**City of Rochester Planning Board**

Monday October 20, 2014

City Council Chambers

31 Wakefield Street, Rochester, NH 03867

*(These minutes were approved on December 1, 2014)*

*Members Present*

Rick Healey, *Vice Chair*

Matthew Kozinski, *Secretary*

Tim Fontneau

Charles Grassie

Robert Jaffin

Dave Walker

Thomas Willis

*Members Absent*

Nel Sylvain, excused

Fred Leonard, excused

Mark Sullivan, excused

*Alternate Members Present*

James Gray

Lionel Lachapelle

Staff: James Campbell, Chief Planner

 Crystal DeButts, Planning Secretary

(These are the legal minutes of the meeting and are in the format of an overview of the meeting. A recording of the meeting will be on file in the City clerk’s office for reference purposes. It may be copied for a fee.)

Mr. Healey called the meeting to order at 7:00 p.m.

The Planning Secretary conducted the roll call.

**III. Seating of Alternates**

Mr. Lachapelle to vote for Mr. Sylvain.

**IV. Communications from the Chair**

There were no communications from the Chair.

**V. Opening Discussion/Comments** (up to 30 minutes)

## A. Public comment

There was no one from the public present to speak.

## B. Discussion of general planning issues

None of the Board members had any issues to discuss.

**VI. Approval of Minutes**

*A motion was made by Mr. Walker and seconded by Mr. Jaffin to approve the November 3, 2014 meeting minutes as amended. The motion carried unanimously.*

**VII. Update on Trinity Circle**

Mr. Campbell informed the Board the roadway work has been completed; however the work for the pump station is still pending.

Mr. Willis asked if they have applied for the road to be accepted yet. Mr. Campbell said no, not yet. Mr. Willis said there are still a number of items to be completed before there is an approval for acceptance and the owner should be put on notice that the site needs to be restored.

Mr. Walker said where the City pulled the surety there isn’t an incentive for the owner to do anything, however the City isn’t issuing any Certificated of Occupancy.

Mr. Healey asked if there will be a petition going before the City Council. Mr. Campbell said yes, there will be.

**VIII. Other Business**

Mr. Willis said there are subdivisions that were built 8 to 10 years ago such as Anderson Lane and Chesley Farm that have not been accepted because they are not complete. He went on to say the residents have been paying taxes on their property and not receiving City services.

Mr. Healey asked Mr. Campbell to get a report and summary for the streets that have not been accepted for the December meeting.

**IX. Adjournment**

*A motion was made by Mr.* Walker *and seconded by Mr. Grassie to adjourn at 7:15 p.m. The motion carried unanimously.*

Respectfully submitted,

Crystal DeButts,

Planning Secretary