

Minutes of the Meeting of the Library Board of Trustees
Regular Meeting
February 16, 2016
Rose Room
6:00 p.m.

Members present: Nat Goodspeed, Pam Hubbard, Amy Lemelin, John Roese, Natalie Wensley and Brian Sylvester, Director.

I. The meeting was called to order at 6:02 p.m.

II. The minutes of the January 5, 2016 meeting were accepted as presented (1 AL/2 JR).

III. The treasurer's report was placed on file. Brian pointed out that henceforth periodicals and recordings (CD's and DVD's) will be part of the "Collection Development" line item.

IV. Communications from the Director

a. Buildings and Grounds

1. A lamppost was destroyed in a hit-and-run earlier this month, necessitating a police report for insurance purposes. Brian will act to replace the lamppost and will have Kern look into the possibility of outside security cameras.
2. The project to repaint the interior of the building continues.
3. The DPW has been notified of a leak observed today in the ceiling of the Community Room.
4. The installation of a new latch has made the book drop operational once again.

b. FY 2017 Budget Update

1. Brian's presentation of the budget for the next fiscal year is scheduled for 7:00 p.m. on May 10th in the Council Chambers.

c. Personnel

1. The page for the Children's Department is moving to Circulation, and interviews are underway for a replacement.

d. URBANS Consortium Visit

1. The RPL is hosting the February 26th meeting of URBANS. A demonstration of the RFID system is planned.

V. Old Business

a. RFID Encoding Project Stingray Update

1. Brian updated the trustees on the situation with Envisionware which has yet to respond to our letter of January 19th. There was general discussion outlining a motion to draft a second letter to Envisionware, expressing concern over its unresponsiveness, but it was not finalized.

b. Collective Bargaining Update

1. A negotiations session took place today (February 16th) with some progress being made. The next session is scheduled for March 10th.

VI. New Business

a. Performance Evaluations

1. The director's evaluation should, if possible, be drafted by March 1st and discussed with him by March 15th.

- b. Poet Laureate
 - 1. There has been little interest in this to date.
- c. Emergency Closing Procedures
 - 1. Brian distributed copies of the updated procedure for closing due to snow and added that the head of the DPW will be notified of such closings to help that department prioritize snow removal.
- d. Innovative Interfaces Site Visit
 - 1. Millenium has notified users of its services that customer support will be discontinued in December, 2016.

VII. Nonpublic Session

There was no need to enter nonpublic session.

VIII. Other

There was nothing added to the agenda.

IX. Adjournment

The next regular meeting is scheduled for March 15th. A special meeting to discuss options regarding our issues with Envisionware will be scheduled. The meeting was adjourned at 7:01 p.m.