



**Regular City Council Meeting
September 4, 2018
Council Chambers
7:00 PM**

Agenda

- 1. Call to Order**
- 2. Opening Prayer**
 - 2.1. American Legion Unit 7 Junior Auxiliary**
- 3. Presentation of the Colors**
 - 3.1. American Legion Unit 7 Junior Auxiliary**
- 4. Roll Call**
- 5. Acceptance of Minutes**
 - 5.1 Special City Council Meeting Minutes: June 19, 2018
(Revised) *consideration for approval* P. 11**
 - 5.2 Regular City Council Meeting, Meeting Minutes:
August 7, 2018 *consideration for approval* P. 21**
 - 5.3 Special City Council Meeting, Meeting Minutes:
August 21, 2018 *consideration for approval* P. 41**
- 6. Communications from the City Manager**
 - 6.1 Employee of the Month Award P. 49**
 - 6.2 City Manager's Report P. 51**
 - 6.3 Non-Union Employment Policy Handbook
Recommended Amendments P. 75**
- 7. Communications from the Mayor**
 - 7.1. Proclamation: "National Recovery Month" September,
2018 P. 99**

- 7.2. **Proclamation: "National Thank a Police Officer Day"**
September 15, 2018 P. 101
8. **Presentation of Petitions and Council Correspondence**
9. **Nominations, Appointments, Resignations, and Elections**
 - 9.1. **Appointment:** Councilor Elaine Lauterborn, Voting Delegate to the NHMA Legislative Policy Conference
 - 9.2. **Resignation:** Kyle Starkweather, Planning Board P. 103
 - 9.3. **Resignation:** Missi D'Arcy, Ward 5 Ward Clerk P. 105
 - 9.4. **Appointment:** Jim Grant, Supervisor of the Checklist, Ward 6 P. 107
 - 9.5. **Nomination:** Therese Hickman, NHDES Local River Management Advisory Committee P. 109
10. **Reports of Committees**
 - 10.1. **Codes & Ordinances Committee P. 111**
 - 10.2. **Community Development Committee P. 115**
 - 10.3. **CTE Joint Building Committee P. 119**
 - 10.4. **Finance Committee P. 133**
 - 10.4.1. **Resolution Authorizing Supplemental Appropriation to the 2018-2019 Capital Improvements Plan (CIP) of the City of Rochester, Department of Public works CIP Fund, Water CIP Fund, and Sewer CIP Fund in the Amount of \$180,000.00 for the Asset Management Software Project *first reading, consideration for second reading and adoption* P. 137**
 - 10.4.2. **Resolution in Accordance with RSA 33:9 Deauthorizing \$180,000.00 in Bond Authority Related to the 2018-2019 Capital Improvements Plan (CIP) of the City of Rochester, Department of Public works CIP Fund, Water CIP Fund, and Sewer CIP Fund for the Asset Management Software Project *first reading, consideration for second reading and adoption* P. 143**

10.4.3. Committee Recommendation: To not move forward with switching the Assessing software from Patriot to Avitar *consideration for approval* P. 134

10.5. Public Safety P. 149

10.5.1. Committee Recommendation: To Add a Crosswalk on Wakefield Street at the Walkway to the Spaulding High School Cafeteria Entrance *consideration for approval* P. 149

10.5.2. Committee Recommendation: To Deny the Request for a Streetlight on Yvonne Street *consideration for approval* P. 150

10.5.3. Committee Recommendation: To deny the Installation of a "Blind Driveway" sign on Four Rod Road *consideration for Approval* P. 151

10.5.4. Committee Recommendation: To Install a "Stop" Sign on City Property facing Dustin Homestead at the discretion of DPW *consideration for Approval* P. 151

10.5.5. Committee Recommendation: To send a letter to the State for action with the intersection of Tebbetts Road and Old Dover Road *consideration for Approval* P. 152

10.6. Public Works & Buildings Committee P. 157

10.7. Tri-City Mayors' Task Force on Homelessness P. 163

11. Old Business

11.1. Amendment to Chapter 42 of the General Ordinances of the City of Rochester Regarding Development and Construction Signs *second reading and consideration for adoption* P. 173

11.2. Amendment to Chapter 42 of the General Ordinances of the City of Rochester Regarding the Location and Boundaries of Zoning Districts and to Table 18-B, Permitted Uses *second reading and consideration for adoption* P. 181

12. Consent Calendar

13. New Business P. 10

13.1. Resolution Authorizing the City Manager to Enter into a Lease Agreement with Fresh Vibes Café, LLC *first reading and consideration for adoption* P. 187

- **Exhibit A 13.1 P. 188**

13.2. Resolution Authorizing the Creation of a Riverwalk Account in order to Receive Donations up to \$5,000.00 and Supplemental Appropriation in Connection Therewith *first reading, consideration for second reading and adoption* P. 201

13.3. E911 Committee Recommendations

13.3.1. Resolution Authorizing the Renumbering of Addresses on Eastern Avenue in Compliance with E911 Standards *first reading and refer to a public hearing* P. 205

- **Exhibit A 13.3.1 P. 207**

13.3.2. Resolution Authorizing the Renumbering of 31 Main Street to 33 Main Street in Compliance with E911 Standards *first reading and refer to a public hearing* P. 227

13.4. Resolution Deauthorizing \$1,038 in Funding Related to the 2017-2018 Victims of Crime Act Grant *first reading, consideration for second reading and adoption* P. 233

13.5. Resolution Authorizing Supplemental Appropriation to the 2018-2019 Rochester Police Department Operating Budget and Acceptance of a United States Department of Justice (USDOJ) Justice Assistance Grant (JAG) in the amount of \$26,029.00 *first reading, consideration for a second reading and adoption* P. 239

- 13.6. Resolution Authorizing the Department of Public Works to Submit a New Hampshire Department of Transportation (NHDOT) Transportation Alternatives (TAP) Grant Application in an amount not to exceed \$500,000.00 *first reading and consideration for adoption* P. 245**
- 13.7. Land SELT – Water Supply Land Purchase & Conservation Easements**
- 13.7.1. Resolution Authorizing the City Manager to place 95 acres of City property into a Conservation Easement with the Southeast Land Trust *first reading, consideration for second reading and adoption* P. 249**
- 13.7.2. Supplemental Appropriation to the 2018-2019 Department of Public Works, Water Capital Improvement Plan Fund in an amount not to exceed \$122,000.00 for Water Reservoir Land Protection *first reading, consideration for second reading and adoption* P. 251**
- 13.8 2019-2020 Final Legislative Policy Recommendations P. 257**
- 13.9 Resolution for Supplemental Appropriation to the Conservation Fund for Fiscal Year 2017-2018 Pursuant to the Provisions of Section 11.21(c) of the General Ordinances of the City of Rochester *first reading, consideration for second reading and adoption* P. 265**

14 Non-Meeting/Non-Public Session

15 Other

16 Adjournment