

**Regular City Council Meeting
August 2, 2016
Council Chambers
7:00 PM**

COUNCILORS PRESENT

Councilor Abbott
Councilor Barnett
Councilor Bogan
Councilor Gates
Councilor Gray
Councilor Hamann
Councilor Lachapelle
Councilor Lauterborn
Councilor Keans
Councilor Torr
Councilor Varney
Councilor Willis
Mayor McCarley

OTHERS PRESENT

City Manager Daniel Fitzpatrick
Deputy City Manager Blaine Cox
John Storer, Commissioner of Public
Works
Norm Sanborn, Jr., Fire Chief
Tim Wilder, Deputy Fire Chief/Fire
Marshall
Laura Miller, Public Works

Minutes

1. Call to Order

Mayor McCarley called the meeting to order at 7:00 PM.

2. Pledge of Allegiance

Mayor McCarley led the Pledge of Allegiance.

3. Opening Prayer

Mayor McCarley acknowledged the acts of violence in the world over the last few months and called for a moment of silent prayer for peace in the world.

4. Roll Call

Kelly Walters, City Clerk, called the roll. All Council members were present.

5. Acceptance of Minutes

5.1. July 12, 2016: Regular City Council Meeting

Councilor Lachapelle **MOVED** to **ACCEPT** the Regular City Council meeting minutes of July 12, 2016. Councilor Bogan seconded the motion. The **MOTION CARRIED** by a unanimous voice vote.

5.2. July 19, 2016: Special City Council Meeting

Councilor Lachapelle **MOVED** to **ACCEPT** the Special City Council meeting minutes of July 19, 2016. Councilor Bogan seconded the motion. The **MOTION CARRIED** by a unanimous voice vote.

6. Communications from the City Manager

6.1. Employee of the Month Award

City Manager Fitzpatrick invited Norm Sanborn Jr., Fire Chief, and Tim Wilder, Deputy Fire Chief, to come forward. City Manager Fitzpatrick made a few comments about the challenges of being a Fire Marshall and said that Mr. Wilder has a way of getting the message across to new developers and making them feel welcome at the same time. He congratulated Mr. Wilder for being selected as Employee of the Month for August, 2016.

City Manager Fitzpatrick invited John Storer, Commissioner of Public Works, and Laura Miller, Public Works Department, to come forward. He announced that Ms. Miller is receiving the City Manager's citation this month for working to ensure the Hazardous Waste Day is successful each year.

6.2. City Manager's Report

City Manager Fitzpatrick gave the following report:

City Manager Appointment:

- Skyhaven Airport Advisory Committee - Mark Hourihane
Term to expire August 1, 2019

Contracts and documents executed since last month:

- Assessing Department
 - Pictometry Flyover Contract
- Department of Public Works
 - Columbus Avenue Parking Lot Expansion – Notice of Award
 - Franklin Street Improvements – Notice of Award

- Gonic Saw Mill Dams Project – contract amendment #3
- Milton Road /Flat Rock Bridge Road Intersection Improvements – Notice of Award
- Paving Contract 16-13, Change Order 1
- Sidewalk Contract 13-4, Change Order 3
- Wakefield Street Reconstruction – Authorization for Engineering

- Economic & Community Development
 - CDBG Contracts – contracts – Homeless Center for Strafford County
 - CDBG – contracts – Generator Facilities project
 - CDBG – contracts – Community Action Partnership of Strafford County
 - CDBG – contracts – COAST
 - CDBG – contracts – Cornerstone VNA
 - Economic Development – Extension of P & S Riley Investment Properties

- Finance Department
 - Nyhart – actuarial report contract

- Legal Department
 - MOU – St James Terrace
 - Tax Deed – Lois Street

- Police Department
 - Highway Safety Equipment Grant – J-One automation project

The following Computer Lease/Purchase and Tuition Reimbursement requests have been approved:

- Tuition Reimbursement - Mears, M – Planning
- Computer Lease/Purchase - Babine, E – Police

The following standard reports have been enclosed:

- City Council Request & Inquiry Report
- Permission & Permits Issued
- Personnel Action Report Summary

City Manager Fitzpatrick said a purchase order for the City Hall Annex has also been approved in the amount of \$2,900,000. He added that work is scheduled to begin within the next week.

Councilor Lachapelle requested to be provided with the Pictometry Flyover Contract. City Manager Fitzpatrick agreed to provide the information for the City Council.

6.3. New Staff Positions – Classifications

Mayor McCarley invited the City Council to take action on the proposed staff positions/classifications, which have been included in the City Council packet material.

Councilor Lachapelle **MOVED** to **APPROVE** the classifications as presented. Councilor Bogan seconded the motion. Councilor Varney had questions related to the Senior Executive Assistant Position and requested to vote on the two proposals separately. City Manager Fitzpatrick clarified for the City Council that the Senior Executive Assistant would coordinate and supervise the Public Relations staff as discussed and approved within this past budget cycle. He said more information about the progress in public relations would be provided to the City Council prior to the beginning of this fall. Councilor Varney **MOVED** to divide the question. Councilor Lachapelle seconded the motion. The **MOTION CARRIED** by a unanimous voice vote.

Mayor McCarley called for a vote to approve the Administrative Services and Utility Supervisor position. The **MOTION CARRIED** by a unanimous voice vote.

Mayor McCarley called for a vote to approve the Senior Executive Assistant position. The **MOTION CARRIED** by a majority voice vote.

7. Communications from the Mayor

Mayor McCarley announced that the 7th Annual Rivalry Softball Game [Gonic Wards 2, 3, 4 VS. East Side Wards 1, 5, and 6] is to be held at 10:00 AM on August 13, 2016 [rain date: August 14, 2016] at Riverside Park on Old Dover Road. All residents from ages 9 to 99 are invited to play/attend.

Mayor McCarley stated that a council member had contacted her regarding the issue of water conservation. Mayor McCarley reached out to the Commissioner of Public Works regarding this issue in order to inform the public of any concerns. She said that the Commissioner of Public Works had responded that there is no need to recommend that the City take water conservation steps at this time; however, he could provide regular updates if the City Council wishes.

8. Presentations of Petitions and Council Correspondence

8.1. Memorandum from the Planning Department – Planning

Board Recommendation to Amend Zoning Ordinances Relative to the Size of Manufactured Homes

Mayor McCarley stated that the City Council received a recommendation from the Planning Department regarding amending the Zoning Ordinances relative to the size of manufactured homes. The City Council briefly discussed the matter. Councilor Varney clarified that the City's existing ordinance relative to the size of manufactured homes is not in compliance with federal regulations and the proposed amendment would correct that problem. It was determined that the first reading occurred prior to sending the matter to the Planning Board for a recommendation and that the public hearing could be scheduled for August 16, 2016, with an anticipation of adoption to take place at the Regular City Council meeting in September.

9. Nominations, Appointments, Resignations, and Elections

9.1. Resignation: Jeffrey Turgeon, Recreation Commission

Councilor Lachapelle **MOVED** to **ACCEPT** the resignation from Jeffrey Turgeon, Recreation Commission, with regret, and to send a letter of thanks. Councilor Bogan seconded the motion. The **MOTION CARRIED** by a unanimous voice vote.

9.2. Resignation: David Ouellette, Trustees of the Trust Funds

Councilor Lachapelle **MOVED** to **ACCEPT** the resignation from David Ouellette, Trustees of the Trust Funds, with regret, and to send a letter of thanks. Councilor Bogan seconded the motion. The **MOTION CARRIED** by a unanimous voice vote.

Mayor McCarley stated that it is important to inform the public about all vacancies for the City's boards and commissions, particularly for the Trustees of the Trust Funds.

9.3. Resignation: David Ouellette, Moderator/Ward 2

Councilor Lachapelle **MOVED** to **ACCEPT** the resignation from David Ouellette, Moderator for Ward Two, with regret, and to send a letter of thanks. Councilor Bogan seconded the motion. The **MOTION CARRIED** by a unanimous voice vote.

9.4. Resignation: Charles W. Grassie, Jr., Planning Board

Councilor Lachapelle **MOVED** to **ACCEPT** the resignation from Charles

W. Grassie Jr., with regret, and to send a letter of thanks. Councilor Torr seconded the motion. The **MOTION CARRIED** by a unanimous voice vote.

9.5. Appointment: Robert Jaffin, Strafford Regional Planning Commission

Mayor McCarley nominated Robert Jaffin to be appointed to the Strafford Regional Planning Commission, as recommended by the Planning Board, with a term to expire on June 30, 2020. Councilor Lachapelle seconded the nomination. Councilor Lachapelle **MOVED** that nominations cease. Councilor Bogan seconded the motion. The **MOTION CARRIED** by a unanimous voice vote. Mayor McCarley announced that Mr. Jaffin has been appointed to the Strafford Regional Planning Commission with a term to expire on June 30, 2020, by a 13 to 0 ballot vote.

9.6. Appointment: Rick Healey, Strafford Regional Planning Commission

Mayor McCarley nominated Rick Healey to be appointed to the Strafford Regional Planning Commission, as recommended by the Planning Board, with a term to expire on June 30, 2019. Councilor Lachapelle seconded the nomination. Councilor Lachapelle **MOVED** that nominations cease. Councilor Gray seconded the motion. The **MOTION CARRIED** by a unanimous voice vote. Mayor McCarley announced that Mr. Healey has been appointed to the Strafford Regional Planning Commission with a term to expire on June 30, 2019, by a 13 to 0 ballot vote.

Councilor Keans encouraged residents who have an interest in serving on the Strafford Regional Planning Commission to inform the Planning Board as one of their members is expected to retire from serving on the Commission.

Councilor Lauterborn questioned the two appointments for the Strafford Regional Planning Commission. She believed the terms were to be staggered terms. Kelly Walters, City Clerk, replied that the terms would continue to be staggered and that Mr. Healey should have been appointed in 2015; however, the City Council did not receive a recommendation for appointment last year.

9.7. Appointment: Councilor Elaine Lauterborn, Voting Delegate to the NHMA Legislative Policy Conference

Councilor Lachapelle **MOVED** to allow Councilor Elaine Lauterborn to serve as the voting delegate to the NHMA Legislative Policy Conference and that the Clerk cast one ballot for her. Councilor Bogan seconded the motion.

The **MOTION CARRIED** by a unanimous voice vote.

10. Reports of Committees

10.1. Government Channel Committee

Councilor Willis said the Government Channel Committee met and discussed the upcoming Cable Franchise Committee negotiations. He said the City staff provided a list of questions for the Committee to consider during the negotiations. The Committee endorsed a list of priorities to be discussed during negotiations. The first Cable Franchise Committee meeting is scheduled for August 10, 2016.

10.2. Public Safety Committee

Councilor Hamann **MOVED** to install signage for a deaf person living on 72 Olde Farm Lane under the discretion of Public Works. Councilor Gates seconded the motion. Councilor Varney asked if the signage would be installed for the entire development or one resident. Councilor Hamann replied that it is for one resident who is actually deaf and mute. Councilor Keans received a phone call from a neighbor of the resident, who reported that this individual has had a couple close calls with traffic incidents. Councilor Hamann said three neighbors of this individual attended the meeting and supported installing the signage. The **MOTION CARRIED** by a unanimous voice vote.

Councilor Hamann stated that the signage for a deaf child located at 372 Portland Street are no longer needed since the family moved to Daniel Court. No one from the family has contacted the City to move the signage to the new location as of yet. Councilor Hamann **MOVED** to instruct the Department of Public Works to remove the signage located at 372 Portland Street. Councilor Gray seconded the motion. The **MOTION CARRIED** by a unanimous voice vote.

Councilor Lachapelle asked about the Amendments to the General Ordinances relative to graffiti and overnight parking in city parks being sent to the Codes and Ordinances Committee. City Attorney O'Rourke replied that this amendment would be sent to the Codes and Ordinances Committee meeting for September.

10.3. Public Works Committee

Councilor Torr spoke about the importance of the emergency repairs at the Wastewater Treatment Plant, which can be found under New Business.

Councilor Torr summarized the issue concerning the maintenance agreement between the City of Rochester and the Methodist Church Clock Tower. It seems recent activity has caused significant safety issues for the gentleman performing the maintenance. He added that the church had allowed a cell tower to be installed as well.

Councilor Torr said a few residents complained about the intersection of Milton Road and Flat Rock Bridge Road. Councilor Varney said the Committee decided to wait until the State completes its work in the area and then take another look at the traffic to determine if a traffic light is needed.

Councilor Torr cautioned the City Council about imposing impact fees for a developer on Flat Rock Bridge Road. Councilor Varney argued that the developer should incur some percentage of the impact fees.

Councilor Torr said that Nelson Communications has been awarded the bid for the Columbus Avenue Parking Lot Expansion Project and that work would start in August.

11. Old Business

12. Consent Calendar

13. New Business

13.1. AB 01 2017-2018 Final Legislative Policy Recommendations

Councilor Lauterborn said the final legislative policy recommendations have been provided to the City Council in the packet. She suggested that the City Council vote upon them all at once; however, she encouraged any City Council to remove any items from the list for further discussion. No items were removed. Councilor Lachapelle **MOVED** support the NHMA recommendations as written. Councilor Bogan seconded the motion. Mayor McCarley thanked Councilor Lauterborn for attending the Conference on behalf of the City Council. Councilor Lauterborn invited other Council members to attend the Conference and she welcomed any input. She added that cities and towns could still submit proposals and she requested that the Executive Assistant provide any new proposals to the City Clerk's office for the workshop packet.

13.2. AB 10 Resolution for Supplemental Appropriation to the Conservation Fund for Fiscal Year Year 2015-2016 Pursuant to the Provisions of Section 11.21 (c) of the General Ordinances of the City of Rochester First Reading, Second Reading, and Adoption

Councilor Lachapelle **MOVED** to read the resolution for the first time by title only. Councilor Bogan seconded the motion. The **MOTION CARRIED** by a unanimous voice vote. Mayor McCarley read the resolution for the first time by title only as follows:

**RESOLUTION FOR SUPPLEMENTAL APPROPRIATION TO THE
CONSERVATION FUND FOR FISCAL YEAR 2015-2016
PURSUANT TO THE PROVISIONS OF SECTION 11.21(c) OF THE
GENERAL ORDINANCES OF THE CITY OF ROCHESTER**

BE IT RESOLVED BY THE MAYOR AND THE CITY COUNCIL OF THE CITY OF ROCHESTER, AS FOLLOWS:

As a supplemental appropriation to the 2015-2016 fiscal year operating budget of the City of Rochester, the sum of Forty Seven Thousand Four Hundred Dollars (\$47,400.00); from annual excess Land Use Change Tax funds for fiscal year 2015-2016 to the City of Rochester Conservation Fund, the sums necessary to fund such supplemental appropriation to be drawn in their entirety from the aforesaid annual excess Land Use Change Tax revenues received during fiscal year 2015-2016.

To the extent not otherwise provided for in this Resolution, the Finance Director is hereby authorized to designate and/or establish such accounts and/or account numbers as necessary to implement the transactions contemplated by this Resolution. The effective date of this Resolution shall be June 30, 2016. **CC FY 17 AB 10**

Councilor Lachapelle **MOVED** to suspend the rules and read the resolution by title only for the second time. Councilor Bogan seconded the motion. The **MOTION CARRIED** by a unanimous voice vote. Mayor McCarley read the resolution by title only for the second time.

Councilor Lachapelle **MOVED** to **ADOPT** the resolution. Councilor Bogan seconded the motion.

Councilor Willis wished to confirm that this resolution would allow funding to be transferred from the General Fund to the Conservation Fund and that the Conservation Commission would seek eligible projects to expend the funds. City Manager Fitzpatrick replied that is correct and the City Council must approve the project prior to allowing the Conservation Commission to expend such funds. Mayor McCarley called for a vote on the motion. The **MOTION CARRIED** by a unanimous voice vote.

13.3. AB 11 Aeration Diffusers Project:

13.3.1. Resolution De-Authorizing City of Rochester Department of Public Works Sewer Fund Capital Improvements Project Funding for the Aeration Diffusers Project **First Reading, Second Reading, and Adoption**

Councilor Lachapelle **MOVED** to read the resolution by title only for the first time. Councilor Bogan seconded the motion. The **MOTION CARRIED** by a unanimous voice vote. Mayor McCarley read the resolution for the first time by title only as follows:

RESOLUTION DEAUTHORIZING CITY OF ROCHESTER DEPARTMENT OF PUBLIC WORKS SEWER FUND CAPITAL IMPROVEMENT PROJECT FUNDING FOR THE AERATION DIFFUSERS PROJECT

BE IT RESOLVED BY THE MAYOR AND CITY COUNCIL OF THE CITY OF ROCHESTER:

In accordance with the provisions RSA 33:9, Twenty Thousand Dollars (\$20,000.00) of previous bond authority is deauthorized from the FY 2017 Department of Public Works Sewer Fund Capital Improvement Project Fund for the engineering design costs associated with the Aeration Diffusers Project.

To the extent not otherwise provided for in this Resolution, the Finance Director is hereby authorized to establish and/or designate such accounts and or account numbers as are necessary to implement the transactions contemplated in this Resolution. **CC FY17 08-02 AB 11**

Councilor Lachapelle **MOVED** to suspend the rules and read the resolution by title only for the second time. Councilor Bogan seconded the motion. The **MOTION CARRIED** by a unanimous voice vote. Mayor McCarley read the resolution by title only for the second time.

Councilor Lachapelle **MOVED** to **ADOPT** the resolution. Councilor Bogan seconded the motion. The **MOTION CARRIED** by a unanimous voice vote.

13.3.2. Resolution Authorizing Supplemental Appropriation to the FY2017 Department of Public Works Sewer Fund Capital Improvements Fund for Emergency Repairs to the Wastewater Treatment Plant **First Reading, Second Reading, and Adoption**

Councilor Lachapelle **MOVED** to read the resolution for the first time by title only. Councilor Bogan seconded the motion. The **MOTION CARRIED** by a unanimous voice vote. Mayor McCarley read the resolution for the first time by title only as follows:

**RESOLUTION AUTHORIZING SUPPLEMENTAL APPROPRIATION
TO THE FY 2017 DEPARTMENT OF PUBLIC WORKS SEWER FUND
CAPITAL IMPROVEMENTS FUND FOR EMERGENCY REPAIRS TO THE
WASTEWATER TREATMENT PLANT**

BE IT RESOLVED BY THE MAYOR AND CITY COUNCIL OF THE CITY OF ROCHESTER, AS FOLLOWS:

That a sum not to exceed Two Hundred Twenty Thousand Dollars (\$220,000.00) be, and hereby is, appropriated as a supplemental appropriation to the FY2017 City of Rochester Department of Public Works Sewer Fund Capital Improvements Fund, for the purpose of providing funds necessary to pay costs and/or expenditures associated with repairing the aeration system at the Wastewater Treatment Plant, and provided further that funds for such supplemental appropriation shall be derived in their entirety from the Sewer Fund unreserved retained earnings.

To the extent not otherwise provided for in this Resolution, the Finance Director is hereby authorized to designate and/or establish such accounts and/or account numbers as necessary to implement the transactions contemplated by this Resolution. **CC FY 17 08-02 AB 11**

Councilor Lachapelle **MOVED** to suspend the rules and read the resolution by title only for the second time. Councilor Bogan seconded the motion. The **MOTION CARRIED** by a unanimous voice vote. Mayor McCarley read the resolution by title only for the second time.

Councilor Lachapelle **MOVED** to **ADOPT** the resolution. Councilor Bogan seconded the motion. Councilor Varney asked if the Finance Department is proposing the project be approved with "retained" earnings in order to expedite the project. Commissioner Storer replied that is his understanding and reiterated the condition of the aeration diffusers. Councilor Varney wished to confirm that a subsequent resolution could be presented to the City Council [change of funding source] in order to bond the project. Deputy City Manager Cox replied yes. Councilor Willis asked if by approving this resolution it would have an impact of the anticipated surplus of \$450,000 at the closing of FY 18. Deputy City Manager replied it would at first, but not after the City Council approved the change of funding source from cash to bond. Mayor McCarley called for a vote on the motion.

The **MOTION CARRIED** by a unanimous voice vote.

13.4. AB 13 Resolution Authorizing Acceptance and Appropriation of New Hampshire Bar Foundation Justice Grant First Reading, Second Reading, and Adoption

Councilor Lachapelle **MOVED** to read the resolution for the first time by title only. Councilor Bogan seconded the motion. The **MOTION CARRIED** by a unanimous voice vote. Mayor McCarley read the resolution for the first time by title only as follows:

RESOLUTION AUTHORIZING ACCEPTANCE AND APPROPRIATION OF NEW HAMPSHIRE BAR FOUNDATION JUSTICE GRANT

BE IT RESOLVED BY THE MAYOR AND CITY COUNCIL OF THE CITY OF ROCHESTER, AS FOLLOWS:

WHEREAS, that a New Hampshire Bar Foundation Justice Grant in the amount of Two Thousand Four Dollars (\$2,004.00) was awarded to the City of Rochester is hereby accepted by the City of Rochester;

FURTHER, that the sum of Two Thousand Four Dollars (\$2,004.00) be, and hereby is, appropriated to a Recreation Department non-lapsing Special Revenue Fund for the purpose of carrying out activities associated with Rochester Teen Night; and

FURTHER, to the extent not otherwise provided for in this Resolution, the Finance Director is hereby authorized to designate and/or establish such accounts and/or account numbers as necessary to implement the transactions contemplated by this Resolution. **CC FY 17 AB 13**

Councilor Lachapelle **MOVED** to suspend the rules and read the resolution by title only for the second time. Councilor Bogan seconded the motion. The **MOTION CARRIED** by a unanimous voice vote. Mayor McCarley read the resolution by title only for the second time.

Councilor Lachapelle **MOVED** to **ADOPT** the resolution. Councilor Bogan seconded the motion. The **MOTION CARRIED** by a unanimous voice vote.

13.5. AB 14 Resolution Accepting New Hampshire Department of Environmental Services Grant, in Connection with 2017 Household Hazardous Waste Day and Authorizing City Manger to Enter into a Contract with NHDES with Respect to the 2017 Household Hazardous Waste Day

Grant [May 6, 2017] First Reading and Adoption

Councilor Lachapelle **MOVED** to read the resolution for the first time by title only. Councilor Bogan seconded the motion. The **MOTION CARRIED** by a unanimous voice vote. Mayor McCarley read the resolution for the first time by title only as follows:

**RESOLUTION ACCEPTING
NH DEPARTMENT OF ENVIRONMENTAL SERVICES GRANT,
IN CONNECTION WITH 2017 HOUSEHOLD HAZARDOUS WASTE DAY
AND AUTHORIZING CITY MANAGER TO ENTER INTO A
CONTRACT WITH NHDES WITH RESPECT TO
THE 2017 HOUSEHOLD HAZARDOUS WASTE DAY GRANT**

BE IT RESOLVED BY THE MAYOR AND THE CITY COUNCIL OF THE CITY OF ROCHESTER, AS FOLLOWS:

That a New Hampshire Department of Environmental Services Grant, in the amount not to exceed Fourteen Thousand Three Hundred Sixty Four Dollars (\$14,364.00) to the City of Rochester, for the purpose of hosting hazard mitigation, is hereby accepted by the City of Rochester and, when received, such grant funds shall be assigned to account number 13011-400412 previously approved by the Council in the fiscal year 2017 operating budget of the City of Rochester.

Additionally, the City Manager of the City of Rochester, be, and hereby is authorized to enter into a contract with the New Hampshire Department of Environmental Services with respect to such grant and the conduct of the aforementioned 2017 Household Hazardous Waste Day.

Furthermore, to the extent not otherwise provided for in this Resolution, the Finance Director is hereby authorized to designate and/or establish such accounts and/or account numbers as necessary to implement the transactions contemplated by this Resolution. **CC FY17 08-02 Resolution AB 14**

Councilor Lachapelle **MOVED** to **ADOPT** the resolution. Councilor Bogan seconded the motion. The **MOTION CARRIED** by a unanimous voice vote.

- 13.6. **AB 15 Resolution Establishing Polling Places and Times for the September 13, 2016, State Primary Election, and the November 8, 2016, Presidential Election First Reading and Adoption**

Councilor Lachapelle **MOVED** to read the resolution for the first time. Councilor Bogan seconded the motion. The **MOTION CARRIED** by a unanimous voice vote. Mayor McCarley read the resolution for the first time by title only as follows:

**RESOLUTION ESTABLISHING POLLING PLACES AND TIMES
FOR THE SEPTEMBER 13, 2016, STATE PRIMARY ELECTION AND THE
NOVEMBER 8, 2016, PRESIDENTIAL GENERAL ELECTION**

**BE IT RESOLVED BY THE MAYOR AND THE CITY COUNCIL OF THE
CITY OF ROCHESTER:**

That the following polling places are hereby established for the City of Rochester for the upcoming 2016 Elections.

[NEW] WARD 1: East Rochester Elementary School
773 Portland Street, East Rochester

WARD 2: St. Mary's Parish Center
71 Lowell Street, Rochester

[NEW] WARD 3: Gonic Elementary School
11 Railroad Avenue, Rochester

WARD 4: Rochester Home Depot
280 North Main Street, Rochester

WARD 5: Rochester Community Center
150 Wakefield Street/Community Way, Rochester
Located on the Chestnut Hill Road Side of Building

WARD 6: Elks Lodge #1393
295 Columbus Avenue, Rochester

Further, That in accordance with RSA 659:4, and Section 47 of the City Charter – All polling places shall be open from 8:00 A.M. to 7:00 P.M., on said Election Day. **CC FY 17 AB 15**

Councilor Lachapelle **MOVED** to **ADOPT** the resolution. Councilor Bogan seconded the motion. Councilor Lachapelle reiterated that Ward One and Three have new polling locations. He requested that the changes be posted on the City's Website and Government Channel. The **MOTION CARRIED** by a unanimous voice vote.

13.7. Non-Meeting/Non-Public Session

13.7.1. Non-Meeting: Consultation with Legal Counsel, RSA 91-A:2,I(b)

13.7.2. Non-Public Session, Personnel, RSA 91-A:3,II (a)

Councilor Lauterborn **MOVED** to enter into the Non-Meeting, Consultation with Legal Counsel, under RSA 91-A:2,I(b) and the Non-Public Session, Personnel, under RSA 91-A:3,II (a) at 7:44 PM. Councilor Bogan seconded the motion. The **MOTION CARRIED** by a 13 to 0 roll call vote. Councilors Barnett, Keans, Lauterborn, Willis, Lachapelle, Gray, Abbott, Torr, Hamann, Bogan, Gates, Varney, and Mayor McCarley voted in favor of the motion.

Councilor Lauterborn **MOVED** to exit the Non-Public Session at 8:19 PM. Councilor Bogan seconded the motion. The **MOTION CARRIED** by a unanimous voice vote.

Councilor Lauterborn **MOVED** to seal the Non-Public Sessions because divulgence would adversely affect the reputation of a person other than a member of the Council. Councilor Bogan seconded the motion. The **MOTION CARRIED** by a 13 to 0 roll call. Councilors Bogan, Gray, Torr, Gates, Willis, Abbott, Hamann, Lauterborn, Keans, Barnett, Varney, and Mayor McCarley. Councilor Lachapelle had been excused from the meeting at 7:45 PM and therefore was not present for the roll call.

14. Other

Councilor Varney questioned a site plan, which is being reviewed by the Planning Board at this time. Councilor Willis, City Council Representative to the Planning Board, said Councilor Varney's comments are duly noted.

15. Adjournment

Councilor Hamann **MOVED** to **ADJOURN** the Regular City Council Meeting at 8:22 PM. Councilor Bogan seconded the motion. The **MOTION CARRIED** by a unanimous voice vote.

Respectfully submitted,

Kelly Walters, CMC
City Clerk