

MINUTES OF THE LIBRARY BOARD OF TRUSTEES

Regular Meeting  
September 15, 2015  
6:00 p.m.  
Roese Room

Members present: Lori Chick, Nat Goodspeed, Pam Hubbard, Amy Lemelin, Steve Maimes, John Rose, Natalie Wensley and Brian Sylvester, Director.

1. The meeting was called to order at 6:08 p.m.
2. The minutes of the June 16<sup>th</sup> meeting were accepted after being corrected to read, "The FY 2016 budget has been approved, giving the library funding for **10** additional staffing hours per week." The minutes of the July 28<sup>th</sup> and August 17<sup>th</sup> meetings were accepted as presented.
3. The treasurer's report was placed on file, with Brian noting that the supply line in the budget bears watching due in part to the purchase of more expensive RFID tags from Demco.
4. Communications from the Director
  - a. Mike Riley is heading up Buildings and Grounds, and John Storer is the new director of Public Works. The library needs to replace the book drop and cap an outlet near the ground floor entrance. In the reference area, the quilt which has been displayed will be replaced by artwork
  - b. The library sponsored three successful summer reading programs: "Don't Bug Me" for children, "Unmask!" for teens, and "Reading Around the World" for adults. The adult program was particularly well received.
  - c. It appears that the effort to use a collection agency for unpaid accounts will not be pursued until next year.
  - d. Two employees have resigned: Shannon Perry, a page in the Children's Department and Andrew Clark, a page in Circulation.
5. Old Business
  - a. Brian distributed copies of the City Attorney's letter to the CEO of Envisionware, citing the problems which have been encountered with the tags and the remedy which the Library is seeking. Also, Brian reported on the extensive testing which he has performed on the gates, using the Envisionware model.
6. New Business
  - a. The trustees approved the proposed addition to the policy on public internet use.
7. The trustees voted to enter non-public session at 6:53 p.m. and voted to return to public session at 6:58 p.m.
8. The next meeting of the trustees is scheduled for October 20, 2015.
9. The meeting was adjourned at 7:07