

MINUTES OF THE MEETING OF THE LIBRARY BOARD OF TRUSTEES

Rose Room

April 22, 2014

Members present: Pam Hubbard, Steve Maimes, Anne May, Natalie Wensley and Brian Sylvester, Director.

1. The meeting was called to order at 5:58 p.m.
2. The minutes of the of the March 18th meeting were approved as presented.
3. The treasurer's report was placed on file. Brian noted that \$3,000 had been transferred from electricity to legal.
4. Communications from the Director
 - a. Brian explained that the current closing procedure does not permit the library to close on time. Following a motion and second, the trustees voted that the staff begin the closing procedure fifteen minutes prior to the posted closing. Brian will provide feedback about the efficacy of this change at the next trustees' meeting.
 - b. With the retirement of Bruce Young, Shane Tufts has assumed the role of acting director of buildings and grounds.
 - c. The book drop that was damaged during the winter is being repainted.
 - d. Brian will attend the NHLA conference in Whitefield on the 23rd and 24th of April. The Authors Fair is scheduled for April 26th. On May 1st the Chamber of Commerce will hold an Exposition. Rochester Main Street is having its annual free comic book day on May 3rd.
5. Old Business
 - a. The trustees voted to accept the newly revised Conduct and Use Policy,
 - b. The trustees voted to accept the Story Time Policy as written.
 - c. Brian reviewed the goals for the Director and staff.
6. New Business
 - a. The resignation of trustee Joanne Pallas was accepted with deepest regret.

- b. The Library budget will be presented on May 27th. The proposed security system is the only Library C.I.P. request. Other dates to remember are June 3rd (public hearing of the city budget) and June 17th (second public hearing with the council acting as a committee of the whole).
 - c. Negotiations with staff are underway with the next negotiations meeting scheduled for May 16th.
 - d. Brian is working with Metrocast to develop a video tour of the Library. Ernie Shipman has offered financial support in this undertaking.
7. Nonpublic Session per 91-A: 3II (a), (c), (d) and 91-A: 2 I (b), (c)

The trustees entered nonpublic session at 7:19 p.m. and came out at 7:28 p.m.

8. Other

The trustees voted on the following slate of officers to serve until the 2015 election of officers: Pam Hubbard, Chair; Anne May, Vice Chair; Natalie Wensley, Secretary; Steve Maimes, Treasurer.

The next meeting is scheduled for Tuesday, May 20th at 6:00 p.m. in the Rose Room.

The meeting was adjourned at 7:35 p.m.