inspections	32
Building Site Consultation	12
Construction Plan Review	9
Fire Drills	3
Fire Investigations	5
Fire Permits Issued	0
Fire Prevention Education and Training	7
Foster Care / Day Care Inspections	6
Outdoor Burning Inspections	13
Permit of Assembly Inspections	9
Tank Removal / Installation Inspections	2
Training Sessions	6
Woodstove / Pelletstove Appliance Inspection	1
Total	105

FIRE DEPARTMENT CALLS

	March-17		April-17	
	Occurences	Percentage	Occurences	Percentage
Fire/Explosion	5	2.3%	13	6.3%
Overpressure Rupture	0	0.0%	0	0.0%
Rescue Call	110	50.7%	92	44.4%
Hazardous Condition	24	11.1%	16	7.7%
Service Call	26	12.0%	31	15.0%
Good Intent Call	18	8.3%	37	17.9%
False Call	31	14.3%	15	7.2%
Undetermined	3	1.4%	3	1.4%
TOTAL	217	100.0%	207	100.0%

**Rochester Fire Department
Incident Status**

05/11/2017

Incident	Incident Date	Alarm Time	Incident Type
17-667-IN 1st Action: Location:	04/01/2017 Assistance, other 7 ROCHESTER HILL RD	0218	Fuel burner/boiler malfunction, fire confined ROCHESTER CHIROPRACTIC
17-668-IN 1st Action: Location:	04/01/2017 Assistance, other 22 MEADOWBROOK VILL	0400	Good intent call, other
17-669-IN 1st Action: Location:	04/01/2017 Provide manpower 13 SUMMER ST	0729	Cover assignment, standby, moveup
17-670-IN 1st Action: Location:	04/01/2017 Investigate	1506	Medical assist, assist EMS crew
17-671-IN 1st Action: Location:	04/01/2017 Provide basic life support (BLS)	1726	Medical assist, assist EMS crew
17-672-IN 1st Action: Location:	04/01/2017 Assistance, other 5 LEVI ST	1940	Good intent call, other
17-673-IN 1st Action: Location:	04/02/2017 Provide basic life support (BLS)	0039	Medical assist, assist EMS crew
17-674-IN 1st Action: Location:	04/02/2017 Assistance, other	1159	Medical assist, assist EMS crew
17-675-IN 1st Action: Location:	04/02/2017 Assistance, other	1158	Medical assist, assist EMS crew
17-676-IN 1st Action: Location:	04/02/2017 Assistance, other 1242 FOXES RIDGE RD	1152	Cover assignment, standby, moveup
17-677-IN 1st Action: Location:	04/02/2017 Investigate 82 MAIN ST	1107	Carbon monoxide incident
17-678-IN 1st Action: Location:	04/02/2017 Investigate 46 STRAFFORD RD	1832	Carbon monoxide incident
17-679-IN 1st Action: Location:	04/02/2017 Assistance, other	1956	Medical assist, assist EMS crew
17-680-IN 1st Action: Location:	04/02/2017 Investigate 20 PERIWINKLE DR	2124	Arcing, shorted electrical equipment

**Rochester Fire Department
Incident Status**

05/11/2017

Incident	Incident Date	Alarm Time	Incident Type
17-681-IN 1st Action: Location:	04/03/2017 Assistance, other 81 GONIC RD @ 15 OAK ST	0224	Motor vehicle accident with injuries
17-682-IN 1st Action: Location:	04/03/2017 Assistance, other	0225	Medical assist, assist EMS crew
17-683-IN 1st Action: Location:	04/03/2017 Assistance, other	0533	Medical assist, assist EMS crew
17-684-IN 1st Action: Location:	04/03/2017 Ventilate 28 INDUSTRIAL WAY EASTERN PROPANE	1100	Carbon monoxide incident
17-685-IN 1st Action: Location:	04/03/2017 Ventilate 28 INDUSTRIAL WAY EASTERN PROPANE	1324	Carbon monoxide incident
17-686-IN 1st Action: Location:	04/03/2017 Provide manpower	1721	Medical assist, assist EMS crew
17-687-IN 1st Action: Location:	04/03/2017 Provide manpower 93 MILTON RD [RP]	1837	Motor vehicle accident with no injuries.
17-688-IN 1st Action: Location:	04/04/2017 Provide manpower	0353	Medical assist, assist EMS crew
17-689-IN 1st Action: Location:	04/04/2017 Cancelled en route 40 WHITEHALL RD ROCHESTER MANOR	0709	Dispatched & canceled en route
17-690-IN 1st Action: Location:	04/04/2017 Provide manpower	0714	Medical assist, assist EMS crew
17-691-IN 1st Action: Location:	04/04/2017 Provide manpower	0919	Medical assist, assist EMS crew
17-692-IN 1st Action: Location:	04/04/2017 Notify other agencies. 77 OLDE FARM LN ROCHESTER HOUSING	0935	Arcing, shorted electrical equipment
17-693-IN 1st Action: Location:	04/04/2017 Investigate 187 OLD DOVER RD @ 70 TEBBETTS RD	1133	Vehicle accident, general cleanup
17-694-IN 1st Action: Location:	04/04/2017 Investigate 20 HILLSIDE DR	1823	Service Call, other

**Rochester Fire Department
Incident Status**

05/11/2017

Incident	Incident Date	Alarm Time	Incident Type
17-695-IN 1st Action: Location:	04/04/2017 Investigate 20 VERNON AVE	1647	Hazardous condition, Other
17-696-IN 1st Action: Location:	04/04/2017 Investigate 176 SOUTH MAIN ST BENEDICT'S GRILL	1807	Good intent call, other
17-697-IN 1st Action: Location:	04/04/2017 Shut down system 11 FRANKLIN HGTS	1935	Water or steam leak
17-698-IN 1st Action: Location:	04/04/2017 Investigate 3 PEARL ST	2005	Good intent call, other
17-699-IN 1st Action: Location:	04/05/2017 Investigate 175 PORTLAND ST @ HANSON ST	1001	Motor vehicle accident with injuries
17-700-IN 1st Action: Location:	04/05/2017 Assistance, other	1038	Medical assist, assist EMS crew
17-701-IN 1st Action: Location:	04/05/2017 Assistance, other	1032	Medical assist, assist EMS crew
17-702-IN 1st Action: Location:	04/05/2017 Investigate	1309	Medical assist, assist EMS crew
17-703-IN 1st Action: Location:	04/05/2017 Assistance, other	1349	Medical assist, assist EMS crew
17-704-IN 1st Action: Location:	04/05/2017 Assistance, other 123 EASTERN AVE	1444	Flood assessment
17-705-IN 1st Action: Location:	04/06/2017 Investigate GREAT FALLS AVE WAREHOUSE	0331	Smoke scare, odor of smoke
17-706-IN 1st Action: Location:	04/06/2017 Remove water 109 GEAR RD	1524	Water evacuation
17-707-IN 1st Action: Location:	04/06/2017 Investigate 6 NORTH MAIN ST	1623	Good intent call, other
17-708-IN 1st Action: Location:	04/06/2017 Investigate 65 LAFAYETTE ST STEVEN KURTZ	1724	Alarm system activation, no fire - unintentional

**Rochester Fire Department
Incident Status**

05/11/2017

Incident	Incident Date	Alarm Time	Incident Type
17-709-IN 1st Action: Location:	04/06/2017	1902	Medical assist, assist EMS crew
	Provide manpower		
17-710-IN 1st Action: Location:	04/06/2017	2215	Dispatched & canceled en route
	Cancelled en route 5 EVERGREEN DR		
17-711-IN 1st Action: Location:	04/07/2017	0142	Dispatched & canceled en route
	Cancelled en route 63 SALMON FALLS RD SUNSET ARMS APARTMENTS		
17-712-IN 1st Action: Location:	04/07/2017	0225	Medical assist, assist EMS crew
	Investigate		
17-713-IN 1st Action: Location:	04/07/2017	1218	Good intent call, other
	Investigate 7 WOODLAWN RD		
17-724-IN 1st Action: Location:	04/07/2017	1854	Medical assist, assist EMS crew
	Provide manpower		
17-714-IN 1st Action: Location:	04/08/2017	1006	Gas leak (natural gas or LPG)
	Hazardous materials leak control & containment 2 ASHWOOD DR		
17-715-IN 1st Action: Location:	04/08/2017	1215	Lock-in (if lock out , use 511)
	Assistance, other 109 WHITEHALL RD NELSON,EDWARD		
17-716-IN 1st Action: Location:	04/08/2017	1325	Medical assist, assist EMS crew
	Provide manpower		
17-717-IN 1st Action: Location:	04/08/2017	1514	Motor vehicle accident with injuries
	Assistance, other 36 QUAIL DR		
17-718-IN 1st Action: Location:	04/08/2017	1629	Dispatched & canceled en route
	Cancelled en route 120 MARKETPLACE BLVD BETWEEN MARKET BASKET & PAPER STORE		
17-719-IN 1st Action: Location:	04/08/2017	1527	Gas leak (natural gas or LPG)
	Investigate 34 SOUTH MAIN ST FIRST UNITED METHODIST CHURCH		
17-720-IN 1st Action: Location:	04/08/2017	1929	Medical assist, assist EMS crew
	Provide manpower		
17-721-IN 1st Action: Location:	04/08/2017	2100	Medical assist, assist EMS crew
	Investigate		

Rochester Fire Department
Incident Status

05/11/2017

Incident	Incident Date	Alarm Time	Incident Type
17-722-IN 1st Action: Location:	04/08/2017 Assistance, other 104 SOUTH MAIN ST	2149	Service Call, other *PHONE* WALGREEN'S DRUG STORE
17-723-IN 1st Action: Location:	04/09/2017 Provide manpower	0326	Medical assist, assist EMS crew
17-725-IN 1st Action: Location:	04/09/2017 Forcible entry 12 TWO ROD RD	0930	Lock-out TRACTOR SUPPLY
17-726-IN 1st Action: Location:	04/09/2017 Investigate MILTON RD	1215	Vehicle accident, general cleanup BY DUNKIN DONUTS
17-727-IN 1st Action: Location:	04/09/2017 Extinguishment by fire service personnel 36 FARMINGTON RD	1858	Unauthorized burning NORTHGATE APARTMENTS
17-728-IN 1st Action: Location:	04/10/2017 Assistance, other	1030	Medical assist, assist EMS crew
17-729-IN 1st Action: Location:	04/10/2017 Assistance, other 10 GLENWOOD AVE	1210	Smoke detector activation due to malfunction
17-730-IN 1st Action: Location:	04/10/2017 Investigate 64 MILTON RD	1230	Motor vehicle accident with injuries DUNKIN DONUTS
17-731-IN 1st Action: Location:	04/10/2017 Investigate 1 LINK ST @ 13 HALE ST	1414	Power line down
17-732-IN 1st Action: Location:	04/10/2017 Assistance, other	1604	Medical assist, assist EMS crew
17-733-IN 1st Action: Location:	04/10/2017 Extinguishment by fire service personnel 170 COURT ST	0121	Building fire PORTSMOUTH STATION 1
17-734-IN 1st Action: Location:	04/10/2017 Assistance, other FARMINGTON RD	1254	Motor vehicle accident with injuries AREA OF MOBIL
17-735-IN 1st Action: Location:	04/10/2017 Control fire (wildland) OLD TEBBETTS RD	1647	Brush or brush-and-grass mixture fire
17-736-IN 1st Action: Location:	04/10/2017 Investigate 12 LANTERN LN	1856	Gas leak (natural gas or LPG)

**Rochester Fire Department
Incident Status**

05/11/2017

Incident	Incident Date	Alarm Time	Incident Type
17-737-IN 1st Action: Location:	04/10/2017	1615	Medical assist, assist EMS crew Assistance, other
17-738-IN 1st Action: Location:	04/10/2017	1701	Cover assignment, standby, moveup Assistance, other SIXTH ST DOVER NORTH END STATION
17-739-IN 1st Action: Location:	04/10/2017	1436	EMS call, excluding vehicle accident with injury Provide first aid & check for injuries
17-740-IN 1st Action: Location:	04/10/2017	1104	System malfunction, other Restore fire alarm system 47 BROCK ST ROCHESTER MIDDLE SCHOOL
17-741-IN 1st Action: Location:	04/11/2017	1425	Forest, woods or wildland fire Extinguishment by fire service personnel 105 FOUR ROD RD
17-742-IN 1st Action: Location:	04/11/2017	1549	Motor vehicle accident with injuries Standby SPAULDING TPKE JUST BEFORE EXIT 13 NB
17-743-IN 1st Action: Location:	04/11/2017	1424	EMS call, excluding vehicle accident with injury Assist physically disabled
17-744-IN 1st Action: Location:	04/11/2017	1702	Cover assignment, standby, moveup Standby SIXTH ST NORTH END STATION
17-745-IN 1st Action: Location:	04/11/2017	2102	Service Call, other Assistance, other 324 COLUMBUS AVE @ 1 WINTER ST
17-746-IN 1st Action: Location:	04/12/2017	1218	Fuel burner/boiler malfunction, fire confined Investigate 33 OAK ST
17-747-IN 1st Action: Location:	04/12/2017	1714	Motor vehicle accident with injuries Investigate 187 OLD DOVER RD @ 70 TEBBETTS RD
17-748-IN 1st Action: Location:	04/12/2017	1726	Motor vehicle accident with no injuries. Investigate MILTON RD JUST NORTH OF LONE OAK
17-749-IN 1st Action: Location:	04/12/2017	1821	Dispatched & canceled en route Cancelled en route 11 DOLPHIN DR
17-750-IN 1st Action: Location:	04/12/2017	2313	Medical assist, assist EMS crew Investigate

Rochester Fire Department
Incident Status

05/11/2017

Incident	Incident Date	Alarm Time	Incident Type
17-751-IN 1st Action: Location:	04/13/2017 Investigate 424 COLUMBUS AVE @ 90 SOUTH MAIN ST	0829	Motor vehicle accident with no injuries.
17-752-IN 1st Action: Location:	04/13/2017 Investigate	0844	Medical assist, assist EMS crew
17-753-IN 1st Action: Location:	04/13/2017 Investigate 249 ROCHESTER HILL RD	0953	Flood assessment
17-754-IN 1st Action: Location:	04/13/2017 Investigate 434 PORTLAND ST	1405	CO detector activation due to malfunction
17-773-IN 1st Action: Location:	04/13/2017 Provide manpower	0539	Medical assist, assist EMS crew
17-774-IN 1st Action: Location:	04/13/2017 Provide basic life support (BLS)	0607	EMS call, excluding vehicle accident with injury
17-755-IN 1st Action: Location:	04/14/2017 Investigate 82 MAIN ST [RP]	0853	Alarm system sounded due to malfunction
17-756-IN 1st Action: Location:	04/14/2017 Extinguishment by fire service personnel 238 ROCHESTER HILL RD	1249	Grass fire
17-757-IN 1st Action: Location:	04/14/2017 Investigate 50 RAILROAD AVE	0754	Smoke detector activation, no fire - unintentional
17-758-IN 1st Action: Location:	04/14/2017 Extinguishment by fire service personnel 35 CHESLEY HILL RD	1808	Grass fire
17-759-IN 1st Action: Location:	04/14/2017 Forcible entry 40 WHITEHALL RD	1907	Lock-out
17-760-IN 1st Action: Location:	04/14/2017 Provide manpower 183 TEN ROD RD	1923	Cover assignment, standby, moveup
17-761-IN 1st Action: Location:	04/14/2017 Assistance, other	2215	Medical assist, assist EMS crew
17-762-IN 1st Action: Location:	04/14/2017 Assistance, other 6 NORTH MAIN ST	0125	Lock-out

**Rochester Fire Department
Incident Status**

05/11/2017

Incident	Incident Date	Alarm Time	Incident Type
17-763-IN 1st Action: Location:	04/14/2017	0321	Medical assist, assist EMS crew Assistance, other
17-764-IN 1st Action: Location:	04/14/2017	0611	Cover assignment, standby, moveup Assistance, other 550 FIRST CROWN POINT RD
17-765-IN 1st Action: Location:	04/15/2017	1420	Good intent call, other Investigate SPAULDING TPKE SB IAO 13.8 (LOCATION IN DOVER)
17-766-IN 1st Action: Location:	04/15/2017	1558	Cover assignment, standby, moveup Provide manpower SAINT IGNATIUS ST OFF MAIN ST IAO 882
17-767-IN 1st Action: Location:	04/15/2017	1707	Good intent call, other Investigate 116 SOUTH MAIN ST
17-768-IN 1st Action: Location:	04/15/2017	1813	Building fire Extinguishment by fire service personnel 103 NORTH MAIN ST LILAC CITY GRILL
17-769-IN 1st Action: Location:	04/15/2017	1930	Good intent call, other Investigate 15 BROAD ST
17-770-IN 1st Action: Location:	04/15/2017	0828	Dispatched & canceled en route Cancelled en route MAIN ST SANFORD MAINE
17-771-IN 1st Action: Location:	04/15/2017	1247	Cover assignment, standby, moveup Provide manpower 120 PINELAND PARK
17-772-IN 1st Action: Location:	04/15/2017	2039	Medical assist, assist EMS crew Provide basic life support (BLS)
17-775-IN 1st Action: Location:	04/16/2017	1303	Medical assist, assist EMS crew Emergency medical services, other
17-776-IN 1st Action: Location:	04/16/2017	1333	Motor vehicle accident with no injuries. Assistance, other 1 HAVEN HILL RD @ 326 ROCHESTER HILL RD
17-777-IN 1st Action: Location:	04/16/2017	1647	Brush or brush-and-grass mixture fire Extinguishment by fire service personnel 187 OLD DOVER RD @ 70 TEBBETTS RD
17-778-IN 1st Action: Location:	04/16/2017	1733	Motor vehicle/pedestrian accident (MV Ped) Investigate 1 MEADERBORO RD @ 302 WALNUT ST

**Rochester Fire Department
Incident Status**

05/11/2017

Incident	Incident Date	Alarm Time	Incident Type
17-779-IN 1st Action: Location:	04/16/2017 Provide water 104 RANDALL RD	1529	Cover assignment, standby, moveup
17-780-IN 1st Action: Location:	04/16/2017 Assistance, other 172 SOUTH MAIN ST @ 3 FRANKLIN ST	1657	Motor vehicle accident with injuries
17-781-IN 1st Action: Location:	04/16/2017 Investigate 95 SOUTH MAIN ST	1701	Good intent call, other
17-782-IN 1st Action: Location:	04/16/2017 Assistance, other 90 SOUTH MAIN ST SERVICE CREDIT UNION	1759	Motor vehicle accident with injuries
17-783-IN 1st Action: Location:	04/16/2017 Investigate TEN ROD RD	2005	Service Call, other
17-784-IN 1st Action: Location:	04/17/2017 Assistance, other 21 WALNUT ST	0603	Service Call, other
17-785-IN 1st Action: Location:	04/17/2017 Investigate 334 WASHINGTON ST @ 2 SECRETARIAT WAY	0032	Motor vehicle accident with no injuries.
17-786-IN 1st Action: Location:	04/17/2017 Investigate 84 MILTON RD [RP]	1535	Service Call, other
17-787-IN 1st Action: Location:	04/17/2017 Investigate 115 PICKERING RD STOR-ALL MINI STORAGE	1247	Good intent call, other
17-788-IN 1st Action: Location:	04/17/2017 Provide apparatus AUCLAIR RD	1755	Cover assignment, standby, moveup
17-789-IN 1st Action: Location:	04/17/2017 Investigate 43 OAK ST	1940	Power line down
17-790-IN 1st Action: Location:	04/17/2017 Investigate	2155	Medical assist, assist EMS crew
17-791-IN 1st Action: Location:	04/17/2017 Extinguishment by fire service personnel DOMINICUS CT HANSON PINES	2202	Grass fire
17-792-IN 1st Action: Location:	04/17/2017 Cancelled en route 111 SOUTH MAIN ST DUNKIN DONUTS	2325	Dispatched & canceled en route

**Rochester Fire Department
Incident Status**

05/11/2017

Incident	Incident Date	Alarm Time	Incident Type
17-811-IN 1st Action: Location:	04/17/2017 Provide manpower 150 WAKEFIELD ST	2316	Assist police or other governmental agency ROCHESTER COMMUNITY CENTER
17-793-IN 1st Action: Location:	04/18/2017 Investigate 77 FARMINGTON RD	1054	Smoke detector activation, no fire - unintentional HOLIDAY INN EXPRESS HOTEL & SUITES
17-794-IN 1st Action: Location:	04/18/2017 Standby	0719	Medical assist, assist EMS crew
17-795-IN 1st Action: Location:	04/18/2017 Provide basic life support (BLS) 74 ESTES RD @ 298 WASHINGTON ST	1416	Motor vehicle accident with injuries
17-796-IN 1st Action: Location:	04/18/2017 Assist physically disabled 46 CHESTNUT ST	1851	Assist invalid
17-797-IN 1st Action: Location:	04/18/2017 Investigate 116 FARMINGTON RD	1908	Motor vehicle accident with no injuries. WALMART #2330
17-798-IN 1st Action: Location:	04/18/2017 Search 17 RIVER ST [RP]	2251	Animal rescue
17-812-IN 1st Action: Location:	04/18/2017 Cancelled en route 24 LAFAYETTE ST	0331	Dispatched & canceled en route
17-799-IN 1st Action: Location:	04/19/2017 Provide manpower	2141	Medical assist, assist EMS crew
17-800-IN 1st Action: Location:	04/20/2017 Investigate 26 DAFFODIL HILL LN	0702	Smoke detector activation, no fire - unintentional TAYLOR, SIDNEY
17-801-IN 1st Action: Location:	04/20/2017 Investigate 45 DUSTIN HOMESTEAD	0743	Good intent call, other
17-802-IN 1st Action: Location:	04/20/2017 Investigate 53 COLUMBUS AVE	1728	Motor vehicle accident with no injuries. JIMMY JONES LOCKER
17-803-IN 1st Action: Location:	04/20/2017 Cancelled en route 19 BRIDGE ST	1812	Dispatched & canceled en route
17-804-IN 1st Action: Location:	04/21/2017 Standby GONIC RD	0933	Arcing, shorted electrical equipment

Rochester Fire Department
Incident Status

05/11/2017

Incident	Incident Date	Alarm Time	Incident Type
17-805-IN 1st Action: Location:	04/21/2017 Investigate 2 RAMSEY DR	0942	Good intent call, other
17-806-IN 1st Action: Location:	04/21/2017 Assistance, other 32 MILL ST [RP]	1051	Service Call, other
17-807-IN 1st Action: Location:	04/21/2017 Investigate 26 LILAC MALL HANNAFORD #8317 (MILTON ROAD STORE)	1630	Good intent call, other
17-808-IN 1st Action: Location:	04/21/2017 Investigate 93 CHARLES ST DESIREE'S PLACE	2034	Good intent call, other
17-809-IN 1st Action: Location:	04/21/2017 Assistance, other	2204	Medical assist, assist EMS crew
17-825-IN 1st Action: Location:	04/21/2017 Provide basic life support (BLS)	0635	EMS call, excluding vehicle accident with injury
17-810-IN 1st Action: Location:	04/22/2017 Investigate 88 CROWN POINT RD	0006	Motor vehicle accident with no injuries.
17-813-IN 1st Action: Location:	04/22/2017 Provide basic life support (BLS)	0824	Medical assist, assist EMS crew
17-814-IN 1st Action: Location:	04/22/2017 Investigate 932 SALMON FALLS RD @ 178 WHITEHALL RD	1114	Motor vehicle accident with injuries
17-815-IN 1st Action: Location:	04/22/2017 Cancelled en route 11 DOLPHIN DR	1116	Dispatched & canceled en route
17-816-IN 1st Action: Location:	04/22/2017 Investigate 61 HANSON ST DUSTON, JAMIESON	1245	Smoke scare, odor of smoke
17-817-IN 1st Action: Location:	04/22/2017 Forcible entry 20 COLUMBUS AVE LINSCOTT COURT APARTMENTS	1234	Service Call, other
17-818-IN 1st Action: Location:	04/22/2017 Assistance, other	1121	EMS call, party transported by non-fire agency
17-819-IN 1st Action: Location:	04/22/2017 Investigate	1551	Medical assist, assist EMS crew

**Rochester Fire Department
Incident Status**

05/11/2017

Incident	Incident Date	Alarm Time	Incident Type
17-820-IN 1st Action: Location:	04/22/2017 Cancelled en route 12 ORCHARD ST	1558	Dispatched & canceled en route
17-821-IN 1st Action: Location:	04/22/2017 Assistance, other	1814	Medical assist, assist EMS crew
17-822-IN 1st Action: Location:	04/22/2017 Investigate 703 COLUMBUS AVE ADVANCED AUTO PARTS	2235	Motor vehicle accident with no injuries.
17-823-IN 1st Action: Location:	04/23/2017 Investigate 41 DEWEY ST	1804	Citizen complaint
17-824-IN 1st Action: Location:	04/23/2017 Investigate 61 NORTH MAIN ST REVOLUTION TAPROOM & GRILL	2237	Motor vehicle accident with no injuries.
17-831-IN 1st Action: Location:	04/23/2017 Provide manpower	0150	Medical assist, assist EMS crew
17-832-IN 1st Action: Location:	04/23/2017 Cancelled en route 18 WAKEFIELD ST	0057	Dispatched & canceled en route
17-826-IN 1st Action: Location:	04/24/2017 Investigate 63 WHITEHALL RD	1612	Smoke detector activation, no fire - unintentional
17-827-IN 1st Action: Location:	04/24/2017 Investigate 30 LAFAYETTE ST	2100	Unauthorized burning
17-828-IN 1st Action: Location:	04/24/2017 Investigate 759 SALMON FALLS RD CONSTRUCTION AREA	2208	Motor vehicle accident with no injuries.
17-829-IN 1st Action: Location:	04/24/2017 Standby	2252	Medical assist, assist EMS crew
17-836-IN 1st Action: Location:	04/24/2017 Extinguishment by fire service personnel 75 SAMPSON RD ANDERSON, JOSH AND MEGHAN	1323	Brush or brush-and-grass mixture fire
17-830-IN 1st Action: Location:	04/25/2017 Assistance, other	0225	Medical assist, assist EMS crew
17-833-IN 1st Action: Location:	04/25/2017 Investigate 50 RAILROAD AVE ROKON INTERNATIONAL, INC	0820	Alarm system activation, no fire - unintentional

**Rochester Fire Department
Incident Status**

05/11/2017

Incident	Incident Date	Alarm Time	Incident Type
17-834-IN 1st Action: Location:	04/25/2017	1056	Medical assist, assist EMS crew Provide first aid & check for injuries
17-835-IN 1st Action: Location:	04/25/2017	1011	Alarm system sounded due to malfunction Investigate 50 RAILROAD AVE ROKON INTERNATIONAL, INC
17-837-IN 1st Action: Location:	04/25/2017	2000	EMS call, excluding vehicle accident with injury Provide basic life support (BLS)
17-869-IN 1st Action: Location:	04/25/2017	1645	Vehicle accident, general cleanup Investigate FARMINGTON RD MARKET BASKET
17-870-IN 1st Action: Location:	04/25/2017	1628	Motor vehicle accident with injuries Investigate 169 ROCHESTER HILL RD @ 2 CONTINENTAL BLVD
17-838-IN 1st Action: Location:	04/26/2017	0005	Smoke scare, odor of smoke Investigate 105 WHITEHOUSE RD AMAZON PARK
17-839-IN 1st Action: Location:	04/26/2017	0209	Alarm system sounded due to malfunction Investigate 65 CHAMBERLAIN ST CHAMBERLAIN STREET SCHOOL
17-840-IN 1st Action: Location:	04/26/2017	0445	EMS call, excluding vehicle accident with injury Provide basic life support (BLS)
17-841-IN 1st Action: Location:	04/26/2017	0602	EMS call, party transported by non-fire agency Assistance, other
17-842-IN 1st Action: Location:	04/26/2017	0741	Medical assist, assist EMS crew Investigate
17-843-IN 1st Action: Location:	04/26/2017	0830	Smoke scare, odor of smoke Investigate 40 WINTER ST PROFESSIONAL ARTS BUILDING
17-844-IN 1st Action: Location:	04/26/2017	1222	Medical assist, assist EMS crew Investigate
17-845-IN 1st Action: Location:	04/26/2017	1431	Medical assist, assist EMS crew Investigate
17-846-IN 1st Action: Location:	04/26/2017	1504	Motor vehicle accident with no injuries. Investigate 154 FARMINGTON RD MOTOR CITY

**Rochester Fire Department
Incident Status**

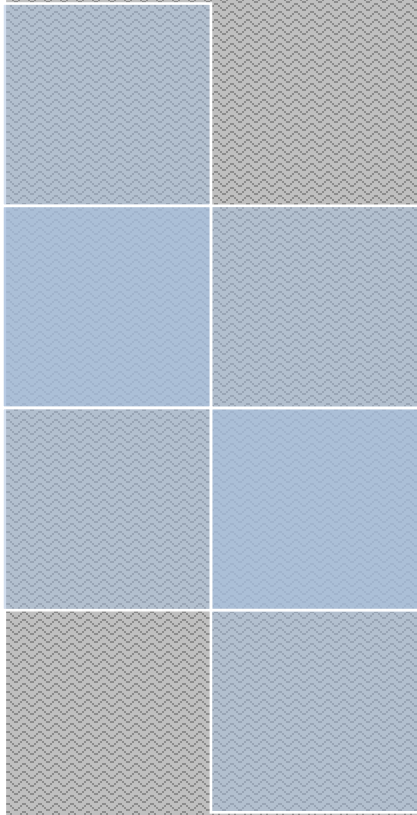
05/11/2017

Incident	Incident Date	Alarm Time	Incident Type
17-847-IN 1st Action: Location:	04/26/2017 Investigate 569 PICKERING RD	1745	Motor vehicle accident with no injuries.
17-848-IN 1st Action: Location:	04/26/2017 Assistance, other	2105	Medical assist, assist EMS crew
17-849-IN 1st Action: Location:	04/27/2017 Investigate 31 WAKEFIELD ST CITY HALL - CITY CLERKS DESK	0547	Alarm system activation, no fire - unintentional
17-850-IN 1st Action: Location:	04/27/2017 Cancelled en route LILAC MALL LILAC MALL	1453	Dispatched & canceled en route
17-851-IN 1st Action: Location:	04/27/2017 Assistance, other	1444	Medical assist, assist EMS crew
17-852-IN 1st Action: Location:	04/27/2017 Investigate 30 HANSONVILLE RD @ 115 GEAR RD	1902	Motor vehicle accident with no injuries.
17-853-IN 1st Action: Location:	04/27/2017 Assistance, other WHITEHALL RD JUST PAST THE MANOR	2041	Service Call, other
17-854-IN 1st Action: Location:	04/28/2017 Investigate 116 FARMINGTON RD WALMART #2330	1638	Motor vehicle accident with no injuries.
17-855-IN 1st Action: Location:	04/28/2017 Investigate 40 WHITEHALL RD ROCHESTER MANOR	1720	Good intent call, other
17-856-IN 1st Action: Location:	04/28/2017 Investigate 5 EDGEWOOD LN CORAINE, ANTHONY	1838	Motor vehicle accident with no injuries.
17-857-IN 1st Action: Location:	04/28/2017 Investigate 33 UPHAM ST [RP]	2009	Smoke detector activation due to malfunction
17-858-IN 1st Action: Location:	04/28/2017 Investigate	2115	Medical assist, assist EMS crew
17-867-IN 1st Action: Location:	04/28/2017 Cancelled en route 14 WADLEIGH RD ANCHORAGE MOTOR INN	2333	Dispatched & canceled en route
17-868-IN 1st Action: Location:	04/28/2017 Investigate	1708	Medical assist, assist EMS crew

**Rochester Fire Department
Incident Status**

05/11/2017

Incident	Incident Date	Alarm Time	Incident Type
17-859-IN 1st Action: Location:	04/29/2017 Investigate	0059	Medical assist, assist EMS crew
17-860-IN 1st Action: Location:	04/29/2017 Cancelled en route 100 WINTER ST	0543	Dispatched & canceled en route
17-861-IN 1st Action: Location:	04/29/2017 Investigate 10 OLDE FARM LN SALVATION ARMY	1139	Alarm system activation, no fire - unintentional
17-862-IN 1st Action: Location:	04/29/2017 Assistance, other OLDE FARM LN	1843	Service Call, other
17-863-IN 1st Action: Location:	04/29/2017 Assistance, other 72 EASTERN AVE @ 5 FIELDSTONE LN	2301	Service Call, other
17-864-IN 1st Action: Location:	04/29/2017 Provide basic life support (BLS) 197 CHESLEY HILL RD	2203	Motor vehicle accident with injuries
17-865-IN 1st Action: Location:	04/30/2017 Provide manpower	0146	Medical assist, assist EMS crew
17-866-IN 1st Action: Location:	04/30/2017 Extinguishment by fire service personnel 298 NORTH MAIN ST BROCKS PLYWOOD	0602	Mobile property (vehicle) fire, other
17-871-IN 1st Action: Location:	04/30/2017 Provide manpower	1223	Medical assist, assist EMS crew
17-872-IN 1st Action: Location:	04/30/2017 Extinguishment by fire service personnel 6 LILAC DR	1501	Building fire
17-873-IN 1st Action: Location:	04/30/2017 Provide manpower	2010	Medical assist, assist EMS crew



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Rochester Public Library
65 South Main St.
Rochester, NH 03867

05/11/2017
Main Desk: (603) 332-1428
Reference: 335-7550
Children's: 335-7549
Fax: 335-7582
www.rpl.lib.nh.us

MONTHLY REPORT

April 2017

There were a total of 17,699 items circulated with 11,974 people visiting the library in the month of April. Two hundred forty-one patrons used the library's Internet computers for 713 hours. Visitors to the library's web site numbered 11,643. Current number of patron registrations is 37,219. Interlibrary loan activity included 90 materials borrowed from other libraries and 295 loaned to other libraries.

Spring Story Times continue in the month of April with 265 children attending 19 Story Times. The Children's Room offered two new programs during school vacation week this April. The Bridles & Bits Club was presented for children age 8 through 12 with an interest in horses and Duct Tape Designers for children interested in making colorful belts with Duct Tape.

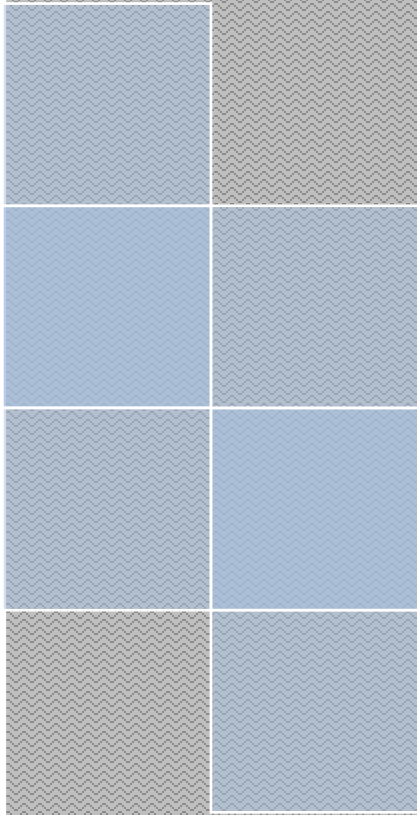
Wednesday, April 5th the Library was pleased to host "Pest Management in the Garden" with Rachel Maccini of the UNH Cooperative Extension. Participants were instructed how to properly identify, appreciate and manage insects in the home garden.

Saturday, April 8th the Friends of the Rochester Public Library and the Rochester Museum of Fine Arts planned a dual event in the Carnegie Gallery within the library. The RMFA honored artist Daniel Anselmi with an exhibit of his work and the Friends hosted a Dessert Competition "Sweet Art". With its success The Friends are hoping to make this an annual event.

In celebration of National Poetry Month the library was proud to present "The World of Women's Poetry with Open Mic" on Wednesday, April 12th. This event featured readings from six female poets: Lauren Vermette, Sue Zelig, Kristen Kaichen, Lindsey Coombs, Fern Downing, and Barbara Bald. This was an opportunity for accomplished and aspiring poets to be heard.

In addition to the print versions of available books, 258 of our library patrons downloaded 1,194 e-books to media devices through the library's web site this month. The RPL website also enabled 16 patrons access to Mango Languages and 271 digital downloads from Hoopla and 685 songs were downloaded from Freegal Music.

Trustees meet on May 16th in the Rose Room of the library at 6pm.



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ROCHESTER, NEW HAMPSHIRE 03867-1917
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Planning and Development
 Conservation Commission
 Historic District Commission
 Arts & Culture Commission

PLANNING & DEVELOPMENT DEPARTMENT MONTHLY REPORT FOR APRIL 2017

The Planning Board, Conservation Commission, and Historic District Commission (HDC) held their regular meetings in the month of April. The Arts & Culture Commission did not meet as a whole in the month of April, but the Chair and staff planner Michelle Mears met with the Economic Development Department regarding the Rochester Arts Awards.

The Planning Board continued to be busy this month. In addition to their regular meeting the Board held their workshop meeting on April 17, 2017. There were two regular business items on the Workshop agenda. The first was a request for an amendment to an approved subdivision to all utilities above ground instead of underground. The request was continued. The second regular business item was a preliminary site plan for a 58.6 acre expansion to the TLR-III refuse disposal facility proposed by Waste Management. The Board was given a briefing on a noise study being done by a consulting firm on behalf of NHDOT. The noise study is being done for the possibility of having open tolling from the Dover tolls to the Rochester tolls. The Board was also given an update on surety and inspections. The discussions/agenda items from the regular meetings of the Planning Board, Conservation Commission and Historic District Commission are summarized below.

The Planning & Development Department was busy during the month of April. In addition to the meetings listed within this report, the Planning Staff attended variety of other meetings throughout the month of April. These include, but are not limited to the Strafford Metropolitan Planning Organization's Technical Advisory Committee, the City's Technical Review Group, various site visits for Planning Board approval follow-up, meeting with LCHIP on the grant we received for the Annex, a meeting on Highfield Commons on the development's progress, a webinar on comprehensive planning, a meeting with NHDES on Phase II of The Ridge, Rochester Rotary, a meeting on records retention, Life Safety Committee meeting, a meeting on Rochester housing, and various meetings with consultants, developers, citizens, and other City staff. Michelle Mears also attended the Community Engagement Academy in April and will also continue the Academy into May as well. The Planning & Development Department also held a department staff meeting in April. The Planning Board agenda for May is once again a full agenda with both new applications and continued applications. The Department has begun to review the applications and preparing them for hearings in May.

APPLICATIONS REVIEWED BY THE PLANNING BOARD

Real Estate Advisors Inc., 24 Jeremiah Lane (by Berry Surveying & Engineering) 53-Lot subdivision for single and duplex housing. Case # 223 – 21 – A – 16
CONTINUED TO 6/5/2017

Harold & Dorothy Caler & Real Estate Advisors Inc., 151 Franklin Street & 24 Jeremiah Lane (by Berry Surveying & Engineering) Lot line revision. Case # 111&223 – 83&21 – R1 – 16 **CONTINUED TO 6/5/2017**

Cramer Family Trust & Patricia Woodward Trust, 156 Old Dover Road & Laura Lane (by Tritech Engineering Corp.) Lot line revision. Case# 140&253 – 73,23&24 – R1 – 16 **WITHDRAWN**

Makris R.E. Development, LLC, Chesley Hill Road & Donald Street (by Beals Associates) 51-Lot subdivision. Case# 137 – 9&10 – R1 – 17 **CONTINUED TO 5/1/2017**

Makris R.E. Development, LLC, Chesley Hill Road & Donald Street (by Beals Associates) Lot line revision. Case# 137 – 9&10 – R1 – 17 **CONTINUED TO 5/1/2017**

Sister Mary Agnes, 19 Grant Street Conditional use permit to allow a school. Case# 125 – 125 – R2 – 17 **APPROVED**

Leperle Family Trust, Michael Garland & Ellen McDonald, 44 & 52 Haven Hill Road (by Norway Plains Associates) Lot line revision. Case# 255 – 24&24-1 – A – 17 **APPROVED**

LaPerle Family Trust, 52 Haven Hill Road (by Norway Plains Associates) 10-Lot subdivision. Case# 255 – 24-1 – A – 17 **CONTINUED TO 5/1/2017**

Dr. David Pak, 248 North Main Street (by Norway Plains Associates) Site plan to construct 2,868 sq. ft. dental/medical office building. Case# 115 – 19 – R1 – 17 **APPROVED**

WCS Development, LLC, 56 Whitehouse Road (by Tritech Engineering Corp.) Amendment to an approved subdivision to allow overhead utilities. Case# 256 – 10 – A – 16 **CONTINUED TO 5/15/17**

Waste Management of NH, 90 Rochester Neck Road (by Sanborn, Head & Assoc.) Preliminary site plan for a 58.6 acre expansion to the TLR-III refuse disposal facility. Case# 267 – 2&3 – R1 – 17 **PRELIMINARY**

APPLICATIONS REVIEWED BY THE CONSERVATION COMMISSION

1. **Discussion:** *The Commission discussed Deb Shigo's passing and ways to memorialize her commitment to the City and its environment.*
2. **Dredge and Fill Application/Wetland Permit Application:**
 - a) Railroad Ave, Map-Lot: 139-54 and 139-54-1: Temporary wetland impact for culvert related to City of Rochester sewer project.
The Commission voted to sign off on this proposal as presented.

3. Conservation Overlay District:

a) Continued Discussion of project review and site walk regarding: LaPerle Family Rev. Trust, Haven Hill Road Map + Lot #225 – 24-1 (by Norway Plains Assoc.) proposed 10-Lot subdivision involving wetland/wetland buffer impacts.

The Commission walked this property with property owner and design engineer on April 23rd. The Commission was pleased with the amended design and site conditions, and voted to send their signoff and support of the Conditional Use Permit back to the Planning Board.

4. Correspondence: *Several members noted that they had received a letter from NH DES; the letter stated that DES has received a grant that will provide funding to allow them offer free water quality and urine tests to randomly selected residents that have private water throughout the State. The letter to the Commissioner's from NH DES was offered as a 'heads-up' that some Rochester residents may be asked to participate.*

5. Notice of Intent to Cut Wood or Timber / Intent to Excavate:

a) Notice of Intent to Excavate - Tax Map # 207-1, Little Falls Bridge Rd

b) Notice of Intent to Excavate - Tax Map # 208-12, Route 11

c) Notice of Intent to Excavate - Tax Maps # 268-6 and 268-7, Rochester Neck Rd

The Commission members had no concerns with these renewals for existing sandpits.

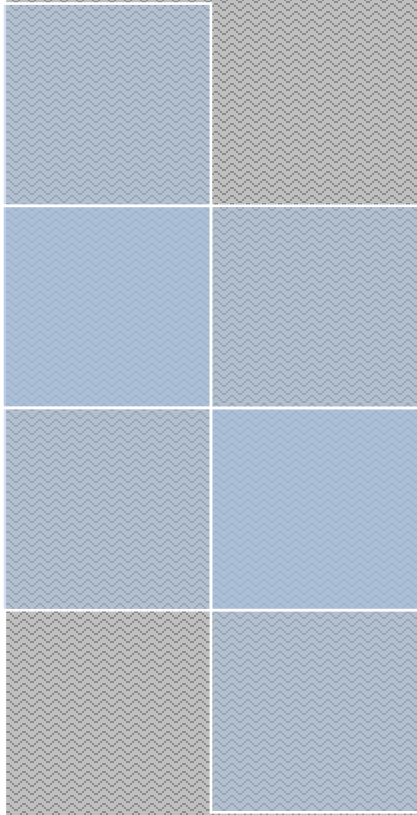
6. Reports: *The Commission's liaison to the Technical Review Group gave an update on the applications that were submitted to the Planning Board. Several of these will impact wetlands and wetland buffers.*

7. Old Business: a) *Staff provided an update regarding the progress being made in preparation for closing on the Gauthier Farm*

8. New Business: a) *A motion to unseal several years of nonpublic minutes was passed.*
b) *Staff informed the members of an inquiry submitted by UNH Cooperative Extension. The request was to talk to someone that knew of forest management on all forested City-owned parcels with 10 or more acres. Staff explained where these lots were; the Commission said that they had no knowledge of forest management on these parcels; Staff stated he would contact DPW as it is that department that oversees the City's buildings and grounds.*

9. Other Business: *The members discussed the need to contact a property that is under easement and remind them that best management farming practices must be utilized.*

10. Non-Public Session pursuant to RSA 91-A:3 II(d): *Discussion of acquisition of real property and/or recent site walks and LACE sheets.*



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ROCHESTER POLICE DEPARTMENT

PAUL R. TOUSSAINT
Chief of Police

23 WAKEFIELD STREET
ROCHESTER NH, 03867-1933

BUSINESS (603) 330-7127
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www.rochesterpd.org

"Dedication, Pride, Integrity"

POLICE COMMISSION

DEREK J. PETERS
Chairman
BRUCE E. LINDSAY
Vice Chairman
LUCIEN G. LEVESQUE
Commissioner



May 8, 2017

TO: City Manager Daniel Fitzpatrick

RE: Monthly Report – April 2017

OPERATIONS: All six wards met this period. Discussions included water and sewer projects around town, overdoses and the heroin epidemic, the SWAT incident on Washington Street, crime trends and prevention tips as we enter warmer months, changes to the fireworks ordinance, the scheduled child seat safety inspection event, traffic control including speeding, parking issues and accidents. The Recovery Center coordinator Amanda Pinkham attended the meetings for Ward 2 and 3 and provided information about the center.

The investigations bureau had 31 cases sent from patrol for review or investigation. There are currently 91 cases assigned. There were 21 cases presented to the Grand Jury and all returned true bills. We logged in 415 pieces of evidence and returned 79 pieces. Det. Bourque analyzed ten phones with the Cellebrite machine. There was one detective callout this period for an unattended death. There was one background and one polygraph completed.

BRIDGING THE GAPS: Members of the coalition attended the NH Addiction summit. Bridging the Gaps and One Voice held a business lunch to start fostering connections with businesses to work towards implementing and promotion drug free workplaces. Ms. Martuscello's departure for employment with the City of Dover has been delayed until August when she will attend the police academy. We are working on recruitment of a new coordinator.

COMMUNICATIONS: The two new specialists are progressing in training and are where they are expected to be at this juncture. they have transitioned from Fire/EMS dispatching to Police.

COMMUNITY ENGAGEMENT OFFICER: Teen night in April was canceled due to snow storm. Off. Miehle sponsored Officer Powers for the recent car seat technician course. We now have a partnership of 8 technicians in the Rochester area. The Wings and Wheels program has been postponed this year due to construction at the airport..

COMP STAT: While we are facing some staffing challenges, field activities showed good numbers this period. Motor vehicle stops increased by 166 stops which is good effort in proactive enforcement. There were four really good drug arrests and seizures of drugs including heroin, suboxone, methamphetamines and prescription pills. There was an increase in MV accidents in Ward 5; which showed 4 at Wal*Mart and 4 at the Ridge. We are monitoring if this is

a cut through to avoid traffic lights. As was reported last month and heavily covered in the media we had 12 robberies this period and suspects were identified and arrested in all but one case.

**** There will not be a formal comp stat report until such time as we hire a new crime analyst. ****

DIVERSION: Staff was approved for accepting state funds for implementation of best practices to expand diversion programming in Strafford County. We have been working with Farmington PD to establish a program there as well as in neighboring communities on the seacoast. Nicole presented a segment with Det. Mangum at the Citizen's Academy; and both will present at the statewide conference for school administrators in North Conway in May.

HONOR GUARD: The Honor Guard is making preparations to participate at the NH Police Memorial ceremony at the memorial in Concord on Friday May 19th.

HOUSING: There were 26 police related calls this period. 14 backgrounds were conducting for new prospective tenants. We have started to give out bicycle helmets to children in need.

K9: The K9 had 1 track and 2 drug search in town. The remaining call outs were out of town. Phlirt was recertified for narcotics this period. The Unit presented a segment at the Citizens Academy in Rochester and also at UNH.

PROSECUTION: In adult court this period there were 286 new cases with 391 charges. Of those there were 152 guilty pleas, 79 not guilty pleas and 66 failed to appear. Of the cases that went before the court there were 9 administrative guilty findings, 45 charges nol prossed as part of plea agreements, and 5 cases were dismissed by the Court. 27 cases were continued.

Juvenile prosecution had 9 arraignments, 3 review hearings and 1 violation hearing. There were 2 trials continued and 10 trials resolved through plea. There was one motion to impose sentences for a juvenile not in compliance with plea agreements.

RECOVERY CENTER: We assisted one person with access to CAR. The numbers for the Center are consistent with previous months. Since opening the membership has increased to 92.

RENTAL PROPERTY OWNERS ASSOCIATION: Lt. Bossi was unable to attend the meeting, but did provide some guidance on proper eviction processes and information on a subletting situation.

SCHOOL RESOURCE OFFICERS: We are wrapping up the L.E.A.D Program for the year. Sgt. Deluca is coordinating graduation details. There were two explorer meetings this period.

ADMINISTRATIVE: Overall our FY17 projection looks good. Preliminary numbers have us trending to the good from savings in salaries and benefits due to staffing. We continue to monitor individual budget lines. The vehicle maintenance line has additional transfers to cover repairs.

Several officers attended or provided training this period including instructor training in firearms and defensive tactics, responding to juveniles with mental health needs, and outlaw motorcycle gangs.

Our three new recruits are heading to the academy on 5/1/17. They completed the in house portion of training and will come back ready to enter field training in August.

Officer Bailey achieved certification this period and will continue in field training.

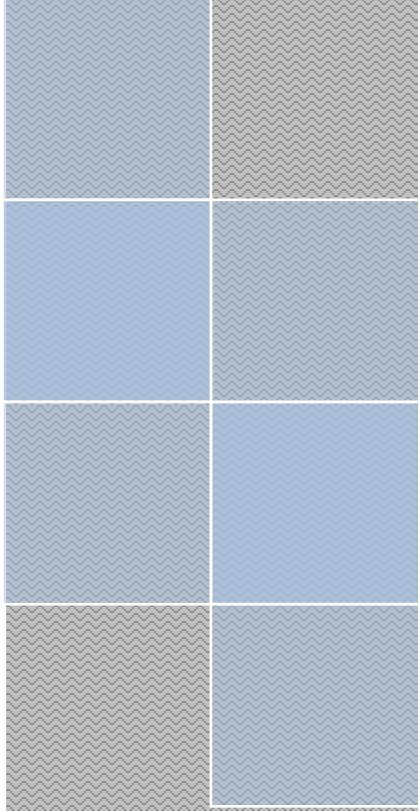
FORFEITURE SPENDING: There was no forfeiture spending this period.

EMD USE: There were no Taser displays or deploys this period.

Respectfully Submitted,

Paul R. Toussaint

Paul R. Toussaint
Chief of Police



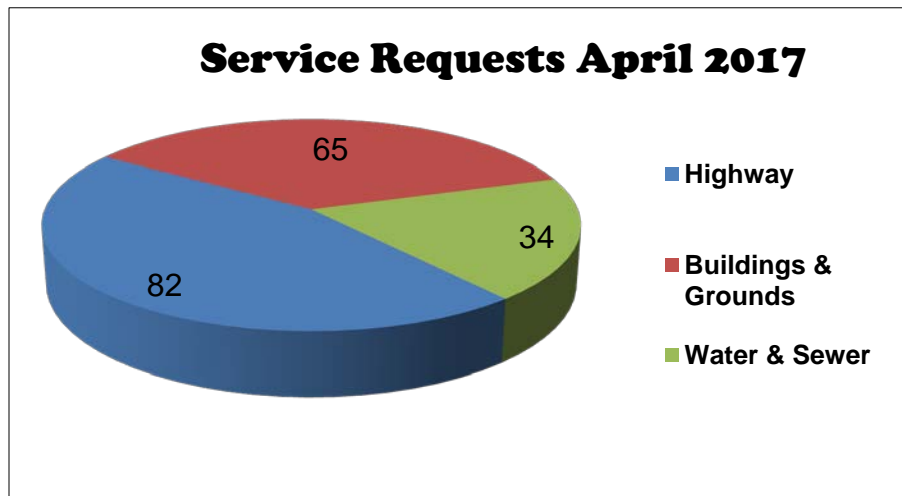
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ROCHESTER DEPARTMENT OF PUBLIC WORKS MONTHLY REPORT

April 2017

The Department of Public Works responded to 181 requests for Service in the month of April. Highway Division had 82 requests that ranged from culvert cleaning to pothole patching. The Utilities Division responded to 34 requests for varying issues, and calls for connection inspections. Buildings and Grounds Division had 65 requests which included requests for supplies, issues with heating/cooling and light repairs.



HIGHWAY AND UTILITIES DIVISION

- Patched holes
- Repaired 5 catch basins
- Cleaned up and cut brush at the old landfill on Old Dover Rd.
- Brush trimming on Tebbetts Rd. and Jonathan Dr.
- Removed all sanders and wings from trucks and installed tarps.
- Graded dirt roads
- Cleaned out culverts, ditch lines and catch basins with the Vacon truck #47
- Started to paint cross walks though out the city.
- Street sweeping though out the city
- Traffic control on Lowell St for test borings.
- Fence and mailbox repairs
- Plow damage/ lawn repairs
- Sign repairs
- New oil pan replacement on Trucks #10 and #20 six wheel dump trucks
- New brakes and trailing arm on the 20 ton trailer.
- Installed air brake system on truck #20
- Installed new tires on #51 water van and # 57 pickup truck.
- Diagnostics for # 27 Grader is in progress, vehicle not in service.
- Diagnosed # 8 six wheel dump truck main hydraulic pump, vehicle is not in service.
- Diagnosed #9 with intake exhausts system problems. Staff is working to repair. Vehicle is not in service.

- Prepare and pave areas where repairs were made during the winter and temporary pavement was put in. Weeping Willow, Old Dover Rd. Regency Ct, Coexeter Sq., Whitehall Rd.
- Loam & seed areas disturbed by winter removal around hydrants
- Cleared leaves and debris from ditch lines and culverts
- Sinkhole repair on Whitehall Rd.
- Rod all problem sewers
- Rod siphons
- Shut down & turn on water for construction - Western Ave., Birch Dr., Second St., Silver St., and Friendship Dr.
- Water shut offs for noncompliance or nonpayment
- Repair water gates & curb stops from winter operations
- Start repairing manhole covers throughout the city
- Water main repair on Glenwood Ave.
- Performed water/sewer inspections
- Responded to a large number of dig safe requests due to the startup of construction season.



George Steele & Bill Prentice resetting a fallen manhole in the road.

BUILDINGS AND GROUNDS

- Snow removal for the last storm in April.
- Installed loam in front yard at City Hall to repair lawn damage that occurred during installation of sewer line clean out.
- Installed loam on rear island at City Hall to repair damage caused by installation of electronic sign.
- Hydro-seeded lawn damage at both locations above.
- Stripped and waxed floors at the Police Department.
- Spring clean up operations at all Public Buildings.

- Installed bark mulch at the following locations: City Hall, Library, Revenue, Police Department.
- Stump removal from tree boxes in the downtown locations.
- Completed conversion to new hand soap dispensing system at all city buildings.
- Clean up exterior of 3 City owned houses and prepped for dumpster fill ups.
- Installed tennis court nets
- Installed new windscreens on tennis courts.

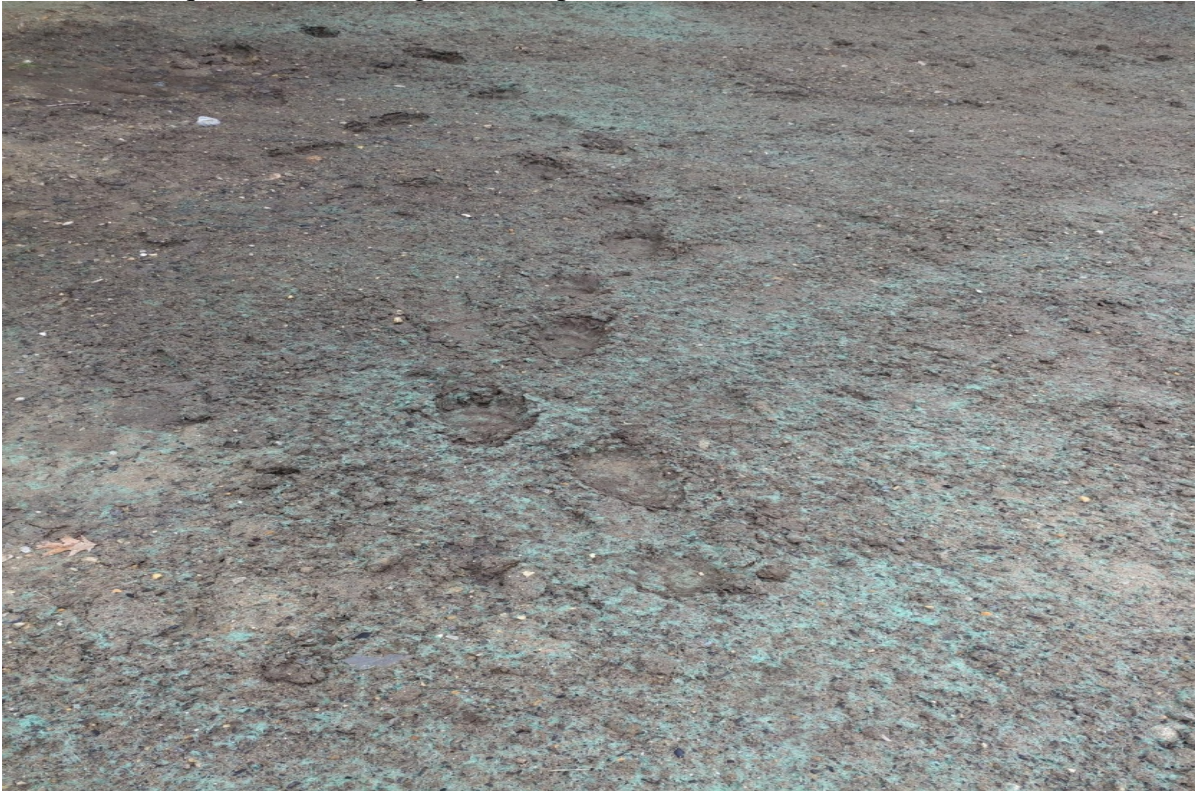
WASTEWATER TREATMENT FACILITY

Items that were completed during the month of April: The Western Avenue pump station continues to move forward, electrical, instrumentation and HVAC are completed and working on punch list items. Staff is working to schedule training and startup. A follow-up meeting is scheduled for next month with Zeolite companies and the State of NH to review bench top testing data. Staff attended State sponsored training classes. NHDES operations section conducted and inspection. Staff is working with company on LED lighting replacement at the WWTF. The dewatering and carbon feed buildings are at 60% design. The preliminary design for the River Street pump station and Tara Estates pump station are in progress. The WWTP passed the underground storage tank certification exam through NHDES. Staff gave a plant tour for the town of Plymouth, MA. The effluent flow meter transducer was changed. Staff performed preventative and corrective maintenance on equipment, machinery and instrumentation. All required testing for the EPA and the State has been completed and submitted. Average effluent flow for the month was 5.247 million gallons per day (MGD). Percent of design flow = 104.3%. Percent of design flow for 2017 = 78.6%. Precipitation for the month = 6.32". The Precipitation for 2017 = 14.81".

WATER TREATMENT PLANT

Treated water volume for the month of April was approximately 54.4 million gallons from the surface water treatment plant and 4.5 million gallons from the well. All water quality testing and monitoring was completed in accordance with NHDES requirements. DBP results for April showed reductions in both TTHM and HAA5 concentrations. Staff continues to actively manage the distribution system to optimize water age and flow. Watershed inspections were conducted at all reservoirs and select portions of Berry River. Staff conducted a walkthrough to the Upper Whaleback Pond and Fernald Conservation Easement. We measured approximately 5.5" of rainfall at the Reservoir. Raw water storage remains at full capacity. Equipment and grounds maintenance was performed at the plant, well, and tanks/stations. Mechanical and control improvements to the Industrial Way pump station are underway. Repairs were made to the finish water pumps and transducer at the well. Maintenance at the WTF included repairs to the pilot activated carbon system, sample pumps, and alum feed pumps; static mix channel cleaning; and service to the online instrumentation. The TOC analyzer is offline pending significant repair or replacement. Limited maintenance was performed on the filter trains pending modifications to the sand filter. Construction at the East End Dam is completed and the contractor is demobilizing. Directional hydrant flushing is scheduled to begin May 1st and incorporate inspection logs using tablets. The April 20th NHWWA Technical meeting was well received and exceeded 50 attendees. Thank you to all who participated.

At least one Sasquatch has been sighted-note picture.



The new raw water transmission main is in service and site restoration is underway.



ENGINEERING

- **Granite Ridge Public Outlay:** Construction is substantially complete. Final items were completed in April 2017.
- **Surface Water Treatment Plant Upgrades:** Construction is substantially complete. Final items to be completed in the next month.
- **Salmon Falls Road/Milton Road Water and Sewer (EDA Project):** Construction of sewer and water infrastructure resumed in April. Project completion is scheduled for early fall of 2017.
- **Franklin St./Western Ave. Area Improvements:** Construction continues on Western Avenue and at the new sewer pump station at the corner of Western Avenue and First Street. Sewer pump station start up is scheduled for May. Western Avenue culvert replacement is substantially complete.
- **Rochester Reservoir East End Dam Modifications:** Construction is substantially complete. Final items were completed in April.
- **Colonial Pines Sewer Extension:** The construction project including pipe-jacking a sewer under the Spaulding Turnpike from Railroad Ave. to Birch Dr. began in April. Construction will continue into the fall. Funding of future phases of this multi-phased sewer extension program have been proposed in the CIP budget over the next few years.
- **Salmon Falls Rd. HSIP Curve Softening Project:** Construction of this project began in April and will continue for approximately two to three months.
- **Pavement Maintenance & Rehabilitation:** Portions of Lowell Street between Edgerly Way and Tebbetts Road that were reclaimed and paved with base pavement in 2016 will be paved with the final wearing surface in May 2017. Whitehouse Road was paved with a shim coat in certain portions in November 2016. Until will complete necessary upgrades to buried gas infrastructure in 2017 and 2018. Reclaim and paving of Whitehouse Road has been delayed until until gas work is complete. As part of the Pavement Condition Assessment contract, Pavement Condition Index (PCI) ratings for each of the City-maintained paved public streets has been calculated. The full Pavement Condition Assessment, including a 5-year proposed program, will be presented to the Public Works Committee in May 2017.
- **Columbus Avenue (Rte. 125) Pedestrian Bridge:** The new pedestrian bridge was opened in February 2016. Temporary sidewalk approaches to the bridge are planned to be replaced with more permanent sidewalk and railings. This project has been advertised for bids and bids are due in May.
- **Dewey Street Pedestrian Bridge:** A project to replace the bridge structure was advertised for bids in March. Bids were received in early April. Pending a supplementary appropriation of necessary additional funding, construction is anticipated during the summer months of 2017.
- **Strafford Square Roundabout:** Design continues. Bidding of the roundabout construction contract is now anticipated for late 2017, with a spring 2018 construction start date. Prior to that contract, a utility infrastructure contract is anticipated to be bid in 2017 for construction prior to the roundabout contract. Demolition of the building at 2-4 Walnut Street was completed in April 2017.
- **Howard Brook Culverts Replacement:** Finalizing design, permitting, and easement negotiations.

- **Woodman St./Myrtle St. Area Improvements:** Design continues to progress. Project scope includes: Woodman St., Myrtle St., Davyanne Locke Ln., Ela Ct., Beaudoin Ave., and portions of Charles St. and Congress St. Areas also being considered for a potential bid alternates include Academy St., Liberty St., and other portions of Charles St.
- **Wakefield Street Reconstruction:** Design continues. Project scope includes Wakefield Street between Union Street and the Chestnut Hill Road Connector. Areas also being considered for potential bid alternates include Pleasant St., Orchard St., and Glenwood Ave. Transferring overhead utilities to underground in the project area is also being pursued with utility companies.
- **Water Treatment Plant Low Lift Pump Station Upgrade:** Design has begun. This project is scheduled to be advertised for bids in 2017.
- **Lowell Street Culvert:** Drainage improvements in the area, improvements to the riprap slope on the southeastern side of the culvert, roadway paving in the area, and guardrail replacement in the area of the culvert were all completed in 2016. Further improvements to the culvert are being contemplated for possible future construction. Consulting engineering recommendations are anticipated in the coming months.
- **Wastewater Interceptor Upgrades:** A Basis of Design Report has been received from the design consultant. This report summarizes alternatives and recommends a sewer collection system master plan before proceeding with final design.
- **NPDES Permit - Wastewater & MS4 Permit - Stormwater:** The draft NPDES Permit for the Wastewater Treatment Facility has not yet been issued by USEPA Region 1, however issuance could happen at any time. As far as the MS4 Permit for stormwater, the new NH Small MS4 General Permit was issued by USEPA Region 1 on January 18, 2017; the Permit becomes effective on July 1, 2018.

Memorandum

05/11/2017



To: Dan Fitzpatrick, City Manager
Mayor McCarley
Members of the City Council

From: Lauren Krans, Recreation & Arena
Date: May 9, 2017
Re: April Department Report

Community Coffee	8
Collaborative Open Gym	63
Senior Art	16
Senior Dance Lessons	12
Senior Dance Night Out	16
Senior Open Gym	11
Senior Power Hour	140
Senior Walking Tours	9
Senior Yoga Gentle	40
Senior Yoga Chair	4
Teen Night	Weather Cancellation
Youth Golf	12
Rochester Pride Day	200
Monthly Total	531

April Vacation Camp

April Vacation Camp, much like February Vacation Camp, was another huge success. We hosted 27 campers and had a week full of sports, crafts and theme days. Once again utilizing free community resources, our campers enjoyed the following activities: a downtown history tour with Karen Pollard, a presentation on recycling from Bob Magnusson at Waste management, a lesson on sportsmanship from Coaches Sheila and Dave Colson and a visit from NH State Conservation Officer Mike Matson. These fun, free activities made for a great week!

Senior Power Hour

Senior Power Hour continues to be a very popular program thanks to the dedication of instructor Heidi Keenan. Heidi recently attended a training in which she earned her title as a Senior Conditioning Specialist. We continue to receive positive feedback from customers on a daily basis about this program.

Rochester Cares Clean Up Day

Another Clean Up Day for the books! Although the day was rainy, we still managed to pick up around 100 bags of trash, cleaning around 20 miles of roadway.

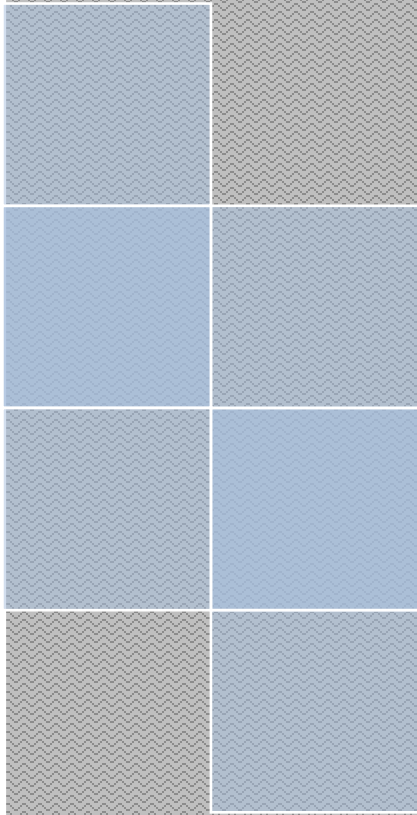
Summer Prep

We are busily preparing for our popular summer camp and swim season. All of our information is available on our website. Families have been rushing in to register for swim lessons and camp! Our Mount Chocorua Camp (Gonic) has already filled up. We can't wait for the warm weather and to see all of our campers again!





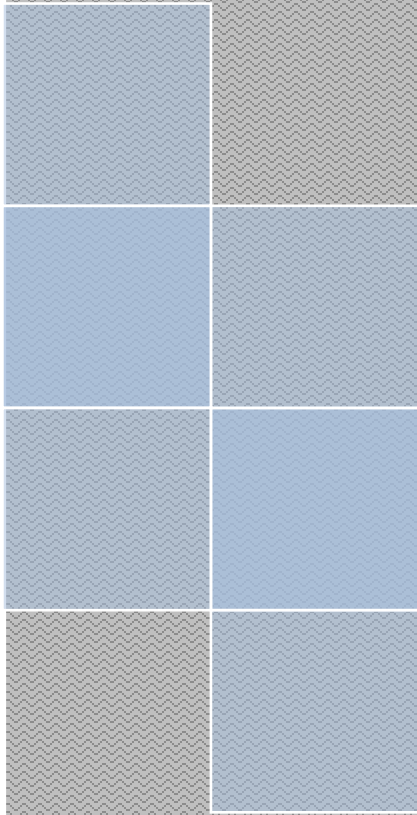
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City of Rochester Tax Collector's Office
April 30, 2017

Tax Year	Annual Warrant	Collected		Uncollected		
		Amount	%	Amount	%	
2016	Warrant	58,196,003	57,100,492.14	98.12%	1,095,510.86	1.88%
2015		56,938,119	56,152,041.01	98.62%	786,077.99	1.38%
2014		55,068,779	54,523,734.32	99.01%	545,044.68	0.99%
2013		53,324,262	53,015,296.25	99.42%	308,965.75	0.58%
2012		50,952,912	50,730,130.74	99.56%	222,781.26	0.44%
2011		48,856,892	48,666,180.29	99.61%	190,711.71	0.39%
2010		47,308,832	47,143,222.67	99.65%	165,609.33	0.35%
2009		46,898,827	46,772,753.41	99.73%	126,073.59	0.27%
2008		46,522,769	46,417,746.68	99.77%	105,022.32	0.23%
2007		42,964,450	42,884,447.39	99.81%	80,002.61	0.19%
2006		40,794,160	40,709,217.55	99.79%	84,942.45	0.21%
2005		38,024,453	38,008,235.99	99.96%	16,217.01	0.04%
2004		36,065,496	36,050,039.64	99.96%	15,456.36	0.04%
2003		33,310,579	33,302,588.84	99.98%	7,990.16	0.02%
2002		29,725,878	29,717,999.39	99.97%	7,878.61	0.03%
2001		26,943,136	26,936,525.56	99.98%	6,610.44	0.02%
2000		25,415,248	25,410,252.03	99.98%	4,995.97	0.02%
1999		22,973,308	22,969,413.75	99.98%	3,894.25	0.02%
1998		30,592,529	30,587,165.88	99.98%	5,363.12	0.02%
1997		29,835,914	29,830,583.34	99.98%	5,330.66	0.02%
1996		27,726,424	27,722,073.99	99.98%	4,350.01	0.02%
1995		27,712,029	27,709,191.61	99.99%	2,837.39	0.01%
1994		26,989,803	26,987,206.62	99.99%	2,596.38	0.01%
1993		25,611,050	25,608,622.48	99.99%	2,427.52	0.01%
1992		24,746,736	24,744,940.64	99.99%	1,795.36	0.01%
1991		24,296,285	24,294,507.32	99.99%	1,777.68	0.01%
					3,800,263.47	

Tax Collector
Doreen Jones, CTC



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**Rochester, New Hampshire
Inter office Memorandum**

**TO: Daniel Fitzpatrick
City Manager**

**FROM: Todd M. Marsh
Director of Welfare**

SUBJECT: Analysis of Direct Assistance for April, 2017

DATE: May 8, 2017

This office reported 94 formal client notes for the month of April.

Voucher amounts issued for April, 2017 were as follows:

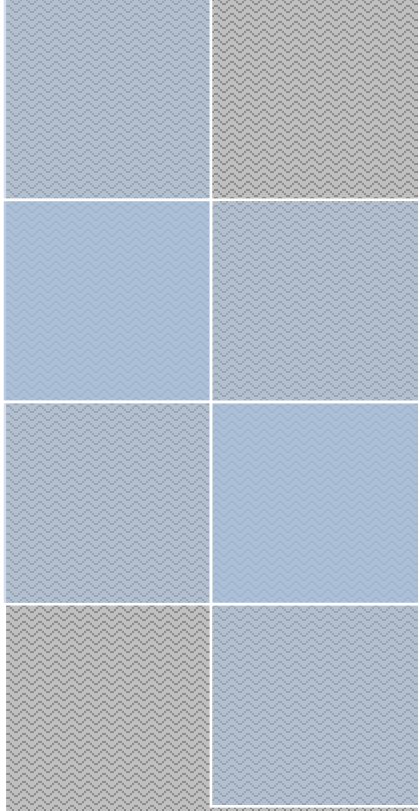
	<u>20</u> <u>Families</u> <i>5 new</i>	<u>13</u> <u>Single</u> <i>5 new</i>
Burial00	650.00
Dental00	.00
Electricity	880.20	336.90
Food.....	.00	.00
Fuel heating00	.00
Mortgage00	.00
Medical00	.00
Prescriptions00	.00
Rent	2,510.00	2,123.00
Temporary Housing	2,200.00	.00
Transportation	<u>.00</u>	<u>.00</u>
TOTAL	\$5,590.20	\$3,109.90

This represents an average cost per case/family of \$279.51 and case/Individual of \$239.22 for this month.

Total vouchers issued: \$8,700.10

There was an increase of \$2,013.57 in assistance issued this month compared to April 2016. There was a decrease of \$2,398.11 in vouchers issued this month compared to last month.

We received reimbursements from the Interim Assistance Program SSI, State Medicaid and Personal Reimbursements totaling \$.00



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