

ROCHESTER, NH POLICE COMMISSION

AGENDA

February 2, 2022 7:00 P.M.

CITY HALL COUNCIL CHAMBERS

1. CALL TO ORDER

- A. Pledge
- B. Opening Prayer
- C. Roll Call by the Clerk

2. PUBLIC COMMENT

3. ACCEPTANCE OF MINUTES:

- A. January 5, 2021

4. OLD AND UNFINISHED BUSINESS:

- A. Any Old Business before the Commission

5. NEW BUSINESS:

- A. Oath of Office –
 - 1. Officer Zachary Wilson
 - 2. K9 Ripley
- B. Accept Resignation – Officer Joseph Rousseau
- C. Award Education Incentive – Sgt. Elizabeth Turner – MA
- D. Policy Update Policy 61.4.1 Traffic, Towing of Vehicles: First Reading
- E. Monthly Reports
 - 1). Operations
 - 2.) Administration
- F. Other

6. CORRESPONDENCE:

- A. Off. Gantert is thanked by a community member for his professionalism at an accident scene.
- B. Off. Robinson is recognized as a “credit to his profession” by a citizen thankful for his assistance.
- C. ACO Paradis is recognized by Granite State Dog Recovery for advice, teamwork and efforts in successfully trapping a dog missing for six days.
- D. Several Department members are recognized for work ethic, team work, leadership and professionalism, including: Specialist Bowley, Off. Danie, Supervisor Devine, Off. Gleason, Off. Hatch, Off. Kimbrough, Capt. Pinkham, Off. Porfido, Off. Seager, Capt. Swanberry and Dep. Chief Thomas.
- E. Det. Rousseau is thanked by the Town of Newfields for assisting with a polygraph during a hiring process.

F. Off. Bilodeau when responding to a call for service noted the walkway was icy and used ice melt to prevent anyone from slipping.

G. ACO Paradis is thanked for a quick response and capture for two loose dogs in extreme cold weather conditions.

7. INFORMATION:

A. Information Other; enclosed with Agenda: Any discussion.

B. Other

8. NON-PUBLIC SESSION: (Pursuant to: RSA 91-A:3)

A. RSA 91-A:3 (II-a) Personnel

B. RSA 91-A:3 (II-e) Legal



Rochester Police Commission
Rochester, NH 03867

Derek J. Peters, Commissioner
David R. Stevens, Commissioner
David E. Winship, Jr. Commissioner

MINUTES OF THE POLICE COMMISSION MEETING

The Rochester Police Commission held their regular monthly meeting on Wednesday, January 5, 2022 at 7:00 P.M. in City Hall, Council Chambers. Participants in this meeting: Comm. Peters (by remote), Comm. Stevens, Comm. Winship, Chief Boudreau, Dep. Chief Thomas, Capt. Pinkham, Capt. Swanberry, Chaplain Cilley, Secretary Warburton, and invited guests.

The meeting called to order at 7:00 P.M.

All participated in the pledge of allegiance.

Chaplain Cilley led all in prayer.

B. Roll Call. The clerk called the roll marking Commissioner Winship, Commissioner Stevens and Commissioner Peters present.

C. Election of Chairman

Comm. Stevens nominated Comm. Peters as Chair for the upcoming term. Second by Comm. Winship.

Nominations ceased and one ballot was cast for Comm. Peters as Chair.

The motion to install Comm. Peters as Chair, PASSED by roll call vote. Comm. Winship-yes, Comm. Stevens-yes, Comm. Peters-yes.

D. Election of Vice Chairman

Comm. Peters nominated Comm. Stevens as Vice-Chair for the upcoming term. Second by Comm. Winship.

Nominations ceased and one ballot was cast for Comm. Stevens as Vice Chair.

The motion to install Comm. Stevens as Vice Chair PASSED by roll call vote. Comm. Winship-yes, Comm. Stevens-yes, Comm. Peters-yes.

2. PUBLIC COMMENT: No public comment.

3. ACCEPTANCE OF MINUTES:

A. December 1, 2021 regular meeting.

Comm. Peters MOVED to accept the minutes of the December 1, 2021 meeting. Comm. Winship SECONDED the motion. The motion to accept the minutes as presented PASSED by roll call vote. Comm. Winship-yes, Comm. Stevens-yes, Comm. Peters-yes.

4. OLD AND UNFINISHED BUSINESS: No old or unfinished business.

5. NEW BUSINESS: Chief Boudreau thanked all family and friends to join in the promotional ceremony for four of supervisors at different levels.

A. Oaths of Office for Promotions

1. *Deputy Chief – Jason Thomas.* Chief Boudreau said some might term Jason as Mr. Rochester PD. He is a Spaulding High Graduate. While he was in high school he was part of our Explorer program. He was hired as a dispatcher in 1991, and then hired as a patrol officer in 1998. He was a calming voice on the radio, and as good as he was there, he has been equally as good as a police officer. He's been a field training officer, the training officer, been a use of force instructor and a bike officer. He is the recipient of the Ted Blair Memorial Award. He progressed through the ranks and was promoted to Captain in 2016 and this promotion moves him into the number 2 spot. Jason is one that is looked up to, a friend to all and treats everyone fairly. He is well-respected in the agency.

2. *Captain – Andrew Swanberry.* Chief Boudreau said Andrew has been with the Department since 2006. He holds a degree in English from the UNH, and has just started the Master's program there. He has worked in various capacities in the agency, as a Detective, as a member of the TAR team, the CIT team, where he is the current commander. He is a firearm instructor and has also been a recipient of the Ted Blair Memorial Award. Andrew was promoted to Sgt. In 2014, to Lieutenant in 2016. He takes over as patrol division commander this week.

3. *Lieutenant – Michael Miehle.* Chief Boudreau said that Mike is a native of New Jersey, and came to us by way of the Coast Guard, where he is in his 24 year of service. They settled here in Rochester and Mike was hired in 2006 as a patrol officer. He served as a prosecutor and is well versed in the laws. He was promoted to Sergeant in 2011, and then in 2012 left us to go serve with the Newcastle Police Department. He came back to us in 2014, again as a patrol officer. He was promoted again to Sergeant in 2017. Mike is also a recipient of the Ted Blair Memorial Award.

4. *Sergeant – William Robinson.* Chief Boudreau said that Will comes to us by way of Connecticut. He is a graduate of Woodstock Academy and went on to serve in the Marines, where he attained the rank of Sgt., from 2009-2014. During tour distinct honor servicing on the Presidential protection detail. That is a testament to the type of Marine he was and the type of

officer he is. He attended several leadership schools in the Marines. We hired Will in 2017. He is a use of force instructor, an armorer and a member of our honor guard. He most recently served in our POP unit. The promotion to Sergeant is one of the hardest processes, but based on his past experiences we're expecting large things from him.

Executive Secretary Becky Warburton administered the oath of office for promotions to Deputy Chief – Jason Thomas, Captain – Andrew Swanberry, Lieutenant – Michael Miehle and Sergeant – William Robinson

A fifteen minute recess was called. Back in session at 7:34 P.M.

C. Monthly Reports:

1. Operations: The RUN program remains suspended during the pandemic. Capt. Pinkham reported that on the support side of operations there are 82 cases currently assigned. There were 13 cases presented to the Grand Jury and all were true bills. There were six phones analyzed by the Cellebrite machine this period. There were three call outs. There were two polygraphs and five backgrounds. Our evidence technician position is still open. We had a couple of conditional offers extended and those candidates withdrew from the process. Det. Rousseau is still filling that role. Evidence took in 198 pieces, returned 44 pieces and destroyed by court order 76 pieces. When we have a dedicated evidence person those numbers are usually larger. We continue to work on the backlog.

COMPSTAT: There was no compstat meeting this month due to the crime analyst being out of the office. We will have more to report next month.

COMMUNITY ENGAGEMENT OFFICER/PROBLEM ORIENTED POLICING UNIT: The CEO and POP units have been temporarily reassigned for patrol staffing.

COMMUNICATIONS: Our newest specialist started this week. This still leaves us down three positions. We have conditionals extended and a couple of interviews scheduled. We received another resignation today, which leaves another opening. We hope to have positive news in the next reporting period.

Comm. Peters asked if any of the specialists are per diem.

Capt. Pinkham said that we do have a few. We use them when we can based on their availability.

DIVERSION: Our Diversion Coordinator is teaching LEAD at the high school with Officer Jackson. With recent changes made to juvenile law it will increase her workload and we will be monitoring that closely as those cases come through.

HIRING – Our three new recruits took and passed the physical agility for entrance to the Academy. Our recruit starting on Monday also took the PT and has been accepted into the February Academy. We have several other candidates in various stages of the background process.

HONOR GUARD: The Honor Guard participated in the holiday parade as well as the Change of Command ceremony.

HOUSING: Both officers are working various shifts, days and nights and weekends to get the maximum hours we can at the housing units. We have seen a decline in calls for service. Officers are handling issues on site that would normally go to patrol, which has helped. During the holidays the officers participated in food basket deliveries that were sponsored by Rotary and others. It is a good way to help those folks out during that time of year.

K9: Officer Hatch and Ripley are working on certifications. We are still accessing outside resources for K9 calls.

SCHOOL RESOURCE OFFICERS: Officer Jackson has been working with the criminal justice classes, doing fingerprinting, and going to district court and the police department. He is also teaching LEAD and working with the Explorers.

Sgt. Deluca is continuing to teach LEAD and has attended random meetings at the school.

Officer Porfido remains detailed to patrol. We are waiting to return him to SRO duties.

TRAINING: Det. Frechette did Department wide CPR, AED and Narcan training, as well as DV training for the new recruits. Det. Root completed intro to investigations training for the new recruits.

Officers' Moon, Granatowski and Slankard were all released to solo patrol. We have extended field training for one of the recruits. The three recruits who graduated from the Academy in December still have a couple of make-up exams at the Academy, but all have started their field training.

2. Administrative. Chief Boudreau said there is no delivery date yet for the new cruisers, but we should be seeing them at the dealership in the next couple of weeks.

Comm. Peters asked of the front line cars, are any of them "dead."

Chief Boudreau stated that we have one that was totaled in an accident over the summer. We are waiting on the replacement. Overall, we are doing okay with the cars. We have had a couple of major repairs (water pump) for one the cars that is being traded. But overall we are in good shape with the cars.

Chief Boudreau said we've had our first meeting and crash course on FY23 budget entries in MUNIS. WE will be meeting weekly to meet the submission deadline of January 14, 2022. We are looking at what we need for personnel in FY23, but that is not anything I'm prepared to talk about in public yet.

Mobile Dispatching: The major renovations are complete and 2-Way is installing the radio rack. This will hopefully move that project along quickly.

Comm. Peters asked where with the unit be stored.

Chief Boudreau said at DPW, we are hoping for an under-cover over-hang.

Comm. Stevens asked if there were going to be arrangements to keep the trailer inside. It would make a huge difference.

Chief Boudreau said I don't think they have the space to put it inside. It will take up some real estate. It is something to look at for a CIP project for some type of shelter.

Comm. Stevens asked about the old DPW building.

Chief Boudreau said that would require a discussion with the City. I believe that DPW will be operating in some capacity there in the winter months.

Radio Replacement Project- The tower at DPW not brought on line this month. DPW personnel just started moving in this week. There are still switches and fiber connections to run before bringing that tower on line.

Body Cameras – We have a meeting with the finance committee to talk about the body camera project, due the pricing structure change. We expect to move forward and get the cameras ordered.

Comm. Peters asked about the state funding.

Chief Boudreau said that there was a roundtable meeting in late November and Comm. Stanley asked that question of the panel. The reply was that it is still under review at the Department of Safety. We are hoping that money is released before we are ready to order them so that we can fund at least part of the project.

6. CORRESPONDENCE:

The following correspondence was received this period: Comm. Specialist Tiffany Pearce recognized for professionalism and empathy speaking with and following up on a reported suicidal person. Officer Colson is thanked by Assistant County Attorney Ramos for his outstanding job obtaining audio statements from witnesses. Officer Johnson and Officer Crawford are thanked for extra effort comforting a resident who recently lost his spouse in a motor vehicle accident. Officer Danie, Officer Jackson, Officer Porfido, Lt. Bossi, Capt. Pinkham and Capt. Thomas are thanked by Principal Justin Roy for their response to an incident at the school.

7. INFORMATION: None

8. NON-PUBLIC SESSION: (Pursuant to: RSA 91-A:3)

Commissioner Winship MOVED to enter a nonpublic session at 7:56 P.M. pursuant to RSA 91-A: 3, paragraph II, section A (personnel). Comm. Stevens SECONDED the motion. The motion PASSED by roll call vote Comm. Winship – yes, Comm. Stevens – yes, Comm. Peters – yes.

The non-public session closed at 8:20 P.M. on a MOTION by Comm. Winship. Comm. Stevens SECONDED the motion. The motion PASSED by roll call vote Comm. Winship – yes, Comm. Stevens – yes, Comm. Peters – yes.

Comm. Stevens MOVED to seal the minutes of the non-public session. The motion was SECONDED by Comm. Winship. The motion PASSED by roll call vote Comm. Winship – yes, Comm. Stevens – yes, Comm. Peters – yes.

9. MISCELLANEOUS:

Comm. Stevens MOVED to accept the evaluations and merit track advancements as presented for Sgt. Benjamin (track 3) Sgt. Tuner (track 2) Sgt. Krochmal (track 2) and the evaluation of Det. Frechette (top of grade). Comm. Peters SECONDED the motion. The motion PASSED by roll call vote Comm. Winship – yes, Comm. Stevens – yes, Comm. Peters – yes.

10. ADJOURNMENT:

Comm. Stevens MOVED to adjourn. SECOND by Comm. Peters at 8:22 P.M.

Respectfully Submitted

Rebecca J. Warburton
Secretary

APPROVED BY COMMISSION:



ROCHESTER POLICE DEPARTMENT

23 WAKEFIELD STREET
ROCHESTER NH, 03867-1933

BUSINESS (603) 330-7127
FAX (603) 330-7159
www.rochesterpd.org

"Dedication, Pride, Integrity"

POLICE COMMISSION

DEREK J. PETERS
Chairman
DAVID R. STEVENS
Vice-Chairman
DAVID E. WINSHIP, JR.
Commissioner

GARY M. BOUDREAU
Chief of Police

February 2, 2022



I, Zachary Wilson do solemnly swear that I will faithfully and impartially discharge and perform all the duties incumbent on me as a Patrol Officer with the Rochester Police Department, according to the best of my ability, agreeable to the rules and regulations of the Constitution and the Laws of the State of New Hampshire, so help me God.

Zachary Wilson

STATE OF NEW HAMPSHIRE

STRAFFORD, SS:

Then the above named Zachary Wilson , appeared and took oath of Office by law prescribed.

Before me _____

Rebecca J. Warburton,
Justice of the Peace



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Chief of Police



February 2, 2022

I, **Officer Ripley**, (bark bark) do solemnly swear under oath that I will support the Constitution of the United States of America and the State of New Hampshire. I will never betray my badge, my integrity, my character, or the public trust. I will faithfully discharge the duties of officer in the City of Rochester and the County of Strafford to the best of my judgment and abilities, so help me God (bark, bark).

K9 Officer Ripley

K9 Handler Officer Hatch

STATE OF NEW HAMPSHIRE

STRAFFORD, SS:

Then the above named **Officer Ripley** , appeared and took oath of Office by law prescribed.

Before me

Rebecca J. Warburton,
Justice of the Peace

TP 1-20-22
CB



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1/20/2022



Chief Gary Boudreau
23 Wakefield Street
Rochester Police Department
Rochester, NH 03867

Re: Letter of resignation

Dear Chief,

Today marks a day for a difficult decision in that I am rendering this letter of resignation. My last day of employment with the Rochester Police Department will be Thursday February 3rd, 2022.

I want to thank you and the whole department for a great opportunity and a rewarding career. The department has treated me well and I hope it was seen that I rendered the same to the department.

Professionally always

Detective Joseph Rousseau



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Commissioner



January 20, 2022

TO: Rochester Police Commission
Derek J. Peters, Chair

FROM: Gary M. Boudreau
Chief of Police

RE: Education Incentive

Dear Chairman Peters:

Sgt. Elizabeth Turner has spent most of the past year pursuing her graduate degree, which was recently conferred to her. As she was hired before 2011, upon your approval she is eligible for an education incentive.

I am asking pursuant to Article 21-A of the NEPBA Local 23 agreement that you award the incentive commensurate with this achievement to Sgt. Turner.

Attachments: Grades & Diploma

Final Grades

Elizabeth J. Turner
Summer 2021
Oct 23, 2021 09:39 pm

Final Grades for: Turner, Elizabeth J

Student Information

Current Program

Master of Arts

Level: Graduate degree
Program: Justice Studies MA
Admit Term: Summer 2021
Admit Type: Conditional Post-STIP
Catalog Term: Summer 2021
College: Graduate School
Campus: Durham
Major and Department: Justice Studies, Justice Studies
Academic Standing: Not calculated

Graduate degree Course work

<u>CRN</u>	<u>Subject</u>	<u>Course</u>	<u>Section</u>	<u>Course Title</u>	<u>Campus</u>	<u>Final Grade</u>	<u>Attempted</u>	<u>Earned</u>	<u>GPA Hours</u>	<u>Quality Points</u>
70035	JUST	897	1HY	Culminating Project	Durham	CR	4.000	4.000	0.000	0.00

Graduate degree Summary

	<u>Attempted</u>	<u>Earned</u>	<u>GPA Hours</u>	<u>Quality Points</u>	<u>GPA</u>
Current Term:	4.000	4.000	0.000	0.00	0.00
Cumulative:	44.000	44.000	32.000	116.00	3.62
Transfer:	0.000	0.000	0.000	0.00	0.00
Overall:	44.000	44.000	32.000	116.00	3.62

[Select Another Term](#)



21WA-37TK-E2RE

University of New Hampshire

The Board of Trustees

upon the recommendation of the Faculty has conferred upon

Elizabeth Jeanne Turner

the degree of

Master of Arts
in Justice Studies

together with all the rights, privileges and honors pertaining thereto, in recognition of the fulfillment of all requirements for this degree. In Testimony Whereof the authorized officers have hereto subscribed their names and affixed the Seal of the University of New Hampshire, at Durham, New Hampshire, this first day of September, two thousand and twenty-one.

Calvin

Dean of the Graduate School



Jane W. Ount
President of the University

ROCHESTER POLICE DEPARTMENT
23 Wakefield Street
Rochester, New Hampshire 03867
(603) 330-7127

POLICY #: 61.4.1

SUBJECT: Traffic, Towing of Vehicles

Updated: 01/25/22

NOTE: This written directive is for the internal governance of the Rochester Police Department, and as provided by RSA 516:36, is not intended and should not be interpreted to establish a higher standard of care in any civil or criminal action than would otherwise be applicable under existing law.

PURPOSE: The purpose of this Standard Operating Procedure is to establish uniform procedures for the towing of vehicles within the Rochester Police Department.

PROCEDURE:

1. Whenever the operator of a motor vehicle is placed under arrest and taken into custody, the arresting officer should take whatever action is necessary to reasonably protect both the vehicle and the general public. In every incident the arresting officer will determine whether towing the vehicle is necessary to protect the vehicle from theft and/or vandalism or whether the vehicle's location constitutes a hazard to other vehicles.
2. Prior to making a decision to tow a vehicle, the arresting officer should determine if the possibility exists for any other person who is a licensed operator in a sober/physically fit condition to drive the vehicle with the arrested person's permission. If the arresting officer makes the decision to have the vehicle towed, he/she will advise the Shift Commander of the decision and of the circumstances involved. The Communications Specialist will contact the wrecker service on call and dispatch same to the location requested. The arresting officer will make a notation on the arrest sheet that the vehicle has been towed and the location where it can be picked up upon the subject's release.
3. Any vehicle found to be in violation of a No Parking Ordinance when signs are posted ~~or in violation of the Winter Parking Ban~~ may be towed. The vehicle should be ticketed for any such violation. If a hazardous condition exists ~~or removal of the vehicle is necessary for snow plowing operations~~, the vehicle should be towed if the operator of the vehicle cannot be located. Prior to making the decision to tow, the officer should make every effort to contact the owner and advise him/her to move the vehicle. This courtesy should be afforded the public as long as it does not interfere with normal department priorities.
4. Any vehicle found to be in violation of the Winter Parking Ban should be ticketed for any such violation. If any such vehicle, in violation of the Winter Parking Ban is deemed by public works personnel to be a hazard for snow plowing/snow removal operations, the vehicle should be towed without delay in order to not hinder public works operations.
5. ~~Vehicles may also be towed if in violation of New Hampshire State Law, and/or General Ordinances of the City of Rochester.~~

6. All towing of vehicles under the provisions of the Standard Operating Procedure and the relevant sections of New Hampshire State Law or Rochester City Ordinances shall be done in accordance with the procedure required by RSA 262:33 & 34 (Procedure for Removal and Impoundment, and Notice of Removal).
7. If a vehicle shall be towed as a result of having been deemed abandoned under the provisions of RSA 262:40,c, the investigating officer shall ensure that an abandoned vehicle notification letter (copy attached to this policy) is forwarded, by certified mail to the last registered owner.
 - A. It is a violation under RSA 262:40-c to abandon a vehicle. Thus in all cases, officers should consider the appropriateness of bring a charge under this section.
8. All vehicles towed by the Department shall be properly inventoried on the Department's *Vehicle Inventory Form*.
 - A. Officers shall conduct a complete inventory search of the vehicle, which shall include any closed areas or containers found therein.
9. If a vehicle is impounded by any member of the Rochester Police Department, the following steps shall be followed:
 - A. When a motor vehicle is impounded by any officer, a Rochester Police Department Motor Vehicle Impound Notice will be completed by the officer. The form will be fully filled out by the officer and approved by a supervisor who will also attach his/her initials to the form on the proper line.
 1. Officers will ensure that copies of the Department's Motor Vehicle Impound Notice are forwarded to the following persons:
 - a. Case file
 - b. Owner/Driver
 - c. Department Evidence Technician
 - d. Impound facility.
 - B. A copy of the impound slip shall be forwarded to the Investigative Bureau Services Commander immediately.
 1. **Note:** The officer investigating the case shall be responsible to complete **ALL** follow up, phone calls and contacts for the vehicle.
 2. The Investigative Services Bureau Commander or his/her designee will monitor the progress of the impound and will work with the officer's supervisor to ensure that all required notifications will be completed.
 - C. The investigating officer shall ensure that he/she documents all information relative to the impound in his/her incident, accident and/or arrest report. This will include all persons notified of the impound by name, address and phone number.
 1. When contacting owners of vehicles to pick up vehicles from impounds, officers shall document by date and time of the notification or attempts at notification.

2. Officers are instructed to speak directly with the owner of the vehicle. Messages left with other household members, or on answering machines are not acceptable. In the event an officer has difficulty making direct contact with the registered vehicle owner, they will notify their shift supervisor for further direction and/or consultation with the Support Services Division Commander or his/her designee, who may direct the Evidence Technician to manage the notification and release of the property.

3. Officers will also be responsible for notifying the wrecker service that an impound has been lifted after notifying the owner of the vehicle.

D. In those instances where the Support Services Division Commander requires an update, an impound update form will be sent to the officer's supervisor requesting the same. The supervisor will work with the officer to get an update or complete follow up as requested for the impound and document same on the form. The form will then be initialed by the supervisor and forwarded back to the Support Services Division Commander or his/her designee immediately.

10. If a vehicle has been involved in an incident that would require said vehicle to be secured at the Strafford County impound facility, a Strafford County Vehicle Impound report must be completed.

A. Placing an item in the County impound facility requires permission from the County Attorney, the County's Chief Investigator, or designee. The impound yard is controlled solely by the Chief Investigator. In the absence of the Chief Investigator, the County Jail may be contacted for access as long as the proper permission to use the facility has been secured, as noted.

B. Vehicles transported for impound must be clear of any personal belongings or items prior to the impound, or they will not be permitted for impound.

11. ~~Before any vehicle is towed for any reason the vehicle owner or operator should be consulted, if practical.~~ The owner's (or operator's) wishes to use a certain wrecker service will be honored unless doing so would result in unreasonable delay. What is considered an unreasonable delay will vary given the circumstances and will be determined by the Shift Commander.

12. In all cases the final decision to tow a vehicle will be made by the Shift Commander after consideration of the overall situation.

13. In all cases a report will be completed by the officer outlining the circumstances requiring the towing of the vehicle.

APPROVED: GARY M. BOUDREAU
 CHIEF OF POLICE

**CITY OF ROCHESTER NEW HAMPSHIRE
POLICE DEPARTMENT**

VEHICLE INVENTORY FORM

NOTE: Vehicle inventories shall be documented whenever a vehicle is taken into custody or towed at Police request, under the following conditions:

1. Abandoned Vehicle.
2. Not in legal condition to be driven.
3. A traffic hazard.
4. Stolen, or ownership in doubt.
5. Driver under arrest, or unable to drive.
6. Violation of City Ordinance 65.5.

Date of Inventory: _____ Time: _____

Location:

Officer:

Vehicle Registration: _____ State:

Year: _____ Make: _____ Model:

Serial Number:

List all items, including description:

Additional Space on Reverse

Items inventoried, continued:

I certify that the above inventory of items is true and accurate to be best of my knowledge:

Inventory made in the presence of:

Witness

Witness

I hereby acknowledge receipt of a copy of this inventory:

NOTE: Items marked as evidence shall not be released except with permission of the prosecutor. The vehicle shall be secured after the inventory is made. Any high value items secured separately from the vehicle shall be so noted.

Distribution: Original..... Case File
Copy..... Owner/Custodian/Wrecker Operator

Office of the
STRAFFORD COUNTY ATTORNEY
Impound Facility

VEHICLE IMPOUND REPORT

DESCRIPTION OF INCIDENT: _____ **DATE:** _____

CITY/TOWN: _____ **DATE:** _____

CASE NUMBER: _____ **OFFICER:** _____

AUTHORIZATION:

County Attorney Authorizing Impound: _____

Date and Time of Authorization: _____

LOG IN: **DATE:** _____ **TIME:** _____ **OFFICER:**

TOW COMPANY: _____ **PHONE #:** _____

DRIVER: _____ **KEYS TAKEN BY:** _____

VEHICLE:REGISTRATION: _____ **STATE:** _____ **COLOR:**

YEAR: _____ **MAKE:** _____ **MODEL:** _____

VIN: _____

RELEASE: **DATE:** _____ **TIME:** _____ **OFFICER:**

RELEASED TO: _____

REASON: _____

SIGNATURE: _____

SUSPECT/OWNER INFORMATION

NAME: _____ **D.O.B.** _____

PHONE: (H) _____ **(W)** _____

PENDING CHARGE(S): _____

INSURANCE COMPANY: _____

POLICY # _____

NUMBER LOCATION INSIDE IMPOUND: _____

(INDICATE WHERE VEHICLE IS PLACED INSIDE IMPOUND)

ROCHESTER, NH, POLICE DEPARTMENT
ABANDONED VEHICLE NOTIFICATION LETTER
CONFIDENTIAL DOCUMENT

The information in this document is protected by RSA 260:14, [the Driver Privacy Act], and shall only be released in accordance with the provisions of the said Act.

Date: _____

_____ (Name)
_____ (Address)
_____ (City, State, Zip)

Dear _____,
last registered owner

On the date of *(enter date)* _____ your vehicle was found to be abandoned in the City of Rochester on a public street or private way as herein described *(location vehicle found)*

Your vehicle was removed in accordance with applicable N. H. State Law (RSA 262:32, 262:33) by *(wrecker agency name)* _____, a contracted wrecker service with the City of Rochester. This letter will serve as notice of your obligation to make contact with *(wrecker agency name)* _____ in order to pay any applicable towing and storage fees. Your failure to do so may result in the loss of your privilege to drive or register vehicles in the State of New Hampshire and the issuance of a warrant for your arrest (RSA 262:40-C Abandoning a Vehicle).

Should you have any questions or comments in regards to this letter, please feel free to contact me at the police department. Our business phone is (603) 330-7128. Please refer to the following case number *(offense number)* _____ when calling.

Respectfully,

Patrol Services Bureau
Rochester Police Department

January 2022 Monthly

R.U.N Program:

Due to the pandemic, all RUN meetings are on hold at this time.

Comp Stat:

The majority of traffic stops continue to be focused in the downtown area as well as major roads in and out of the City. Motor vehicle collisions have decreased since last month. There were a lot of parking lot crashes in the major shopping areas as well as a large amount of hit and runs in these areas. The high number of collisions still appear to be on our major roads going in and out of the city as well as major shopping areas. DWI arrests for the month came from motor vehicle accidents, a Welfare check and a motor vehicle stop. Decreases to our field activity over the year can be contributed to our short staffing as well as the ongoing pandemic.

Our property crimes for the month show no trends or rashes of crimes occurring and compared to years past we are down 32% in all areas related to property crimes. Burglaries are slightly up compared to last year but looking at years past we continue to stay down compared to other years. Also thefts from motor vehicles are down from last year and we have not found there to be any trends related to this. Theft of motor vehicles is down from last year and we still see a large majority of these cases are friends not returning vehicles borrowed or rental vehicles not being returned on time. There are no rashes of motor vehicles stolen throughout the City. There has been a decrease of shoplifting, the cause of which appears to be staffing changes to loss prevention personnel at local retailers.

Drug offenses compared to last month are slightly lower but year to date there has been an increase in Drug events and Overdoses. Many of these drug offenses are discovered by searches incident to arrests, plain view searches and property searches. Overdoses seem to be on a slight increase compared to last year.

Violent crime is down from years past. Simple assault still seems to fluctuate but there are no trends or patterns related to this. Aggravated assaults are up slightly from last year but compared to years past it is still dramatically lower. Homicide is down compared to last year and there haven't been any incidents related to this as of recently. Robberies are down dramatically from years past. Overall, violent crime for the year is down by 28%.

In regards to the month of November, for which we did not have a formal Comp Stat meeting, there were no trends observed nor concerning figures. There was one fatal motor vehicle collision in the month of November.

HONOR GUARD:

The Honor Guard did the flag detail for the change of command ceremony.

We are scheduled to present the colors at the annual CHaD (Children's Hospital at Dartmouth) hockey game coming up in March.

RPOA:

RPOA has nothing new to report, we were unable to attend the last month's meeting.

K-9:

Ofc. Hatch and K-9 Ripley continue to train in several different areas. K-9 Ripley is progressing well with obedience and tracking. Ofc. Hatch and Ripley will continue to train in these areas for several more months to work toward certifications. There is no set date for certification, however, the goal is sometime in the spring. There are numerous things that can effect this, so it is a fluid situation.

Respectfully,

Andrew Swanberry, Captain
Patrol Services

Rochester Police Department

December 2021 Compstat Report



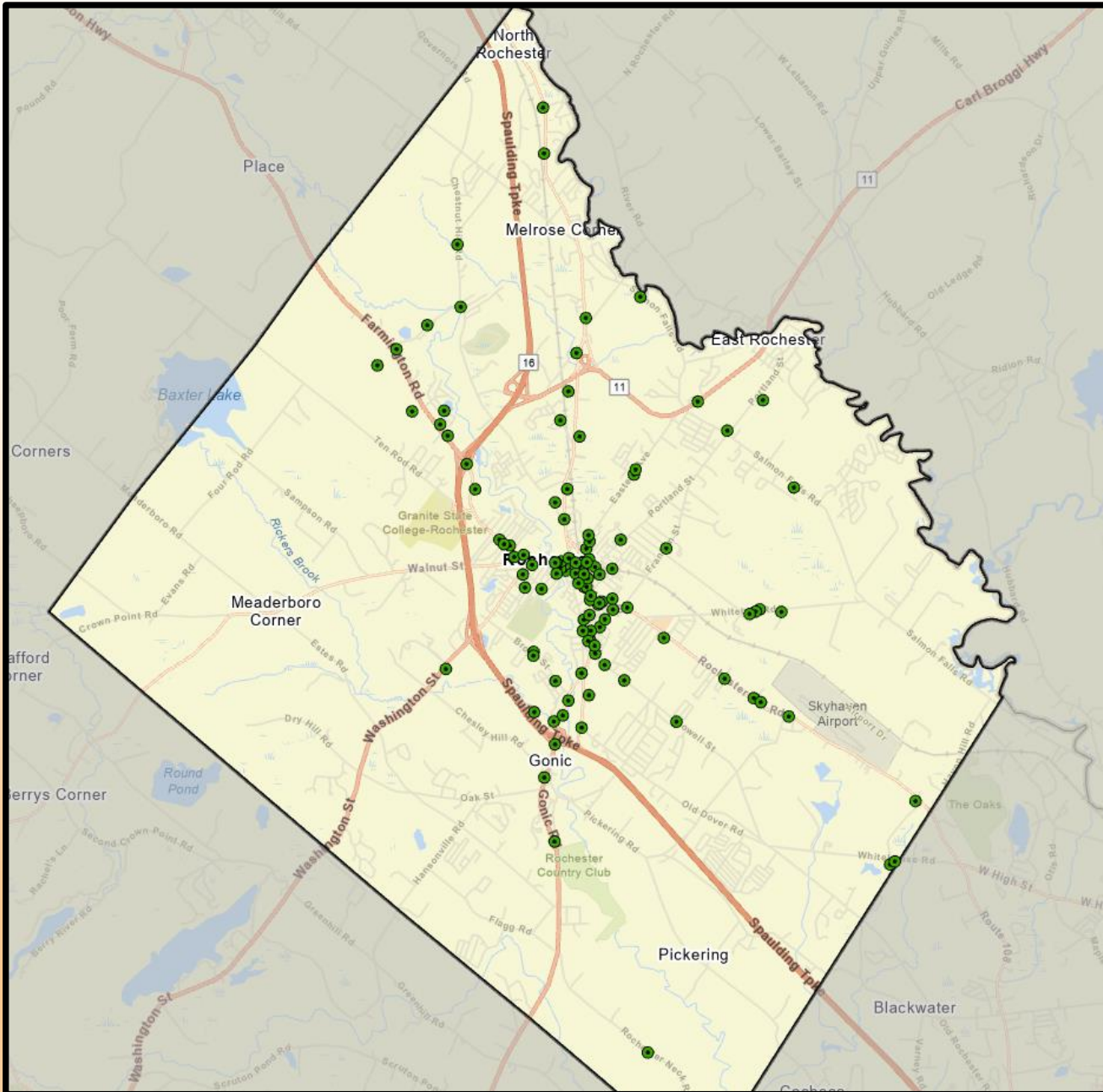
December 2021 Traffic Activities

- Traffic Stops
- Motor Vehicle Crashes
- DWI Incidents
- Traffic Comparisons

Traffic Stops

Traffic Stop Breakdown

- 160 Total Stops
 - 10 Arrests
 - 6 for traffic related offenses
 - 3 bench warrant
 - 1 on-view
 - 7 Summons
 - 141 Warnings



Motor Vehicle Crashes

High Volume Roads

- **95 total crashes**

Slight decrease from previous month

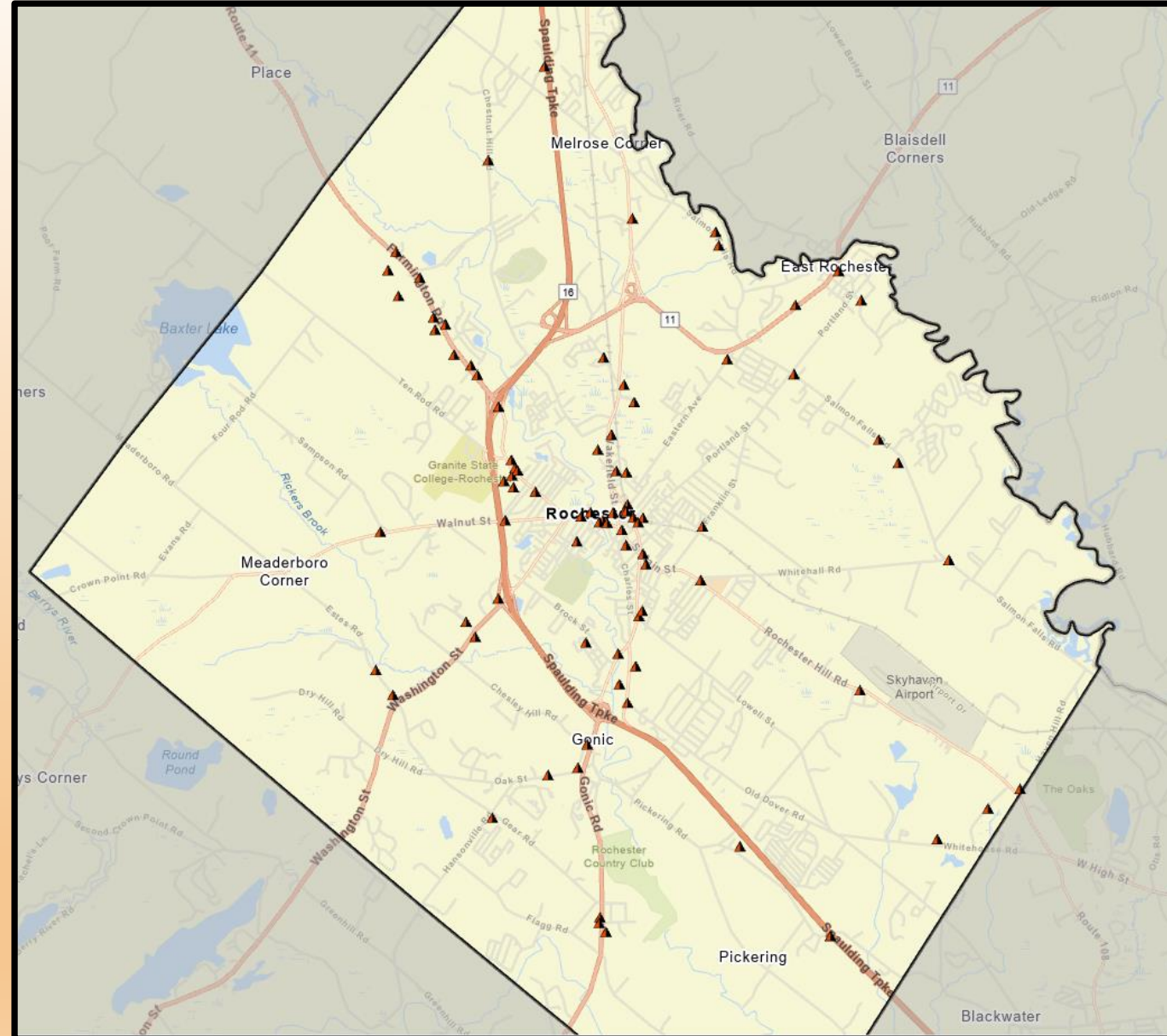
- 9 Arrests

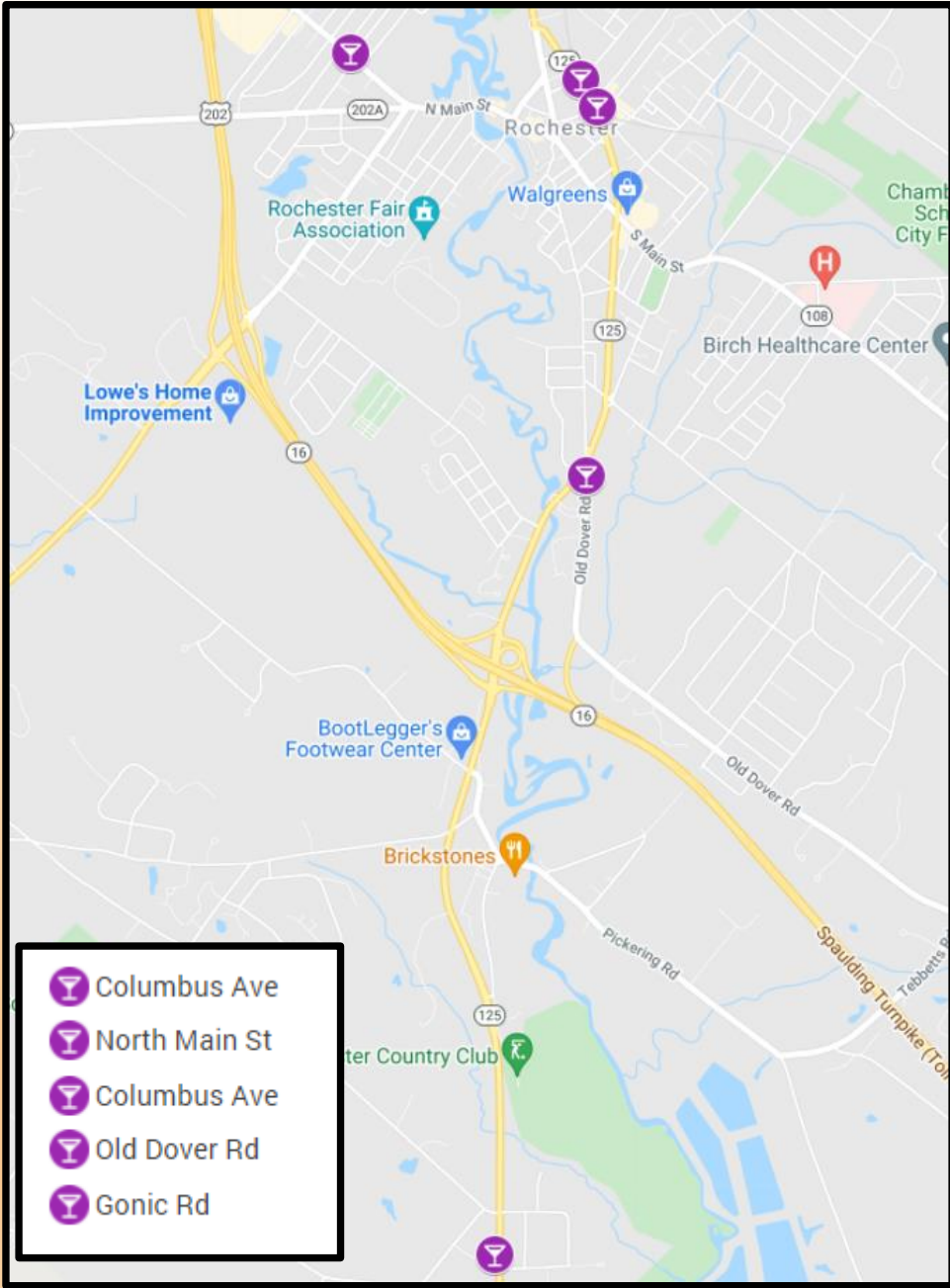
- No Summons issued

- 14 Parking lot crashes

- 14 Hit & Run crashes

Row Labels	Count of Street
NORTH MAIN ST	17
FARMINGTON RD	15
SALMON FALLS RD	9
SPAULDING TPKE	6
COLUMBUS AVE	4
ROCHESTER HILL RD	4
SOUTH MAIN ST	4
GONIC RD	4
WAKEFIELD ST	3
WASHINGTON ST	3





DWI Incidents

Total Incidents – 5

- 3 drug related
- 2 alcohol related

Breakdown:

- 2 result of M/V crash
- 2 result of Welfare Check
- 1 result of Traffic Stop

Traffic Activity Comparisons

Specific Crimes	Dec-21	Dec-20	% Change	Nov-21	% Change	Oct-21	YTD 21	YTD 20	% Change	YTD 19
Traffic Stops	160	514	-69%	143	12%	256	3850	5544	-31%	5447
Arrests from Stops	10	19	-47%	9	11%	8	164	213	-23%	271
Summons	7	23	-70%	13	-46%	21	237	203	17%	227
Warnings	141	456	-69%	117	21%	219	3314	4957	-33%	4356
No Action	4	16	-75%	3	33%	6	96	135	-29%	177
Accidents	95	102	-7%	112	-15%	76	940	1009	-7%	1113
Summons from ACs	0	2	-100%	6	-100%	0	27	14	93%	39
Arrests from ACs	9	7	29%	8	13%	6	74	60	23%	58
Field Interviews	1	3	-67%	8	-88%	20	100	146	-32%	96
DWI	5	7	-29%	4	25%	8	77	85	-9%	110
<i>Narcotics</i>	3	1	200%	1	200%	4	33	31	6%	29
<i>Alcohol</i>	2	6	-67%	3	-33%	4	44	54	-19%	81
DWI from Accidents	2	7	-71%	2	0%	4	37	37	0%	41

Property Crimes

All Incident Reports												
Specific Crimes	Dec-21	Dec-20	% Change	Nov-21	% Change	Oct-21	YTD 21	YTD 20	% Change	YTD 2021 Closure Rate	YTD 2020 Closure Rate	YTD 19
Burglary	2	8	-75%	2	0%	5	63	60	5%	16%	12%	100
Shoplifting	9	33	-73%	17	-47%	9	149	292	-49%	53%	65%	196
Theft from a Building	1	9	-89%	4	-75%	6	74	126	-41%	11%	18%	189
Theft from M/V (including Parts)	5	15	-67%	17	-71%	10	115	122	-6%	2%	2%	236
All Other Theft	16	13	23%	12	33%	13	132	191	-31%	5%	6%	174
M/V Theft	1	3	-67%	3	-67%	1	32	51	-37%	22%	10%	34
Vandalism	29	28	4%	30	-3%	31	301	427	-30%	21%	22%	385
Total Property	63	109	-42%	85	-26%	75	866	1269	-32%	18%	19%	1314
Arrests												
Specific Crimes	Dec-21	Dec-20	% Change	Nov-21	% Change	Oct-21	YTD 21	YTD-20	% Change			YTD 19
Burglary	0	1	-100%	0	0%	1	10	7	43%			19
Shoplifting	4	28	-86%	5	-20%	2	79	189	-58%			203
Theft from a Building	0	1	-100%	0	0%	1	8	23	-65%			57
Theft from M/V (including Parts)	0	1	-100%	1	-100%	0	2	2	0%			9
All Other Theft	0	2	-100%	0	0%	0	6	11	-45%			9
M/V Theft	1	0	0%	0	0%	0	7	5	40%			6
Vandalism	7	8	-13%	5	40%	2	62	96	-35%			139
Total Property	12	41	-71%	11	9%	6	174	333	-48%			442

Drug Incidents

Types of drugs found:

- Heroin/Fentanyl, Methamphetamine, Clonazepam, Trazadone, Suboxone, Marijuana Products

Types of cases:

- Search Incident to Arrest, Property Searches, Plain View Searches

Overdoses/Fatalities by Year



All Incident Reports

Specific Crimes	Dec-21	Dec-20	%Change	Nov-21	%Change	Oct-21	YTD 21	YTD-20	%Change	YTD 2021 Closure Rate	YTD 2020 Closure Rate	YTD 19
Possession	11	19	-42%	13	-15%	15	176	185	-5%	36%	51%	150
Drug Events	7	13	-46%	6	17%	13	123	106	16%			119
Overdoses	4	10	-60%	5	-20%	10	105	99	6%			121
Fatal Overdoses	1	2	-50%	0	0%	1	15	16	-6%			22
Total Drug	23	44	-48%	24	-4%	39	419	406	3%			412
Arrests												
Specific Crimes	Dec-21	Dec-20	%Change	Nov-21	%Change	Oct-21	YTD 21	TYD 20	%Change			YTD 19
Possession	5	10	-50%	8	-38%	8	63	95	-34%			119

Violent Crimes

All Incident Reports												
Specific Crimes	Dec-21	Dec-20	% Change	Nov-21	% Change	Oct-21	YTD 21	YTD 20	% Change	YTD 2021 Closure Rate	YTD 2020 Closure Rate	YTD 19
Homicide	0	1	-100%	1	-100%	0	1	5	-80%	100%	60%	0
Robbery	0	1	-100%	0	0%	1	2	20	-90%	100%	55%	11
Aggravated Assault	4	5	-20%	3	33%	1	31	30	3%	52%	50%	61
<i>from DV*</i>	3	1	200%	2	50%	1	22	14	57%	64%	86%	23
Simple Assault	19	29	-34%	25	-24%	29	281	384	-27%	52%	47%	387
<i>from DV*</i>	11	20	-45%	13	-15%	10	159	198	-20%	65%	67%	200
Total Violent	23	36	-36%	29	-21%	31	315	439	-28%	76%	53%	459
Arrests												
Specific Crimes	Dec-21	Dec-20	% Change	Nov-21	% Change	Oct-21	YTD 21	YTD 20	% Change			YTD 19
Homicide	0	2	-100%	1	-100%	0	1	3	-67%			1
Robbery	0	1	-100%	0	0%	0	2	11	-82%			7
Aggravated Assault	3	1	200%	1	200%	1	16	15	7%			37
<i>from DV*</i>	2	1	100%	1	100%	1	14	12	17%			17
Simple Assault	10	15	-33%	12	-17%	10	146	181	-19%			234
<i>from DV*</i>	8	14	-43%	11	-27%	7	104	133	-22%			144
Total Violent	13	19	-32%	14	-7%	11	165	210	-21%			279

Domestic Violence Related Calls

December 2021

Misdemeanor – 9
 Felony - 32
 90F* - 7

2021 Monthly Comparison



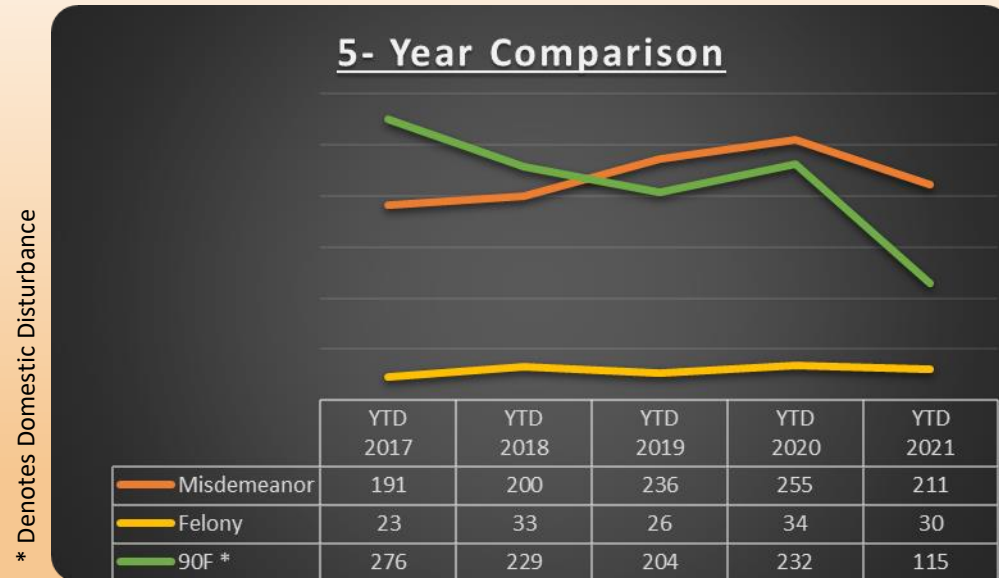
* denotes Domestic Disturbance

3-Year Comparison



* denotes Domestic Disturbance

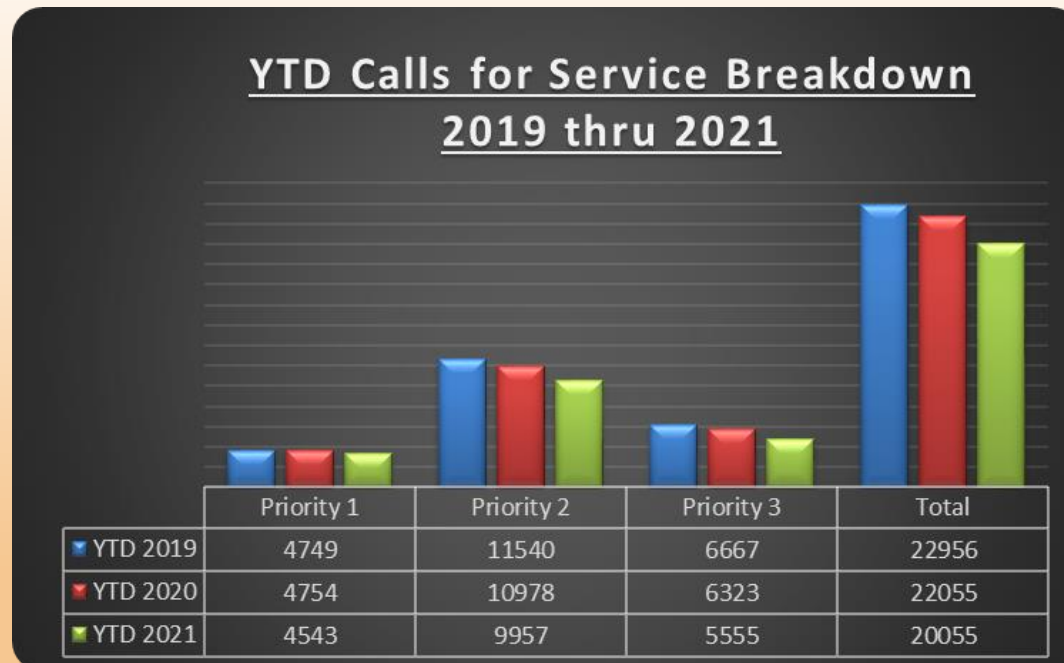
Domestic Violence Related Calls, (cont.)



Threshold

Crime	Monthly Average	Normal Range	Current Month	Activity Level
Accidents	84	69-100	95	Normal
Traffic Stop	674	321-1028	160	Moderately Low
DWI	7	4-10	5	Normal
Robbery	1	0-3	0	Normal
Aggravated Assault	5	2-8	4	Normal
Simple Assault	36	27-45	19	Moderately Low
Burglary	8	4-12	2	Moderately Low
Shoplifting	23	14-32	9	Moderately Low
Theft from Building	16	8-23	1	Moderately Low
Theft from MV	15	6-23	5	Moderately Low
MV Theft	3	1-5	1	Normal
Vandalism	34	26-43	29	Normal
Possession	16	10-21	11	Normal
Crime	Monthly Average	Normal Range	Current Month	Activity Level
Violent	43	32-54	23	Moderately Low
Property	114	89-140	63	Very Low

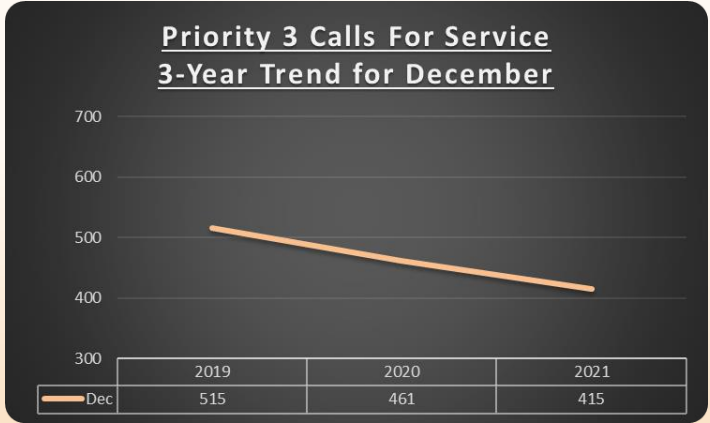
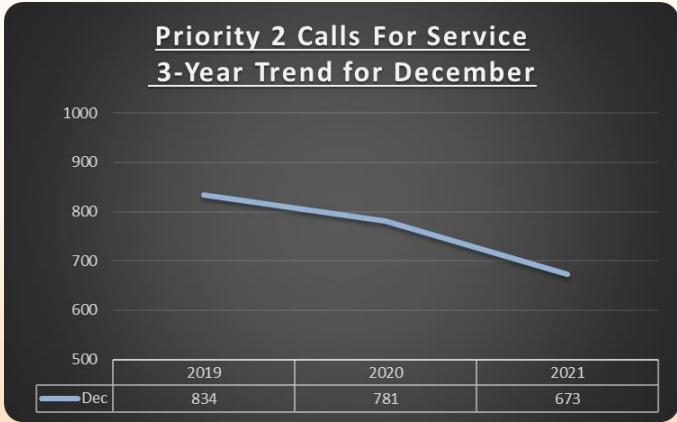
Calls for Service 2019 thru 2021



3-Year Calls for Service Comparison for December



Calls for Service 3 Year Trend by Priority



Top 5 Priority 1 Calls

Call Type	Number of Incidents
M/V Accident	131
Alarm Burglary	95
Dom Disturb	45
Disturbance	37
911 Hang-up	17

Top 5 Priority 2 Calls

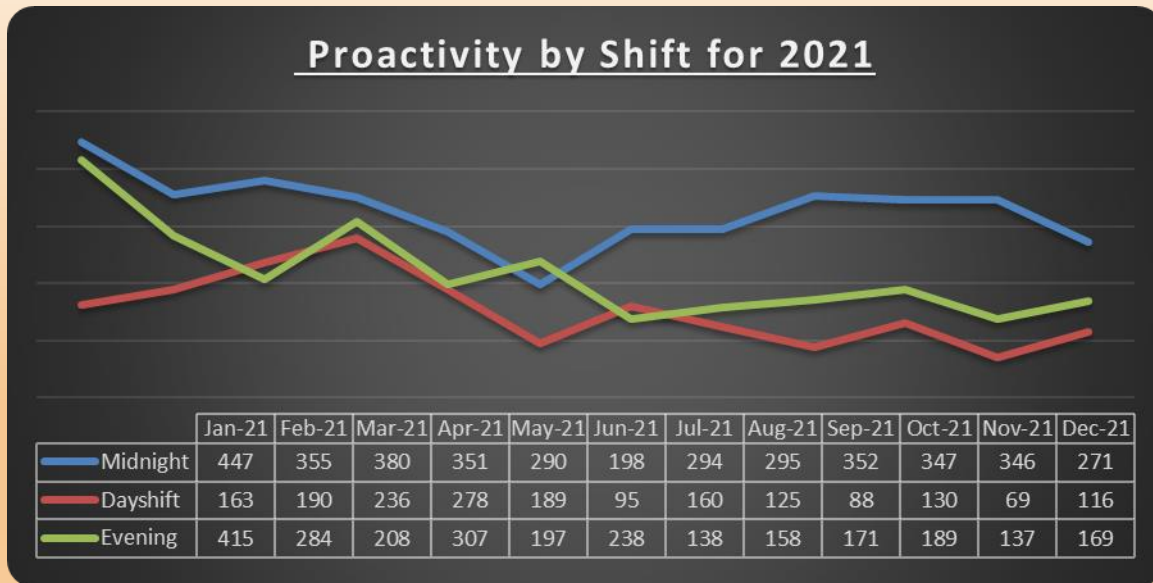
Call Type	Number of Incidents
Welfare Check	128
M/V Complaint	56
Theft	54
Suspicious Activity	48
Wanted Person	48

Top 5 Priority 3 Calls

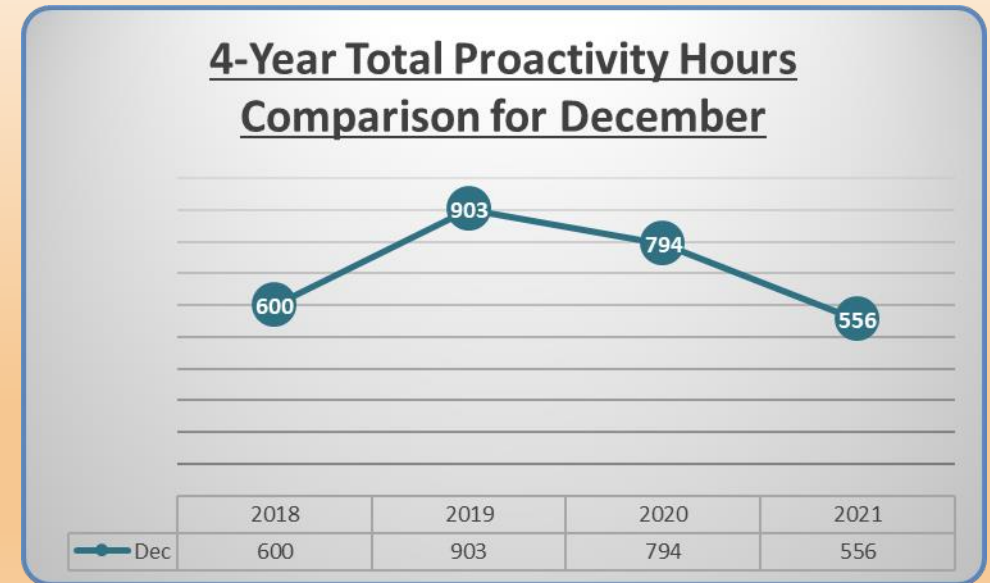
Call Type	Number of Incidents
Police Info	87
Animal Matters	69
Escort	43
Found Property	34
BOLO	24

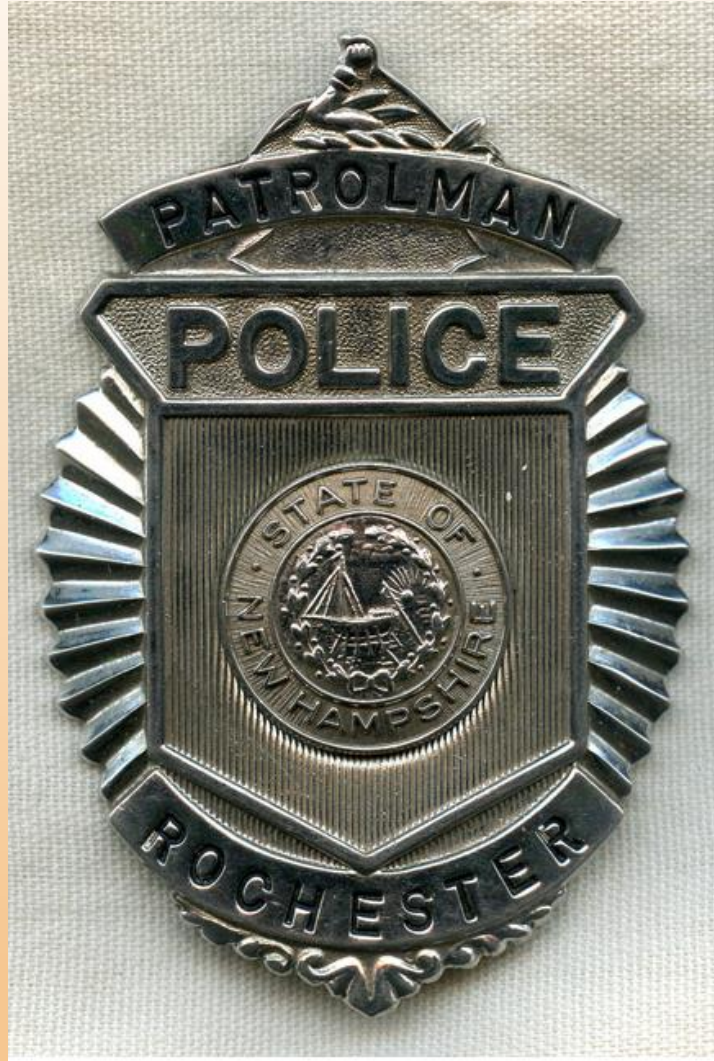
Proactive Hours by Shift

Proactivity by Shift for 2021



4-year Total Comparison for December





Flyingtigerantiques.com

**SUPPORT SERVICES DIVISION
MONTHLY REPORT
JANUARY 2022**

INVESTIGATIVE SERVICES BUREAU (ISB):

- 19 TOTAL CASES SENT TO ISB FROM PATROL OR DETECTIVE GENERATED
- 73 TOTAL CASES BEING INVESTIGATED CURRENTLY
- 0 cases presented at Grand Jury (Cancelled due to Covid)
- 0 true bills
- 3 phones analyzed with Cellebrite
- There were Two ISB callouts during this reporting period
- 0 Evidence callouts
- 4 Polygraph examinations
- 9 Background investigations
- 2 Sexual offender compliance checks
- 0 Pawn shop compliance checks

EVIDENCE:

- Number of pieces taken in: 214
- Number of pieces returned: 47
- Number of pieces destroyed: 32

COMMUNITY ENGAGEMENT OFFICER (CEO) and POP UNIT:

- Both the CEO and POP Unit were temporarily re-assigned full time to the Patrol Division in September to assist with the ongoing staffing shortage.
- This current rotation ends February 26, 2022, and we will reassess the CEO and POP positions again at that time, however it remains highly unlikely the unit will be fully reestablished at that time.
- Captain Pinkham and Sergeant Benjamin, along with Juvenile Diversion Coordinator Nicole Rodler, met with Sanford Police Deputy Chief Eric Small and Sanford Police Detective Colleen Adams regarding homeless outreach. The Sanford Police Department has had great success in facilitating resources for their homeless community and has successfully transitioned a large amount into rehabilitation or assisted in getting them housing, or both. Sgt. Benjamin and JDC Rodler are putting together a list of resources in the Strafford County Area that patrol could use to facilitate resources, but this is being explored as a possibility of adding to the Problem Oriented Policing unit in the future.

COMMUNICATION CENTER - DISPATCH:

- As of this report, the center is currently short staffed by 5 dispatchers. One position has been filled and the trainee began her training January 3, 2022, leaving 4 open positions. Of those four open positions, 4 conditional offers have been extended, 3 of which are currently in the background phase and we are just awaiting paperwork from the other.
- We have been maintaining staffing minimums with the remaining staff and the supervisor covering shifts.

- Dispatcher Supervisor and the Deputy Chief have discussed moving forward with the construction of the third floor for the new dispatch location,
- The mobile command unit is under construction at 2 way and currently waiting for decals to and lose ends to be tied up before delivery is made.
- Dispatcher Griffin just completed her SPOTS training. SPOTS certification is required by all dispatchers in the State of New Hampshire and to be obtained within the year if employment.

JUVENILE PROSECUTION/ SCHOOL RESOURCE OFFICERS/ EXPLORERS

Juvenile Prosecution:

New cases:

Petitions:

There have been many changes made to the Juvenile Justice System and Juvenile Law that began in January 2022

- 40 petitions to DHHS under new system
- 3 petitions to court

Diversion: 2 court ordered (cases prior to 1/1/2022)

CHINS: 0

Motion to bring case to court: 1 case/1 petition

0 = Show Cause/Case Status Hearing

1 = Emergency Placement AND/OR Arraignment

6= Arraignment (set for trial)

1 = Arraignments (resolved with a plea)

0 = Arraignment rescheduled, MTC, FTA

1 = Review hearings

1 = Violation hearings

4 = Trials resolved with a plea

1 = Trial, taken under advisement (waiting for court answer)

1 = Trial Dismissed, Defendant not competent to stand trial

4 = Trial rescheduled, MTC

Completed Investigation District Courts Cases:

- 12 Motions to Impose
- 1 Motion Bring Case Forward For Trial
- 1 Contempt Investigation

Miscellaneous:

- 21 hours: doing District Court/Prosecution work typically done by an Administrative Assistant
- Round Table meeting at SHS w/JPPOs
- Department Staff Meeting
- Introduced Nicole Rodler at the JPPO office Dover and discussed new changes to the Juvenile Justice System and Laws

SRO highlights:

High School: Officer Jackson

- Conducted normal perimeter checks around the building and surrounding grounds throughout the month

- Assisted School Administration and staff in the Guidance Dept with several separate issues
- Completed one LEAD class (25 students)
- Attended the JPPO/Round Table meeting
- Brought 4 students back to school who were playing on thin ice by foot bridge
- Reported a snow/safety issue regarding snow removal to DPW

Middle School: Sgt. Deluca

- Conducted normal perimeter checks throughout the month
- Finished teaching the semesters LEAD classes to 160 students. Will begin starting new round of students in February
- Assisted McClelland School with some juvenile matters

Elementary School (9): Officer Porfido

- Officer Porfido has been temporarily assigned to the Patrol Division due to the ongoing staffing shortage

Explorer Post: Officer Jackson

- 1 Cadet meeting took place this month

DIVERSION PROGRAM/TEEN DRUG COURT

- Staff continues to participate in the Probation Transformation, the roll out has started for the initial District Court areas around the State- Rochester being in the first tier. Staff participated in a meeting with the new Juvenile Justice Assessment Workers along with our Prosecutor to discuss process, and resources.
- Staff continues to teach LEADs at the High School and finished out this quarter with having taught 10 sessions approx. 210 students.
- Staff continues working on collaboration with our Community Engagement Sgt to connect with resources for homeless outreach. A meeting was held with Sanford Police Department's Homeless Outreach Detective and Asst Chief that have been recognized nationally for their work, to discuss what they utilize and see if we can work on developing similar resources and processes.
- Staff participated and presented in the Strafford County Annual Addiction Summit.
- Staff has been nominated to sit on the Governor's Children's' Behavioral Health Oversight Commission.

HOUSING:

- Activity within housing properties have decreased, however police calls for service have increased, with Wyandotte being the focus of this increase.
- With the uptick in calls for service at this location, the housing officers have been spending the majority of their time there. Officers Babine and Mundy have been investigating calls for service, reviewing surveillance video, and issuing trespass orders to those who do not belong in the building. The increase in criminal reports seems to revolve around residents allowing people inside that are either visiting or getting out of the cold. The housing officers have recognized this and continue to show a strong presence at this housing location remaining proactive during various hours throughout the day. Officer Babine and Officer Mundy respond to locate and trespass individuals that do not belong and are causing issues.

- The officers continue to have contact with residents to address issues and promote a better quality of life. Both officers work closely with housing managers to stay ahead of issues and to resolve matters.
- Housing officers completed six background checks for potential new residents this month.
- There were a total of 42 police calls for service during this period, not including follow up investigation. Out of the 42 calls for service nearly half were from Wyandotte at 19 calls for service.

Respectfully Submitted,

Captain Todd Pinkham
Support Services Division

ADMINISTRATIVE MONTHLY REPORT

January 2022

Financial/Purchasing:

- The new ACO truck was picked up from the dealership this month, and is scheduled for 2-way to install equipment.
- Two new frontline cruisers arrived at Rochester Ford. Payment was made, so now the dealership is painting the cars before they go to 2-way for all the equipment to be installed. We are still waiting on the third vehicle to arrive at the dealership. *Two of these cruisers are scheduled replacements for old cruisers with high mileage, and the third is a replacement from a cruiser that was totaled last summer.
- Mobile Dispatch Backup Trailer: the major renovations to the trailer have been completed, and 2-way is waiting on one part to arrive for installation.
- Body Cameras: Chief Boudreau attended the last Finance Committee meeting. The committee voted to send to the full Council in February with a recommendation to waive the purchasing policy and purchase from Watchguard.
- We started the FY23 budget building process as a command staff this month. The directive from the City Manager is for O&M increase to be no more than 2% of the current FY22 budget. For the police department this will mean an increase of approximately \$13,800.00 for our O&M lines. We met the January deadlines for having all entries made in MUNIS, Issues & Option submitted to Finance, and CIP entry done.

Training/Hiring:

- Officer Benjamin Gleason completed his Field Training, and went before the Training Review Board and was released to SOLO patrol.
- Our three recruits, Officers Lazzar, Burrell, and Velasquez, graduated from the academy in December and are in Field Training. To this point, all are doing well. All three start phase 2 of FTO on January 30th. Follow up from last month's report: Officer Velasquez completed his make-up training at PSTC for 4 hours of ground fighting, and Officers Burrell and Lazzar passed their final exam at PSTC.
- Four recruits, Officers Bibeau, Masse, Vatcher, and Wilson, are still slated to attend the February 7th police academy. Again, this will be a commuter style academy with no overnight stays unless it was needed due to inclement weather for example.
- Three candidates interviewed with the Commission this month, and three conditional offers were extended. Backgrounds have been started on those three candidates.

- This month, all sworn personnel who have been certified and issued the TASER X26 underwent annual recertification for 2022.
- Many officers and detectives attended a webinar titled “TikTok and Snapchat Forensics and Investigations.”
- Officer Johnson attended “Handgun Instructor” training at the police academy.
- Officer Seager attended “Drug Identification” training held at the Gilford Police Department.
- All Field Training Officers (FTOs) participated in a 2 hour webinar titled “Putting the “T” Back into Field Training” presented by the Dolan Group (the “T” stood for ‘Training’).

Other:

- We have another round of hiring scheduled for police officer candidates on Monday February 7, 2022. There are seven candidates scheduled to appear on that date, and that day includes the first round interview and physical agility test. The next scheduled test date is set for February 28, 2022.

Respectfully Submitted,

Jason Thomas
Deputy Chief of Police

January 2022

Expense & Revenue Reports

FINANCIALS FOR JANUARY 2022

FOR 2022 07

ACCOUNTS FOR: 1000 GENERAL FUND	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENC/REQ	AVAILABLE BUDGET	PCT USED
12010053 PD ADMINISTRATIVE SERVICES							
12010053 511001 SALARIES - FULL	689,168.00	.00	689,168.00	477,773.92	.00	211,394.08	69.3%
12010053 511002 SALARIES - PART	109,575.00	.00	109,575.00	56,307.89	.00	53,267.11	51.4%
12010053 511003 SALARIES - EARL	.00	.00	.00	.00	.00	.00	.0%
12010053 511004 SALARIES - HOLI	.00	.00	.00	.00	.00	.00	.0%
12010053 511005 SALARIES - OUTS	210,000.00	.00	210,000.00	74,607.55	.00	135,392.45	35.5%
12010053 511099 SALARIES - ADJU	30,638.00	.00	30,638.00	.00	.00	30,638.00	.0%
12010053 513001 OVERTIME - REGU	.00	.00	.00	.00	.00	.00	.0%
12010053 513002 OVERTIME - TRAI	.00	.00	.00	.00	.00	.00	.0%
12010053 513004 OVERTIME GRANT	.00	.00	.00	.00	.00	.00	.0%
12010053 514000 EDUCATION INCEN	9,000.00	.00	9,000.00	5,134.41	.00	3,865.59	57.0%
12010053 516000 LONGEVITY	3,550.00	.00	3,550.00	3,500.00	.00	50.00	98.6%
12010053 521100 HEALTH INSURANC	69,896.00	.00	69,896.00	40,010.92	.00	29,885.08	57.2%
12010053 521200 DENTAL INSURANC	1,670.00	.00	1,670.00	956.62	.00	713.38	57.3%
12010053 521300 LIFE INSURANCE	1,441.00	.00	1,441.00	893.30	.00	547.70	62.0%
12010053 522000 SOCIAL SECURITY	14,849.00	.00	14,849.00	8,891.68	.00	5,957.32	59.9%
12010053 523000 RETIREMENT CONT	314,300.00	.00	314,300.00	174,174.02	.00	140,125.98	55.4%
12010053 523300 RETIREMENT STAT	.00	.00	.00	.00	.00	.00	.0%
12010053 525000 UNEMPLOYMENT CO	.00	.00	.00	.00	.00	.00	.0%
12010053 526000 WORKERS' COMPEN	83,073.00	.00	83,073.00	.00	.00	83,073.00	.0%
12010053 528001 DISABILITY INSU	3,899.00	.00	3,899.00	2,314.20	.00	1,584.80	59.4%
12010053 531002 STIPEND	.00	.00	.00	.00	.00	.00	.0%
12010053 532001 STAFF DEVELOPME	19,351.00	.00	19,351.00	6,213.60	4,071.00	9,066.40	53.1%
12010053 532200 CONTRACTED SERV	75,780.00	.00	75,780.00	75,539.08	159.00	81.92	99.9%
12010053 533003 PHOTO DEVELOPME	300.00	.00	300.00	.00	225.00	75.00	75.0%
12010053 533004 MEDICAL SERVICE	12,035.00	.00	12,035.00	4,250.99	5,958.01	1,826.00	84.8%
12010053 533005 ANIMAL DISPOSAL	1,000.00	.00	1,000.00	.00	750.00	250.00	75.0%
12010053 533009 LEGAL	.00	.00	.00	.00	.00	.00	.0%
12010053 533010 LABOR NEGOTIATI	.00	.00	.00	.00	.00	.00	.0%
12010053 533011 ANIMAL BOARDING	4,000.00	.00	4,000.00	.00	2,500.00	1,500.00	62.5%
12010053 534001 STATE FEE COMPU	.00	.00	.00	.00	.00	.00	.0%
12010053 541100 WATER/SEWAGE	3,602.00	.00	3,602.00	1,352.52	1,647.48	602.00	83.3%
12010053 543001 VEHICLES MAINT	35,000.00	.00	35,000.00	13,765.13	7,460.63	13,774.24	60.6%
12010053 543002 EQUIPMENT MAINT	66,327.00	.00	66,327.00	48,562.23	12,468.97	5,295.80	92.0%
12010053 543500 INSURANCE CLAIM	5,000.00	.00	5,000.00	2,922.12	.00	2,077.88	58.4%
12010053 544200 RENTAL OF EQUIP	400.00	.00	400.00	.00	400.00	.00	100.0%
12010053 544500 LEASE COPIER/PR	12,468.00	.00	12,468.00	14,353.77	.00	-1,885.77	115.1%
12010053 544900 RENTAL OF OTHER	.00	.00	.00	.00	.00	.00	.0%
12010053 552001 FLEET INSURANCE	10,796.00	.00	10,796.00	.00	.00	10,796.00	.0%
12010053 552002 PROPERTY INSURA	4,240.00	.00	4,240.00	.00	.00	4,240.00	.0%
12010053 552003 GENERAL LIABILI	26,664.00	.00	26,664.00	.00	.00	26,664.00	.0%

FINANCIALS FOR JANUARY 2022

FOR 2022 07

ACCOUNTS 1000	FOR: GENERAL FUND		ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENC/REQ	AVAILABLE BUDGET	PCT USED
12010053	552004	OFFICERS LIABIL	43,851.00	.00	43,851.00	.00	.00	43,851.00	.0%
12010053	553000	COMMUNICATIONS	41,443.00	.00	41,443.00	16,595.27	5,010.67	19,837.06	52.1%
12010053	553400	POSTAGE FEES	8,050.00	.00	8,050.00	3,519.00	.00	4,531.00	43.7%
12010053	554000	ADVERTISING	1,500.00	6,000.00	7,500.00	2,931.70	3,063.73	1,504.57	79.9%
12010053	555000	PRINTING AND BI	4,000.00	.00	4,000.00	701.43	205.00	3,093.57	22.7%
12010053	556000	TUITION	.00	.00	.00	.00	.00	.00	.0%
12010053	558000	TRAVEL	6,100.00	.00	6,100.00	253.66	1,544.26	4,302.08	29.5%
12010053	561003	OFFICE SUPPLIES	5,473.00	.00	5,473.00	468.78	.00	5,004.22	8.6%
12010053	561005	PUBLICATIONS	2,250.00	.00	2,250.00	150.50	171.43	1,928.07	14.3%
12010053	561006	AMMUNITION	25,974.00	.00	25,974.00	13,558.00	12,050.55	365.45	98.6%
12010053	561008	VEHICLE SUPPLIE	11,030.00	.00	11,030.00	3,795.49	500.00	6,734.51	38.9%
12010053	561009	TRAINING MATERI	350.00	.00	350.00	99.50	.00	250.50	28.4%
12010053	561010	CLOTHING	65,500.00	.00	65,500.00	18,291.90	15,977.59	31,275.51	52.3%
12010053	561032	OTHER OPERATION	16,885.00	.00	16,885.00	6,588.13	2,821.83	7,475.04	55.7%
12010053	562200	ELECTRICITY	59,000.00	.00	59,000.00	31,227.69	17,653.65	10,118.66	82.8%
12010053	562400	HEATING FUEL	8,500.00	.00	8,500.00	2,209.85	5,190.15	1,100.00	87.1%
12010053	562600	VEHICLE FUEL	77,549.00	-6,000.00	71,549.00	25,736.46	.00	45,812.54	36.0%
12010053	573200	NEW VEHICLES	.00	.00	.00	37,850.00	.00	-37,850.00	100.0%
12010053	573401	ADMIN EQUIPMENT	1,500.00	.00	1,500.00	369.97	800.00	330.03	78.0%
12010053	573900	OTHER EQUIPMENT	16,354.00	.00	16,354.00	8,517.56	7,274.70	561.74	96.6%
12010053	581000	DUES AND FEES	2,920.00	.00	2,920.00	650.00	1,250.00	1,020.00	65.1%
12010053	581100	DONATION EXPEND	.00	.00	.00	.00	.00	.00	.0%
12010053	589003	SEIZED PROPERTY	.00	.00	.00	.00	.00	.00	.0%
12010053	589004	SEIZED PROPERTY	.00	.00	.00	.00	.00	.00	.0%
12010053	589005	DARE CONTRIBUTI	.00	.00	.00	.00	.00	.00	.0%
12010053	589006	DARE CONTRIBUTI	.00	.00	.00	.00	.00	.00	.0%
12010053	589007	CITY WIDE PROGR	15,750.00	.00	15,750.00	1,771.12	88.70	13,890.18	11.8%
12010053	589100	LLEBG 102 RECEI	.00	.00	.00	.00	.00	.00	.0%
12010053	589101	LLEBG 102 FEDER	.00	.00	.00	.00	.00	.00	.0%
12010053	589102	LLEBG 102 CITY	.00	.00	.00	.00	.00	.00	.0%
12010053	589113	LLEBG 115 RECEI	.00	.00	.00	.00	.00	.00	.0%
12010053	589114	LLEBG 115 FEDER	.00	.00	.00	.00	.00	.00	.0%
12010053	589115	LLEBG 115 CITY	.00	.00	.00	.00	.00	.00	.0%
12010053	589130	COPSMORE 032 RE	.00	.00	.00	.00	.00	.00	.0%
12010053	589131	COPSMORE 032 FE	.00	.00	.00	.00	.00	.00	.0%
12010053	589132	COPSMORE 032 CI	.00	.00	.00	.00	.00	.00	.0%
TOTAL PD ADMINISTRATIVE SERVIC			2,232,001.00	.00	2,232,001.00	1,186,809.96	109,242.35	935,948.69	58.1%

12012453 PD PATROL SERVICES

12012453	511001	SALARIES - FULL	3,476,575.00	.00	3,476,575.00	1,679,469.24	.00	1,797,105.76	48.3%
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FINANCIALS FOR JANUARY 2022

FOR 2022 07									
ACCOUNTS 1000	FOR: GENERAL	FUND	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENC/REQ	AVAILABLE BUDGET	PCT USED
12012453	511002	SALARIES - PART	51,923.00	.00	51,923.00	32,935.82	.00	18,987.18	63.4%
12012453	511003	SALARIES - EARL	107,458.00	.00	107,458.00	33,241.60	.00	74,216.40	30.9%
12012453	511004	SALARIES - HOLI	156,385.00	.00	156,385.00	88,415.96	.00	67,969.04	56.5%
12012453	511099	SALARIES - ADJU	1,765.00	.00	1,765.00	.00	.00	1,765.00	.0%
12012453	513001	OVERTIME - REGU	108,546.00	.00	108,546.00	114,784.87	.00	-6,238.87	105.7%
12012453	513002	OVERTIME - TRAI	28,940.00	.00	28,940.00	45,439.79	.00	-16,499.79	157.0%
12012453	513004	OVERTIME GRANT	.00	.00	.00	.00	.00	.00	.0%
12012453	514000	EDUCATION INCEN	17,000.00	.00	17,000.00	8,422.74	.00	8,577.26	49.5%
12012453	515001	ON CALL	7,800.00	.00	7,800.00	3,250.00	.00	4,550.00	41.7%
12012453	516000	LONGEVITY	14,000.00	.00	14,000.00	4,500.00	.00	9,500.00	32.1%
12012453	521100	HEALTH INSURANC	508,457.00	.00	508,457.00	221,534.00	.00	286,923.00	43.6%
12012453	521200	DENTAL INSURANC	12,630.00	.00	12,630.00	5,759.95	.00	6,870.05	45.6%
12012453	521300	LIFE INSURANCE	2,722.00	.00	2,722.00	1,417.33	.00	1,304.67	52.1%
12012453	522000	SOCIAL SECURITY	55,315.00	.00	55,315.00	28,323.68	.00	26,991.32	51.2%
12012453	523000	RETIREMENT CONT	1,310,946.00	.00	1,310,946.00	652,715.80	.00	658,230.20	49.8%
12012453	523300	11539 RETIREMENT	.00	.00	.00	.00	.00	.00	.0%
12012453	525000	UNEMPLOYMENT CO	.00	.00	.00	.00	.00	.00	.0%
12012453	526000	WORKERS' COMPEN	.00	.00	.00	.00	.00	.00	.0%
12012453	528001	DISABILITY INSU	.00	.00	.00	9.63	.00	-9.63	100.0%
12012453	532001	STAFF DEVELOPME	.00	.00	.00	.00	.00	.00	.0%
12012453	533003	PHOTO DEVELOPME	.00	.00	.00	.00	.00	.00	.0%
12012453	533004	MEDICAL SERVICE	.00	.00	.00	.00	.00	.00	.0%
12012453	533005	ANIMAL DISPOSAL	.00	.00	.00	.00	.00	.00	.0%
12012453	533011	ANIMAL BOARDING	.00	.00	.00	.00	.00	.00	.0%
12012453	543001	VEHICLES MAINT	.00	.00	.00	.00	.00	.00	.0%
12012453	543002	EQUIPMENT MAINT	.00	.00	.00	.00	.00	.00	.0%
12012453	544200	RENTAL OF EQUIP	.00	.00	.00	.00	.00	.00	.0%
12012453	544900	RENTAL OF OTHER	.00	.00	.00	.00	.00	.00	.0%
12012453	553000	COMMUNICATIONS	.00	.00	.00	.00	.00	.00	.0%
12012453	553400	POSTAGE FEES	.00	.00	.00	.00	.00	.00	.0%
12012453	554000	ADVERTISING	.00	.00	.00	.00	.00	.00	.0%
12012453	555000	PRINTING AND BI	.00	.00	.00	.00	.00	.00	.0%
12012453	556000	TUITION	.00	.00	.00	.00	.00	.00	.0%
12012453	558000	TRAVEL	.00	.00	.00	.00	.00	.00	.0%
12012453	561003	OFFICE SUPPLIES	.00	.00	.00	.00	.00	.00	.0%
12012453	561005	PUBLICATIONS	.00	.00	.00	.00	.00	.00	.0%
12012453	561010	CLOTHING	.00	.00	.00	.00	.00	.00	.0%
12012453	561032	OTHER OPERATION	.00	.00	.00	.00	.00	.00	.0%
12012453	562600	09529 VEHICLE FU	.00	.00	.00	.00	.00	.00	.0%
12012453	573200	NEW VEHICLES	.00	.00	.00	.00	.00	.00	.0%
12012453	573401	ADMIN EQUIPMENT	.00	.00	.00	.00	.00	.00	.0%
12012453	573900	OTHER EQUIPMENT	.00	.00	.00	.00	.00	.00	.0%
12012453	581000	DUES AND FEES	.00	.00	.00	.00	.00	.00	.0%
TOTAL PD PATROL SERVICES			5,860,462.00	.00	5,860,462.00	2,920,220.41	.00	2,940,241.59	49.8%

FINANCIALS FOR JANUARY 2022

FOR 2022 07

ACCOUNTS FOR: 1000 GENERAL FUND	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENC/REQ	AVAILABLE BUDGET	PCT USED
12012553 PD SUPPORT SERVICES							
12012553 511001 SALARIES - FULL	158,158.00	.00	158,158.00	99,291.44	.00	58,866.56	62.8%
12012553 511002 SALARIES - PART	234,217.00	.00	234,217.00	96,508.58	.00	137,708.42	41.2%
12012553 511003 SALARIES - EARL	.00	.00	.00	.00	.00	.00	.0%
12012553 511004 SALARIES - HOLI	.00	.00	.00	.00	.00	.00	.0%
12012553 511099 SALARIES - ADJU	2,454.00	.00	2,454.00	.00	.00	2,454.00	.0%
12012553 513001 OVERTIME - REGU	3,000.00	.00	3,000.00	3,428.66	.00	-428.66	114.3%
12012553 513002 OVERTIME - TRAI	.00	.00	.00	.00	.00	.00	.0%
12012553 513004 OVERTIME GRANT	.00	.00	.00	.00	.00	.00	.0%
12012553 514000 EDUCATION INCEN	.00	.00	.00	.00	.00	.00	.0%
12012553 516000 LONGEVITY	2,275.00	.00	2,275.00	1,400.00	.00	875.00	61.5%
12012553 521100 HEALTH INSURANC	34,448.00	.00	34,448.00	20,043.59	.00	14,404.41	58.2%
12012553 521200 DENTAL INSURANC	900.00	.00	900.00	524.92	.00	375.08	58.3%
12012553 521300 LIFE INSURANCE	321.00	.00	321.00	195.30	.00	125.70	60.8%
12012553 522000 SOCIAL SECURITY	29,911.00	.00	29,911.00	14,306.54	.00	15,604.46	47.8%
12012553 523000 RETIREMENT CONT	23,257.00	.00	23,257.00	13,774.14	.00	9,482.86	59.2%
12012553 523300 11539 RETIREMENT	.00	.00	.00	.00	.00	.00	.0%
12012553 525000 UNEMPLOYMENT CO	.00	.00	.00	.00	.00	.00	.0%
12012553 526000 WORKERS' COMPEN	.00	.00	.00	.00	.00	.00	.0%
12012553 528001 DISABILITY INSU	1,593.00	.00	1,593.00	963.80	.00	629.20	60.5%
12012553 532001 STAFF DEVELOPME	.00	.00	.00	.00	.00	.00	.0%
12012553 533003 PHOTO DEVELOPME	.00	.00	.00	.00	.00	.00	.0%
12012553 533004 MEDICAL SERVICE	.00	.00	.00	.00	.00	.00	.0%
12012553 543001 VEHICLES MAINT	.00	.00	.00	.00	.00	.00	.0%
12012553 543002 EQUIPMENT MAINT	.00	.00	.00	.00	.00	.00	.0%
12012553 544200 RENTAL OF EQUIP	.00	.00	.00	.00	.00	.00	.0%
12012553 544900 RENTAL OF OTHER	.00	.00	.00	.00	.00	.00	.0%
12012553 553000 COMMUNICATIONS	.00	.00	.00	.00	.00	.00	.0%
12012553 553400 POSTAGE FEES	.00	.00	.00	.00	.00	.00	.0%
12012553 554000 ADVERTISING	.00	.00	.00	.00	.00	.00	.0%
12012553 555000 PRINTING AND BI	.00	.00	.00	.00	.00	.00	.0%
12012553 556000 TUITION	.00	.00	.00	.00	.00	.00	.0%
12012553 558000 TRAVEL	.00	.00	.00	.00	.00	.00	.0%
12012553 561003 OFFICE SUPPLIES	.00	.00	.00	.00	.00	.00	.0%
12012553 561005 PUBLICATIONS	.00	.00	.00	.00	.00	.00	.0%
12012553 561009 TRAINING MATERI	.00	.00	.00	.00	.00	.00	.0%
12012553 561010 CLOTHING	.00	.00	.00	.00	.00	.00	.0%
12012553 561032 OTHER OPERATION	.00	.00	.00	.00	.00	.00	.0%
12012553 562600 09529 VEHICLE FU	.00	.00	.00	.00	.00	.00	.0%
12012553 573200 NEW VEHICLES	.00	.00	.00	.00	.00	.00	.0%
12012553 573401 ADMIN EQUIPMENT	.00	.00	.00	.00	.00	.00	.0%

FINANCIALS FOR JANUARY 2022

FOR 2022 07									
ACCOUNTS FOR: 1000	GENERAL FUND		ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENC/REQ	AVAILABLE BUDGET	PCT USED
12012553	573900	OTHER EQUIPMENT	.00	.00	.00	.00	.00	.00	.0%
12012553	581000	DUES AND FEES	.00	.00	.00	.00	.00	.00	.0%
12012553	589007	CITY WIDE PROGR	.00	.00	.00	.00	.00	.00	.0%
TOTAL PD SUPPORT SERVICES			490,534.00	.00	490,534.00	250,436.97	.00	240,097.03	51.1%
TOTAL GENERAL FUND			8,582,997.00	.00	8,582,997.00	4,357,467.34	109,242.35	4,116,287.31	52.0%
TOTAL EXPENSES			8,582,997.00	.00	8,582,997.00	4,357,467.34	109,242.35	4,116,287.31	

FINANCIALS FOR JANUARY 2022

FOR 2022 07							
	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENC/REQ	AVAILABLE BUDGET	PCT USED
GRAND TOTAL	8,582,997.00	.00	8,582,997.00	4,357,467.34	109,242.35	4,116,287.31	52.0%
** END OF REPORT - Generated by Rhonda Young **							

FINANCIALS FOR DISPATCH JANUARY 2022

FOR 2022 07

ACCOUNTS FOR: 1000 GENERAL FUND	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENC/REQ	AVAILABLE BUDGET	PCT USED
12030153 DISPATCH CENTER							
12030153 511001 SALARIES - FULL	560,381.00	.00	560,381.00	285,595.47	.00	274,785.53	51.0%
12030153 511002 SALARIES - PART	2,000.00	.00	2,000.00	3,444.58	.00	-1,444.58	172.2%
12030153 511004 SALARIES - HOLI	21,304.00	.00	21,304.00	14,741.76	.00	6,562.24	69.2%
12030153 511012 SHIFT DIFFERENT	12,410.00	.00	12,410.00	6,038.02	.00	6,371.98	48.7%
12030153 511099 SALARIES - ADJU	.00	.00	.00	.00	.00	.00	.0%
12030153 513001 OVERTIME - REGU	34,000.00	.00	34,000.00	30,953.51	.00	3,046.49	91.0%
12030153 513002 OVERTIME-TRAINI	10,000.00	.00	10,000.00	120.00	.00	9,880.00	1.2%
12030153 516000 LONGEVITY	3,869.00	.00	3,869.00	1,666.67	.00	2,202.33	43.1%
12030153 521100 HEALTH INSURANC	125,275.00	.00	125,275.00	54,209.17	.00	71,065.83	43.3%
12030153 521200 DENTAL INSURANC	3,010.00	.00	3,010.00	1,412.33	.00	1,597.67	46.9%
12030153 521300 LIFE INSURANCE	1,014.00	.00	1,014.00	582.87	.00	431.13	57.5%
12030153 522000 SOCIAL SECURITY	45,116.00	.00	45,116.00	25,111.38	.00	20,004.62	55.7%
12030153 523000 RETIREMENT CONT	88,517.00	.00	88,517.00	47,614.71	.00	40,902.29	53.8%
12030153 525000 UNEMPLOYMENT	.00	.00	.00	.00	.00	.00	.0%
12030153 526000 WORKERS' COMPEN	883.00	.00	883.00	.00	.00	883.00	.0%
12030153 528001 DISABILITY INSU	4,980.00	.00	4,980.00	2,887.02	.00	2,092.98	58.0%
12030153 532001 STAFF DEVELOPME	3,300.00	.00	3,300.00	25.00	.00	3,275.00	.8%
12030153 532200 CONTRACTED SERV	.00	.00	.00	.00	.00	.00	.0%
12030153 533004 MEDICAL SERVICE	.00	.00	.00	.00	.00	.00	.0%
12030153 533010 LABOR NEGOTIATI	.00	.00	.00	.00	.00	.00	.0%
12030153 534001 STATE FEE COMPU	4,500.00	.00	4,500.00	360.00	.00	4,140.00	8.0%
12030153 534003 SOFTWARE MAINT/	.00	.00	.00	.00	.00	.00	.0%
12030153 543002 EQUIPMENT MAINT	27,354.00	.00	27,354.00	10,887.58	5,945.15	10,521.27	61.5%
12030153 544500 LEASE COPIER/PR	.00	.00	.00	.00	.00	.00	.0%
12030153 552003 GENERAL LIABILI	2,895.00	.00	2,895.00	.00	.00	2,895.00	.0%
12030153 553000 COMMUNICATIONS	500.00	.00	500.00	488.04	.00	11.96	97.6%
12030153 554000 ADVERTISING	68.00	.00	68.00	.00	.00	68.00	.0%
12030153 556000 TUITION	.00	.00	.00	.00	.00	.00	.0%
12030153 558000 TRAVEL	2,000.00	.00	2,000.00	.00	.00	2,000.00	.0%
12030153 561003 OFFICE SUPPLIES	1,250.00	.00	1,250.00	233.69	60.25	956.06	23.5%
12030153 561010 CLOTHING	1,300.00	.00	1,300.00	36.75	.00	1,263.25	2.8%
12030153 561032 OTHER OPERATION	2,500.00	.00	2,500.00	328.04	.00	2,171.96	13.1%
12030153 573401 ADMIN EQUIPMENT	10,684.00	.00	10,684.00	6,739.10	.00	3,944.90	63.1%
12030153 573900 OTHER EQUIPMENT	.00	.00	.00	.00	.00	.00	.0%
12030153 581000 DUES AND FEES	550.00	.00	550.00	345.00	.00	205.00	62.7%
TOTAL DISPATCH CENTER	969,660.00	.00	969,660.00	493,820.69	6,005.40	469,833.91	51.5%
TOTAL GENERAL FUND	969,660.00	.00	969,660.00	493,820.69	6,005.40	469,833.91	51.5%
TOTAL EXPENSES	969,660.00	.00	969,660.00	493,820.69	6,005.40	469,833.91	

FINANCIALS FOR DISPATCH JANUARY 2022

FOR 2022 07							
	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENC/REQ	AVAILABLE BUDGET	PCT USED
GRAND TOTAL	969,660.00	.00	969,660.00	493,820.69	6,005.40	469,833.91	51.5%
** END OF REPORT - Generated by Rhonda Young **							

REVENUE FOR JANUARY 2022

FOR 2022 07						
ACCOUNTS FOR:	ORIGINAL	ESTIM REV	REVISED	ACTUAL YTD	REMAINING	PCT
1000 GENERAL FUND	ESTIM REV	ADJSTMTS	EST REV	REVENUE	REVENUE	COLL
12011 POLICE CITY REVENUE						
12011 400403 AMUSEMENT PERMITS	.00	.00	.00	.00	.00	.0%
12011 400407 PISTOL PERMITS	-1,668.00	.00	-1,668.00	-480.00	-1,188.00	28.8%
12011 402110 INCOME FROM COPY M	-8,058.00	.00	-8,058.00	-1,915.70	-6,142.30	23.8%
12011 402111 OUTSIDE SECURITY S	-285,600.00	.00	-285,600.00	-98,277.38	-187,322.62	34.4%
12011 402112 OUTSIDE DUTY ADMIN	.00	.00	.00	.00	.00	.0%
12011 402115 ALARM FEES	-5,103.00	.00	-5,103.00	-295.00	-4,808.00	5.8%
12011 402120 WRECKER SERVICE IN	.00	.00	.00	.00	.00	.0%
12011 402121 DOG SHELTER & TRAN	-1,982.00	.00	-1,982.00	-980.00	-1,002.00	49.4%
12011 402122 DOG FINES	-14,543.00	.00	-14,543.00	-7,025.00	-7,518.00	48.3%
12011 405201 COURT FINES	-5,675.00	.00	-5,675.00	-7,380.89	1,705.89	130.1%
12011 405202 PARKING TICKETS	-5,517.00	.00	-5,517.00	-1,395.00	-4,122.00	25.3%
12011 405203 EXCESS ALARM PENAL	-2,553.00	.00	-2,553.00	-1,400.00	-1,153.00	54.8%
12011 406201 MISCELLANEOUS REVE	-9,030.00	.00	-9,030.00	-520.00	-8,510.00	5.8%
12011 406209 POLICE RESTITUTION	-377.00	.00	-377.00	-213.63	-163.37	56.7%
12011 406210 WITNESS FEES	-5,561.00	.00	-5,561.00	.00	-5,561.00	.0%
12011 406216 HOST TRAINING FEES	-450.00	.00	-450.00	.00	-450.00	.0%
12011 406299 INSURANCE CLAIM RE	-5,000.00	.00	-5,000.00	-44,184.40	39,184.40	883.7%
TOTAL POLICE CITY REVENUE	-351,117.00	.00	-351,117.00	-164,067.00	-187,050.00	46.7%
12012 POLICE STATE REVENUE						
12012 402116 DRUG GRANT NEW HAM	.00	.00	.00	.00	.00	.0%
12012 402117 HIGHWAY SAFETY GRA	.00	.00	.00	.00	.00	.0%
12012 402118 PEDESTRIAN GRANT	.00	.00	.00	.00	.00	.0%
12012 402119 DWI GRANT	.00	.00	.00	.00	.00	.0%
TOTAL POLICE STATE REVENUE	.00	.00	.00	.00	.00	.0%
12013 POLICE FEDERAL REVENUE						
12013 402113 LLEBG GRANT	.00	.00	.00	.00	.00	.0%
12013 402114 JUSTICE DEPARTMENT	.00	.00	.00	.00	.00	.0%
TOTAL POLICE FEDERAL REVENUE	.00	.00	.00	.00	.00	.0%
TOTAL GENERAL FUND	-351,117.00	.00	-351,117.00	-164,067.00	-187,050.00	46.7%
TOTAL REVENUES	-351,117.00	.00	-351,117.00	-164,067.00	-187,050.00	

REVENUE FOR JANUARY 2022

FOR 2022 07						
	ORIGINAL ESTIM REV	ESTIM REV ADJSTMTS	REVISED EST REV	ACTUAL YTD REVENUE	REMAINING REVENUE	PCT COLL
GRAND TOTAL	-351,117.00	.00	-351,117.00	-164,067.00	-187,050.00	46.7%
** END OF REPORT - Generated by Rhonda Young **						

AP
12.20.2021

RECORD #	<u>ROCHESTER POLICE DEPARTMENT</u>	<u>PERSONNEL RECORDS ENTRY FORM</u>
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1. <u>EMPLOYEE NAME</u> : John Gantert	DATE: 12.15.2021
--	------------------

2. <u>TYPE OF ENTRY</u>	<input checked="" type="checkbox"/> RECOMMENDATION	<input type="checkbox"/> COUNSELING
	<input type="checkbox"/> TRAINING INTERVIEW	<input type="checkbox"/> DISCIPLINARY
	<input type="checkbox"/> EVALUATION/FOLLOW UP	<input type="checkbox"/> OTHER

3. NARRATIVE:
Officer Gantert was thanked by a community member for his professionalism on an accident scene.

4. ACTION TAKEN BY SUPERVISOR:
I recommend this be added to his file. Good work, John.

SIGNATURE: [Signature] DATE: 12/15/21

5. COMMENTS/RECOMMENDATIONS OF PATROL COMMANDER:
John - Thank you for your professionalism! It clearly does not go unnoticed. Forward to eval file.

SIGNATURE: [Signature] DATE: 12/21/21

6. COMMENTS OF DEPUTY CHIEF OF POLICE: *Great job John! Thank you for consistently going above and beyond*

SIGNATURE: [Signature] DATE: 12-23-21

7. COMMENTS OF CHIEF OF POLICE:
Nice work John!

SIGNATURE: [Signature] DATE: 12-23-21

8. ACKNOWLEDGMENT OF EMPLOYEE:

I have, this date, been made aware of the information contained on this record and afforded an opportunity to review the associated documentation.

EMPLOYEE SIGNATURE: _____

A handwritten signature in black ink, appearing to be initials or a stylized name, written over a horizontal line.

DATE: 1/13/22



PAUL R. TOUSSAINT
Chief of Police

ROCHESTER POLICE DEPARTMENT

23 WAKEFIELD STREET
ROCHESTER NH, 03867-1933

BUSINESS (603) 330-7127
FAX (603) 330-7159
www.rochesterpd.org

"Dedication, Pride, Integrity"

POLICE COMMISSION

Chairman
DAVID R. STEVENS
Vice Chairman
LISA M. STANLEY
Commissioner



To: Captain Jason Thomas
From: Sergeant Elizabeth Turner
Re: Officer John Gantert

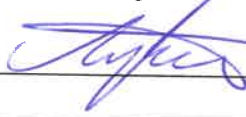
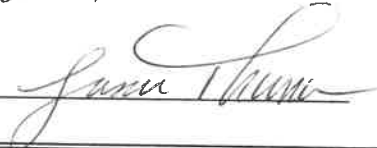

December 15, 2021

Captain Thomas,

I was made aware that a community member called into the station to pass on that Officer Gantert was "wonderful and professional" at an accident scene. Officer Gantert regularly has a professional demeanor and I would like to formally recognize him.

Respectfully submitted,

Sergeant Elizabeth Turner

RECORD #	ROCHESTER POLICE DEPARTMENT	PERSONNEL RECORDS ENTRY FORM
1. <u>EMPLOYEE NAME</u> : Robinson, William		DATE: 21 December 2021 TIME: 0900 hours
2. <u>TYPE OF ENTRY</u> <input type="checkbox"/> RECOMMENDATION <input type="checkbox"/> COUNSELING <input type="checkbox"/> TRAINING INTERVIEW <input type="checkbox"/> DISCIPLINARY <input type="checkbox"/> EVALUATION/FOLLOW UP <input checked="" type="checkbox"/> OTHER		
3. <u>NARRATIVE</u> : This is a records entry to acknowledge a job well done by now Sergeant William Robinson. Sergeant Robinson received a correspondence of appreciation and was noted as being a credit to his profession. The writer was very happy with how he assisted and helped with their situation. Please see the attached hand written letter for details.		
4. <u>ACTION TAKEN BY SUPERVISOR</u> : Records entry completed, a copy of the letter is attached. Good job Will, keep up the good work. SIGNATURE: <u></u> DATE: 21 December 2021		
5. <u>COMMENTS/RECOMMENDATIONS OF PATROL COMMANDER</u> : <i>Outstanding job Will! Thank you for your professionalism. Forward to eval file.</i> SIGNATURE: <u></u> DATE: 12/21/21		
6. <u>COMMENTS OF DEPUTY CHIEF OF POLICE</u> : <i>Great works Will!</i> SIGNATURE: <u></u> DATE: 12-23-21		

7. COMMENTS OF CHIEF OF POLICE:

Nice job Will!

SIGNATURE:



DATE:

12-23-21

8. ACKNOWLEDGMENT OF EMPLOYEE:

I have, this date, been made aware of the information contained on this record and afforded an opportunity to review the associated documentation.

EMPLOYEE SIGNATURE:



DATE:

1/13/22

TO, Rochester Police Dept
Chief of Police





RECEIVED

NOV 12 2021

OFFICE OF THE CHIEF
ROCHESTER POLICE DEPT

I would like to comment on what a
good police officer you have in Will
Robinson. He is a credit to his profession
and the City of Rochester. He handled what
was a difficult case perfectly and are
very happy he was assigned to our case.

Thank you for your time
Bill Stank

RECORD #	ROCHESTER POLICE DEPARTMENT	PERSONNEL RECORDS ENTRY FORM
1. <u>EMPLOYEE NAME</u> : Paradis, Sue		DATE: 1/5/2022 TIME: 945
2. <u>TYPE OF ENTRY</u> ___ RECOMMENDATION ___ COUNSELING ___ TRAINING INTERVIEW ___ DISCIPLINARY ___ EVALUATION/FOLLOW UP <u> X </u> OTHER		
3. <u>NARRATIVE</u> : Animal Control Officer Paradis was recognized by Granite State Dog Recovery for her professional advice, team work, and efforts in successfully trapping an Australian Cattle Dog named Anya after she had been missing for 6 days. ACO Paradis was fundamental in returning this dog home to her owner and her professionalism and efforts are greatly appreciated.		
4. <u>ACTION TAKEN BY SUPERVISOR</u> : Commendation for team work and professionalism. Thank you for your dedicated service. SIGNATURE: <u></u> DATE: <u>01/05/2022</u>		
5. <u>COMMENTS/RECOMMENDATIONS OF SUPPORT COMMANDER</u> : <i>Great job Sue! Keep up the good work! Forward to Commission & place in eval folder.</i> SIGNATURE: <u></u> DATE: <u>1-5-22</u>		
6. <u>COMMENTS OF DEPUTY CHIEF OF POLICE</u> : <i>Great work Sue! Thank you for all you do!</i> SIGNATURE: <u></u> DATE: <u>1-6-22</u>		
7. <u>COMMENTS OF CHIEF OF POLICE</u> : <i>Great work Sue! Thank you for your service</i> SIGNATURE: <u></u> DATE: <u>1-6-22</u>		

8. ACKNOWLEDGMENT OF EMPLOYEE:

I have, this date, been made aware of the information contained on this record and afforded an opportunity to review the associated documentation.

EMPLOYEE SIGNATURE: Sen Paraslis DATE: 1-20-22

BREAKING NEWS FROM ROCHESTER NH: 12/24/2021

Anya has been successfully trapped after six days . The family did a great job listening to our advice and the advice of ACO Paradis. Working as a team helped bring this beautiful girl home. Thank you to everyone who called us and or the family with sightings. Welcome home , we are thrilled you are now safe and warm inside .







Australian Cattle Dog
Female, 3 yrs old, 29 lbs



Missing since 12
Shy/skit
Microchip
Wearing pink cc
NEW ADOPT

"Anya"

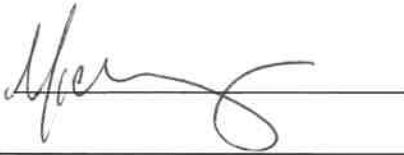
DO NOT CH

RECORD #	ROCHESTER POLICE DEPARTMENT	PERSONNEL RECORDS ENTRY FORM
1. <u>EMPLOYEE NAME</u> : Michelle Bowley		DATE: 1/7/2022 TIME: 1345
2. <u>TYPE OF ENTRY</u> ___ RECOMMENDATION ___ COUNSELING ___ TRAINING INTERVIEW ___ DISCIPLINARY ___ EVALUATION/FOLLOW UP ___ <u>X</u> OTHER		
3. <u>NARRATIVE</u> : See memo.		
4. <u>ACTION TAKEN BY SUPERVISOR</u> : Commendations for work ethic, team work, leadership, and professionalism. SIGNATURE: <u></u> DATE: <u>1/7/2022</u>		
5. <u>COMMENTS/RECOMMENDATIONS OF PATROL COMMANDER</u> : <i>Great work, thank you for your service! Recommend placement in evaluation file.</i> SIGNATURE: <u></u> DATE: <u>1.11.2022</u>		
6. <u>COMMENTS OF DEPUTY CHIEF OF POLICE</u> : <i>Michelle - Nice work during that crazy ice storm. Thank you for what you do day in and day out.</i> SIGNATURE: <u></u> DATE: <u>1.14.22</u>		
7. <u>COMMENTS OF CHIEF OF POLICE</u> : <i>Michelle thank you for your dedication and teamworks on this crazy morning.</i> SIGNATURE: <u></u> DATE: <u>1-19-22</u>		

8. ACKNOWLEDGMENT OF EMPLOYEE:





I have, this date, been made aware of the information contained on this record and afforded an opportunity to review the associated documentation.

EMPLOYEE SIGNATURE:

A handwritten signature in black ink, appearing to be "Hester", written over a horizontal line.

DATE:





A handwritten date in black ink, appearing to be "1/19/22".

RECORD #	ROCHESTER POLICE DEPARTMENT	PERSONNEL RECORDS ENTRY FORM
1. <u>EMPLOYEE NAME</u> : Kyle Danie		DATE: 1/7/2022 TIME: 1345
2. <u>TYPE OF ENTRY</u> ___ RECOMMENDATION ___ COUNSELING ___ TRAINING INTERVIEW ___ DISCIPLINARY ___ EVALUATION/FOLLOW UP ___ <u>X</u> OTHER		
3. <u>NARRATIVE</u> : See memo.		
4. <u>ACTION TAKEN BY SUPERVISOR</u> : Commendations for work ethic, team work, leadership, and professionalism. SIGNATURE: <u></u> DATE: <u>1/7/2022</u>		
5. <u>COMMENTS/RECOMMENDATIONS OF PATROL COMMANDER</u> : <i>Great work, thank you for your service! Recommend placement in evaluation file.</i> SIGNATURE: <u></u> DATE: <u>1.11.2022</u>		
6. <u>COMMENTS OF DEPUTY CHIEF OF POLICE</u> : <i>Kyle - Thank you for your teamwork this crazy day.</i> SIGNATURE: <u></u> DATE: <u>1-14-22</u>		
7. <u>COMMENTS OF CHIEF OF POLICE</u> : <i>Great job Kyle, thanks you for your dedication and teamwork</i> SIGNATURE: <u></u> DATE: <u>1-19-22</u>		

8. ACKNOWLEDGMENT OF EMPLOYEE:

I have, this date, been made aware of the information contained on this record and afforded an opportunity to review the associated documentation.

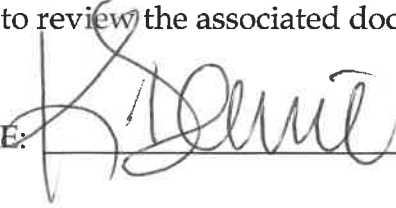
EMPLOYEE SIGNATURE: Kyle Davis DATE: 01/14/2022

RECORD #	ROCHESTER POLICE DEPARTMENT	PERSONNEL RECORDS ENTRY FORM
1. <u>EMPLOYEE NAME:</u> Keri Devine		DATE: 1/7/2022 TIME: 1345
2. <u>TYPE OF ENTRY</u> ___ RECOMMENDATION ___ COUNSELING ___ TRAINING INTERVIEW ___ DISCIPLINARY ___ EVALUATION/FOLLOW UP <u> X </u> OTHER		
3. <u>NARRATIVE:</u> See memo.		
4. <u>ACTION TAKEN BY SUPERVISOR:</u> Commendations for work ethic, team work, leadership, and professionalism. SIGNATURE: <u></u> DATE: <u>1/7/2022</u>		
5. <u>COMMENTS/RECOMMENDATIONS OF PATROL COMMANDER:</u> <i>Great work, thank you for your service! Recommend placement in evaluation file.</i> SIGNATURE: <u></u> DATE: <u>1.11.2022</u>		
6. <u>COMMENTS OF DEPUTY CHIEF OF POLICE:</u> <i>Keri - Great teamwork on this day. Thank you as always for helping out when needed.</i> SIGNATURE: <u></u> DATE: <u>1.14.22</u>		
7. <u>COMMENTS OF CHIEF OF POLICE:</u> <i>Great teamwork Keri! Thank you for hard work and dedication</i> SIGNATURE: <u></u> DATE: <u>1-19-22</u>		

8. ACKNOWLEDGMENT OF EMPLOYEE:





I have, this date, been made aware of the information contained on this record and afforded an opportunity to review the associated documentation.

EMPLOYEE SIGNATURE:

A handwritten signature in cursive script, appearing to read "Jamie", written over a horizontal line.

DATE:

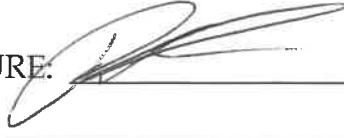
A handwritten date "1/19/22" written in cursive script.

RECORD #	ROCHESTER POLICE DEPARTMENT	PERSONNEL RECORDS ENTRY FORM
1. <u>EMPLOYEE NAME</u> : Benjamin Gleason		DATE: 1/7/2022 TIME: 1345
2. <u>TYPE OF ENTRY</u> ___ RECOMMENDATION ___ COUNSELING ___ TRAINING INTERVIEW ___ DISCIPLINARY ___ EVALUATION/FOLLOW UP ___ <u>X</u> OTHER		
3. <u>NARRATIVE</u> : See memo.		
4. <u>ACTION TAKEN BY SUPERVISOR</u> : Commendations for work ethic, team work, leadership, and professionalism. SIGNATURE: <u></u> DATE: <u>1/7/2022</u>		
5. <u>COMMENTS/RECOMMENDATIONS OF PATROL COMMANDER</u> : <i>Great work, thank you for your service! Recommend placement in evaluation file.</i> SIGNATURE: <u></u> DATE: <u>1.11.2022</u>		
6. <u>COMMENTS OF DEPUTY CHIEF OF POLICE</u> : <i>Benjamin - Welcome to the police world! Great job this day. Thank you!</i> SIGNATURE: <u></u> DATE: <u>1.14.22</u>		
7. <u>COMMENTS OF CHIEF OF POLICE</u> : <i>Thank you for the great work!</i> SIGNATURE: <u></u> DATE: <u>1.19.22</u>		



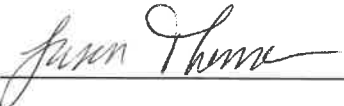

8. ACKNOWLEDGMENT OF EMPLOYEE:

I have, this date, been made aware of the information contained on this record and afforded an opportunity to review the associated documentation.

EMPLOYEE SIGNATURE: _____

A handwritten signature in black ink, consisting of several loops and a long horizontal stroke, written over a solid horizontal line.

DATE: 1/20/22

RECORD #	ROCHESTER POLICE DEPARTMENT	PERSONNEL RECORDS ENTRY FORM
1. <u>EMPLOYEE NAME</u> : Dwayne Hatch		DATE: 1/7/2022 TIME: 1345
2. <u>TYPE OF ENTRY</u> <input type="checkbox"/> RECOMMENDATION <input type="checkbox"/> COUNSELING <input type="checkbox"/> TRAINING INTERVIEW <input type="checkbox"/> DISCIPLINARY <input type="checkbox"/> EVALUATION/FOLLOW UP <input checked="" type="checkbox"/> OTHER		
3. <u>NARRATIVE</u> : See memo.		
4. <u>ACTION TAKEN BY SUPERVISOR</u> : Commendations for work ethic, team work, leadership, and professionalism. SIGNATURE: <u></u> DATE: <u>1/7/2022</u>		
5. <u>COMMENTS/RECOMMENDATIONS OF PATROL COMMANDER</u> : <i>Great work, thank you for your service! Recommend placement in evaluation file.</i> SIGNATURE: <u></u> DATE: <u>1.11.2022</u>		
6. <u>COMMENTS OF DEPUTY CHIEF OF POLICE</u> : <i>Dwayne - Nice work on this crazy day. Thank you!</i> SIGNATURE: <u></u> DATE: <u>1/14/22</u>		
7. <u>COMMENTS OF CHIEF OF POLICE</u> : <i>Dwayne thank you for all the hard work on this stressful morning</i> SIGNATURE: <u></u> DATE: <u>1-19-22</u>		

8. ACKNOWLEDGMENT OF EMPLOYEE:





I have, this date, been made aware of the information contained on this record and afforded an opportunity to review the associated documentation.

EMPLOYEE SIGNATURE:



DATE:

1/20/22

RECORD #	ROCHESTER POLICE DEPARTMENT	PERSONNEL RECORDS ENTRY FORM
1. <u>EMPLOYEE NAME</u> : Brandon Kimbrough		DATE: 1/7/2022 TIME: 1345
2. <u>TYPE OF ENTRY</u> <input type="checkbox"/> RECOMMENDATION <input type="checkbox"/> COUNSELING <input type="checkbox"/> TRAINING INTERVIEW <input type="checkbox"/> DISCIPLINARY <input type="checkbox"/> EVALUATION/FOLLOW UP <input checked="" type="checkbox"/> OTHER		
3. <u>NARRATIVE</u> : See memo.		
4. <u>ACTION TAKEN BY SUPERVISOR</u> : Commendations for work ethic, team work, leadership, and professionalism. SIGNATURE: <u></u> DATE: <u>1/7/2022</u>		
5. <u>COMMENTS/RECOMMENDATIONS OF PATROL COMMANDER</u> : <i>Great work, thank you for your service! Recommend placement in evaluation file.</i> SIGNATURE: <u></u> DATE: <u>1.11.2022</u>		
6. <u>COMMENTS OF DEPUTY CHIEF OF POLICE</u> : <i>BK - Nice work on this very stressful day. Thank you.</i> SIGNATURE: <u></u> DATE: <u>1.14.22</u>		
7. <u>COMMENTS OF CHIEF OF POLICE</u> : <i>Great work Brandon! Thank you for your dedication</i> SIGNATURE: <u></u> DATE: <u>1-29-22</u>		

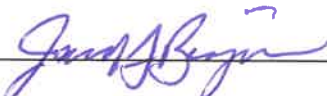


8. ACKNOWLEDGMENT OF EMPLOYEE:

I have, this date, been made aware of the information contained on this record and afforded an opportunity to review the associated documentation.

EMPLOYEE SIGNATURE: _____

A handwritten signature in black ink, appearing to read "Paul J. Kunkel", written over a horizontal line.

DATE: 1-19-22

RECORD #	ROCHESTER POLICE DEPARTMENT	PERSONNEL RECORDS ENTRY FORM
1. <u>EMPLOYEE NAME</u> : Todd Pinkham		DATE: 1/7/2022 TIME: 1345
2. <u>TYPE OF ENTRY</u> ___ RECOMMENDATION ___ COUNSELING ___ TRAINING INTERVIEW ___ DISCIPLINARY ___ EVALUATION/FOLLOW UP <u> X </u> OTHER		
3. <u>NARRATIVE</u> : See memo.		
4. <u>ACTION TAKEN BY SUPERVISOR</u> : Commendations for work ethic, team work, leadership, and professionalism. SIGNATURE: <u></u> DATE: <u>1/7/2022</u>		
5. <u>COMMENTS/RECOMMENDATIONS OF PATROL COMMANDER</u> : SIGNATURE: _____ DATE: _____		
6. <u>COMMENTS OF DEPUTY CHIEF OF POLICE</u> : <i>Todd - Great teamwork this day. Thank you for helping at patrol. Forward to eval file & copy to Commission</i> SIGNATURE: <u></u> DATE: <u>1-14-22</u>		
7. <u>COMMENTS OF CHIEF OF POLICE</u> : <i>Todd thank you for your willingness to jump in and help during this crazy morning</i> SIGNATURE: <u></u> DATE: <u>1-19-22</u>		

8. ACKNOWLEDGMENT OF EMPLOYEE:





I have, this date, been made aware of the information contained on this record and afforded an opportunity to review the associated documentation.

EMPLOYEE SIGNATURE: _____

A handwritten signature in black ink, appearing to be "John R.", written over a horizontal line.

DATE:

1-19-02

RECORD #	ROCHESTER POLICE DEPARTMENT	PERSONNEL RECORDS ENTRY FORM
1. <u>EMPLOYEE NAME:</u> Frank Porfido Jr.		DATE: 1/7/2022 TIME: 1345
2. <u>TYPE OF ENTRY</u> <input type="checkbox"/> RECOMMENDATION <input type="checkbox"/> COUNSELING <input type="checkbox"/> TRAINING INTERVIEW <input type="checkbox"/> DISCIPLINARY <input type="checkbox"/> EVALUATION/FOLLOW UP <input checked="" type="checkbox"/> OTHER		
3. <u>NARRATIVE:</u> See memo.		
4. <u>ACTION TAKEN BY SUPERVISOR:</u> Commendations for work ethic, team work, leadership, and professionalism. SIGNATURE: <u></u> DATE: <u>1/7/2022</u>		
5. <u>COMMENTS/RECOMMENDATIONS OF PATROL COMMANDER:</u> <i>Great work, thank you for your service! Recommend placement in evaluation file</i> SIGNATURE: <u></u> DATE: <u>1.11.2022</u>		
6. <u>COMMENTS OF DEPUTY CHIEF OF POLICE:</u> <i>Frank - Nice work on this very stressful day. Thank you.</i> SIGNATURE: <u></u> DATE: <u>1-14-22</u>		
7. <u>COMMENTS OF CHIEF OF POLICE:</u> <i>Great work Frank! Thank you for the hard work!</i> SIGNATURE: <u></u> DATE: <u>1-19-22</u>		


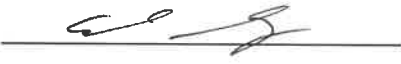


8. ACKNOWLEDGMENT OF EMPLOYEE:

I have, this date, been made aware of the information contained on this record and afforded an opportunity to review the associated documentation.

EMPLOYEE SIGNATURE: _____



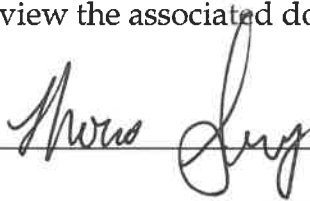
DATE: 01/19/22

RECORD #	ROCHESTER POLICE DEPARTMENT	PERSONNEL RECORDS ENTRY FORM
1. <u>EMPLOYEE NAME</u> : Thomas Seager		DATE: 1/7/2022 TIME: 1345
2. <u>TYPE OF ENTRY</u> ___ RECOMMENDATION ___ COUNSELING ___ TRAINING INTERVIEW ___ DISCIPLINARY ___ EVALUATION/FOLLOW UP ___ <u>X</u> OTHER		
3. <u>NARRATIVE</u> : See memo.		
4. <u>ACTION TAKEN BY SUPERVISOR</u> : Commendations for work ethic, team work, leadership, and professionalism. SIGNATURE: <u></u> DATE: <u>1/7/2022</u>		
5. <u>COMMENTS/RECOMMENDATIONS OF PATROL COMMANDER</u> : <i>Great work, thank you for your service! Recommend placement in evaluation file</i> SIGNATURE: <u></u> DATE: <u>1.11.2022</u>		
6. <u>COMMENTS OF DEPUTY CHIEF OF POLICE</u> : <i>Tom - Nice work on this crazy day - Thank you.</i> SIGNATURE: <u></u> DATE: <u>1.14.22</u>		
7. <u>COMMENTS OF CHIEF OF POLICE</u> : <i>Thanks you Tom for all your hard work on this stressful morning</i> SIGNATURE: <u></u> DATE: <u>1-19-22</u>		

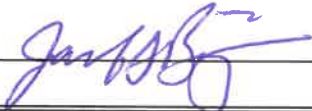


8. ACKNOWLEDGMENT OF EMPLOYEE:

I have, this date, been made aware of the information contained on this record and afforded an opportunity to review the associated documentation.

EMPLOYEE SIGNATURE:





DATE: 01/19/22

RECORD #	ROCHESTER POLICE DEPARTMENT	PERSONNEL RECORDS ENTRY FORM
1. <u>EMPLOYEE NAME</u> : Andrew Swanberry		DATE: 1/7/2022 TIME: 1345
2. <u>TYPE OF ENTRY</u> ___ RECOMMENDATION ___ COUNSELING ___ TRAINING INTERVIEW ___ DISCIPLINARY ___ EVALUATION/FOLLOW UP <u> X </u> OTHER		
3. <u>NARRATIVE</u> : See memo.		
4. <u>ACTION TAKEN BY SUPERVISOR</u> : Commendations for work ethic, team work, leadership, and professionalism. SIGNATURE: <u></u> DATE: <u>1/7/2022</u>		
5. <u>COMMENTS/RECOMMENDATIONS OF PATROL COMMANDER</u> : SIGNATURE: _____ DATE: _____		
6. <u>COMMENTS OF DEPUTY CHIEF OF POLICE</u> : <i>Andrew - Great teamwork this day. Thank you for helping out. Forward to eval file & Commission.</i> SIGNATURE: <u></u> DATE: <u>1.14.22</u>		
7. <u>COMMENTS OF CHIEF OF POLICE</u> : <i>Andrew thank you for your willingness to jump in and help</i> SIGNATURE: <u></u> DATE: <u>1-19-22</u>		

8. ACKNOWLEDGMENT OF EMPLOYEE:

I have, this date, been made aware of the information contained on this record and afforded an opportunity to review the associated documentation.

EMPLOYEE SIGNATURE:  DATE: 1.19.2022

RECORD #	ROCHESTER POLICE DEPARTMENT	PERSONNEL RECORDS ENTRY FORM
1. <u>EMPLOYEE NAME</u> : Jason Thomas		DATE: 1/7/2022 TIME: 1345
2. <u>TYPE OF ENTRY</u> <input type="checkbox"/> RECOMMENDATION <input type="checkbox"/> COUNSELING <input type="checkbox"/> TRAINING INTERVIEW <input type="checkbox"/> DISCIPLINARY <input type="checkbox"/> EVALUATION/FOLLOW UP <input checked="" type="checkbox"/> OTHER		
3. <u>NARRATIVE</u> : See memo.		
4. <u>ACTION TAKEN BY SUPERVISOR</u> : Commendations for work ethic, team work, leadership, and professionalism. SIGNATURE: <u></u> DATE: <u>1/7/2022</u>		
5. <u>COMMENTS/RECOMMENDATIONS OF PATROL COMMANDER</u> : SIGNATURE: _____ DATE: _____		
6. <u>COMMENTS OF DEPUTY CHIEF OF POLICE</u> : SIGNATURE: _____ DATE: _____		
7. <u>COMMENTS OF CHIEF OF POLICE</u> : <u>Jason, thanks you for always being a team player and willing to do anything to help. Copy to file and Commission</u> SIGNATURE: <u></u> DATE: <u>1-19-22</u>		

8. ACKNOWLEDGMENT OF EMPLOYEE:

I have, this date, been made aware of the information contained on this record and afforded an opportunity to review the associated documentation.

EMPLOYEE SIGNATURE: *J. Shamus* DATE: *1.19.22*



ROCHESTER POLICE DEPARTMENT

23 WAKEFIELD STREET
ROCHESTER NH, 03867-1933

BUSINESS (603) 330-7127
FAX (603) 330-7159
www.rochesterpd.org

"Dedication, Pride, Integrity"

POLICE COMMISSION

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Vice-Chairman
DAVID E. WINSHIP, JR.
Commissioner

GARY M. BOUDREAU
Chief of Police



Captain Swanberry,

I wanted to take a moment to highlight the exceptional work ethic, team work, leadership, and professionalism that was on display during day shift on January 5, 2022.

I was assigned as the day shift sergeant and the morning started out as any other, but quickly became apparent it was not. A short time after 0800 hours the roads within the city limits deteriorated rapidly. The cold temperatures, combined with the freezing rain, created road conditions which were nearly impassable. Nearly every roadway was covered in sheer ice creating extremely hazardous driving conditions.

The first reported motor vehicle accident at 0828 hours, which was the first of many. From 0828 hours through 1223 hours dispatch received 26 motor vehicle accident reports. In addition, dispatch also received 14 calls for service during the day. With six patrol officers working we did our best to respond in a timely manner to these calls, however we were inundated.

Collectively, command staff to include Deputy Chief Thomas, Captain Pinkham, Captain Swanberry, and Lieutenant Bossi all started responding to both motor vehicle accidents and calls for service alike. With the assistance of our commanding officers, we were able to respond to each and every one of these reports with no mutual aid assistance.

While reflecting on this unusually chaotic and busy shift, it was overwhelmingly apparent that every facet within this agency worked seamlessly with one another. From our dispatchers who were taking three to four calls each, at the same time, entering the necessary information, dispatching officers, and contacting the multiple wrecker services was nothing less than impressive. Our patrol officers responded without hesitation to help those involved in these motor vehicle accidents. These officers completed thorough investigations, despite the circumstances, and delivered high quality service. Furthermore, every patrol officer was able to navigate the treacherous conditions without themselves being involved in a motor vehicle accident. Our commanding officers recognized the patrol bureau needed immediate assistance and started responding to these calls for service as well. During the morning each officer was responding to separate calls for service independently to ensure we could meet the extraordinary amount of calls.

Officer Alexander was not assigned to day shift for this shift, but immediately responded to a code red request for assistance. He responded to the police department in a timely manner and began assisting patrol officers.

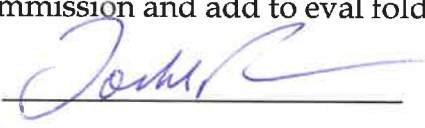
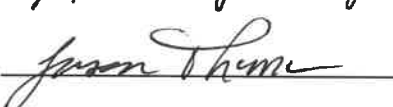

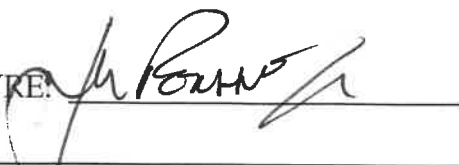
This day was just another reminder of the leadership we have within the ranks of this agency, the cohesive team work between dispatchers, patrol officers, supervision, and commanding officers, as well as the unwavering dedication and professionalism of both sworn and unsworn employees. I believe this rises above the normal, everyday excellence we expect and the following personnel should be recognized accordingly:

Deputy Chief Jason Thomas
Captain Todd Pinkham
Captain Andrew Swanberry
Lieutenant Anthony Bossi
Officer Brandon Kimbrough
Officer Frank Porfido Jr.
Officer Benjamin Gleason (training)
Officer Kyle Danie
Officer Thomas Seager
Officer Dwayne Hatch
Officer Khristine Bibeau (in dispatch for this shift)
Officer Nicholas Alexander
Dispatch Supervisor Keri Devine
Dispatcher Michelle Bowley

Respectfully,

A handwritten signature in black ink, appearing to read "Jacob A. Benjamin". The signature is fluid and cursive, with a long horizontal stroke extending to the right.

Sergeant Jacob A. Benjamin

RECORD #	ROCHESTER POLICE DEPARTMENT	PERSONNEL RECORDS ENTRY FORM
1. <u>EMPLOYEE NAME</u> : Joseph Rousseau		DATE: 1/7/22 TIME: 1200
2. <u>TYPE OF ENTRY</u> <input checked="" type="checkbox"/> RECOMMENDATION <input type="checkbox"/> COUNSELING <input type="checkbox"/> TRAINING INTERVIEW <input type="checkbox"/> DISCIPLINARY <input type="checkbox"/> EVALUATION/FOLLOW UP <input type="checkbox"/> OTHER		
3. <u>NARRATIVE</u> : Det. Rousseau is thanked by the Town of Newfields Selectboard for assisting the Town with the hiring of a new Police Chief by conducting a polygraph examination for them.		
4. <u>ACTION TAKEN BY SUPERVISOR</u> : SIGNATURE: _____ DATE: _____		
5. <u>COMMENTS/RECOMMENDATIONS OF SUPPORT COMMANDER</u> : Thank you for your willingness to assist another Town and for you professionalism. Forward to Commission and add to eval folder. SIGNATURE: <u></u> DATE: 1-7-22		
6. <u>COMMENTS OF DEPUTY CHIEF OF POLICE</u> : <i>Joe - As always, Thank you for your professionalism!</i> SIGNATURE: <u></u> DATE: 1-9-22		
7. <u>COMMENTS OF CHIEF OF POLICE</u> : <i>Thank you Joe.</i> SIGNATURE: <u></u> DATE: 1-10-22		
8. <u>ACKNOWLEDGMENT OF EMPLOYEE</u> : I have, this date, been made aware of the information contained on this record and afforded an opportunity to review the associated documentation. EMPLOYEE SIGNATURE: <u></u> DATE: 1/13/2022		

*Town of Newfields
65 Main Street
Newfields NH 03856*



www.newfieldsnh.gov
603-772-5070-phone
603-772-9004-fax

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DEC 03 2021

OFFICE OF THE CHIEF
ROCHESTER POLICE DEPT
November 17, 2021

Chief Paul Toussaint
Rochester NH Police Department
23 Wakefield Street
Rochester, NH 03867

Chief Toussaint:

The Newfields Selectboard would like to express our gratitude to you, and Detective Rousseau for assisting us with our recent Police Chief search. When Chief Nate Liebenow retired, and we were forced to quickly address the vacancy in the Police Department.

We are fortunate that you and your organization were able to provide us the services we needed in an appropriate and efficient manner. Detective Rousseau's, experience, professionalism, and quick response to our need were appreciated.

The Town of Newfields has selected Wayne Young to be our new Police Chief.

Sincerely,

Michael Sununu

Betsy Coes

Jacquie Silvani

Newfields Selectboard

Cc: Detective Rousseau

**ROCHESTER POLICE
DEPARTMENT
Rochester, New Hampshire**

1.) Employee: Eric Bilodeau

Date: 1/10/22

Time: 1300hrs

2.) Type of Entry:

Recommendation Counseling
 Training Interview Disciplinary
 Evaluation Other

3.) Narrative: I received a call from a city staff member who stated Officer Eric Bilodeau has gone to her parent's residence to follow up on a service call. While speaking with the resident, Ofc. Bilodeau noticed the walkway was icy due to the weather, he took it upon himself to put down ice melt on the walkway to prevent anyone from slipping.

4.) Action Taken By Supervisor:

DATE

5.) Comments of Bureau Commander:

DATE

6.) Comments of Chief of Police: Thank you for going the extra step Eric, these actions make a huge difference in our community. Copy to Police Commission and personnel file.



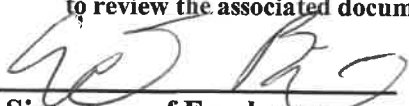
Signature of Chief of Police

1-10-22

DATE

7.) Acknowledgment of Employee:

I have this date been made aware of the information contained on this record, and afforded an opportunity to review the associated documentation.



Signature of Employee:

1/18/2022

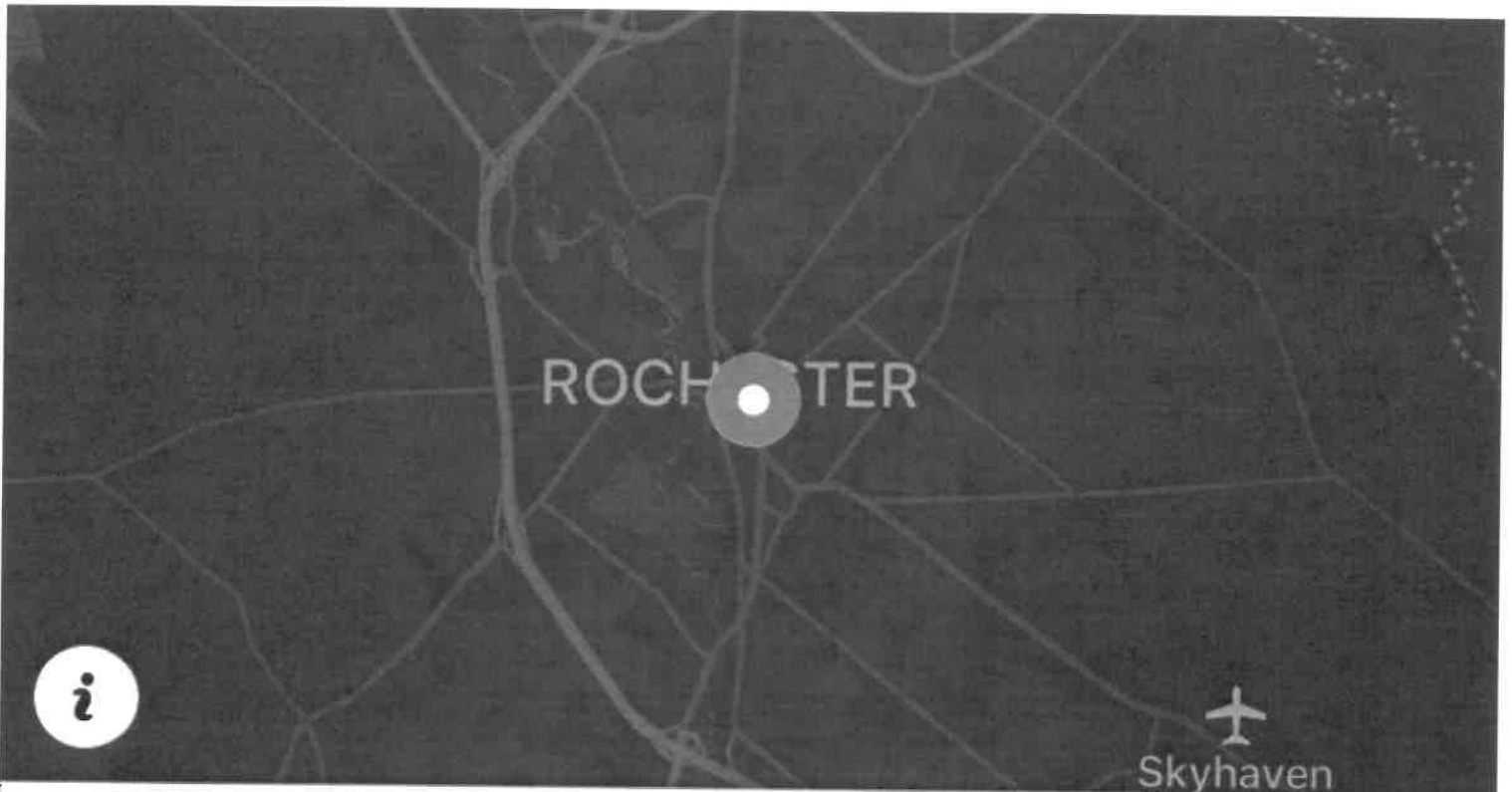
DATE



18h · Rochester ·

Just a shoutout to the Rochester ACO for her swift response in picking up two loose, female dogs, at the Portland St and Columbus Ave intersection!

One ran right up to my salon's door, they were very afraid and cold!



TANNING SALON
Cabana Hair Salon and Tanning

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