

City of Rochester, New Hampshire CITY COUNCIL PUBLIC SAFETY COMMITTEE 31 Wakefield Street
Rochester, NH 03867 (603) 332-1167 www.RochesterNH.gov

January 10, 2024

TO: Public Safety Committee

REGARDING: Public Safety Committee Meeting

There will be a Public Safety Committee meeting **January 17, 2024** at 6:00 p.m. in Council Chambers.

AGENDA

- 1. Roll Call
- 2. Approve Minutes from October 18, 2023 Public Safety Meeting pages 1-5
- 3. Public Input
- 4. Chestnut Hill Road-Directed Patrol Update (kept in committee)
- 5. Flashing Lights and Raised Table Policy Discussion (kept in committee)
- 6. Chestnut Street -Speed Control (kept in committee)
- 7. Rangeway Drive- Speed Control (kept in committee)
- 8. Pickering Road/ Brickyard (kept in committee)
- 9. Autumn Street/Salmon Falls Speed Trailer Data Update (kept in committee)
- 10. Lowell Street- Street Light between Westview and Royal Crest page 6
- 11. Church Street- Handicap Parking page 7
- 12. Charles Street- Flashing Light/ Signage page 8
- 13. Chamberlin Street- Sidewalks pages 9-10
- 14. Meaderboro Rd/ RT 202A- Intersection pages 11-12
- 15. Flat Rock Bridge Rd- Hidden Driveway pages 13-14
- 16. Other

cc.

Mayor and City Council Chief Gary Boudreau Deputy Chief Andrew Swanberry Fire Chief Dennis Dube Mr. Jarrod Norris Mr. Timothy Goldthwaite Ms. Lisa Clark Public Safety Committee Draft Meeting Minutes October 18, 2023 6:00 PM Council Chambers

Members Present

Councilor Peter Lachapelle, Chair Councilor Skip Gilman Councilor Dana Berlin Councilor Alexander de Geofroy Members Absent Councilor Amy Malone Others Present Jarrod Norris, P.E. Assistant City Engineer Gina Golden-Silvestro, GIS/AM Technician Deputy Chief Andrew Swanberry, PD Chief Dennis Dube, FD Diane Laurenza,172 Chestnut Hill Road David Smith, 588 Salmon Falls Road

Councilor Lachapelle brought the meeting to order at 6:00 PM.

Roll Call

Councilor Lachapelle took the roll call attendance. Councilors de Geofroy, Berlin, Gilman, and Lachapelle were all present. Councilor Malone was absent.

1. Approve Minutes from September 20, 2023 Public Safety Meeting Councilor Lachapelle MOVED to approve the minutes from September 20, 2023. Councilor Gilman seconded the motion. MOTION CARRIED by unanimous voice vote.

2. Chestnut Hill Road-Speed Trailer

Councilor Lachapelle asked the committee if agenda item #13 could be moved up on the agenda, members of the public were present to discuss this item. Diane Laurenza who lives at 172 Chestnut Hill Road was present to discuss the speeding concern on Chestnut Hill Road, she has lived there for 17 years. She brings her granddaughter to the bus stop and she said she feels like she is on the side of Route 16. The school bus driver now picks her up on the other side of the road for safety reasons. Ms. Laurenza would like a speed trap or more police presence. Councilor Lachapelle stated that he remembers the speed trailer being on Chestnut Hill Road. Deputy Chief Swanberry said that the speed trailer was out on Chestnut Hill Road for 3 weeks in May-June 2023. The average speed was 38 mph, there is a speed issue. Deputy Chief Swanberry said he has already asked for increased patrols in the area. Councilor Lachapelle asked Ms. Laurenza if there was a certain time of day that there is a speeding issue. Ms. Laurenza stated that any time after high school is out and after 3:00 PM. She also said that the Police are welcome to park in her driveway. Councilor de Geofroy asked if this was relatively new with the speeding getting bad, Ms. Laurenza said not really, she noticed more since she has been bringing her

> Page 1 of 4 Public Safety Committee Meeting October 18, 2023

granddaughter to the bus stop. Councilor de Geofroy said the reason he asked is to see if anything has changed. Ms. Laurenza said yes since the mall on Route 11 went up. Councilor Lachapelle asked Deputy Chief Swanberry the dates that the speed trailer was on Chestnut Hill Road. Deputy Chief Swanberry stated May 18 to June 8, 2023. Councilor Lachapelle said that the Police will do more directed patrols and there are more police on the road since they get fuel at the Public Works Department on Chestnut Hill Road. Deputy Chief Swanberry will update the committee next month.

3. Public Input

There was not public present for public input.

4. Flashing Lights and Raised Table Policy Discussion (kept in Committee)

Councilor Lachapelle summarized the issue and stated that Councilor Berlin and Councilor de Geofroy have made a couple of modifications to the policy. Councilor Berlin said there were just a few numerical edits and clarifying information. **Councilor Berlin MOVED to send the Flashing Lights and Raised Table Policy document to the Technical Review Group (TRG) for review and discussion and recommendations, then have it sent back to the Public Safety Committee when they are done. Councilor de Geofroy seconded the motion. MOTION CARRIED by unanimous voice vote.** Councilor Lachapelle asked if there is any further discussion. Councilor de Geofroy asked if the committee would also be sending this to Codes & Ordinances. Councilor Lachapelle responded by stating only TRG for now. After they make their recommendations then it may go to legal for drafting ordinance based upon TRG's recommendation along with the other public committees.

5. Chestnut Street-Speed Control (kept in committee)

Councilor Lachapelle summarized the issue. This is part of the raised table policy, kept in committee.

6. Highland Street Eastern Avenue-Left Turn Green Light (kept in committee)

Councilor Lachapelle summarized the issue. Mr. Norris stated that when he spoke to NHDOT the improvements could not be warranted with the data they had, the last traffic count was 2021 from the Strafford Regional Planning Commission they are updated every 3 years, the next one will be in 2024. Councilor Lachapelle said this was State jurisdiction and that the City has done what they could, this item will be removed from the agenda.

7. Rangeway Drive-Speed Control (kept in committee)

Councilor Lachapelle summarized the issue. He said this will be kept in committee; it is part of the speed table.

8. Pickering Road/Railroad Avenue (kept in committee)

Councilor Lachapelle summarized the issue, he said they were looking at some modifications to the area. Mr. Norris looked to see if there was any funds available to place a Rectangular Rapid Flashing Beacon (RRFB) at the intersection to help the

Page 2 of 4 Public Safety Committee Meeting October 18, 2023 vehicles see when pedestrians are there to cross the road. Mr. Norris said there is a project that the Public Works Department will be doing to rehab the sidewalks on Railroad Avenue in the Spring, there will be funds available for the Rectangular Rapid Flashing Beacon at that time. Councilor Lachapelle said if there is already a project slated for the Spring and if there are funds available, should not need a vote from the full council.

9. Pickering Road/Brickyard (kept in committee)

Councilor Lachapelle summarized the issue. Mr. Norris stated that they are still reviewing this location for a crosswalk.

10. Salmon Falls Road-Electronic Sign Placement

Councilor Lachapelle summarized the issue, he stated that he was informed that this electronic sign was damaged. Councilor Berlin asked if someone from the City had to go pick up the pieces. Councilor Lachapelle asked Mr. Norris if this sign could be repaired at the location. Mr. Norris said he would have to talk to the vendor about this. Councilor Lachapelle said the sign needs to be removed in his opinion and when repaired placed downtown somewhere. *Councilor Berlin MOVED to remove the broken sign from Salmon Falls Road and place with a 25 mph sign down by the telephone pole. Councilor de Geofroy seconded the motion. MOTION CARRIED by unanimous voice vote.*

11. Emergency Call Boxes-Union Street Parking Lot

Councilor Lachapelle summarized the issue. No public present to discuss. Councilor Berlin suggests removal of item from committee agenda. Item removed. No action.

12. Roberts Road-Street Light

Councilor Lachapelle summarized the issue. There are street lights on Tebbetts but not on Roberts Road. Mr. Norris said it is a dead end street and relatively a long street. Fire Chief Dube said one should be placed at the intersection for safety. Councilor Lachapelle MOVED to install a street light on the existing pole at the intersection of Tebbetts and Roberts Road. Councilor de Geofroy seconded the motion. MOTION CARRIED by unanimous voice vote.

13. Roberts Road-Sign

Councilor Lachapelle summarized the issue. A resident of Roberts Road is looking for a "not a through street" or "dead end" sign to be installed at the beginning of Roberts Road near Tebbetts, there is a large amount of traffic that comes down the road and turns around. Councilor de Geofroy MOVED to add a "dead end" sign at the entrance of Roberts Road. Councilor Gilman seconded the motion. MOTOIN CARRIED by unanimous voice vote.

14. Broad Street-Stop Sign

Councilor Lachapelle summarized the issue. A resident of Broad Street called the Public Works Department saying the "stop" sign was missing. Councilor Lachapelle

Page 3 of 4 Public Safety Committee Meeting October 18, 2023 asked about a white stop line. Deputy Chief Swanberry said that the white line itself without the "stop" sign is not enforceable. There was no evidence that there was ever a stop sign there. Deputy Chief Swanberry said this is not a problem area, it is not on their radar. No action was taken.

15. Other

Autumn Street/Salmon Falls Road

Councilor Gilman said there is a resident of Autumn Street looking for a sidewalk. Councilor Lachapelle said that there may be a Capital Improvement Project in the future. Mr. Norris said he could not speak definitively, but its being discussed. Councilor Gilman said the resident was talking about speed as well. Deputy Chief Swanberry said that the speed trailer was out there by the substation. This was kept in committee, Deputy Chief Swanberry will get the speed trailer data for next month.

Councilor Lachapelle said that the next Public Safety Committee Meeting will be held on November 15, 2023.

Councilor Lachapelle ADJOURNED the meeting at 6:46 PM.

The minutes were respectfully submitted by Laura McDormand, Admin. Services & Utility Billing Supervisor

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Raised Speed Table Policy

Preamble

This policy is designed to establish procedures and guidelines for the implementation of raised speed tables within the city of Rochester. Requests for raised speed tables must meet all criteria detailed within this policy *and* must be approved by the city council before implementation. Please note that while a request might meet the criteria within this policy, it is to be used only as an initial guideline. As such, each individual request will be evaluated on a case-by-case basis.

Raised Speed Table Guidelines

- 1. Speed limit on street must be 25 MPH or below, or must be located within a school zone
- 2. Street must not be a dead-end (Excluding school zones)
- 3. Street or street segments must be no shorter than 500 feet in length (segment defined as an area of the same street between consecutive intersections. (*Excluding school zones*)
- 4. Speed table must be no closer than 200 feet from a stop sign or intersection
- 5. Speed table must be no closer than 75 feet from a residential or commercial driveway (*Excluding* school zones)
- 6. Annual Average Daily Traffic (AADT) rate must be above 2000 vehicles per day (If data available) (*Excluding school zones*)

AADT rates can be referenced at New Hampshire Department of Transportation's Transportation Data Management System:

https://nhdot.public.ms2soft.com/tcds/tsearch.asp?loc=Nhdot&mod=TCDS

- 7. Speed table must include a crosswalk (either at an existing crosswalk or in a location that allows for the addition of a crosswalk with no alterations to the surrounding sidewalk infrastructure)
- 8. Speed Tables are not permitted in the following zoning districts (Excluding school zones):
 - a. Agricultural
 - b. Highway commercial
 - c. General industrial
 - d. Airport special
 - e. Recycling industrial
 - f. Office commercial
- 9. Other traffic calming measures must be implemented, and data collected, to assist the body in making a decision (speed trailer, police detail, etc.) (please note: this line item is not used in determining eligibility)
- 10. Requests that meet conditions 1-9 above must be sent to the technical review group for determination of eligibility
- 11. Public hearing must be scheduled if 1-10 are met, prior to a formal council vote
- 12. IF APPROVED: speed table design and implementation must comply with all state and federal regulations

From: Sent: To: Subject: Peter Lachapelle Wednesday, November 1, 2023 8:57 AM Ronda Boisvert Fw: Street light

Hi Ronda,

Can you add the below email to the November Public Safety Committee agenda?

Thanks, Pete

From: Peter Lachapelle <peter.lachapelle@rochesternh.gov> Sent: Wednesday, November 1, 2023 8:55 AM To: Paul Callaghan <paul.callaghan@rochesternh.gov>

Thanks, I will have it added to the agenda.

Subject: Re: Street light

Pete

From: Paul Callaghan <paul.callaghan@rochesternh.gov> Sent: Wednesday, November 1, 2023 6:58 AM To: Peter Lachapelle <peter.lachapelle@rochesternh.gov> Subject: Street light

A resident of Ward 2 is requesting we look at adding a street light on Lowell St between Westview Drive and Royal Crest MHP.

Paul Callaghan *Mayor* City of Rochester, New Hampshire

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To: Subject: Ronda Boisvert 25 Church Street Parking

Bethany Smith called requesting a couple of the parking spots in front of the First Baptist Church be changed to handicap parking. She is concerned that there is no space reserved at this time.

Thank you, Ronda Boisvert Administrative Assistant II City of Rochester DPW 603-335-7563 ronda.boisvert@rochesternh.gov

From:	Peter Lachapelle
Sent:	Wednesday, November 15, 2023 2:49 PM
То:	Laura McDormand
Cc:	Cassie Givara; Ronda Boisvert; Gina Golden-Silvestro; Jarrod Norris
Subject:	Re: Public Safety

I will bring it up.

Thanks, Pete

From: Laura McDormand <laura.mcdormand@rochesternh.gov> Sent: Wednesday, November 15, 2023 1:38 PM To: Peter Lachapelle <peter.lachapelle@rochesternh.gov> Cc: Cassie Givara <cassie.givara@rochesternh.gov>; Ronda Boisvert <ronda.boisvert@rochesternh.gov>; Gina Golden-Silvestro <gina.golden@rochesternh.gov>; Jarrod Norris <jarrod.norris@rochesternh.gov> Subject: FW: Public Safety

Hello, Could you please bring this issue up under other tonight ©

Laura McDormand Admin Services & Utility Billing Supervisor 603-335-7569 ***Please note that my email address has changed to <u>laura.mcdormand@rochesternh.gov</u> (it used to end with.net) Please update your address book. Mail to rochesternh.net will continue to work for a while but will eventually be disabled.

From: Cassie Givara <cassie.givara@rochesternh.gov> Sent: Wednesday, November 15, 2023 12:52 PM To: Laura McDormand <laura.mcdormand@rochesternh.gov> Subject: Public Safety

I don't believe Councilor Lachapelle plans on having a December Public Safety meeting, but I thought I'd throw this your way for the future or to delegate to the appropriate staff 😂 We got a call today from a resident named Brianna Puorro. She lives off of Charles Street and her son goes to William Allen. She was saying that the traffic in the Knight Street area of Charles can be treacherous during the after-school

timeframe when she is walking to pick up her son. There have been issues with cars speeding through, people not stopping or just slowing slightly and inching towards the crosswalk while there are pedestrians there. She wanted to ask about the potential of flashing lights or new signage put in the area. I told her I would pass along her info.

Her number is

Cassie Givara Deputy City Clerk 31 Wakefield Street Rochester, NH 03867

From: Sent: To: Subject: Michele Grant Friday, November 17, 2023 1:17 PM Ronda Boisvert FW: Chamberlain Street Sidewalk Question

Hi Ronda,

Please see below, I was told that this should be sent over to you for Safety meeting, is that correct? I would also like to put in a request for the sidewalk to be continued down Chamberlain St., the sidewalk currently stops at the school. Let me know if I need to put something formal in writing.

Thank you,

Michele Grant Utility Billing Administrator City of Rochester 209 Chestnut Hill Rd. Rochester, NH 03867 603-335-7501

-----Original Message-----From: Bill & Diane Burke <wedeburke@gmail.com> Sent: Thursday, November 16, 2023 8:58 PM To: Michele Grant <michele.grant@rochesternh.gov> Subject: Chamberlain Street Sidewalk Question

Caution: External email.

To whom it may concern,

I wanted to bring to the city's attention some safety concerns regarding traffic and pedestrians along Chamberlain Street, particularly the area between the school and Whitehall Road.

I've noticed that vehicles on Chamberlain Street consistently surpass the posted speed limit of 30 MPH. Additionally, the lack of sidewalks, poorly maintained shoulders, and a culvert along the northbound lane create significant safety risks for pedestrians. This is particularly concerning considering the number of residents who regularly use this route.

On my walks on November 15th and 16th along Chamberlain Street, I experienced two serious situations that forced me to step off the roadway to avoid being struck by passing vehicles. On the 15th, it was a small SUV type vehicle, and on the 16th, a white full-size Ford F-350 type pickup truck.

Given these safety concerns, I'm keen to understand the necessary steps and procedures to formally request the construction of a sidewalk on Chamberlain Street. I'm also interested in exploring the possibility of connecting the Alder Creek cul-de-sac and Heritage Ave along Whitehall Road to provide a safer pathway for residents in both neighborhoods.

Your guidance and assistance in addressing these safety issues and starting the appropriate processes for infrastructure improvement would be highly appreciated.

9 of 14 ¹

Thank you for your attention to this matter.

Best regards,

Bill Burke 29 Lupine Lane Rochester, NH 03868

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From: Sent: To: Subject: Peter Lachapelle Tuesday, November 28, 2023 1:59 PM Ronda Boisvert Fw: Public Safety agenda item

Hi Ronda,

Could you add Meaderboro Rd/Rt. 202A intersection to the next public safety committee meeting. The meeting will occur in January or February with the new committee. I will be cancelling the meeting in December in a week or so.

Thanks, Pete

From: Alexander de Geofroy <alexander.degeofroy@rochesternh.gov> Sent: Tuesday, November 28, 2023 1:08 PM To: Peter Lachapelle <peter.lachapelle@rochesternh.gov> Cc: Paul Callaghan <paul.callaghan@rochesternh.gov> Subject: Re: Public Safety agenda item

Thanks Peter. I understand there will be a project for it for FY25, I was just interested in discussing whether or not there could be any interim measures to make it safer while we wait.

Alex de Geofroy City Councilor, Ward 5 Seat A City of Rochester, New Hampshire Mobile: (508) 680-6320



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Social Media www.facebook.com/RochesterNH/ www.instagram.com/Rochester NH

From: Peter Lachapelle <peter.lachapelle@rochesternh.gov> Sent: Tuesday, November 28, 2023 12:54 PM To: Alexander de Geofroy <alexander.degeofroy@rochesternh.gov> Cc: Paul Callaghan <paul.callaghan@rochesternh.gov> Subject: Re: Public Safety agenda item

1

Hi Alex,

I can add it to the agenda and it will carry forward. However, this particular intersection will be in the next budget in the CIP for upgrades which will correct the safety concerns.

Thanks,

Pete

From: Alexander de Geofroy <alexander.degeofroy@rochesternh.gov>
Sent: Tuesday, November 28, 2023 10:37 AM
To: Peter Lachapelle <peter.lachapelle@rochesternh.gov>
Cc: Paul Callaghan <paul.callaghan@rochesternh.gov>
Subject: Public Safety agenda item

Hi Peter,

I was hoping to make sure the Meaderboro Rd/Rt. 202A intersection gets addressed at Public Safety. I realize the next meeting is being cancelled, and that we will then transition to a new Council. This being my first transition to a new term, I'm unclear on the process. Is it the case that the agenda carries over, or does the slate get wiped clean? Is my best bet to just wait until the new term begins and take it up with the next chair?

Thanks,

Alex de Geofroy

City Councilor, Ward 5 Seat A City of Rochester, New Hampshire Mobile: (508) 680-6320



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Subject:

FW: [rochesternh] Dangerous road conditions (Sent by Jason Richardson)

From: Lisa Clark <lisa.clark@rochesternh.gov>
Sent: Thursday, January 4, 2024 11:16 AM
To: Ronda Boisvert <ronda.boisvert@rochesternh.gov>
Subject: FW: [rochesternh] Dangerous road conditions (Sent by Jason Richardson)

Please add number 2 to the PSC Agenda, and email the resident that started this email chain that it will be on the agenda and he can come if he would like to provide additional info.

From: Katie Ambrose <<u>Katie.Ambrose@rochesternh.gov</u>>
Sent: Thursday, January 4, 2024 11:11 AM
To: Lisa Clark <<u>lisa.clark@rochesternh.gov</u>>; Peter Nourse <<u>peter.nourse@rochesternh.gov</u>>; Gary Boudreau
<<u>gary.boudreau@rochesternh.gov</u>>
Cc: Ronda Boisvert <<u>ronda.boisvert@rochesternh.gov</u>>
Subject: RE: [rochesternh] Dangerous road conditions (Sent by Jason Richardson)

Thanks very much Lisa.

Katie Ambrose

City Manager City of Rochester, New Hampshire Email: <u>katie.ambrose@rochesternh.gov</u> Telephone: 603-335-7506 Address: Rochester City Hall 31 Wakefield Street Rochester, NH 03867

From: Lisa Clark <<u>lisa.clark@rochesternh.gov</u>>
Sent: Thursday, January 4, 2024 11:10 AM
To: Katie Ambrose <<u>Katie.Ambrose@rochesternh.gov</u>>; Peter Nourse <<u>peter.nourse@rochesternh.gov</u>>; Gary Boudreau
<<u>gary.boudreau@rochesternh.gov</u>>; Cc: Ronda Boisvert <<u>ronda.boisvert@rochesternh.gov</u>>
Subject: RE: [rochesternh] Dangerous road conditions (Sent by Jason Richardson)

Hi Katie

- 1. Potholes. The road is in bad shape, however it needs shim paving in the spring. This is not just potholes.
- 2. The hidden Driveway we will refer to Public Safety Committee for next agenda and we will reach out and let him know it will be on the agenda in case he would like to come to the meeting.
- 3. There are often request regarding pavement conditions. There are several residents in the area that call in. This morning we spent several hours out there patching.

Thanks Lisa From: Katie Ambrose <<u>Katie.Ambrose@rochesternh.gov</u>> Sent: Thursday, January 4, 2024 10:43 AM To: Peter Nourse <<u>peter.nourse@rochesternh.gov</u>>; Gary Boudreau <<u>gary.boudreau@rochesternh.gov</u>>; Lisa Clark <<u>lisa.clark@rochesternh.gov</u>> Subject: FW: [rochesternh] Dangerous road conditions (Sent by Jason Richardson)

Hi Peter, Gary and Lisa,

Please see below from Jason Richardson. I see three issues outlined: potholes, hidden driveway and speed. Have we already communicated with him on any of these issues? Is there a need for signage for the hidden driveway?

Thank you,

Katie

Katie Ambrose

City Manager City of Rochester, New Hampshire Email: <u>katie.ambrose@rochesternh.gov</u> Telephone: 603-335-7506 Address: Rochester City Hall 31 Wakefield Street Rochester, NH 03867

From: Contact form at rochesternh <<u>cmsmailer@civicplus.com</u>>
Sent: Thursday, January 4, 2024 10:23 AM
To: Katie Ambrose <<u>Katie.Ambrose@rochesternh.gov</u>>
Subject: [rochesternh] Dangerous road conditions (Sent by Jason Richardson)

Caution: External email.

Message:

Hello Kathryn I live at 6 flat rock bridge road in east Rochester. I'm sending this message to you as the website is very confusing and not sure on what to do. We have 100+ feet of extreme potholes that are so bad it's shaking the house. Another issue is we have a driveway that is hidden so bad my children are scared when getting on bus. This road is main route from maine and we have a big problem with safety here and we have had no police presence for a long time is this something you can help with Kathryn? I've tried contacting the PD but am told not in budget. Thank you for your time Kathryn, Jason Richardson

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