Questions and Answers

RFP #19-28 – Asset Management Software

1. <u>Can companies from outside the USA apply for this?</u>
   A: *Yes*

2. <u>Do we need to come over there for meetings?</u>
   A: *You may be asked to come in to present your solution and to meet with our staff.*

3. <u>Can we perform the tasks (related to the RFP) outside the USA?</u>
   A: *No, not all of the tasks we're looking for can be performed outside the U.S. (such as the on-site training of staff).*

4. <u>Can we submit the proposals via email?</u>
   A: *Proposals must be submitted following the guidelines in Section VI of the RFP.*

5. <u>Will the City consider and accept bids from vendors that didn't submit a response to the RFI and shortlisted?</u>
   A: *The City will not be considering any bids from vendors that did not submit a response to the RFI.*

6. <u>What divisions within Public Works should be included in the initial implementation?</u>
   A: *Highway, Utilities, Buildings & Grounds, Water, Wastewater*

7. <u>Is the City looking for a turn-key implementation to include business process review, discovery, and software configuration?</u>
   A: *The City is not looking for a turn-key implementation but rather guidance and training from the selected vendor on how best to utilize their software with the City's current asset management practices. The City is not looking for a process review of how we practice asset management. Software configuration will largely be completed by City staff based on recommendations from the selected vendor.*

8. <u>The pricing section states an on-premise deployment of the software. Is this the preferred option, or is the City open to a cloud-based deployment as well?</u>
   A: *The City is pursuing an on-premise deployment, not a cloud-based deployment.*

9. <u>Should the items on the pricing sheet match exactly those listed under "Year 1 Costs" or can we add items?</u>
   A: Please follow the format provided as much as possible, however, we understand that this format is not universal to all vendor's pricing schemes. Include all applicable items that would be required for Year 1 and subsequent years.

10. Does the City have licensing for a RDBMS such as Oracle or SQL Server for use with the asset management software? If not, should that cost be included in our proposal?
A: *Not at this time. Do not include this cost in your proposal, however, please be sure to detail your recommendations for a RDBMS and the recommended resources needed to efficiently run the RDBMS within a virtual environment under Section VI, Subsection b.-ii (Software Setup, Configuration, and Training Plan).*

11. Does the City currently have ArcGIS Server available to publish map or feature services to support the asset management software?
A: *Yes*

12. Should the vendor data sheet, references, and pricing summary be submitted using the table formats presented in the RFP?
A: *The table layouts should be followed as much as possible but feel free to format them (fonts, colors etc.) however you'd like.*

13. It is mentioned that the winning bidder will be required to present to the City a certificate of insurance, with a minimum of Five Million Dollars ($5,000,000) General Liability. Would you allow any shortcomings in this to be covered with the bidder's umbrella policy?
A: *Yes, the City could consider this.*