

# FINANCE COMMITTEE

## Meeting Minutes

### Meeting Information

---

Date: April 12, 2016  
Time: 7:00 P.M.  
Location: City Council Chambers  
31 Wakefield Street  
Rochester, New Hampshire

Committee members present were: Mayor McCarley, Deputy Mayor Varney, Councilor Keans, Councilor Torr, Councilor Lauterborn, Councilor Hamann and Councilor Gray. Other City Councilors present were: Councilor Barnett, Councilor Gates. City staff present were: City Manager Fitzpatrick and Deputy City Manager Cox.

### Agenda & Minutes

---

1. Call to Order

Mayor McCarley called the meeting to order at 7 PM.

2. Public Input

There were no members of the public that addressed the Committee.

3. Unfinished Business

3.1 New Hampshire Wing Civil Air Patrol - The Committee at its meeting on March 8<sup>th</sup> discussed a lease agreement with the New Hampshire Wing Civil Air Patrol pertaining to the space it uses at the Rochester Community Center. As a follow-up to that discussion, Gary Branyen representing the Rochester Highlanders Cadet Squadron appeared before the committee. Mr. Branyen provided some history of the Wing Civil Air Patrol as well as specific details of Rochester's cadet squadron.

***Counselor Lauterborn made a motion that the Committee recommend to the full City Council acceptance of the proposed lease agreement with the Wing Civil Air Patrol. Counselor Hamann provided a second to the motion which was then adopted by the committee.***

4. New Business

The Committee had no new business items.

5. Finance Director's Report

Deputy City Manager Cox reviewed several items from his written report to the committee. These included the Granite Ridge Phase 1 Bond term, funding for early road paving, Fire Department over time expense report, codification of City ordinances project, Recreation Department satellite office at the Community Center and the potential sale of city-owned land at 27 Hancock Street.

6. Monthly Financial Statements

There was no discussion regarding the monthly financial statements.

7. Other

Counselor Keans questioned the need for the annual expense related to maintenance and hosting of the City's codified ordinances.

Deputy Mayor Varney requested an update regarding the Fiscal year 2016 approved capital projects for the MIS department. Deputy Mayor Varney also indicated that the Council should seek additional information regarding the capital projects being proposed by the school department in fiscal year 2017.

Counselor Torr briefly discussed the School Department's proposed rehabilitation of the technical center as well as the proposed athletic/art storage building.

8. Non-Public

The Committee had no non-public business items.

9. Adjournment

Councilor Torr moved to adjourn the meeting. Deputy Mayor Varney provided a second to the motion which was then adopted. The meeting adjourned at 7:27 PM.