

Minutes of the Meeting of the Library Board of Trustees
Regular Meeting
April 19, 2016, 6:00 PM
Rose Room

Present: Pam Hubbard, Natalie Wensley, Lori Chick, Steve Maimes, John Roesse, Amy Lemelin, Nat Goodspeed and Brian Sylvester, Director.

1. Meeting Call to Order at 6:00 PM

2. Acceptance of the Minutes of the March 15th, 2016 meeting
Accepted as presented (AL1/JR2, unanimous)

3. Treasurer's Report

The treasurer's report was placed on file. Brian noted that it's looking good: at 81% through the current fiscal year, spending is at 83% of budget, a little less than this point last year. He called the board's attention to two study carrels on order for the reference room.

4. Communications from the Library Director

a. Handicapped access improvement

A handicapped access button was installed at the main-floor entrance. The ramp has been available for a long time, but until recently a wheelchair-bound person would have had to wait for someone else to come open the door. The installation went smoothly. It was funded through the Community Development Building Grant: state funds rather than city funds.

b. Annual Report to the state library

The Annual Report was presented to the board. It will be available online through the state web site after integration with other local library reports. It was noted that the number of registered patrons (29,903) slightly exceeds the city population (29,893). Several explanations were offered: population data are now six years out of date; the registered patrons statistic includes inactive cards; there are some non-resident patrons. Brian says that about one third of registered patrons have renewed their cards within the last 12 months.

c. Upcoming events:

Essential Oils:	April 20 th
Rochester Pride Day:	April 23 rd
Hiking Photo Day:	April 27 th
Author's Fair:	April 30 th
Meditation:	May 4 th
Free Comic Day:	May 7 th
Container Gardening program (UNH Cooperative):	May 18 th
Photography Show:	deadline May 10 th , show May 25 th

d. Friends of the Library update

The executive board of the Friends had a meeting, very productive, ~90 minutes: a few changes to by-laws, no Craft Day program (or different format). Moving Spring Fling to summer (August?). There are two raffles downstairs. It was suggested that Lori, who regularly attends Friends meetings, should perhaps become a non-voting Trustee liaison in exec board meetings as well.

e. Summer hours

The last Saturday open will be June 11th, 2016. Summer Reading setup day (Pirates theme) will be June 18th; for reference, school ends on the 17th (or the 24th for Maple Street).

f. Antique map

Library staff turned up an antique map (from 1926) of New Hampshire. It was suggested that the library could offer prints of this map to offset the cost of restoring and reframing it. The board favored the idea. This map was featured by UNH in a series on female cartographers.

g. AARP Tax Help

The AARP reported helping with 664 electronic filings, 11 paper filings and 84 Q&A consultations. The board noted that the service is well-used, however these figures allay previous concerns about the IRS no longer providing free printed forms.

h. The Book Group met on April 13th.

5. Old Business

a. RFID Encoding Project Stingray update

On April 11th, City Attorney Terence O'Rourke sent a failed Stingray tag presented by a patron along with a cover letter to Envisionware. No word has been received concerning the previous letter. Motion to request the City Attorney to inform Envisionware that unless this matter is settled to our satisfaction by (a specified date, at the City Attorney's discretion), we will pursue other avenues. (PH1/JR2, unanimous)

b. Collective Bargaining update: NTR

6. New Business

a. RMFA Signage request

Matt Wyatt requested that the library post an internal sign directing people to the artwork in the Carnegie Gallery outside Brian's office. Marie suggests a building directory as well. It is proposed to post signage on the internal window outside the Children's Room.

b. Goals Review

The board looked over Brian's short and long-term goals.

c. Accept \$75 from Broadview Animal Hospital (NW1/PH2: unanimous)

d. Accept \$50 from Youngrens: memorial for Norman Beaudoin: (PH1/NW2: unanimous)

7. Nonpublic Session Per 91-A: 3 II (a), (c), (d) and 91-A: 2 I (b), (c), if needed

There was no need to enter nonpublic session.

8. Other

a. Kaitlin Goodwin built Interactive Book Finder site and Marie advocated for bookmark to publicize it.

b. Sheila Hall is still out. Natalie will send card.

c. Amy reports that Stephanie was a huge help to a friend of Amy's trying to use her Kindle.

d. Book thefts: no recent news

e. There will be a city budget hearing May 10th at 7:00 PM in the City Hall Council chambers. It seems the Library budget will be considered first.

9. Adjourn

The trustees voted to adjourn at 7:00 PM (NW1/AL2).

The next regular meeting is scheduled for May 17th.

The following meeting is scheduled for June 21st.