

MINUTES OF THE MEETING OF THE LIBRARY BOARD OF TRUSTEES  
Library Director's Office  
May 20, 2014

Members present: Nathaniel Goodspeed, Pam Hubbard, Steve Maimes, Anne May, John Roesse, Natalie Wensley, and Brian Sylvester, Director.

1. The meeting was called to order at 6:00 p.m.
2. The minutes of the April 22<sup>nd</sup> meeting were accepted with a correction to the typographical error in the word "Board."
3. The treasurer's report was placed on file. Brian noted that funds have been shifted from the staff development line to the legal line in light of current negotiations.
4. Communications from the Director
  - a. Public Works, under the direction of Shane Tufts, has performed a number of tasks recently at the Library including: deactivating and capping an outlet located outside the building; repairing the alarm at the original entrance; fixing the chain at the fence between the Library and the Congregational Church; replacing treads on the interior stairs at the children's area; and relocating a problematic pipe, also in the children's area. In addition, all five entrances will finally be secured, and a windscreen near the lower entry will help to mitigate the blasts of cold air felt in the Sam and Anna Room during the winter months. Finally, the steps at the entrance are targeted for repair, but Brian will look into the possibility of a more permanent fix than we've had previously.
  - b. The book drop is back in place, and mulch has been requested for the planters.
  - c. May 21<sup>st</sup> is the date of the reception for the 32<sup>nd</sup> annual photography contest. June 14<sup>th</sup> is the last Saturday the Library will be open, as summer hours will begin next week. The children's summer reading program will start on June 23<sup>rd</sup>. Brian will be on vacation from June 24<sup>th</sup> to July 1<sup>st</sup>. Melissa's maternity leave is imminent, and Rindy will return from leave on June 1<sup>st</sup>. Kelsey is leaving on May 30<sup>th</sup>.
5. Old Business
  - a. The new closing procedure seems to be going according to plan and will be revisited in September.
  - b. The 2015 salary line will not allow for an additional part time position, but the capital improvement request of \$107,000 for an updated item security system is on track.
6. New Business
  - a. There is nothing to report.
7. Nonpublic Session Per 91-A: 3II (a), (c), (d) and 91-A: 2 (b), (c)  
The trustees entered nonpublic session at 6:52 p.m. and came out at 7:10 p.m.

8. Other

Contract negotiation meetings are scheduled for the 16<sup>th</sup> and 29<sup>th</sup> of May.

The next meeting of the trustees is scheduled for Tuesday, June 17<sup>th</sup> at 6:00 p.m. in the Rose Room.

The meeting was adjourned at 7:15 p.m.