# ROCHESTER, NH POLICE COMMISSION AGENDA

# April 5, 2023 7:00 P.M. CITY HALL COUNCIL CHAMBERS

#### 1. CALL TO ORDER

- A. Pledge
- B. Opening Prayer
- C. Roll Call by the Clerk

#### 2. PUBLIC COMMENT

#### 3. ACCEPTANCE OF MINUTES:

A. March 1, 2023

#### 4. OLD AND UNFINISHED BUSINESS:

- A. Body Camera Update
- B. Other Old Business before the Commission

#### 5. NEW BUSINESS:

- A. Oath of Office: Nicholas Alexander promotion to Sergeant
- B. 2022 Year End Report
- C. Monthly Reports
  - 1). Operations
  - 2.) Administration
- D. Other

#### **6. CORRESPONDENCE:**

A. Off. Kimbrough is thanked for customer service and diligence in providing information to a local defense attorney.

#### 7. INFORMATION:

- A. Information Other; enclosed with Agenda: Any discussion.
- B. Other

## 8. NON-PUBLIC SESSION: (Pursuant to: RSA 91-A:3)

- A. RSA 91-A:3 (II-a) Personnel
- B. RSA 91-A:3 (II-e) Legal



# Rochester Police Commission Rochester, NH 03867

Derek J. Peters, Commissioner David R. Stevens, Commissioner David E. Winship, Jr. Commissioner

#### MINUTES OF THE POLICE COMMISSION MEETING

The Rochester Police Commission held their regular monthly meeting on Wednesday, March 1, 2023 at 7:00 P.M. in City Hall, Council Chambers. Participants in this meeting: Comm. Peters (by remote feed), Comm. Stevens, Comm. Winship, Chief Boudreau, Dep. Chief Thomas, Capt. Swanberry, Capt. Pinkham, Lt. Turner, Chaplain Cilley, and Secretary Warburton, and invited guests.

The meeting called to order at 7:00 P.M.

All participated in the pledge of allegiance.

Chaplain Cilley led us in prayer.

A. <u>Roll Call</u>. The clerk called the roll marking Comm. Peters (by remote feed), Comm. Stevens and Comm. Winship present.

B. <u>Remote Attendance</u>: Comm. Stevens chaired the meeting, and inquired of Comm. Peters if he was physically unable to attend tonight's meeting in person. Comm. Peters confirmed that was true. Comm. Stevens inquired if any other person was in the room with Comm. Peters. Comm. Peters stated no (no one else was there.)

All votes to be by roll call vote.

**2. PUBLIC COMMENT**: No one present offered any public comment.

#### 3. ACCEPTANCE OFMINUTES:

A. February 1, 2023.

Comm. Winship MOVED to accept the minutes of the February 1, 2023 meeting. Comm. Peters SECONDED the motion. The motion to accept the minutes as presented PASSED by roll call vote 3-0; Comm. Winship yes, Comm. Stevens yes, and Comm. Peters yes.

## 4. OLD AND UNFINISHED BUSINESS:

A. Policy 41.3.2.4.1: Body Worn & In-Car Video Cameras - Second Reading and Adoption.

Comm. Peters MOVED to place Policy 41.3.2.4.1: Body Worn & In-Car Video Cameras into a second reading by title only, for adoption. Comm. Winship SECONDED the motion. Open for discussion.

Comm. Peters asked Chief Boudreau to talk about the cameras.

Chief Boudreau said this camera is the Motorola V100. It is relatively small in size. The mounting plate is magnetic. It simply snaps in. The cameras are mounted center mass and depending on the set up of the uniform the camera features will adjust the angle. The cameras don't turn off. Officers hit a button to record and double tap to stop recording. There is a combination dock and charging station. Officers can view their videos but don't have the ability to view other videos. A supervisor could unlock that feature if needed.

This is a great insurance policy for our officers and our citizens. By law and policy when officers are performing law enforcement functions they are to record, and to notify people they are being recorded, for the entirety of the interaction. There are sensitive investigations and information that we do handle and the way the law is set up those situations allow us to stop recording. There are a multitude of community interactions and community policing we are involved in, and officers are not required to turn them on but they do have that the option. We are waiting on some different mounts and will be moving forward with the training aspect.

Comm. Stevens asked the anticipated date of going live.

Chief Boudreau said by the end of this month is the hope.

The motion to approve the policy PASSED by roll call vote 3-0; Comm. Winship yes, Comm. Stevens yes and Comm. Peters yes.

#### 5. NEW BUSINESS:

- A. Commendations and Awards
- 1. Medal for Bravery: Officer Nicholas Alexander
- 2. Distinguished Unit Action Award: Communications Specialist's Michelle Bowley and Eric Pike

Chief Boudreau commented that tonight we are recognizing Department members for their outstanding work during a residential fire. He called up Officer Nicholas Alexander and Specialist Michelle Bowley. Per Diem Specialist Eric Pike, also to be recognized, was out of state and not available for this meeting.

Chief Boudreau noted that on January 22, 2023 at 1:20pm, the Communications Center received a call from one of their own—Communications Specialist Andrew Neal – who called in directly and calmly notifying the center that his home was on fire and that he was working to get himself and his wife out of the residence. Both Specialists Pike and Bowley set to work dispatching police and fire and making notifications per protocol to area agencies.

Officer Nicholas Alexander was the first officer on scene. Nick grabbed the fire extinguisher from his cruiser, and entered the home that showed flames coming from the roof of the residence and black smoke coming from the second floor windows. Upon locating Andy and his wife, Nick sprayed the fire extinguisher on falling embers giving the family the opportunity to get down the stairs, and out of the home with the family dog.

The fire went to a first alarm and more apparatus and manpower were requested to the scene. Communications Specialists Pike and Bowley worked as a team at making notifications to nearby agencies for more manpower to assist in battling the fire.

The bravery, professionalism and teamwork of Officer Alexander and Communications Specialists Pike and Bowley showed during a chaotic and stressful call involving someone they work with regularly was without a doubt exemplary. For this Officer Alexander was awarded the medal for bravery. Dispatcher Michelle Bowley and Dispatcher Eric Pike were awarded the Distinguished Unit Award. Andrew Neal issued the award to Officer Alexander.

A recess was called at 7:23 P.M. The meeting came back into session at 7:33 P.M.

A second recess was called at 7:41 P.M. due to a fire alarm sounding in the building. The meeting resumed at 7:51 P.M.

#### B. Monthly Reports

1). <u>Operations</u>. There are 84 cases in ISB, 42 are new cases sent up or detective generated. There were three call outs this period and one evidence collection call out. Four backgrounds are being done, between patrol and in dispatch.

Officer Hatch and K9 Ripley had one call out. A subject that ran from a vehicle was located.

**COMPSTAT:** Lt. Turner noted a 75% increase in traffic stops, which can be attributed to increased staffing and proactive activity with officers being released from training.

Motor vehicle accidents are consistent with prior months.

There was nothing of note to report in violent crime. There was an increase in property crime in burglaries, many of those being storage units. Also an increase in graffiti.

Comm. Stevens asked if there is a suspect in the graffiti case.

There is, and this is being handled by the POP unit.

Comm. Stevens asked about accidents. These seem to be continuously high. Salmon Falls Road being one of those roads.

Chief Boudreau replied that Salmon Falls is a "pass through" street. Causes can be road feature, time of day, weather and speed. The City Public Safety Committee did recently place deer crossing signs due to the large number of deer strikes on Salmon Falls Road.

Route 11 does see a high number of accidents as well. It is a high volume traffic corridor.

Capt. Pinkham said the accidents are spread out. Columbus Avenue and other main corridors in and through the city, as well as in parking lots. Salmon Falls Road is on the list, but it is not the top of the list.

Comm. Peters commented that it is good to see the motor vehicle unit out and increases in traffic stops. We know it is not about the ticket, but education and rules.

Capt. Pinkham commented that it's not a motor vehicle unit as much as it is someone from the shift assigned to focus on motor vehicle work.

Comm. Peters asked if we would get this [MV Unit] back.

Chief Boudreau said that is in my goals of where I'd like us to be. We only have a certain amount of staff and we need to put them in the best place and not diminish or stretch the number of patrol officers that we have. Our call volume is such that per officer it is higher than surrounding agencies. If we remove too many from patrol into specialty units those calls are still there. We have to find a balance. Front line supervision is putting the emphasis on motor vehicle during the shifts whether just on patrol or special assignment in blocks of time.

Comm. Peters asked how many stops we had.

This period was 730.

That is less than we used to do when fully staffed, but we are gaining in numbers.

Chief Boudreau said we had two officers assigned to the MV unit, and they were very aggressive in stops. But, we also weren't staffing ISB (Investigative Services Bureau) as heavily as we are now. We have to find the balance.

COMMUNITY ENGAGEMENT/PROBLEM ORIENTED POLICING (POP). CEO Kimbrough worked with the group Cops for Kids with Cancer. This group made a donation to a local family. It's great to help such families in need.

CEO Kimbrough has been working with the fire department on a software program about the homeless camps we've mentioned in prior meetings, generating a map so that the outreach coordinator and PD knows who is staying where and we can follow up on offering resources.

Chief Boudreau said that is part of a larger project the city is working on and includes the GIS data out of Public works. With the new CAD/RMS system it will pull the ERSI data for our locations. This is a solution that IT has been working on in house and this just adds another layer and allows for some customization.

Comm. Stevens asked approximately how many homeless do we have in the City.

Chief Boudreau said there are different breakdowns about homeless. You have people that will couch surf and you have people living in tents. It is not an easy number to track. If I had to put a number on it, I'd say it's less than 100.

The POP Unit took the lead on the graffiti spree and are investigating that. They do have some suspects. They have been teaming up and working with various task forces in the Counties and Federal level and doing different things in town.

Comm. Peters asked if the POP Unit was fully staffed. He was advised it is and we hope in the future to increase it.

**COMMUNICATIONS:** The center still has an on-going staffing shortage; and are still down five positions. We have one in training, who is doing well. We continue holding sporadic interviews. Our efforts are out there. It is not easy to fill those positions.

**HIRING:** The past two weeks four conditional officers were given and backgrounds are underway. As of that moment, if all of those pan out, we will be fully staffed.

Comm. Stevens said this is an important point. Being fully staffed doesn't mean all are on the street. We have people in the academy. But we've made some significant progress.

The four conditional offers, people are a long way from hitting the road. We have three in the academy, and one in field training, so on paper we are fully staffed, and we are in a very good spot.

Comm. Peters said in 9.5 years he's been on the Commission, this is the second time we have been fully staffed. And one of those years it was only for one day. That is a credit to the men and women of this agency. We encourage folks to do a ride along before the conditional offer. The officers "selling our department" hats off to them and to the folks getting candidates in front of the Commission as soon as possible. We thank you for that.

Comm. Stevens said we have hired qualified good people. We never compromise our standards and that is a testament to the Department. I would put our quality to anyone, anywhere. People need to know how good the people we have that are serving the city of Rochester.

**HONOR GUARD:** The honor guard is preparing to attend the CHaD hockey game this month.

**RPOA:** We attended the recent property owner's association meeting. The discussion centered on burglary and vandalism and the importance of reporting. Prevention and awareness was the main focus.

**SCHOOL RESOURCE OFFICERS**: The SRO's and K9 did an organized drug search at the high school.

Comm. Stevens asked how we made out.

Chief Boudreau said nothing was found. He's not sure if they ever have; which is a positive for our school.

Do we search the middle school?

No, just high school.

**TRAINING**: Dep. Chief Thomas said Officer Hill and Officer Settele started the Academy on Monday. Officer Birmingham has finished 8 of his 16 weeks. Officer Howardkoppes and McPherson have been released to solo patrol, which allows us to bring Det. Tim Rummo over to ISB. Officer Mills, who is certified, is in week two of field training.

2.) <u>Administration</u>. Dep. Chief Thomas said he and the Chief met with the City Manager and Finance on our proposed budget, and our issues and options submissions. These are under review by the City Manager.

NEVO is still backlogged but have started stripping our old cars and we are looking forward to getting the new vehicles outfitted.

#### 6. CORRESPONDENCE:

Correspondence received for the month included: Off. Hatch and Off. Lombardi are thanked for their efforts in helping to locate a missing vulnerable adult.

#### 7. INFORMATION:

None for discussion

#### 8. NON-PUBLIC SESSION: (Pursuant to: RSA 91-A:3)

Commissioner Peters MOVED to enter a nonpublic session at 8:03 P.M. pursuant to RSA 91-A:3,paragraph II, section A (personnel). Comm. Winship SECONDED the motion. The motion PASSED by roll call vote 3 – 0 with Comm. Peters – yes, Comm. Stevens – yes, Comm. Winship – yes.

The non-public session closed at 8:35 P.M. on a MOTION by Comm. Stevens. Comm. Peters SECONDED the motion. The motion PASSED by roll call vote Comm. Peters – yes, Comm. Stevens – yes, Comm. Winship – yes.

Comm. Peters MOVED to seal the minutes of the non-public session. The motion was SECONDED by Comm. Winship. The motion PASSED by roll call vote Comm. Peters – yes, Comm. Stevens – yes, Comm. Winship – yes.

#### 9. MISCELLANEOUS:

Comm. Winship MOVED to approve the evaluations and merit track advancement for Off. Nicholas Alexander (Step 7), Officer Isaac Moon (Step 2), Officer Dwayne Hatch (Step 9), Officer Douglas Crawford (Step 4), and Officer Matthew Kimball (Step 4). Comm. Peters SECONDED the motion. The motion PASSED by roll call vote Comm. Peters – yes, Comm. Stevens – yes, Comm. Winship – yes.

#### **10. ADJOURNMENT:**

Comm. Stevens MOVED to adjourn. SECOND by Comm. Winship at 8:39 P.M.

Respectfully Submitted

Rebecca J. Warburton Secretary

APPROVED BY COMMISSION:

# ROCHESTER POLICE DEPARTMENT



23 WAKEFIELD STREET ROCHESTER NH, 03867-1933

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"Dedication, Pride, Integrity"

POLICE COMMISSION

DEREK J. PETERS

Commissioner

DAVID R. STEVENS

Commissioner

DAVID E. WINSHIP, JR.

Commissioner



April 5, 2023

I, Nicholas Alexander do solemnly swear that I will faithfully and impartially								
discharge and perform all the duties incumbent on me as a Sergeant with the								
Rochester Police Department, according to the best of my ability, agreeable to the								
rules and regulations of the Constitution and the Laws of the State of New								
Hampshire, so help me God.								
Nicholas Alexander								
STATE OF NEW HAMPSHIRE								
STRAFFORD, SS:								
Then the above named <b>Nicholas Alexander</b> , appeared and took oath of Office by law prescribed.								
Before me								
Rebecca J. Warburton Justice of the Peace								
Justice of the reace								

# Patrol Division Monthly Report March 2023

## **RPOA:**

Lt. Bossi and Sgt. Benjamin attended the March RPOA meeting. Sgt. Benjamin spoke with the members about vacant units or houses and provided crime prevention information of how to monitor and safeguard them. No major issues or concerns were brought up.

#### HG:

We have submitted PO's for uniforms and equipment for the 4 new members that were put on some time ago and we have been authorized to post for two additional spots as well. The HG provided a flag detail for the C.H.a.D Battle of the Badges charity hockey game on March 18<sup>th</sup>.

#### <u>K-9:</u>

Officer Hatch and K9 Ripley went to Chamberlain St. School and read to the students of the second grade class.

During this reporting period, Officer Hatch and Ripley responded to one track. Ripley started the track and the male was located just after it started.

Respectfully Submitted,

Captain Todd Pinkham

# SUPPORT SERVICES DIVISION MONTHLY REPORT MARCH 2023

#### INVESTIGATIVE SERVICES BUREAU (ISB)

- 34 Total cases sent to ISB from Patrol or detective generated
- 82 Total cases bring investigated currently
- 8 Cases presented to Grand Jury
- 10 True bills
- 8 ISB callouts
- 2 Evidence callouts
- 5 Background investigations
- 16 Compliance checks
- 21 Phones analyzed with Cellebrite

#### **EVIDENCE**

- 307 Pieces taken in
- 74 Pieces returned
- 70 Pieces destroyed

# COMMUNITY ENGAGEMENT OFFICER (CEO) & PROBLEM ORIENTED POLICING UNIT (POP)

#### *The CEO's activity included:*

- Officer Kimbrough Attended the Explorers Program
- Officer Kimbrough worked with the Monarch School and a student reviewing and practicing general tasks that could be used in the home.
- Officer Kimbrough completed an ALERRT training where he gave an active shooter presentation to the Monarch school.
- Officer Kimbrough assisted the city Outreach Coordinator with homeless outreach efforts.
- Officer Kimbrough met with WayPoint regarding housing issues within the city.
- Officer Kimbrough coordinated with WayPoint and the High School, and participated in this year's "Sleep Out."
- Officer Kimbrough attended Senior Breakfast.
- Officer Kimbrough conducted foot beats in the downtown area.
- Officer Kimbrough attended Skate with a Cop and the Guns & Hoses Hockey game.

#### *POP's activity included:*

 Ofc. Colson and Ofc. Alexander have been checking in with motels that have been identified as problem locations, making management aware of issues and common nuisance statues.

- Making multiple arrests as a result of investigations, monitoring problem areas, or traffic stops.
- Ofc. Colson is assisting detectives in a suspected OD death case.
- Investigated a spree of copper thefts that occurred at various railroad intersections.

#### **COMMUNICATIONS CENTER (DISPATCH)**

Staffing continues to be at a critical shortage – down 5 dispatchers. 1 dispatcher is on their 8<sup>th</sup> week of training, is doing well, and has just starting training on the police side. A new dispatcher has completed the hiring process and starts on April 10. One dispatcher applicant is currently in the background investigation portion of the hiring process.

All full time dispatchers attended Mental Health First Aid training at the Police Department.

#### JUVENILE DIVISION / SCHOOL RESOURCE OFFICERS (SROs) / EXPLORERS

# **Juvenile Prosecution:**

New Cases:

PETITIONS TO COURT: 41 PETITIONS TO DHHS: 11

CHINS: 0

CASES TO DIVERSION: 2

- Completed 17 warrants for RSA 193:1 *Duty of Parent, Compulsory Attendance by Pupil* (working with SAU to charge parents of truant students)
- Attended a LEAD conference in New Jersey

In addition to the normal case load work/review, preparation and court etc,

• 17 spent hours doing District Court/Prosecution work typically done by an Administrative Assistant

#### **SRO Highlights:**

#### Elementary Schools:

We do not have an SRO currently assigned, however we do have an "adopt a school" program where a patrol officer is assigned to each school as the point of contact and to attend event, conduct patrols and check in etc.

# Middle School: Sgt. Deluca

- Has been assisting the school and DCYF with many investigations
- Has completed several investigations regarding various issues
- Taught LEAD to a group of 45 students
- Educated staff on active shooter response
- Completed regular safety checks
- Attended a LEAD conference in New Jersey

#### High School: Officer Jackson

- Assisted school administration with different issues
- Taught LEAD to a group of 25 students
- Completed typical monthly/weekly duties of monitoring students, checking building for safety issues, lunch duty, Hanson Pines
- Attended a LEAD conference in New Jersey

Explorer Post: Detective Danie and Officer Kimbrough

• Attended the monthly Explorers Meeting

#### **DIVERSION PROGRAM/TEEN DRUG COURT**

- Staff continues to actively sit on the Governor's Commission for Juvenile Justice Reform and the JJ Reform Commission's subcommittee for Racial, Ethnicity and Diversity.
- Staff received notice that Nicole Rodler being presented with the Granite State Award for the work done on the Juvenile Justice Transformation at the DCYF Conference in April.
- Staff continues to meet with the Rochester Mental Health Alliance and the Opiate Abatement Committee.
- Staff, along with Sgt. Williams-Hurley, trained Patrol and Dispatch on Adult Mental Health First Aid.
- Staff coordinated with the Rec Dept, to host the Skate with a Cop and Guns & Hoses hockey game.
- Staff worked with Waypoint and SHS Staff to coordinate 2023 March Sleep Out. The Sleepout was held at the new location on Wallace Street and at SHS with the students. SHS students raised over \$3000 that will be used towards local resources and the city team raised funds.
- Staff continues to work with Waypoint, the CEO and City Outreach Coordinator on homeless resources and ideas for outreach.
- Staff attended a local collaborative meeting with Dover PD to start to coordinate local services better for youth and adults.
- Attended a LEAD conference in New Jersey.

## **HOUSING**

- There were 27 Police calls for service and 13/Fire/EMS calls for service over the past month with no major issues or trends.
- Officer Babine experienced moderate police activity this past month, accompanying the
  increased snowfall. Resident contacts remain consistent with tenants getting out when
  the weather is good. Management towed vehicles at Wyandotte Falls when vehicle
  owners did not move their vehicles for snow plowing.
- Officer Babine attended a resident meeting at Wyandotte with management. It was well
  attended and discussions were positive. He also attended an eviction hearing at the main
  office.

- Officer Babine saw the first incident of the year of a transient person getting into Wyandotte Falls. Last year during the cold months several people were let in to the building. Officer Babine completed 11 background checks this reporting period.
- There was an incident on Academy Street where a resident was arrested for reckless conduct during the overnight hours. Officers responded quickly and controlled the scene so other residents were not in danger.

Respectfully Submitted,

Captain Andrew Swanberry Support Services Division

#### **ADMINSTRATIVE MONTHLY REPORT**

#### March 2023

# **Financial/Purchasing:**

- ➤ New England Vehicle Outfitters (NEVO) has started outfitting the new vehicles. The backline Ford Escape is complete. One of the frontline vehicles is currently there being outfitted.
- ➤ Our FY24 budget submittal is still with the City Manager, and we have not heard his recommendations to date.
- There were no purchases over \$5,000 this month.

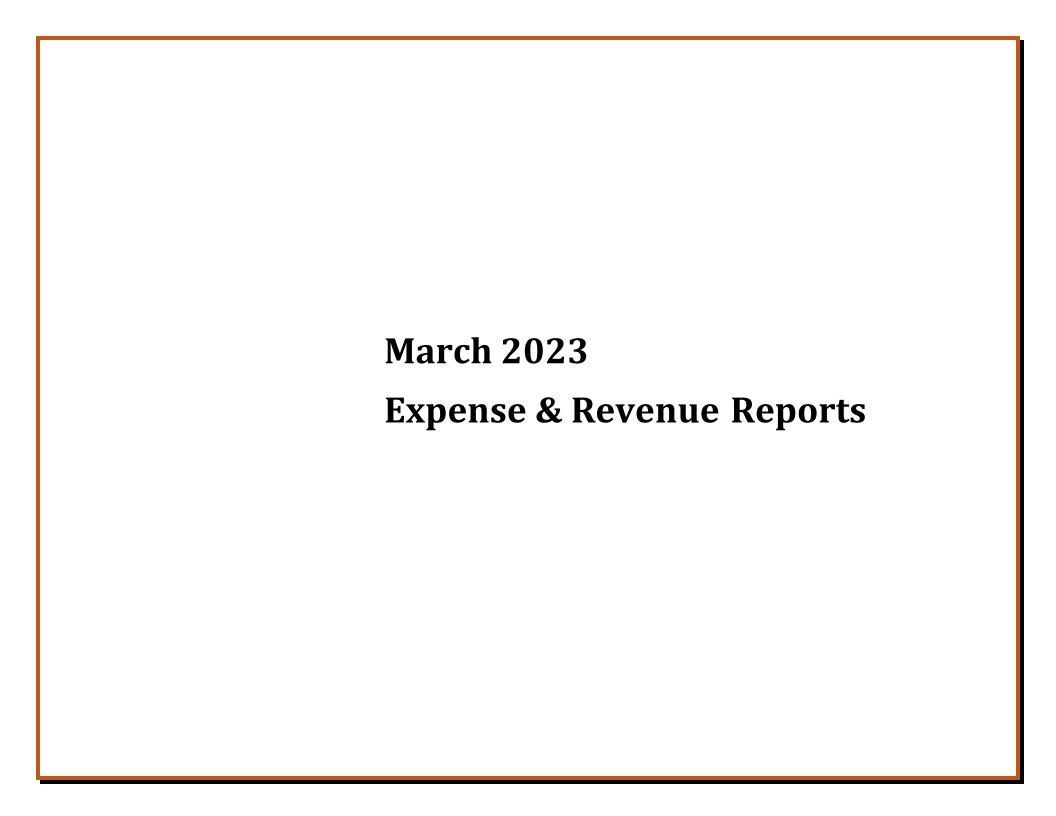
## **Training/Hiring:**

- On 03/08/23, Communications Supervisor Keri Devine attended the training course titled, "The Art of Leadership" presented by American Emergency Preparedness at the Londonderry Police Department.
- From 03/13/23 to 03/17/23, Sergeant Nicholas Alexander attended the FBI LEEDA Supervisor Leadership Institute at the Gilford Police Department.
- ➤ On 03/16/23, Officer Thomas Seager and Officer Brendan Colson attended the Drug Enforcement Administration's (DEA) training course titled, "Fentanyl Mills and Methamphetamine Laboratory" training at the University of New Hampshire in Durham.
- From 03/19/23 to 03/21/23, Lt. Anne Gould, Sgt. Anthony Deluca, Officer Andrew Jackson, and Nicole Rodler attended the L.E.A.D. Training Conference in Atlantic City, New Jersey.
- ➤ On 03/19/23, Officer Katelyn Mills entered Phase 2 of Field Training and is assigned to FTO John Gantert on the 1200 to 2000 hours shift. Officer Mills is continually working on her orientation/geography knowledge of Rochester—that appears to be the only hiccup at this point. Transitioning from the 2400 to 0800 hours shift to her current shift, it is expected her orientation skills will improve.
- On 03/20/23, Officer Tomas Velasquez and Officer Katelyn Mills attended a three (3) hour refresher training on standardized field sobriety testing (SFST's) at the New Hampshire Police Standards and Training (PSTC) facility in Concord.
- ➤ From 03/23/23 to 03/24/23, Detective Jacob Garstin attended a training course titled "Cell Phone Investigative Techniques" at the New England State Police Information Network (NESPIN) in Franklin, Massachusetts.

- ➤ From 03/23/23 to 03/24/23, Detective Justin Livingstone attended the training course titled, "Advanced Death and Homicide Investigations" at the Portsmouth Police Department.
- ➤ From 03/27/23 to 03/31/23, Officer Benjamin Gleason, Officer Isaac Moon, and Officer Robert Burrell attended Crisis Intervention Team certification training at the New Hampshire National Guard Training Complex in Pembroke.
- ➤ From 03/27/23 to 03/29/23, Officer David Lombardi attended Police Vehicle Defensive Driving at PSTC.
- As of 03/31/23, Officer Aidan Birmingham will have completed 12 weeks at the 191st New Hampshire Police Academy. Officer Jack Settele and Officer Rachel Hill will have completed 5 weeks at the 192nd New Hampshire Police Academy. Officer Birmingham's anticipated graduation date is 04/28/23. Officer Settele and Officer Hill's anticipated graduation date is 06/16/23.

Respectfully Submitted,

Jason Thomas Deputy Chief of Police





FOR 2023 09						
ACCOUNTS FOR:	ORIGINAL	TRANFRS/	REVISED		,	AVAILABLE PCT
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FOR 2023 09							
ACCOUNTS FOR: 1000 GENERAL FUND	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENC/REQ	AVAILABLE BUDGET	PCT USED
12010053 552004 OFFICERS LIABIL 12010053 553400 COMMUNICATIONS 12010053 553400 POSTAGE FEES 12010053 554000 ADVERTISING 12010053 555000 PRINTING AND BI 12010053 556000 TUITION 12010053 556000 TUITION 12010053 561003 OFFICE SUPPLIES 12010053 561006 AMMUNITION 12010053 561006 AMMUNITION 12010053 561008 VEHICLE SUPPLIE 12010053 561009 TRAINING MATERI 12010053 561010 CLOTHING 12010053 561010 CLOTHING 12010053 56200 ELECTRICITY 12010053 562400 HEATING FUEL 12010053 573200 NEW VEHICLE FUEL 12010053 573200 NEW VEHICLES 12010053 573900 OTHER EQUIPMENT 12010053 573900 OTHER EQUIPMENT 12010053 589004 SEIZED PROPERTY 12010053 589005 DARE CONTRIBUTI 12010053 589006 DARE CONTRIBUTI 12010053 589007 CITY WIDE PROGR 12010053 589101 LLEBG 102 FEDER 12010053 589101 LLEBG 102 FEDER 12010053 589115 LLEBG 115 FEDER 12010053 589114 LLEBG 115 FEDER 12010053 589131 COPSMORE 032 FE 12010053 589131 COPSMORE 032 CI	48,890 41,443 8,050 1,500 4,000 6,100 5,473 2,250 25,974 11,030 80,500 16,885 59,000 77,549 0 1,500 16,354 3,485 0 0 0 0 15,750 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0	0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0	48,890 41,443 8,050 11,500 4,000 3,100 5,473 2,250 25,974 11,030 80,500 16,885 59,000 9,500 77,549 0 1,500 0 0,00 15,750 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0	47,852.40 24,839.41 4,147.11 5,308.36 3,187.38 .00 422.65 1,848.52 986.53 15,545.95 5,418.96 70.01 47,929.89 16,389.50 31,578.11 5,286.45 44,130.99 .00 .744.32 11,007.22 1,980.00 .00 .00 .00 .00 .00 .00 .00 .00 .0	.00 2,274.43 .00 6,191.64 502.62 .00 2,670.96 9.63 475.00 10,359.22 318.26 .00 16,941.27 1,154.73 18,921.85 4,013.55 .00 .00 .00 .00 .00 .00 .00 .00 .00	1,037.60 14,329.16 3,902.89 .00 310.00 .00 .6.39 3,614.85 .788.47 .68.83 5,292.78 .279.99 15,628.84 .659.23 8,500.04 .200.00 33,418.01 .00 .708.43 5,346.78 1,175.00 .00 .00 .00 .00 .00 .00 .00 .00 .00	97.9% 65.4% 51.5% 100.0% 92.3% .0% 99.8% 34.0% 65.0% 99.7% 52.0% 20.0% 80.6% 103.9% 85.6% 97.9% 56.9% .0% .0% .0% .0% .0% .0% .0% .0% .0% .0
	2,720,333	10,000	2,730,333	1,013,340.22	50,050.11	001,730.07	, 2.0/0
12012453 PD PATROL SERVICES							
12012453 511001 SALARIES - FULL	3,547,780	-10,000	3,537,780	2,372,458.78	.00	1,165,321.22	67.1%



FOR 2023 09							
ACCOUNTS FOR: 1000 GENERAL FUND	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENC/REQ	AVAILABLE BUDGET	PCT USED
12012453 511002 SALARIES - PART 12012453 511003 SALARIES - EARL 12012453 511009 SALARIES - HOLI 12012453 513001 OVERTIME - REGU 12012453 513002 OVERTIME - TRAI 12012453 513004 OVERTIME GRANT 12012453 514000 EDUCATION INCEN 12012453 515001 ON CALL 12012453 515001 ON CALL 12012453 521100 HEALTH INSURANC 12012453 521200 DENTAL INSURANC 12012453 521300 LIFE INSURANCE 12012453 522000 SOCIAL SECURITY 12012453 523000 RETIREMENT CONT 12012453 523000 RETIREMENT CONT 12012453 525000 WORKERS' COMPEN 12012453 525000 UNEMPLOYMENT CO 12012453 525000 WORKERS' COMPEN 12012453 533001 STAFF DEVELOPME 12012453 533001 STAFF DEVELOPME 12012453 533004 MEDICAL SERVICE 12012453 533005 ANIMAL DISPOSAL 12012453 533001 ANIMAL BOARDING 12012453 543001 VEHICLES MAINT 12012453 543001 VEHICLES MAINT 12012453 554000 RENTAL OF EQUIP 12012453 554000 RENTAL OF OTHER 12012453 554000 POSTAGE FEES 12012453 555000 PRINTING AND BI 12012453 556000 TIJTION 12012453 556000 TRAVEL 12012453 556000 TRAVEL 12012453 556000 TRAVEL 12012453 556000 TRAVEL 12012453 561003 OFFICE SUPPLIES 12012453 561003 OFFICE SUPPLIES 12012453 561000 OTHER COPERATION 12012453 561000 OTHER COPERATION 12012453 561000 OTHER COPERATION 12012453 573400 NEW VEHICLE FU 12012453 573400 DUES AND FEES	135,916 109,984 159,032 0 108,546 28,940 14,000 7,800 506,692 12,362 3,154 58,154 58,154 59,7,350 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0	000000000000000000000000000000000000000	135,916 109,984 159,032 0 108,546 28,940 0 14,000 7,800 10,500 506,692 12,362 3,154 58,043 1,297,350 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0	89,042.68 47,315.16 95,805.24 .00 156,143.76 58,177.10 7,268.94 4,850.00 4,000.00 277,706.09 6,900.83 1,934.61 40,60.16 904,343.10 .00 .00 .00 .00 .00 .00 .00	.00 .00 .00 .00 .00 .00 .00 .00 .00 .00	46,873.32 62,668.84 63,226.76 .00 -47,597.76 -29,237.10 .00 6,731.06 2,950.00 6,500.00 228,985.91 5,461.17 1,219.39 17,982.84 393,006.90 .00 .00 .00 .00 .00 .00 .00 .00 .00	65.5% 43.0% 60.2% .0% 143.9% 201.0% .0% 51.9% 62.2% 38.1% 54.8% 55.8% 61.3% 69.0% .0% .0% .0% .0% .0% .0% .0% .0% .0%
TOTAL PD PATROL SERVICES	6,000,117	-10,000	5,990,117	4,066,006.45	.00	1,924,110.55	67.9%



12012553 PD SUPPORT SERVICES  12012553 511001 SALARIES - FULL 233,577 0 233,577 180,572.54 .00 53,004.46 77. 12012553 511002 SALARIES - PART 181,264 0 181,264 130,023.45 .00 51,240.55 71. 12012553 511003 SALARIES - EARL 0 0 0 .00 .00 .00 .00 .00 .12012553 511004 SALARIES - HOLI 0 0 0 0 .00 .00 .00 .00 .12012553 511009 SALARIES - ADJU 0 0 0 .00 .00 .00 .00 .00 .12012553 513001 OVERTIME - REGU 3,000 0 3,000 5,315.69 .00 -2,315.69 177.	FOR 2023 09						
12012553 511001 SALARIES - FULL 233,577 0 233,577 180,572.54 .00 53,004.46 77. 12012553 511002 SALARIES - PART 181,264 0 181,264 130,023.45 .00 51,240.55 71. 12012553 511003 SALARIES - EARL 0 0 0 .00 .00 .00 .00 .00 .1 12012553 511004 SALARIES - HOLI 0 0 0 .00 .00 .00 .00 .00 .1 12012553 511099 SALARIES - ADJU 0 0 0 .00 .00 .00 .00 .00 .1 12012553 513001 OVERTIME - REGU 3,000 0 3,000 5,315.69 .00 -2,315.69 177.				YTD EXPENDED FNC/			PCT USED
12012553 511001 SALARIES - FULL 233,577 0 233,577 180,572.54 .00 53,004.46 77. 12012553 511002 SALARIES - PART 181,264 0 181,264 130,023.45 .00 51,240.55 71. 12012553 511003 SALARIES - EARL 0 0 0 .00 .00 .00 .00 .00 .00 .12012553 511004 SALARIES - HOLI 0 0 0 .00 .00 .00 .00 .00 .12012553 511099 SALARIES - ADJU 0 0 0 .00 .00 .00 .00 .00 .12012553 513001 OVERTIME - REGU 3,000 0 3,000 5,315.69 .00 -2,315.69 177.		ж	ADJSTATS DODGET	THE EXTENSES LINE,	NEQ.	Bobali	0325
12012553 511002 SALARIES - PART 181,264 0 181,264 130,023.45 .00 51,240.55 71. 12012553 511003 SALARIES - EARL 0 0 0 .00 .00 .00 .00 .00 .1 12012553 511004 SALARIES - HOLI 0 0 0 .00 .00 .00 .00 .1 12012553 511009 SALARIES - ADJU 0 0 0 .00 .00 .00 .00 .00 .1 12012553 513001 OVERTIME - REGU 3,000 0 3,000 5,315.69 .00 -2,315.69 177.	12012353 PD SUPPORT SERVICES						
12012553 514000   DUCATION INCEN   O	12012553 511001 SALARIES - FULL 12012553 511002 SALARIES - PART 12012553 511003 SALARIES - PART 12012553 511004 SALARIES - HOLI 12012553 511009 SALARIES - ADJU 12012553 513001 OVERTIME - REGU 12012553 513002 OVERTIME - TRAI 12012553 513004 OVERTIME GRANT 12012553 514000 EDUCATION INCEN 12012553 514000 LONGEVITY 12012553 521000 LONGEVITY 12012553 521200 DENTAL INSURANC 12012553 521300 LIFE INSURANCE 12012553 521300 LIFE INSURANCE 12012553 523000 SOCIAL SECURITY 12012553 523000 SOCIAL SECURITY 12012553 523000 UNEMPLOYMENT CO 12012553 525000 WORKERS' COMPEN 12012553 525000 UNEMPLOYMENT CO 12012553 525000 UNEMPLOYMENT CO 12012553 532001 STAFF DEVELOPME 12012553 533003 PHOTO DEVELOPME 12012553 543001 STAFF DEVELOPME 12012553 544000 RENTAL OF EQUIP 12012553 544000 RENTAL OF EQUIP 12012553 554000 ADVERTISING 12012553 555000 TRAVEL 12012553 556000 TRAVEL 12012553 556000 TRAVEL 12012553 561005 PUBLICATIONS 12012553 561005 PUBLICATIONS 12012553 561005 TRAINING MATERI	181,264 0 0 3,000 2,475 48,095 1,200 456 32,268 38,305 0 0 0 2,141 0 0 0 0 0 0 0 0 0 0 0 0 0	0 181,264 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0	130,023.45 .00 .00 .00 .00 5,315.69 .00 .00 1,600.00 35,906.10 898.10 375.92 23,832.63 26,108.69 .00 .00 .00 .00 .00 .00 .00 .00 .00 .0	.00 .00 .00 .00 .00 .00 .00 .00 .00 .00	51,240.55 .00 .00 .00 .00 .00 .00 .00 .00 .875.00 12,188.90 .80.08 8,435.37 12,196.31 .00 .00 .00 .00 .00 .00 .00 .00 .00 .0	77.3% 71.7% .0% .0% .0% .0% 177.2% .0% .0% 64.6% 74.7% 74.8% 82.4% 73.9% 68.2% .0% .0% .0% .0% .0% .0% .0% .0% .0% .0
12012553 562600 09529 VEHICLE FU 0 0 0 .00 .00 .00 .00 .00 .12012553 573200 NEW VEHICLES 0 0 0 .00 .00 .00 .00 .00 .00 .00 .00	12012553 562600 09529 VEHICLE FU 12012553 573200 NEW VEHICLES	0	0 0	.00 .00	.00 .00	.00 .00	. 0% . 0% . 0% . 0%



FOR 2023 09							
ACCOUNTS FOR: 1000 GENERAL FUND	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENC/REQ	AVAILABLE BUDGET	PCT USED
12012553 573900 OTHER EQUIPMENT 12012553 581000 DUES AND FEES 12012553 589007 CITY WIDE PROGR	0 0 0	0 0 0	0 0 0	.00 .00 .00	.00 .00 .00	.00 .00 .00	. 0% . 0% . 0%
TOTAL PD SUPPORT SERVICES	542,781	0	542,781	406,628.19	.00	136,152.81	74.9%
TOTAL GENERAL FUND	8,969,433	0	8,969,433	6,148,574.86	98,858.11	2,722,000.03	69.7%
TOTAL EXPENSES	8.969.433	0	8.969.433	6.148.574.86	98.858.11	2.722.000.03	



# **MARCH FINANCIALS**

FOR 2023 09								
		ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENC/REQ	AVAILABLE BUDGET	PCT USED
	GRAND TOTAL	8,969,433	0	8,969,433	6,148,574.86	98,858.11	2,722,000.03	69.7%

\*\* END OF REPORT - Generated by Rhonda Morganti \*\*



# **MARCH DISPATCH FINANCIALS**

FOR 2023 09							
ACCOUNTS FOR: 1000 GENERAL FUND	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENC/REQ	AVAILABLE PCT BUDGET US	T SED
ALINE FORD	AFFROR	CIMICCOA	BUDGET	TID EXPENDED	ENC/ KEQ	BODGET US	
12030153 DISPATCH CENTER							
12030153 511001 SALARIES - FULL 12030153 511002 SALARIES - PART 12030153 511004 SALARIES - HOLI 12030153 511012 SHIFT DIFFERENT 12030153 511009 SALARIES - ADJU 12030153 513001 OVERTIME - REGU 12030153 513002 OVERTIME-TRAINI 12030153 516000 LONGEVITY 12030153 521100 HEALTH INSURANC 12030153 521200 DENTAL INSURANC 12030153 521200 DENTAL INSURANC 12030153 522000 SOCIAL SECURITY 12030153 523000 RETIREMENT CONT 12030153 523000 WORKERS' COMPEN 12030153 525000 UNEMPLOYMENT 12030153 526000 WORKERS' COMPEN 12030153 532001 STAFF DEVELOPME 12030153 532001 STAFF DEVELOPME 12030153 533004 MEDICAL SERVICE 12030153 533004 MEDICAL SERVICE 12030153 534001 STAFF FEE COMPU 12030153 554000 ADSOFTWARE MAINT/ 12030153 554000 COMMUNICATIONS 12030153 556000 TUITION 12030153 556000 TUITION 12030153 556000 TUITION 12030153 556000 TUITION 12030153 561003 OFFICE SUPPLIES 12030153 561003 OTHER OPERATION 12030153 573401 ADMIN EQUIPMENT 12030153 573401 ADMIN EQUIPMENT 12030153 573401 DUES AND FEES  TOTAL DISPATCH CENTER	573,464 2,000 21,727 12,410 0 34,000 10,000 2,100 130,123 3,170 1,246 46,031 89,924 0 927 6,218 3,300 0 4,500 0 22,330 0 3,380 0 2,000 1,750 3,000 2,500 14,150 0 991,368		573,464 2,000 21,727 12,410 34,000 10,000 2,100 130,123 3,170 1,246 46,031 89,924 927 6,218 3,300 0 4,500 22,330 0 3,380 0 2,000 1,750 3,000 2,500 14,150 991,368	295,339.62 41,017.94 9,768.56 6,661.81 .00 157,543.36 3,158.98 1,643.75 56,281.19 1,389.95 622.22 31,859.45 84,831.23 .00 952.21 2,836.78 738.00 .00 .00 396.00 .00 396.00 .00 11,195.34 .00 3,308.27 649.06 .00 209.27 255.10 606.25 611.62 .00 361.00 712,236.96	.00 .00 .00 .00 .00 .00 .00 .00 .00 .00	-123,543.36 463.4 6,841.02 31.6 456.25 78.3 73,841.81 43.3 1,780.05 43.8 623.78 49.9 14,171.55 69.2 5,092.77 94.3 .00 .00 .25.21 102.7 3,381.22 45.6 2,562.00 22.4 .00 .00 .00 4,104.00 8.8 .00 .00 9,294.66 58.2 .00 .00 71.73 97.9 -149.06 129.8 68.00 .00 .00 1,116.89 44.2 1,494.90 14.6 2,344.75 21.8 1,871.09 25.3 13,760.01 2.8	59% 59% 50% 50% 50% 50% 50% 50% 50% 50% 50% 50
TOTAL GENERAL FUND	991,368	0	991,368	712,236.96	2,970.12	276,160.92 72.1	1%
TOTAL EXPENSES	991,368	0	991,368	712,236.96	2,970.12	276,160.92	



# **MARCH DISPATCH FINANCIALS**

FOR 2023 09								
		ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENC/REQ	AVAILABLE BUDGET	PCT USED
	GRAND TOTAL	991,368	0	991,368	712,236.96	2,970.12	276,160.92	72.1%

\*\* END OF REPORT - Generated by Rhonda Morganti \*\*



# **MARCH REVENUE**

FOR 2023 09						
ACCOUNTS FOR: 1000 GENERAL FUND	ORIGINAL ESTIM REV	ESTIM REV ADJSTMTS	REVISED EST REV	ACTUAL YTD REVENUE	REMAINING REVENUE	PCT COLL
12011 POLICE CITY REVENUE						
12011 400403 AMUSEMENT PERMITS 12011 400407 PISTOL PERMITS 12011 402110 INCOME FROM COPY M 12011 402111 OUTSIDE SECURITY S 12011 402112 OUTSIDE DUTY ADMIN 12011 402115 ALARM FEES 12011 402120 WRECKER SERVICE IN 12011 402121 DOG SHELTER & TRAN 12011 402122 DOG FINES 12011 405201 COURT FINES 12011 405202 PARKING TICKETS 12011 405203 EXCESS ALARM PENAL 12011 406204 MISCELLANEOUS REVE 12011 406209 POLICE RESTITUTION 12011 406210 WITNESS FEES 12011 406216 HOST TRAINING FEES 12011 406299 INSURANCE CLAIM RE	0 -1,850 -8,700 -262,500 -1,650 -2,500 -13,500 -7,500 -4,300 -3,600 -7,500 -3,700 -6,000 -10,000	0 0 0 0 0 0 0 0 0	0 -1,850 -8,700 -262,500 -1,650 -2,500 -13,500 -7,500 -4,300 -3,600 -7,500 -300 -3,700 -6,000 -10,000	-520.00 -3,210.20 -108,540.19 -00 -3,297.50 -1,400.00 -75.00 -6,715.00 -4,090.21 -2,990.00 -200.00 -2,063.50 -1,079.50 .00 -3,270.60	.00 -1,330.00 -5,489.80 -153,959.81 .00 -1,902.50 -250.00 -2,425.00 -6,785.00 -3,409.79 -1,310.00 -3,400.00 -5,436.50 779.50 -3,700.00 -6,000.00 -6,729.40	.0% 28.1% 36.9% 41.3% .0% 63.4% 84.8% 3.0% 49.7% 54.5% 69.5% 5.6% 27.5% 359.8% .0% .0% 32.7%
TOTAL POLICE CITY REVENUE	-338,800	0	-338,800	-137,451.70	-201,348.30	40.6%
12012 POLICE STATE REVENUE						
12012 402116 DRUG GRANT NEW HAM 12012 402117 HIGHWAY SAFETY GRA 12012 402118 PEDESTRIAN GRANT 12012 402119 DWI GRANT	0 0 0 0	0 0 0 0	0 0 0	.00 .00 .00	.00 .00 .00 .00	. 0% . 0% . 0% . 0%
TOTAL POLICE STATE REVENUE	0	0	0	.00	.00	.0%
12013 POLICE FEDERAL REVENUE						
12013 402113 LLEBG GRANT 12013 402114 JUSTICE DEPARTMENT	0	0	0	.00	.00	.0%
TOTAL POLICE FEDERAL REVENUE	0	0	0	.00	.00	.0%
TOTAL GENERAL FUND	-338,800	0	-338,800	-137,451.70	-201,348.30	40.6%
TOTAL REVENUES	-338,800	0	-338,800	-137,451.70	-201,348.30	



# **MARCH REVENUE**

FOR 2023 09							
		ORIGINAL	ESTIM REV	REVISED	ACTUAL YTD	REMAINING	PCT
		ESTIM REV	ADJSTMTS	EST REV	REVENUE	REVENUE	COLL
				-			
	GRAND TOTAL	-338,800	0	-338,800	-137,451.70	-201,348.30	40.6%

\*\* END OF REPORT - Generated by Rhonda Morganti \*\*

RECORD #	ROCHESTER POLICE DEPARTMENT		PERSONNEL RECORDS ENTRY FORM					
1. EMPLOYEE NAME: Kim	0.000	ATE: 02.02.2023 IME: 0900						
2. TYPE OF ENTRY X	RECOMMENDATION		COUNSELING					
	TRAINING INTERVIEW		DISCIPLINARY					
	EVALUATION/FOLLOW	U	POTHER					
3. NARRATIVE: Officer Kimbrough was thanked by defense counsel Attorney Matthew Cox from Burns, Bryant, Cox, Rockefeller & Durkin, P.A. in Dover, NH. Attorney Cox expressed gratitude for Officer Kimbrough going above and beyond to provide him with the correct officers name related to an inquiry Officer Kimbrough received via voicemail. Attorney Cox was impressed with his customer service and providing him with an answer instead of deleting the voicemail when he discovered it wasn't his case. Attorney Cox stated that it is rare for him as a defense counsel to experience this level of customer service.								
4. <u>ACTION TAKEN BY SUPERVISOR:</u> Commendation for Officer Kimbrough's commitment to providing high quality customer service and for his representation of this agency. Great job Brandon!  SIGNATURE:  DATE: 02.02.2023								
5. COMMENTS/RECOMMENDATIONS OF SUPPORT COMMANDER:  Great work Brandon!  Recomment placement in evaluation file  SIGNATURE:  DATE: 2.15. 2023								
6. COMMENTS OF DEPUT SIGNATURE:								
SIGNATURE:	DATE.							
7. COMMENTS OF CHIEF	OF POLICE: Great work	B	randon! Thank you					
SIGNATURE:	DATE:	2-	16-23					
8. ACKNOWLEDGMENT OF EMPLOYEE: I have, this date, been made aware of the information contained on this record and afforded an opportunity to review the associated documentation.								
EMPLOYEE SIGNATURE:	Mal Juleur	_	DATE: 3-2-23					





GARY M. BOUDREAU Chief of Police

# ROCHESTER POLICE DEPARTMENT

23 WAKEFIELD STREET ROCHESTER NH, 03867-1933

BUSINESS (603) 330-7127 FAX (603) 330-7159 https://police.rochesternh.gov

"Dedication, Pride, Integrity"

POLICE COMMISSION

DEREK J. PETERS

Chairman

DAVID R. STEVENS

Vice-Chairman

DAVID E. WINSHIP, JR.

Commissioner



TO: Lt. Jeremy Aucoin

FROM: Sergeant Jacob Benjamin

DATE: February 2, 2023

RE: Officer Brandon Kimbrough

Lt. Aucoin,

I am writing to bring to your attention actions by Officer Kimbrough that I believe are commendable. Attorney Matthew Cox from Burns, Bryant, Cox, Rockefeller & Durkin, P.A. in Dover, NH thanked Officer Kimbrough for his customer service. Attorney Cox is a defense attorney who called to obtain reports from an officer for one of his cases. This call went to Officer Kimbrough's voicemail, however Officer Kimbrough was not the case officer. Attorney Cox expressed gratitude for Officer Kimbrough for going above and beyond. Attorney Cox explained that, based on the nature of being defense counsel, he simply expected Officer Kimbrough would have deleted the voicemail and moved on with his day when he realized it was not his case. Instead, Officer Kimbrough took the time to research the case and called him back to provide him with an answer and the correct information he was inquiring about. Attorney Cox further explained that it is rare for him as a defense counsel to experience this level of customer service.

Officer Kimbrough quietly displayed his commitment to providing high quality customer service and I wanted to take a moment to recognize him for his professional representation of this agency.

Respectfully,

Sergeant Jacob Benjamin