

# AGENDA

The Rochester Police Commission posts notice of their regular monthly meeting to be held Wednesday, September 4, 2019, 7:00 P.M. in City Hall Council Chambers.

## **MEETING AGENDA – September 4, 2019 7:00 P.M.** **ROCHESTER CITY HALL - COUNCIL CHAMBERS**

### **1. CALL TO ORDER**

- A. Pledge
- B. Opening Prayer
- C. Roll Call by the Clerk

### **2. PUBLIC COMMENT**

### **3. ACCEPTANCE OF MINUTES:**

- A. August 7, 2019

### **4. OLD AND UNFINISHED BUSINESS:**

- A. Any Unfinished Business.
- B. Other

### **5. NEW BUSINESS:**

- A. Monthly Reports
- D. Other

### **6. CORRESPONDENCE:**

- A. Specialist Sarah Bailey is commended for initiative creating a bike theft guide for patrol and dispatch to easily recognize and track the recent bicycle thefts in the Community.
- B. Sgt. Emerson is recognized for his efforts regarding issues with criminal mischief at the Hillsdale boat launch, and organizing a community meeting to address that and plans moving forward.

### **7. INFORMATION:**

- A. Information Other; enclosed with Agenda: Any discussion.
- B. Other

### **8. NON PUBLIC SESSION (Pursuant to: RSA 91-A:3)**

- A. RSA 91-A:3 (II-a) Personnel
- B. RSA 91-A:3 (II-e) Legal

ROCHESTER POLICE COMMISSION  
ROCHESTER, NH 03867

## **CALL TO ORDER**

MEETING: SEPTEMBER 7, 2019

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ROCHESTER POLICE COMMISSION  
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# MINUTES

MEETING: SEPTEMBER 7, 2019

## **ACCEPTANCE OF MINUTES:**

Rochester Police Commission  
Rochester, NH 03867

Derek J. Peters, Commissioner  
David R. Stevens, Commissioner  
Lisa M. Stanley, Commissioner

MINUTES OF THE POLICE COMMISSION MEETING

The Rochester Police Commission held their regular monthly meeting at City Hall, Council Chambers on Wednesday, August 7, 2019 at 7:00 P.M. Present at this meeting was Comm. Peters, Comm. Stevens, Comm. Stanley, Chief Toussaint, Dep. Chief Boudreau, Capt. Thomas, Chaplain Cilley, Secretary Warburton and invited guests.

The Chair called the meeting to order at 7:00 P.M.

A. Pledge. All participated in the Pledge of Allegiance.

B. Prayer. Chaplain Cilley delivered the opening prayer.

B. Roll Call. The clerk called the roll marking Commissioner's Peters, Stevens and Stanley present.

**2. PUBLIC COMMENT:**

No Public Comment.

**3. ACCEPTANCE OF MINUTES:**

A. June 5, 2019 regular meeting.

**Comm. Stevens MOVED to accept the minutes of the June 5, 2019 meeting.  
Comm. Stanley SECONDED the motion. The motion to accept the  
minutes, PASSED unanimously.**

**4. OLD AND UNFINISHED BUSINESS:**

No Discussion.

## 5. NEW BUSINESS

A. Oaths. Officer Carl Root, Officer Keven Miller and Officer Patrick Flathers took the oath of office for patrol officer administered by Attorney Andrea Mitrushi. Officer Root has 25 years of experience with the NYPD. He will attend the law package at the academy. Officers' Miller and Flathers will attend the full 16-week Academy.

A ten-minute recess was called.

### B. Accept Resignations – Officer Lambert and Officer Watt

Comm. Peters noted that Officer Lambert was a member of the Department for about 16 years, and submitted a formal letter of resignation.

**Comm. Peters MOVED to accept the resignation of Officer Lambert, with regret. Comm. Stevens SECONDED the motion. The motion PASSED unanimously.**

**Comm. Stanley MOVED to accept the resignation of Officer Watt. Comm. Stevens SECONDED the motion. The motion PASSED unanimously.**

### C. Monthly Reports

Comm. Peters said that at the meeting in June we decided to highlight these reports to move the meeting along. Our agenda and packet can now be viewed on line.

1. Operations. Capt. Thomas noted wards 2, 3 and 6 met this period. Some of the topics discussed included trespass and homelessness, speeding on Old Dover Road, which is being addressed with extra patrols and the speed trailer.

Crime statistics were reviewed. Property crimes are up 83%, largely due to thefts from motor vehicles and a spree of bicycle thefts. Residents can impact those numbers by locking their vehicles and removing valuables. On the bicycle thefts some have had the locks cut but the majority were taken from within yards, on porches. There is a contingent of people who roam the city at night. These are crimes of opportunity.

Comm. Stevens asked if a high percentage of the thefts from motor vehicles was due to being unlocked.

Capt. Thomas said that is correct. It has happened where a vehicle window was smashed, but more are due to the unlocked vehicles.

Chief Toussaint added when a window is smashed it is generally due to something of obvious value being left in plain view. Windows are not broken to rummage a glove box.

The K9 unit had seven calls. Three drug searches and four tracks.

Traffic stops dipped which can be attributed to the increase in calls for service, up 250 calls over the previous reporting period. Accidents were also up, largely due to driver inattention.

Comm. Stevens asked if we know what the driver inattention is – is it cell phones and are we still enforcing that.

Capt. Thomas said the use of a cell phone does fall under the category of distracted driving. We are still enforcing the hands-free law. Several people were summonsed during the proactive enforcement we recently did in the downtown.

Chief Toussaint added that not all distracted driving is related to cell phones. It is simply a category. You can be distracted by the radio, adjusting a seatbelt, kids – it is anything that falls under driver inattention.

The new Communication Supervisor started on Monday. There are two backgrounds underway for the open dispatch positions.

Comm. Stanley asked if the Supervisor was an internal candidate.

She was a per diem employee, but previously worked full time in dispatch.

We had pulled the community engagement officer in June to fill shortages in the patrol rotation. We are happy to have him back in the community engagement role.

Captain Thomas said that every officer recognizes that calls for service means we have limited time for proactive work. However, he wants to recognize two officers for recent proactive enforcement initiatives.

Officer Kyle Danie teamed up with four bicycle officers in a proactive enforcement downtown. We were looking to impact the recent problem of bicycle thefts. We did recover a couple of bicycles, interacted with pedestrians and made several field contacts. The community likes to see the officers out there. Overall, this was a very positive thing.

Sgt. Powers teamed up with four Rochester officers and the NH State Police mobile enforcement team to do proactive enforcement for drug interdiction. We netted eight physical arrests and a lot of contact with people. The feedback was positive.

These intensified patrols are done on overtime. However, with the officers just released to solo patrol, they filled some shift vacancies and we were able to cancel some of the posted patrol overtime.

Comm. Stanley commented that is outstanding. She also commended the Department for sending Sgt. Babine and Officer Danie to other communities to shadow their community policing units.

Capt. Thomas said we are getting different ideas. They also went to Nashua. We want to do this POP unit right.

Comm. Peters noted that the SRO's would be back in the schools shortly.

Capt. Thomas said they would be. It has been great to have them beefing up the patrol shift. The ripple effect is that while on days they kept up with calls, which ensured that second shift did not start the shift with pending calls.

Comm. Stanley asked for clarification on dispatch using run cards. What does that mean?

The Fire Department uses these run cards for various call types, such as a house fire. The cards have information such as intersecting streets, nearest hydrants, notification lists for which trucks respond, whom to call in mutual aid, and in what order for specific assignments. If the Police were to have a major event, we can use the same preplanned cards for notifications. It is a time saver. This concept for police use came from after-action reviews where Officer Arkell of Brentwood was killed. There was a major police response to that scene. It can become difficult to manage for the boots on the ground. This essentially sets up the structure for specific things. For example, the incident we had here over the weekend, the Sergeant was mentally running through whom needed to be contacted and called out. These run cards would help in those situations.

2. Administrative. Dep. Chief Boudreau said that we ended FY19 on solid financial standing, returning more than \$500,000 to the general fund. Those savings coming from salaries and benefits from open positions.

We are moving forward in the hiring process. We still have four patrol openings to fill.

One of the projects we are working on in FY20 is the on line crime reporting software. The version we are currently using is not a force multiplier. It still requires and officer to type a report. We are looking at different programs.



Lexis Nexis has a whole suite on this. We would like to have a page on the website that has predetermined calls that a citizen can file an on line crime report for lower priority calls. Currently these calls can pend for several hours, or even days. If a citizen needs to report someone broke into their vehicle overnight, but there are no witnesses, and they cannot wait for an officer, they can file that report, fill in the information, and upload photos. A supervisor will still review the report and can either approve it or send it back to the reporting party for more information. From there it can back fill into our records management system. This will be a benefit for the citizens to do at their convenience. There are several agencies using this and we want to evaluate their experience before we make a purchase.

Comm. Stevens asked if any of those agencies are in NH. What would be the turnaround time to get this done?

We would be the first in NH to use this. Turnaround would depend on how much work we need to do on the front side. We would have to work with our IT partner.

Comm. Peters asked if it is a one-time cost.

It will be a monthly subscription. They just restructured the plans. What will be helpful is if after evaluation it's found not to be effective for us, we haven't paid for something we won't use.

Chief Toussaint added the safeguard is we set the parameters for what can and cannot be reported. For example, in progress crimes. People also tend to report in-progress things to our FB page, which is not monitored continuously. The event is long over by the time the message is read.

Chief Toussaint said another feature is if you have reported something stolen, and later discover something additional missing, you can add that, rather than having to wait for an officer to come back.

Comm. Stanley said that ultimately this would save officer time, provide customer service and make it simpler for insurance reporting.

Comm. Stevens asked if this would collect data and look at trends for analysis.

Chief Toussaint said once the report is in the system, it is tracked like any other report, so the analyst can see it trending. The report has to be approved by the supervisor before it will upload. The reports by the citizens could be assigned to an officer for additional follow up.

Dep. Chief Boudreau said that Portland, Maine and Revere, Massachusetts are using this software. You can visit their website to get an idea of how the process works. Ours will be similar.

Lastly, an update on the external vest carrier project. We are looking to wear test one from Safariland. There is a lot of adaptability to this model. Chief Toussaint added I like the looks of this model. It is not as militaristic looking as the others we have wear tested.

Our Crime Analyst Alex Freeman left at the end of July. She relocated to Colorado. Our evidence technician applied and Lexis Nexis offered him the position. With his background in law enforcement, he will be a great addition in that role. We now have to find a part-time evidence technician. It has been advertised for 32 hours per week.

Comm. Stevens asked could it be a civilian position.

It can be, and was. This is really about warehousing merchandise, storing it, tracking it and maintaining it. We will need someone with great attention to detail, self-motivated and a self-starter.

We are holding PT test on 8/10/19 for the four open patrol positions. From there we will start the oral board process, get them before the Commission by September and have them ready for the January academy.

D. Other.

(1) Fireworks. Comm. Stevens mentioned the quality of life issue of fireworks before and after July 4. He would like to see if we could possibly have dedicated patrols for two or three days before and after for fireworks issues. I think that is a reasonable solution for citizens.

Chief Toussaint said while some of the issues with the ordinance were addressed one thing that could be beneficial is cooperation from citizens. If we do not see them going off, and no one gives a statement, it goes in the log as a fireworks complaint that says GOA, negative contact. To make a case then we still need citizens willing to get involved, to speak up and provide a statement.

Even with low staffing, we still had the fireworks display. I hope that next year we will be at full or close to full staff. We are working on establishing the POP unit and this is a perfect thing for them to address. We know traditionally the two weeks of July we have problems with fireworks. This might not solve it, but will do more to address it. We have to ask the public to have patience while we retool.

Comm. Peters said the POP unit will have more than enough to do.

Chief Toussaint concurred that there are plenty of issues to address. We can start to look at the root causes of issues rather than continuously putting out small fires. That is the whole concept of problem oriented policing.

Comm. Stanley commented that the issue in East Rochester the citizen is not exactly sure where its coming from, other than it happens between 9-10 P.M. Lt. Aucoin was great in addressing a recent issue in Ward 5, sending officers to a couple of the commercial establishments and the problem has gotten better. There is one more problem area in Ward 1. The complainants understand it is low priority.

Chief Toussaint said I don't like the words low priority. It is important to the caller and it should be. It's not an excuse, but we have to triage calls. It will improve as we move forward.

We have spoken about where we are with staffing. We are starting to see the turn but we still have four to hire. We have three going to the academy in September and we have one deployed. We had the SRO's for the summer, yet many evening shifts are starting 15-20 calls deep. Those calls are cycled down in priority triage. It does not mean that we don't think it's important.

(2). On line Reporting. Comm. Stanley said she has another constituent driven concern. Councilor Gray had brought up the on line reporting. Sometimes it might give the citizens some satisfaction of inputting the report.

Chief Toussaint said the current system we have is not effective. It still sits in a cue for an officer to respond. There were some small windows of time that this citizen was available in this particular incident, and we were not.

Chief Toussaint said that he advised the new Communications Supervisor that one area we need to watch is quality control reviewing the log and making sure procedure is followed. That is not to say it was not in the case. The way the calls work for example is a new call comes in for fraud. We attempt a couple of times to get to it, but with the lateness of the hour, it is moved to a future call, to the opposite side of the screen. We need to make sure this low priority call from yesterday takes precedence over the new low priority call that comes in today. There are a few factors involved, and most of it is call volume. The citizen was addressed that day. We understand the frustration. The officers are frustrated too.

Comm. Stanley said the on line option would have at least semi-satisfied him.

Comm. Stanley said Councilor Gray also thought about hiring a paralegal on a temporary basis.

Chief Toussaint said we are always open to new suggestions. I don't think a paralegal is viable. They are not a police officer, which is what people want when they call.

Comm. Peters said we do use officers on temporary alternate duty for this purpose.

Chief Toussaint said we do. The officer who missed the academy due to a medical issue has been working through the theft packets with video and suspect information from various stores. When we have officers on light duty, for the most part they are handling lobby complaints and returning phone calls so we get the most efficiency from them.

What about interns?

We have used interns in the past. We didn't have any apply this year.

Comm. Stanley asked who handles the interns.

Dep. Chief Boudreau said it goes through his office. We get students from Great Bay. Some will go to their home agencies, depending on what their needs are.

Perhaps we should be more proactive recruiting interns for things of that nature.

Chief Toussaint replied the issue remains – an intern is not a police officer. They can do some of the busy work, but can't be *that person* (police officer) the public is looking for.

(3). Abandoned Property. Comm. Stanley asked for clarification on abandoned property. This is another constituent driven issue. If the owner is not located, that property is now property of the state.

Chief Toussaint said not necessarily. If an individual finds a lost item, depending on the value, if it goes unclaimed after a period, they can take possession of it.

On a towed vehicle, if an owner cannot be located, the tow company can put a mechanics lien on it. They can apply for a title for that vehicle. Most of them sell the vehicle to defray the cost and that is what happened in this case.

Comm. Stanley said when she read the RSA she took it to mean that abandoned property is the property of the state. The tow company is entitled to recoup costs and they apply for a title, how long is that process. How long do we look for the owner?

This particular vehicle, there was no evidence it had ever been registered. Maine had a record of it several years ago but the man said he sold it years ago and it changed hands several times.

Comm. Stanley said we had an email exchange on July 25, it was unregistered and not reported stolen. We touched base on July 29 and on August 1<sup>st</sup> advised we would let him know if something comes of it. Then the citizen saw it on Facebook for sale. It seemed extremely fast for that to transpire.

(4) Thank a Police Officer Day. Comm. Stanley noted that the public may nor may not be aware of Thank a Police Officer Day on September 21<sup>st</sup>. More information can be found on the Facebook page “Thank a Rochester Cop.”

(5) Don Chick will be getting some dates for us to come out and do the baseball cards again.

## **6. CORRESPONDENCE:**

Correspondence for the month included: Bob Colwell of Comcast thanks Off. Butcher for doing a good job during an outside detail. Off. Turgeon was thanked for resolving a complaint for a citizen. Off. Plumb is thanked by the family for his response to an untimely death. Specialists Bailey, Drew, Pearce and Ferrari are thanked for their contributions on a medical aid call that led to a life-saving event. Specialist Pearce was selected as the May 2019 Hometown Hero for her dedication to public service. A participant in the recent RAD training thanks officers’ Danie and Turner. Specialist Bowley is thanked by a citizen for efficient help during a medical event. Off. Kimbrough is thanked for his participation in events at the William Allen School. Sgt. Smith and Lt. Bossi are recognized for interactions with youth in the community. Lt. Aucoin is nominated (and selected) for Employee of the Month for his involvement with the St. Charles School, organizing events and working with the children. Lt. Bossi is thanked by NH DOT Rail and Transit for assistance with a car and train collision. Officers Garstin, Plumb, and Labosier responding to a welfare check assisted the resident with some tasks they were unable to complete on their own. Off. Danie then also responded and assisted further. Sgt. Miehle is thanked in two separate incidents by citizens for being professional and having a positive impact. Off. Robinson is thanked for his interaction with a citizen. Chief Connolly of Sanford, Maine PD thanks Off. Oswalt for locating a suspect in a theft from that community and recovering some of the property. Specialists Colwell and Brinkman are commended by Off. Gantert for efforts during a busy shift. Off. Kimbrough is thanked for helpful suggestions, which made a difference for a citizen. Sgt. Powers, Off. Butcher and Off. Brinkman are thanked by the family for kindness during an call for an untimely death.

## **7. INFORMATION:**

There was no discussion.

## **8. NON-PUBLIC SESSION: (Pursuant to: RSA 91-A:3)**

**Commissioner Stanley MOVED to enter a nonpublic session at 8:13 P.M. pursuant to RSA 91-A: 3, paragraph II, section A (personnel) and section E (legal.) Comm. Stevens SECONDED the motion. The motion PASSED by roll call vote 3 - 0 with Comm. Peters, Comm. Stevens and Comm. Stanley voting in the affirmative.**

**The non-public session closed at 9:18 P.M. on a MOTION by Comm. Stanley. SECOND by Comm. Stevens. The motion PASSED by roll call vote 3 - 0 with Comm. Peters, Comm. Stevens and Comm. Stanley voting in the affirmative.**

**Comm. Stanley MOVED to seal the minutes indefinitely. SECOND by Comm. Stevens. The motion PASSED by roll call vote 3 - 0 with Comm. Peters, Comm. Stevens and Comm. Stanley voting in the affirmative.**

## **9. MISCELLANEOUS:**

**Comm. Stanley MOVED to award merit increases on the respective anniversary dates to Off. Alexander Turgeon (2.95%), Off. Aaron Garneau (3%) Off. Michael Brinkman (3.9%), Off. Kyle Danie (4.4%) Off. Cory Krochmal (4.15%) and Off. Thomas Seager (3.6%). SECOND by Comm. Stevens. The motion PASSED unanimously.**

**Comm. Stanley MOVED to accept the tentative agreement with the NEPBA Local 23 and to forward the same to the City Council. SECOND by Comm. Stevens. The motion PASSED unanimously.**

## **10. ADJOURNMENT:**

**Comm. Stevens MOVED to adjourn. SECOND by Comm. Stanley 9:20 P.M.**

Respectfully Submitted

Rebecca J. Warburton  
Secretary

ROCHESTER POLICE COMMISSION  
ROCHESTER, NH 03867

**OLD OR UNFINISHED  
BUSINESS**

MEETING: SEPTEMBER 7, 2019

**OLD AND UNFINISHED BUSINESS:**

ROCHESTER POLICE COMMISSION  
ROCHESTER, NH 03867

## **NEW BUSINESS**

MEETING: SEPTEMBER 7, 2019

## **NEW BUSINESS:**



# MONTHLY REPORT PATROL

## PATROL DIVISION MONTHLY REPORT August 2019

### R.U.N. Program:

#### **WARD 1:**

Lieutenant Aucoin attended this meeting for the month. There were 21 people in attendance to include Julian Long and State Rep. Peg Higgins.

Julian talked about his position with the City and where the money was going that they received. He then took some question and answers related to the money distribution they received.

State Rep. Peg Higgins talked about what is going on at the State House and how much money Rochester has received and where that money was being used. She then took some questions and answers.

Lt. Aucoin talked about Thefts from Motor Vehicles, Burglaries and Bicycle thefts. He talked about how to keep themselves from becoming victims of those types of crimes, and some good things to do around their residence to deter those types of crimes from occurring. He talked about the staffing situation, new Officers and training that goes into becoming an Officer. He then took questions related to these types of things.

The only Police related issue that was brought up was vehicles parked on the side of the roadway for people stopping for yard sales. They were advised to call the police if they saw a hazard and we would try to address it as soon as possible.

The next ward 1 meeting is scheduled for November, this Ward meets quarterly at Tara Estates Community Room on the second Wednesday of the month at 7pm.

**WARD 2:** The next meeting is scheduled for September 23, 2019 at 6:30pm at the Frisbie Memorial Hospital Conference Center.

**WARD 3:** The next meeting is scheduled for October 16, 2019 at 6:30pm at the Briar Ridge Estates Community Room.

#### **WARD 4:**

There is no new information since the last report. The next ward 4 meeting will be on September 9, 2019 at 6:30pm in the city hall annex.

## **WARD 5:**

There was no Ward 5 meeting this month. The next scheduled Ward 5 meeting is September 18, 2019 at 6pm at the Holiday Inn conference room. This ward meets quarterly.

## **WARD 6:**

There is no new information since the last report. The next ward 6 meeting will be on August 28, 2019 at 7pm in the city hall annex.

## **RPOA:**

Lt. Bossi attended the RPOA meeting on August 1<sup>st</sup>. During the meeting Lt. Bossi talked to the group about the bike thefts that have been taking place, and what we have been doing with investigating the thefts. Lt. Bossi answered some questions about what people should do if they are home during a Burglary or discover one in their home. Lt Bossi provided a staffing update and spoke about recent activity in the city. He answered questions about cameras in rental properties, and where they can be placed. The next meeting will be on September 5, 2019 at 8am at the Hellenic Center, 219 Long Hill Road in Dover.

## **Honor Guard:**

The HG has been requested to participate in the upcoming September 11<sup>th</sup> Memorial Ceremony at RFD Central Station. We have been asked to call the commands for the event. We were advised of a tentative date for the Battle of the Badges, C.H.a.D. game of March 15, 2020, but it is not locked in yet. We were asked to participate in this event with a flag detail. Once the date is more concrete, we will put through a request with the department to participate.

## **K-9:**

This month the Rochester K-9 unit responded to a total of five calls. Of the five calls four were tracks and one was a drug search. All of the calls were in Rochester.

## **Comp Stat:**

There was a decrease in traffic stops compared to the previous month. Increased calls for service (including priority 1's, newly released Officers (take more time on calls), and staffing (including several vacations during summer), which contributed to this decline. Officers have also been conducting bicycle stops where they check serial numbers to see if they are stolen.

Thefts from motor vehicles were up for the month, and we are still seeing the thefts coming from unlocked cars. A male was arrested for one of these crimes, and he has a pending warrant coming for another charge. We have completed PSA via social media, talked about this in Ward meetings, and have mentioned it during police commission meetings.

There was an increase in Burglaries from last month. We had several suspects that came up during these investigations. Two were arrested on one of these charges. Officers collected prints from several investigations, and we are awaiting results from the lab on those cases.

Drug possessions and drug events for the month: Officers are looking for signs of drug use when out on calls, and while conducting motor vehicle stops. Most of the people that these involved were known users of drugs to Officers. Officers are pushing rehabilitation programs to assist those with substance abuse disorder, but people are not very receptive to the information. They are also unwilling to provide information to Officers on where or who they are obtaining their drugs from. Officers are coming up with a lot of possession charges from searches of people incident to arrest. Drugs seized are consisting of heroin, marijuana, meth, and fentanyl. ISB is still investigation on the two death cases from last month.

Respectfully submitted,

Captain Jason Thomas

**SUPPORT SERVICES DIVISION  
MONTHLY REPORT  
AUGUST 2019**

**MONTHLY REPORT  
SUPPORT**

**INVESTIGATIVE SERVICES BUREAU (ISB):**

- 40 TOTAL CASES SENT TO ISB FROM PATROL OR DETECTIVE GENERATED
- 70 TOTAL CASES BEING INVESTIGATED CURRENTLY
- 17 cases presented at Grand Jury
- 17 true bills
- 3 phones analyzed with Cellebrite
- There were 6 callouts during this period Reckless Conduct on Lafayette St, PIP storage assist (bike thefts), Overdose Death on Holly Park Ln, Officer Involved Shooting on Perewinkle, Fugitive at Rochester Terrace (which resulted in SWAT), Aggravated Felonious Sexual Assault case.
- 0 Evidence callouts
- 1 Polygraph examinations
- 2 Backgrounds, both for dispatch.
- 0 Sexual offender compliance checks
- 0 Pawn shop compliance checks
- Detective Mundy remains on light duty due to work related injury
- Sgt. Emerson and Det. Rousseau have taken over all evidence duties with the reassignment of Steve Kerlee. We are currently looking to hire a new property room manager to replace him.

**EVIDENCE:**

- Number of pieces taken in: 403
- Number of pieces returned: 85
- Number of pieces destroyed: 113

**COMMUNITY ENGAGEMENT OFFICER (CEO):**

- With Keri Devine now hired and taking over Sgt. Babine's former dispatch position, Sgt. Babine will be working with overseeing the CEO position and helping develop a new POP unit.
- Sgt. Babine and Officer Danie have been doing research for the development regarding the forming of a new POP unit. They have visited with Manchester and Nashua PD and will be meeting with other agencies as well.
- Sgt. Babine and Officer Danie will be conducting a proactive patrol Thursday morning for the opening of school. This will include MV enforcement as well as talking with children and parents at bus stops.

- They attended Rochester Rise Up meeting to participate in the development of the downtown.
- Officer Danie has been very busy with all of his tasks and completing his investigation and reports from his time in patrol this summer.
- In addition to his normal duties, Officer Danie has been training the new officers in firearms, attended the Pride Festival, worked a proactive shift with the MET Team, attended National Night out, Senior Breakfast and had evidence team training.

### **COMMUNICATION CENTER - DISPATCH:**

- A new communication center manager, Keri Devine, has been hired and officially started and has been working with Sgt. Babine and Capt. Pinkham in learning her new role. She has also been covering many open shifts as we are still in the hiring process for 2 open positions, both of which just finished the background phase.
- Several dispatchers attended a fire training last month and brought back some great ideas.

### **ADULT PROSECUTION**

- Cases: 344
- Charges: 423
- Guilty Plea: 109
- Not Guilty Plea: 100
- Nol Pros: 50
- Failure to Appear: 104
- Guilty by Court: 15
- Dismissed by Court: 17
- Placed On File: 4
- Continued: 24

### **JUVENILE PROSECUTION/ SCHOOL RESOURCE OFFICERS/ EXPLORERS**

#### **Juvenile Prosecution:**

##### *New cases:*

Petitions: 20

Diversion: 0

CHINS: 0

Motions To Impose Suspended Sentences: 0

Motions to Bring Forward a Diversion Agreement for Sentence: 2

Completed new investigation: 1 petitions

##### *Hearings:*

0 = Show Cause

2 = Emergency Placement AND/OR Arraignment

17 = Arraignments (set for trial)

1 = Arraignments (resolved with a plea)

- 3 = Arraignment rescheduled, MTC, FTA
- 1 = Review hearings
- 5 = Violation hearings
- 4 = Trials resolved with a plea
- 0 = Trials Found True due to Naked Plea by Defense
- 1 = Trials either FTA or MTC
- 0 = Trial dismissed Witness refused to come to court
- 0 = Dispositional Hearing
- 0 = Competency Hearing (nol proessed two cases due to finding)
- 0 = Motion Hearing
- 0 = Restitution Hearing

Completed Investigation District Courts Cases:

- 11 Investigations/complaint/warrant for **Bail Jumping** from District Court
- 1 Investigation/complaint/warrant for **Contempt** from District Court
- 12 Motion to Impose suspended sentences

Other:

- 34 hours: doing District Court/Prosecution work typically done by an Administrative Assistant
- 7/22-7/26 Lt. Gould on vacation
- 7/26-7/29 Deluca attending training to be LEADS Instructor
- 8/12 Lt. Gould handled District Court video arraignments
- 8/19-8/23 Lt. Gould handled District Court video arraignments
- 8/19 Lt. Gould attended Cadet Academy meeting in Concord
- 8/26-8/27 Lt. Gould assisted with hiring process Oral Boards for open patrol officer positions

**SRO highlights: Both Officer Jackson and Porfido returned to Patrol duties on June 19<sup>th</sup> and just returned to SRO duties on August 22<sup>nd</sup>**

**DIVERSION PROGRAM/TEEN DRUG COURT**

- Teen Travel Camp ended August 14. It was a successful summer with great engagement between Staff and teens, developing mentorships with 30 teens that will carry into the school year.
- National Night Out was held August 6<sup>th</sup> and was an amazing success- attendance was gauged about 3,000 throughout the evening and all participants from community based organizations to first responders had a great time communicating and educating the public about services.
- Staff continues to work with the county's 3 year strategic plans for the continuum of care, ensuring LE representation and connections to the Governor's Task forces.
- Staff is working with the School District to implement the Youth 2 Youth model after Bridging the Gaps ended, mentorship will be established to support the existing Y2Y Staff and school connections will be utilized.
- Staff was requested to sit on a Statewide Juvenile Justice Reform Group that was selected by Georgetown University to be one of 7 national groups to work on a Capstone project

around improving our juvenile justice system and probation reform. Staff was 1 of 8 statewide members to be asked, representing the juvenile justice system including a Judge, a Prosecutor, a defense attorney, 3 members from Juvenile Probation & Parole, the State's Child Advocate and myself as the entry point into juvenile justice through diversion. The team will travel to Georgetown University for a week long session in November and then start the reform implementation process once we return for a yearlong reformation.

- Assisted Captain Pinkham with CBD research

#### **HOUSING:**

- There were 37 police related calls for service this past month.
- There a few issues at different locations that were addressed or are being worked on by the housing officers and management.
- There were five criminal records checks performed for new candidates.
- Officer Funk is on leave as he sustained an injury while off duty.

Respectfully Submitted,

Captain Todd Pinkham  
Support Services Division

**ADMINISTRATIVE MONTHLY REPORT**  
**August 2019**

**MONTHLY  
REPORTADMIN**

**Financial/Purchasing**

- We had a bid opening for our frontline cruisers, which went out to bid in July. There were three dealers who submitted bids for consideration and the bid was awarded to the lowest bidder, Irwin Ford in Laconia. Irwin is also the NH State bid holder for Ford police vehicles. Currently Ford is delayed on fulfilling orders for the 2020 models, many agencies that ordered their vehicles in January still have not received them. It is very unlikely we will see our vehicles until January or February.
- Our backline vehicle has been ordered and should be here in late September.
- I have met with 2-Way who is our vendor for emergency equipment outfitting and installation in regards to the new cruisers. With the redesign on the 2020 Interceptors, virtually none of the equipment will be able to be transferred. They currently have pricing for the new equipment, but have not received any of the equipment they ordered.
- I have been working on the online crime reporting software. Throughout the month and have now received authorization from the Finance Department and City Manager's office that I do not need to go out to bid for the software. I will now be working directly with Lexis Nexis to get the platform up and running.
- The new outer load bearing vest carrier test model has arrived from Safariland. Ofc. Benjamin was chosen to test the model and he has been wearing it for about a week. Initial reports from officers is they seem to like the design and look of the vest. Of the different models we tried, I feel this model looks the cleanest.
- This month we were notified we have been awarded federal JAG Grant money for just over \$27,000. We had a little over a week to respond with our application for this grant money and decided this would be used to purchase the new outer load bearing vest carriers and associated pouches for the department.

**Training/Hiring**

- New recruit officers Root, Miller and Flathers started on 8/6/19. Miller, Flathers and recruit Bilodeau all passed their entrance PT exam and will be attending the 180<sup>th</sup> recruit academy that starts on 9/3/19. Root was also accepted into the law package portion of the academy.
- Recruits Coffey, Riddle and Crawford graduated from the 179<sup>th</sup> recruit academy on 8/23/19. They are currently on in house training and will be starting their FTO training the week of September 8<sup>th</sup>
- Officer DeCost passed her final training board and was released to solo patrol on the evening shift.
- Prior to the start of the school year as in years past, we held a refresher training for all of our school crossing guards which Primex teaches.



- During August, there was very few training opportunities, but we were able to send all CIT certified officers to the 2019 Halias Safety Symposium at the University of New Hampshire. The yearly event, this year focused on mental health and responding to mental health incidents. This training will fulfill the yearly training requirement for our CIT officers.
- We have started a hiring process in hopes of filling the last four vacancies by holding a PT test on 8/10//19, which fourteen applicants took the test with eleven passing the minimum requirements. Oral board interview were held the week on 8/26/19 and after which five applicants passed the oral boards to move on to commission interviews.

### Other

- National Night out was held on August 5<sup>th</sup> at the Rochester Commons. The weather and participation was great from all of the community members and organizations. In talking with a local reporter who had attended all three of the Tri-City events, he stated ours was potentially the most attended.
- I, along with Officers Danie and Porfido gave a quick presentation to new faculty at Spaulding High School the basics of the active shooter principles of Avoid Deny Defend.
- I have been working with supervision at SAFRAN to present an active shooter training for their supervision team that I will be presenting to then in September. After our initial meeting, they have requested the PD to present our program to all of their employees, which I am working on setting up dates for.
- I worked with Rochester Main St. on the planning of their Rochester Gay Pride Event as this year's event required as portion of North Main St. to be closed with a detour around the area.
- During the month, I have attended two board meetings for the Rochester Fair to discuss the upcoming event and our security detail. Our coverage will be virtually the same as last year for the eight-day event with some small adjustments. This is a large event that requires many manpower hours in working with the union they were able to fill all of the posted positions without the need to order any officers for coverage.
- I was also contacted by the Chamber of Commerce as a representative for the police department to be a part of the planning for the Christmas Parade and Tree Lighting events. Meetings will be starting in early September for the planning.

Respectfully Submitted,  
Gary Boudreau  
Deputy Chief of Police

**MONTHLY REPORT ADMIN -  
FINANCIALS**

**August 2019  
Expense & Revenue Reports**



# CITY OF ROCHESTER

## FINANCIALS FOR AUGUST

FOR 2020 02

ORIGINAL APPROP      TRANSFRS/ADJUSTMNTS      REVISED BUDGET      YTD EXPENDED      ENC/REQ      AVAILABLE BUDGET      PCT USED

**1000 GENERAL FUND**

**12010053 PD ADMINISTRATIVE SERVICES**

ACCOUNT	DESCRIPTION	ORIGINAL APPROP	TRANSFRS/ADJUSTMNTS	REVISED BUDGET	YTD EXPENDED	ENC/REQ	AVAILABLE BUDGET	PCT USED
12010053 511001	SALARIES - FULL TI	622,251	0	622,251	98,991.09	.00	523,259.91	15.9%
12010053 511002	SALARIES - PART TI	102,602	0	102,602	16,252.80	.00	86,349.20	15.8%
12010053 511005	SALARIES - OUTSIDE	192,000	0	192,000	38,645.61	.00	153,354.39	20.1%
12010053 511099	SALARIES - ADJUSTM	23,340	0	23,340	.00	.00	23,340.00	.0%
12010053 514000	EDUCATION INCENTIV	9,000	0	9,000	1,384.56	.00	7,615.44	15.4%
12010053 516000	LONGEVITY	3,550	0	3,550	.00	.00	3,550.00	.0%
12010053 521100	HEALTH INSURANCE	62,733	0	62,733	10,756.74	.00	51,976.26	17.1%
12010053 521200	DENTAL INSURANCE	1,824	0	1,824	275.68	.00	1,548.32	15.1%
12010053 522000	LIFE INSURANCE	1,217	0	1,217	164.91	.00	1,052.09	13.6%
12010053 523000	SOCIAL SECURITY CO	13,497	0	13,497	2,187.29	.00	11,309.71	16.2%
12010053 526000	RETIREMENT CONTRIB	239,140	0	239,140	35,200.02	.00	203,939.98	14.7%
12010053 528001	WORKERS' COMPENSAT	68,512	0	68,512	65,615.39	2,896.61	.00	100.0%
12010053 528001	DISABILITY INSURAN	3,150	0	3,150	520.04	.00	2,629.96	16.5%
12010053 532001	STAFF DEVELOPMENT	17,543	0	17,543	5,511.00	1,754.50	10,277.50	41.4%
12010053 532001	CONTRACTED SERVICE	72,000	0	72,000	31.80	222.60	71,745.60	.4%
12010053 533003	PHOTO DEVELOPMENT	300	0	300	.00	.00	300.00	.0%
12010053 533004	MEDICAL SERVICES	3,910	0	3,910	1,248.00	1,772.00	890.00	77.2%
12010053 533005	ANIMAL DISPOSAL	1,000	0	1,000	.00	350.00	650.00	35.0%
12010053 533011	ANIMAL BOARDING	4,000	0	4,000	.00	1,450.00	2,550.00	36.3%
12010053 541100	WATER/SEWAGE	3,430	0	3,430	.00	2,850.00	580.00	83.1%
12010053 543001	VEHICLES MAINT & R	33,000	0	33,000	3,173.88	3,172.76	26,653.36	19.2%
12010053 543002	EQUIPMENT MAINTENA	53,480	0	53,480	23,642.15	16,142.50	13,695.35	74.4%
12010053 543500	INSURANCE CLAIM RE	5,000	0	5,000	.00	400.00	5,000.00	.0%
12010053 544200	RENTAL OF EQUIPMEN	400	0	400	.00	400.00	.00	100.0%
12010053 544500	LEASE COPIER/PRINT	14,748	0	14,748	12,461.56	.00	2,286.44	84.5%
12010053 552001	FLEET INSURANCE	9,674	0	9,674	8,861.00	813.00	.00	100.0%
12010053 552002	PROPERTY INSURANCE	4,199	0	4,199	3,846.00	353.00	.00	100.0%
12010053 552003	GENERAL LIABILITY	26,404	0	26,404	24,185.00	2,219.00	.00	100.0%
12010053 552004	OFFICERS LIABILITY	43,423	0	43,423	39,774.00	3,649.00	.00	100.0%
12010053 553000	COMMUNICATIONS	43,118	0	43,118	4,672.93	7,052.04	31,393.03	27.2%
12010053 553400	POSTAGE FEES	8,050	0	8,050	157.80	31.43	7,860.77	2.4%
12010053 554000	ADVERTISING	500	0	500	25.34	229.66	245.00	51.0%
12010053 555000	PRINTING AND BINDI	4,000	0	4,000	214.73	.00	3,785.27	5.4%
12010053 558000	TRAVEL	6,100	0	6,100	1,264.16	1,000.05	3,835.79	37.1%
12010053 561003	OFFICE SUPPLIES	5,473	0	5,473	130.02	527.45	4,815.53	12.0%
12010053 561005	PUBLICATIONS	2,250	0	2,250	.00	.00	2,250.00	.0%
12010053 561006	AMMUNITION	25,974	0	25,974	.00	6,130.00	19,844.00	23.6%

# CITY OF ROCHESTER

## FINANCIALS FOR AUGUST



FOR 2020\_02

	ORIGINAL APPROP	TRANSFRS/ADJUSTMS	REVISED BUDGET	YTD EXPENDED	ENG/REQ	AVAILABLE BUDGET	PCT USED
12010053 561008 VEHICLE SUPPLIES	11,030	0	11,030	753.50	.00	10,276.50	6.8%
12010053 561009 TRAINING MATERIAL	350	0	37,350	.00	294.02	55.98	84.0%
12010053 561010 CLOTHING	37,500	0	37,500	2,269.94	4,928.64	30,301.42	19.2%
12010053 561032 OTHER OPERATIONAL	16,885	0	16,885	923.79	3,027.00	12,934.21	23.4%
12010053 562200 ELECTRICITY	60,000	0	60,000	5,251.57	54,012.59	735.84	98.8%
12010053 562400 HEATING FUEL	7,500	0	7,500	103.57	3,796.43	3,600.00	52.0%
12010053 562600 VEHICLE FUEL	77,984	0	77,984	4,220.09	23.00	73,740.91	5.4%
12010053 573401 ADMIN EQUIPMENT	1,500	0	1,500	.00	1,245.00	1,500.00	0%
12010053 573900 OTHER EQUIPMENT	14,244	0	14,244	400.00	1,142.00	12,999.00	8.7%
12010053 581000 DUES AND FEES	2,520	0	2,520	784.50	160.80	978.00	61.2%
12010053 589007 CITY WIDE PROGRAMS	15,750	0	15,750			14,804.70	6.0%
TOTAL PD ADMINISTRATIVE SERVICES	1,976,055	0	1,976,055	413,900.46	121,645.08	1,440,509.46	27.1%
<b>12012453 PD PATROL SERVICES</b>							
12012453 511001 SALARIES - FULL TI	3,040,202	0	3,040,202	395,497.18	.00	2,644,704.82	13.0%
12012453 511002 SALARIES - PART TI	48,787	0	48,787	7,721.71	.00	41,065.29	15.8%
12012453 511003 SALARIES - EARLY R	92,769	0	92,769	7,809.81	.00	84,959.19	8.4%
12012453 511004 SALARIES - HOLIDAY	128,978	0	128,978	6,798.61	.00	122,179.39	5.3%
12012453 511099 SALARIES - ADJUSTM	1,571	0	1,571	.00	.00	1,571.00	0%
12012453 513001 OVERTIME - REGULAR	108,546	0	108,546	29,716.25	.00	78,829.75	27.4%
12012453 513002 OVERTIME - TRAININ	28,940	0	28,940	3,097.71	.00	25,842.29	10.7%
12012453 514000 EDUCATION INCENTIV	21,000	0	21,000	2,942.19	.00	18,057.81	14.0%
12012453 521100 HEALTH INSURANCE	460,576	0	460,576	66,859.50	.00	393,716.50	14.5%
12012453 521200 DENTAL INSURANCE	11,244	0	11,244	1,746.20	.00	9,497.80	15.5%
12012453 521300 LIFE INSURANCE	464	0	464	78.74	.00	385.26	17.0%
12012453 522000 SOCIAL SECURITY CO	48,101	0	48,101	6,223.84	.00	41,877.16	12.9%
12012453 523000 RETIREMENT CONTRIB	960,386	0	960,386	123,870.54	.00	836,515.46	12.9%
TOTAL PD PATROL SERVICES	4,951,564	0	4,951,564	652,362.28	.00	4,299,201.72	13.2%
<b>12012553 PD SUPPORT SERVICES</b>							
12012553 511001 SALARIES - FULL TI	145,718	0	145,718	22,645.65	.00	123,072.35	15.5%
12012553 511002 SALARIES - PART TI	195,384	0	195,384	22,944.64	.00	172,439.36	11.7%
12012553 511099 SALARIES - ADJUSTM	1,749	0	1,749	.00	.00	1,749.00	0%
12012553 513001 00589 OT ADMINISTRA	3,000	0	3,000	101.77	.00	2,898.23	3.4%
12012553 516000 LONGEVITY	2,530	0	2,530	600.00	.00	1,930.00	23.7%
12012553 521100 HEALTH INSURANCE	31,737	0	31,737	5,516.36	.00	26,220.64	17.4%

# CITY OF ROCHESTER

## FINANCIALS FOR AUGUST



FOR 2020 02

	ORIGINAL APPROP	TRANSFERS/ADJUSTMS	REVISED BUDGET	YTD EXPENDED	ENC/REQ	AVAILABLE BUDGET	PCT USED
12012553 521200 DENTAL INSURANCE	900	0	900	150.00	.00	750.00	16.7%
12012553 521300 LIFE INSURANCE	228	0	228	39.44	.00	188.56	17.3%
12012553 522000 SOCIAL SECURITY CO	25,885	0	25,885	3,426.35	.00	22,458.65	13.2%
12012553 523000 RETIREMENT CONTRIB	17,010	0	17,010	2,607.91	.00	14,402.09	15.3%
12012553 528001 DISABILITY INSURAN	1,674	0	1,674	250.52	.00	1,423.48	15.0%
TOTAL PD SUPPORT SERVICES	425,815	0	425,815	58,282.64	.00	367,532.36	13.7%
TOTAL GENERAL FUND	7,353,434	0	7,353,434	1,124,545.38	121,645.08	6,107,243.54	16.9%
TOTAL EXPENSES	7,353,434	0	7,353,434	1,124,545.38	121,645.08	6,107,243.54	
GRAND TOTAL	7,353,434	0	7,353,434	1,124,545.38	121,645.08	6,107,243.54	16.9%

\*\* END OF REPORT - Generated by Rhonda Young \*\*

# CITY OF ROCHESTER



## DISPATCH FINANCIALS FOR AUGUST

FOR 2020 02

ORIGINAL APPROP      TRANSFRS/ADJUSTMTS      REVISED BUDGET      YTD EXPENDED      ENC/REQ      AVAILABLE BUDGET      PCT USED

1000 GENERAL FUND

12030153 DISPATCH CENTER

ACCOUNT	DESCRIPTION	ORIGINAL APPROP	TRANSFRS/ADJUSTMTS	REVISED BUDGET	YTD EXPENDED	ENC/REQ	AVAILABLE BUDGET	PCT USED
12030153	511001 SALARIES - FULL TI	509,061	0	509,061	60,804.20	.00	448,256.80	11.9%
12030153	511002 08536 SALARIES - PE	2,000	0	2,000	2,049.30	.00	-49.30	102.5%
12030153	511004 SALARIES - HOLIDAY	18,794	0	18,794	968.48	.00	17,825.52	5.2%
12030153	513001 OVERTIME - REGULAR	34,000	0	34,000	7,333.52	.00	26,666.48	21.6%
12030153	513002 OVERTIME-TRAINING	10,000	0	10,000	534.50	.00	9,465.50	5.3%
12030153	516000 LONGEVITY	2,250	0	2,250	800.00	.00	1,450.00	35.6%
12030153	521100 HEALTH INSURANCE	136,038	0	136,038	15,712.98	.00	120,325.02	11.6%
12030153	521200 DENTAL INSURANCE	3,324	0	3,324	433.32	.00	2,890.68	13.0%
12030153	521300 LIFE INSURANCE	879	0	879	107.58	.00	771.42	12.2%
12030153	522000 SOCIAL SECURITY CO	40,989	0	40,989	5,095.23	.00	35,893.77	12.4%
12030153	523000 RETIREMENT CONTRIB	64,135	0	64,135	7,995.66	.00	56,139.34	12.5%
12030153	526000 WORKERS' COMPENSAT	1,367	0	1,367	696.85	.00	670.15	100.0%
12030153	528001 DISABILITY INSURAN	4,935	0	4,935	699.36	.00	4,235.64	14.2%
12030153	532001 STAFF DEVELOPMENT	3,300	0	3,300	50.00	159.00	3,091.00	6.3%
12030153	534001 STATE FEE COMPUTER	4,500	0	4,500	.00	4,500.00	.00	100.0%
12030153	534003 SOFTWARE MAINT/LIC	4,130	0	4,130	.00	.00	4,130.00	.0%
12030153	543002 EQUIPMENT MAINTENA	29,360	0	29,360	20,260.00	.00	7,100.00	75.8%
12030153	552003 GENERAL LIABILITY	2,867	0	2,867	2,626.00	241.00	7,100.00	100.0%
12030153	553000 COMMUNICATIONS	500	0	500	43.89	.00	456.11	8.8%
12030153	554000 ADVERTISING	68	0	68	.00	.00	68.00	.0%
12030153	558000 TRAVEL	2,000	0	2,000	.00	465.69	1,534.31	23.3%
12030153	561003 OFFICE SUPPLIES	1,250	0	1,250	21.47	23.52	1,205.01	3.6%
12030153	561010 CLOTHING	1,300	0	1,300	.00	.00	1,300.00	.0%
12030153	561032 OTHER OPERATIONAL	2,500	0	2,500	135.00	.00	2,365.00	5.4%
12030153	573401 ADMIN EQUIPMENT	2,312	0	2,312	.00	.00	2,312.00	.0%
12030153	581000 DUES AND FEES	469	0	469	.00	.00	469.00	.0%
TOTAL DISPATCH CENTER		882,328	0	882,328	126,232.34	8,194.36	747,901.30	15.2%
TOTAL GENERAL FUND		882,328	0	882,328	126,232.34	8,194.36	747,901.30	15.2%
TOTAL EXPENSES		882,328	0	882,328	126,232.34	8,194.36	747,901.30	15.2%
GRAND TOTAL		882,328	0	882,328	126,232.34	8,194.36	747,901.30	15.2%

\*\* END OF REPORT - Generated by Rhonda Young \*\*

# CITY OF ROCHESTER

## REVENUE FOR AUGUST



FOR 2020-02

ORIGINAL ESTIM REV ESTIM REV REVISED EST REV ACTUAL YTD REVENUE REMAINING REVENUE PCT CHG

1000 GENERAL FUND

12011 POLICE CITY REVENUE

12011	400407	PISTOL PERMITS	-2,000	0	-2,000	-270.00	-1,730.00	13.5%
12011	402110	INCOME FROM COPY MACH	-5,000	0	-5,000	-741.60	-4,258.40	14.8%
12011	402111	OUTSIDE SECURITY SERV	-255,000	0	-255,000	-12,036.74	-242,963.26	4.7%
12011	402115	ALARM FEES	-5,000	0	-5,000	-175.00	-4,825.00	3.5%
12011	402121	DOG SHELTER & TRANSP	-1,600	0	-1,600	-312.00	-1,288.00	19.5%
12011	402122	DOG FINES	-14,000	0	-14,000	-14,773.00	773.00	105.5%
12011	405201	COURT FINES	-10,000	0	-10,000	-450.91	-9,549.09	4.5%
12011	405202	PARKING TICKETS	-5,000	0	-5,000	-620.00	-4,380.00	12.4%
12011	405203	EXCESS ALARM PENALTY	-800	0	-800	.00	-800.00	.0%
12011	406201	MISCELLANEOUS REVENUE	-8,000	0	-8,000	-1,160.00	-6,840.00	14.5%
12011	406209	POLICE RESTITUTION RE	-1,000	0	-1,000	-68.37	-931.63	6.8%
12011	406210	WITNESS FEES	-7,000	0	-7,000	-397.48	-6,602.52	5.7%
12011	406216	HOST TRAINING FEES	-6,000	0	-6,000	.00	-6,000.00	.0%
12011	406299	INSURANCE CLAIM REIMB	-5,000	0	-5,000	.00	-5,000.00	.0%
TOTAL POLICE CITY REVENUE			-325,400	0	-325,400	-31,005.10	-294,394.90	9.5%
TOTAL GENERAL FUND			-325,400	0	-325,400	-31,005.10	-294,394.90	9.5%
TOTAL REVENUES			-325,400	0	-325,400	-31,005.10	-294,394.90	9.5%
GRAND TOTAL			-325,400	0	-325,400	-31,005.10	-294,394.90	9.5%

\*\* END OF REPORT - Generated by Rhonda Young \*\*

# Rochester Police Department

July 2019 Comp Stat Report





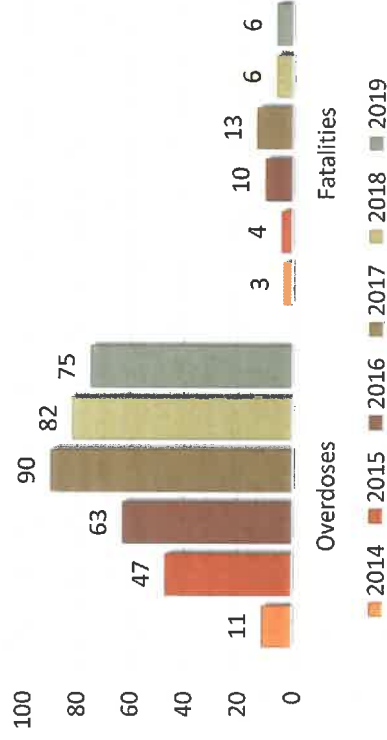
# July 2019 Field Activities

Specific Crimes	Jul-19	Jul-18	% Change	Jun-19	% Change	May-19	YTD 19	YTD 18	% Change	YTD 17
Traffic Stops	273	737	-63%	323	-15%	458	2636	6168	-57%	4033
Arrests from Stops	19	41	-54%	17	12%	10	117	234	-50%	154
Summons	25	52	-52%	18	39%	11	106	398	-73%	244
Warnings	212	618	-66%	273	-22%	418	2312	5343	-57%	3535
No Action	12	20	-40%	14	-14%	13	88	160	-45%	97
Accidents	81	100	-19%	104	-22%	70	459	609	-25%	568
Summons from ACs	2	4	-50%	3	-33%	1	11	19	-42%	14
Arrests from ACs	3	6	-50%	6	-50%	6	29	37	-22%	34
Field Interviews	18	15	20%	12	50%	7	49	59	-17%	95
DWI	8	7	14%	11	-27%	5	42	48	-13%	17
Narcotics	1	3	-67%	3	-67%	2	12	12	0%	17
Alcohol	7	4	75%	8	-13%	3	30	36	-17%	17
DWI from Accidents	2	3	-33%	3	-33%	3	11	13	-15%	17



# July 2019 Drug Incidents

All Incident Reports												
Specific Crimes	Jul-19	Jul-18	% Change	Jun-19	% Change	May-19	YTD 19	YTD 18	% Change	YTD 2019 Closure Rate	YTD 2018 Closure Rate	YTD 17
Possession	13	14	-7%	16	-19%	11	72	84	-14%	85%	81%	111
Drug Events	37	N/A	N/A	34	9%	40	149	N/A	N/A			N/A
Overdoses	15	24	-38%	13	15%	25	75	100	-25%			90
Fatal	2	2	0%	0	0%	2	6	8	-25%			13
<b>Total Drug</b>	<b>50</b>	<b>38</b>		<b>50</b>	<b>0%</b>	<b>51</b>	<b>221</b>	<b>184</b>				<b>214</b>
Arrests												
Specific Crimes	Jun-18	% Change	Jun-19	% Change	May-19	YTD 19	YTD 18	% Change	YTD 17			
Possession	10	9	11%	13	-23%	9	61	68	-10%			105



# July 2019 Violent Crimes

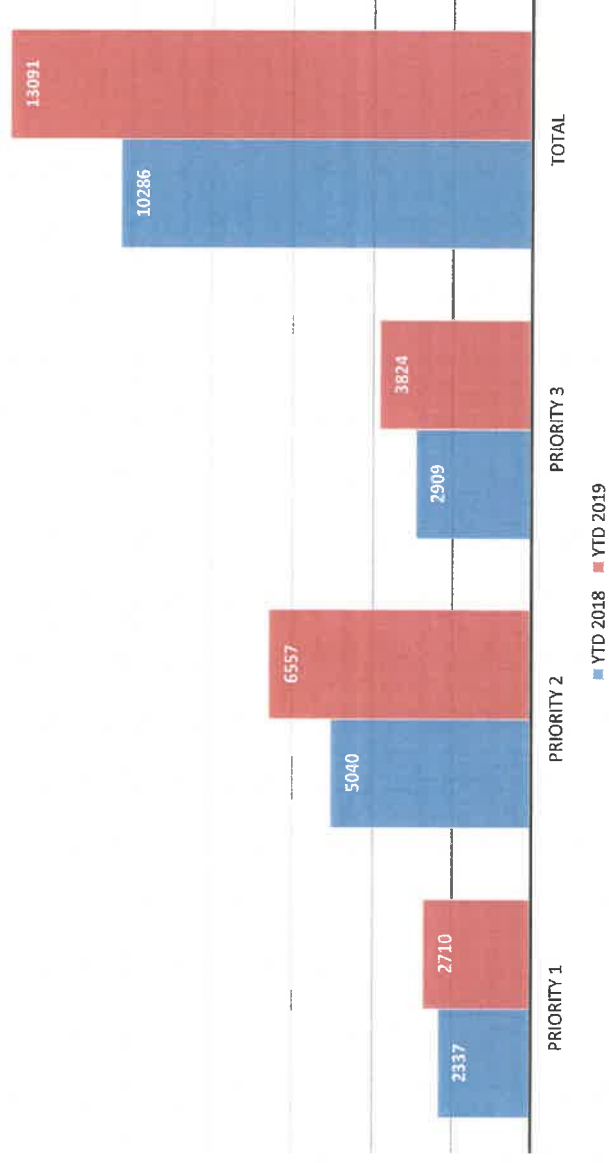
All Incident Reports												
Specific Crimes	Jul-19	Jul-18	% Change	Jun-19	% Change	May-19	YTD 19	YTD 18	% Change	YTD 2019	YTD 2018	YTD 17
										Closure Rate	Closure Rate	
Homicide	0	1	-100%	0	0%	0	0	1	-100%	0%	0%	0
Robbery	1	0	0%	1	0%	1	4	10	-60%	75%	50%	18
Aggravated Assault	5	3	67%	8	-38%	10	36	37	-3%	58%	54%	34
<i>from DV*</i>	3	2	50%	2	50%	4	11	17	-35%	73%	71%	10
Simple Assault	35	39	-10%	43	-19%	32	197	243	-19%	63%	50%	239
<i>from DV*</i>	15	26	-42%	25	-40%	21	100	119	-16%	70%	69%	113
<b>Total Violent</b>	<b>46</b>	<b>42</b>	<b>10%</b>	<b>52</b>	<b>-12%</b>	<b>43</b>	<b>237</b>	<b>291</b>	<b>-19%</b>	<b>49%</b>	<b>39%</b>	<b>291</b>
Arrests												
Specific Crimes	Jul-19	Jul-18	% Change	Jun-19	% Change	May-19	YTD 19	YTD 18	% Change	YTD 2019	YTD 2018	YTD 17
Homicide	0	0	0%	0	0%	0	1	0	0%			0
Robbery	0	0	0%	0	0%	0	3	5	-40%			7
Aggravated Assault	0	2	-100%	6	-100%	5	21	20	5%			16
<i>from DV*</i>	0	2	-100%	1	-100%	4	8	12	-33%			8
Simple Assault	14	19	-26%	29	-52%	23	125	122	2%			99
<i>from DV*</i>	10	11	-9%	18	-44%	13	70	82	-15%			61
<b>Total Violent</b>	<b>14</b>	<b>21</b>	<b>-33%</b>	<b>35</b>	<b>-60%</b>	<b>28</b>	<b>150</b>	<b>147</b>	<b>2%</b>			<b>122</b>

# July 2019 Threshold

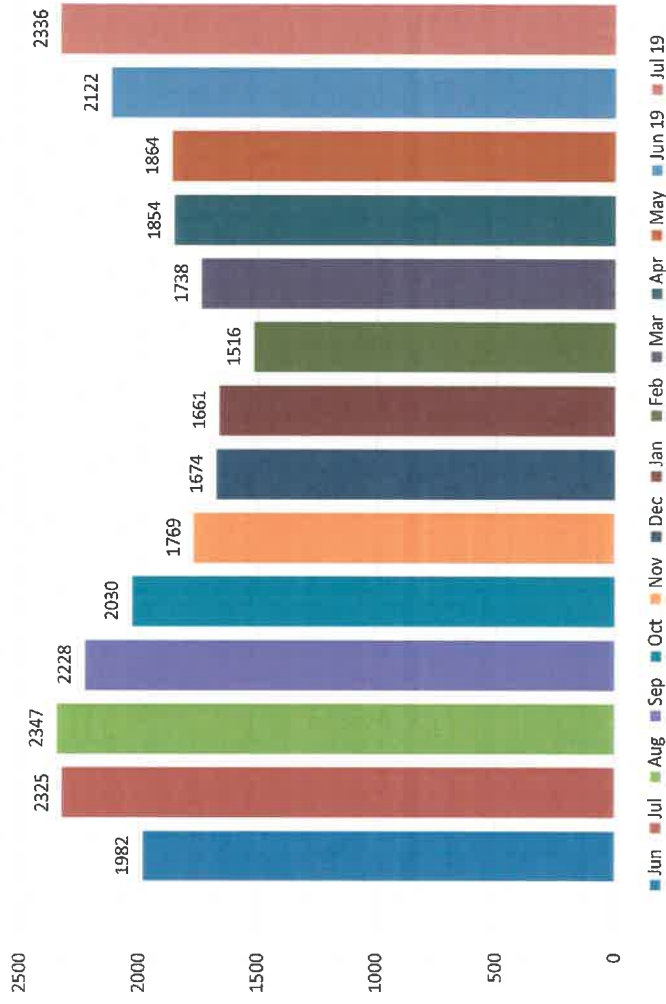
Crime	Monthly Average	Normal Range	Current Month	Activity Level
Accidents	86	71-100	82	Normal
Traffic Stop	804	470-1138	273	Low
DWI	7	4-10	8	Normal
Robbery	2	0-3	1	Normal
Aggravated Assault	6	3-9	5	Normal
Simple Assault	39	31-48	35	Normal
Burglary	9	6-13	21	Moderately High
Shoplifting	25	18-32	15	Slightly Low
Theft from Building	18	11-25	18	Normal
Theft from MV	16	7-24	33	Moderately High
MV Theft	3	0-5	4	Normal
Vandalism	35	27-44	39	Normal
Possession	16	10-22	13	Normal
<b>Crime</b>	<b>Monthly Average</b>	<b>Normal Range</b>	<b>Current Month</b>	<b>Activity Level</b>
Violent	47	37-57	46	Normal
Property	122	94-151	161	Moderately High

# Calls for Service 2018 v 2019

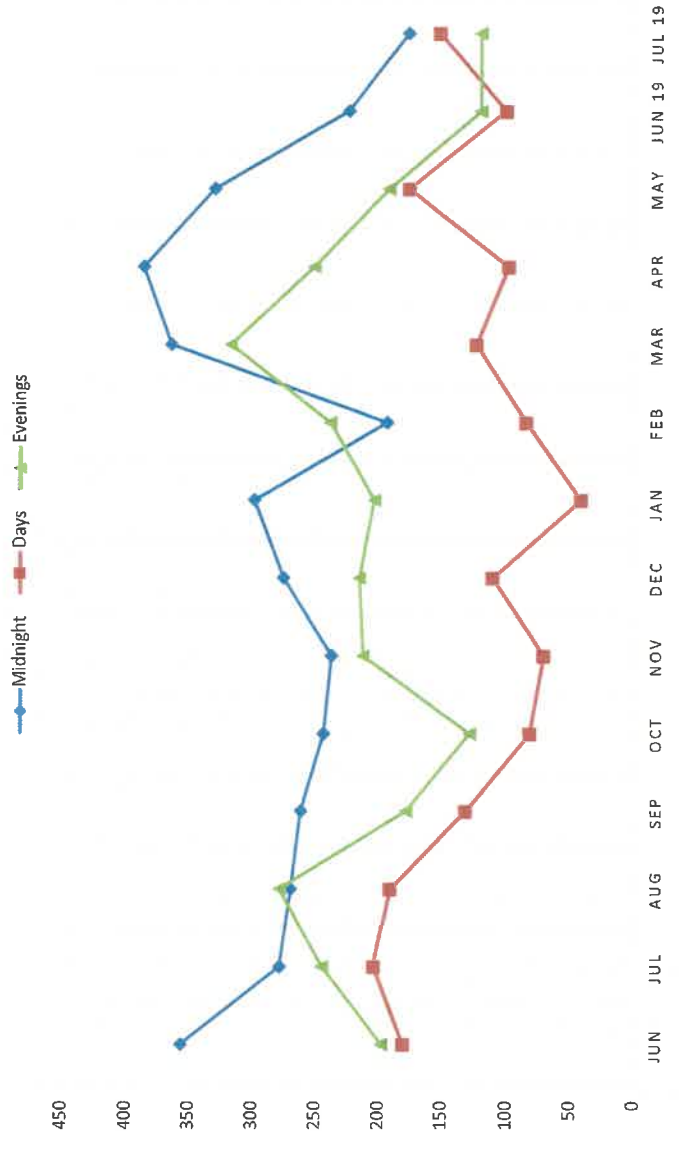
Calls for Service 2018 v 2019



# YTD Calls for Service 2018 v 2019



# July 2019 Proactive Hours by Shift





**DY COMPSTAT**  
July 2019

Dates	3/1/19 - 3/31/19	4/1/18 - 4/30/18	5/1/19 - 5/31/19	6/1/19 - 6/30/19	7/1/19 - 7/31/19	Prior Verbal (PV)	YTD 2019	PV YTD	YTD 2018
Misdemeanor Arrests	19	10	24	19	24	5	134	18	123
Felony Arrests	2	1	3	2	2	0	14	2	17
Verbal Cases	26	14	14	16	19		125		154
<b>Total Cases</b>	<b>47</b>	<b>25</b>	<b>41</b>	<b>37</b>	<b>45</b>	<b>5</b>	<b>273</b>	<b>20</b>	<b>294</b>

**2019 FJC Clients**

Month	Jan	Feb	March	April	May	June
New Clients	2	4	3	3	6	10
Unique Clients Rochester Residents	15	19	20	18	26	27
	July	August	September	October	November	December
New Clients	7					
Unique Clients Rochester Residents	30					
	11					

**2018 FJC Clients**

Month	Jan	Feb	March	April	May	June
New Clients	13 (13)	18 (17)	6 (19)	6 (21)	8 (24)	5 (12)
	July	August	September	October	November	December
New Clients	2 (16)	5 (25)	2 (13)	3 (22)	2 (17)	5 (10)

\*\*\*FJC stats now represent new clients and unique clients\*\*\*  
(Unique clients are those that have active case management and new clients are excluded from that number)

Listen with curiosity...  
Speak with honesty...

Act with integrity...

— Roy T. Bennett  
[www.roytbenett.com](http://www.roytbenett.com)



ROCHESTER POLICE COMMISSION  
ROCHESTER, NH 03867

## **CORRESPONDENCE**

MEETING: SEPTEMBER 7, 2019

## **CORRESPONDENCE**

**ROCHESTER POLICE  
DEPARTMENT  
Rochester, New Hampshire**

1.) Employee Sarah Bailey

Date: 7-15-19

Time: 1730

2.) Type of Entry:

- Recommendation
- Training Interview
- Evaluation
- Counseling
- Disciplinary
- Other

3.) Narrative: (Explain event or incident leading to recommendation or action)

Sarah Bailey is being recognized for her time and effort creating a bicycle theft guide to help patrol and dispatch better keep track and recognize all of the recent bicycle thefts in the community. This proves that problem oriented policing comes from every level of the department. Great Work Sarah.

Copy to be placed in the evaluation file.

4.) Action Taken By Supervisor: Evaluation File

Sergeant Eric Babine

DATE

5.) Comments of Bureau Commander:

*Great thinking Sarah! Things like this are a big help! Forward to Commission for recognition & Place a file.*

*Joan*

7-17-19  
DATE

6.) Comments of Deputy Chief of Police: *Great work Sarah!*

*CJB*

Signature of Deputy Chief of Police

7-18-19

DATE

7.) Comments of Chief of Police:

*Thank you for going above and beyond Sarah!*

*[Signature]*

Signature of Chief of Police

7-24-19

DATE

8.) Acknowledgment of Employee:

I have this date been made aware of the information contained on this record, and afforded an opportunity to review the associated documentation.

*[Signature]*

Signature of Employee:

8/8/19

DATE

# STOLEN BICYCLES

Date Range of Theft Reports: 04/01/2019 to 07/10/2019

Updated: 07/10/2019



Theft Date: 07/06-07/07/19 OF#: 19-2421-OF  
 Description: Specialized Rockhopper (Hard Rock SPT). Grey and white with no unique markings. Serial # WSBCG030120 *\*FILE PHOTO FOR REFERENCE\**  
 Stolen from: 18 Patton St NCIC:



Theft Date: 07/06/2019 OF#: 19-2409-OF  
 Description: Dark green and orange Rocky Mountain Instinct mountain bike. Serial # RMVCTEAIL0048  
 Stolen from: 144 South Main St NCIC:



Theft Date: 07/05/2019 OF#: 19-2393-OF  
 Description: 1990's model Cannondale Delta V mountain bike. Blue-ish teal color. Front mono suspension, clip-in pedals, seat has blue & yellow pinstripes.  
 Stolen from: 10 Seneca St NCIC:



Theft Date: 6/15-6/30/19 OF#: 19-2322-OF  
 Description: KHS Brentwood bike. Blue and silver with some rust on the handlebars. *\*FILE PHOTO FOR REFERENCE\**  
 Stolen from: 36 Forest Park Dr NCIC:



Theft Date: 6/26-6/29/19 OF#: 19-2320-OF  
 Description: Specialized Dolce Elite Apex Compact. Black with some white. Teal tape on the handlebars. Ser# WSBC60232056F *\*FILE PHOTO FOR REFERENCE\**  
 Stolen from: 6 Wilson St NCIC:



Theft Date: 6/19/2019 OF#: 19-2211-OF  
 Description: Red & black Specialized HardRock with stickers on it. Ser# WSBC606083836J *\*FILE PHOTO FOR REFERENCE\**  
 Stolen from: 76 North Main St NCIC:

## STOLEN BICYCLES continued...

(SPECIFIC MAKE & MODEL UNKNOWN – NO PHOTO AVAILABLE)

<p>Theft Date: 07/07/2019      OF#: 19-2434-OF                  Description: Unk make/model. Dark blue 16-speed mountain bike. Says "TITANIUM STEEL FRAME" on the frame, LED headlight, gel seat w/tool kit underneath, rear rack and flashing red light.                  Stolen from: 7 Ela Ct      NCIC: <input type="checkbox"/></p>	<p>Theft Date: 07/07/2019      OF#: 19-2434-OF                  Description: Gray Murray 16-speed mountain bike. "MURRAY" on the frame.                  Stolen from: 7 Ela Ct      NCIC: <input type="checkbox"/></p>
<p>Theft Date: 06/29/2019      OF#: 19-2318-OF                  Description: Blue BMX with pegs on the left side (front and back) with chrome handlebars. Sticker on the frame says "SUPREME."                  Stolen from: 798 Portland St      NCIC: <input type="checkbox"/></p>	<p>Theft Date: 06/28/2019      OF#: 19-2304-OF                  Description: 10 year old blue Schwinn mountain bike with 26" tires and 21 or 28 speeds.                  Stolen from: 12 Riley Ave      NCIC: <input type="checkbox"/></p>
<p>Theft Date: 06/22/2019      OF#: 19-2214-OF                  Description: Red, black &amp; white Kent mountain bike                  Stolen from: 54 Washington St      NCIC: <input type="checkbox"/></p>	<p>Theft Date: 06/08/2019      OF#: 19-2041-OF                  Description: Blue mountain bike. The seat doesn't mount properly and it moves around.                  Stolen from: 21 Sheridan Ave      NCIC: <input type="checkbox"/></p>
<p>Theft Date: 6/5-6/6/19      OF#: 19-2011-OF                  Description: Dark blue Mongoose BMX with pegs                  Stolen from: 145 Wakefield St      NCIC: <input type="checkbox"/></p>	<p>Theft Date: 6/5-6/6/19      OF#: 19-2011-OF                  Description: Pink, purple, and blue BMX bike with the word "trouble" on it                  Stolen from: 145 Wakefield St      NCIC: <input type="checkbox"/></p>
<p>Theft Date: 6/5-6/6/19      OF#: 19-2011-OF                  Description: Black &amp; orange Longboard w/skulls on it                  Stolen from: 145 Wakefield St      NCIC: <input type="checkbox"/></p>	<p>Theft Date: 06/08/2019      OF#: 19-2004-OF                  Description: <i>Located</i>                  K2 mountain bike with flowers on it. Has a luggage rack and an odometer.                  Stolen from: 18 Eastern Ave      NCIC: <input type="checkbox"/></p>
<p>Theft Date: 05/31/2019      OF#: 19-1907-OF                  Description: Neon green, 18", BMX 360                  Stolen from: 14 Academy St., Apt A      NCIC: <input type="checkbox"/></p>	<p>Theft Date: 05/16-5/18/19      OF#: 19-1730-OF                  Description: Primer grey with stickers on it, old                  Stolen from: 43 North Main St      NCIC: <input type="checkbox"/></p>
<p>Theft Date: 04/27/2019      OF#: 19-1447-OF                  Description: Metallic blue Huffy 26" with 3" wide tires. Front brakes don't work properly and the handlebars are slightly loose.                  Stolen from: 16 Highland St      NCIC: <input type="checkbox"/></p>	<p>Theft Date: 04/17/2019      OF#: 19-1359-OF                  Description: Black and white mountain bike with the name "Sebastian" on the frame.                  Stolen from: 11 Townsend Ln #11      NCIC: <input type="checkbox"/></p>
<p>Theft Date: 04/07/2019      OF#: 19-1253-OF                  Description: Blue mountain bike with white letters                  Stolen from: 2 Broad St      NCIC: <input type="checkbox"/></p>	<p>Theft Date:      OF#:                        Description:                        Stolen from:      NCIC: <input type="checkbox"/></p>
<p>Theft Date:      OF#:                        Description:                        Stolen from:      NCIC: <input type="checkbox"/></p>	<p>Theft Date:      OF#:                        Description:                        Stolen from:      NCIC: <input type="checkbox"/></p>

RECORD #

ROCHESTER POLICE  
DEPARTMENT

PERSONNEL RECORDS  
ENTRY FORM

1. EMPLOYEE NAME: Patrick Emerson

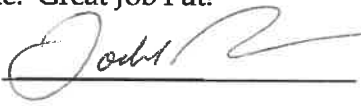
DATE: 7/29/19  
TIME: 1200

2. TYPE OF ENTRY     RECOMMENDATION                       COUNSELING  
                                  TRAINING INTERVIEW                       DISCIPLINARY  
                                  EVALUATION/FOLLOW UP                       OTHER

3. NARRATIVE: Sgt. Emerson is being thanked for the time and effort he put it regarding the ongoing criminal mischief issues at the new Hillsdale kayak launch. Between viewing trail cam footage and conducting extra patrols, Sgt. Emerson also spoke with residents in the area and also organized and held a meeting between residents and City officials to discuss the issues as well as plans for the kayak launch moving forward. The meeting itself was successful and Sgt. Emersons efforts deserve recognition. In addition to being thanked by RPD, Sgt. Emerson is also thanked by City Manager Blaine Cox.

4. ACTION TAKEN BY SUPERVISOR:

Request this be forwarded to the Police Commission for recognition and also added to personnel file. Great Job Pat!

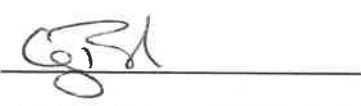
SIGNATURE:  DATE: 7-29-19

5. COMMENTS/RECOMMENDATIONS OF SUPPORT COMMANDER:

See above

SIGNATURE:  DATE: 7-29-19

6. COMMENTS OF DEPUTY CHIEF OF POLICE: Great work Pat, thanks for your effort on this.


SIGNATURE:  DATE: 8-1-19

7. COMMENTS OF CHIEF OF POLICE: Great example of problem solving policing. Thanks Pat!

SIGNATURE:  DATE: 8-5-19

8. ACKNOWLEDGMENT OF EMPLOYEE:

I have, this date, been made aware of the information contained on this record and afforded an opportunity to review the associated documentation.

EMPLOYEE SIGNATURE:  DATE: 8-8-19

ROCHESTER POLICE COMMISSION  
ROCHESTER, NH 03867

## **INFORMATION OTHER**

MEETING: SEPTEMBER 7, 2019

## **INFORMATION:**



ROCHESTER POLICE COMMISSION  
ROCHESTER, NH 03867

**NON PUBLIC SESSION**

MEETING: SEPTEMBER 7, 2019

**NON PUBLIC SESSION (Pursuant to: RSA 91-A:3)**