

**ROCHESTER, NH POLICE COMMISSION**

**AGENDA**

**April 6, 2022 7:00 P.M.**

**CITY HALL COUNCIL CHAMBERS**

**1. CALL TO ORDER**

- A. Pledge
- B. Opening Prayer
- C. Roll Call by the Clerk

**2. PUBLIC COMMENT**

**3. ACCEPTANCE OF MINUTES:**

- A. March 2, 2022

**4. OLD AND UNFINISHED BUSINESS:**

- A. Any Old Business before the Commission

**5. NEW BUSINESS:**

- A. Awards and Recognitions
  - 1. 20-Years Service: Officer Andrew Jackson
- B. Accept Resignations
  - 1. Officer Eric Bilodeau
  - 2. PT Officer Michael Mundy
- C. Accept Retirement Intent: Det. Robert Frechette
- D. Monthly Reports
  - 1). Operations
  - 2.) Administration
- D. Other

**6. CORRESPONDENCE:**

- A. Officers' Garneau, Gleason, Granatowski and Sgt. Williams Hurley are thanked for work organizing the Department Armory and getting a pallet of ammo stored for future qualifications.
- B. Officers Alexander, Crawford, Miller and Sgt. Robinson are thanked by a resident for their handling of a motor vehicle crash involving the resident's mother.
- C. Officers Crawford, Decost and Lt. Miehle are thanked for their recruitment efforts and participation in local job fairs.
- D. Off. Johnson was nominated for the 2021 Police Officer of the Year.
- E. Sgt. Benjamin was nominated for the 2021 Blair Memorial Award.
- F. Specialist Stevens was nominated for the 2021 Civilian Support Person of the Year.
- G. Specialist Brinkman is recognized for an exceptional job when EMS and Fire were inundated with multiple calls requiring apparatus from area communities.
- H. Sgt. Turner is thanked for kind and professional assistance helping a motorist who had run out of gas.
- I. Admin Tech Leah Benoit is recognized for exceptional and helpful assistance to a resident wishing to provide additional information to officers on an open case.

**7. INFORMATION:**

- A. Information Other; enclosed with Agenda: Any discussion.
- B. Other

**8. NON-PUBLIC SESSION: (Pursuant to: RSA 91-A:3)**

- A. RSA 91-A:3 (II-a) Personnel
- B. RSA 91-A:3 (II-e) Legal



**Rochester Police Commission  
Rochester, NH 03867**

Derek J. Peters, Commissioner  
David R. Stevens, Commissioner  
David E. Winship, Jr. Commissioner

**MINUTES OF THE POLICE COMMISSION MEETING**

The Rochester Police Commission held their regular monthly meeting on Wednesday, March 2, 2022 at 7:00 P.M. in City Hall, Council Chambers. Participants in this meeting: Comm. Stevens, Comm. Winship, Chief Boudreau, Dep. Chief Thomas, Capt. Swanberry, Capt. Pinkham, Chaplain Cilley, Secretary Warburton, and invited guests.

The meeting called to order at 7:00 P.M.

All participated in the pledge of allegiance.

Chaplain Cilley led all in prayer.

B. Roll Call. The clerk called the roll marking Comm. Winship and Comm. Stevens present. Comm. Peters was excused.

**2. PUBLIC COMMENT:** No public comment.

**3. ACCEPTANCE OF MINUTES:**

A. February 2, 2022 regular meeting

**Comm. Winship MOVED to accept the minutes of the February 2, 2022 meeting. Comm. Stevens SECONDED the motion. The motion to accept the minutes as presented PASSED 2-0 with Comm. Winship voting yes and Comm. Stevens voting yes.**

**4. OLD AND UNFINISHED BUSINESS:** No old or unfinished business.

**5. NEW BUSINESS:**

A. Awards and Recognitions. Chief Boudreau thanked all family and friends and department members for coming out. It is great to recognize staff for doing the hard work day in and day out. Everyone works extremely hard in their roles. We seek nominations from their peers for these awards.

1. Support Person of the Year – Tiffany Pearce; Communications . Tiffany Pearce has been a Communications Specialist with our agency since 2016. Tiffany has a background in firefighting with advance degrees in fire science and fire investigations. Chief Boudreau noted that Tiffany is an

extremely important asset to our dispatch center. Tiffany was nominated by her peers, who stated how she is a team player, empathetic, resourceful, and how professional she is when things are chaotic in the center.

2. Officer of the Year – Officer Brendan Colson. Officer Brendan Colson has been an Officer with our agency since 2019. Officer Colson served our country in the Navy until 2019 when he joined our ranks. Chief Boudreau stated that in the short amount of time Officer Colson has been an Officer with us, he has been a leader amongst his peers. Chief Boudreau stated he has a great understanding of the job, completes a very thorough work product, and is a top performer in our agency. Officer Colson is a genuine person, and “high spirited” in always making his coworkers laugh.

3. Chief Blair Memorial Award – Officer Hattie Johnson. Officer Hattie Johnson has been an Officer with our agency since 2018. Officer Johnson served our country in the Army as a medic. Officer Johnson competed in the 2004 Olympic Games in Greece in the 10-meter air rifle competition. Chief Boudreau noted some traits that Chief Blair possessed, and how those same traits are instilled in Officer Johnson: compassion, dedication, genuine, inspiring, kind, patient, personable, respectful, smart, positive outlook, and smiling all the time (to name a few). We were honored to have the Blair family on-hand to issue the plaque to Officer Johnson.

A 10 minute recess was called.

B. Year End Reports 2021. These reports are thorough. They show all that we do and the statistics and categories of things we track. We have had reductions in some categories of crime. We commend the members of the Department.

Chief Boudreau said he'd like to highlight just a couple of the reports. Comp Stat shows where we have been and the direction we are going. Property crime is down in 2021, and has been trending down for five years. In 2016 we had 1479 property crimes reported. In 2021 there were 886. There is excellent work being done throughout the community. Often I've seen on social media reports from various organizations that Rochester is a dangerous place, but we really are not. Property crimes are down. Violent crime is also down. In 2106 we had 667 violent crimes reported. In 2021 that dropped to 315. That is a huge reduction in that time period. People get a skewed view but we are a very safe community. The men and women of the department work extremely hard and do a great job policing this community, making it safe for residents, visitors and businesses.

Chief Boudreau said the other report I want to highlight is crisis intervention. Mental health has been a topic in the country the past couple of years. In other parts of the country you hear questions of police responding to people in mental health crisis. That is usually because those in crisis have no place to turn after hours, nights or weekends.

We responded to 411 mental health related calls in 2021. Of those, 245 people were brought to the hospital for services. When we encounter someone in crisis we work to stabilize and get them to the hospital in a controlled environment for evaluation. In 51 of those calls we encountered a person with an edged weapon or unsafe situation. Not all of those weapons were presented toward police.

However, there were 20 cases where lethal weapons were presented to police in 2021. That is an upward trend as there were only 30 such calls in 2020.

These types of calls are dangerous and we want to get these people speaking with mental health professionals. It is a danger to people intervening. Of the 411 calls we responded to we had positive outcomes in them.

Comm. Stevens said part of that is the training we are giving our officers and that we are continuously looking for new ways to be a little bit better and more helpful.

Chief Boudreau said that Rochester was the first in the State to have officers certified in CIT that was spearheaded by former Chief Dubois and Sgt. Stephen Burke. We were ahead of our time bringing this model up here. In a perfect world every single officer would be CIT trained. We will get there, but it will take time. We had intended to host a course this year and certify more of our officers, but staffing a COVID have pushed that back. The State does offer the training but it fills quickly.

### C. Monthly Reports

1). Operations. There were 16 cases sent up from patrol, or that were detective generated. Current caseload is 61. Det. Rousseau was handling evidence, covering that vacancy. We have moved Sgt. Benjamin into that role for now. We do have a conditional offer pending and a background underway for the position. We are looking to see those numbers be what they have been in the past.

There were four polygraphs and eight backgrounds completed by Detectives. We have been doing a lot of backgrounds for the past several months.

**COMPSTAT:** There was an increase in traffic stops from the previous month, which also increased the amount of arrests from stops. We are hoping to see the proactive activity increase when staffing increases.

Property crime and violent crime are both trending down, which is a good thing. Property crime is down 59% and violent crime is down 23%.

**COMMUNITY ENGAGEMENT OFFICER/PROBLEM ORIENTED POLICING UNIT:** CEO and POP have been assigned to patrol. Sgt. Benjamin has been picking up some of that CEO work.

**COMMUNICATIONS:** There were as many as five openings in the Center. We do have one in training and one ready to start this week. There are two applicants in the background and we have one position still to fill. The dispatchers have been working a lot of overtime. The supervisor has been picking up shifts as well. We have some officers who have training working in the center also picking up shifts.

**HONOR GUARD:** The Honor guard will present at the CHAD battle of the badges hockey game. They haven't been as active due to the pandemic so they are excited to have been invited back. This is good for the officers and the agency.

**K9:** Officer Hatch and Ripley are progressing in training.

**DIVERSION:** Ms. Rodler is working on an event with Waypoint for the 2022 sleepout to raise awareness for homeless teens. It's a good event we are hoping to get some involvement in that.

2.) Administration: Dep. Chief Thomas noted that we will be using the State Bid, awarded to McFarland Ford for the backline cruiser. We have been told that there is about a 7 month wait time. One of our new cruisers is at 2-Way for equipment installation and the other two cars are pending painting. The dispatch trailer is still waiting on some parts. While waiting, 2-Way is installing the decals.

The body camera project contract is under review. Chief Boudreau added that the application for the grant money at the State is due by March 15. The City Manager has authorized us to apply. We did reach out to the grant office because part of our project is being funded locally, but it will not cover the entire five years. Each agency can get up to \$50,000, but the pool of money is limited. We don't know how much we would get. However, some is better than none.

Comm. Stevens noted that we knew we couldn't rely on that as our only option. Do we have a target date?

Chief Boudreau said it will be a couple of months to get the equipment in, complete a policy and roll it out. It will also depend on the supply chain.

Comm. Stevens asked about training time.

Chief Boudreau replied that it should be quick. We need to pick a place on the uniform to mount the camera. There is an on and off button. There will be docking stations to download, that also charges the battery. As we already use Watchguard for the in car cameras we are familiar with the software. There will be some change with the cloud-based storage, but it is generally the same.

Comm. Stevens commented that this is a huge step for Rochester for the protection of the officers and citizens.

Chief Boudreau said as with the in car cameras, these will help protect officers, citizens and the city and will make the prosecution of cases better as well.

**HIRING** Detectives are doing 5 police backgrounds and we have more interviews set.

**TRAINING** The officers in field training are moving into the next phase. The four officers at the academy are also doing well so far.

Officer Kimball returned from deployment. We want to thank him publicly for his service to our country. We are happy to have him back. He is now back on solo patrol after a brief re-entry training.

## **6. CORRESPONDENCE:**

The following correspondence was received this period: Sgt. Benjamin is recognized for selection to the CHaD (Children's Hospital at Dartmouth) Battle of the Badges Hockey Championship. Sgt. Benjamin is recognized for work ethic, team work, management and leadership during a significant weather event. Off. Colson is recognized by a citizen as a kind-hearted person who goes

above and beyond requirements. Off. Burrell and Off. Porfido are recognized by a citizen for being honest and nice public servants. Dept Members including Off. Bilodeau and Sgt. Benjamin are thanked by DPW for assistance during a water main break

Comm. Stevens said that every month the nice comments we get is a testament to the quality of people we have out there.

**7. INFORMATION:** None

**8. NON-PUBLIC SESSION: (Pursuant to: RSA 91-A:3)**

**Commissioner Stevens MOVED to enter a nonpublic session at 7:52 P.M. pursuant to RSA 91-A:3, paragraph II, section A (personnel). Comm. Winship SECONDED the motion. The motion PASSED by roll call vote Comm. Winship – yes, Comm. Stevens – yes.**

**The non-public session closed at 7:59 P.M. on a MOTION by Comm. Winship. Comm. Stevens SECONDED the motion. The motion PASSED by roll call vote Comm. Winship – yes, Comm. Stevens – yes.**

**Comm. Stevens MOVED to seal the minutes of the non-public session. The motion was SECONDED by Comm. Winship. The motion PASSED by roll call vote Comm. Winship – yes, Comm. Stevens – yes.**

**9. MISCELLANEOUS:**

**Comm. Stevens MOVED to accept the evaluations and merit track advancements as presented for Off. Alexander (track 6), Off. Hatch (track 8) Off. Crawford (track 3), Off. Kimball (track 3), Off. Babine (3% with RHA 7/) and the evaluations of Off. Moon and Off. Gleason (no merit first 24 months). Comm. Winship SECONDED the motion. The motion PASSED by roll call vote Comm. Winship – yes, Comm. Stevens – yes.**

**10. ADJOURNMENT:**

**Comm. Stevens MOVED to adjourn. SECOND by Comm. Winship at 7:59 P.M.**

Respectfully Submitted

Rebecca J. Warburton  
Secretary

APPROVED BY COMMISSION:

**OFFICER ANDREW JACKSON**  
**20 YEARS OF SERVICE**

**2002 APRIL 2022**



LD



# ROCHESTER POLICE DEPARTMENT

23 WAKEFIELD STREET  
ROCHESTER NH, 03867-1933

BUSINESS (603) 330-7127  
FAX (603) 330-7159  
[www.rochesterpd.org](http://www.rochesterpd.org)

*"Dedication, Pride, Integrity"*

POLICE COMMISSION

DEREK J. PETERS  
*Chairman*  
DAVID R. STEVENS  
*Vice-Chairman*  
DAVID E. WINSHIP, JR.  
*Commissioner*

GARY M. BOUDREAU  
*Chief of Police*



To Chief Boudreau,

I am submitting my two week notice of resignation as a Rochester Police Officer, as of today, March 7th, 2022. I have taken a position of employment at the Sanford Police Department starting March 21<sup>st</sup>, 2022. Please except this letter of resignation as my humble appreciation for the opportunity to have been employed at this Department.

Respectfully, Eric Bilodeau



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GARY M. BOUDREAU  
*Chief of Police*



*March 16, 2022*


*Chief Gary Boudreau  
Rochester Police Department  
23 Wakefield Street  
Rochester, NH 03867*

*Chief Boudreau,*

*Please accept this letter as official notice of my resignation from the Rochester Police Department and my position as the Rochester Housing Authority Officer. I've decided to move on from law enforcement and have accepted employment with Bayside Distributing. I can say that I have enjoyed working with you, and for you over the course of the past twenty-four years. This career has given me and my family so much and I will always be grateful for the camaraderie and sense of family the Rochester Police Department has provided. I will definitely miss the "brotherhood," but I am excited to start a new journey.*

*My last day at Rochester Police Department will be 3/31/2022. If there is anything that you should need from me prior to my departure please let me know.*

*Sincerely,*

  
Officer Michael R Mundy



GARY M. BOUDREAU  
*Chief of Police*

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*Commissioner*



March 29, 2022


Dear Chief Boudreau:

I am writing to formally announce my retirement from the Rochester Police Department. This decision has been a very tough one to make and one that I have not taken lightly. I have worked for the City of Rochester for over 21 years and been provided with a great deal of opportunity, which has given me a terrific sense of job satisfaction. I am so thankful for my time here and all of the knowledge, experience and lasting friendships that I have gained.

As I mentioned in a prior conversation with you, I would be honored to stay on in a part-time role through the end of the 2022 calendar year. This will give me the opportunity to aid with training and mentoring whomever is chosen to fill my role. It will also allow me to aid with training new officers in domestic violence and CPR until we have new instructors trained to take over those roles. I can also get the new CPR instructors trained on the particulars related to the care, ordering and maintaining of our AEDs.

My effective retirement date is 5/1/2022, which means my official full-time end date will be 4/30/2022 and last physical day of work Friday 4/29/2022.

Sincerely,

  
Robert E. Frechette  
Detective

**Patrol Division  
Monthly Report  
March 2022**

**R.U.N. Program:** All RUN meetings are currently on hold due to the pandemic.

**Comp Stat:** Traffic stops are lower than the previous month. The majority of the stops were in the compact areas, with attention also paid to the highly travelled corridors on the outer parts of the city. Arrests from traffic stops have increased slightly from the previous month, which was even higher than the month before that. Most of the arrests were for traffic offenses, with the others being from existing warrants or other on-view offenses. Traffic collisions are down while still within normal ranges, and at the typical locations: major throughways and parking lots. There were 4 DUI incidents and all were alcohol related. Of those, 3 were from accidents and 1 was from a traffic stop initiated by an officer. There were no common factors among these DUIs.

Overall property crime continues to trend downward, however this past month showed increases in shoplifting and theft from a motor vehicle. No trends or opportunities for intervention were noted with either of these increases. We have noted that shoplifting statistics continue to fluctuate, which is suspected of being tied to changes in staffing levels within retail stores. There were no trends or notable concerns in regards to vandalism.

Drug related incidents remain in the normal range. There was a 50% reduction in overdoses for the month, while still showing a slight increase year to date. The types of drugs found include methamphetamine, fentanyl, heroin, MDMA, and marijuana products.

Violent crimes are consistent with past years. Overall violent crime is down, contrary to increases in violent crime in many other parts of the country.

**Honor Guard:** The Honor Guard participated in the C.H.a.D. Battle of the Badges charity Police v. Fire hockey game. The Honor Guard provided a flag detail for the opening of the game for the National Anthem. The Honor Guard also has appointed four new members to the unit: Officers Marshall, Rummo, Crawford and Moon.

**RPOA:** Lt. Bossi attended the RPOA meeting on 3/10/22. The presentation at the meeting was reference to mediation methods in landlord tenant matters, covering pre-writ filing and post-writ filing. It was presented by NH Judicial Branch, Office of Mediation and Arbitration. Lt. Bossi spoke about the online reporting that the department offers and discussed the advantages of this system. Lt. Bossi went over the information from the February Comp Stat report and answered questions about overdoses and check fraud. The next meeting will be on 4/14/22 at 0800 hours.

**K-9:** K-9 Ripley and Ofc. Hatch continue to work together toward certification. Ripley and Ofc. Hatch are required to pass obedience and agility certifications prior to gaining their evidence detection certification. Their tracking certification will come shortly after if all goes well.

As the warm weather comes, Ripley and Ofc. Hatch plan to start attending more community events. In the past month, they were able to participate in a Police Explorers meeting to show Ripley and explain K-9 usage in law enforcement.

# Rochester Police Department

## February 2022 Compstat Report



# February 2022 Traffic Activities

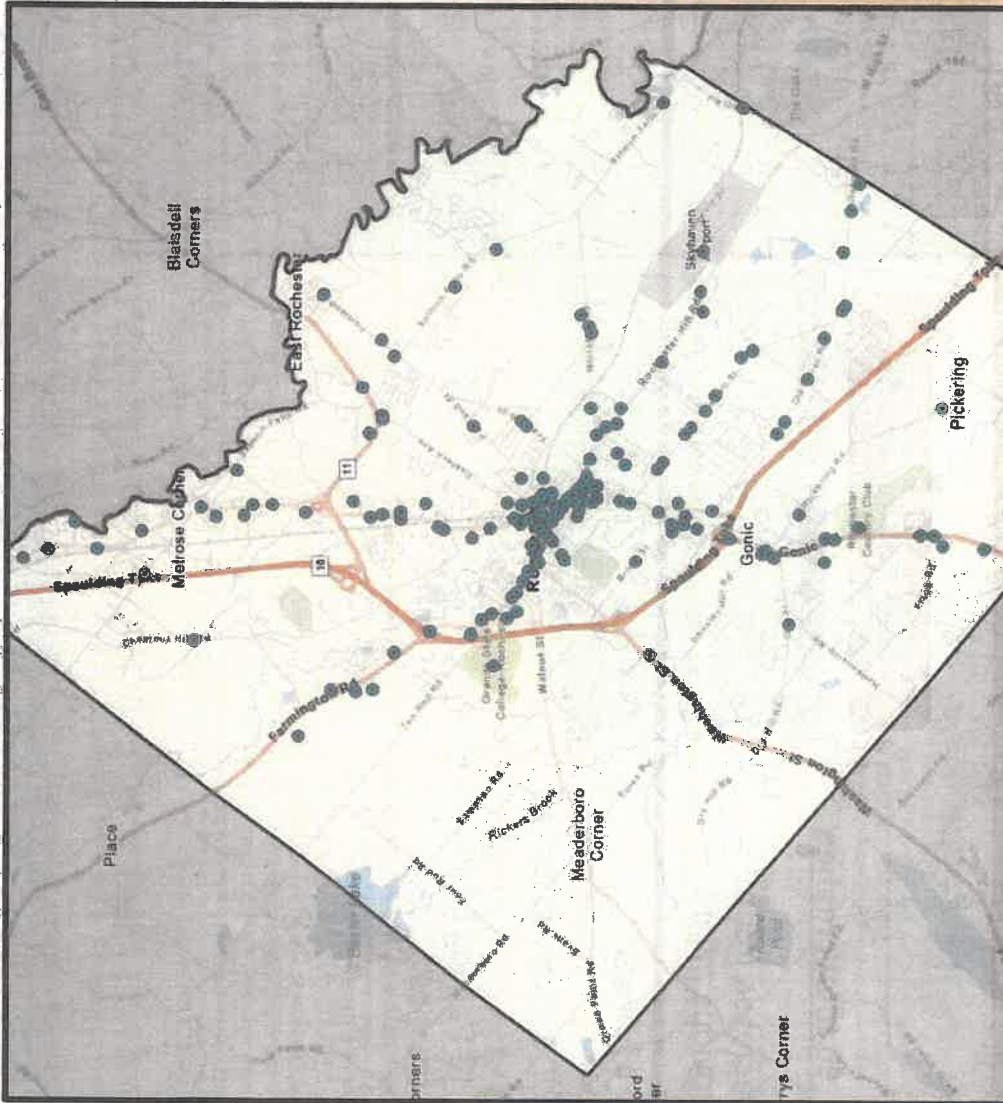
- Traffic Stops
- Motor Vehicle Crashes
- DWI Incidents
- Traffic Comparisons



## Traffic Stops

### Traffic Stop Breakdown

- 266 Total Stops
  - 22 Arrests
    - 15 for traffic related offenses
    - 4 bench warrant
    - 3 on-view
  - 18 Summons
  - 209 Warnings



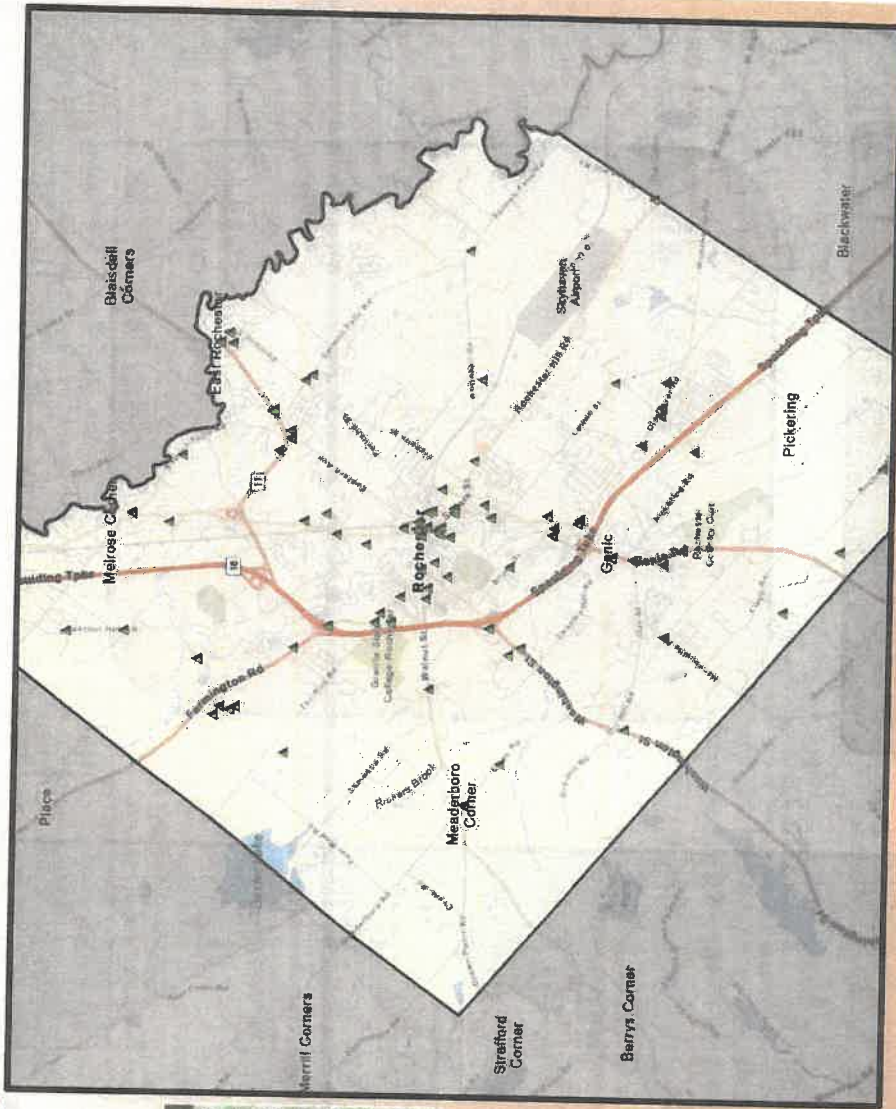


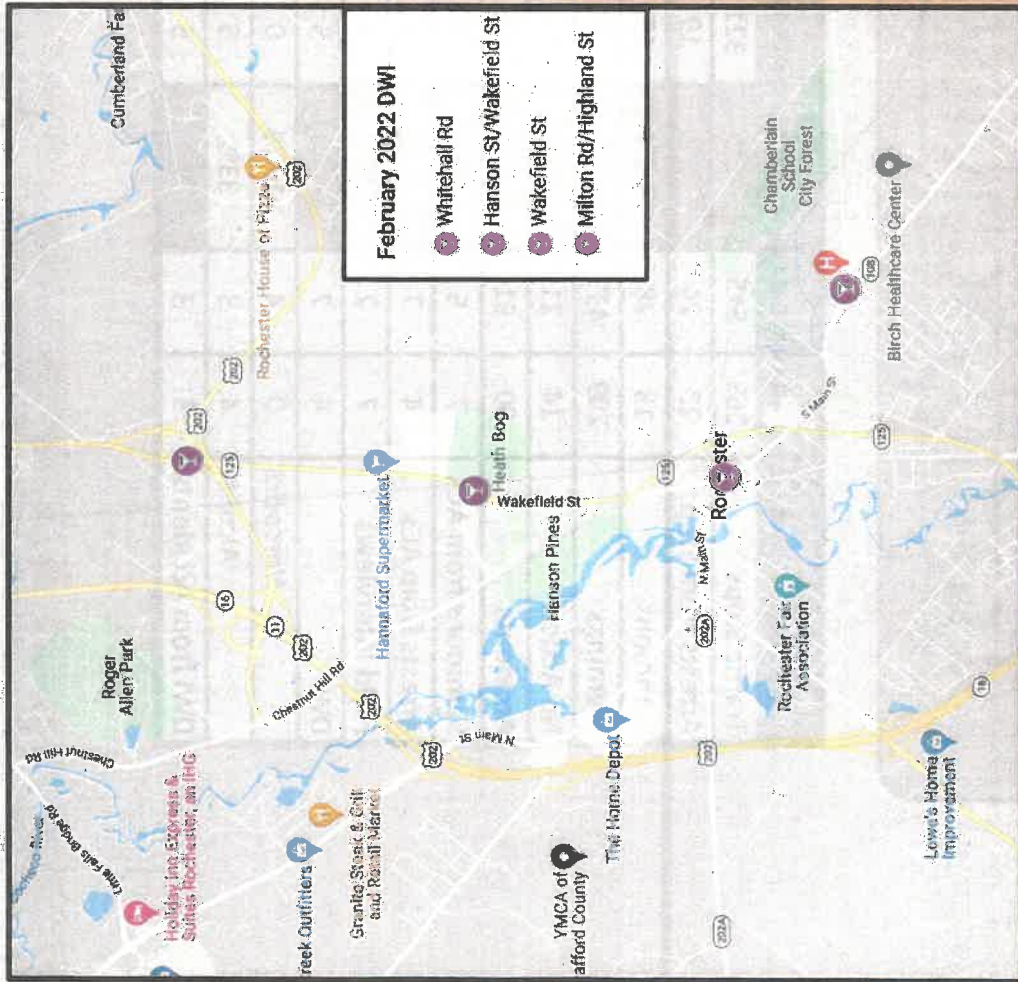
# Motor Vehicle Crashes

## High Volume Roads

Street	Number of Crashes
FARMINGTON RD	9
SALMON FALLS RD	7
HIGHLAND ST	6
WAKEFIELD ST	5
COLUMBUS AVE	5
WASHINGTON ST	5
OLD DOVER RD	5
MILTON RD	4

- 90 total crashes
- Decrease from previous month
- 4 Arrests
- 7 Summons' issued
- 13 Parking lot crashes
- 10 Hit & Run crashes





## DWI Incidents

Total Incidents – 4

- all alcohol related

Breakdown:

- 3 result of M/V crash
- 1 result of Traffic Stop



# Traffic Activity Comparisons

Specific Crimes	Feb-22	Feb-21	% Change	Jan-22	% Change	Dec-21	YTD 22	YTD 21	% Change	YTD 20
Traffic Stops	266	515	-48%	321	-17%	160	587	1189	-51%	1223
Arrests from Stops	22	24	-8%	19	16%	10	41	59	-31%	39
Summons	18	28	-36%	19	-5%	7	37	28	32%	48
Warnings	209	435	-52%	271	-23%	141	480	1025	-53%	1051
No Action	14	21	-33%	11	27%	4	25	34	-26%	18
Accidents	90	91	-1%	108	-17%	95	198	152	30%	162
Summons from ACs	7	5	40%	4	75%	0	11	9	22%	7
Arrests from ACs	4	7	-43%	8	-50%	9	12	12	0%	10
Field Interviews	7	2	250%	3	133%	1	10	5	100%	16
DWI	4	7	-43%	5	-20%	5	9	13	-31%	13
Narcotics	0	4	-100%	0	0%	3	0	6	-100%	4
Alcohol	4	3	33%	5	-20%	2	9	7	29%	9
DWI from Accidents	3	3	0%	5	-40%	2	8	5	60%	4

# Property Crimes

All Incident Reports												
Specific Crimes	Feb-22	Feb-21	% Change	Jan-22	% Change	Dec-21	YTD 22	YTD 21	% Change	YTD 2022 Closure Rate	YTD 2021 Closure Rate	YTD 20
Burglary	0	3	-100%	2	-100%	2	2	8	-75%	0%	0%	8
Shoplifting	11	17	-35%	4	175%	9	15	28	-46%	33%	50%	35
Theft from a Building	2	12	-83%	6	-67%	1	8	19	-58%	0%	16%	29
Theft from MV (Including Parts)	7	5	40%	3	133%	5	10	26	-62%	10%	0%	10
All Other Theft	7	5	40%	6	17%	16	13	27	-52%	0%	4%	17
MV Theft	1	2	-50%	1	0%	1	2	4	-50%	50%	0%	4
Vandalism	17	23	-26%	17	0%	29	34	50	-32%	32%	18%	61
<b>Total Property</b>	<b>45</b>	<b>67</b>	<b>-33%</b>	<b>39</b>	<b>15%</b>	<b>63</b>	<b>84</b>	<b>162</b>	<b>-48%</b>	<b>18%</b>	<b>12%</b>	<b>164</b>
Arrests												
Specific Crimes	Feb-22	Feb-21	% Change	Jan-22	% Change	Dec-21	YTD 22	YTD 21	% Change			
Burglary	0	0	0%	0	0%	0	0	0	0%			1
Shoplifting	3	10	-70%	2	50%	4	5	14	-64%			38
Theft from a Building	0	1	-100%	0	0%	0	0	3	-100%			7
Theft from MV (Including Parts)	1	0	0%	0	0%	0	1	0	0%			1
All Other Theft	0	0	0%	0	0%	0	0	1	-100%			4
MV Theft	0	0	0%	1	-100%	1	1	0	0%			2
Vandalism	5	7	-29%	6	-17%	7	11	9	22%			22
<b>Total Property</b>	<b>9</b>	<b>18</b>	<b>-50%</b>	<b>9</b>	<b>0%</b>	<b>12</b>	<b>18</b>	<b>27</b>	<b>-33%</b>			<b>75</b>



# Drug Incidents

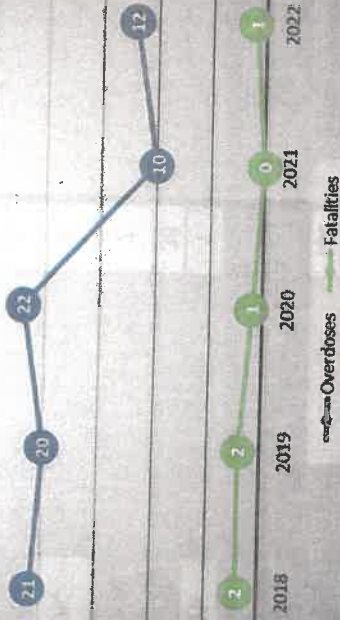
## Types of drugs found:

- Heroin/Fentanyl, Methamphetamine, MDMA Marijuana Products

## Types of cases:

- Search Incident to Arrest, Plain View Searches

## Overdoses/Fatalities by Year



## All Incident Reports

Specific Crimes	Feb-22	Feb-21	% Change	Jan-22	% Change	Dec-21	YTD 22	YTD 21	% Change	YTD 2022 Closure Rate	YTD 2021 Closure Rate	YTD 20
Possession	14	14	0%	11	27%	11	25	37	-32%	36%	49%	27
Drug Events	5	7	-29%	10	-50%	7	15	19	-21%			13
Overdoses	4	1	300%	8	-50%	4	12	11	9%			22
Fatal Overdoses	0	0	0%	1	-100%	1	1	0	0%			1
<b>Total Drug</b>	<b>23</b>	<b>22</b>	<b>5%</b>	<b>30</b>	<b>-23%</b>	<b>23</b>	<b>53</b>	<b>67</b>	<b>-21%</b>			<b>63</b>
					Arrests							
Specific Crimes	Feb-22	Feb-21	% Change	Jan-22	% Change	Dec-21	YTD 22	YTD 21	% Change			YTD 20
Possession	3	3	0%	6	-50%	5	9	18	-50%			15

# Violent Crimes

All Incident Reports												
Specific Crimes	Feb-22	Feb-21	% Change	Jan-22	% Change	Dec-21	YTD 22	YTD 21	% Change	YTD 2022	YTD 2021	YTD 20
Homicide	0	0	0%	0	0%	0	0	0	0%	0%	0%	0
Robbery	0	0	0%	0	0%	0	0	0	0%	0%	0%	2
Aggravated Assault	2	2	0%	1	0%	4	3	6	-50%	100%	50%	5
<i>from DV*</i>	2	2	0%	1	0%	3	3	4	-25%	100%	75%	2
Simple Assault	22	21	5%	23	-4%	19	45	48	-6%	56%	54%	67
<i>from DV*</i>	15	14	7%	15	0%	11	30	28	7%	77%	64%	32
<b>Total Violent</b>	<b>24</b>	<b>23</b>	<b>4%</b>	<b>24</b>	<b>0%</b>	<b>23</b>	<b>48</b>	<b>54</b>	<b>-11%</b>	<b>39%</b>	<b>26%</b>	<b>74</b>
Arrests												
Specific Crimes	Feb-22	Feb-21	% Change	Jan-22	% Change	Dec-21	YTD 22	YTD 21	% Change	YTD 2022	YTD 2021	YTD 20
Homicide	0	0	0%	0	0%	0	0	0	0%			0
Robbery	0	0	0%	0	0%	0	0	0	0%			0
Aggravated Assault	3	1	200%	0	0%	3	3	3	0%			3
<i>from DV*</i>	3	1	200%	0	0%	2	3	3	0%			2
Simple Assault	16	12	33%	9	78%	10	25	26	-4%			30
<i>from DV*</i>	15	9	67%	8	88%	8	23	18	28%			19
<b>Total Violent</b>	<b>19</b>	<b>13</b>	<b>46%</b>	<b>9</b>	<b>111%</b>	<b>13</b>	<b>28</b>	<b>29</b>	<b>-3%</b>			<b>33</b>



# Domestic Violence Related Calls

## Misdemeanor Cases

### Simple Assault:

- Total Cases – 15
- Arrests – 15

### Criminal Mischief:

- Total Cases – 5
- Arrests - 5

## Felony Cases

### Aggravated Assault:

- Total Cases – 2
- Arrests – 3\*

\* 1 arrest made in case from previous month.

## Domestic Disturbance Related

### Calls

- Total Calls – 50
- Total Arrests - 17

# Threshold

Crime	Monthly Average	Normal Range	Current Month	Activity Level
Accidents	85	70-100	90	Normal
Traffic Stop	581	249-913	266	Normal
DWI	7	4-10	4	Normal
Robbery	1	0-3	0	Normal
Aggravated Assault	5	2-7	2	Normal
Simple Assault	35	26-44	22	Moderately Low
Burglary	7	3-12	0	Moderately Low
Shoplifting	21	12-30	11	Moderately Low
Theft from Building	15	7-22	2	Moderately Low
Theft from MV	14	6-22	7	Normal
MV Theft	3	1-5	1	Normal
Vandalism	33	24-42	17	Moderately Low
Possession	15	10-20	14	Normal
Crime	Monthly Average	Normal Range	Current Month	Activity Level
Violent	41	30-52	24	Moderately Low
Property	106	79-133	45	Very low



# Calls for Service 2020 thru 2022



# 3-Year Total Calls for Service Comparison for February



# Calls for Service 3 Year Trend by Priority

Priority 1 Calls For Service  
3-Year Trend for February



Top 5 Priority 1 Calls

Call Type	Number of Incidents
M/V Accident	105
Alarm Burglary	66
Dom Disturb	41
Disturbance	23
911 Hang-Up	16

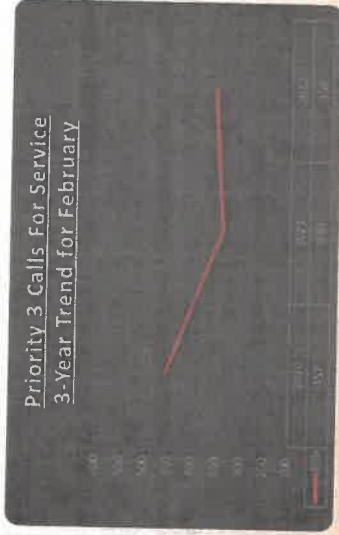
Priority 2 Calls For Service  
3-Year Trend for February



Top 5 Priority 2 Calls

Call Type	Number of Incidents
Welfare Check	120
Suspicious Activity	60
M/V Complaint	53
Theft	47
Suspicious Vehicle	40

Priority 3 Calls For Service  
3-Year Trend for February



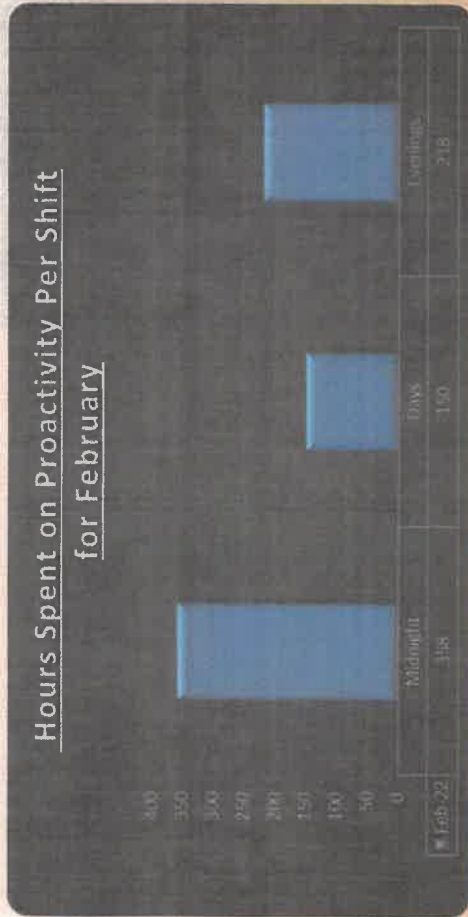
Top Priority 3 Calls

Call Type	Number of Incidents
Police Info	69
Animal Matters	46
Escort	28
Noise Complaint	23
Disabled Vehicle	23
Parking Complaint	23
Found Property	23

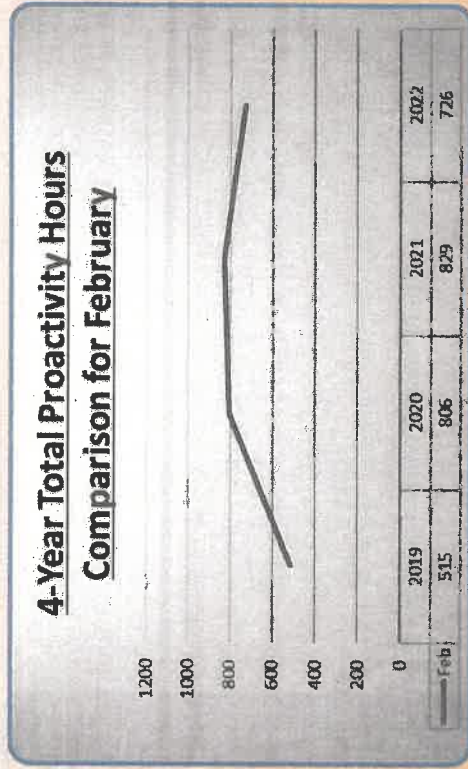


# Proactive Hours by Shift

## Proactive Hours per Shift



## 4-year Total Proactivity Comparison for February





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**SUPPORT SERVICES DIVISION  
MONTHLY REPORT  
MARCH 2022**

**INVESTIGATIVE SERVICES BUREAU (ISB):**

- 25 TOTAL CASES SENT TO ISB FROM PATROL OR DETECTIVE GENERATED
- 48 TOTAL CASES BEING INVESTIGATED CURRENTLY
- 17 cases presented at Grand Jury
- 0 phones analyzed with Cellebrite
- There were seven ISB callouts during this reporting period
- 1 Evidence callouts
- 10 Background investigations (Police, Dispatch, Evidence Tech, Records)
- 3 Sexual offender compliance checks
- 0 Pawn shop compliance checks

***EVIDENCE:** Det. Rousseau, who had been filling in for the open Evidence Tech position, resigned part way into this reporting period. We do have a few good candidates for the ET position in the interview process. **Our new evidence tech will be starting his training on Monday April 4<sup>th</sup>.***

- Number of pieces taken in: 70
- Number of pieces returned: 67
- Number of pieces destroyed: 19

**COMMUNITY ENGAGEMENT OFFICER (CEO) and POP UNIT:**

- Both the CEO and POP Unit were temporarily re-assigned full time to the Patrol Division in September to assist with the ongoing staffing shortage. It is still not known when we will be in a position to the staff those, however candidates (Officer Seager and Officer Colson) have been selected for when the time comes.
- Due to the resignation of Det. Rosseau, Sgt. Benjamin has been filling the open Evidence Tech position so his activity has been limited as well.
- Officer Brandon Kimbrough has been selected as the new CEO, however he will not officially be taking over that role until staffing improves.
- Officer Kimbrough attended the Waypoint sleepout.

**COMMUNICATION CENTER - DISPATCH:**

- We are still currently short staffed by 5 dispatchers. With that being said, of those 5, we have two dispatchers currently in training and have extended two more conditional offers, leaving only one opening pending field training and results of the backgrounds. One trainee is approximately 2 weeks away from being released from training and the other is still several weeks ago as she just recently began her training.
- Due to the staffing shortage, we have been maintaining staffing minimums with the remaining staff and the supervisor covering shifts.
- Communications Supervisor and the Deputy Chief have discussed moving forward with the construction of the third floor for the new dispatch location.

- The mobile command unit is still under construction at 2 way and we are currently waiting for remaining equipment to be in stock and available for installation as well as decals to tie up loose ends before delivery is made. We were originally hoping delivery for the trailer would be the week of April 10<sup>th</sup> to coincide with National Telecommunicator Week, however things do not seem as if they will be ready by then.
- Still working with 2-Way and IT on phone/headset compatibility
- Dispatcher Stevens recently attended a training at the North Conway PD discussing “When High Profile Calls have a High Impact”.

## JUVENILE PROSECUTION/ SCHOOL RESOURCE OFFICERS/ EXPLORERS

### Juvenile Prosecution:

#### New cases:

#### Petitions:

\*\*There have been many changes made to the Juvenile Justice System and Juvenile Law that began in January 2022\*\*

#### New Cases:

- 37 petitions to DHHS under new system
- 47 petitions to court

Diversion: 1 DHHS under new system

CHINS: 2

Motion to bring case to court: 1 case/2 petition

0 = Show Cause/Case Status Hearing

2 = Emergency Placement AND/OR Arraignment

8= Arraignment (set for trial)

0 = Arraignments (resolved with a plea)

0 = Arraignment rescheduled, MTC (Motion To Continue), FTA (Failure To Appear)

2 = Review hearings

1 = Violation hearings

5 = Trials resolved with a plea

0 = Trial Dismissed, Defendant not competent to stand trial

1 = Trial rescheduled, MTC

#### Completed Investigation District Courts Cases:

- 5 Motions to Impose
- 2 Contempt Investigation

#### Miscellaneous:

- 36 hours: doing District Court/Prosecution work typically done by an Administrative Assistant
- covered District Court for Attorney Mitrusi for last two weeks of March
- participated in oral boards for new hires
- participated in the SHS monthly Round Table meeting

### SRO highlights:

#### High School: Officer Jackson

- Conducted normal perimeter checks around the building and surrounding grounds throughout the month

- Taught 2 LEAD classes
- Taught at Brent Williams Driving School
- Attended the SHS/JPO round table meeting

Middle School: Sgt. Deluca

- Conducted normal perimeter checks throughout the month
- Taught the last set of LEAD lessons to the 6<sup>th</sup> graders
- Working on several different investigations
- Assisted guidance with students/issues
- Handled many issues on school grounds, in lunch room and in classrooms

Elementary School (9): Officer Porfido

- Officer Porfido has been temporarily assigned to the Patrol Division due to the ongoing staffing shortage

Explorer Post: Officer Jackson

- 2 Cadet meetings took place this month

**DIVERSION PROGRAM/TEEN DRUG COURT**

- Staff continues to participate in the Probation Transformation planning and roll out work. The first 2 months of roll out have shown some challenges with referrals and service access, but we are documenting everything and working with State partners to identify solutions.
- Staff is working with other Police Depts to prepare them for the roll out with educational trainings.
- Staff continues to teach LEADs at the High School.
- Staff participated in and coordinated with the High School & Waypoint, for the Police involvement in the Waypoint's Sleep Out 2022. The City team helped raise funds for the Rochester Teen Drop-In Center scheduled to open by May.
- Staff is working with State Diversion partners in developing the Statewide Diversion Summit which is inviting Law Enforcement, Juvenile Justice and Service Providers across the State.
- Staff presented to the Rochester School District's Special Services Committee to explain how Diversion works and their options for handling juvenile cases that involve bullying and other potential charges in the school setting.
- Staff trained a youth placement program on sexting and current trends to help Staff address what they are seeing currently with their youth.
- Staff participated in a District-wide mental health brainstorming session held with the school Admin, local service providers and juvenile justice staff. This is the first of a multi-pronged process to help develop resources across Rochester to help our youth with what little services we have access to.
- Staff is now sitting on the NH Juvenile Justice Reform Commission's Sub Committee to address Ethnicity, Race and Diversity (ERD) in the juvenile justice system. Staff has worked with this Committee in prior years known formerly as Disproportionate Minority Contact Committee and created the Youth Mirror Project which is now taught at NHPSTC.



### HOUSING:

- As of March 30<sup>th</sup>, Officer Mundy has officially retired from Police work and will no longer be the Housing Officer, leaving Officer Babine as the only Housing Officer at this time.
- We still continue to work neighbor issues and quality of life issues at some of the locations, mostly Wyandotte Falls and Cold Spring Manor.
- Wyandotte continues to lead in overall activity, which has prompted more patrols inside and outside the building to deter activity. Officers continue to work with managers to help with issues and promote a healthy environment.
- Activity at Cold Spring has also been steady, however overall calls for service for all locations combined have gone down.
- Housing Offices worked with the Sheriff's Department and Management with evictions
- There have been eight background checks completed for potential new residents.

Respectfully Submitted,

Captain Todd Pinkham  
Support Services Division

## ADMINISTRATIVE MONTHLY REPORT

March 2022

### Financial/Purchasing:

- One of the new front line vehicles is completely outfitted, and is now in-service for patrol use. The second is scheduled to be completed on or around April 8<sup>th</sup> at which time the third vehicle will be brought down to New England Vehicle Outfitters (NEVO).
- As of this writing, our FY23 budget submittal is still with the City Manager, and we have not heard his recommendations at this point.
- We had one purchase this month that was over \$5,000: administration vehicle from this current CIP budget—\$32,563 (delivery date is 7 months from now).

### Training/Hiring:

- Sgt. Cost returned to work on March 14<sup>th</sup> after being out one month for medical leave. I covered his workload during his absence. Sgt. Cost is now working diligently to get our new hires registered for the June police academy, and their in-house training schedules set. Our recent new hires are scheduled to start with us on Monday April 25<sup>th</sup>.
- Officer Lazzar went before the Training Review Board (TRB) on March 18<sup>th</sup>, and was subsequently released to solo patrol. Officer Burrell is scheduled for his TRB on April 4<sup>th</sup>, and Officer Velasquez is scheduled for his TRB on April 11<sup>th</sup>.
- Four recruits, Officers Bibeau, Masse, Vatcher, and Wilson have completed 8 weeks of the 16 week academy. To date there are no issues, and all are doing well.
- Officer DeCost attended a two day webinar on Interview and Interrogation presented by Calibre Press.
- FTOs Brinkman and Johnson attended Instructor Development at Police Standards & Training (PSTC).

Respectfully Submitted,

Jason Thomas  
Deputy Chief of Police

**February 2022**

**Expense & Revenue Reports**

FINANCIALS FOR DISPATCH MARCH 2022

FOR 2022 09									
ACCOUNTS FOR:	GENERAL FUND	ORIGINAL APPROP	TRANFRS/ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENC/REQ	AVAILABLE BUDGET	PCT USED	
<b>12030153 DISPATCH CENTER</b>									
12030153	511001	SALARIES - FULL	560,381	0	560,381	364,902.71	.00	195,478.29	65.1%
12030153	511002	08536 SALARIES -	2,000	0	2,000	7,856.41	.00	-5,856.41	392.8%
12030153	511004	SALARIES - HOLI	21,304	0	21,304	15,122.24	.00	6,181.76	71.0%
12030153	511012	SHIFT DIFFERENT	12,410	0	12,410	7,913.61	.00	4,496.39	63.8%
12030153	513001	OVERTIME - REGU	34,000	0	34,000	51,534.17	.00	-17,534.17	151.6%
12030153	513002	OVERTIME-TRAINI	10,000	0	10,000	875.08	.00	9,124.92	8.8%
12030153	516000	LONGEVITY	3,869	0	3,869	1,854.18	.00	2,014.82	47.9%
12030153	521100	HEALTH INSURANC	125,275	0	125,275	67,202.71	.00	58,072.29	53.6%
12030153	521200	DENTAL INSURANC	3,010	0	3,010	1,742.73	.00	1,267.27	57.9%
12030153	521300	LIFE INSURANCE	1,014	0	1,014	720.49	.00	293.51	71.1%
12030153	522000	SOCIAL SECURITY	45,116	0	45,116	32,916.65	.00	12,199.35	73.0%
12030153	523000	RETIREMENT CONT	88,517	0	88,517	62,310.27	.00	26,206.73	70.4%
12030153	526000	WORKERS' COMPEN	883	0	883	649.16	.00	233.84	73.5%
12030153	528001	DISABILITY INSU	4,980	0	4,980	3,567.21	.00	1,412.79	71.6%
12030153	532001	STAFF DEVELOPME	3,300	0	3,300	344.00	578.00	2,378.00	27.9%
12030153	534001	STATE FEE COMPU	4,500	0	4,500	360.00	.00	4,140.00	8.0%
12030153	543002	EQUIPMENT MAINT	27,354	0	27,354	13,770.73	3,052.00	10,531.27	61.5%
12030153	552003	GENERAL LIABILI	2,895	0	2,895	2,544.68	.00	350.32	87.9%
12030153	553000	COMMUNICATIONS	500	0	500	650.44	.00	-150.44	130.1%
12030153	554000	ADVERTISING	68	0	68	.00	.00	68.00	.0%
12030153	558000	TRAVEL	2,000	0	2,000	70.76	.00	1,929.24	3.5%
12030153	561003	OFFICE SUPPLIES	1,250	0	1,250	296.69	41.98	911.33	27.1%
12030153	561010	CLOTHING	1,300	0	1,300	509.75	159.50	630.75	51.5%
12030153	561032	OTHER OPERATION	2,500	0	2,500	328.04	.00	2,171.96	13.1%
12030153	573401	ADMIN EQUIPMENT	10,684	0	10,684	6,739.10	25.25	3,919.65	63.3%
12030153	581000	DUES AND FEES	550	0	550	495.00	.00	55.00	90.0%
TOTAL DISPATCH CENTER			969,660	0	969,660	645,276.81	3,856.73	320,526.46	66.9%
TOTAL GENERAL FUND			969,660	0	969,660	645,276.81	3,856.73	320,526.46	66.9%
TOTAL EXPENSES			969,660	0	969,660	645,276.81	3,856.73	320,526.46	

FINANCIALS FOR DISPATCH MARCH 2022

FOR 2022 09								
	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENC/REQ	AVAILABLE BUDGET	PCT USED	
GRAND TOTAL	969,660	0	969,660	645,276.81	3,856.73	320,526.46	66.9%	

\*\* END OF REPORT - Generated by Rhonda Morganti \*\*

FINANCIALS FOR MARCH 2022

FOR 2022 09

ACCOUNTS FOR:	ORIGINAL	TRANFRS/	REVISED			AVAILABLE	PCT
1000 GENERAL FUND	APPROP	ADJSTMTS	BUDGET	YTD EXPENDED	ENC/REQ	BUDGET	USED
<b>12010053 PD ADMINISTRATIVE SERVICES</b>							
12010053 511001 SALARIES - FULL	689,168	0	689,168	615,891.01	.00	73,276.99	89.4%
12010053 511002 SALARIES - PART	109,575	0	109,575	74,646.74	.00	34,928.26	68.1%
12010053 511005 SALARIES - OUTS	210,000	0	210,000	79,979.60	.00	130,020.40	38.1%
12010053 511099 SALARIES - ADJU	30,638	0	30,638	.00	.00	30,638.00	.0%
12010053 514000 EDUCATION INCEN	9,000	0	9,000	6,576.66	.00	2,423.34	73.1%
12010053 516000 LONGEVITY	3,550	0	3,550	3,500.00	.00	50.00	98.6%
12010053 521100 HEALTH INSURANC	69,896	0	69,896	51,554.85	.00	18,341.15	73.8%
12010053 521200 DENTAL INSURANC	1,670	0	1,670	1,207.99	.00	462.01	72.3%
12010053 521300 LIFE INSURANCE	1,441	0	1,441	1,101.53	.00	339.47	76.4%
12010053 522000 SOCIAL SECURITY	14,849	0	14,849	11,161.64	.00	3,687.36	75.2%
12010053 523000 RETIREMENT CONT	314,300	0	314,300	222,209.96	.00	92,090.04	70.7%
12010053 526000 WORKERS' COMPEN	83,073	0	83,073	61,124.57	.00	21,948.43	73.6%
12010053 528001 DISABILITY INSU	3,899	0	3,899	2,975.40	.00	923.60	76.3%
12010053 532001 STAFF DEVELOPME	19,351	0	19,351	9,719.60	2,140.00	7,491.40	61.3%
12010053 532200 CONTRACTED SERV	75,780	0	75,780	75,602.68	95.40	81.92	99.9%
12010053 533003 PHOTO DEVELOPME	300	0	300	225.00	.00	75.00	75.0%
12010053 533004 MEDICAL SERVICE	12,035	0	12,035	6,647.99	4,523.00	864.01	92.8%
12010053 533005 ANIMAL DISPOSAL	1,000	0	1,000	600.00	400.00	.00	100.0%
12010053 533011 ANIMAL BOARDING	4,000	0	4,000	1,500.00	1,750.00	750.00	81.3%
12010053 541100 WATER/SEWAGE	3,602	0	3,602	1,869.66	1,130.34	602.00	83.3%
12010053 543001 VEHICLES MAINT	35,000	0	35,000	15,224.69	6,917.28	12,858.03	63.3%
12010053 543002 EQUIPMENT MAINT	66,327	0	66,327	49,384.65	12,281.55	4,660.80	93.0%
12010053 543500 INSURANCE CLAIM	5,000	0	5,000	2,922.12	.00	2,077.88	58.4%
12010053 544200 RENTAL OF EQUIP	400	0	400	.00	400.00	.00	100.0%
12010053 544500 LEASE COPIER/PR	12,468	0	12,468	14,353.77	.00	-1,885.77	115.1%
12010053 552001 FLEET INSURANCE	10,796	0	10,796	8,591.00	.00	2,205.00	79.6%
12010053 552002 PROPERTY INSURA	4,240	0	4,240	3,728.22	.00	511.78	87.9%
12010053 552003 GENERAL LIABILI	26,664	0	26,664	23,450.79	.00	3,213.21	87.9%
12010053 552004 OFFICERS LIABIL	43,851	0	43,851	38,555.46	.00	5,295.54	87.9%
12010053 553000 COMMUNICATIONS	41,443	0	41,443	22,106.50	3,570.17	15,766.33	62.0%
12010053 553400 POSTAGE FEES	8,050	0	8,050	4,174.42	25.70	3,849.88	52.2%
12010053 554000 ADVERTISING	1,500	6,000	7,500	5,391.99	1,113.94	994.07	86.7%
12010053 555000 PRINTING AND BI	4,000	0	4,000	1,618.05	640.00	1,741.95	56.5%
12010053 558000 TRAVEL	6,100	0	6,100	268.65	2,584.96	3,246.39	46.8%
12010053 561003 OFFICE SUPPLIES	5,473	0	5,473	670.97	1,409.52	3,392.51	38.0%
12010053 561005 PUBLICATIONS	2,250	0	2,250	654.23	163.44	1,432.33	36.3%
12010053 561006 AMMUNITION	25,974	0	25,974	13,558.00	12,050.55	365.45	98.6%
12010053 561008 VEHICLE SUPPLIE	11,030	0	11,030	3,795.49	511.32	6,723.19	39.0%
12010053 561009 TRAINING MATERI	350	0	350	99.50	.00	250.50	28.4%
12010053 561010 CLOTHING	65,500	0	65,500	30,508.88	13,389.45	21,601.67	67.0%

FINANCIALS FOR MARCH 2022

FOR 2022 09									
ACCOUNTS FOR: 1000	GENERAL FUND		ORIGINAL APPROP	TRANFRS/ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENC/REQ	AVAILABLE BUDGET	PCT USED
12010053	561032	OTHER OPERATION	16,885	0	16,885	10,636.13	1,944.10	4,304.77	74.5%
12010053	562200	ELECTRICITY	59,000	0	59,000	39,074.71	9,806.63	10,118.66	82.8%
12010053	562400	HEATING FUEL	8,500	0	8,500	6,698.65	1,338.96	462.39	94.6%
12010053	562600	VEHICLE FUEL	77,549	-6,000	71,549	34,360.66	.00	37,188.34	48.0%
12010053	573200	NEW VEHICLES	0	0	0	37,850.00	.00	-37,850.00	100.0%
12010053	573401	ADMIN EQUIPMENT	1,500	0	1,500	999.93	.00	500.07	66.7%
12010053	573900	OTHER EQUIPMENT	16,354	0	16,354	9,831.95	5,950.00	572.05	96.5%
12010053	581000	DUES AND FEES	2,920	0	2,920	1,420.00	510.00	990.00	66.1%
12010053	589007	CITY WIDE PROGR	15,750	0	15,750	3,572.31	1,031.81	11,145.88	29.2%
TOTAL PD ADMINISTRATIVE SERVICES			2,232,001	0	2,232,001	1,611,596.60	85,678.12	534,726.28	76.0%
<b>12012453 PD PATROL SERVICES</b>									
12012453	511001	SALARIES - FULL	3,476,575	0	3,476,575	2,226,516.82	.00	1,250,058.18	64.0%
12012453	511002	SALARIES - PART	51,923	0	51,923	45,779.78	.00	6,143.22	88.2%
12012453	511003	SALARIES - EARL	107,458	0	107,458	44,999.37	.00	62,458.63	41.9%
12012453	511004	SALARIES - HOLI	156,385	0	156,385	88,965.51	.00	67,419.49	56.9%
12012453	511099	SALARIES - ADJU	1,765	0	1,765	.00	.00	1,765.00	.0%
12012453	513001	OVERTIME - REGU	108,546	0	108,546	148,986.88	.00	-40,440.88	137.3%
12012453	513002	OVERTIME - TRAI	28,940	0	28,940	59,128.82	.00	-30,188.82	204.3%
12012453	514000	EDUCATION INCEN	17,000	0	17,000	11,172.63	.00	5,827.37	65.7%
12012453	515001	ON CALL	7,800	0	7,800	4,400.00	.00	3,400.00	56.4%
12012453	516000	LONGEVITY	14,000	0	14,000	8,000.00	.00	6,000.00	57.1%
12012453	521100	HEALTH INSURANC	508,457	0	508,457	285,096.47	.00	223,360.53	56.1%
12012453	521200	DENTAL INSURANC	12,630	0	12,630	7,270.22	.00	5,359.78	57.6%
12012453	521300	LIFE INSURANCE	2,722	0	2,722	1,863.39	.00	858.61	68.5%
12012453	522000	SOCIAL SECURITY	55,315	0	55,315	37,176.20	.00	18,138.80	67.2%
12012453	523000	RETIREMENT CONT	1,310,946	0	1,310,946	856,865.05	.00	454,080.95	65.4%
12012453	528001	DISABILITY INSU	0	0	0	9.63	.00	-9.63	100.0%
TOTAL PD PATROL SERVICES			5,860,462	0	5,860,462	3,826,230.77	.00	2,034,231.23	65.3%
<b>12012553 PD SUPPORT SERVICES</b>									
12012553	511001	SALARIES - FULL	158,158	0	158,158	127,977.93	.00	30,180.07	80.9%
12012553	511002	SALARIES - PART	234,217	0	234,217	131,608.13	.00	102,608.87	56.2%
12012553	511099	SALARIES - ADJU	2,454	0	2,454	.00	.00	2,454.00	.0%
12012553	513001	OVERTIME - REGU	3,000	0	3,000	4,689.81	.00	-1,689.81	156.3%
12012553	516000	LONGEVITY	2,275	0	2,275	1,400.00	.00	875.00	61.5%

FINANCIALS FOR MARCH 2022

FOR 2022 09									
ACCOUNTS FOR: 1000	GENERAL	FUND	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENC/REQ	AVAILABLE BUDGET	PCT USED
12012553	521100	HEALTH INSURANC	34,448	0	34,448	26,798.43	.00	7,649.57	77.8%
12012553	521200	DENTAL INSURANC	900	0	900	674.92	.00	225.08	75.0%
12012553	521300	LIFE INSURANCE	321	0	321	251.10	.00	69.90	78.2%
12012553	522000	SOCIAL SECURITY	29,911	0	29,911	18,967.76	.00	10,943.24	63.4%
12012553	523000	RETIREMENT CONT	23,257	0	23,257	18,293.10	.00	4,963.90	78.7%
12012553	528001	DISABILITY INSU	1,593	0	1,593	1,239.20	.00	353.80	77.8%
TOTAL PD SUPPORT SERVICES			490,534	0	490,534	331,900.38	.00	158,633.62	67.7%
TOTAL GENERAL FUND			8,582,997	0	8,582,997	5,769,727.75	85,678.12	2,727,591.13	68.2%
TOTAL EXPENSES			8,582,997	0	8,582,997	5,769,727.75	85,678.12	2,727,591.13	



FINANCIALS FOR MARCH 2022

FOR 2022 09								
	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENC/REQ	AVAILABLE BUDGET	PCT USED	
GRAND TOTAL	8,582,997	0	8,582,997	5,769,727.75	85,678.12	2,727,591.13	68.2%	

\*\* END OF REPORT - Generated by Rhonda Morganti \*\*



## Jeremy Aucoin

---

**From:** Aaron Garneau  
**Sent:** Saturday, February 12, 2022 5:17 AM  
**To:** Gary Boudreau; Jason Thomas; Jeremy Aucoin; Todd Pinkham; Andrew Swanberry; Michael Miehle; Anthony Bossi  
**Cc:** Adam Granatowski; Benjamin Gleason; Spencer Williams-Hurley; Cory Krochmal  
**Subject:** Big Ammo Move

To whom it may concern I would like to thank Sgt. Williams-Hurley, Officer Granatowski, and Officer Gleason with helping me move the ammo from the motor bay to the armory downstairs. Once downstairs Officer Granatowski and Officer Gleason assisted me with organizing about 150,000 rounds of 45 ACP. This was no small task as we had to pull all the old ammo out of the armory then stack the new ammo towards the back wall so that the older ammo is used first. So essentially we moved the ammo twice. This took us some time and a lot of sweat equity.

I also want to thank Sgt. Krochmal who assisted me a few months back with rotating the shotgun and 556 rounds the same way.

If anyone knows me and has seen the downstairs armory area they know I like things organized. The armory is fully organized now and I would like it noted everyone worked hard along with me to get this job done. If I forgotten anyone else who may have helped I would also like them thanked.

Sincerely,

Officer Garneau

RECORD #	ROCHESTER POLICE DEPARTMENT	PERSONNEL RECORDS ENTRY FORM
1. <u>EMPLOYEE NAME</u> : Benjamin Gleason		DATE: 2/14/22 TIME: 0000
2. <u>TYPE OF ENTRY</u> <input type="checkbox"/> RECOMMENDATION <input type="checkbox"/> COUNSELING <input type="checkbox"/> TRAINING INTERVIEW <input type="checkbox"/> DISCIPLINARY <input type="checkbox"/> EVALUATION/FOLLOW UP <input checked="" type="checkbox"/> OTHER		
3. <u>NARRATIVE</u> : Officer Gleason helped organized the armory in the basement moving old and new ammo around so that the old is used prior to new ammo. Officer Gleason and other Officers also brought a pallet of ammo to the basement for later use for firearms qualifications.		
4. <u>ACTION TAKEN BY SUPERVISOR</u> : Completed entry by Supervisor. Thank you for taking the time to organize the armory and bring this ammo to the basement.  SIGNATURE: <u>Lt. Jeremy F. Aucoin</u> DATE: <u>February 17, 2022</u>		
5. <u>COMMENTS/RECOMMENDATIONS OF PATROL COMMANDER</u> :  <i>Great teamwork, thank you Recommend placement in evaluation A-1c</i>  SIGNATURE: <u><i>[Signature]</i></u> DATE: <u>2.17.2022</u>		
6. <u>COMMENTS OF DEPUTY CHIEF OF POLICE</u> : <i>Benjamin - thank you for helping out - It's great to see Teamwork like this!</i>  SIGNATURE: <u><i>[Signature]</i></u> DATE: <u>2.17.22</u>		
7. <u>COMMENTS OF CHIEF OF POLICE</u> : <i>Thank you for your help!</i>  SIGNATURE: <u><i>[Signature]</i></u> DATE: <u>2-18-22</u>		
8. <u>ACKNOWLEDGMENT OF EMPLOYEE</u> :  I have, this date, been made aware of the information contained on this record and afforded an opportunity to review the associated documentation.  EMPLOYEE SIGNATURE: <u><i>[Signature]</i></u> DATE: <u>3/5/2022</u>		

## Jeremy Aucoin

---

**From:** Aaron Garneau  
**Sent:** Saturday, February 12, 2022 5:17 AM  
**To:** Gary Boudreau; Jason Thomas; Jeremy Aucoin; Todd Pinkham; Andrew Swanberry; Michael Miehle; Anthony Bossi  
**Cc:** Adam Granatowski; Benjamin Gleason; Spencer Williams-Hurley; Cory Krochmal  
**Subject:** Big Ammo Move


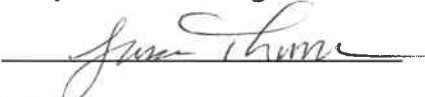

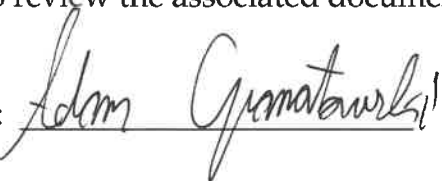
To whom it may concern I would like to thank Sgt. Williams-Hurley, Officer Granatowski, and Officer Gleason with helping me move the ammo from the motor bay to the armory downstairs. Once downstairs Officer Granatowski and Officer Gleason assisted me with organizing about 150,000 rounds of 45 ACP. This was no small task as we had to pull all the old ammo out of the armory then stack the new ammo towards the back wall so that the older ammo is used first. So essentially we moved the ammo twice. This took us some time and a lot of sweat equity. **(Full on Bentz Sweat)**

I also want to thank Sgt. Krochmal who assisted me a few months back with rotating the shotgun and 556 rounds the same way.

If anyone knows me and has seen the downstairs armory area they know I like things organized. The armory is fully organized now and I would like it noted everyone worked hard along with me to get this job done. If I forgotten anyone else who may have helped I would also like them thanked.

Sincerely,

Officer Garneau

RECORD #	ROCHESTER POLICE DEPARTMENT	PERSONNEL RECORDS ENTRY FORM
1. <u>EMPLOYEE NAME:</u> Adam Granatowski		DATE: 2/14/22 TIME: 0000
2. <u>TYPE OF ENTRY</u> <input type="checkbox"/> RECOMMENDATION <input type="checkbox"/> COUNSELING <input type="checkbox"/> TRAINING INTERVIEW <input type="checkbox"/> DISCIPLINARY <input type="checkbox"/> EVALUATION/FOLLOW UP <input checked="" type="checkbox"/> OTHER		
3. <u>NARRATIVE:</u> Officer Granatowski helped organized the armory in the basement moving old and new ammo around so that the old is used prior to new ammo. Officer Granatowski and other Officers also brought a pallet of ammo to the basement for later use for firearms qualifications.		
4. <u>ACTION TAKEN BY SUPERVISOR:</u> Completed entry by Supervisor. Thank you for taking the time to organize the armory and bring this ammo to the basement.  SIGNATURE: <u>Lt. Jeremy F. Augoin</u> DATE: <u>February 17, 2022</u>		
5. <u>COMMENTS/RECOMMENDATIONS OF PATROL COMMANDER:</u>  <i>Great teamwork, thank you! Recommend placement in evaluation file</i> SIGNATURE: <u></u> DATE: <u>2.17.2022</u>		
6. <u>COMMENTS OF DEPUTY CHIEF OF POLICE:</u>  <i>Adam - Thank you for helping out! Great teamwork!</i> SIGNATURE: <u></u> DATE: <u>2.17.22</u>		
7. <u>COMMENTS OF CHIEF OF POLICE:</u> <i>Thank you for your help!</i>  SIGNATURE: <u></u> DATE: <u>2.18-22</u>		
8. <u>ACKNOWLEDGMENT OF EMPLOYEE:</u>  I have, this date, been made aware of the information contained on this record and afforded an opportunity to review the associated documentation.  EMPLOYEE SIGNATURE: <u></u> DATE: <u>3/3/22</u>		

## Jeremy Aucoin

---

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**Sent:** Saturday, February 12, 2022 5:17 AM  
**To:** Gary Boudreau; Jason Thomas; Jeremy Aucoin; Todd Pinkham; Andrew Swanberry; Michael Miehle; Anthony Bossi  
**Cc:** Adam Granatowski; Benjamin Gleason; Spencer Williams-Hurley; Cory Krochmal  
**Subject:** Big Ammo Move

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Sincerely,

Officer Garneau





## Jeremy Aucoin

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**Sent:** Saturday, February 12, 2022 5:17 AM  
**To:** Gary Boudreau; Jason Thomas; Jeremy Aucoin; Todd Pinkham; Andrew Swanberry; Michael Miehle; Anthony Bossi  
**Cc:** Adam Granatowski; Benjamin Gleason; Spencer Williams-Hurley; Cory Krochmal  
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Sincerely,

Officer Garneau



8. ACKNOWLEDGMENT OF EMPLOYEE:

I have, this date, been made aware of the information contained on this record and afforded an opportunity to review the associated documentation.

EMPLOYEE SIGNATURE:

A handwritten signature in black ink, appearing to be "C. Wilson", written over a horizontal line.

DATE: 2/28/22



GARY M. BOUDREAU  
*Chief of Police*

## ROCHESTER POLICE DEPARTMENT

23 WAKEFIELD STREET  
ROCHESTER NH, 03867-1933

BUSINESS (603) 330-7127  
FAX (603) 330-7159  
[www.rochesterpd.org](http://www.rochesterpd.org)

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POLICE COMMISSION

DEREK J. PETERS  
*Chairman*  
DAVID R. STEVENS  
*Vice-Chairman*  
DAVID E. WINSHIP, JR.  
*Commissioner*



Captain Swanberry,

I would like to take a moment to forward some high praise several patrol officer's received from a citizen. While speaking with [REDACTED] on an unrelated matter, she specifically requested that the officers involved in handling her mother's, [REDACTED] roll-over accident were thanked. [REDACTED] stated that she responded to the scene after learning of the accident and she was very grateful for the way the officer's comforted her mother, how compassionate and kind they all were, and their overall level of professionalism.

I researched this motor vehicle accident. Please refer to call # 22-5254 and 21-158-AC. The following officers are shown to have responded to this call:

- Sergeant William Robinson
- Officer Douglas Crawford
- Officer Keven Miller
- Officer Nicholas Alexander

Please let this letter serve as a letter of commendation for the officer's continued compassion and professionalism.

Respectfully submitted,


Sergeant Jacob Benjamin


<b>RECORD #</b>	<b><u>ROCHESTER POLICE</u></b> <b><u>DEPARTMENT</u></b>	<b><u>PERSONNEL RECORDS</u></b> <b><u>ENTRY FORM</u></b>
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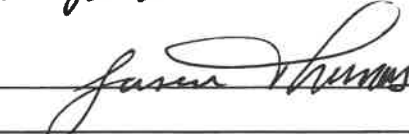
1. <u>EMPLOYEE NAME</u> : Douglas Crawford	DATE: 2/18/22 TIME: 1150
--	-----------------------------

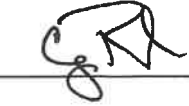
2. <u>TYPE OF ENTRY</u>	<input type="checkbox"/> RECOMMENDATION	<input type="checkbox"/> COUNSELING
	<input type="checkbox"/> TRAINING INTERVIEW	<input type="checkbox"/> DISCIPLINARY
	<input type="checkbox"/> EVALUATION/FOLLOW UP	<input checked="" type="checkbox"/> OTHER

3. NARRATIVE:  
Officer Crawford was thanked by a citizen for his compassion and professionalism while handling a roll over motor vehicle accident involving the citizen's mother.

4. ACTION TAKEN BY SUPERVISOR:  
Commendation for compassion and professionalism. See attached memorandum.  
SIGNATURE:  DATE: 2/18/22

5. COMMENTS/RECOMMENDATIONS OF PATROL COMMANDER:  
Great job, Doug. Thank you  
Recommend placement in evaluation file.  
SIGNATURE:  DATE: 2.23.2022

6. COMMENTS OF DEPUTY CHIEF OF POLICE:  
Doug - Thank you for your professionalism, and Thank you for all you do!  
SIGNATURE:  DATE: 2.23.22

7. COMMENTS OF CHIEF OF POLICE: Great job Doug!  
SIGNATURE:  DATE: 2-25-22



8. ACKNOWLEDGMENT OF EMPLOYEE:

I have, this date, been made aware of the information contained on this record and afforded an opportunity to review the associated documentation.

EMPLOYEE SIGNATURE:

A handwritten signature in black ink, appearing to be "J. L. Smith", written over a horizontal line.

DATE: 2/28/22



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*Vice-Chairman*  
DAVID E. WINSHIP, JR.  
*Commissioner*



GARY M. BOUDREAU  
*Chief of Police*

Captain Swanberry,

I would like to take a moment to forward some high praise several patrol officer's received from a citizen. While speaking with [REDACTED] on an unrelated matter, she specifically requested that the officers involved in handling her mother's, [REDACTED] roll-over accident were thanked. [REDACTED] stated that she responded to the scene after learning of the accident and she was very grateful for the way the officer's comforted her mother, how compassionate and kind they all were, and their overall level of professionalism.

I researched this motor vehicle accident. Please refer to call # 22-5254 and 21-158-AC. The following officers are shown to have responded to this call:

- Sergeant William Robinson
- Officer Douglas Crawford
- Officer Keven Miller
- Officer Nicholas Alexander

Please let this letter serve as a letter of commendation for the officer's continued compassion and professionalism.

Respectfully submitted,

A handwritten signature in cursive script, appearing to read "Jacob Benjamin".

Sergeant Jacob Benjamin



8. ACKNOWLEDGMENT OF EMPLOYEE:

I have, this date, been made aware of the information contained on this record and afforded an opportunity to review the associated documentation.

EMPLOYEE SIGNATURE:

A handwritten signature in black ink, appearing to be "A. J. [unclear]", written over a horizontal line.

DATE:

A handwritten date "3/14/22" in black ink.



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*Commissioner*

GARY M. BOUDREAU  
*Chief of Police*



Captain Swanberry,

I would like to take a moment to forward some high praise several patrol officer's received from a citizen. While speaking with [REDACTED] on an unrelated matter, she specifically requested that the officers involved in handling her mother's, [REDACTED] roll-over accident were thanked. [REDACTED] stated that she responded to the scene after learning of the accident and she was very grateful for the way the officer's comforted her mother, how compassionate and kind they all were, and their overall level of professionalism.

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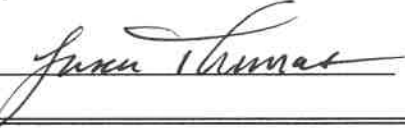

- Sergeant William Robinson
- Officer Douglas Crawford
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Please let this letter serve as a letter of commendation for the officer's continued compassion and professionalism.

Respectfully submitted,

Sergeant Jacob Benjamin

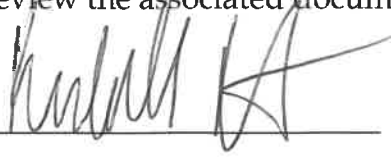


RECORD #	ROCHESTER POLICE DEPARTMENT	PERSONNEL RECORDS ENTRY FORM
1. <u>EMPLOYEE NAME</u> : DeCost, Kendall		DATE: 3/1/2022 TIME: 1400
2. <u>TYPE OF ENTRY</u> <input type="checkbox"/> RECOMMENDATION <input type="checkbox"/> COUNSELING <input type="checkbox"/> TRAINING INTERVIEW <input type="checkbox"/> DISCIPLINARY <input type="checkbox"/> EVALUATION/FOLLOW UP <input checked="" type="checkbox"/> OTHER		
3. <u>NARRATIVE</u> : Officer DeCost is being recognized for her recruitment efforts, preparing for and participating in area job fairs.		
4. <u>ACTION TAKEN BY SUPERVISOR</u> :  SIGNATURE: _____                      DATE: _____		
5. <u>COMMENTS/RECOMMENDATIONS OF PATROL COMMANDER</u> : Thank you Kendall for everything you have done! You have completed fantastic work that will certainly help fill agency vacancies! Recommend placement in evaluation file.  SIGNATURE: <u></u> DATE: <u>3.1.2022</u>		
6. <u>COMMENTS OF DEPUTY CHIEF OF POLICE</u> : <i>Kendall, Thank you for all of your ideas, commitment, and planning that you've put into recruitment! Outstanding work!</i>  SIGNATURE: <u></u> DATE: <u>3-1-22</u>		
7. <u>COMMENTS OF CHIEF OF POLICE</u> : <i>Awesome work Kendall! Thank you for taking a lead on this.</i>  SIGNATURE: <u></u> DATE: <u>3-7-22</u>		

8. ACKNOWLEDGMENT OF EMPLOYEE:

I have, this date, been made aware of the information contained on this record and afforded an opportunity to review the associated documentation.

EMPLOYEE SIGNATURE:

A handwritten signature in black ink, appearing to be "Kendall A", written over a horizontal line.

DATE: 3/8/22



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*Commissioner*

GARY M. BOUDREAU  
*Chief of Police*



March 1, 2022

To Whom It May Concern:

I am writing to recognize several officers for their contributions to recruiting new officers to the agency. Officer (now Detective) Kyle Danie recently approached supervision with, and volunteered to attend, an area job fair where potential officer applicants might be present. The agency committed to attend this job fair, and it sparked a search for additional job fairs. I then learned that Officer Kendall DeCost had been working on her own to create a recruitment brochure to distribute to potential applicants, as well as a digital slideshow of department photographs. Officer DeCost then took the draft of her brochure to a local printing company, had it professionally printed along with banners to stand beside the Rochester PD table at any future job fairs. In February 2022, Officer DeCost and Officer Brendan Colson attended the job fair located by Officer Danie, held at the Army National Guard Armory in Portsmouth. In March 2022, Officer DeCost and Officer Douglas Crawford then attended a job fair at the University of New Hampshire.

Lieutenant Michael Miehle expanded on the notion, presenting the idea of hosting a job fair at the police station for the various open positions at the department, both sworn and non-sworn. This job fair was successfully orchestrated and received media coverage.

I am formally recognizing these officers for their commitment to this agency; maintaining their resolve in trying times and pursuing creative means to recruit employees to the agency. This sort of teamwork will continue to be instrumental in the growth and health of this organization.

Respectfully Submitted,

Captain Andrew Swanberry





8. ACKNOWLEDGMENT OF EMPLOYEE:




I have, this date, been made aware of the information contained on this record and afforded an opportunity to review the associated documentation.

EMPLOYEE SIGNATURE:

A handwritten signature in black ink, appearing to be 'J. C. G.', written over a horizontal line.

DATE: 3/8/22

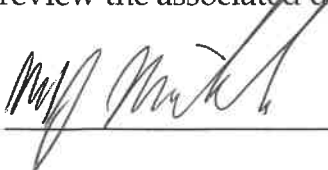


RECORD #	ROCHESTER POLICE DEPARTMENT	PERSONNEL RECORDS ENTRY FORM
1. <u>EMPLOYEE NAME</u> : Miehle, Michael		DATE: 3/1/2022 TIME: 1400
2. <u>TYPE OF ENTRY</u> ___ RECOMMENDATION                    ___ COUNSELING ___ TRAINING INTERVIEW                    ___ DISCIPLINARY ___ EVALUATION/FOLLOW UP                    ___ <u>X</u> OTHER		
3. <u>NARRATIVE</u> : Lieutenant Miehle is being recognized for his recruitment efforts.		
4. <u>ACTION TAKEN BY SUPERVISOR</u> :		
SIGNATURE: _____ DATE: _____  5. <u>COMMENTS/RECOMMENDATIONS OF PATROL COMMANDER</u> : Thank you Mike for everything you have done! You have completed fantastic work that will certainly help fill agency vacancies! Recommend placement in evaluation file.  SIGNATURE:  DATE: <u>3.1.2022</u>		
6. <u>COMMENTS OF DEPUTY CHIEF OF POLICE</u> : <i>Way to think outside the box Mike! Great idea.</i>  SIGNATURE:  DATE: <u>3.1.22</u>		
7. <u>COMMENTS OF CHIEF OF POLICE</u> : <i>Great work Mike, thinking outside of the box</i>  SIGNATURE:  DATE: <u>3-7-22</u>		





8. ACKNOWLEDGMENT OF EMPLOYEE:

I have, this date, been made aware of the information contained on this record and afforded an opportunity to review the associated documentation.

EMPLOYEE SIGNATURE:

A handwritten signature in black ink, appearing to be 'M. J. Smith', written over a horizontal line.

DATE:

RECORD #	ROCHESTER POLICE DEPARTMENT	PERSONNEL RECORDS ENTRY FORM
1. <u>EMPLOYEE NAME</u> : Johnson, Hattie		DATE: 3/3/2022 TIME: 1100
2. <u>TYPE OF ENTRY</u> <input type="checkbox"/> RECOMMENDATION <input type="checkbox"/> COUNSELING <input type="checkbox"/> TRAINING INTERVIEW <input type="checkbox"/> DISCIPLINARY <input type="checkbox"/> EVALUATION/FOLLOW UP <input checked="" type="checkbox"/> OTHER		
3. <u>NARRATIVE</u> : Officer Hattie Johnson was nominated for the 2021 Police Officer of the Year Award by two of her co-workers.		
4. <u>ACTION TAKEN BY SUPERVISOR</u> :  SIGNATURE: _____                      DATE: _____		
5. <u>COMMENTS/RECOMMENDATIONS OF PATROL COMMANDER</u> : This nomination speaks volumes to your hard work and dedication, thank you!  SIGNATURE: <u></u> DATE: <u>3.3.2022</u>		
6. <u>COMMENTS OF DEPUTY CHIEF OF POLICE</u> : <i>Hattie - Goes to show you are very well respected by your peers &amp; Supervisors!</i>  SIGNATURE: <u></u> DATE: <u>3-3-22</u>		
7. <u>COMMENTS OF CHIEF OF POLICE</u> : <i>Congratulations on this nomination! You are equally as deserving for this award.</i>  SIGNATURE: <u></u> DATE: <u>3-7-22</u>		
8. <u>ACKNOWLEDGMENT OF EMPLOYEE</u> :  I have, this date, been made aware of the information contained on this record and afforded an opportunity to review the associated documentation.  EMPLOYEE SIGNATURE: <u></u> DATE: <u>3/8/22</u>		

Tiffany Pearce  
Communications Specialist  
Rochester Emergency Communications Center  
23 Wakefield Street  
Rochester, NH 03867  
603-330-7128

February 14, 2022

Chief Gary Boudreau  
Rochester Police Department  
23 Wakefield Street  
Rochester, NH 03867

RE: Officer of the Year

To whom it may concern,

Please accept this letter as my nomination for officer of the year. This year I found it difficult to pick just one person for this award as a few definitely came to mind. I believe that my nominee has gone above and beyond their duties, exceeding the criteria for this nomination.

A few years ago I recall being in morning briefing and there was a mention about new hires and start dates. It was noted that one, a female, would be coming to us and she was a sharp shooter. Really that's all I remember because I was so in awe with how cool that was. A real life, well I can't say what I did say because it wouldn't be appropriate.

When I finally got to meet this woman, I was drawn to her southern like accent and her very cheerful personality. There was just something about her smile that would get you out of whatever sour mood you were in, whatever stressful call you just handled, she would just make you laugh right back with her. She reminded you to be like a duck feather, let it roll right off your back.

The longer I worked with her, I learned so much more about her. An amazing mom, one that I would aspire to be. A great sister and a one in a kind type of friend. A hard worker and fearless (most of the time, unless it is a creepy bug in the stairwell, then all bets are off). An all-around top of notch person that is willing to help others when needed, but never asks for help herself.

I could continue on about how genuinely lucky we are to have her at our agency, but I won't. With that, please accept my nomination for Officer Hattie Johnson as 2021 Officer of the Year. It is well deserved and an honor to have nominated her for this award.

Thank you for your consideration in the matter,

Tiffany Pearce  
Communications Specialist




## Becky Warburton

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**From:** Nicole Rodler  
**Sent:** Tuesday, February 15, 2022 10:24 AM  
**To:** Becky Warburton  
**Subject:** RE: Annual Award Nominations - Due 2/17/2022

**A). Police Officer of the Year.** This award is available to any police officer and is intended to honor the employee who has consistently given superior effort in the performance of his/her duties.

I would like to nominate Officer Hattie Johnson as she demonstrates all these traits and has been an asset to our Dept since her hire!! Her optimism and "motherly" advice on every shift has made a difference that is visible in her interactions with other officers and the public!! Officer Johnson is often seen going above and beyond in her role and always seeking to aid others, provide the best resources for our community and responds positively and quickly to her calls and community needs. She leads even in her role as a true leader, as a cheerleader for her team! Officer Johnson knows how to juggle and balance her personal and work life and never lets her fellow Officers down. I think she exemplifies the nomination criteria and is deserving of this title!!

RECORD #	ROCHESTER POLICE DEPARTMENT	PERSONNEL RECORDS ENTRY FORM
1. <u>EMPLOYEE NAME</u> : Benjamin, Jacob		DATE: 3/3/2022 TIME: 1100
2. <u>TYPE OF ENTRY</u> <input type="checkbox"/> RECOMMENDATION <input type="checkbox"/> COUNSELING <input type="checkbox"/> TRAINING INTERVIEW <input type="checkbox"/> DISCIPLINARY <input type="checkbox"/> EVALUATION/FOLLOW UP <input checked="" type="checkbox"/> OTHER		
3. <u>NARRATIVE</u> : Sergeant Jacob Benjamin was nominated for the 2021 Chief Theodore Blair Memorial Award.		
4. <u>ACTION TAKEN BY SUPERVISOR</u> :		
SIGNATURE: _____ DATE: _____		
5. <u>COMMENTS/RECOMMENDATIONS OF PATROL COMMANDER</u> : This nomination speaks volumes to who you are as a person and everything that you bring to this agency, thank you!		
SIGNATURE:  DATE: 3.3.2022		
6. <u>COMMENTS OF DEPUTY CHIEF OF POLICE</u> : <i>Jake - Congrats on the nomination, and Thank you for all you do!</i>		
SIGNATURE:  DATE: 3.3.22		
7. <u>COMMENTS OF CHIEF OF POLICE</u> : <i>Congrats on the nomination, thank you for your hard work</i>		
SIGNATURE:  DATE: 3-7-22		

8. ACKNOWLEDGMENT OF EMPLOYEE:

I have, this date, been made aware of the information contained on this record and afforded an opportunity to review the associated documentation.

EMPLOYEE SIGNATURE:  DATE: 3/24/22



## Becky Warburton

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**From:** Nicole Rodler  
**Sent:** Tuesday, February 15, 2022 10:24 AM  
**To:** Becky Warburton  
**Subject:** RE: Annual Award Nominations - Due 2/17/2022

### Criteria for the Blair Award

#### H. Chief Theodore W. Blair Jr. Memorial Award




- (1) Given to that Officer who throughout the year consistently maintains an exceptional level of public service and exemplifies characteristics reminiscent of Chief Blair, including but not necessarily limited to the following (in no specific order):

I would like to nominate Sgt Jake Benjamin, as I have seen him rise to any role he has been assigned and become accepted and truly appreciated within our Dept!! The community has had many faces in the Cmty Policing role over the years, of which each brings a different thought process and purpose to this role—and Sgt Benjamin has too! Sgt Benjamin has shown true compassion and understanding of the community challenges and issues facing our residents in Rochester and brings empathy to all his interactions! He has sought out the knowledge and

resources to make his job and that of the Depts better equipped to handle our calls and engage with the public and those seeking our help. He has attempted despite the many different pulls in various directions to stay focused on each issue that is pressing and in providing the best resource and/or outcomes for those challenges. Sgt Benjamin has shown commitment to the Dept and the community through all his interactions in always keeping the best interest of others at heart and does his best at following through on those commitments. And most significantly Sgt Benjamin leads by example, expecting nothing more of his team or fellow officers than what he is willing to do and accomplish! And seems to always do it with a smile and humor to back it up!

I feel Sgt Benjamin is a great example of this honor!!

Submitted by Nicole Rodler

RECORD #	ROCHESTER POLICE DEPARTMENT	PERSONNEL RECORDS ENTRY FORM
1. <u>EMPLOYEE NAME</u> : Stevens, Heather		DATE: 3/3/2022 TIME: 1100
2. <u>TYPE OF ENTRY</u> <input type="checkbox"/> RECOMMENDATION <input type="checkbox"/> COUNSELING <input type="checkbox"/> TRAINING INTERVIEW <input type="checkbox"/> DISCIPLINARY <input type="checkbox"/> EVALUATION/FOLLOW UP <input checked="" type="checkbox"/> OTHER		
3. <u>NARRATIVE</u> : Communications Specialist Heather Stevens was nominated for the 2021 Civilian Support Person of the Year.		
4. <u>ACTION TAKEN BY SUPERVISOR</u> :  SIGNATURE: _____ DATE: _____		
5. <u>COMMENTS/RECOMMENDATIONS OF PATROL COMMANDER</u> : This nomination speaks volumes to your hard work and dedication, thank you!  SIGNATURE:  DATE: 3.3.2022		
6. <u>COMMENTS OF DEPUTY CHIEF OF POLICE</u> : <i>Heather - congrats on your nomination, and a sincere Thank you for all you do!</i>  SIGNATURE:  DATE: 3.3.22		
7. <u>COMMENTS OF CHIEF OF POLICE</u> : <i>Congrats on the nomination Heather! Thank you for your hard work and dedication</i>  SIGNATURE:  DATE: 3-7-22		
8. <u>ACKNOWLEDGMENT OF EMPLOYEE</u> :  I have, this date, been made aware of the information contained on this record and afforded an opportunity to review the associated documentation.  EMPLOYEE SIGNATURE: <u>Heather Stevens</u> DATE: 03/08/22		

Tiffany Pearce  
Communications Specialist  
Rochester Emergency Communications Center  
23 Wakefield Street  
Rochester, NH 03867  
603-330-7128

February 14, 2022

Chief Gary Boudreau  
Rochester Police Department  
23 Wakefield Street  
Rochester, NH 03867

RE: Civilian Support Employee of the Year

To whom it may concern,

Please accept this letter as my nomination for Civilian Support Employee of the year. My nomination has brought a certain kind of light that our team did not even know we were missing.

Coming to us from the communications world, my nomination jumped in feet first when she started with us March of 2020. Not only did she start right at the beginning of the pandemic, but also at a time when three of our own dispatchers were about to have babies, leaving the center short staffed for six to eight weeks. She was still eager to learn and pushed her way through our training program knowing that what our center needed most was another person on the desk.

After being released from training, she started working on midnights. Always coming in early to ensure she relieved her co-workers from a long shift and working an extensive amount of overtime to help out as much as possible. Over 200 hours of overtime to be exact.

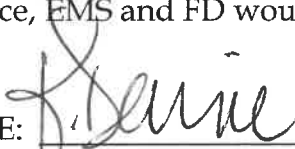
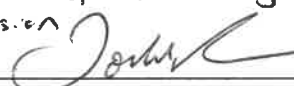


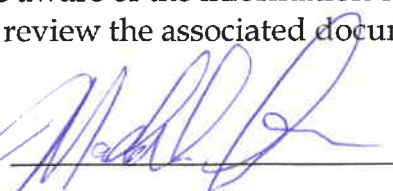
Leaving little notes for her co-workers, little gifts for communications week and putting positive notes or funny dad jokes on the board are definitely some notable and notorious things this nomination is known for.

When she is not working crazy hours, she spends her time playing softball and enjoys time spent with her three daughters and granddaughter.

With that, please accept my nomination for Communication Specialist Heather Stevens Civilian Support Employee of the year. Becoming a new member of our team and creating such a pleasurable working environment over the past year has not gone unnoticed and is well deserving of this award.

Thank you for your consideration in the matter,

Tiffany Pearce  
Communications Specialist

RECORD #	ROCHESTER POLICE DEPARTMENT	PERSONNEL RECORDS ENTRY FORM
1. <u>EMPLOYEE NAME</u> : Madeline Brinkman		DATE: 3/11/2022 TIME: 1426
2. <u>TYPE OF ENTRY</u> <input checked="" type="checkbox"/> <u>RECOMMENDATION</u> <input type="checkbox"/> <u>COUNSELING</u> <input type="checkbox"/> <u>TRAINING INTERVIEW</u> <input type="checkbox"/> <u>DISCIPLINARY</u> <input type="checkbox"/> <u>EVALUATION/FOLLOW UP</u> <input type="checkbox"/> <u>OTHER</u>		
3. <u>NARRATIVE</u> : Maddie did an exceptional job on EMS and FD on 3/9/22 wherein FD and EMS were inundated with fire and ems calls, requesting for multiple apparatus from other towns.		
4. <u>ACTION TAKEN BY SUPERVISOR</u> : Great job, Maddie! Without your experience and assistance, EMS and FD wouldn't have run so smoothly.  SIGNATURE: <u></u> DATE: <u>3/11/22</u>		
5. <u>COMMENTS/RECOMMENDATIONS OF SUPPORT COMMANDER</u> : <i>Nice work Maddie! Keep up the good work! Place in personnel folder &amp; forward to Commission</i> SIGNATURE: <u></u> DATE: <u>3-15-22</u>		
6. <u>COMMENTS OF DEPUTY CHIEF OF POLICE</u> : <i>Great work Maddie!! Thank you for all you do!</i> SIGNATURE: <u></u> DATE: <u>3-15-22</u>		
7. <u>COMMENTS OF CHIEF OF POLICE</u> : <i>Awesome work Maddie! Thank you for your hard work.</i> SIGNATURE: <u></u> DATE: <u>3-16-22</u>		
8. <u>ACKNOWLEDGMENT OF EMPLOYEE</u> :  I have, this date, been made aware of the information contained on this record and afforded an opportunity to review the associated documentation.  EMPLOYEE SIGNATURE: <u></u> DATE: <u>3/16/22</u>		

## Keri Devine

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**From:** Ranfos Geoff <Geoffrey.Ranfos@hcahealthcare.com>  
**Sent:** Thursday, March 10, 2022 8:46 PM  
**To:** Keri Devine  
**Cc:** Monte Kevin; Beetz Mark; Gionet Jessica  
**Subject:** Dispatch Kudos

**Caution:** External email.

Good Morning Keri,

I would like to reach out and pass along my most sincerest thanks to Dispatcher Moule. On Wednesday March 9th, between the hours of 3pm and 10pm Rochester Fire and EMS handled 14 calls for service. In those short few hours the resources to the Lilac City were continually stretched thin, where we exhibited a system status of no available units, both Fire and EMS. For all parties involved it appeared that the calls were simply not going to stop. It did not help that most of these calls required multiple resources for a single incident, at times requiring a mutual aid response or specialty request.

Dispatcher Moule's ability to secure the appropriate resources for each call, time after time truly aided in the best outcomes for the citizens that we serve. In addition within a timely manner, effectively communicating with myself the on-duty EMS Supervisor. Her ability to anticipate and allocate those resources makes my job as the on-duty EMS Supervisor simply that much easier and I am forever grateful.

Despite the intense work load, snow covered roads and a busy Police sector as well, Dispatcher Moule's professionalism remained unwavering. Her dedication to Fire and EMS that night was like nothing I've experienced before under such high volume. It is all too often we hear about the bad and don't have the opportunity to celebrate and or recognize the good. While I have had a pleasant experience with a number of your staff members, I feel as though this demanded special recognition.

Please on behalf of the EMS Providers working Wednesday, pass along our most sincere appreciation and thanks for all her hard work and dedication. We all truly believe the calls ran as smoothly as they did as a direct result of Dispatcher Moule overseeing Fire and EMS.

Thank you so much.

If you have any questions please don't hesitate to reach out.

Respectfully,

- Geoff

**Geoffrey Greenlaw, AS, NRP**

EMS Supervisor

Frisbie Memorial Hospital

11 Whitehall Rd, Rochester, NH, 03867

P (603) 602.6690

F (603) 330.7945

E geoffrey.ranfoss@hcahealthcare.com

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<gary.boudreau@rochesternh.net>

**Subject:** Communication Specialist Moule

Communications Specialist Supervisor

Kerri Devine

Rochester Police Department

On the evening of March 9, 2022 between 1730 and 1930 we were dispatched to multiple calls including [REDACTED] St to assist Frisbee EMS with a [REDACTED] patient not feeling well, difficulty breathing. [REDACTED]

[REDACTED] At the same time a medical for [REDACTED] was received; Rescue 8 handled the [REDACTED] call while both Engines evaluated the situation on [REDACTED]. The patient was conscious and alert [REDACTED] would take some time. A Code 25 was transmitted to cover the stations. Shortly after, the other Frisbee EMS Ambulance committed at a medical requested an Engine for manpower due to a patient that had coded. Fire Alarm asked if anyone was available but all fire personnel were committed with calls. Fire Alarm was advised to request Barrington to assist Frisbee EMS with the code, Dover Fire and Rescue was requested to [REDACTED] with their [REDACTED] ambulance and stretcher to transport that patient. Fire Alarm advised no personnel at either station, a mutual aid engine was requested to cover the city until personnel arrived. Within the two hours there were 7 calls, one committing two engines to extract a patient for at least an hour and a half.

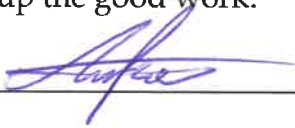



With all the calls in a short amount of time, Specialist Moule remained professional and organized throughout the duration. It's comforting knowing that in some of the most stressful moments, professionalism is displayed and maintained in the dispatch center. I have never worked in a dispatch center but understand the amount of calls that funnel through the center, and not all being pleasant.

Once we returned back to the station, Specialist Moule called over and I expressed what a great job she did. I would appreciate it if you would pass this on to her and the rest of your staff for our appreciation of our working relationship.

Respectfully,

Captain Steve Plante



RECORD #	ROCHESTER POLICE DEPARTMENT	PERSONNEL RECORDS ENTRY FORM
1. <u>EMPLOYEE NAME:</u> Turner, Elizabeth		DATE: 14 March 2022 TIME: 0900 hours
2. <u>TYPE OF ENTRY</u> <input type="checkbox"/> RECOMMENDATION <input type="checkbox"/> COUNSELING <input type="checkbox"/> TRAINING INTERVIEW <input type="checkbox"/> DISCIPLINARY <input type="checkbox"/> EVALUATION/FOLLOW UP <input checked="" type="checkbox"/> OTHER		
3. <u>NARRATIVE:</u> This is a records entry to acknowledge a job well done by Sergeant Turner. Sergeant Turner received a correspondence of appreciation for her assistance with someone who had run out of gas. Sergeant Turner was noted as being kind, professional and thanked for her assistance. Please see the attached hand written letter for details.		
4. <u>ACTION TAKEN BY SUPERVISOR:</u> Records entry completed, a copy of the letter is attached.  Good job Liz, keep up the good work.  SIGNATURE: <u></u> DATE: 14 March 2022		
5. <u>COMMENTS/RECOMMENDATIONS OF PATROL COMMANDER:</u>  <i>Great Job Liz! Thank you for being so caring towards people in our community.</i>  SIGNATURE: <u></u> DATE: 3.14.2022		
6. <u>COMMENTS OF DEPUTY CHIEF OF POLICE:</u>  <i>Liz - Nice work! Thank you for your professional work!</i>  SIGNATURE: <u></u> DATE: 3.14.20		
7. <u>COMMENTS OF CHIEF OF POLICE:</u> <i>Awesome job Liz! Thank you for all you do.</i>  SIGNATURE: <u></u> DATE: 3-15-22		

8. ACKNOWLEDGMENT OF EMPLOYEE:

I have, this date, been made aware of the information contained on this record and afforded an opportunity to review the associated documentation.

EMPLOYEE SIGNATURE:  DATE: 3/17/22

MANCHESTER NH 030

7 MAR 2022 PM 3 L




Rochester Police Dept.  
Sgt. Liz  
23 Wakefield St.  
Rochester, NH 03867

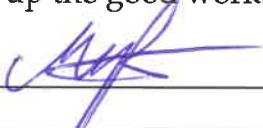


67-193399



Dear Sgt. Liz, *Phyllis Jean* 3.6.22

How silly to get in the car in Worcester,  
not thinking of fuel for the car, become  
absorbed in a book on tape and hear  
a chug a lug... no gas! What are the  
chances a gas station is closed, I can stop  
in a middle lane; you are passing by and  
turn around; kindness from you and  
a ride; coincidentally a man filling  
several red containers and takes me  
back to my car and fills my tank with

enough gas to get me back to the station.  
And you remembered me! You sent another  
officer to make sure I was okay and pulled me  
to the station. I pull in behind a man I  
recognize. On Saturday morning there were  
police cars and ambulance. I ask how he was  
and he shares that his wife had died! He was  
on his way to his sons Barham hockey game.  
The connections that occur in a day. The  
kindness shared by strangers. The stories of  
sadness but kindness shown. This is the  
life I feel blessed to be a part of. Thank you  
for your professional, kind help & my ~~self~~,  


RECORD #	ROCHESTER POLICE DEPARTMENT	PERSONNEL RECORDS ENTRY FORM
1. <u>EMPLOYEE NAME:</u> Benoit, Leah		DATE: 17 March 2022 TIME: 0900 hours
2. <u>TYPE OF ENTRY</u> <input type="checkbox"/> RECOMMENDATION <input type="checkbox"/> COUNSELING <input type="checkbox"/> TRAINING INTERVIEW <input type="checkbox"/> DISCIPLINARY <input type="checkbox"/> EVALUATION/FOLLOW UP <input checked="" type="checkbox"/> OTHER		
3. <u>NARRATIVE:</u> This is a records entry to acknowledge a job well done by Records Clerk Benoit. The department received a correspondence of appreciation for her assistance with a situation she assisted the writer with. Records Clerk Benoit was noted as being exceptional and helpful. Please see the attached email for details.		
4. <u>ACTION TAKEN BY SUPERVISOR:</u> Records entry completed, a copy of the letter is attached.  Great job Leah, keep up the good work.  SIGNATURE: <u></u> DATE: 17 March 2022		
5. <u>COMMENTS/RECOMMENDATIONS OF PATROL COMMANDER:</u> <i>good job Leah! Thank you for your <sup>SUPPORT</sup> professionalism. Add to personal file and forward to Commission</i>  SIGNATURE: <u></u> DATE: 3-24-22		
6. <u>COMMENTS OF DEPUTY CHIEF OF POLICE:</u>    SIGNATURE: _____                      DATE: _____		
7. <u>COMMENTS OF CHIEF OF POLICE:</u> <i>Great job Leah</i>   SIGNATURE: <u></u> DATE: 3-25-22		

8. ACKNOWLEDGMENT OF EMPLOYEE:

I have, this date, been made aware of the information contained on this record and afforded an opportunity to review the associated documentation.

EMPLOYEE SIGNATURE: Sean Benoit DATE: 3/29/2022