

ROCHESTER POLICE COMMISSION
MEETING AGENDA – March 3, 2021 7:00 P.M.
REMOTE MEETING - VIA TEAMS

1. CALL TO ORDER

- A. PREAMBLE
- B. Opening Prayer
- C. Roll Call by the Clerk

2. PUBLIC COMMENT

3. ACCEPTANCE OF MINUTES:

- A. February 3, 2021

4. OLD AND UNFINISHED BUSINESS:

- A. Any Old or Unfinished Business

5. NEW BUSINESS:

- A. Accept Resignation: Sgt. Marc Cilley
- B. Accept Retirement Intent: Sgt. Eric Babine
- C. Policy Update: Policy Standard 1.3.4.8 Use of Force: Taser X26P: First Reading
- D. Monthly Reports
- E. Other

6. CORRESPONDENCE:

- A. Multiple Department members from Patrol Officers, Sergeants and Communications are recognized for their contributions to the proactive work of the Department conducted between November 2020 and February 2021.
- B. Officers' Danie, Robinson and Seager are recognized for their work on two major drug cases and a theft involving catalytic converters; resulting in search warrants, seized property and arrests.
- C. Officer Alexander is recognized for community relations following a recent snowstorm, stopping to help a resident shovel.
- D. Officer Ball is praised by a citizen for his demeanor and professionalism in handling a call for service.
- E. Det. Robert Frechette is recognized by Jane Young from the Attorney General's office for his work on statewide domestic violence initiatives.

7. INFORMATION:

- A. Any other information to come before the Commission.
 - 1. 2020 Year End Reports

8. NON PUBLIC SESSION (Pursuant to: RSA 91-A:3)

- A. RSA 91-A:3 (II-a) Personnel
- B. RSA 91-A:3 (II-e) Legal



City of Rochester, NH Preamble

Good Evening, as Chairperson of the Police Commission, I'm declaring that an emergency exists and I am invoking the provisions of RSA 91-A:2, III (b). Federal, state, and local officials have determined that gatherings of 10 or more people pose a substantial risk to our community in its continuing efforts to combat the spread of COVID-19. In concurring with their determination, I also find that this meeting is imperative to the continued operation of City government and services, which are vital to public safety and confidence during this emergency. As such, this meeting will be conducted without a quorum of this body physically present in the same location.

a.) **Public Input:** Due to the ongoing situation with COVID-19, the City of Rochester will be taking extra steps to allow for public input, while still ensuring participant safety and social distancing. In lieu of attending the meeting, those wishing to share comments, when permitted, with the Police Commission are encouraged to do so by the following methods:

- **Mail:** Becky Warburton/Public Input, 23 Wakefield Street, Rochester, NH 03867 (*must be received at least three full days prior to the anticipated meeting date*)
- **email** becky.warburton@rochesternh.net (*must be received no later than 4:00 pm of meeting date*)
- **Voicemail** 603-330-7131 (*must be received no later than 12:00 pm on said meeting date in order to be transcribed*)

Please include with your correspondence the intended meeting date for which you are submitting. *All correspondence will be included with the corresponding meeting packet (Addendum).*

In addition to the above listed public access information, the Police Commission will be allowing the public to enter Council Chambers and speak in person during the Public Input portion of this meeting.

In an effort to adhere to CDC guidelines: enter only at the front Wakefield Street entrance and exit on the side closest to the police department and adhere to 6-foot social distancing while inside. Hand sanitizer and facemasks will be available at the Wakefield Street entrance.

Participants will be admitted into Council Chambers one at a time to speak, and will exit directly thereafter. Please note; the seating in Council Chambers will not be available for the public during meetings.

At this time, I also welcome members of the public accessing this meeting by phone. The public can call-in to the below number using the conference code. This meeting will be set to allow the public to "listen-in" only, and there will be no public comment taken via conference line during the meeting.

Phone number: 857-444-0744 Conference code: 843095



Rochester Police Commission
Rochester, NH 03867

Derek J. Peters, Commissioner
David R. Stevens, Commissioner
Lisa M. Stanley, Commissioner

MINUTES OF THE POLICE COMMISSION MEETING

The Rochester Police Commission held their regular monthly meeting on Wednesday, February 3, 2021 at 7:00 P.M., via remote broadcast on TEAMS. Participants in this meeting: Comm. Stevens, Comm. Stanley, Chief Toussaint, Dep. Chief Boudreau, Capt. Thomas, Chaplain Cilley and Secretary Warburton.

Comm. Peters is excused.

The meeting called to order at 7:00 P.M.

1. Preamble. Chairman Stevens read the City's Preamble for accessing this meeting into the record.

City of Rochester, NH Preamble

Good Evening, as Vice Chairperson of the Police Commission, I'm declaring that an emergency exists and I am invoking the provisions of RSA 91-A:2, III (b). Federal, state, and local officials have determined that gatherings of 10 or more people pose a substantial risk to our community in its continuing efforts to combat the spread of COVID-19. In concurring with their determination, I also find that this meeting is imperative to the continued operation of City government and services, which are vital to public safety and confidence during this emergency. As such, this meeting will be conducted without a quorum of this body physically present in the same location.

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B. Prayer. Chaplain Cilley delivered the opening prayer.

C. Roll Call. The clerk called the roll marking Commissioner Stevens and Commissioner Stanley present.

Comm. Peters was excused.

2. PUBLIC COMMENT:

No public comment.

3. ACCEPTANCE OF MINUTES:

A. January 6, 2021 regular meeting.

Comm. Stevens MOVED to accept the minutes of the January 6, 2021 meeting as presented. Comm. Stanley SECONDED the motion. The motion to accept the minutes PASSED 2 – 0.

4. OLD AND UNFINISHED BUSINESS:

A. Policy Updates: Second Reading

Comm. Stanley MOVED for a second reading, by title only, for adoption, the policies as outlined below:

1. Policy Standard 1.2.4 Search and Seizure.
2. Policy Standard 1.3.1 Use of Force to Accomplish Lawful Objectives/Non-Deadly Force.
3. Policy Standard 1.3.1.1 Use of Force Definitions.

4. Policy Standard 1.3.2 Use of Deadly Force.
5. Policy Standard 42.1.1.4 Investigations; Willful Concealment (Shoplifting) Complaints.

Comm. Stevens SECONDED the motion. The motion to adopt the policies as updated PASSED 2-0 with Comm. Stevens and Comm. Stanley voting in the affirmative.

5. NEW BUSINESS:

A. Accept Resignation: Officer Jason Plumb

Comm. Stanley MOVED to accept the resignation of Officer Plumb, with regret, thanking him for his service and heartfelt letter. Comm. Stevens SECONDED the motion. The motion PASSED 2-0 with Comm. Stevens and Comm. Stanley voting in the affirmative.

B. Monthly Reports

1. Operations: There have been no RUN or WARD meetings, which will continue during the pandemic; there have been no honor guard events either.

K-9: The K9 team had six call outs this period. Three were tracks and three were drug searches.

COMPSTAT: Our traffic stops continue to be focused in the downtown and thoroughfares in and out of the City. There were 514 stops with 19 arrests. Accidents were up last month, which is typical for December. Year to date we are down 9%.

There were 7 DWI arrests, all from accidents. DWI is down 23% year-to-date and from accidents is down 10%. The decrease could be attributed to the stay at home orders early in the pandemic.

There are no trends or patterns with property crime, which is down year-to-date 3%.

Drug offenses are down slightly. However, there has been an increase in offenses search incident to arrests. Overdoses and overdose deaths are down year-to-date from the prior year.

Violent crime is down 4%. Simple assault fluctuates month to month, but we are not seeing major trends. Aggravated assault is down dramatically from years past. We did have an increase in homicide attributed in part to the motor vehicle accidents and charges of negligent homicide.

Capt. Thomas clarified what a 90F code means. It is a domestic disturbance, with no crime, so potentially an argument but no probable cause for arrest (no assault, threat or other DV crime) the officer does a report (90F) which is a code used in the computer system.

Comm. Stanley said that our fatal drug overdose numbers are down dramatically from last year. The City of Dover had twice that number. Do we have pending cases to make that up? What do we attribute this to?

Capt. Thomas replied that if it is a suspected drug overdose, when we get the final toxicology report back, we adjust those where needed.

The Investigations Bureau had 29 cases sent up from patrol, or were detective generated. There are currently 59 cases under investigation. Grand Jury was held virtually this month. 15 cases were presented and all returned true bills. There were three call outs this period. There were three polygraphs and one background. There were five pawnshop compliance checks.

COMMUNITY ENGAGEMENT OFFICER/PROBLEM ORIENTED POLICING UNIT:

The Community Engagement and Problem Oriented Policing unit are continuing some ongoing drug investigation work in a few specific problem locations in the city. They are also working on a rash of thefts from motor vehicles. There was good coordination with the unit and detectives doing a warrant arrest sweep. Most of those were felony warrants.

COMMUNICATIONS: The background is wrapping up on a candidate with a conditional offer to fill the open dispatch position. Dispatch has been assisting the ACO and PEO with some old violations for dog summons and parking summons; voiding out those that have exceeded time limits.

SCHOOL RESOURCE OFFICERS: SRO Jackson and SRO Porfido had been working patrol for a few weeks. Both returned to the schools two weeks ago.

HOUSING: Had six background checks for potential tenants. There were 15 calls for service. We have been addressing calls related to transient people at Wyandotte. Officer Mundy is doing well in his role and Sgt. Babine helps by providing off-hour coverage and resolving issues.

2. Administrative. Dep. Chief Boudreau advised that all of the cruisers we ordered have been delivered. There has been a bit of a delay in the up fitting due to Covid.

There are no big updates to the radio project. We continue to work on solutions for station alerting and toning for fire. There has been a lag with the switch from analog to digital, particularly for the tones sent to off-duty firefighters.

Comm. Stevens asked about a completion time frame.

Dep. Chief Boudreau said that we are ordering the gear; it depends on how long it takes the vendor to get the equipment. We could be looking at six weeks. 2-Way will install all parts of the radio project.

The mobile dispatch trailer has been delivered. It is being stored at DPW. We are waiting on Motorola for designs for installing the gear. We will be looking at late spring for the install.

We are half-way through the FY21 budget. Our O&M lines are about 52% spent. Many of the accounts we monitor closely are in good positions at this point. Our second projection is under review. We are projecting a good return, mostly from salary and benefits from open positions.

Our FY22 Budget has been submitted to finance. We are set to review it with the City Manager on the February 9, 2021.

TRAINING: The Pandemic has limited our training. Officer Rummo has started his field-training program. He will move to phase two in a couple of weeks and is tracking for a release to solo patrol in April.

We hosted a 2-day Taser Instructor course through Axon. We filled the class, and therefore got two free slots for our instructors, which normally cost \$275.00 per student. We are looking to host a second course in July.

C. Other.

1. Education Incentive. Chief Toussaint provided the materials to show that Det. Bob Frechette had been conferred a Bachelor Degree and in accordance with the contract is eligible for the education incentive.

Comm. Stevens MOVED to award the education incentive for a Bachelor Degree, in accordance with Article 21 to Det. Frechette. Comm. Stanley SECONDED the motion. The motion PASSED 2-0.

6. CORRESPONDENCE:

The following correspondence was received this period: Specialist Sarah Bailey is recognized for going above-and-beyond to assist a member of our Project Good Morning program. The Commission noted that Specialist Bailey went grocery shopping for this individual, which is outstanding. Thank you Specialist Bailey.

7. INFORMATION:

A. Any other information to come before the Commission.

1. 2020 Year End Reports. Chief Toussaint requested to table this for a month, as we do not have all the reports available for this meeting.

Comm. Stevens MOVED to table the 2020 Year End Reports discussion. Comm. Stanley SECONDED the motion, which PASSED unanimously.

2. PSTC LEACT Compliance Confirmation. Chief Toussaint advised the Police Commission that we had received confirmation of compliance from Police Standards and Training which was a requirement based on the Executive Order by President Trump dealing with issues of law enforcement reform. Specifically the reform addressed the use of force, and in particular chokeholds and things of that nature. We did a review of our use of force policies, and the Police Commission accepted the updates to all of those policies.

Police Standards and Training is the certifying agency for this mandate. All Departments receiving federal grant money had to comply with this executive order to be eligible for federal funds. This certification has to be revisited every three years. We will bring this back in 2.5 years for recertification.

8. NON-PUBLIC SESSION: (Pursuant to: RSA 91-A:3)

Commissioner Stanley MOVED to enter a nonpublic session at 7:30 P.M. pursuant to RSA 91-A: 3, paragraph II, section A (personnel) and section E (legal.) Comm. Stevens SECONDED the motion. The motion PASSED by roll call vote 2 - 0 with Comm. Stevens and Comm. Stanley voting in the affirmative.

The non-public session closed at 8:16 P.M. on a MOTION by Comm. Stanley. Comm. Stevens SECONDED the motion. The motion PASSED by roll call vote 2 - 0 with Comm. Stevens and Comm. Stanley voting in the affirmative

Comm. Stanley MOVED to seal the minutes indefinitely. Comm. Stevens SECONDED the motion. The motion PASSED by roll call vote 2- 0 with Comm. Stevens and Comm. Stanley voting in the affirmative

9. MISCELLANEOUS:

Comm. Stanley MOVED to accept the evaluations as presented and to award merit increases for Lt. Gould [3.75%], Sgt. Deluca [3.45%], Chief Toussaint [3.9%], Officer Bilodeau to Merit Track 2, Officer Jacob Coffey to Merit Track 2, Officer William Robinson to Merit Track 5. Comm. Stevens SECONDED the motion. The motion PASSED by roll call vote 2 - 0 with Comm. Stevens and Comm. Stanley voting in the affirmative.

10. ADJOURNMENT:

Comm. Stevens MOVED to adjourn. SECOND by Comm. Stanley at 8:18 P.M.

Respectfully Submitted

Rebecca J. Warburton
Secretary

APPROVED BY COMMISSION:

mt
2-19

ROCHESTER POLICE DEPARTMENT



PAUL R. TOUSSAINT
Chief of Police

23 WAKEFIELD STREET
ROCHESTER NH, 03867-1933

BUSINESS (603) 330-7127
FAX (603) 330-7159
www.rochesterpd.org

"Dedication, Pride, Integrity"

POLICE COMMISSION

DEREK J. PETERS
Chairman
DAVID R. STEVENS
Vice Chairman
LISA M. STANLEY
Commissioner



February 19, 2021

Chief Paul Toussaint
Rochester Police Department
23 Wakefield Street
Rochester, N.H. 03867

Dear Chief Toussaint,

This letter is to serve as official notice of a change to my resignation date due to accepting a job offer with a start date of March 8, 2021. My resignation will be effective on Friday, March 5, 2021 upon completion of my last shift. I understand the additional administrative issues that this may cause, however I have to think about the needs of my family first and I could not turn down this offer. I stated before that the Rochester Police Department has some of the finest officers in the nation and that still stands. It was an honor and a privilege to be a part of it. I again wish the best to you, the Rochester Police Department, the Police Commission and the City of Rochester.

Respectfully,

Marc E. Cilley
Sergeant
Rochester Police Department

not
2-9-21

ROCHESTER POLICE DEPARTMENT

POLICE COMMISSION



23 WAKEFIELD STREET
ROCHESTER NH, 03867-1933

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AWT
2-9-21

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February 8, 2021

Chief Paul Toussaint
Rochester Police Department
23 Wakefield Street
Rochester, N.H. 03867

RECEIVED
FEB 10 2020
OFFICE OF THE CHIEF
ROCHESTER POLICE DEPT

Dear Chief Toussaint,

This letter is to serve as official notice of my resignation from the Rochester Police Department and Law Enforcement in general. I intend to enter a Vested Deferred Retirement when deemed eligible based on age and service time outlined in the requirements of the New Hampshire Retirement System. My last day of employment will be April 1, 2021.

I want to take this opportunity to thank you, the Rochester Police Commission, my peers and supervisors for their trust and support in allowing me to serve as Police Officer and Patrol Sergeant for the Rochester Police Department over the last 7 years. I have been in Law Enforcement in the state of New Hampshire for over 10 years and after much thought and deliberation I have made the decision to move on professionally and personally to a career better suited to my needs and the needs of my family.

I am grateful for the experience, the training and the professional development that I have received while employed with the Rochester Police Department. It has been an honor and a privilege to work with one of the finest police departments in the country. I wish you, the Rochester Police Department, the Police Commission and the City of Rochester the best.

Sincerely,

Marc E. Cilley
Sergeant
Rochester Police Department



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LISA M. STANLEY
Commissioner



PAUL R. TOUSSAINT
Chief of Police

February 10, 2021

Chief Paul Toussaint
23 Wakefield Street
Rochester, NH 03867

Dear Chief,

This letter is to inform you that my last day of fulltime employment with the Rochester Police Department will be March 31st, 2021. I will be retiring from the NH Retirement System that day with 22.4 years of service. My planned date of return as the part-time Rochester Housing Authority Officer will be April 11th 2021. This of course is contingent on if the Governor keeps us in a state of emergency suspending the 28-day severance of employment, as required by the retirement system. In the event the 28-day requirement is enforced, I will return on or around April 28th.

I am thankful for all of the opportunities the city and this career has afforded me. I look forward to continuing my service to the community on this new adventure.

Respectfully,

Handwritten signature of Eric Babine.

Eric Babine

ROCHESTER POLICE DEPARTMENT
23 Wakefield Street
Rochester, New Hampshire 03867
(603) 330-7127

POLICY #: 1.3.4.8

SUBJECT: Use of Force, TASER X26P

Update: 04/07/21

NOTE: This written directive is for the internal governance of the Rochester Police Department, and as provided by RSA 516:36, is not intended and should not be interpreted to establish a higher standard of care in any civil or criminal action than would otherwise be applicable under existing law.

I. PURPOSE

The purpose of this policy is to establish guidelines for the Rochester Police Department regarding deployment of the X26P Advanced TASER, referred to hereafter as X26P.

II. DISCUSSION

The X26P is a Conducted Energy Weapon (CEW) and is deployed as an additional police tool. It is not intended to replace firearms or self-defense techniques. The X26P may be used to control dangerous or violent subjects when deadly force does not appear to be justified and/or necessary; or attempts to subdue the subject by other conventional tactics have been, or will likely be, ineffective in the situation at hand; or there is reasonable expectation that it will be unsafe for officers to approach within contact range of the subject.

The X26P has a USB data port that will store encrypted information to include the time, date and duration of device discharge when the trigger is depressed. This data provides complete and accurate information and documentation of each firing.

The X26P falls into the category of **LESS LETHAL FORCE TECHNOLOGY AND EQUIPMENT**, which is defined as:

Those items which, when used properly, are less likely to result in death or serious physical injury than force commonly referred to as “deadly.”

NOTE: Less Lethal Force is defined as a concept of planning and applying force to meet an operational objective with less potential for causing death or serious physical injury than conventional police tactics.

The X26P fires two probes up to a distance of (15, 21, or 25 feet ~~or 35~~ depending on the cartridge) from a replaceable ADVANCED cartridge. These probes are connected to the weapon by high-voltage insulated wire. When the probes make contact with the target, the X26P transmits powerful electrical pulses along the wires and into the body of the target through clothing. This Electro-Muscular Disruption (EMD) technology uses a powerful **50,000 volt** electrical signal **with Shaped Pulse Technology** to temporarily override the central nervous system and directly control the skeletal muscles. This causes an uncontrollable contraction of the muscle tissue, allowing the X26P to physically debilitate a target regardless of pain tolerance or mental focus.

III. TERMS & DEFINITIONS

A. Terms

1. CED = Conducted Energy Device **CEW – Conducted Energy Weapon**
2. EMD = Electro-Muscular Disruption **NMI – Neuro-Muscular-Incapacitation**
3. ATUR = Advanced Taser Use Report
4. UOF = Use Of Force
5. DPM = Digital Power Magazine
6. CID = Central Information Display

B. Definitions

1. **Active Aggression** - A threat or overt act of an assault (through physical or verbal means), coupled with the present ability to carry out the threat or assault, which reasonably indicates that an assault or injury to any person is imminent.
2. **Actively Resisting** – Physically evasive movements to defeat an officer’s attempt at control, including bracing, tensing, pushing, or verbally signaling an intention to avoid or prevent being taken into or retained in custody.
3. **Defensive Resistance** – Physical actions that attempt to prevent officer’s control including, blading the officer, flight or attempt to flee, but do not involve attempts to harm the officer.
4. **Passive Resistance** – Physical actions that do not prevent the officer’s attempt to control, for example, a person who remains in a limp, prone position, passive demonstrators, etc.
5. **Drive Stun** – The act of deploying a charge to the suspect by placing the Taser directly on the suspect rather than shooting the probes out at him.
6. **Drive Stun Follow up** – Act of using a taser after a deployed taser cartridge shot to make a drive stun second point of contact, used on close proximity contact shot to establish proper connection (no need to remove cartridge to effect a drive stun follow up.)

IV. PROCEDURE

A. **X26P** TASER(s) shall be issued to and used only by officers who have completed the Department’s **X26P** Training Program. The **X26P** Training Program will include exposure and deployment of the **X26P** Taser. All officers hired on or after February 3, 2010 shall be required to complete the full training program.

1. Officers will conduct an annual re-certification requiring a ~~3-hour refresher course, slide show presentation, written test and two deployments in a training scenario.~~ **all users to complete any annual requirements necessary and directed by AXON to stay certified as a user.**

B. The **X26P** should be maintained in a holster on an officer’s weak (support) side in a cross draw position (handle facing forward) side to avoid the accidental drawing and or firing of an officer’s sidearm. Exceptions can be made after officer is trained by a Taser instructor on proper support hand draw techniques and after proper holster break transition.

C. Only properly functioning and charged **X26P**(s) with a Digital Power Magazine (DPM) life of greater than 20% shall be carried on duty. Any device found to have a DPM battery life of less than 20% shall be taken out of service and submitted to the Shift Commander for battery replacement.

D. No **X26P** Taser is to be used without the Laser Light. Certified end-users may turn off the LED lighting system if tactically necessary, but must return the device to the Laser and Light configuration upon completion of the specific event requiring extinguishment.

E. Each Cartridge Discharge, Drive Stun or Arc Display, including unintentional discharges, of an **X26P** shall be investigated and documented utilizing an ADVANCED Taser Use Report (ATUR) and the Rochester Police Department's Use of Force (UOF) Report form. The ATUR Form is attached to this document.

1. Weekly testing will be excluded from the requirement of filing the ATUIR report.

F. The **X26P** is programmed to deliver a 5-second "electrical current." The operator can shorten or extend this time by turning the weapon off or by maintaining pressure on the trigger mechanism. The probes should not be touched during this time as you would also receive the same "electrical current." In addition, officers should avoid stepping on or tripping over the wires.

G. The Taser should be tested weekly by removing the cartridge and activating the trigger causing a drive stun of the Taser. The test should last the entire 5 seconds rather than the officer shutting down the Taser to avoid a training issue where the officer will deactivate the Taser in the field like he does during his weekly spark test. Other than the weekly test, suspect deployment or display or at the request or permission of an instructor the Taser shall not be removed from the holster for demonstration purposes.

H. **NEVER** aim the **X26P** at the eyes or face. The preferred target area is the suspects back if applicable. If the suspects back is not an available target area the frontal target area is lower center mass area. This will lessen the risk of shot-placement into areas that are undesirable, such as the head, face, neck and female breast area.

1. The **X26P** is laser-sighted – the top probe will follow the front and rear sights and the laser sight; the bottom probe will travel at an 8-degree (3- degree on the 35 foot cartridge) downward angle below the aim point/laser sight area. The rule of thumb for the bottom probe is that it drops one-(1) foot for every seven-(7) feet that it travels from the weapon to the target.

I. Keep hands away from the front of the unit at all times

J. Always replace Cartridges by their expiration date and use for training only.

K. **DO NOT** fire the **X26P** near flammable liquids and fumes. The **X26P** can ignite gasoline or other flammables. Some self-defense sprays are flammable and would be extremely dangerous to use in conjunction with the **X26P**. Do not deploy the **X26P** in highly flammable meth-labs, or on subjects who have been sprayed with an unknown self-defense spray. All officers within the Rochester Police Department will only carry and utilize Oleoresin Capsicum Pepper Spray with a non-flammable propellant that cites "electronic control device safe."

L. Rochester Police Department will conduct quarterly audits of each units data download. The UOF (Use of Force) Coordinator shall have this responsibility. The UOF (Use of Force) Coordinator will prepare a quarterly UOF (Use of Force) report and forward it to the training division

M. Shift Supervisor Responsibilities

1. Respond to scenes where the **X26P** has been deployed, if practical.
2. Ensure that officers who use the **X26P** complete an ATUR and a UOF. Use includes presentation, drive stun or discharge. The ATUR and UOF will be forwarded via the supervisor eventually being forward to the Taser UOF coordinator.
3. Investigate each incident in which an **X26P** is fired or used as a drive stun and review the Incident/Arrest Report, ATUR and UOF.
4. Ensure when possible that digital pictures are taken of the probe penetration sites and any secondary injuries caused by falling to the ground, etc.

N. Non-**X26P** Equipped Officer Responsibilities

1. Upon encountering a situation which may require the use of an **X26P**, request an **X26P** equipped backup officer, if available.
2. When practical, officers should refrain from escalating the situation prior to the arrival of an **X26P** equipped backup officer and/or supervisor.

O. **X26P** Equipped Officer Responsibilities

1. Ensure the DPM of the **X26P** has greater than 20% battery life. When checking the DPM & Device remove the air cartridge, turn the safety off, verify DPM battery life is greater than 20% on the Central Information Display (CID), depress the trigger and verify a rapid pulse rate of 19 pulses per second. Place the safety in the “on” position and replace the air cartridge in the front loading bay of the device.
2. Upon a field use, the officer shall:
 - (a) Request the response of a supervisor, when possible, if not already en route or on-scene.
 - (b) Prior to the use of the **X26P**, if practical, yell “TASER,” indicating a use of the **X26P** is imminent to prevent sympathetic nerve shootings with lethal weapons from other officers.
 - (c) Persons who have been subjected to the **X26P** or the probes shall be treated as follows:

(1) Post deployment Medical Care

*((a)) EMS will be notified and evaluate all suspects who have been subjected to the **X26P**..*

(b) Probe removal from a suspect's skin may be performed in the field by a certified user who has been trained in removal. The officer shall wear protective gloves when removing the probes and should utilize similar cautions when dealing with blood born pathogens. No one other than an emergency room medical professional shall remove probes from sensitive soft tissue areas of the body to include the neck, face, eyes, groin, breast area (females only) and/or any joint or spinal penetration. In the event a probe or probes strike this area the suspect shall be handed over to the medical care of EMS.

((c) Once in custody, officer(s) shall advise EMS that the person has been subjected to the **X26P** and relate the approximate time the action occurred. If the probes penetrate the skin, the puncture sites shall be brought to the attention of the shift supervisor and EMT's. NOTE: The probes discharged from an advanced air cartridge are thin metal barbs that only penetrate a maximum of ¼" (Standard probe) to ½" (XP or XP Hybrid probe).

((d) All suspects shall be evaluated by the arresting officer for signs of In-custody Death Syndrome and Excited Delirium. This may include, but not limited to:

- (i) Bizarre or violent behavior.
- (ii) *Signs of overheating such as a naked person in a public or cold place.*
- (iii) *Slurring or slowness of speech.*
- (iv) *Self-mutilation.*
- (v) *Disturbances in breathing patterns or loss of consciousness*

(d) Anyone displaying potential signs shall be transported, by ambulance, to the hospital for comprehensive medical evaluation. Any officer observing these signs shall adhere to this policy.

(e) EMS will be summonsed to the booking room in order to allow a full evaluation. After examining the affected person, the medical personnel will make the determination if the person should or should not be transported to the hospital.

(f) Officers must be aware that one easily overlooked aspect of injury in using the **X26P** on a subject is that of falling from a standing position. A thorough physical examination with particular emphasis on secondary injuries should be performed by the responding medical personnel.

(g) Complete an ATUR and UOF and submit with the Incident/Arrest Report. A copy is to be forward to the Taser UOF coordinator. The Taser UOF coordinator will maintain a copy of the use of force reports involving a Taser application.

(h) The Air Cartridge and probes used shall be tagged into evidence. Since the probes will probably have blood on them (biohazard) the officer(s) should wear protective latex gloves when handling. The wires shall remain unwound and loosely gathered. The Probes shall be inverted into the portals they originally were deployed from (this will

prevent the sharp ends from penetrating the evidence package). Tape should then be placed over the portals to secure the probes in the cartridge. The wires should not be broken when collecting the taser cartridge, barbs and wires for evidence. These wires can be forensically studied to show their proper function or lack of effectiveness. Wires that are broken by the officer can hinder a proper forensic examination.

(i) In the event of an accidental needle stick by a contaminated probe, the officer should immediately notify the shift commander. The shift commander should refer to SOP Blood borne Pathogens policy, specifically section, blood, body, fluid exposure management plan.

(j) All persons who have been subjected to a Taser exposure should be monitored regularly while in police custody even if they received medical care.

3. Tactical Deployment

(a) Use verbal commands and pointing laser sight at the subjects preferred target area, (as described previously in this document,) prior to firing could be used to avert violent confrontation.

(b) Request backup/arrest officer(s) (depending on situation possibly with other force options).

(c) For frontal deployment aim a few inches below center of mass. The preferred method is still to deploy to the rear of the suspect's body, if possible. Watch for thick and/or loose clothing. Consider probe placement in buttock and leg(s) if upper body clothing is too thick. If probes hit clothing, the electrical current can only penetrate from a maximum of two inches away from body surface. (1 inch per probe)

(d) Use cover and distance to ensure officer safety.

(e) A fleeing subject should not be the sole justification for police use of an **X26P**. Severity of offense and other circumstances should be considered before the use of an **X26P** on the fleeing subject.

(f) Avoid use in areas where the suspect may be subject to falling a distance greater than his own standing height.

(g) Although not a direct hazard, no suspect should be exposed to the deployment of the Taser while he is in water due to the fact that if used successfully, the Taser will immediately cause muscle disruption and 5 seconds of immobility. If a suspect is in water this could cause a drowning situation. It should be noted that in rainy conditions or someone standing in a puddle does not affect the deployment of the Taser and there is no chance of cross application to the officer or someone standing in the same puddle.

(h) The Taser **X26P** can be utilized on a K-9, however should be utilized after all other avoidance attempts have failed.

4. Care of the **X26P**

(a) The **X26P** is a sensitive electronic product and costly device, which should be encased in its protective holster when not in use.

- (b) Care should be taken to avoid dropping the **X26P** and to assure that it is adequately secured while being transported in vehicles.
- (c) Defective **X26P's** and Air Cartridges shall be taken out of service and given to the Taser Coordinator. A damaged equipment report shall accompany the request for a replacement cartridge.
- (d) Make sure that the faceplate of the **X26P** Air Cartridge is secured to the Air Cartridge body.
- (e) Direct sunlight, heat, or pressing on the faceplate may cause the cover to disengage from the Air Cartridge.
- (f) Air Cartridges with loose faceplates should be taken out of service and given to the Taser Coordinator. The Taser Coordinator can issue a replacement cartridge.
- (g) All defective components should be handed over to the UOF/Taser coordinator.
- (h) Do not place air cartridges near static electricity.

5. Use of Force Issues

- (a) The use of the **X26P** constitutes use of force.
- (b) The **X26P** may be used when:
 - (1) The suspect is exhibiting active aggression, actively resisting or offering defensive resistance and lesser force options are ineffective or likely to be ineffective, and
 - ((a)) The officer reasonably believes the suspect poses a credible threat, or
 - ((b)) The suspect poses a threat from a distance and the officer is at risk of injury if he/she attempts to close the gap
- (c) Other considerations:
 - (1) Refer to the Rochester Police Departments Use of Force Policy.
 - (2) The **X26P** should not be used against pregnant women, elderly persons, young children, and visibly frail persons unless exigent circumstances exist.
 - (3) The **X26P** shall not be used against a passively resisting suspect.
 - (4) No two officers should utilize a Taser on a person at the same time unless one of the tasers has been deemed ineffective.
 - (5) When activating an **X26P**, law enforcement officers should use it for one standard cycle and stop to evaluate the situation (a standard cycle is five seconds). If subsequent cycles are necessary, restrict the number and duration of those cycles to the minimum activations necessary to place the subject in custody.

(6) **X26P** should not be used on handcuffed persons unless they are actively resisting or exhibiting active aggression, and/or to prevent individuals from harming themselves or others. Other preventative or restrictive measures should be deployed on the suspect prior to using the taser on a handcuffed suspect unless doing so could injure the officer.

(7) When a subject is armed with an **X26P** or other ~~CEB~~ **CEW**, and attacks or threatens to attack a police officer, the officer may defend him- or herself to avoid becoming incapacitated and risking the possibility that the subject could gain control of the officer's firearm. When possible, officers should attempt to move outside the device's maximum range (~~35 feet~~) (**25 feet**) and seek cover, as well as request back-up officers to mitigate the danger.

(8) When possible, supervisors and back-up officers should anticipate on-scene officers' use of the **X26P** by responding to calls for service that have a high propensity for arrest and/or use of an **X26P**.

P. PLACEMENT ON THE FORCE CONTINUUM.

1. The Taser may be used when verbal commands have failed to bring about compliance and the subject has given indications of their intention to resist the officer's efforts to make the arrest. The Taser is not a substitute for lethal force.
2. Taser is a force option that may be employed at any times as appropriate, and as dictated by:
 - (1) threat levels and severity of the offense
 - (b) relative capabilities of an officer and subject, such as physical exhaustion, martial arts skills, multiple subjects, etc., or
 - (c) special circumstances which may require you to escalate quickly to the Taser, skipping other steps on the force continuum.
3. TASER should NEVER be used on a PASSIVELY RESISTING subject. It shall only be used against ACTIVE AGGRESSIVE RESISTANCE or a credible threat of aggressive resistance coupled with an apparent present ability to carry it out.
4. Each and every application of the Taser **X26P** is a separate use of force. The officer must be able to articulate why it took many applications of the Taser and has to re assess using the Graham v. Connor test listed above prior to initiating another application of the Taser.

APPROVED: PAUL R. TOUSSAINT
CHIEF OF POLICE

SUPERVISORY TASER USE REPORT
(to be completed only when taser is deployed, not simply displayed)

Date/Time: _____ TASER Officer's Name: _____

On Scene Supervisor Name: _____

Officer(s) Involved Names: _____

TASER Model: TASER X26P

RPD Case #

Air Cartridge Type(s): () 15-ft () 21-ft () 25-ft (←) 35-ft

TASER Serial #: _____ Medical Facility: _____ Doctor: _____

Nature of the Call or Incident: _____ Charges: _____ Booked: Y / N

Type of Subject: _____ Human _____ Animal

Location of Incident: () Indoor () Outdoor () Jail () Hospital

Force Type Used (check all that apply) : () Physical () Baton () Impact Munition () Chemical Firearm

Nature of the Injuries and Medical Treatment Required: _____

Admitted to Hospital for Taser related Injuries: () YES () NO

Admitted to Hospital for Psychiatric: () YES () NO

Medical Exam: () YES () NO

Suspect Under the influence: Alcohol/Drugs: () YES () NO (specify): _____

Was an officer/law enforcement employee injured other than by TASER? : () YES () NO

Incident Type (circle appropriate response(s) below):

Civil Disturbance Suicidal Suicide by Cop Violent Suspect Barricaded
Warrant
Other

Height: _____ Race: _____ Weight: _____ Age: _____ Sex: _____

TASER use (circle one): Success / Failure

Suspect wearing heaving or loose clothes: YES NO

Number of Air Cartridges fired: _____

Number of cycles applied: _____

Usage (check one): **Arc Display Only** **Laser Display Only** **TASER Application**

TASER: Is this a dart probe contact: YES NO

Is this a drive stun contact: YES NO

Approximate target distance at the time of the dart launch: _____ feet

Distance between the two probes: _____ inches

Need for an additional shot? : YES NO

Did dart contacts penetrate the subject's skin? : YES NO

Probes removed on scene: YES NO

Did T ASER application cause injury: YES NO

If yes, was the subject treated for the injury: YES NO

DESCRIPTION OF INJURY:

APPLICATION AREAS -- In this space, draw diagram of and **place X's where the probes hit suspect and D's where drive stunned.**

SYNOPSIS:

Need for additional applications? : () YES () NO

Did the device respond satisfactorily? : () YES () NO

If the TASER deployment was unsuccessful was a DRIVE STUN follow up used? : () YES () NO

Describe the subject's demeanor after the device was used or displayed?

Chemical Spray: () YES () NO

Baton or Blunt Instrument: () YES () NO

Authorized control holds: () YES () NO

If yes, what types:

Describe other means attempted to control the subject

Photographs Taken: () YES () NO

Report Completed by: _____

ADDITIONAL INFORMATION

**PATROL DIVISION
MONTHLY REPORT
February 2021**

R.U.N. Program: At this time, due to COVID-19, all RUN meetings are on hold.

RPOA: Lt. Bossi attended the February meeting. Lt. Bossi answered questions about mask's and the rules on wearing them. He further answered questions reference to thefts from motor vehicles and the incidents that took place on Chesley Hill Road. There were no major concerns or issues brought up. A majority of the meeting was reference to accounting and tax information presented by a CPA guest speaker. There was also a legislative update presented reference to landlord related matters. The next meeting will be on March 4, 2021 at 8am.

HONOR GUARD: There are no events scheduled at this time.

K-9: This month the Rochester K9 Unit responded to a total of 3 calls for service all in Rochester. Two were tracks and one was a drug search. The tracks did not lead to any finds.

CompStat: In Field activity, we had a 31% increase in traffic stops from the previous month. The majority of the traffic stops were in the compact area of the downtown, and expanding out on the main roads. There were 61 traffic accidents, which was down significantly from the previous month. Farmington Road and North Main Street were the top two roads for accidents—along with 30 parking lot accidents. DWIs resulted in 6 arrests—2 of those were from accidents.

In property crimes, we had 5 Burglary incidents this month, this is down from the previous month. We saw an uptick in theft from vehicles, and are following up on some leads to those. There was a drop in shopliftings, 11 this month compared to 33 the previous month. There is a trend with thefts of catalytic converters—this is being actively investigated by the POP unit.

With drug related incidents we had 23 possessions, this is up from 19 the prior month. We had 10 overdoses which is consistent with the month before, and no fatal incidents during this past month.

In regard to violent crimes we had no robberies for the month. We had 4 aggravated assaults, 2 DV related, both being strangulations. The other two were related to child abuse situations that are currently under investigation. There were 27 simple assaults, this is down by 2 from the month prior, and 14 of them were DV related.

Respectfully submitted,

Captain Jason Thomas

Rochester Police Department

January 2021 Comp Stat Report



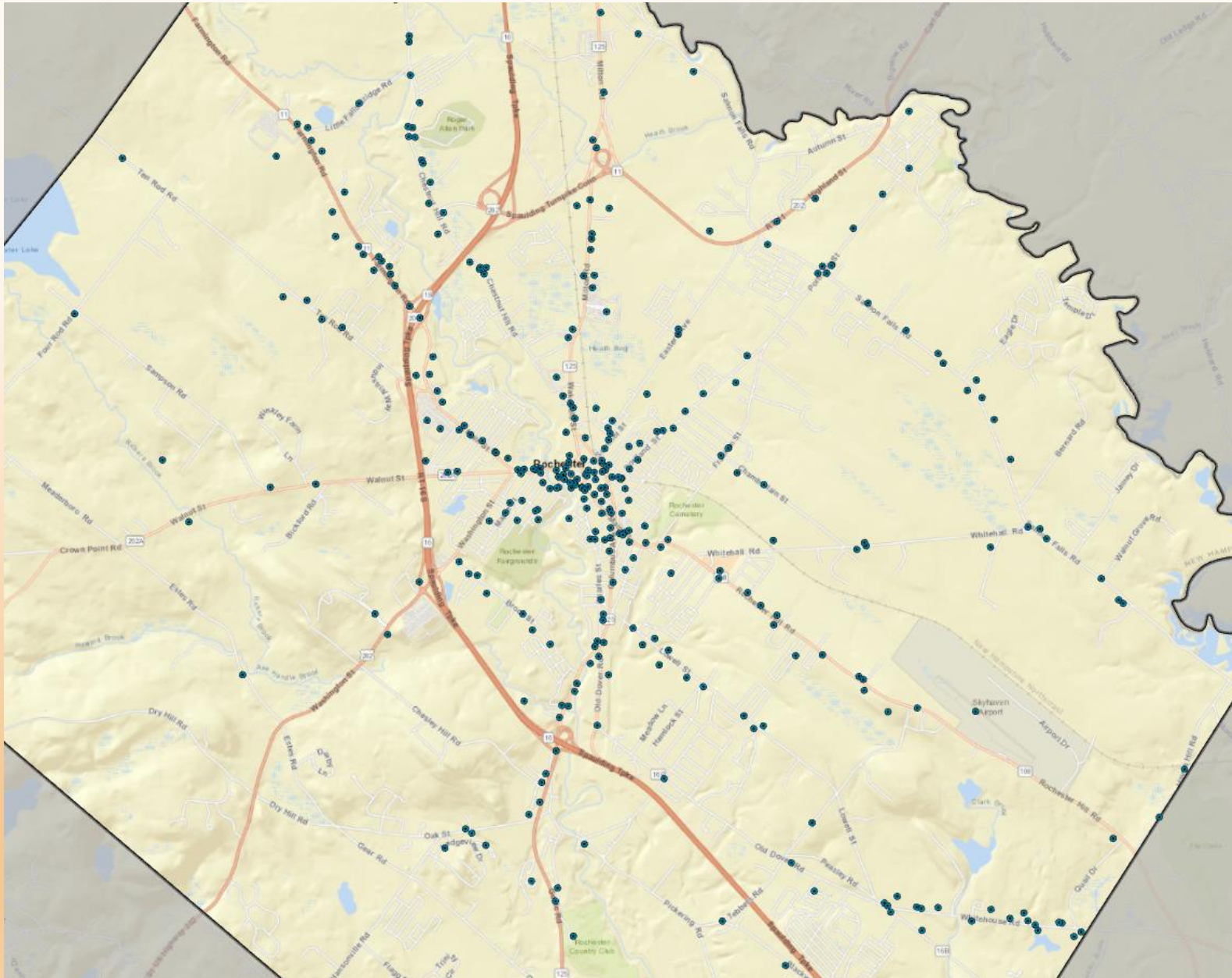
January 2021 Traffic Activities

- Traffic Stops
- Motor Vehicle Crashes
- DWI Incidents
- Traffic Comparisons

Traffic Stops

Traffic Stop Breakdown

- 674 Total traffic stops
 - 35 Arrests
 - 26 – traffic offenses
 - 4 Capias/Bench Warrant
 - 5 – On-view offense
 - 30 - Summons
 - 590 - Warnings
 - 13 - No Action



Motor Vehicle Crashes

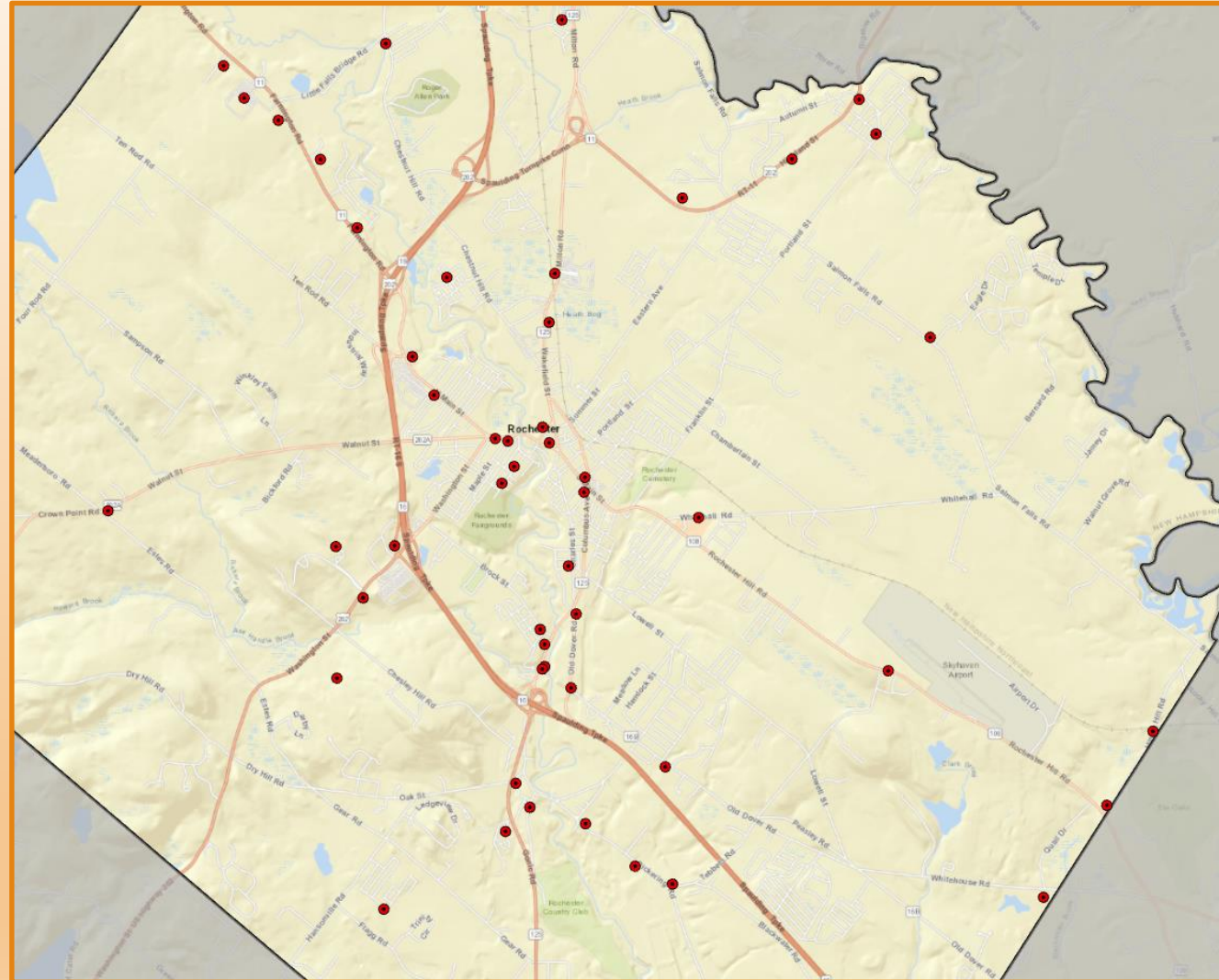
- **61 total crashes**

Significant decrease from the previous month

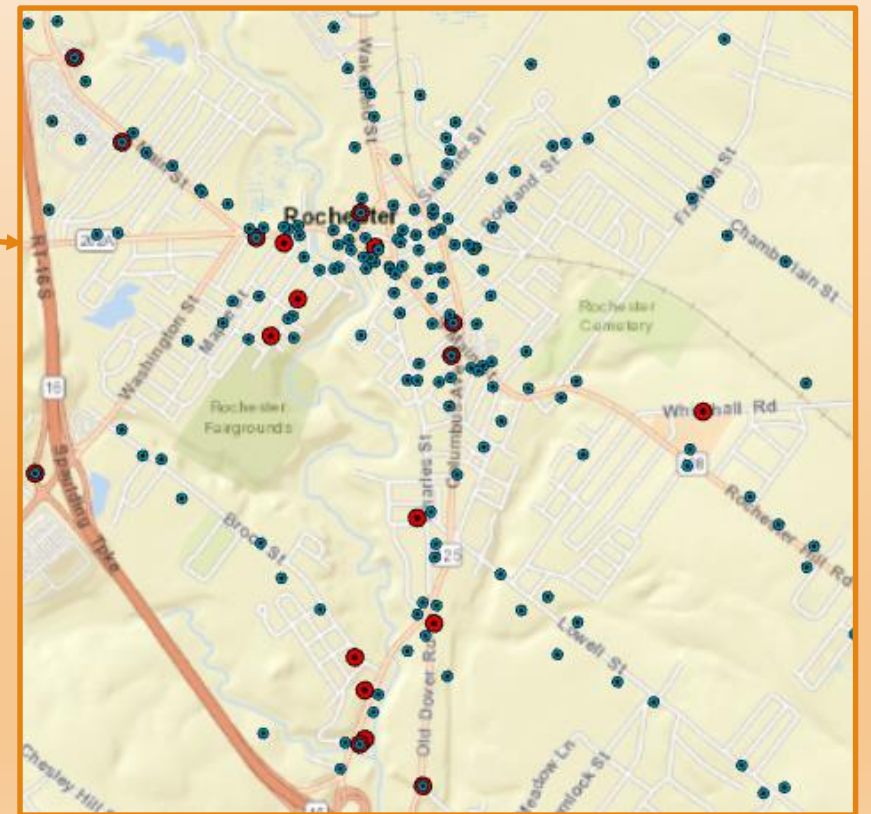
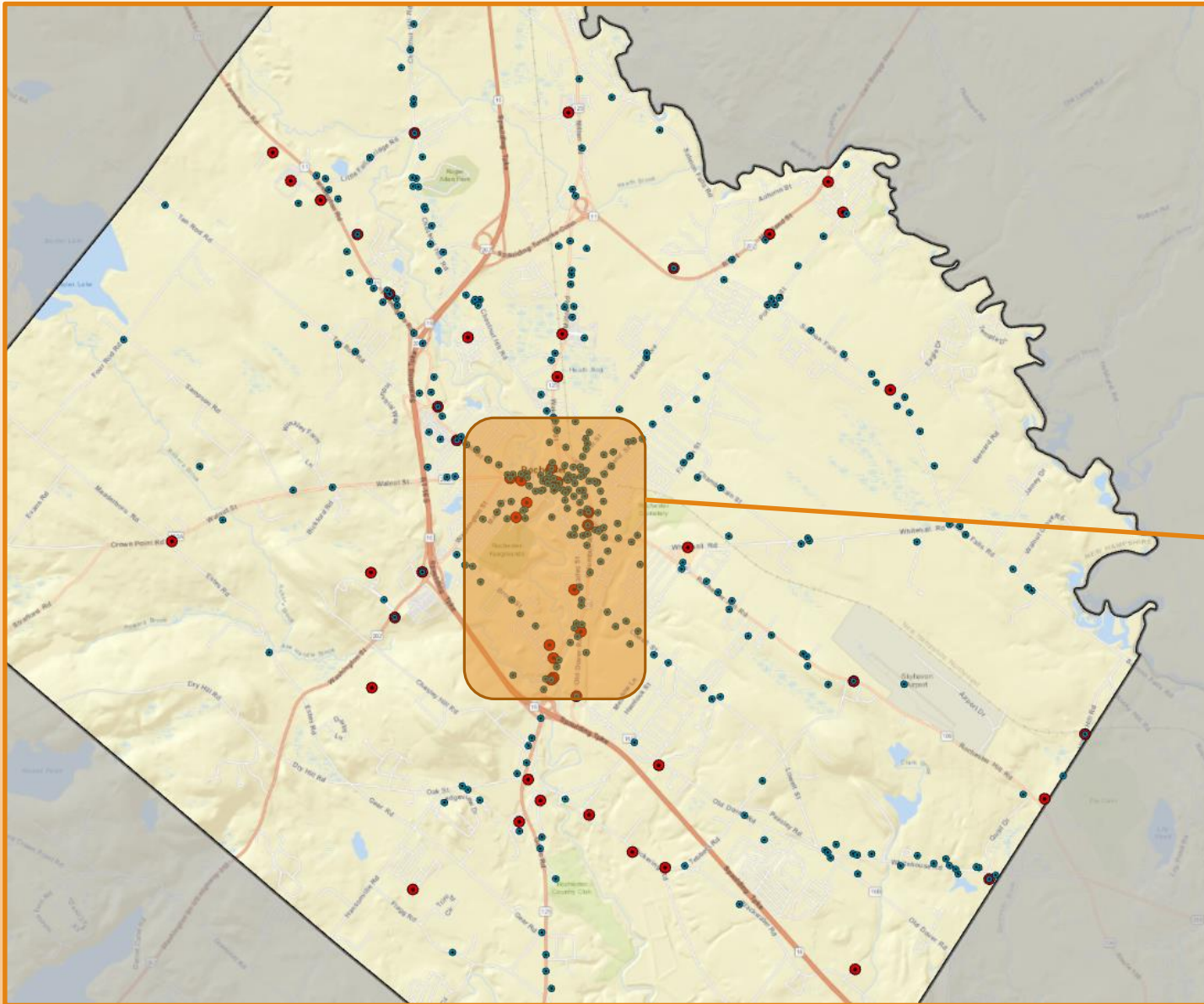
- 5 Arrests
 - 2 DWI arrests
- 0 Summons Issued
- 10 Parking lot crashes
- 10 Hit & Run crashes

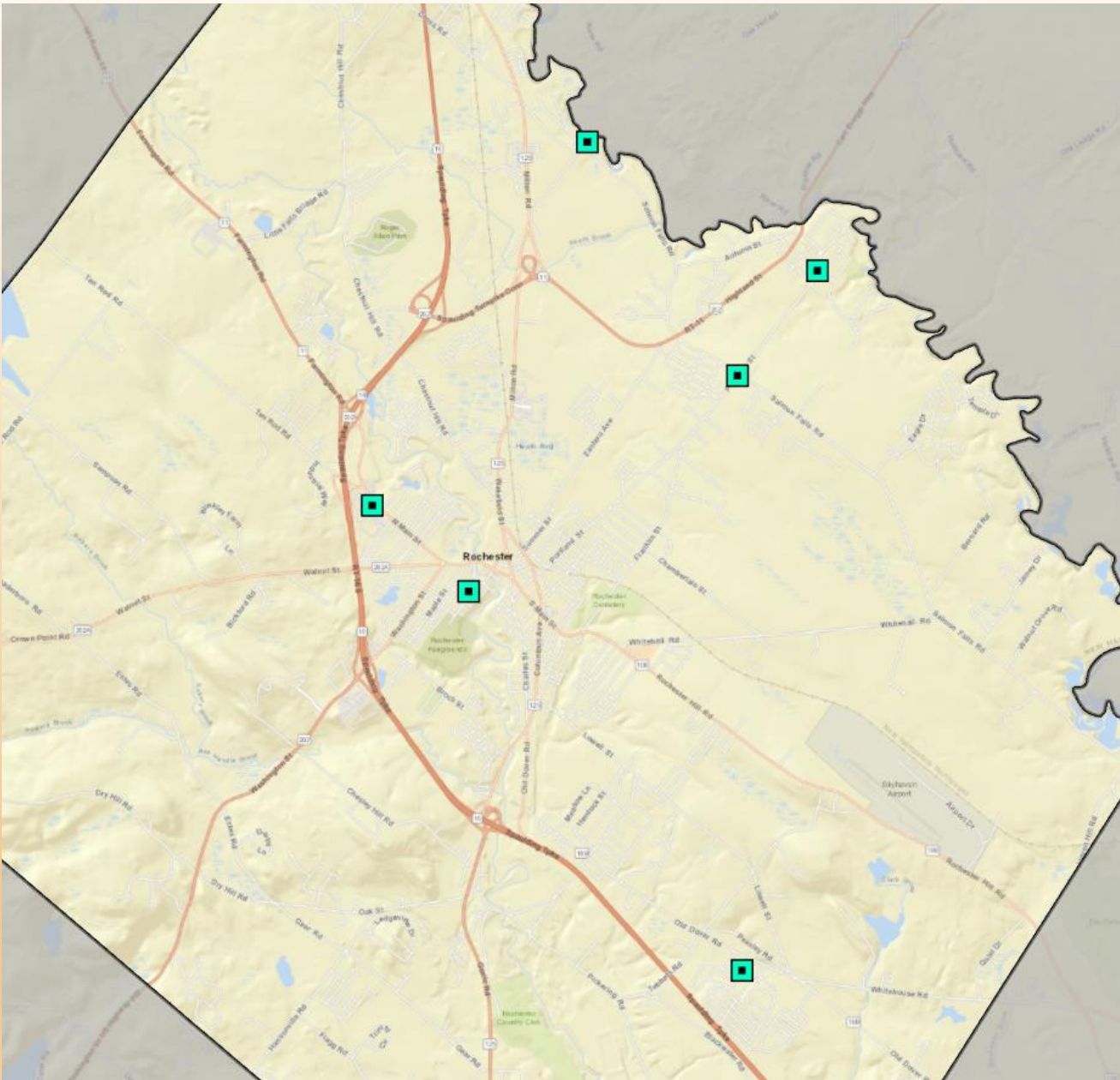
High Volume Roads/Days

Count of Street	Day	Total
FARMINGTON RD	Friday	2
	Saturday	2
	Sunday	1
	Tuesday	1
	Thursday	1
FARMINGTON RD Total		7
NORTH MAIN ST	Thursday	2
	Sunday	1
	Saturday	1
	Monday	1
	Wednesday	1
NORTH MAIN ST Total		6



Overlay of Crash and Traffic Stop Locations





DWI Incidents

- 6 Total Incidents
 - 2 Crashes (1 Alcohol/1 Drug)
 - 2 result of Traffic Stop
 - 2 result of Welfare Check/BOLO

Traffic Activity Comparisons

Specific Crimes	Jan-21	Jan-20	% Change	Dec-20	% Change	Nov-20	YTD 21	YTD 20	% Change	YTD 19
Traffic Stops	674	549	23%	514	31%	836	674	549	23%	286
Arrests from Stops	35	25	40%	19	84%	35	35	25	40%	17
Summons	30	12	150%	23	30%	24	30	12	150%	10
Warnings	590	500	18%	456	29%	747	590	500	18%	252
No Action	13	10	30%	16	-19%	28	13	10	30%	7
Accidents	61	81	-25%	102	-40%	73	61	81	-25%	86
Summons from ACs	0	0	0%	2	-40%	0	0	0	0%	2
Arrests from ACs	5	5	0%	7	-29%	3	5	5	0%	7
Field Interviews	3	8	-63%	3	0%	8	3	8	-63%	8
DWI	6	3	100%	7	-14%	7	6	3	100%	3
<i>Narcotics</i>	2	2	0%	1	100%	2	2	2	0%	1
<i>Alcohol</i>	4	1	300%	6	-33%	5	4	1	300%	2
DWI from Accidents	2	2	0%	7	-71%	4	2	2	0%	0

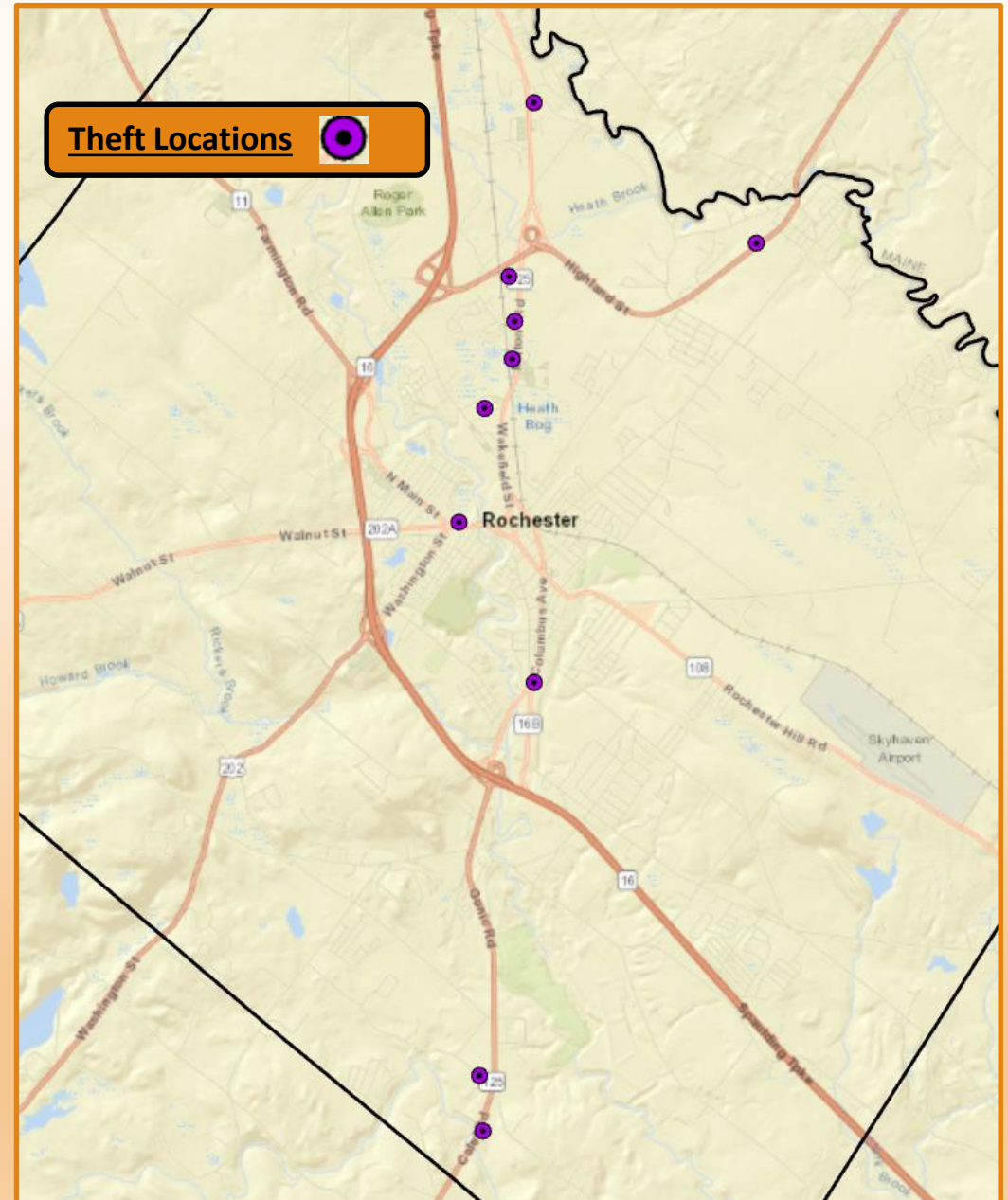
Property Crimes

All Incident Reports												
Specific Crimes	Jan-21	Jan-20	% Change	Dec-20	% Change	Nov-20	YTD 21	YTD 20	% Change	YTD 2021 Closure Rate	YTD 2020 Closure Rate	YTD 19
Burglary	5	4	25%	8	-38%	9	5	4	25%	0%	25%	3
Shoplifting	11	23	-52%	33	-67%	59	11	23	-52%	36%	143%	26
Theft from a Building	7	17	-59%	9	-22%	3	7	17	-59%	29%	35%	11
Theft from M/V (including Parts)	21	4	425%	15	40%	21	21	4	425%	0%	0%	5
All Other Theft	22	8	175%	13	69%	14	22	8	175%	5%	38%	5
M/V Theft	2	2	0%	3	-33%	7	2	2	0%	0%	100%	8
Vandalism	27	27	0%	28	-4%	51	27	27	0%	7%	52%	31
Total Property	95	85	12%	109	-13%	164	95	85	12%	11%	56%	89
Arrests												
Specific Crimes	Jan-21	Jan-20	% Change	Dec-20	% Change	Nov-20	YTD 21	YTD-20	% Change			YTD 19
Burglary	0	1	-100%	1	-100%	2	0	1	-100%			1
Shoplifting	4	33	-88%	28	-86%	45	4	33	-88%			26
Theft from a Building	2	6	-67%	1	100%	0	2	6	-67%			6
Theft from M/V (including Parts)	0	0	0%	1	-100%	0	0	0	0%			1
All Other Theft	1	3	-67%	2	-50%	1	1	3	-67%			0
M/V Theft	0	2	-100%	0	0%	1	0	2	-100%			1
Vandalism	2	14	-86%	8	-75%	9	2	14	-86%			17
Total Property	9	59	-85%	41	-78%	58	9	59	-85%			52

Catalytic Converter Thefts

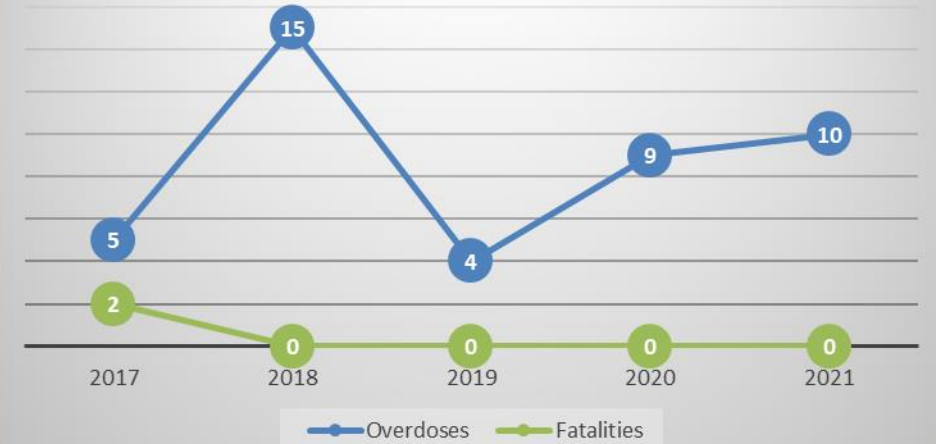
Catalytic Converter thefts have increased since October. Information known at this time:

- Target vehicles are pick-up trucks/box trucks/vans.
- Target locations:
 - Vehicle service centers
 - Vehicle sales lots
 - Anywhere trucks are parked overnight/extended period of times.
- Time of occurrence is early morning hours, 0200-0500hrs.
- Target days vary somewhat but it appears Tuesday is a popular day.
- Suspect appears to be white male who may be acting alone.



Drug Incidents

Overdoses/Fatalities by Year



All Incident Reports

Specific Crimes	Jan-21	Jan-20	% Change	Dec-20	% Change	Nov-20	YTD 21	YTD-20	% Change	YTD 2021 Closure Rate	YTD 2020 Closure Rate	YTD 19
Possession	23	17	35%	19	21%	24	23	17	35%	65%	88%	7
Drug Events	12	14	-14%	13	-8%	15	12	14	-14%			11
Overdoses	10	9	11%	10	0%	5	10	9	11%			4
Fatal Overdoses	0	0	0%	2	-100%	3	0	0	0%			0
Total Drug	45	40	13%	44	2%	47	45	40	13%			22
Arrests												
Specific Crimes	Jan-21	Jan-20	% Change	Dec-20	% Change	Nov-20	YTD 21	TYD 20	% Change			YTD 19
Possession	15	12	25%	10	50%	11	15	15	0%			8

Violent Crimes

All Incident Reports												
Specific Crimes	Jan-21	Jan-20	% Change	Dec-20	% Change	Nov-20	YTD 21	YTD 20	% Change	YTD 2021 Closure Rate	YTD 2020 Closure Rate	YTD 19
Homicide	0	0	0%	1	-100%	0	0	0	0%	0%	0%	0
Robbery	0	1	-100%	1	-100%	2	0	1	-100%	0%	0%	1
Aggravated Assault	4	2	100%	5	-20%	2	4	2	100%	50%	100%	2
<i>from DV*</i>	2	1	100%	1	100%	1	2	1	100%	100%	200%	2
Simple Assault	27	32	-16%	29	-7%	18	27	32	-16%	52%	50%	28
<i>from DV*</i>	14	14	0%	20	-30%	9	14	14	0%	64%	71%	13
Total Violent	31	35	-11%	36	-14%	22	31	35	-11%	25%	38%	31
Arrests												
Specific Crimes	Jan-21	Jan-20	% Change	Dec-20	% Change	Nov-20	YTD 21	YTD 20	% Change			YTD 19
Homicide	0	0	0%	2	-100%	0	0	0	0%			0
Robbery	0	0	0%	1	-100%	1	0	0	0%			3
Aggravated Assault	2	2	0%	1	100%	1	2	2	0%			2
<i>from DV*</i>	2	1	100%	1	100%	1	2	2	0%			1
Simple Assault	14	16	-13%	15	-7%	8	14	16	-13%			18
<i>from DV*</i>	9	10	-10%	14	-36%	6	9	10	-10%			9
Total Violent	16	18	-11%	19	-16%	10	16	18	-11%			23

Domestic Violence Related Calls

January 2021

Misdemeanor – 20

Felony - 3

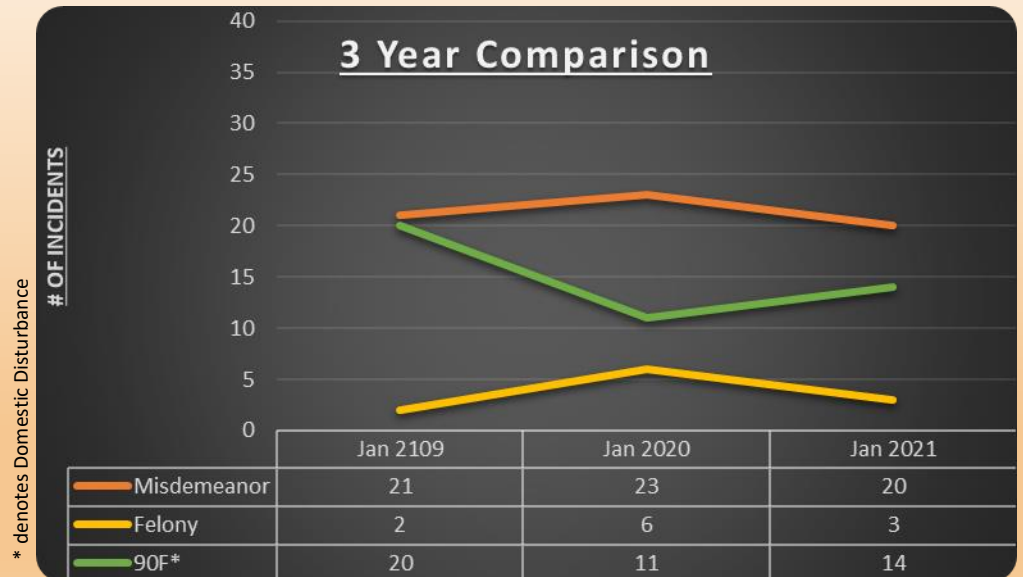
90F* - 14

January 2021 Cases



* denotes Domestic Disturbance

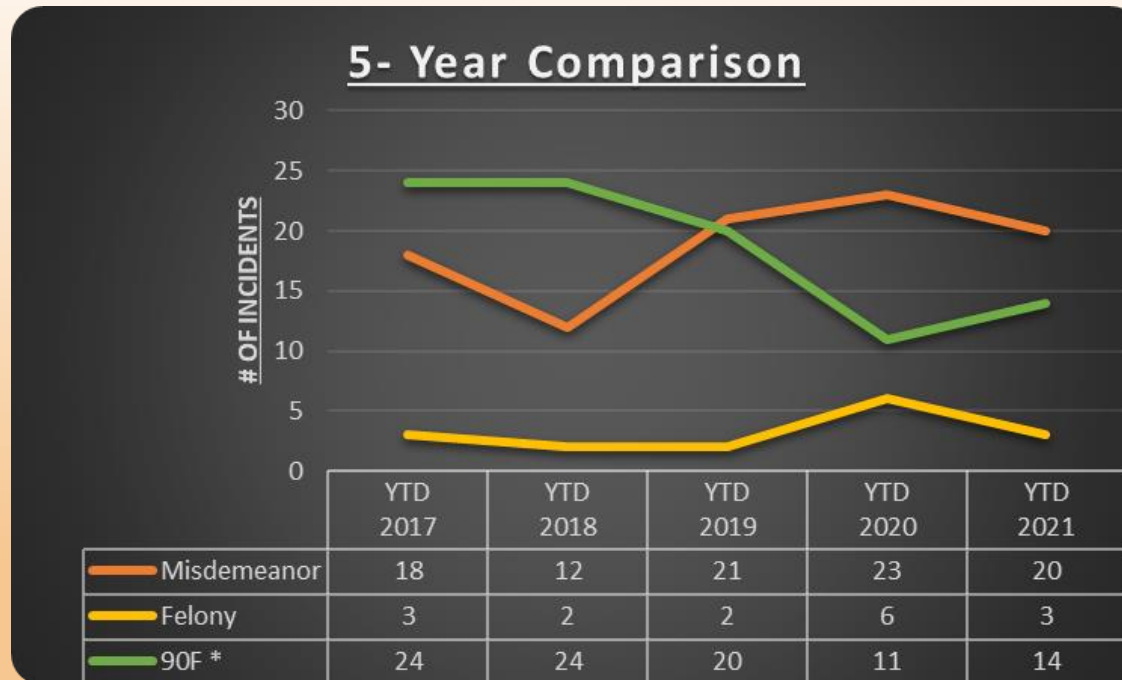
3-Year Comparison



* denotes Domestic Disturbance

Domestic Violence Related Calls, (cont.)

* Denotes Domestic Disturbance

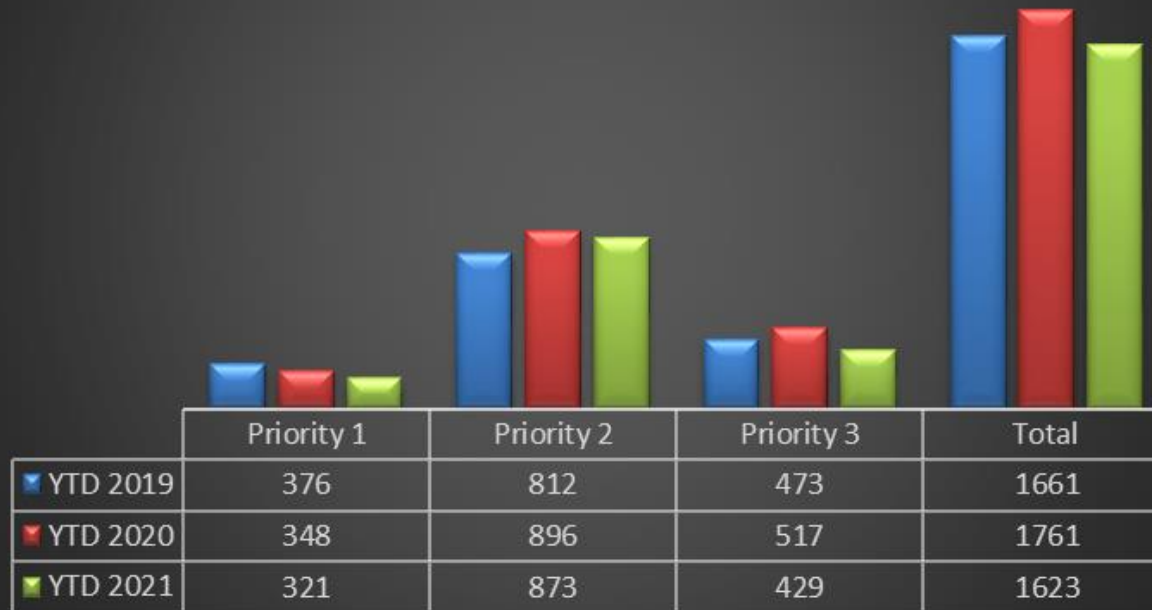


Threshold

Crime	Monthly Average	Normal Range	Current Month	Activity Level
Accidents	85	69-101	61	Moderately Low
Traffic Stop	724	376-1072	674	Normal
DWI	7	5-10	6	Normal
Robbery	2	0-3	0	Normal
Aggravated Assault	5	3-8	4	Normal
Simple Assault	38	29-46	27	Moderately Low
Burglary	8	4-12	5	Normal
Shoplifting	24	15-33	11	Moderately Low
Theft from Building	17	10-24	7	Moderately Low
Theft from MV	15	7-24	21	Normal
MV Theft	3	1-5	2	Normal
Vandalism	35	27-43	27	Moderately Low
Possession	16	10-21	23	Moderately High
Crime	Monthly Average	Normal Range	Current Month	Activity Level
Violent	45	35-55	31	Moderately Low
Property	119	96-143	95	Moderately Low

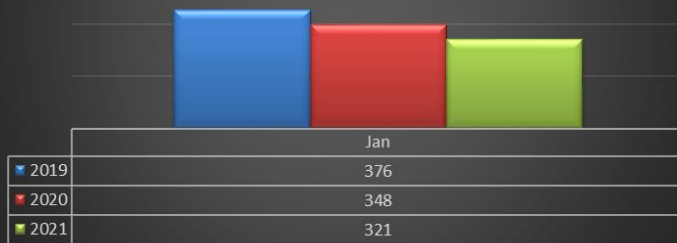
Calls for Service 2019 v 2021

January Calls for Service 2019 thru 2021

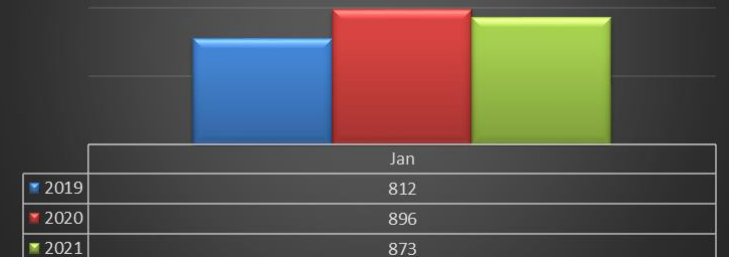


Calls for Service by Priority

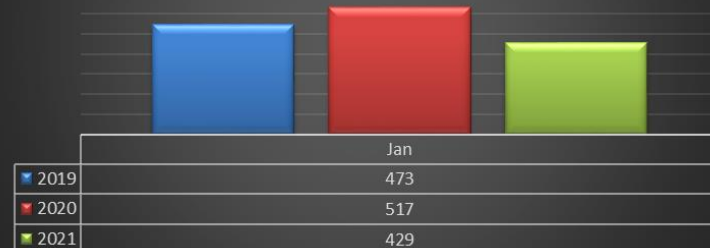
Priority 1 CFS 3-Year Comparison for January



Priority 2 CFS 3-Year Comparison for January



Priority 3 CFS 3-Year Comparison for January

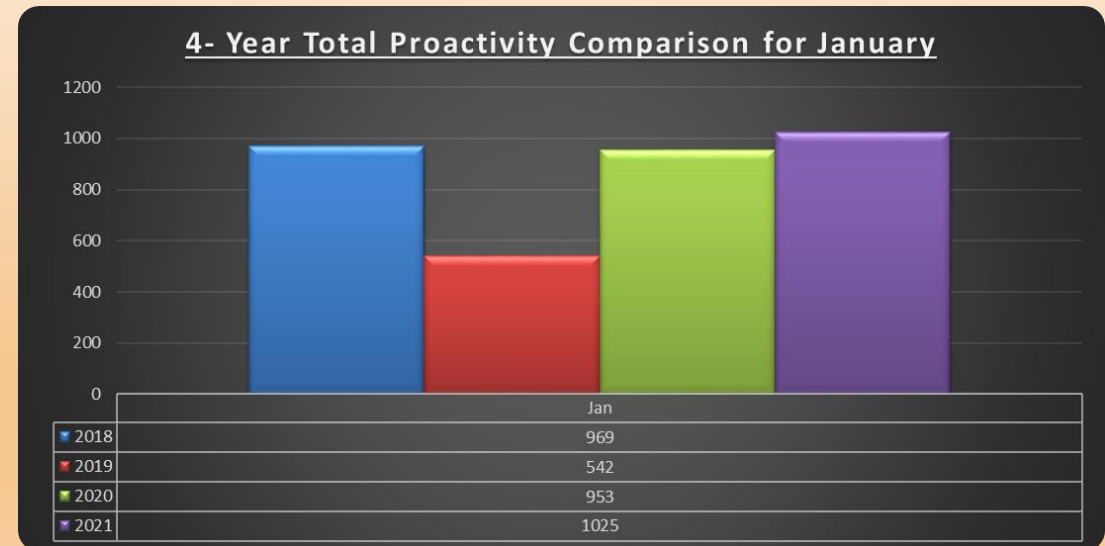


Proactive Hours by Shift

Monthly Comparison 2021 by Shift



4-year Total Comparison for January



A heart-shaped sticker with a white outline. The interior is black, with a horizontal blue stripe across the middle. The text is in white, bold, sans-serif font.

**I SUPPORT
LAW ENFORCEMENT**

THANK YOU!

**SUPPORT SERVICES DIVISION
MONTHLY REPORT
FEBRUARY 2021**

INVESTIGATIVE SERVICES BUREAU (ISB):

- 31 TOTAL CASES SENT TO ISB FROM PATROL OR DETECTIVE GENERATED
- 61 TOTAL CASES BEING INVESTIGATED CURRENTLY
- 20 cases presented at Grand Jury (Virtual)
- 20 true bills
- 10 phones analyzed with Cellebrite
- There was 1 callout during this period
- 0 Evidence callouts
- 1 Polygraph examinations
- 4 Background investigations
- 2 Sexual offender compliance checks
- 0 Pawn shop compliance checks

EVIDENCE:

- Number of pieces taken in: 330
- Number of pieces returned: 35
- Number of pieces destroyed: 101

COMMUNITY ENGAGEMENT OFFICER (CEO) and POP UNIT:

- The unit is still experiencing a low number of community events as Covid restrictions/limitations continue. The unit is brain storming different ideas and approaches as they monitor the number of Covid cases and any changes to restrictions/limitations.
- Officer Danie has been keeping up with Crime Line, the RPBA, checking in with businesses and recently read to children remotely.
- As the warmer weather approaches, the unit will be out and about in the community more to continue to build more/better relationships.
- The POP continues to develop and has been working well with a number of different cases. Recently each POP officer has been the lead on at least one lengthy/complex investigation.
- The unit has been monitoring, investigating and working with other agencies in the area regarding the ongoing issue with Catalytic Converter thefts.
- The unit continues to work with Code/Fire regarding certain issues.
- Continue to work closely with Patrol on several cases/investigations.

COMMUNICATION CENTER - DISPATCH:

- The recent radio project upgrade/changeover is still waiting on radio equipment for the FD in order for the radio project to be completely done.
- We've completed the background on our newest dispatcher and she will be starting her field training program on March 2nd.
- We received a two week notice from a dispatcher, which will result in one full time vacancy starting on March 10th. We've already begun the accepting applications for that position.

- We have been diligent in cleaning old warrants, parking tickets and ACO summons out of the dispatch center.
- We have a UNH intern helping us clean up old site files in our database. These site files consist of businesses that no longer exist and are now closed. Merging Fire and Police alarms at the schools into one site file and uploading the school maps within the data base to eliminate paper.
- Two dispatches will be attending a Certified Training Officer Program with APCO virtually on March 10th.
- We will be sending two dispatchers to the next NCIC TAC training with State Police – this helps to disseminate stolen articles, wanted people, and anything that is entered in the National Database.

JUVENILE PROSECUTION/ SCHOOL RESOURCE OFFICERS/ EXPLORERS

Juvenile Prosecution:

New cases:

- Petitions: 18
- Diversion: 4
- CHINS: 1

Completed Investigation District Courts Cases:

- 4 Motions to Impose
- 1 Motion to Bring Forward for Trial
- 1 Investigation with Contempt warrant
- 1 Investigation with Bail Jumping warrant

MISC

- 26 hours: doing District Court/Prosecution work typically done by an Administrative Assistant
- Jan 25th and Jan 26th oral boards for new hires
- Feb 15th oral board for new hire
- Feb 16th Cadet Academy meeting
- Feb 24th intern from 12-4pm
- Assisted Attorney Mitrushi with District Court whenever needed.

SRO highlights:

High School: Officer Jackson

- During the first week of this reporting period Officer Jackson was still working Patrol as the high school had not returned from remote learning yet.
- Assisted the FBI with an investigation
- Taught a Criminal Justice class
- Assisted the school with getting Covid students home during the school day
- Handled an incident with a suspicious package on school grounds
- Assistance Guidance with a welfare check
- Completed 9 arrest/incident reports for various issues

Middle School: Sgt. Deluca

- Due to certain types of quarantine requirements associated with the Covid-19 pandemic, Sgt. Deluca was unable to perform his regular duties at the school.

Elementary School (9): Officer Porfido

- Due to certain types of quarantine requirements associated with the Covid-19 pandemic, Officer Porfido was unable to perform his regular duties at the various elementary schools.

Explorer Post: Officer Jackson

- We had our first two Explorer Post meetings since things had been shut down due to Covid-19. Officer Jackson is in the process of working with the Explorers to set up the curriculum for the year.

DIVERSION PROGRAM/TEEN DRUG COURT

- The Juvenile Probation Transformation Affinity Group calls have been taking place every Friday with a wrap up call every Monday to discuss the sessions with the Judges, Legislative/Policy makers, Law Enforcement / Prosecutors and Public Defenders conducted. The calls have been an opportunity for each individual group to share questions, concerns and connections that can help move forward the transformation. The calls will continue thru March with the next 4 groups and then the 2hr Convening sessions will start to dive deeper into details.
- Staff continues to work with the Strafford County Diversion Program as they are back to finding and hiring a Coordinator.
- Staff continues to work on an on-line training series for Diversion programs and with the State-wide "NH Race and Equity LE/CJ Workgroup on developing appropriate and effective trainings around cultural diversity, awareness and anti-bias.
- Staff has continues to work on the Service to Science: Evidence-Based designation, and has started working with an Intern from St Anselm's on literature review around diversion nationally.
- Staff worked with the Strafford County Public Health Network and other community partners on a month long ACES training series for working with our community's youth. Now we will work on tying that work to the training of trainers for Youth Mental Health First Aid and providing much needed resources in the community.
- Staff continues to work with Waypoint on their roll out of a Youth drop-in Center and connections for the Family Resource Center by CAP.

HOUSING:

- We had 26 police related calls for service this month at various housing properties. This is in line with previous months. Eight of the calls for service revolved around a family in Cold Spring Manor that we have been moving toward services in the court system. There were no other trends concerns that needed extra attention.
- Officer Mundy completed 8 criminal background checks for new applicants
- Sgt. Babine and Officer Mundy continue to check on the transient issues in the buildings through use of Foot Patrols during off hours.
- Officer Mundy helped with traffic organization during a recent Covid-19 vaccination Clinic at Wellsweep.
- We continue to have weekly remote meetings with all of the housing managers.

Respectfully Submitted,

Captain Todd Pinkham
Support Services Division

ADMINISTRATIVE MONTHLY REPORT

February 2021

Financial/Purchasing

- We are approximately 66% of the way through FY21 and currently we are spent at 55% overall in our O&M lines. As we move into the second half of this fiscal year we will be watching all O&M lines closely.
- We presented our FY22 budget to the City Manager and Finance Department February 9, 2021. There were some minor clarifying questions on our CIP requests. Overall feedback was positive from staff and there were no immediate recommendations for reductions. We do not have a date as of yet for our presentation to the City Council.
- Radio Replacement Project-New equipment has been ordered for the firefighter and station alerting and we are waiting on the Motorola equipment for this part of the project. As we move toward spring and better weather we will be working on getting the DPW tower in place and ready for when the new DPW building has power and network connectivity so we can bring it on line.
- Mobile Dispatch Backup- No new updates this month.
- Jackets for under the external carriers were ordered from the vendor.
- One of the three new frontline cruisers is back from 2-Way, the second one is currently being outfitted and the third is on the schedule.
- Purchases of \$5000 or more which would require a signature from the commission this month.
 - Z-tron equipment for station alerting and firefighter callbacks as part of the CIP radio replacement project.
 - Pullover style jacket for under the external carriers funded by the JAG grant.

Training/Hiring

- Background packets for three of the potential new officers have been submitted to detectives to complete the background process.
- Officer Tim Rummo has entered phase 2 of his field training with Officer Williams-Hurley, his DOR reports continue to positive.
- Sgt. Cost in reviewing policy 41.2.6 Missing Juveniles noted many members of the department had not taken online training through the National Center for Missing and Exploited Children to keep us compliant with this policy. As a result all sworn members have been assigned online training through our PoliceOne Academy account which will bring us in compliance.

- Officers Johnson, Miller, Crawford, and Knox participated in an online training titled Understand, Approach, and Respond: Effective Interventions for First Responder with Alzheimer's and Dementia Patients.
- Sgt. Cost has been working on hosting three upcoming training courses in Rochester. The first to be held in April is an instructor level course for practical de-escalation tactics and critical decision making, the second in June is a shotgun/patrol rifle armorers course, and the third is in July for another Taser instructor course. Each of these trainings if the minimum number of attendees is registered the department gets free seats in the classes, saving the department money.
- Sgt. Cost continues to oversee the crossing guard positions, and this year has been a difficult year at best. Currently of the eleven positions, only four are filled. While we have had continuous job postings over the last several years there has not been very much interest in these positions.

Respectfully Submitted,
Gary Boudreau
Deputy Chief of Police



February 2021
Expense & Revenue Reports

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CITY OF ROCHESTER
FEBRUARY PD FINANCIALS

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FOR 2021 08

ACCOUNTS 1000	FOR: GENERAL	FUND	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENC/REQ	AVAILABLE BUDGET	PCT USED
12010053 PD ADMINISTRATIVE SERVICES									
12010053	511001	SALARIES - FULL	643,447.00	.00	643,447.00	450,607.10	.00	192,839.90	70.0%
12010053	511002	SALARIES - PART	105,645.00	.00	105,645.00	71,862.89	.00	33,782.11	68.0%
12010053	511003	SALARIES - EARL	.00	.00	.00	.00	.00	.00	.0%
12010053	511004	SALARIES - HOLI	.00	.00	.00	.00	.00	.00	.0%
12010053	511005	SALARIES - OUTS	214,479.00	.00	214,479.00	137,102.81	.00	77,376.19	63.9%
12010053	511099	SALARIES - ADJU	23,371.00	.00	23,371.00	.00	.00	23,371.00	.0%
12010053	513001	OVERTIME - REGU	.00	.00	.00	.00	.00	.00	.0%
12010053	513002	OVERTIME - TRAI	.00	.00	.00	.00	.00	.00	.0%
12010053	513004	OVERTIME GRANT	.00	.00	.00	.00	.00	.00	.0%
12010053	514000	EDUCATION INCEN	9,000.00	.00	9,000.00	5,884.38	.00	3,115.62	65.4%
12010053	516000	LONGEVITY	3,550.00	.00	3,550.00	3,150.00	.00	400.00	88.7%
12010053	521100	HEALTH INSURANC	65,069.00	.00	65,069.00	45,057.31	.00	20,011.69	69.2%
12010053	521200	DENTAL INSURANC	1,656.00	.00	1,656.00	1,113.28	.00	542.72	67.2%
12010053	521300	LIFE INSURANCE	1,401.00	.00	1,401.00	1,044.86	.00	356.14	74.6%
12010053	522000	SOCIAL SECURITY	14,262.00	.00	14,262.00	9,441.71	.00	4,820.29	66.2%
12010053	523000	RETIREMENT CONT	250,485.00	.00	250,485.00	145,034.53	.00	105,450.47	57.9%
12010053	523300	RETIREMENT STAT	.00	.00	.00	.00	.00	.00	.0%
12010053	525000	UNEMPLOYMENT CO	.00	.00	.00	.00	.00	.00	.0%
12010053	526000	WORKERS' COMPEN	79,117.00	.00	79,117.00	.00	.00	79,117.00	.0%
12010053	528001	DISABILITY INSU	3,645.00	.00	3,645.00	2,607.21	.00	1,037.79	71.5%
12010053	531002	STIPEND	.00	.00	.00	.00	.00	.00	.0%
12010053	532001	STAFF DEVELOPME	19,351.00	.00	19,351.00	5,654.00	585.00	13,112.00	32.2%
12010053	532200	CONTRACTED SERV	73,942.00	.00	73,942.00	73,715.38	144.16	82.46	99.9%
12010053	533003	PHOTO DEVELOPME	300.00	.00	300.00	.00	.00	300.00	.0%
12010053	533004	MEDICAL SERVICE	3,910.00	.00	3,910.00	954.00	1,414.00	1,542.00	60.6%
12010053	533005	ANIMAL DISPOSAL	1,000.00	430.00	1,430.00	630.00	800.00	.00	100.0%
12010053	533009	LEGAL	.00	.00	.00	.00	.00	.00	.0%
12010053	533010	LABOR NEGOTIATI	.00	.00	.00	.00	.00	.00	.0%
12010053	533011	ANIMAL BOARDING	4,000.00	.00	4,000.00	1,985.00	2,015.00	.00	100.0%
12010053	534001	STATE FEE COMPU	.00	.00	.00	.00	.00	.00	.0%
12010053	541100	WATER/SEWAGE	3,430.00	.00	3,430.00	1,636.46	1,793.54	.00	100.0%
12010053	543001	VEHICLES MAINT	35,000.00	.00	35,000.00	15,962.66	4,795.86	14,241.48	59.3%
12010053	543002	EQUIPMENT MAINT	56,110.00	.00	56,110.00	44,027.64	10,949.54	1,132.82	98.0%
12010053	543500	INSURANCE CLAIM	5,000.00	.00	5,000.00	2,000.00	.00	3,000.00	40.0%
12010053	544200	RENTAL OF EQUIP	400.00	.00	400.00	.00	400.00	.00	100.0%
12010053	544500	LEASE COPIER/PR	14,748.00	.00	14,748.00	14,594.23	.00	153.77	99.0%
12010053	544900	RENTAL OF OTHER	.00	.00	.00	.00	.00	.00	.0%
12010053	552001	FLEET INSURANCE	10,282.00	.00	10,282.00	.00	.00	10,282.00	.0%
12010053	552002	PROPERTY INSURA	4,038.00	.00	4,038.00	.00	.00	4,038.00	.0%
12010053	552003	GENERAL LIABILIT	25,394.00	.00	25,394.00	.00	.00	25,394.00	.0%

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CITY OF ROCHESTER
FEBRUARY PD FINANCIALS

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FOR 2021 08

ACCOUNTS 1000	FOR: GENERAL FUND	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENC/REQ	AVAILABLE BUDGET	PCT USED
12010053	552004 OFFICERS LIABIL	41,763.00	.00	41,763.00	.00	.00	41,763.00	.0%
12010053	553000 COMMUNICATIONS	43,118.00	-430.00	42,688.00	23,251.73	2,910.01	16,526.26	61.3%
12010053	553400 POSTAGE FEES	8,050.00	.00	8,050.00	4,323.64	25.03	3,701.33	54.0%
12010053	554000 ADVERTISING	500.00	1,000.00	1,500.00	368.59	1,000.00	131.41	91.2%
12010053	555000 PRINTING AND BI	4,000.00	.00	4,000.00	521.87	186.99	3,291.14	17.7%
12010053	556000 TUITION	.00	.00	.00	.00	.00	.00	.0%
12010053	558000 TRAVEL	6,100.00	.00	6,100.00	.00	.00	6,100.00	.0%
12010053	561003 OFFICE SUPPLIES	5,473.00	.00	5,473.00	2,037.32	110.87	3,324.81	39.3%
12010053	561005 PUBLICATIONS	2,250.00	.00	2,250.00	1,229.60	98.00	922.40	59.0%
12010053	561006 AMMUNITION	25,974.00	.00	25,974.00	5,862.37	1,200.00	18,911.63	27.2%
12010053	561008 VEHICLE SUPPLIE	11,030.00	.00	11,030.00	6,987.89	980.62	3,061.49	72.2%
12010053	561009 TRAINING MATERI	350.00	.00	350.00	.00	.00	350.00	.0%
12010053	561010 CLOTHING	57,501.00	.00	57,501.00	12,046.63	9,705.62	35,748.75	37.8%
12010053	561032 OTHER OPERATION	16,885.00	.00	16,885.00	2,154.58	6,327.38	8,403.04	50.2%
12010053	562200 ELECTRICITY	60,000.00	.00	60,000.00	33,618.34	21,881.66	4,500.00	92.5%
12010053	562400 HEATING FUEL	7,500.00	.00	7,500.00	4,074.96	2,279.58	1,145.46	84.7%
12010053	562600 VEHICLE FUEL	77,549.00	-1,000.00	76,549.00	23,953.71	.00	52,595.29	31.3%
12010053	573200 NEW VEHICLES	.00	.00	.00	.00	.00	.00	.0%
12010053	573401 ADMIN EQUIPMENT	1,500.00	.00	1,500.00	272.25	1,005.25	222.50	85.2%
12010053	573900 OTHER EQUIPMENT	15,786.00	.00	15,786.00	2,842.89	6,604.80	6,338.31	59.8%
12010053	581000 DUES AND FEES	2,920.00	.00	2,920.00	890.00	1,267.00	763.00	73.9%
12010053	581100 DONATION EXPEND	.00	.00	.00	.00	.00	.00	.0%
12010053	589003 SEIZED PROPERTY	.00	.00	.00	.00	.00	.00	.0%
12010053	589004 SEIZED PROPERTY	.00	.00	.00	.00	.00	.00	.0%
12010053	589005 DARE CONTRIBUTI	.00	.00	.00	.00	.00	.00	.0%
12010053	589006 DARE CONTRIBUTI	.00	.00	.00	.00	.00	.00	.0%
12010053	589007 CITY WIDE PROGR	15,750.00	.00	15,750.00	3,239.97	126.78	12,383.25	21.4%
12010053	589100 LLEBG 102 RECEI	.00	.00	.00	.00	.00	.00	.0%
12010053	589101 LLEBG 102 FEDER	.00	.00	.00	.00	.00	.00	.0%
12010053	589102 LLEBG 102 CITY	.00	.00	.00	.00	.00	.00	.0%
12010053	589113 LLEBG 115 RECEI	.00	.00	.00	.00	.00	.00	.0%
12010053	589114 LLEBG 115 FEDER	.00	.00	.00	.00	.00	.00	.0%
12010053	589115 LLEBG 115 CITY	.00	.00	.00	.00	.00	.00	.0%
12010053	589130 COPSMORE 032 RE	.00	.00	.00	.00	.00	.00	.0%
12010053	589131 COPSMORE 032 FE	.00	.00	.00	.00	.00	.00	.0%
12010053	589132 COPSMORE 032 CI	.00	.00	.00	.00	.00	.00	.0%
TOTAL PD ADMINISTRATIVE SERVIC		2,076,031.00	.00	2,076,031.00	1,161,741.79	78,606.69	835,682.52	59.7%
12012453 PD PATROL SERVICES								
12012453	511001 SALARIES - FULL	3,356,576.00	.00	3,356,576.00	2,011,526.43	.00	1,345,049.57	59.9%

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CITY OF ROCHESTER
FEBRUARY PD FINANCIALS

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ACCOUNTS 1000	FOR: GENERAL FUND	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENC/REQ	AVAILABLE BUDGET	PCT USED
12012453	511002 SALARIES - PART	50,192.00	.00	50,192.00	33,695.04	.00	16,496.96	67.1%
12012453	511003 SALARIES - EARL	101,200.00	.00	101,200.00	43,048.48	.00	58,151.52	42.5%
12012453	511004 SALARIES - HOLI	149,535.00	.00	149,535.00	97,309.06	.00	52,225.94	65.1%
12012453	511099 SALARIES - ADJU	1,566.00	.00	1,566.00	.00	.00	1,566.00	.0%
12012453	513001 OVERTIME - REGU	108,546.00	.00	108,546.00	86,125.35	.00	22,420.65	79.3%
12012453	513002 OVERTIME - TRAI	28,940.00	.00	28,940.00	10,662.26	.00	18,277.74	36.8%
12012453	513004 OVERTIME GRANT	.00	.00	.00	.00	.00	.00	.0%
12012453	514000 EDUCATION INCEN	17,000.00	.00	17,000.00	11,249.55	.00	5,750.45	66.2%
12012453	515001 ON CALL	.00	.00	.00	4,200.00	.00	-4,200.00	100.0%*
12012453	516000 LONGEVITY	16,000.00	.00	16,000.00	9,000.00	.00	7,000.00	56.3%
12012453	521100 HEALTH INSURANC	506,862.00	.00	506,862.00	278,304.74	.00	228,557.26	54.9%
12012453	521200 DENTAL INSURANC	12,487.00	.00	12,487.00	7,365.00	.00	5,122.00	59.0%
12012453	521300 LIFE INSURANCE	666.00	.00	666.00	1,710.95	.00	-1,044.95	256.9%*
12012453	522000 SOCIAL SECURITY	53,323.00	.00	53,323.00	31,979.88	.00	21,343.12	60.0%
12012453	523000 RETIREMENT CONT	1,060,427.00	.00	1,060,427.00	632,833.05	.00	427,593.95	59.7%
12012453	523300 11539 RETIREMENT	.00	.00	.00	.00	.00	.00	.0%
12012453	525000 UNEMPLOYMENT CO	.00	.00	.00	.00	.00	.00	.0%
12012453	526000 WORKERS' COMPEN	.00	.00	.00	.00	.00	.00	.0%
12012453	528001 DISABILITY INSU	418.00	.00	418.00	.00	.00	418.00	.0%
12012453	532001 STAFF DEVELOPME	.00	.00	.00	.00	.00	.00	.0%
12012453	533003 PHOTO DEVELOPME	.00	.00	.00	.00	.00	.00	.0%
12012453	533004 MEDICAL SERVICE	.00	.00	.00	.00	.00	.00	.0%
12012453	533005 ANIMAL DISPOSAL	.00	.00	.00	.00	.00	.00	.0%
12012453	533011 ANIMAL BOARDING	.00	.00	.00	.00	.00	.00	.0%
12012453	543001 VEHICLES MAINT	.00	.00	.00	.00	.00	.00	.0%
12012453	543002 EQUIPMENT MAINT	.00	.00	.00	.00	.00	.00	.0%
12012453	544200 RENTAL OF EQUIP	.00	.00	.00	.00	.00	.00	.0%
12012453	544900 RENTAL OF OTHER	.00	.00	.00	.00	.00	.00	.0%
12012453	553000 COMMUNICATIONS	.00	.00	.00	.00	.00	.00	.0%
12012453	553400 POSTAGE FEES	.00	.00	.00	.00	.00	.00	.0%
12012453	554000 ADVERTISING	.00	.00	.00	.00	.00	.00	.0%
12012453	555000 PRINTING AND BI	.00	.00	.00	.00	.00	.00	.0%
12012453	556000 TUITION	.00	.00	.00	.00	.00	.00	.0%
12012453	558000 TRAVEL	.00	.00	.00	.00	.00	.00	.0%
12012453	561003 OFFICE SUPPLIES	.00	.00	.00	.00	.00	.00	.0%
12012453	561005 PUBLICATIONS	.00	.00	.00	.00	.00	.00	.0%
12012453	561010 CLOTHING	.00	.00	.00	.00	.00	.00	.0%
12012453	561032 OTHER OPERATION	.00	.00	.00	.00	.00	.00	.0%
12012453	562600 09529 VEHICLE FU	.00	.00	.00	.00	.00	.00	.0%
12012453	573200 NEW VEHICLES	.00	.00	.00	.00	.00	.00	.0%
12012453	573401 ADMIN EQUIPMENT	.00	.00	.00	.00	.00	.00	.0%
12012453	573900 OTHER EQUIPMENT	.00	.00	.00	.00	.00	.00	.0%
12012453	581000 DUES AND FEES	.00	.00	.00	.00	.00	.00	.0%
TOTAL PD PATROL SERVICES		5,463,738.00	.00	5,463,738.00	3,259,009.79	.00	2,204,728.21	59.6%

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CITY OF ROCHESTER
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ACCOUNTS FOR: 1000	GENERAL FUND	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENC/REQ	AVAILABLE BUDGET	PCT USED
12012553	573900 OTHER EQUIPMENT	.00	.00	.00	.00	.00	.00	.0%
12012553	581000 DUES AND FEES	.00	.00	.00	.00	.00	.00	.0%
12012553	589007 CITY WIDE PROGR	.00	.00	.00	.00	.00	.00	.0%
TOTAL PD SUPPORT SERVICES		417,396.00	10,035.00	427,431.00	269,231.55	.00	158,199.45	63.0%
TOTAL GENERAL FUND		7,957,165.00	10,035.00	7,967,200.00	4,689,983.13	78,606.69	3,198,610.18	59.9%
TOTAL EXPENSES		7,957,165.00	10,035.00	7,967,200.00	4,689,983.13	78,606.69	3,198,610.18	

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CITY OF ROCHESTER
FEBRUARY PD FINANCIALS

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FOR 2021 08

	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENC/REQ	AVAILABLE BUDGET	PCT USED
GRAND TOTAL	7,957,165.00	10,035.00	7,967,200.00	4,689,983.13	78,606.69	3,198,610.18	59.9%

** END OF REPORT - Generated by Rhonda Young **

02/25/2021 14:00
rhonda.young

CITY OF ROCHESTER
FEBRUARY DISPATCH FINANCIALS

P 1
glytdbud

FOR 2021 08

ACCOUNTS FOR: 1000 GENERAL FUND	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENC/REQ	AVAILABLE BUDGET	PCT USED
12030153 DISPATCH CENTER							
12030153 511001 SALARIES - FULL	508,610.00	30,085.00	538,695.00	354,126.06	.00	184,568.94	65.7%
12030153 511002 SALARIES - PART	2,000.00	.00	2,000.00	346.17	.00	1,653.83	17.3%
12030153 511004 SALARIES - HOLI	18,785.00	.00	18,785.00	16,185.12	.00	2,599.88	86.2%
12030153 511012 SHIFT DIFFERENT	.00	.00	.00	6,965.64	.00	-6,965.64	100.0%*
12030153 511099 SALARIES - ADJU	.00	.00	.00	.00	.00	.00	.0%
12030153 513001 OVERTIME - REGU	34,000.00	.00	34,000.00	14,829.15	.00	19,170.85	43.6%
12030153 513002 OVERTIME-TRAINI	10,000.00	.00	10,000.00	56.00	.00	9,944.00	.6%
12030153 516000 LONGEVITY	1,850.00	.00	1,850.00	2,102.94	.00	-252.94	113.7%*
12030153 521100 HEALTH INSURANC	123,012.00	.00	123,012.00	74,549.95	.00	48,462.05	60.6%
12030153 521200 DENTAL INSURANC	3,100.00	.00	3,100.00	1,931.56	.00	1,168.44	62.3%
12030153 521300 LIFE INSURANCE	1,153.00	.00	1,153.00	708.48	.00	444.52	61.4%
12030153 522000 SOCIAL SECURITY	41,025.00	.00	41,025.00	28,627.85	.00	12,397.15	69.8%
12030153 523000 RETIREMENT CONT	64,037.00	.00	64,037.00	43,397.16	.00	20,639.84	67.8%
12030153 525000 UNEMPLOYMENT	.00	.00	.00	.00	.00	.00	.0%
12030153 526000 WORKERS' COMPEN	841.00	.00	841.00	.00	.00	841.00	.0%
12030153 528001 DISABILITY INSU	5,248.00	.00	5,248.00	3,546.63	.00	1,701.37	67.6%
12030153 532001 STAFF DEVELOPME	3,300.00	.00	3,300.00	.00	100.00	3,200.00	3.0%
12030153 532200 CONTRACTED SERV	.00	.00	.00	.00	.00	.00	.0%
12030153 533004 MEDICAL SERVICE	.00	.00	.00	.00	.00	.00	.0%
12030153 533010 LABOR NEGOTIATI	.00	.00	.00	.00	.00	.00	.0%
12030153 534001 STATE FEE COMPU	4,500.00	.00	4,500.00	360.00	.00	4,140.00	8.0%
12030153 534003 SOFTWARE MAINT/	.00	.00	.00	.00	.00	.00	.0%
12030153 543002 EQUIPMENT MAINT	33,880.00	.00	33,880.00	8,746.88	5,438.05	19,695.07	41.9%
12030153 544500 LEASE COPIER/PR	.00	.00	.00	.00	.00	.00	.0%
12030153 552003 GENERAL LIABILI	2,757.00	.00	2,757.00	.00	.00	2,757.00	.0%
12030153 553000 COMMUNICATIONS	500.00	.00	500.00	576.72	.00	-76.72	115.3%*
12030153 554000 ADVERTISING	68.00	.00	68.00	.00	.00	68.00	.0%
12030153 556000 TUITION	.00	.00	.00	.00	.00	.00	.0%
12030153 558000 TRAVEL	2,000.00	.00	2,000.00	.00	.00	2,000.00	.0%
12030153 561003 OFFICE SUPPLIES	1,250.00	.00	1,250.00	262.62	83.98	903.40	27.7%
12030153 561010 CLOTHING	1,300.00	.00	1,300.00	1,110.37	99.80	89.83	93.1%
12030153 561032 OTHER OPERATION	2,500.00	.00	2,500.00	509.83	43.02	1,947.15	22.1%
12030153 573401 ADMIN EQUIPMENT	3,125.00	.00	3,125.00	740.44	.00	2,384.56	23.7%
12030153 573900 OTHER EQUIPMENT	.00	.00	.00	.00	.00	.00	.0%
12030153 581000 DUES AND FEES	469.00	.00	469.00	345.00	.00	124.00	73.6%
TOTAL DISPATCH CENTER	869,310.00	30,085.00	899,395.00	560,024.57	5,764.85	333,605.58	62.9%
TOTAL GENERAL FUND	869,310.00	30,085.00	899,395.00	560,024.57	5,764.85	333,605.58	62.9%
TOTAL EXPENSES	869,310.00	30,085.00	899,395.00	560,024.57	5,764.85	333,605.58	

02/25/2021 14:00
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CITY OF ROCHESTER
FEBRUARY DISPATCH FINANCIALS

P 2
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FOR 2021 08

	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENC/REQ	AVAILABLE BUDGET	PCT USED
GRAND TOTAL	869,310.00	30,085.00	899,395.00	560,024.57	5,764.85	333,605.58	62.9%

** END OF REPORT - Generated by Rhonda Young **

02/25/2021 14:03
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CITY OF ROCHESTER
REVENUE FOR FEBRUARY

P 1
glytdbud

FOR 2021 08

ACCOUNTS FOR: 1000 GENERAL FUND	ORIGINAL ESTIM REV	ESTIM REV ADJSTMTS	REVISED EST REV	ACTUAL YTD REVENUE	REMAINING REVENUE	PCT COLL
12011 POLICE CITY REVENUE						
<u>12011 400403 AMUSEMENT PERMITS</u>	.00	.00	.00	.00	.00	.0%
<u>12011 400407 PISTOL PERMITS</u>	-1,766.00	.00	-1,766.00	-1,530.00	-236.00	86.6%*
<u>12011 402110 INCOME FROM COPY M</u>	-5,698.00	.00	-5,698.00	-2,609.93	-3,088.07	45.8%*
<u>12011 402111 OUTSIDE SECURITY S</u>	-285,500.00	.00	-285,500.00	-193,157.29	-92,342.71	67.7%*
<u>12011 402112 OUTSIDE DUTY ADMIN</u>	.00	.00	.00	.00	.00	.0%
<u>12011 402115 ALARM FEES</u>	-5,241.00	.00	-5,241.00	-645.00	-4,596.00	12.3%*
<u>12011 402120 WRECKER SERVICE IN</u>	-1,650.00	.00	-1,650.00	-1,650.00	.00	100.0%
<u>12011 402121 DOG SHELTER & TRAN</u>	-1,888.00	.00	-1,888.00	-1,661.00	-227.00	88.0%*
<u>12011 402122 DOG FINES</u>	-13,088.00	.00	-13,088.00	-9,251.00	-3,837.00	70.7%*
<u>12011 405201 COURT FINES</u>	-5,790.00	.00	-5,790.00	-5,103.86	-686.14	88.1%*
<u>12011 405202 PARKING TICKETS</u>	-6,041.00	.00	-6,041.00	-1,850.00	-4,191.00	30.6%*
<u>12011 405203 EXCESS ALARM PENAL</u>	-2,000.00	.00	-2,000.00	-100.00	-1,900.00	5.0%*
<u>12011 406201 MISCELLANEOUS REVE</u>	-10,386.00	.00	-10,386.00	-1,535.00	-8,851.00	14.8%*
<u>12011 406209 POLICE RESTITUTION</u>	-283.00	.00	-283.00	-192.84	-90.16	68.1%*
<u>12011 406210 WITNESS FEES</u>	-6,770.00	.00	-6,770.00	-40.00	-6,730.00	.6%*
<u>12011 406216 HOST TRAINING FEES</u>	.00	.00	.00	.00	.00	.0%
<u>12011 406299 INSURANCE CLAIM RE</u>	-17,378.00	.00	-17,378.00	.00	-17,378.00	.0%*
TOTAL POLICE CITY REVENUE	-363,479.00	.00	-363,479.00	-219,325.92	-144,153.08	60.3%
12012 POLICE STATE REVENUE						
<u>12012 402116 DRUG GRANT NEW HAM</u>	.00	.00	.00	.00	.00	.0%
<u>12012 402117 HIGHWAY SAFETY GRA</u>	.00	.00	.00	.00	.00	.0%
<u>12012 402118 PEDESTRIAN GRANT</u>	.00	.00	.00	.00	.00	.0%
<u>12012 402119 DWI GRANT</u>	.00	.00	.00	.00	.00	.0%
TOTAL POLICE STATE REVENUE	.00	.00	.00	.00	.00	.0%
12013 POLICE FEDERAL REVENUE						
<u>12013 402113 LLEBG GRANT</u>	.00	.00	.00	.00	.00	.0%
<u>12013 402114 JUSTICE DEPARTMENT</u>	.00	.00	.00	.00	.00	.0%
TOTAL POLICE FEDERAL REVENUE	.00	.00	.00	.00	.00	.0%
TOTAL GENERAL FUND	-363,479.00	.00	-363,479.00	-219,325.92	-144,153.08	60.3%
TOTAL REVENUES	-363,479.00	.00	-363,479.00	-219,325.92	-144,153.08	

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CITY OF ROCHESTER
REVENUE FOR FEBRUARY

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FOR 2021 08

	ORIGINAL ESTIM REV	ESTIM REV ADJSTMTS	REVISED EST REV	ACTUAL YTD REVENUE	REMAINING REVENUE	PCT COLL
GRAND TOTAL	-363,479.00	.00	-363,479.00	-219,325.92	-144,153.08	60.3%

** END OF REPORT - Generated by Rhonda Young **



ROCHESTER POLICE DEPARTMENT

23 WAKEFIELD STREET
ROCHESTER NH, 03867-1933

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Chief of Police

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DAVID R. STEVENS
Vice Chairman
LISA M. STANLEY
Commissioner



February 6, 2021

To Whom It May Concern:

I am writing to recognize the contributions of the officers and sergeants working the evening shift during the most recent shift rotation, as well as dispatchers who helped on a particular evening.

There has been a strong emphasis placed on the Patrol division for proactive patrol efforts in order to keep the community safe as well as disrupt illegal activity. The evening shift has always been the "busiest" shift when considering the amount of calls for service as well as the manpower demands of many of the calls that the shift handles, yet the evening shift continue to perform extremely well in their proactive efforts. One of the tactics that the officers and sergeants have utilized over the past several months is to conduct "saturation patrols" where they have been able to allocate blocks of time for the entire shift to focus on proactive work in order to not lose sight of the goal, work as a team, and maintain morale.

During this past rotation, other tactics were incorporated into the saturation patrols, including working in tandem in an assigned sector with another officer to continually back each other up when one of them uncovered suspicious activity, as well as placing officers in plain clothes working with the P.O.P. Unit on multiple occasions – broadening the knowledge and experience of patrol officers by exposing them to another facet of police work. The efforts ultimately culminated to an orchestrated event on January 24, 2021, shortly before the end of the shift rotation. Officers from the P.O.P. Unit, a detective, and all of the patrol officers working that evening, (two of which were in plain clothes) conducted 15 traffic stops, and made 17 arrests, 13 of which were open in-house warrants. Anticipating the high amount of activity, additional dispatch staff came in to assist. While this particular date was of note, it is important to recognize that the event was developed and cultivated over a period of time, and even officers who were not working on January 24 still played a crucial role in its success: whether that was conducting the proactive activities, "holding back the tide" of the constant calls for service so others can focus on proactivity, dispatching and answering radio traffic, or the leadership on all fronts. This is truly a situation where the whole is greater than the sum of the parts.

In no particular order, I formally thank and commend:


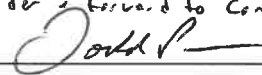

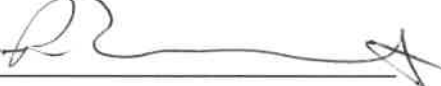

Officer John Gantert
Officer Alexander Turgeon
Officer Kendall DeCost
Officer Douglas Crawford
Officer Keven Miller
Officer Jeremy Riddle
Officer Patrick Flathers
Officer Jacob Coffey
Officer Johnathan Labosier
Officer Hattie Johnson
Officer Thomas Butcher
Officer Keith MacKenzie
Officer Brendan Colson
Officer Cory Krochmal
Officer Nicole Knox
Officer Joseph Oswald
Officer Spencer Williams-Hurley
Officer Michael Brinkman
Officer Timothy Costin
Officer Nicholas Alexander
Detective Jacob Garstin
Officer William Robinson
Officer Kyle Danie
Officer Thomas Seager
Sergeant Eric Babine
Sergeant Michael Miehle
Sergeant Thomas Powers
Sergeant Jacob Benjamin
Communications Specialist Khristine Bibeau
Communications Specialist Michelle Kochanowicz
Communications Specialist Michelle Bowley
Communications Supervisor Keri Devine

I request that this letter be placed in each of these employee's evaluation files in recognition of their hard work and dedication to this agency and keeping this community safe.

Sincerely,



Andrew Swanberry
Lieutenant

RECORD #	ROCHESTER POLICE DEPARTMENT	PERSONNEL RECORDS ENTRY FORM
1. <u>EMPLOYEE NAME:</u> William Robinson	DATE: 02-21-21 TIME: 1930	
2. <u>TYPE OF ENTRY</u> <input checked="" type="checkbox"/> RECOMMENDATION <input type="checkbox"/> TRAINING INTERVIEW <input type="checkbox"/> EVALUATION/FOLLOW UP <input type="checkbox"/> COUNSELING <input type="checkbox"/> DISCIPLINARY <input type="checkbox"/> OTHER		
3. <u>NARRATIVE:</u> Officer Robinson is being recognized for his efforts in three major POP cases.		
4. <u>ACTION TAKEN BY SUPERVISOR:</u> Evaluation File SIGNATURE:  DATE: 2-21-21		
5. <u>COMMENTS/RECOMMENDATIONS OF BUREAU COMMANDER:</u> Great work! We appreciate all your hard work + dedication. Keep it up! Place in eval folder + forward to Commission. SIGNATURE:  DATE: 2-22-21		
6. <u>COMMENTS OF DEPUTY CHIEF OF POLICE:</u> Great work Will, thank you for all your hard work SIGNATURE:  DATE: 2-22-21		
7. <u>COMMENTS OF CHIEF OF POLICE:</u> Nice work Will! SIGNATURE:  DATE: 2-25-21		
8. <u>ACKNOWLEDGMENT OF EMPLOYEE:</u> I have, this date, been made aware of the information contained on this record and afforded an opportunity to review the associated documentation. EMPLOYEE SIGNATURE:  DATE: 2/25/2021		



ROCHESTER POLICE DEPARTMENT

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Vice Chairman
LISA M. STANLEY
Commissioner

PAUL R. TOUSSAINT
Chief of Police



February 21, 2021

Rochester Police Department
23 Wakefield Street
Rochester, NH 03867

REF: Problem Oriented Police Unit:


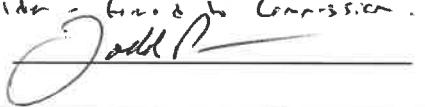



This letter is to recognize Officers Danie, Robinson and Officer Seager for their hard work on three particular cases. Since its inception, the unit has been building momentum and learning many new skills as they go. Recently the unit took on two major drug cases that resulted in several arrests, seized firearms, narcotics and a large quantity of US Currency. These cases are complex, time consuming and require a lot of attention to detail. Both cases were at problem motels in the city, which have been areas of concern for the unit. The unit had to think outside the box utilizing cooperating individuals, surveillance techniques, other agencies and many search warrants.

The third case developed from a rash of catalytic converter thefts in the region. The unit developed a suspect who has been purchasing converters from those suspected of stealing them from vehicles. From there the unit did some out of the box thinking and developed a plan that resulted in an arrest and several search warrants. Again, this is a complex case that has taken many person hours. Officers hope this will lead us in the direction of more theft suspects and overall suppress future thefts.

The POP unit has really worked hard to overcome many hurdles in this difficult time. They have had to adapt too many different scenarios, but have come through with some major case activity and hard work. For this Officers Danie, Robinson and Seager are being recognized for their efforts.

Respectfully,

Eric Babine
Support Service Sergeant

RECORD #	ROCHESTER POLICE DEPARTMENT	PERSONNEL RECORDS ENTRY FORM
1. EMPLOYEE NAME: Kyle Danie		DATE: 02-21-21 TIME: 1930
2. TYPE OF ENTRY	XX RECOMMENDATION TRAINING INTERVIEW EVALUATION/FOLLOW UP	COUNSELING DISCIPLINARY OTHER
3. NARRATIVE: Officer Danie is being recognized for his efforts in three major POP cases.		
4. ACTION TAKEN BY SUPERVISOR: Evaluation File SIGNATURE:  DATE: 2-21-21		
5. COMMENTS/RECOMMENDATIONS OF BUREAU COMMANDER: Great work! We appreciate your hard work + dedication! Keep it up! Place in eval folder - forward to Commission. SIGNATURE:  DATE: 2-22-21		
6. COMMENTS OF DEPUTY CHIEF OF POLICE: Great work Kyle! Thank you for everything you do. SIGNATURE:  DATE: 2-22-21		
7. COMMENTS OF CHIEF OF POLICE: Nice work Kyle! SIGNATURE:  DATE: 2-25-21		
8. ACKNOWLEDGMENT OF EMPLOYEE: I have, this date, been made aware of the information contained on this record and afforded an opportunity to review the associated documentation. EMPLOYEE SIGNATURE:  DATE: 2/25/21		



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Commissioner

PAUL R. TOUSSAINT
Chief of Police



February 21, 2021

Rochester Police Department
23 Wakefield Street
Rochester, NH 03867

REF: Problem Oriented Police Unit:

This letter is to recognize Officers Danie, Robinson and Officer Seager for their hard work on three particular cases. Since its inception, the unit has been building momentum and learning many new skills as they go. Recently the unit took on two major drug cases that resulted in several arrests, seized firearms, narcotics and a large quantity of US Currency. These cases are complex, time consuming and require a lot of attention to detail. Both cases were at problem motels in the city, which have been areas of concern for the unit. The unit had to think outside the box utilizing cooperating individuals, surveillance techniques, other agencies and many search warrants.

The third case developed from a rash of catalytic converter thefts in the region. The unit developed a suspect who has been purchasing converters from those suspected of stealing them from vehicles. From there the unit did some out of the box thinking and developed a plan that resulted in an arrest and several search warrants. Again, this is a complex case that has taken many person hours. Officers hope this will lead us in the direction of more theft suspects and overall suppress future thefts.

The POP unit has really worked hard to overcome many hurdles in this difficult time. They have had to adapt too many different scenarios, but have come through with some major case activity and hard work. For this Officers Danie, Robinson and Seager are being recognized for their efforts.

Respectfully,

A handwritten signature in black ink, appearing to read "Eric Babine".

Eric Babine
Support Service Sergeant

RECORD #	<u>ROCHESTER POLICE DEPARTMENT</u>	<u>PERSONNEL RECORDS ENTRY FORM</u>
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1. <u>EMPLOYEE NAME</u> : Alexander, Nicholas	DATE: 02.06.2021 TIME: 1638
---	--------------------------------

2. TYPE OF ENTRY

<input type="checkbox"/> RECOMMENDATION	<input type="checkbox"/> COUNSELING
<input type="checkbox"/> TRAINING INTERVIEW	<input type="checkbox"/> DISCIPLINARY
<input type="checkbox"/> EVALUATION/FOLLOW UP	<input checked="" type="checkbox"/> OTHER

3. NARRATIVE:
See memorandum.

4. ACTION TAKEN BY SUPERVISOR:

Thank you for your kind professionalism and constant effort to maintain and improve community relations.

SIGNATURE: *Janet A. Benjamin* DATE: 02.06.2021

*great job NICK
keep up the good
work!
WB 2-7-21*

5. COMMENTS/RECOMMENDATIONS OF PATROL COMMANDER:

Nick, Thank you for going above & beyond! Forward to eval file.

SIGNATURE: *Jason Thomas* DATE: 2/8/21

6. COMMENTS OF DEPUTY CHIEF OF POLICE: *Great job Nicks! Thank you for going the extra step.*

SIGNATURE: *[Signature]* DATE: 2-8-21

7. COMMENTS OF CHIEF OF POLICE:

Nice work Nick! Outstanding community service!

SIGNATURE: *[Signature]* DATE: 2-9-21

8. ACKNOWLEDGMENT OF EMPLOYEE:

I have, this date, been made aware of the information contained on this record and afforded an opportunity to review the associated documentation.

EMPLOYEE SIGNATURE: 

DATE: 2/9/2021



ROCHESTER POLICE DEPARTMENT

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Chief of Police



Lieutenant Bossi,

This afternoon I was made aware of an officer's action that both went beyond the call of service and illustrated the epitome of community policing with an random act of kindness.

Officer Nicholas Alexander was proactively patrolling in the area of Eastern Avenue. As he was driving down the road, he observed an elderly female struggling to shovel her driveway. Officer Alexander turned his cruiser around and went back to help this woman. Officer Alexander shoveled a great portion of her driveway when an unknown individual observed this. This person was in a truck equipped with a plow, and based on witnessing Officer Alexander's random act of kindness, he assisted Officer Alexander and the elderly female by plowing the remainder of her driveway.

A neighbor of this elderly woman also witnessed this event and took to Facebook stating "what an amazing gesture from RPD! Looking out my window and I see him drive by, he turns around to help an elderly woman shovel her driveway! What an amazing officer you are!! (heart emoji)."

In addition, I received a telephone call from Police Commissioner David Stevens, who had called in requesting to speak with the on duty supervisor. Commissioner Stevens had also witnessed Officer Alexander's actions while driving by the area. Commissioner Stevens praised Officer Alexander for this moving display of community policing stating, "that's how you do it." Commissioner Stevens also commented on how Officer Alexander's act of kindness had a ripple effect on the individual in the truck, who after witnessing this, stopped and helped. Commissioner Stevens stated this was a powerful and moving gesture because Officer Alexander could have driven by and done nothing, but he decided to turn around and go out of his way for this woman. Commissioner Stevens concluded by stating he was very impressed and "this is what community policing is all about."

I would like to formally recognize Officer Alexander for quietly going the extra mile to help a citizen in need and for his dedication to the City of Rochester and its residents.

Respectfully,

Sergeant Jacob Benjamin

Jason Thomas

From: David Stevens
Sent: Saturday, February 6, 2021 6:13 PM
To: Jason Thomas
Subject: Fwd: Outstanding Act

Sent from my iPhone

Begin forwarded message:

From: <david.stevens@rochesternh.net>
Date: February 6, 2021 at 5:52:08 PM EST
To: <paul.toussaint@rochesternh.net>, <gary.boudreau@rochesternh.net>, "Derick Peters" <kittery0345@gmail.com>, <lisa.stanley@rochesternh.net>, <jason.thomas@rochester.net>
Subject: Outstanding Act

Hi Chief, Deputy, Lisa and Derick

I just wanted to let you know that I saw Officer Nick Alexander shoveling a lady driveway about an hour ago. I was with Audrey and just turned onto Eastern Avenue by the Post Officer and there was Nick shoveling. I got to speak with him for a moment and he said he saw her shoveling and he couldn't just drive by. I also thanked him for going above and beyond. This is a perfect example of Community Policing. This really made my day, seeing such an act of kindness.

Thanks

David

Sent from my iPhone



Kaitlin Mercier



12m · 🌐

What an amazing gesture from RPD! Looking out my window and I see him drive by, he turns around to help an elderly woman shovel her driveway! What an amazing officer you are!! ❤️





👍❤️ 34

4 Comments 1 Share

Like

Comment

Share

RECORD #	ROCHESTER POLICE DEPARTMENT	PERSONNEL RECORDS ENTRY FORM
1. <u>EMPLOYEE NAME</u> : Ball, Eric		DATE: 1.12.2021 TIME: 1400
2. <u>TYPE OF ENTRY</u> <input type="checkbox"/> RECOMMENDATION <input type="checkbox"/> COUNSELING <input type="checkbox"/> TRAINING INTERVIEW <input type="checkbox"/> DISCIPLINARY <input type="checkbox"/> EVALUATION/FOLLOW UP <input checked="" type="checkbox"/> OTHER		
3. <u>NARRATIVE</u> : Officer Eric Ball is recognized for his professionalism after a citizen called to praise him.		
4. <u>ACTION TAKEN BY SUPERVISOR</u> : Prepared and submitted. Thank you Eric, great job. SIGNATURE:  DATE: 1.12.2021		
5. <u>COMMENTS/RECOMMENDATIONS OF PATROL COMMANDER</u> : <i>Nice work Eric! Thank you for your professionalism! Forward to eval file.</i> SIGNATURE:  DATE: 1/19/21		
6. <u>COMMENTS OF DEPUTY CHIEF OF POLICE</u> : <i>Great work Eric!</i> SIGNATURE:  DATE: 1-19-21		
7. <u>COMMENTS OF CHIEF OF POLICE</u> : <i>Nice work Eric!</i> SIGNATURE:  DATE: 1-21-21		

8. ACKNOWLEDGMENT OF EMPLOYEE:

I have, this date, been made aware of the information contained on this record and afforded an opportunity to review the associated documentation.

EMPLOYEE SIGNATURE:

 _____

DATE:

2/1/21



ROCHESTER POLICE DEPARTMENT

23 WAKEFIELD STREET
ROCHESTER NH, 03867-1933

BUSINESS (603) 330-7127
FAX (603) 330-7159
www.rochesterpd.org

"Dedication, Pride, Integrity"

PAUL R. TOUSSAINT
Chief of Police

POLICE COMMISSION

DEREK J. PETERS
Chairman
DAVID R. STEVENS
Vice Chairman
LISA M. STANLEY
Commissioner



January 12, 2021

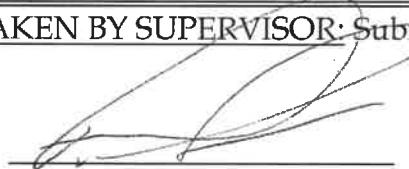
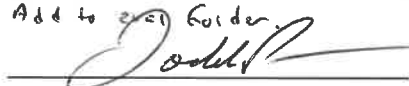



To Whom It May Concern:

I recently received a phone call from a citizen, [REDACTED] who called specifically to give praise to Officer Eric Ball. [REDACTED] described Officer Ball as being "on point," and that he was "cool, calm, and collected." [REDACTED] stated that Officer Ball was a "good listener," and that he "uses his best judgement" in handling situations. [REDACTED] did not give any background information regarding recent contact with Officer Ball, and upon reviewing in-house records I saw that Officer Ball handled a call for service where he ultimately served [REDACTED] with a trespass notification based on his disruptive behavior at a local business. [REDACTED] to have emotional reactions to some situations, yet Officer Ball was not only able to serve [REDACTED] with a trespass notification without issue, he also did so with so much tact and diplomacy that [REDACTED] felt compelled to contact the PD and praise him.

I request that this letter be placed in Officer Eric Ball's personnel file, recognizing his professionalism.

Respectfully,

Andrew Swanberry
Lieutenant

RECORD #	ROCHESTER POLICE DEPARTMENT	PERSONNEL RECORDS ENTRY FORM
1. <u>EMPLOYEE NAME</u> : Robert Frechette		DATE: 02/23/21 TIME: 1440
2. <u>TYPE OF ENTRY</u> <input type="checkbox"/> RECOMMENDATION <input type="checkbox"/> COUNSELING <input type="checkbox"/> TRAINING INTERVIEW <input type="checkbox"/> DISCIPLINARY <input type="checkbox"/> EVALUATION/FOLLOW UP <input checked="" type="checkbox"/> OTHER		
3. <u>NARRATIVE</u> : See attached thank you from the NHAG Office		
4. <u>ACTION TAKEN BY SUPERVISOR</u> : Submitted for file SIGNATURE:  DATE: 2-23-21		
5. <u>COMMENTS/RECOMMENDATIONS OF PATROL COMMANDER</u> : Thank you Bob. Your expertise in this area is of great help! Forward to Commission + Add to eval folder. SIGNATURE:  DATE: 2-23-21		
6. <u>COMMENTS OF DEPUTY CHIEF OF POLICE</u> : Thank you for your continued efforts in the area of Domestic Violence SIGNATURE:  DATE: 2-24-21		
7. <u>COMMENTS OF CHIEF OF POLICE</u> : Thank you for your dedication Bob! Great job! SIGNATURE:  DATE: 2-25-21		
8. <u>ACKNOWLEDGMENT OF EMPLOYEE</u> : I have, this date, been made aware of the information contained on this record and afforded an opportunity to review the associated documentation. EMPLOYEE SIGNATURE:  DATE:		

**ATTORNEY GENERAL
DEPARTMENT OF JUSTICE**

33 CAPITOL STREET
CONCORD, NEW HAMPSHIRE 03301-6397

GORDON J. MACDONALD
ATTORNEY GENERAL



JANE E. YOUNG
DEPUTY ATTORNEY GENERAL

RECEIVED
FEB 16 2020
OFFICE OF THE CHIEF
ROCHESTER POLICE DEPT

February 19, 2021

Chief Paul Toussaint
Rochester Police Department
23 Wakefield Street
Rochester, NH 03867

Re: Detective Robert "Bob" Frechette

Dear Chief Toussaint:

I write to sincerely thank you and your agency for permitting Detective Robert "Bob" Frechette to participate in several of our statewide domestic violence initiatives. The issue of domestic violence is of paramount importance to the Attorney General's Office and we rely on collaborative partners from around the state, like Detective Frechette, to assist us with the successful implementation of various projects.

Detective Frechette began collaborating with this Office in 2012 and is a valued member of both the Domestic Violence Fatality Review Committee and the Lethality Assessment Program (LAP). As a result of his participation in these committees, Detective Frechette worked with members of the advocacy and mental health communities to train over 500 community mental health providers on understanding the lethality of domestic violence. Additionally, he has personally trained, in-person, over 450 professionals in New Hampshire on the LAP. Detective Frechette also worked to develop an online LAP module that is available to law enforcement through the New Hampshire Police Standards and Training Council. An additional 400 law enforcement officers have taken that module since January of 2020.

Most recently, Detective Frechette was instrumental in the recent update of the statewide *Model Protocol For Law Enforcement Response to Domestic Violence*. He was a vital contributor to the protocol itself and we relied on him to deliver the training to members of state and local law enforcement agencies. He conducted two live virtual trainings for over 240 attendees and is currently working to create an online module for the Police Standards and Training Council on the protocol. This will exponentially increase law enforcement's access to this important information.

Detective Frechette is a consummate professional and his commitment to addressing domestic violence in a victim-centered and trauma informed manner remains unparalleled. He

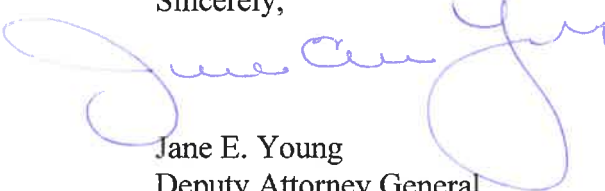
Chief Paul Toussaint, Rochester Police Department
Re: Detective Robert "Bob" Frechette
February 12, 2021
Page 2 of 2

understands the complexity of these cases, as well as the inherent dangers they bring to members of law enforcement. Detective Frechette draws on his own experiences, as well as his continued education regarding best-practice approaches, to provide tools and techniques to assist law enforcement in handling these incredibly difficult and dangerous cases. He consistently makes himself available for technical assistance to his law enforcement colleagues as well as members the advocate community. It is these qualities that have earned him respect among criminal justice professionals.

I recognize the time commitment that Detective Frechette has given to each of these projects and the impact that had on your agency. Please accept my sincerest gratitude for allowing Detective Frechette to participate in each of these initiatives and know that he has represented himself and your agency in a most professional manner.

Thank you for your continued support for our initiatives and I look forward to continuing to work with your agency.

Sincerely,



Jane E. Young
Deputy Attorney General

Cc: Lynda Ruel, Director, Office of Victim/Witness Assistance

2020 YEAR END REPORTS

- AFFIRMATIVE ACTION PLAN
- COMP STAT
- CONFIDENTIAL INFORMANTS
- CRISIS INTERVENTION TEAM
- CRUISER ACCIDENTS
- INTERNAL AFFAIRS INVESTIGATIONS
- INVESTIGATIONS BUREAU
- JUVENILE DIVERSION
- K-9
- MOTOR VEHICLE PURSUITS
- RACIAL BASED PROFILING
- RECORDS AUDIT
- STRAFFORD COUNTY REGIONAL ACCIDENT RECONSTRUCTION TEAM
- STRAFFORD COUNTY REGIONAL TACTICAL OPERATIONS UNIT
- USE OF FORCE

AFFIRMATIVE ACTION

To: Chief Paul Toussaint

From: Deputy Gary Boudreau

Subject: Annual Assessment/ Affirmative Action Plan

Date: January 21, 2021

Pursuant to the requirements of SOP 31.2.2, an assessment has been completed of the hiring procedures relating to the Affirmative Action Plan of the Rochester Police Department.

Assessment of the Affirmative Action Plan is done in two ways:

1. Comparison of the demographic makeup of the department compared to the demographic makeup of the city.
2. Comparison of males to females in the department positions.

The information below is pulled from the United States Census Bureau ACS Demographics and Housing estimates for 2019 estimated data profile. The Bureau lists the demographic makeup of the City of Rochester as follows:

Population	
Total Population	30,955
Population by Sex/Age	
Male	15,423
Female	15,532
Under 18	6,197
18 & Over	24,758
20-24	2,142
25-34	3,894
35-44	3,896
45-54	4,272
55-59	2,210
60-64	2,142
65-74	3,208
75-84	1,653
85 & older	708

Race	Population	%
White	29,170	94.2

2020

TOTAL AGENCY WORKFORCE INFORMATION (funded)		
JOB CATEGORY	TOTAL	PRESENT
SUPERVISORY STAFF	16	19%**
PATROL OFFICERS	50	59%**
CIVILIAN DISPATCHERS	12	14%**
OFFICE/CLERICAL	6	7%**
TOTALS	85*	100%**

*Note: Figures do not include crossing guard personnel

**Note: Rounded totals

The Rochester Police Department lost five officers (3 full time and 2 part time) throughout the year in for various reasons. Throughout 2020, the department conducted limited hiring processes, which resulted three new officers being hired. Hiring during the year was severely affected by the Covid-19 pandemic, which limited our ability to conduct normal hiring processes. As 2020 concluded, the department closed the year with three vacant full time and one part time certified officer positions. Additionally there was one dispatcher position vacant.

In review of our 2020, action plan most of the items implemented to the best of our abilities, but 2020 was a year like no other with the pandemic. Additionally, the law enforcement profession on a national scale again dealt with setbacks due to high profile events, which has made the profession non-appealing to many as a career field. As a profession both nationally and on a local scale law enforcement will have to diligently to dispel myths and show all the positive work done by officers daily.

2021 GOALS

As we move forward, the department should continue to focus on recruiting both the minority and female populations in order to strive to represent the community's makeup. The department should also seek to prepare and promote female candidates for supervisory positions within the department. Both of these goals are consistent with past objectives in policy 31.2.2

2021 ACTION PLAN

1. Active recruitment by the Department outside of the realms of the applicants gleaned from the Great Bay Community College.
 - a. Reach out to community based organizations/groups at local/regional colleges not law enforcement related for potential applicants.

2. Advertise openings outside of the local media and expanding in more regional areas with social media and police internet sites and organizations.
 - a. Continue to recruit on sites such as Indeed, Facebook and Instagram.
 - b. Post open positions on NHMA website, NHPSTC publications, and national law enforcement websites.
3. Ensuring use of women and other minorities for oral board examinations whenever proper and possible.
4. Utilize women in the recruitment process itself at job fairs and other public safety events.
5. Increase female and other minority internships through recruitment with area colleges.
6. Utilize our High School Resource Officers to actively recruit females and minorities in the school for our Explorer Program to expand the interest in law enforcement.
7. Active recruitment of female and minorities at regionalized written exams held at Great Bay Community College and NH Technical Institute by having out Training coordinator assist with the proctoring of exams.

Respectfully,

Gary Boudreau

Deputy Chief of Police

African American	212	.7
Asian	580	1.9
American Indian and Alaska Native	18	.1
Native Hawaiian and Pacific Islander	53	.12
Other	104	.3
Identified by two or more	818	2.6

The population of the City is overwhelmingly white according to the census at 94.2%. The next highest representation are of individuals who identify by two or more races at 2.6%, Asian follows this at 1.9% and African American at .7%.

When staffing a police department, agencies should strive to mirror the makeup of the community they serve. New Hampshire as a whole according to census statistics is 93.1% white, and most agencies struggle to find interested, qualified candidates who are of a minority origin. The City of Rochester and Police Department are no different. While the department has consistently looked to recruit minority candidates the makeup of the department was 100% white until late in 2020 when the department hired one officer who is a minority (Black/African American). As we end 2020, the department now has a 1.6% minority representation for the current certified officers on the roster. Currently there are three full time and one part time officer positions unfilled, these open positions were not used for purposes of the calculations. While only small, it is a step towards having a more diverse representation and attempting to mirror the makeup of the community. The department should continue to pursue qualified individuals who are of a minority.

In assessing the comparison of gender distribution, ratios of employees as compared to our population there are greater differences. Currently the city has a makeup of 50.1% female and our officer base is 8.2% female (based upon currently staffed roster). Historically, the police profession is a male dominated field and the department's gender distribution reflect this. Nationally, only 12.8% of all officers are female and in New Hampshire, only 10.3% are female. Historically, law enforcement has not been an attractive profession for female candidates however this is slowly changing.

If the overall makeup of the department is reviewed to include both certified police officers and civilian staff there is 85 positions budgeted. Currently as of the conclusion of 2020, there were five open and unfilled positions in the budget (three full time officers, one part time officer, and one dispatcher). If we look at the overall percentages for both the above categories for race and sex it changes the results. Overall, we have a minority representation of 1.2% for the department personnel and 27.5% of our employees are females. The majority of the female representation is through support type positions.



Rochester Police Department

Annual Report

2020

Prepared by: Stephen Kerlee
Crime Analyst

Introduction

This report reflects a compilation and analysis of activities of the Rochester Police Department during the year 2020. The report also compares data from 2020 and how it compares with 2015 and 2019. The following categories of activities were used to compile this report: Calls for Service, Field Activities, Proactive Activity, Property Crimes, Violent Crimes, and Drug Related Activities. Lastly, the report will compare year 2020 activities and crimes with the previous 10 years using a Threshold Analysis.

There exists a fact regarding the year 2020 that must be included in the discussion of this report while reviewing the data. In March of 2020 the world was beset with a plague of epic proportions that virtually shut the world down. The COVID 19 Crisis literally changed the way the world functioned at a capacity that had never occurred in modern times. Rochester New Hampshire was severely impacted with this crisis and continues to be limited as this report is being written almost one year later. The impact was felt throughout the agency. Under the guidance of local/state/ and federal authorities the Rochester Police Department responded to the crisis in a professional manner.

The agency had to adapt to the COVID 19 crisis, keep employees and their families' along with the public safe, AND still respond to the needs of the community. Officers received enhanced training and equipment to help them respond during the pandemic. The agency modified shift personnel and practices to be able to operate in a safe environment while still meeting the needs of the community. Officers were directed to limit proactive enforcement to life threatening situations only. Handling non-serious calls over the phone was implemented in an effort to limit the spread of the virus. By the end of March "normal" activities of the agency were severely limited and remained that way for much of the year. As a result, arrests and case solvency was affected.

During the year the agency implemented an online crime reporting function that allows the public to file an online report instead of meeting with an officer. The agency partnered with Lexis-Nexis to begin using the Desk Officer Reporting System, DORS. The system is accessible on the agency website allowing individuals to file a report with the agency. There are guidelines for online reporting that ensure non-life threatening incidents or more serious offenses are not reported in this manner. The purpose of online reporting is to enable citizens to file non-serious reports that free up resources for more serious incidents. This system has been implemented throughout the country with successful results.

The agency also formed and implemented a Problem Oriented Policing Team (POP). The team was comprised of 1 Sergeant, 2 Officers, and assistance from the Community Engagement Officer. The main function of the team was to identify long-term, specific crime and disorder problems and develop effective response strategies. The team was organized and became active in March, just in time for the COVID 19 crisis. As can be expected, the team started off slowly, but as the year moved forward so did the team. Throughout the year, the team has been busy working in this capacity and has met with success.

Calls for Service

Calls for service are divided into two major categories: Requests for Service and Officer Initiated Calls for Service. Requests for Service generally come from the public and are classified into 3 categories depending on severity: Priority 1(P1), Priority 2(P2), Priority 3(P3), P1 being the most serious and P3 being the least serious. Officer Initiated Calls for service are divided into 2 categories and are typically initiated by the officer. The first category is classified as Proactive Activity and is comprised of: traffic stops, extra patrols, business check etc. The second category is classified as Administrative Duty and comprised of: administrative duty, report writing, in-service training, follow-up investigations etc.

Figure 1 compares the number of calls for service received from the public during years 2015, 2019, and 2020. Priority 1 calls for service remained relatively the same for all three years. Priority 1 calls require more resources and time to complete and are more serious in nature. Between 2015 and 2020 there were significant increases in Priority 2, (11%), and Priority 3(10%) calls. Those increases appear to diminish between 2019 and 2020. A strong factor in that slight decrease (5%) may be related to the COVID 19 pandemic. A quick review of 2017/2018 calls for service in the same category revealed an upward trend that was observed early in 2020 prior to the pandemic. Priority 2 and 3 calls are considered non-emergency, lesser severity. It is believed that people did not call the police during this time in contrast to the past for reasons related to the pandemic. Online reporting was available during this time period as well and is surely a contributing factor. Online reports are not counted as calls for service and those reports would be considered priority 2 and 3 calls for service had the caller requested to see an officer.

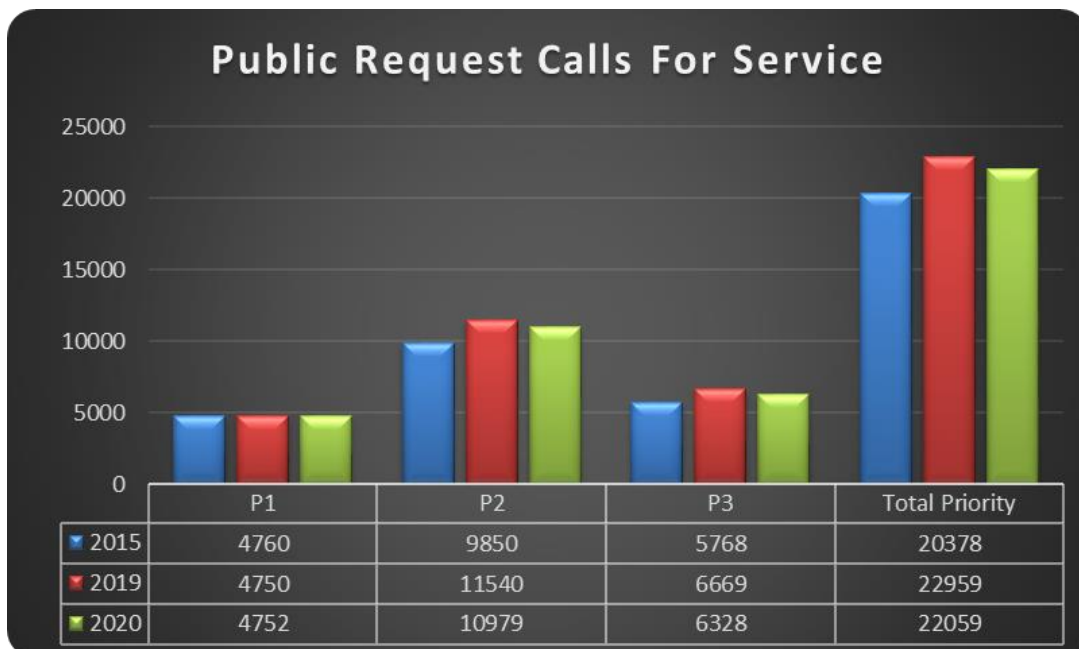


Figure 1

Field Activities

The COVID 19 pandemic impacted Field Activities pretty hard during the past year. With few exceptions, Field Activities are primarily patrol oriented enforcement duties. Several months went by, typically the busiest months of the year, in which officers were not able to perform traffic stops. Traffic stops are the bulk of Field Activities and the agency has spent time and effort emphasizing the importance of traffic stops. **Figure 2** compares Traffic Activities from 2015 through 2020:

FIELD ACTIVITIES								
	2020	2019	% Change	2018	2017	2016	2015	% Change
Traffic Stops	5554	5447	2%	8055	6667	13394	12985	-57%
Arrests from Stops	213	271	-21%	326	265	419	424	-99%
Summons	203	227	-11%	490	407	904	1063	-81%
Warnings	4957	4356	14%	6946	5798	11652	11215	-56%
No Action	135	177	-24%	230	174	309	304	-56%
Accidents	1009	1113	-9%	1072	1140	1012	1046	-4%
Summons from ACs	14	39	-64%	36	31	38	92	-85%
Arrests from ACs	60	58	3%	56	83	66	40	50%
Field Interviews	146	96	52%	120	161	199	236	-38%
DWI	85	110	-23%	76	97	78	105	-19%
DWI from ACs	37	41	-10%	20	33	29	28	32%

Figure 2

Overall traffic stops during 2020 increased slightly from 2019 despite restrictions from the COVID19 pandemic. Enforcement action outside of warnings suffered somewhat as a result of the pandemic as well. But in looking at traffic stops overall, it is important to put into context that there were several months during the year that traffic stops ceased as a routine duty.

In looking at accidents, there appeared to be a slight decrease from 2019 (-9%) as well as in 2015 (-4%). Traffic crashes lagged behind slightly throughout the year, a result of fewer vehicles on the road during the pandemic. As the year progressed so did the number of vehicles on the road and the numbers of crashes began to increase, but not to the levels in previous years.

2020 saw 6 fatal crashes resulting in 7 deaths. 2 of those incidents resulted in charges against the operator of a vehicle involved. 2019 saw no fatal crashes and 2015 had only one.

DWI arrests showed a 23% decrease between 2020 and 2019. Between 2020 and 2015 there was a 19% decrease in DWI incidents. DWI crashes for 2020 decreased by 10% from 2019. Of note is a 32% increase in DWI incidents between 2015 and 2020.

The number of DWI crashes in 2020 is the second highest in 6 years. Although the number decreased between 2019 and 2020, it could increase as the traffic gets back to normal levels in the future.

Proactive Activity

Proactive Activity and Administrative Duty are captured and tracked by hours spent on that activity instead of number of incidents. Due to the nature of the activity an officer could spend considerable amount of time on one activity and it would only be tracked as a single incident. This would not give an accurate representation of that type of activity. **Figure 3** compares the work hours devoted in 2015, 2019, and 2020 to these activities.

Officers spent considerable more time in 2020 on proactive (37%) and administrative (11%) duties when compared to 2019. It should be noted that staffing levels in 2019 were lower than 2020 levels. When compared to 2015 levels, there was a slight decrease in 2020 (2%) regarding proactive activity. 2020 reflected a 5% increase in administrative activity when compared to 2015. When compared with 2017/2018 levels, there is a notable increase in these levels, demonstrating an increasing trend.

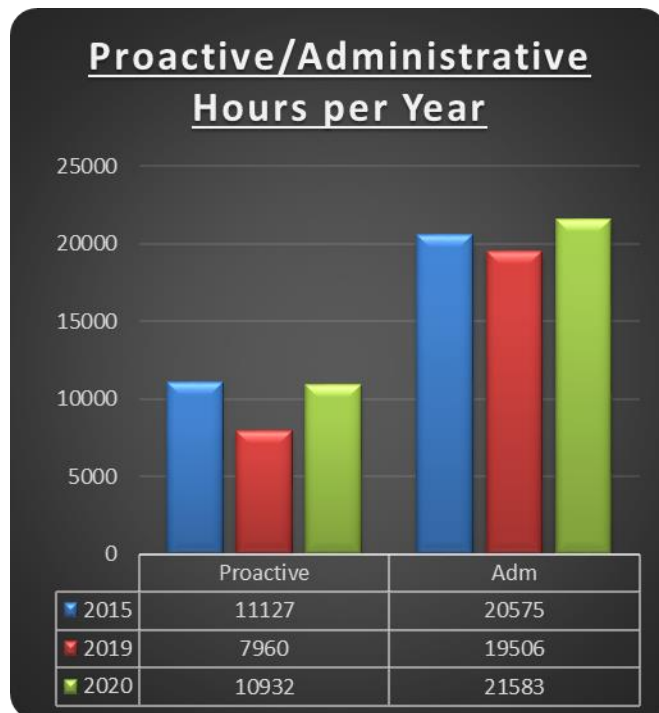


Figure 3

Property Crimes

Property Crimes decreased slightly in 2020 over 2019 (-3%). When comparing 2020 to 2015, there is a notable decrease of (-15%). **Figure 4** compares property crimes from 2015 through 2020. Motor vehicle theft experienced the highest increase in 2020 with an increase of 50% over 2019 and 113% over 2015. 2020's theft rate is the highest rate in 6 years. What needs to be commented on regarding motor vehicle thefts over 2020 is that the overwhelming majority were actually considered an unlawful use of a vehicle. A person typically borrowed the vehicle and didn't return it until law enforcement was involved. In almost all cases, charges were not brought against the suspect and victims withdrew cooperation.

Shoplifting also saw a significant increase in 2020, in fact this past year saw the highest number of incidents in 6 years. Arrests for Shoplifting lagged slightly from previous years, mainly due to 2 reasons: 1) the suspects are now wearing masks and it is harder to identify them, 2) merchants are not always catching the person in the act and wait to call police until a “packet” of information is compiled to give to responding officers.

Burglary incidents have decreased and 2020 reflected the lowest number of burglary incidents over the past 6 years. This is welcome news as Burglary is the most severe property crime. A quick review and comparison of previous cases appears to show that the COVID 19 pandemic may have had a positive impact on the Burglary rate. A review of burglary incidents for the year shows that a large amount occurred when suspects entered a garage or shed committing theft or vacant buildings had copper pipe and/or wire removed. Most people were working from home, and some still are, keeping potential burglars looking for other places during the day.

Arrest rates for Property Crimes lags slightly behind the previous years for a couple of reasons. With the pandemic going on and mask mandates in place, perpetrators are using the mask along with clothing items to obscure their appearance. With this addition to complicate matters, officers will have to become more creative in an attempt to identify suspects such as through unique clothing identifiers, accessories like backpacks and bicycles etc. Secondly, it appears that many suspects/defendants are transient and difficult to locate. There have been numerous incidents in which a suspect has been identified and warrant issued but the officer was not able to locate him/her. With the increasing environment and economic situation it appears this will continue to be a roadblock for the officers.

Property Crimes											
Specific Crimes	2020	2019	% Change	2018	2017	2016	2015	% Change	2020 Closure Rate	2019 Closure Rate	2015 Closure Rate
Shoplifting	292	196	49%	259	269	288	253	15%	65%	104%	79%
Theft from M/V	122	236	-48%	187	198	124	182	-33%	2%	4%	2%
All Other Theft	317	363	-13%	359	408	440	500	-37%	11%	18%	24%
M/V Theft	51	34	50%	42	26	36	24	113%	10%	18%	38%
Vandalism	427	385	11%	397	427	454	437	-2%	22%	36%	32%
Burglary	60	100	-40%	89	117	137	96	-38%	12%	19%	19%
Total Property	1269	1314	-3%	1338	1445	1479	1492	-15%	20%	33%	32%
Property Crime Arrests											
Specific Crimes	2020	2019	% Change	2018	2017	2016	2015	% Change			
Shoplifting	189	203	-7%	185	186	219	201	-6%			
Theft from M/V	2	9	-78%	7	11	6	3	-33%			
All Other Theft	34	66	-48%	70	85	81	119	-71%			
M/V Theft	5	6	-17%	11	6	8	9	-44%			
Vandalism	96	139	-31%	131	123	133	138	-30%			
Burglary	7	19	-63%	13	15	16	18	-61%			
Total Property	333	442	-25%	463	426	463	488	-32%			

Figure 4

Violent Crimes

A quick look at Violent Crimes during 2020 shows a slight decrease of -4% from 2019. While this is good, a couple of categories require further study. Before discussing Rochester NH incidents, it is important to also understand that violent crime rose considerably in many regions throughout the country during the pandemic. It appears that with a couple of exceptions, Rochester did not experience the same level of violence as many communities across the country.

Figure 5 compares Violent Crimes over the past 6 years with comparisons to 2019 and 2015.

Violent Crime Incidents											
Specific Crimes	2020	2019	% Change	2018	2017	2016	2015	% Change	2020 Closure Rate	2019 Closure Rate	2015 Closure Rate
Homicide	5	0	NA	2	0	1	0	N/A	50%	N/A	N/A
Robbery	20	11	82%	16	28	17	16	25%	55%	64%	50%
Aggravated Assault	30	61	-51%	79	79	68	81	-63%	50%	61%	47%
<i>Domestic Violence</i>	14	23	-39%	44	29	43	36	-61%			
Simple Assault	384	387	-1%	457	469	538	519	-26%	47%	60%	48%
<i>Domestic Violence</i>	198	200	-1%	246	213	283	268	-26%			
Total Violent	439	459	-4%	598	605	667	652	-33%	51%	62%	48%
Violent Crime Arrests											
Specific Crimes	2020	2019	% Change	2018	2017	2016	2015	% Change			
Homicide	3	1	200%	0	0	1	0	0%			
Robbery	11	7	57%	9	10	13	8	38%			
Aggravated Assault	15	37	-59%	48	53	41	38	-61%			
Simple Assault	181	234	-23%	229	216	266	251	-28%			
Total Violent	210	279	-25%	286	279	321	297	-29%			

Figure 5

During 2020 Rochester experienced 5 Homicides. Breaking those incidents down, 2 of the incidents were the result of motor vehicle crashes. 1 of the motor vehicle crashes had two victims. In both of those crashes suspects were charged and are awaiting trial. The other two incidents involved a home-invasion type incident resulting in the death of the resident and the death of a security guard at the hospital who was assaulted and died of his injuries. The suspect in the hospital incident was arrested and awaiting trial. Suspects have been identified in the home-invasion and that case remains under investigation.

Rochester experienced a significant increase in Robbery cases when comparing 2020 to 2019 (82%) and 2015 (25%). In further looking at these incidents, it appears that for the most part these were isolated incidents. Many were drug related or shoplifting incidents in which the suspect attacked loss prevention personnel. During September, one individual robbed a gas station two times within a week time period. A concerted effort took place to identify and apprehend him while at the same time providing enhanced patrols to gas/convenience stores. The suspect has not been apprehended and there were no more similar robberies. At the same time another individual robbed 3 banks. Two of the banks were in a grocery store and the 3rd was a main branch downtown. He was apprehended and awaits trial. He was identified as a transient from another town who was living in the woods close to his target locations.

With the exception of the gas station robberies, the other incidents have suspects identified and charged and awaiting trial, or victims have refused to cooperate resulting a suspended case.

Regarding Violent Crime during the past year, it is important to highlight Aggravated and Simple Assaults. Both categories have decreased over the past year and more specifically over the previous 6 years. In fact, both categories have realized the lowest number of occurrences over the previous 6 years. Closure rates reflect adult arrests. Incidents involving juveniles are not listed as arrests and therefor impact the closure rate. Another factor regarding closure rates and assaults involves the unwillingness of victims to either identify their attacker or to cooperate with further investigations.

Drug Related Activities

There were two factors influencing Drug Activity results during 2020. **Figure 6** compares the past 6 years regarding drug activities with emphasis on 2020, 2019, and 2015.

Drug Incidents											
Specific Crimes	2020	2019	% Change	2018	2017	2016	2015	% Change	2020 Closure Rate	2019 Closure Rate	2015 Closure Rate
Possession- Drugs	185	150	23%	170	192	204	258	-28%	50%	79%	87%
Overdoses	99	121	-18%	146	215	109	96	3%			
<i>Fatal</i>	16	22	-27%	13	22	19	10	60%			
Drug Arrests											
Specific Crimes	2020	2019	% Change	2018	2017	2016	2015	% Change			
Possession- Drugs	92	119	-23%	152	177	185	225	-59%			

Figure 6

Drug possession cases reflected an obvious downward trend from 2015 through 2019 then in 2020 possessions pick up. The POP unit was formed in 2020 and began working on identified problems throughout the city. Drug activity does not function in a bubble and spills over to other areas, many times creating quality of life issues in certain areas etc. As the POP team began to identify and address those issues, their investigations led them to drug offenses. Another check of drug possession cases revealed that many cases resulted after someone was arrested for another crime, ie: Shoplifting, and the officer found illicit drugs on the suspect's person while conducting a search. Many of the drug cases identified throughout the year are awaiting test results from the state lab before a warrant is issued or the warrant has been issued and the person cannot be found.

Regarding drug overdoses and overdose deaths, there was a decline in between 2020 and 2019 in overdoses (-18%), and overdose deaths (-27%). When comparing 2020 to 2015, there is a 3% increase in overdoses and a 60% increase in overdose deaths. Calculated over the past 6 years and the number of overdose deaths for 2020 was just shy of the average. One intangible when looking at drug activities is the introduction of Methamphetamine into the community. Officers routinely get called to check the well-being of an individual who may be

acting irregularly. Many times the person is gone when they arrive or they find the person is under the influence of a drug but the person doesn't cooperate and the officer cannot legally detain them. The officer is left with offering solutions and outside assistance for addiction issues.

Drug incidents continue to be a large issue for the community and the police department. Much of the crime, disorder, and quality of life issues are a result of drug issues. The agency works with outside local, state, and federal authorities to help address the ongoing problem. Officers try to work with individuals they come into contact with who may have overdosed or are involved with illicit drugs, offering them alternative solutions and organizations that can help them.

Threshold

A threshold analysis was conducted to understand how the total number of specific crimes/activities compares to data over the past 10 years as seen in Figure 6 below.

Crime	Yearly Average	Normal Range	2020	Activity Level
Accidents	1023	946-1099	1009	Normal
Traffic Stops	8493	6300-10686	5554	Moderately Low
DUIs	91	62-120	85	Normal
Robbery	19	12-26	20	Normal
Aggravated Assault	63	48-78	30	Very Low
Simple Assault	411	345-478	384	Normal
Burglary	122	93-152	60	Very Low
Motor Vehicle Theft	32	24-40	51	Very High
Theft from MV	177	140-213	122	Moderately Low
Vandalism	439	350-528	427	Normal
Shoplifting	274	210-338	292	Normal
Theft from Building	167	91-243	126	Normal
All Other Larceny	288	175-401	191	Normal
All Other Theft	455	407-503	317	Very Low
Possession	163	110-216	185	Normal
Crime	Yearly Average	Normal Range	Current Year	Activity Level
Violent	515	434-597	439	Normal
Property	1499	1372-1626	1269	Moderately Low

Figure 7

Putting the Threshold together a “Normal Range” is created along with a “Yearly Average”. The current year is then compared to those averages to understand the level of activity for the current year. A value is assessed to the current year value as it compares to the yearly average and normal range. The value is indicated to the right on the Threshold table. The categories are determined by the agency to be those that are most important and impact the community the most.

For 2020 most categories are in the Normal, Moderately Low, or Low category. Motor Vehicle Theft is considered Very High and is addressed previously in this report. While this category bears watching, there doesn't seem to be any significant factors that would lead one to believe it will be a continuing trend, ie: theft without recovery etc.

Conclusion

Despite the COVID 19 pandemic, the agency has responded in a professional and efficient manner. Without the ability to go directly to the people, they found ways to take crime reports (phone/online) and continue to serve the community at a time many agencies came to a stop. Although they weren't able to make traffic stops, officers found ways to be proactive and continue to be a deterrent in the field. When many agencies across the nation were dealing with increases in property and violent crimes, Rochester Police Department was able to work effectively in the community to be a deterring force when possible. When crimes did happen, as they will, the agency responded quickly and efficiently. For example, as the agency saw an increase in Shoplifting from a certain store, they worked with store management to place an officer on-site during peak times as a deterrent.

Drugs continue to be a problem in the city of Rochester, as they are in the overwhelming majority of American society. The agency worked the previous year to address drug issues as best they could, partnering with outside agencies to provide assistance to resources where possible.

2020 was a difficult year for most people. A quick check of the Threshold analysis shows that Rochester Police Department was able to work through the restrictions and obstacles of the past year to help keep order in the community.



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PAUL R. TOUSSAINT
Chief of Police



January 26, 2021

To: Chief Paul R. Toussaint
From: Captain Todd Pinkham
Re: 2020 CI File Audit

Chief,

In review of policy 42.2.7, Confidential Informants and Intelligence Gathering, this memo serves as the 2020 year-end report regarding the intelligence files maintained by the Rochester Police Department.

Section 4, subsection F, outlines a reporting procedure for **Authorized Access Only** files maintained by the Support Services Division Commander. As of this writing there are no **Authorized Access Only** files being maintained by my office.

Section 5, subsection C, outlines a procedure maintained by the Support Services Commander for those individuals suspected in being involved with OC (organized crime). As of this writing there are no files being maintained by my office for those individuals suspected of being involved in OC.

Section 5, subsection F, states that intelligence files will be audited every five years, or as required. There are no files being maintained in this capacity. The next audit (5th year) is scheduled for 2022, but as already noted, we have no files maintained in this capacity.

Section 5, subsection G, outlines procedures for purging information from our intelligence files. There was no information purged from our intelligence files in 2020.

Section 9, subsection B, outlines the procedure utilized by the Rochester Police Department in the use of confidential informants (CI) files. In 2020, there were two new cooperating individual signed into the program.

Section 9, subsection C, requires that the Support Services Commander maintain a master file containing the names and assigned numbers for each individual. A CI log is on file with the CI files dating back to 2008. All CI files are maintained in my office with the accompanying log. Each file listed on the log from 2008 is accounted for in the master file.

Section 9, subsection D1, states that the Support Division Commander shall maintain inactive CI files for a period of 6 years. We currently have CI files dating back to 2008. For the years dated 2008 – present, all files are accounted for, and secured within my office.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Todd Pinkham", with a long horizontal flourish extending to the right.

Captain Todd Pinkham
Support Services Division

Just
1-29-21



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Crisis Intervention Team Year End Report

The Rochester Police Department responded to a total of **502** calls involving mental illness for the calendar year of January 1, 2020 through Dec. 31, 2020. **This is a significant increase of 24% over last year.** It is important to note that last year's total response to such calls was 405, and the previous year was 409. One could speculate on reasons for the sharp increase, such as stress caused by the pandemic or improved recognition by officers, however we do not have true evidence to explain the data.

There were 3 completed suicides this year. This is the same figure as last year, and a decrease from 9 the previous year. The means for the 2020 suicides were carbon monoxide asphyxiation, hanging, and gunshot.

Type of Call

There is some overlap in the below statistics as an individual may make multiple threats.

Subjects brought to services: **225, which is a 10% decrease from last year's figure of 252.** This year's increase is consistent with the 2018 figure, which was a significant increase over 2017.

Homicidal/Threatening others: **22, which is a decrease from last year's figure of 35.**

Mental Health calls without a specific threat of self-harm or harm to others comprise the remaining calls.

Method reported to be used at time of call

Increases and decreases are compared to statistic of prior year incidents.

Edged Weapons	30, decrease from 48
Overdose	41, increase from 39
Firearms	11, identical to last year
Jumping	1, decrease from 3
Hanging	9, increase from 8
Drowning	0, decrease from 1
Traffic	9, increase from 2
Carbon Monoxide	1, decrease from 0
Police	2, increase from 0
Blunt Object	3, increase from 0

Other or unspecified means of causing harm comprise the remaining instances.

Lethal Weapons still present upon arrival

There were 15 cases where weapons were still present upon police arrival. This is an increase from 14 the previous year.

Respectfully Submitted,



Andrew Swanberry
Lieutenant



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January 20, 2021

To: Chief Paul Toussaint
From: Capt. Jason Thomas
Re: 2020 Year End Report – Cruiser Accidents

Chief Toussaint,

In 2020, we had 3 cruiser accidents. This is the lowest number we've seen in the past 8 years. Here is a breakdown from the past 8 years:

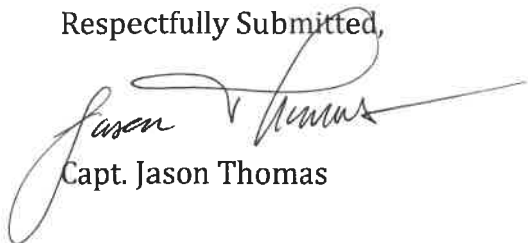
- 2020 - 3
- 2019 - 6
- 2018 - 6
- 2017 - 4
- 2016 - 8
- 2015 - 13
- 2014 - 6
- 2013 - 6

All three accidents in 2020 involved different officers. All three I would classify as minor damage. No department vehicles were involved in any major accidents. Here is a breakdown of the three accidents:

- A detective in a back line car, backed into a telephone pole. No damage to the pole and minor damage to the Ford Fusion.
 - Patrol Sergeant handled the report
 - Detective was counseled
- A POP officer in a Ford Focus was rear-ended by another driver. Slow speed and no damage to the Focus.
 - Support Sergeant handled the report
 - No violation by the officer
- A patrol officer was making a u-turn (performing his duties), and struck a curb damaging a wheel/tire.
 - Patrol Sergeant handled the report
 - Verbal counseling to the officer

None of these accidents were during emergency driving. For the past 8 years, we have had a total of 52 cruiser accidents which is an average of 6.5 per year. In 2020, we were well below that. I do not see anything concerning in 2020 that would prompt me to change any standard practice—especially since our vehicles are driven 24/7 365.

Respectfully Submitted,

A handwritten signature in black ink, appearing to read "Jason Thomas", with a long horizontal flourish extending to the right.

Capt. Jason Thomas



PAUL R. TOUSSAINT
Chief of Police

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January 21, 2021

To: Chief Paul Toussaint
From: Capt. Jason Thomas
Re: 2020 Year End Report – Internal Affairs Investigations (IA)

Chief Toussaint,

In 2020, we had 16 Internal Investigation (IA) cases. We conducted and completed 13 Internal Investigations. One is still pending on a dispatcher—being handled by Capt. Pinkham. Two additional cases are still pending waiting on their criminal court case to be adjudicated prior to starting the IAs.

The average cases per year, from the below 10 years, is 37.5 cases a year. For the past two years now, we are well below that.

It should be noted of the 16 this year; one was from a 2016 arrest where the complainant has unsuccessfully filed multiple lawsuits, and two different IAs are from the same complainant.

Here is a breakdown of total IAs for the past ten (10) years:

- 2020 - 16
- 2019 - 12
- 2018 - 31
- 2017 - 28
- 2016 - 28
- 2015 - 64
- 2014 - 38
- 2013 - 48
- 2012 - 44
- 2011 - 66

For 2020, of the 13 Internal Investigations completed—here is the breakdown of how they were initiated:

- 5 - were department initiated
- 11 - were citizen initiated

➤ Two of these are still pending due to their court case

The overall breakdown of the Findings of these IAs are as follows (please note, one IA can have several “charges” as in multiple policy violations per complaint—which is why the tally will be high):

Sustained – 16

Unfounded – 8

Not Sustained – 2

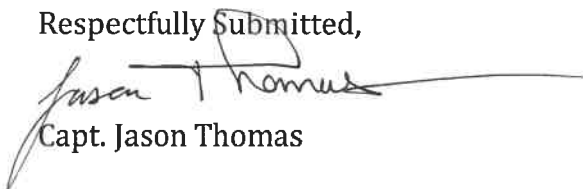
Exonerated – 14

Still Under Investigation or pending Court – 3

I would only consider 1 of the 13 investigations to be serious. That had to do with cruiser operation while driving code 3 (no accident—just the manner of the cruiser operation). This officer was sustained on 4 different categories, and served a one-day suspension.

I feel all supervisors have done well holding personnel accountable, and dealing with progressive discipline appropriately such as Counseling’s and/or Remedial Training’s when applicable.

Respectfully Submitted,



Capt. Jason Thomas



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PAUL R. TOUSSAINT
Chief of Police



January 26, 2021

To: Chief Paul R. Toussaint
From: Captain Todd Pinkham
Re: 2020 Year End ISB Report

Chief,

The following is the data for ISB for 2020;

Number of new cases assigned in the division:

- **444** new cases
- **835** cases carried
- **69.58** cases average **per month being investigated**
- Due to court related shutdowns and limited operations due to Covid 19, we presented **86** felony cases to Grand Jury.

Other Activity:

- We had **49** callouts over the past 12 months. These callouts included offenses, but are not limited to, Homicide, Manslaughter, Overdose Deaths, and other untimely death investigations, as well Robberies, Sexual Assaults, Aggravated Assaults, Arson investigations, as well as DV and Child related calls and other criminal acts.
- We conducted **7** polygraphs and **8** backgrounds this year.

Evidence:

- We took in **5410** pieces of evidence this year
- Purged **1199** either through returning the items or destroying them.
- The number of items taken in increased from 2019, yet the number of items purged/returned decreased, however that decrease was the result of certain limitation and circumstances pertaining to the evidence room due to the Covid-19 pandemic.

Breakdown of personnel:

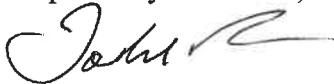
Total Detectives: 8

- 2 Crimes Against Persons
- 2 Crimes Against Property
- 3 General
- 1 DV

Experience:

- 1 detective has 20 years
- 1 detective has 17 years
- 1 detective has 15 years
- 1 detective has 14 years
- 1 detective has 11 years
- 1 detective has 6 years
- 1 detective has 1 year with RPD but 25 with NYPD
- 1 detective has 1 year with RPD and prior experience with Northwood

Respectfully submitted,



Captain Todd Pinkham
Support Services Division

ROCHESTER POLICE DEPARTMENT



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Chief of Police

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January 26, 2020

To: Chief Paul R. Toussaint
From: Captain Todd Pinkham
Re: 2020 Year End Juvenile Diversion Report

Chief,

Below is the year end data for juvenile diversion submitted to me by Nicole Rodler.

2020 Yearly Updates:

1. Trainings – Most of which were virtual due to Covid 19 pandemic:
 - Coming Together to End Homelessness Summit 3/5/20
 - RX Drug Abuse & Heroin Summit 2020 4/14-16/20
 - Search Institute's Communicating about Developmental Relationships
 - Gangs and Human Trafficking 4/29/20
 - Understanding and Combating Cyberbullying and Digital/ Online Hate 4/27/20
 - Resilience & Youth Trauma trng 5/20/20
 - Integrating Suicide Prevention into the SBIRT Model 5/18/20
 - Police One Cultural Awareness & Diversity Courses 6/30/20
 - Bullet Proof Mind 7/6/20
 - Race & Resiliency Talks 9/8/20
 - Carsey Institute's Race & Diversity Conversation 9-11/2020
 - Recognizing & Responding to Youth Suicide Risk during COVID-19 9/23/20
 - 17th Annual NH Suicide Prevention Conference 11/12-13/20
 - Impact of Substance Use on the Developing Adolescent Brain 11/17/20 & 12/10/20
 - Substance Use Interventions for Adolescents and Transitional Age Youth 12/15/20
 - Supporting Children & Youth in the presence of Loss & Trauma
 - CJIS Security Awareness Trng 12/22/20

2. What certifications do you hold and briefly explain what they are for?

- Certified Recovery Support Worker- renewed until 2022- used for the work I do with juvenile’s around substance use and their recovery, as most cases I see have a component of use to them per assessment.

3. Boards/Organizations that RPD/Juvenile Court Diversion representation is part of:

- Board Chair NH Juvenile Court Diversion Network- the accrediting body for all diversion programs in NH and sharing of best practices amongst all programs
- Strafford County Public Health Network: Prevention Leadership Group and Addiction Task Force: Sit as a representation of our Dept and CRSW on the TF, and PLG connects to all prevention work we do in Rochester
- Governor’s Commission on Alcohol and Other Drugs- Opiate Task Force: sit as Juvenile Court Diversion representation and as part of Law Enforcement recovery services
- NH State Law Enf and Crm Justice Race & Equity Work group: sit as juvenile justice representation
- NH State Probation Transformation Team: Juvenile Court Diversion representation

4. Projects accomplished over the past year and are on-going efforts:

- Working with Waypoint on bringing in a homeless youth and at-risk of homelessness day center that will be combined with CAPS Family Resource Center- providing much needed coordinated services for our youth & families.
- Juvenile Probation Transformation: working to increase diversion referrals across the state and develop equity in our juvenile justice system! Developing an assessment process and shore up all diversion options around NH.
- Prevention work that has been done with Strafford County Public Health Network: on-going services that we have brought in to local partners such as the trauma –informed care series around ACES work with juveniles and families.

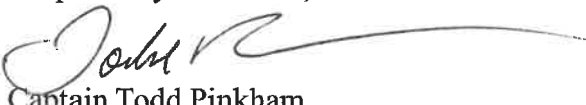
Age	Total
7-11	0
12	0
13	1
14	0
15	2
16	3
17	2
18	
Total	8
Gender	
M	5
F	3

Offenses:	
Drug Related Offense	3
Disorderly/Reckless Conduct	3
Willfull Concealment/Theft/Burglary	1
Threatening/Simple Assault/Domestic Violencec	1
Completion Status:	
Successful	4
Returned to Court	2
Declined/opted out	2
Open at Year's end	2

Race	
Caucasian	8
Bl/Afr Amer	0
Mixed/Other	0
Ethnicity	
Non-Hisp	8
Hisp	0
County Of Residence	
Strafford	7
Belknap	1
Citizenship:	
US Citizens	8
Non-US	0
Referral Source:	
Pre-Adj	2
Court referred	5
# of extensions beyond 6 mos.	0
Ave # of days from Arrest to Referral	
	62
Ave # of days from Referral to Contract	
	10
Ave # of days from Contract to Completion	
	30

Cmty Service Hrs:	10
Restitution	\$201.58
Recidivism 2019:	

Respectfully submitted,



Captain Todd Pinkham
Support Services Division



PAUL R. TOUSSAINT
Chief of Police

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January 29, 2021

To: Chief Paul Toussaint
From: Officer Keith MacKenzie
Re: 2020 Year End Report – K9

Chief Toussaint,

This year the Rochester K9 Unit responded to a total of 57 calls for service. Of the 57 calls, 53 were tracks, and 4 were drug searches.

As I look back over the year, I obviously noticed a drastic decline in drug searches. This past year we have not participated in any school searches because of the COVID pandemic. This past year also saw a decline in officer initiated activity, again based off of limited public contact with the pandemic. As the "rules" of canine drug searches have taken a rather conservative approach to deployment here in New Hampshire and more importantly Strafford County, I need to honestly analyze each deployment of the narcotics canine. I certainly still see a need for a trained narcotics canine in law enforcement, but it is not as common as when I first began this position in 2003 based off the new restraints. I look forward to working with our Street Crimes Unit to utilize our narcotics canine as they become more established with the City's drug issues.

As for tracking, I feel this has been a productive year. We have had a lot of good finds during the course of the year. K9 Gunner continues to enjoy his job and does it well. Being the second handler of Gunner I feel very confident with his abilities and our working relationship. Looking to the future of K9's in law enforcement my opinion, along with others in this profession, agree that tracking is the most secure discipline of all. You will always need a well trained K9 to locate the missing child, or elderly patient along with locating suspects of crimes.

Looking towards 2021, Officer Hatch will be transitioning into the position. Officer Hatch has been training with us on a weekly basis and has been doing well. I look forward to working with Officer Hatch and getting him a puppy to start the transition.

This year we hope to get things back to normal so that we can get to community events with the K9's and especially Teen Nights.

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January 29, 2021

To: Chief Paul Toussaint
From: Capt. Jason Thomas
Re: 2020 Year End Report – Motor Vehicle Pursuits

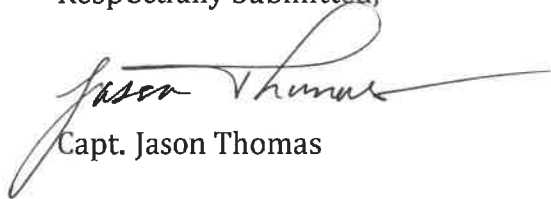
Chief Toussaint,

In 2020, we had fourteen (14) offenses of "disobeying an officer" that were related to vehicles not stopping.

- Five (5) consisted of a routine traffic stop attempts, however, the vehicles accelerated at which time the officers shut off their emergency equipment. These 5 resulted in No Arrests. One of the five was a motorcycle.
- One (1) consisted of the vehicle stopping, but as the officer approached on foot the vehicle fled. No pursuit, through the investigation the suspect was later arrested.
- Two (2) consisted of routine traffic stop attempts, however, the vehicles accelerated at which time the officers shut off their emergency equipment. Through investigations, these two were later arrested.
- Two (2) consisted of officers attempting to stop bicyclists (bicycles are "vehicles" and have to obey the Rules of the Road). Both were very slow speed and short distance. Both of these cases arrests were made.
- One (1) was an attempt to stop a vehicle at South Main St @ Common St, and refused to stop. Was at a slow speed (below the speed limit), and the vehicle subsequently stopped at Arthur's Market. Arrest made for DWI along with Disobeying.
- One (1) attempting to stop a shoplifter fleeing in a vehicle at Walmart. The officer attempted to stop the vehicle at the entrance to Walmart and Farmington Rd. The vehicle traveled slowly in the breakdown lane and stopped at the entrance to The Ridge. Operator arrested.
- One (1) was a traffic stop attempt on Whitehall Rd. Vehicle did not accelerate, but did not stop. Officer shut off emergency equipment, and followed the vehicle. The vehicle turned into FMH at which time the officer activated his emergency equipment again. Arrest made.
- One (1) consisted of a traffic stop attempt that was not called in over the radio. Officer could not catch the vehicle and terminated. This prompted an internal investigation, and the results were the officer was sustained on two policy violations in which he received a letter of reprimand.

As you can see out of 14 attempts to stop vehicles, only one received discipline for policy violations. Overall officers, and supervisors do well in not violating policy when attempting to stop vehicles.

Respectfully Submitted,

A handwritten signature in cursive script that reads "Jason Thomas". The signature is written in black ink and is positioned above the printed name.

Capt. Jason Thomas

2020
ADMINISTRATIVE REVIEW
OF
RACIAL BASED PROFILING



Prepared by:

Gary Boudreau Deputy Chief of Police

Rochester Police Department

Overview

Yearly the Rochester Police Department in accordance with established department policies conducts a review of all data from enforcement type activities to ensure the department is not conducting business utilizing discriminatory profiling techniques. The Mission Statement of the Rochester Police Departments in part reads:

The prime mission of the Rochester Police Department is the protection of life and property. This is accomplished through fair and equal enforcement, always keeping in mind the rights and dignity of the public. The basis of all police action is the law and the credibility of the agency.

The measure of our service will be judged by the public in the way we deliver our service.

By virtue of the mission statement, it is imperative the department provide police services to citizens fairly and impartially.

To ensure this a comprehensive review of data collected and entered by officers into the department's records management system (RMS) for arrest records, along with traffic enforcement activities will be reviewed. The review shall have a specific emphasis on potential race and gender profiling. If previous year's review identifies areas for improvement, these shall be reviewed to ensure efforts were made to correct any potential problems.

Census Data

Data from the US Census Bureau ACS Demographic and Housing estimates for the year 2019, which is the newest data available, is used to determine the current demographics of the city.

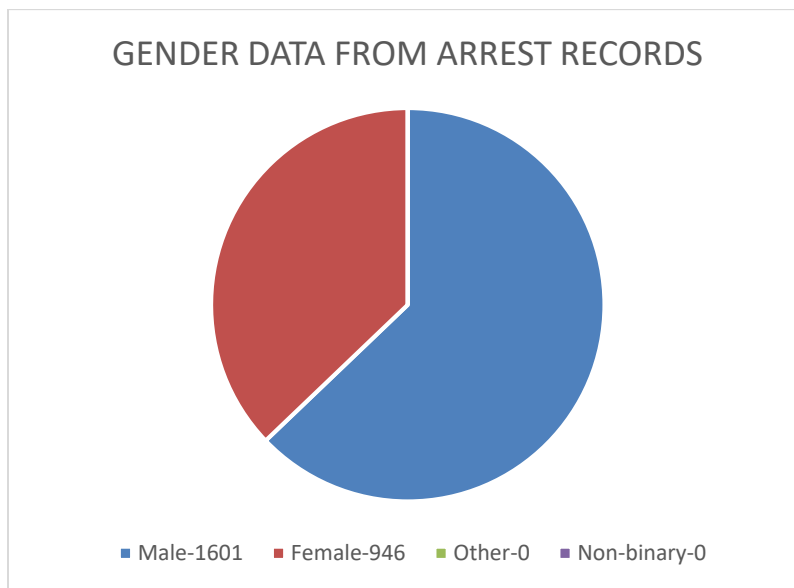
Population	
Total Population	30,955
Population by Sex/Age	
Male	15,423
Female	15,532

Race	Population	%
White	29,170	94.2
African American	212	.7
Asian	580	1.9
American Indian and Alaska Native	18	.1
Native Hawaiian and Pacific Islander	53	.12
Other	104	.3
Identified by two or more	818	2.6

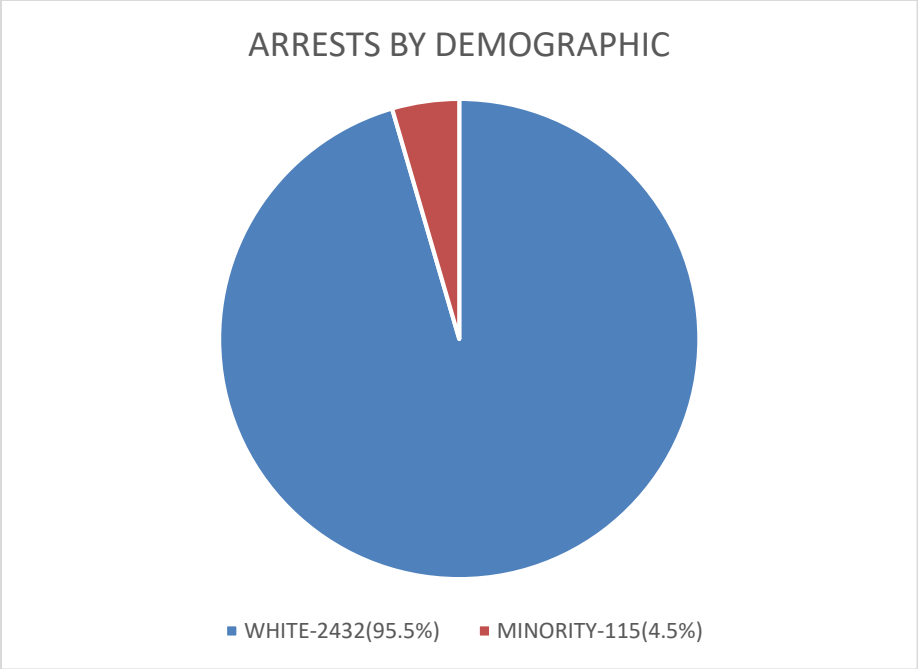
https://data.census.gov/cedsci/table?g=0400000US33_1600000US3365140&tid=ACSDP5Y2019.DP05&hidePreview=true

ARREST DATA

During 2020, Officers of the Rochester Police Department made 2547 arrests for various reasons. These range from protective custody arrests to felony level arrests. While US Census data has the estimated total population of the city split with 49.8% of the population being male and 50.2% female arrest records indicate 62.9%(1601) of all arrest were male and 37.1%(946) female. The RMS also has options for gender for non-binary and other, both of which indicated neither of these choices were utilized during 2020.

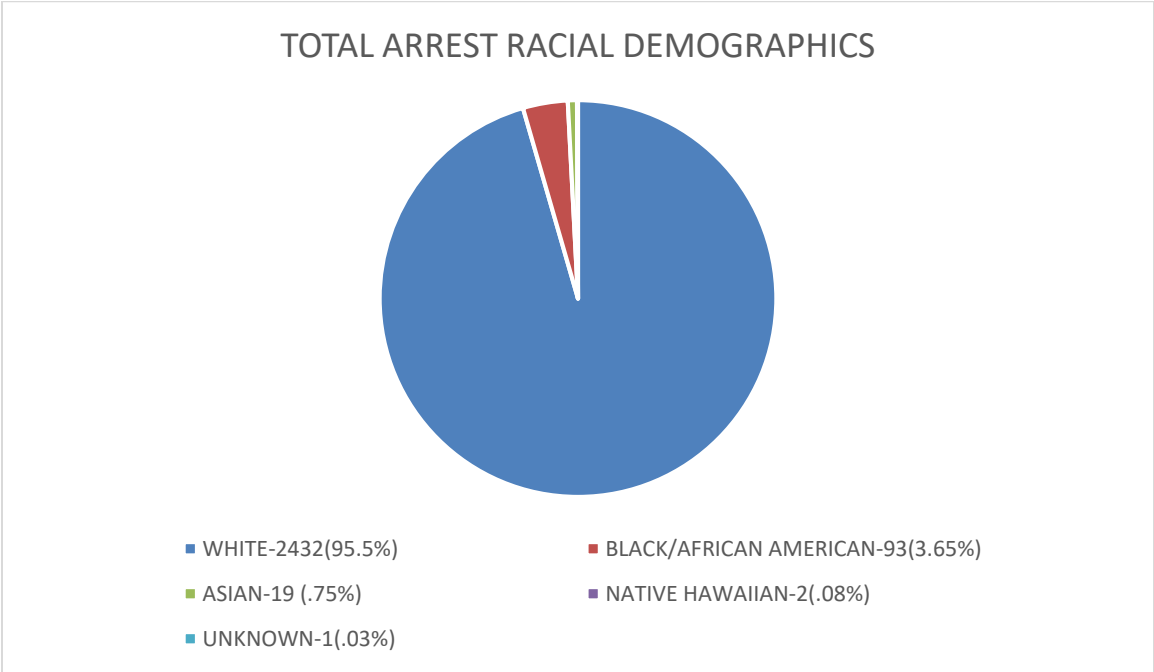


In analyzing data in relation to race as indicated by US Census data the City of Rochester is predominately white at 94.2% (29,170) and minorities representing 5.8%(1,785) of the city's population. If we were to further break down the minority population it would be as follows; two or more races at 2.6%(818), Asian at 1.9%(580), Black/African American at .7%(212), Other .3%(104), Native Hawaiian and Pacific Islander .12%(53) and American Indian and Alaska Native .1%(18). For purposes of comparison due to low minority population, the initial comparison will be between minorities and white population for arrest data.

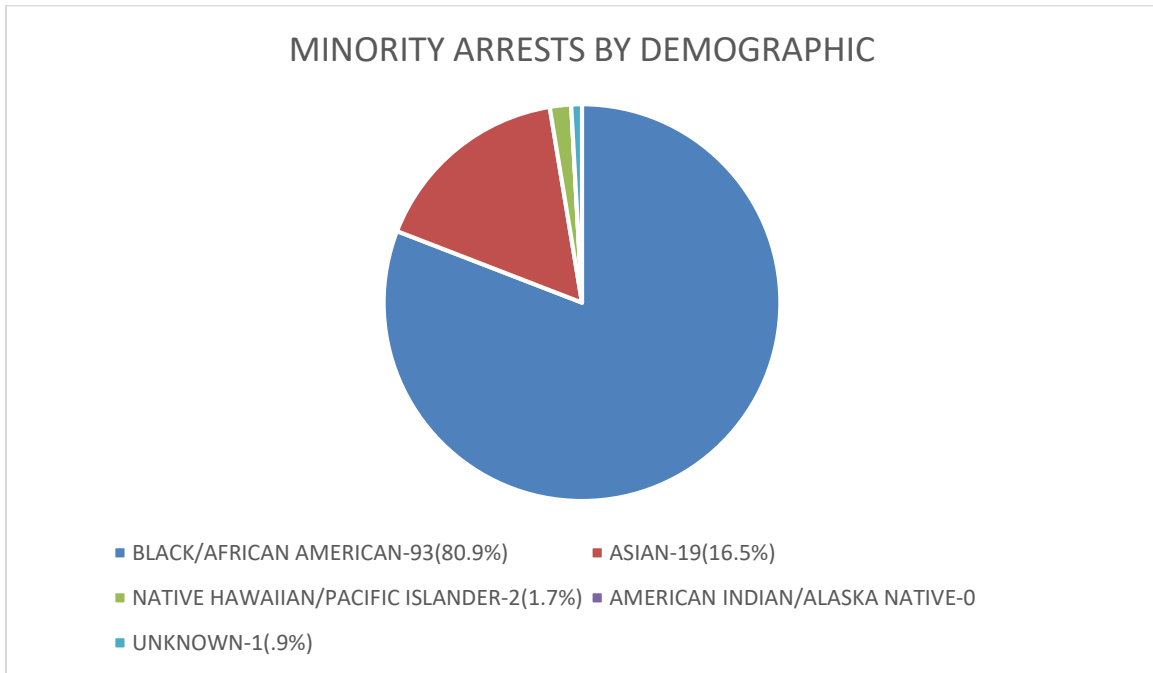


Statistically 2432(95.5%) of the 2,547 total arrests are white and 115(4.5%) of arrests are of minorities. Statistically this follows the racial makeup of the city.

If we breakdown the total of arrests, by all racial demographic it represents as:



If we further break down the 115 minority arrests among the above listed minorities that are in the RMS database, they represent as:



On first glance, these numbers could give the appearance of a potential problem with police officer targeting Black/African American individuals. This warrants further review and explanation. When breaking the minority arrests down further by individual demographics of race the majority of arrest of minorities does not align with the racial demographic of the city. Meaning Black/African American while only measuring .7% of the city demographic, but represent 3.65% of total arrests and account for 80.9% of minority arrests. We must not be drawn to the immediate conclusion that police arrest demographics should only be the percentage of the demographical makeup of the city, as different factors are not accounted for. There are factors such police arrest individuals of all races who do not live in the city will affect the percentages. Further, there are limitations to the RMS system the department utilizes when comparing the census data. Our current RMS system does not allow racial demographics data to be entered of two or more races and according to census; data represents the largest minority demographic of 2.6% of the population. Therefore, officers must enter only one race when in terms of census data might be represented as mixed race. It is unknown if this option for data collection were available in our RMS system how much it would change the percentages.

In review of this above data, to ensure the department and its officers are not engaging in potential racial based practices a further breakdown of arrests of individuals who are Black/African American was conducted. One way to determine if there are potential problems is to identify if one or more officers account for an abnormally high amount of arrests of particular minorities. This could reveal a potential biases or profiling by the officers. These 93 arrests were reviewed, including which officers made these arrests. It should be noted the RMS system does not allow this data to be run to

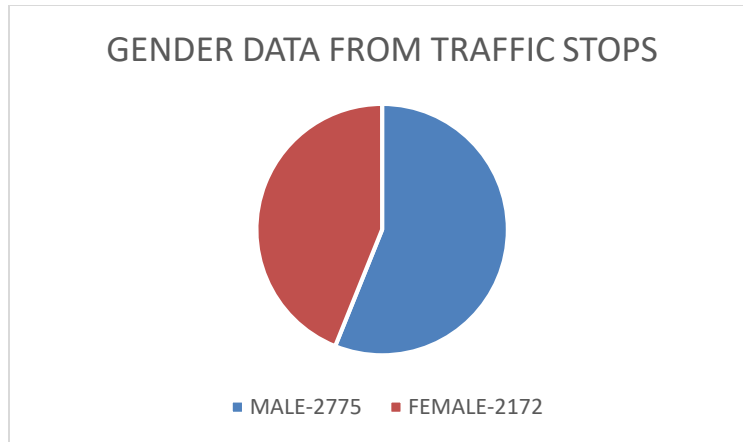
see if there are repeat offenders among these 93 individuals. In review of which officers made these arrests, a review was conducted of the five officers with the highest number of arrests. One officer had seven arrests and the next four officers had five arrests each. Of these 27 arrests, only five of them are from what would be an officer initiated encounter. The other 22 arrests were from calls where officers responded to a service call for a range of incidents, many of the arrests were made due to open active arrest warrants from various different agencies. Based upon this review it does not appear officers are unfairly targeting minorities as most arrests come from service calls, not officer initiated activity, which would show officers are targeting minorities.

TRAFFIC DATA

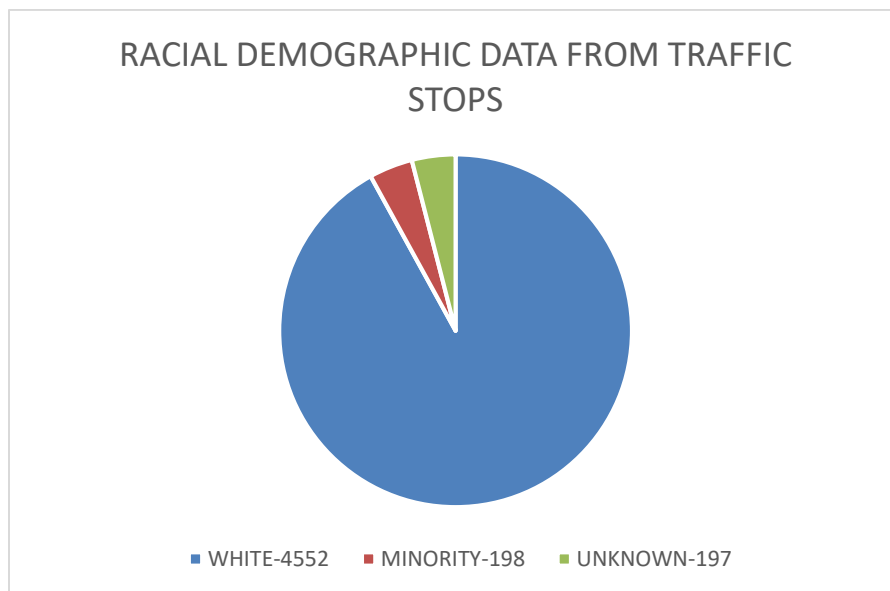
A major focus of the Rochester Police Department is traffic enforcement for patrol officers. There are several benefits to traffic enforcement, which include making our roadways safer for our citizens and visitors. Along with deterring criminal behavior by focusing traffic enforcement in areas where crime is happening. Several factors have an effect on traffic enforcement, but two of the major factors are staffing levels and call volume. In 2020, we also dealt with the Covid-19 pandemic that curtailed normal operations for several months of the year. Ultimately, the department saw an increase in traffic enforcement over 2019, mainly due to improved staffing levels.

It should be noted the RMS system the department utilizes shows a lack of consistency in the total number of traffic stops conducted based upon which data set is being extracted from the system. Further, the total number of traffic stops has a larger variation between the number of traffic stops in the RMS system and in the computer aided dispatch (CAD) system. Traffic stop data used in monthly Comp Stat reviews are taken from the CAD system, which show a higher number of stops as compared with the RMS data. For the purposes of this report and review, the data from the RMS system traffic citation analysis for age/sex/race statistics will be used.

During the calendar year 2020 a total of 4947 traffic stops were identified using the data set from the RMS system. As with arrest data, these traffic stops will be reviewed for both racial and gender bias/profiling.



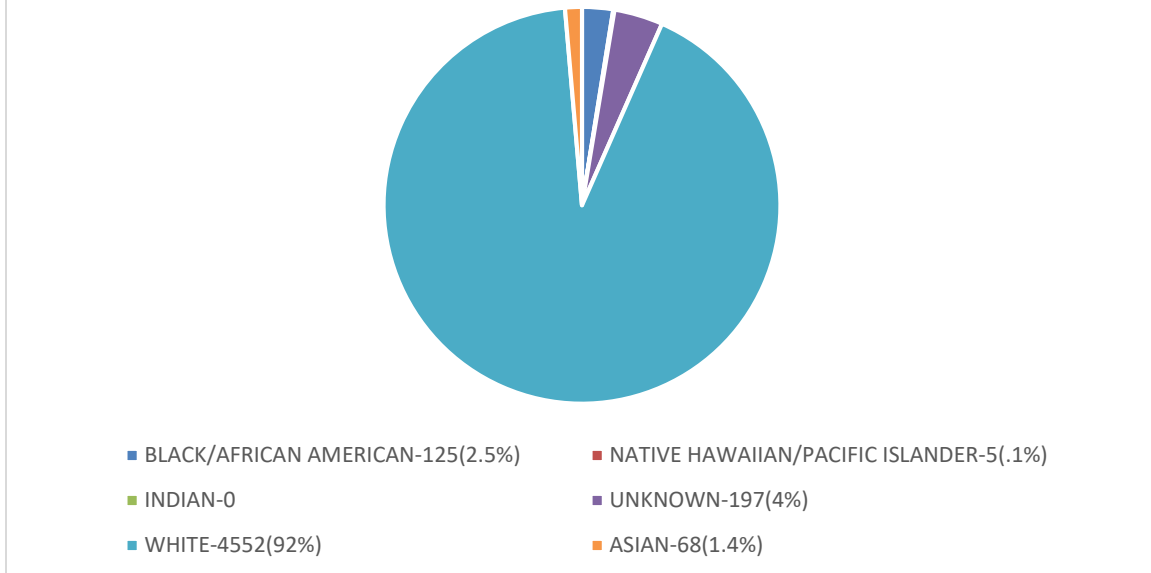
Census data places female population at 50.2% of the population of the city. Based upon traffic stop data they account for 43.9% of the stops and males account for 56.1%.



In review of racial data from this same data set combining both male and female for totals it shows 4552 of 4947 stops or 92% of all traffic stops are of white operators, 4% or 198 of operators were of a minority population, officers classified 4% or 197 of operators as unknown. There was an improvement in the collection of racial data in 2020 over 2019. In 2019 22.8% (678 of 2968) operators were classified as an unknown race as compared with 4% (197 of 4947) in 2020, this shows a great improvement by officers of obtaining important demographic information.

To further breakdown the 198 minority operators 63% (125) were Black/African American, 34% (68) Asian, 2.5% (5) Native Hawaiian/Pacific Islander. These also represent 2.5%, 1.4% and .1% respectively of the total traffic stops in 2020.

RACIAL BREAKDOWN OF TRAFFIC STOPS TOTALS



As previously stated we cannot be drawn to the immediate conclusion we should only have the percentage of minority stops equal to the minority demographic of the city. When reviewing data drawn from the RMS system it does not have the capability to isolate where operators stopped were from as police officers make traffic stops of individuals who live both in and outside of the city. Based upon the numbers 198 of 4947 traffic stops being minority operators does not show officers of the department are targeting minority populations.

Final Review

Upon review of statistical data collected throughout 2020 would indicate enforcement activities such as traffic stops and arrests mirror the demographical makeup of the city.

Someone could question individuals of Black/African American race appear to represent a higher percentage of arrests or traffic infractions, based upon the further breakdown of minority contacts, as compared to Asians when you examine how many individuals of each race are identified in the demographic makeup of the city (Asian-580 and Black/African American-212). To draw this conclusion fails to take into account that police officers make traffic stops and arrests on individuals who are both residents and nonresidents of the city. Therefore, you cannot simply imply the percentage of minority population should be the only percentage of enforcement activity. When you review the actual numbers and not percentages, minority arrests and traffic stops are a very small number of the overall enforcement numbers of the department's activities. Further, a check was conducted of the complaints

made against police officers during 2020 and located no citizen complaints alleging racial bias against officers.

In reviewing the collected data and as noted prior there was a much better capture of data on traffic stops to indicate the operator's race, improving 18% over 2019. While there was only 197 of 4947 traffic stops with the operator identified as an unknown race, it would be important to continue to improve collection of this data for future review. In addition, as noted there is a discrepancy of 607 traffic stops that are not identified in the RMS system as compared to the CAD system data. This was an improvement over 2019 as well, but is an area that needs to continue to improve to ensure data is accurate. As the department looks to transition to an upgraded CAD and RMS systems one factor should be considered is the ability to collect and evaluate the data concerning demographics.

During 2021 two areas have been identified as areas for improvement in 2021; entry of motor vehicle stops into the RMS system and accurate information in relation to racial demographics.

After an in depth, administrative review of the department al practices, policies and officer contact information, it is concluded racial or gender based profiling is not taking place.

Sources

1. IMC-Records Management Systems 2020 Traffic Citation Analysis (See attached)
2. https://data.census.gov/cedsci/table?g=0400000US33_1600000US3365140&tid=ACSDP5Y2019.DP05&hidePreview=true

Operator Age/Sex/Race
From: 01/01/2020 Thru: 12/31/2020

<u>Race / Sex</u>	<u>< 19</u>	<u>19-21</u>	<u>22-25</u>	<u>26-35</u>	<u>36-55</u>	<u>> 55</u>	<u>Totals</u>
White							
Male	59	197	212	609	848	627	2552
Female	21	139	160	460	767	453	2000
Totals	80	336	372	1069	1615	1080	4552
Black							
Male	7	4	11	23	30	7	82
Female	0	3	9	16	11	4	43
Totals	7	7	20	39	41	11	125
Asian							
Male	0	1	2	11	15	6	35
Female	0	1	1	2	18	11	33
Totals	0	2	3	13	33	17	68
Indian							
Male	0	0	0	0	0	0	0
Female	0	0	0	0	0	0	0
Totals	0	0	0	0	0	0	0
Native Hawaiian Or Other Pacific Islander							
Male	0	0	0	1	1	0	2
Female	0	0	0	1	2	0	3
Totals	0	0	0	2	3	0	5
Unknown							
Male	4	14	6	33	29	18	104
Female	2	4	14	23	30	20	93
Totals	6	18	20	56	59	38	197
All Races							
Male	70	216	231	677	923	658	2775
Female	23	147	184	502	828	488	2172
Totals	93	363	415	1179	1751	1146	4947



ROCHESTER POLICE DEPARTMENT

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Vice Chairman
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Commissioner

PAUL R. TOUSSAINT
Chief of Police



January 25, 2021

To: Chief Paul R. Toussaint
From: Captain Todd Pinkham
Re: 2020 Records Audit

Chief,

I tasked Elizabeth Green with locating nine (9) items from reports. The plan was to make sure the current process for retaining records was 100% accurate and in working order. The following cases were researched and eight (8) of the nine (9) proper documents were located, 88%.

1. Research and Locate 13th Pistol Permit issued in 2020. – Located
2. Locate housing check for 20-1137-OF. Located
3. Locate bicycle registration #0447 – Not Located.
4. Locate CDR consent form from fatal accident 20-249-AC - Located.
5. Locate pistol permit for [REDACTED] - Located.
6. Locate 2020 bicycle registration for [REDACTED] – Located
7. Located housing check for [REDACTED] – Located
8. Located the pistol permit issued on 5/6/20 – Located
9. Locate all motor carrier reports from 2020 – None found in IMC and none in file folder

After not finding bicycle registration #0447, I tasked Green with locating all 2020 bicycle registrations, to which she successfully located. She advised that registrations are sometimes completed and entered by other members of the department and someone may not have been aware to save the original paperwork after the sticker was provided and entry into IMC was made. I also had Green show me where all files are kept and I inspected them to make sure they appeared organized, which they did. I did not observe any obvious issues.

Respectfully submitted,

Captain Todd Pinkham
Support Services Division

Strafford County Regional Accident Reconstruction Team

Annual Report
2020

PAW



Prepared By: Deputy A. Winkler

Date: January 20, 2021

CALL-OUT SUMMARY

The Strafford County Regional Accident Reconstruction Team has responded to, or assisted in, a total of twelve crash investigations. The callout details are as follows:

Date	Location	Description
1/7/2020	New Durham – King’s Highway	Single Vehicle into a Tree
3/3/2020	Rochester – Old Dover Rd.	Single Vehicle Rollover – several injured occupants
3/12/2020	Milton – White Mountain Highway	3 car crash with a fatality
3/21/2020	Rochester – Farmington Rd.	Serious P/I Single Vehicle vs Pedestrian
4/17/2020	Rochester – Highland St.	2 Vehicle Fatality and Serious P/I
6/21/2020	Rochester – Maple St.	Single Vehicle Into a Pole - Serious PI crash
7/1/2020	Rochester – Hansonville Rd.	Single Vehicle, Pedestrian Fatality
8/22/2020	New Durham – Henry Wilson Highway	Serious PI M/C collision
8/22/2020	Rochester – Chestnut Hill Rd.	UHaul Box Truck into a Tree – Passenger Fatality
9/19/2020	Rochester – Washington ST.	Dodge Journey Minivan vs. Pickup – Dodge Journey Occupants Deceased
9/24/2020	Durham – Packers Falls Rd.	Single Vehicle Fatality
12/26/2020	Rochester – North Main St.	Pedestrian Fatality

Lee:	0
Rochester:	8
Barrington:	0
Milton:	1
Farmington:	0
Rollinsford:	0
Somersworth:	0
Middleton:	0
Durham:	1
Strafford:	0
New Durham	2

We are pleased to see that there are at least 4 crashes investigated that resulted in the culmination of appropriate charges. We are also pleased, and confident in saying, that the other crashes investigated documented the scenes and evidence to protect the innocent, which includes persons directly involved in the crashes, as well as the municipalities in which the crashes occurred.

It should be noted that Team Membership is limited to representatives from only 4 of 12 agencies (SCSO is not listed for obvious reasons). Many of our crashes happen often in jurisdictions that don't have members on the team. We would like to increase our membership in general, including adding representative members from those agencies.

TRAINING

This year training was pretty limited due to the COVID concerns, amounting primarily to at scene training. Several of our team members were able to attend a remote Pennsylvania State Police Accident Reconstruction Seminar, which was done via Zoom. It proved to be very informative, although definitely not a substitute for live training in person.

CHANGES

There are no major changes to report from the year 2019 to 2020. Officer McNulty has since changed his employment from Farmington Police Department to New Durham Police Department, thankfully remaining on the team as a valued member. Otherwise, in general, the team structure remains the same, with the same operating procedures, which have been working well for the team as a whole.

EQUIPMENT REQUESTS

A budget for the team continues to be a consideration. We would still like to update some of our equipment to the latest technology, which is generally quicker, less man power intensive, and over-all more comprehensive. Considerations for equipment are scanners and the accompanying software and laptop, and some minor general items, such as a light meter, current software licensing upgrades, and some team identifiable clothing for callouts and meetings.

A renewed effort will be made for funding options, in hopes that we can make those upgrades.

FINANCES

There is currently \$116.64 in the non-profit treasury account with Holy Rosary Credit Union. The year 2020 marked the five-year renewal of our non-profit status, which is at a cost of \$50, which accounts for the difference in the bank account balance from last year to this year.

REGIONAL TACTICAL TEAM



Strafford County Regional Tactical Operations Unit

Annual Report 2020





STRAFFORD COUNTY REGIONAL TACTICAL OPERATIONS UNIT

MISSION STATEMENT

The Strafford County Regional Tactical Operations Unit is committed to the successful resolution of crisis situations by effectively utilizing tactical operations, strategic maneuvering, and calculated responses. A highly skilled and well-managed team is necessary to ensure the safety of its citizens when emergencies arise. It is the purpose of the Strafford County Regional Tactical Operations Unit to provide a trained and disciplined force that will function as a resource to the community it is sworn to protect. Ultimately, SCRTOU will fulfill the promise to guard life and liberty to all citizens while completing each mission.

TEAM COMMANDER'S STATEMENT

First, I want to thank all the Departments for contributing their people to the Team. A regionalized team is a major investment of personnel, time and funding. Your support for the Team is critical to our mission - resolving Strafford County's most serious incidents with the utmost respect for the dignity of human life.

The year 2020 was a trying time for the Team because of the pandemic. We had to cancel some of our trainings for safety sake. We adapted our trainings by grouping together personnel the same department or area of the county and ensuring the groups did not contact each other. Another challenge facing the team is the lack of a Support Unit Commander with the retirement of Captain Heather Cote. We are re-assigning the position's tasks to other leaders within the team to compensate for this open position.

We had a notable callout at the Lee Market Basket Plaza. It tested the team's capabilities. There were unique containment and control issues involving controlling masses of people locked down in the stores while trying to contain an erratic, armed, mentally ill person. The team successfully balanced the priorities of safety and de-escalated the incident without anyone being harmed. This was an outstanding result given the complexity of the situation.

The Team leadership acknowledges this national discussion regarding police use of force against mentally ill persons and is developing the Team's capabilities in this area. During this year, the Team contracted with a professional mental health provider, Dr. Nicole Sawyer, to advise the team during its interactions with the mentally ill. It is a national trend to have mental health care providers attached to tactical teams and is an acknowledged best practice within the tactical community.

The addition of Dr. Sawyer is a continuation of the Team's tradition of continuously evolving our training, tactics and policies to incorporate national best practices in order to enhance our capabilities to successfully respond to Strafford County's most serious incidents. This would not be possible without the support of all the Chiefs and the efforts their personnel. Again, I want to thank you for your support of the Team.

Oake Carlson,
Team Commander

CALLOUT SUMMARY

April 8th - The SCRTOU assisted the Dover Police Department for a planned operation. The suspect in this case had been committing acts of domestic violence. SCRTOU assisted Dover Police and located the suspect who was hiding in a building across the street from the victim. The suspect was picked up by his father outside of the residence. SCRTOU conducted a vehicle take down on the vehicle and the suspect was taken into custody.

June 1st - The SCRTOU was requested to respond mutual aid to assist Belknap Regional Special Operation Group (SOG) with a call out in Gilmanston. SCRTOU was advised that Belknap SWAT was actively taking gunfire which was striking their Bearcat. The suspect was shooting from inside a residence. SCRTOU received information once on scene that the suspect had also shot at residents in the neighborhood prior to law enforcement arrival. With the assistance of multiple teams an interior drone was utilized to locate the suspect inside the residence. The suspect was located deceased from a self-inflicted gunshot wound.

July 10th - The SCRTOU was requested to assist the Somersworth Police Department with a planned warrant service. It was reported a firearm had been discharged in the downtown. The Somersworth Police Department investigated and found that a male suspect had discharged multiple rounds from a handgun. A search warrant and arrest warrant were drafted for the suspect. SCRTOU then responded to the suspect location and cleared the second story apartment. Multiple people were removed from the residence for questioning. The suspect was later located on Indigo Hill Road and taken into custody.

September 13th - The SCRTOU was requested to Lee to apprehend a suspect who committed multiple crimes while armed with a deadly weapon. It was advised that a male party had attempted to break into a residence of a family member and was armed. The suspect then had fled on foot. While fleeing on foot the suspect had started multiple fires in the woods in an attempt to burn his clothing. SCRTOU responded to the scene for a woodland operation and were assisted by the team K-9 Barko. SCRTOU worked in conjunction with the State Police helicopter unit. The suspect was located underneath a pool tarp below a back deck of a residence by K-9 Barko. The suspect came out of the tarp and produced a knife to the team. K-9 Barko was deployed and was able to immobilize the suspect with team members taking him into custody.

October 17th - The SCRTOU was requested to respond to Lee for an emergency callout. It was reported that an active shooter was in the parking lot of the Market Basket Plaza. The suspect had fired multiple rounds from a firearm. It was also reported the suspect had attempted to take a hostage in the parking lot. It was also reported the suspect had multiple other firearms

and ammunition in his vehicle. The businesses were placed into lockdown and the SCRTOU deployed, engaging the suspect in the parking lot who was still armed with a revolver. The SCRTOU was able to negotiate with the suspect who put the firearm down and was taken into custody.

December 8th - The SCRTOU was requested to assist the Rochester Police Department with apprehending a wanted felon who was barricaded in a residence claiming to have firearms. The suspect surrendered as the team arrived on scene.

TEAM BRIEFINGS

OPERATORS

By Off. Spencer Williams-Hurley
Rochester Police Department

Operator Personnel Changes

New Operators:

Mason Krieger, Somersworth PD
Erich Lutz, Somersworth PD
Jeremy Riddle, Rochester PD
Killian Kondrup, Dover PD

Resigned:

Andrew Jackson, Rochester PD
Bryon Gore, Farmington PD
Randy Smith, Rochester PD
Andrew Croteau, Farmington PD
Heather Cote, Strafford County Sheriffs

Re-Assigned back to the Team:

John Langley, Farmington PD to Operator

Re-Assignment within Team:

Matthew Harnish, Nicholas Glowacki, and Spencer Hurley have moved into Assistant Team Leader roles.

New Member Training

Alexander Turgeon, Kyle Danie, and Carrington Cazeau all attended and passed SWAT 1 & 2, receiving great reviews from training cadre as standing apart from many peers in other teams.

An Operator FTO program has been developed and implemented to ensure complete equipment familiarization, team tactics training, and required qualifications of all newly selected Operators prior to final integration into the team.

Team Overview and Direction for the Year

Through the year, a renewed focus on training quality and an effort to avoid complacency in the current abilities of the team has been pushed.

Efforts to periodically readdress fundamental tactics, as well as revisiting/reconsidering existing tactics is facilitating the team to leave minimal-to-no training gaps in newer members and to seek constant improvement across all measures for all Operators.

Deliberate measures to address flaws prior to the forming of training scars have led to a moment-by-moment approach where training could be halted at any time to correct an issue or show a better way for a tactic or objective to be completed.

Certain mission-critical equipment which had been held by individual Operators, such as night vision devices, has now been consolidated in the new equipment truck allowing for full availability at all calls, regardless of personnel attendance.

Regular meetings of team leadership has fostered an open line of communication up and down the chain of command inside the team to address issues or present new ideas.

A focus on obtaining new training sites continues, with a goal of presenting fresh situations and problems for the team to solve and keeping individuals challenged.

Firearms Training

**By Sgt. Greg Ruby
Durham Police Department**

For 2020, the firearms program implemented an instructional system with separate range officers and instructors, in order to deliver more individual instruction for those shooters than needed extra assistance. In addition, we placed much greater emphasis on increasing shooter accuracy under both time and distance stressors. Due to COVID related training restrictions, range time increased significantly over normal years. While this allowed for greater operator competency, it also stressed participating agencies' ammunition supplies and budgets.

Looking forward to 2021, the two biggest challenges we will have to combat are ammunition budget/supply issues, and a significant number of new operators who have recently joined the team. While some of the new operators come to us with significant relevant experience, others will need significant instructional time to attain the requisite skill with all weapons systems utilized by the team. We will endeavor to deliver the highest possible quality instruction to all of our operators through efficient use of available instructional time and ammunition.

MEDICS

By Lt. S. Croteau
Dover Fire Department

The Medic Division of the Strafford County Regional Tactical Operations Unit continues to be an active asset for the team and strives for continuous improvements to ensure the highest quality care for our team members and for the general public. In addition, we strive to obtain continuous education and training opportunities in order to a valuable asset for the team. Our division consists of five members with a combined Emergency Medical Services (EMS) experience level of close to 100 years. Currently our members include;

Team Leader – Lt. Shawn A. Croteau (since 2009)

- FF/Medic Brian Jacques (since 2011)
- Capt. Keith Irwin (since 2016)
- FF/Medic Matthew McLean (since 2018)
- D/C Craig Chabot

All members have obtained certifications as Tactical Paramedics with the exception of McLean who needs to attend a certification class but it has been delayed due to COVID concerns. I am actively working on a training contingency plan to get him up to speed until he can attend a program.

Members contribute to the field of Tactical Medicine in a variety of ways to include;

- Graduate of Tactical Medics International certification program*
- Tactical Emergency Casualty Care (TECC/TCCC) certification*
- Instructor for Tactical Medics International*
- Instructor for ALERRT Active Attack Integrated Response (AAIR)*

-Instructor for ALERRT Civilian Response to Active Shooter Events (CRASE)

-CPR Instructor

-Stop the Bleed Instructor

-NH State Fire Academy EMS in the Warm Zone instructor

-NAEMT (National Association of Emergency Medical Technicians) Tactical Emergency Casualty Care Instructor

In addition, the medics continue to assist the team with medical training as well as familiarization of the operation of the Bearcat. Several members contribute to the team in other ways besides the medical component. Jacques is a licensed physical therapist which has proven invaluable to the health and overall fitness for the team's members. Irwin has an extensive military background which we are able to utilize during trainings & callouts. Croteau has an extensive background in vehicle up fitting, electronics, and 2-Way radio equipment. Chabot provides an extensive technology background which has proven beneficial when setting up equipment in the Command van, etc. McLean although newer to the team, has already provided a knowledge base with contractor knowledge in building props for training.

Over the past year, in addition to providing medical support to the team, we have also accomplished the following;

-S. Croteau & Off. A. Croteau completed a full build of the explosives breach equipment truck utilizing donated emergency equipment. Equipment included full 2-Way radio system, light bar, perimeter warning lights, siren, console with full controls & compartment lighting. Both Croteau brothers provided the necessary tools, knowledge, labor, and equipment to fully up fit the vehicle for service with the team. Estimated savings, approx. \$7500-9000

-S. Croteau & Off. A. Croteau provided, installed, and programmed additional warning lighting equipment on the Bearcat for additional safety. Equipment included; full LED light bar, additional switches, front side perimeter lighting. Estimated savings, approx. \$3500

-S. Croteau completed BS in EMS management and became an instructor in additional disciplines including NAEMT TECC.

Goals for 2021 include;

-Send McLean to Tactical Medics International certification program

-Continue to pursue obtaining Lenco MedCat

-Have all medics test for ISB certification:

<https://www.ibscertifications.org/roles/tactical-paramedic#>

-Have defined specific medic training schedule and coordinate with training for operators

-Better integration into overall team operations

-Obtain all necessary equipment (headsets, vests, etc.)

-Pursue the possibility of becoming our own EMS unit for increased capability.

-Continue to provide the highest quality medical support to team operations.

-Expand education/training opportunities to other NH Tactical EMS teams

NEGOTIATORS

By Off. Juel Cooper
Dover Police Department

Dr. Nicole Sawyer, an experienced Licensed Clinical Psychologist, was added to the team in 2020. Dr. Sawyer specializes in providing services to law enforcement, fire fighters, emergency service personnel, related dispatchers, and military veterans. It is believed that Dr. Sawyer's knowledge and connections within the mental health community will be of substantial assistance during a call out. In addition, she will be available to team members if needed.

During the year, three negotiators left the team; two retired and one relocated. Sgt. Anthony McKnight, of the Somersworth Police Department, was added to the team and oral boards will be held in the near future. Currently the team is composed of six negotiators.

ATTACHMENTS:

Team Roster

Operator Annual Attendance

Letter from Dover Charities

Audit Report from Strafford County Sheriff's Office

	1/14/2020	1/28/2020	2/11/2020	2/25/2020	3/10/2020	3/24/2020
Brown	x	x	x	x	x	
Castricone	x	x	x	x	x	
Cazeau	x	x	x	x	x	
Collis	x	x	x			
Croteau	x	x	x		x	
Danie	x	x	x	x	x	
Flathers	x	x	x	x	x	
Forrest	x	x	x	x	x	
Glowacki	x	x		x	x	
Gore					x	
Hancock	x	x	x	x	x	
Hanson	x	x	x	x	x	
Harnish	x	x		x	x	Cancelled
Jackson	x	x	x	x	x	
Kimbrough						
Kondrup						
Krieger						
Langley						
Lutz						
Lynch	x		x	x	x	
Plummer	x	x		x	x	
Riddle						
Ruby	x		x	x	x	
Standard		x	x	x	x	
Tarmey	x	x	x	x	x	
Turgeon	x		x	x	x	
Williams-Hurley	x	x	x	x	x	

	4/14/2020	4/28/2020	5/12/2020	5/26/2020	6/9/2020	6/23/2020
Brown			x	x	x	x
Castricone			x	x	x	x
Cazeau			x	x	x	x
Collis			x	x	x	x
Croteau			x	x	x	x
Danie			x	x	x	x
Flathers			x	x	x	x
Forrest						x
Glowacki					x	x
Gore					x	x
Hancock			x	x	x	x
Hanson			x		x	x
Harnish	Cancelled	See Below	x	x	x	x
Jackson						
Kimbrough			x	x	x	x
Kondrup						
Krieger						
Langley						
Lutz						
Lynch			x		x	x
Plummer			x	x	x	x
Riddle						
Ruby			x	x	x	x
Standard			x	x	x	x
Tarmey			x	x	x	x
Turgeon			x	x	x	x
Williams-Hurley			x	x	x	x

Training on 4/28/20 consisted of a separate two hour block of firearm skillbuilders for each PDs group of operators due to COVID

	7/14/2020	7/28/2020	8/11/2020	8/25/2020	9/8/2020	9/22/2020
Brown	x	x	x	x	x	x
Castricone	x	x	x	x	x	
Cazeau	x	x	x	x	x	x
Collis	x	x	x	x	x	x
Croteau	x	x	x	x	x	x
Danie	x	x	x	x		x
Flathers	x	x	x	x	x	x
Forrest	x	x	x	x	x	x
Glowacki	x	x	x	x	x	x
Gore	x	x	x	x		
Hancock	x	x	x	x	x	x
Hanson	x	x	x	x	x	
Harnish	x	x		x	x	x
Jackson						
Kimbrough	x	x	x			
Kondrup						
Krieger						x
Langley						
Lutz						x
Lynch	x	x		x	x	
Plummer		x	x	x	x	x
Riddle						
Ruby	x	x	x	x	x	x
Standard	x	x	x	x	x	x
Tarmey	x	x	x	x	x	
Turgeon	x	x	x	x	x	
Williams-Hurley	x	x	x	x	x	

	10/13/2020	10/27/2020	11/10/2020	11/24/2020	12/8/2020	12/22/2020
Brown	x	x	x	x	x	x
Castricone	x	x	x	x	x	x
Cazeau	x	x	x	x	x	x
Collis	x	x	x	x	x	x
Croteau		x		x		
Danie	x	x	x		x	x
Flathers	x	x	x			
Forrest	x		x	x	x	x
Glowacki	x	x	x	x	x	x
Gore				x		
Hancock	x	x	x	x	x	x
Hanson		x	x	x	x	x
Harnish	x	x	x	x	x	x
Jackson						
Kimbrough					x	
Kondrup				x	x	x
Krieger	x	x	x	x	x	
Langley	x	x		x	x	x
Lutz	x	x		x	x	x
Lynch						
Plummer	x	x	x	x	x	x
Riddle	x	x	x		x	x
Ruby	x	x	x	x	x	x
Standard	x	x	x	x	x	x
Tarmey		x				x
Turgeon		x	x	x	x	x
Williams-Hurley	x	x	x	x	x	x

1:15 PM
12/30/20
Cash Basis

Dover Police Charities
Transactions by Account
As of December 30, 2020

<u>Date</u>	<u>Num</u>	<u>Name</u>	<u>Memo</u>	<u>Paid Amount</u>	<u>Balance</u>
10001 - Dover Police Charities					3,273.12
10036 - SCRTOU					3,273.12
01/16/2020	5212	John Tarmey	Reimbursement batteries	-33.91	3,239.21
03/02/2020	5222	John Tarmey	Reimbursement batteries	-21.42	3,217.79
05/02/2020	2843	Matthew Brown	Reimbursement Push to Talk Adaptors	-161.00	3,056.79
07/20/2020	5262	Comenity - BJ's Card	Market Basket food	-198.56	2,858.23
11/06/2020	2850	Matt Hamish	Reimb Grainger purchase - gas masks	-227.40	2,630.83
11/19/2020	5283	Comenity - BJ's Card	Safariland Purchase	-1,441.90	1,188.93
Total 10036 - SCRTOU					-2,084.19
Total 10001 - Dover Police Charities					-2,084.19
TOTAL					-2,084.19
					1,188.93

Memo

To: SWAT Commander Carlson
From: Sergeant Eric Millar
Date: January 26, 2021
Re: Swat Audit

On the above date, I met with SWAT Commander Carlson from the Dover Police Department and Lt. Evan Favorite of the Milton Police Department to conduct an audit on the petty cash located in the SWAT mobile command center. The last audit I conducted was on October 13th 2020. The amount of petty cash recorded from that audit was \$476.28. There was no activity since the last audit and no change in the amount. This was recorded on the SWAT account balance sheet for record keeping.

The current balance is still \$476.28

Respectfully,

Sergeant Eric Millar

Memo

To: SWAT Commander Carlson
From: Sergeant Eric Millar
Date: January 26, 2021
Re: Yearly Report

On the above date, I met with Swat Commander Carlson from the Dover Police Department. We reviewed all open and pending purchase orders. We reviewed the account balance of the SWAT team account (Account# 14.4101.221) and subtracted all pending and approved purchase orders from the account balance for accurate billing and record keeping.

The current account balance is \$12,771.22

Items pending:

Witmer Public Safety Group- \$1277.46

Nicole Sawyer call out- \$400.00

Global Assets Integration- \$380.08

New Hampshire Tactical Association Dues- \$300.00

Medics Subscription to Domestic Journal- \$217.00

Granger- \$95.93

Tactical Outer Carrier's- \$7909.70

After items pending, the new balance will be: \$2,191.05

Respectfully,

Sergeant Eric Millar

ROCHESTER POLICE DEPARTMENT



PAUL R. TOUSSAINT
Chief of Police

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"Dedication, Pride, Integrity"



POLICE COMMISSION

DEREK J. PETERS
Chairman
DAVID R. STEVENS
Vice Chairman
LISA M. STANLEY
Commissioner



February 16, 2021

To: Chief Paul Toussaint
From: Capt. Jason Thomas
Re: 2020 Year End Report – Use of Force Report (UOF)

Chief Toussaint,

I first want to breakdown the amount of calls our agency handles to put into perspective the amount of use of force incidents we generate.

Calls for service (CFS) have increased every year, but we feel due to the global pandemic—we had about 900 less CFS in 2020 than we did in 2019. Here is a breakdown of CFS—which are priority 1, 2, and 3 calls for service (not counting proactive time):

2020: 22,055
2019: 22,956
2018: 22,659
2017: 21,933
2016: 20,233

Arrests also decreased—we suspect due to the pandemic. Here is a breakdown:

2020: 2,547
2019: 2,702
2018: 2,618
2017: 2,309
2016: 2,433

Offense Reports; Prior to 2020 we had seen a steady decrease in offense reports. We feel due to a concentrated effort Patrol has put forward to reduce the number of offense reports that can be properly documented in the dispatch call log. We did see a rise in offense reports in 2020, and that could be due to the ease for citizens to file a report on-line. In 2020, dispatch generated 55,195 call logs—this encompasses everything from CFS, to proactive time, to logging a meal break. Here is the breakdown for offense reports:

2020: 5,127
2019: 4,743
2018: 5,431
2017: 6,870
2016: 6,243

In addition to the numbers I've already mentioned—we also conducted 5,554 traffic stops, and conducted 146 Field Interviews (FI) where a FI number was pulled to document the interaction.

These numbers tallied show the large number of citizens we come into contact with throughout the year.

Here is the breakdown for **Use of Force (UOF)**:

2020: 92
2019: 81
2018: 108
2017: 140
2016: 116

Of the 92 UOF incidents, 85 were during arrests which is 92%. In looking at 2019 numbers—that percentage was 86%. The remaining 7 in 2020 were from offense reports for: assisting the Sheriff's with a wanted person, assisting other agencies at FMH with their combative arrestees, and some were IEAs with mental health issues.

Taser:

Taser displays and deployment totaled 24 for 2020 or 26% of all UOF. Compare to 20 total in 2019 or 24% of all UOF.

2020 breakdown: 15 displays, 9 deployments
2019 breakdown: 13 displays, 7 deployments
2018 breakdown: 14 displays, 11 deployments

Injuries:

2020: 24 (26% of total UOF)
2019: 18 (22% of total UOF)
2018: 23 (21% of total UOF)
2017: 34 (24 % of total UOF)
2016: 26 (22% of total UOF)

9 were to officers for minor abrasions. 15 were arrestees; 5 for punctures from the Taser, and 10 for minor abrasions.

Shifts:

Similar to prior years, the evening shift has the most UOF incidents with 45 (48%), day shift had 28 (30%), and midnight shift had 19 (20%).

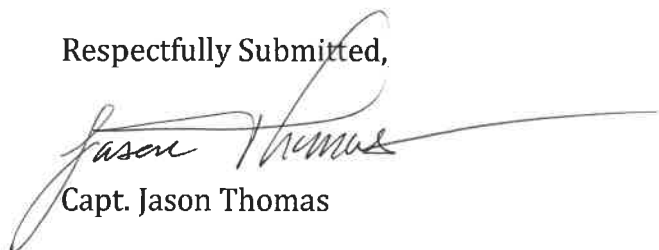
Officers:

36 different officers were involved in the 92 UOF incidents—compared to 38 different officers in 2019. Two officers had the highest amounts; one officer with 9, and the other with 7 UOF incidents. Compared to one officer in 2019 having 12 incidents. In review of these UOF reports there was nothing concerning—the officers with 9 and 7 are both on the evening shift, and are very active officers.

Findings:

There was a 13% increase in UOF incidents from 2019. Although the trend over the past couple of year have shown a decrease—this 13% increase from 2019 is not alarming. In my review, I did not see any issues with each UOF, and none of the incidents were deemed unnecessary or excessive.

Respectfully Submitted,

A handwritten signature in cursive script that reads "Jason Thomas". The signature is written in black ink and is positioned above the printed name. A long horizontal line extends from the end of the signature to the right.

Capt. Jason Thomas