

ROCHESTER POLICE COMMISSION
MEETING AGENDA – April 7, 2021 7:00 P.M.
REMOTE MEETING - VIA TEAMS

1. CALL TO ORDER

- A. PREAMBLE
- B. Opening Prayer
- C. Roll Call by the Clerk

2. PUBLIC COMMENT

3. ACCEPTANCE OF MINUTES:

- A. March 3, 2021

4. OLD AND UNFINISHED BUSINESS:

Any Unfinished Business to come before the Commission

5. NEW BUSINESS:

- A. Accept Resignations: Officer Timothy Costin and Officer Kendall DeCost
- B. Monthly Reports
- C. Other

6. CORRESPONDENCE:

- A. ACO Sue Paradis and PEO Tina Desjardin are recognized for efforts during the dog licensing season.
- B. Off. Gantert and Officer P. Flathers are recognized for how they responded to a call for assistance.
- C. Off. Alexander, Off. Hatch and Off. Crawford are thanked for their handling of a vehicle off the road due to icy conditions.
- D. Det. Garstin is recognized for his efforts in a drug arrest.

7. INFORMATION:

- A. Any other information to come before the Commission.

8. NON PUBLIC SESSION (Pursuant to: RSA 91-A:3)

- A. RSA 91-A:3 (II-a) Personnel
- B. RSA 91-A:3 (II-e) Legal



City of Rochester, NH Preamble

Good Evening, as Chairperson of the Police Commission, I'm declaring that an emergency exists and I am invoking the provisions of RSA 91-A:2, III (b). Federal, state, and local officials have determined that gatherings of 10 or more people pose a substantial risk to our community in its continuing efforts to combat the spread of COVID-19. In concurring with their determination, I also find that this meeting is imperative to the continued operation of City government and services, which are vital to public safety and confidence during this emergency. As such, this meeting will be conducted without a quorum of this body physically present in the same location.

a.) **Public Input:** Due to the ongoing situation with COVID-19, the City of Rochester will be taking extra steps to allow for public input, while still ensuring participant safety and social distancing. In lieu of attending the meeting, those wishing to share comments, when permitted, with the Police Commission are encouraged to do so by the following methods:

- **Mail:** Becky Warburton/Public Input, 23 Wakefield Street, Rochester, NH 03867 (*must be received at least three full days prior to the anticipated meeting date*)
- **email** becky.warburton@rochesternh.net (*must be received no later than 4:00 pm of meeting date*)
- **Voicemail** 603-330-7131 (*must be received no later than 12:00 pm on said meeting date in order to be transcribed*)

Please include with your correspondence the intended meeting date for which you are submitting. *All correspondence will be included with the corresponding meeting packet (Addendum).*

In addition to the above listed public access information, the Police Commission will be allowing the public to enter Council Chambers and speak in person during the Public Input portion of this meeting.

In an effort to adhere to CDC guidelines: enter only at the front Wakefield Street entrance and exit on the side closest to the police department and adhere to 6-foot social distancing while inside. Hand sanitizer and facemasks will be available at the Wakefield Street entrance.

Participants will be admitted into Council Chambers one at a time to speak, and will exit directly thereafter. Please note; the seating in Council Chambers will not be available for the public during meetings.

At this time, I also welcome members of the public accessing this meeting by phone. The public can call-in to the below number using the conference code. This meeting will be set to allow the public to "listen-in" only, and there will be no public comment taken via conference line during the meeting.

Phone number: 857-444-0744 Conference code: 843095



Rochester Police Commission
Rochester, NH 03867

Derek J. Peters, Commissioner
David R. Stevens, Commissioner
Lisa M. Stanley, Commissioner

MINUTES OF THE POLICE COMMISSION MEETING

The Rochester Police Commission held their regular monthly meeting on Wednesday, March 3, 2021 at 7:00 P.M., via remote broadcast on TEAMS. Participants in this meeting: Comm. Peters, Comm. Stevens, Comm. Stanley, Chief Toussaint, Dep. Chief Boudreau, Capt. Pinkham, Chaplain Cilley and Secretary Warburton.

The meeting called to order at 7:00 P.M.

1. Preamble. Chairman Peters read the City's Preamble for accessing this meeting into the record.

City of Rochester, NH
Preamble

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B. Prayer. Chaplain Cilley delivered the opening prayer.

C. Roll Call. The clerk called the roll marking Commissioner Peters, Commissioner Stevens and Commissioner Stanley present.

2. PUBLIC COMMENT:

Mr. Benjamin Pratt asked that the Police Department be better equipped and trained to help those with disabilities.

Comm. Peters asked Chief Toussaint to respond to what we do have.

Chief Toussaint said that we do have training for hard of hearing, a special training for crisis intervention for mental health issues. We do treat all equally. If there is a communications barrier, there are resources to help with that. We have officers that know sign language.

Comm. Peters responding to Mr. Pratt thanked him for coming in and the Commission will take the comment under advisement.

Public Comment closed.

3. ACCEPTANCE OF MINUTES:

A. February 3, 2021 regular meeting.

Comm. Stevens MOVED to accept the minutes of the February 3, 2021 meeting as presented. Comm. Stanley SECONDED the motion. The motion to accept the minutes PASSED by roll call vote Comm. Peters – yes, Comm. Stevens – yes, Comm. Stanley – yes.

4. OLD AND UNFINISHED BUSINESS: No old or unfinished business.

5. NEW BUSINESS:

A. Accept Resignation: Sgt. Marc Cilley

B. Accept Resignation Intent: Sgt. Eric Babine

Comm. Stanley MOVED to accept, with regret, the resignation of Sgt. Marc Cilley and also to accept the retirement intent of Sgt. Eric Babine; thanking them for their years of service. Comm. Stevens SECONDED the motion. The motion PASSED by roll call vote Comm. Peters – yes, Comm. Stevens – yes, Comm. Stanley – yes.

C. Policy Update: Policy Standard 1.3.4.8 Use of Force: Taser X26P: First Reading. Dep. Chief Boudreau stated most of these updates are housekeeping following the recertification our instructors attended. We went through the policy and some recommendations were made to tidy up things in the policy. The changes are highlighted. We added P to the X26 as that is the actual model we use. The wording and definitions are terms we use these were not structural.

Comm. Stanley MOVED to suspend the rules and read for a second reading, by title only. Comm. Stevens SECONDED the motion. The motion passed by roll call vote. Comm. Peters – yes, Comm. Stevens – yes, Comm. Stanley – yes.

Comm. Stanley commented some additional clarifications. The last paragraph on page 1 this electro muscular EMD change to NMI. Further on page 3, Section H1 the 35 ft. cartridge was dispensed with on page one and so also should be on this page.

Comm. Stanley said with those changes that she would MOVE to adopt Policy Standard 1.3.4.8 Use of Force: Taser X26P. Comm. Stevens SECONDED the motion. The motion PASSED by roll call vote Comm. Peters – yes, Comm. Stevens – yes, Comm. Stanley – yes.

B. Monthly Reports

1. Operations: Capt. Pinkham said there have been no changes to the RUN program, no meetings due to the pandemic.

COMPSTAT: In the compstat report, the only area we saw a concern in was in the thefts of catalytic converters. This has been a national issue as well as here in NH; it is on the rise everywhere due to the prices you can get for the metals contained therein.

Other property crimes and violent crime is trending in a positive direction.

Comm. Stanley asked did she understand we had a suspect. Has an arrest been made?

Capt. Pinkham said no arrests. This is an ongoing investigation. We are following up some leads.

In investigations there were 31 cases sent up or detective generated. There are currently 61 cases assigned. Grand Jury was virtual again this month. There were 20 cases presented and all were true bills. There were four background investigations and several ongoing as we speak. There was one call out.

COMMUNITY ENGAGEMENT OFFICER/PROBLEM ORIENTED POLICING UNIT:

Much of the Community Engagement Officer activity has been on hold due to the pandemic. Community events have been reduced, so we are working on plans to do more community events and things that we can within the restrictions that we have. We recently virtually participated in Read Across America Week in different schools. Officer Danie keeps busy helping out with POP and crime line. He still checks in with some local businesses, one in particular he has been working on an issue with, and since that time the issue seems to have slowed.

The Problem Oriented Policing unit worked a few important higher profile cases regarding drugs and thefts with other agencies. We are pleased with their activity. POP has also been using more meetings for public safety, using members of the Fire Department and Code Enforcement dealing with residences or apartment buildings that we have been seeing some issues with. They have been doing a lot of work and we are seeing some good results there.

COMMUNICATIONS: The open position in the Communications Center has been filled, but we also received notice of another dispatcher leaving. We have started another hiring process to get this position filled quickly.

SCHOOL RESOURCE OFFICERS: The School Resource Officers activity has been limited this month due to quarantine requirements. All schools are in-person sessions. A positive note to report is that the Explorer Program has started up again. We are breaking out into two groups of interested candidates to limit attendees at meetings while adhering to guidelines and safety precautions.

DIVERSION: Diversion has been very active with several different projects. Nicole has been attending meetings with Waypoint, a teen homeless youth center, and speaking with others on the Juvenile Probation Transformation program. There are many positive things coming out of that program.

HOUSING: There have been no major areas of concerns in housing. We have been patrolling the various complexes, doing random checks, addressing small issues. We helped with the COVID vaccine process recently held at Wellsweep and helped handing out some food boxes.

2. Administrative. Dep. Chief Boudreau said that we are 66% through FY21 and are 55% spent. There are no concerns on individual lines. We presented the FY22 budget proposal to the City Manager and finance on February 9. There were some minor questions on our CIP budget. We had positive feedback from staff with no immediate reductions on our submissions.

The radio replacement project is waiting on some equipment from Motorola so we can finish the fire side. We are scheduling with the site manager to erect the tower at the DPW site. The tower is 120 feet. We need a crane in there to erect it. This requires coordination with other activities at the location. We need power at the main building before we can bring it on line.

We will have an equipment list at the end of this week for equipment purchases for the Mobile dispatch unit.

In hiring and training, we have several backgrounds that we are pushing for timely completion to ensure getting a slot at the next Academy. They currently have 37 registered of 67 spots for the May Academy.

We have oral boards scheduled for next week. Any viable candidates we will bring before the Police Commission.

Officer Rummo has entered phase 2 of training. Reports are excellent and we expect to release him to solo patrol next month.

Sgt. Cost is working on hosting upcoming training including instructor level de-escalation tactics and critical decision-making, hosting an armorer's level course for firearms and hosting a Taser instructor. Courses that we host with all seats filled gives us free seats.

Sgt. Cost also oversees the crossing guards. We have had to deal with in person and remote learning, but even prior to this, we have had a hard time filling these jobs. There are 11 positions, and only four of them are filled. We are continually advertising. There are a couple of hours each school day in the morning and afternoon. These are vital positions. However, we just cannot get officers to backfill those due to other priority service demands.

Comm. Stanley commented she did not realize the PD handled crossing guards. Have we advertised with the schools and PTA groups?

We have contacted the Superintendent's office, advertised it on the City website, often. Maybe we can get the city's media person to do a press release.

6. CORRESPONDENCE:

The following correspondence was received this period: Multiple Department members from Patrol Officers, Sergeants and Communications are recognized for their contributions to the proactive work of the Department conducted between November 2020 and February 2021. Officers' Danie, Robinson and Seager are recognized for their work on two major drug cases and a theft involving catalytic converters; resulting in search warrants, seized property and arrests. Officer Alexander is recognized for community relations following a recent snowstorm, stopping to help a resident shovel. Officer Ball is praised by a citizen for his demeanor and professionalism in handling a call for service. Det. Robert Frechette is recognized by Jane Young from the Attorney General's office for his work on statewide domestic violence initiatives.

Comm. Stevens commented that we can all agree that everyone has worked hard during this time. Further he noted that he came upon Officer Alexander shoveling for a resident and asked how he came to be doing that. Officer Alexander responded that he drove by and saw it and felt like he had to help. Comm. Stevens said I think that speaks volumes as to his commitment to the citizens.

7. INFORMATION:

1. 2020 Year End Reports. Chief Toussaint said every year in several categories we take a close look to see how we are doing with various topics. All of these reports are in the information packet and are available to the public. We won't go through every one of them, but we do want to highlight a couple of them.

Comp Stat. Our yearly report card, the year end Comp Stat. It is completed by our crime analyst and shows where we are as a city Department with regard to various crimes throughout the year. COVID had an impact this year particularly regarding self-initiated activity. The numbers are not where we want them to be. We, basically, shut down officers from doing self-initiated work in March and had them just responding to calls making limited as possible contacts as they could. That was things like traffic stops, unless there was such a serious offense needing action to protect life safety we wanted to limit our personnel to COVID exposure related issues. That has been relaxed throughout the year and they are free to contact citizens for traffic and field interviews but there is a strong emphasis on PPE and personal safety through all of that.

With that being said we did increase in some areas and in traffic stops, but still are not where we want to be. That is mainly because we had more personnel this year than we did last year at this time.

COVID had an impact on calls for service. Priority 1 calls remained consistent throughout the year as compared to last year and the year before. Overall property crime was down 3% from last year. We had significant decreases in thefts from motor vehicles. They were down 48%. Burglaries were down 40% from last year. Those two were offset by increases in shoplifting which was up 49%. We had a significant decrease in solvability for shoplifting. We don't usually patrol in stores and private businesses. We rely on store personnel and loss prevention to catch these folks in the act of committing shoplifting. So when the security people in the stores can't apprehend on scene we typically rely on video surveillance, which has been successful for us. We put it out on Facebook. We get a lot of comments that this is minor and don't you have better things to do. But this is a theft and it affects everyone in increased prices. This is a serious offense. What we have noticed with the mask mandate in these stores is that it is tough to identify someone on video. It is an unforeseen additional negative to COVID.

Motor Vehicle thefts were up 50% compared to last year. Analyzing these crimes, they are not actual thefts of vehicles where someone stole a vehicle and parted it out, painted or sold it. These have been joyrides, keys left in cars, or increasing numbers of people lending the vehicle, which isn't returned timely. So, individuals call the police and we end up getting it back. Our closure rate is down there as well because frequently as soon as the vehicle is returned, the people don't want to press charges and the victim is no longer cooperative. It counts statistically as a theft, but there is no prosecution in a lot of these.

Moving on to violent crime. Unfortunately, we had five people fall victim to homicide in Rochester in 2020. Three of those were the result of two motor vehicle crashes. One was a double fatal, and the other a single fatality. One was a security guard at Frisbie Hospital. In those four, arrests were made. We still have the home invasion where the resident sustained a gun shot wound and died at

the scene. It is still under investigation. We have been in close contact with the Attorney General's office and we are making progress there.

Aggravated assaults and simple assaults were down significantly from last year.

Robbery had a significant increase this year over last year. We had a couple of small sprees. We had one person who robbed a gas station twice. We had video surveillance, but were unable to identify the suspect. We also had one person responsible for three bank robberies in Rochester. That person was identified and arrested for those - as well as for an additional attempt in another jurisdiction. We noticed through the analysis of the robbery complaints many of them appeared to be drug type transactions gone wrong, or hand in hand with shoplifting complaints. When loss prevention people try to stop people from leaving the store we've had numerous occasions where force has been used to get away. Doing so moves that from shoplifting, to robbery. If you use force during a commission of a theft that becomes robbery. The only one we were unable to identify was the gas station robber. All others have been either identified and charged, or the victim has become uncooperative and didn't follow through with the investigation.

Under the topic of drugs, I want to touch on the overdoses a bit. Our overdoses that we respond to were down 18% from last year, and our fatal overdoses were down 18% over last year. Yet we still had 16 people who lost their lives to fatal overdose in the City of Rochester. The drug problem has not gone away by any means, but it is positive to see the reduced numbers for overdoses over the year..

Affirmative Action. The Deputy Chief spoke briefly on our hiring process. One of the reports that we do is affirmative action. Every police department really strives to have a make up of their sworn officers look like the make up of the community that they serve. Meaning, men and women, white, or minorities. We always strive when we are hiring to reach out to qualified candidates. It is always qualified first. We can't just hire anyone because they are of a certain race or gender. We need the right person in the job. One of the things we have struggled with over the years is the recruitment and retention of minority candidates. It is not just us. This is a national issue, where every police department would like to hire minority candidates and would love to recruit more female candidates. Rochester, according to the last Census we are almost a 50/50 split between males and females. But our sworn personnel we only have 8.2% female. That is something I've always wanted to increase because we really want to represent what the community looks like, or as close to it as we can.

Again, this isn't something that is unique to Rochester. Nationally as far as sworn personnel it is only 12.8% female and within the State of NH it is only 10.3% female. So everyone has a problem recruiting qualified female candidates to do this job for a variety of reasons. It is a traditionally male dominated field. We are slowly making progress but as the Commission is aware, sitting in on the interviews, we don't get a lot of female candidates nor a lot of minority candidates despite reaching out not just in NH, but we frequently use Indeed.com which has more of a national reach to advertise openings. We have been getting some candidates from across the country lately, but still are not seeing any drastic increase in female or minority candidates.

Crisis Intervention. I wanted to highlight just one aspect of the CIT (Crisis Intervention) team report. It is a stark reminder of the importance of CIT. If you review the report, you will see we responded to 502 calls in 2020 that had a mental illness aspect to them. Those are the obvious ones.

We don't have doctors working for us, we don't have psychologists. These are the ones where people are saying there is a definite mental illness component to this case. That is up 24% over 2019. That is a significant. That is one reason why I feel it is so important and I am pushing, ideally, to have all of our officers trained in CIT. We do have a significant number of officers trained and are working on more all the time. It is so critical that all the officers who may deal with someone in a mental health crisis have a least a bit more training in how to deal with them in hopes of preventing a tragic situation that didn't need to be.

Chief Toussaint said he has mentioned several times that the Police Department tends to be the repository of "if you don't know how to handle the situation, you call the police department." There are a lot more calls nationally now saying that maybe the police aren't the right people to deal people in a mental health crisis. I wholeheartedly agree with that. I would love to see teams of psychologists or mental health people go out and deal with people in these situations as they are occurring, but we just don't have that right now in New Hampshire. The people called is the police department. So, we need to do the best we can to deal with people and be able to de-escalate and handle these situations as best we can.

K9 report. We have talked about Officer MacKenzie being in the twilight of his career and ready to pass the torch. He has been so critical to our K9 programs success. He has taken ownership of it and does not want to leave us in a lurch. We do have a transition plan for him. Officer Hatch is slated to succeed Keith in this role. Keith is working on getting us a donated bloodhound from a litter due in the spring. Officer Hatch has been training with Keith on Monday's at the Working Dog Foundation, so that when Keith leaves we will have a new dog to take the place of Keith's personal dog.

Chief Toussaint said it is critical tool in my opinion that we get the tracking dog. We have gone back and forth on tracking vs drug dogs and our numbers just don't bear out the need for a drug dog nearly as much as a tracking dog. We had 53 tracks in 2020, and only 4 drug searches. It sounds strange when everyone knows there is a drug problem. However, court decisions in NH using K9's on traffic stops, you essentially need a search warrant to use a dog for drugs where you didn't in the past. It has marginalized the program from a drug aspect and I don't see it getting better. Tracks are consistent and we see success stories of finding suspects, missing or endangered persons in inclement weather. This is a valuable program for us.

Use of Force. Chief Toussaint said Use of Force is always important one. I want to highlight in 2020 the Rochester Police Department made 2547 arrests. That is a lot of arrests. We also conducted 5554 traffic stops and 146 field interviews where we stopped people on the street acting suspiciously. For a total of 8247 people we made contact with in just those three fields. Out of those 8247 contacts we only had 92 uses of force throughout the year. That is a small ratio and is a testament to the de-escalation strategies of officers. We look to see if there are any officers who may cause red flags as frequent users of force. We do a review of every one. Anything beyond a normal handcuffing, someone pulls away, that's an empty hand technique and is a use of force. If an officer draws a weapon, that is a use of force. Anything beyond the normal handcuffing procedures generates a use of force report. Those 92 incidents were generated by 36 different officers. We didn't notice any significant problems. Officers that had higher uses of force were typically on the 4-12 shift and are busy officers that that is when the activity happens. We didn't see any problems with that.

Racial Profiling. This has been a hot topic this past year. Of the 2,547 arrests. 63% of those arrests were males and 37% were females. That's out of the realm of the 50/50 range. I think everyone can wrap their head around that males typically commit crime at a higher rate. That's what we have faced and found. According to the last Census Rochester is approximately 94% white and the rest are minorities. So we took a look at our arrests and 95% of these arrests were for white people and the remaining 4.5% are minorities.

We have examined these in much greater detail than I am going over tonight. We don't see any problems with any of these. I'm happy to answer any questions as best I can and remind the public that all 15 of these reports are available in the Commission packet on line.

Comm. Peters inquired how many of our officers are currently CIT certified.

Chief Toussaint said I don't know that off the top of my head. It changes frequently with vacancies and promotions.

Dep. Chief Boudreau said it is between 15 and 20 if including detectives and supervision roles.

Comm. Peters asked if we are looking to hold any courses this year for this?

Dep. Chief Boudreau said that part of our JAG grant, we are dedicating a large majority of that money to hosting another Crisis Intervention certification for our officers. We are looking to host this in the fall.

Comm. Peters inquired if there is any type of disability training as was brought up in public comment.

Dep. Chief Boudreau stated there is nothing specific. It is something that we can get more information from the gentleman who spoke tonight. I know Officer Danie has done some stuff in the past with hearing related matters.

Comm. Stanley asked about offense reports. She noted they are up about 8% and I think we were attributing that to folks can go on line and easily file a report. Do we know what the total of online reports that we took were?

Dep. Chief Boudreau said that we could get that number.

Chief Toussaint said that we will be pushing that moving forward. We will be facing a tough staffing summer. We have openings right now. We have 4 in background right now, but they are not certified so we won't be able to fully use them until the fall. We also have others that are unavailable to us for various reasons. We have one on military deployment until next February. We have the retirement of Sgt. Babine, and another officer slated to retire in June. It is easier to lose them than it is to replace them. We will be looking at significant holes in our schedules this summer.

One of the things we have talked about is putting a computer terminal in the lobby for people to use. People that come to the lobby and don't want to wait, or they are reporting something that is eligible, instead of turning them away, sending them home to do this on their computer, they could fill the report out here. Which could alleviate some call volume. There are logistics with that. We will be pushing the on line a lot more moving forward.

Comm. Stevens commented that these reports are useful and in comparison shows how busy the Department is. That number of arrests equates to seven per day. Further, the number of miles the cruisers are driven annually and there were only three cruiser accidents. That says the command and staff are getting the message out about safe operations. That is impressive to me.

Comm. Peters added this has been a tough year all around for officers. I want to thank them for the job that they did. Many people were stuck working from home. Officers were still out there, doing the job, making arrests, using PPE. I think they have done an outstanding job. Looking at these numbers, it shows. On behalf of the Commission, I want to thank every one of them. This includes communications and support as well.

Comm. Stanley echoed Comm. Peter's comments. Kudos to all of the staff.

8. NON-PUBLIC SESSION: (Pursuant to: RSA 91-A:3)

Commissioner Stanley MOVED to enter a nonpublic session at 8:08 3P.M. pursuant to RSA 91-A:3, paragraph II, section A (personnel) and section E (legal.) Comm. Stevens SECONDED the motion. The motion PASSED by roll call vote Comm. Peters – yes, Comm. Stevens – yes, Comm. Stanley – yes.

The non-public session closed at 8:24 P.M. on a MOTION by Comm. Stanley. Comm. Stevens SECONDED the motion. The motion PASSED by roll call vote Comm. Peters – yes, Comm. Stevens – yes, Comm. Stanley – yes.

Comm. Stanley MOVED to seal the minutes indefinitely. Comm. Stevens SECONDED the motion. The motion PASSED by roll call vote Comm. Peters – yes, Comm. Stevens – yes, Comm. Stanley – yes.

9. MISCELLANEOUS:

Comm. Stanley MOVED to accept the evaluations as presented and to award merit increases for Officer Crawford to Merit Track 2, Officer Hatch to Merit Track 7, Officer Riddle to Merit Track 2, and Officer Alexander to Merit Track 5. Comm. Stevens SECONDED the motion. The motion PASSED by roll call vote Comm. Peters – yes, Comm. Stevens – yes, Comm. Stanley – yes.

10. ADJOURNMENT:

Comm. Stevens MOVED to adjourn. SECOND by Comm. Stanley at 8:25 P.M.

Respectfully Submitted

Rebecca J. Warburton
Secretary

APPROVED BY COMMISSION:

MA

Net
312

March 17, 2021

Rochester Police Department
23 Wakefield Street
Rochester NH, 03867

Dear Chief Toussaint,

Please accept this letter as my formal resignation from the Rochester Police Department effective April 6th 2021.

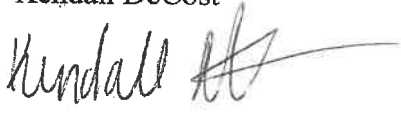
I appreciate my time at the Rochester Police Department, as I have learned many new things. This job has been rewarding and given me experiences that I will take with me. I will greatly miss all my co-workers who have become like family. I believe this is because of the close culture that the Rochester Police Department has.

This has been a difficult decision for me but I am thankful to have had the opportunity to work for the Rochester Police Department and the relationships I have built.

I wish you and the rest of the department all the best moving forward.

Sincerely,

Kendall DeCost



JUT
3-19-21

ROCHESTER POLICE DEPARTMENT



PAUL R. TOUSSAINT
Chief of Police

23 WAKEFIELD STREET
ROCHESTER NH, 03867-1933

BUSINESS (603) 330-7127
FAX (603) 330-7159
www.rochesterpd.org

"Dedication, Pride, Integrity"



POLICE COMMISSION

DEREK J. PETERS
Chairman
DAVID R. STEVENS
Vice Chairman
LISA M. STANLEY
Commissioner



March 18th, 2021

Chief Paul Toussaint
Rochester Police Department
23 Wakefield Street
Rochester, NH 03867

Dear Chief Toussaint,

Please accept this letter as formal notification that I am resigning from my position as a Police Officer with the City of Rochester. I will be starting with the York, Maine Police Department on April 5th, 2021. My last day here in Rochester will be Thursday, April 1st, 2021.

I would like to take this opportunity to thank you, and the entirety of the Rochester Police Department. I have gained an immense amount of experience in my time here, and I am thankful for the opportunity to have worked in the City of Rochester as a Patrolman. I am grateful that I was able to work alongside the dedicated, hard-working men and women of the Rochester Police Department. I wish nothing but the best for the Rochester Police Department and all those who work here. Working here in Rochester was my first position in the profession of Law Enforcement, and I will forever be grateful for the opportunity that was presented to me.

Sincerely,

Timothy Costin

**PATROL DIVISION
MONTHLY REPORT
March 2021**

R.U.N. Program: At this time, due to COVID-19, all RUN meetings are on hold.

RPOA: Lt. Bossi was not able to attend the March meeting. No members reached out about any major concerns or issues.

HONOR GUARD: There are no events scheduled at this time.

K-9: This month the Rochester K9 Unit responded to three calls for service—all tracks in Rochester.

Of the three tracks, one was canceled upon arrival. One track was for a male who fled the hospital from an IEA status. They had a great track going until Gunner fell into a stream and became very cold. The track was stopped out of safety concerns for Gunner. The third track was for an elderly female who left her residential home on a cold evening. She was tracked to a local apartment complex where Gunner located her between two vehicles.

CompStat: In field activities, traffic stops continue to be focused in the downtown area as well as major roads in and out of the city. Motor vehicle collisions have increased since last month. There were 18 parking lot crashes in the major shopping areas as well as 14 hit and runs in these parking lots as well. Our DWIs for the month came from accidents (3), BOLO's (2), and welfare checks (2).

Our property crimes for the month show no trends or rushes of crimes occurring. Burglaries are down compared to last year which could be related to people working from home still during the pandemic. Thefts from motor vehicles are down for the month, but overall this category is up due to previous thefts of catalytic converters. Shoplifting remains consistent but apprehending people after the fact is difficult due to people wearing masks, and not being able to be identified. Vandalism has remained consistent, but there have been no trends or patterns related to this.

Drug possessions compared to last month are down, but year to date there has been an increase. Many of these drug offenses are discovered by searches incident to arrests, but there is also proactive work involved with these as well. Overdoses still seem to be on a decline. We are seeing that people are changing to other types of recreational drugs which will show a different type of intoxication that doesn't ultimately lead to overdosing.

Violent crime seems to be down significantly so far year to date. There have been no trends or patterns related to any of this so far. Simple assault seems to still fluctuate, but there are no trends or patterns related to this. Aggravated assaults are down, and the two we had this month were both DV related.

Respectfully submitted

Captain Jason Thomas

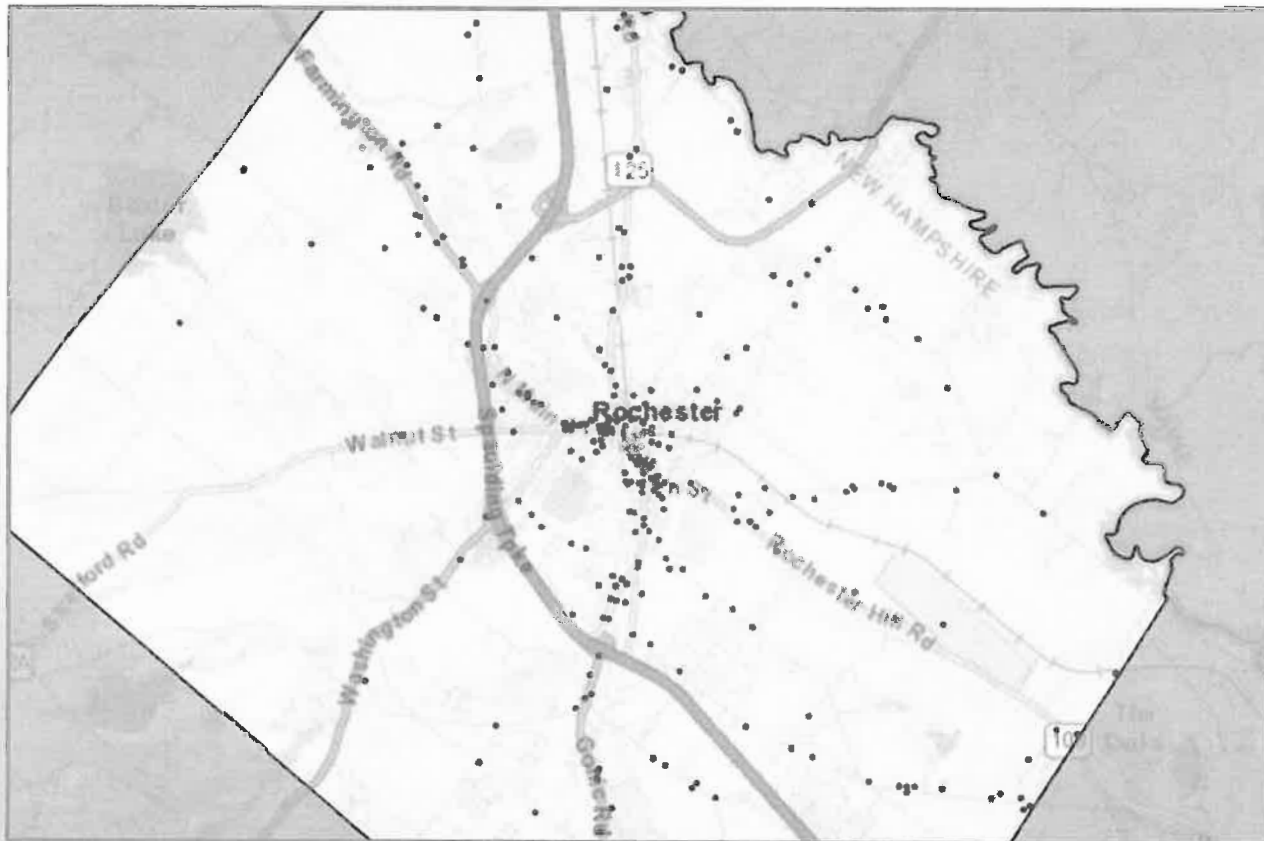
Rochester Police Department

February 2021 Comp Stat Report



February 2021 Traffic Activities

- Traffic Stops
- Motor Vehicle Crashes
- DWI Incidents
- Traffic Comparisons



Traffic Stops

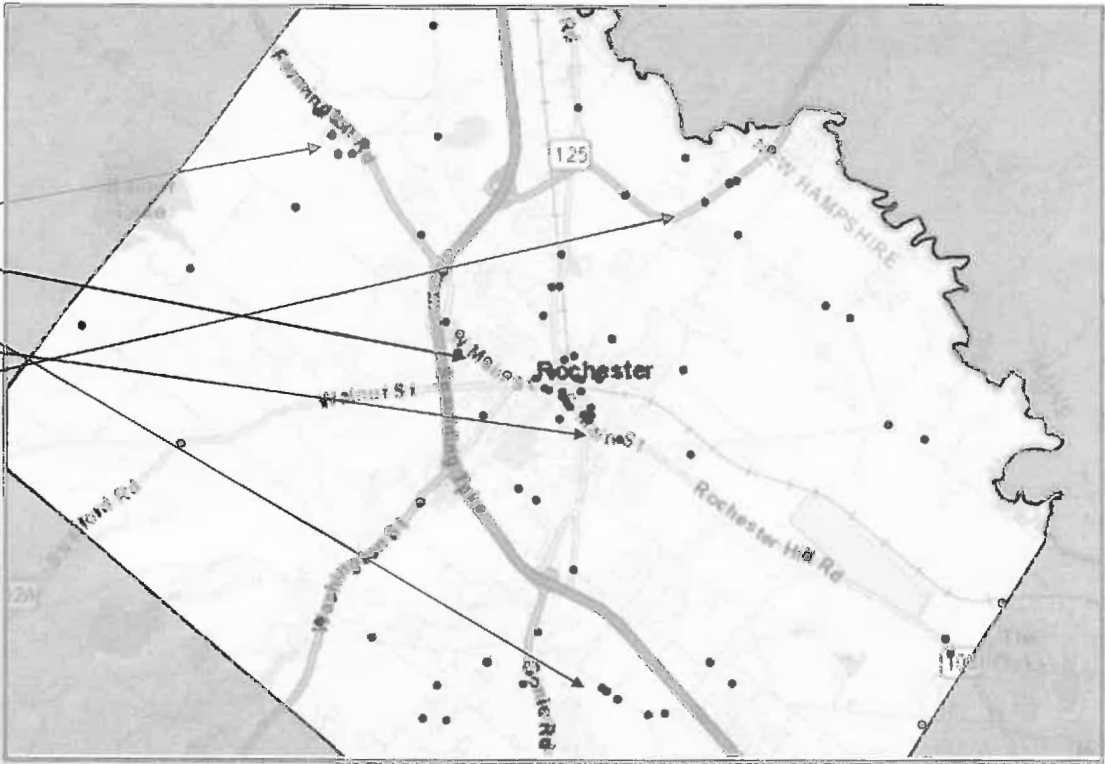
- ### Traffic Stop Breakdown
- 515 Total Stops
 - 24 Arrests
 - 17 – traffic offenses
 - 5 - capias/warrants
 - 2 on-view offense
 - 28 Summons
 - 435 Warnings
 - 21 No Action

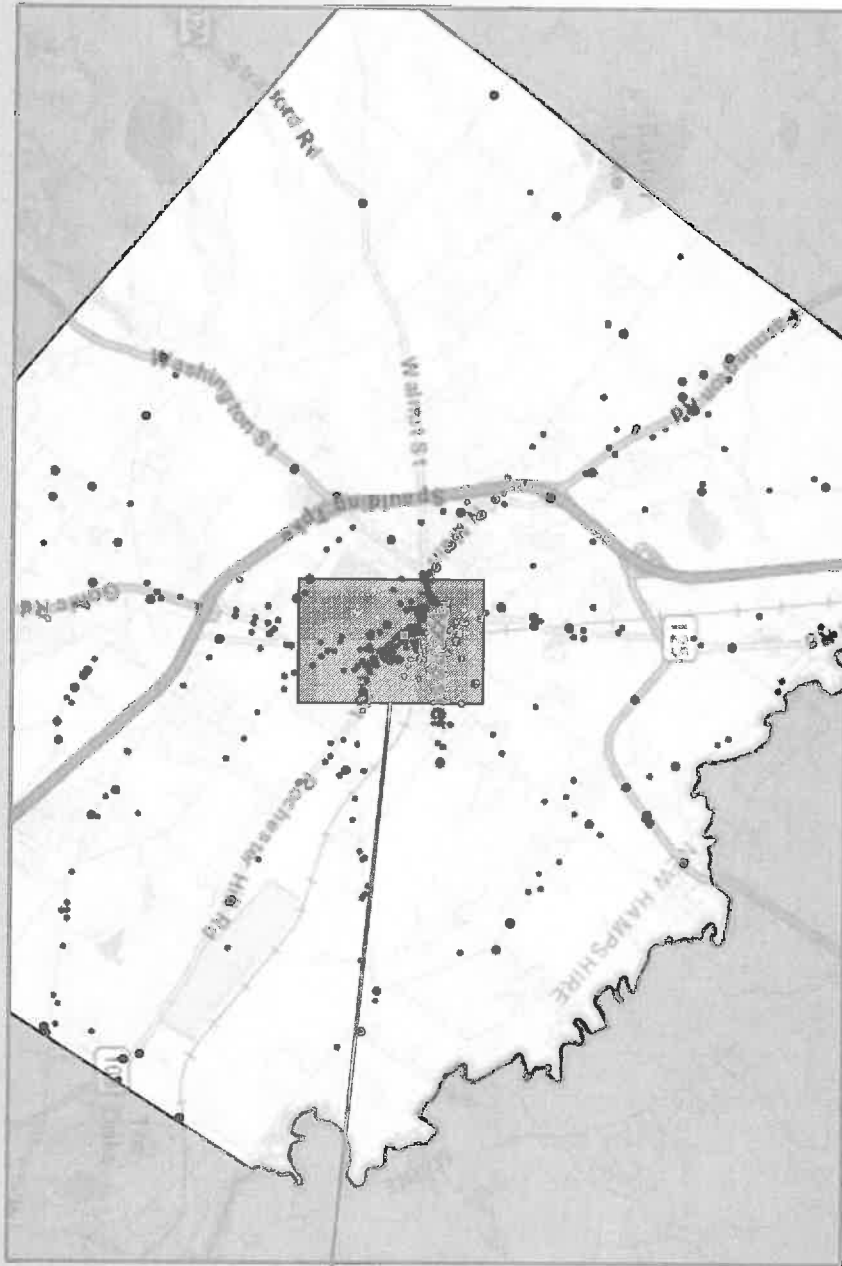
Motor Vehicle Crashes

- **91 total crashes**
- Significant increase from the previous month (49%)
- 7 Arrests
 - 3 DWI arrests
- 5 Summons Issued
- 18 Parking lot crashes
- 14 Hit & Run crashes

High Volume Roads

Address	Total
FARMINGTON RD	12
NORTH MAIN ST	9
PICKERING RD	6
SOUTH MAIN ST	6
HIGHLAND ST	6
CHESTNUT HILL RD	5
WAKEFIELD ST	5
WASHINGTON ST	4
PORTLAND ST	4
SALMON FALLS RD	4
ROCHESTER HILL RD	3



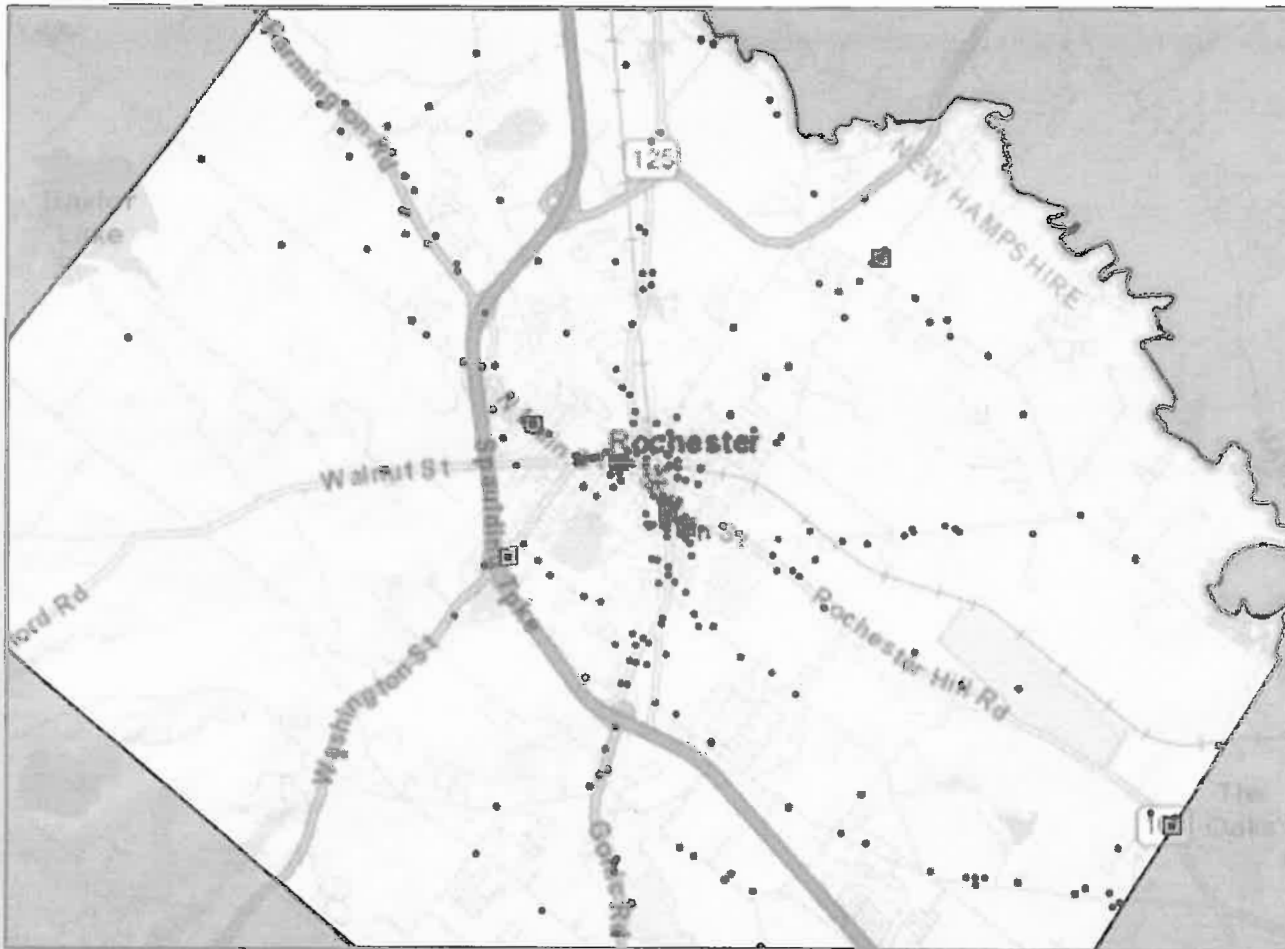


Overlay of Crash and Traffic
Stop Locations



DWI Incidents

- 7 Total Incidents
 - 3 Crashes (1 Alcohol/2 Drug)
 - 2 result of BOLO
 - 2 result of Welfare Check



DWI/Traffic Stops

- 2 – Thursday
- 2- Tuesday
- 1 each
(Sunday/Monday/
Wednesday)
- Times varied

Traffic Activity Comparisons

Specific Crimes	Feb-21	Feb-20	% Change	Jan-21	% Change	Dec-20	YTD 21	YTD 20	% Change	YTD 19
Traffic Stops	515	612	-16%	674	-24%	514	1189	1223	-3%	627
Arrests from Stops	24	14	71%	35	-31%	19	59	39	51%	43
Summons	28	36	-22%	30	-7%	23	28	48	-42%	25
Warnings	435	551	-21%	590	-26%	456	1025	1051	-2%	546
No Action	21	8	163%	13	62%	16	34	18	89%	12
Accidents	91	81	12%	61	49%	102	152	162	-6%	162
Summons from ACs	5	3	67%	4	25%	7	9	7	29%	4
Arrests from ACs	7	5	40%	5	40%	7	12	10	20%	13
Field Interviews	2	8	-75%	3	-33%	3	5	16	-69%	7
DWI	7	10	-30%	6	17%	7	13	13	0%	10
<i>Narcotics</i>	4	2	100%	2	100%	1	6	4	50%	5
<i>Alcohol</i>	3	8	-63%	4	-25%	6	7	9	-22%	5
DWI from Accidents	3	2	50%	2	50%	7	5	4	25%	2

Property Crimes

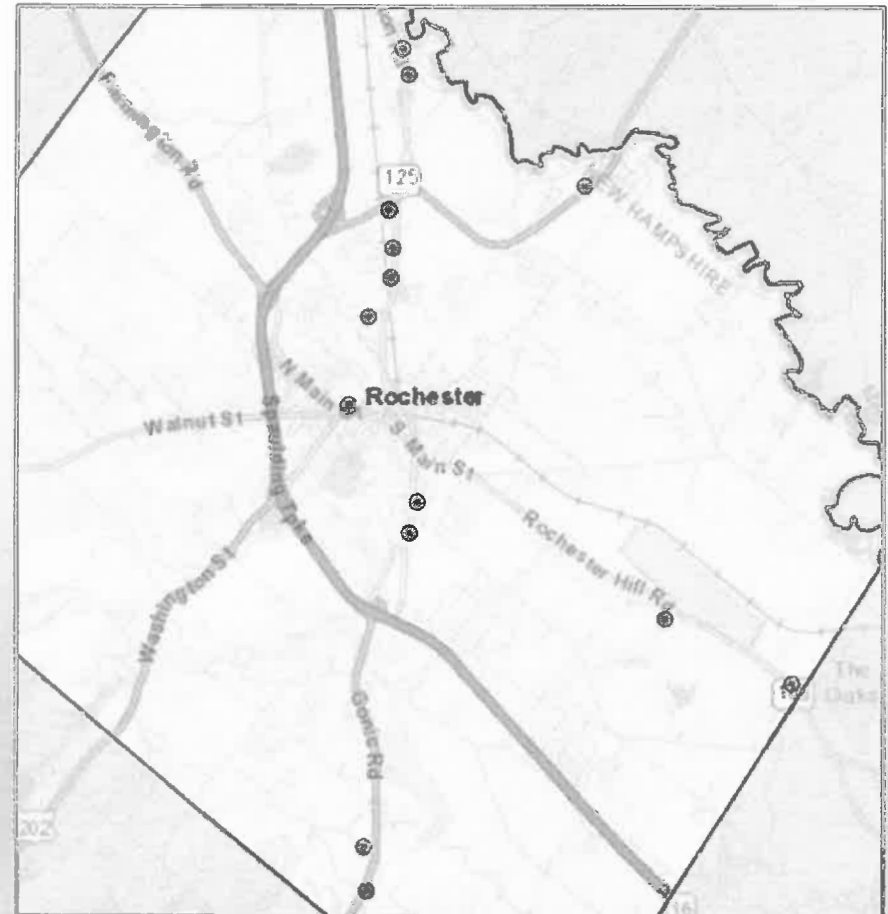
All Incident Reports												
Specific Crimes	Feb-21	Feb-20	% Change	Jan-21	% Change	Dec-20	YTD 21	YTD 20	% Change	YTD 2021 Closure Rate	YTD 2020 Closure Rate	YTD 19
Burglary	3	4	-25%	5	-40%	8	8	8	0%	0%	13%	9
Shoplifting	17	12	42%	11	55%	33	28	35	-20%	50%	109%	54
Theft from a Building	12	12	0%	7	71%	9	19	29	-34%	16%	24%	34
Theft from M/V (including Parts)	5	6	-17%	21	-76%	15	26	10	160%	0%	10%	17
All Other Theft	5	9	-44%	22	-77%	13	27	17	59%	4%	24%	9
M/V Theft	2	2	0%	2	0%	3	4	4	0%	0%	50%	7
Vandalism	23	34	-32%	27	-15%	28	50	61	-18%	18%	36%	53
Total Property	67	79	-15%	95	-29%	109	162	164	-1%	12%	38%	183
Arrests												
Specific Crimes	Feb-21	Feb-20	% Change	Jan-21	% Change	Dec-20	YTD 21	YTD-20	% Change			YTD 19
Burglary	0	0	0%	0	0%	1	0	1	-100%			4
Shoplifting	10	5	100%	4	150%	28	14	38	-63%			52
Theft from a Building	1	1	0%	2	-50%	1	3	7	-57%			8
Theft from M/V (including Parts)	0	1	-100%	0	0%	1	0	1	-100%			2
All Other Theft	0	1	-100%	1	-100%	2	1	4	-75%			1
M/V Theft	0	0	0%	0	0%	0	0	2	-100%			1
Vandalism	7	8	-13%	2	250%	8	9	22	-59%			23
Total Property	18	16	13%	9	100%	41	27	75	-64%			91

Catalytic Converter Thefts

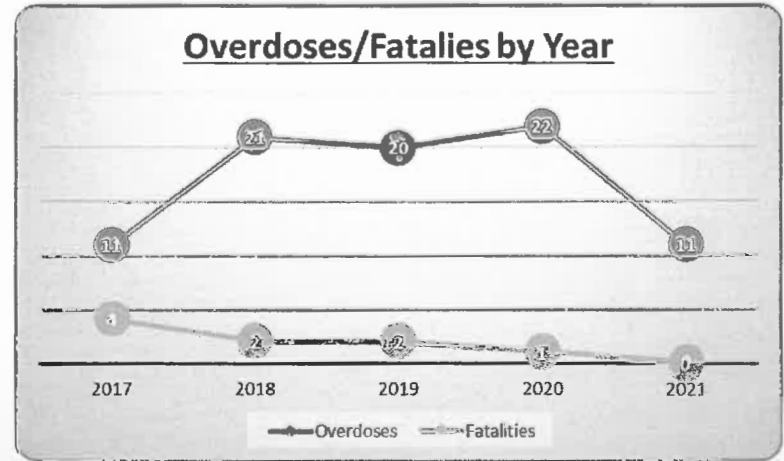
A significant increase in catalytic converter thefts was identified during November 2020 and has continued to date. Information known at this time:

- Information regarding target locations/vehicles/time of day/day of week etc. was collected and disseminated throughout the region.
- A location and buyer of stolen converters was located in Rochester and arrested. The investigation is ongoing with cooperation from surrounding agencies.
- Suspects have been identified as the investigation continues.
- Rochester has experienced the following incidents:
 - October through December – 6 Incidents
 - January – 5 Incidents
 - February – 5 Incidents

Locations of Thefts



Drug Incidents



All Incident Reports												
Specific Crimes	Feb-21	Feb-20	% Change	Jan-21	% Change	Dec-20	YTD 21	YTD-20	% Change	YTD 2021 Closure Rate	YTD 2020 Closure Rate	YTD 19
Possession	14	10	40%	23	-39%	19	37	27	37%	41%	56%	24
Drug Events	7	8	-13%	12	-42%	13	19	13	46%			16
Overdoses	1	13	-92%	10	-90%	10	11	22	-50%			20
Fatal Overdoses	0	1	-100%	0	0%	2	0	1	-100%			2
Total Drug	22	32	-31%	45	-51%	44	67	63	6%			62
Arrests												
Specific Crimes	Feb-21	Feb-20	% Change	Jan-21	% Change	Dec-20	YTD 21	TYD 20	% Change			YTD 19
Possession	3	6	-50%	15	-80%	10	15	15	0%			8

Violent Crimes

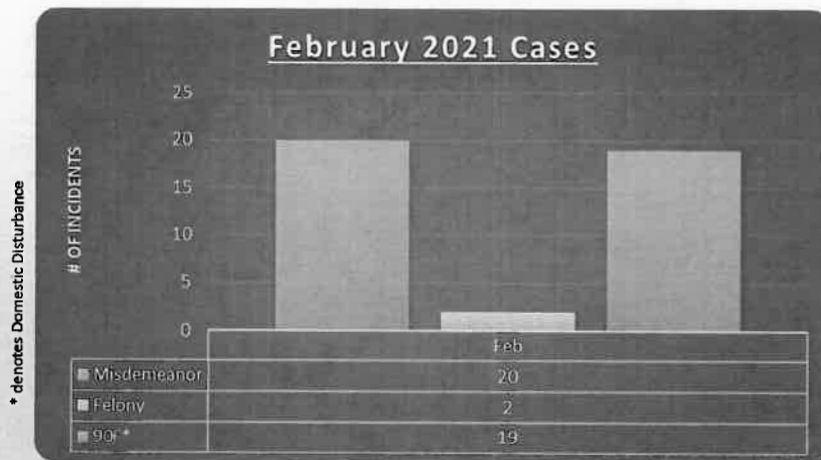
All Incident Reports												
Specific Crimes	Feb-21	Feb-20	% Change	Jan-21	% Change	Dec-20	YTD 21	YTD 20	% Change	YTD 2021 Closure Rate	YTD 2020 Closure Rate	YTD 19
Homicide	0	0	0%	0	0%	1	0	0	0%	0%	0%	0
Robbery	0	1	-100%	0	0%	1	0	2	-100%	0%	0%	2
Aggravated Assault	2	3	-33%	4	-50%	5	6	5	20%	50%	60%	7
<i>from DV*</i>	2	1	100%	2	0%	1	4	2	100%	75%	100%	3
Simple Assault	21	34	-38%	27	-22%	29	48	67	-28%	54%	45%	58
<i>from DV*</i>	14	18	-22%	14	0%	20	28	32	-13%	64%	59%	30
Total Violent	23	38	-39%	31	-26%	36	54	74	-27%	26%	26%	67
Arrests												
Specific Crimes	Feb-21	Feb-20	% Change	Jan-21	% Change	Dec-20	YTD 21	YTD 20	% Change			YTD 19
Homicide	0	0	0%	0	0%	2	0	0	0%			0
Robbery	0	0	0%	0	0%	1	0	0	0%			3
Aggravated Assault	1	1	0%	2	-50%	1	3	3	0%			5
<i>from DV*</i>	1	1	0%	2	-50%	1	3	2	50%			3
Simple Assault	12	12	0%	14	-14%	15	26	30	-13%			38
<i>from DV*</i>	9	9	0%	9	0%	14	18	19	-5%			20
Total Violent	13	13	0%	16	-19%	19	29	33	-12%			46

Domestic Violence Related Calls

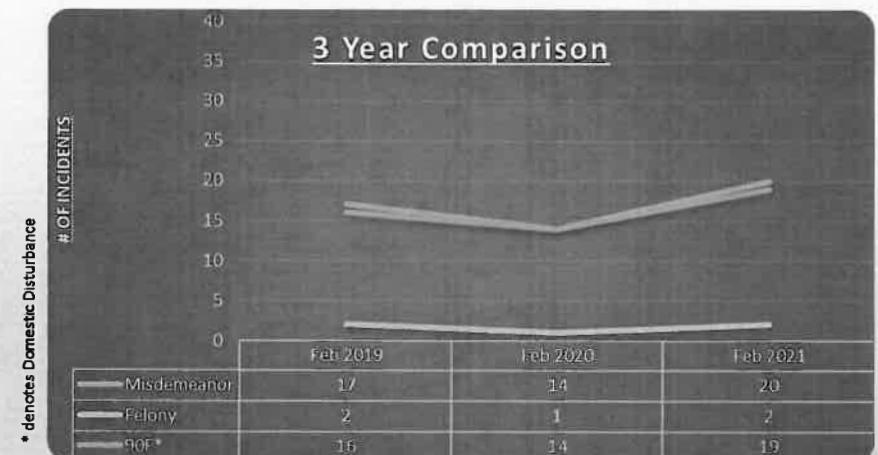
February 2021

Misdemeanor – 20
 Felony - 2
 90F* - 19

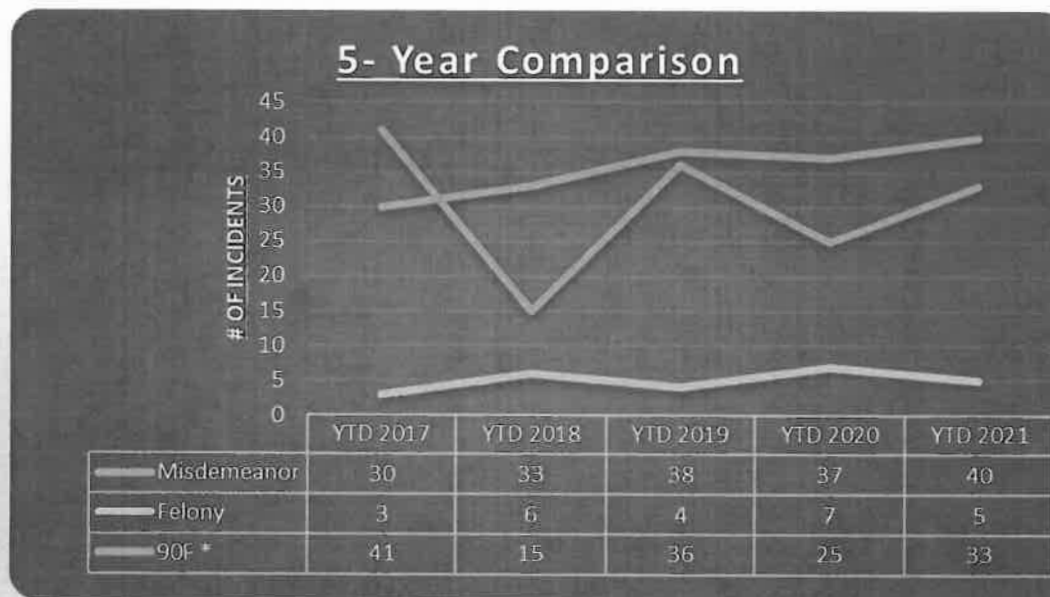
February 2021 Cases



3-Year Comparison



Domestic Violence Related Calls, (cont.)



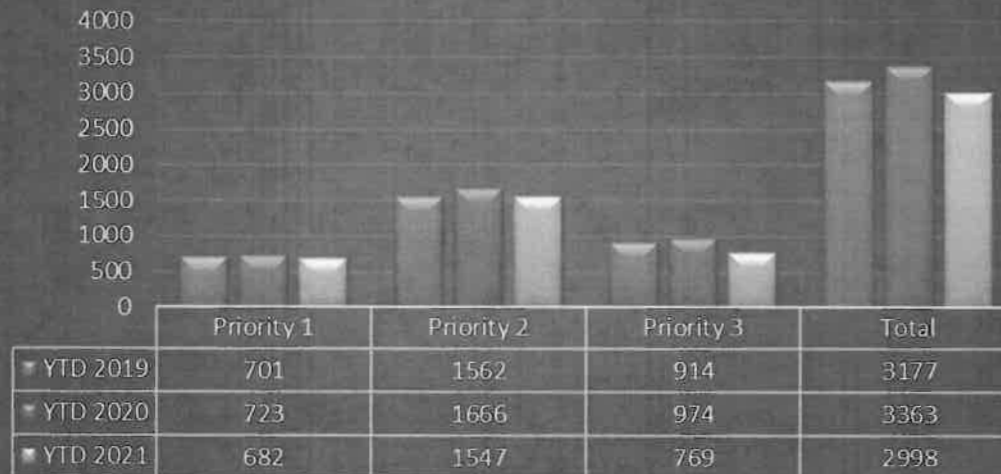
* Denotes Domestic Disturbance

Threshold

Crime	Monthly Average	Normal Range	Current Month	Activity Level
Accidents	85	69-100	91	Normal
Traffic Stop	722	375-1068	515	Normal
DWI	7	5-10	7	Normal
Robbery	2	0-3	0	Normal
Aggravated Assault	5	3-8	2	Moderately Low
Simple Assault	38	29-46	21	Moderately Low
Burglary	8	4-12	3	Moderately Low
Shoplifting	24	15-33	17	Normal
Theft from Building	17	9-24	12	Normal
Theft from MV	15	7-24	5	Moderately Low
MV Theft	3	1-5	2	Normal
Vandalism	35	27-43	23	Moderately Low
Possession	16	10-21	14	Normal
Crime	Monthly Average	Normal Range	Current Month	Activity Level
Violent	45	35-55	23	Very Low
Property	119	95-142	67	Very Low

Calls for Service 2019 v 2021

Calls for Service Breakdown 2019 thru 2021



3-Year Calls for Service Comparison for February

3-Year Total CFS Comparison for February

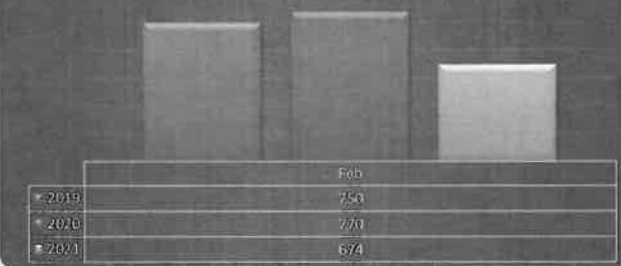


Calls for Service by Priority

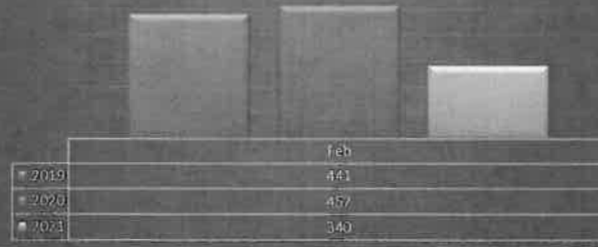
Priority 1 CFS 3-Year Comparison for February



Priority 2 CFS 3-Year Comparison for February

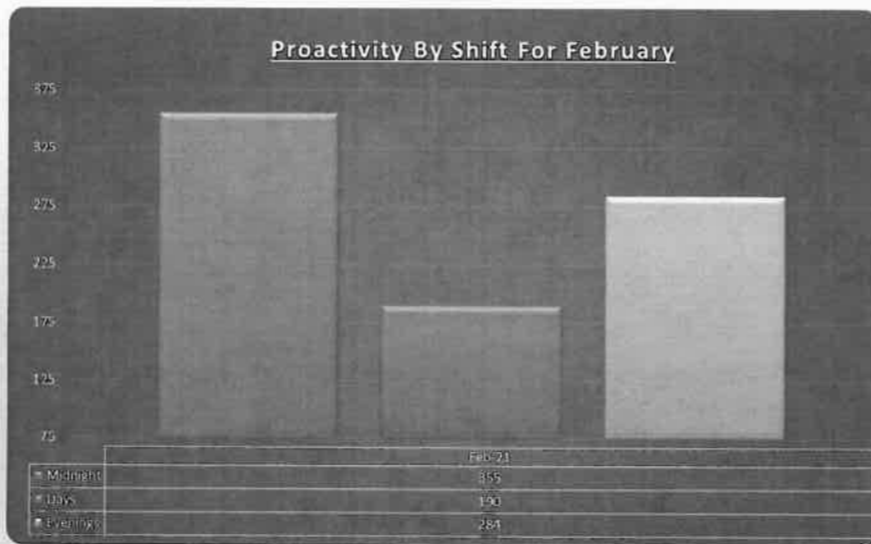


Priority 3 CFS 3-Year Comparison for February

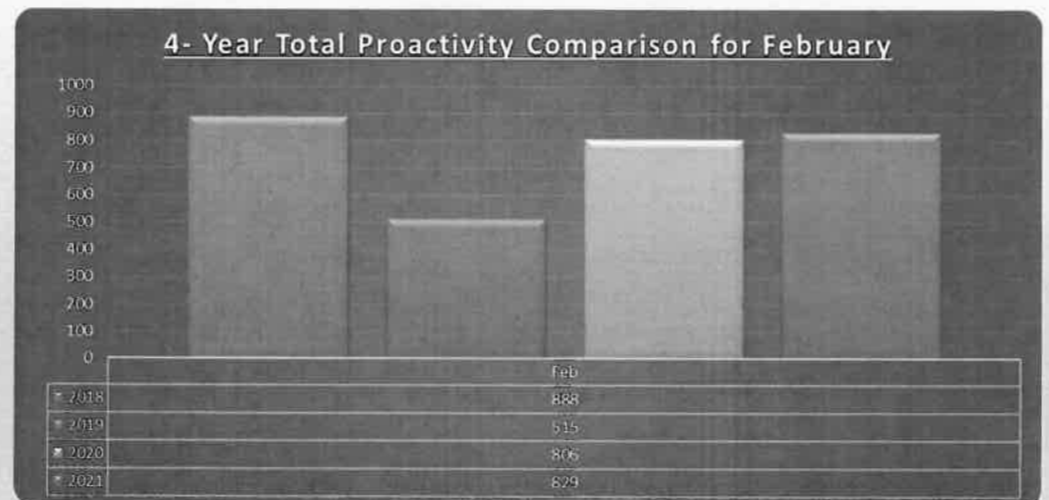


Proactive Hours by Shift

Monthly Comparison 2021 by Shift



4-year Total Comparison for January



**SUPPORT SERVICES DIVISION
MONTHLY REPORT
MARCH 2021**

INVESTIGATIVE SERVICES BUREAU (ISB):

- 35 TOTAL CASES SENT TO ISB FROM PATROL OR DETECTIVE GENERATED
- 69 TOTAL CASES BEING INVESTIGATED CURRENTLY
- 42 cases presented at Grand Jury (Virtual)
- 42 true bills
- 10 phones analyzed with Cellebrite
- There were 4 callouts during this reporting period
- 0 Evidence callouts
- 5 Polygraph examinations
- 6 Background investigations
- 1 Sexual offender compliance checks
- 0 Pawn shop compliance checks

EVIDENCE:

- Number of pieces taken in: 364
- Number of pieces returned: 94
- Number of pieces destroyed: 64

COMMUNITY ENGAGEMENT OFFICER (CEO) and POP UNIT:

- Officer Danie has been more active with meetings and looking for ways to beautify the downtown. He has been working with stakeholders regarding lighting and outside dining.
- The entire unit has been more active with foot beats and being visible.
- Officer Danie taught Civilian Response to the Active Shooter at City Hall, has been working with the explorers and helping solve neighborhood issues.
- The POP Unit is wrapping up a couple of cases that have been active for the last couple of months. They continue to help patrol with investigations, search warrants and follow-ups.
- The unit focus again has been on the motel properties where the unit assisted Code Enforcement with an inspection as well.
- POP and Patrol worked together to solve the fuel thefts that were occurring at the country club.
- POP continues to work with many other agencies to address quality of life issues.
- As of April 1st, Sgt. Babine is officially retired from full time duty and for the past 2 and a half weeks Sgt. Benjamin had been training with Sgt. Babine to take over his position.

COMMUNICATION CENTER - DISPATCH:

- The final radio equipment for alerting at the FD came in and we are waiting for Two Way to install.
- We received applications for our open dispatch position due to a resignation and interviews are scheduled for Thursday April 6th.

- We have a UNH intern helping us clean up old site files in our database. These site files consist of businesses that no longer exist and are now closed as well as merging some Fire and Police alarms into one site file and uploading other data within the data base to eliminate paper.
- Two dispatchers are attending the APCO CTO Course which is being held online and is an 8-week course.
- Two other dispatchers recently attended State Police's TAC Training to help with validations and second party checking warrants and NCIC entries within the Center.
- The Dispatch Supervisor will be attending the IMC Training for the week of April 12th - this is an online event for the week and will go over several aspects of what the future is for IMC and the CAD system.

JUVENILE PROSECUTION/ SCHOOL RESOURCE OFFICERS/ EXPLORERS

Juvenile Prosecution:

New cases:

- Petitions: 20
- Diversion: 1
- CHINS: 1

Completed Investigation District Courts Cases:

- 3 Motions to Impose
- 1 Contempt

MISC

- 21 hours: doing District Court/Prosecution work typically done by an Administrative Assistant
- Feb 26th and March 6th help organize and participate in cold water plunges to benefit Special Olympics
- March 18th oral board for new hire
- March 11 and 17 Cadet Academy meeting
- Assisted Attorney Mitrushki with District Court whenever needed.

SRO highlights:

High School: Officer Jackson

- Taught class at Brent Williams Driving School
- Assisted patrol with several different investigations to include locating a missing juvenile
- Met with the attorneys for the JUUL litigation
- Dealt with unruly students to assist administration four occasions
- Spoke with 3 teachers on how to make their classrooms safe
- Taught ADD to SHS staff twice
- Handled a case at Bud Carlson Academy

Middle School: Sgt. Deluca

- Worked on 68 hours of hunger program, transporting 75 food bags from the pantry to McClelland and RMS schools

- Worked with the guidance counselors with three DCYF cases
- Met with the 6th grade class to speak with them of expectations and their conduct in school
- Attended 8 different classes with special education students to be sure the classroom was in order and kids were behaving
- Taught ADD to five new teachers
- Took part in daily lunch duty as groups of kids transition from outside to inside due to Covid restrictions
- Conducted a lockdown drill
- Read to McClelland school students via zoom
- Assisted guidance with student issues
- Dealt with 2 students running away from the school

Elementary School (9): Officer Porfido

- Completed LEAD lesson plan 6 at St. Elizabeth School
- Attended lunches and recesses at all elementary schools
- Participated in gym classes at all schools
- Assisted department regarding traffic control for schools
- Assisted Hope School with an issue
- Assisted staff at School St and Chamberlain school for drills as they relate to ADD
- Developed a reward system for students at Chamberlain School for good behavior
- Continue to hand out Dunkin Donuts gift cards as behavior rewards
- Worked with gym teachers for upcoming field days at all schools

Explorer Post: Officer Jackson

- Held two meetings this month

DIVERSION PROGRAM/TEEN DRUG COURT

- The Juvenile Probation Transformation Affinity Group calls held our last call Friday 3/19 wrapping up 7 sessions taking place every Friday with Judges, Legislative/Policy makers, Law Enforcement / Prosecutors, Public Defenders youth and Families and last service providers and educators conducted.
- Staff continues to work with the Strafford County Diversion Program as they are back to finding and hiring a Coordinator.
- Staff continues to work on an on-line training series for Diversion programs and with the State-wide “NH Race and Equity LE/CJ Workgroup on developing appropriate and effective trainings around cultural diversity, awareness and anti-bias.
- Staff continues to work on the Service to Science: Evidence-Based designation and is starting to select 4 pilot sites in the State that utilize the best practices we need modeled for Diversion examples.
- Staff is working with the Diversion network and State Transformation partners in setting up the State-wide Summit to present education on why transformation is essential to the teen developing brain and working in an anti-bias environment.
- Staff continues to work with Waypoint on their roll out of a Youth drop-in Center and connections for the Family Resource Center by CAP, and in rolling out the state-wide homeless youth count.

HOUSING:

- For the month there were 21 Police related calls for service.
- Officer Mundy and Sgt. Babine completed 6 background checks for new residents
- Sgt. Babine and Officer Mundy have been very active with vaccination clinics, delivering food boxes and interacting with residents.
- There was an issue with people sneaking into the Wyandotte Buildings, but they were quickly identified and will be trespassed.
- Sgt. Babine continued to cover off hours during darkness to keep a police presence.
- As of April 1st, Sgt. Babine has officially retired from full time duty and will begin part time housing Officer duties in mid to late April. Sgt. Benjamin has taken over supervising the housing Officers.

Respectfully Submitted,

Captain Todd Pinkham
Support Services Division

ADMINISTRATIVE MONTHLY REPORT

March 2021

Financial/Purchasing

- We are approximately 75% of the way through FY21 and currently we are spent at 73% overall in our O&M lines. All major operational lines are in good shape. We will need to make some small transfers as we go into the final months of the fiscal year in some of our smaller operational lines due to needs.
- Radio Replacement Project- The new equipment for firefighter callback and station alerting was delivered and being configured at the lab at to 2-Way. Once configured we will schedule an install. During this month, we had a major equipment failure with the new system. The UPC power source had an internal malfunction and the unit completely failed. This took down the whole radio network and dispatch computers. The power source was replaced with a new unit. I discussed with 2-Way options to re-power critical pieces of equipment on separate UPC devices so a failure would not take down the whole system and they are working on pricing. I was told that out of all the systems they have installed throughout New England, this was the first failure of this kind.
- Mobile Dispatch Backup- I received the equipment quotes back from Motorola for the radio equipment. We did not get the pricing we had hoped, but still aim to bring this project in at the original budgeted price. I am still waiting on equipment needs for connectivity from the IT department.
- Jackets for under the external carriers were received and issued to officers.
- One of the new frontline vehicles is completed and the second one will be completed next week. The third vehicle is scheduled for the following week to begin the equipment install.
- There was only one purchases of \$5000 or more which would require a signature from the commission this month was a large order for new summer uniform shirts that, were designed to go under the external carriers.

Training/Hiring

- Three new officers will be starting on April 5, 2021; Sgt. Cost has been working on their in house schedule before they go to the academy. All three have been accepted into the next Police Academy.
- We currently have two backgrounds in process with the certified officer from Massachusetts and the New Hampshire certified candidate.
- Officer Tim Rummo has entered the last phase of the training prior to entering his final observation. His release from FTO is expected by the end of April.

- During March all sworn member of the agency completed an assigned online training through the PoliceOne academy on responding and investigating missing and exploited children. This was a multi hour course with a final review exam.
- Several younger officers received a refresher course on DWI detection presented by NH State Police here at the department.
- While training opportunities have been reduced over the last year, more trainings are starting to be held once again both in person and web based. During the month the following officers attended training;
 - Officer Johnson attended a webinar on physical abuse investigations
 - Officers Johnson and Butcher attended a webinar on interview and interrogations
 - Detectives Govoni and Garstin attended an in person training on basic death investigations

OTHER

- Officer Danie and I taught a class on active attack incidents for city staff from the Welfare and Economic Development Departments.
- With the spring season upon the city, I have been a part of the team of city staff members reviewing and meeting with restaurants for outdoor dining requests. I assisted DPW and SUR Construction with traffic control while they set the concrete barriers in the downtown spaces.

Respectfully Submitted,
Gary Boudreau
Deputy Chief of Police



March 2021
Expense & Revenue Reports

04/02/2021 10:03
rhonda.young

CITY OF ROCHESTER
FINANCIALS FOR MARCH 2021

P 1
glytddbud

FOR 2021 09

ACCOUNTS FOR: 1000 GENERAL FUND	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENC/REQ	AVAILABLE BUDGET	PCT USED
12010053 PD ADMINISTRATIVE SERVICES							
12010053 511001 SALARIES - FULL	643,447.00	.00	643,447.00	530,126.00	.00	113,321.00	82.4%
12010053 511002 SALARIES - PART	105,645.00	.00	105,645.00	85,029.42	.00	20,615.58	80.5%
12010053 511003 SALARIES - EARL	.00	.00	.00	.00	.00	.00	.0%
12010053 511004 SALARIES - HOLI	.00	.00	.00	.00	.00	.00	.0%
12010053 511005 SALARIES - OUTS	214,479.00	.00	214,479.00	147,253.30	.00	67,225.70	68.7%
12010053 511099 SALARIES - ADJU	23,371.00	.00	23,371.00	.00	.00	23,371.00	.0%
12010053 513001 OVERTIME - REGU	.00	.00	.00	.00	.00	.00	.0%
12010053 513002 OVERTIME - TRAI	.00	.00	.00	.00	.00	.00	.0%
12010053 513004 OVERTIME GRANT	.00	.00	.00	.00	.00	.00	.0%
12010053 514000 EDUCATION INCEN	9,000.00	.00	9,000.00	6,922.80	.00	2,077.20	76.9%
12010053 516000 LONGEVITY	3,550.00	.00	3,550.00	3,150.00	.00	400.00	88.7%
12010053 521100 HEALTH INSURANC	65,069.00	.00	65,069.00	50,689.63	.00	14,379.37	77.9%
12010053 521200 DENTAL INSURANC	1,656.00	.00	1,656.00	1,252.44	.00	403.56	75.6%
12010053 521300 LIFE INSURANCE	1,401.00	.00	1,401.00	1,174.47	.00	226.53	83.8%
12010053 522000 SOCIAL SECURITY	14,262.00	.00	14,262.00	10,915.68	.00	3,346.32	76.5%
12010053 523000 RETIREMENT CONT	250,485.00	.00	250,485.00	168,921.28	.00	81,563.72	67.4%
12010053 523300 RETIREMENT STAT	.00	.00	.00	.00	.00	.00	.0%
12010053 525000 UNEMPLOYMENT CO	.00	.00	.00	.00	.00	.00	.0%
12010053 526000 WORKERS' COMPEN	79,117.00	.00	79,117.00	67,710.86	.00	11,406.14	85.6%
12010053 528001 DISABILITY INSU	3,645.00	.00	3,645.00	2,941.81	.00	703.19	80.7%
12010053 531002 STIPEND	.00	.00	.00	.00	.00	.00	.0%
12010053 532001 STAFF DEVELOPME	19,351.00	.00	19,351.00	7,229.00	1,094.00	11,028.00	43.0%
12010053 532200 CONTRACTED SERV	73,942.00	.00	73,942.00	73,747.18	112.36	82.46	99.9%
12010053 533003 PHOTO DEVELOPME	300.00	.00	300.00	.00	.00	300.00	.0%
12010053 533004 MEDICAL SERVICE	3,910.00	.00	3,910.00	1,431.00	1,871.00	608.00	84.5%
12010053 533005 ANIMAL DISPOSAL	1,000.00	430.00	1,430.00	630.00	800.00	.00	100.0%
12010053 533009 LEGAL	.00	.00	.00	.00	.00	.00	.0%
12010053 533010 LABOR NEGOTIATI	.00	.00	.00	.00	.00	.00	.0%
12010053 533011 ANIMAL BOARDING	4,000.00	.00	4,000.00	1,985.00	5,893.88	-3,878.88	197.0%*
12010053 534001 STATE FEE COMPU	.00	.00	.00	.00	.00	.00	.0%
12010053 541100 WATER/SEWAGE	3,430.00	.00	3,430.00	1,875.14	1,554.86	.00	100.0%
12010053 543001 VEHICLES MAINT	35,000.00	.00	35,000.00	17,572.72	5,165.80	12,261.48	65.0%
12010053 543002 EQUIPMENT MAINT	56,110.00	.00	56,110.00	44,354.81	10,622.37	1,132.82	98.0%
12010053 543500 INSURANCE CLAIM	5,000.00	.00	5,000.00	2,000.00	2,000.00	1,000.00	80.0%
12010053 544200 RENTAL OF EQUIP	400.00	.00	400.00	.00	400.00	.00	100.0%
12010053 544500 LEASE COPIER/PR	14,748.00	.00	14,748.00	14,594.23	.00	153.77	99.0%
12010053 544900 RENTAL OF OTHER	.00	.00	.00	.00	.00	.00	.0%
12010053 552001 FLEET INSURANCE	10,282.00	.00	10,282.00	10,375.00	.00	-93.00	100.9%*
12010053 552002 PROPERTY INSURA	4,038.00	.00	4,038.00	4,502.40	.00	-464.40	111.5%*
12010053 552003 GENERAL LIABILIT	25,394.00	.00	25,394.00	28,320.43	.00	-2,926.43	111.5%*

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ACCOUNTS 1000	FOR: GENERAL FUND	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENC/REQ	AVAILABLE BUDGET	PCT USED
12010053	552004	OFFICERS LIABIL	41,763.00	.00	41,763.00	46,561.64	.00	-4,798.64 111.5%*
12010053	553000	COMMUNICATIONS	43,118.00	-430.00	42,688.00	26,597.46	2,229.76	13,860.78 67.5%
12010053	553400	POSTAGE FEES	8,050.00	.00	8,050.00	4,565.48	.00	3,484.52 56.7%
12010053	554000	ADVERTISING	500.00	1,000.00	1,500.00	861.72	506.87	131.41 91.2%
12010053	555000	PRINTING AND BI	4,000.00	.00	4,000.00	711.40	80.00	3,208.60 19.8%
12010053	556000	TUITION	.00	.00	.00	.00	.00	.00 .0%
12010053	558000	TRAVEL	6,100.00	.00	6,100.00	.00	.00	6,100.00 .0%
12010053	561003	OFFICE SUPPLIES	5,473.00	.00	5,473.00	2,148.19	.00	3,324.81 39.3%
12010053	561005	PUBLICATIONS	2,250.00	.00	2,250.00	1,344.03	337.31	568.66 74.7%
12010053	561006	AMMUNITION	25,974.00	.00	25,974.00	7,062.37	.00	18,911.63 27.2%
12010053	561008	VEHICLE SUPPLIE	11,030.00	.00	11,030.00	7,136.79	831.72	3,061.49 72.2%
12010053	561009	TRAINING MATERI	350.00	.00	350.00	.00	.00	350.00 .0%
12010053	561010	CLOTHING	57,501.00	.00	57,501.00	13,155.91	17,330.27	27,014.82 53.0%
12010053	561032	OTHER OPERATION	16,885.00	.00	16,885.00	6,910.89	3,819.51	6,154.60 63.5%
12010053	562200	ELECTRICITY	60,000.00	.00	60,000.00	33,618.34	21,881.66	4,500.00 92.5%
12010053	562400	HEATING FUEL	7,500.00	.00	7,500.00	5,606.70	1,247.84	645.46 91.4%
12010053	562600	VEHICLE FUEL	77,549.00	-1,000.00	76,549.00	27,201.41	.00	49,347.59 35.5%
12010053	573200	NEW VEHICLES	.00	.00	.00	.00	.00	.00 .0%
12010053	573401	ADMIN EQUIPMENT	1,500.00	.00	1,500.00	1,277.50	.00	222.50 85.2%
12010053	573900	OTHER EQUIPMENT	15,786.00	.00	15,786.00	2,842.89	7,126.34	5,816.77 63.2%
12010053	581000	DUES AND FEES	2,920.00	.00	2,920.00	1,630.00	542.00	748.00 74.4%
12010053	581100	DONATION EXPEND	.00	.00	.00	.00	.00	.00 .0%
12010053	589003	SEIZED PROPERTY	.00	.00	.00	.00	.00	.00 .0%
12010053	589004	SEIZED PROPERTY	.00	.00	.00	.00	.00	.00 .0%
12010053	589005	DARE CONTRIBUTI	.00	.00	.00	.00	.00	.00 .0%
12010053	589006	DARE CONTRIBUTI	.00	.00	.00	.00	.00	.00 .0%
12010053	589007	CITY WIDE PROGR	15,750.00	.00	15,750.00	1,039.97	176.78	14,533.25 7.7%
12010053	589100	LLEBG 102 RECEI	.00	.00	.00	.00	.00	.00 .0%
12010053	589101	LLEBG 102 FEDER	.00	.00	.00	.00	.00	.00 .0%
12010053	589102	LLEBG 102 CITY	.00	.00	.00	.00	.00	.00 .0%
12010053	589113	LLEBG 115 RECEI	.00	.00	.00	.00	.00	.00 .0%
12010053	589114	LLEBG 115 FEDER	.00	.00	.00	.00	.00	.00 .0%
12010053	589115	LLEBG 115 CITY	.00	.00	.00	.00	.00	.00 .0%
12010053	589130	COPSMORE 032 RE	.00	.00	.00	.00	.00	.00 .0%
12010053	589131	COPSMORE 032 FE	.00	.00	.00	.00	.00	.00 .0%
12010053	589132	COPSMORE 032 CI	.00	.00	.00	.00	.00	.00 .0%
TOTAL PD ADMINISTRATIVE SERVIC		2,076,031.00	.00	2,076,031.00	1,474,977.29	85,624.33	515,429.38	75.2%
12012453 PD PATROL SERVICES								
12012453	511001	SALARIES - FULL	3,356,576.00	.00	3,356,576.00	2,349,123.01	.00	1,007,452.99 70.0%

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ACCOUNTS 1000	FOR: GENERAL FUND	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENC/REQ	AVAILABLE BUDGET	PCT USED
12012453	511002 SALARIES - PART	50,192.00	.00	50,192.00	39,749.13	.00	10,442.87	79.2%
12012453	511003 SALARIES - EARL	101,200.00	.00	101,200.00	51,005.81	.00	50,194.19	50.4%
12012453	511004 SALARIES - HOLI	149,535.00	.00	149,535.00	98,639.77	.00	50,895.23	66.0%
12012453	511099 SALARIES - ADJU	1,566.00	.00	1,566.00	.00	.00	1,566.00	.0%
12012453	513001 OVERTIME - REGU	108,546.00	.00	108,546.00	97,975.33	.00	10,570.67	90.3%
12012453	513002 OVERTIME - TRAI	28,940.00	.00	28,940.00	13,843.97	.00	15,096.03	47.8%
12012453	513004 OVERTIME GRANT	.00	.00	.00	.00	.00	.00	.0%
12012453	514000 EDUCATION INCEN	17,000.00	.00	17,000.00	13,326.39	.00	3,673.61	78.4%
12012453	515001 ON CALL	.00	.00	.00	5,100.00	.00	-5,100.00	100.0%*
12012453	516000 LONGEVITY	16,000.00	.00	16,000.00	14,000.00	.00	2,000.00	87.5%
12012453	521100 HEALTH INSURANC	506,862.00	.00	506,862.00	311,690.65	.00	195,171.35	61.5%
12012453	521200 DENTAL INSURANC	12,487.00	.00	12,487.00	8,250.00	.00	4,237.00	66.1%
12012453	521300 LIFE INSURANCE	666.00	.00	666.00	1,922.80	.00	-1,256.80	288.7%*
12012453	522000 SOCIAL SECURITY	53,323.00	.00	53,323.00	37,252.36	.00	16,070.64	69.9%
12012453	523000 RETIREMENT CONT	1,060,427.00	.00	1,060,427.00	736,929.85	.00	323,497.15	69.5%
12012453	523300 11539 RETIREMENT	.00	.00	.00	.00	.00	.00	.0%
12012453	525000 UNEMPLOYMENT CO	.00	.00	.00	.00	.00	.00	.0%
12012453	526000 WORKERS' COMPEN	.00	.00	.00	.00	.00	.00	.0%
12012453	528001 DISABILITY INSU	418.00	.00	418.00	.00	.00	418.00	.0%
12012453	532001 STAFF DEVELOPME	.00	.00	.00	.00	.00	.00	.0%
12012453	533003 PHOTO DEVELOPME	.00	.00	.00	.00	.00	.00	.0%
12012453	533004 MEDICAL SERVICE	.00	.00	.00	.00	.00	.00	.0%
12012453	533005 ANIMAL DISPOSAL	.00	.00	.00	.00	.00	.00	.0%
12012453	533011 ANIMAL BOARDING	.00	.00	.00	.00	.00	.00	.0%
12012453	543001 VEHICLES MAINT	.00	.00	.00	.00	.00	.00	.0%
12012453	543002 EQUIPMENT MAINT	.00	.00	.00	.00	.00	.00	.0%
12012453	544200 RENTAL OF EQUIP	.00	.00	.00	.00	.00	.00	.0%
12012453	544900 RENTAL OF OTHER	.00	.00	.00	.00	.00	.00	.0%
12012453	553000 COMMUNICATIONS	.00	.00	.00	.00	.00	.00	.0%
12012453	553400 POSTAGE FEES	.00	.00	.00	.00	.00	.00	.0%
12012453	554000 ADVERTISING	.00	.00	.00	.00	.00	.00	.0%
12012453	555000 PRINTING AND BI	.00	.00	.00	.00	.00	.00	.0%
12012453	556000 TUITION	.00	.00	.00	.00	.00	.00	.0%
12012453	558000 TRAVEL	.00	.00	.00	.00	.00	.00	.0%
12012453	561003 OFFICE SUPPLIES	.00	.00	.00	.00	.00	.00	.0%
12012453	561005 PUBLICATIONS	.00	.00	.00	.00	.00	.00	.0%
12012453	561010 CLOTHING	.00	.00	.00	.00	.00	.00	.0%
12012453	561032 OTHER OPERATION	.00	.00	.00	.00	.00	.00	.0%
12012453	562600 09529 VEHICLE FU	.00	.00	.00	.00	.00	.00	.0%
12012453	573200 NEW VEHICLES	.00	.00	.00	.00	.00	.00	.0%
12012453	573401 ADMIN EQUIPMENT	.00	.00	.00	.00	.00	.00	.0%
12012453	573900 OTHER EQUIPMENT	.00	.00	.00	.00	.00	.00	.0%
12012453	581000 DUES AND FEES	.00	.00	.00	.00	.00	.00	.0%
TOTAL PD PATROL SERVICES		5,463,738.00	.00	5,463,738.00	3,778,809.07	.00	1,684,928.93	69.2%

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FINANCIALS FOR MARCH 2021

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ACCOUNTS FOR: 1000	GENERAL FUND	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENC/REQ	AVAILABLE BUDGET	PCT USED
12012553	573900							
	OTHER EQUIPMENT	.00	.00	.00	.00	.00	.00	.0%
12012553	581000							
	DUES AND FEES	.00	.00	.00	.00	.00	.00	.0%
12012553	589007							
	CITY WIDE PROGR	.00	.00	.00	.00	.00	.00	.0%
TOTAL PD SUPPORT SERVICES		417,396.00	10,035.00	427,431.00	315,000.51	.00	112,430.49	73.7%
TOTAL GENERAL FUND		7,957,165.00	10,035.00	7,967,200.00	5,568,786.87	85,624.33	2,312,788.80	71.0%
TOTAL EXPENSES		7,957,165.00	10,035.00	7,967,200.00	5,568,786.87	85,624.33	2,312,788.80	

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	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENC/REQ	AVAILABLE BUDGET	PCT USED
GRAND TOTAL	7,957,165.00	10,035.00	7,967,200.00	5,568,786.87	85,624.33	2,312,788.80	71.0%

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CITY OF ROCHESTER
DISPATCH FINANCIALS FOR MARCH 2021

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ACCOUNTS FOR: 1000 GENERAL FUND	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENC/REQ	AVAILABLE BUDGET	PCT USED
12030153 DISPATCH CENTER							
12030153 511001 SALARIES - FULL	508,610.00	30,085.00	538,695.00	417,323.64	.00	121,371.36	77.5%
12030153 511002 SALARIES - PART	2,000.00	.00	2,000.00	373.64	.00	1,626.36	18.7%
12030153 511004 SALARIES - HOLI	18,785.00	.00	18,785.00	16,653.60	.00	2,131.40	88.7%
12030153 511012 SHIFT DIFFERENT	.00	.00	.00	8,447.87	.00	-8,447.87	100.0%*
12030153 511099 SALARIES - ADJU	.00	.00	.00	.00	.00	.00	.0%
12030153 513001 OVERTIME - REGU	34,000.00	.00	34,000.00	16,333.86	.00	17,666.14	48.0%
12030153 513002 OVERTIME-TRAINI	10,000.00	.00	10,000.00	675.65	.00	9,324.35	6.8%
12030153 516000 LONGEVITY	1,850.00	.00	1,850.00	2,352.94	.00	-502.94	127.2%*
12030153 521100 HEALTH INSURANC	123,012.00	.00	123,012.00	83,234.93	.00	39,777.07	67.7%
12030153 521200 DENTAL INSURANC	3,100.00	.00	3,100.00	2,159.46	.00	940.54	69.7%
12030153 521300 LIFE INSURANCE	1,153.00	.00	1,153.00	797.22	.00	355.78	69.1%
12030153 522000 SOCIAL SECURITY	41,025.00	.00	41,025.00	33,620.18	.00	7,404.82	82.0%
12030153 523000 RETIREMENT CONT	64,037.00	.00	64,037.00	50,573.13	.00	13,463.87	79.0%
12030153 525000 UNEMPLOYMENT	.00	.00	.00	.00	.00	.00	.0%
12030153 526000 WORKERS' COMPEN	841.00	.00	841.00	719.10	.00	121.90	85.5%
12030153 528001 DISABILITY INSU	5,248.00	.00	5,248.00	3,986.91	.00	1,261.09	76.0%
12030153 532001 STAFF DEVELOPME	3,300.00	.00	3,300.00	100.00	.00	3,200.00	3.0%
12030153 532200 CONTRACTED SERV	.00	.00	.00	.00	.00	.00	.0%
12030153 533004 MEDICAL SERVICE	.00	.00	.00	.00	.00	.00	.0%
12030153 533010 LABOR NEGOTIATI	.00	.00	.00	.00	.00	.00	.0%
12030153 534001 STATE FEE COMPU	4,500.00	.00	4,500.00	360.00	.00	4,140.00	8.0%
12030153 534003 SOFTWARE MAINT/	.00	.00	.00	.00	.00	.00	.0%
12030153 543002 EQUIPMENT MAINT	33,880.00	.00	33,880.00	8,746.88	5,438.05	19,695.07	41.9%
12030153 544500 LEASE COPIER/PR	.00	.00	.00	.00	.00	.00	.0%
12030153 552003 GENERAL LIABILI	2,757.00	.00	2,757.00	3,073.09	.00	-316.09	111.5%*
12030153 553000 COMMUNICATIONS	500.00	.00	500.00	658.18	.00	-158.18	131.6%*
12030153 554000 ADVERTISING	68.00	.00	68.00	.00	.00	68.00	.0%
12030153 556000 TUITION	.00	.00	.00	.00	.00	.00	.0%
12030153 558000 TRAVEL	2,000.00	.00	2,000.00	.00	.00	2,000.00	.0%
12030153 561003 OFFICE SUPPLIES	1,250.00	.00	1,250.00	345.42	116.57	788.01	37.0%
12030153 561010 CLOTHING	1,300.00	.00	1,300.00	1,210.17	72.25	17.58	98.6%
12030153 561032 OTHER OPERATION	2,500.00	.00	2,500.00	509.83	43.02	1,947.15	22.1%
12030153 573401 ADMIN EQUIPMENT	3,125.00	.00	3,125.00	340.48	.00	2,784.52	10.9%
12030153 573900 OTHER EQUIPMENT	.00	.00	.00	.00	.00	.00	.0%
12030153 581000 DUES AND FEES	469.00	.00	469.00	345.00	.00	124.00	73.6%
TOTAL DISPATCH CENTER	869,310.00	30,085.00	899,395.00	652,941.18	5,669.89	240,783.93	73.2%
TOTAL GENERAL FUND	869,310.00	30,085.00	899,395.00	652,941.18	5,669.89	240,783.93	73.2%
TOTAL EXPENSES	869,310.00	30,085.00	899,395.00	652,941.18	5,669.89	240,783.93	

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DISPATCH FINANCIALS FOR MARCH 2021

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	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENC/REQ	AVAILABLE BUDGET	PCT USED
GRAND TOTAL	869,310.00	30,085.00	899,395.00	652,941.18	5,669.89	240,783.93	73.2%

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REVENUE FOR MARCH 2021

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ACCOUNTS FOR: 1000 GENERAL FUND	ORIGINAL ESTIM REV	ESTIM REV ADJSTMTS	REVISED EST REV	ACTUAL YTD REVENUE	REMAINING REVENUE	PCT COLL
12011 POLICE CITY REVENUE						
<u>12011 400403 AMUSEMENT PERMITS</u>	.00	.00	.00	.00	.00	.0%
<u>12011 400407 PISTOL PERMITS</u>	-1,766.00	.00	-1,766.00	-1,690.00	-76.00	95.7%*
<u>12011 402110 INCOME FROM COPY M</u>	-5,698.00	.00	-5,698.00	-6,301.98	603.98	110.6%
<u>12011 402111 OUTSIDE SECURITY S</u>	-285,500.00	.00	-285,500.00	-208,095.84	-77,404.16	72.9%*
<u>12011 402112 OUTSIDE DUTY ADMIN</u>	.00	.00	.00	.00	.00	.0%
<u>12011 402115 ALARM FEES</u>	-5,241.00	.00	-5,241.00	-3,280.00	-1,961.00	62.6%*
<u>12011 402120 WRECKER SERVICE IN</u>	-1,650.00	.00	-1,650.00	-1,650.00	.00	100.0%
<u>12011 402121 DOG SHELTER & TRAN</u>	-1,888.00	.00	-1,888.00	-2,105.00	217.00	111.5%
<u>12011 402122 DOG FINES</u>	-13,088.00	.00	-13,088.00	-9,326.00	-3,762.00	71.3%*
<u>12011 405201 COURT FINES</u>	-5,790.00	.00	-5,790.00	-8,370.80	2,580.80	144.6%
<u>12011 405202 PARKING TICKETS</u>	-6,041.00	.00	-6,041.00	-2,135.00	-3,906.00	35.3%*
<u>12011 405203 EXCESS ALARM PENAL</u>	-2,000.00	.00	-2,000.00	-100.00	-1,900.00	5.0%*
<u>12011 406201 MISCELLANEOUS REVE</u>	-10,386.00	.00	-10,386.00	-1,665.00	-8,721.00	16.0%*
<u>12011 406209 POLICE RESTITUTION</u>	-283.00	.00	-283.00	-269.84	-13.16	95.3%*
<u>12011 406210 WITNESS FEES</u>	-6,770.00	.00	-6,770.00	-40.00	-6,730.00	.6%*
<u>12011 406216 HOST TRAINING FEES</u>	.00	.00	.00	.00	.00	.0%
<u>12011 406299 INSURANCE CLAIM RE</u>	-17,378.00	.00	-17,378.00	.00	-17,378.00	.0%*
TOTAL POLICE CITY REVENUE	-363,479.00	.00	-363,479.00	-245,029.46	-118,449.54	67.4%
12012 POLICE STATE REVENUE						
<u>12012 402116 DRUG GRANT NEW HAM</u>	.00	.00	.00	.00	.00	.0%
<u>12012 402117 HIGHWAY SAFETY GRA</u>	.00	.00	.00	.00	.00	.0%
<u>12012 402118 PEDESTRIAN GRANT</u>	.00	.00	.00	.00	.00	.0%
<u>12012 402119 DWI GRANT</u>	.00	.00	.00	.00	.00	.0%
TOTAL POLICE STATE REVENUE	.00	.00	.00	.00	.00	.0%
12013 POLICE FEDERAL REVENUE						
<u>12013 402113 LLEBG GRANT</u>	.00	.00	.00	.00	.00	.0%
<u>12013 402114 JUSTICE DEPARTMENT</u>	.00	.00	.00	.00	.00	.0%
TOTAL POLICE FEDERAL REVENUE	.00	.00	.00	.00	.00	.0%
TOTAL GENERAL FUND	-363,479.00	.00	-363,479.00	-245,029.46	-118,449.54	67.4%
TOTAL REVENUES	-363,479.00	.00	-363,479.00	-245,029.46	-118,449.54	

04/02/2021 10:06
rhonda.young

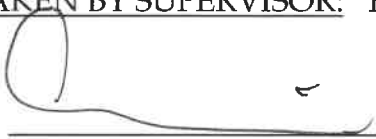




CITY OF ROCHESTER
REVENUE FOR MARCH 2021

P 2
glytddbud

FOR 2021 09

	ORIGINAL ESTIM REV	ESTIM REV ADJSTMTS	REVISED EST REV	ACTUAL YTD REVENUE	REMAINING REVENUE	PCT COLL
GRAND TOTAL	-363,479.00	.00	-363,479.00	-245,029.46	-118,449.54	67.4%

** END OF REPORT - Generated by Rhonda Young **

RECORD #	ROCHESTER POLICE DEPARTMENT	PERSONNEL RECORDS ENTRY FORM
1. <u>EMPLOYEE NAME:</u> Sue Paradis		DATE: 02-25-21 TIME: 1830
2. <u>TYPE OF ENTRY</u> <input checked="" type="checkbox"/> RECOMMENDATION <input type="checkbox"/> TRAINING INTERVIEW <input type="checkbox"/> EVALUATION/FOLLOW UP <input type="checkbox"/> COUNSELING <input type="checkbox"/> DISCIPLINARY <input type="checkbox"/> OTHER		
3. <u>NARRATIVE:</u> Sue is being recognized for her efforts during this dog-licensing season.		
4. <u>ACTION TAKEN BY SUPERVISOR:</u> Evaluation File SIGNATURE:  DATE: 02-25-21		
5. <u>COMMENTS/RECOMMENDATIONS OF BUREAU COMMANDER:</u> Great job w/ this Sue! Forward to Commission & place in eval folder. SIGNATURE:  DATE: 2-26-21		
6. <u>COMMENTS OF DEPUTY CHIEF OF POLICE:</u> Great work as always Sue! SIGNATURE:  DATE: 2-26-21		
7. <u>COMMENTS OF CHIEF OF POLICE:</u> Nice work Sue! SIGNATURE:  DATE: 3-3-21		
8. <u>ACKNOWLEDGMENT OF EMPLOYEE:</u> I have, this date, been made aware of the information contained on this record and afforded an opportunity to review the associated documentation. EMPLOYEE SIGNATURE:  DATE: 3-4-21		



ROCHESTER POLICE DEPARTMENT

23 WAKEFIELD STREET
ROCHESTER NH, 03867-1933

BUSINESS (603) 330-7127
FAX (603) 330-7159
www.rochesterpd.org

"Dedication, Pride, Integrity"

POLICE COMMISSION

DEREK J. PETERS
Chairman
DAVID R. STEVENS
Vice Chairman
LISA M. STANLEY
Commissioner

PAUL R. TOUSSAINT
Chief of Police



February 25th, 2021

Rochester Police Department
23 Wakefield Street
Rochester, NH 03867

To Whom It May Concern:

I would like to recognize the effort put forth by Sue Paradis and Tina Desjardin this dog-licensing season. As you know, Covid-19 put a real strain on getting dogs licensed in the city. Sue, Tina and a volunteer worked a plan that got far better compliance than years past. In fact, there were so few citations for not licensing dogs that they all had been attempted or served in a matter of only a couple of months. The plan they enacted will continue to expand as we get to our next licensing deadline. The effort put forward really paid off and for this, I recognize their performance.

Respectfully,


Eric Babine
Support Sergeant



PAUL R. TOUSSAINT
Chief of Police

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Respectfully,

Eric Babine
Support Sergeant

RECORD #	ROCHESTER POLICE DEPARTMENT	PERSONNEL RECORDS ENTRY FORM
1. <u>EMPLOYEE NAME:</u> Gantert, John		DATE: 29 March 2021 TIME: 1600 hours
2. <u>TYPE OF ENTRY</u> <input type="checkbox"/> RECOMMENDATION <input type="checkbox"/> COUNSELING <input type="checkbox"/> TRAINING INTERVIEW <input type="checkbox"/> DISCIPLINARY <input type="checkbox"/> EVALUATION/FOLLOW UP <input checked="" type="checkbox"/> OTHER		
3. <u>NARRATIVE:</u> This is a records entry to acknowledge a job well done. Please see the attached memo for details.		
4. <u>ACTION TAKEN BY SUPERVISOR:</u> Records entry completed, a copy of my memo is attached. Good job John, keep up the good work. SIGNATURE: <u></u> DATE: 29 March 2021		
5. <u>COMMENTS/RECOMMENDATIONS OF PATROL COMMANDER:</u> <i>John - Great work and thank you for your professionalism!</i> <i>Forward to eval file.</i> SIGNATURE: <u></u> DATE: 3/31/21		
6. <u>COMMENTS OF DEPUTY CHIEF OF POLICE:</u> <i>Great work John, thank you for your professionalism</i> SIGNATURE: <u></u> DATE: 3-31-21		
7. <u>COMMENTS OF CHIEF OF POLICE:</u> <i>Nice work John!</i> SIGNATURE: <u></u> DATE: 3-31-21		

8. ACKNOWLEDGMENT OF EMPLOYEE:

I have, this date, been made aware of the information contained on this record and afforded an opportunity to review the associated documentation.

EMPLOYEE SIGNATURE: _____

A handwritten signature in black ink, appearing to be 'R. J. A.', written over a horizontal line.

DATE: 4/1/21



City of Rochester, New Hampshire
23 Wakefield Street . Rochester, NH 03867
603-330-7128
www.rochesterpd.org



INTEROFFICE MEMORANDUM

TO: Captain J. Thomas
FROM: Lieutenant A. Bossi
DATE: 29 March 2021
SUBJECT: Job well done
CC:

Sir,





I wanted to bring to your attention a job well done by Officer's John Gantert and Patrick Flathers. I was contacted by [REDACTED] reference to a call these officers handled at his home, on 23 March 2021. Mr. [REDACTED] has autism and once in a while they require police assistance due to [REDACTED] actions. [REDACTED] advised that his adult [REDACTED] is a large [REDACTED] that can be unsettled in certain circumstances. He advised that these officers were able to quickly create a rapport with [REDACTED] and calm [REDACTED]. It was advised that the officers did a "fantastic job" and were able to relate with [REDACTED] about video games, to the point that [REDACTED] did not even realize that they were putting handcuffs on [REDACTED]. They were able to get [REDACTED] to go to the hospital with little effort due to their interaction with [REDACTED].

[REDACTED] was highly impressed with how they responded to this and their understanding of how to deal with individuals with disabilities. He was impressed with their training and very appreciative of their efforts with [REDACTED]. It was indicated that [REDACTED] felt "very safe" with them. [REDACTED] advised that even at the hospital when the officers were not required any longer, they stayed and continued to speak with [REDACTED] taking the extra time and effort with [REDACTED] to make sure [REDACTED] was comfortable.

[REDACTED] wanted to make sure that he expressed his appreciation and passed on what a good job these officers did. The call number of this response is #21- 11979, with a report #21-588-AR.

Respectfully,

Lt. Anthony Bossi

RECORD #	ROCHESTER POLICE DEPARTMENT	PERSONNEL RECORDS ENTRY FORM
1. <u>EMPLOYEE NAME:</u> Alexander, Nicholas		DATE: 3.1.2021 TIME: 1730
2. <u>TYPE OF ENTRY</u> <input checked="" type="checkbox"/> RECOMMENDATION <input type="checkbox"/> COUNSELING <input type="checkbox"/> TRAINING INTERVIEW <input type="checkbox"/> DISCIPLINARY <input type="checkbox"/> EVALUATION/FOLLOW UP <input type="checkbox"/> OTHER		
3. <u>NARRATIVE:</u> An email was sent to the Chief of Police praising Officers for their professionalism on a call for service involving a vehicle off the roadway due to road conditions. Although not on the dispatch log, Officer Alexander was the first on scene as he was off duty and stopped to help the motorist. He assisted the motorist out of their vehicle and contacted Dispatch for more resources.		
4. <u>ACTION TAKEN BY SUPERVISOR:</u> Completed and submitted. Thank you for your professionalism and dedication to the community, both on and off duty. SIGNATURE: <u></u> DATE: <u>3.1.2021</u>		
5. <u>COMMENTS/RECOMMENDATIONS OF PATROL COMMANDER:</u> <i>Nick - Great job! Thank you for helping a citizen in need while you were off duty! Forward to eval file.</i> SIGNATURE: <u></u> DATE: <u>3/2/2021</u>		
6. <u>COMMENTS OF DEPUTY CHIEF OF POLICE:</u> <i>Great work Nick! Thank you for your professionalism</i> SIGNATURE: <u></u> DATE: <u>3-3-21</u>		
7. <u>COMMENTS OF CHIEF OF POLICE:</u> <i>Nice work Nick!</i> SIGNATURE: <u></u> DATE: <u>3-4-21</u>		

8. ACKNOWLEDGMENT OF EMPLOYEE:

I have, this date, been made aware of the information contained on this record and afforded an opportunity to review the associated documentation.

EMPLOYEE SIGNATURE: _____

A handwritten signature in black ink, appearing to be "Y. Lee", written over a horizontal line.

DATE: 3/5/21

Dear Chief Toussaint,

I'd like to bring to your attention my appreciation for assistance rendered to me last evening by Officers Dwayne Hatch and Douglas Crawford. As background I had just departed Tara Senior Housing complex at about 6:30pm after having dinner with my sister and brother in law. An oncoming car drifted into my lane and I pulled to the side of the road, ending up in a ditch due to the steep incline of the shoulder. I couldn't drive the vehicle out of the snow/ice covered ditch. A couple cars stopped to check on me. One suggested he contact your department as a wrecker would respond more quickly if contacted by RPD, as opposed to me contacting AAA. I told him to go ahead.

Shortly thereafter the above two officers arrived and checked everything out, setting up their vehicles to alert traffic of my car in the ditch. I got to speak to each at length while awaiting the wrecker.

During the time they were on the scene they handled themselves in a very professional manner. My conversation with each showed them to be attentive to my needs. Each struck me as fine, competent public servant, a distinct credit to law enforcement and in particular to your department.

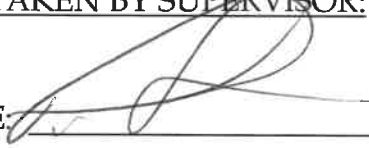
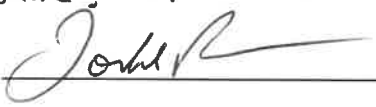



I'm no stranger to law enforcement, having served on the Hampton and Durham PDs in the late 1960's. From there I was recruited by the federal Bureau of Narcotics and Dangerous Drugs (BNDD) in 1970. BNDD became the Drug Enforcement Administration (DEA) in 1973. At least 20 years of my career involved working in and with Task Forces throughout the Northeast. I worked closely with a number of various state and local departments in the Boston area, as well as NYC, Philadelphia and Washington DC. The remainder of my career included management assignments at DEA headquarters. After retirement in 1998 I served 19 years as one of 3 Police Commissioners for the town of Newington, NH.

So after spending a half hour with your officers last evening my sense is that you and your department are fortunate to have these men on your team. Further, I am extremely disappointed that so many in contemporary society, including both citizens and some politicians, are quick to criticize law enforcement officers. I used to tell new recruits on the Newington PD that baseball players often received multi-million dollar contracts, and few had a batting average above .300. The officers however, despite a modest salary well below \$1million, were expected to bat 1.000, each and every shift, 12 months of the year. I would then tell them that it would be impossible for an active officer to bat a thousand. However, so long as their heart was in the right place and they performed to the best of their training, they would be a welcome addition to the department. Had either Officer Crawford or Hatch applied for a position on NPD, I would have hired them in a New York second. I am confident both will continue to serve you, the citizens and business men and women of Rochester, and transients such as me, very well for years to come.

Please alert these officers' shift commander of my appreciation of having them present, rendering assistance on a cold windy evening.

D. R.

Newington, NH 03801

RECORD #	ROCHESTER POLICE DEPARTMENT	PERSONNEL RECORDS ENTRY FORM
1. <u>EMPLOYEE NAME</u> : Jacob Garstin		DATE: March 17, 2021 TIME:
2. <u>TYPE OF ENTRY</u> <input type="checkbox"/> RECOMMENDATION <input type="checkbox"/> COUNSELING <input type="checkbox"/> TRAINING INTERVIEW <input type="checkbox"/> DISCIPLINARY <input type="checkbox"/> EVALUATION/FOLLOW UP <input checked="" type="checkbox"/> OTHER		
3. <u>NARRATIVE</u> : Detective Garstin is recognized for above and beyond effort in drug arrest See attached letter		
4. <u>ACTION TAKEN BY SUPERVISOR</u> : Forward to personnel file SIGNATURE:  DATE: 3-22-21		
5. <u>COMMENTS/RECOMMENDATIONS OF PATROL COMMANDER</u> : Great work Jake! Keep it up! Add to eval folder and forward to Commission. SIGNATURE:  DATE: 3-22-21		
6. <u>COMMENTS OF DEPUTY CHIEF OF POLICE</u> : Great work Jake! Thank you for your hard work SIGNATURE:  DATE: 3-24-21		
7. <u>COMMENTS OF CHIEF OF POLICE</u> : Nice work Jake! SIGNATURE:  DATE: 3-24-21		
8. <u>ACKNOWLEDGMENT OF EMPLOYEE</u> : I have, this date, been made aware of the information contained on this record and afforded an opportunity to review the associated documentation. EMPLOYEE SIGNATURE:  DATE: 3-24-21		



PAUL R. TOUSSAINT
Chief of Police

ROCHESTER POLICE DEPARTMENT

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Vice Chairman
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Commissioner



March 17, 2021

Chief Toussaint,

I am writing this memo to make you aware of work that Detective Jake Garstin did above and beyond his role here in ISB. Detective Garstin found a pickup truck in the Hansonville Road area that was uninspected. This vehicle was one that Detective Garstin remembered from briefings and an overdose case he had investigated in which an [REDACTED] was reported to have been dealing drugs and was possibly connected to the overdose death. Detective Garstin ended up pulling the vehicle over on Gear Road and made contact with the driver, [REDACTED]. While interviewing [REDACTED] the detective was able to see a cut straw with white powder on it laying on the driver's floorboard. Detective Garstin knew that cut straws are commonly used to ingest drugs and given his knowledge of [REDACTED] drug history, suspected that is what [REDACTED] was doing. Detective Garstin was further able to locate a crack pipe and crack rock on [REDACTED] person and ultimately arrested him. The detective then completed a search warrant for [REDACTED] truck where he located \$1800 in case package with drug packaging, scales, individual drug packaging bags, 4 cell phones, and numerous illegal drugs (crack, pills, heroin, cocaine, THC candy, crystal meth.). I am taking the time to recognize Detective Garstin's imitative, motivation and just plain good police work in this case. Detective Garstin's investigation into what appeared to be a traffic violation turned into a significant drug arrest on a known drug dealer in our town.

Respectfully submitted,

Sergeant Patrick Emerson