

ROCHESTER POLICE COMMISSION
MEETING AGENDA – DECEMBER 1, 2021 7:00 P.M.
IN PERSON MEETING
AT CITY HALL - COUNCIL CHAMBERS
31 WAKEFIELD STREET ROCHESTER, NH 03867

1. CALL TO ORDER

- A. Opening Prayer
- B. Roll Call by the Clerk

2. PUBLIC COMMENT

3. ACCEPTANCE OF MINUTES:

- A. November 3, 2021

4. OLD AND UNFINISHED BUSINESS:

Any Unfinished Business to come before the Commission

5. NEW BUSINESS:

A. Oath of Office:

- 1. Officer Kristine Bibeau; Officer Zachary Vatcher; Officer Zachary Masse
- 2. Promotion to Sergeant: Spencer Williams-Hurley

B. Monthly Reports

C. Other

6. CORRESPONDENCE:

A. Officer Knox is recognized for building rapport with a barricaded, suicidal person; ultimately getting this person to services needed.

B. Officer Johnson is recognized by DCYF Attorney Chellman for going above and beyond investigating an assault case.

C. Officer Marshall and Officer Miller during a welfare check assisted a community member locked out their home.

D. Officer Marshall is recognized for his positive interaction with a community member.

7. INFORMATION:

A. Any other information to come before the Commission.

8. NON PUBLIC SESSION (Pursuant to: RSA 91-A:3)

A. RSA 91-A:3 (II-a) Personnel

B. RSA 91-A:3 (II-e) Legal



Rochester Police Commission
Rochester, NH 03867

David R. Stevens, Commissioner
Lisa M. Stanley, Commissioner

MINUTES OF THE POLICE COMMISSION MEETING

The Rochester Police Commission held their regular monthly meeting on Wednesday, November 3, 2021 at 7:00 P.M. in the Police Department, second floor - lecture hall. Participants in this meeting: Comm. Stevens, Comm. Stanley, Chief Toussaint, Dep. Chief Boudreau, Capt. Thomas, Lt. Bossi, Comm.-Elect Winship, Comm.-Elect Peters, Chaplain Cilley and Secretary Warburton.

The meeting called to order at 7:00 P.M.

All participated in the pledge of allegiance.

Chaplain Cilley led all in prayer.

B. Roll Call. The clerk called the roll marking Commissioner Stevens and Commissioner Stanley present.

2. PUBLIC COMMENT: No public comment.

3. ACCEPTANCE OF MINUTES:

A. October 6, 2021 regular meeting.

Comm. Stanley MOVED to accept the minutes of the October 6, 2021 meeting. Comm. Stevens SECONDED the motion. The motion to accept the minutes, as clarified, PASSED unanimously.

4. OLD AND UNFINISHED BUSINESS: No old or unfinished business.

5. NEW BUSINESS:

A. Monthly Reports:

1. Operations: Capt. Thomas and Lt. Bossi shared reporting of operations.

Capt. Thomas said on the support side of operations there were 32 cases sent up from patrol or detective generated. There are currently 75 cases assigned. There were 40 cases presented virtually to the Grand Jury and all were true bills. There were three polygraphs and five backgrounds.

COMPSTAT: Lt. Bossi reported that field activities have been consistent with prior months. We are looking to see those increase as staffing increases when officers are released from training. We had two fatal car crashes this period. One was a single vehicle crash, the other was a car vs motorcycle.

Property crime had a slight increase in thefts from motor vehicles. These occurred on a variety of nights. All were crimes of opportunity, from unlocked vehicles. Property crime is down over all 18% from this time last year.

We had three fatal overdoses this period. They are under investigation. Of the drugs seized all were from search incident to arrest.

In violent crime there were four aggravated assaults, three of them from domestic violence incidents. We had a shooting incident on Lafayette Street that remains under investigation. As a whole, violent crime is down 23% year to date.

Comm. Stevens inquired how often we are using Narcan now. When it first became available, it seemed like we were using it daily, but we don't hear much about that now.

Law enforcement use of Narcan is down as civilians have much more access to Narcan than they did previously. Typically by the time law enforcement arrives, Narcan has been administered by civilians. If PD and EMS arrive at the same time, we are going to defer to EMS to administer Narcan. There are some outreach advocate groups that have been providing Narcan kits to people. However a lot of the cases we respond to, such as meth, Narcan has no effect on those.

Chief Toussaint added that the fatal overdoses we are seeing many of them have been deceased for a while and were by themselves prior to overdosing.

COMMUNITY ENGAGEMENT OFFICER/PROBLEM ORIENTED POLICING UNIT:

As has been reported both the CEO and the POP officers have been reassigned to patrol. However Officer Danie and Sergeant Benjamin did attend the McDonald's and the NH Chiefs of Police Association event where Community Policing Awards were presented to officers from around the state.

Officer Danie, Det. Govoni and Sergeant Turner conducted a RAD (Rape Aggression Defense) training class that had 17 attendees.

Sgt. Benjamin assisted at Drug Take Back Day where 7 boxes of unwanted prescription medication weighing in at 167.5 pounds was collected for proper disposal.

COMMUNICATIONS: We have received an additional resignation in the center, which, shortly will bring our total open spots to 3; the current opening, and one another who is transitioning over to being a police officer. This newest resignation, the employee has requested to remain per diem and is seeking other employment opportunities in the City.

DIVERSION: Of note in this section is that Diversion Coordinator Nicole Rodler was selected by the Governor to be on the Juvenile Justice Reform Committee representing Diversion in the State. The first meeting is set for the end of November.

HONOR GUARD: The Honor Guard participated in retirement protocols for Sgt. Emerson. In addition to being presented with a flag that was flown over the police department, there was a final walk out and saluting procession.

HOUSING: Both Officer Mundy and Officer Babine work well together to handle housing duties. The calls have been consistent with prior months. They are patrol the properties on foot and by vehicle. It is believed doing so has prevented some calls. The residents at the Art Nickless building are starting a neighborhood watch and the officers are assisting with logistics.

Comm. Stevens inquired if there is a contract coming due with Housing and the Police.

It was noted the contract was recently signed. They will have to reexamine the pay structure with having two officers and more hours dedicated. We met with Director Price who will be building recommendations into the budget for July 1.

Comm. Stevens asked about the Housing Car. That car was purchased by housing several years ago. We provide the equipment in the car, the insurance and the maintenance and upkeep.

K9: Gunner was used three times over the past month, however no persons were located. As of October 31, Gunner is now officially retired from duty with the Rochester PD, and has been re-housed with former Officer MacKenzie and his family.

Officer Hatch and Ripley continue working with the Working Dog Foundation. They recently attended a training in Virginia. It is expected they will be certified as a team in 2022. They will not be available for call outs until certified.

SCHOOL RESOURCE OFFICERS: Officer Porfido has been assigned to patrol due to staffing. Sgt. Deluca and Officer Jackson are engaged in normal school activities and are also teaching their LEAD classes.

2. Administrative.

Mobile Dispatching: The dispatch trailer has been picked up and all of the gear and trailer are at 2-Way. They will begin renovating the sleeping area into a 2-console dispatch station. They will set up the radio gear in their lab and then transfer all of that into the trailer.

Radio Replacement Project- DPW is getting ready to move into their new facility. Once all the IT and switching is set up we can work with 2-Way to bring that tower on line.

Dep. Chief Boudreau met with Chief Breault of Dover regarding adding an antenna to the Long Hill Road Tower. We need to provide him with more information, such as the tower height and the equipment in the cabinet. From there we will craft and sign an MOU with Dover about the equipment and that we are responsible if anything should happen to it. For example a lightning strike. There won't be any additional charge for tower rental.

Body Cameras – We submitted a letter to finance to waive the purchasing policy for the body cameras and to not go out to bid. We had demonstrations from Axon, Bodyworn and WatchGuard, and requested pricing from them. WatchGuard was the least expensive of the three. Since we started this project last year, initially there were big upfront costs, and then smaller backend maintenance and software agreement costs. The major manufacturers have adjusted their pricing to have little or no upfront costs but you are locked into a five year contract.

Chief Toussaint said this is similar to the Taser-60 program.

When asked how many units we are talking about Dep. Chief Boudreau said that we feel that 60 is a good number, which will cover patrol, detectives and sergeants. If the camera breaks in that period they replace it. They do recommend replacing batteries at roughly 3.5 years.

Comm. Stanley asked if the cameras are individual to each officer. Dep. Chief Boudreau replied that they are.

Comm. Stanley said we are roughly two months out from the state money being available for this. Hopefully this is still on our radar.

Dep. Chief Boudreau said that it is.

Comm. Stevens asked if we are recommending WatchGuard.

Dep. Chief Boudreau said that is his recommendation. They have our in car cameras already. Both Axon and Bodyworn had options for in-car cameras as well, but it was more money. Both Dover and Manchester are using Bodyworn.

Comm. Stevens asked if they could come back and do a demonstration for the Commission?

Dep. Chief Boudreau said he will send some information on this.

Comm. Elect Peters asked if we are using cloud storage and if there are additional fees? Will the cruiser cameras now also be cloud storage?

Dep. Chief Boudreau said we will be cloud storage for both the body cameras and cruiser cameras. The costs quoted for the body cameras covers it all. We could have upgraded the in car cameras, but it would add \$130,000 to the project. We talked about it. It's a huge expense, even spread over five years.

We are planning as we purchase new cruisers we will purchase new cameras.

The Commission asked could you use the state funding for the body cameras, and use the CIP for the cruiser cameras. We would have to look further into that.

Comm. Stevens asked how much more time would we need, how much management will it need and whom will do that?

Dep. Chief Boudreau said that the officer can tag the body camera footage and add a property number, which the evidence technician can then pull down from the cloud. There will be some increased work. We have been considering this could be one of the duties for the second part-time Administrative Technician in records. We just don't know how much extra time will be involved at this point.

Dep. Chief Boudreau said I don't think it will be that labor intensive. The redaction software has come leaps and bounds. You can draw a box around the face of a person in the video and it will follow that person throughout the entire recording for redaction.

Training. The recruits in the academy have just finished up week 9. We worked with one of them on some firearms shooting fundamentals. This recruit prior to being hired had never handled a firearm before. The two officers in the law package are also progressing. When they are not doing the law package they are in field training.

B. Other.

1. Chief Toussaint advised the he and the Deputy Chief attended a meeting in Somersworth about the Willand Pond encampment. They wanted to share with neighboring communities the plan for moving the people off of this private property on Monday in the event they needed mutual aid. They don't anticipate needing us, as they have a good plan in place.

Comm. Stanley said one thing she noticed was that the triage plan lacked employment service information.

2. Comm-Elect Peters wished to thank Officer Porfido for assisting a resident with an incident from a yard sale. A customer noted they were running out to the ATM, but never returned with the funds for the items acquired. Said customer was given the opportunity to pay for the items or face theft charges.

6. CORRESPONDENCE:

The following correspondence was received this period: Officer Brinkman is thanked for his kindness and compassion while investigating an untimely death.

7. INFORMATION: None

8. NON-PUBLIC SESSION: (Pursuant to: RSA 91-A:3)

Commissioner Stanley MOVED to enter a nonpublic session at 7:45 P.M. pursuant to RSA 91-A: 3, paragraph II, section A (personnel) and section E (legal.) Comm. Stevens SECONDED the motion. The motion PASSED by roll call vote Comm. Stanley – yes, Comm. Stevens – yes.

The non-public session closed at 8:05 P.M. on a MOTION by Comm. Stanley. Comm. Stevens SECONDED the motion. The motion PASSED by roll call vote Comm. Stanley – yes, Comm. Stevens – yes.

Comm. Stanley MOVED to seal the minutes indefinitely. Comm. Stevens SECONDED the motion. The motion PASSED by roll call vote Comm. Stanley – yes, Comm. Stevens – yes.

9. MISCELLANOUS:

Comm. Stanley MOVED to accept the evaluations and merit track advancements as presented for Officer Porfido (track 9), Officer Garstin (track 7), Officer Colson (track 2), and the evaluation of Officer Rousseau (top of grade). Comm. Stevens SECONDED the motion. The motion PASSED by roll call vote Comm. Stanley – yes, Comm. Stevens – yes.

10. ADJOURNMENT:

Comm. Stevens MOVED to adjourn. SECOND by Comm. Stanley at 8:06 P.M.

Respectfully Submitted

Rebecca J. Warburton
Secretary

APPROVED BY COMMISSION:

DRAFT PENDING APPROVAL



ROCHESTER POLICE DEPARTMENT

23 WAKEFIELD STREET
ROCHESTER NH, 03867-1933

POLICE COMMISSION

PAUL R. TOUSSAINT
Chief of Police

BUSINESS (603) 330-7127
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www.rochesterpd.org
"Dedication, Pride, Integrity"

VACANT
Chairman
DAVID R. STEVENS
Vice Chairman
LISA M. STANLEY
Commissioner
DAVID E. WINSHIP, JR.
Commissioner

December 1, 2021



I, Khristine Bibeau do solemnly swear that I will faithfully and impartially discharge and perform all the duties incumbent on me as a Patrol Officer with the Rochester Police Department, according to the best of my ability, agreeable to the rules and regulations of the Constitution and the Laws of the State of New Hampshire, so help me God.

Khristine Bibeau

STATE OF NEW HAMPSHIRE

STRAFFORD, SS:

Then the above named Khristine Bibeau , appeared and took oath of Office by law prescribed.

Before me

Rebecca J. Warburton,
Justice of the Peace



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Commissioner

PAUL R. TOUSSAINT
Chief of Police

December 1, 2021



I, Zachary Vatcher do solemnly swear that I will faithfully and impartially discharge and perform all the duties incumbent on me as a Patrol Officer with the Rochester Police Department, according to the best of my ability, agreeable to the rules and regulations of the Constitution and the Laws of the State of New Hampshire, so help me God.

Zachary Vatcher

STATE OF NEW HAMPSHIRE

STRAFFORD, SS:

Then the above named Zachary Vatcher , appeared and took oath of Office by law prescribed.

Before me

Rebecca J. Warburton,
Justice of the Peace



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Commissioner

December 1, 2021



I, Zachary Masse do solemnly swear that I will faithfully and impartially discharge and perform all the duties incumbent on me as a Patrol Officer with the Rochester Police Department, according to the best of my ability, agreeable to the rules and regulations of the Constitution and the Laws of the State of New Hampshire, so help me God.

Zachary Masse

STATE OF NEW HAMPSHIRE

STRAFFORD, SS:

Then the above named Zachary Masse , appeared and took oath of Office by law prescribed.

Before me

Rebecca J. Warburton,
Justice of the Peace



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Commissioner

December 1, 2021



I, Spencer Williams-Hurley do solemnly swear that I will faithfully and impartially discharge and perform all the duties incumbent on me as a Sergeant with the Rochester Police Department, according to the best of my ability, agreeable to the rules and regulations of the Constitution and the Laws of the State of New Hampshire, so help me God.

Spencer Williams-Hurley

STATE OF NEW HAMPSHIRE

STRAFFORD, SS:

Then the above named Spencer Williams-Hurley , appeared and took oath of Office by law prescribed.

Before me

Rebecca J. Warburton,
Justice of the Peace

**PATROL DIVISION
MONTHLY REPORT
November 2021**

R.U.N. Program: At this time, due to COVID-19, all RUN meetings are on hold.

RPOA: Lt. Bossi attended the RPOA meeting. No issues, concerns, or questions were brought up at the meeting.

HONOR GUARD: There were no HG events this past month, and there are no scheduled HG events at this time.

K-9: Ofc. Hatch continues training with K9 Ripley for tracking, environmental, and obedience with The Working Dog. Ofc. Hatch has also had many contacts with the public for them to meet K9 Ripley. He and K(Ripley visited children at the Nancy Loud School.

CompStat: There was a slight increase in traffic stops over the recent months, although due to staffing shortages we are still not at the level of proactivity we would like to see. Traffic stops continue to be along the main roadways throughout the city as well as in the downtown areas. Traffic crashes were consistent with last month, both in quantity and locations. The large city construction project on North Main Street does not appear to have contributed to any collisions. DUI arrests are consistent, yet it was noted that there was an increase in DUIs stemming from crashes. This month's data showed that 50% of the DUI arrests were from alcohol, and the other 50% were from narcotics.

The number of burglaries was relatively consistent with prior months. The data shows a significant increase in burglaries year-to-date, but when compared to 2019, there were fewer burglaries. This is largely being attributed to people being home for much of 2020, resulting in data anomalies. The majority of burglaries continue to be of storage units and construction sites, with an increase of activity on Farmington Road. Officers have been completing extra patrols of the construction sites on Farmington Road in response. There was one instance of someone entering a home at night to steal property, which is uncommon here, and was discovered by the homeowner. Officers quickly located and arrested the suspect after they fled the scene. Overall property crime is down 22% YTD.

There was an increase in drug cases, most of which consisted of drug items found when searching an arrested person. There was one fatal overdose during the month. The types of drugs found consist of Heroin/Fentanyl, Methamphetamine, Clonazepam, Trazadone, Suboxone, and marijuana.

Violent crimes remain relatively low, down 31% YTD, and no trends were uncovered.

Respectfully submitted,

Captain Jason Thomas

Rochester Police Department

October 2021 Comp Stat Report



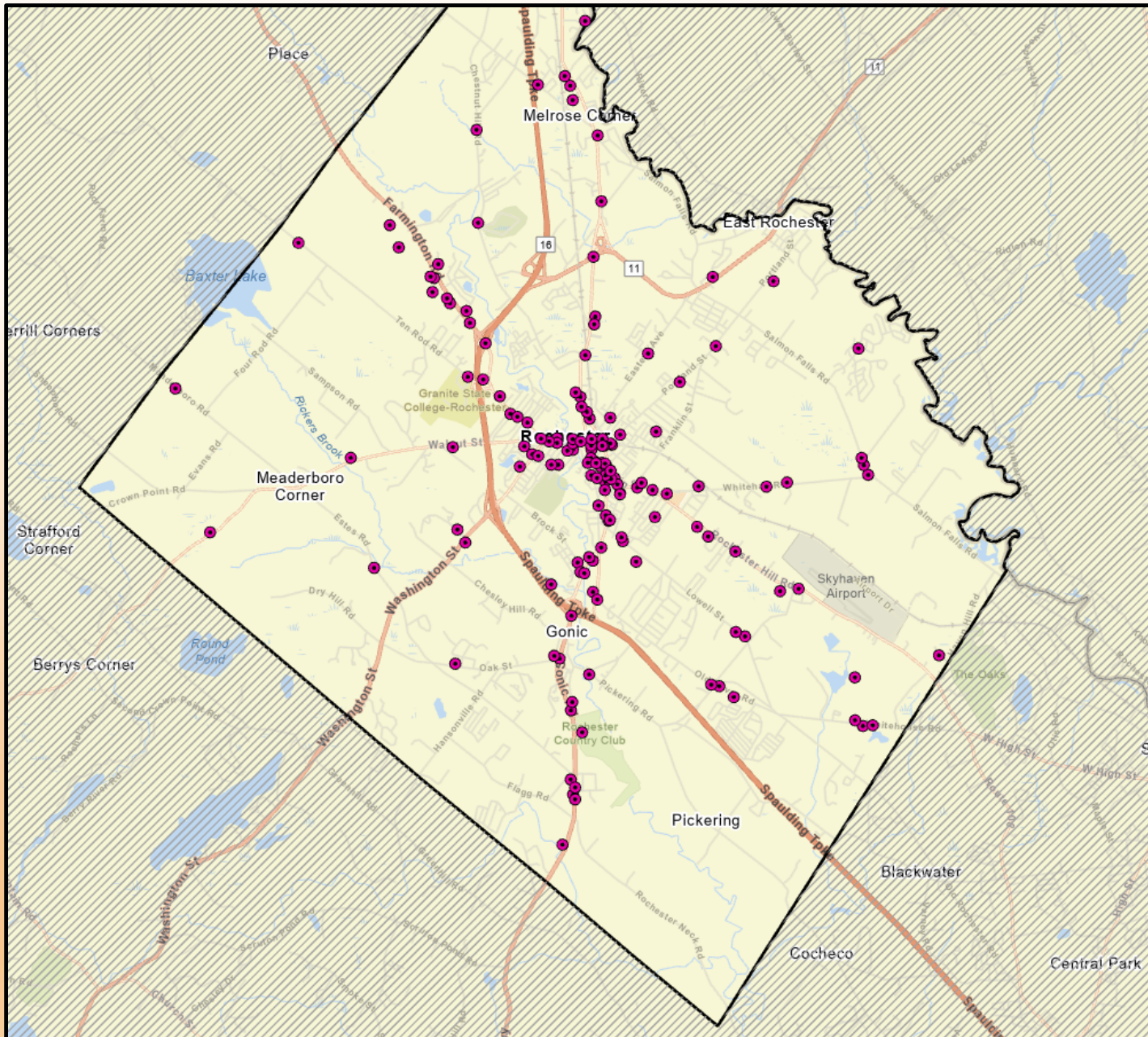
October 2021 Traffic Activities

- Traffic Stops
- Motor Vehicle Crashes
- DWI Incidents
- Traffic Comparisons

Traffic Stops

Traffic Stop Breakdown

- 256 Total Stops
 - 8 Arrests
 - 7 for traffic related offenses
 - 1 bench warrant
 - 21 Summons
 - 219 Warnings



Motor Vehicle Crashes

High Volume Roads

Street	# of Accident
North Main St	6
Salmon Falls Rd	5
Farmington Rd	5
Columbus Ave	5
Washington St	5
Gonic Rd	4
Milton Rd	4
South Main St	3
Marketplace Blvd	3
Betts Rd	3
Total	43

- 76 total crashes

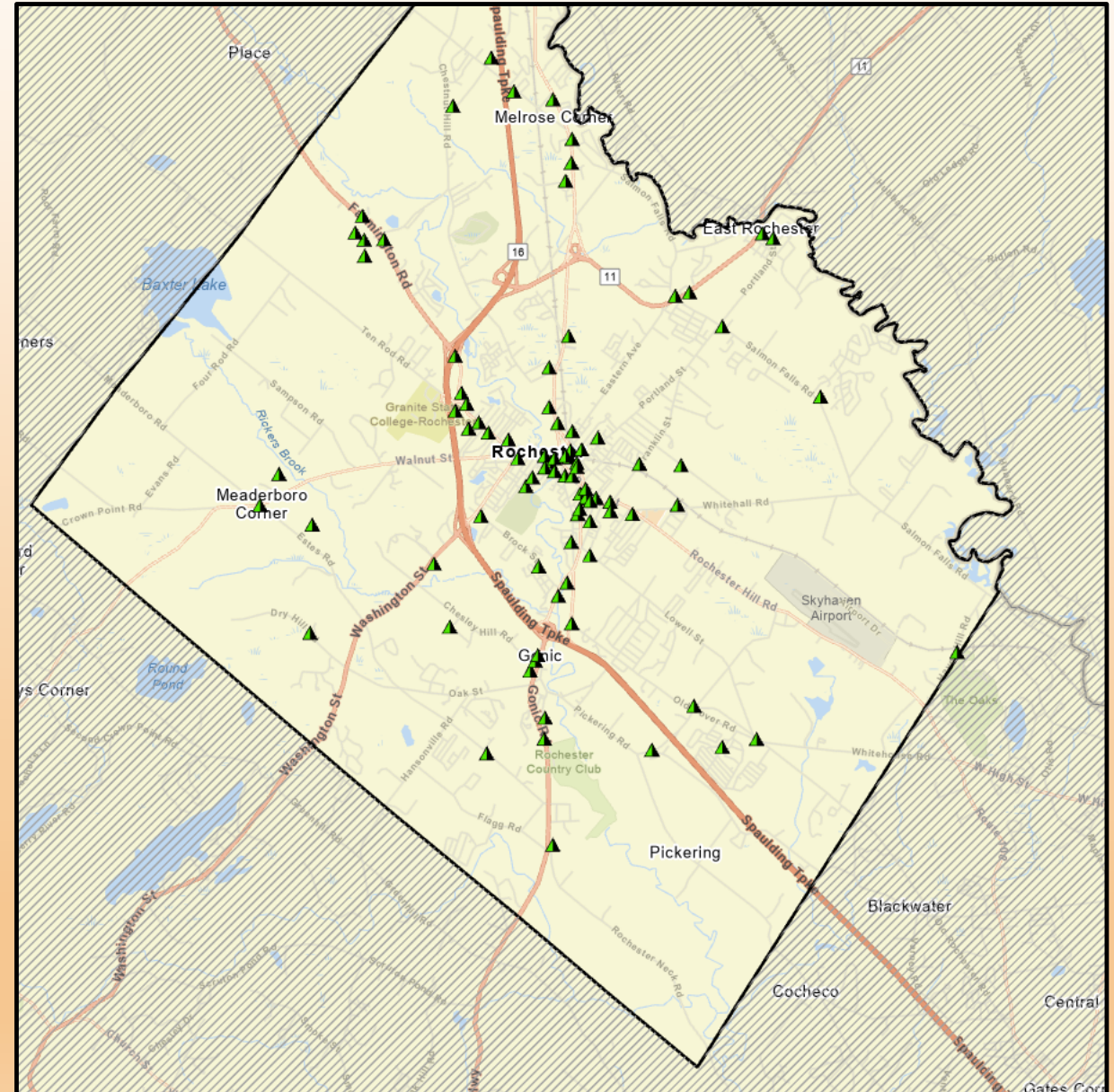
No increase from previous month

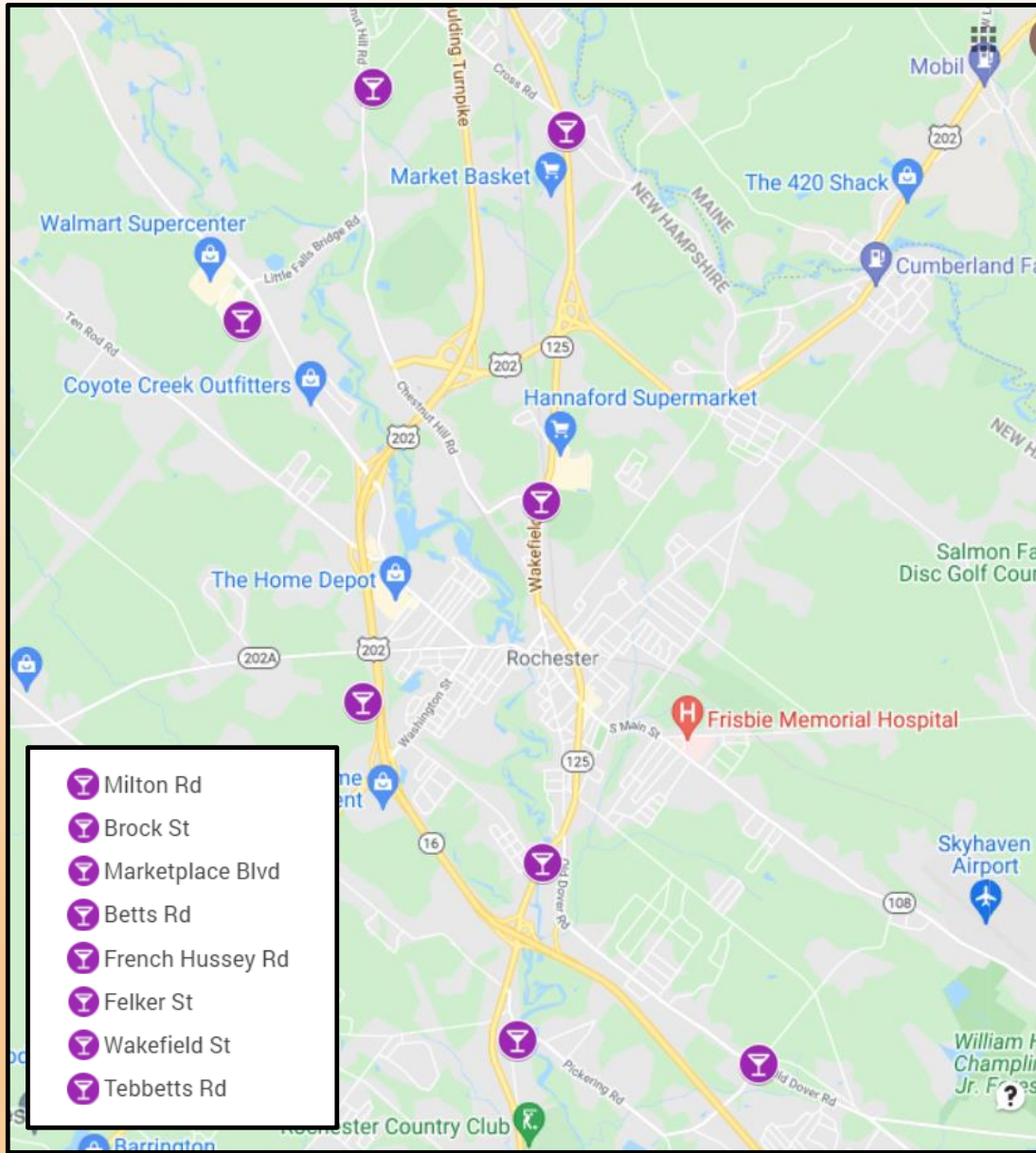
- 6 Arrests

- No Summons issued

- 18 Parking lot crashes

- 7 Hit & Run crashes





DWI Incidents

Total Incidents – 8

- 4 drug related
- 4 alcohol related

Breakdown:

- 4 result of M/V crash
- 2 result of Welfare Check
- 2 result of Traffic Stop

Traffic Activity Comparisons

Specific Crimes	Oct-21	Oct-20	%Change	Sep-21	%Change	Aug-21	YTD 21	YTD 20	%Change	YTD 19
Traffic Stops	256	330	-22%	188	36%	186	3547	4194	-15%	3839
Arrests from Stops	8	22	-64%	9	-11%	6	145	159	-9%	188
Summons	21	5	320%	8	163%	19	217	156	39%	186
Warnings	219	294	-26%	166	32%	154	3056	3754	-19%	3312
No Action	6	8	-25%	4	50%	3	89	91	-2%	133
Accidents	76	81	-6%	76	0%	67	733	834	-12%	815
Summons from ACs	0	1	-100%	2	-100%	3	21	15	40%	25
Arrests from ACs	6	8	-25%	5	20%	7	57	51	12%	40
Field Interviews	20	12	67%	10	100%	13	91	135	-33%	87
DWI	8	10	-20%	7	14%	6	68	71	-4%	77
<i>Narcotics</i>	4	3	33%	3	33%	3	29	28	4%	20
<i>Alcohol</i>	4	7	-43%	4	0%	3	39	43	-9%	57
DWI from Accidents	4	5	-20%	4	0%	5	33	26	27%	24

Property Crimes

Specific Crimes	Oct-21	Oct-20	%Change	Sep-21	%Change	Aug-21	YTD 21	YTD 20	%Change	YTD 2021 Closure Rate	YTD 2020 Closure Rate	YTD 19
Burglary	5	4	25%	3	67%	8	61	43	42%	16%	9%	89
Shoplifting	9	37	-76%	6	50%	15	132	200	-34%	56%	58%	178
Theft from a Building	6	10	-40%	11	-45%	6	70	114	-39%	11%	19%	156
Theft from M/V (including Parts)	10	11	-9%	15	-33%	6	98	86	14%	1%	2%	200
All Other Theft	13	25	-48%	14	-7%	18	120	164	-27%	5%	5%	154
M/V Theft	1	4	-75%	3	-67%	4	29	41	-29%	24%	10%	30
Vandalism	31	39	-21%	23	35%	24	271	348	-22%	21%	23%	330
Total Property	75	130	-42%	75	0%	81	781	996	-22%	19%	18%	1137
Arrests												
Specific Crimes	Oct-21	Oct-20	%Change	Sep-21	%Change	Aug-21	YTD 21	YTD-20	%Change			YTD 19
Burglary	1	0	0%	0	0%	1	10	4	150%			16
Shoplifting	2	24	-92%	4	-50%	12	74	116	-36%			166
Theft from a Building	1	0	0%	0	0%	1	8	22	-64%			31
Theft from M/V (including Parts)	0	0	0%	0	0%	0	1	2	-50%			9
All Other Theft	0	1	-100%	0	0%	1	6	8	-25%			9
M/V Theft	0	1	-100%	1	-100%	0	7	4	75%			6
Vandalism	2	7	-71%	4	-50%	6	57	79	-28%			113
Total Property	6	33	-82%	9	-33%	21	163	235	-31%			350

Drug Incidents

Types of drugs found:

- Heroin/Fentanyl, Methamphetamine, Clonazepam, Trazadone, Suboxone, Marijuana Products

Types of cases:

- Search Incident to Arrest, Property Searches, Plain View Searches

Overdoses/Fatalities by Year



All Incident Reports

Specific Crimes	Oct-21	Oct-20	%Change	Sep-21	%Change	Aug-21	YTD 21	YTD-20	%Change	YTD 2021 Closure Rate	YTD 2020 Closure Rate	YTD 19
Possession	15	17	-12%	7	114%	21	152	142	7%	33%	58%	114
Drug Events	13	12	8%	8	63%	16	103	78	32%			115
Overdoses	10	9	11%	18	-44%	22	96	84	14%			100
Fatal Overdoses	1	0	0%	3	-67%	2	14	11	27%			14
Total Drug	39	38	3%	36	8%	61	365	315	16%			343
					Arrests							
Specific Crimes	Oct-21	Oct-20	%Change	Sep-21	%Change	Aug-21	YTD 21	TYD 20	%Change			YTD 19
Possession	8	8	0%	3	167%	11	50	82	-39%			103

Violent Crimes

All Incident Reports												
Specific Crimes	Oct-21	Oct-20	%Change	Sep-21	%Change	Aug-21	YTD 21	YTD 20	%Change	YTD 2021 Closure Rate	YTD 2020 Closure Rate	YTD 19
Homicide	0	0	0%	0	0%	0	0	4	-100%	0%	0%	0
Robbery	1	2	-50%	0	0%	1	2	17	-88%	100%	53%	9
Aggravated Assault	1	0	0%	4	-75%	3	24	23	4%	50%	57%	52
<i>from DV*</i>	1	0	0%	3	-67%	2	17	12	42%	65%	83%	17
Simple Assault	29	35	-17%	33	-12%	22	237	337	-30%	52%	47%	327
<i>from DV*</i>	10	15	-33%	20	-50%	14	135	169	-20%	63%	67%	164
Total Violent	31	37	-16%	37	-16%	26	263	381	-31%	51%	39%	388
Arrests												
Specific Crimes	Oct-21	Oct-20	%Change	Sep-21	%Change	Aug-21	YTD 21	YTD 20	%Change			YTD 19
Homicide	0	0	0%	0	0%	0	0	0	0%			1
Robbery	0	2	-100%	0	0%	1	2	9	-78%			5
Aggravated Assault	1	0	0%	3	-67%	0	12	13	-8%			32
<i>from DV*</i>	1	0	0%	3	-67%	0	11	10	10%			13
Simple Assault	10	11	-9%	13	-23%	13	124	158	-22%			203
<i>from DV*</i>	7	9	-22%	10	-30%	11	85	113	-25%			121
Total Violent	11	13	-15%	16	-31%	14	138	180	-23%			241

Domestic Violence Related Calls

October 2021

Misdemeanor – 18
 Felony - 3
 90F* - 9

2021 Monthly Comparison



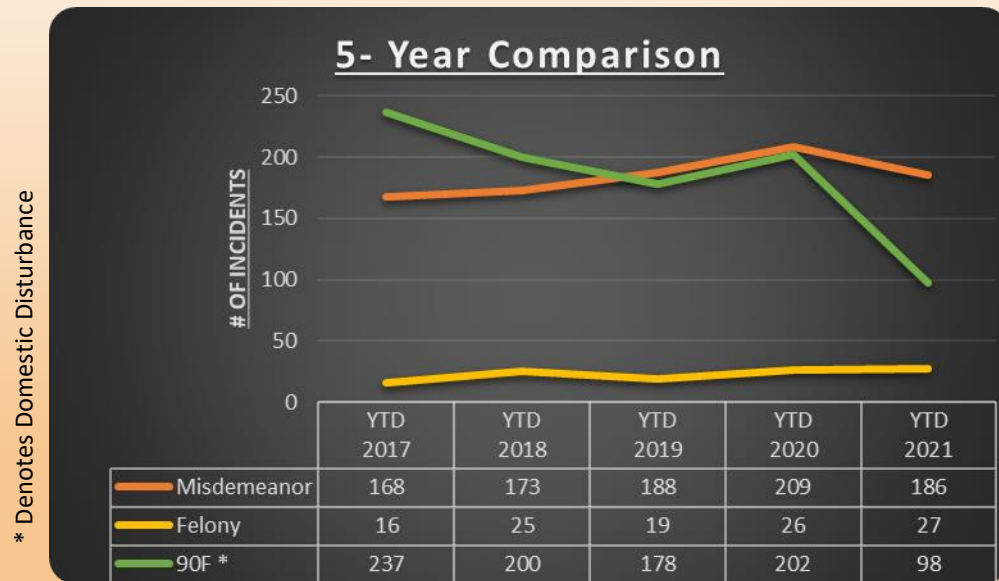
* denotes Domestic Disturbance

3-Year Comparison



* denotes Domestic Disturbance

Domestic Violence Related Calls, (cont.)

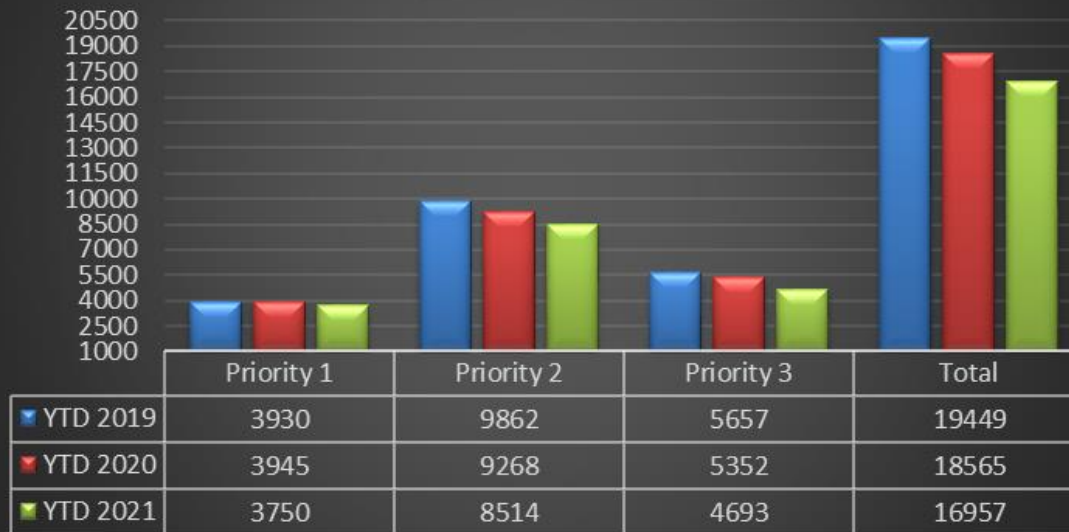


Threshold

Crime	Monthly Average	Normal Range	Current Month	Activity Level
Accidents	84	68-100	76	Normal
Traffic Stop	685	332-1039	256	Moderately Low
DWI	7	4-10	8	Normal
Robbery	2	0-3	1	Normal
Aggravated Assault	5	2-8	1	Moderately Low
Simple Assault	37	27-46	30	Normal
Burglary	8	4-12	5	Normal
Shoplifting	23	14-32	9	Moderately Low
Theft from Building	16	8-23	6	Moderately Low
Theft from MV	15	6-23	10	Normal
MV Theft	3	1-5	1	Normal
Vandalism	34	26-43	31	Normal
Possession	16	10-21	15	Normal
Crime	Monthly Average	Normal Range	Current Month	Activity Level
Violent	43	33-54	32	Moderately Low
Property	115	90-141	76	Moderately Low

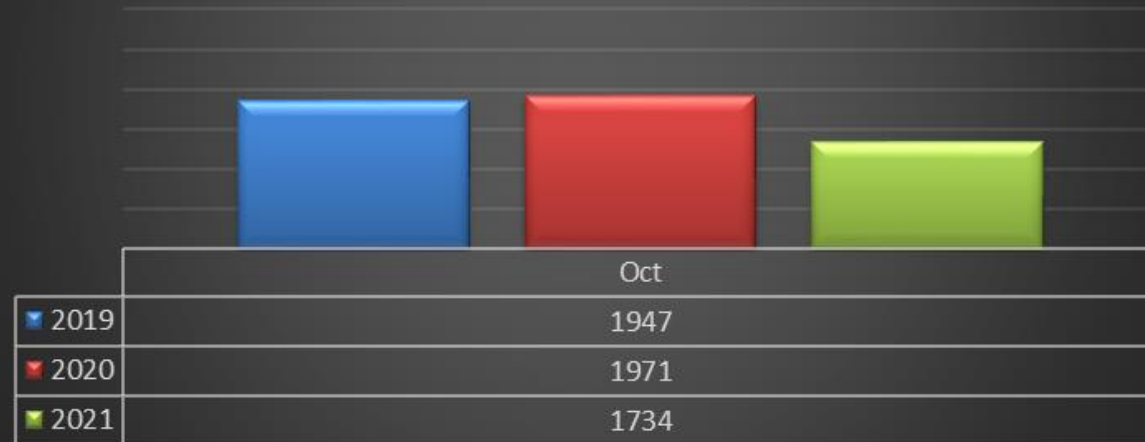
Calls for Service 2019 thru 2021

YTD Calls for Service Breakdown
2019 thru 2021

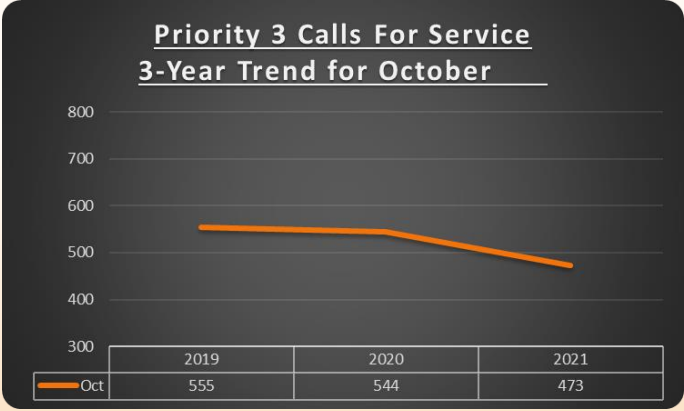
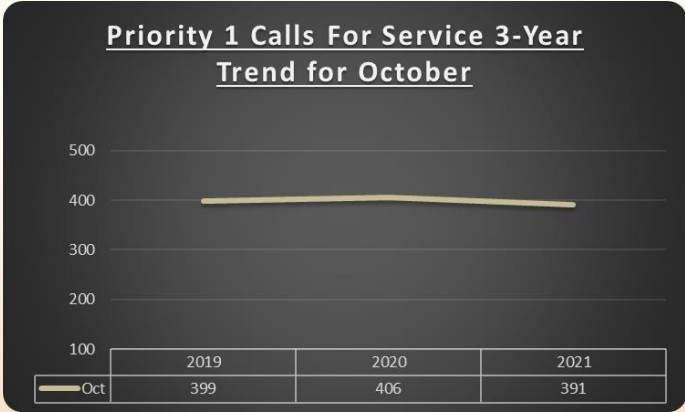


3-Year Calls for Service Comparison for October

3-Year Total CFS Comparison for October



Calls for Service 3 Year Trend by Priority



Top 5 Priority 1 Calls

Call Type	Number of Incidents
M/V Accident	103
Alarm Burglary	101
Dom Disturbance	43
Disturbance	38
911 Hang-up	29

Top 5 Priority 2 Calls

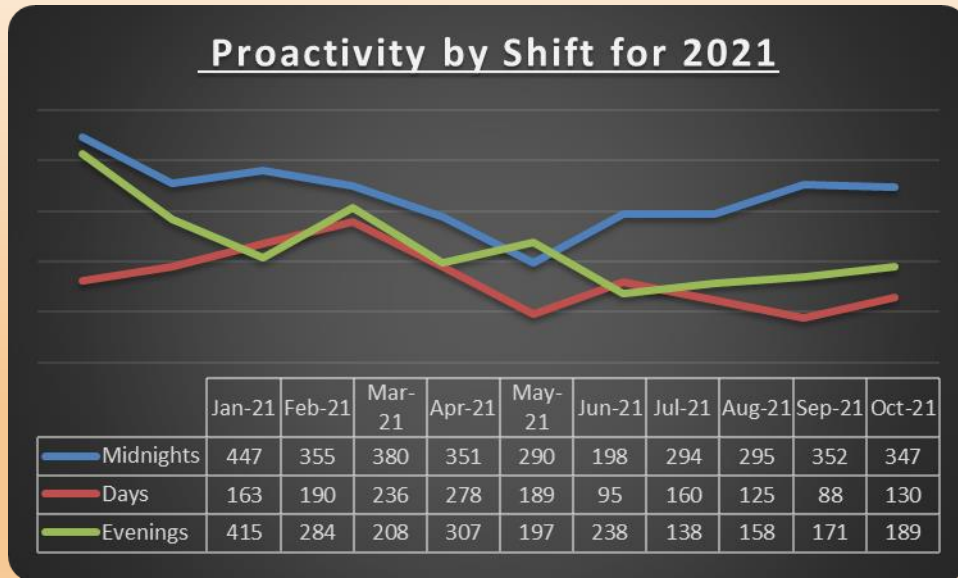
Call Type	Number of Incidents
Welfare Check	142
Susp. Activity	86
M/V Complaint	75
Theft	68
Susp. Subject	66

Top 5 Priority 3 Calls

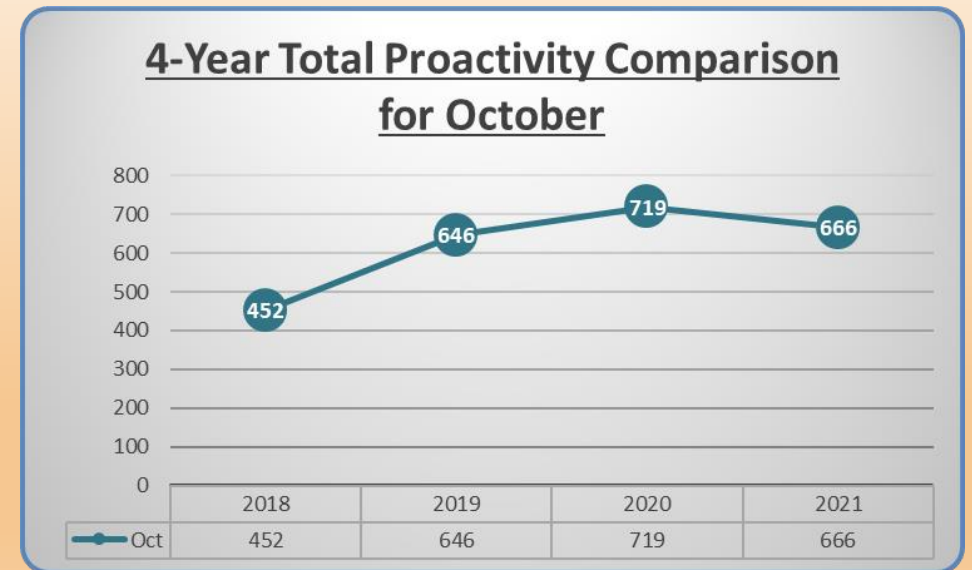
Call Type	Number of Incidents
Police Info	101
Animal Matters	75
Found Property	42
Noise Complaint	34
Escort	33

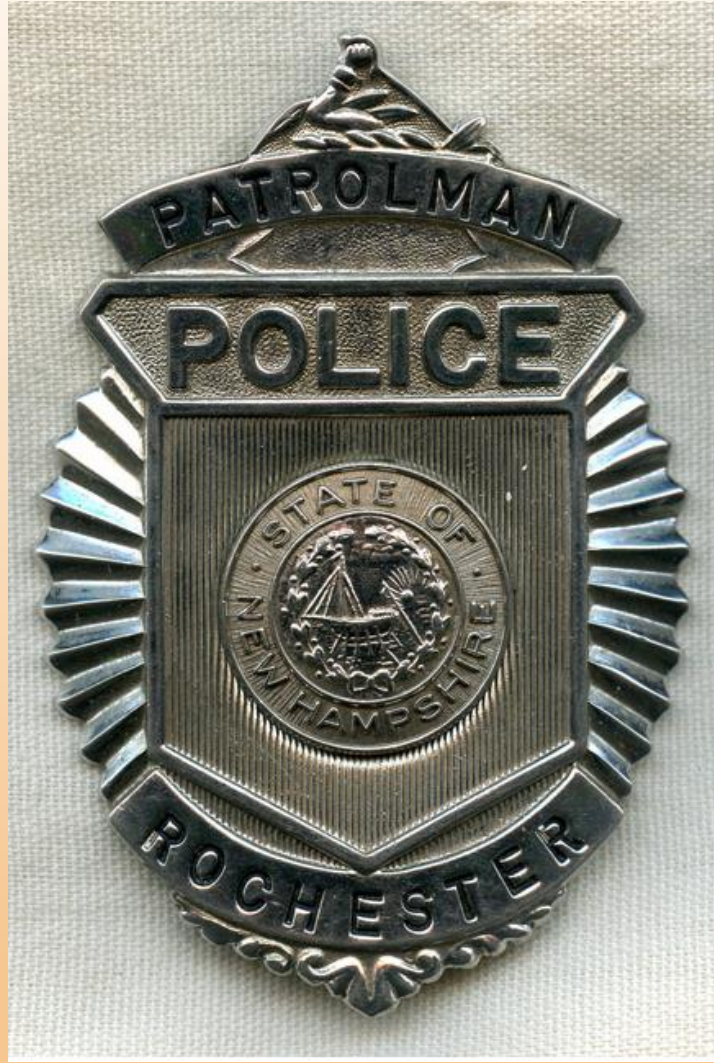
Proactive Hours by Shift

Proactivity by Shift for 2021



4-year Total Comparison for October





Flyingtigerantiques.com

**SUPPORT SERVICES DIVISION
MONTHLY REPORT
NOVEMBER 2021**

INVESTIGATIVE SERVICES BUREAU (ISB):

- 27 TOTAL CASES SENT TO ISB FROM PATROL OR DETECTIVE GENERATED
- 77 TOTAL CASES BEING INVESTIGATED CURRENTLY
- 24 cases presented at Grand Jury (Virtual)
- 24 true bills
- 1 phones analyzed with Cellebrite
- There were Three ISB callouts during this reporting period
- 0 Evidence callouts
- 6 Polygraph examinations
- 7 Background investigations
- 3 Sexual offender compliance checks
- 0 Pawn shop compliance checks

EVIDENCE:

- Number of pieces taken in: 268
- Number of pieces returned: 44
- Number of pieces destroyed: 49

COMMUNITY ENGAGEMENT OFFICER (CEO) and POP UNIT:

- Both the CEO and POP Unit were temporarily re-assigned full time to the Patrol Division in September to assist with the ongoing staffing shortage.
- This current rotation ends February 26, 2022, and we will reassess the CEO and POP positions again at that time, however it remains unlikely the unit will be fully reestablished at that time.
- Sgt. Benjamin attended the Light the Night event with Juvenile Diversion Coordinator Nicole Rodler.

COMMUNICATION CENTER - DISPATCH:

- We received another dispatcher resignation with an effective date of December 4, 2021 being her last day. This will create the center being short staffed by 4 dispatchers. One of the resignations will continue on a per diem basis.
- We have been holding interviews for the dispatch openings however the applicants are sparse or do not show for the interviews. We have offered a conditional offer to two respective dispatchers, one applicant with no experience and the other with experience from another agency.
- Dispatch Supervisor and the Deputy Chief have discussed moving forward with the construction of the third floor for the new dispatch location.
- The mobile command unit is under construction at 2 way.

JUVENILE PROSECUTION/ SCHOOL RESOURCE OFFICERS/ EXPLORERS

Juvenile Prosecution:

New cases

Petitions: 27

Diversion: 3

CHINS: 0

0 = Show Cause/Case Status Hearing

0 = Emergency Placement AND/OR Arraignment

14= Arraignment (set for trial)

0 = Arraignments (resolved with a plea)

1 = Arraignment rescheduled, MTC, FTA

1 = Arraignment Nol Prossed, juvenile moved

2 = Review hearings

0 = Violation hearings

7 = Trials resolved with a plea

0 = Trials found Guilty (yes! I won!)

0 = Trial Dismissed, no witnesses, subpoenas never served by patrol

0 = Nol Prossed, statute limitations expired

1 = Trial rescheduled, MTC

1 = Case brought forward via motion

Completed Investigation District Courts Cases:

7 = Motions to Impose

Miscellaneous:

- 20 hours: doing District Court/Prosecution work typically done by an Administrative Assistant
- Covered at District Court on two separate occasions
- Took part in Criminal Justice Advisory Board meeting at SHS

SRO highlights:

High School: Officer Jackson

- Conducted normal perimeter checks around the building and surrounding grounds throughout the month
- Provided information for the Portsmouth SRO
- Taught at Brent Williams Driving School
- Taught 2 LEAD classes (49 students)
- Took part in the Criminal Justice Advisory Board meeting

Middle School: Sgt. Deluca

- Taught 2 LEAD classes (120 kids)
- Conducted normal perimeter checks throughout the month
- Dealt with several parking lot issues regarding problems with parents

Elementary School (9): Officer Porfido

- Officer Porfido has been temporarily assigned to the Patrol Division due to the ongoing staffing shortage

Explorer Post: Officer Jackson

- Officer Jackson has begun the Explorer program

DIVERSION PROGRAM/TEEN DRUG COURT

- Staff continues to work with the State-wide “NH Race and Equity LE/CJ Workgroup on developing appropriate and effective trainings around cultural diversity, awareness and anti-bias. The Committee is currently looking at developing community conversations and focus groups rather than recreating anti-bias trainings.
- Staff, with Recreation Dept, Guyer Travel and Waypoint hosted an outreach night at the Commons for National Youth Runaway and Homeless Prevention Month. We provided resources, light fare and a movie.
- Staff continues to participate in the Probation Transformation, the second deep dive session was held this month with about 75 participants and featured local partnerships that help make probation’s role successful.
- Staff continues to teach LEAD at the High School and will finish out this quarter with having taught 9 sessions.
- Staff was selected by the Governor to sit on the Governor’s Juvenile Justice Reform Commission to represent Diversion for the State, and attended the first Commission meeting this past month to review the legislation and funding sources that we will need to be discussing.
- Staff presented to the NH Oversight Commission for Children’s Behavioral Health on diversion in the State and options afforded to juveniles when entering a diversion program as assessment and screening identifies need.

HOUSING:

- As the weather continues to cool less people seem to be venturing outside. Housing Officers continue to patrol buildings on foot and meet with residents. Overall calls have continued to be steady with no real concerns. Many things are addressed by Housing Officers and managers before they make it in to a police log. There continues to be a lot of behind the scenes work that keeps our police related calls for service low. Many of the follow up calls listed below are housing officers helping or addressing issues.
- There was an early morning hit and run accident on Brock Street where a motorist hit one of the housing buildings. There were no injuries and officers did a great job tracking down the motorist. Charges are pending.
- The Arthur Nickless Building hosted a second neighborhood watch meeting that was not as well attended as the previous. Topics included crime reporting and what to do in the event of a fire. There have been no reoccurring issues at the property.
- Officer Mundy helped on two occasions with vaccine clinics.
- Housing Officers have completed six background checks for potential new residents.
- There were 71 calls for service, of which 25 were Police related calls for service

Respectfully Submitted,

Captain Todd Pinkham
Support Services Division

ADMINISTRATIVE MONTHLY REPORT

November 2021

Financial/Purchasing

- I received information from Rochester Ford concerning our frontline cruiser order. We were told two of the cruisers are being built the week of November 22nd and the third cruiser is being built the week of November 29th. I was further told to expect delivery to be anywhere from three to six weeks after the vehicle is built. I still do not have a delivery date for the new ACO truck.
- Radio Replacement Project- Due to networking issues and an issue with fiber connectivity we have not been able to bring the DPW radio tower online as expected. We will be working with the IT department and 2-Way on scheduling once these issues are corrected. I have also been working with getting the required information to enter into a MOU with the City of Dover to place the equipment on the Long Hill tower site.
- Mobile Dispatch Backup-The trailer is currently at 2-Way where the initial work is being performed to accommodate the radio and dispatching equipment.
- I continue to work with the Finance Department concerning my request for a purchasing policy waiver on our body camera project. We have been having good discussions concerning the project and the overall financial commitment once we enter into an agreement.
- We received notification from the Finance Department concerning the FY23 budget process. It will be following the same format as previous years. As part of the notification, departments have been directed to restrict O&M budget increases to 2%. Any requests to go over this amount will require an issues and options form for consideration to be included in the budget.

Training/Hiring

- Our two officers in field training are doing well. One is anticipated release to solo patrol in the beginning of December. The other will be more toward the end of December.
- Our recruits in the academy continue to perform well and are on schedule to graduate in December.
- The two law package recruits (out of state certified), one has passed his final exam and received his NH certification. The other will test out in December. We anticipate them both finishing field training and being released to solo patrol in December.
- During the month, we have been completing our yearly firearms qualifications on both handgun, rifle and shotgun. We are also finalizing presentation for the yearly use of force training, which is being conducted in December.

OTHER

- The planning committee has continued to meet in regards to the Chamber of Commerce Holiday Events. We will be participating in the annual tree lighting and parade events on December 3rd & 5th.

Respectfully Submitted,
Gary Boudreau
Deputy Chief of Police

NOVEMBER



**November 2021
Expense & Revenue Reports**

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CITY OF ROCHESTER
FINANCIALS FOR NOVEMBER 2021

P 1
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FOR 2022 05

ACCOUNTS FOR: 1000 GENERAL FUND	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENC/REQ	AVAILABLE BUDGET	PCT USED
12010053 PD ADMINISTRATIVE SERVICES							
12010053 511001 SALARIES - FULL	689,168.00	.00	689,168.00	275,279.46	.00	413,888.54	39.9%
12010053 511002 SALARIES - PART	109,575.00	.00	109,575.00	44,266.22	.00	65,308.78	40.4%
12010053 511003 SALARIES - EARL	.00	.00	.00	.00	.00	.00	.0%
12010053 511004 SALARIES - HOLI	.00	.00	.00	.00	.00	.00	.0%
12010053 511005 SALARIES - OUTS	210,000.00	.00	210,000.00	63,899.54	.00	146,100.46	30.4%
12010053 511099 SALARIES - ADJU	30,638.00	.00	30,638.00	.00	.00	30,638.00	.0%
12010053 513001 OVERTIME - REGU	.00	.00	.00	.00	.00	.00	.0%
12010053 513002 OVERTIME - TRAI	.00	.00	.00	.00	.00	.00	.0%
12010053 513004 OVERTIME GRANT	.00	.00	.00	.00	.00	.00	.0%
12010053 514000 EDUCATION INCEN	9,000.00	.00	9,000.00	3,461.40	.00	5,538.60	38.5%
12010053 516000 LONGEVITY	3,550.00	.00	3,550.00	2,600.00	.00	950.00	73.2%
12010053 521100 HEALTH INSURANC	69,896.00	.00	69,896.00	25,851.51	.00	44,044.49	37.0%
12010053 521200 DENTAL INSURANC	1,670.00	.00	1,670.00	626.22	.00	1,043.78	37.5%
12010053 521300 LIFE INSURANCE	1,441.00	.00	1,441.00	587.27	.00	853.73	40.8%
12010053 522000 SOCIAL SECURITY	14,849.00	.00	14,849.00	5,660.90	.00	9,188.10	38.1%
12010053 523000 RETIREMENT CONT	314,300.00	.00	314,300.00	103,431.70	.00	210,868.30	32.9%
12010053 523300 RETIREMENT STAT	.00	.00	.00	.00	.00	.00	.0%
12010053 525000 UNEMPLOYMENT CO	.00	.00	.00	.00	.00	.00	.0%
12010053 526000 WORKERS' COMPEN	83,073.00	.00	83,073.00	.00	.00	83,073.00	.0%
12010053 528001 DISABILITY INSU	3,899.00	.00	3,899.00	1,487.70	.00	2,411.30	38.2%
12010053 531002 STIPEND	.00	.00	.00	.00	.00	.00	.0%
12010053 532001 STAFF DEVELOPME	19,351.00	.00	19,351.00	5,649.60	229.00	13,472.40	30.4%
12010053 532200 CONTRACTED SERV	75,780.00	.00	75,780.00	75,475.48	222.60	81.92	99.9%
12010053 533003 PHOTO DEVELOPME	300.00	.00	300.00	.00	.00	300.00	.0%
12010053 533004 MEDICAL SERVICE	12,035.00	.00	12,035.00	2,769.59	5,483.41	3,782.00	68.6%
12010053 533005 ANIMAL DISPOSAL	1,000.00	.00	1,000.00	.00	750.00	250.00	75.0%
12010053 533009 LEGAL	.00	.00	.00	.00	.00	.00	.0%
12010053 533010 LABOR NEGOTIATI	.00	.00	.00	.00	.00	.00	.0%
12010053 533011 ANIMAL BOARDING	4,000.00	.00	4,000.00	.00	2,500.00	1,500.00	62.5%
12010053 534001 STATE FEE COMPU	.00	.00	.00	.00	.00	.00	.0%
12010053 541100 WATER/SEWAGE	3,602.00	.00	3,602.00	954.72	2,045.28	602.00	83.3%
12010053 543001 VEHICLES MAINT	35,000.00	.00	35,000.00	7,338.66	9,467.95	18,193.39	48.0%
12010053 543002 EQUIPMENT MAINT	66,327.00	.00	66,327.00	34,202.28	25,003.13	7,121.59	89.3%
12010053 543500 INSURANCE CLAIM	5,000.00	.00	5,000.00	.00	.00	5,000.00	.0%
12010053 544200 RENTAL OF EQUIP	400.00	.00	400.00	.00	400.00	.00	100.0%
12010053 544500 LEASE COPIER/PR	12,468.00	.00	12,468.00	12,205.47	.00	262.53	97.9%
12010053 544900 RENTAL OF OTHER	.00	.00	.00	.00	.00	.00	.0%
12010053 552001 FLEET INSURANCE	10,796.00	.00	10,796.00	.00	.00	10,796.00	.0%
12010053 552002 PROPERTY INSURA	4,240.00	.00	4,240.00	.00	.00	4,240.00	.0%
12010053 552003 GENERAL LIABILIT	26,664.00	.00	26,664.00	.00	.00	26,664.00	.0%

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CITY OF ROCHESTER
FINANCIALS FOR NOVEMBER 2021

P 2
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FOR 2022 05

ACCOUNTS 1000	FOR: GENERAL FUND	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENC/REQ	AVAILABLE BUDGET	PCT USED
12010053	552004	OFFICERS LIABIL		43,851.00	.00	.00	43,851.00	.0%
12010053	553000	COMMUNICATIONS		41,443.00	.00	11,242.25	24,429.87	41.1%
12010053	553400	POSTAGE FEES		8,050.00	.00	1,209.97	6,840.03	15.0%
12010053	554000	ADVERTISING	3,000.00	4,500.00	2,013.89	981.54	1,504.57	66.6%
12010053	555000	PRINTING AND BI		4,000.00	.00	701.43	3,298.57	17.5%
12010053	556000	TUITION		.00	.00	.00	.00	.0%
12010053	558000	TRAVEL		6,100.00	.00	253.66	5,846.34	4.2%
12010053	561003	OFFICE SUPPLIES		5,473.00	.00	164.04	5,053.96	7.7%
12010053	561005	PUBLICATIONS		2,250.00	.00	150.50	2,050.50	8.9%
12010053	561006	AMMUNITION		25,974.00	.00	5,104.00	365.45	98.6%
12010053	561008	VEHICLE SUPPLIE		11,030.00	.00	1,488.13	9,041.87	18.0%
12010053	561009	TRAINING MATERI		350.00	.00	99.50	250.50	28.4%
12010053	561010	CLOTHING		65,500.00	.00	11,735.96	40,971.40	37.4%
12010053	561032	OTHER OPERATION		16,885.00	.00	5,549.20	9,132.95	45.9%
12010053	562200	ELECTRICITY		59,000.00	.00	26,610.74	8.00	100.0%
12010053	562400	HEATING FUEL		8,500.00	.00	516.03	1,100.00	87.1%
12010053	562600	VEHICLE FUEL	-3,000.00	74,549.00	18,119.92	.00	56,429.08	24.3%
12010053	573200	NEW VEHICLES		.00	.00	37,850.00	-37,850.00	100.0%*
12010053	573401	ADMIN EQUIPMENT		1,500.00	.00	219.98	1,130.02	24.7%
12010053	573900	OTHER EQUIPMENT		16,354.00	.00	8,080.12	8,273.88	49.4%
12010053	581000	DUES AND FEES		2,920.00	.00	400.00	1,360.00	53.4%
12010053	581100	DONATION EXPEND		.00	.00	.00	.00	.0%
12010053	589003	SEIZED PROPERTY		.00	.00	.00	.00	.0%
12010053	589004	SEIZED PROPERTY		.00	.00	.00	.00	.0%
12010053	589005	DARE CONTRIBUTI		.00	.00	.00	.00	.0%
12010053	589006	DARE CONTRIBUTI		.00	.00	.00	.00	.0%
12010053	589007	CITY WIDE PROGR		15,750.00	.00	490.85	14,378.24	8.7%
12010053	589100	LLEBG 102 RECEI		.00	.00	.00	.00	.0%
12010053	589101	LLEBG 102 FEDER		.00	.00	.00	.00	.0%
12010053	589102	LLEBG 102 CITY		.00	.00	.00	.00	.0%
12010053	589113	LLEBG 115 RECEI		.00	.00	.00	.00	.0%
12010053	589114	LLEBG 115 FEDER		.00	.00	.00	.00	.0%
12010053	589115	LLEBG 115 CITY		.00	.00	.00	.00	.0%
12010053	589130	COPSMORE 032 RE		.00	.00	.00	.00	.0%
12010053	589131	COPSMORE 032 FE		.00	.00	.00	.00	.0%
12010053	589132	COPSMORE 032 CI		.00	.00	.00	.00	.0%
TOTAL PD ADMINISTRATIVE SERVIC		2,232,001.00	.00	2,232,001.00	760,855.07	167,506.79	1,303,639.14	41.6%
12012453 PD PATROL SERVICES								
12012453	511001	SALARIES - FULL		3,476,575.00	.00	1,113,933.26	2,362,641.74	32.0%

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CITY OF ROCHESTER
FINANCIALS FOR NOVEMBER 2021

P 3
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FOR 2022 05

ACCOUNTS 1000	FOR: GENERAL FUND	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENC/REQ	AVAILABLE BUDGET	PCT USED
12012453	511002 SALARIES - PART	51,923.00	.00	51,923.00	21,501.34	.00	30,421.66	41.4%
12012453	511003 SALARIES - EARL	107,458.00	.00	107,458.00	22,136.49	.00	85,321.51	20.6%
12012453	511004 SALARIES - HOLI	156,385.00	.00	156,385.00	6,670.69	.00	149,714.31	4.3%
12012453	511099 SALARIES - ADJU	1,765.00	.00	1,765.00	.00	.00	1,765.00	.0%
12012453	513001 OVERTIME - REGU	108,546.00	.00	108,546.00	68,270.16	.00	40,275.84	62.9%
12012453	513002 OVERTIME - TRAI	28,940.00	.00	28,940.00	26,115.98	.00	2,824.02	90.2%
12012453	513004 OVERTIME GRANT	.00	.00	.00	.00	.00	.00	.0%
12012453	514000 EDUCATION INCEN	17,000.00	.00	17,000.00	5,730.54	.00	11,269.46	33.7%
12012453	515001 ON CALL	7,800.00	.00	7,800.00	2,500.00	.00	5,300.00	32.1%
12012453	516000 LONGEVITY	14,000.00	.00	14,000.00	3,500.00	.00	10,500.00	25.0%
12012453	521100 HEALTH INSURANC	508,457.00	.00	508,457.00	143,252.02	.00	365,204.98	28.2%
12012453	521200 DENTAL INSURANC	12,630.00	.00	12,630.00	3,753.20	.00	8,876.80	29.7%
12012453	521300 LIFE INSURANCE	2,722.00	.00	2,722.00	904.75	.00	1,817.25	33.2%
12012453	522000 SOCIAL SECURITY	55,315.00	.00	55,315.00	17,834.81	.00	37,480.19	32.2%
12012453	523000 RETIREMENT CONT	1,310,946.00	.00	1,310,946.00	415,963.69	.00	894,982.31	31.7%
12012453	523300 11539 RETIREMENT	.00	.00	.00	.00	.00	.00	.0%
12012453	525000 UNEMPLOYMENT CO	.00	.00	.00	.00	.00	.00	.0%
12012453	526000 WORKERS' COMPEN	.00	.00	.00	.00	.00	.00	.0%
12012453	528001 DISABILITY INSU	.00	.00	.00	.00	.00	.00	.0%
12012453	532001 STAFF DEVELOPME	.00	.00	.00	.00	.00	.00	.0%
12012453	533003 PHOTO DEVELOPME	.00	.00	.00	.00	.00	.00	.0%
12012453	533004 MEDICAL SERVICE	.00	.00	.00	.00	.00	.00	.0%
12012453	533005 ANIMAL DISPOSAL	.00	.00	.00	.00	.00	.00	.0%
12012453	533011 ANIMAL BOARDING	.00	.00	.00	.00	.00	.00	.0%
12012453	543001 VEHICLES MAINT	.00	.00	.00	.00	.00	.00	.0%
12012453	543002 EQUIPMENT MAINT	.00	.00	.00	.00	.00	.00	.0%
12012453	544200 RENTAL OF EQUIP	.00	.00	.00	.00	.00	.00	.0%
12012453	544900 RENTAL OF OTHER	.00	.00	.00	.00	.00	.00	.0%
12012453	553000 COMMUNICATIONS	.00	.00	.00	.00	.00	.00	.0%
12012453	553400 POSTAGE FEES	.00	.00	.00	.00	.00	.00	.0%
12012453	554000 ADVERTISING	.00	.00	.00	.00	.00	.00	.0%
12012453	555000 PRINTING AND BI	.00	.00	.00	.00	.00	.00	.0%
12012453	556000 TUITION	.00	.00	.00	.00	.00	.00	.0%
12012453	558000 TRAVEL	.00	.00	.00	.00	.00	.00	.0%
12012453	561003 OFFICE SUPPLIES	.00	.00	.00	.00	.00	.00	.0%
12012453	561005 PUBLICATIONS	.00	.00	.00	.00	.00	.00	.0%
12012453	561010 CLOTHING	.00	.00	.00	.00	.00	.00	.0%
12012453	561032 OTHER OPERATION	.00	.00	.00	.00	.00	.00	.0%
12012453	562600 09529 VEHICLE FU	.00	.00	.00	.00	.00	.00	.0%
12012453	573200 NEW VEHICLES	.00	.00	.00	.00	.00	.00	.0%
12012453	573401 ADMIN EQUIPMENT	.00	.00	.00	.00	.00	.00	.0%
12012453	573900 OTHER EQUIPMENT	.00	.00	.00	.00	.00	.00	.0%
12012453	581000 DUES AND FEES	.00	.00	.00	.00	.00	.00	.0%
TOTAL PD PATROL SERVICES		5,860,462.00	.00	5,860,462.00	1,852,066.93	.00	4,008,395.07	31.6%

11/22/2021 10:48
rhonda.young

CITY OF ROCHESTER
FINANCIALS FOR NOVEMBER 2021

P 5
glytdbud

FOR 2022 05

ACCOUNTS FOR: 1000	GENERAL FUND	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENC/REQ	AVAILABLE BUDGET	PCT USED
12012553	573900							
	OTHER EQUIPMENT	.00	.00	.00	.00	.00	.00	.0%
12012553	581000							
	DUES AND FEES	.00	.00	.00	.00	.00	.00	.0%
12012553	589007							
	CITY WIDE PROGR	.00	.00	.00	.00	.00	.00	.0%
TOTAL PD SUPPORT SERVICES		490,534.00	.00	490,534.00	158,794.18	.00	331,739.82	32.4%
TOTAL GENERAL FUND		8,582,997.00	.00	8,582,997.00	2,771,716.18	167,506.79	5,643,774.03	34.2%
TOTAL EXPENSES		8,582,997.00	.00	8,582,997.00	2,771,716.18	167,506.79	5,643,774.03	

11/22/2021 10:48
rhonda.young

CITY OF ROCHESTER
FINANCIALS FOR NOVEMBER 2021

P 6
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FOR 2022 05

	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENC/REQ	AVAILABLE BUDGET	PCT USED
GRAND TOTAL	8,582,997.00	.00	8,582,997.00	2,771,716.18	167,506.79	5,643,774.03	34.2%

** END OF REPORT - Generated by Rhonda Young **

11/22/2021 10:50
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CITY OF ROCHESTER
DISPATCH FINANCIALS FOR NOVEMBER 2021

P 1
glytdbud

FOR 2022 05

ACCOUNTS FOR: 1000 GENERAL FUND	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENC/REQ	AVAILABLE BUDGET	PCT USED
12030153 DISPATCH CENTER							
12030153 511001 SALARIES - FULL	560,381.00	.00	560,381.00	198,384.60	.00	361,996.40	35.4%
12030153 511002 SALARIES - PART	2,000.00	.00	2,000.00	1,071.88	.00	928.12	53.6%
12030153 511004 SALARIES - HOLI	21,304.00	.00	21,304.00	710.00	.00	20,594.00	3.3%
12030153 511012 SHIFT DIFFERENT	12,410.00	.00	12,410.00	4,234.78	.00	8,175.22	34.1%
12030153 511099 SALARIES - ADJU	.00	.00	.00	.00	.00	.00	.0%
12030153 513001 OVERTIME - REGU	34,000.00	.00	34,000.00	20,265.32	.00	13,734.68	59.6%
12030153 513002 OVERTIME-TRAINI	10,000.00	.00	10,000.00	88.00	.00	9,912.00	.9%
12030153 516000 LONGEVITY	3,869.00	.00	3,869.00	375.00	.00	3,494.00	9.7%
12030153 521100 HEALTH INSURANC	125,275.00	.00	125,275.00	36,993.27	.00	88,281.73	29.5%
12030153 521200 DENTAL INSURANC	3,010.00	.00	3,010.00	964.94	.00	2,045.06	32.1%
12030153 521300 LIFE INSURANCE	1,014.00	.00	1,014.00	394.29	.00	619.71	38.9%
12030153 522000 SOCIAL SECURITY	45,116.00	.00	45,116.00	16,503.83	.00	28,612.17	36.6%
12030153 523000 RETIREMENT CONT	88,517.00	.00	88,517.00	31,458.36	.00	57,058.64	35.5%
12030153 525000 UNEMPLOYMENT	.00	.00	.00	.00	.00	.00	.0%
12030153 526000 WORKERS' COMPEN	883.00	.00	883.00	.00	.00	883.00	.0%
12030153 528001 DISABILITY INSU	4,980.00	.00	4,980.00	1,952.89	.00	3,027.11	39.2%
12030153 532001 STAFF DEVELOPME	3,300.00	.00	3,300.00	25.00	.00	3,275.00	.8%
12030153 532200 CONTRACTED SERV	.00	.00	.00	.00	.00	.00	.0%
12030153 533004 MEDICAL SERVICE	.00	.00	.00	.00	.00	.00	.0%
12030153 533010 LABOR NEGOTIATI	.00	.00	.00	.00	.00	.00	.0%
12030153 534001 STATE FEE COMPU	4,500.00	.00	4,500.00	.00	360.00	4,140.00	8.0%
12030153 534003 SOFTWARE MAINT/	.00	.00	.00	.00	.00	.00	.0%
12030153 543002 EQUIPMENT MAINT	27,354.00	.00	27,354.00	10,043.00	3,676.00	13,635.00	50.2%
12030153 544500 LEASE COPIER/PR	.00	.00	.00	.00	.00	.00	.0%
12030153 552003 GENERAL LIABILI	2,895.00	.00	2,895.00	.00	.00	2,895.00	.0%
12030153 553000 COMMUNICATIONS	500.00	.00	500.00	325.52	.00	174.48	65.1%
12030153 554000 ADVERTISING	68.00	.00	68.00	.00	.00	68.00	.0%
12030153 556000 TUITION	.00	.00	.00	.00	.00	.00	.0%
12030153 558000 TRAVEL	2,000.00	.00	2,000.00	.00	.00	2,000.00	.0%
12030153 561003 OFFICE SUPPLIES	1,250.00	.00	1,250.00	107.53	12.25	1,130.22	9.6%
12030153 561010 CLOTHING	1,300.00	.00	1,300.00	36.75	.00	1,263.25	2.8%
12030153 561032 OTHER OPERATION	2,500.00	.00	2,500.00	.00	218.87	2,281.13	8.8%
12030153 573401 ADMIN EQUIPMENT	10,684.00	.00	10,684.00	6,739.10	.00	3,944.90	63.1%
12030153 573900 OTHER EQUIPMENT	.00	.00	.00	.00	.00	.00	.0%
12030153 581000 DUES AND FEES	550.00	.00	550.00	.00	469.00	81.00	85.3%
TOTAL DISPATCH CENTER	969,660.00	.00	969,660.00	330,674.06	4,736.12	634,249.82	34.6%
TOTAL GENERAL FUND	969,660.00	.00	969,660.00	330,674.06	4,736.12	634,249.82	34.6%
TOTAL EXPENSES	969,660.00	.00	969,660.00	330,674.06	4,736.12	634,249.82	

11/22/2021 10:50
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CITY OF ROCHESTER
DISPATCH FINANCIALS FOR NOVEMBER 2021

P 2
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FOR 2022 05

	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENC/REQ	AVAILABLE BUDGET	PCT USED
GRAND TOTAL	969,660.00	.00	969,660.00	330,674.06	4,736.12	634,249.82	34.6%

** END OF REPORT - Generated by Rhonda Young **

11/22/2021 10:52
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CITY OF ROCHESTER
REVENUE FOR NOVEMBER 2021

P 1
glytdbud

FOR 2022 05

ACCOUNTS FOR: 1000 GENERAL FUND	ORIGINAL ESTIM REV	ESTIM REV ADJSTMTS	REVISED EST REV	ACTUAL YTD REVENUE	REMAINING REVENUE	PCT COLL
12011 POLICE CITY REVENUE						
12011 400403 AMUSEMENT PERMITS	.00	.00	.00	.00	.00	.0%
12011 400407 PISTOL PERMITS	-1,668.00	.00	-1,668.00	-360.00	-1,308.00	21.6%*
12011 402110 INCOME FROM COPY M	-8,058.00	.00	-8,058.00	-1,192.10	-6,865.90	14.8%*
12011 402111 OUTSIDE SECURITY S	-285,600.00	.00	-285,600.00	-75,570.42	-210,029.58	26.5%*
12011 402112 OUTSIDE DUTY ADMIN	.00	.00	.00	.00	.00	.0%
12011 402115 ALARM FEES	-5,103.00	.00	-5,103.00	-225.00	-4,878.00	4.4%*
12011 402120 WRECKER SERVICE IN	.00	.00	.00	.00	.00	.0%
12011 402121 DOG SHELTER & TRAN	-1,982.00	.00	-1,982.00	-670.00	-1,312.00	33.8%*
12011 402122 DOG FINES	-14,543.00	.00	-14,543.00	-6,580.00	-7,963.00	45.2%*
12011 405201 COURT FINES	-5,675.00	.00	-5,675.00	-3,005.00	-2,670.00	53.0%*
12011 405202 PARKING TICKETS	-5,517.00	.00	-5,517.00	-990.00	-4,527.00	17.9%*
12011 405203 EXCESS ALARM PENAL	-2,553.00	.00	-2,553.00	-1,400.00	-1,153.00	54.8%*
12011 406201 MISCELLANEOUS REVE	-9,030.00	.00	-9,030.00	-400.00	-8,630.00	4.4%*
12011 406209 POLICE RESTITUTION	-377.00	.00	-377.00	-35.88	-341.12	9.5%*
12011 406210 WITNESS FEES	-5,561.00	.00	-5,561.00	.00	-5,561.00	.0%*
12011 406216 HOST TRAINING FEES	-450.00	.00	-450.00	.00	-450.00	.0%*
12011 406299 INSURANCE CLAIM RE	-5,000.00	.00	-5,000.00	-37,850.00	32,850.00	757.0%
TOTAL POLICE CITY REVENUE	-351,117.00	.00	-351,117.00	-128,278.40	-222,838.60	36.5%
12012 POLICE STATE REVENUE						
12012 402116 DRUG GRANT NEW HAM	.00	.00	.00	.00	.00	.0%
12012 402117 HIGHWAY SAFETY GRA	.00	.00	.00	.00	.00	.0%
12012 402118 PEDESTRIAN GRANT	.00	.00	.00	.00	.00	.0%
12012 402119 DWI GRANT	.00	.00	.00	.00	.00	.0%
TOTAL POLICE STATE REVENUE	.00	.00	.00	.00	.00	.0%
12013 POLICE FEDERAL REVENUE						
12013 402113 LLEBG GRANT	.00	.00	.00	.00	.00	.0%
12013 402114 JUSTICE DEPARTMENT	.00	.00	.00	.00	.00	.0%
TOTAL POLICE FEDERAL REVENUE	.00	.00	.00	.00	.00	.0%
TOTAL GENERAL FUND	-351,117.00	.00	-351,117.00	-128,278.40	-222,838.60	36.5%
TOTAL REVENUES	-351,117.00	.00	-351,117.00	-128,278.40	-222,838.60	

11/22/2021 10:52
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CITY OF ROCHESTER
REVENUE FOR NOVEMBER 2021

P 2
glytddbud

FOR 2022 05

	ORIGINAL ESTIM REV	ESTIM REV ADJSTMTS	REVISED EST REV	ACTUAL YTD REVENUE	REMAINING REVENUE	PCT COLL
GRAND TOTAL	-351,117.00	.00	-351,117.00	-128,278.40	-222,838.60	36.5%

** END OF REPORT - Generated by Rhonda Young **

774
10/26/21

RECORD #	ROCHESTER POLICE DEPARTMENT	PERSONNEL RECORDS ENTRY FORM
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1. <u>EMPLOYEE NAME:</u> Nicole Knox	DATE: 10-23-21 TIME: 0027
--------------------------------------	------------------------------

2. TYPE OF ENTRY


<input type="checkbox"/> RECOMMENDATION	<input type="checkbox"/> COUNSELING
<input type="checkbox"/> TRAINING INTERVIEW	<input type="checkbox"/> DISCIPLINARY
<input type="checkbox"/> EVALUATION/FOLLOW UP	<input checked="" type="checkbox"/> OTHER

3. NARRATIVE:
 Officer Knox quickly built rapport with a suicidal person who had barricaded themselves in a room with a knife. Officer Knox talked the person into opening the door and he was taken into custody. 21-1980-AR2

4. ACTION TAKEN BY SUPERVISOR:
 Well done, very good use of tone of voice and words chosen.

SIGNATURE:  DATE: 10-24-21


5. COMMENTS/RECOMMENDATIONS OF PATROL COMMANDER:
 Great work Nicole! Thank you for your professionalism and all that you do!

SIGNATURE:  DATE: 10/26/21

6. COMMENTS OF DEPUTY CHIEF OF POLICE:

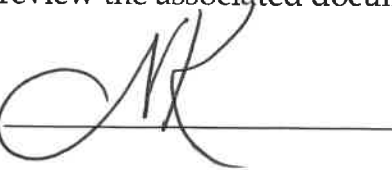
SIGNATURE: _____ DATE: _____

7. COMMENTS OF CHIEF OF POLICE:
 Nice work Nicole! Copy to Police Commissioner.

SIGNATURE:  DATE: 10/27/21

8. ACKNOWLEDGMENT OF EMPLOYEE:

I have, this date, been made aware of the information contained on this record and afforded an opportunity to review the associated documentation.

EMPLOYEE SIGNATURE:  DATE: 11/2/21


RECORD #	<u>ROCHESTER POLICE</u> <u>DEPARTMENT</u>	<u>PERSONNEL RECORDS</u> <u>ENTRY FORM</u>
-----------------	--	---

1. <u>EMPLOYEE NAME:</u> Officer Hattie Johnson	DATE: 11/09/21 TIME:
---	-------------------------


2. <u>TYPE OF ENTRY</u>	<input checked="" type="checkbox"/> <u>RECOMMENDATION</u>	<input type="checkbox"/> <u>COUNSELING</u>
	<input type="checkbox"/> <u>TRAINING INTERVIEW</u>	<input type="checkbox"/> <u>DISCIPLINARY</u>
	<input type="checkbox"/> <u>EVALUATION/FOLLOW UP</u>	<input type="checkbox"/> <u>OTHER</u>

3. NARRATIVE:
 Officer Johnson was thanked by DCYF Attorney Chellman for her work on a complicated assault case. She went "above and beyond" with her investigation.


4. ACTION TAKEN BY SUPERVISOR:
 Great job, Hattie! I recommend this be added to Officer Johnson's file.

SIGNATURE:  DATE: 11/13/21


5. COMMENTS/RECOMMENDATIONS OF PATROL COMMANDER:
Great work Hattie!! Thank you for all you do. Forward to eval file.

SIGNATURE:  DATE: 11-15-21

6. COMMENTS OF DEPUTY CHIEF OF POLICE: *Great work Hattie! Thank you for your dedication and commitment to the residents*


SIGNATURE:  DATE: 11/15/21

7. COMMENTS OF CHIEF OF POLICE:
Nice work Hattie!

SIGNATURE:  DATE: 11/16/21

8. ACKNOWLEDGMENT OF EMPLOYEE:

I have, this date, been made aware of the information contained on this record and afforded an opportunity to review the associated documentation.

EMPLOYEE SIGNATURE:  DATE: 11/20/21



PAUL R. TOUSSAINT
Chief of Police

ROCHESTER POLICE DEPARTMENT

23 WAKEFIELD STREET
ROCHESTER NH, 03867-1933

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DAVID R. STEVENS
Vice Chairman
LISA M. STANLEY
Commissioner



To: Captain Jason Thomas
From: Sergeant Elizabeth Turner
Re: Officer Hattie Johnson





November 9, 2021

Captain Thomas,

Recently, DCYF Attorney Carol Chellman cc'd me on an email to Officer Johnson, thanking her for her "superb testimony" and her "thorough investigation" with a complicated assault case (21-2522-OF). Atty. Chellman also spoke with me personally and expressed how Officer Johnson went above and beyond with this investigation. She said Officer Johnson confirmed or disproved everything that was said by the parties involved in this case and was very thorough. Atty. Chellman was extremely impressed with not only her work but with her testimony in court. I agree with Atty. Chellman in regards to Hattie's work on this case. Hattie holds herself to a high standard and represents this Department well. I would like to formally recognize Officer Johnson for her work with this case.

Respectfully submitted,

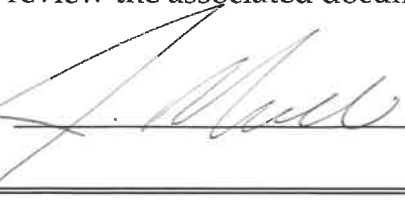
Sergeant Elizabeth Turner

RECORD #	ROCHESTER POLICE DEPARTMENT	PERSONNEL RECORDS ENTRY FORM
1. EMPLOYEE NAME: Jonathan Marshall	DATE: 11.10.2021 TIME: 2300	
2. TYPE OF ENTRY <input checked="" type="checkbox"/> RECOMMENDATION <input type="checkbox"/> COUNSELING <input type="checkbox"/> TRAINING INTERVIEW <input type="checkbox"/> DISCIPLINARY <input type="checkbox"/> EVALUATION/FOLLOW UP <input type="checkbox"/> OTHER		
3. NARRATIVE: Officer Jonathan Marshall was thanked by a community member for his assistance on a welfare check.		
4. ACTION TAKEN BY SUPERVISOR: Completed and submitted. Great work Jon. SIGNATURE: <u></u> DATE: <u>11/10/21</u>		
5. COMMENTS/RECOMMENDATIONS OF PATROL COMMANDER: <i>Jonathan, Great work!! Thank you for all you do! Forward to eval file.</i> SIGNATURE: <u></u> DATE: <u>11.15.21</u>		
6. COMMENTS OF DEPUTY CHIEF OF POLICE: <i>Great work Jonathan, Keep up the good work. Thank you for your service to the community</i> SIGNATURE: <u></u> DATE: <u>11/15/21</u>		
7. COMMENTS OF CHIEF OF POLICE: <i>Nice work Jon!</i> SIGNATURE: <u></u> DATE: <u>11/14/21</u>		


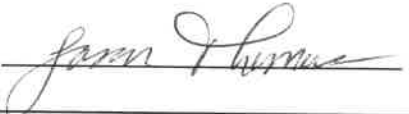
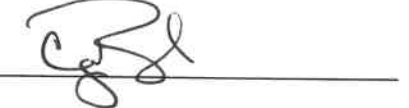

8. ACKNOWLEDGMENT OF EMPLOYEE:

I have, this date, been made aware of the information contained on this record and afforded an opportunity to review the associated documentation.

EMPLOYEE SIGNATURE:

A handwritten signature in black ink, appearing to be "J. M. [unclear]", written over a horizontal line.

DATE: 11/21/21

RECORD #	ROCHESTER POLICE DEPARTMENT	PERSONNEL RECORDS ENTRY FORM
1. <u>EMPLOYEE NAME</u> : Keven Miller		DATE: 11.10.2021 TIME: 2300
2. <u>TYPE OF ENTRY</u> <input checked="" type="checkbox"/> RECOMMENDATION <input type="checkbox"/> COUNSELING <input type="checkbox"/> TRAINING INTERVIEW <input type="checkbox"/> DISCIPLINARY <input type="checkbox"/> EVALUATION/FOLLOW UP <input type="checkbox"/> OTHER		
3. <u>NARRATIVE</u> : Officer Keven Miller was thanked by a community member for his assistance on a welfare check.		
4. <u>ACTION TAKEN BY SUPERVISOR</u> : Completed and submitted to be added to file. Great work Keven! SIGNATURE: <u></u> DATE: <u>11/10/21</u>		
5. <u>COMMENTS/RECOMMENDATIONS OF PATROL COMMANDER</u> : <i>Keven, Job well done!! Thank you for all you do! Forward to eval file.</i> SIGNATURE: <u></u> DATE: <u>11-15-2021</u>		
6. <u>COMMENTS OF DEPUTY CHIEF OF POLICE</u> : <i>Great work Keven! Thanks you for your service to the residents, keep it up.</i> SIGNATURE: <u></u> DATE: <u>11/15/21</u>		
7. <u>COMMENTS OF CHIEF OF POLICE</u> : <i>Nice work Keven!</i> SIGNATURE: <u></u> DATE: <u>11/16/21</u>		

8. ACKNOWLEDGMENT OF EMPLOYEE:

I have, this date, been made aware of the information contained on this record and afforded an opportunity to review the associated documentation.

EMPLOYEE SIGNATURE: Kim Mh DATE: 11/20/21



ROCHESTER POLICE DEPARTMENT

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DAVID R. STEVENS
Vice Chairman
LISA M. STANLEY
Commissioner

PAUL R. TOUSSAINT
Chief of Police



November 10, 2021

To: Lieutenant Swanberry
From: Sergeant Elizabeth Turner
Re: Officer Marshall and Officer Miller/21-39098

Lt. Swanberry,

I would like to recognize Officer Jonathan Marshall and Officer Keven Miller for their community interaction during a welfare check. [REDACTED] requested a welfare check on her elderly sister on 10/07/21. The officers had contact with the female and found that she was locked out of her home. They assisted her with gaining entry into the house. [REDACTED] mailed a thank-you note to the Department, expressing how much she appreciated the officers' assistance. Please see attached note. I recommend this be added to the officers' files.

Respectfully submitted,

A handwritten signature in blue ink, appearing to read "Elizabeth Turner".

Sergeant Elizabeth Turner

Oct 10 - 2021

Hello -

I would like to take the
time to thank the two Police
Officers that went over to my
daughter's house (S. Cranberry Lane) on
Thurs day evening to check on her, it
was greatly appreciated, also thank
to the dispatcher for reporting the
message

You Bless you both!





Sincerely



RECEIVED

OCT 14 2021

OFFICE OF THE CHIEF
ROCHESTER POLICE DEPT

RECORD #	<u>ROCHESTER POLICE DEPARTMENT</u>	<u>PERSONNEL RECORDS ENTRY FORM</u>
1. <u>EMPLOYEE NAME:</u> Jonathan Marshall	DATE: 11.10.2021 TIME: 2300	
2. <u>TYPE OF ENTRY</u> <input checked="" type="checkbox"/> RECOMMENDATION ___ COUNSELING ___ TRAINING INTERVIEW ___ DISCIPLINARY ___ EVALUATION/FOLLOW UP ___ OTHER		
3. <u>NARRATIVE:</u> Officer Jonathan Marshall was recognized by a community member for going above and beyond on his call for service.		
4. <u>ACTION TAKEN BY SUPERVISOR:</u> Completed and submitted to be added to file. Great work Jon! SIGNATURE: <u></u> DATE: <u>11/10/21</u>		
5. <u>COMMENTS/RECOMMENDATIONS OF PATROL COMMANDER:</u> <i>Jonathan, Thank you for your professionalism!! Forward to eval file.</i> SIGNATURE: <u></u> DATE: <u>11.15.21</u>		
6. <u>COMMENTS OF DEPUTY CHIEF OF POLICE:</u> <i>Great work with a typically difficult customer</i> SIGNATURE: <u></u> DATE: <u>11/15/21</u>		
7. <u>COMMENTS OF CHIEF OF POLICE:</u> <i>Nice work Jon!</i> SIGNATURE: <u></u> DATE: <u>11-16-21</u>		

8. ACKNOWLEDGMENT OF EMPLOYEE:

I have, this date, been made aware of the information contained on this record and afforded an opportunity to review the associated documentation.

EMPLOYEE SIGNATURE:

A handwritten signature in black ink, appearing to be "J. [unclear]", written over a horizontal line.

DATE: 11/21/21



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Commissioner

PAUL R. TOUSSAINT
Chief of Police



November 10, 2021

To: Lieutenant Swanberry
From: Sergeant Turner
RE: Officer Marshall/ 21-2819-OF

Lt. Swanberry,

I would like to recognize Officer Jonathan Marshall for his positive interaction with a community member while on a call for service. Officer Marshall had contact with [REDACTED] in regards to a violation of bail conditions complaint on 9/12/21. Officer Marshall followed up with Prosecution to clarify bail conditions for [REDACTED]. [REDACTED] left a voicemail expressing that he was impressed by Officer Marshall's demeanor during their interactions. He said Officer Marshall went above and beyond with this investigation and promptly returned his phone calls. [REDACTED] added that Officer Marshall sets a good example for other officers to follow. Officer Marshall did a great job with this call and had a positive impact on [REDACTED] who at times can be confrontational with police. I recommend that this be added to Officer Marshall's file.

Respectfully submitted,

Sergeant Elizabeth Turner