

SPECIAL CITY COUNCIL MEETING
June 21, 2016
COUNCIL CHAMBERS
7:10 PM

COUNCILORS PRESENT

Councilor Abbott
Councilor Barnett
Councilor Bogan
Councilor Gates
Councilor Gray
Councilor Hamann
Councilor Keans
Councilor Lachapelle
Councilor Lauterborn
Councilor Torr
Councilor Varney
Councilor Willis
Mayor McCarley

OTHERS PRESENT

City Manager Daniel Fitzpatrick
Deputy City Manager Blaine Cox
City Attorney Terence O'Rourke
David Miller, Resident
Jennifer Marsh, Economic Development

MINUTES

1. Call to Order

Mayor McCarley called the Special City Council Meeting to order at 7:10 PM. Deputy City Clerk Marcia Roddy took the roll call. All members were present.

2. AB 180 Resolution Authorizing the Rochester Police Department to Apply for a Justice Assistance Grant (JAG)

Councilor Lachapelle **MOVED** to read the resolution by title only for the first time. Councilor Bogan seconded the motion. The **MOTION CARRIED** by unanimous voice vote.

Mayor McCarley read the resolution as follows:

RESOLUTION AUTHORIZING THE ROCHESTER POLICE DEPARTMENT TO APPLY FOR A JUSTICE ASSISTANCE GRANT (JAG)

BE IT RESOLVED BY THE MAYOR AND CITY COUNCIL OF THE CITY OF ROCHESTER, AS FOLLOWS:

That the Mayor and City Council of the City of Rochester, by adoption of this

Resolution, authorize the Rochester Police Department to apply for a Justice Assistance Grant (JAG). The City of Rochester's portion of the total JAG award will be Twenty Three Thousand Eight Hundred Seven Dollars (\$23,807.00) to be used towards the purchase of mobile data terminals including mounting hardware, licensing and installation for half of the front line motor vehicle fleet. In the event that the grant application is approved and City Council accepts the funds, the City of Somersworth will act as fiscal agent in exchange for Five Percent (5%) of Rochester's portion of the JAG award.

Councilor Keans asked what the total amount of the grant is and what is the City of Rochester's share. Chief Allen said the total is \$22,617. He said that 5% will go to the City of Somersworth who will administer the grant. He said the funding is based upon the Part 1 Filing Crime Reporting which is done through the State and reported to the FBI. That is how the formula is determined by the Justice Department. The City of Somersworth has agreed to apply for the grant on behalf of the City of Rochester in exchange for 5% of the award amount. The total dollar amount for Rochester is \$21,486.15, which is the full amount of the grant minus the 5%.

Councilor Keans asked how many terminals would be purchased with the grant money. Chief Allen said he did not know at this time, but that the money would be stretched as far as it would go. He said that the ones purchased in the past (including equipment and installation cost) were between \$4,000 and \$5,000. He said he hoped that with newer technology that the money could be stretched further and buy a more cost effective solution to meet the needs of the department.

The **MOTION CARRIED** by unanimous voice vote.

3. AB 152 Resolution Approving the 2016-2017 Operating Budget for the City of Rochester

Councilor Lachapelle **MOVED** to read the resolution for the second time by title only. Councilor Bogan seconded the motion. The **MOTION CARRIED** by unanimous voice vote. Mayor McCarley read the resolution by title only for the second time as follows:

**RESOLUTION APPROVING 2016-2017 OPERATING BUDGET
FOR THE CITY OF ROCHESTER**

BE IT RESOLVED BY THE MAYOR AND CITY COUNCIL OF THE CITY OF ROCHESTER:

That a twelve (12) month operating budget for the City of Rochester be, and hereby is, approved and appropriated for the period beginning July 1, 2016 and ending June 30, 2017 in the amounts and for the purposes more particularly set forth in the City of Rochester, Proposed Budget, Fiscal Year 2017 (July 1, 2016 - June 30, 2017), as amended, the provisions of which are incorporated herein by reference thereto by attached **Exhibit A**.

This budget may be reconsidered before the tax rate is set if City, School and/or County revenues are changed by the State of New Hampshire or by the Federal Government. The budget appropriations contained in this Resolution are predicated upon projected revenues as more particularly set forth in the City of Rochester, Proposed Budget, Fiscal Year 2017 (July 1, 2016 - June 30, 2017), as amended, the provisions of which are incorporated herein by reference thereto.

Councilor Lachapelle **MOVED** to **ADOPT** the resolution. Councilor Bogan seconded the motion. The **MOTION CARRIED** by unanimous roll call vote. Councilors Bogan, Abbott, Varney, Willis, Lachapelle, Gray, Barnett, Torr, Hamann, Gates, Keans, Lauterborn, and Mayor McCarley all voted yes.

4. AB 153 Resolution Approving the 2016-2017 Capital Budget for the City of Rochester and Authorizing Borrowing in Connection Therewith

Councilor Lachapelle **MOVED** to read the resolution for the second time by title only. Councilor Bogan seconded the motion. The **MOTION CARRIED** by unanimous voice vote. Mayor McCarley read the resolution by title only for the second time as follows:

**RESOLUTION AUTHORIZING AND APPROVING 2016-2017 CAPITAL BUDGET
FOR THE CITY OF ROCHESTER AND AUTHORIZING BORROWING IN
CONNECTION THEREWITH**

BE IT RESOLVED BY THE MAYOR AND CITY COUNCIL OF THE CITY OF ROCHESTER:

That the capital budget for the City of Rochester for the July 1, 2016 to June 30, 2017 fiscal year in the total amount specified in **Exhibit A** annexed hereto, be, and hereby is, authorized and appropriated, and, in accordance with the provisions of RSA 33:9, the City Treasurer, with the approval of the City Manager, is hereby authorized to arrange borrowing to finance a portion of said capital budget appropriation as identified on Exhibit A annexed hereto.

The aforementioned borrowing is authorized subject to compliance with the provisions of RSA 33:9 and Section 45 of the Rochester City Charter. The useful lives of the capital projects for which borrowing is authorized by this resolution shall be more particularly set forth in the "City of Rochester, New Hampshire, Proposed CIP Budget, Fiscal Year 2017 (July 1, 2016 –June 30, 2017), as amended.

Councilor Lachapelle **MOVED** to **ADOPT** the resolution. Councilor Bogan seconded the motion. The **MOTION CARRIED** by unanimous roll call vote. Councilors Varney, Hamann, Abbott, Gates, Gray, Willis, Torr, Keans, Lauterborn, Lachapelle, Barnett, Bogan, and McCarley all voted yes.

5. Non-Public Session

**5.1 Non-Public Session, RSA 91-A:3, II (d) - Land, and
RSA 91-A:3, II (a) - Personnel**

Councilor Lachapelle **MOVED** to enter Non-Public Session under RSA 91-A:3, II (d) - Land, and RSA 91-A:3, II (a) - Personnel, at 7:21 PM. Councilor Bogan seconded the motion. The **MOTION CARRIED** by unanimous roll call vote. Councilors Torr, Hamann, Gray, Keans, Varney, Gates, Barnett, Bogan, Lauterborn, Abbott, Willis, Lachapelle, and Mayor McCarley all voted yes.

Councilor Lachapelle **MOVED** to exit Non-Public Session at 7:48 PM. Councilor Bogan seconded the motion. The **MOTION CARRIED** by unanimous voice vote.

Councilor Lauterborn **MOVED** to seal the minutes indefinitely for the Personnel session. Councilor Lachapelle seconded the motion. The **MOTION CARRIED** by unanimous voice vote.

6. Other

Councilor Hamann **MOVED** to authorize the City Manager to sell two parcels of City-owned land: 24 Signal Street and 43-A Summer Street. Councilor Lachapelle seconded the motion. The **MOTION CARRIED** by unanimous voice vote.

7. Adjournment

Councilor Lachapelle **MOVED** to **ADJOURN** the Workshop at 7:50 PM. Councilor Bogan seconded the motion. The **MOTION CARRIED** by unanimous voice vote.

Respectfully submitted,

Marcia H. Roddy, CNHDCC
Deputy City Clerk

2016-2017 CITY OF ROCHESTER OPERATING BUDGET RESOLUTION-EXHIBIT A

Operations	FY17 Proposed	FY17 Adopted
Operating Budgets		
City Operations	23,395,809	23,402,813
County Taxes	6,075,141	6,075,141
Debt Service	3,431,440	3,431,440
Capital Projects Transfers	2,088,400	<u>2,021,400</u>
Total City General Fund Operations	34,990,790	34,930,794
School Operating Budget	58,878,599	59,678,599
School State Education Tax	4,825,327	4,825,327
School Grants & Special Rev Funds	5,371,000	5,371,000
Community Center	810,954	810,954
City Grants & Special Rev Funds	436,052	436,052
Total Operating Budgets	105,312,722	106,052,726
Water Operating Budget	5,785,363	5,795,841
Sewer Operating Budget	6,885,179	6,877,157
Arena Operating Budget	581,453	581,453
Tax Incremental Financing Districts	875,722	877,722
Total Enterprise Operating Budgets	14,127,717	14,132,173
Total Operations all Funds	119,440,439	120,184,899

2016-2017 CAPITAL IMPROVEMENTS REVENUE SUMMARY-RESOLUTION EXHIBIT A

	PROJECT AMOUNT	BOND PROCEEDS	O&M CASH	FUND BAL RET EARN	TIF BOND	GRANTS
GENERAL FUND						
CITY*	5,386,400	3,310,000	2,021,400	0	0	55,000
SCHOOL	3,351,646	3,251,146	100,500	0	0	0
TOTAL GENERAL FUND	8,738,046	6,561,146	2,121,900	0	0	55,000
ENTERPRISE FUNDS						
WATER	4,522,000	4,355,000	167,000	0	0	0
SEWER	9,428,500	9,285,000	143,500	0	0	0
AREA	575,000	575,000	0	0	0	0
TOTAL ENTERPRISE FUNDS	14,525,500	14,215,000	310,500	0	0	0
TIFS						
GRANITE STATE BUSINESS PARK	100,500	0	100,500	0	0	0
GRANITE RIDGE DEVELOPMENT	1,500	0	1,500	0	0	0
	102,000	0	102,000	0	0	0
TOTAL ALL CIP	23,365,546	20,776,146	2,534,400	0	0	55,000

* Includes Community Center CIP's