

MINUTES OF THE MEETING OF THE LIBRARY BOARD OF TRUSTEES

October 14, 2014

Rose Room

6:00 p.m.

Members present: Nathaniel Goodspeed, Pam Hubbard, Steve Maimes, John Roesse, Natalie Wensley and Brian Sylvester, Director.

1. The meeting was called to order at 6:00 p.m.
2. The minutes of the September 16th meeting were accepted as presented.
3. The treasurer's report was placed on file.
4. Communications from the Director
 - a. Buildings and Grounds
 - i. Brian informed the trustees that the city is considering privatizing the upkeep of buildings and grounds.
 - ii. The recent problem with insects appears to be under control.
 - b. Personnel
 - i. There are currently two vacant positions: a page position and a 20 hour library assistant position.
 - c. Posting of Agendas and Minutes
 - i. Brian is working on acquiescing to the city manager's request that agendas and minutes of meetings be posted on the city's website.
 - d. Press Releases
 - i. Brian reported that there have been some twenty-four press releases since the September 16th meeting.
5. Old Business
 - a. RFID RFP Update
 - i. Bids for a new security system to protect materials will be opened in November. Brian expressed concern that an expensive (\$18,000) software module might be required for the systems to function.
6. New Business

There is no new business to report.
7. Non-public Session

There was no need to enter a non-public session.
8. Other
 - a. Holiday Closing
 - i. Following a motion by Natalie Wensley, seconded by John Roesse, the trustees voted to close the Library at noon on December 24th.
9. The next regular meeting of the trustees is scheduled for November 6th at 6:00 p.m. in the Rose Room.
10. The meeting was adjourned at 6:48 p.m.