



**Rochester City Council Public Hearing
March 20, 2018
Council Chambers
(Immediately following the Finance Committee Meeting)**

Agenda

- 1. Call to Order**
 - 2. Resolution Authorizing Supplemental Appropriation in the amount of \$6,500 for the Resurfacing Machine and Borrowing Authority Pursuant to RSA 33:9 P. 5**
 - 3. Resolution Authorizing Supplemental Appropriation to the Water Capital Improvements Plan Fund for the Water Treatment Plant (WTP) Low Lift Pump Station Upgrade Project and Borrowing Authority Pursuant to RSA 33:9 in the amount of \$111,823.00 P.7**
 - 4. School Department Request for Public Hearing – *Shall the Rochester City Council adopt the Rochester-Wakefield AREA Agreement as amended by the AREA Agreement Review Committee and approved by the New Hampshire State Board of Education on February 18, 2015?* P.9**
-

**Rochester City Council Workshop
March 20, 2018
Council Chambers
(Immediately following the City Council Public Hearing)**

Agenda

- 1. Call to Order**
- 2. Public Input**
- 3. Communications from the City Manager**
- 4. Communications from the Mayor**
- 5. **Presentation:** Waterstone**

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City Clerk's Office

6. **Discussion:** 38 Hanson Street
7. Department Reports P. 13
8. Other
9. Non-Meeting/Non-Public
10. Adjournment

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City Clerk's Office

Resolution Authorizing Supplemental Appropriation in the amount of \$6,500 for the Ice Resurfacing Machine and Borrowing Authority Pursuant to RSA 33:9

BE IT RESOLVED BY THE MAYOR AND CITY COUNCIL OF THE CITY OF ROCHESTER, AS FOLLOWS:

That the sum of Six Thousand Five Hundred Dollars (\$6,500.00) be, and hereby is, appropriated as a supplemental appropriation to the Arena Capital Improvement Plan Project Fund of the City of Rochester for the purpose of providing funds necessary to pay costs and/or expenditures with respect to the purchase of an Ice Resurfacing Machine. This supplemental appropriation is in addition to One Hundred Twenty Thousand Dollars (\$120,000.00) previously appropriated for the purchase.

Further, that the Mayor and City Council of the City of Rochester hereby resolve that, in accordance with the provisions of RSA 33:9, the City Treasurer, with the approval of the City Manager, be, and hereby are authorized to borrow the sum of One Hundred Twenty Six Thousand Five Hundred Dollars (\$126,500.00), through the issuance of bonds and/or notes, and/or through other legal form(s), for the purposes of funding the expenditures incident to the implementation of the purchase outlined, and referred to, in the preceding paragraph, such borrowing to be on such terms and conditions as the said Treasurer and City Manager may deem to be in the best interest of the City of Rochester. Such borrowing is authorized subject to compliance with the provisions of RSA 33:9 and Section 45 of the Rochester City Charter to the extent required, necessary and/or appropriate. This represents an increase of Six Thousand Five Hundred Dollars (\$6,500.00) over the prior borrowing authorization for this purchase.

To the extent not otherwise provided for in this Resolution, the Finance Director is hereby authorized to designate and/or establish such accounts and/or account numbers as necessary to implement the transactions contemplated by this Resolution.

CC FY18 03-06 AB 99

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City Clerk's Office

Resolution Authorizing Supplemental Appropriation to the Water Capital Improvement Plan Fund for the Water Treatment Plant (WTP) Low Lift Pump Station Upgrade Project and Borrowing Authority Pursuant to RSA 33:9 in the Amount of \$111,823.00

BE IT RESOLVED BY THE MAYOR AND CITY COUNCIL OF THE CITY OF ROCHESTER, AS FOLLOWS:

That the sum of One Hundred Eleven Thousand Eight Hundred Twenty Three Dollars (\$111,823.00) be, and hereby is, appropriated as a supplemental appropriation to the Water Capital Improvement Plan Fund for the purpose of providing funds necessary to pay costs and/or expenditures with respect to the WTP Low Lift Pump Station Project.

Further, that the Mayor and City Council of the City of Rochester hereby resolve that, in accordance with the provisions of RSA 33:9, the City Treasurer, with the approval of the City Manager, be, and hereby are authorized to borrow the sum of One Hundred Eleven Thousand Eight Hundred Twenty Three Dollars (\$111,823.00), through the issuance of bonds and/or notes, and/or through other legal form(s), such as borrowing from Drinking Water State Revolving Fund (DWSRF), for the purposes of funding the expenditures incident to the implementation of the Project outlined, and referred to, in the preceding paragraph. Such borrowing to be on terms and conditions as the said Treasurer and City Manager may deem to be in the best interest of the City of Rochester. Such borrowing is authorized subject to compliance with the provisions of RSA 33:9 and Section 45 of the Rochester City Charter to the extent required, necessary and/or appropriate.

Still further, the City Manager or his designee is authorized to execute all documents necessary to carry out this Resolution and to act as the City's representative regarding the DWSRF.

To the extent not otherwise provided for in this Resolution, the Finance Director is hereby authorized to designate and/or establish such accounts and/or account numbers as necessary to implement the transactions contemplated by this Resolution as multi-year non-lapsing funds.

CC FY18 03-06 AB 87

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City Clerk's Office

City of Rochester School Department

Mr. Michael Hopkins
Superintendent of Schools
e-mail: hopkins.m@rochesterschools.com

Mr. Kyle M. Repucci
Assistant Superintendent of Schools
e-mail: repucci.k@rochesterschools.com

Ms. Linda Casey
Business Administrator
e-mail: casey.l@rochesterschools.com

Mrs. Christiane Allison
Director of Student Services
e-mail: allison.c@rochesterschools.com

Office of the Superintendent
150 Wakefield Street
Suite #8
Rochester, NH 03867-1348
(603) 332-3678
FAX: (603) 335-7367



January 19, 2018

Mr. Daniel Fitzpatrick, City Manager
And Rochester City Council Members
31 Wakefield Street
Rochester, NH 03867

CITY OF
Received

JAN 19 2018

City Manager
ROCHESTER

Dear Mr. Fitzpatrick and Council Members,

An AREA Plan Review Committee comprised of members of the Rochester School Board and Wakefield School Board, has recommended to the New Hampshire Department of Education that the AREA Agreement between the Rochester and Wakefield School Departments be amended.

Under RSA 195-A:14, and pursuant to provisions in the current AREA Agreement, any amendment to the Agreement must be approved by the legislative bodies of the affected school districts. Further, at least ten days prior to a vote of the legislative body, a public hearing is required for discussion and possible debate of the proposed amendments. These meetings must be advertised in a newspaper of general circulation within the school district.

This letter is to request that the Rochester City Council schedule a public hearing to consider the amendment and include the following question on the agenda of the subsequent meeting:

Shall the Rochester City Council adopt the Rochester-Wakefield AREA Agreement as amended by the AREA Agreement Review Committee and approved by the New Hampshire State Board of Education on February 18, 2015?

The attached copy of the AREA Agreement identifies the proposed amendments. I suggest that it be made available to the public prior to and during the public hearing.

The amendment has been approved initially by the New Hampshire Department of Education and the voters of Wakefield. The final two steps are to get Rochester City Council's approval, and a final submission to the NHDOE.

If there are any questions concerning this the amendments or their potential impact on Rochester, I will be happy to attend a City Council meeting or provide any other information that may be desired.

Sincerely,

Michael L. Hopkins
Superintendent

Rochester School Department/Wakefield School District AREA AGREEMENT

ROCHESTER AREA SCHOOL Rochester, New Hampshire

THIS AGREEMENT is entered into pursuant to Chapter 195-A of the New Hampshire Statutes Annotated, as amended, for the School District of Wakefield.

A. The name of the Authorized Regional Enrollment AREA School shall be the Rochester Area School, located in Rochester.

B. The Wakefield School District shall be the sending district, and the Rochester School District shall be the receiving district; and together they shall form the region which shall be served by the Rochester Area School. The receiving district shall be responsible for Grades 9–12.

C. The rate of tuition shall be determined annually and shall be the estimated cost of current expenses per high school student in average daily membership, as estimated, for the year immediately preceding that for which the charge is made. A rental charge of 2% shall be included in the tuition rate and shall be calculated in accordance with the provisions of RSA 194:27, based on the fair capacity of the Rochester Area School buildings. The tuition rate shall be estimated by the receiving district not later than December 31 of each year preceding the year the charge is made and the sending district shall be notified in writing at that time.

D. The initial date of operating responsibility shall be July 1, 1970. The amended AREA Agreement shall be effective July 1, 2018.

The school board of the sending district may, each year, approve attendance at, and pay tuition to, any school district other than the Rochester Area School for a total of not more than ten percent (10%) of *the sending district's students in Grades 9-12. each grade level covered by this Agreement (i.e. grades 9-12).* Said approvals may continue, at the discretion of the sending district school board, until graduation of approved students. The receiving district shall be notified of any such approval on or before June 1 prior to the school year in which said students would have entered the Rochester Area School. The school board of the sending district also may pay tuition for students requiring special education to attend an approved school providing such education. If the school board of the sending district has approved the maximum number of placements permitted above, additional students may be approved for such placement by mutual agreement of the superintendents of the sending school district and the receiving school district, if said placement is in the best interest of the students, in accordance with RSA 193:3.

E. The receiving district shall bill the sending district on a triannual basis and the sending district shall pay said tuition rate on a triannual basis not later than November 21, March 3, and June 16. The tuition for a student who attends a portion of the full school year shall be the product of the weekly rate and his average daily membership until April 1, after which time the full tuition rate will be charged.

F. There shall be annually at least two joint board meetings, (October and April) of the Wakefield and Rochester Area School Boards for the purpose of consultation and advice about any and all matters of joint interest.

G. The Rochester Area School shall give the sending district progress reports and attendance reports for all students enrolled under the provisions of this Written Plan.

It is understood that the same student regulations will apply to the students from the sending district as to those of the receiving district.

H. Any incentive aid, as provided under RSA 195-A:10, I and II, shall be credited to the sending

district of Wakefield in the amount made for the students from each district in the Area School according to the grade level in which they are enrolled.

I. The written plan may be amended by the several districts comprising the region, consistent with the provisions of RSA 195-A, except that no amendment shall be effective unless the question of adopting such amendment is submitted: (1) at an annual school district meeting to the voters of the Wakefield School District, voting by ballot with the use of the check list after reasonable opportunity for debate in open meeting, and unless a majority of the voters of said district shall vote in favor of adopting such amendment, and (2) at a regular or special meeting of the Rochester City Council at which there shall be a reasonable opportunity for debate in open meeting, and unless a majority of the city council members shall vote in favor of adopting such amendment. Furthermore, no amendment to the written plan shall be considered except: (1) at an annual meeting of the Wakefield School District and unless the text of such amendment is included in an appropriate article in the warrant of such meeting, and (2) at a regular or special meeting of the Rochester City Council and unless the text of such amendment is included in an appropriate Resolution considered at such meeting. It shall be the duty of the school board of each district to hold a public hearing concerning the adoption of any amendment to the written plan at least ten days before such annual meeting or city council meeting and to cause notice of such hearing and the text of the proposed amendment to be published in a newspaper having general circulation in the area before such hearing.

For the Rochester School Board

For the Wakefield School Board

, Chair

[Name], Chair

Date

Date

Witness

Witness

For the New Hampshire Department of Education

[Name], Commissioner

Date

Witness

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City Clerk's Office

February Department Reports:

- 7.1 Assessor's Office P. 15**
- 7.2 Building, Zoning, and Licensing Services P. 17**
- 7.3 City Clerk's Office P. 23**
- 7.4 Department of Public Works P. 27**
- 7.5 Economic & Community Development P. 33**
- 7.6 Finance Office P. 71**
- 7.7 Planning & Development Department P. 73**
- 7.8 Recreation & Arena P. 77**
- 7.9 Rochester Fire Department P. 78**
- 7.10 Rochester Police Department P. 79**
- 7.11 Rochester Public Library P. 99**
- 7.12 Tax Collector's Office P. 101**
- 7.13 Welfare Department P. 103**

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City Clerk's Office



City of Rochester, New Hampshire

Assessor's Office

19 Wakefield Street

Rochester, New Hampshire 03867-1915

(603) 332-5109

Email: assessor@rochester.net

Web Site: www.rochesternh.net

March 1, 2018

To: City Manager/Council

From: Jonathan Rice, Chief Assessor

Subject: February Council Report

Revenue Received/Collection Warrants issued:

Added List Tax Bills	\$ 28,745.00
Property Record Cards, Maps & Copy Revenue	\$ 28.50

- Letters for disabled and elderly exemption renewals were mailed.
- To date, the Assessing Office has received a total of 55 tax year 2017 property abatement applications.
- Jonathan Rice & Theresa Hervey attended a webinar on Pictometry's Change Finder application.

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City Clerk's Office

End of Month Council Report

03/15/2018

To the Honorable Mayor and City Council of the City of Rochester, the following is a summary of the revenue collected and the activities performed by the Department of Building, Zoning and Licensing Services for the month of February 2018 with the fiscal Year to Date

The following data is subject to adjustment & revision pending further review and analysis as well as year-end closing adjustments.

Department Revenue

Permit Type	February 2018	Year to Date
Building Permits	\$14,358.00	\$201,872.00
Electrical Permits	\$1,523.00	\$26,320.00
Gas Permits	\$0.00	\$0.00
Plumbing Permits	\$626.00	\$12,367.00
Zoning Permits	\$390.60	\$4,248.62
FireSuppression Permits	\$172.00	\$720.00
FireAlarm Permits	\$192.00	\$2,718.00
Sprinkler Permits	\$0.00	\$4,406.00
Mechanical Permits	\$1,913.00	\$26,864.00
Food_Milk Licenses	\$25.00	\$6,920.00
Taxi Licenses	\$160.00	\$1,220.00
General Licenses	\$550.00	\$3,005.00
Net Revenue	\$19909.60	\$290,660.62

End of Month Council Report

03/15/2018

Building Permit Detail

New Permits		February 2018		Fiscal Year to Date	
Permit Type	Permit For	Permits Issued	Estimated Construction Value	Permits Issued	Estimated Construction Value
Building Permits	Addition - Non-Residential	0	\$0.00	6	\$3,004,702.00
	Addition - Residential	0	\$0.00	8	\$142,800.00
	Alteration - Residential	4	\$132,506.00	51	\$919,522.00
	Alterations- Non Residential	2	\$612,500.00	19	\$2,155,832.00
	Apartment	0	\$0.00	1	\$288,400.00
	Barn	0	\$0.00	1	\$80,000.00
	Building - Non-Residential	0	\$0.00	6	\$3,789,000.00
	Condo	0	\$0.00	0	\$0.00
	Deck	1	\$10,000.00	35	\$194,951.00
	Demolition	1	\$3,500.00	25	\$93,888.00
	Fence	1	\$5,330.00	31	\$113,971.76
	Footing/ Foundation	5	\$20,000.00	61	\$199,132.00
	Garage	0	\$0.00	26	\$652,850.00
	Manufactured Home	0	\$0.00	33	\$2,309,012.00
	New Home	4	\$790,000.00	69	\$10,093,247.00
	Other	2	\$23,500.00	40	\$1,782,185.30
	Pool - Above Ground	0	\$0.00	3	\$19,600.00
	Pool - In Ground	0	\$0.00	1	\$23,800.00
	Repair/Replace - Non-Residential	0	\$0.00	8	\$249,700.00
	Repair/Replace - Residential	2	\$10,177.76	18	\$192,072.12
	Roofing	1	\$8,925.00	84	\$1,362,996.25
	Shed	0	\$0.00	32	\$115,688.75
	Siding	1	\$14,000.00	14	\$268,434.45
Sign	4	\$12,225.00	20	\$146,776.19	
Windows	1	\$5,602.00	23	\$170,643.76	
Electrical Permits	Electrical Underground	0	\$0.00	19	\$35,100.00
	Generator	2	\$8,299.00	29	\$187,619.50
	Meters	0	\$0.00	16	\$36,200.99
	Service	2	\$1,400.00	35	\$189,159.99
	Solar Electric System	0	\$0.00	11	\$295,732.02
	Temp Service	0	\$0.00	1	\$500.00

End of Month Council Report

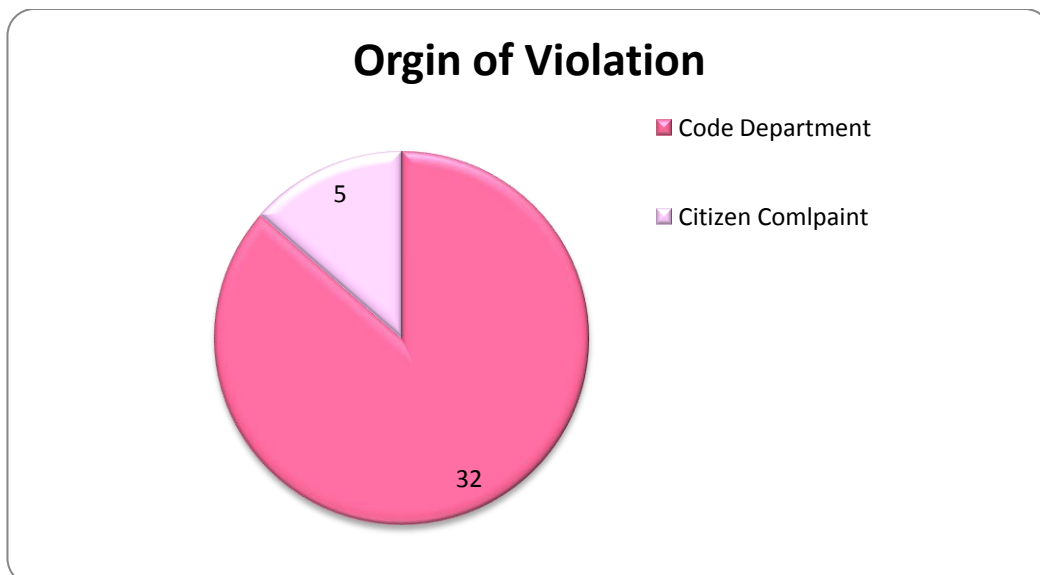
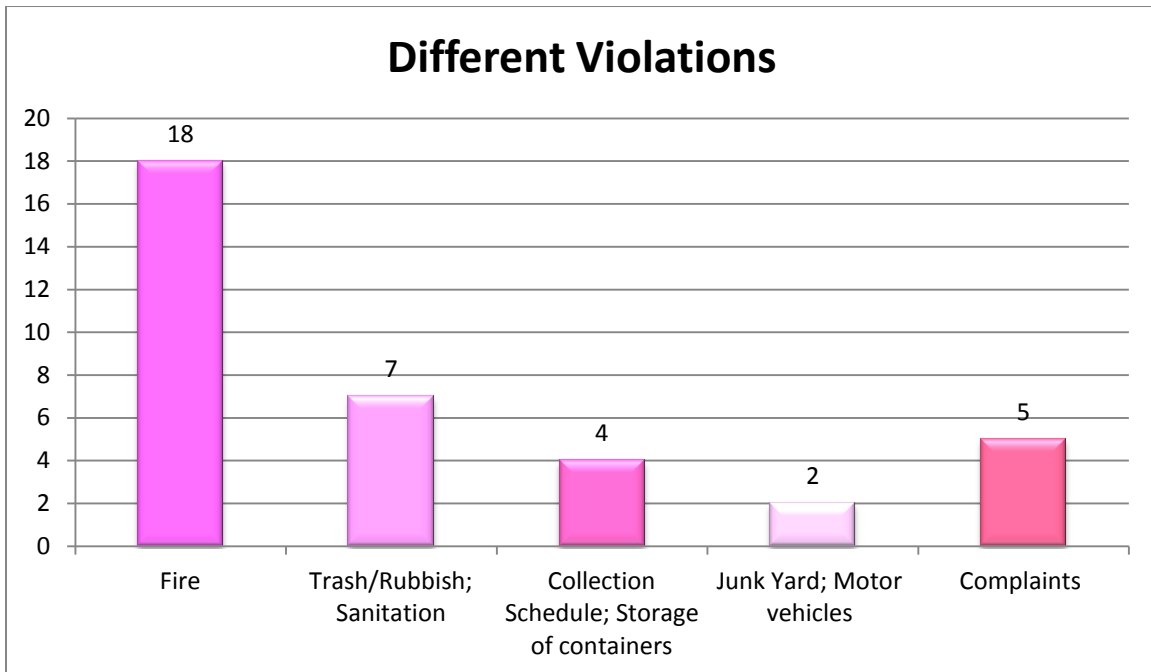
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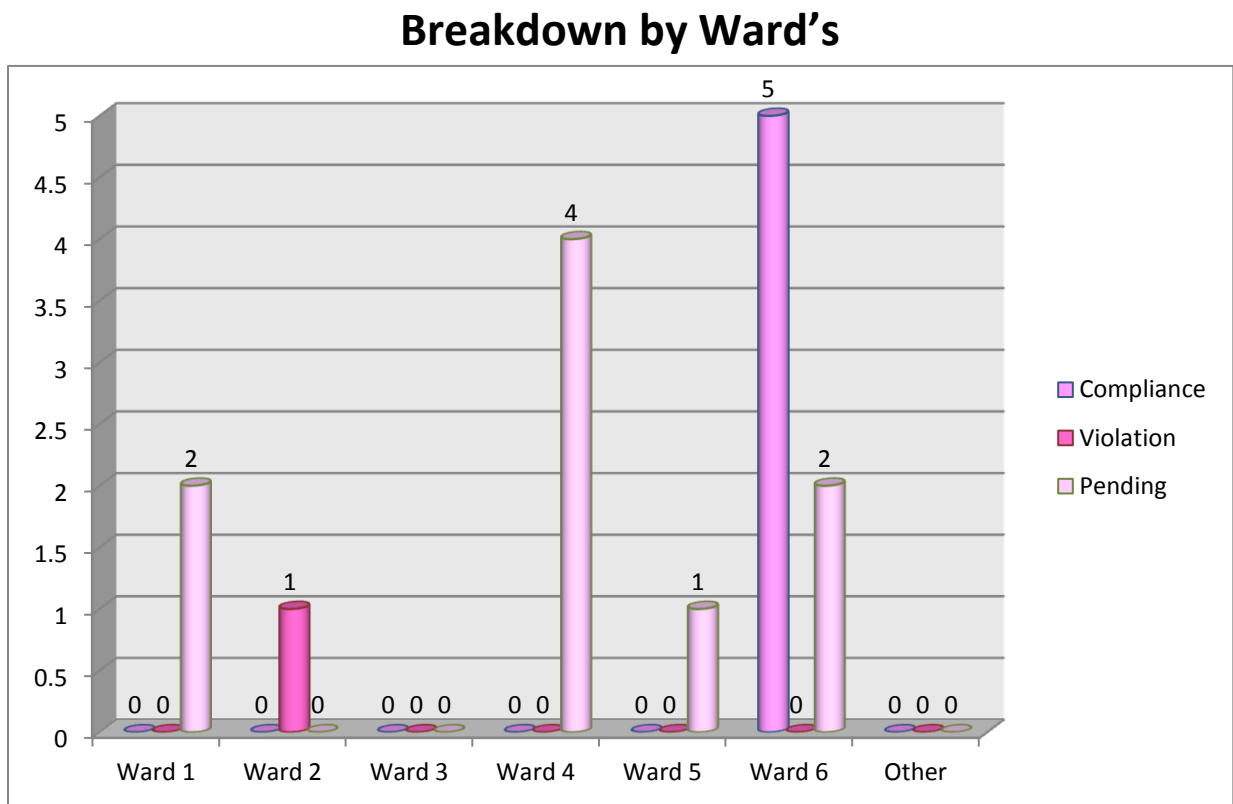
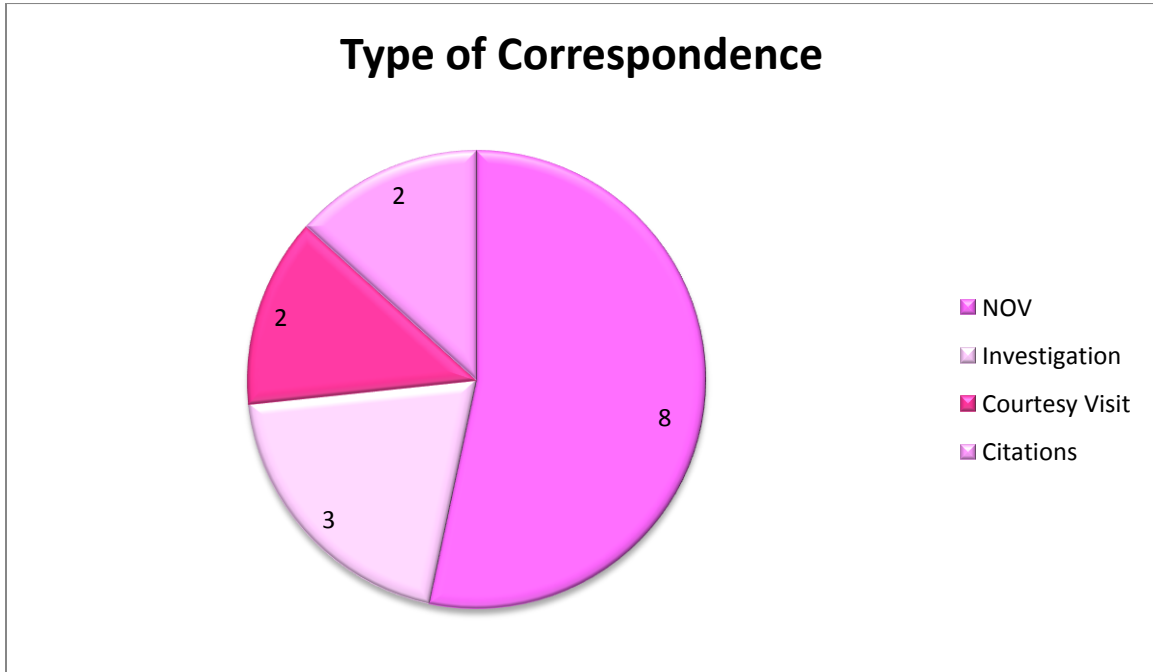
	Wiring	15	\$93,450.00	226	\$2,211,156.92
FireAlarm Permits	Fire Alarm Permit	0	\$0.00	21	\$198,005.00
FireSuppression Permits	Fixed Fire Suppression System	0	\$0.00	5	\$51,550.00
Mechanical Permits	Air Conditioning	1	\$9,800.00	19	\$509,439.00
	Furnace/Boiler	10	\$58,198.00	105	\$676,504.00
	Gas Line	1	\$500.00	30	\$88,508.00
	Gas Piping	5	\$7,280.00	56	\$234,330.00
	Heating	4	\$96,100.00	63	\$741,080.00
	Hot Water Heater	1	\$1,230.00	6	\$12,530.00
	Mechanical Underground	0	\$0.00	0	\$0.00
	Other	1	\$2,278.00	22	\$55,843.00
	Pressure Testing	3	\$1,400.00	15	\$13,543.00
	Propane Tank	0	\$0.00	23	\$25,039.05
	Sheet Metal Work	0	\$0.00	0	\$0.00
	Tank Installation	14	\$10,660.00	113	\$260,509.00
	Ventilation	1	\$977.00	4	\$49,477.00
Plumbing Permits	Plumbing	8	\$50,945.00	165	\$1,191,125.00
	Water Heater	1	\$5,980.00	24	\$37,847.00
Sprinkler Permits	Fire Sprinkler Systems	2	\$74,945.00	30	\$435,418.00
	Total Permit Issued	100	\$2,071,707.76	1653	\$35,905,421.05

February 2018 Code Compliance

Monthly Report

For the month of February Code Compliance dealt with 15 properties that had compliance or zoning issues for a total of 37 documented issues. All of property owners in these cases were notified received either Notice of Violations, Citations or Courtesy Visits asking for them to bring their property into compliance. Of the 37 documented issues 8 of them have been closed and have come into compliance, and 29 of them are pending. Of the 2 issues that were pending from January, 0 of them have been closed and brought into compliance and 2 are still being investigated.





Respectfully Submitted,

Joseph Devine

Compliance Officer



City of Rochester, New Hampshire
Department of Building, Zoning & Licensing Svcs
33 Wakefield Street * Rochester, NH 03867
(603) 332-3508 * Fax (603) 330-0023
Website: www.rochesternh.net

Zoning Monthly Report

February 2018

Cases:

2017-16 Eco-Site and T-Mobile, applicant requests a Special Exception for the construction of a wireless communication facility according to Article 42.22 Section (14).

Location: 144 Meaderboro Rd, Rochester, NH 03867, 0232-0016-0003, in the Agricultural Zone.

Special Exception granted.

2017-17 Eco-Site and T-Mobile, applicant for a request a Variance to permit a wireless communication facility taller than maximum building height according to Article 42. Table 19a.

Location: 144 Meaderboro Rd, Rochester, NH 03867, 0232-0016-0003, in the Agricultural Zone.

Case dismissed - Variance not needed.

2018-03 Phillip & Geraldine Paradis, applicants for a request to Appeal an Administrative Decision according to Article 42.4 Section (a)(1).

Location: 118 Flagg Rd. Rochester, NH 03867, 0259-0044-0000, in the Agricultural Zone.

Appeal granted.



City Clerk's Office
 City Hall - First Floor
 31 Wakefield Street, Room 105
 ROCHESTER, NEW HAMPSHIRE 03867-1917
 (603) 332-2130 - Fax (603) 509-1915
 Web Site: <http://www.rochesternh.net>



City Clerk's Report February 2018

Vital Statistics

As reported in the revenue chart below, the City Clerk's staff issued 258 initial copies of vital records, and 99 subsequent copies of vital records. The City Clerk's staff issued 9 Marriage Licenses.

The New Hampshire Division of Vital Records Administration generated the following report of statistics for the City of Rochester:

- 23 births were reported in Rochester during the month of February, 11 of which were born to Rochester residents.
- 30 resident deaths were reported in Rochester.
- 6 couples celebrated their wedding ceremonies in Rochester during the month of February.

Revenue – Vital Records/Marriage Licenses

	2017		2018	
	State	City	State	City
Initial/Subsequent copies:	\$2,552	\$2,323	\$2,639	\$2,340
Marriage Licenses:	\$688	\$112	\$387	\$63
Total:	\$3,240	\$2,435	\$3,026	\$2,403

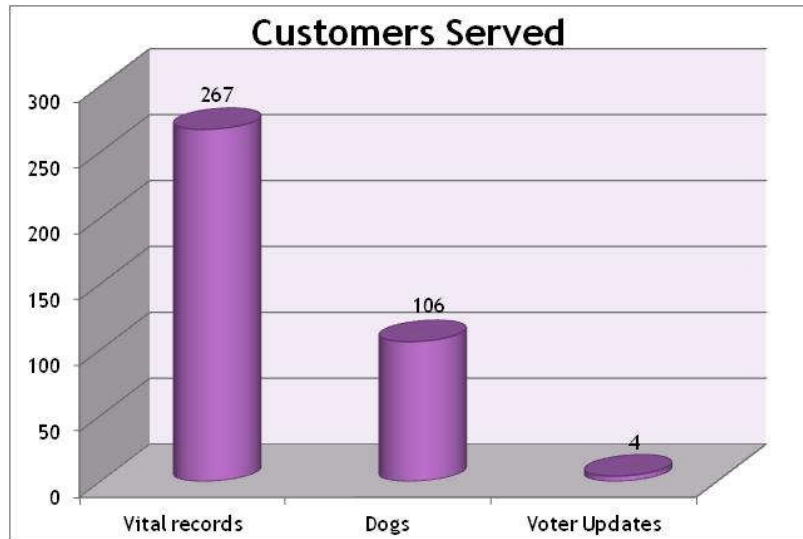
Dog Licensing

The City Clerk's office licensed 106 dogs during the month of January. There were 4 civil forfeiture fees collected totaling \$100.00.

The new dog tags for fiscal year 2019 have arrived and are available for distribution. This year's

tags are gold rosettes. Dogs can be licensed in the City Clerk's office immediately, and online licensing will be available in late March. All dogs are required to be up-to-date on rabies vaccination and licensed by April 30th of 2018.

Customers Served during the month of February 2018



Voter registration summary by party as of February 28, 2018:

Ward	Democrats	Libertarians	Republicans	Undeclared	Totals
1	1,025	1	1,152	1,387	3,564
2	940	0	1,086	1,598	3,624
3	994	2	1,193	1,366	3,553
4	827	1	781	1,605	3,213
5	931	0	1,116	1,349	3,396
6	1,014	0	844	1,218	3,076
Totals:	5,731	4	6,172	8,523	20,426

Parking

The City Clerk's office has begun issuing the new Municipal parking permits. These new permits are small plastic placards which will be affixed to the window with suction cups to replace the current sticker permits. The new permits are permanent with no expiration dates. City employees will keep the same permit number and placard the entire duration of their employment with the city. The Clerk's Office will be issuing the permits to coincide with

employee vehicle inspection due dates. City staff can stop by the clerk's office the month your inspection is due to pick up your new parking placard.

The new parking placards should be placed in the lower right corner of the passenger side windshield to avoid interfering with the new State inspection stickers.

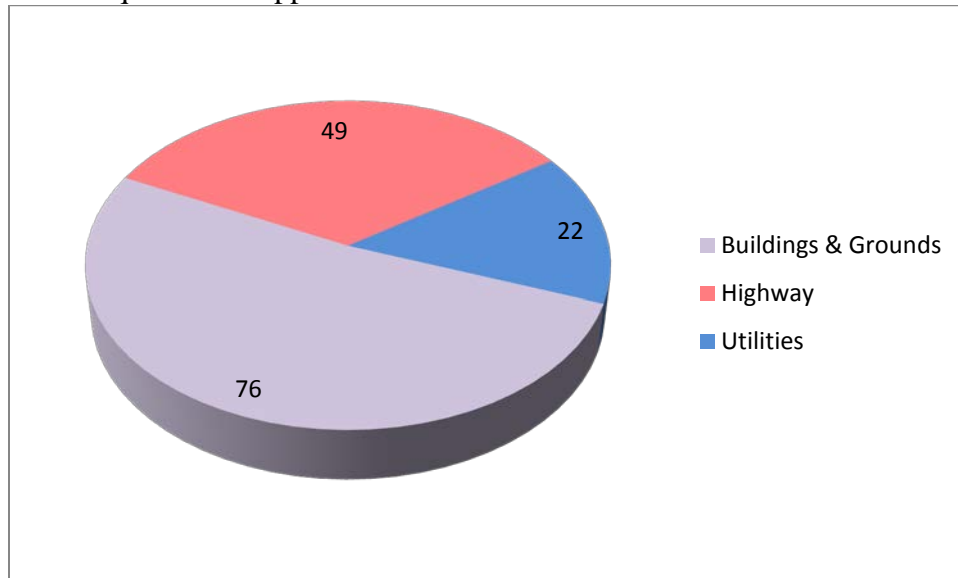
Respectfully submitted,
Cassie Givara
Deputy City Clerk

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City Clerk's Office

ROCHESTER DEPARTMENT OF PUBLIC WORKS MONTHLY REPORT FEBRUARY 2018

The Department of Public Works was busy in the month of February and responded to approximately 147 requests for service. The Highway Division had 49+ requests that ranged from pothole patching and frost heave concerns to requests for road and sidewalk treatment and other miscellaneous requests. The Utilities Division responded to 22 requests that included calls for water and sewer connection inspections, sewer backup concerns and other miscellaneous concerns. The Buildings and Grounds Division had 76 requests which included light repairs, toilet repairs and requests for supplies.



FEBRUARY 2018 SERVICE REQUESTS

HIGHWAY & FLEET MAINTENANCE WORK COMPLETED:

- Patched potholes
- Removed all holiday lights
- Treated and plowed in 8 snow and ice events, received 17" of snow.
- Hauled away 1,685 yards of snow.
- Repaired 3 catch basins.
- Repaired bridge abutment on Brides St.
- Cleaned catch basins and culverts though out the city
- Repaired mailboxes.
- Hauled in 400 tons of washed sand.
- Repaired the fence at City Hall parking lot.
- Repaired and installed street signs.
- Brush trimmed thought out the city.
- Performed shop cleaning and general maintenance.
- Serviced trucks # 30,26,42,22,36,46,34 and 52
- Repaired #8 six wheel dump truck- front wing tower
- Installed a new wing pole, Ten wheel dump #12
- Installed new batteries in #104.
- Installed a new fuel injection pump in Sidewalk tractor #37.

- Repaired front axle on #38 loader.
- Repaired front plow on ten wheel dump truck #9
- Installed new sander chain on six wheel dump #17
- Replaced transmission lines on one ton truck #24.
- Replaced alternator on six wheel dump #16
- Repaired clutch cable on six wheel dump #55
- Installed universal joint on sidewalk tractor #4
- Installed new back up alarm on six wheel dump #19.

UTILITIES DIVISION WORK COMPLETED:

- Daily Dig Safe mark-outs of City Utilities
- Hydrant Maintenance – Clearing snow after accumulation city wide
- Snow & Ice Management per event
- 2 Sewer Inspections and 3 Water Inspections performed for licensed contractors by City staff.
- 1 Curb-stop Repairs
- 1 Hydrant Repairs
- 1 Meter Replacements
- Monthly Jetting and Vacuuming of Problematic Gravity Systems
- 2 Sewer Main Breaks that were repaired
- 6 Sewer Blockages
- Sewer Stubs televised, located and pinged in GIS data
- Illicit connections were discovered, severed and reconstructed appropriately
- 86 South Main Street sewer service was found to be flowing into the City's Storm-water Collections – this was excavated and tied into the City's Sewer Collections System correctly.
- Salmon Falls Sewer Main-9 Sewer Manhole Structures were lined with a sprayed in place cementitious and epoxy coating



Before lining



After lining

BUILDINGS AND GROUNDS DIVISION WORK COMPLETED:

- Completed the remodel of City Hall offices.
- Completed installation of new Honeywell server, city is now operating on EBI program.
- Painted the Fire Chiefs office.
- Repaired fencing in City owned parking lot.
- Painted women's bathroom in Community Center.
- Performed test runs of all generators.
- Cleaned carpets in old Economic Development office area.
- Performed spring/winter clean up of trash throughout the city.

WASTEWATER TREATMENT DIVISION

Brent Lincoln has been hired to fill the vacant laborer position here at the WWTF. Brent has been working for the NHDOT over the past 2 ½ years and brings with him a good skill set and a CDL license. Items that were completed during the month of February: We continue to work with the coalition of communities on related wastewater and Great Bay Estuary issues. The annual groundwater and annual industrial pretreatment reports have been submitted. City officials attended a meeting with EPA and DES administrators to discuss wastewater permit related issues. The City has begun discussions with UNH and coalition members for 2018 GBE summer sampling plan. The new truck #41 purchase from Hill Top has been completed. All required testing for EPA and the State has been completed and submitted. Staff performed preventative and corrective maintenance on equipment, machinery and instrumentation. Average influent flow for the month was 3.014 million gallons per day (MGD). Percent of design flow = 61.7%. Percent of design flow for 2018 = 54.8%. Precipitation for the month = 3.11". Precipitation for 2018 = 5.6".

WATER TREATMENT DIVISION

Treated water volume for the month of February was approximately 37.5 million gallons from the surface water treatment facility and 10.7 million gallons from the well. All water quality testing and monitoring was completed in accordance with NHDES requirements. We are pleased to report that the City of Rochester again met and exceeded all State and Federal standards for drinking water. Inspections were conducted at Round, Tufts, Berry, Whaleback 1, and Oxbow Ponds. The stream gages were checked and desiccants rejuvenated as needed. Heavy melting has increased color and organic loading; flows in the Berry River exceeded 60cfs. All reservoirs are filled to capacity. Equipment and grounds maintenance was performed at the plant, well, and tanks/stations. The generator block heater at Richardson BPS required replacement. Rubbish and evidence of vagrancy was indentified and removed at Industrial Way booster station. Maintenance at the Cocheco Well included chlorine system maintenance, blower intake cleaning, and replacement of the main fire alarm control panel. Maintenance at the WTF included repair of an alum feed line leak, repairs to the heating system, instrument cleaning and calibration, flocculator PMI, final filter room valve replacement, and troubleshooting of the bicarbonate silo PLC and volumetric feeder.

Educational mailings were distributed to landowners within our watershed protection areas as part of our source protection waiver and initiatives. An abutter to the reservoir asked us to keep an eye out for his lost black lab. If anyone sees Huck, please contact the treatment plant. Many thanks to the distribution crew for installing the permanent sample station for the Old Dover Road consecutive system. Zeke Lapierre successfully completed the NEWWA training

course to become a certified backflow device tester and inspector and for his exceptional work on last year's Water Quality Report, Zeke was the February Employee of the Month.



Round Pond Spillway – Chock-a-block full!

ENGINEERING

Project Updates for February 2018:

- **Franklin St./Western Ave. Area Improvements:** Construction is currently in a winter shutdown until spring startup. Construction of buried infrastructure and base pavement has been completed on Western Avenue. Water, sewer, and drainage infrastructure construction will continue on Franklin Street in 2018. A change order has been processed that adds to the scope of work the completion of Third, Fourth, and Fifth Streets, as well as Adams Avenue between Third and Franklin Streets. Project completion has been extended to August 2018.
- **Colonial Pines Sewer Extension:** The construction project that included pipe-jacking a sewer under the Spaulding Turnpike from Railroad Ave. to Birch Dr. was completed in early December. Sewer installation work on Railroad Avenue is being planned for Spring 2018.

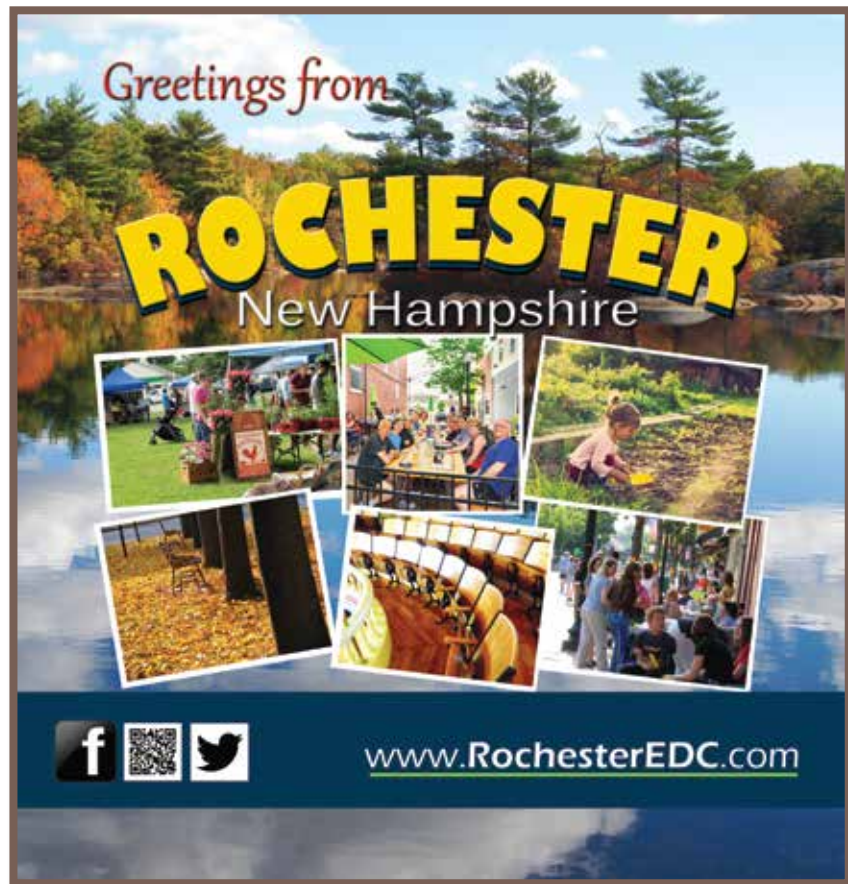
Future phases of this multi-phased sewer extension program are being designed and have either been funded in the CIP budget previously or will be requested in the next couple of years. A Public Informational Meeting is being planned for March.

- **Pavement Maintenance & Rehabilitation:** Paving overlays in Woodman/Myrtle project area, and on Lagasse, Wilfred, and Chestnut have been completed. Pavement reclamation and placement of base pavement has been completed on Dry Hill, Eastern, Pray, Lisa, and Stonewall; final wearing course to be placed in Spring 2018. Other paving work from the FY18 list to be completed in 2018 includes: Wakefield, City Hall Municipal Parking Lot, Irish, Osborne, and Scott. Paving list for SB38 funds includes the following: Clow Court, Nadeau Drive, portions of Portland Street and Sampson Road, and Woodside Lane.
- **Columbus Avenue (Rte. 125) Pedestrian Bridge:** The new pedestrian bridge was opened in February 2016. Temporary sidewalk approaches to the bridge are planned to be replaced with more permanent sidewalk and railings. This project was advertised for bids and bids were received in May 2017; however, only one bid was received. DPW is working with this bidder to complete the construction in Spring 2018.
- **Dewey Street Pedestrian Bridge:** The official bridge opening ceremony was held on Friday, December 8th, 2017. Final pavement overlay of bridge approaches and other punch list items to be completed in Spring 2018. Eversource is also scheduled to set new utility poles for lighting at both bridge approaches; new LED fixtures to be furnished by the City's LED contractor.
- **Strafford Square Roundabout:** Design continues. Bidding of the roundabout construction contract is now anticipated for winter 2018/2019. Prior to that contract, and in preparation for that construction, a utility infrastructure contract is anticipated to be bid for construction in 2018.
- **Water Treatment Plant Low Lift Pump Station Upgrade:** This project was advertised for bids in January and bids were received in February 2018. Additional funds will be necessary for the award of the construction contract. Assuming funding is approved, construction is anticipated in 2018.
- **Water Treatment Plant Residuals Disposal:** This project is currently in the evaluation stage of alternatives for the most effective method of disposal of residuals generated at the Surface Water Treatment Plant.
- **Salmon Falls Road Cured-In-Place Sewer Pipe Lining & Spray-Applied Epoxy Manhole Lining:** This project was advertised for bids in November 2017. Construction of the cured-in-place sewer pipe lining was completed in January 2018. Some warmer temperatures allowed for the completion of the spray-applied epoxy manhole lining in February 2018. Construction of this repair contract is now complete.
- **WWTF Biosolids Dewatering Facility:** This project is at 90% design. The project is scheduled to be advertised for bids in spring 2018.
- **River Street Sewer Pump Station Upgrade:** This project is currently at 60% design. Construction start is anticipated in 2018.
- **Wastewater Interceptor Upgrades:** A Basis of Design Report has been received from the design consultant. This report summarizes alternatives and recommends a sewer collection system master plan before proceeding with final design. Funding for a Sewer System Master Plan is being requested in the FY19 CIP Budget.
- **NPDES Permits - Wastewater Treatment Facility & MS4 Permit (Stormwater):** The draft National Pollutant Discharge Elimination System (NPDES) Permit for the Wastewater Treatment Facility (WWTF) has not yet been issued by USEPA Region 1; however, at a February 2018 meeting with the Great Bay Coalition (Dover, Portsmouth, and Rochester),

USEPA officials agreed to work with the Cities on permit language in the very near future. As far as the Municipal Separate Storm Sewer System (MS4) NPDES General Permit for stormwater, the new NH Small MS4 General Permit was issued by USEPA Region 1 on January 18, 2017; the Permit becomes effective on July 1, 2018. In the past, USEPA Region 1 had conceptually proposed, and NHDES had supported, the idea of an integrated NPDES permit, combining the WWTF NPDES Permit and the MS4 Stormwater NPDES Permit.



ECONOMIC & COMMUNITY DEVELOPMENT TEAM



2/28/2018

Management Report

Rochester is one of the fastest-growing cities in the Seacoast region, featuring an excellent quality of life and renewing retail, dining, entertainment & arts downtown district.

*Written & Compiled by:
Jennifer Murphy Aubin*

With a strong lineage of textiles manufacturing, Rochester is reigniting a dynamic business climate, including thriving aerospace, advanced manufacturing and composites industries.



Economic & Community Development Team

KAREN POLLARD, CECD - ECONOMIC DEVELOPMENT MANAGER

Except from - NH: SMART MANUFACTURING & HIGH TECHNOLOGY REGIONAL SIDEBARS

*By Rachel Hamilton
City of Rochester*

"Our specialty is composite materials," Pollard says. Albany International's aerospace composites facility and headquarters are in Rochester; components made in that plant go to Airbus, Boeing and other global aerospace companies.

"Another major composite manufacturer is SAFRAN Aerospace Composites," says Pollard. SAFRAN'S products include fan blades, blade coverings and landing gear; the company is expanding and "hopes to have about 450 employees by 2020."

<http://bxjmag.com/new-hampshire-smart-manufacturing-high-technology/>

SPRING MANUFACTURING EXCHANGE

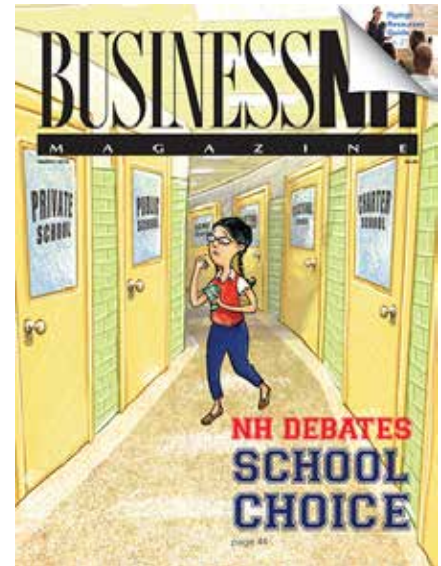
The April 2018 Exchange will offer a facilitated discussion with Taylor Caswell, Commissioner of the Business Economic Affairs and Jim Roche, Executive Director of the Business and Industry Association. Save the Dates have been sent to regional manufacturers and the event will be hosted by Holy Rosary Credit Union.

EXPANSION SOLUTIONS ARTICLE

Manager Pollard describes strategic planning for communities who want to do retail attraction.

BUSINESS NH MAGAZINE

Manager Pollard was interviewed multiple times for the Business NH Magazine article to appear in the March issue of Business NH Magazine.



LEADERSHIP SEACOAST ECONOMIC DEVELOPMENT DAY

Manager Pollard was one of the participants of Leadership Seacoast Economic Development day held in Somersworth. She presented a case study on the Granite Ridge Development District

for an animated discussion.

BUDGET AND STAFF ANNUAL EVALUATIONS

Manager Pollard conducted annual staff reviews and worked on the economic development budget process.

JENN MARSH, ECONOMIC DEVELOPMENT SPECIALIST

JOB LOAN PARTICIPANTS

Specialist March and Coordinator Long met with JOB Loan recipients for the annual visit to discuss their progress, review the how the business benefited from the program and ensure compliance with job requirements.

WAY FINDING

Manager Pollard and Specialist Marsh continue the way finding phasing plan. Progress on this phasing section was presented at a follow-up committee meeting and suggestions were forwarded to BETA Group. Due to the amount of adjustments in the phasing, BETA Group will be presenting to City Council at the April workshop instead of March.

ROCHESTER MAIN STREET RETREAT

Rochester Main Street held their retreat with discussions centered the 2018 work plan, with a main focus on evaluating the events; selecting the most popular and improving the ones that are the most beneficial and in alignment with the mission of the organization.

Members agreed that the flourishing annual River Walk dinner will be led and hosted by the River Walk Committee going forward as a vital fundraiser. Members also recommended that the Community Vibrancy Committee and Main Street merge as they are complementary groups with a very compatible vision. In addition, the Design Committee has been included as well.

The River Walk Committee is awaiting the updated CLD Master Plan from Fuss and O'Neil Architects by late March. The Committee has also been working on a list of grants that are available and a timeline for when applications are due. Currently, members are working on a Recreational Trails grant that potentially could fund a bridge over the Heath Brook. The Heath Brook footbridge would connect the Hanson Pines to the school practice fields off from Hillsdale Drive. Strafford County Regional Planning also contacted the River Walk committee about a potential fundraiser for this project.



ROCHESTER FARMER'S MARKET – SAVE THE DATES (SPRING & SUMMER WILL COME)

The 3rd annual, award-winning Rochester Farmers Market is now taking vendor applications for the 2018 season, which will run every Tuesday, 3 – 6 PM, at the Rochester Commons commencing Tuesday, June 12th and concluding Tuesday, September 25th.

<https://www.facebook.com/Rochester-Farmers-Market-743799162419933/> The Market

will feature seasonal vegetable, baked goods, honey, local meats, artisanal cheeses, eggs, plants, cut flower, fruit and soaps, along with live music.

JENNIFER MURPHY AUBIN, EXECUTIVE SECRETARY & MARKETING MANAGEMENT

BUSINESS FACILITIES MAGAZINE, AD CAMPAGIN DESIGN

Executive Secretary Aubin designed an ad to appeal to businesses to come to Rochester, featuring the work force, technical training and work readiness we have to offer.

BIKE SHARE INITIATIVE

Assistant Director Krans and Secretary Aubin met to discuss the Bike Share initiative time line. After a conversation with new Community Engagement Officer from the Rochester Police Department, he relayed information on the bike share program to their admin team. We want more time to collaborate with the PD on traffic and safety issues to make sure that when we do begin to implement such a program, all of the involved departments are confident and on board.



Additionally, Assistant Director Krans will be leaving for maternity leave over the next month. We have decided that we will re-visit the bike share conversation late August-September.



GREATER ROCHESTER CHAMBER OF COMMERCE MAP

Executive Aubin designed a new ad featuring colleagues, Manager Pollard and Specialist Marsh, which will be prominently featured in a map, which will be distributed throughout New Hampshire and neighboring states.

WINGS & WHEELS EVENT PROMOTIONS

Executive Secretary Aubin created a new ad for social media and flyers.

BELOW WINGS & WHEELS 2018 AD:



Julian Long, CDBG Coordinator & Grants Manager

COORDINATOR REPORT

PREPARED AND SUBMITTED BY THE COMMUNITY DEVELOPMENT
COORDINATOR

March 2018

Continuing Projects

Tennis Courts Lights Project: The Community Development Coordinator has continued to follow up with the Recreation Department and the Department of Public Works to discuss the bid invitation and timeline for this project. DPW has discussed the scope of work with a potential contractor, and whereas initially the lights would be placed inside the tennis courts, the placement of underground wires means that the lights will now be placed outside the courts. This will mean a slight increase in the light impact on the surrounding area.

FY 2018-2019 CDBG Annual Action Plan

Public Hearing Notice: The draft FY 2018-2019 Annual Action Plan has been submitted to the full City Council for review at the March 6th City Council meeting. The public hearing has been scheduled for the April 16, 2018 workshop meeting, and the public notice for the hearing was published in Foster's Daily Democrat on February 20, 2018, as well as posted at City Hall, the Rochester Public Library, and the Rochester Community Center.

Public Comments Notice: The public comments notice for the draft FY 2018-2019 Annual Action Plan was published in Foster's Daily Democrat on February 20, 2018, as well as posted at City Hall, the Rochester Public Library, and the Rochester Community Center. Copies of the draft FY 2018-2019 Annual Action Plan have been made available at City Hall, the Rochester Public Library, the Office of Community and Economic Development, and the city website.

CDBG Program

HUD EnVision Center Demonstration Projects: The HUD EnVision Centers are a new initiative aimed to provide communities with a centralized hub for support in the following four pillars: (1) Economic Empowerment, (2) Educational Advancement, (3) Health and Wellness, and (4) Character and Leadership. Ten communities nationwide will be chosen to participate in a demonstration project for the EnVision Centers, and Woven Community Development Association and the Rochester Housing Authority have asked the City of Rochester to partner with them to participate in this opportunity. HUD is accepting requests to participate on a rolling basis until they have chosen ten communities. More information about the HUD EnVision Centers is included as an attachment to this report.

JOB Loan Program: Our new HUD representative requested information on our Job Opportunity Benefit (JOB) Loan Program, including the history of all loans, the date of the loans, the applications fee paid, and the balance of the loans. This request was the result on inquiries from one of the municipal accountants on how to appropriate receipt loan application fees. The Community Development Coordinator spent a considerable amount of time locating and reviewing old JOB Loan Program files to put together this information for HUD. The attached list is the most complete and accurate information on the JOB Loan Program that is currently available. The Community Development Coordinator also has drafted a loan application processing policy for the JOB Loan Program, at the request of HUD, which clarifies and formalizes existing city policies and procedures. The draft policy is in review with Economic Development and Finance Department staff.

NH Municipal Technical Assistance Grant: The Planning Department has awarded the consultation contract to BendonAdams, which is based in Aspen, Colorado.

Assessment of Fair Housing: The Community Development Coordinator also has continued to draft the Assessment of Fair Housing.

Lead Poisoning in Housing Issues: The Community Development Coordinator has been coordinating with the state Healthy Homes and Lead Poisoning Prevention Program and New Hampshire Legal Assistance to hold a lead poisoning prevention meeting in Rochester. The tentative date for the meeting is May 11th.

Workforce Housing Charrette Application: The second meeting of the workforce housing charrette committee was held in February, and tentative dates for the charrette have been set for September 26th through September 28th. The Community Development Coordinator has also submitted the city's official charrette

application to the Workforce Housing Coalition of the Greater Seacoast and presented on the charrette at the February Planning Board workshop meeting.

HUD Budget: "The President's proposal calls for eliminating a Housing and Urban Development program that funds local charitable and community causes. The Community Development Block Grant, or CDBG, provides funding to organizations like Meals on Wheels; the program received an outpouring of support last year when the administration also proposed eliminating CDBG. The administration reiterated its belief that CDBG 'has not demonstrated sufficient impact' to continue." (<https://www.cnn.com/2018/02/12/politics/whats-in-the-trump-budget/index.html>)

Non-CDBG Grant Activities

Bridging the Gaps: The Community Development Coordinator has continued to meet with the Bridging the Gaps advisory board and coalition coordinator to discuss sustainability plans and potential funding opportunities. The Bridging the Gaps' Sustainability Workgroup has planned to meet on March 7th to plan fundraising work and identify other potential grants (in addition to the SAMHSA's Community-Based Coalition Enhancement Grants To Address Local Drug Crises grant application that was submitted in January).

Moose Plate Grant – Historic Document Preservation Committee: The Community Development Coordinator has assisted the City Clerk's Office in obtaining price quotes for the project to preserve 18th and 19th century historic documents, which is being funded through a Moose Plate Grant award.

VOCA Grant: The Community Development Coordinator has drafted a continuing grant application requesting funds from the New Hampshire Department of Justice's Victims of Crime Act (VOCA) grant program for FY 2018-2019 to continue to support the Legal Department's victim witness assistance program. The City of Rochester been awarded VOCA funding to set-up and support this program for the previous two years.

Report Attachments

- Ø Meeting minutes from February 12, 2018 Community Development Committee meeting
- Ø National Fitness Court Information

Online Only: National Fitness Court Introductory Video

(<https://nationalfitnesscampaign.com/watch><https://nationalfitnesscampaign.com/watch>)

- Ø HUD EnVision Center Demonstration Projects
- Ø JOB Loan Program Master List



Rochester, New Hampshire Get the Retail Your Community Deserves



By Karen Pollard, CEcD

If retail is on your community's target attraction list, you are not alone. More cities and towns attended International Council of Shopping Centers (ICSC) events in 2017 than ever before. You might see the term "P3" or public-private-partnership used describing developments where incentives are used to attract private investment. Retailers are more savvy and selective than ever, so how do communities get the right retail development they deserve?

Know Your Numbers – Understand your community from a statistical standpoint to identify the obstacles and opportunities that have to be dealt with. A retail analysis and leakage report, drive time maps and consumer propensity report will be great discussion starters with retailers. Talk to existing retail firms about their statistics as well, year-over-year sales and performance rankings will be helpful when developing a community-wide strategy.

Now, Know Their Numbers – Retailers have access to a lot of data about communities and have developed site selection criteria used to identify new store locations. Know what the Census and GIS represent for community data. If the numbers are not supportive of more retail at that location, there might be another story to tell. Another tool in the retailer persuasion is to develop a custom profile for the community using privately sourced data. Buxton is a business analytics firm used by Rochester and many other communities. It can work

for either retailers or communities and aid in the retail attraction process.

Developer vs. Retailer – Define the targets for investment; is it a freestanding retailer or a developer with the appetite for a lifestyle center or an entertainment complex? Know what developers and retailers look for in a new investment. The competition for new retail locations and investment is fierce. Get to know who's active in the region, attend ICSC events and ask questions.

Make a Business Case – Do the numbers prove the business case for investment or are there holes that need to be filled? Understand the retail demand in your community and compare the data to the retail criteria, often readily available from retail real estate staff or websites. Do a line-by-line comparison and be prepared to discuss the misses as well as the hits. Rochester adopted a Development Plan for the district, entered into an MOU with DOT about highway access and changed the zoning all before a developer agreed to do a 330,000-square-foot, grocery-anchored project. Taking these steps drastically improved the business case by making the project more "shovel ready."

Level the Playing Field – Use incentives like Tax Increment Financing (TIF) or infrastructure investment to level the playing field and fill in those gaps in the business case. Avoid offering incentives that are irrelevant or that don't fit the situation. Know what incentives the developer qualifies for and what incentives they do not. TIF is different in

every state. Rochester adopted all of the New Hampshire provisions and drafted all of the financing plans to create a TIF district, which enabled the creation of a public-private partnership with the shopping center developer.

Knowledge and preparation for retail development is the key to successfully attracting the investment the community deserves. Investment of time and resources into collecting data, visiting retail real estate deal making and planning for new retail are some of the ways to advance preparation, hone presentation and make a business case. 🏢

Karen Pollard, CEcD is named an Outstanding Woman in Business by the New Hampshire Business Review, a U.S. Small Business Administration District Champion Award Winner, and served on the New Hampshire Business Finance Authority. Karen is certified by the International Economic Developers Council and is a graduate of the Economic Development Institute with the Ruffin Award for Economic Development Scholarship. She has been recognized for significant accomplishments in Community Leadership, Targeted Industry Development, Community Marketing Strategies, Workforce Development and Business Retention and Expansion.

REVITALIZING ROCHESTER

BY KATHIE RAGSDALE



An aerial view of The Ridge Marketplace, developed by Waterstone, when it opened in 2016.

Editor's Note: This is part of a series highlighting economic development in various cities and regions.

The Lilac City is abloom, economically speaking, and city leaders say there's no slowdown in sight.

Rochester, the state's third fastest-growing city by population, according to a 2016 U.S. Census Bureau report, now boasts eight industrial and business parks, two new malls, a reinvigorated downtown and a five-star rated hospital.

But every city has its challenges. Rochester took a hit last year when the Rochester Fair failed to open for the first time in its 143-year history because of economic woes, though it is expected to reopen in 2018 under new leadership. "It's a very exciting time to be working here," says city

Economic Development Manager Karen Pollard, who has witnessed many changes in her 14 years on the job. "My first week here, I had an SBA auction of a building. Main Street was very quiet, and it's certainly not that way anymore."

With major private and public investments, creative financing arrangements for new businesses, education-business partnerships and the participation of untold numbers of volunteers, the city is on an ascendant curve, though not without challenges.

A Growing City

The lumber, textile and shoe mills, once powered by the Cochecho River in Rochester's early years, have been replaced by a range of industry from high-tech to composite producers. That growth was aided by the 2013-to-2015 expansion of the Spaulding

Turnpike, which provides six exits into the city. The NH Northcoast rail line and Skyhaven Airport also service Rochester.

In 2016, the volume of industrial-commercial property in the city climbed to a record high of 22.5 percent, representing nearly \$600 million in value, according to Pollard's 2017 "State of the City" report. That's grown 74.6 percent since 2001. Figures for 2017 are not out, but Pollard says the city's goal is to reach 30 percent industrial-commercial base.

One business park alone, Granite State, expanded to 400 acres in 2016, reaching an estimated value of \$41.4 million, an increase of 808 percent in 13 years. The Ten Rod Road Industrial Park was the economic hub of Rochester when it housed top employer Cabletron in the 1980s and 90s. When the Cabletron era ended, it was





A surgical team at Frisbie Memorial Hospital.

COURTESY OF FRISBIE MEMORIAL HOSPITAL

a huge setback. But once again, the park teems with activity as it is home to Eastern Propane & Oil, Laars Heating Systems, Ashland Electric Products, Granite State College and the Strafford County YMCA.

The Granite Ridge Development District has an estimated value of \$74.1 million, a 163 percent increase in 21 years. The Ridge Marketplace, developed by Waterstone, opened to fanfare in 2016 and now includes a Market Basket, Petco and other shops, as well as the 110 Grill. The Ridge is 75 percent complete, and there's a second phase of development planned.

Much of this development was helped by the city's adoption of TIFs, or tax increment financing districts, which make it possible to invest in new infrastructure upfront, paid for from taxes collected on the increased property value that results. TIFs are authorized under state law. "TIF districts are partnerships," explains James Grant, director of building, zoning and licensing services for the city. "People wouldn't be building if the city didn't do things like this."

In 2010, the city scored a huge win when it worked with state officials and the NH Community College System to woo Albany International to relocate its headquarters from Albany, NY, to Rochester. The company built a manufacturing plant at Granite State Business Park by Skyhaven Airport and hired hundreds of workers.

The city's 100-bed Frisbie Memorial Hospital has also experienced growth and won accolades. Early this year, the Centers for Medicare and Medicaid Services gave the hospital its highest overall rating, five

stars, for its quality measures, making it one of only three of the 26 acute care hospitals in the state to achieve that ranking. In 2016, the hospital opened its Community Recovery Center to offer help for those with drug or alcohol addictions and launched a mobile integrated health care program to



COURTESY PHOTO

Artist James Chase with one of his murals in downtown Rochester.

help reduce complications among patients post-discharge.

Resurrecting Downtown

The downtown, now in its 10th year as part of the national Main Street program, has some 225 businesses operating there. While some vacancies remain, the downtown has a ground floor occupancy rate of 84.8 percent, according to Pollard, who can remember when the number of downtown businesses fell below 200 during the

recession. In 2016 alone, more than \$1.2 million in private investment was poured into downtown, including building renovations and aesthetic improvements, such as commissioning artist James Chase to paint murals throughout the downtown, according to Angela Mills, the new executive director of Rochester Main Street. A new performing arts center also opened in a rehabilitated building on North Main Street.

An additional \$3.3 million provided intersection improvements, an expanded parking lot and improvements to Rochester Common, among other things. More than 4,600 volunteer hours were also logged on beautification projects, says Pollard.

An outdoor dining ordinance was passed in 2016, allowing restaurants to use city sidewalks for serving patrons, and in fair weather, the two-year-old farmers market has proven yet another draw.

The addition of the downtown restaurant Revolution, which offers dozens of beers on tap, was a major coup for Rochester, says Pollard, as was Fresh Vibes' expansion from a breakfast and lunch eatery to one that also serves dinner. Mills says, "Another half-dozen restaurants have real-

ly stepped up their game, using local ingredients. We've had a whole revolution in the restaurant scene." Mills notes that there's also a new comedy club, artisans gallery, new hair salons and spas.

A Focus on Business

The city, which includes East Rochester, Gonic and North Rochester, is on a roll, and it's showing no signs of slowing.

The city's Office of Economic Development has worked to offer "one-stop as-

sistance” with city regulations, site selection, technical assistance and loans for businesses considering a move to Rochester, and runs a JOB (job opportunity benefit) Loan Program to provide low interest loans to small businesses that need gap financing.

The economic development office also hosts Seacoast Manufacturers Exchanges to facilitate discussions among CEOs about challenges and visits existing Rochester businesses to troubleshoot problems and offer resources.

The city has six economic revitalization zones—more than any city in NH. Businesses within them can be eligible for tax credits on their business enterprise or business profits taxes if they invest in buildings, equipment or workforce under a program managed by the NH Department of Revenue Administration.

Education Partnerships

Business-education partnerships have also been developed to meet local workforce needs, especially for large employers like Albany International and Safran Aerospace, both composite manufacturers. The Richard



COURTESY OF SPAULDING HIGH SCHOOL

A group of students from Spaulding High School's Richard W. Creteau Tech Center at Safran in Rochester.

W. Creteau Tech Center at Spaulding High School in Rochester offers career and technical education in a variety of disciplines, and some 80 businesses are registered to take advantage of tours, job shadowing and internships, according to Pollard. Nearby

Great Bay Community College even developed a training program for Albany International and Safran, teaching composite manufacturing and other skills, at the Great Bay Advanced Technology and Academic Center at the Lilac Mall.

Honoring the Past

But it is not only business success that makes a community vital. “It’s ... also historic preservation and making sure we recognize and honor the unique characteristics of our downtown,” says Mills of Rochester Main Street. “We don’t want Rochester to be a cookie-cutter downtown. There are certain buildings in Rochester that are historic and beautiful.”

Chief among them, she says, is the Rochester Opera House, built in 1908, designed by George G. Adams, and thought to be the only remaining opera house in the world with a mechanism to raise the orchestra floor at an incline for amphitheater-style seating and level it for other activities. After falling into disrepair, the building was closed in 1974, but after several renovation efforts, most notably after the 1996 election of Mayor Harvey Ber-

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nier Jr., the structure is fully restored and presents a slate of shows annually.

Likewise, the Georgian Revival Rochester Public Library, constructed in 1905, was restored in 1996 to include a three-story addition, four meeting rooms and other improvements. It is such architectural gems that give the downtown its character, many say. "It's a true community, without some megalopolis or major city feel," says John Marzinzik, president and CEO of Frisbie Memorial Hospital and the Greater Rochester Chamber of Commerce's 2017 Business Leader of the Year. "It really has a small-town, welcoming feel."

Restructuring the Fair

Another Rochester hallmark is the Rochester Fair, which started in 1874 and grew into a nine-day event featuring agricultural exhibits, rides, an extensive midway, harness racing and demolition derby. Run by the Rochester Agricultural and Mechanical Association (RAMA), the fair found itself saddled by debt last year. Given declining attendance, the RAMA board reluctantly cancelled the 2017 event.

Attempts to turn around the fair's fortunes continue but have hit rough patches. There's been a restructuring of fair management and the mortgage on the property. Previously, the fair was run by a board, elected from RAMA shareholders. While the board hired an events manager instead of a general manager to get the fair back on track, the board recently confirmed its contract with its new events manager ended in February. Media reports indicate a rift in the vision for the direction of the fair between the events manager and some board members and shareholders.

The events manager, Vickie Poland, wanted to have a "smaller, more agriculturally-based fair of four days" with "more emphasis on agriculture and livestock and community involvement." However, others involved with the fair want an emphasis on the midway and racing. In February, the city struck a tentative deal to purchase 11 acres of the approximate 58-acre fair site for \$450,000 to build a public works facility.

The fair is one of many cultural and recreational offerings. Rochester has a museum of fine arts, an annual Lilac Family Fun Festival in the spring, a summer festival at

Rochester Commons, a July fourth event and a winter parade.

Jet Pack Comics in downtown Rochester takes part in the National Free Comic Book Day, held in May, organizing an event that involves several downtown merchants



Above: A child visits a piglet at the Rochester Fair. Below: A Rochester Pride event.



and attracts thousands of comic book fans to the city for the day.

And, the Rochester Pride event, held downtown in 2017 by the Rochester Museum of Fine Arts and Rochester Main Street to celebrate the LGBTQ community, attracted 3,000 visitors. Rochester is also home to the 18-hole Rochester Country Club, ball fields, hiking and walking paths, rivers and lakes.

Challenges and Opportunities

But with all of its successes, Rochester is still facing some challenges.

Chief among them is keeping momentum going downtown, which has seen ups and downs. City officials are working toward changes in density requirements that would allow for more residential use of upper floors in the downtown district. Because of factors like obsolete space and absentee owners, some properties in downtown are vacant or underutilized, according to Pollard's report.

"We have created jobs over the years, but we have not created additional housing, so we have a shortage of housing for our workers," she says. The city's approval this year of nearly 500 new housing units—many of them multi-family—will help, she adds, especially since research suggests prospective workers coming to the city are looking to rent rather than buy.

Likewise, the city wants to attract more millennials, who have now surpassed baby boomers and Gen Xers as the leading workforce category, according to a Pew Research Center study cited by Pollard. Details of those efforts were part of a strategic plan going before City Council in February.

Also in the planning stages is a Riverwalk that would follow the Cocheco River and connect the downtown with Route 11 and an abandoned rail line. Officials are updating an earlier Riverwalk plan, says Pollard, and an engineer has been hired to update pricing. "Potentially, we could connect it to Dover," she says.

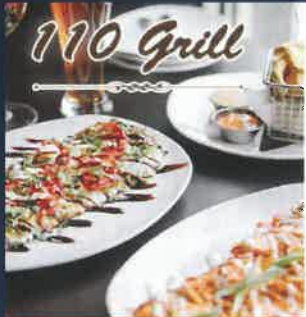
A beta "wayfinding" group has been established to address one of the longstanding complaints about Rochester's downtown—how difficult it is to find one's way around. Envisioned is a series of signs for pedestrians, bicyclists and motorists to help them find their way through the community.

The design is nearly complete, and Pollard says funds will be requested in the upcoming budget year.

"In my view, what distinguishes Rochester is its heart, which can be found in its people," says Laura Ring, president of the Greater Rochester Chamber of Commerce.

"For a downtown to thrive, you have to have people," she adds. Mills, of Rochester Main Street, concurs. "We're looking for people who haven't experienced downtown Rochester, or who are only familiar with the Rochester of 30 years ago, to come downtown and see what Rochester's about." ■

SPOTLIGHT ON ROCHESTER



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EnVision Centers



FREQUENTLY
ASKED
QUESTIONS

Under the leadership of President Donald J. Trump, the Administration is committed to reforming government services and expanding



opportunities for more Americans to become self-sufficient. The EnVision Center demonstration focuses on empowering people to leave HUD-assisted housing through self-sufficiency to become responsible homeowners and renters in the private market. By doing so, HUD will be able to make those resources available to others and help more Americans.

The EnVision Centers demonstration is premised on the notion that financial support alone is insufficient to solve the problem of poverty. Intentional and collective efforts across a diverse set of organizations are needed to implement a holistic approach to foster long-lasting self-sufficiency. EnVision Centers will provide communities with a centralized hub for support in the following four pillars: (1) Economic Empowerment, (2) Educational Advancement, (3) Health and Wellness, and (4) Character and Leadership. The Economic Empowerment pillar is designed to improve the economic sustainability of individuals residing in HUD-assisted housing by empowering them with opportunities to improve their economic outlook. The Education pillar seeks to bring educational opportunities directly to HUD-assisted housing and includes partnering with public and private organizations that approach education in non-traditional ways on non-traditional platforms. The Health and Wellness pillar is designed to improve access to health outcomes by individuals and families living in HUD-assisted housing. The Character and Leadership pillar is designed to enable all individuals and families residing in HUD-assisted housing, especially young people, to reach their full potential as productive, caring, responsible citizens by encouraging participation in volunteer and mentoring opportunities.

Through results-driven partnerships with federal agencies, state and local governments, non-profits, faith-based organizations, corporations, public housing authorities (PHAs), tribal designated housing entities (TDHEs) and housing finance agencies, EnVision Centers will leverage public and private resources for the benefit of individuals and families living in HUD-assisted housing. HUD anticipates that positive outcomes for individuals and households will generate additional positive impacts at the community-wide level.

EnVision Centers will also break down the silos of government, and co-locate government services that lead to self-sufficiency.

A January 2011 report from the Government Accountability Office (GAO) that focused on Temporary Assistance for Needy Families, Employment Services and Workforce Investment Act Adult employment programs funded by the U.S. Departments of Labor, Education, and Health and Human Services, found that while it would be a challenge, efficiencies in offering government services could be achieved by co-locating services and consolidating administrative structures. EnVision Centers will bring together in one place, federal, state and local government services, community based organization services, non-profit mission based organization services and faith based organization services that lead economic self-sufficiency and ultimately, greater economic mobility.

- HUD Secretary Ben Carson Launches EnVision Center Initiative
- Advanced Notice of EnVision Center Demonstration
- Download the EnVision Centers App for iPhone or Android devices
- Federal Register Notice FAQs
- Sample Commitment Letter

MISSION

To empower Americans to lead self-sufficient lives.

VISION

A housing system that measures success by the number of residents empowered to leave public housing through self-sufficiency rather than the number who enter public housing.

FOUR PILLARS OF OPPORTUNITY



EnVision Centers will offer support and measure success based on four pillars of opportunity.

GOALS

- ECONOMIC EMPOWERMENT
 - EDUCATIONAL ADVANCEMENT
 - HEALTH AND WELLNESS
 - CHARACTER AND LEADERSHIP
-

ENVISION CENTER PARTICIPATION

Residents will be able to engage with EnVision Center services in three ways, through a physical EnVision Center, by downloading the EnVision Center Mobile App and by visiting an organization that is a part of the EnVision Network.



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[Web Management and Web Policies](#)
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U.S. Department of Housing and Urban Development | 451 7th Street S.W., Washington, DC 20410
Telephone: (202) 708-1112 TTY: (202) 708-1455
[Find the address of the HUD office near you](#)

Office of the Executive Director / President
Participating Private / Non-Profit Organization
Address
Phone & Email

Office of the Executive Director / President
Participating Housing Authority / Housing Entity
Address
Phone & Email

Office of the Mayor \ President \ Chief
City of Participating City
Address
Phone & Email

Date (Month Day, Year)

RE: HUD EnVision Center Demonstration Commitment Letter

The Participating Private / Non-Profit Organization of _____ with the support of the City of _____ and Housing Authority / Housing Commission / Tribally Designated Housing Entity of _____ are committed to enhancing economic mobility and identifying skills gaps that exist in our community among distinct neighborhoods and demographics, the resolution of which will support long-term, sustainable employment that places low-income individuals and families on track to become self-sufficient.

We commit to:

- 1) developing and implementing a plan to promote and expand economic mobility that formalizes the participation of community stakeholders, describes gaps in current service delivery models, identifies a physical location(s) which can act as a shared services site to house an EnVision Center(s), and outline specific benchmarks and goals for the EnVision Center Initiative in our community.
- 2) realizing the Office of American Innovation’s vision, especially, developing “workforce of the future” programs, modernizing government services and information technology, improving services to veterans, creating transformational infrastructure projects, implementing regulatory and process reforms, creating manufacturing jobs, and addressing the drug and opioid epidemic.
- 3) working with federal agencies, state and local governments, non-profits, faith-based organizations, private corporations, our housing finance agency and other community based organizations to best leverage public and private resources for the benefit of individuals and families living in our community, with a centralized focus on advancement of the Four Pillars: (1) Economic Empowerment, (2) Educational Advancement, (3) Health and Wellness, and (4) Character and Leadership.

Our community is currently participating in one or more Federal place-based initiatives.

Sincerely,

Executive Director / President Date
Participating Private / Non-Profit Organization of
Participating City / Tribe

Mayor / President / Chief Date
City of Participating City / Tribe

Executive Director / President Date
Participating Housing Authority / Housing Entity



U.S. DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT
THE SECRETARY
 WASHINGTON, DC 20410-0001

EnVision Center Federal Register Notice FAQ

What is an EnVision Center? If these are meant to be bricks-and-mortar sites, must a community already have one to apply, or are they supposed to develop one?

The purpose of the EnVision Center Pilot Demonstration is to explore the potential of a new service-delivery mechanism to provide low-income households the ability to benefit from life-changing opportunities that the advancement of the four pillars affords. The EnVision Centers Pilot Demonstration is premised on the notion that financial support alone is insufficient to solve the problem of poverty. Intentional and collective efforts across a diverse set of organizations are needed to implement a holistic approach to foster long-lasting self-sufficiency. HUD is soliciting comment and interest in participation in a demonstration designed to test the effectiveness of collaborative efforts by the private sector, government, industry, and nonprofit organizations. The goal of this collaboration is to accelerate economic mobility for low-income households in communities that include HUD-assisted housing through EnVision Centers, centralized hubs for supportive services focusing on the following four pillars:

- (1) The Economic Empowerment pillar is designed to improve the economic sustainability of individuals residing in HUD-assisted housing by empowering them with opportunities to improve their economic outlook.
- (2) The Educational Advancement pillar seeks to bring educational opportunities directly to HUD-assisted housing and includes partnering with public and private organizations that approach education in non-traditional ways on nontraditional platforms.
- (3) The Health and Wellness pillar is designed to improve access to health outcomes of low-income individuals and families.
- (4) The Character and Leadership pillar is designed to enable all low-income individuals and families, especially young people, to reach their full potential as productive, caring, responsible citizens by encouraging participation in volunteer and mentoring opportunities.

HUD's focus on the four pillars is based on the belief that they serve as foundations to link or drive collaboration between communities, the private sector, and the federal government to improve the quality of life and empower low-income households to become self-sufficient.

Residents will be able to engage with EnVision Center services in three ways:

1. Brick and Mortar EnVision Center

This is a physical location within or near public housing. The location may be repurposed space in public housing or space provided by a Community Partner. These facilities should be used to co-locate the local public and private resources and programs that low-income residents can access and benefit from.

2. Mobile Application

Accessibility to local and national resources has been identified as needed to connect low-income households to available programs. HUD has developed a mobile app that is available to download for iPhone and android users. Users will have access to: jobs searching features, local health care resources, federal benefits information, etc.

3. EnVision Network

EnVision Network organizations share the common goals of helping more Americans lead self-sufficient lives and commit to improving outcomes in the four pillars. Throughout the nation, there are outstanding groups in local communities doing great work to help Americans lead self-sufficient lives. In many cases, these organizations need technical assistance and resources to take their operations to a higher level of success. These organizations are invited to submit their programs to become a part of the EnVision Network.

How long do communities have to express interest in hosting an EnVision Center? It seems that the Federal Register notice will be open for 60 days, but is that related at all to the selection timeline?

The Public comment period is open for 60 days. HUD's selection of participating communities is open & on a first-come, first-served basis until at least 10 eligible sites are selected for participation in the Pilot Demonstration. The Secretary would like to see EnVision Centers in communities across the country.

For Tribal communities, how can they apply since place-based programs listed in the FEDERAL REGISTER notice do not necessarily apply to them?

The list given in the Federal Register notice is not meant to be exclusive. If a community interested in participating in the EnVision Center Demonstration can show that it is participating in any Federal Place Based initiative, it will be considered. As per the Federal Register notice, "These criteria are meant to create optimal conditions to accelerate the adoption and use of the EnVision Center model. However, the criteria may be applied with reasonable flexibility to ensure that a diverse set of communities are considered for participation in this demonstration."

How long is the demonstration program taking place? Is this an open-ended commitment? Will there be future solicitations, or will HUD use this solicitation to select any future EnVision Center sites?

The Pilot Demonstration is anticipated to last between 3-5 years, enrolling additional communities on an annual basis. It is expected that participating Communities will commit to host the EnVision Center for at least 5 years.

What entities qualify as eligible "communities" under the FEDERAL REGISTER notice? Is it only PHAs and TDHEs, or does this include community organizations (including those funded by CDBG) and Resident Advisory Boards? How do they express interest / apply?

Approximately 10 communities, selected from across the country, are anticipated to participate in the demonstration. Eligible communities are those that meet the criteria described in the Federal Notice. Any entity or combination of entities meeting these criteria are deemed to be eligible communities. Eligible Communities seeking to participate in this demonstration must submit the following information to EnVisionCenterDemonstration@hud.gov.

HUD will use the following selection criteria to assess communities that have expressed an interest in participating in the demonstration:

(1) The mayor or equivalent executive elected official of the community, and the PHA's or TDHE's executive leader, must formally announce a commitment to enhance economic mobility and in so doing identify skills

gaps that exist in their community among distinct neighborhoods and demographics, the resolution of which will support long-term, sustainable employment that places individuals and families in HUD-assisted housing on track to become self-sufficient.

(2) Communities should commit to developing and implementing a plan to promote and expand economic mobility. The development of this plan will serve as a vehicle for bringing various stakeholders together and providing them with a tangible path for achieving the goals of the demonstration. As an example, the plan could specify and formalize the participation of community stakeholders, describe gaps in current service delivery models, identify a physical location(s) which can act as a shared services site to house the EnVision Center, and/or outline specific benchmarks and goals for the EnVision center. Communities' participation plans will be expected to describe the goals of the community's participation in the demonstration and provide, to the extent possible, objective goals regarding the number of partnerships established with state and local government, non-profits, faith based organizations, and private and philanthropic organizations.

(3) To ensure the presence of local support and leverage HUD infrastructure for implementation of this demonstration, communities should be currently participating in one or more Federal place-based initiatives, such as: the Promise Zones program; PHAs participating in the Moving to Work Demonstration, the Byrne Criminal Justice Innovation program; the Strong Cities, Strong Communities program; the JobsPlus program; the Family Self-Sufficiency program and the Resident Opportunities and Self-Sufficiency (ROSS) program; the ConnectHome program; existing Neighborhood Networks sites; existing Family Investment sites; the ROSS for Education Program; the Energy and Economic Development program (SEED); or the Building Neighborhood Capacity program.

(4) Communities should be broadly committed to realizing the Office of American Innovation vision, especially, developing "workforce of the future" programs, modernizing government services and information technology, improving services to veterans, creating transformational infrastructure projects, implementing regulatory and process reforms, creating manufacturing jobs, and addressing the drug and opioid epidemic.

What are some of the benefits to communities that apply to host an EnVision Center?

HUD believes that communities participating in the EnVision Center demonstration will benefit from the collaboration made possible under this demonstration through results-driven partnerships with federal, state and local governments, community based organizations, non-profit mission based organizations, faith based organizations, private corporations, public housing authorities (PHAs), tribal designated housing entities (TDHEs) and housing finance agencies. EnVision Centers will leverage public and private resources for the benefit of individuals and families living in low-income and HUD-assisted housing that will develop economic self-sufficiency and, ultimately, greater economic mobility for those most in need within these communities. As part of this demonstration, HUD will provide technical assistance, evaluation and monitoring, access to online resources such as the EnVision Center mobile application, access to stakeholder offerings made available to participating communities and a network of support from HUD's departments to ensure that all relevant HUD knowledge resources are made available to participating communities.

What specific partners and programs do we have in place to support each of the four pillars?

HUD's goal is to identify a sample of diverse communities from different areas and of varying sizes that have the capacity to effectively and expediently implement the demonstration to serve low-income and HUD-assisted families. HUD seeks the interest of communities where local leadership has already taken steps to support the goals of the demonstration, as measured by both the community's participation in other complementary Federal initiatives supporting economic mobility, as well as local plans and strategies for addressing the four pillars. Participation in the demonstration by these communities will build upon existing efforts already underway to expand economic mobility, thereby building the comprehensive and

coordinated set of resources that will result in long-term, sustainable employment that places individuals and families on track to become self-sufficient.

Business Roundtables

Engaging the business community is critical. EnVision centers will rely on the private enterprises being engaged to identify relevant training and employment opportunities for residents. Business Roundtables will be held throughout demonstration communities to identify partners. The roundtables should have a wide range of participants including Section 3, HUBZones and Fortune 500 Companies.

Anchor Partners

HUD may partner with an existing entity that has a national organizational presence sufficient to provide a strong coordinating function across communities, government, and the private and nonprofit sectors. The entity should have significant expertise in community services, economic mobility and the four pillars. It should possess strong existing relationships with industry, foundations, universities, and nonprofit and non-governmental agencies. Finally, it should have community project experience, including educational and outreach activities in underserved populations.

Stakeholders

To achieve the goals of the EnVision Center collaboration with cross-sector stakeholders that may include foundations, health service providers, career counselors, mentors, and educators, among others will be promoted. Each EnVision Center will have a number of Stakeholders that could be national or local non-profits or for-profit organizations who will provide their services and offerings in the EnVision Centers in one or more of the four pillars.

Government Stakeholders

These are federal, state and municipal stakeholders whose services will be offered at EnVision Centers and via the mobile app. Government Stakeholders' offerings will leverage one another to bring maximum benefit to low-income communities.

NATIONAL FITNESS CAMPAIGN

[THE FITNESS COURT \(/THE-FITNESS-COURT/\)](#)
[PARTNERSHIPS \(/HOW-IT-WORKS/\)](#)
[NEWS \(/NEWS/\)](#)
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NFC FITNESS COURT

best-in-class outdoor bodyweight circuit training system

The Best Outdoor Gym in the World

NFC Fitness Court® is a bodyweight circuit-training system designed for adults of all ages and fitness levels.



VIDEO : FITNESS COURT IN ACTION

Each Fitness Court® features 30 individual pieces of equipment, a shock-resistant sports flooring, and is comprised of exercise stations that allow for up to 28 individuals to use the court at the same time.

Here's how it works: 7 movements in 7 minutes



National Fitness Campaign's outdoor bodyweight circuit-training system features a series of full-body exercises that can be completed in just seven minutes. *7 Movements in 7 Minutes* is a simple yet powerful workout created for a range of athletic abilities, and is optimally performed on the Fitness Court®. Developed by experts in the field, each exercise takes 45 seconds, with a 15-second interlude between sets, and is shown to burn more calories per minute than most other forms of exercise.

NFC / Fitness Court - Beginner...



NFC / Fitness Court - Interme...

Page 56 of 103



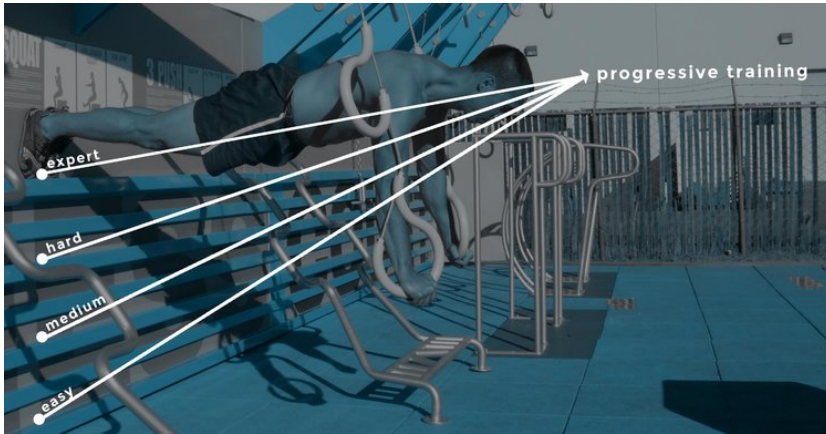
Advance 7 Minute Workout R1



Beginner Routine

Intermediate Routine

Advanced Routine



Progressive

The NFC Fitness Court® accommodates a variety of skill levels and abilities at each station, from beginner to expert. Each piece of equipment allows users to leverage their body-weight at different angles and levels of resistance as a tool to improve over time.

Variable

In addition to the 7 movements in 7 minutes training system, the NFC Fitness Court® can be used in thousands of ways. The possibilities for custom movements and routines are endless.



Fun!

The Fitness Court builds community and is a joy to use. Challenge yourself, your friends and your community to get outside and get



active.

GET A FITNESS COURT (/GET-A-COURT)



The NFC Mobile App

The NFC mobile app makes it easy to personalize every workout. Featuring videos of personal trainers detailing the movements to our 7, 14, and 21-minute workouts, our app lets you select music from your own music playlist.

DOWNLOAD THE APP
(<https://itunes.apple.com/us/app/fitness-court/id563421203?mt=8>)> (<http://appstore.com/>)

MODERN OUTDOOR FITNESS

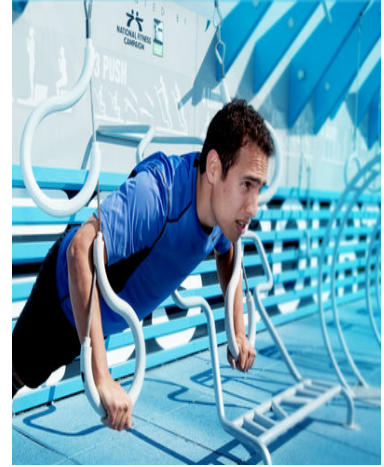
Fitness As Civic Art

The NFC Fitness Court® has been elegantly crafted as civic art. This sculptural, durable, high grade system features a beautiful palette and energizing colors. The one-of-a-kind design is an incredible addition to any public space.



Low maintenance system - bodies move, not the equipment.

Beautiful design that packs a punch - seamlessly integrated into a 35'x32' space.



Bring the Fitness Court to your next project.

Our experienced design team is glad to assist with your unique project. Contact us today for a quote .

Specifications, CAD drawings and 3D models are available upon request.

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First Name	Last Name	Email Address
------------	-----------	---------------

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[Contact Us \(/contact\)](#)

[About \(/mission\)](#)

[Warranty \(/warranty\)](#)

[News \(/news\)](#)

[Contact \(/get-a-court\)](#)

[Careers \(/careers\)](#)

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94111 (415) 716-5152 INFO@NFCHQ.COM (MAILTO:INFO@NFCHQ.COM)

NATIONAL FITNESS CAMPAIGN

THE FITNESS COURT (/THE-FITNESS-COURT1/)
PARTNERSHIPS (/HOW-IT-WORKS/)
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THE 2018 CAMPAIGN

funding now available for 100 communities

APPLY TODAY (/CONTACT-1/)

FUNDING NOW AVAILABLE

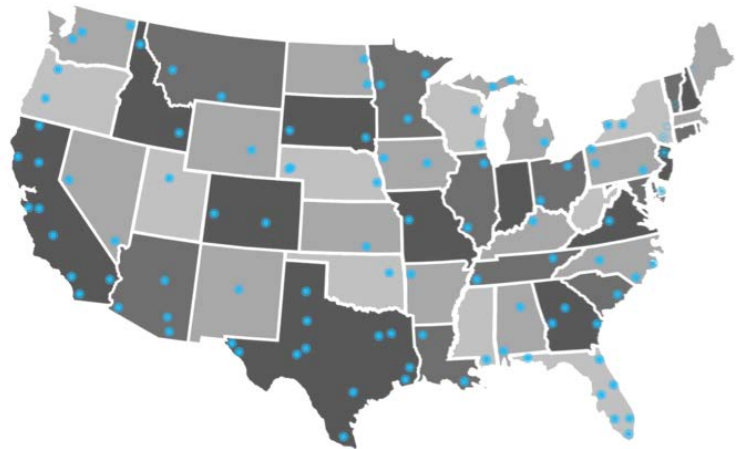
Does your city make fitness and wellness a priority? We are bringing funds to 100 communities this year who share our mission of activating public spaces and providing free fitness to everyone. **Contact us** (/get-a-court) to learn how you can qualify for sponsor funds and join the

2018 Campaign.

NFC National Campaign Launch



100 Partnerships. 100 New Fitness Courts.



Fit Radio, the #1 rated workout app worldwide, has joined National Fitness Campaign as a national sponsor to help 100 communities upgrade their active infrastructure with Fitness Courts in 2018.

SAN FRANCISCO CASE STUDY

Hear about the Fitness Court from **Phil Ginsburg**, San Francisco's **Director of Recreation and Parks**.

“

The response from the community to our debut Fitness Court has really been amazing.



Video of Phil Ginsburg, SF Rec and Park Director

Campaign Overview

Each Fitness Campaign acts as a road map, using tools and resources to fund, build and activate NFC Fitness



funding and sponsors



planning and launch



community events



social media



mobile app



website

HOW IT WORKS

planning support



Step 1: Join the Campaign

The Campaign begins when a founder or partner sees value in developing healthy infrastructure to build a fit community. Set up a meeting with our team to discuss a partnership. If selected, we will commence with the project, confirm our local NFC leader and provide an opportunity to commit to the process.



Step 2: Site Planning

Our design team helps the city identify the best location for an NFC Fitness Court®. We analyze pedestrian infrastructure, parks and future development plans to identify key fitness pathways and prime locations for the outdoor gym. We help visualize the project with renderings and outreach materials, engaging stakeholders and community members.



site planning



site design plan



site rendering



Step 3: Funding Support

Our campaign managers provide tools to help your city build funding through sponsorships, community partnerships, activation incentives and crowdfunding. Your custom funding kit enables success and brings you one step closer to joining the National Fitness Campaign.



4. Site Preparation and Approvals

Once permitted, it takes one week to build an NFC Fitness Court® from start to finish. Site prep is simple and straightforward.

5. Community Launch

NFC supports the organization for a launch day and grand opening

community fitness building



Active Programming

Our integrated NFC ecosystem supports trainers, community leaders and city officials with active programming and helps turn your community into a gym.

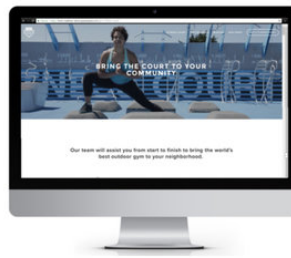


Events and Challenges

Residents and visitors alike can use the court and the 7x7 routine at any skill level to challenge their friends, local fitness leaders and more.

Digital Tools

Our mobile app, website and social media platforms energize the Fitness Court as a community hub for fitness.



03/15/2018



There are plenty of reasons to get involved!

Every city and school needs healthy infrastructure. Join the National Fitness Campaign and take a first step towards upgrading your community's access to fitness. We have helped more than 4,000 communities since 1979.

Let's work together to put free fitness on the map!

[CONTACT US \(/CONTACT-US\)](#)

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Sign up below to receive news and updates from the 2018 Campaign.

[SIGN UP](#)

We respect your privacy and will never share your email address with any external organization.

415 JACKSON STREET, SAN FRANCISCO, CA,
94111 (415) 716-5152 INFO@NFCHQ.COM ([MAILTO:INFO@NFCHQ.COM](mailto:INFO@NFCHQ.COM))

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left blank...*

City Clerk's Office

FINANCE COMMITTEE

Agenda Item

03/15/2018

Agenda Item Name: Monthly Financial Statements Summary – as of February 28, 2018.

For the full detail report, click here: [February 2018 Financial Detail Report](#)

Revenues Summary – General Fund, Enterprise Funds

ACCOUNT DESCRIPTION	REVISED ESTIM REV	ACTUAL YTD REVENUE	REMAINING REVENUE	% COLL
11011 ECONOMIC DEVELOPMENT REV	\$ -	\$ 275.00	\$ (275.00)	100.0
11031 CITY CLERK REVENUE	\$ 105,320.00	\$ 64,536.55	\$ 40,783.45	61.3
11051 ASSESSORS REVENUES	\$ -	\$ 204.50	\$ (204.50)	100.0
11061 BUSINESS OFFICE REVENUE	\$ 55,000.00	\$ 174,719.86	\$ (119,719.86)	317.7
11062 BUSINESS OFFICE REVENUE	\$ 1,000.00	\$ 20.00	\$ 980.00	2.0
11071 TAX COLLECTOR REVENUE	\$ 30,655,252.00	\$ 31,454,291.61	\$ (799,039.61)	102.6
11072 TAX COLLECTOR REVENUE	\$ 1,919.00	\$ -	\$ 1,919.00	0.0
11081 GENERAL OVERHEAD REVENUE	\$ 4,633,359.00	\$ 2,691,296.31	\$ 1,942,062.69	58.1
11082 GENERAL OVERHEAD REVENUE	\$ 1,547,810.00	\$ 1,547,810.30	\$ (0.30)	100.0
11091 PUBLIC BLDGS REVENUE	\$ -	\$ 269.25	\$ (269.25)	100.0
11101 PLANNING	\$ 16,250.00	\$ 23,583.45	\$ (7,333.45)	145.1
11201 REV LEGAL OFFICE	\$ 50,000.00	\$ 33,457.34	\$ 16,542.66	66.9
12011 POLICE CITY REVENUE	\$ 287,139.00	\$ 190,887.73	\$ 96,251.27	66.5
12021 FIRE CITY REVENUE	\$ 18,350.00	\$ 6,566.71	\$ 11,783.29	35.8
12022 FIRE STATE REVENUE	\$ 26,197.00	\$ -	\$ 26,197.00	0.0
12031 DISPATCH CENTER	\$ 60,290.00	\$ 60,289.44	\$ 0.56	100.0
12041 CODE ENFORCEMENT REVENUE	\$ 393,110.00	\$ 289,653.45	\$ 103,456.55	73.7
13011 PUBLIC WORKS REVENUE	\$ 41,250.00	\$ 22,710.71	\$ 18,539.29	55.1
13012 STATE HIGHWAY SUBSIDY	\$ 627,145.00	\$ 501,716.38	\$ 125,428.62	80.0
14011 WELFARE REVENUE	\$ 6,500.00	\$ 362.09	\$ 6,137.91	5.6
14021 RECREATION REVENUE	\$ 128,000.00	\$ 106,305.81	\$ 21,694.19	83.1
14031 LIBRARY REVENUE	\$ 16,290.00	\$ 7,701.51	\$ 8,588.49	47.3
1000 GENERAL FUND	\$ 38,670,181.00	\$ 37,176,658.00	\$ 1,493,523.00	96.1
ACCOUNT DESCRIPTION	REVISED ESTIM REV	ACTUAL YTD REVENUE	REMAINING REVENUE	% COLL
5001 WATER ENTERPRISE FUND	\$ 6,177,568.00	\$ 2,155,933.09	\$ 4,021,634.91	34.9
5002 SEWER ENTERPRISE FUND	\$ 8,057,073.00	\$ 2,688,992.81	\$ 5,368,080.19	33.4
5003 ARENA ENTERPRISE FUND	\$ 601,492.00	\$ 318,645.55	\$ 282,846.45	53.0

Note: Water and Sewer Fund Revenues Collected appear to fall short by one quarter each fiscal year until final quarterly billings are posted in September of the following fiscal year.

Expenditures – General Fund, Enterprise Funds

ACCOUNT DESCRIPTION	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	% USED
11000051 CITY MANAGER	\$ 443,619.00	\$ 268,939.56	\$ 34,862.51	\$ 139,816.93	68.50
11012351 ECONOMIC DEVELOPMENT	\$ 478,569.00	\$ 324,591.79	\$ 17,427.03	\$ 136,550.18	71.50
11020050 MUNICIPAL INFORMATION	\$ 605,662.00	\$ 352,366.78	\$ 41,733.16	\$ 211,562.06	65.10
11030051 CITY CLERK	\$ 298,925.00	\$ 194,185.26	\$ 37,040.02	\$ 67,699.72	77.40
11040050 ELECTIONS	\$ 32,519.00	\$ 22,331.12	\$ 732.49	\$ 9,455.39	70.90
11050070 ASSESSORS	\$ 443,600.00	\$ 288,127.46	\$ 23,656.62	\$ 131,815.92	70.30
11060051 BUSINESS OFFICE	\$ 526,898.00	\$ 353,550.42	\$ 2,766.59	\$ 170,580.99	67.60
11063151 HUMAN RESOURCES	\$ 163,882.00	\$ 94,556.29	\$ 3,320.49	\$ 66,005.22	59.70
11070070 TAX COLLECTOR	\$ 349,555.00	\$ 225,760.93	\$ 5,275.50	\$ 118,518.57	66.10
11080050 GENERAL OVERHEAD	\$ 796,958.00	\$ 341,987.94	\$ 125,733.96	\$ 329,236.10	58.70
11090050 PB CITY WIDE 50	\$ 639,638.95	\$ 402,820.76	\$ 14,368.69	\$ 222,449.50	65.20
11090051 PB CITY HALL 51	\$ 59,698.24	\$ 42,515.56	\$ 9,565.02	\$ 7,617.66	87.20
11090052 PB OPERA HOUSE 52	\$ 40,724.00	\$ 29,217.15	\$ 1,918.60	\$ 9,588.25	76.50
11090054 PB CENTRAL FIRE 54	\$ 10,228.54	\$ 5,637.01	\$ 2,474.60	\$ 2,116.93	79.30
11090055 PB GONIC FIRE 55	\$ 9,643.73	\$ 5,331.93	\$ 2,102.62	\$ 2,209.18	77.10
11090056 PB LIBRARY 56	\$ 19,303.00	\$ 13,275.27	\$ 5,401.67	\$ 626.06	96.80
11090057 PB DPW GARAGE 57	\$ 11,144.01	\$ 8,343.64	\$ 2,661.76	\$ 138.61	98.80
11090059 PB ER FIRE STATION 59	\$ 750.00	\$ 166.97	\$ -	\$ 583.03	22.30
11090061 PB HISTORICAL MUSEUM	\$ 1,600.00	\$ 691.00	\$ 650.00	\$ 259.00	83.80
11090063 PB HANSON POOL 63	\$ 5,005.00	\$ 958.51	\$ -	\$ 4,046.49	19.20
11090064 PB GONIC POOL 64	\$ 7,380.00	\$ 559.00	\$ 4,500.00	\$ 2,321.00	68.60
11090065 PB EAST ROCHESTER POO	\$ 2,650.00	\$ 459.39	\$ -	\$ 2,190.61	17.30
11090068 PB GROUNDS 68	\$ 7,460.00	\$ 3,042.38	\$ 543.00	\$ 3,874.62	48.10
11090069 PB DOWNTOWN 69	\$ 17,000.00	\$ 8,838.96	\$ 679.50	\$ 7,481.54	56.00
11090070 PB REVENUE BUILDING 7	\$ 21,149.71	\$ 12,155.81	\$ 3,001.58	\$ 5,992.32	71.70
11090071 PB PLAYGROUNDS 71	\$ 1,590.00	\$ 720.84	\$ 16.97	\$ 852.19	46.40
11090075 PB NEW POLICE STATION	\$ 21,242.21	\$ 12,432.08	\$ 3,752.20	\$ 5,057.93	76.20
11090077 PB OLD POLICE STATION	\$ 35,592.61	\$ 18,609.07	\$ 2,432.78	\$ 14,550.76	59.10
11102051 PLANNING	\$ 382,398.00	\$ 236,840.49	\$ 8,911.39	\$ 136,646.12	64.30
11200051 LEGAL OFFICE	\$ 561,345.00	\$ 320,152.21	\$ 3,130.86	\$ 238,061.93	57.60
12010053 PD ADMINISTRATIVE SER	\$ 1,902,607.00	\$ 1,241,330.54	\$ 25,381.45	\$ 635,895.01	66.60
12012453 PD PATROL SERVICES	\$ 4,754,353.57	\$ 2,964,375.50	\$ -	\$ 1,789,978.07	62.40
12012553 PD SUPPORT SERVICES	\$ 415,523.00	\$ 256,382.20	\$ -	\$ 159,140.80	61.70
12020054 FIRE DEPARTMENT	\$ 4,305,391.00	\$ 2,891,852.35	\$ 32,393.56	\$ 1,381,145.09	67.90
12020055 FIRE DEPT 55 GONIC SU	\$ 28,556.00	\$ 10,988.78	\$ -	\$ 17,567.22	38.50
12020754 CALL FIRE	\$ 31,082.00	\$ 7,301.43	\$ -	\$ 23,780.57	23.50
12023354 EMERGENCY MANAGEMENT	\$ 26,197.00	\$ -	\$ -	\$ 26,197.00	0.00
12030153 DISPATCH CENTER	\$ 752,814.00	\$ 474,228.97	\$ 7,329.48	\$ 271,255.55	64.00
12040051 CODE ENFORCEMENT	\$ 579,216.00	\$ 392,723.04	\$ 1,894.27	\$ 184,598.69	68.10
12050050 AMBULANCE	\$ 57,945.00	\$ 28,603.32	\$ 29,341.68	\$ -	100.00
13010057 PUBLIC WORKS	\$ 2,083,684.00	\$ 1,282,499.91	\$ 225,058.90	\$ 576,125.19	72.40
13010957 WINTER MAINTENANCE	\$ 476,806.00	\$ 409,845.22	\$ 22,355.00	\$ 44,605.78	90.60
13020050 CITY LIGHTS	\$ 239,000.00	\$ 95,527.81	\$ 540.00	\$ 142,932.19	40.20
14010051 WELFARE	\$ 467,177.00	\$ 274,586.66	\$ 9,546.06	\$ 183,044.28	60.80
14022072 RECREATION ADMINISTRA	\$ 608,545.00	\$ 381,084.04	\$ 10,522.69	\$ 216,938.27	64.40
14022150 RECREATION PLAYGROUND	\$ 86,237.92	\$ 75,176.31	\$ 134.18	\$ 10,927.43	87.30
14022250 RECREATION POOLS	\$ 81,479.08	\$ 64,300.95	\$ 292.50	\$ 16,885.63	79.30
14030056 LIBRARY	\$ 1,203,985.00	\$ 790,437.36	\$ 19,254.10	\$ 394,293.54	67.30
15000051 COUNTY TAX	\$ 6,370,876.00	\$ 6,370,876.00	\$ -	\$ -	100.00
17010051 TRANSFERS/PAYMENTS DE	\$ 4,090,020.00	\$ 3,978,579.06	\$ -	\$ 111,440.94	97.30
17030050 OVERLAY	\$ 232,630.00	\$ 47,928.45	\$ -	\$ 184,701.55	20.60
17040051 TRANSFER TO CIP & OTH	\$ 3,420,326.43	\$ 3,420,326.43	\$ -	\$ -	100.00
1000 GENERAL FUND	\$ 38,210,181.00	\$ 29,048,119.91	\$ 742,703.48	\$ 8,419,357.61	78.00
ACCOUNT DESCRIPTION	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	% USED
5001 WATER ENTERPRISE FUND	\$ 6,177,568.00	\$ 3,913,763.70	\$ 134,109.52	\$ 2,129,694.78	65.50
5002 SEWER ENTERPRISE FUND	\$ 8,057,073.00	\$ 4,988,181.38	\$ 108,842.18	\$ 2,960,049.44	63.30
5003 ARENA ENTERPRISE FUND	\$ 601,492.00	\$ 373,857.57	\$ 10,123.40	\$ 217,511.03	63.80



Planning & Development Department
City Hall Annex
33 Wakefield Street
ROCHESTER, NEW HAMPSHIRE 03867-1917
(603) 335-1338 - Fax (603) 330-0023
Web Site: <http://www.rochesternh.net>

Planning Board
 Conservation Commission
 Historic District Commission
 Arts & Culture Commission

PLANNING & DEVELOPMENT DEPARTMENT MONTHLY REPORT FOR FEBRUARY 2018

The Planning Board, Conservation Commission, and Historic District Commission (HDC) held their regular meetings in February. The Arts & Culture Commission did not hold a regular meeting. The discussions/agenda items from the regular meeting of the Planning Board, Conservation Commission, and HDC, are summarized below. The Planning Board also held a workshop in February. At their workshop the Planning Board discussed the possibility of holding a workforce housing charrette later this year. Julian Long, Community Development Coordinator, was present to discuss the grant that we are applying for to help pay for the charrette. The Board also held a public hearing on the Economic Development Strategic Plan that will become the Economic Development Chapter of the Master Plan. Jenn Marsh, Economic Development Specialist, was present to help in the discussion. Also on the workshop agenda was the continued discussion on the subdivision application that was submitted by J & L Terra Holdings, Inc. on Salmon Falls Road. Finally, the Board held discussions on subdivision revocation and surety increases for Kelmar, Chesley Farm Estates, and Trinity Circle/Matilda Way.

In addition to the meetings listed within this report, the Planning Staff attended variety of other meetings throughout the month. These include, but are not limited to the following: City Council; the Strafford Metropolitan Planning Organization's Technical Advisory Committee; the City's Technical Review Group; Life Safety Committee; a meeting on Rochester's long-term stormwater plan; a meeting on land owned in Farmington by the City of Rochester; a meeting with Waterstone on Phase II; a NH DES Grant Workshop; a meeting with the NH State Department of Historical Resource; a meeting with the NH Preservation Alliance; the Committee working on water efficiency regulations; a site walk on a project off Old Dover Road; a meeting on Hazard Mitigation; various webinars; Wayfinding meeting; various site visits for Planning Board approval follow-up and pre-construction meetings; Rotary; and various meetings with consultants, developers, citizens, and other City staff. The Planning Board agenda for the March regular meeting is all set with two major subdivisions returning to the Board for review as well as two lot line revisions. We are still processing quite a few project narratives and applications. We are also continuing to work on applications that have been before the Planning Board. Staff also held a bid opening for consulting work to work on density/development regulations in the Downtown Commercial District and the creation of Design Guidelines.

APPLICATIONS REVIEWED BY THE PLANNING BOARD

Harold & Dorothy Caler & Real Estate Advisors Inc., 151 Franklin Street & 24 Jeremiah Lane (by Berry Surveying & Engineering) Request for an extension. Case # 111&223 – 83&21 – R1 – 16 **APPROVED**

Lois Erickson & Real Estate Advisors Inc., 603 Portland Street & 24 Jeremiah Lane (by Berry Surveying & Engineering) Request for an extension. Case# 223 – 18&21 – R1/A – 17 **APPROVED**

Real Estate Advisors Inc., 24 Jeremiah Lane (by Berry Surveying & Engineering) 53-Lot subdivision for single and duplex housing. Case # 223 – 21 – A – 16 **CONTINUED TO 3/5/2018**

Quantum Real Estate Group, LLC, 156 Old Dover Road (by Trittech Engineering Corp.) 17-Lot subdivision. Case# 140 – 73 – R1 – 17 **CONTINUED TO 3/5/2018**

J & L Terra Holdings, Inc., 685 Salmon Falls Road (by Beals Associates) 33-Lot subdivision. Case# 224 – 310 – A – 18 **CONTINUED TO 4/2/2018**

APPLICATIONS REVIEWED BY THE CONSERVATION COMMISSION

1) NH DES Wetland Impact Application:

- a) Quantum Real Estate Group, LLC, 156 Old Dover Road (by Trittech Engineering Corp.) 17 Lot subdivision.

The project engineer explained that a 17-lot subdivision is proposed and the proposed road will cross an intermittent stream; the stream crossing must be approved by NH DES Wetlands Bureau; the engineer explained the proposed crossing design. The Conservation Commission is allowed to comment on this application to NH DES. The Commission allowed project abutters and nearby residents to speak. After hearing comments the Commission voted to sign off on the application and send minor notes to NH DES.

2. Discussion:

- a) Aquatic Resource Mitigation Grant Application – tips learned from attendance at NH DES workshop.

Planning Dept Staff and two commission members explained what they had learned from recent workshop. The Commission discussed what a property would need to entail to be competitive.

3. Notice of Intent to Cut Wood or Timber / Intent to Excavate:

- a) Notice of Intent to Cut - Tax Map-Lot 243-39, Tebbetts Road.

The Commission didn't have any concern with this application.

4. New Business:

- a) Review of bylaws. *The Commission recognizes that their bylaws need to be updated. They began reviewing the bylaws.*

5. Old Business:

- a) School/Conservation Commission Partnership – water quality monitoring

Planning Dept staff said he followed up with NH DES and a teacher from Spaulding High School regarding having volunteers conduct water quality monitoring. NH DES was excited to partner with the City to collect water data, of specifically interest is the Cochecho River, the High School is also very interested. Two Commission members said they would be volunteers for this. Staff will invite NH DES to the next meeting.

- b) Possible open house at Ten Rod Farm

Planning Dept staff has been working with the Commission and Matt Scruton, owner of Ten Rod Farm, to find a mutual date to hold an open house at this farm; the purpose is to showcase to the public the land area that was conserved using local and outside funds. Staff explained that Mr. Scruton will be having boiling and selling maple syrup on March 24th and 25th and that the Commission is welcome to join then but tours of the land couldn't be given due to muddy conditions. The Commission decided that a later date (yet to be determined) would work better.

6. Reports:

- a) Technical Review Group: *The Commission's liaison to TRG said that the items currently under review by TRG did not warrant the Commission's review.*

- b) Planning Board: *Planning Dept staff said that NH DES had issued a wetlands permit to the 24*

Jeremiah Lane proposal and that the subdivision application would be heard again by the Planning Board on March 5th.

7. **Non-Public Session pursuant to RSA 91-A:3 II(d):** Discussion of acquisition of real property was had.

APPLICATIONS REVIEWED BY THE HISTORIC DISTRICT COMMISSION

The Historic District Commission met on February 14, 2018 at 7 pm in the City Hall Annex. The HDC reviewed one application and approved Massage Essential at 18 North Main Street.

Massage Essential, 18 North Main Street Unit #6, Certificate of Approval for a projecting sign and

door sign. Case# HDC 121 –11– DTC – 18. **APPROVED**

The Historic District Commission also supported letters of support for the City Hall Annex project for the Richard H. Driehaus Foundation National Preservation Award submitted to Oakpoint Associates from Historic District Commission, Rochester Main Street, NH Preservation Alliance, and NH Division of Historical Resources.

The NH Business Review featured the City Hall Annex project for the NH AIA Rick and Duffy Monahan Award for Design Excellence in Architectural Restoration and Preservation [City Hall Annex 2018](#).



Rochester City Hall Annex, Oak Point Architects, photo: Randy Williams

Planning Staff submitted for a NH Preservation Alliance Preservation Award Application for the City Hall Annex after be encouraged to apply from NH Division of Historical Resources. The awards will be held on May 8, 2018 presented in Concord City Auditorium. The HDC members are invited to attend.

Planning staff met with NH Preservation Alliance Field Representative Andrew Cushing regarding City owned parcels in the downtown.

ARTS AND CULTURE COMMISSION ACTIVITIES

Staff is working with the Creteau Technology Center at Spaulding High School to collaborate on making the Annual Rochester Arts Awards.

Respectfully submitted,
James B. Campbell,
Director of Planning & Development



Memorandum

03/15/2018

To: Dan Fitzpatrick, City Manager
 Mayor McCarley
 Members of the City Council

From: Chris Bowlen, Recreation & Arena
Date: March 14, 2018
Re: February Department Report

Adult Co-Ed Pick-Up Basketball	90
Adult Open Gym 30+	47
Adult Recreation 30+ Basketball	80
Adult Recreation Ice Hockey League	103
Adult Volleyball	95
Aromatherapy Workshop	7
Circle of Moms	21
Collaborative Open Gym	35
Community Coffee	14
February Vacation Camp	9
Learn To Skate	20
Parent/Child Dance	45
Parent/Child Open Gym	273
Restorative Meditation	12
Seasonal Craft (Make & Take)	2
Senior Art	22
Senior Breakfast/Cookout	32
Senior Dance Lessons	21
Senior Open Gym	35
Senior Power Hour	72
Senior Social	10
Senior Table Tennis	1
Senior Trips	9
Senior Yoga Chair	26
Senior Yoga Gentle	39
Skate with a Cop	150
Teen Night	128
Youth Rec Ball 1st and 2nd	70
Youth Rec Ball 3rd and 4th boys	69
Youth Rec Ball 3rd and 4th girls	19
Youth Rec Ball 5th and 6th boys	74
Youth Rec Ball 5th and 6th girls	22
Youth Rec Ball 7th and 8th Co-ed	44
Youth Rec Ball High School	80
Total for February	2,143

Supporting Community Initiatives

Our department continues to support many community events behind the scenes. A coalition of youth services providers including the Rochester PD Juvenile Division, Community Action Partnership and Bridging the Gaps recently hosted a workshop to support caregivers of youth in our community. Our department provided facility space and registration support for this event, including access to our playroom so that child care services could be offered.

The February Community Coffee Meeting with fellow tenants of the Community Center was well attended. Topics included a discussion with the RPD on being trained in providing building and facility safety in highly stressful situations. Attendees found the discussion to be relevant and useful and plan on following through with training.

Ice Programming

The Rochester Arena remains a hub for adult, youth and family ice programming.

Public Ice Skating was a huge hit in February. Our staff strategically placed additional Public Ice Skate times during the school vacation break as well as offering many Learn to Skate Classes. The Rochester Arena continues to provide a wonderful facility to bring the community together in a way that promotes Rochester in a positive light. Local and State youth hockey tournaments also filled the month of February bringing many outsiders in to our city.

The Skate with a Cop event was hugely successful and brought in over 180 participants to enjoy a Saturday evening with the local police dept. A special thank you to officer Danie for coordinating this event. We look forward to next year!

Teen Night

Despite being the eve before the Super Bowl or Super Bowl Eve, Teen Night was well attended and provided yet again a valuable outlet for the local youth in our community to engage with peers and adults.

***Forthcoming:
Rochester Fire
Department
Report...***

City Clerk's Office

Rochester Police Department February 2018 Comp Stat Report

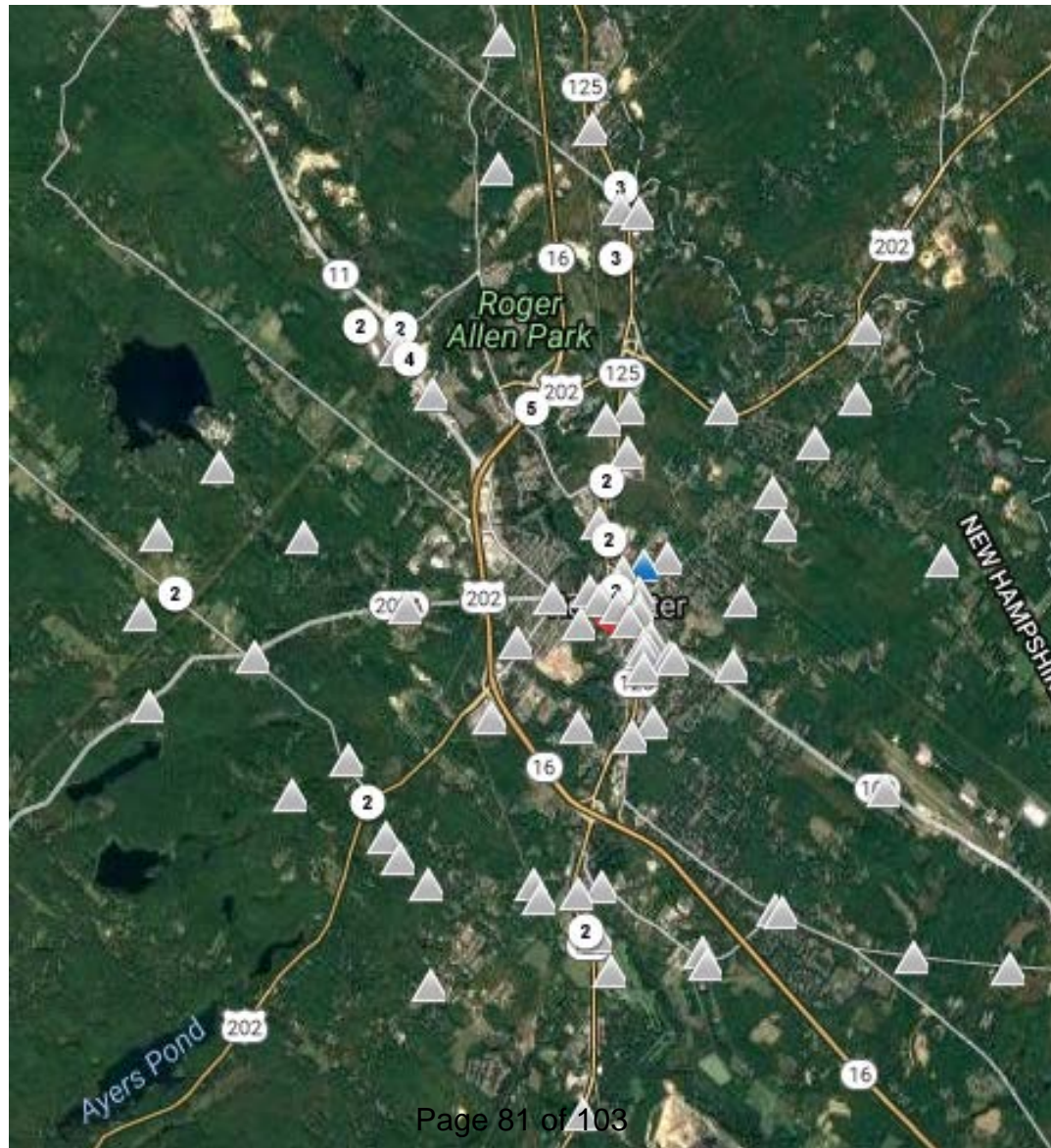


February 2018 Field Activities

FIELD ACTIVITIES										
	Feb-18	Feb-17	% Change	Jan-18	% Change	Dec-17	YTD 18	YTD 17	% Change	YTD 16
Traffic Stops	944	720	31%	937	1%	731	1881	1674	12%	2412
Arrests from Stops	29	21	38%	26	12%	29	55	51	8%	63
Summons	51	55	-7%	49	4%	37	100	92	9%	197
Warnings	837	634	32%	827	1%	640	1664	1516	10%	2120
No Action	22	17	29%	24	-8%	18	46	27	70%	60
Accidents	75	103	-27%	82	-9%	118	157	173	-9%	247
Summons from Accidents	1	0	0%	3	-67%	2	4	2	100%	23
Arrests from Accidents	5	4	25%	8	-38%	12	13	7	86%	6
Field Interviews	3	12	-75%	4	-25%	9	7	25	-72%	29
DWI	4	5	-20%	6	-33%	13	10	10	0%	11
Narcotics	1	0	100%	0	0%	0	1	1	100%	4
Alcohol	3	5	-40%	6	-50%	13	9	9	0%	9
DWI from Accidents	2	2	0%	3	-33%	4	5	5	0%	2

February 2018 Accidents

03/15/2018



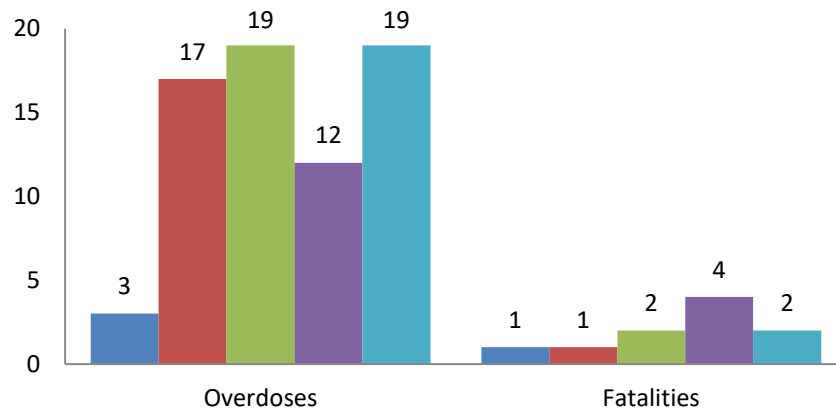
February 2018 Property Crimes

PROPERTY CRIME - OF's by Incident												
Specific Crimes	Feb-18	Feb-17	% Change	Jan-18	% Change	Dec-17	YTD 18	YTD 17	% Change	YTD 2018 Closure Rate	YTD 2017 Closure Rate	YTD 16
Shoplifting	21	28	-25%	13	62%	16	34	55	-38%	82%	64%	51
Theft from M/V	7	15	-53%	7	0%	11	14	31	-55%	7%	3%	18
All Other Theft	31	29	7%	37	-16%	40	68	59	15%	21%	19%	84
M/V Theft	1	0	100%	4	-75%	0	5	0	500%	0%	0%	3
Vandalism	30	12	150%	22	36%	31	52	52	0%	42%	40%	59
Burglary	6	4	50%	7	-14%	7	13	9	44%	15%	11%	18
Total Property	96	88	9%	90	7%	105	186	206	-10%	28%	23%	233
PROPERTY CRIME - AR's by Incident												
Specific Crimes	Feb-18	Feb-17	% Change	Jan-18	% Change	Dec-17	YTD 18	YTD 17	% Change	YTD 2018 Closure Rate	YTD 2017 Closure Rate	YTD 16
Shoplifting	17	21	-19%	11	55%	18	28	35	-20%	82%	64%	35
Theft from M/V	0	1	-100%	1	-100%	0	1	1	0%	7%	3%	1
All Other Theft	4	7	-43%	10	-60%	8	14	11	27%	21%	19%	19
M/V Theft	0	0	0%	0	0%	0	0	0	0%	0%	0%	1
Vandalism	12	7	71%	10	20%	5	22	21	5%	42%	40%	14
Burglary	1	0	100%	1	0%	0	2	1	100%	15%	11%	3
Total Property	34	36	-6%	33	3%	31	67	69	-3%	28%	23%	73

February 2018 Drug Offenses

DRUG CRIME - OF's by Incident												
Specific Crimes	Feb-18	Feb-17	% Change	Jan-18	% Change	Dec-17	YTD 18	YTD 17	% Change	YTD 2018 Closure Rate	YTD 2017 Closure Rate	YTD 16
Possession	8	9	-11%	9	-11%	11	17	25	-32%	76%	96%	35
Overdoses	6	7	-14%	13	-54%	18	19	12	58%			19
<i>Fatal</i>	2	3	-33%	0	0%	2	2	4	-50%			2
Total Drug	14	16	-13%	22	-36%	29	36	37	-3%			56

DRUG CRIME - AR's by Incident												
Specific Crimes	Feb-18	Feb-17	% Change	Jan-18	% Change	Dec-17	YTD 18	YTD 17	% Change	YTD 2018 Closure Rate	YTD 2017 Closure Rate	YTD 16
Possession	10	10	0%	3	233%	11	13	24	-46%	76%	96%	29



February 2018 Violent Crimes

VIOLENT CRIME - OF's by Incident												
Specific Crimes	Feb-18	Feb-17	% Change	Jan-18	% Change	Dec-17	YTD 18	YTD 17	% Change	YTD 2018 Closure Rate	YTD 2017 Closure Rate	YTD 16
Homicide	0	0	0%	0	0%	0	0	0	0%	0%	0%	1
Robbery	3	3	0%	1	200%	2	4	5	-20%	50%	20%	4
Aggravated Assault	4	1	300%	5	-20%	8	9	5	80%	78%	40%	7
<i>from DV</i>	4	0	400%	4	0%	6	8	1	700%			4
Simple Assault	37	23	61%	33	12%	30	82	58	41%	50%	45%	72
<i>from DV</i>	20	10	100%	41	-51%	22	38	31	23%			43
Total Violent	44	27	63%	39	13%	40	95	68	40%	44%	26%	84
VIOLENT CRIME - AR's by Incident												
Specific Crimes	Feb-18	Feb-17	% Change	Jan-18	% Change	Dec-17	YTD 18	YTD 17	% Change	YTD 2018 Closure Rate	YTD 2017 Closure Rate	YTD 16
Homicide	0	0	0%	0	0%	0	0	0	0%	0%	0%	1
Robbery	1	0	100%	1	0%	1	2	1	100%	50%	20%	1
Aggravated Assault	4	0	400%	3	33%	7	7	2	250%	78%	40%	5
Simple Assault	20	8	150%	21	-5%	13	41	26	58%	50%	45%	38
Total Violent	25	8	213%	25	0%	21	50	29	72%	44%	26%	45

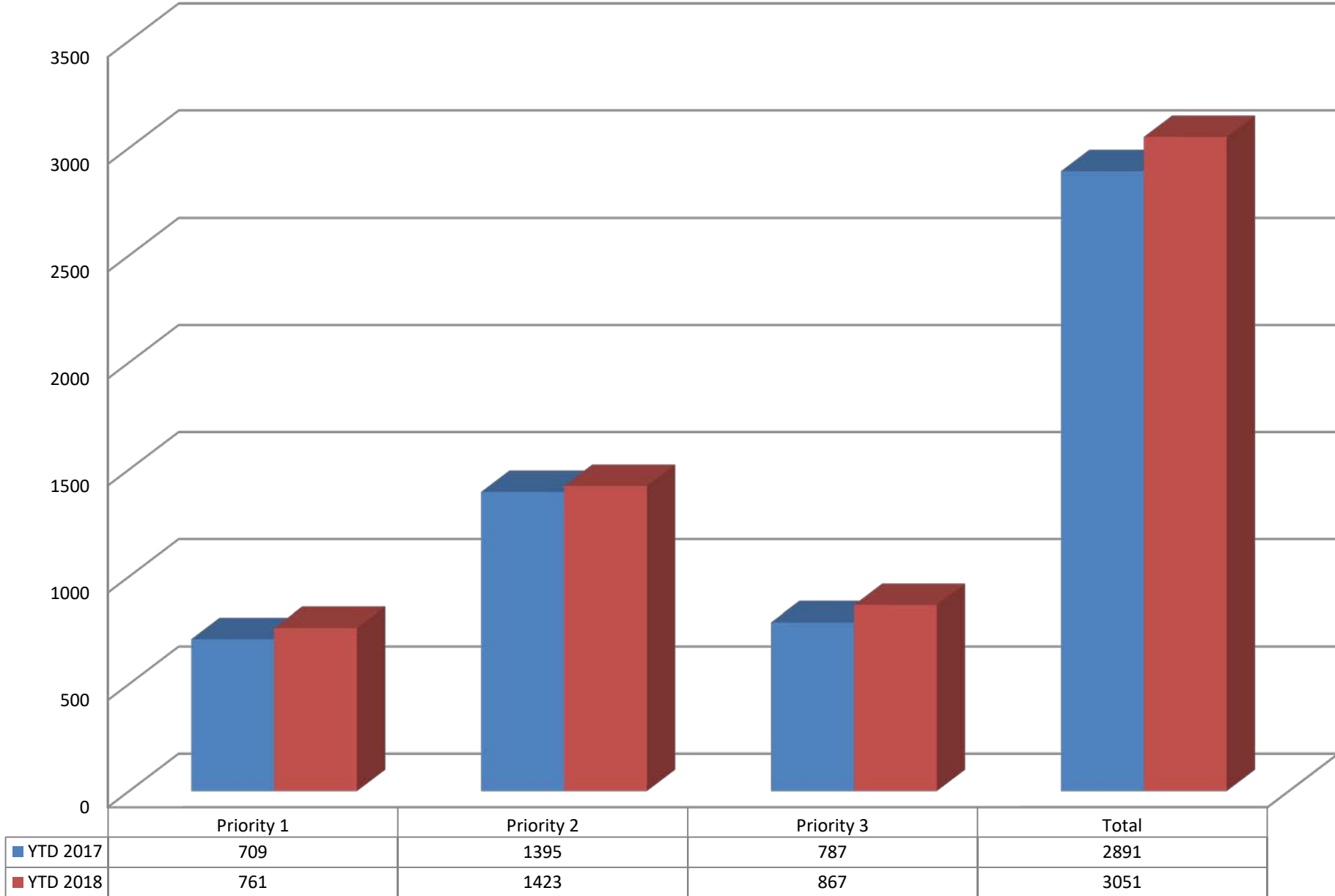
February 2018 Threshold

ROCHESTER				
Crime	Monthly Average	Normal Range	Current Month	Activity Level
Accidents	86	71-101	75	Normal
Robbery	2	0-4	3	Normal
Aggravated Assault	6	4-8	4	Normal
Simple Assault	41	32-49	37	Normal
Burglary	10	6-13	6	Moderately Low
Motor Vehicle Theft	2	0-4	1	Normal
Theft from MV	15	6-23	7	Normal
Vandalism	36	28-45	30	Normal
Total	111	77-146	88	Very Low

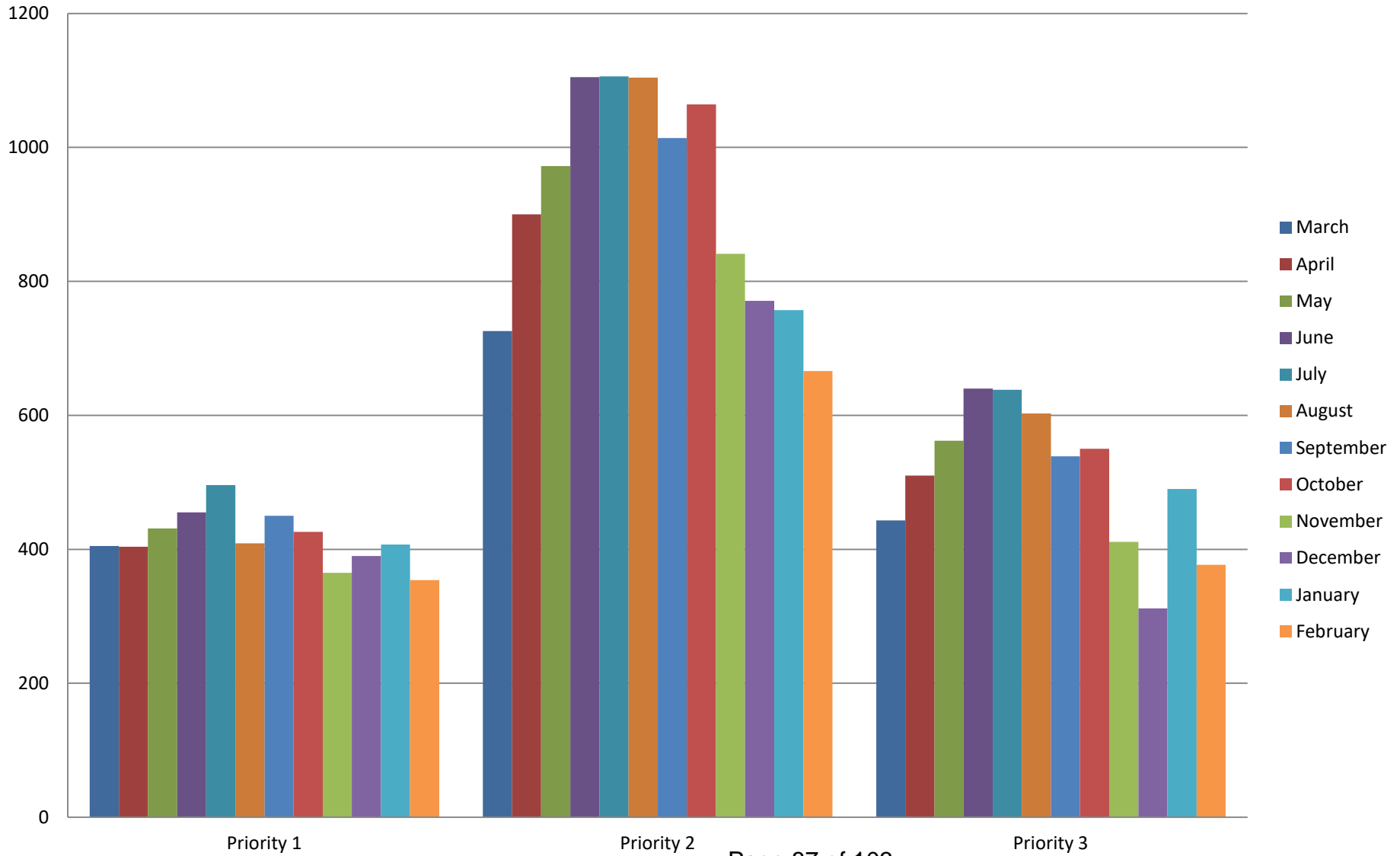
Crime	Monthly Average	Normal Range	Current Month	Activity Level
Violent	49	38-59	52	Normal
Property	63	44-82	41	Moderately Low

Calls for Service 2017 v 2018

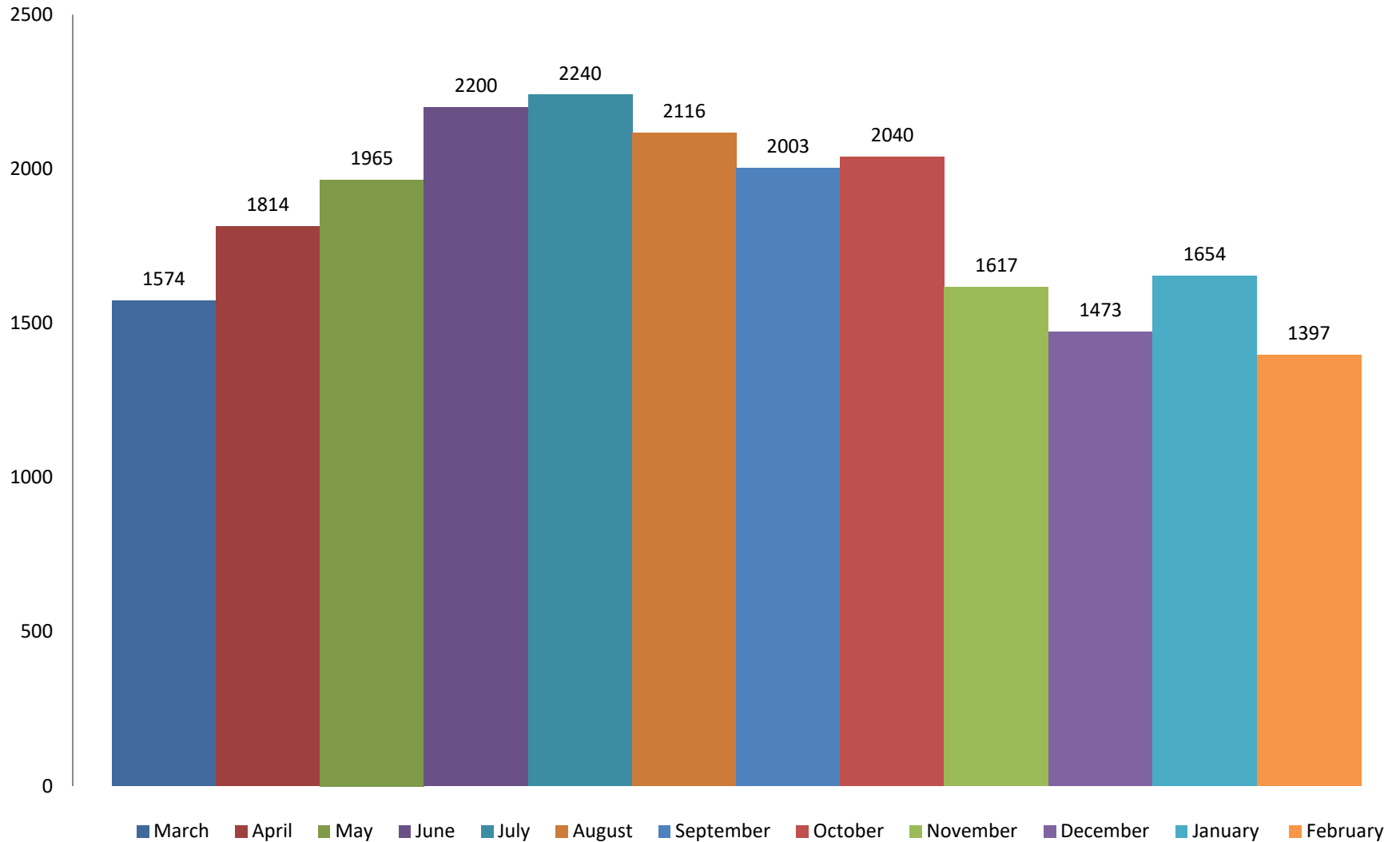
03/15/2018



YTD Calls for Service 2017 v 2018

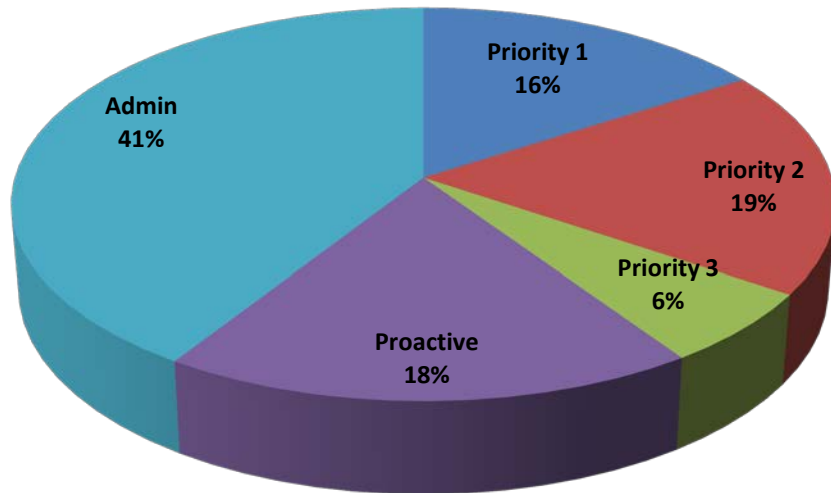


YTD Calls for Service Total 2017 v 2018

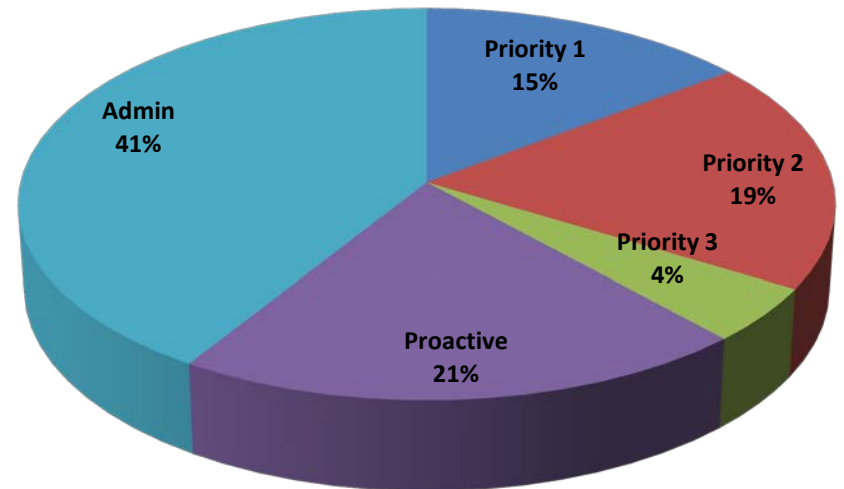


February 2018 Manpower Hours

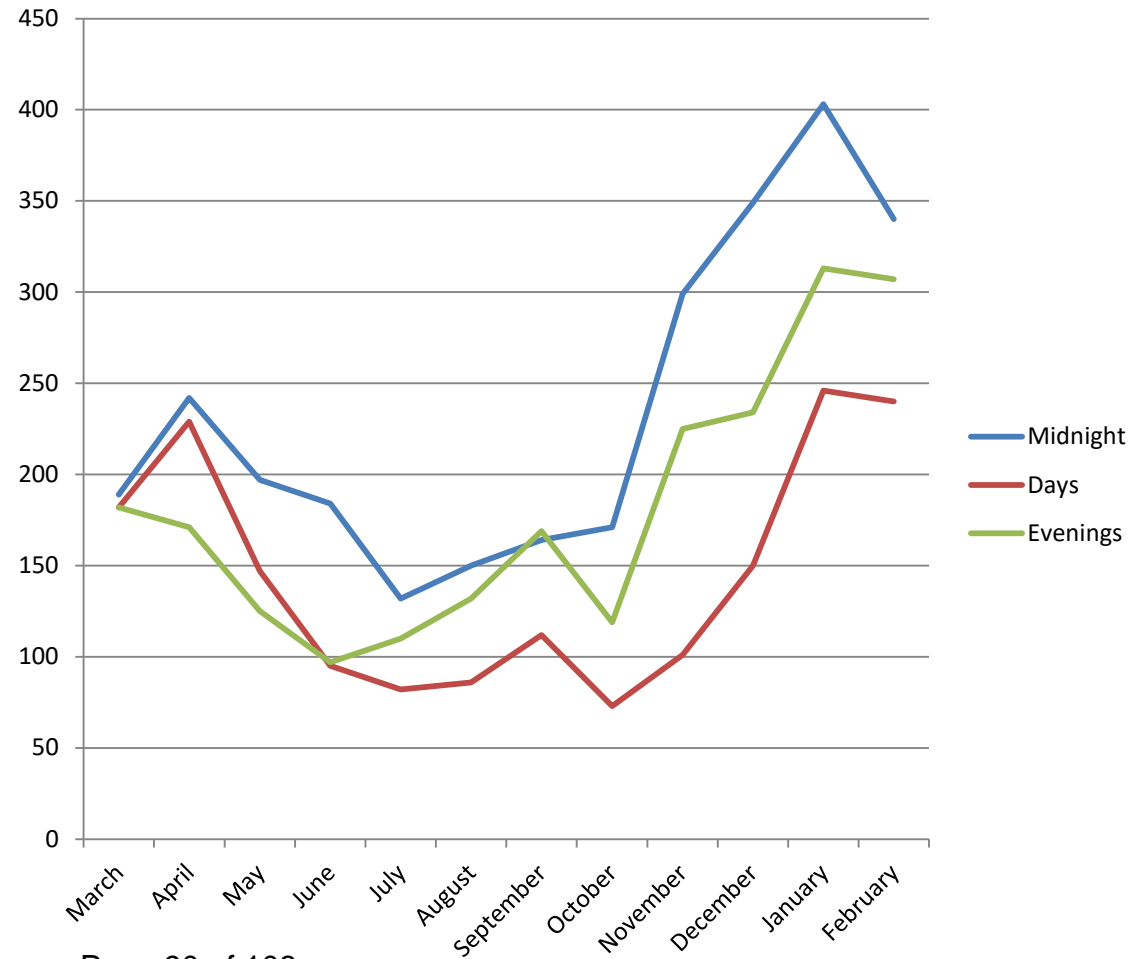
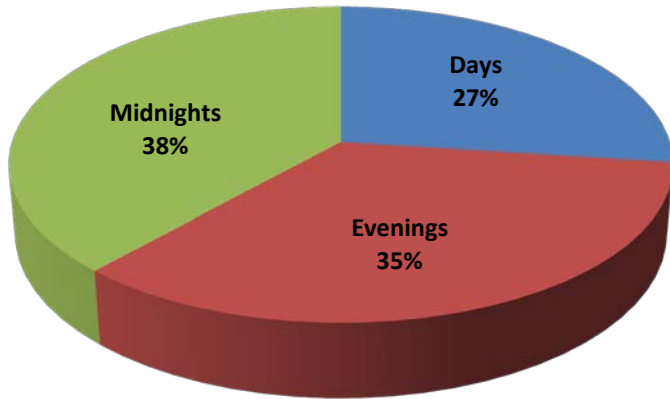
February 2017



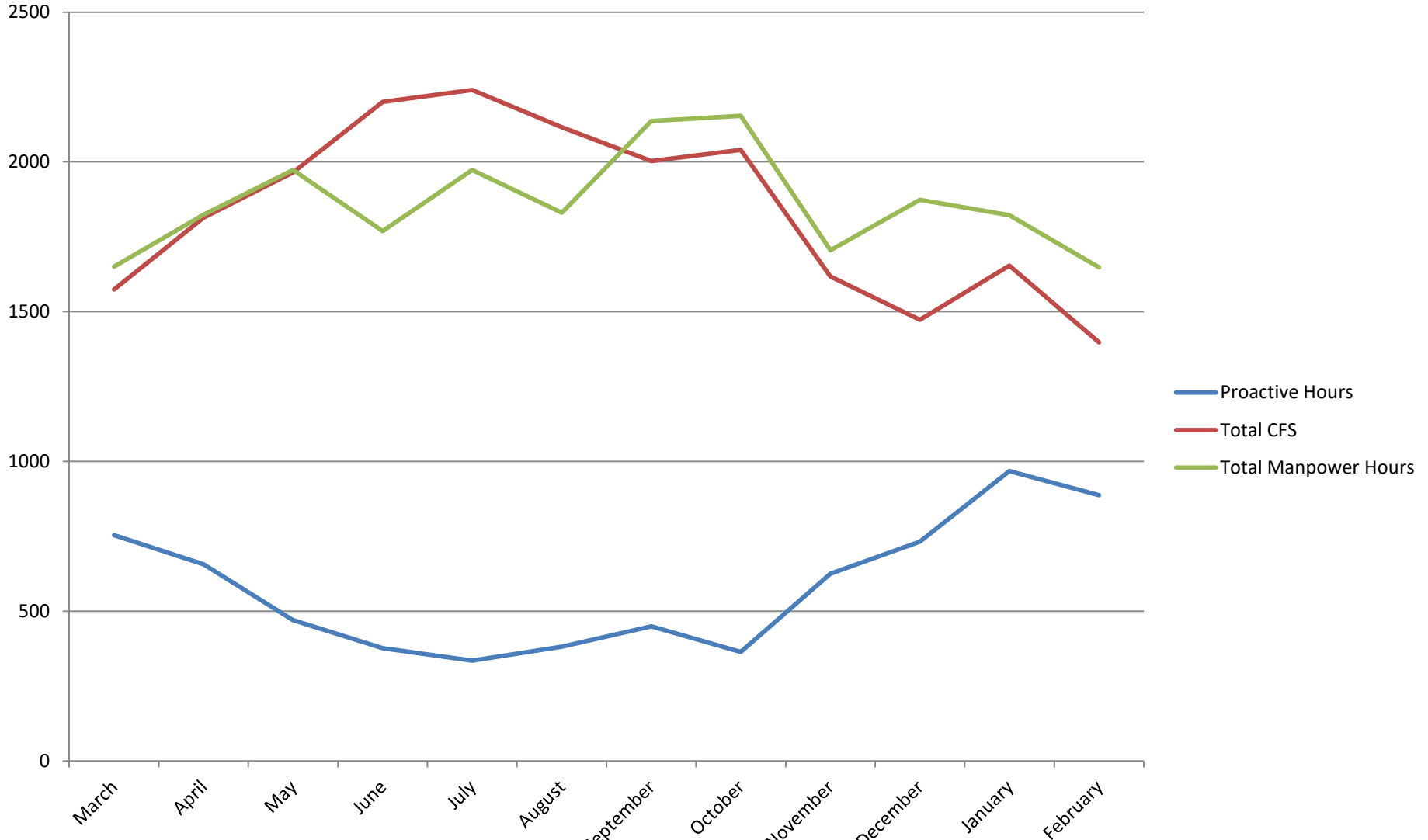
February 2018



February 2018 Proactive Hours

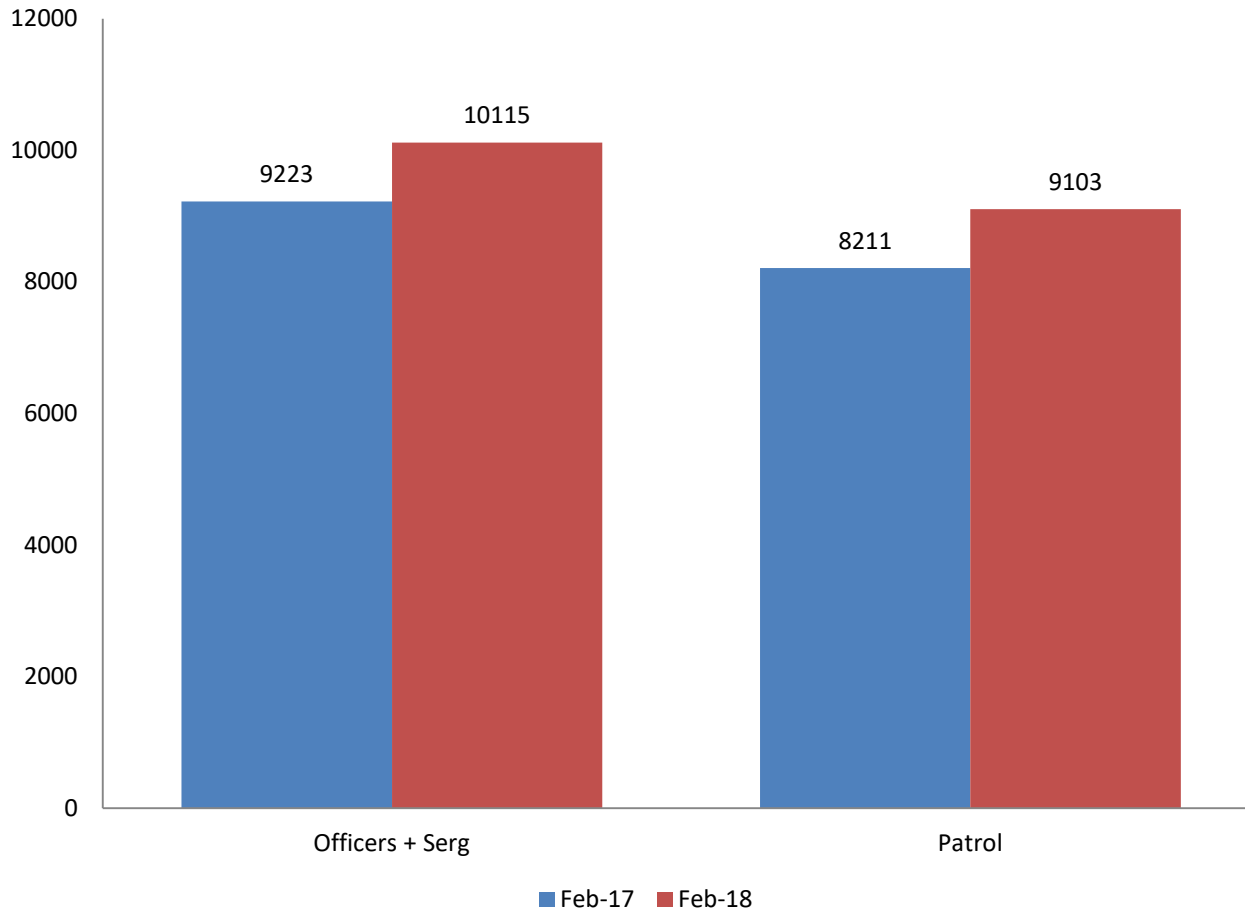


2017 v. 2018 CFS v. Manpower Hours



Available Manpower Hours 2017 v 2018 YTD

03/15/2018



Available Manpower Hours including Sergeants:

Increase by 892 hours
(9.7%)

Available Manpower Hours for Patrol:

Increase by 892 hours
(10.9%)

*Patrol includes MV Unit and K-9 Officer

2018 Response Time

	2017 YTD	2018 YTD	Percent Change	2016 YTD	Percent Change
Priority 1	14.47	14.18	-2%	11.59	22%
Priority 2	42.27	50.19	19%	33.18	51%
Priority 3	69.67	76.98	10%	49.23	56%

**DV COMPSTAT
February 2018**

Dates	10/1/17- 10/31/17	11/1/17 – 11/30/17	12/1/17 – 12/31/17	1/1/18 - 1/31/18	2/1/18- 2/28/18	Prior Verbal (PV)	YTD 2018	PV YTD	YTD 2017
Misdemeanor Arrests	18	9	14	12	23	2	35	4	30
Felony Arrests	1	1	6	2	5	2	7	2	3
Verbal Cases	30	22	17	24	16		40		41
Total Cases	49	32	37	38	44	4	82	6	74

2018 FJC Clients

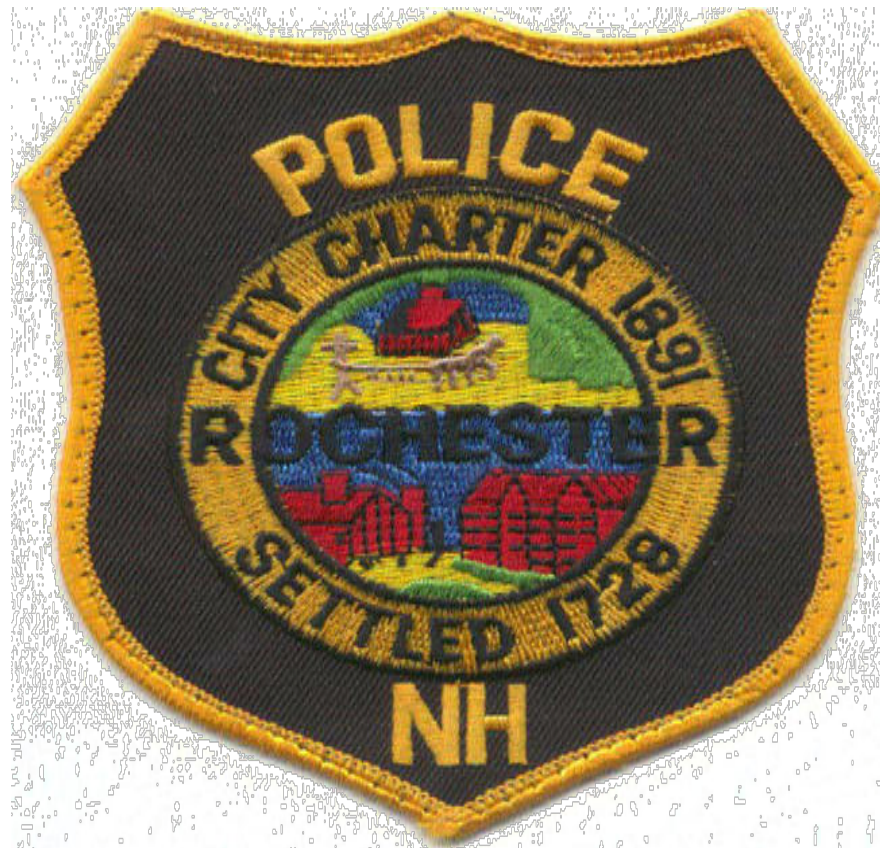
Month	Jan	Feb	March	April	May	June
New Clients	13 (13)	18 (17)				
	July	August	September	October	November	December
New Clients						

2017 FJC Clients

Month	Jan	Feb	March	April	May	June
New Clients	13 (19)	6 (17)	7 (17)	6 (16)	5 (20)	10 (18)
	July	August	September	October	November	December
New Clients	8 (18)	7 (26)	11 (13)	10 (33)	5 (16)	2(16)

() Annotates clients that obtained services from one or more FJC partners but did not complete a full intake.

Life is about making an impact, not making an income. --Kevin Kruse



03/15/2018

ROCHESTER POLICE DEPARTMENT



PAUL R. TOUSSAINT
Chief of Police

23 WAKEFIELD STREET
ROCHESTER NH, 03867-1933

BUSINESS (603) 330-7127
FAX (603) 330-7159
www.rochesterpd.org

"Dedication, Pride, Integrity"

POLICE COMMISSION

DEREK J. PETERS
Chairman
DAVID R. STEVENS
Vice Chairman
LISA M. STANLEY
Commissioner

March 14, 2018



TO: City Manager Daniel Fitzpatrick

RE: Monthly Report – February 2018

OPERATIONS: Ward 1 had been scheduled, but the date changed, thus only Ward 6 met this period. There were 16 people in attendance. There was an overview of the comp stat report, the process of the field training program, and a concern regarding a weapons offense call at Care Pharmacy. ACO Paradis attended the meeting to talk about the issue of cats brought up at the last meeting. Residents were concerned about a nuisance residence on Prospect Street. Some issues were Code related and will be referred. Questions about charging people for overdose calls were also raised and answered. Parking and noise ordinances as well as landlord liability were also discussed. Lastly concerns in other wards such as purchasing land from the fair, moving the DPW garage, and the roof at the Gonic School were also brought up.

The investigations bureau had 42 cases sent up from patrol for review or investigation. There are currently 56 cases assigned. There were 18 cases presented to the Grand Jury all with true bills. We logged in 317 pieces of evidence and returned 213 pieces; an additional 1644 items were destroyed. Five phones were analyzed with the Cellebrite machine. There were 12 sex offender compliance checks and 4 pawn shop compliance checks completed. There were four detective call outs; two untimely, one suicide and one robbery.

BRIDGING THE GAPS: Julie and our Diversion coordinator Nicole Rodler attended the National Community Anti-Drug Coalition Association conference this period. In addition to getting updated information on prevention efforts, trends and teen programming, Julie was able to network with peers on future funding sources for different federal grants, and talk with people working in the grant office to learn more on how federal grants are awarded. A group of the Middle School Youth to Youth members pitched their idea for a community education video as part of the Granite Youth Alliance Film Festival. The group was awarded a \$350. budget to produce their cyber-bullying film.

COMMUNICATIONS: Specialist Moule was selected as a tactical dispatcher for the SWAT team to fill a vacancy.

CEO/ COMMUNITY ENGAGEMENT OFFICER: Officer Danie has jumped right into this new role. He will be teaching some of the elementary school LEAD program while Officer Ball is out. Officer Danie's biggest accomplishment this period was the Skate with a Cop event at the Arena, in partnership with the Recreation Department. It was well-attended by Department members as well as citizens.

COMP STAT: We are seeing increases in proactive work as new officers are released from training. There was an uptick in weather-related accidents; and accidents are still occurring on the major traffic routes through the City. There were three DWI arrests from accidents. All of them occurred between the hours of 3PM and 6:30 PM; which is not typical. We have seen a decrease in the number of people accessing the Community Access to Recovery program. Officers are still providing this information to people in crisis.

DIVERSION: February Teen night again had low turnout, below 150 youth. We are initiating some new programming and using this opportunity to redevelop teen night with intentional programming to draw teens back. Nicole and Julie from Bridging the Gaps attended the National Community Anti-Drug Coalition Association conference this period. Nicole was able to network on a national level and review best practices. They both attended sessions dealing with new legislation on marijuana and the effects on the adolescent brain, as well as data on driving under the influence (from experiences in Colorado). Nicole and Julie from Bridging the Gaps, along with school staff also did a teen travel day during February vacation week with approximately 30 students in Boston for a historical scavenger hunt. This was one of those intentional activities developed for at risk youth to interact with positive adult role models.

HONOR GUARD: The Honor Guard will participate in a flag detail for the annual C.H.a.D. Battle of the Badges hockey game on March 25, 2018 at the SNHU arena in Manchester.

K9: There were six calls for service. Three tracks and one drug search were in Rochester. The unit participated in community events including the Ward 6 meeting, and a tour of the Department. We are sad to report the passing of Daisy-Mae; the bloodhound owned by the Sheriff's Department, and handled by Officer MacKenzie. She was a very dedicated and successful K-9 partner. She did track and locate a fleeing suspect in Rochester on Jan. 30, 2018.

PROSECUTION: In adult court this period there were 237 new cases with 339 charges. Of those there were 95 guilty pleas, 71 not guilty pleas and 43 failed to appear. Of the cases that went before the court there were 29 administrative guilty findings, 39 charges nol prossed as part of plea agreements, and 20 cases were dismissed by the Court. 37 cases were continued and 5 were placed on file.

Juvenile prosecution had 8 arraignments, 2 violation hearings. Five trials were resolved by plea. The Explorers met once this period.

RENTAL PROPERTY OWNERS ASSOCIATION: Lt. Bossi attended the February meeting. Questions raised about police assistance with removing people not on leases, but residing on the property were addressed. Lt. Bossi advised what the Police can and cannot do in those situations.

A new landlord discussed issues around a tenant's guest. There was a presentation by the Dover Inspectors on fire and building codes.

ADMINISTRATIVE: The new round of NH Highway Safety Grants has been announced. We will be seeking permission from the Council to apply for the DWI enforcement and the Sustained Traffic Enforcement Patrols. These grants, if awarded, start in October.

We are 66% through the fiscal year, and 68.4% spent overall in our O&M budget lines. Clothing is still trending above average, while vehicle maintenance is trending below average. Currently with 17 pay periods complete with comp time factored in we are over budget in overtime by \$13,994.47.

We have been dealing with a timeliness of receiving items from one of our clothing vendors. We will continue to monitor this, as it may affect our selection in awarding this bid next year.

Sgt. Cost met with all the field training officers to review the program with the goal to continually improve training of new officers. Four officers remain in the field training program. Additional training attended this period included the Annual Retail Crime Symposium, Physical Fitness Instructor, the CADCA conference, the At-Risk Youth Forum and the Search and Seizure Mobile Enforcement.

We are working on hosting a 40-hour Crisis Intervention Team certification course this summer in conjunction with NAMI (National Alliance on Mental Illness).

FORFEITURE SPENDING: There was no forfeiture spending this period.

EMD USE: There were no Taser displays or deploys this period.

Respectfully Submitted,

Paul R. Toussaint

Paul R. Toussaint

Chief of Police



Rochester Public Library
65 South Main St.
Rochester, NH 03867

03/15/2018
Main Desk: (603) 332-1428
Reference: 335-7550
Children's: 335-7549
Fax: 335-7582
www.rpl.lib.nh.us

MONTHLY REPORT

February 2018

There were a total of 15,708 items circulated with 11,949 people visiting the library in the month of February. One hundred eighty-four patrons used the library's Internet computers for 598 hours. Current number of patron registrations is 38,122. Interlibrary loan activity included 78 materials borrowed from other libraries and 272 loaned to other libraries.

Winter story times continued in the month of February with 77 children attending eight story times. Forty-three enthusiastic children created clay and pasta snails at a fun children's room "Make-It and Take-It" program. On February 27th, "Bridles and Bits" was presented to children ages 8 - 12 interested in learning more about taking care of a horse. Children learned about the various tools needed in horse care and how to properly use them. Fun trivia games are played as well.

The library was pleased to present the artwork of the students of artstream studios during the month of February. On display was a diverse collection of paintings, sculptures, and mixed-media pieces representing the talent of students with a broad range of ages and artistic experience. Susan Schwake has been teaching in the Greater Seacoast area for the past 20 years in her own school, in community settings and residencies in public/private schools.

Main desk chose a love/romance theme for the month of February. Book displays featuring Highland Romance, as well as "Blind Date with a Book", where patrons take a chance on falling in love with a good book (books are wrapped in brown paper, and unwrapped a home for a surprise read) was available throughout the month.

Library patrons and staff collected 20 bags of food for Gerry's Food Pantry in February.

In addition to the print versions of available books, 255 of our library patrons downloaded 1,264 e-books to media devices through the library's web site this month. The RPL website also enabled 43 patrons access to the Mango Languages, Chilton, and Legal Forms databases along with 304 digital downloads from Hoopla and Instant Flix.

Trustees meet on March 20th in the Rose Room of the library at 6pm.

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City Clerk's Office

City of Rochester Tax Collector's Office
February 28, 2018

Tax Year	Warrant	Annual Warrant	Collected		Uncollected	
			Amount	%	Amount	%
2017	Warrant	60,524,791	58,323,707.26	96.36%	2,201,083.74	3.64%
2016		58,196,003	57,469,961.42	98.75%	726,041.58	1.25%
2015		56,938,119	56,355,772.70	98.98%	582,346.30	1.02%
2014		55,068,779	54,830,695.91	99.57%	238,083.09	0.43%
2013		53,324,262	53,159,944.00	99.69%	164,318.00	0.31%
2012		50,952,912	50,836,893.30	99.77%	116,018.70	0.23%
2011		48,856,892	48,771,921.64	99.83%	84,970.36	0.17%
2010		47,308,832	47,231,270.43	99.84%	77,561.57	0.16%
2009		46,898,827	46,840,199.13	99.87%	58,627.87	0.13%
2008		46,522,769	46,477,140.88	99.90%	45,628.12	0.10%
2007		42,964,450	42,936,064.38	99.93%	28,385.62	0.07%
2006		40,794,160	40,780,381.13	99.97%	13,778.87	0.03%
2005		38,024,453	38,013,198.89	99.97%	11,254.11	0.03%
2004		36,065,496	36,053,874.89	99.97%	11,621.11	0.03%
2003		33,310,579	33,304,598.44	99.98%	5,980.56	0.02%
2002		29,725,878	29,720,159.49	99.98%	5,718.51	0.02%
2001		26,943,136	26,937,802.91	99.98%	5,333.09	0.02%
2000		25,415,248	25,411,043.45	99.98%	4,204.55	0.02%
1999		22,973,308	22,969,992.33	99.99%	3,315.67	0.01%
1998		30,592,529	30,587,901.82	99.98%	4,627.18	0.02%
1997		29,835,914	29,831,457.52	99.99%	4,456.48	0.01%
1996		27,726,424	27,722,073.99	99.98%	4,350.01	0.02%
1995		27,712,029	27,709,191.61	99.99%	2,837.39	0.01%
1994		26,989,803	26,987,206.62	99.99%	2,596.38	0.01%
1993		25,611,050	25,608,622.48	99.99%	2,427.52	0.01%
1992		24,746,736	24,744,940.64	99.99%	1,795.36	0.01%
1991		24,296,285	24,294,507.32	99.99%	1,777.68	0.01%
					4,409,139.42	

Tax Collector
Doreen Jones, CTC

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City Clerk's Office

**Rochester, New Hampshire
Inter office Memorandum**

TO: Daniel Fitzpatrick
City Manager

FROM: Todd M. Marsh
Director of Welfare

SUBJECT: Analysis of Direct Assistance for February, 2018.

DATE: March 15, 2018

This office reported 72 formal client notes for the month of February.

Voucher amounts issued for February, 2018 were as follows:

	<u>10</u> <u>Families</u> <i>5 new</i>	<u>15</u> <u>Single</u> <i>2 new</i>
Burial	1,300.00	1050.00
Dental00	.00
Electricity	270.08	234.72
Food00	.00
Fuel heating00	334.00
Mortgage00	.00
Prescriptions00	.00
Rent	1,760.00	2,152.00
Temporary Housing	455.00	.00
Transportation	<u>.00</u>	<u>7.50</u>
TOTAL	\$3,785.08	\$3,778.22

This represents an average cost per case/family of \$378.51 and case/Individual of \$251.88 for this month.

Total vouchers issued: \$7,563.30

There was a decrease of \$671.15 in assistance issued this month compared to February 2017. There was a decrease of \$3,198.65 in vouchers issued this month compared to last month.

We received reimbursements from the Interim Assistance Program SSI, State Medicaid and Personal Reimbursements totaling \$.00