

**Utility Advisory Board  
May 10, 2021 5:30 P.M.  
Annex Building Cocheco Conference Room**

**MEMBERS PRESENT**

Brett Johnson  
Joe Boudreau  
Eli Barnes

**OTHERS PRESENT**

Lisa Clark, Utility Billing Office Supervisor  
Michele Grant, Utility Billing Administrator

**MINUTES**

**1. Call to order:**

Mr. Barnes called the meeting to order at 5:30pm.

**2. Approval of April 12, 2021 Minutes**

Mr. Barnes requested a motion or comments on the minutes for the April 12, 2021 meeting. *Mr. Barnes made a motion to accept the April 12, 2021 meeting minutes as presented. The motion was seconded by Mr. Johnson. The motion passed unanimously.*

**3. Tabled Appeals**

**3.1 1 Willow Brook Dr. (#3) – Willowbrook Realty Trust**

This appeal remains table from the April 2021 meeting, we are waiting for meter test results. This will be heard at the June UAB meeting.

**3.2 46 Big Bear Road - Don & Hope Silver**

This appeal remains tabled from January 2021 meeting to establish additional history. This will be heard at the June UAB meeting.

**4. Appeals**

**4.1 2 Dartmouth Ln. – John & Angela Breen**

The appellant was not present for the meeting. The appellant requested both a water

and sewer abatement. The appeal stated that snow fell from roof and turned on outside spigot and flooded the cellar.

***Mr. Boudreau made a motion to abate 31 units of sewer at \$7.43 per unit for a total of \$230.33 plus any accrued interest. The motion was seconded by Mr. Johnson, motion passed unanimously.***

#### **4.2 52 Stillings Ct. – Nancy Kierstead**

The appellant was not present for the meeting. The appeal request is for a sewer abatement. Owner stated the water overage was due to a leaking water heater and water did not enter the sewer system.

***Mr. Johnson made a motion to abate 6 units of sewer at \$7.43 per unit for a total of \$44.58 plus any accrued interest. Mr. Barnes seconded the motion, motion passed unanimously.***

#### **4.3 1 Western Ave. – Andy Yau**

The appellant was present for the meeting. The appeal request is for both a water and sewer abatement. The appellant stated after he received the large bill he checked with his tenants and had plumbers check for leaks, but they didn't find any large issues. Did a couple small fixes and replaced 2 water heaters because they were old. He then found out a flapper on a toilet in one of the units was broken and the toilet was running constantly and he believes the tenant has fixed it without telling him. The appeal states they do dispute the reading and a hardship was noted.

***Mr. Barnes made a motion to abate 141 units of water at \$5.83 per unit for a total of \$822.03 and 141 sewer at \$7.43 per unit for a total of \$1047.63 for a total of \$1869.66 plus any accrued interest. This is a one in ten year water abatement. The motion included an abatement on the next utility bill for 1/2 of the above average use of water and sewer. Mr. Johnson seconded the motion, motion passed unanimously.***

#### **4.4 96 Big Bear Rd. – Roy Roberts**

The appellant was not present for the meeting. The appeal requested a water and sewer abatement. The appeal stated the water pipe under the home was leaking..

***Mr. Boudreau made a motion to abate 3 units of sewer at \$7.43 per unit for a total of \$22.29 plus any accrued interest. Mr. Johnson seconded the motion, motion passed unanimously.***

#### **4.5 63B Trinity Circle – 119 Flagg Rd. Dev.**

The appellant was not present for the meeting. The appeal requested a sewer abatement. The appeal stated the overage was due to them watering the new lawn and they did state that if not granted it would cause a financial hardship.

***Mr. Boudreau made a motion to abate 7 units of sewer at \$6.75 per unit for a total of \$47.25 and a 25% hardship credit of \$21.53 for a total abatement of \$68.78***

*plus any accrued interest. Mr. Johnson seconded the motion, motion passed unanimously.*

**5. Financials**

The board reviewed and discussed financial reports.

**6. Adjournment:**

*Mr. Barnes made a motion to adjourn at 6:16pm. The motion was seconded by Mr. Johnson. The motion passed unanimously.*

*Minutes respectfully submitted by Michele Grant Utility Billing Administrator*