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City of Rochester, New Hampshire

Office of the City Manager

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April 19, 2016

Rochester City Council
Rochester, New Hampshire

RE: City Manager's Proposed Fiscal Year 2017 Operational and Capital Budgets

Dear Honorable Members of the City Council:

I am pleased to present the City Manager's proposed fiscal year 2017 Operational and Capital Budgets for your consideration. This budget document is submitted in accordance with the City Charter, Section 40 which stipulates:

The City Manager shall submit the proposed budget to the City Council at least sixty (60) days before the start of the fiscal year of the budget.

This budget proposal was also prepared in accordance with the General Ordinances of the City of Rochester, Section 11.14 "Preparation of City Budget."

The proposed budget contained herein has been crafted to generally sustain the current level of municipal services while at the same time complying with the Tax Cap.

The proposed fiscal year 2017 budget is the product of a rigorous and inclusive process. As stewards of the budget development and implementation process, I met with the various department heads individually to review their respective budget requests. This was done in an effort to ensure that requests are justified and reflect actual and meaningful efforts to provide the residents and taxpayers of Rochester the most value for the resources available. My effort here with this budget document is intended to provide the City Council with appropriate documentation and budget data in a useful format, thereby allowing the Council to focus its limited time on broader budgetary and policy issues impacting the overall community.

The chart below summarizes the proposed budget changes by fund.

CHART 1

Operations	FY16 Revised Budget	FY17 Mgr Proposed	\$ Change	% Change
General Fund				
City Operations	22,786,670	23,395,809	609,139	2.67%
County Taxes	5,980,421	6,075,141	94,720	1.58%
Debt Service	4,535,036	3,431,440	-1,103,596	-24.33%
Capital Projects Transfer	<u>2,581,422</u>	<u>2,088,400</u>	<u>-493,022</u>	<u>-19.10%</u>
Total City	35,883,549	34,990,790	-892,759	-2.49%
School	<u>58,663,463</u>	<u>58,878,599</u>	<u>215,136</u>	<u>0.37%</u>
Total General Fund	94,547,012	93,869,389	-677,623	-0.72%
Enterprise, Grants and Special Revenue Funds				
City Grants & Special Rev Funds	607,167	436,052	-171,115	-28.18%
Tax Incremental Financing Funds	90,000	875,722	785,722	
School Grants & Special Rev Funds	4,860,000	5,371,000	511,000	10.51%
Water Fund	5,468,531	5,785,363	316,832	5.79%
Sewer Fund	6,825,394	6,885,179	59,785	0.88%
Arena Fund	586,067	581,453	-4,614	-0.79%
Community Center	<u>775,371</u>	<u>810,954</u>	<u>35,583</u>	<u>4.59%</u>
Total Enterprise & Sp Rev Funds	19,212,530	20,745,723	1,533,193	7.98%
Total Operations all Funds	113,759,542	114,615,112	855,570	0.75%
CIP				
City	15,805,543	5,153,400	-10,652,143	-67.39%
School	1,118,550	27,763,773	26,645,223	-
Water	2,659,876	4,544,000	1,884,124	70.84%
Sewer	7,154,053	9,470,000	2,315,947	32.37%
Arena	855,000	575,000	-280,000	-32.75%
Community Center	137,000	300,000	163,000	118.98%
Tax Incremental Financing Funds	90,000	1,600,000	1,510,000	-
Total CIP all Funds	27,820,022	49,406,173	21,586,151	77.59%

Proposed Budget (overview)

The proposed fiscal year 2017 budget has resulted in a City General Fund amount of \$34,990,790. A decrease of \$892,759, or 2.49%, as compared to fiscal year 2016. The School proposed budget total is \$58,878,599 which is an increase of \$215,136, or .37%, over last year.

Enterprise and Special Revenue Funds are proposed at a total of \$19,212,530 an increase of \$1,519,203 or 7.91% from FY 2016. The proposed FY 2017 budget for all funds is \$114,601,122 an increase of \$841,580 or .74% increase from FY 2016.

CHART 2

Operations	FY16 Revised Budget	FY17 Mgr Proposed	\$ Change	% Change
City Operations Without County Taxes, Debt Service & Transfer to Capital:				
Wages	12,369,533	12,549,144	179,611	1.45%
Health Insurance	2,344,094	2,406,006	61,912	2.64%
Retirement	2,271,605	2,294,734	23,129	1.02%
Other Benefits	825,731	844,000	18,269	2.21%
Contingency	86,000	386,309	300,309	-
Direct Assistance	189,000	189,000	0	0.00%
Energy Related Items	711,000	741,851	30,851	4.34%
Technical/Professional Services	829,584	997,060	167,476	20.19%
New & Replacement Equipment	86,718	79,251	-7,467	-8.61%
All Other Items	<u>3,073,405</u>	<u>2,908,454</u>	<u>-164,951</u>	-5.37%
Total City Without Debt Service County Taxes and Transfer to CIP	22,786,670	23,395,809	609,139	2.67%
County Tax and Debt Service:				
County Taxes	5,980,421	6,075,141	94,720	1.58%
Interest	1,114,510	755,118	-359,392	-32.25%
Principal	3,420,526	2,676,322	-744,204	-21.76%
Transfer to Capital & Other Funds	<u>2,581,422</u>	<u>2,088,400</u>	<u>-493,022</u>	-19.10%
Total County Tax, Debt Service and Transfer to CIP	13,096,879	11,594,981	-1,501,898	-11.47%
Total All City General Fund Operations	35,883,549	34,990,790	-892,759	-2.49%

Proposed Budget (overview – insight)

As Chart # 2 above indicates overall City operations, excluding county taxes, debt service & Transfers to Capital increased 2.67%.

Issues & Options

Following the practice I initiated in 2012, an Issues and Options Report is published as a companion document. The Issues & Options Report includes areas of potential change from the previous budget year and as such, worthy of additional review. The issues vary ranging from items included in the budget and others submitted by department, but not funded in this proposed budget.

School Budget

The Superintendent of Schools, Michael Hopkins, submitted on March 25, 2016 to my office the Rochester School Department's FY2017 Operating Budget, Grants Budget, School Lunch Fund Budget, and Capital Improvements Program Budget as adopted by the School Board at the March 24, 2016 Special School Board Meeting. As per Section 29 of the City Charter, the School Department's proposed budget is incorporated herein without alteration.

Tax Cap

The City budget contained herein was crafted in accordance with the limits imposed by City Charter Section 43-a Limitation On Budget Increase (Tax Cap). Rochester's tax cap stipulates:

The real estate taxes raised (TAX COMMITMENT) from the prior year shall be increased by a factor of no more than the change in the National Consumer Price Index – Urban as published by the United States Department of Labor for the calendar year immediately preceding budget adoption, plus real estate taxes calculated by applying the prior year real estate tax rate to the net increase in new construction. "Net increase in new construction" is defined as the total dollar value of building permits less total dollar value of demolition permits issued for the period of April 1 – March 31 preceding budget adoption.

The FY 2017 Tax Cap Calculation is shown in detail on Chart "A" on page 1. The calendar year 2015 CPI – U "All Urban Consumers" as published by the U.S. Bureau of Labor Statistics is .12% and can be verified at www.bls.gov/cpi/#data.

The Net New Construction for this year's tax cap calculation is calculated as follows:

New Construction Value	\$34,707,588	(Excludes Tax Incremental Financing Districts)
<u>Demolition Value</u>	<u>(\$286,338)</u>	
Net New Construction	\$34,421,250	

Fund Balance

The Budgetary Fund Balance is what is available to manage the City's tax rate. It is also a

measure of a City's overall fiscal health. The budget proposed here includes using as revenue offset in the amount of \$1,708,418 from this fund balance.

Debt Service

The total City General Fund debt service (principal and interest) for FY 2016-Revised and proposed 2017 is \$4,535,036 and \$ 3,431,440, respectively. This is a decrease of -\$1,103,596 (page 150) of the *Proposed Budget Fiscal Year 2017* book. \$775,722 of this decrease was related to transferring Tax Incremental Financing (TIF) District debt service out of the General Fund to newly established Tax Incremental Financing special revenue funds.

Capital Project and Other Funds Transfers

The proposed General Fund transfer to the Capital Fund is \$2,088,400 which is \$493,022 less than the revised FY2016 budget of \$ 2,581,422 (page) of the *Proposed Budget Fiscal Year 2017* book.

Water & Sewer Rates

As you know, the water & sewer rates have been recently reviewed and/or adjusted, in a process separate from this budget presentation.

Budget Philosophy - Understanding Solvency

All municipal budgets can be analyzed in terms of solvency. The four relevant types of solvency are:

Cash Solvency:	Having adequate cash on hand to pay expenses.
Budget Solvency:	Estimated budgeted revenues are adequate to finance the budgets' appropriations and programs.
Long Range Solvency:	The municipality has the tools to finance its services on a perennial basis.
Services Delivery Solvency:	The funds budgeted for expenses are adequate to meet the demands for services.

Cash Solvency - Cash insolvency occurs when a municipality has a repeated history of Budgetary Insolvency. In Rochester's recent history budgets have been solvent. Therefore this budget as presented is cash solvent.

Budget Solvency - The proposed FY 2016-2017 budget does meet the test of budget solvency. Operating expenditures are supported by operating revenues.

Long-Range Solvency - All budgets must be prepared with the next fiscal year in mind. This year's presentation was made more manageable by past policies of the governing body, particularly in the area of labor negotiations and fringe benefits. There is always a trade off

between reduced expenditures and service delivery. With that in mind this budget meets the demands of long range solvency as the City will expect to benefit from continuing cost savings in the area of fringe benefits.

Long range solvency issues evolve around the storm water and wastewater sewer issues. The Federal EPA and State DES have begun mandating expenses that will be difficult for all municipalities to meet. I expect these service issues to be the most pressing issues for the near future. Of particular note is the need for the city to develop an enterprise fund for future storm water mandated services.

Service Delivery Solvency - Many of the changes included in this proposed budget are intended to enhance the service delivery of the municipal organization. Changes in the area of Economic Development and Codes/Building Safety will enable the City to respond to the demands of growth that all expect to arrive this year. Other organizational service improvements, still in the formation stages are accounted for in the proposed budget. This proposed budget meets the requirement of service delivery solvency.

Conclusion

Through the last several budget cycles, the City has been faced with a series of budget challenges. Despite these circumstances, the City of Rochester has maintained its sound fiscal health without a loss of services and without significant increases in property taxes. The proposed FY2017 budget contained herein continues to support these trends.

This proposed budget would not have been possible without the work of many key members of staff. Special thanks to Deputy City Manager Blaine Cox, Deputy Finance Director Roland Connors, Senior Accountant Mark Sullivan, Executive Secretary Shirley McCrillis, Account Clerk Angie Gray, and Executive Assistant Samantha Rodgerson.

I look forward to working with you, staff and the citizens of Rochester for another year of change, challenge and opportunity and on behalf of all City departments; we look forward to working with the City Council to review the FY2017 budget.

Sincerely,



Daniel Fitzpatrick, ICMA-CM
City Manager

CITY OF ROCHESTER
FY17 Tax Cap Calculation- Final
Chart A

	City	County	City and County	School	State Ed Tax	School and State Ed Tax	Total
FY16/TY15 Approved Tax Effort from DRA 12-2-15	\$19,216,930	\$5,980,421	\$25,197,351	\$26,424,423	\$4,935,450	\$31,359,873	\$56,557,224
TY15 Valuation from DRA 12-2-15	\$2,017,052,718	\$2,017,052,718	\$2,017,052,718	\$2,017,052,718	\$1,930,017,618	\$2,017,052,718	
TY15 Total Tax Rate-from DRA 12-2-15	\$9.53	\$2.96	\$12.49	\$13.10	\$2.56	\$15.66	\$28.15
New Construction Values	\$34,707,588	\$34,707,588	\$34,707,588	\$34,707,588	\$34,707,588	\$34,707,588	
Less: Demolition	-\$286,338	-\$286,338	-\$286,338	-\$286,338	-\$286,338	-\$286,338	
Net New Construction	\$34,421,250	\$34,421,250	\$34,421,250	\$34,421,250	\$34,421,250	\$34,421,250	
Additional tax effort base due to New Construction	\$328,035	\$101,887	\$429,921	\$450,918	\$88,118	\$539,037	\$968,958
Consumer Price Index							
2015 CPI "CUUR0000SA0"-Actual	0.12%	0.12%	0.12%	0.12%	0.12%	0.12%	
Additional tax effort due to CPI	\$23,060	\$7,177	\$30,237	\$31,709	\$5,923	\$37,632	\$67,869
Total Additional Tax Effort- New Construction & CPI	\$351,095	\$109,063	\$460,158	\$482,628	\$94,041	\$576,669	\$1,036,827
Total Allowable Tax Effort	\$19,568,025	\$6,089,484	\$25,657,509	\$26,907,051	\$5,029,491	\$31,936,542	\$57,594,052

Reconciliation Tax Cap Calcs vs FY17 Proposed Budget	City	County	City and County	School	State Ed Tax	School and State Ed Tax	Total
FY17 Proposed Budget	\$28,915,649	\$6,075,141	\$34,990,790	\$58,878,599	\$4,825,327	\$63,703,926	\$98,694,716
Less Estimated Revenues	\$8,109,291		\$8,109,291	\$31,773,981		\$31,773,981	\$39,883,272
Less TIF Revenues	\$0		\$0				\$0
Use of Dedicated Revenues	\$535,000		\$535,000				\$535,000
Use of Fund Balance	\$1,708,418		\$1,708,418				\$1,708,418
Additional Overlay	\$450,000		\$450,000				\$450,000
Contingency Reserve for DRA Adjustments	\$8,556		\$8,556				\$8,556
Net Budget	\$19,021,496		\$25,096,637	\$27,104,618	\$4,825,327	\$31,929,945	\$57,026,582
Veteran Credit Adjustment DRA 12-2-15	\$560,872		\$560,872				\$560,872
Totals	\$19,582,368	\$6,075,141	\$25,657,509	\$27,104,618	\$4,825,327	\$31,929,945	\$57,587,455

Additional Increase (Decrease)			\$0			\$6,597	\$6,597
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2016 Tax Rate Estimate-FY17 Proposed Budget	City	County	City and County	School	State Ed Tax	School and State Ed Tax	Total
FY17 Proposed Budget Totals	\$19,582,368.00	\$6,075,141.00	\$25,657,509.00	\$27,104,618.00	\$4,825,327.00	\$31,929,945.00	\$57,587,455.00
DRA Total Valuations- 12-2-15	\$2,017,052,718	\$2,017,052,718	\$2,017,052,718	\$2,017,052,718	\$1,930,017,618	\$2,017,052,718	
TY2015 Actual DRA Rate-12-2-15	\$9.53	\$2.96	\$12.49	\$13.10	\$2.56	\$15.66	\$28.15
TY2016-FY17 Proposed Budget Tax Rate	\$9.71	\$3.01	\$12.72	\$13.44	\$2.50	\$15.94	\$28.66
Change	\$0.18	\$0.05	\$0.23	\$0.34	-\$0.06	\$0.28	\$0.51

FY17 EMPLOYEE TOTALS FOR PRORATED POSITIONS BETWEEN DEPARTMENTS-CHART B

Name	Title	Department	Total	Salary Allocation	BiWkly Hours	FTE
Arsenault	Staff Accountant*	Finance-Business Office	46,000	80.0%	NA	0.80
Arsenault	Staff Accountant*	Water	5,750	10.0%	NA	0.10
Arsenault	Staff Accountant*	Sewer	5,750	10.0%	NA	0.10
Total			57,500			1.00
Bezanson	PW Engineer *	Public Works & Highways	29,000	33.3%	NA	0.33
Bezanson	PW Engineer *	Water	29,000	33.3%	NA	0.33
Bezanson	PW Engineer *	Sewer	29,000	33.3%	NA	0.33
Total			87,000			1.00
Blanchette	Secretary II *	Public Buildings & Grounds	15,116	50.0%	70	0.50
Blanchette	Secretary II *	Community Center	15,116	50.0%	70	0.50
Total			30,232			1.00
Bonneau	Utility Billing Administrator *	Water	15,552	50.0%	70	0.50
Bonneau	Utility Billing Administrator *	Sewer	15,552	50.0%	70	0.50
Total			31,104			1.00
Bowlen	Recreation/Arena Director *	Recreation	76,682	85.0%	NA	0.85
Bowlen	Recreation/Arena Director *	Ice Arena	13,532	15.0%	NA	0.15
Total			90,214			1.00
Brisson	PW Mechanic *	Public Works & Highways	15,413	33.3%	80	0.33
Brisson	PW Mechanic *	Water	15,413	33.3%	80	0.33
Brisson	PW Mechanic *	Sewer	15,413	33.3%	80	0.33
Total			46,239			1.00
Clark	Office Manager*	Public Works & Highways	19,888	33.3%	80	0.33
Clark	Office Manager*	Water	19,889	33.3%	80	0.33
Clark	Office Manager*	Sewer	19,889	33.3%	80	0.33
Total			59,666			1.00
Colanto	Assistant Director RAYS *	Recreation	60,141	88.0%	NA	0.88
Colanto	Assistant Director RAYS *	Ice Arena	8,202	12.0%	NA	0.12
Total			68,343			1.00
Connors	Assistant Finance Director *	Finance-Business Office	52,285	70.0%	NA	0.70
Connors	Assistant Finance Director *	Water	11,204	15.0%	NA	0.15
Connors	Assistant Finance Director *	Sewer	11,204	15.0%	NA	0.15
Total			74,693			1.00

FY17 EMPLOYEE TOTALS FOR PRORATED POSITIONS BETWEEN DEPARTMENTS-CHART B

Name	Title	Department	Total	Salary Allocation	BiWkly Hours	FTE
Cox	Deputy City Manager-Finance Director*	Finance-Business Office	88,831	80.0%	NA	0.80
Cox	Deputy City Manager-Finance Director*	Water	11,104	10.0%	NA	0.10
Cox	Deputy City Manager-Finance Director*	Sewer	11,104	10.0%	NA	0.10
Total			111,039			1.00
Dashnaw	Maintenance Tech*	Public Buildings & Grounds	25,659	60.0%	80	0.60
Dashnaw	Maintenance Tech*	Community Center	17,106	40.0%	80	0.40
Total			42,765			1.00
Dixon	Lead Water/Sewer *	Water	25,657	50.0%	80	0.50
Dixon	Lead Water/Sewer *	Sewer	25,657	50.0%	80	0.50
Total			51,314			1.00
Ederly	Program Coordinator *	Recreation	21,790	62.0%	64	0.62
Ederly	Program Coordinator *	Ice Arena	13,355	38.0%	64	0.38
Total			35,145			1.00
Fitzpatrick	City Manager*	City Manager Office	112,374	80.0%	NA	0.80
Fitzpatrick	City Manager*	Water	14,047	10.0%	NA	0.10
Fitzpatrick	City Manager*	Sewer	14,047	10.0%	NA	0.10
Total			140,468			1.00
Friend-Gray	Construction Engineer*	Public Works & Highways	23,000	33.3%	NA	0.33
Friend-Gray	Construction Engineer*	Water	23,000	33.3%	NA	0.33
Friend-Gray	Construction Engineer*	Sewer	23,000	33.3%	NA	0.33
Total			69,000			1.00
Gasbarro	Construction Engineer *	Public Works & Highways	17,146	33.3%	80	0.33
Gasbarro	Construction Engineer *	Water	17,146	33.3%	80	0.33
Gasbarro	Construction Engineer *	Sewer	17,146	33.3%	80	0.33
Total			51,438			1.00
Gray	Account Clerk II*	Finance-Business Office	32,615	80.0%	70	0.80
Gray	Account Clerk II*	Water	4,077	10.0%	70	0.10
Gray	Account Clerk II*	Sewer	4,077	10.0%	70	0.10
Total			40,769			1.00
Henderson, K	Municipal Services Supervisor *	Public Works & Highways	25,237	33.0%	NA	0.33
Henderson, K	Municipal Services Supervisor *	Water	25,238	33.0%	NA	0.33

FY17 EMPLOYEE TOTALS FOR PRORATED POSITIONS BETWEEN DEPARTMENTS-CHART B

Name	Title	Department	Total	Salary Allocation	BiWkly Hours	FTE
Henderson, K	Municipal Services Supervisor *	Sewer	25,238	33.0%	NA	0.33
		Total	75,713			0.99
Hoyt	Human Resources Director*	Human Resources	53,935	80.0%	80	0.80
Hoyt	Human Resources Director*	Water	6,742	10.0%	80	0.10
Hoyt	Human Resources Director*	Sewer	6,742	10.0%	80	0.10
		Total	67,419			1.00
Juneau	Utility Billing Administrator *	Water	15,607	50.0%	70	0.50
Juneau	Utility Billing Administrator *	Sewer	15,607	50.0%	70	0.50
		Total	31,214			
Kelley	Accountant 1	Finance-Business Office	37,741	80.0%	NA	0.80
Kelley	Accountant 1	Water	4,718	10.0%	NA	0.10
Kelley	Accountant 1	Sewer	4,718	10.0%	NA	0.10
		Total	47,177			1.00
Long	CD Specialist *	Economic Development	6,741	15.0%	70	0.15
Long	CD Specialist *	CommunityDevelopment	35,052	78.0%	70	0.78
Long	CD Specialist *	Bridging the Gaps	3,135	7.0%	70	0.07
		Total	44,928			1.00
McKenney	PW Mechanic *	Public Works & Highways	12,051	33.3%	80	0.33
McKenney	PW Mechanic *	Water	12,051	33.3%	80	0.33
McKenney	PW Mechanic *	Sewer	12,051	33.3%	80	0.33
		Total	36,153			1.00
Miller	Secretary II *	Public Buildings & Grounds	2,595	6.0%	80	0.06
Miller	Secretary II *	Public Works & Highways	12,975	30.0%	80	0.30
Miller	Secretary II *	Water	12,541	29.0%	80	0.29
Miller	Secretary II *	Sewer	12,541	29.0%	80	0.29
Miller	Secretary II *	Community Center	2,595	6.0%	80	0.06
		Total	43,247			1.00
Nau	Municipal Services Supervisors	Water	29,818	50.0%	80	0.33
Nau	Municipal Services Supervisors	Sewer	29,198	50.0%	80	0.33
		Total	59,016			0.67
Petropoulos	Secretary I *	Public Works & Highways	9,331	33.3%	70	0.33
Petropoulos	Secretary I *	Water	9,331	33.3%	70	0.33
Petropoulos	Secretary I *	Sewer	9,331	33.3%	70	0.33

FY17 EMPLOYEE TOTALS FOR PRORATED POSITIONS BETWEEN DEPARTMENTS-CHART B

Name	Title	Department	Total	Salary Allocation	BiWkly Hours	FTE
Total			27,993			1.00
Prentice	LEO *	Public Works & Highways	12,536	33.3%	80	0.33
Prentice	LEO *	Water	12,536	33.3%	80	0.33
Prentice	LEO *	Sewer	12,536	33.3%	80	0.33
Total			37,608			1.00
Plante	Maintenance Tech	Public Buildings	24,112	60.0%	NA	0.60
Plante	Maintenance Tech	Community Center	16,075	40.0%	NA	0.40
Total			40,187			1.00
Phillips	HEO *	Public Works & Highways	15,385	33.3%	80	0.33
Phillips	HEO *	Water	15,385	33.3%	80	0.33
Phillips	HEO *	Sewer	15,385	33.3%	80	0.33
Total			46,155			1.00
Riley	Municipal Services Supervisor *	Public Buildings & Grounds	46,728	60.0%	NA	0.60
Riley	Municipal Services Supervisor *	Community Center	31,152	40.0%	NA	0.40
Total			77,880			1.00
Silvia	Lead Mechanic *	Public Works & Highways	18,478	33.3%	80	0.33
Silvia	Lead Mechanic *	Water	18,478	33.3%	80	0.33
Silvia	Lead Mechanic *	Sewer	18,478	33.3%	80	0.33
Total			55,434			1.00
Snyder	Payroll Clerk *	Finance & Human Resources	23,307	63.9%	70	0.64
Snyder	Payroll Clerk *	City Manager	5,873	16.1%	70	0.16
Snyder	Payroll Clerk *	Water	3,648	10.0%	70	0.10
Snyder	Payroll Clerk *	Sewer	3,648	10.0%	70	0.10
Total			36,476			1.00
Storer	Director *	Public Buildings & Grounds	11,550	11.0%	NA	0.11
Storer	Director *	Public Works & Highways	23,100	22.0%	NA	0.22
Storer	Director *	Water	29,400	28.0%	NA	0.28
Storer	Director *	Sewer	29,400	28.0%	NA	0.28
Storer	Director *	Community Center	11,550	11.0%	NA	0.11
Total			105,000			1.00
Sullivan	Senior Accountant*	Finance-Business Office	52,210	75.0%	NA	0.75
Sullivan	Senior Accountant*	Water	6,962	10.0%	NA	0.10

FY17 EMPLOYEE TOTALS FOR PRORATED POSITIONS BETWEEN DEPARTMENTS-CHART B

Name	Title	Department	Total	Salary Allocation	BiWkly Hours	FTE
Sullivan	Senior Accountant*	Sewer	6,962	10.0%	NA	0.10
Sullivan	Senior Accountant*	Bridging the GAPS	3,480	5.0%	NA	0.05
		Total	69,614			1.00
Trepanier, S	Arena Supervisor *	Recreation	11,952	23.0%	NA	0.23
Trepanier, S	Arena Supervisor *	Ice Arena	40,010	77.0%	NA	0.77
		Total	51,962			1.00
Trepanier, R	Arena Attendant *	Recreation	7,889	23.0%	80	0.23
Trepanier, R	Arena Attendant *	Ice Arena	26,411	77.0%	80	0.77
		Total	34,300			1.00
Tufts	Lead Grounds Laborer *	Public Buildings & Grounds	33,314	80.0%	80	0.80
Tufts	Lead Grounds Laborer *	Community Center	8,329	20.0%	80	0.20
		Total	41,643			1.00
Ward	Secretary II *	Recreation	37,526	85.0%	75	0.85
Ward	Secretary II *	Ice Arena	6,622	15.0%	75	0.15
		Total	44,148			1.00

Explanation of Changes \geq \$10,000 General Fund - Chart C

OBJECT	ACCOUNT NAME	COMMENTS	AMOUNT	PAGE
		Wages:		
Various	FT Salaries	City Manager-increase related reclass and FT Upgrade of Government Channel Coordinator	42,000	43
Various	FT Salaries	City Manager-increase related to Non Union Merit adjustment	8,174	43
Various	FT Salaries	Legal Office-increase related to Non Union Merit adjustment	5,629	48
Various	FT Salaries	Economic Development-increase related to collective bargaining contracts	2,064	54
Various	FT Salaries	MIS-increase related to collective bargaining contracts	3,453	59
Various	FT Salaries	City Clerk-increase related to collective bargaining contracts	2,053	65
Various	FT Salaries	Assessor-increase related to collective bargaining contracts	3,993	71
Various	FT Salaries	Finance Business Office-increase related to collective bargaining and NU Merit adjustments	10,000	77
Various	FT Salaries	Finance Business Office-decrease related to revised salary allocations to Enterprise Funds and Grants	(9,967)	77
Various	FT Salaries	Tax Collector-increase related to collective bargaining contracts	3,010	82
Various	FT Salaries	Public Buildings-increase related to collective bargaining contracts, higher managerial starting wages	13,430	89
Various	FT Salaries	Planning-increase related to collective bargaining contracts	4,609	95
Various	FT Salaries	Police-increase related to Non Union and Command staff salary increases	21,174	105
Various	FT Salaries	Police-increase related to Sworn Officer collective bargaining contracts	65,015	105
Various	FT Salaries	Police-decrease related to Non Sworn Support FT salaries	(967)	105
Various	FT Salaries	Dispatch-decrease related to new hire wage scales	(2,458)	108
Various	FT Salaries	Fire-increase related to collective bargaining contracts	11,347	120
Various	FT Salaries	Building Zoning & Licensing-increase related upgrade PT Secretary I to FT and collective bargaining	33,325	126
Various	FT Salaries	Public Works-increase related to collective bargaining contracts	21,284	132
Various	FT Salaries	Welfare-increase related to collective bargaining contracts	3,613	140
Various	FT Salaries	Recreation-increase related to collective bargaining contracts	3,626	145
Various	FT Salaries	Library-increase related to collective bargaining contracts	2,980	150
		Net Change in FT Salaries	247,387	
Various	PT Salaries	Legal-Reclass PT LT Prosecutor from Police to Legal Department	32,599	48
Various	PT Salaries	MIS-Reclass PT Government Channel Coordinator to City Manager's Office	(31,656)	59
Various	PT Salaries	City Clerks-increase related to additional needs for 2016 elections	5,000	65
Various	PT Salaries	Elections-increase related to additional needs for 2016 elections	3,500	67
Various	PT Salaries	Tax Collector-decrease	(399)	82
Various	PT Salaries	Public Buildings increase related to new PT Custodian for City Hall Annex building	18,500	89
Various	PT Salaries	Public Buildings increase related to collective bargaining agreements	4,731	89
Various	PT Salaries	Police-Decrease- collective bargaining contracts offset by reclass of LT Prosecutor salary to Legal	(48,301)	105
Various	PT Salaries	Building Zoning & Licensing-decrease related upgrade PT Secretary I to FT	(28,094)	126
Various	PT Salaries	Recreation-increase in programs	5,464	145
Various	PT Salaries	Library-decrease related to new hire wage scales	(3,784)	150
Various	PT Salaries	All Other Net Changes	(3,376)	Various
		Net Change in PT Salaries	(45,816)	
511009	Salary Adjustment	Increased related to anticipated Non Union Merit increases	11,430	Various
511005	Outside Duties	Decreased related Police reduction of \$30,000 and Fire Increase of \$5,000	(25,000)	Various
513002	Over Time Training	Decreased related to Fire RERP Training \$26,540, Police Department OT Training, \$1,000	(27,540)	Various
Various	Various	All Other Net Changes	19,120	Various
		Net Change in All Other Salary Related Items	(21,990)	
		Benefits: (All Departments)		
521100	Health Insurance	Increase 2.3%	61,912	Various
522000	Social Security & Medicare	Increase related to FT & PT salary changes	11,589	Various
523000	Retirement	Increase in related to FT salaries	23,126	Various
Various	Various	All Other Net Changes	6,683	Various
		Net Change In Benefits	103,310	
		Energy Items: (All Departments)		
541000	Utility Service	Anticipated increase in City Lights and related services	14,000	Various
562200	Electricity	Anticipated increases	5,001	Various
562400	Heating Fuel	Anticipated increases	3,600	Various
562600	Vehicle Fuel	Anticipated increases	8,250	Various
		Net Change Energy Items	30,851	
		City Manager's Office		
534006	Consulting Other	Public Relations initiatives	27,400	43

Explanation of Changes \geq \$10,000 General Fund - Chart C

OBJECT	ACCOUNT NAME	COMMENTS	AMOUNT	PAGE
		Economic Development		
534006	Consulting Other	Reclass from Economic Development Fund 7023	75,000	54
534007	Marketing	Reclass from Economic Development Fund 7023	56,000	54
589004	Community Services	Reclass from Economic Development Fund 7023	40,000	55
		City Clerk:		
532200	Contracted Services	FY16 Codification Project	(15,350)	65
		General Overhead:		
533000	Other Professional Services	FY16 Transfers "In" MRI Assessments	(28,000)	85
533000	Other Professional Services	Anticipated Pictometry fly over fall 2016	47,155	85
584000	Contingency	FY16 Transfers "Out"	46,000	85
584000	Contingency	Anticipated collective bargaining settlements	300,309	85
589023	Coast Subsidy	Adjustment in Contract	10,399	85
589045	EOC	Additional EOC funding for various preparedness items	(12,500)	85
593009	Transfer to Other Funds	Elimination of Economic Development Fund host fees transfer to Fund 7023	(100,000)	85
		Fire		
543001	Vehicle Maint & Repairs	FY16 Transfers "In" for repairs	(10,000)	120
562600	Vehicle Fuel	FY16 Transfers "Out" to vehicle repairs	10,000	121
		Public Works:		
532200	Contracted Services	FY16 Transfers "In" for temporary engineer services and Director of City Services moving expenses	(11,410)	132
		Library:		
544000	Software Maintenance	Switching from local server to hosted server for library databases	14,600	150
		Capital Project Transfers & Payments:		
593003	Transfer to Capital Fund	Decrease in the amount of cash funding CIP requests	(493,022)	155
		Tax Abatements:		
589032	Tax Abatements	FY16 Transfer "In" for additional abatements	(132,947)	154
Various		Other Changes		
		Sub-Total Changes before Debt Service and County Tax	(21,259)	Various
		County Tax:		
589033	County Tax	Anticipated County Tax Increase	94,720	152
			-	
		Debt Service:		
583000	Interest Expense	Reduction in interest payments and reclass of Granite Ridge interest to new annual Fund 7030	(70,653)	153
583010	Interest Expense TIF 205c	Reclass interest payments to new TIF 205c Fund 7029	(288,739)	153
591000	Redemption of Principal	Reduction in principal payments	(359,235)	153
591010	Principal TIF 205c	Reclass principal payments to new TIF 205c Fund 7029	(384,969)	153
		Sub-Total Debt Service	(1,103,596)	
		Total Changes including County Tax and Debt Service	(892,759)	

CITY GENERAL FUND REVENUE BY ACCOUNT

	FY 15 ACTUAL	FY 16 REVISED	FY 17 DRAFT	FY 17 DEPT REQ	FY 17 CM PROP	\$ CHANGE
<u>ECONOMIC DEVELOPMENT</u>						
402100 APPLICATION FEES	150	0	0	0	0	0
TOTAL ECONOMIC DEVELOPMENT	150	0	0	0	0	0
<u>CITY CLERK</u>						
400408 MARRIAGE LICENSES	1,449	1,820	1,820	1,820	1,820	0
400409 DOG LICENSES	29,580	26,000	26,000	26,000	26,000	0
400416 E-REGISTRATION FEES	96	1,600	500	500	500	(1,100)
400423 LANDLORD REGISTRATIONS	0	100	100	100	100	0
400428 POSTAGE	241	400	400	400	400	0
402101 UCC FILINGS FEES	3,330	1,000	1,000	1,000	1,000	0
402109 VITAL RECORDS	24,815	17,000	17,000	17,000	17,000	0
402139 DOG LICENSES STATE	13,105	12,600	12,600	12,600	12,600	0
402140 MARRIAGE LICENSES STATE	7,752	10,000	10,000	10,000	10,000	0
402141 VITAL RECORDS STATE	27,789	31,900	31,900	31,900	31,900	0
406201 MISCELLANEOUS	4,802	4,000	4,000	4,000	4,000	0
TOTAL CITY CLERK	112,958	106,420	105,320	105,320	105,320	(1,100)
<u>ASSESSORS</u>						
406201 MISCELLANEOUS	337	0	0	0	0	0
TOTAL ASSESSORS	337	0	0	0	0	0
<u>BUSINESS OFFICE</u>						
400302 INTEREST INCOME	57,957	55,000	55,000	55,000	55,000	0
406201 MISCELLANEOUS	0	1,000	1,000	1,000	1,000	0
TOTAL BUSINESS OFFICE	57,957	56,000	56,000	56,000	56,000	0
<u>TAX COLLECTOR</u>						
400101 PROPERTY TAX	24,196,584	24,566,479	24,849,524	24,922,316	24,638,081	71,602
400102 TIMBER AND GRAVEL TAX	9,118	4,000	4,000	4,000	4,000	0
400103 CHARGE FOR CURRENT USE	104,019	35,000	35,000	35,000	35,000	0
400301 INT ON DELINQ TAXES	645,301	525,000	525,000	525,000	525,000	0
400406 MOTOR VEHICLE PERMITS	4,135,018	3,576,400	3,576,400	3,576,400	3,576,400	0
400413 TRANSPORTATION TAX FEES	168,300	170,000	170,000	170,000	170,000	0
400416 E-REGISTRATION FEES	1,947	7,500	7,500	7,500	7,500	0
402142 TAX SALE REIMBURSEMENT	21,211	24,000	24,000	24,000	24,000	0

CITY GENERAL FUND REVENUE BY ACCOUNT

	FY 15 ACTUAL	FY 16 REVISED	FY 17 DRAFT	FY 17 DEPT REQ	FY 17 CM PROP	\$ CHANGE
TOTAL TAX COLLECTOR	29,281,497	28,908,379	29,191,424	29,264,216	28,979,981	71,602
<u>GENERAL OVERHEAD</u>						
40000 HOST COMMUNITY FEES	559,642	460,000	460,000	460,000	535,000	75,000
400104 PAYMENT IN LIEU OF TAXES	375,817	392,314	392,314	392,314	392,314	0
401603 ROOMS AND MEALS TAX	1,441,166	1,434,205	1,441,166	1,441,166	1,441,166	6,961
401605 CABLEVISION	243,891	230,000	230,000	230,000	230,000	0
405902 HEALTHTRUST RETURN OF SURPLU	0	0	0	0	0	0
406101 TRANSFER FROM FUND BALANCE	0	2,415,297	1,808,418	1,808,418	1,708,418	(706,879)
406102 TRANSFER FROM CIP	78,439	0	0	0	0	0
406106 TRANSFER FROM OTHER FUNDS	35,686	4,000	4,000	4,000	4,000	0
406201 MISCELLANEOUS	733,876	6,300	5,000	5,000	5,000	(1,300)
406500 LEASE/RENTALS	653,960	678,976	699,345	699,345	0	(678,976)
451900 RENTAL INCOME	17,459	17,457	17,457	17,457	17,457	0
TOTAL GENERAL OVERHEAD	4,139,937	5,638,549	5,057,700	5,057,700	4,333,355	(1,305,194)
<u>PUBLIC BUILDINGS</u>						
406201 MISCELLANEOUS	1,952	0	0	0	0	0
TOTAL PUBLIC BUILDINGS	1,952	0	0	0	0	0
<u>PLANNING</u>						
400424 POSTAGE - ABUTTER NOTICES	1,511	1,000	1,000	1,000	1,000	0
402102 SITE REVIEW APPLICATIONS	25,459	12,000	12,000	12,000	12,000	0
402103 ZONING APPLICATIONS	0	0	0	0	0	0
402104 SUB DIVISION APPLICATIONS	4,725	2,000	2,000	2,000	2,000	0
406201 MISCELLANEOUS	31	250	250	250	250	0
TOTAL PLANNING	31,726	15,250	15,250	15,250	15,250	0
<u>LEGAL</u>						
406106 TRANSFER FROM OTHER FUNDS	50,000	50,000	50,000	50,000	50,000	0
406201 MISCELLANEOUS	5,121	0	0	0	0	0
TOTAL LEGAL	55,121	50,000	50,000	50,000	50,000	0
<u>POLICE</u>						
400407 PISTOL PERMITS	5,400	5,145	5,145	5,145	5,145	0
402110 COPY MACHINE	4,281	3,700	3,700	3,700	3,700	0
402111 O/S SECURITY SERVICES	233,869	280,000	240,000	240,000	240,000	(40,000)

CITY GENERAL FUND REVENUE BY ACCOUNT

	FY 15 ACTUAL	FY 16 REVISED	FY 17 DRAFT	FY 17 DEPT REQ	FY 17 CM PROP	\$ CHANGE
402115 ALARM FEES	4,700	4,900	4,900	4,900	4,900	0
402120 WRECKER SERVICE	1,650	0	1,650	1,650	1,650	1,650
402121 DOG SHELTER & TRANSPORT	1,100	1,500	1,500	1,500	1,500	0
402122 DOG FINES	15,178	16,000	16,000	16,000	16,000	0
405201 COURT FINES	14,208	14,000	14,000	14,000	14,000	0
405202 PARKING TICKETS	3,787	5,600	5,600	5,600	5,600	0
405203 EXCESS ALARM PENALTY	900	3,000	3,000	3,000	3,000	0
406201 MISCELLANEOUS	4,247	4,000	4,000	4,000	4,000	0
406209 POLICE RESTITUTION	665	1,000	1,000	1,000	1,000	0
406210 WITNESS FEES	9,733	7,000	7,000	7,000	7,000	0
406216 HOST TRAINING FEES	0	6,000	6,000	6,000	6,000	0
406299 INSURANCE CLAIM REIMBURSEME	0	0	5,000	5,000	5,000	5,000
TOTAL POLICE	299,717	351,845	318,495	318,495	318,495	(33,350)
<u>FIRE</u>						
400417 RERP	4,529	40,000	0	13,500	13,500	(26,500)
402111 O/S SECURITY SERVICES	6,023	10,000	0	0	15,000	5,000
402157 FIRE PREVENTION FEES	6,541	1,825	1,825	1,825	1,825	0
406201 MISCELLANEOUS	7,754	0	0	0	0	0
406205 FIRE DONATIONS	0	0	0	0	500	500
TOTAL FIRE	24,847	51,825	1,825	15,325	30,825	(21,000)
<u>DISPATCH CENTER</u>						
400303 CONTRACT REVENUE	61,075	62,044	62,044	62,044	62,044	0
TOTAL DISPATCH CENTER	61,075	62,044	62,044	62,044	62,044	0
<u>CODE ENFORCEMENT</u>						
400401 FOOD ESTABLISHMENT LICENSE	28,000	29,000	29,000	29,000	29,000	0
400402 TAXI LICENSE	890	700	1,000	1,000	1,000	300
400403 AMUSEMENT LICENSE	2,850	4,000	4,000	4,000	4,000	0
400404 BUILDING PERMITS	382,569	279,000	279,000	279,000	279,000	0
400411 HAWKERS & PEDDLERS LICENSE	450	500	500	500	500	0
400424 POSTAGE - ABUTTER NOTICES	1,108	1,000	1,000	1,000	1,000	0
400425 SECOND HAND DEALER LICENSE	1,666	1,000	1,000	1,000	1,000	0
400426 PAWNBROKER LICENSE	200	150	200	200	200	50
400427 JUNK YARD & DEALER LICENSE	125	175	175	175	175	0

CITY GENERAL FUND REVENUE BY ACCOUNT

	FY 15 ACTUAL	FY 16 REVISED	FY 17 DRAFT	FY 17 DEPT REQ	FY 17 CM PROP	\$ CHANGE
402103 ZONING APPLICATIONS	4,375	7,500	7,000	7,000	7,000	(500)
406201 MISCELLANEOUS	1,241	100	100	100	100	0
TOTAL CODE ENFORCEMENT	423,474	323,125	306,975	306,975	322,975	(150)
<u>PUBLIC WORKS</u>						
400405 EXCAVATION PERMITS	11,300	6,700	6,700	6,700	6,700	0
400412 HAZARDOUS WASTE	19,135	14,000	14,000	14,000	14,000	0
400414 DRIVEWAY PERMITS FEES	4,800	4,500	4,500	4,500	4,500	0
400418 INSPECTION FEES	3,075	0	0	0	0	0
400420 COMPOST BINS	271	0	0	0	0	0
400421 RECYCLE BINS	1,830	0	0	0	0	0
400422 TOTES SYSTEM STICKERS	1,737	0	0	0	0	0
401604 HIGHWAY BLOCK SUBSIDY	535,833	591,229	530,930	530,930	530,930	(60,299)
406201 MISCELLANEOUS	5,983	10,000	10,000	10,000	10,000	0
406299 INSURANCE CLAIM REIMBURSEME	991	0	0	0	0	0
TOTAL PUBLIC WORKS	584,956	626,429	566,130	566,130	566,130	(60,299)
<u>WELFARE</u>						
402123 WELFARE REIMBURSEMENT	4,338	8,500	7,500	7,500	7,500	(1,000)
TOTAL WELFARE	4,338	8,500	7,500	7,500	7,500	(1,000)
<u>RECREATION</u>						
402124 BASKETBALL PROGRAM FEES	26,555	22,175	25,000	25,000	25,000	2,825
402130 PARKS & PLAYGROUNDS	52,544	60,000	58,000	58,000	58,000	(2,000)
402153 POOLS	12,830	11,800	12,000	12,000	12,000	200
402154 REC PROGRAMS	17,301	18,900	15,000	15,000	15,000	(3,900)
406200 OTHER RENTALS & VENDING	15,945	13,925	16,000	16,000	16,000	2,075
406201 MISCELLANEOUS	5,071	3,000	4,000	4,000	4,000	1,000
406207 RECREATION DONATIONS	1,000	0	0	0	0	0
TOTAL RECREATION	131,246	129,800	130,000	130,000	130,000	200
<u>LIBRARY</u>						
400419 LIBRARY REGISTRATION FEES	8,784	8,665	7,475	7,475	7,475	(1,190)
402110 COPY MACHINE	4,296	4,718	4,440	4,440	4,440	(278)
406217 DONATIONS	1,175	0	1,000	1,000	1,000	1,000

CITY GENERAL FUND REVENUE BY ACCOUNT

	FY 15 ACTUAL	FY 16 REVISED	FY 17 DRAFT	FY 17 DEPT REQ	FY 17 CM PROP	\$ CHANGE
TOTAL LIBRARY	14,255	13,383	12,915	12,915	12,915	(468)
GRAND TOTAL CITY	35,225,542	36,341,549	35,881,578	35,967,870	34,990,790	(1,350,759)

SCHOOL DEPARTMENT GENERAL FUND REVENUE

	FY 15 ACTUAL	FY 16 APPROP	FY 16 REVISED	FY 17 DEPT REQ	FY 17 CM PROP	\$ CHANGE
TOTAL SCHOOL GF REVENUE	57,398,470	58,663,463	58,663,463	60,607,137	58,878,599	215,136

CAPITAL IMPROVEMENTS REVENUE SUMMARY

	PROJECT AMOUNT	BOND PROCEEDS	O&M CASH	FUND BAL RET EARN	TIF REVENUE	TIF BOND	GRANTS
<u>GENERAL FUND</u>							
CITY*	5,453,400	3,310,000	2,088,400	0	0	0	55,000
SCHOOL	27,763,773	10,128,273	135,500	0	0	0	17,500,000
TOTAL GENERAL FUND	33,217,173	13,438,273	2,223,900	0	0	0	17,555,000
<u>ENTERPRISE FUNDS</u>							
WATER	4,544,000	4,355,000	189,000	0	0	0	0
SEWER	9,470,000	9,285,000	185,000	0	0	0	0
AREA	575,000	575,000	0	0	0	0	0
TOTAL ENTERPRISE FUNDS	14,589,000	14,215,000	374,000	0	0	0	0
<u>TIFS</u>							
GRANITE STATE BUSINESS PARK	1,500,000	0	0	0	100,000	1,400,000	0
GRANITE RIDGE DEVELOPMENT	100,000	0	0	0	0	100,000	0
	1,600,000	0	0	0	100,000	1,500,000	0
TOTAL ALL CIP	49,406,173	27,653,273	2,597,900	0	100,000	1,500,000	17,555,000

* Includes Community Center CIP's

**WATER WORKS
REVENUES BY ACCOUNT**

	FY 15 ACTUAL	FY 16 REVISED	FY 17 DRAFT	FY 17 DEPT REQ	FY 17 CM PROP	\$ CHANGE
400302 INTEREST INCOME	2,500	2,500	2,500	2,500	2,500	0
406105 TRANSFER FROM RET EARNINGS	0	1,855,031	2,020,519	2,020,519	2,171,863	316,832
406201 MISCELLANEOUS	155,160	25,000	25,000	25,000	25,000	0
406600 CONSTRUCTION	53,276	50,000	50,000	50,000	50,000	0
406601 USER FEES	3,523,265	3,500,000	3,500,000	3,500,000	3,500,000	0
406602 INTEREST ON DEL ACCTS	10,425	12,000	12,000	12,000	12,000	0
406603 HYDRANT RENTAL	27,480	24,000	24,000	24,000	24,000	0
TOTAL	3,772,105	5,468,531	5,634,019	5,634,019	5,785,363	316,832
TOTAL WATER WORKS	3,772,105	5,468,531	5,634,019	5,634,019	5,785,363	316,832

**SEWER WORKS
REVENUES BY ACCOUNT**

	FY 15 ACTUAL	FY 16 REVISED	FY 17 DRAFT	FY 17 DEPT REQ	FY 17 CM PROP	\$ CHANGE
400302 INTEREST INCOME	2,500	2,500	2,500	2,500	2,500	0
406105 TRANSFER FROM RET EARNINGS	0	1,611,293	1,636,484	1,636,484	1,685,356	74,063
406201 MISCELLANEOUS	205,279	4,000	4,000	4,000	4,000	0
406211 HOMEMAKERS SRF LOAN CS330122	16,409	16,049	16,049	16,049	16,049	0
406306 STATE AID GRANT C-520	50,062	357,337	345,384	345,384	345,384	(11,953)
406307 STATE AID GRANT C-773	7,290	7,290	7,291	7,291	7,291	1
406308 STATE AID GRANT C-775	3,625	11,983	11,681	11,681	11,681	(302)
406309 STATE AID GRANT C-835	19,470	46,230	45,206	45,206	45,206	(1,024)
406310 STATE AID GRANT C-836	5,718	15,112	14,811	14,811	14,811	(301)
406311 STATE AID GRANT C-839	13,272	32,600	31,901	31,901	31,901	(699)
406600 CONSTRUCTION	4,723	10,000	10,000	10,000	10,000	0
406601 USER FEES	4,262,290	4,500,000	4,500,000	4,500,000	4,500,000	0
406602 INTEREST ON DEL ACCTS	12,435	12,000	12,000	12,000	12,000	0
406607 IMPACT FEES	51,400	14,000	14,000	14,000	14,000	0
406701 SEPTIC DISPOSAL PERMIT	114,185	175,000	175,000	175,000	175,000	0
406703 INDUSTRIAL PRE-TREAT	15,417	10,000	10,000	10,000	10,000	0
TOTAL	4,784,074	6,825,394	6,836,307	6,836,307	6,885,179	59,785
TOTAL SEWER WORKS	4,784,074	6,825,394	6,836,307	6,836,307	6,885,179	59,785

**ARENA
REVENUES BY ACCOUNT**

	FY 15 ACTUAL	FY 16 REVISED	FY 17 DRAFT	FY 17 DEPT REQ	FY 17 CM PROP	\$ CHANGE
400302 INTEREST INCOME	500	0	0	0	0	0
406105 TRANSFER FROM RET EARNINGS	0	176,067	70,103	70,103	170,103	(5,964)
406106 TRANSFER FROM OTHER FUNDS	0	0	100,000	100,000	0	0
406201 MISCELLANEOUS	16,372	0	0	0	0	0
406202 PRO SHOP & VENDING	30,539	39,850	28,850	28,850	28,850	(11,000)
406450 ADVERTISING	15,388	11,000	13,500	13,500	13,500	2,500
406500 LEASE/RENTALS	329,063	349,150	359,000	359,000	359,000	9,850
406805 LEASE RECREATION DEPT.	10,000	10,000	10,000	10,000	10,000	0
TOTAL	401,862	586,067	581,453	581,453	581,453	(4,614)
TOTAL ARENA	401,862	586,067	581,453	581,453	581,453	(4,614)

**COMMUNITY CENTER
REVENUES BY ACCOUNT**

	FY 15 ACTUAL	FY 16 REVISED	FY 17 DRAFT	FY 17 DEPT REQ	FY 17 CM PROP	\$ CHANGE
406105 TRANSFER FROM RET EARNINGS	0	64,208	93,585	93,585	99,273	35,065
406801 LEASE/RENT GYM & ROOMS	2	0	0	0	0	0
406802 LEASE STATE OF NH	275,250	275,250	275,250	275,250	275,250	0
406803 LEASE SCHOOL MAINT	60,950	60,950	60,950	60,950	60,950	0
406804 LEASE ALT SCHOOL	72,891	72,373	72,891	72,891	72,891	518
406805 LEASE RECREATION DEPT.	60,000	60,000	60,000	60,000	60,000	0
406806 STRAF COUNTY HEAD START	63,000	63,000	63,000	63,000	63,000	0
406807 STRAFFORD COUNTY CAP	24,990	24,990	24,990	24,990	24,990	0
406808 LEASE SAU OFFICE	79,608	79,608	79,608	79,608	79,608	0
406813 HOPE SCHOOL	21,007	21,007	21,007	21,007	21,007	0
406818 STRAFFORD REGION PLANNING CO	30,000	30,000	30,000	30,000	30,000	0
406819 WILLIAMS DRIVING SCHOOL LEASI	5,083	5,083	5,083	5,083	5,083	0
406821 ROCHESTER AREA SENIOR CITIZEN	0	1	1	1	1	0
406824 SHARE	901	901	901	901	901	0
406825 CROSSPOINT CHURCH	18,000	18,000	18,000	18,000	18,000	0
TOTAL	711,682	775,371	805,266	805,266	810,954	35,583
TOTAL COMMUNITY CENTER	711,682	775,371	805,266	805,266	810,954	35,583

**ECONOMIC DEVELOPMENT FUND
REVENUE BY ACCOUNT**

	FY 15 ACTUAL	FY 16 REVISED	FY 17 DRAFT	FY 17 DEPT REQ	FY 17 CM PROP	\$ CHANGE
<u>ECONOMIC DEVELOPMENT FUND</u>						
406101 TRANSFER FROM FUND BALANCE	0	75,105	75,000	75,000	0	(75,105)
406103 TRANSFER FROM GEN FUND	149,605	100,000	100,000	100,000	0	(100,000)
TOTAL ECONOMIC DEVELOPMENT	149,605	175,105	175,000	175,000	0	(175,105)
TOTAL ECONOMIC DEV FUND	149,605	175,105	175,000	175,000	0	(175,105)

CITY GRANTS REVENUE SUMMARY

	FY15 ACTUAL	FY16 REVISED	FY17 DRAFT	FY17 DEPT REQ	FY17 CM PROP	\$ CHANGE
<u>GRANT NAME</u>						
CDBG	138,856	227,062	227,062	227,062	241,052	13,990
HUD OFFICER	53,249	75,000	65,000	65,000	65,000	(10,000)
ICAC	2,246	5,000	5,000	5,000	5,000	0
BRIDGING THE GAPS	5,181	125,000	125,000	125,000	125,000	0
TOTAL CITY GRANTS	199,532	432,062	422,062	422,062	436,052	3,990

SCHOOL LUNCH AND SCHOOL GRANTS REVENUE SUMMARY

	FY15 ACTUAL	FY16 APPROP	FY16 REVISED	FY17 DEPT REQ	FY17 CM PROP	\$ CHANGE
<u>SCHOOL DEPARTMENT</u>						
SCHOOL LUNCH	1,770,000	1,800,000	1,800,000	1,800,000	1,800,000	0
GRANTS	3,218,000	3,060,000	3,060,000	3,571,000	3,571,000	511,000
TOTALS	4,988,000	4,860,000	4,860,000	5,371,000	5,371,000	511,000

GRANITE STATE BUSINESS PARK TIF 162K

FUND 7028 REVENUE BY ACCOUNT

	FY 15 ACTUAL	FY 16 REVISED	FY 17 DRAFT	FY 17 DEPT REQ	FY 17 CM PROP	\$ CHANGE
400101 PROPERTY TAX	87,747	70,000	0	0	0	(70,000)
400105 TAX INCREMENT	0	0	0	0	100,000	100,000
406101 TRANSFER FROM FUND BALANCE	0	20,000	0	0	0	(20,000)
TOTAL	87,747	90,000	0	0	100,000	10,000
TOTAL PUBLIC WORKS	87,747	90,000	0	0	100,000	10,000

GRANITE STATE BUSINESS PARK TIF 205C
 FUND 7029 REVENUE BY ACCOUNT

	FY 15 ACTUAL	FY 16 REVISED	FY 17 DRAFT	FY 17 DEPT REQ	FY 17 CM PROP	\$ CHANGE
400105 TAX INCREMENT	0	0	0	0	656,509	656,509
406106 TRANSFER FROM OTHER FUNDS	85,104	0	0	0	0	0
TOTAL	85,104	0	0	0	656,509	656,509
TOTAL PUBLIC WORKS	85,104	0	0	0	656,509	656,509

GRANITE RIDGE DEVELOPMENT TIF 162K

FUND 7030 REVENUE BY ACCOUNT

	FY 15 ACTUAL	FY 16 REVISED	FY 17 DRAFT	FY 17 DEPT REQ	FY 17 CM PROP	\$ CHANGE
400105 TAX INCREMENT	0	0	0	0	119,213	119,213
TOTAL	0	0	0	0	119,213	119,213
TOTAL PUBLIC WORKS	0	0	0	0	119,213	119,213

CITY GENERAL FUND EXPENDITURES BY DEPARTMENT

	FY 15 ACTUAL	FY 16 REVISED	FY 17 DRAFT	FY 17 DEPT REQ	FY 17 CM PROP	\$ CHANGE
<u>GENERAL GOVERNMENT</u>						
COUNCIL/MANAGER	267,114	278,414	279,004	279,004	384,698	106,284
ECONOMIC DEVELOPMENT	288,620	296,187	292,845	292,845	467,945	171,758
MIS	366,432	444,691	463,442	463,442	426,934	(17,757)
CITY CLERK	256,899	295,790	280,009	280,009	289,921	(5,869)
ELECTIONS	31,586	44,016	40,474	40,474	46,251	2,235
ASSESSORS	370,769	387,319	403,335	403,335	408,335	21,016
BUSINESS OFFICE	555,769	642,751	646,622	646,622	649,187	6,436
TAX COLLECTOR	322,516	336,758	340,128	340,128	340,128	3,370
GENERAL OVERHEAD	643,108	696,767	1,094,033	1,094,033	910,342	213,575
PUBLIC BUILDINGS	783,062	852,731	868,459	868,459	908,159	55,428
PLANNING	328,730	348,964	357,871	357,871	357,871	8,907
LEGAL	314,639	559,899	541,865	541,865	596,915	37,016
TOTAL GENERAL GOVERNMENT	4,529,244	5,184,287	5,608,087	5,608,087	5,786,686	602,399
<u>PUBLIC SAFETY</u>						
POLICE	6,529,392	6,789,501	6,905,209	6,909,122	6,864,174	74,673
FIRE	4,048,538	4,259,957	4,232,157	4,232,536	4,232,536	(27,421)
DISPATCH CENTER	700,753	735,861	734,705	734,705	734,705	(1,156)
CODE ENFORCEMENT	486,165	527,429	533,749	533,749	564,099	36,670
AMBULANCE	53,219	54,913	56,468	56,468	56,468	1,555
TOTAL PUBLIC SAFETY	11,818,067	12,367,661	12,462,288	12,466,580	12,451,982	84,321
<u>PUBLIC WORKS</u>						
PUBLIC WORKS	2,516,810	2,477,898	2,501,673	2,501,673	2,501,673	23,775
CITY LIGHTS	271,672	257,500	257,500	257,500	271,500	14,000
TOTAL PUBLIC WORKS	2,788,482	2,735,398	2,759,173	2,759,173	2,773,173	37,775
<u>SOCIAL SERVICES/LEISURE</u>						
WELFARE	351,949	451,998	456,363	456,363	456,363	4,365
RECREATION	685,294	704,576	720,816	720,816	720,816	16,240
LIBRARY	1,071,082	1,117,547	1,096,933	1,096,933	1,114,533	(3,014)
TOTAL SOCIAL SERVICES/LEISURE	2,108,324	2,274,121	2,274,112	2,274,112	2,291,712	17,591
<u>COUNTY TAX</u>						
COUNTY TAX	5,892,846	5,980,421	6,075,141	6,075,141	6,075,141	94,720
TOTAL COUNTY TAX	5,892,846	5,980,421	6,075,141	6,075,141	6,075,141	94,720
<u>OTHER DEPARTMENTS</u>						
DEBT SERVICE	4,227,523	4,535,036	4,227,121	4,227,121	3,431,440	(1,103,596)
TAX ABATEMENTS	390,795	225,203	92,256	92,256	92,256	(132,947)
CIP & OTHER TRANSFERS	1,852,842	2,581,422	2,383,400	2,465,400	2,088,400	(493,022)
TOTAL OTHER DEPARTMENTS	6,471,160	7,341,661	6,702,777	6,784,777	5,612,096	(1,729,565)

CITY GENERAL FUND EXPENDITURES BY DEPARTMENT

	FY 15 ACTUAL	FY 16 REVISED	FY 17 DRAFT	FY 17 DEPT REQ	FY 17 CM PROP	\$ CHANGE
GRAND TOTAL CITY	33,608,124	35,883,549	35,881,578	35,967,870	34,990,790	(892,759)

SCHOOL DEPARTMENT EXPENDITURES

	FY 15 ACTUAL	FY 16 APPROP	FY 16 REVISED	FY 17 DEPT REQ	FY 17 CM PROP	\$ CHANGE
TOTAL SCHOOL GF EXPENDITURES	56,805,898	58,663,463	58,663,463	60,607,137	58,878,599	215,136

CAPITAL IMPROVEMENTS EXPENDITURE SUMMARY

	FY15 ACTUAL	FY16 ADOPTED	FY16 REVISED	FY17 DEPT REQ	FY17 CM PROP	\$ CHANGE
<u>GENERAL FUND</u>						
CITY	5,251,893	11,552,543	15,735,543	5,530,400	5,153,400	(10,582,143)
SCHOOL	10,245,889	1,093,400	1,118,550	1,140,500	27,763,773	26,645,223
TOTAL GENERAL FUND	15,497,782	12,645,943	16,854,093	6,670,900	32,917,173	16,063,080
<u>ENTERPRISE FUNDS</u>						
WATER	2,182,797	2,542,000	2,659,876	4,544,000	4,544,000	1,884,124
SEWER	3,622,852	7,108,000	7,154,053	9,470,000	9,470,000	2,315,947
ARENA	227,091	855,000	855,000	575,000	575,000	(280,000)
COMMUNITY CENTER	0	137,000	137,000	300,000	300,000	163,000
TOTAL ENTERPRISE FUNDS	6,032,740	10,642,000	10,805,929	14,889,000	14,889,000	4,083,071
<u>TIFS</u>						
GRANITE STATE BUSINESS PARK	0	70,000	90,000	1,500,000	1,500,000	1,410,000
GRANITE RIDGE DEVELOPMENT	971,282	0	0	100,000	100,000	100,000
TOTAL TIFS	971,282	70,000	90,000	1,600,000	1,600,000	1,510,000
TOTAL ALL CIP	22,501,804	23,357,943	27,750,022	23,159,900	49,406,173	21,656,151

ENTERPRISE AND SPECIAL REVENUE FUNDS EXPENDITURE SUMMARY

	FY 15 ACTUAL	FY 16 REVISED	FY 17 DRAFT	FY 17 DEPT REQ	FY 17 CM PROP	\$ CHANGE
<u>TAX INCREMENTAL FINANCING FUNDS</u>						
GRANITE STATE BUSINESS PARK-162K	0	90,000	100,000	100,000	100,000	10,000
GRANITE STATE BUSINESS PARK-205C	0	0	656,509	656,509	656,509	656,509
GRANITE RIDGE TIF 162K-	0	0	119,213	119,213	119,213	119,213
TOTAL TAX INCREMENTAL FINANCING	0	90,000	875,722	875,722	875,722	785,722
<u>ENTERPRISE FUNDS</u>						
WATER WORKS	3,988,057	5,468,531	5,634,019	5,634,019	5,785,363	316,832
SEWER WORKS	4,737,435	6,825,394	6,836,307	6,836,307	6,885,179	59,785
ARENA	457,881	586,067	581,453	581,453	581,453	(4,614)
TOTAL ENTERPRISE FUNDS	9,183,373	12,879,992	13,051,779	13,051,779	13,251,995	372,003
<u>SPECIAL REVENUE FUNDS</u>						
ECONOMIC DEVELOPMENT	224,123	175,105	175,000	175,000	0	(175,105)
COMMUNITY CENTER	652,783	775,371	805,266	805,266	810,954	35,583
TOTAL SPECIAL REVENUE FUNDS	876,907	950,476	980,266	980,266	810,954	(139,522)
GRAND TOTAL CITY	10,060,279	13,920,468	14,907,767	14,907,767	14,938,671	1,018,203

CITY GRANTS EXPENDITURE SUMMARY

	FY15 ACTUAL	FY16 REVISED	FY17 DRAFT	FY17 DEPT REQ	FY17 CM PROP	\$ CHANGE
<u>GRANT NAME</u>						
CDBG	138,856	227,062	227,062	227,062	241,052	13,990
HUD OFFICER	52,484	75,000	65,000	65,000	65,000	(10,000)
ICAC	2,246	5,000	5,000	5,000	5,000	0
BRIDGING THE GAPS	5,181	125,000	125,000	125,000	125,000	0
TOTAL CITY GRANTS	198,767	432,062	422,062	422,062	436,052	3,990

SCHOOL LUNCH AND SCHOOL GRANTS EXPENDITURE SUMMARY

	FY15 ACTUAL	FY16 APPROP	FY16 REVISED	FY17 DEPT REQ	FY17 CM PROP	\$ CHANGE
<u>SCHOOL DEPARTMENT</u>						
SCHOOL LUNCH	1,770,000	1,800,000	1,800,000	1,800,000	1,800,000	0
GRANTS	3,218,000	3,060,000	3,060,000	3,571,000	3,571,000	511,000
TOTALS	4,988,000	4,860,000	4,860,000	5,371,000	5,371,000	511,000

CITY GF EXPENDITURE SUMMARY BY GOVERNMENT TYPE

	FY 15 ACTUAL	FY 16 REVISED	FY 17 DRAFT	FY 17 DEPT REQ	FY 17 CM PROP	\$ CHANGE
<u>GOVERNMENT TYPE</u>						
GENERAL GOVERNMENT	4,529,244	5,184,287	5,608,087	5,608,087	5,786,686	602,399
PUBLIC SAFETY	11,818,067	12,367,661	12,462,288	12,466,580	12,451,982	84,321
PUBLIC WORKS	2,788,482	2,735,398	2,759,173	2,759,173	2,773,173	37,775
SOCIAL SERVICES/LEISURE	2,108,324	2,274,121	2,274,112	2,274,112	2,291,712	17,591
COUNTY TAX	5,892,846	5,980,421	6,075,141	6,075,141	6,075,141	94,720
OTHER DEPARTMENTS	6,471,160	7,341,661	6,702,777	6,784,777	5,612,096	(1,729,565)
GRAND TOTAL CITY	33,608,124	35,883,549	35,881,578	35,967,870	34,990,790	(892,759)

CITY GF EXPENDITURE SUMMARY BY CATEGORY

<u>CATEGORY</u>	FY 15 ACTUAL	FY 16 REVISED	FY 17 DRAFT	FY 17 DEPT REQ	FY 17 CM PROP	\$ CHANGE
PERSONNEL - SALARIES	11,656,584	12,369,533	12,497,040	12,503,937	12,549,114	179,581
PERSONNEL - BENEFITS	4,977,801	5,441,430	5,481,230	5,478,125	5,544,740	103,310
TECH/PROF SERVICES	927,284	829,584	810,260	810,260	997,060	167,476
PROPERTY SERVICES	1,301,198	1,343,390	1,332,213	1,334,213	1,358,613	15,223
ADMINISTRATIVE COSTS	440,388	479,066	491,119	491,119	495,119	16,053
MATERIALS & SUPPLIES	1,208,727	1,236,537	1,253,436	1,251,936	1,261,236	24,699
PROPERTY/FIXED ASSET	93,076	86,718	76,251	76,251	79,251	(7,467)
OTHER GOODS/SERVICES	7,839,023	7,983,843	8,262,926	8,262,926	7,929,435	(54,408)
OTHER TRANSACTIONS	5,164,043	6,113,448	5,677,103	5,759,103	4,776,222	(1,337,226)
GRAND TOTAL CITY	33,608,124	35,883,549	35,881,578	35,967,870	34,990,790	(892,759)

CITY GF SUMMARY EXPENDITURE BY OBJECT

	FY 15 ACTUAL	FY 16 REVISED	FY 17 DRAFT	FY 17 DEPT REQ	FY 17 CM PROP	\$ CHANGE
<u>PERSONNEL - SALARIES</u>						
511001 SALARIES - FULL TIME	9,288,142	9,923,338	10,087,870	10,092,270	10,170,725	247,387
511002 SALARIES - PART TIME	1,032,343	1,088,581	1,078,043	1,078,043	1,042,765	(45,816)
511003 SALARIES - EARLY REPORTING	58,694	83,634	85,613	85,613	85,613	1,979
511004 SALARIES - HOLIDAY PAY	224,087	222,326	228,063	228,063	228,063	5,737
511005 SALARIES - OUTSIDE DUTIES	165,810	230,000	205,000	205,000	205,000	(25,000)
511009 SALARIES - ELECTED OFFICIALS	33,136	38,800	42,300	42,300	42,300	3,500
511099 SALARIES - ADJUSTMENT	0	52,048	61,981	63,478	63,478	11,430
513001 OVERTIME - REGULAR	705,409	530,510	531,060	531,060	533,060	2,550
513002 OVERTIME - TRAINING	35,232	85,480	56,940	57,940	57,940	(27,540)
514000 EDUCATION INCENTIVE	60,391	59,700	58,500	58,500	58,500	(1,200)
515001 ON CALL	11,640	11,241	11,241	11,241	11,241	0
516000 LONGEVITY	30,409	32,575	34,129	34,129	34,129	1,554
519000 TRAVEL ALLOWANCE	11,292	11,300	16,300	16,300	16,300	5,000
PERSONNEL - SALARIES	11,656,584	12,369,533	12,497,040	12,503,937	12,549,114	179,581
<u>PERSONNEL - BENEFITS</u>						
521100 HEALTH	2,240,570	2,344,094	2,364,808	2,364,808	2,406,006	61,912
521200 DENTAL	35,611	37,001	37,013	37,013	37,513	512
521300 LIFE	10,781	11,814	6,672	6,672	6,772	(5,042)
522000 SOCIAL SECURITY	475,399	518,598	526,673	526,528	530,187	11,589
523000 RETIREMENT	2,057,078	2,271,608	2,288,538	2,285,578	2,294,734	23,126
525000 UNEMPLOYMENT	9,500	1,500	0	0	11,102	9,602
526000 WORKERS' COMPENSATION	109,115	204,389	224,419	224,419	224,419	20,030
528001 IPT	39,747	52,426	33,107	33,107	34,007	(18,419)
PERSONNEL - BENEFITS	4,977,801	5,441,430	5,481,230	5,478,125	5,544,740	103,310
<u>TECH/PROF SERVICES</u>						
531901 CITY SOLICITOR RETAINER	6,667	0	0	0	0	0
532001 STAFF DEVELOPMENT	41,549	80,289	82,554	82,554	82,554	2,265
532200 CONTRACTED SERVICES	162,241	139,814	111,771	111,771	111,771	(28,043)
533000 OTHER PROF SERVICES	483,896	278,645	293,800	293,800	293,800	15,155
533001 AUDIT	19,380	20,535	19,380	19,380	19,380	(1,155)
533002 ENGINEERING SERVICES	6,502	7,900	7,900	7,900	7,900	0
533003 PHOTO DEVELOPMENT	3	300	300	300	300	0
533004 MEDICAL SERVICES	8,722	11,949	10,820	10,820	10,820	(1,129)
533005 ANIMAL DISPOSAL	1,250	1,000	1,000	1,000	1,000	0

CITY GF SUMMARY EXPENDITURE BY OBJECT

	FY 15 ACTUAL	FY 16 REVISED	FY 17 DRAFT	FY 17 DEPT REQ	FY 17 CM PROP	\$ CHANGE
<u>TECH/PROF SERVICES</u>						
533006 LABORATORY SERVICES	900	400	1,900	1,900	1,900	1,500
533007 RECYCLING PROGRAM	24,500	24,500	24,500	24,500	24,500	0
533008 LAWN & TREE SERVICE	20,632	25,500	28,000	28,000	28,000	2,500
533009 LEGAL	39,533	0	0	0	0	0
533010 LABOR NEGOTIATIONS	946	39,000	37,000	37,000	37,000	(2,000)
533011 ANIMAL BOARDING	4,721	4,000	4,000	4,000	4,000	0
533012 GOVERNMENT CHANNEL	6,061	6,525	6,525	6,525	6,525	0
534000 TECHNICAL SERVICES	7,334	10,500	10,500	10,500	10,500	0
534001 STATE FEE COMPUTERS	4,500	4,500	4,500	4,500	4,500	0
534002 CATALOG CARD SERVICE	6,538	7,450	6,960	6,960	6,960	(490)
534003 SOFTWARE MAINT/LIC	66,813	87,032	82,800	82,800	107,100	20,068
534004 APPRAISALS	0	4,650	5,000	5,000	5,000	350
534006 CONSULTING OTHER	11,023	56,000	51,900	51,900	158,400	102,400
534007 MARKETING	0	0	0	0	56,000	56,000
534008 CONSERVATION COMMISSION	445	1,000	500	500	500	(500)
534010 ELECTRONIC SERVICES	3,130	18,094	18,650	18,650	18,650	556
TECH/PROF SERVICES	927,284	829,584	810,260	810,260	997,060	167,476
<u>PROPERTY SERVICES</u>						
541000 UTILITY SERVICE	252,672	245,000	245,000	245,000	259,000	14,000
541100 WATER & SEWERAGE	17,554	14,565	15,665	15,665	16,165	1,600
541901 HVAC SERVICE CONTRACT	67,519	78,321	80,671	80,671	86,671	8,350
542101 RUBBISH COLLECTION	541,137	541,457	541,657	541,657	541,657	200
542400 LAWN CARE/LANDSCAPING	7,230	8,500	8,500	8,500	8,500	0
543000 REPAIR AND MAINTENANCE	97,213	81,940	84,215	84,215	87,415	5,475
543001 VEHICLE MAINT & REPAIRS	86,857	109,900	87,200	89,200	89,200	(20,700)
543002 EQUIPMENT MAINTENANCE	111,773	132,875	135,744	135,744	136,044	3,169
543003 TRANSPORT OF EQUIPMENT	383	0	500	500	500	500
544000 RENTALS	70,000	70,000	70,000	70,000	70,000	0
544100 RENTAL LAND & BUILDINGS	1,500	1,500	1,500	1,500	1,500	0
544200 RENTAL EQUIPMENT	400	1,800	1,800	1,800	1,800	0
544400 RENTAL COMP/COMM EQUIP	1,782	1,782	1,764	1,764	1,764	(18)
544500 LEASE COPIER/PRINTERS	43,981	54,090	56,337	56,337	56,337	2,247
549000 OTHER PURCHASED PROPERTY	1,197	1,660	1,660	1,660	2,060	400
PROPERTY SERVICES	1,301,198	1,343,390	1,332,213	1,334,213	1,358,613	15,223

CITY GF SUMMARY EXPENDITURE BY OBJECT

	FY 15 ACTUAL	FY 16 REVISED	FY 17 DRAFT	FY 17 DEPT REQ	FY 17 CM PROP	\$ CHANGE
<u>ADMINISTRATIVE COSTS</u>						
552001 FLEET INSURANCE	24,102	22,027	23,611	23,611	23,611	1,584
552002 PROPERTY INSURANCE	19,050	17,807	19,089	19,089	19,089	1,282
552003 GENERAL LIABILITY	86,191	81,628	87,504	87,504	87,504	5,876
552004 OFFICER LIABILITY	50,915	48,081	51,542	51,542	51,542	3,461
552005 INSURANCE CLAIM DEDUCTIBLE	0	1,500	1,500	1,500	1,500	0
553000 COMMUNICATIONS	99,868	113,714	116,524	116,524	116,524	2,810
553400 POSTAGE FEES	44,531	44,582	44,812	44,812	44,812	230
554000 ADVERTISING	12,162	15,873	13,473	13,473	13,473	(2,400)
555000 PRINTING AND BINDING	9,218	16,794	15,144	15,144	15,144	(1,650)
556000 TUITION	13,884	17,000	17,000	17,000	17,000	0
558000 TRAVEL	27,246	45,147	44,452	44,452	48,452	3,305
559000 MISC PURCHASED SERVICES	53,219	54,913	56,468	56,468	56,468	1,555
ADMINISTRATIVE COSTS	440,388	479,066	491,119	491,119	495,119	16,053
<u>MATERIALS & SUPPLIES</u>						
561000 GENERAL SUPPLIES	2,722	3,600	3,250	3,250	3,250	(350)
561001 JANITORIAL SUPPLIES	11,000	9,000	9,500	9,500	9,800	800
561002 BUILDING MAINTENANCE SUPPLIE	24,749	32,450	23,595	23,595	23,995	(8,455)
561003 OFFICE SUPPLIES	32,539	36,519	38,367	38,367	38,367	1,848
561004 FORMS	4,781	4,900	5,634	5,634	5,634	734
561005 PUBLICATIONS	9,115	11,493	11,132	11,132	11,132	(361)
561006 AMMUNITION	23,319	23,409	23,409	23,409	23,409	0
561008 VEHICLE SUPPLIES	82,033	86,819	82,280	82,280	82,280	(4,539)
561009 TRAINING MATERIAL AND SUPPLIE	490	2,400	3,850	3,850	3,850	1,450
561010 CLOTHING	64,078	70,666	71,966	71,966	71,966	1,300
561011 DOG LICENSES SUPPLIES	1,598	1,800	2,050	2,050	2,050	250
561013 FIRE PREVENTION SUPPLIES	1,182	845	1,200	1,200	1,200	356
561014 FIRE PREVENTION PUB. EDU. SUPP	1,991	2,000	2,000	2,000	2,000	0
561015 SAFETY EQUIPMENT & TOOLS	5,603	7,500	8,198	8,198	8,198	698
561016 BRUSH CUTTING SUPPLIES	650	650	650	650	650	0
561017 BODY SHOP SUPPLIES	1,500	1,500	1,500	1,500	1,500	0
561018 DRAINS & CULVERTS SUPPLIES	4,975	4,200	5,500	5,500	5,500	1,300
561019 SHADE TREE & LAWN SUPPLIES	199	225	225	225	225	0
561020 STREET SWEEPING SUPPLIES	5,325	2,900	6,000	6,000	6,000	3,100
561021 SNOW REMOVAL SUPPLIES	280,643	213,000	213,000	213,000	213,000	0

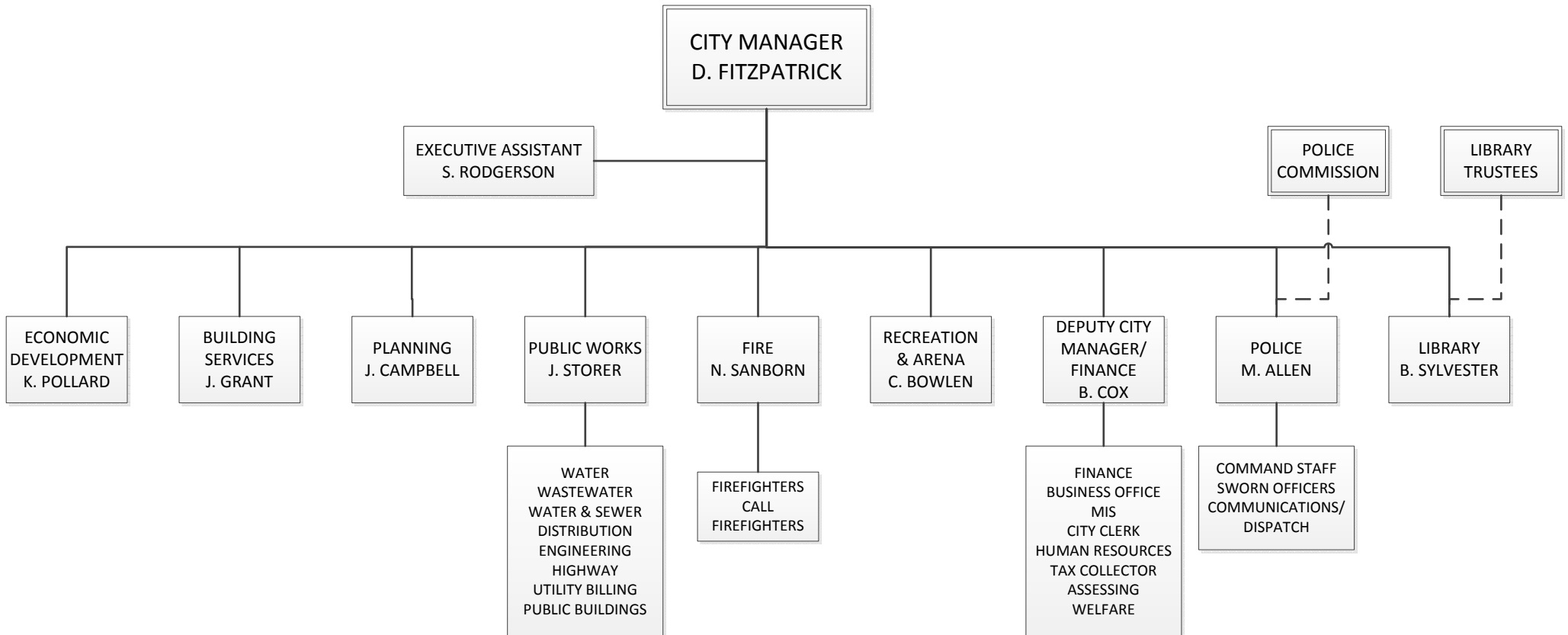
CITY GF SUMMARY EXPENDITURE BY OBJECT

	FY 15 ACTUAL	FY 16 REVISED	FY 17 DRAFT	FY 17 DEPT REQ	FY 17 CM PROP	\$ CHANGE
<u>MATERIALS & SUPPLIES</u>						
561022 HOT TOP COLD PATCH	50,304	63,500	65,500	65,500	65,500	2,000
561023 SAND AND GRAVEL	6,550	7,400	8,400	8,400	8,400	1,000
561024 ROAD SIGN SUPPLIES	6,937	7,000	7,000	7,000	7,000	0
561025 STREET MARKING SUPPLIES	7,936	8,000	8,000	8,000	8,000	0
561026 PROCESSING SUPPLIES	9,746	10,480	13,000	13,000	13,000	2,520
561027 CHILDREN'S SUPPLIES	1,998	2,000	2,000	2,000	2,000	0
561028 PERIODICALS	9,002	9,064	9,064	9,064	9,064	0
561029 MICROFORMS	226	600	600	600	600	0
561031 CHEMICALS	6,686	6,975	6,975	6,975	6,975	0
561032 OTHER OPERATIONAL SUPPLIES CO	16,763	19,035	19,035	19,035	19,035	0
561033 INSPECTION SUPPLIES	411	500	500	500	500	0
561034 BUSINESS DIST MAINTENANCE	8,433	12,700	16,200	16,200	16,200	3,500
561035 MAINTENANCE STOCK MATERIALS	3,038	3,000	3,187	3,187	3,187	187
561038 FIRE FIGHTING SUPPLIES	401	2,490	2,000	2,500	2,500	10
561040 EQUIPMENT REPAIR SUPPLIES	38,664	34,000	34,000	34,000	34,000	0
562200 ELECTRICITY	186,596	192,151	191,152	191,152	197,152	5,001
562400 HEATING FUEL	73,370	68,365	69,365	69,365	71,965	3,600
562600 VEHICLE FUEL	157,144	205,484	215,734	213,734	213,734	8,250
564200 COLLECTION DEVELOPMENT	62,783	64,668	64,668	64,668	64,668	0
565000 SOFTWARE	3,250	3,250	3,750	3,750	3,750	500
MATERIALS & SUPPLIES	1,208,727	1,236,537	1,253,436	1,251,936	1,261,236	24,699
<u>PROPERTY/FIXED ASSET</u>						
573401 ADMIN EQUIPMENT	39,338	26,107	23,442	23,442	23,442	(2,665)
573402 SOFTWARE - CAPITAL PURCHASES	52	1,000	1,000	1,000	1,000	0
573900 OTHER EQUIPMENT	52,358	54,111	46,309	46,309	49,309	(4,802)
573902 TRAINING EQUIPMENT	1,327	5,500	5,500	5,500	5,500	0
PROPERTY/FIXED ASSET	93,076	86,718	76,251	76,251	79,251	(7,467)
<u>OTHER GOODS/SERVICES</u>						
581000 DUES AND FEES	59,109	67,527	67,991	67,991	67,991	464
581001 MUTUAL AID DUES	8,166	8,166	11,121	11,121	11,121	2,955
581100 DONATIONS	499	500	1,500	1,500	1,500	1,000
583000 INTEREST EXPENSE	916,154	825,771	874,331	874,331	755,118	(70,653)
583010 INTEREST TIF 205C	200,564	288,739	270,587	270,587	0	(288,739)
584000 CONTINGENCY	0	86,000	370,000	370,000	386,309	300,309

CITY GF SUMMARY EXPENDITURE BY OBJECT

	FY 15 ACTUAL	FY 16 REVISED	FY 17 DRAFT	FY 17 DEPT REQ	FY 17 CM PROP	\$ CHANGE
<u>OTHER GOODS/SERVICES</u>						
589000 MISCELLANEOUS EXPENDITURES	12,898	6,900	5,700	5,700	5,700	(1,200)
589001 STATE PERMITS & FEES	2,167	1,900	1,900	1,900	1,900	0
589007 CITY WIDE PROGRAMS	20,884	28,916	30,400	30,400	30,400	1,484
589013 REGISTRY OF DEEDS	0	200	200	200	200	0
589014 DIRECT ASSISTANCE	98,743	189,000	189,000	189,000	189,000	0
589015 TAX SALE COST	21,211	24,000	24,000	24,000	24,000	0
589017 STATE FEE DOG LICENSE	12,058	12,500	12,500	12,500	12,500	0
589019 STATE FEE MARRIAGE LICENSES	6,878	10,000	10,000	10,000	10,000	0
589021 STATE FEE VITAL RECORDS	28,468	31,900	31,900	31,900	31,900	0
589023 COAST SUBSIDY	103,239	108,400	118,799	118,799	118,799	10,399
589024 E-911 IMPLEMENTATION	0	1,500	1,500	1,500	1,500	0
589025 HEALTH/SOCIAL SERVICES	47,500	47,500	47,500	47,500	47,500	0
589026 EAST ROCHESTER LIBRARY	5,000	5,000	5,000	5,000	5,000	0
589028 SPECIAL EVENTS	4,453	6,450	5,950	5,950	5,950	(500)
589032 TAX ABATEMENTS	390,795	225,203	92,256	92,256	92,256	(132,947)
589033 COUNTY TAX	5,892,846	5,980,421	6,075,141	6,075,141	6,075,141	94,720
589044 COMMUNITY SERVICES	0	0	0	0	40,000	40,000
589045 EOC	0	15,000	2,500	2,500	2,500	(12,500)
589070 EMPLOYEE RECOGNITION	7,389	12,350	13,150	13,150	13,150	800
OTHER GOODS/SERVICES	7,839,023	7,983,843	8,262,926	8,262,926	7,929,435	(54,408)
<u>OTHER TRANSACTIONS</u>						
591000 REDEMPTION OF PRINCIPAL	2,964,834	3,035,557	2,676,322	2,676,322	2,676,322	(359,235)
591010 PRINCIPAL TIF 205C	145,970	384,969	405,881	405,881	0	(384,969)
591100 PATRIOTIC SERVICES	973	1,500	1,500	1,500	1,500	0
593003 TRANSFER TO CAPITAL FUND	1,820,602	2,581,422	2,383,400	2,465,400	2,088,400	(493,022)
593004 TRANSFER TO CONSERVATION COM	49,819	10,000	10,000	10,000	10,000	0
593009 TRANSFER TO OTHER FUNDS	181,845	100,000	200,000	200,000	0	(100,000)
OTHER TRANSACTIONS	5,164,043	6,113,448	5,677,103	5,759,103	4,776,222	(1,337,226)
GRAND TOTAL CITY	33,608,124	35,883,549	35,881,578	35,967,870	34,990,790	(892,759)

CITY MANAGER



FY17 EMPLOYEE POSITIONS AND SALARY BY DEPARTMENT-CITY MANAGER

* Salary and Benefits Allocated Between Departments

Name	Title	Salary	Longevity	Education Incentive	Holiday Pay	Early Report	Stipend	Total	Salary Allocation	BiWkly Hours	FTE
City Manager											
Fitzpatrick	City Manager*	112,374	0	0	0	0	6,300	118,674	80%	NA	0.80
Rodgerson	Executive Assistant	50,104	400	0	0	0	-	50,504	100%	80	1.00
Snyder	PR/HR Specialist*	5,873	83	0	0	0	-	5,956	16%	70	0.16
Plaia	Government Channel Coordinator	42,000	300					42,300	100%	80	1.00
Total City Manager		\$210,351	\$783	\$0	\$0	\$0	6,300	217,434			2.96

EMPLOYEE POSITIONS BY DEPARTMENT

CITY OF ROCHESTER

FY 17 PROPOSED BUDGET

OVERVIEW

As the Chief Administrative Officer of the City, the City Manager is ultimately responsible for all operations of the municipal governmental corporation. This includes the overall planning and organizing of work for implementing programs and services City Council establishes. This responsibility includes evaluating and recommending these programs and services while keeping current on innovative methods and trends regarding ways to accomplish these responsibilities. The responsibility for selecting and developing staff members also rests with the City Manager.

The City Manager is also responsible for the management of City resources. Planning, organizing and presenting the annual budget are followed after Council adoption, by administration of all revenues and expenditures throughout the year.

As the Chief Administrative Officer, it is important to maintain effective communications and availability to members of the City Council. This includes carrying out policies as set by action at regularly scheduled Council meetings. Relations with the public are also an important aspect of the office of city management. The perception of professionalism and quality services must be conveyed and maintained.

PERFORMANCE OBJECTIVES

- Continue review of City space needs, such as;
 - City Hall
 - Public Works facility
- Public Relation
 - Study creation of routine press releases to highlight City accomplishments
 - Experiment with quarterly

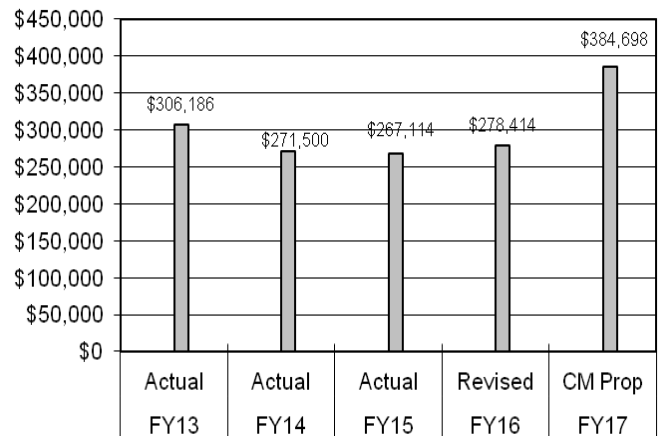
Citywide newsletter, maybe calendar

- Make better use of City TV channel to get the “good word out”, also participate with new Rotary sponsored radio station with City news
- Waste Management/Turnkey, continue renegotiation of contract
- Upgrade CIP software for better control and reporting
- Continue to improve work groups, combined cross functional team of like teams departments for routine sharing of goals and methods
- Continue improving annual budget with an eye on GFOA Award Program

The City Manager is continuing evaluations of the administrative structure of the City. Also, he is continuing corrective action to assure a more efficient and effective administrative organization.

The City Manager continues to monitor City Manager/City Council communication to assure alignment between administrative staff and policy makers.

City Manager and Council Expenditure History

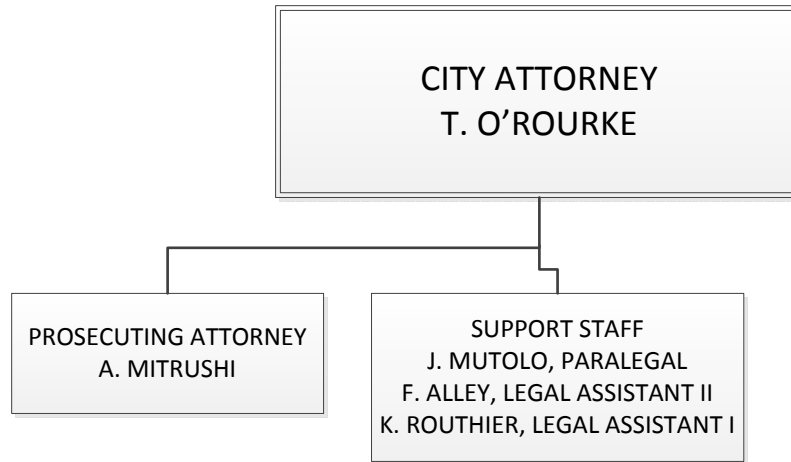


**COUNCIL/MANAGER
EXPENDITURES BY ACCOUNT**

	FY 15 ACTUAL	FY 16 REVISED	FY 17 DRAFT	FY 17 DEPT REQ	FY 17 CM PROP	\$ CHANGE
<u>PERSONNEL - SALARIES</u>						
511001 SALARIES - FULL TIME	166,775	160,177	166,191	166,191	210,351	50,174
511002 SALARIES - PART TIME	0	500	500	500	500	0
511009 SALARIES - ELECTED OFFICIALS	18,718	21,300	21,300	21,300	21,300	0
511099 SALARIES - ADJUSTMENT	0	6,100	5,544	5,544	5,544	(556)
516000 LONGEVITY	385	408	483	483	783	375
519000 TRAVEL ALLOWANCE	6,292	6,300	6,300	6,300	6,300	0
TOTAL PERSONNEL - SALARIES	192,169	194,785	200,318	200,318	244,778	49,993
<u>PERSONNEL - BENEFITS</u>						
521100 HEALTH	5,277	2,655	4,714	4,714	25,313	22,658
521200 DENTAL	315	283	172	172	422	139
521300 LIFE	1,564	1,558	1,506	1,506	1,556	(2)
522000 SOCIAL SECURITY	13,547	13,687	13,728	13,728	17,171	3,484
523000 RETIREMENT	24,531	24,122	20,900	20,900	25,892	1,770
526000 WORKERS' COMPENSATION	262	491	539	539	539	48
528001 IPT	1,500	1,755	1,089	1,089	1,489	(266)
TOTAL PERSONNEL - BENEFITS	46,997	44,551	42,648	42,648	72,382	27,831
<u>TECH/PROF SERVICES</u>						
532001 STAFF DEVELOPMENT	2,255	4,199	4,569	4,569	4,569	370
534006 CONSULTING OTHER	3,281	5,000	900	900	32,400	27,400
TOTAL TECH/PROF SERVICES	5,536	9,199	5,469	5,469	36,969	27,770
<u>PROPERTY SERVICES</u>						
543002 EQUIPMENT MAINTENANCE	0	0	0	0	0	0
544500 LEASE COPIER/PRINTERS	2,957	2,958	2,836	2,836	2,836	(122)
TOTAL PROPERTY SERVICES	2,957	2,958	2,836	2,836	2,836	(122)
<u>ADMINISTRATIVE COSTS</u>						
552003 GENERAL LIABILITY	1,279	1,208	1,295	1,295	1,295	87
553000 COMMUNICATIONS	2,505	2,520	2,520	2,520	2,520	0
553400 POSTAGE FEES	96	175	175	175	175	0
554000 ADVERTISING	0	50	50	50	50	0
555000 PRINTING AND BINDING	0	625	625	625	625	0
558000 TRAVEL	5,163	6,150	7,520	7,520	7,520	1,370
TOTAL ADMINISTRATIVE COSTS	9,044	10,728	12,185	12,185	12,185	1,457
<u>MATERIALS & SUPPLIES</u>						

COUNCIL/MANAGER EXPENDITURES BY ACCOUNT						
	FY 15 ACTUAL	FY 16 REVISED	FY 17 DRAFT	FY 17 DEPT REQ	FY 17 CM PROP	\$ CHANGE
561003 OFFICE SUPPLIES	1,255	1,750	1,750	1,750	1,750	0
561005 PUBLICATIONS	1,452	2,625	2,530	2,530	2,530	(95)
TOTAL MATERIALS & SUPPLIES	2,707	4,375	4,280	4,280	4,280	(95)
<u>PROPERTY/FIXED ASSET</u>						
573401 ADMIN EQUIPMENT	3,197	500	500	500	500	0
TOTAL PROPERTY/FIXED ASSET	3,197	500	500	500	500	0
<u>OTHER GOODS/SERVICES</u>						
581000 DUES AND FEES	2,022	2,268	2,268	2,268	2,268	0
589000 MISCELLANEOUS EXPENDITURES	752	800	800	800	800	0
589028 SPECIAL EVENTS	0	800	250	250	250	(550)
589070 EMPLOYEE RECOGNITION	760	5,950	5,950	5,950	5,950	0
TOTAL OTHER GOODS/SERVICES	3,534	9,818	9,268	9,268	9,268	(550)
<u>OTHER TRANSACTIONS</u>						
591100 PATRIOTIC SERVICES	973	1,500	1,500	1,500	1,500	0
TOTAL OTHER TRANSACTIONS	973	1,500	1,500	1,500	1,500	0
TOTAL COUNCIL/MANAGER	267,114	278,414	279,004	279,004	384,698	106,284

LEGAL



FY17 EMPLOYEE POSITIONS AND SALARY BY DEPARTMENT-LEGAL DEPARTMENT

* Salary and Benefits Allocated Between Departments

Name	Title	Salary	Longevity	Education Incentive	Holiday Pay	Early Report	Stipend	Total	Salary Allocation	BiWkly Hours	FTE
Legal Office											
O'Rourke	Attorney	91,645					-	91,645	100%	NA	1.00
Mitrushi	Prosecuting Attorney	70,000						70,000	100%	NA	1.00
Mutolo	Paralegal	47,237						47,237	100%	80	1.00
Alley	Legal Assistant II	42,994	600				-	43,594	100%	80	1.00
Routhier	Legal Assistant I	31,221	200					31,421	100%	80	1.00
Subtotal Full Time		283,097	800					283,897			
Vacant	Prosecuting Attorney	51,137						51,137	80%	64	0.80
Subtotal Part Time		51,137						51,137			
Total Legal Office		\$334,234	\$800					335,034			5.80

EMPLOYEE POSITIONS BY DEPARTMENT

CITY OF ROCHESTER

FY 17 PROPOSED BUDGET

OVERVIEW-

It is the mission of the Legal Department to improve the quality, efficiency and cost effectiveness of the legal services provided to the City of Rochester.

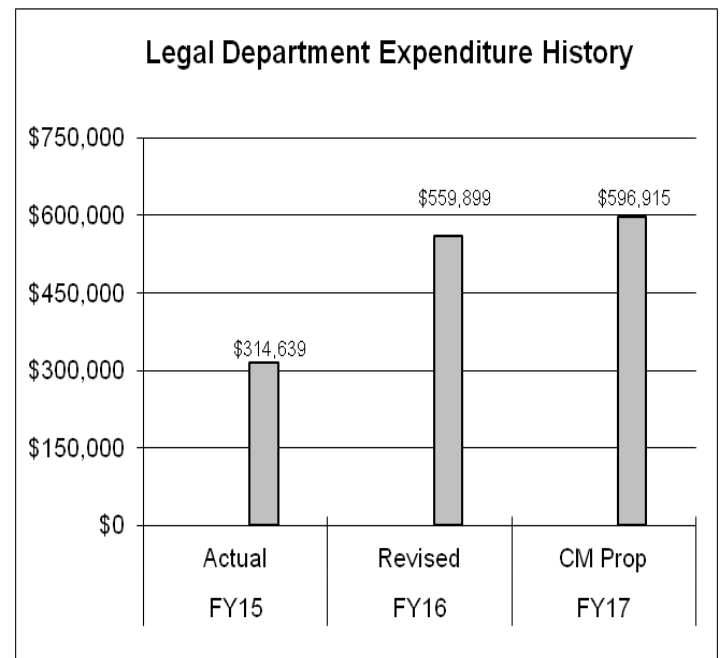
In an every evolving and complex legal landscape, the primary objective of this Department is to limit the liability of the City of Rochester by assisting municipal employees and officials in carrying out their duties and responsibilities in this environment.

PERFORMANCE OBJECTIVES

Goal: To provide the greatest scope of legal services of both an advisory and representative nature to all departments, officials and employees of the City, including providing full spectrum prosecutorial services to the Police Department.

Objectives:

- Continue to provide each department with any legal services which are needed, in the most efficient, timely and cost effective manner possible.
- Increase Department knowledge and expertise in all areas of law affecting the City in order to reduce the need for and cost of outside legal services.
- Provided competent legal advice to employees and officials before issues become lawsuits.
- Prepare or assist with the preparation of Ordinances to ensure legal viability and avoid future legal challenges.
- Represent the City in litigation when necessary and competent to do so.

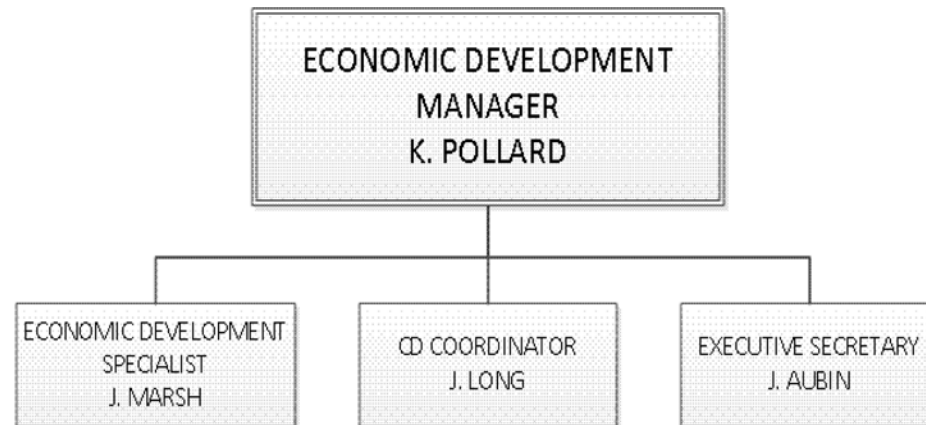


**LEGAL
EXPENDITURES BY ACCOUNT**

	FY 15 ACTUAL	FY 16 REVISED	FY 17 DRAFT	FY 17 DEPT REQ	FY 17 CM PROP	\$ CHANGE
<u>PERSONNEL - SALARIES</u>						
511001 SALARIES - FULL TIME	67,487	277,468	283,097	283,097	283,097	5,629
511002 SALARIES - PART TIME	0	18,538	0	0	51,137	32,599
511099 SALARIES - ADJUSTMENT	0	7,264	9,908	9,908	9,908	2,644
516000 LONGEVITY	0	700	800	800	800	100
TOTAL PERSONNEL - SALARIES	67,487	303,970	293,805	293,805	344,942	40,972
<u>PERSONNEL - BENEFITS</u>						
521100 HEALTH	7,446	53,419	49,292	49,292	49,292	(4,127)
521200 DENTAL	118	880	1,051	1,051	1,051	171
521300 LIFE	99	525	235	235	235	(290)
522000 SOCIAL SECURITY	4,504	22,793	21,975	21,975	25,888	3,095
523000 RETIREMENT	6,481	32,358	32,820	32,820	32,820	462
526000 WORKERS' COMPENSATION	46	86	94	94	94	8
528001 IPT	526	3,316	2,008	2,008	2,008	(1,308)
TOTAL PERSONNEL - BENEFITS	19,220	113,377	107,475	107,475	111,388	(1,989)
<u>TECH/PROF SERVICES</u>						
531901 CITY SOLICITOR RETAINER	6,667	0	0	0	0	0
532001 STAFF DEVELOPMENT	557	3,800	3,800	3,800	3,800	0
533000 OTHER PROF SERVICES	198,919	80,000	80,000	80,000	80,000	0
533010 LABOR NEGOTIATIONS	0	39,000	37,000	37,000	37,000	(2,000)
534003 SOFTWARE MAINT/LIC	348	4,000	4,000	4,000	4,000	0
TOTAL TECH/PROF SERVICES	206,492	126,800	124,800	124,800	124,800	(2,000)
<u>PROPERTY SERVICES</u>						
544500 LEASE COPIER/PRINTERS	0	2,000	2,000	2,000	2,000	0
TOTAL PROPERTY SERVICES	0	2,000	2,000	2,000	2,000	0
<u>ADMINISTRATIVE COSTS</u>						
552003 GENERAL LIABILITY	231	455	488	488	488	33
553000 COMMUNICATIONS	622	3,000	3,000	3,000	3,000	0
553400 POSTAGE FEES	67	1,000	1,000	1,000	1,000	0
555000 PRINTING AND BINDING	280	2,000	2,000	2,000	2,000	0
558000 TRAVEL	190	797	797	797	797	0
TOTAL ADMINISTRATIVE COSTS	1,390	7,252	7,285	7,285	7,285	33
<u>MATERIALS & SUPPLIES</u>						
561003 OFFICE SUPPLIES	2,027	1,000	1,000	1,000	1,000	0

LEGAL EXPENDITURES BY ACCOUNT						
	FY 15 ACTUAL	FY 16 REVISED	FY 17 DRAFT	FY 17 DEPT REQ	FY 17 CM PROP	\$ CHANGE
561005 PUBLICATIONS	1,043	1,000	1,000	1,000	1,000	0
TOTAL MATERIALS & SUPPLIES	3,071	2,000	2,000	2,000	2,000	0
<u>PROPERTY/FIXED ASSET</u>						
573401 ADMIN EQUIPMENT	15,795	2,500	2,500	2,500	2,500	0
TOTAL PROPERTY/FIXED ASSET	15,795	2,500	2,500	2,500	2,500	0
<u>OTHER GOODS/SERVICES</u>						
581000 DUES AND FEES	1,186	2,000	2,000	2,000	2,000	0
TOTAL OTHER GOODS/SERVICES	1,186	2,000	2,000	2,000	2,000	0
TOTAL LEGAL	314,639	559,899	541,865	541,865	596,915	37,016

ECONOMIC DEVELOPMENT



FY17 EMPLOYEE POSITIONS AND SALARY BY DEPARTMENT-ECONOMIC DEVELOPMENT

* Salary and Benefits Allocated Between Departments

Name	Title	Salary	Longevity	Education Incentive	Holiday Pay	Early Report	Stipend	Total	Salary Allocation	BiWkly Hours	FTE
Economic Development											
Pollard	Economic Development Manager	90,213	400				5,000	95,613	100%	NA	1.00
Aubin	Executive Secretary	44,658	200				-	44,858	100%	80	1.00
Marsh	Economic Development Specialist	45,095	0				-	45,095	100%	80	1.00
Long	CD Specialist *	6,741	0					6,741	15%	80	0.15
Total Economic Development		\$186,706	\$600				5,000	192,306			3.15

EMPLOYEE POSITIONS BY DEPARTMENT

CITY OF ROCHESTER

FY 17 PROPOSED BUDGET

OVERVIEW

The Mission of the Economic Development Department is -

To provide the highest level of professional assistance and services in these three areas:

Business Services – Connect to the best resources, Develop and deliver outstanding and creative programs, Promote open dialogue between business, government and organizations.

Community Marketing – Identify and market our competitive advantages, Develop and implement individual industry strategies, Utilize the latest tools and methods to communicate.

Strategy Development – Identify opportunities and encourage business diversity, Customize development strategies to Rochester’s unique character, Use cutting-edge best practices.

ECONOMIC DEVELOPMENT FUND

The FY2017 Economic Development Budget will have a major revision. In years past the budget was shown in two parts, one that was funded through the Economic Development Fund and one that was funded through the General Fund. This year both budgets are combined into one budget from the General Fund. There will still be an Economic Development Fund and a minimum \$100,000 will still be invested into the fund from the Host Community Fee as required by City Ordinance.

EXPENDITURES

Department operations when combined will have a decrease of 1.8%.

Services from the Buxton Company are currently part of the Issues & Options. Buxton has offered a discount of 20% making the FY2017 cost \$40,000 if we pursue that option. In FY2016 the Buxton cost was \$42,500 and supplemented by \$7,500 from Waterstone Retail. Buxton provides consumer analytics used in commercial business attraction, including retail, entertainment and hospitality. In FY2016 Buxton also provided a Hospitality Report at no additional cost.

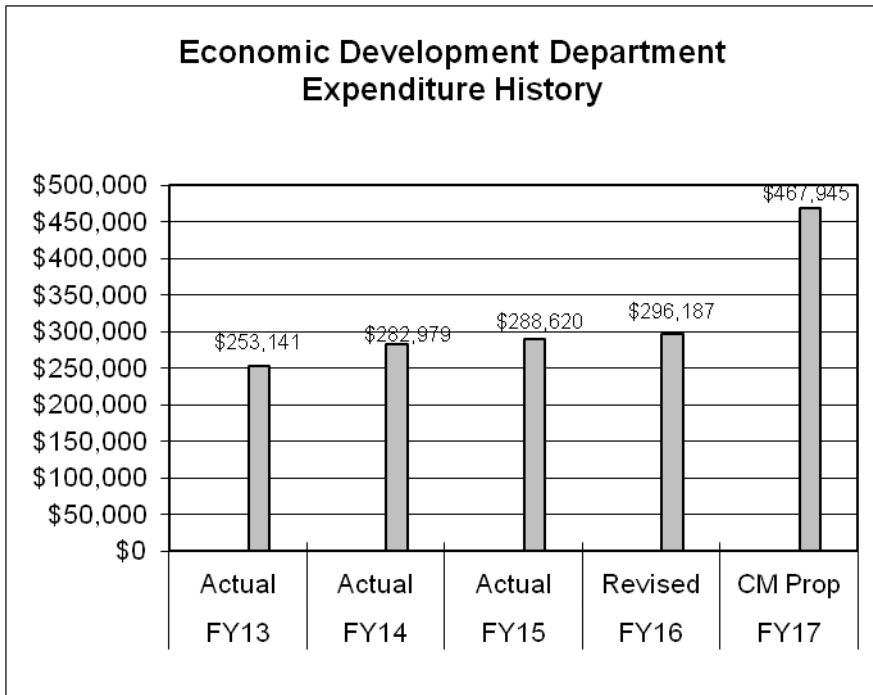
Added to the FY2017 Budget Request is \$35,000 for a new Economic Development Strategic Master Plan. The current Plan was adopted by the City Council in 2006, and some of the goals and objectives are listed below.

PERFORMANCE OBJECTIVES

Actions from the Economic Development Strategic Master Plan

- Implementation of the Granite Ridge Development District Plan
- Business Retention & Expansion Program
- Execute Downtown Revitalization Strategies – Business Attraction Strategies
- Economic Development Department Staff Training & Development
- Advocate for Spaulding Turnpike Expansion, Exit 10 and Business Revitalization Zones
- Support Community Image Improvement
- Advocate for workforce development activities including partnerships with Creteau Tech Center, Great Bay Advanced Technology & Academic Center & more
- Economic Gardening & Entrepreneur Programs – Start Up Rochester Competition
- Seacoast Manufacturing Exchange
- Partnership with Rochester Main Street

- Collaborate with Greater Rochester Chamber of Commerce
- Advocacy for “business-friendly” policies, ordinances and programs

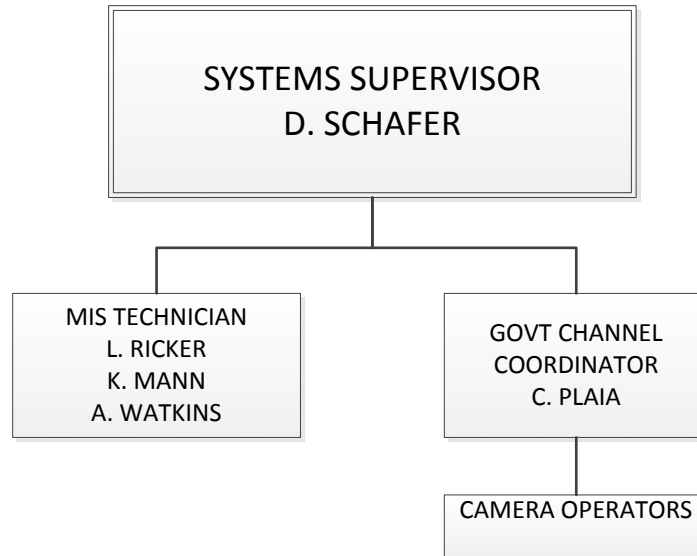


**ECONOMIC DEVELOPMENT
EXPENDITURES BY ACCOUNT**

	FY 15 ACTUAL	FY 16 REVISED	FY 17 DRAFT	FY 17 DEPT REQ	FY 17 CM PROP	\$ CHANGE
<u>PERSONNEL - SALARIES</u>						
511001 SALARIES - FULL TIME	178,357	184,642	186,706	186,706	186,706	2,064
511099 SALARIES - ADJUSTMENT	0	1,507	1,563	1,563	1,563	56
516000 LONGEVITY	400	400	600	600	600	200
519000 TRAVEL ALLOWANCE	5,000	5,000	5,000	5,000	5,000	0
TOTAL PERSONNEL - SALARIES	183,757	191,549	193,869	193,869	193,869	2,320
<u>PERSONNEL - BENEFITS</u>						
521100 HEALTH	40,127	42,099	36,560	36,560	36,560	(5,539)
521200 DENTAL	537	559	559	559	559	0
521300 LIFE	304	334	152	152	152	(182)
522000 SOCIAL SECURITY	12,259	13,186	13,451	13,451	13,451	265
523000 RETIREMENT	18,212	20,839	21,099	21,099	21,099	260
526000 WORKERS' COMPENSATION	1,333	2,497	2,742	2,742	2,742	245
528001 IPT	1,608	2,079	1,286	1,286	1,386	(693)
TOTAL PERSONNEL - BENEFITS	74,381	81,593	75,849	75,849	75,949	(5,644)
<u>TECH/PROF SERVICES</u>						
532001 STAFF DEVELOPMENT	3,023	3,440	3,440	3,440	3,440	0
532200 CONTRACTED SERVICES	9,400	0	0	0	0	0
534006 CONSULTING OTHER	0	0	0	0	75,000	75,000
534007 MARKETING	0	0	0	0	56,000	56,000
TOTAL TECH/PROF SERVICES	12,423	3,440	3,440	3,440	134,440	131,000
<u>PROPERTY SERVICES</u>						
544500 LEASE COPIER/PRINTERS	539	1,000	1,700	1,700	1,700	700
TOTAL PROPERTY SERVICES	539	1,000	1,700	1,700	1,700	700
<u>ADMINISTRATIVE COSTS</u>						
552003 GENERAL LIABILITY	1,202	1,135	1,217	1,217	1,217	82
553000 COMMUNICATIONS	4,388	4,000	4,000	4,000	4,000	0
553400 POSTAGE FEES	432	450	450	450	450	0
555000 PRINTING AND BINDING	230	250	250	250	250	0
558000 TRAVEL	5,796	6,000	6,000	6,000	10,000	4,000
TOTAL ADMINISTRATIVE COSTS	12,048	11,835	11,917	11,917	15,917	4,082
<u>MATERIALS & SUPPLIES</u>						
561003 OFFICE SUPPLIES	1,290	2,400	2,400	2,400	2,400	0
561005 PUBLICATIONS	249	300	300	300	300	0

ECONOMIC DEVELOPMENT EXPENDITURES BY ACCOUNT						
	FY 15 ACTUAL	FY 16 REVISED	FY 17 DRAFT	FY 17 DEPT REQ	FY 17 CM PROP	\$ CHANGE
TOTAL MATERIALS & SUPPLIES	1,539	2,700	2,700	2,700	2,700	0
<u>PROPERTY/FIXED ASSET</u>						
573401 ADMIN EQUIPMENT	1,263	800	100	100	100	(700)
TOTAL PROPERTY/FIXED ASSET	1,263	800	100	100	100	(700)
<u>OTHER GOODS/SERVICES</u>						
581000 DUES AND FEES	2,671	3,270	3,270	3,270	3,270	0
589044 COMMUNITY SERVICES	0	0	0	0	40,000	40,000
TOTAL OTHER GOODS/SERVICES	2,671	3,270	3,270	3,270	43,270	40,000
TOTAL ECONOMIC DEVELOPMENT	288,620	296,187	292,845	292,845	467,945	171,758

MIS



FY17 EMPLOYEE POSITIONS AND SALARY BY DEPARTMENT-MIS

* Salary and Benefits Allocated Between Departments

Name	Title	Salary	Longevity	Education Incentive	Holiday Pay	Early Report	Stipend	Total	Salary Allocation	BiWkly Hours	FTE
Management Information Systems											
Schafer	Systems Supervisor	72,651	600	0	0	0	-	73,251	100%	NA	1.00
Ricker	IS Technician	45,864	550	0	0	0	-	46,414	100%	80	1.00
Mann	IS Technician	46,301	550	0	0	0	-	46,851	100%	80	1.00
Vacant	IS Technician	50,000	0	0	0	0	-	50,000	100%	80	1.00
Subtotal Full Time		214,816	1,700	-	-	-	-	216,516			
	Gov Channel Camera Operators	6,900						6,900	100%		
Subtotal Part Time		6,900	0	0	0	0	0	6,900			
Total MIS		\$221,716	\$1,700	\$0	\$0	\$0	-	223,416			4.00

EMPLOYEE POSITIONS BY DEPARTMENT

CITY OF ROCHESTER

FY 17 PROPOSED BUDGET

OVERVIEW

Management Information Systems (MIS) provides and supports technologies for City Departments. Also included is service to the general public through the Rochester Government Channel live broadcasts and rebroadcasts of City meetings. The MIS Department supports over 250 user accounts, 15 servers, fiber connections between 11 buildings, 119 IP phones, 72 digital phones, 47 analog phone lines and 196 voicemail accounts.

The MIS Department currently consists of 4 full time employees, 1 part time employee that is the Government Channel Coordinator and 2 part time camera operators.

The chartered Use of Technology Self Directed Work Team (SDWT) is involved with the mission and goals of the MIS Department.

EXPENDITURES

Capital projects for FY17 include the annual programs, continuing a Government Channel upgrade project and continuing a telephone system upgrade project that includes refreshing telephone related network devices.

The MIS operating budget is proposed within the City Manager's guidelines. No new services are included in this proposed budget.

2015-2016 PROJECTS

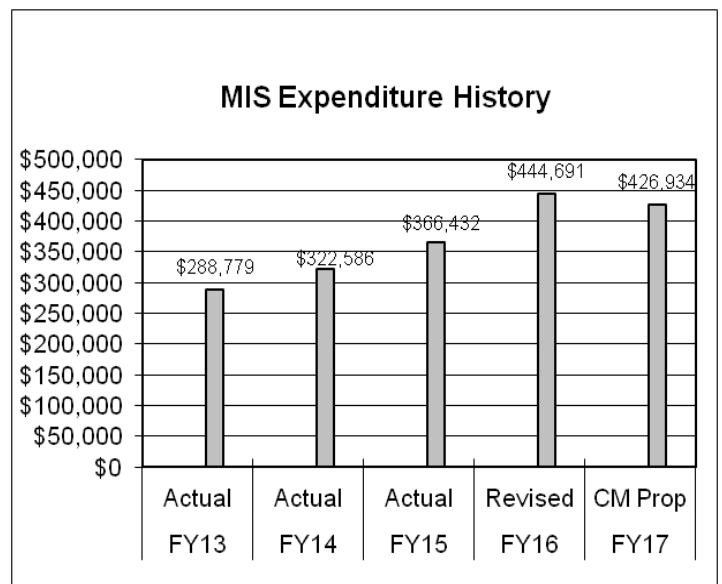
- Management and support of the financial system used by the City and Schools.
- PCI (Payment Card Industry) Compliance for the accepting of credit cards.
- Government Channel equipment and software upgrades for devices and operators.

- City phone system and voicemail management, maintenance and support.
- Continued hardware replacement of personal computers, monitors, laptops, tablets and network equipment.

PERFORMANCE OBJECTIVES

The goals for FY17 are:

- Work with the Use of Technology SDWT to advance the uses of technology within the city government.
- Continued upgrade and replacement of City networking devices and systems.
- Continued support for the financial system used by the City and Schools.
- Continued upgrades and replacement of City personal computers, software, etc. as required.

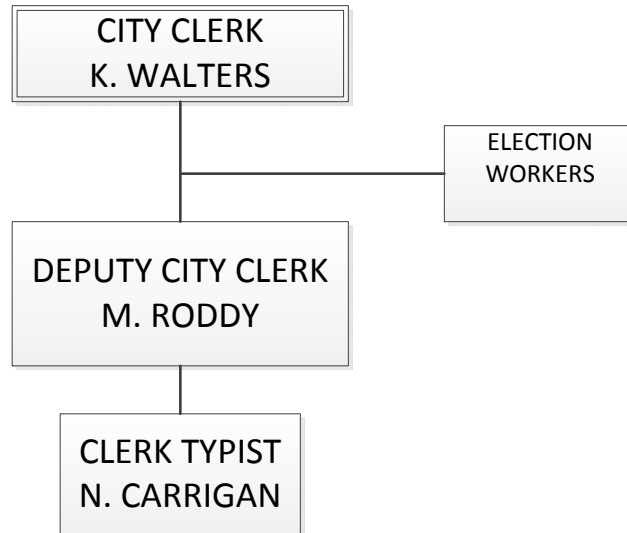


**MIS
EXPENDITURES BY ACCOUNT**

	FY 15 ACTUAL	FY 16 REVISED	FY 17 DRAFT	FY 17 DEPT REQ	FY 17 CM PROP	\$ CHANGE
<u>PERSONNEL - SALARIES</u>						
511001 SALARIES - FULL TIME	200,021	211,363	214,816	214,816	214,816	3,453
511002 SALARIES - PART TIME	33,786	38,556	40,513	40,513	6,900	(31,656)
513001 OVERTIME - REGULAR	1,428	2,000	2,000	2,000	2,000	0
516000 LONGEVITY	1,715	1,715	2,000	2,000	1,700	(15)
TOTAL PERSONNEL - SALARIES	236,949	253,634	259,329	259,329	225,416	(28,218)
<u>PERSONNEL - BENEFITS</u>						
521100 HEALTH	33,346	32,222	45,778	45,778	45,778	13,556
521200 DENTAL	751	801	801	801	801	0
521300 LIFE	354	381	176	176	176	(205)
522000 SOCIAL SECURITY	17,411	18,367	18,852	18,852	16,257	(2,110)
523000 RETIREMENT	21,619	24,007	24,410	24,410	24,410	403
526000 WORKERS' COMPENSATION	288	540	593	593	593	53
528001 IPT	1,867	2,378	1,418	1,418	1,418	(960)
TOTAL PERSONNEL - BENEFITS	75,636	78,696	92,028	92,028	89,433	10,737
<u>TECH/PROF SERVICES</u>						
532001 STAFF DEVELOPMENT	1,535	2,200	1,000	1,000	1,000	(1,200)
532200 CONTRACTED SERVICES	5,292	5,500	5,500	5,500	5,500	0
533012 GOVERNMENT CHANNEL	6,061	6,525	6,525	6,525	6,525	0
534003 SOFTWARE MAINT/LIC	9,219	13,369	12,674	12,674	12,674	(695)
534006 CONSULTING OTHER	7,743	50,000	50,000	50,000	50,000	0
TOTAL TECH/PROF SERVICES	29,849	77,594	75,699	75,699	75,699	(1,895)
<u>PROPERTY SERVICES</u>						
543002 EQUIPMENT MAINTENANCE	9,752	11,460	11,932	11,932	11,932	472
544500 LEASE COPIER/PRINTERS	677	700	800	800	800	100
TOTAL PROPERTY SERVICES	10,428	12,160	12,732	12,732	12,732	572
<u>ADMINISTRATIVE COSTS</u>						
552003 GENERAL LIABILITY	1,579	1,492	1,599	1,599	1,599	107
553000 COMMUNICATIONS	6,796	10,920	11,160	11,160	11,160	240
553400 POSTAGE FEES	2	100	100	100	100	0
558000 TRAVEL	890	2,900	2,000	2,000	2,000	(900)
TOTAL ADMINISTRATIVE COSTS	9,267	15,412	14,859	14,859	14,859	(553)
<u>MATERIALS & SUPPLIES</u>						
561003 OFFICE SUPPLIES	204	500	1,000	1,000	1,000	500

MIS						
EXPENDITURES BY ACCOUNT						
	FY 15 ACTUAL	FY 16 REVISED	FY 17 DRAFT	FY 17 DEPT REQ	FY 17 CM PROP	\$ CHANGE
565000 SOFTWARE	3,250	3,250	3,750	3,750	3,750	500
TOTAL MATERIALS & SUPPLIES	3,454	3,750	4,750	4,750	4,750	1,000
<u>PROPERTY/FIXED ASSET</u>						
573401 ADMIN EQUIPMENT	796	2,420	3,020	3,020	3,020	600
573402 SOFTWARE - CAPITAL PURCHASES	52	1,000	1,000	1,000	1,000	0
TOTAL PROPERTY/FIXED ASSET	848	3,420	4,020	4,020	4,020	600
<u>OTHER GOODS/SERVICES</u>						
581000 DUES AND FEES	0	25	25	25	25	0
TOTAL OTHER GOODS/SERVICES	0	25	25	25	25	0
TOTAL MIS	366,432	444,691	463,442	463,442	426,934	(17,757)

CITY CLERK



FY16 EMPLOYEE POSITIONS AND SALARY BY DEPARTMENT-CITY CLERK

* Salary and Benefits Allocated Between Departments

Name	Title	Salary	Longevity	Education Incentive	Holiday Pay	Early Report	Stipend	Total	Salary Allocation	BiWkly Hours	FTE
City Clerk											
Walters	City Clerk	62,086	325	0	0	0	-	62,411	100%	NA	1.00
Roddy	Deputy City Clerk	33,507	325	0	0	0	-	33,832	100%	70	1.00
Carignan	Clerk Typist II	28,793	200	0	0	0	-	28,993	100%	70	1.00
Subtotal Full Time		124,386	850.00	-	-	-	-	125,236			
	Additional PT Hours	10,000						10,000			
Subtotal Part Time		10,000.00						10,000			
Total City Clerk		\$134,386	\$850	\$0	\$0	\$0	-	135,236			3.00

EMPLOYEE POSITIONS BY DEPARTMENT

CITY OF ROCHESTER

FY 17 PROPOSED BUDGET

OVERVIEW

The City Clerk’s office is known as the keeper of the records and serves as the local registrar in the issuance of vital records. The office is responsible for recording and issuing certified copies of birth, divorce, death, and marriage certificates. The City Clerk submits reports to the State of New Hampshire and other authorities as required by law. The City Clerk is responsible for the repair, binding, maintenance, and proper storage of all permanent records in compliance with local and state laws. The Clerk’s office staff often researches older vital records for customers obtaining genealogical studies.

The City Clerk’s office staff prepares the following material for the City Council: agendas, packets, and the permanent record of all meeting minutes.

The City Clerk is the Chief Election Official for all Municipal Elections. The City Clerk’s staff registers all new voters and maintains the voter checklist; prepares election material; supervises election workers for each election; processes payroll for Election Official; prepares election results; certifies elected candidates in writing; and updates voter history. The Chief Election Official conducts and supervises recounts for Municipal Elections and notifies the Department of Public Buildings and all polling locations of the upcoming elections. Looking forward to FY 17, there will be two elections as follows: September 13, 2016, State General Election the November 8, 2016, Presidential/State Election.

All of the City Clerk’s employees are required to keep an active status of Notary Public. The Clerk’s staff is also responsible for issuing State dog licenses and landlord permits.

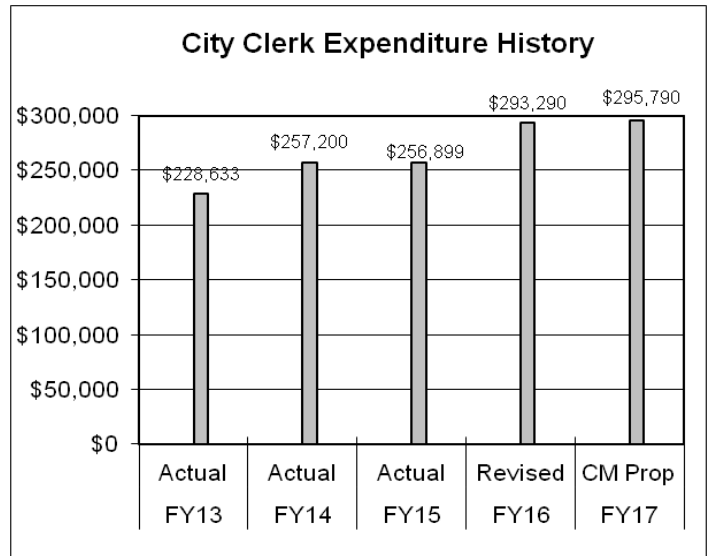
The Deputy City Clerk maintains the Facebook page, while the City Clerk maintains the section

of the City’s Website pertaining to the City Clerk’s office, including posting City Council meetings, agendas, and minutes.

RESTORING THE HISTORY OF ROCHESTER

The Historic Documents Preservation Committee is working to apply for a Moose Plate Grant. Additionally, the Committee is working to make a safer environment for all aged documents stored in the City Clerk’s vault.

EXPENDITURES



PERFORMANCE OBJECTIVES FROM FY 2016

The City Clerk’s staff is in the process of preparing for the Presidential Primary Election on February 9, 2016.

The City Clerk is seeking to codify the General Ordinances and City Charter. An RFP has been posted in the newspaper and the bid will close on February 18, 2016, at 2:15 PM.

The goal is to codify the General Ordinance and City Charter. There will be a full legal review of the current City Ordinances and City Charter. There will be a cloud-based searchable database to keep the General Ordinances up to date and format with the latest technology moving forward.

PERFORMANCE OBJECTIVES FOR FY 2017

Codification of the City Ordinances:

The City Clerk staff will be working on the codification of the General Ordinances and City Charter as stated above.

Elections:

There will be two elections as follows: September 13, 2016, State General Election and the November 8, 2016, Presidential/State Election.

Staff Development:

Kelly Walters, City Clerk, and Marcia Roddy, Deputy City Clerk, will both attend the 91st Annual Conference for New Hampshire City and Town Clerks in the fall of 2016. The City Clerk will continue to work towards obtaining her Certified Municipal Clerk status. Nancy Carignan, Clerk Assistant, will attend her second-year of the three-year program [New Hampshire Certification Program for City and Town Clerks.]

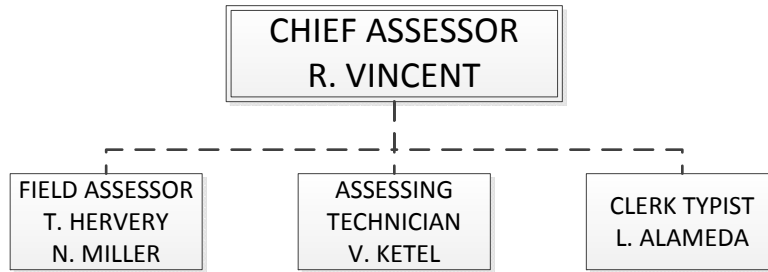
**CITY CLERK
EXPENDITURES BY ACCOUNT**

	FY 15 ACTUAL	FY 16 REVISED	FY 17 DRAFT	FY 17 DEPT REQ	FY 17 CM PROP	\$ CHANGE
<u>PERSONNEL - SALARIES</u>						
511001 SALARIES - FULL TIME	119,276	122,333	124,386	124,386	124,386	2,053
511002 SALARIES - PART TIME	2,903	5,000	3,000	3,000	10,000	5,000
513001 OVERTIME - REGULAR	1,937	1,000	0	0	2,000	1,000
516000 LONGEVITY	525	650	850	850	850	200
TOTAL PERSONNEL - SALARIES	124,640	128,983	128,236	128,236	137,236	8,253
<u>PERSONNEL - BENEFITS</u>						
521100 HEALTH	48,020	47,715	48,828	48,828	48,828	1,113
521200 DENTAL	693	693	494	494	494	(199)
521300 LIFE	217	221	102	102	102	(119)
522000 SOCIAL SECURITY	8,115	8,361	8,628	8,628	9,317	956
523000 RETIREMENT	13,179	13,962	13,990	13,990	14,213	251
526000 WORKERS' COMPENSATION	155	291	320	320	320	29
528001 IPT	1,139	1,378	870	870	870	(508)
TOTAL PERSONNEL - BENEFITS	71,519	72,621	73,232	73,232	74,144	1,523
<u>TECH/PROF SERVICES</u>						
532001 STAFF DEVELOPMENT	1,647	4,200	3,500	3,500	3,500	(700)
532200 CONTRACTED SERVICES	175	20,350	5,000	5,000	5,000	(15,350)
TOTAL TECH/PROF SERVICES	1,822	24,550	8,500	8,500	8,500	(16,050)
<u>PROPERTY SERVICES</u>						
543002 EQUIPMENT MAINTENANCE	0	300	300	300	300	0
544500 LEASE COPIER/PRINTERS	2,392	2,654	2,654	2,654	2,654	0
TOTAL PROPERTY SERVICES	2,392	2,954	2,954	2,954	2,954	0
<u>ADMINISTRATIVE COSTS</u>						
552003 GENERAL LIABILITY	807	762	817	817	817	55
553000 COMMUNICATIONS	501	500	500	500	500	0
553400 POSTAGE FEES	853	1,060	1,310	1,310	1,310	250
554000 ADVERTISING	3,485	4,300	4,000	4,000	4,000	(300)
555000 PRINTING AND BINDING	147	1,800	1,800	1,800	1,800	0
558000 TRAVEL	159	400	400	400	400	0
TOTAL ADMINISTRATIVE COSTS	5,952	8,822	8,827	8,827	8,827	5
<u>MATERIALS & SUPPLIES</u>						
561003 OFFICE SUPPLIES	1,177	1,050	1,050	1,050	1,050	0
561011 DOG LICENSES SUPPLIES	1,598	1,800	2,050	2,050	2,050	250

CITY CLERK EXPENDITURES BY ACCOUNT						
	FY 15 ACTUAL	FY 16 REVISED	FY 17 DRAFT	FY 17 DEPT REQ	FY 17 CM PROP	\$ CHANGE
TOTAL MATERIALS & SUPPLIES	2,774	2,850	3,100	3,100	3,100	250
<u>PROPERTY/FIXED ASSET</u>						
573401 ADMIN EQUIPMENT	0	100	100	100	100	0
TOTAL PROPERTY/FIXED ASSET	0	100	100	100	100	0
<u>OTHER GOODS/SERVICES</u>						
581000 DUES AND FEES	395	410	560	560	560	150
589013 REGISTRY OF DEEDS	0	100	100	100	100	0
589017 STATE FEE DOG LICENSE	12,058	12,500	12,500	12,500	12,500	0
589019 STATE FEE MARRIAGE LICENSES	6,878	10,000	10,000	10,000	10,000	0
589021 STATE FEE VITAL RECORDS	28,468	31,900	31,900	31,900	31,900	0
TOTAL OTHER GOODS/SERVICES	47,799	54,910	55,060	55,060	55,060	150
TOTAL CITY CLERK	256,899	295,790	280,009	280,009	289,921	(5,869)

ELECTIONS EXPENDITURES BY ACCOUNT						
	FY 15 ACTUAL	FY 16 REVISED	FY 17 DRAFT	FY 17 DEPT REQ	FY 17 CM PROP	\$ CHANGE
<u>PERSONNEL - SALARIES</u>						
511002 SALARIES - PART TIME	5,595	4,000	3,000	3,000	4,000	0
511009 SALARIES - ELECTED OFFICIALS	14,419	17,500	21,000	21,000	21,000	3,500
513001 OVERTIME - REGULAR	295	1,000	1,000	1,000	1,000	0
TOTAL PERSONNEL - SALARIES	20,308	22,500	25,000	25,000	26,000	3,500
<u>PERSONNEL - BENEFITS</u>						
522000 SOCIAL SECURITY	1,554	1,416	1,913	1,913	1,990	574
526000 WORKERS' COMPENSATION	16	29	32	32	32	3
TOTAL PERSONNEL - BENEFITS	1,569	1,445	1,945	1,945	2,022	577
<u>TECH/PROF SERVICES</u>						
534003 SOFTWARE MAINT/LIC	3,727	3,500	0	0	4,700	1,200
TOTAL TECH/PROF SERVICES	3,727	3,500	0	0	4,700	1,200
<u>PROPERTY SERVICES</u>						
543002 EQUIPMENT MAINTENANCE	1,200	1,200	1,350	1,350	1,350	150
544100 RENTAL LAND & BUILDINGS	1,500	1,500	1,500	1,500	1,500	0
TOTAL PROPERTY SERVICES	2,700	2,700	2,850	2,850	2,850	150
<u>ADMINISTRATIVE COSTS</u>						
552003 GENERAL LIABILITY	118	111	119	119	119	8
553400 POSTAGE FEES	321	1,800	1,800	1,800	1,800	0
554000 ADVERTISING	314	800	800	800	800	0
555000 PRINTING AND BINDING	0	4,200	2,200	2,200	2,200	(2,000)
558000 TRAVEL	170	260	260	260	260	0
TOTAL ADMINISTRATIVE COSTS	923	7,171	5,179	5,179	5,179	(1,992)
<u>MATERIALS & SUPPLIES</u>						
561003 OFFICE SUPPLIES	0	500	500	500	500	0
TOTAL MATERIALS & SUPPLIES	0	500	500	500	500	0
<u>PROPERTY/FIXED ASSET</u>						
573900 OTHER EQUIPMENT	0	100	100	100	100	0
TOTAL PROPERTY/FIXED ASSET	0	100	100	100	100	0
<u>OTHER GOODS/SERVICES</u>						
589000 MISCELLANEOUS EXPENDITURES	2,359	6,100	4,900	4,900	4,900	(1,200)
TOTAL OTHER GOODS/SERVICES	2,359	6,100	4,900	4,900	4,900	(1,200)
TOTAL ELECTIONS	31,586	44,016	40,474	40,474	46,251	2,235

ASSESSING



FY17 EMPLOYEE POSITIONS AND SALARY BY DEPARTMENT-ASSESSORS

* Salary and Benefits Allocated Between Departments

Name	Title	Salary	Longevity	Education Incentive	Holiday Pay	Early Report	Stipend	Total	Salary Allocation	BiWkly Hours	FTE
Assessor											
Vincent	Chief Assessor	77,063	0	0	0	0	-	77,063	100%	NA	1.00
Hervey	Field Assessor	46,811	600	0	0	0	-	47,411	100%	70	1.00
Miller	Field Assessor	48,381	400	0	0	0	-	48,781	100%	80	1.00
Sharpe	Assessing Technician	34,924	325	0	0	0	-	35,249	100%	80	1.00
Subtotal Full Time		207,179	1,325	-	-	-	-	208,504			
Alameda	Clerk Typist I	23,042	100	0	0	0	-	23,142	100%	60	0.85
Subtotal Part Time		23,042	100	-	-	-	-	23,142			
Total Assessor		\$230,221	\$1,425	\$0	\$0	\$0	-	231,646			4.85

EMPLOYEE POSITIONS BY DEPARTMENT

CITY OF ROCHESTER

FY 17 PROPOSED BUDGET

OVERVIEW

Annually, and in accordance with state assessing guidelines, the assessors and selectmen shall adjust assessments to reflect changes so that all assessments are reasonably proportional within that municipality. (RSA 75:8)

The Rochester Real Estate Inventory is in a constant state of flux. These constant changes are caused by such things as renovations, new construction, lack of maintenance, natural aging and economic forces. To keep track of all but the last, economic forces, the department performs a systematic cyclical review of all properties and an annual review of properties that have been issued building permits. Changes caused by economic (market) forces are measured by sales within the community. When these sales indicate that disproportionate assessments exist, the City Council is informed and at their direction a City Wide Statistical Update is performed to regain proportional assessments.

In addition to maintaining the City’s property inventory, the department updates ownership records, mailing addresses, exemptions, credits, records on charitable, educational and religious properties, timber tax and gravel operations and submits numerous reports to the NH Department of Revenue Administration.

REVENUE ASSUMPTIONS

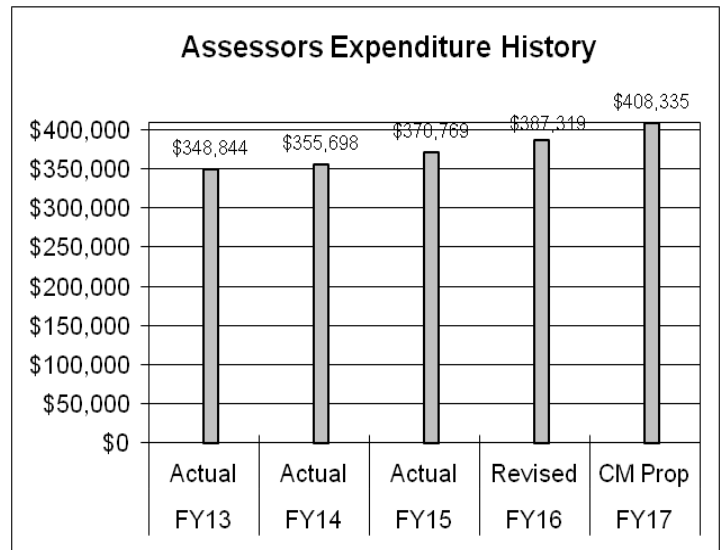
Typically the annual revenue attributed to this department is less than \$1,000. The objectives of the Department are more service oriented. The only funds received are from selling copies of our data and copies of maps and property record cards. We provide, without charge, copies of property record cards to owners of the property and we encourage all owners to review their records.

EXPENDITURES

The Assessing Department has strived to keep costs at a minimum throughout the 2016 fiscal year, and has made every attempt to level-fund the department for FY 17, where possible. The Staff Development (Education) line (532001) is increased. This will help each member meet the continuing education requirements for recertification. Dues and Fees (581000) is increased to allow IAAO membership for three of the staff. Admin Equipment (573401) is increased to provide dual monitors for two staff. This is a one-time expense.

PERFORMANCE OBJECTIVES

The Department of Revenue Administration performs periodic reviews of the assessing office work product. On March 21, 2011 we received a letter from the Director of the Property Appraisal Division of the Department of Revenue Administration that stated “You stand out as an excellent example for other communities to follow.” This was an endorsement of our past performance and we seek to constantly improve our knowledge and skills to serve the Citizens of Rochester as their Civil Servants.

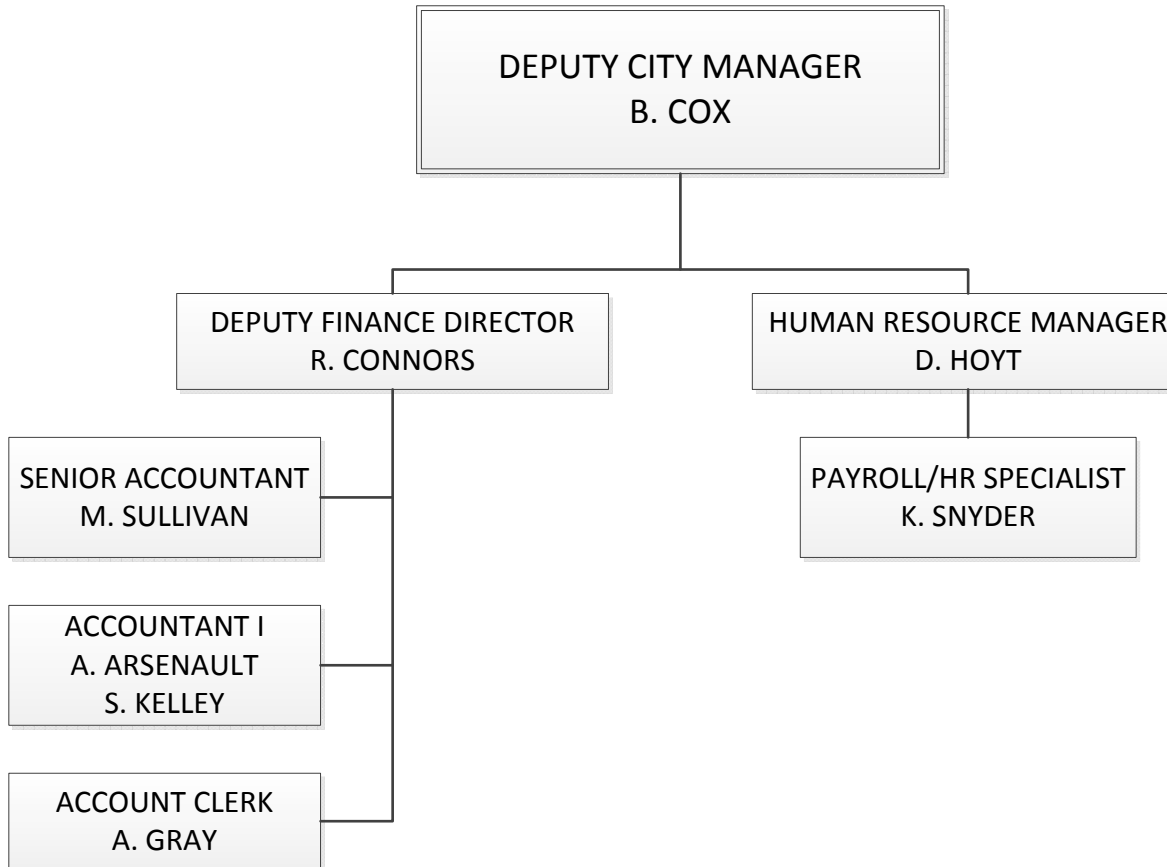


**ASSESSORS
EXPENDITURES BY ACCOUNT**

	FY 15 ACTUAL	FY 16 REVISED	FY 17 DRAFT	FY 17 DEPT REQ	FY 17 CM PROP	\$ CHANGE
<u>PERSONNEL - SALARIES</u>						
511001 SALARIES - FULL TIME	200,853	203,186	207,179	207,179	207,179	3,993
511002 SALARIES - PART TIME	22,570	23,042	23,042	23,042	23,042	0
513001 OVERTIME - REGULAR	401	500	800	800	800	300
516000 LONGEVITY	1,650	1,800	1,425	1,425	1,425	(375)
TOTAL PERSONNEL - SALARIES	225,474	228,528	232,446	232,446	232,446	3,918
<u>PERSONNEL - BENEFITS</u>						
521100 HEALTH	67,303	66,061	72,063	72,063	72,063	6,002
521200 DENTAL	943	943	1,000	1,000	1,000	57
521300 LIFE	357	367	170	170	170	(197)
522000 SOCIAL SECURITY	15,847	16,099	16,140	16,140	16,140	41
523000 RETIREMENT	21,696	22,955	23,381	23,381	23,381	426
526000 WORKERS' COMPENSATION	2,480	4,647	5,102	5,102	5,102	455
528001 IPT	1,882	2,288	1,456	1,456	1,456	(832)
TOTAL PERSONNEL - BENEFITS	110,508	113,360	119,312	119,312	119,312	5,952
<u>TECH/PROF SERVICES</u>						
532001 STAFF DEVELOPMENT	1,560	1,650	3,900	3,900	3,900	2,250
533000 OTHER PROF SERVICES	8,700	8,800	8,800	8,800	8,800	0
533009 LEGAL	0	0	0	0	0	0
534003 SOFTWARE MAINT/LIC	11,465	14,540	14,650	14,650	19,650	5,110
534004 APPRAISALS	0	4,650	5,000	5,000	5,000	350
TOTAL TECH/PROF SERVICES	21,725	29,640	32,350	32,350	37,350	7,710
<u>PROPERTY SERVICES</u>						
543001 VEHICLE MAINT & REPAIRS	0	500	500	500	500	0
543002 EQUIPMENT MAINTENANCE	0	349	400	400	400	51
544500 LEASE COPIER/PRINTERS	1,582	1,600	1,600	1,600	1,600	0
TOTAL PROPERTY SERVICES	1,582	2,449	2,500	2,500	2,500	51
<u>ADMINISTRATIVE COSTS</u>						
552001 FLEET INSURANCE	898	848	909	909	909	61
552003 GENERAL LIABILITY	1,464	1,383	1,483	1,483	1,483	100
553000 COMMUNICATIONS	2,609	2,500	2,500	2,500	2,500	0
553400 POSTAGE FEES	895	800	800	800	800	0
555000 PRINTING AND BINDING	89	300	500	500	500	200
558000 TRAVEL	280	550	1,700	1,700	1,700	1,150

ASSESSORS						
EXPENDITURES BY ACCOUNT						
	FY 15 ACTUAL	FY 16 REVISED	FY 17 DRAFT	FY 17 DEPT REQ	FY 17 CM PROP	\$ CHANGE
TOTAL ADMINISTRATIVE COSTS	6,236	6,381	7,892	7,892	7,892	1,511
<u>MATERIALS & SUPPLIES</u>						
561003 OFFICE SUPPLIES	941	1,000	1,000	1,000	1,000	0
561005 PUBLICATIONS	1,062	1,270	1,270	1,270	1,270	0
561008 VEHICLE SUPPLIES	0	551	500	500	500	(51)
561010 CLOTHING	940	1,400	1,400	1,400	1,400	0
562600 VEHICLE FUEL	614	800	800	800	800	0
TOTAL MATERIALS & SUPPLIES	3,556	5,021	4,970	4,970	4,970	(51)
<u>PROPERTY/FIXED ASSET</u>						
573401 ADMIN EQUIPMENT	344	500	1,900	1,900	1,900	1,400
TOTAL PROPERTY/FIXED ASSET	344	500	1,900	1,900	1,900	1,400
<u>OTHER GOODS/SERVICES</u>						
581000 DUES AND FEES	1,344	1,340	1,865	1,865	1,865	525
589013 REGISTRY OF DEEDS	0	100	100	100	100	0
TOTAL OTHER GOODS/SERVICES	1,344	1,440	1,965	1,965	1,965	525
TOTAL ASSESSORS	370,769	387,319	403,335	403,335	408,335	21,016

FINANCE & ADMINISTRATION



FY17 EMPLOYEE POSITIONS AND SALARY BY DEPARTMENT-FINANCE & HUMAN RESOURCES

* Salary and Benefits Allocated Between Departments

Name	Title	Salary	Longevity	Education Incentive	Holiday Pay	Early Report	Stipend	Total	Salary Allocation	BiWkly Hours	FTE
Finance & Human Resources											
Cox	Dep City Manager/Finance Director*	88,831	260	0	0	0	5,000	94,091	80%	NA	0.80
Connors	Deputy Finance Director*	52,285	420	0	0	0	-	52,705	70%	NA	0.70
Sullivan	Senior Accountant*	52,210	260	0	0	0	-	52,470	75%	NA	0.75
Arsenault	Accountant I*	46,000	0	0	0	0	-	46,000	80%	NA	0.80
Kelley	Accountant I*	37,741	0	0	0	0	-	37,741	80%	80	0.80
Gray	Account Clerk II*	32,615	480	0	0	0	-	33,095	80%	70	0.80
Hoyt	Human Resource Manager*	53,935	480	0	0	0	-	54,415	80%	NA	0.80
Snyder	PR/HR Specialist*	23,307	358	0	0	0	-	23,665	64%	70	0.64
								-			
Subtotal Full Time		386,924	2,258					394,182			
Total Finance & Human Resources		\$386,924	\$2,258	\$0	\$0	\$0	5,000	394,182			6.09

EMPLOYEE POSITIONS BY DEPARTMENT

CITY OF ROCHESTER

FY 17 PROPOSED BUDGET

OVERVIEW

The Division of Finance is responsible for several functional areas and departments:

- Assessing
(Property Appraisals, Net Assessed Valuation)
- Business Office
(Accounting, Accounts Payable, Purchasing and Bidding)
- City Clerk
(Vital Statistics, Council Agendas and Meeting Minutes, Elections)
- Finance
(General Ledger, Treasury Cash Management, Debt Financing, Annual Independent Financial Auditor, Budget Development and Administration, Monthly Financial Reports, Bank Reconciliations, Preparation and Review of Bids, Preparation of Federal, State and miscellaneous reports and surveys, Tax and Utility Rate Analysis and Setting, Property-Liability Claims Management)
- Human Resources
(Benefits Administration, Payroll, Labor Contracts)
- Management Information Systems
(Network Administration, Database Administration, Hardware Maintenance, Government TV Channel)
- Tax Collection
(Property Tax Collection, Motor Vehicle Registrations, Water and Sewer Fee Payments)
- Welfare
(General Assistance, Emergency Housing).

The Finance Division is responsible for the collection of revenues, including but not limited to, real estate property taxes, license and permit fees, and fees for services. Revenues that are collected are disbursed to various departments as appropriated by City Council during the yearly budget process. The preparation of the Annual Operating Budget, Capital Improvements Plan Budget and the Comprehensive Annual Financial Report (CAFR) is also headed by this department.

EXPENDITURES

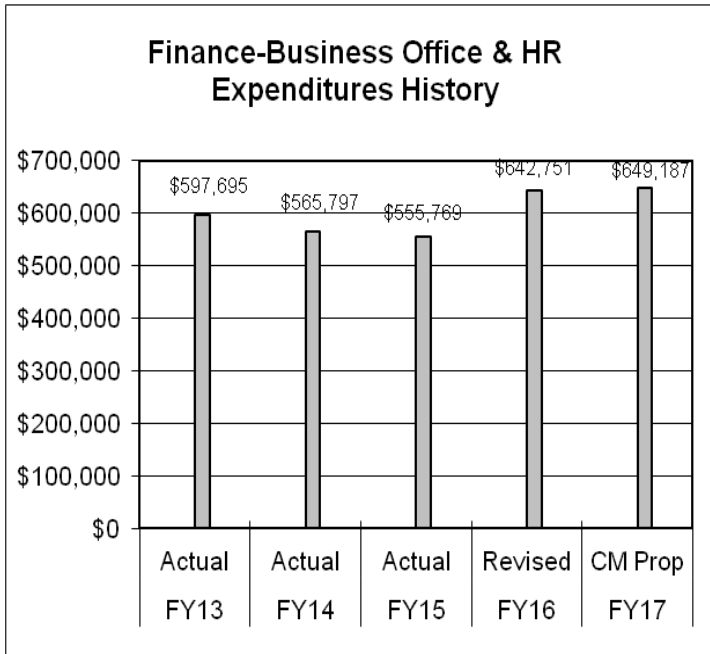
Several of the departments named above have individual department level budgets. Expenditures included under the specific purview of the Finance Department include the Business Office, and Human Resources as well as the General Overhead budget.

PERFORMANCE OBJECTIVES

In FY2015-2016 the Division issued \$17.195 M in general obligations bonds. These were to fund the East Rochester School project of \$12.415M as well as 3.695M for capital projects and \$2.085M in refundings. Another \$7.550M in bond refundings will occur late in FY2016. Another \$20M in bond financings is anticipated for early calendar 2017. The Division is exploring the feasibility of a paperless "document management" system, is actively working on an electronic time & attendance system and a web portal for employee access to personnel records and leave requests. The addition of an accountant position as well as the retirement of a long term employee has prompted training as well as an assessment of job assignments. Increased reporting and internal control requirements placed upon the receipt of federal funding has prompted the development of several policies and procedures as well as mandatory training for

CITY OF ROCHESTER FINANCE-BUSINESS OFFICE FY17 PROPOSED BUDGET

all departments receiving Federal funds. The Division will continue to maintain the highest level of performance in serving both City residents and staff members.

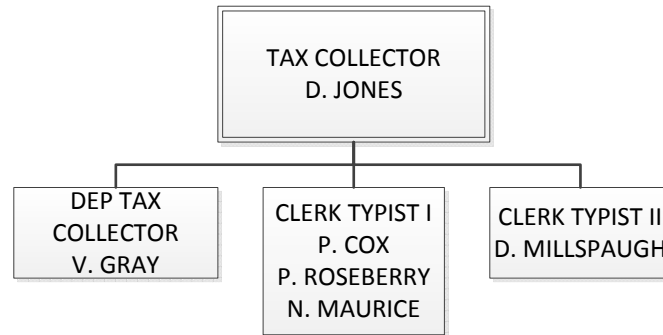


**BUSINESS OFFICE
EXPENDITURES BY ACCOUNT**

	FY 15 ACTUAL	FY 16 REVISED	FY 17 DRAFT	FY 17 DEPT REQ	FY 17 CM PROP	\$ CHANGE
<u>PERSONNEL - SALARIES</u>						
511001 SALARIES - FULL TIME	338,890	386,891	384,764	384,764	386,924	33
511002 SALARIES - PART TIME	2,219	0	0	0	0	0
511099 SALARIES - ADJUSTMENT	0	8,610	10,703	10,703	10,703	2,093
513001 OVERTIME - REGULAR	978	250	250	250	250	0
516000 LONGEVITY	2,572	2,670	2,258	2,258	2,258	(412)
519000 TRAVEL ALLOWANCE	0	0	5,000	5,000	5,000	5,000
TOTAL PERSONNEL - SALARIES	344,659	398,421	402,975	402,975	405,135	6,714
<u>PERSONNEL - BENEFITS</u>						
521100 HEALTH	83,603	93,287	93,080	93,080	93,080	(207)
521200 DENTAL	1,314	1,518	1,429	1,429	1,429	(89)
521300 LIFE	600	718	312	312	312	(406)
522000 SOCIAL SECURITY	24,520	28,924	29,339	29,339	29,504	580
523000 RETIREMENT	36,739	44,471	44,446	44,446	44,686	215
526000 WORKERS' COMPENSATION	311	582	639	639	639	57
528001 IPT	3,160	4,400	2,753	2,753	2,753	(1,647)
TOTAL PERSONNEL - BENEFITS	150,248	173,900	171,998	171,998	172,403	(1,497)
<u>TECH/PROF SERVICES</u>						
532001 STAFF DEVELOPMENT	1,093	1,460	1,450	1,450	1,450	(10)
532200 CONTRACTED SERVICES	1,134	1,878	2,480	2,480	2,480	602
533004 MEDICAL SERVICES	4,743	5,000	5,000	5,000	5,000	0
534003 SOFTWARE MAINT/LIC	18,911	19,994	21,365	21,365	21,365	1,371
534006 CONSULTING OTHER	0	500	500	500	500	0
TOTAL TECH/PROF SERVICES	25,881	28,832	30,795	30,795	30,795	1,963
<u>PROPERTY SERVICES</u>						
543002 EQUIPMENT MAINTENANCE	815	815	1,050	1,050	1,050	235
544500 LEASE COPIER/PRINTERS	4,365	3,985	3,985	3,985	3,985	0
TOTAL PROPERTY SERVICES	5,180	4,800	5,035	5,035	5,035	235
<u>ADMINISTRATIVE COSTS</u>						
552003 GENERAL LIABILITY	2,227	2,103	2,254	2,254	2,254	151
553000 COMMUNICATIONS	4,911	5,050	5,050	5,050	5,050	0
553400 POSTAGE FEES	5,204	4,450	4,450	4,450	4,450	0
554000 ADVERTISING	3,997	3,900	2,900	2,900	2,900	(1,000)
555000 PRINTING AND BINDING	276	400	200	200	200	(200)

BUSINESS OFFICE EXPENDITURES BY ACCOUNT						
	FY 15 ACTUAL	FY 16 REVISED	FY 17 DRAFT	FY 17 DEPT REQ	FY 17 CM PROP	\$ CHANGE
558000 TRAVEL	535	5,150	5,600	5,600	5,600	450
TOTAL ADMINISTRATIVE COSTS	17,148	21,053	20,454	20,454	20,454	(599)
<u>MATERIALS & SUPPLIES</u>						
561003 OFFICE SUPPLIES	2,949	3,400	3,600	3,600	3,600	200
561004 FORMS	723	1,230	1,250	1,250	1,250	20
561005 PUBLICATIONS	140	200	200	200	200	0
TOTAL MATERIALS & SUPPLIES	3,812	4,830	5,050	5,050	5,050	220
<u>PROPERTY/FIXED ASSET</u>						
573401 ADMIN EQUIPMENT	889	2,800	1,250	1,250	1,250	(1,550)
TOTAL PROPERTY/FIXED ASSET	889	2,800	1,250	1,250	1,250	(1,550)
<u>OTHER GOODS/SERVICES</u>						
581000 DUES AND FEES	1,324	1,715	1,865	1,865	1,865	150
589070 EMPLOYEE RECOGNITION	6,629	6,400	7,200	7,200	7,200	800
TOTAL OTHER GOODS/SERVICES	7,952	8,115	9,065	9,065	9,065	950
TOTAL BUSINESS OFFICE	555,769	642,751	646,622	646,622	649,187	6,436

TAX COLLECTOR



FY17 EMPLOYEE POSITIONS AND SALARY BY DEPARTMENT-TAX COLLECTOR

* Salary and Benefits Allocated Between Departments

Name	Title	Salary	Longevity	Education Incentive	Holiday Pay	Early Report	Stipend	Total	Salary Allocation	BiWkly Hours	FTE
Tax Collector											
Jones	Tax Collector	68,353	600	0	0	0	-	68,953	100%	NA	1.00
Gray	Deputy Tax Collector	37,019	550	0	0	0	-	37,569	100%	70	1.00
Millspaugh	Clerk Typist II	28,301	200	0	0	0	-	28,501	100%	70	1.00
Subtotal Full Time		133,673	1,350	0	0	0	-	135,023			
Cox	Clerk Typist I	16,630	200	0	0	0	-	16,830	100%	40	0.57
Roseberry	Clerk Typist I	14,237	165	0	0	0	-	14,402	100%	36	0.51
Dupuis	Clerk Typist I	9,224		0	0	0	-	9,224	100%	25	0.35
Subtotal PT Time		40,091	365	0	0	0	-	40,456			
Total Tax Collector		\$173,764	\$1,715	\$0	\$0	\$0	-	175,479			4.43

EMPLOYEE POSITIONS BY DEPARTMENT

CITY OF ROCHESTER

FY 17 PROPOSED BUDGET

OVERVIEW

Our mission in the Tax Collector’s Office is to provide professional and courteous service to all of our customers and to collect revenue as accurately as possible.

The department consists of three full time employees and three part time employees.

The Tax Department began accepting credit cards in November 2013 for the convenience of its customers. Auto registrations are the primary source of revenue from the credit card payments, although, property tax payments as well as miscellaneous fees such as trash stickers, can also be paid by credit card.

Deposit all monies on a daily basis and ensure that reconciliation is completed in a timely

manner.

Strive to provide online payment of property tax bills and utility bills for the convenience of the customers.

REVENUE ASSUMPTIONS

All revenue received by the Tax Office is from auto registrations, property taxes, yield and gravel taxes, and water and sewer bills.

Revenue for auto registrations is expected to be approximately \$3,550,000 and interest on delinquent taxes to be approximately \$525,000.

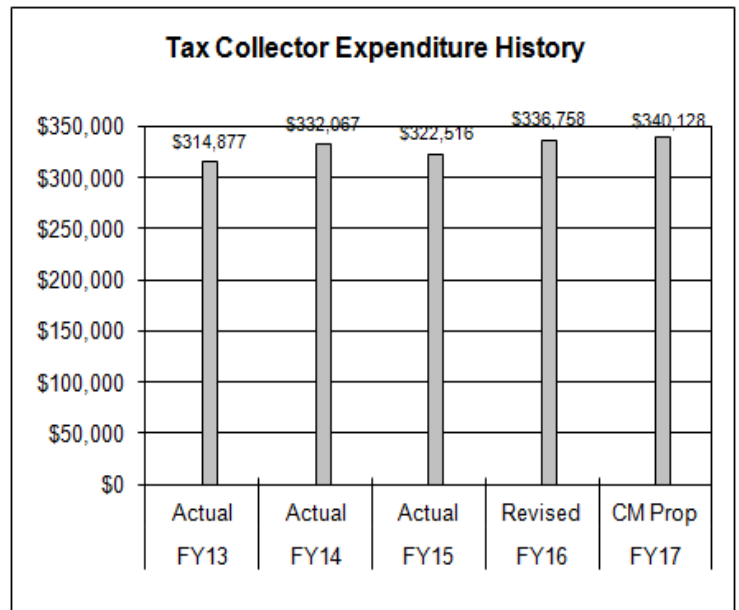
EXPENDITURES

Software licenses are increasing by 3.45% and the Forms line item is up by 19.5% due to new envelopes needed for tax bills.

PERFORMANCE OBJECTIVES

Continue to provide quality customer service to all customers.

Collect revenue as accurately and professionally as possible.



**TAX COLLECTOR
EXPENDITURES BY ACCOUNT**

	FY 15 ACTUAL	FY 16 REVISED	FY 17 DRAFT	FY 17 DEPT REQ	FY 17 CM PROP	\$ CHANGE
<u>PERSONNEL - SALARIES</u>						
511001 SALARIES - FULL TIME	123,980	130,663	133,673	133,673	133,673	3,010
511002 SALARIES - PART TIME	42,598	40,490	40,091	40,091	40,091	(399)
513001 OVERTIME - REGULAR	0	500	500	500	500	0
516000 LONGEVITY	1,365	1,565	1,715	1,715	1,715	150
TOTAL PERSONNEL - SALARIES	167,942	173,218	175,979	175,979	175,979	2,761
<u>PERSONNEL - BENEFITS</u>						
521100 HEALTH	57,147	55,169	56,457	56,457	56,457	1,288
521200 DENTAL	750	750	750	750	750	0
521300 LIFE	228	236	110	110	110	(126)
522000 SOCIAL SECURITY	11,435	11,865	12,084	12,084	12,084	219
523000 RETIREMENT	14,082	14,786	15,140	15,140	15,140	354
526000 WORKERS' COMPENSATION	206	386	424	424	424	38
528001 IPT	1,193	1,472	918	918	918	(554)
TOTAL PERSONNEL - BENEFITS	85,040	84,664	85,883	85,883	85,883	1,219
<u>TECH/PROF SERVICES</u>						
532001 STAFF DEVELOPMENT	100	715	715	715	715	0
532200 CONTRACTED SERVICES	5,281	9,400	7,500	7,500	7,500	(1,900)
534003 SOFTWARE MAINT/LIC	13,076	13,788	14,270	14,270	14,270	482
TOTAL TECH/PROF SERVICES	18,457	23,903	22,485	22,485	22,485	(1,418)
<u>PROPERTY SERVICES</u>						
543002 EQUIPMENT MAINTENANCE	180	500	500	500	500	0
544500 LEASE COPIER/PRINTERS	2,204	2,589	2,589	2,589	2,589	0
TOTAL PROPERTY SERVICES	2,384	3,089	3,089	3,089	3,089	0
<u>ADMINISTRATIVE COSTS</u>						
552003 GENERAL LIABILITY	1,167	1,102	1,181	1,181	1,181	79
553000 COMMUNICATIONS	1,323	1,320	1,320	1,320	1,320	0
553400 POSTAGE FEES	18,895	17,907	17,907	17,907	17,907	0
558000 TRAVEL	611	875	890	890	890	15
TOTAL ADMINISTRATIVE COSTS	21,996	21,204	21,298	21,298	21,298	94
<u>MATERIALS & SUPPLIES</u>						
561003 OFFICE SUPPLIES	1,388	2,670	2,670	2,670	2,670	0
561004 FORMS	4,058	3,670	4,384	4,384	4,384	714
TOTAL MATERIALS & SUPPLIES	5,446	6,340	7,054	7,054	7,054	714

**TAX COLLECTOR
EXPENDITURES BY ACCOUNT**

	FY 15 ACTUAL	FY 16 REVISED	FY 17 DRAFT	FY 17 DEPT REQ	FY 17 CM PROP	\$ CHANGE
<u>PROPERTY/FIXED ASSET</u>						
573401 ADMIN EQUIPMENT	0	300	300	300	300	0
TOTAL PROPERTY/FIXED ASSET	0	300	300	300	300	0
<u>OTHER GOODS/SERVICES</u>						
581000 DUES AND FEES	40	40	40	40	40	0
589015 TAX SALE COST	21,211	24,000	24,000	24,000	24,000	0
TOTAL OTHER GOODS/SERVICES	21,251	24,040	24,040	24,040	24,040	0
TOTAL TAX COLLECTOR	322,516	336,758	340,128	340,128	340,128	3,370

OVERVIEW

The City of Rochester’s General Fund-General Overhead budget is comprised of revenue and expense types that are related to general administrative issues typically not tied to normal day-to-day departmental operations. The City of Rochester provides financial support to several community based organizations in the areas of health and social services, community planning, and transportation, as well as the East Rochester Library. Audit, general insurance liability, and various contingency expenses are all managed from the General Overhead budget.

REVENUE ASSUMPTIONS

Revenues managed within the General Overhead budget include revenue types not related to specific department activities. Revenue recap is as follows;

- Payments in Lieu of Taxes- \$392,314
- NH Rooms and Meals Tax- \$1,441,166
- Cablevision Franchise Fee- \$230,000
- Rental Income-Cell Towers-\$17,457

Also including in the General Overhead Revenue budget are amounts from the General Fund Retained Fund balance and Host Community Fees. These revenue offsets lower the amount needed to be raised from property taxes.

- Use of Fund Balance- \$1,708,418
- Host Community Fees-\$535,000

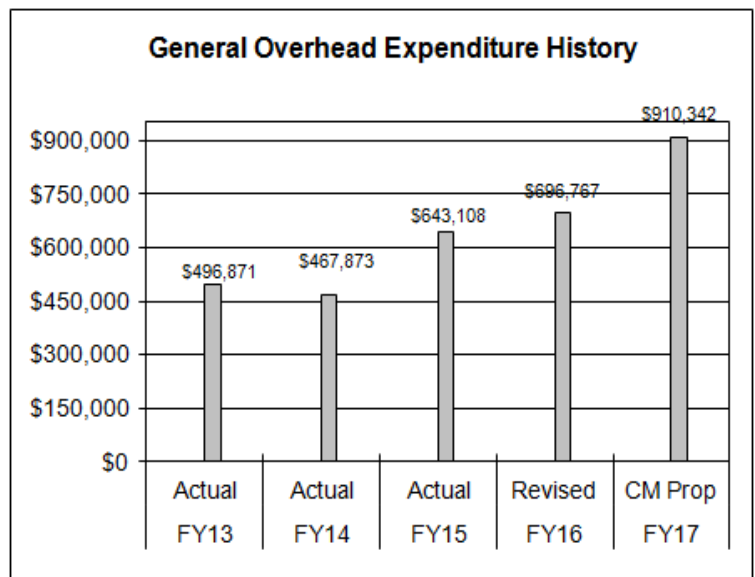
EXPENDITURES

The following is a recap of FY17 proposed expenses;

- \$ 110,000 –Contingency for unanticipated needs.
- \$ 276,309-Contingency for Collective Bargaining Agreement settlements
- \$ 130,702-Contingency for retirement & other non union salary adjustments
- \$ 19,380 - Audit fees
- \$ 40,000-Anticipated Bond Issue fees
- \$ 79,100 - Various banking and trust management fees, Pictometry services
- \$ 35,382 General Administrative
- \$ 44,170- Dues & Fees
- \$ 118,799- Coast Bus Subsidy
- \$ 47,500 - Health and Social Services
- \$ 5,000 - East Rochester Library
- \$ 2,500- Emergency Operations Center
- \$ 1,500 - E-911 Implementation

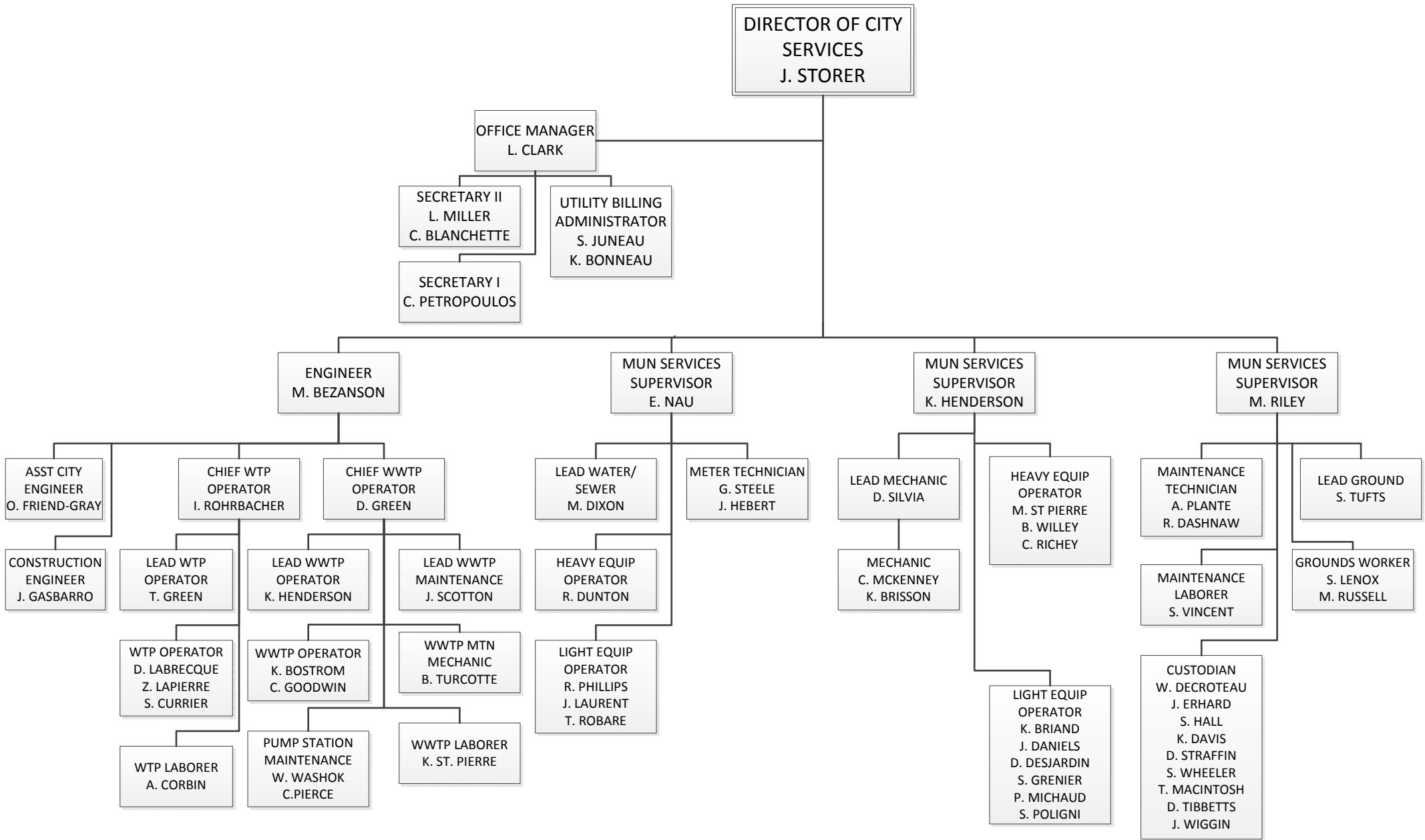
PERFORMANCE OBJECTIVES

Appropriately meet the growing needs of the City of Rochester, and provide for above and beyond contingency expenses.



**GENERAL OVERHEAD
EXPENDITURES BY ACCOUNT**

	FY 15 ACTUAL	FY 16 REVISED	FY 17 DRAFT	FY 17 DEPT REQ	FY 17 CM PROP	\$ CHANGE
<u>PERSONNEL - SALARIES</u>						
511001 SALARIES - FULL TIME	5,489	110,000	110,000	110,000	110,000	0
TOTAL PERSONNEL - SALARIES	5,489	110,000	110,000	110,000	110,000	0
<u>PERSONNEL - BENEFITS</u>						
522000 SOCIAL SECURITY	241	9,975	8,415	8,415	8,415	(1,560)
523000 RETIREMENT	5,326	13,941	12,287	12,287	12,287	(1,654)
TOTAL PERSONNEL - BENEFITS	5,567	23,916	20,702	20,702	20,702	(3,214)
<u>TECH/PROF SERVICES</u>						
532001 STAFF DEVELOPMENT	0	1,300	0	0	0	(1,300)
533000 OTHER PROF SERVICES	180,829	99,945	119,100	119,100	119,100	19,155
533001 AUDIT	19,380	20,535	19,380	19,380	19,380	(1,155)
TOTAL TECH/PROF SERVICES	200,209	121,780	138,480	138,480	138,480	16,700
<u>ADMINISTRATIVE COSTS</u>						
552003 GENERAL LIABILITY	10,108	9,545	10,232	10,232	10,232	687
552005 INSURANCE CLAIM DEDUCTIBLE	0	1,500	1,500	1,500	1,500	0
555000 PRINTING AND BINDING	4,661	1,650	1,650	1,650	1,650	0
556000 TUITION	10,788	12,000	12,000	12,000	12,000	0
TOTAL ADMINISTRATIVE COSTS	25,557	24,695	25,382	25,382	25,382	687
<u>OTHER GOODS/SERVICES</u>						
581000 DUES AND FEES	41,586	42,976	44,170	44,170	44,170	1,194
584000 CONTINGENCY	0	86,000	370,000	370,000	386,309	300,309
589000 MISCELLANEOUS EXPENDITURES	9,537	0	0	0	0	0
589023 COAST SUBSIDY	103,239	108,400	118,799	118,799	118,799	10,399
589024 E-911 IMPLEMENTATION	0	1,500	1,500	1,500	1,500	0
589025 HEALTH/SOCIAL SERVICES	47,500	47,500	47,500	47,500	47,500	0
589026 EAST ROCHESTER LIBRARY	5,000	5,000	5,000	5,000	5,000	0
589045 EOC	0	15,000	2,500	2,500	2,500	(12,500)
TOTAL OTHER GOODS/SERVICES	206,862	306,376	589,469	589,469	605,778	299,402
<u>OTHER TRANSACTIONS</u>						
593004 TRANSFER TO CONSERVATION COM	49,819	10,000	10,000	10,000	10,000	0
593009 TRANSFER TO OTHER FUNDS	149,605	100,000	200,000	200,000	0	(100,000)
TOTAL OTHER TRANSACTIONS	199,424	110,000	210,000	210,000	10,000	(100,000)
TOTAL GENERAL OVERHEAD	643,108	696,767	1,094,033	1,094,033	910,342	213,575



FY17 EMPLOYEE POSITIONS AND SALARY BY DEPARTMENT-PUBLIC BUILDINGS

* Salary and Benefits Allocated Between Departments

EMPLOYEE POSITIONS BY DEPARTMENT

Name	Title	Salary	Longevity	Education Incentive	Holiday Pay	Early Report	Stipend	Total	Salary Allocation	BiWkly Hours	FTE
Public Buildings & Grounds											
Storer	Director of City Service*	11,550	0	0	0	0	-	11,550	11%	NA	0.11
Miller	Secretary II *	2,595	33	0	0	0	-	2,628	6%	80	0.06
Blanchette	Secretary II *	15,116	0	0	0	0	-	15,116	50%	70	0.50
Riley	Municipal Services Supervisor*	46,728	0	0	0	0	-	46,728	60%	NA	0.60
Plante	Maintenance Tech *	24,112	0	0	0	0	-	24,112	60%	80	0.60
Dashnaw	Maintenance Tech *	25,659	0	0	0	0	-	25,659	60%	80	0.60
Hall	Custodian	41,517	0	0	0	0	-	41,517	100%	80	1.00
Straffin	Custodian	41,559	0	0	0	0	-	41,559	100%	80	1.00
Wheeler	Custodian	38,335	0	0	0	0	-	38,335	100%	80	1.00
Tufts	Lead Grounds Laborer *	33,314	0	0	0	0	-	33,314	80%	80	0.80
Subtotal Full Time		280,484	33	0	0	0	-	280,519			
Wiggin	Custodian - Arena, DPW, & Pool	24,024		0	0	0	-	24,024	100%	56	0.70
Tibbetts	Custodian	15,590		0	0	0	-	15,590	100%	40	0.50
Lenox	Laborer	18,070		0	0	0	-	18,070	100%	40	0.50
Vacant	Laborer	18,434		0	0	0	-	18,434	100%	40	0.50
Vacant	Custodian City Hall Annex	18,500						18,500			
Subtotal Part Time		94,618	0	0	0	0	-	94,618			
Total Public Buildings & Grounds		\$375,102	\$33	\$0	\$0	\$0	-	375,135			8.47

CITY OF ROCHESTER

FY 17 PROPOSED BUDGET

OVERVIEW

The Buildings and Grounds Division of the Public Works Department is in charge of the maintenance of City buildings and parks. Expenditures by the Buildings and Grounds Division are paid from the general fund.

The Division maintains: 11 buildings totaling over 380,000 square feet; 5 City Parks; 3 Pool Sites with 4 actual pools; and 50 landscaping sites with 25 acres cumulative for mowing.

Other functions that support the Buildings and Grounds Division include administration and vehicle maintenance. Administration is responsible for receiving, distributing and monitoring service requests, accounts receivable, accounts payable, payroll and utility billing.

The Buildings and Grounds Division supports winter maintenance operations and customer service.

EXPENDITURES

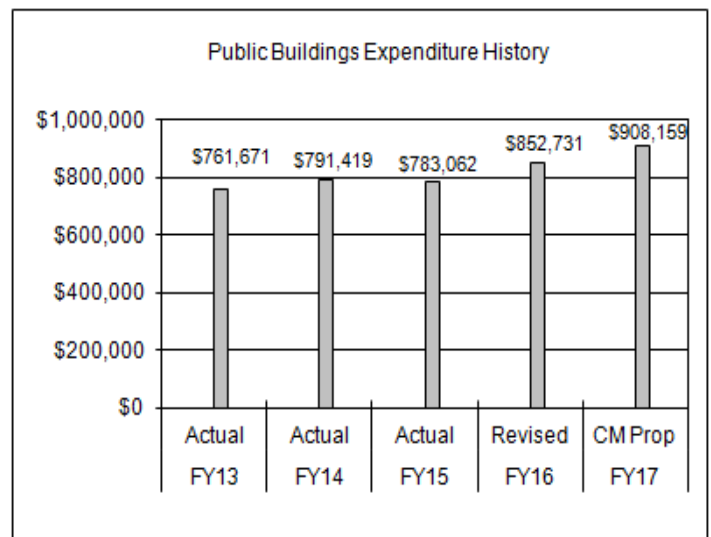
Fiscal Year 2016-2017 will see expenditures maintained near Fiscal Year 2015-2016 levels.

PERFORMANCE OBJECTIVES

The Buildings and Grounds Division will continue to endeavor to provide the best customer service given the extremely tight resources.

A new Supervisor, Mike Riley, was hired in September 2015 to oversee the Division. The Division’s focus under new leadership will be improved maintenance and day-to-day cleanliness of all City buildings.

The Department will continue to support the adopt-a-spot program and provide support to the Main Street & Chamber of Commerce programs. The smaller sidewalk street sweeper will be dispatched weekly throughout the downtown to help with upkeep.



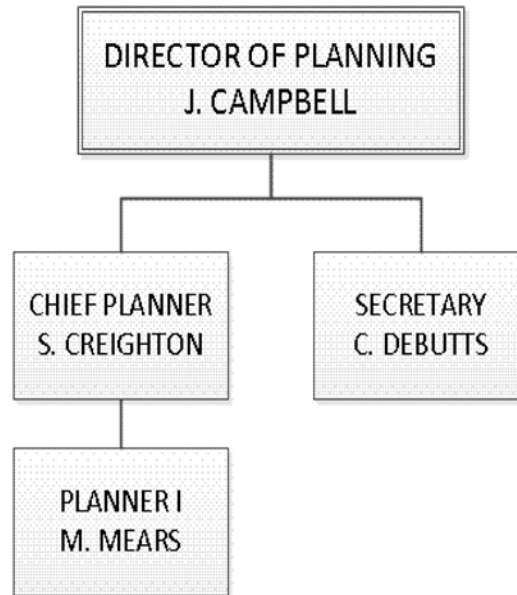
**PUBLIC BUILDINGS
EXPENDITURES BY ACCOUNT**

	FY 15 ACTUAL	FY 16 REVISED	FY 17 DRAFT	FY 17 DEPT REQ	FY 17 CM PROP	\$ CHANGE
<u>PERSONNEL - SALARIES</u>						
511001 SALARIES - FULL TIME	225,207	267,054	280,484	280,484	280,484	13,430
511002 SALARIES - PART TIME	66,339	71,387	76,118	76,118	94,618	23,231
511099 SALARIES - ADJUSTMENT	0	2,499	3,579	3,579	3,579	1,080
513001 OVERTIME - REGULAR	18,485	9,900	9,900	9,900	9,900	0
515001 ON CALL	6,615	6,744	6,744	6,744	6,744	0
516000 LONGEVITY	146	46	33	33	33	(13)
TOTAL PERSONNEL - SALARIES	316,792	357,630	376,858	376,858	395,358	37,728
<u>PERSONNEL - BENEFITS</u>						
521100 HEALTH	69,949	76,316	75,084	75,084	75,084	(1,232)
521200 DENTAL	1,337	1,475	1,472	1,472	1,472	(3)
521300 LIFE	403	484	226	226	226	(258)
522000 SOCIAL SECURITY	22,415	25,799	27,911	27,911	29,411	3,612
523000 RETIREMENT	26,352	31,120	32,837	32,837	32,837	1,717
526000 WORKERS' COMPENSATION	6,283	11,769	12,922	12,922	12,922	1,153
528001 IPT	2,100	2,934	1,945	1,945	1,945	(989)
TOTAL PERSONNEL - BENEFITS	128,838	149,897	152,397	152,397	153,897	4,000
<u>TECH/PROF SERVICES</u>						
532001 STAFF DEVELOPMENT	700	785	785	785	785	0
532200 CONTRACTED SERVICES	2,521	1,651	0	0	0	(1,651)
533006 LABORATORY SERVICES	0	400	400	400	400	0
534003 SOFTWARE MAINT/LIC	0	342	342	342	342	0
TOTAL TECH/PROF SERVICES	3,221	3,178	1,527	1,527	1,527	(1,651)
<u>PROPERTY SERVICES</u>						
541100 WATER & SEWERAGE	5,368	3,655	3,655	3,655	4,155	500
541901 HVAC SERVICE CONTRACT	67,519	78,321	80,671	80,671	86,671	8,350
542400 LAWN CARE/LANDSCAPING	7,230	8,500	8,500	8,500	8,500	0
543000 REPAIR AND MAINTENANCE	97,213	81,940	84,215	84,215	87,415	5,475
543001 VEHICLE MAINT & REPAIRS	96	700	700	700	700	0
543002 EQUIPMENT MAINTENANCE	193	1,073	1,073	1,073	1,373	300
544200 RENTAL EQUIPMENT	400	400	400	400	400	0
544500 LEASE COPIER/PRINTERS	727	458	730	730	730	272
549000 OTHER PURCHASED PROPERTY	1,197	1,660	1,660	1,660	2,060	400
TOTAL PROPERTY SERVICES	179,943	176,707	181,604	181,604	192,004	15,297

**PUBLIC BUILDINGS
EXPENDITURES BY ACCOUNT**

	FY 15 ACTUAL	FY 16 REVISED	FY 17 DRAFT	FY 17 DEPT REQ	FY 17 CM PROP	\$ CHANGE
<u>ADMINISTRATIVE COSTS</u>						
552001 FLEET INSURANCE	1,398	1,159	1,242	1,242	1,242	83
552002 PROPERTY INSURANCE	6,271	5,922	6,348	6,348	6,348	426
552003 GENERAL LIABILITY	2,235	2,110	2,262	2,262	2,262	152
553000 COMMUNICATIONS	7,660	8,262	8,262	8,262	8,262	0
553400 POSTAGE FEES	68	55	55	55	55	0
554000 ADVERTISING	230	530	230	230	230	(300)
555000 PRINTING AND BINDING	183	239	239	239	239	0
558000 TRAVEL	0	200	200	200	200	0
TOTAL ADMINISTRATIVE COSTS	18,045	18,477	18,838	18,838	18,838	361
<u>MATERIALS & SUPPLIES</u>						
561001 JANITORIAL SUPPLIES	11,000	9,000	9,500	9,500	9,800	800
561002 BUILDING MAINTENANCE SUPPLIE	21,864	27,950	20,095	20,095	20,495	(7,455)
561003 OFFICE SUPPLIES	309	416	464	464	464	48
561005 PUBLICATIONS	30	30	30	30	30	0
561008 VEHICLE SUPPLIES	5,919	5,250	5,250	5,250	5,250	0
561009 TRAINING MATERIAL AND SUPPLIE	0	0	0	0	0	0
561010 CLOTHING	3,343	4,771	4,771	4,771	4,771	0
561015 SAFETY EQUIPMENT & TOOLS	699	1,000	1,698	1,698	1,698	698
561031 CHEMICALS	6,686	6,975	6,975	6,975	6,975	0
561034 BUSINESS DIST MAINTENANCE	7,053	6,500	8,000	8,000	8,000	1,500
562200 ELECTRICITY	45,440	44,100	44,100	44,100	50,100	6,000
562400 HEATING FUEL	19,569	16,500	16,500	16,500	19,100	2,600
562600 VEHICLE FUEL	4,238	7,300	7,300	7,300	7,300	0
TOTAL MATERIALS & SUPPLIES	126,149	129,792	124,683	124,683	133,983	4,191
<u>PROPERTY/FIXED ASSET</u>						
573401 ADMIN EQUIPMENT	1,224	2,700	1,702	1,702	1,702	(998)
573900 OTHER EQUIPMENT	7,500	13,650	10,150	10,150	10,150	(3,500)
TOTAL PROPERTY/FIXED ASSET	8,724	16,350	11,852	11,852	11,852	(4,498)
<u>OTHER GOODS/SERVICES</u>						
581000 DUES AND FEES	0	50	50	50	50	0
589001 STATE PERMITS & FEES	1,349	650	650	650	650	0
TOTAL OTHER GOODS/SERVICES	1,349	700	700	700	700	0
TOTAL PUBLIC BUILDINGS	783,062	852,731	868,459	868,459	908,159	55,428

PLANNING



FY17 EMPLOYEE POSITIONS AND SALARY BY DEPARTMENT-PLANNING

* Salary and Benefits Allocated Between Departments

Name	Title	Salary	Longevity	Education Incentive	Holiday Pay	Early Report	Stipend	Total	Salary Allocation	BiWkly Hours	FTE
Planning & Development											
Campbell	Dir of Planning	82,161	200	0	0	0	-	82,361	100%	NA	1.00
Creighton	Chief Planner	64,428	200	0	0	0	-	64,628	100%	NA	1.00
Mears	Planner I	45,926	200					46,126	100%	NA	1.00
Galloway	Secretary II	35,901	400	0	0	0	-	36,301	100%	70	1.00
		-									
Total Planning & Development		\$228,416	\$1,000				-	229,416			4.00

EMPLOYEE POSITIONS BY DEPARTMENT

CITY OF ROCHESTER

FY 17 PROPOSED BUDGET

OVERVIEW

The mission of the Planning and Development Department is to promote orderly growth in a manner sensitive to community values and to enhance environmental, economic, and social sustainability. We strive to adapt to the changing times while learning from the past to make Rochester the best place to be.

Orderly Growth. Through the application of carefully crafted ordinances, regulations and diligent stewardship, the Department works to facilitate growth, including development that creates value for the developer & the City, is efficient in its use of infrastructure, and is sensitive to its surroundings.

Community Values. The Department seeks to serve the wide range of stakeholder interests in Rochester and to understand community values through the use of meetings, surveys, and other forms of information-gathering techniques. Specific proposals are evaluated within the context of those values and the Master Plan.

Environmental Sustainability. The Department carefully weighs costs and benefits in order to provide reasonable protection for our natural resources, including air, land (fields, forests, open space, and various habitats), and water (wetlands, aquifers, rivers, ponds, and flood plains), while encouraging responsible development.

Economic Vitality. The Department embraces businesses that make a commitment to the community's vitality by providing well-paying jobs, adding to the value of the built environment, offering choices for consumers, and participating in Rochester's civic life.

Social Capital. The Department works to preserve Rochester's distinctive identity and to

advance quality of life by encouraging investment in social capital and facilitating the health, safety, education, and cultural expression of our citizens.

REVENUE ASSUMPTIONS

The economy continues to recover but at a slower pace than we would like so our revenue projections are conservative. However, the City continued to benefit from a wide variety of commercial and residential development this past year and we are expecting this trend to continue in the coming fiscal year.

EXPENDITURES

Our proposed expenditures for FY17 are consistent with FY16. Outside of personnel costs there are no additional expenditures being requested for FY17. However, our personnel costs for salaries and benefits have increased and this is reflected in our FY17 proposed budget. Please see Figure 1 for a comparison of expenditures over the last few years.

PERFORMANCE OBJECTIVES

Our goal is to continue processing applications as expeditiously as possible without sacrificing a thorough and complete review. The Planning and Development Department took action on 8 minor site reviews, 25 special downtown reviews, and 5 home occupation permits. The Planning Board took action on 18 applications for site plan review, 6 applications for subdivision review, and 5 Lot Line Revisions. The minor site, special downtown, and home occupation applications were all processed within a one month period. Of the 29 applications before the Planning Board, 23 were completed in less than one month, 5 were completed in one to two months (or at the first available Planning Board meeting) and 1 took more than 2 months (See Figure 2).

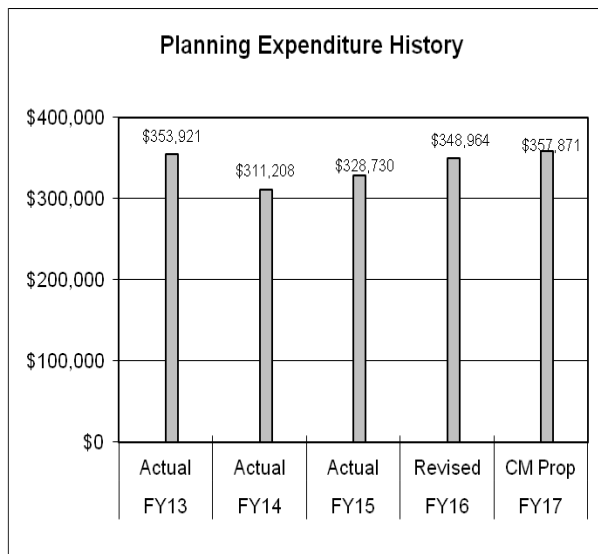


Figure 1 - Expenditures

One month or less	62	(91%)
One to two months	5	(7%)
>2 months	1	(2%)

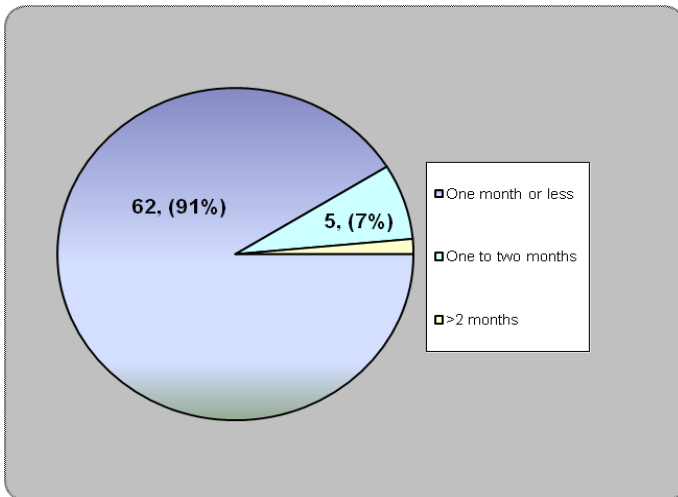


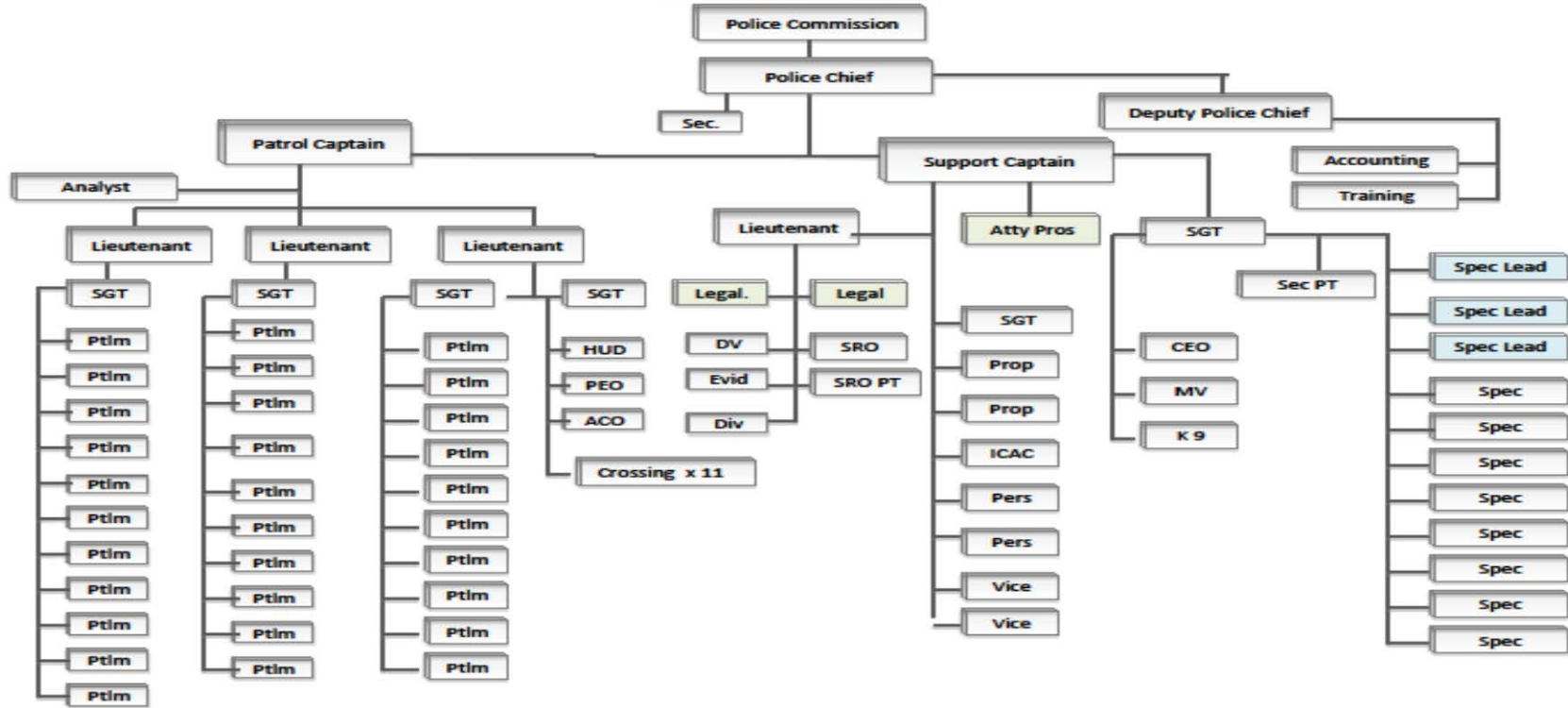
Figure 2 - Planning Board Review

**PLANNING
EXPENDITURES BY ACCOUNT**

	FY 15 ACTUAL	FY 16 REVISED	FY 17 DRAFT	FY 17 DEPT REQ	FY 17 CM PROP	\$ CHANGE
<u>PERSONNEL - SALARIES</u>						
511001 SALARIES - FULL TIME	214,180	223,807	228,416	228,416	228,416	4,609
513001 OVERTIME - REGULAR	1,002	2,064	2,064	2,064	2,064	0
516000 LONGEVITY	325	525	1,000	1,000	1,000	475
TOTAL PERSONNEL - SALARIES	215,506	226,396	231,480	231,480	231,480	5,084
<u>PERSONNEL - BENEFITS</u>						
521100 HEALTH	43,759	43,459	50,428	50,428	50,428	6,969
521200 DENTAL	943	943	943	943	943	0
521300 LIFE	371	405	186	186	186	(219)
522000 SOCIAL SECURITY	15,732	16,143	16,528	16,528	16,528	385
523000 RETIREMENT	23,235	25,058	25,858	25,858	25,858	800
526000 WORKERS' COMPENSATION	320	600	659	659	659	59
528001 IPT	1,956	2,518	1,584	1,584	1,584	(934)
TOTAL PERSONNEL - BENEFITS	86,316	89,126	96,186	96,186	96,186	7,060
<u>TECH/PROF SERVICES</u>						
532001 STAFF DEVELOPMENT	3,758	5,215	5,215	5,215	5,215	0
533000 OTHER PROF SERVICES	2,380	3,500	1,500	1,500	1,500	(2,000)
534008 CONSERVATION COMMISSION	445	1,000	500	500	500	(500)
TOTAL TECH/PROF SERVICES	6,582	9,715	7,215	7,215	7,215	(2,500)
<u>PROPERTY SERVICES</u>						
543002 EQUIPMENT MAINTENANCE	0	500	500	500	500	0
544500 LEASE COPIER/PRINTERS	3,697	5,000	5,000	5,000	5,000	0
TOTAL PROPERTY SERVICES	3,697	5,500	5,500	5,500	5,500	0
<u>ADMINISTRATIVE COSTS</u>						
552003 GENERAL LIABILITY	1,518	1,434	1,537	1,537	1,537	103
553000 COMMUNICATIONS	3,036	3,336	2,736	2,736	2,736	(600)
553400 POSTAGE FEES	2,600	3,000	3,000	3,000	3,000	0
554000 ADVERTISING	1,108	1,700	1,700	1,700	1,700	0
555000 PRINTING AND BINDING	0	750	500	500	500	(250)
558000 TRAVEL	2,841	3,510	3,510	3,510	3,510	0
TOTAL ADMINISTRATIVE COSTS	11,103	13,730	12,983	12,983	12,983	(747)
<u>MATERIALS & SUPPLIES</u>						
561003 OFFICE SUPPLIES	3,494	2,000	2,000	2,000	2,000	0
561005 PUBLICATIONS	237	320	320	320	320	0

PLANNING EXPENDITURES BY ACCOUNT						
	FY 15 ACTUAL	FY 16 REVISED	FY 17 DRAFT	FY 17 DEPT REQ	FY 17 CM PROP	\$ CHANGE
TOTAL MATERIALS & SUPPLIES	3,731	2,320	2,320	2,320	2,320	0
<u>OTHER GOODS/SERVICES</u>						
581000 DUES AND FEES	1,795	2,177	2,187	2,187	2,187	10
TOTAL OTHER GOODS/SERVICES	1,795	2,177	2,187	2,187	2,187	10
TOTAL PLANNING	328,730	348,964	357,871	357,871	357,871	8,907

**ROCHESTER POLICE DEPARTMENT
ORGANIZATIONAL CHART**



(Green shaded are paid from legal budget)

FY17 EMPLOYEE POSITIONS AND SALARY BY DEPARTMENT-POLICE DEPARTMENT

* Salary and Benefits Allocated Between Departments

EMPLOYEE POSITIONS BY DEPARTMENT

Name	Title	Salary	Longevity	Education Incentive	Holiday Pay	Early Report	Stipend	Total	Salary Allocation	BiWkly Hours	FTE
Police Department - Administration (12010053)											
Allen	Chief	112,718	600	2,000	0	0	-	115,318	100%	NA	1.00
Dumas	Deputy Chief	97,356	600	2,000	0	0	-	99,956	100%	NA	1.00
Toussaint	Captain	82,191	600	1,500	0	0	-	84,291	100%	NA	1.00
Boudreau	Captain	81,755	550	1,500	0	0	-	83,805	100%	NA	1.00
Thomas	Lieutenant	78,782	600	1,500	0	0	-	80,882	100%	NA	1.00
Pinkham	Lieutenant	75,527	400	1,500		0	-	77,427	100%	NA	1.00
Bossi	Lieutenant	75,933	550	1,500	0	0	-	77,983	100%	NA	1.00
Subtotal Full Time		604,262	3,900	11,500	0	0	-	619,662			7.00
		-	0	0	0	0	-	-	0%	0	-
Cost	PT Sgt Training Officer	43,409	0	0	0	0	-	43,409	100%	60	0.75
Subtotal Part Time		43,409	0	0	0	0	-	-			-
Total Administration		\$647,671	\$3,900	\$11,500	\$0	\$0	-	619,662			7.75
Police Department - Patrol (12012453)											
Arrajj	Patrol	46,967	0	0	1,988	1,468	-	50,423	100%	80	1.00
Aucoin	Sgt.	64,834	0	0	2,743	2,027	-	72,004	100%	80	1.00
Babine	Sgt.	70,672	0	1,500	2,990	2,209	-	77,371	100%	80	1.00
Balint	Patrol	64,697	0	1,500	2,738	2,022	-	70,957	100%	80	1.00
Ball	Patrol	64,697	0	1,000	2,738	2,022	-	70,457	100%	80	1.00
Benjamin	Patrol	46,967	0	0	1,988	1,468	-	51,423	100%	80	1.00
Bentz	Patrol	64,697	0	1,500	2,738	2,022	-	70,957	100%	80	1.00
Bourque, J	Patrol	46,967	0	0	1,988	1,468	-	50,423	100%	80	1.00
Bourque, S	Patrol	57,887	0	0	2,450	1,809	-	62,146	100%	80	1.00
Brinkman	Sgt.	67,292	0	1,000	2,847	2,103	-	73,242	100%	80	1.00
Cilley	Patrol	46,818	0	0	1,981	1,464	-	50,263	100%	80	1.00
Danie	Patrol	46,967	0	0	1,988	1,468	-	50,423	100%	80	1.00
Deluca	Sgt.	73,175	0	1,000	3,096	2,287	-	79,558	100%	80	1.00
Emerson	Sgt.	68,932	0	1,000	2,917	2,155	-	75,004	100%	80	1.00
Flathers	Patrol	58,085	0	2,000	2,458	1,816	-	64,359	100%	80	1.00
Forrest	Patrol	46,909	0	0	1,985	1,466	-	51,360	100%	80	1.00
Frechette	Patrol	64,697	0	0	2,738	2,022	-	69,457	100%	80	1.00
Gantert	Patrol	57,666	0	0	2,440	1,803	-	61,909	100%	80	1.00
Garneau	Patrol	56,285	0	1,500	2,382	1,759	-	61,926	100%	80	1.00
Garstin	Patrol	46,876	0	0	1,984	1,465	-	50,325	100%	80	1.00
Harding	Patrol	64,697	0	0	2,738	2,022	-	71,857	100%	80	1.00
Hatch	Patrol	46,967	0		1,988	1,468	-	50,423	100%	80	1.00
Jackson	Patrol	64,248	0	1,500	2,719	2,008	-	70,475	100%	80	1.00
Kimbrough	Patrol	57,945	0	1,000	2,452	1,811	-	63,208	100%	80	1.00
Kusnierz	Patrol	61,026	0	0	2,582	1,908	-	67,116	100%	80	1.00
Lambert	Patrol	61,482	0	1,500	2,602	1,922	-	67,506	100%	80	1.00
Livingstone	Patrol	62,804	0	1,500	2,658	1,963	-	68,925	100%	80	1.00
Loignon	Patrol	57,639	0	0	2,439	1,802	-	61,880	100%	80	1.00
MacKenzie	Patrol	63,432	0	0	2,684	1,983	-	68,099	100%	80	1.00
Mangum	Patrol	64,698	0	1,000	2,738	2,022	-	72,858	100%	80	1.00
Marvin	Patrol	46,409	0	0	1,964	1,451	-	49,824	100%	80	1.00
Miele	Patrol	55,490	0	0	2,348	1,735	-	61,973	100%	80	1.00
Moore	Patrol	46,773			1,979	1,462	-	50,214	100%	80	1.00
Mundy	Patrol	63,510	0	1,000	2,687	1,985	-	69,182	100%	80	1.00
Murphy, D	Patrol	49,442	0	1,000	2,092	1,546	-	54,080	100%	80	1.00
Murphy, Ja	Patrol	61,679	0	1,500	2,610	1,928	-	69,317	100%	80	1.00
Murphy, Je	Patrol	57,500	0	1,500	2,433	1,797	-	63,230	100%	80	1.00

CITY OF ROCHESTER

FY 17 PROPOSED BUDGET

FY17 EMPLOYEE POSITIONS AND SALARY BY DEPARTMENT-POLICE DEPARTMENT

* Salary and Benefits Allocated Between Departments

EMPLOYEE POSITIONS BY DEPARTMENT

CITY OF ROCHESTER

FY 17 PROPOSED BUDGET

Name	Title	Salary	Longevity	Education Incentive	Holiday Pay	Early Report	Stipend	Total	Salary Allocation	BiWkly Hours	FTE
Pendlebury	Patrol	46,967	0	0	1,988	1,468	-	50,423	100%	80	1.00
Porfido	Patrol	46,771	0	1,000	1,979	1,462	-	51,212	100%	80	1.00
Powers	Patrol	46,572	0	0	1,971	1,456	-	49,999	100%	80	1.00
Rousseau	Patrol	58,253	0	0	2,465	1,821	-	62,539	100%	80	1.00
Seckendorf	Patrol	48,842	0	0	2,067	1,527	-	52,436	100%	80	1.00
Smith	Patrol	49,950	0	0	2,114	1,561	-	56,025	100%	80	1.00
Swanberry	Sgt.	62,588	0	1,500	2,648	1,956	-	70,292	100%	80	1.00
Turner	Patrol	47,057	0	1,500	1,991	1,471	-	52,019	100%	80	1.00
Vacant #1	Patrol	45,278	0	0	1,916	1,415	-	48,609	100%	80	1.00
Vacant #2	Patrol	45,278	0	0	1,916	1,415	-	48,609	100%	80	1.00
Williams-Hurley	Patrol	46,614	0	0	1,973	1,457	-	50,044	100%	80	1.00
Worthley	Patrol	46,967	0	0	1,988	1,468	-	50,423	100%	80	1.00
Various	1/2 Time New Years, July 4th, Chris	-	-	-	5,000	0	-	5,000	100%		
Subtotal Full Time		2,738,965	0	27,500	120,915	85,613	-	2,991,287			49.00
								-			
Funk	School Resource Officer	39,813	0	0	0	0	-	39,813	100%	60	0.75
Subtotal Part Time		39,813	0	0	0	0	-	39,813			0.75
Total Patrol		2,778,778	0	27,500	120,915	85,613	-	3,031,100			49.75
Police Department - Support (12012553)											
Paradis	Animal Control Officer	38,821	550	0	0	0	-	39,371	100%	70	1.00
Warburton	Executive Secretary	49,359	600	0	0	0	-	49,959	100%	80	1.00
Young	Account Clerk II	45,220	600	0	0	0	-	45,820	100%	80	1.00
Subtotal Full Time		133,400	1,750	-	-	-	-	135,150			3.00
Rodler	Juvenile Diversion Coordinator	46,959	165	-	-	-	-	47,124	100%	68	0.97
Desjardin	Parking Enforcement Officer	25,881	200	0	0	0	-	26,081	100%	60	0.86
Green	Secretary I	27,122	0	-	-	-	-	27,122	100%	68	0.97
Kerlee	PT Evidence Technician	35,860	0	0	0	0	-	35,860	100%	60	0.75
	Commissioners	3,600	-	-	-	-	-	3,600	100%		
	Crossing Guard (185 Days)	41,642	-	-	-	-	-	41,642			
Subtotal Part Time		181,064	365	-	-	-	-	181,429			3.55
								-			
Total Support		314,464	2,115	-	-	-	-	316,579			6.55
Subtotal-Full Time		3,476,627	5,650	39,000	120,915	85,613	-	3,746,605			59.00
Subtotal-Part Time		264,286	365	0	0	0	-	264,651			5.05
Total Police Department		\$3,740,913	\$6,015	\$39,000	\$120,915	\$85,613	-	4,011,256			64.05
Police - HUD Grant											
Blair	Patrol PT (HUD Grant)	42,865	0	0	0	0	-	42,865	100%	64	0.80
	Additional Grant Funds Available-PT Salaries	16,000	-	-	-	-	-	16,000	100%	56	0.70
Total Police HUD Grant		\$58,865	\$0	\$0	\$0	\$0	-	58,865			1.50

FY17 EMPLOYEE POSITIONS AND SALARY BY DEPARTMENT-DISPATCH

* Salary and Benefits Allocated Between Departments

Name	Title	Salary	Longevity	Education Incentive	Holiday Pay	Early Report	Stipend	Total	Salary Allocation	BiWkly Hours	FTE
Dispatch Center											
Neal	Lead Dispatcher	40,165	400	0	1,699	0		42,264	100%	80	1.00
Bowley	Lead Dispatcher	40,144	400	0	1,698	0		42,242	100%	80	1.00
Bailey, N	Lead Dispatcher	40,144	325	0	1,698	0		42,167	100%	80	1.00
Behr	Dispatcher	35,173	0	0	1,488	0		36,661	100%	80	1.00
Colwell	Dispatcher	35,048	0	0	1,483	0		36,531	100%	80	1.00
McVay	Dispatcher	36,213	200	0	1,532	0		37,945	100%	80	1.00
Holmberg	Dispatcher	35,173	200	0	1,488	0		36,861	100%	80	1.00
Moule	Dispatcher	35,194	200	0	1,489	0		36,883	100%	80	1.00
Lavoie	Dispatcher	35,090	0	0	1,485	0		36,575	100%	80	1.00
Holman	Dispatcher	35,132	0	0	1,486	0		36,618	100%	80	1.00
Knox	Dispatcher	35,173	0	0	1,488	0		36,661	100%	80	1.00
Subtotal Full Time		402,649	1,725		17,041			421,415			
								-			
Subtotal Part Time	Additional Per Diem Hours	2,000						2,000			
Total Dispatch Center		\$404,649	\$1,725	\$0	\$17,041	\$0	-	423,415			11.00

EMPLOYEE POSITIONS BY DEPARTMENT

CITY OF ROCHESTER

FY 17 PROPOSED BUDGET

MISSION

"The prime mission of the Rochester Police Department is the protection of life and property. This is accomplished through fair and equal enforcement, always keeping in mind the rights and dignity of the public. The basis of all Police Action is the law and credibility of the Agency. The measure of our service will be judged by the Public in the way we deliver our service. We will hold all personnel to a high level of ethical practices. This mission can be achieved through crime prevention, public relations and community policing."

VISION STATEMENT

To reduce crime and improve the quality of life through continuous community engagement.

VALUE STATEMENT

Dedication - To serving the public to the best of our abilities

Pride - In ourselves, department, and community

Integrity - Always doing the right thing, even when no one is looking

OVERVIEW

Our major service responsibilities are:

- To protect life and property through an effective partnership with the public and to address the needs and concerns of citizen customers.

- The Operation of a uniformed patrol force responsible for routine investigations and the general maintenance of law and order.
- The Operation of an Investigations Bureau divided into specialty sections investigating crimes and disorder
- The prevention and control of juvenile delinquency through a juvenile officer, court diversion, and school resource officers and coordination of community agencies interested in crime prevention.
- The Operation of a centralized communications center within the PD

Our philosophy of community policing is accomplished through the Rochester United Neighborhoods or RUN program. This is ward-based policing to enhance participation and to build partnerships that strengthen relationships within the community.

Comp stat is used by officers and the crime analyst to direct our resources to hot spots, quality of life issues, and preventive patrols and compares ranges for criminal activity in geographical areas.

The Police Department is committed to offering the best service to the residents and visitors to the City, which can be accomplished through our community policing philosophy, advanced technology and partnerships with our citizens.

GOALS AND OBJECTIVES

Goals are set using a committee consisting of community leaders, residents and department staff, both sworn and support. This method is effective and directed toward the community we serve.

GOAL #1: Continue development of positive relationships and improve public trust and confidence within the community through increased police presence and public education.

1. Maintain Presence in the Downtown
 - Increased bicycle and foot patrols
 - Traffic/crosswalk enforcement
 - Quality of life issues (bicycles, skateboards, loitering, etc)
 - Bar checks/collaboration with Liquor Enforcement
 - Engagement with the Main Street board
2. Participation in Outreach Programs
 - School reading/lunch programs
 - DARE
 - SRO classes in schools
 - Senior safety
 - Bridging the Gaps/Youth to Youth
 - C.R.A.S.E
 - Enhance outreach initiatives targeting substance abuse
3. Educate Public on Mission & Vision of Department
 - Citizen's Police Academy
 - Continue to build the RUN program

- Collaborate and join with existing meetings, (PTA, Veteran's groups, church groups, etc.) to get our message out
- Social media
- Radio and video PSAs
- Improve/redesign website

GOAL #2: Decrease Property Crime and Foster a Safe Community

1. Disrupt Illegal Drug Activity
 - Traffic enforcement
 - Bicycle/Foot beats
 - Field Interviews
 - Partnership and collaboration with SCDTF
2. Property Crime Reduction
 - Increased reliance on Crime Analysis to include predictive analysis
 - Target hardening education for residents/businesses
 - Information sharing with business community through retail website
 - Increased pawn shop information sharing/compliance checks
3. Traffic Safety
 - Targeted enforcement based upon current and historical crash statistics
 - Coordinated distracted driving enforcement
 - Dedicated DWI patrols
 - Educational PSAs

GOAL #3: Professional Development

1. Succession Planning
 - Job shadowing
 - Develop transition programs for each level of supervision
 - Provide necessary training for all levels of supervision
 - Provide leadership training for those employees who have been identified as potential future leaders

2. Increase the capabilities of the Evidence Collection Team
 - Explore grant opportunities for comprehensive full-team out of state training
 - Actively seek out in state training opportunities
 - Explore hosting trainings in order to defray costs
 - Develop a schedule for regular in house team training sessions

3. Career Development/Retention of Employees
 - Utilize information gained in yearly retention plans to schedule training for employees
 - Develop a training plan for new employees to standardize the type of trainings that we would like officers to have
 - Monthly coaching/mentoring meetings with direct reports

GOALS AND OBJECTIVES LONG-TERM (3-5 years)

The City of Rochester is experiencing both residential and commercial growth. With these increases will necessarily bring with them increased service demands. With this in mind long term considerations are as follows

- Increase in staff positions to include, communications, sworn, and non-sworn personnel
- Increase in fleet
- Finishing of 3rd floor for expansion purposes
- Parking lot expansion for police vehicles
- Maintain demographically represented police force
- Keep technologically current
- Consider regional partnerships

GOALS UPDATE

The development of positive relationships to improve public trust and confidence is rooted in our community policing philosophy. This is accomplished by engaging the community through the many different programs implemented by the department. Outreach programs include

- Rochester United Neighborhoods
- Community Engagement Officer
- Crisis Intervention
- Citizens Police Academy
- Monthly Newsletter
- Housing Officers
- School Resource Officers
- Explorers
- DARE Program

- Project Good Morning
- Teen Night
- National Night Out
- Social Media; i.e. Facebook, Twitter
- Bridging the Gaps
- Diversion

Proactive community engagement and enforcement in targeted areas of the City that included:

- Bicycle and foot patrols
- Low profile patrols
- Traffic stops
- Using resources of the Strafford County drug task force

These initiatives produced the following results:

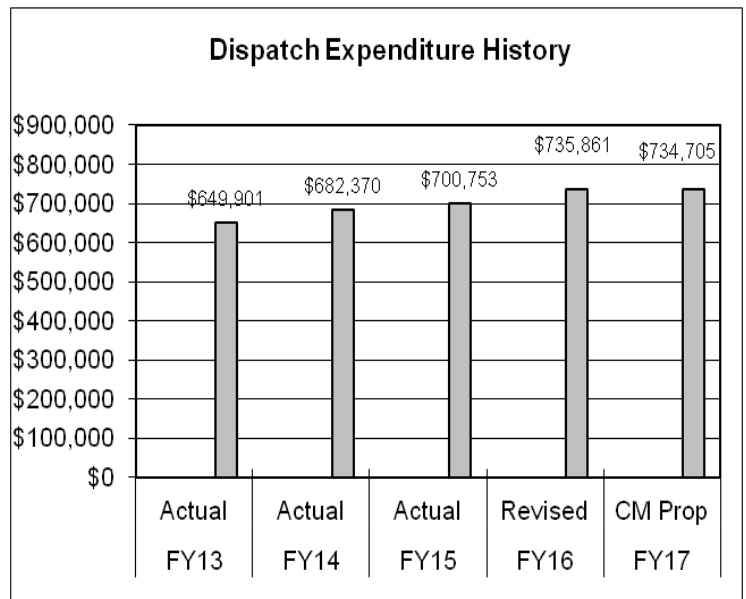
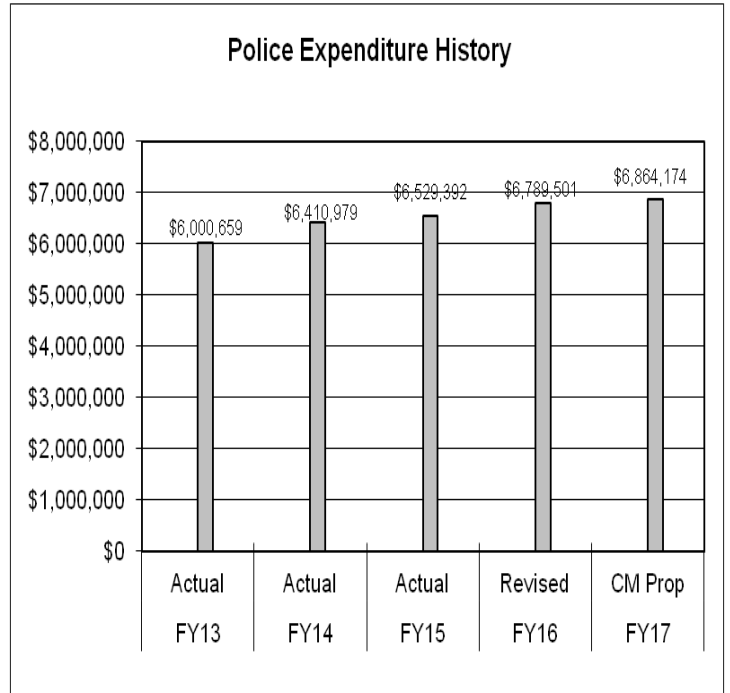
- Decreased overall property crime by 34%.
- Increased drug possession Arrests 92%
- Increased traffic enforcement by 39% improving our visibility in neighborhoods

In addition to our proactive enforcement initiatives, prevention and education initiatives are an ongoing focus that includes:

- Bridging the Gaps
- Recovery Days
- Drug Take Back days
- National Night Out
- Narcan program partnership with Frisbie Hospital

Our success was due to the hard working men and women of the Department in partnership

with the community. We will continue to build upon these successes moving forward.



**POLICE
EXPENDITURES BY ACCOUNT**

	FY 15 ACTUAL	FY 16 REVISED	FY 17 DRAFT	FY 17 DEPT REQ	FY 17 CM PROP	\$ CHANGE
<u>PERSONNEL - SALARIES</u>						
511001 SALARIES - FULL TIME	3,369,975	3,410,205	3,494,427	3,496,427	3,495,427	85,222
511002 SALARIES - PART TIME	316,300	312,587	315,423	315,423	264,286	(48,301)
511003 SALARIES - EARLY REPORTING	58,694	83,634	85,613	85,613	85,613	1,979
511004 SALARIES - HOLIDAY PAY	121,950	117,724	120,915	120,915	120,915	3,191
511005 SALARIES - OUTSIDE DUTIES	160,801	220,000	190,000	190,000	190,000	(30,000)
511099 SALARIES - ADJUSTMENT	0	25,065	29,079	30,576	30,576	5,511
513001 OVERTIME - REGULAR	123,926	90,546	91,546	91,546	91,546	1,000
513002 OVERTIME - TRAINING	25,159	29,940	28,940	28,940	28,940	(1,000)
514000 EDUCATION INCENTIVE	41,191	40,500	39,000	39,000	39,000	(1,500)
516000 LONGEVITY	6,190	5,690	6,015	6,015	6,015	325
TOTAL PERSONNEL - SALARIES	4,224,187	4,335,891	4,400,958	4,404,455	4,352,318	16,427
<u>PERSONNEL - BENEFITS</u>						
521100 HEALTH	671,923	676,469	710,780	710,780	710,780	34,311
521200 DENTAL	12,082	11,823	12,386	12,386	12,386	563
521300 LIFE	1,778	1,790	1,100	1,100	1,100	(690)
522000 SOCIAL SECURITY	87,727	87,541	88,277	88,299	84,386	(3,155)
523000 RETIREMENT	926,232	1,029,844	1,041,685	1,042,079	1,042,079	12,235
525000 UNEMPLOYMENT	8,821	0	0	0	11,102	11,102
526000 WORKERS' COMPENSATION	28,258	52,931	58,118	58,118	58,118	5,187
528001 IPT	3,044	3,165	1,998	1,998	1,998	(1,167)
TOTAL PERSONNEL - BENEFITS	1,739,863	1,863,563	1,914,344	1,914,760	1,921,949	58,386
<u>TECH/PROF SERVICES</u>						
532001 STAFF DEVELOPMENT	5,789	12,485	12,800	12,800	12,800	315
532200 CONTRACTED SERVICES	68,000	69,625	71,291	71,291	71,291	1,666
533003 PHOTO DEVELOPMENT	3	300	300	300	300	0
533004 MEDICAL SERVICES	2,360	4,564	3,435	3,435	3,435	(1,129)
533005 ANIMAL DISPOSAL	1,250	1,000	1,000	1,000	1,000	0
533009 LEGAL	38,429	0	0	0	0	0
533011 ANIMAL BOARDING	4,721	4,000	4,000	4,000	4,000	0
TOTAL TECH/PROF SERVICES	120,552	91,975	92,826	92,826	92,826	851
<u>PROPERTY SERVICES</u>						
541100 WATER & SEWERAGE	2,760	2,340	2,340	2,340	2,340	0
543001 VEHICLE MAINT & REPAIRS	28,629	38,500	30,000	32,000	32,000	(6,500)
543002 EQUIPMENT MAINTENANCE	33,388	44,980	46,309	46,309	46,309	1,329

**POLICE
EXPENDITURES BY ACCOUNT**

	FY 15 ACTUAL	FY 16 REVISED	FY 17 DRAFT	FY 17 DEPT REQ	FY 17 CM PROP	\$ CHANGE
544200 RENTAL EQUIPMENT	0	400	400	400	400	0
544500 LEASE COPIER/PRINTERS	8,395	12,412	13,709	13,709	13,709	1,297
TOTAL PROPERTY SERVICES	73,172	98,632	92,758	94,758	94,758	(3,874)
<u>ADMINISTRATIVE COSTS</u>						
552001 FLEET INSURANCE	7,477	6,513	6,982	6,982	6,982	469
552002 PROPERTY INSURANCE	3,751	3,541	3,796	3,796	3,796	255
552003 GENERAL LIABILITY	27,577	26,041	27,916	27,916	27,916	1,875
552004 OFFICER LIABILITY	50,558	47,742	51,179	51,179	51,179	3,437
553000 COMMUNICATIONS	34,938	38,858	39,858	39,858	39,858	1,000
553400 POSTAGE FEES	8,465	7,050	7,050	7,050	7,050	0
554000 ADVERTISING	183	500	500	500	500	0
555000 PRINTING AND BINDING	2,265	2,500	3,000	3,000	3,000	500
558000 TRAVEL	5,621	6,405	6,100	6,100	6,100	(305)
TOTAL ADMINISTRATIVE COSTS	140,835	139,150	146,381	146,381	146,381	7,231
<u>MATERIALS & SUPPLIES</u>						
561003 OFFICE SUPPLIES	4,586	5,473	5,473	5,473	5,473	0
561005 PUBLICATIONS	1,423	2,250	2,250	2,250	2,250	0
561006 AMMUNITION	23,319	23,409	23,409	23,409	23,409	0
561008 VEHICLE SUPPLIES	6,227	9,818	10,330	10,330	10,330	512
561009 TRAINING MATERIAL AND SUPPLIE	22	350	350	350	350	0
561010 CLOTHING	27,318	31,000	31,500	31,500	31,500	500
561032 OTHER OPERATIONAL SUPPLIES CO	15,013	15,935	15,935	15,935	15,935	0
562200 ELECTRICITY	55,894	56,776	56,776	56,776	56,776	0
562400 HEATING FUEL	7,032	6,500	7,500	7,500	7,500	1,000
562600 VEHICLE FUEL	69,015	78,484	77,984	75,984	75,984	(2,500)
TOTAL MATERIALS & SUPPLIES	209,848	229,995	231,507	229,507	229,507	(488)
<u>PROPERTY/FIXED ASSET</u>						
573401 ADMIN EQUIPMENT	5,532	1,500	1,500	1,500	1,500	0
573900 OTHER EQUIPMENT	7,170	9,445	6,750	6,750	6,750	(2,695)
TOTAL PROPERTY/FIXED ASSET	12,702	10,945	8,250	8,250	8,250	(2,695)
<u>OTHER GOODS/SERVICES</u>						
581000 DUES AND FEES	2,254	3,600	2,435	2,435	2,435	(1,165)
589007 CITY WIDE PROGRAMS	5,979	15,750	15,750	15,750	15,750	0
TOTAL OTHER GOODS/SERVICES	8,233	19,350	18,185	18,185	18,185	(1,165)

POLICE
EXPENDITURES BY ACCOUNT

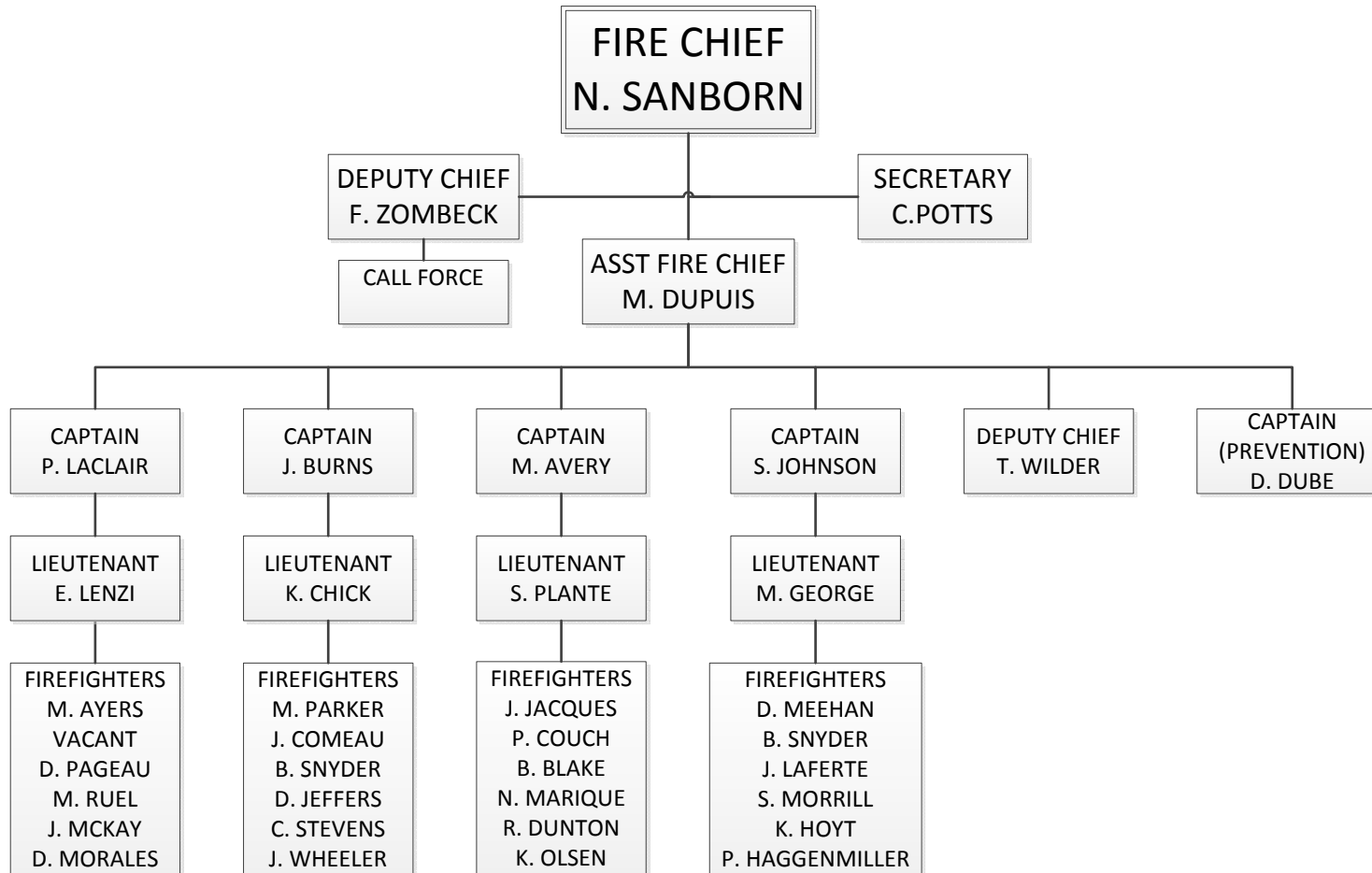
	FY 15 ACTUAL	FY 16 REVISED	FY 17 DRAFT	FY 17 DEPT REQ	FY 17 CM PROP	\$ CHANGE
TOTAL POLICE	6,529,392	6,789,501	6,905,209	6,909,122	6,864,174	74,673

**DISPATCH CENTER
EXPENDITURES BY ACCOUNT**

	FY 15 ACTUAL	FY 16 REVISED	FY 17 DRAFT	FY 17 DEPT REQ	FY 17 CM PROP	\$ CHANGE
<u>PERSONNEL - SALARIES</u>						
511001 SALARIES - FULL TIME	340,451	405,107	402,649	402,649	402,649	(2,458)
511002 SALARIES - PART TIME	9,919	2,000	2,000	2,000	2,000	0
511004 SALARIES - HOLIDAY PAY	15,232	17,143	17,041	17,041	17,041	(102)
513001 OVERTIME - REGULAR	113,382	34,000	34,000	34,000	34,000	0
513002 OVERTIME - TRAINING	1,005	11,000	11,000	11,000	11,000	0
516000 LONGEVITY	1,897	1,375	1,725	1,725	1,725	350
TOTAL PERSONNEL - SALARIES	481,886	470,625	468,415	468,415	468,415	(2,210)
<u>PERSONNEL - BENEFITS</u>						
521100 HEALTH	89,032	125,468	127,834	127,834	127,834	2,366
521200 DENTAL	2,019	2,323	2,295	2,295	2,295	(28)
521300 LIFE	588	666	332	332	332	(334)
522000 SOCIAL SECURITY	31,428	32,687	32,548	32,548	32,548	(139)
523000 RETIREMENT	56,409	51,690	52,105	52,105	52,105	415
526000 WORKERS' COMPENSATION	564	1,056	1,159	1,159	1,159	103
528001 IPT	3,087	4,165	2,839	2,839	2,839	(1,326)
TOTAL PERSONNEL - BENEFITS	183,126	218,055	219,112	219,112	219,112	1,057
<u>TECH/PROF SERVICES</u>						
532001 STAFF DEVELOPMENT	169	2,300	2,300	2,300	2,300	0
533010 LABOR NEGOTIATIONS	123	0	0	0	0	0
534001 STATE FEE COMPUTERS	4,500	4,500	4,500	4,500	4,500	0
TOTAL TECH/PROF SERVICES	4,792	6,800	6,800	6,800	6,800	0
<u>PROPERTY SERVICES</u>						
543002 EQUIPMENT MAINTENANCE	23,548	27,730	27,930	27,930	27,930	200
TOTAL PROPERTY SERVICES	23,548	27,730	27,930	27,930	27,930	200
<u>ADMINISTRATIVE COSTS</u>						
552003 GENERAL LIABILITY	3,152	2,976	3,190	3,190	3,190	214
553000 COMMUNICATIONS	0	500	500	500	500	0
554000 ADVERTISING	0	68	68	68	68	0
558000 TRAVEL	0	2,000	2,000	2,000	2,000	0
TOTAL ADMINISTRATIVE COSTS	3,152	5,544	5,758	5,758	5,758	214
<u>MATERIALS & SUPPLIES</u>						
561003 OFFICE SUPPLIES	1,254	1,250	1,250	1,250	1,250	0
561010 CLOTHING	1,130	1,300	1,300	1,300	1,300	0

DISPATCH CENTER EXPENDITURES BY ACCOUNT						
	FY 15 ACTUAL	FY 16 REVISED	FY 17 DRAFT	FY 17 DEPT REQ	FY 17 CM PROP	\$ CHANGE
561032 OTHER OPERATIONAL SUPPLIES CO	1,250	2,500	2,500	2,500	2,500	0
TOTAL MATERIALS & SUPPLIES	3,634	5,050	5,050	5,050	5,050	0
<u>PROPERTY/FIXED ASSET</u>						
573401 ADMIN EQUIPMENT	615	1,687	1,270	1,270	1,270	(417)
TOTAL PROPERTY/FIXED ASSET	615	1,687	1,270	1,270	1,270	(417)
<u>OTHER GOODS/SERVICES</u>						
581000 DUES AND FEES	0	370	370	370	370	0
TOTAL OTHER GOODS/SERVICES	0	370	370	370	370	0
TOTAL DISPATCH CENTER	700,753	735,861	734,705	734,705	734,705	(1,156)

FIRE



FY17 EMPLOYEE POSITIONS AND SALARY BY DEPARTMENT-FIRE DEPARTMENT

* Salary and Benefits Allocated Between Departments

EMPLOYEE POSITIONS BY DEPARTMENT

CITY OF ROCHESTER

FY 17 PROPOSED BUDGET

Name	Title	Salary	Longevity	Education Incentive	Holiday Pay	Early Report	Stipend	Total	Salary Allocation	BiWkly Hours	FTE
Fire Department											
Sanborn	Fire Chief	102,185	600	0	0	0	-	102,785	100%	NA	1.00
Dupuis	Assistant Fire Chief	87,829	600	0	0	0	-	88,429	100%	NA	1.00
Zombeck	Deputy Fire Chief	81,848	600	0	0	0	-	82,448	100%	NA	1.00
Wilder	Deputy Fire Chief	74,870	0	0	0	0	-	74,870	100%	NA	1.00
Potts	Secretary II	41,624	600	0	0	0	-	42,224	100%	70	1.00
LaClair	Captain	60,371	0	500	2,903	0	-	63,774	100%	84	1.00
McCullough	Captain	60,371	0	700	2,903	0	-	63,974	100%	80	1.00
Burns	Captain	60,371	0	700	2,903	0	-	63,974	100%	84	1.00
Avery	Captain	60,371	0	700	2,903	0	-	63,974	100%	84	1.00
Johnson	Captain	60,371	0	700	2,903	0	-	63,974	100%	84	1.00
Dube	Lieutenant	54,453	0	500	2,619	0	-	57,572	100%	84	1.00
Chick	Lieutenant	54,453	0	500	2,619	0	-	57,572	100%	84	1.00
Lenzi	Lieutenant	54,453	0	700	2,619	0	-	57,772	100%	84	1.00
George	Lieutenant	54,453	0	700	2,619	0	-	57,772	100%	84	1.00
Ayers	Firefighter	50,547	0	700	2,431	0	-	53,678	100%	84	1.00
Blake	Firefighter	50,547	0	700	2,431	0	-	53,678	100%	84	1.00
Comeau	Firefighter	50,547	0	700	2,431	0	-	53,678	100%	84	1.00
Couch	Firefighter	50,547	0	200	2,431	0	-	53,178	100%	84	1.00
Dunton	Firefighter	50,547	0	700	2,431	0	-	53,678	100%	84	1.00
Furtney	Firefighter	40,695	0	300	1,957	0	-	42,952	100%	84	1.00
Haggenmiller	Firefighter	45,292	0	300	2,178	0	-	47,770	100%	84	1.00
Hoyt	Firefighter	47,062	0	700	2,264	0	-	50,026	100%	84	1.00
Jacques	Firefighter	50,547	0	0	2,431	0	-	52,978	100%	84	1.00
Jeffers	Firefighter	50,547	0	700	2,431	0	-	53,678	100%	84	1.00
Laferte	Firefighter	50,547	0	700	2,431	0	-	56,078	100%	84	1.00
Marique	Firefighter	50,547	0	700	2,431	0	-	53,678	100%	84	1.00
McKay	Firefighter	50,547	0	300	2,431	0	-	53,278	100%	84	1.00
Meehan	Firefighter	50,547	0	200	2,431	0	-	53,178	100%	84	1.00
Morales	Firefighter	47,062	0	700	2,264	0	-	52,426	100%	84	1.00
Morrill	Firefighter	40,695	0	700	1,957	0	-	43,352	100%	84	1.00
Taatjes	Firefighter	45,292	0	700	2,178	0	-	50,570	100%	84	1.00
Pageau	Firefighter	40,695	0	300	1,957	0	-	42,952	100%	84	1.00
Parker	Firefighter	40,695	0	300	1,957	0	-	42,952	100%	84	1.00
Plante	Firefighter	50,547	0	700	2,431	0	-	53,678	100%	84	1.00
Ruel	Firefighter	50,547	0	700	2,431	0	-	56,078	100%	84	1.00
Snyder, Brian	Firefighter	50,547	0	700	2,431	0	-	53,678	100%	84	1.00
Snyder, Bruce	Firefighter	50,547	0	700	2,431	0	-	55,278	100%	84	1.00
Stevens	Firefighter	47,062	0	700	2,264	0	-	52,426	100%	84	1.00
Wheeler	Firefighter	47,062	0	700	2,264	0	-	50,026	100%	84	1.00
RERP		4,500		0	0			4,500	100%		
Various	1/2 Time July 4th, Thanksgiving, Ch	-		0	8,000			8,000	100%		
	Union Medical Opt Outs	-									
Subtotal Full Time		2,112,340	2,400	19,500	90,107	0		2,238,540			
	Call Fire Force	26,125	0	0	0	0		26,125	100%		
	Forest Fire	800						800			
Subtotal Part Time		26,925	0	0	0	0		26,925			
Total Fire Department		\$2,139,265	\$2,400	\$19,500	\$90,107	\$0		2,265,465			39.00

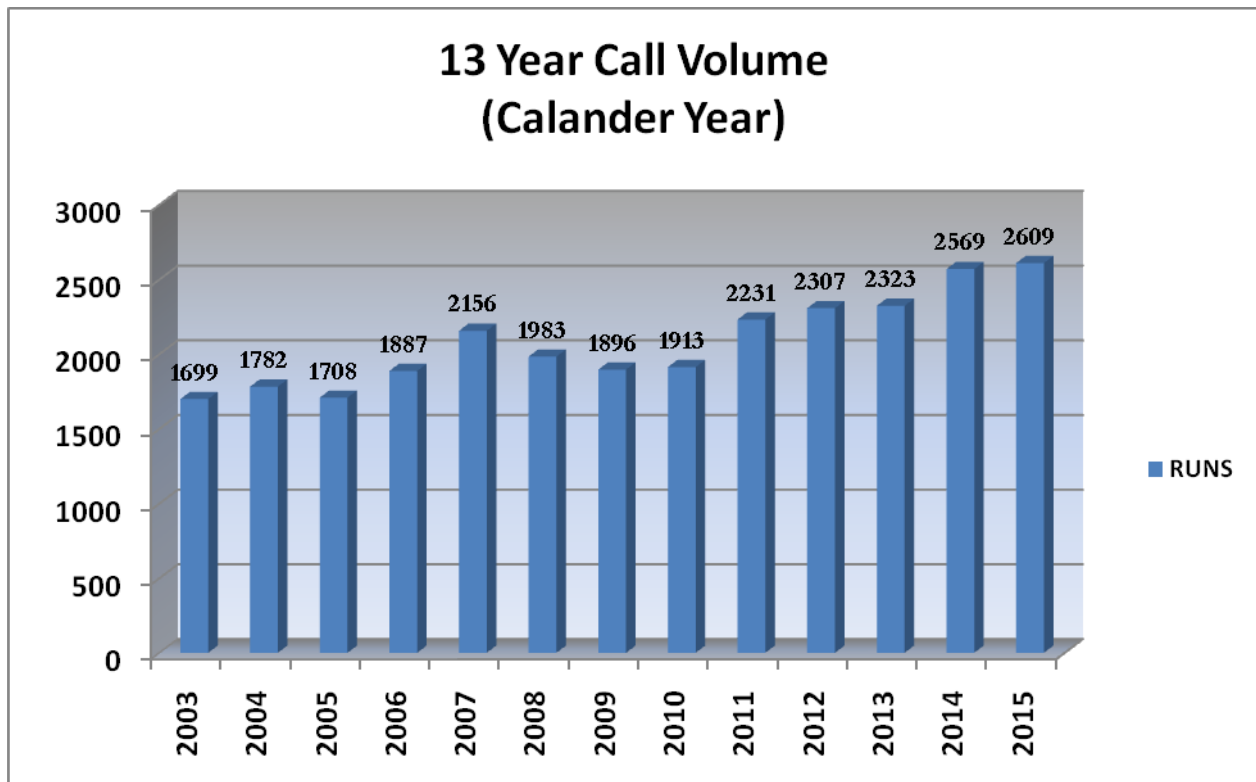
CITY OF ROCHESTER
FIRE DEPARTMENT
ISO Class 3 Community



Serving the Lilac City with Pride

MISSION STATEMENT

The primary mission of the Rochester Fire Department is to provide a range of programs designed to protect and maintain the quality of life within the City of Rochester through Fire Prevention, Fire Suppression and Rescue activities.



CITY OF ROCHESTER FIRE DEPARTMENT FY17 PROPOSED BUDGET



OVERVIEW

The City of Rochester Fire Department will expand their mission by continuing to add health related items to an already full agenda.

Along with this new activity comes additional training, equipment and other resources.

Most citizens will never know the commitment each firefighter puts into preparing for the next emergency but they are all counting on all of the firefighters to be well trained and prepared when the emergency occurs.

As Fire Chief I will continue to work to ensure that the members of this fire department will have the resources they need to professionally, effectively and safely provide services to the public.

The department responds with a minimum of seven firefighters on at least three fire apparatus out of two stations. This ensures that any potential emergency is well staffed and strategically located within the City to respond in a timely fashion to any emergency or service request. If more manpower is required at an incident, the department has the potential to call back one additional shift or all shifts to assist. In addition, there is also a contingency of call firefighters that the department will call back for working fires as well as any manpower intensive incidents such as brush fires or lost persons. The needs of the community can be accommodated with relative ease and speed in any event. The Fire Department also relies on mutual aid from other communities when an immediate need for manpower is necessary.



TRAINING

Over the years the role of the Fire Department has changed dramatically. Now we not only respond to calls related to fires but numerous other types of calls requiring specialized equipment and training. In order to meet the needs of these non fire calls the department has purchased new equipment and trained its members on its use in mitigating these calls.

CITY OF ROCHESTER FIRE DEPARTMENT FY17 PROPOSED BUDGET

Many of the department's firefighters have obtained technician level rescue certifications in the various disciplines in the last few years through federal grants secured by the NH Division of Safety and the NH Fire Academy. Upon completion of these courses the firefighters made recommendations to the department on new equipment needed to support our response to technical rescues.

Based on the firefighters recommendations new equipment was purchased and placed in service on the apparatus. The equipment was placed on different apparatus to assure that a properly trained and equipped engine company could respond to a technical rescue at any given time.



Based on the increase in drug related calls, the department developed protocols to address the training and handling of these types of calls. The department purchased medical equipment and supplies necessary to handle the increased volume of overdose calls. All personnel were trained on patient care, the use of the equipment and how to administer the drugs needed to reverse drug overdoses. Because of this a number of citizens have been revived by our members from overdoses.

It is the Training Division's mission to keep our firefighters trained and prepared to face not only today's challenges but any new challenge that they may face in the future.

In the future it is the Training Divisions hope that the department can develop a centralized training facility with specialized training props to better train our firefighters.

SAFETY OFFICER

The Rochester Fire Department has a Health & Safety Officer who is tasked with performing as the Incident Safety Officer at all working fires. By maintaining an Occupational Safety and Health program, this position assists in managing the City of Rochester's liability risks and associated costs. Additionally, over the course of the past four years the Health & Safety Officer has obtained an annual grant from the NH Health Trust and used these funds to create various health and wellness initiatives for RFD members. Among these initiatives were programs on nutrition education, fitness & exercise and stress management. The Health &



CITY OF ROCHESTER FIRE DEPARTMENT FY17 PROPOSED BUDGET

Safety Officer joined a task force created by the city Finance Director along with employees from PD, Human Resources and the IT department to create city wide health & wellness programs utilizing additional grant funds from the Health Trust. This officer also sits on the city Joint Loss Committee whose mission includes examining accidents, employee injuries and property damage to develop recommendations to reduce the rate of these incidents and inspect city buildings to enhance risk management practices to reduce liability costs incurred by the City. This officer also chairs the RFD Safety Committee which meets quarterly to address any safety issues within the department and to take corrective actions.

COMMUNITY SERVICE

The Rochester Fire Department continues to remain engaged with the rest of the community by



participating in numerous events that either promote safety, awareness or require the department's assistance to ensure a safe event. Some of these events include the Rochester Fair, Rochester Christmas Parade, Memorial Day Parade, Relay for Life, Rochester Firefighters Toy Bank, National Night Out, and many more. This year we established a joint initiative with Police and EMS to ensure the safety of the community by offering a free service to dispose of any sharps found within the community.

EXPENDITURES

The Department's expenditures must increase due to the increases in professional products, equipment, medical expenses, insurance, and other necessary department expenses. The RFD has, and will continue to request grants to offset many of these expenses, however, this is only a partial picture of the overall need.

FIRE PREVENTION

The Fire Prevention Division is currently operating with a Deputy Chief and a Captain. The Captain also serves as the Public Education Officer for the department. In addition to inspection responsibilities, this officer conducts many public safety education talks and events to various organizations and stakeholders in the city. These include senior citizens, pre-school and kindergarten classes, community mental health organizations, business groups and faith communities.



CITY OF ROCHESTER FIRE DEPARTMENT FY17 PROPOSED BUDGET

In 2012, the Fire Prevention Captain partnered with the Rochester PD Juvenile Diversion Officer to develop a state of the art Juvenile Fire-setter Intervention Program to work with this high-risk population to assess, educate and refer to further services if necessary in an effort to reduce the incidence of juvenile fire-setting. The Fire Prevention Division is pleased to report that the program has been very effective, as the recidivism rate in Rochester has been zero since the inception of this program.

In 2014 the Fire Prevention Division conducted a research project to study the growing population of the citizens of Rochester 65 years and older and how this population will impact the services provided by the fire department. The study found that this segment of Rochester's residents is currently 15% of the population. However, by 2030, less than fifteen years from now, due to New Hampshire's rapidly aging population, this demographic will be over 40% of Rochester's residents. Over the past five years, the over 65 population of Rochester has been associated with 30% of all residential structure fires. In anticipation of an increase in residential fires that corresponds to the projected growth of this known high risk group, a strategic plan was developed to make the homes of our senior citizens as fire safe as possible. The Fire Prevention Division partnered with the American Red Cross to bring their nationwide grant program that provides free installation of smoke detectors for **any** single family home or duplex that needs one. The program involves trained volunteers who install the detectors and also provide fire safety in the home education. Many of these homes involve our senior citizens sixty-five and older. We are working with other community organizations to help identify these homes. When the department is made aware of a home in need, that information is passed on to the Red Cross.



The shift firefighters perform yearly property checks on certain occupancies as time permits. The Fire Prevention Division is responsible for all permitting and inspections in the City of Rochester pertaining to Fire and Life Safety Codes. With the increases in residential and commercial development within the City, 2015 was busy. 2016 is shaping up to be even busier, with proposed commercial developments on the Route 11 corridor.

FIRE INVESTIGATION

The Fire Prevention Division investigates all fires within the City, 24 hours a day, 365 days a year. Partnering with the Rochester Police Department Investigative Services Bureau, our Fire Investigation Team is able to determine the cause of fires, and bring arsonists to trial. We have re-established the Fire Investigation Team (FIT), and several of the members hold specific certifications in several fields. Further, the Team is able to work closely with insurance companies to help reduce fire damages, based on findings from fires.

FIRE CODE INSPECTIONS

All Fire code inspections are conducted by the Fire Prevention Division of the Fire Department. This includes all places of assembly, day cares, foster care homes, schools, and other

CITY OF ROCHESTER FIRE DEPARTMENT FY17 PROPOSED BUDGET

occupancies. Working in partnership with local agencies, a holistic approach to community risk reduction is achieved. Any complaint brought to the department regarding violations of the Life Safety Code the city and state has adopted is investigated. Any deficiencies discovered are monitored for correction and followed up with to ensure compliance.

PLANS REVIEW



New fire alarm, fire sprinkler, clean agent, hood system, or other fire protection devices are permitted through a Certified Fire Plans Examiner. After a comprehensive plan analysis is performed, and the applicant has met the Fire and Life Safety Code, a permit is issued. We have gone digital with our plans review process, allowing for an expedited review process, usually within 72 hours. After

the issuance of the permit, rough-in, and final inspections as well as commissioning and acceptance tests are performed. This ensures that the systems and building meet Code and are safe, and that the citizen gets what they have paid the contractor for – a safe, code compliant installation, done to the plan.

GRANTS RECEIVED

Since 2009 the Fire Department has applied for and been awarded \$492,221.00 worth of grants. These grants have outfitted the firefighters with new self contained breathing apparatus, new personal protective turnout gear, a sprinkler system for the central fire station and mobile data terminals for the three fire apparatus and two command vehicles. This allowed the department to obtain all of this equipment at a cost to the city of only \$67,885.00 since 2009. There was also an additional \$66,538.00 awarded through Emergency Management Planning grants which will or has been utilized to fund an Emergency Operations Center upgrade, a Continuity of Operations study and plan development, as well as several other continuing grant applications.

In FY13 the RFD applied for protective gear for all of the full time firefighters through the FEMA “Assistance to Firefighters Grant” program. In FY 14 we also applied for SCBA’s through the same grant program. The department was successful in both grant requests and have since replaced all the firefighters’ protective equipment which includes boots, turnout coats, bunker pants, leather firefighting boots, gloves, and breathing apparatus. The gear grant was valued at \$108,558 and will keep the firefighters safe for many years and the grant has saved the citizens of Rochester



CITY OF ROCHESTER FIRE DEPARTMENT FY17 PROPOSED BUDGET

from having to fund this request. The Breathing apparatus grant was for \$345,000 and has outfitted every firefighter with one set of SCBA's, an extra bottle for each set and specialty SCBA's for firefighter rescue. The older units were no longer considered compliant with NFPA standards.

Even though the Department will continue to request funding through this grant process, it is never a guarantee that future grant requests will be successful and grants may become more difficult to obtain in the future.

ROCHESTER FIRE DEPARTMENT CHAPLAIN

The Rochester Fire Department provides in person on scene crisis support for victims, firefighters and families, in need of emotional and spiritual support.

Chaplain Ronald Lachapelle is an integral part of the service provided by the Rochester Fire Department. His goal is to be visible and available to those in need. The chaplain responds to all working fires, assists with funerals, and provides assistance to citizens during an emergency.

EMERGENCY MANAGEMENT

The Fire Department will continue to work with the private sectors to overcome barriers and establish partnerships to coordinate all hazards emergency preparedness.

The Emergency Operations Plan for the City of Rochester was updated and the new Continuity of Operation Plan was developed for the City of Rochester is essential buildings and services.

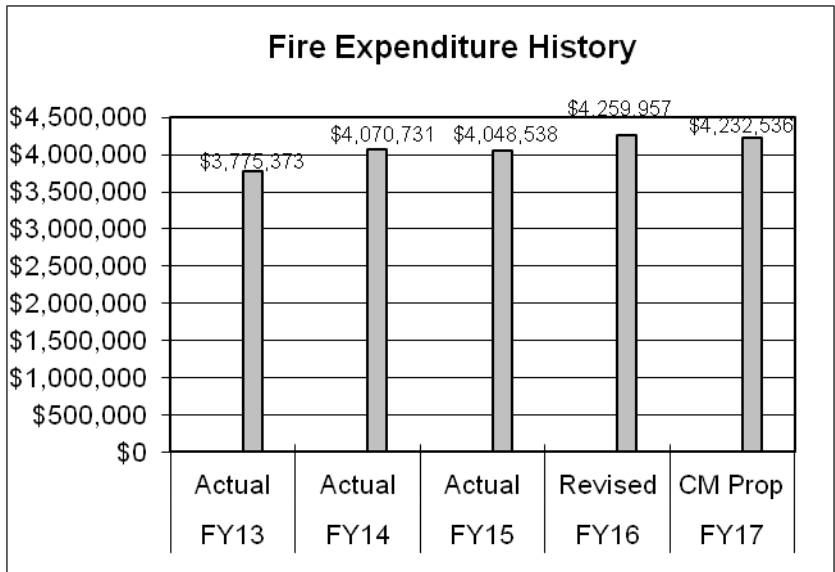
Rochester continues to be a reception center for the City of Portsmouth in case of an evacuation due to a major problem at the Seabrook Nuclear Power Plant.

The Fire Department is currently developing a new Emergency Shelter Plan for Rochester citizens when there is a need to open a shelter.

FIRE DEPARTMENT FUTURE NEEDS

- Additional manpower to help with the increase in emergency calls
- Purchase of land to start planning for a north end fire station
- GPS units in all fire apparatus
- Tablets in all fire vehicles
- Purchase of all portable radios

CITY OF ROCHESTER FIRE DEPARTMENT FY17 PROPOSED BUDGET



**FIRE
EXPENDITURES BY ACCOUNT**

	FY 15 ACTUAL	FY 16 REVISED	FY 17 DRAFT	FY 17 DEPT REQ	FY 17 CM PROP	\$ CHANGE
<u>PERSONNEL - SALARIES</u>						
511001 SALARIES - FULL TIME	2,073,814	2,114,593	2,123,540	2,125,940	2,125,940	11,347
511002 SALARIES - PART TIME	8,108	26,925	26,925	26,925	26,925	0
511004 SALARIES - HOLIDAY PAY	86,905	87,459	90,107	90,107	90,107	2,648
511005 SALARIES - OUTSIDE DUTIES	5,009	10,000	15,000	15,000	15,000	5,000
513001 OVERTIME - REGULAR	251,457	240,000	240,000	240,000	240,000	0
513002 OVERTIME - TRAINING	9,067	44,540	17,000	18,000	18,000	(26,540)
514000 EDUCATION INCENTIVE	19,200	19,200	19,500	19,500	19,500	300
516000 LONGEVITY	2,400	2,400	2,400	2,400	2,400	0
TOTAL PERSONNEL - SALARIES	2,455,960	2,545,117	2,534,472	2,537,872	2,537,872	(7,245)
<u>PERSONNEL - BENEFITS</u>						
521100 HEALTH	564,721	565,860	543,213	543,213	543,213	(22,647)
521200 DENTAL	6,150	6,290	5,930	5,930	5,930	(360)
521300 LIFE	961	1,037	650	650	650	(387)
522000 SOCIAL SECURITY	34,477	36,791	36,880	36,713	36,713	(78)
523000 RETIREMENT	661,799	713,075	714,655	711,301	711,301	(1,774)
526000 WORKERS' COMPENSATION	37,614	70,458	77,363	77,363	77,363	6,905
528001 IPT	1,388	1,782	1,063	1,063	1,063	(719)
TOTAL PERSONNEL - BENEFITS	1,307,110	1,395,293	1,379,754	1,376,233	1,376,233	(19,060)
<u>TECH/PROF SERVICES</u>						
532001 STAFF DEVELOPMENT	11,063	19,000	17,500	17,500	17,500	(1,500)
533000 OTHER PROF SERVICES	2,908	2,000	0	0	0	(2,000)
533004 MEDICAL SERVICES	968	1,000	1,000	1,000	1,000	0
533010 LABOR NEGOTIATIONS	823	0	0	0	0	0
534000 TECHNICAL SERVICES	7,334	10,500	10,500	10,500	10,500	0
TOTAL TECH/PROF SERVICES	23,095	32,500	29,000	29,000	29,000	(3,500)
<u>PROPERTY SERVICES</u>						
541100 WATER & SEWERAGE	3,273	2,520	2,520	2,520	2,520	0
543001 VEHICLE MAINT & REPAIRS	43,349	55,000	45,000	45,000	45,000	(10,000)
543002 EQUIPMENT MAINTENANCE	17,285	17,435	17,564	17,564	17,564	129
544500 LEASE COPIER/PRINTERS	3,202	4,264	4,264	4,264	4,264	0
TOTAL PROPERTY SERVICES	67,108	79,219	69,348	69,348	69,348	(9,871)
<u>ADMINISTRATIVE COSTS</u>						
552001 FLEET INSURANCE	3,890	3,673	3,937	3,937	3,937	264

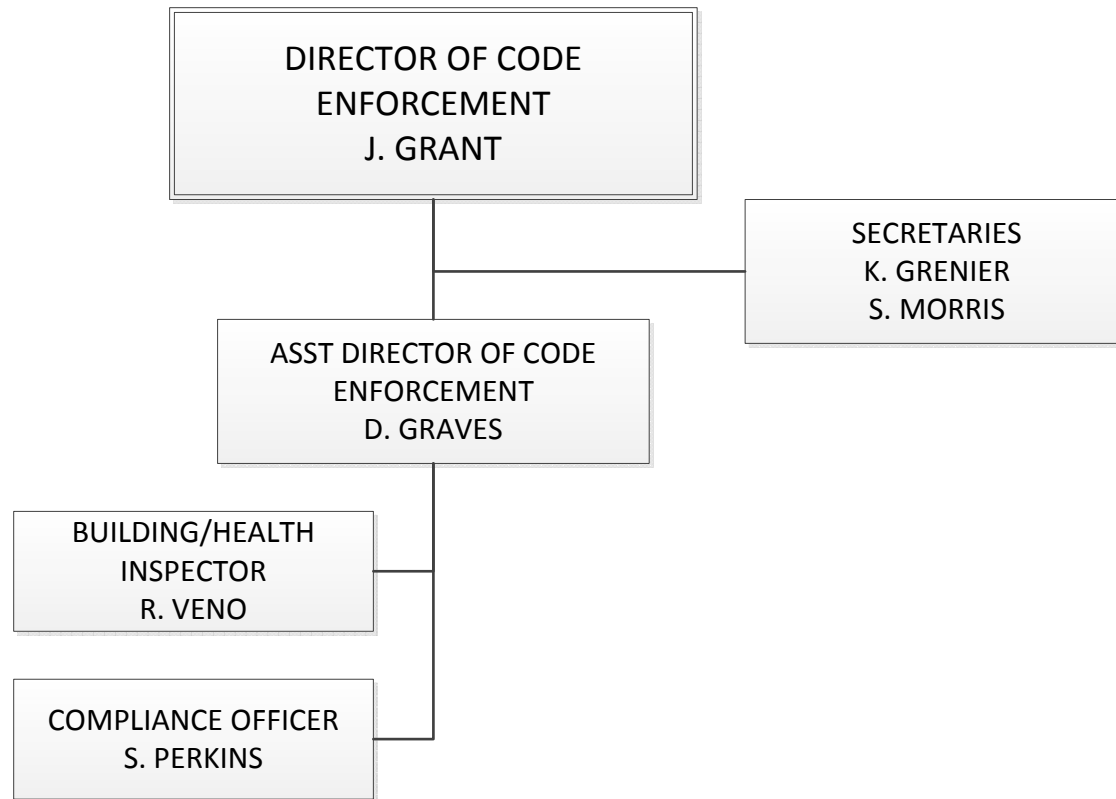
**FIRE
EXPENDITURES BY ACCOUNT**

	FY 15 ACTUAL	FY 16 REVISED	FY 17 DRAFT	FY 17 DEPT REQ	FY 17 CM PROP	\$ CHANGE
552002 PROPERTY INSURANCE	2,624	2,478	2,656	2,656	2,656	178
552003 GENERAL LIABILITY	16,097	15,200	16,294	16,294	16,294	1,094
552004 OFFICER LIABILITY	357	339	363	363	363	24
553000 COMMUNICATIONS	10,626	13,210	13,210	13,210	13,210	0
553400 POSTAGE FEES	326	600	700	700	700	100
554000 ADVERTISING	0	300	500	500	500	200
555000 PRINTING AND BINDING	333	700	800	800	800	100
556000 TUITION	3,097	5,000	5,000	5,000	5,000	0
558000 TRAVEL	388	2,200	2,200	2,200	2,200	0
TOTAL ADMINISTRATIVE COSTS	37,738	43,700	45,660	45,660	45,660	1,960
<u>MATERIALS & SUPPLIES</u>						
561002 BUILDING MAINTENANCE SUPPLIE	2,485	3,500	3,500	3,500	3,500	0
561003 OFFICE SUPPLIES	1,327	1,600	1,700	1,700	1,700	100
561005 PUBLICATIONS	1,489	1,466	1,200	1,200	1,200	(266)
561008 VEHICLE SUPPLIES	12,388	8,000	8,000	8,000	8,000	0
561009 TRAINING MATERIAL AND SUPPLIE	406	1,300	1,400	1,400	1,400	100
561010 CLOTHING	20,434	20,900	20,200	20,200	20,200	(700)
561013 FIRE PREVENTION SUPPLIES	1,182	845	1,200	1,200	1,200	356
561014 FIRE PREVENTION PUB. EDU. SUPP	1,991	2,000	2,000	2,000	2,000	0
561038 FIRE FIGHTING SUPPLIES	401	2,490	2,000	2,500	2,500	10
562200 ELECTRICITY	28,462	37,728	37,728	37,728	37,728	0
562400 HEATING FUEL	24,468	24,965	24,965	24,965	24,965	0
562600 VEHICLE FUEL	22,799	15,900	25,900	25,900	25,900	10,000
TOTAL MATERIALS & SUPPLIES	117,834	120,693	129,793	130,293	130,293	9,600
<u>PROPERTY/FIXED ASSET</u>						
573401 ADMIN EQUIPMENT	3,944	6,000	5,000	5,000	5,000	(1,000)
573900 OTHER EQUIPMENT	24,775	20,769	19,909	19,909	19,909	(860)
573902 TRAINING EQUIPMENT	1,327	5,500	5,500	5,500	5,500	0
TOTAL PROPERTY/FIXED ASSET	30,046	32,269	30,409	30,409	30,409	(1,860)
<u>OTHER GOODS/SERVICES</u>						
581000 DUES AND FEES	1,480	2,500	2,100	2,100	2,100	(400)
581001 MUTUAL AID DUES	8,166	8,166	11,121	11,121	11,121	2,955
581100 DONATIONS	0	500	500	500	500	0
TOTAL OTHER GOODS/SERVICES	9,646	11,166	13,721	13,721	13,721	2,555

**FIRE
EXPENDITURES BY ACCOUNT**

	FY 15 ACTUAL	FY 16 REVISED	FY 17 DRAFT	FY 17 DEPT REQ	FY 17 CM PROP	\$ CHANGE
TOTAL FIRE	4,048,538	4,259,957	4,232,157	4,232,536	4,232,536	(27,421)

BUILDING SAFETY



FY17 EMPLOYEE POSITIONS AND SALARY BY DEPARTMENT-BUILDING ZONING & LICENSING

* Salary and Benefits Allocated Between Departments

Name	Title	Salary	Longevity	Education Incentive	Holiday Pay	Early Report	Stipend	Total	Salary Allocation	BiWkly Hours	FTE
Building Zoning & Licensing											
Grant	Director of Code Enforcement	77,736	400		0	0	-	78,136	100%	NA	1.00
Graves	Assistant Director	64,172	325	0	0	0	-	64,497	100%	NA	1.00
Perkins	Compliance Officer	56,576	200	0	0	0	-	56,776	100%	80	1.00
Veno	Health/Plumbing Inspector	55,994	0	0	0	0	-	55,994	100%	80	1.00
Grenier	Secretary II	46,592	600	0	0	0	-	47,192	100%	80	1.00
Morris	Secretary I	33,135	200					33,335	100%	80	1.00
Total Building Zoning & Licensing		\$334,205	\$1,725	\$0	\$0	\$0	\$0	\$335,930		\$320	6.00

EMPLOYEE POSITIONS BY DEPARTMENT

CITY OF ROCHESTER

FY 17 PROPOSED BUDGET

OVERVIEW

As the Department’s name implies, the department carries out three major roles;

Building Division

This section receives approximately 2300 permit applications per year, conducts plan reviews, authorizes permits, schedules and conducts structural, electrical, mechanical, and plumbing inspections. The Department also issues certificates of occupancies once all other necessary departments have signed off. Once the building is occupied, the compliance officer is charged in the duty of causing the structures to be held to requirements set forth in the International Property Maintenance Code.

Zoning Division

The director has the sole responsibility of zoning administrator. The director, along with a secretary, are the staff persons to the Zoning Board of Adjustment.

Licensing Division

This division's responsibilities are licensing of: 294 food establishments, 6 hawkers & peddlers, 26 mobile home parks, 3 motor vehicle junk yards, 4 pawnbrokers, 2 junk yards, 28 second hand dealers, 44 taxi (cabs, operators, & drivers), and 47 video and pinball machines & pool tables.

The Department of Building, Zoning & Licensing Services is an assembly of inspectors, permitting officers, secretarial staff, one compliance officer, and a Director who performs all administrative functions and also conducts inspections.

REVENUE ASSUMPTIONS

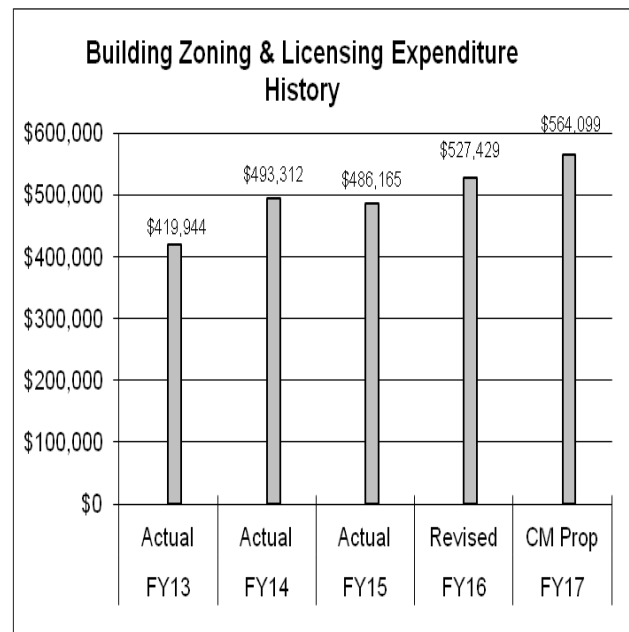
The Department’s revenue projection was essentially held at last year’s budget levels.

EXPENDITURES

The Department's presented budget has an increase in the line items related with the new software. They are the licensing fees and communications line items. This Department will continue to practice and employ cost reduction whenever possible, and as expected, operate within its budget.

PERFORMANCE OBJECTIVES

BZLS will continue its efforts and dedication to making the department a customer friendly environment that will focus on the needs of the citizens, businesses, and future investors in the City. BZLS will continue to be attentive in explaining the regulations and offer assistance throughout the permitting and inspection process.



**BUILDING ZONING & LICENSING
EXPENDITURES BY ACCOUNT**

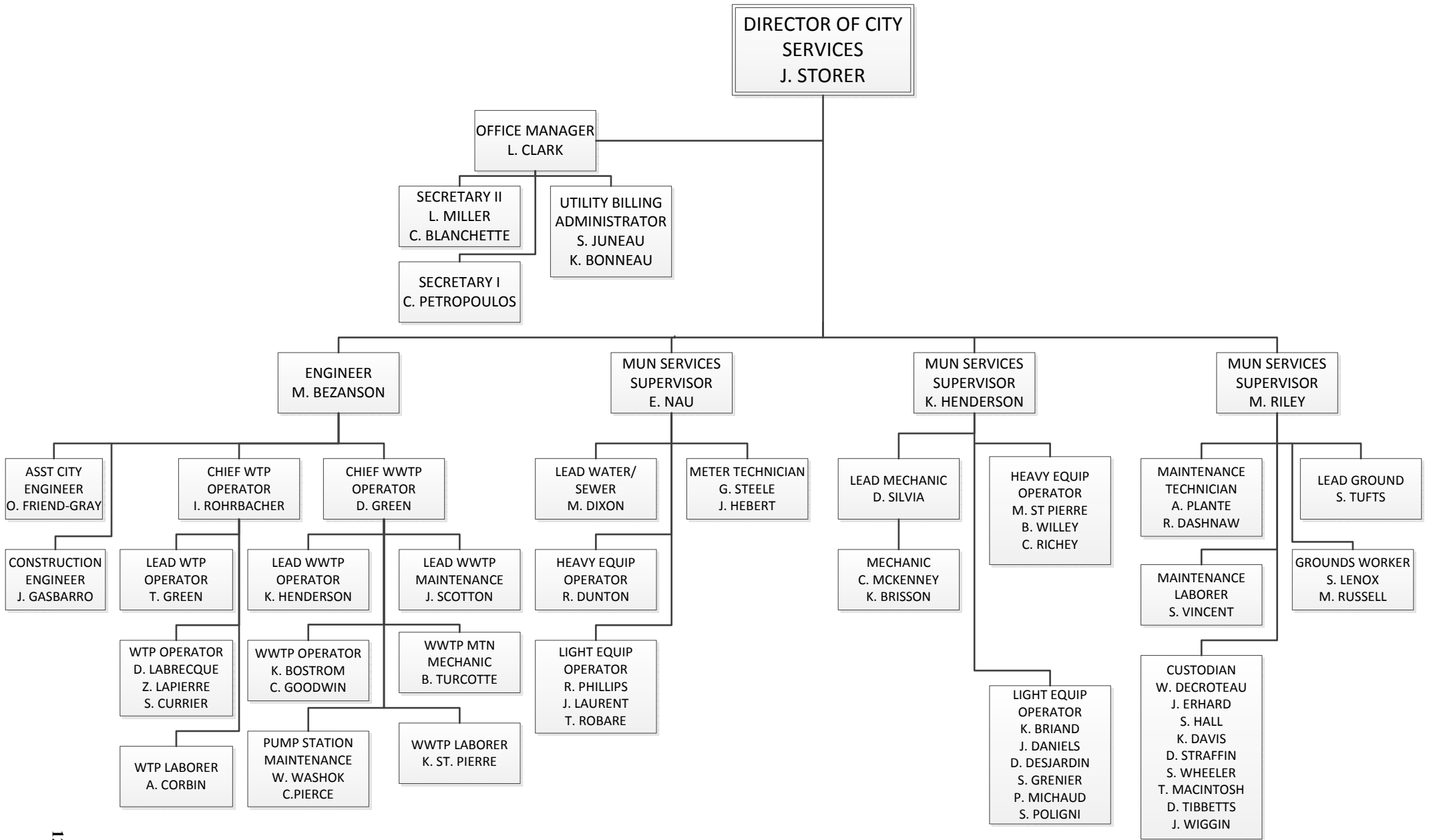
	FY 15 ACTUAL	FY 16 REVISED	FY 17 DRAFT	FY 17 DEPT REQ	FY 17 CM PROP	\$ CHANGE
<u>PERSONNEL - SALARIES</u>						
511001 SALARIES - FULL TIME	295,240	300,880	301,070	301,070	334,205	33,325
511002 SALARIES - PART TIME	27,450	28,094	28,165	28,165	0	(28,094)
513001 OVERTIME - REGULAR	902	1,000	1,000	1,000	1,000	0
516000 LONGEVITY	1,715	2,190	1,725	1,725	1,725	(465)
TOTAL PERSONNEL - SALARIES	325,308	332,164	331,960	331,960	336,930	4,766
<u>PERSONNEL - BENEFITS</u>						
521100 HEALTH	65,962	64,862	71,717	71,717	92,316	27,454
521200 DENTAL	1,192	1,193	994	994	1,244	51
521300 LIFE	525	543	246	246	296	(247)
522000 SOCIAL SECURITY	22,951	24,007	23,909	23,909	24,289	282
523000 RETIREMENT	31,847	33,949	33,914	33,914	37,615	3,666
526000 WORKERS' COMPENSATION	7,869	14,739	16,183	16,183	16,183	1,444
528001 IPT	2,742	3,386	2,099	2,099	2,499	(887)
TOTAL PERSONNEL - BENEFITS	133,088	142,679	149,062	149,062	174,442	31,763
<u>TECH/PROF SERVICES</u>						
532001 STAFF DEVELOPMENT	2,484	9,410	10,410	10,410	10,410	1,000
533000 OTHER PROF SERVICES	0	1,000	1,000	1,000	1,000	0
533009 LEGAL	818	0	0	0	0	0
534003 SOFTWARE MAINT/LIC	2,697	15,000	13,000	13,000	13,000	(2,000)
534006 CONSULTING OTHER	0	500	500	500	500	0
TOTAL TECH/PROF SERVICES	5,999	25,910	24,910	24,910	24,910	(1,000)
<u>PROPERTY SERVICES</u>						
543001 VEHICLE MAINT & REPAIRS	1,617	2,500	2,500	2,500	2,500	0
544500 LEASE COPIER/PRINTERS	1,941	2,100	2,100	2,100	2,100	0
TOTAL PROPERTY SERVICES	3,558	4,600	4,600	4,600	4,600	0
<u>ADMINISTRATIVE COSTS</u>						
552001 FLEET INSURANCE	1,197	1,131	1,212	1,212	1,212	81
552003 GENERAL LIABILITY	2,059	1,945	2,085	2,085	2,085	140
553000 COMMUNICATIONS	2,805	3,300	5,220	5,220	5,220	1,920
553400 POSTAGE FEES	2,271	1,800	1,800	1,800	1,800	0
554000 ADVERTISING	1,290	2,200	1,200	1,200	1,200	(1,000)
555000 PRINTING AND BINDING	210	400	400	400	400	0
558000 TRAVEL	0	450	450	450	450	0

**BUILDING ZONING & LICENSING
EXPENDITURES BY ACCOUNT**

	FY 15 ACTUAL	FY 16 REVISED	FY 17 DRAFT	FY 17 DEPT REQ	FY 17 CM PROP	\$ CHANGE
TOTAL ADMINISTRATIVE COSTS	9,832	11,226	12,367	12,367	12,367	1,141
<u>MATERIALS & SUPPLIES</u>						
561003 OFFICE SUPPLIES	1,236	1,400	1,400	1,400	1,400	0
561005 PUBLICATIONS	1,961	2,000	2,000	2,000	2,000	0
561008 VEHICLE SUPPLIES	0	200	200	200	200	0
561010 CLOTHING	798	950	950	950	950	0
561033 INSPECTION SUPPLIES	411	500	500	500	500	0
562600 VEHICLE FUEL	2,254	3,000	3,000	3,000	3,000	0
TOTAL MATERIALS & SUPPLIES	6,661	8,050	8,050	8,050	8,050	0
<u>PROPERTY/FIXED ASSET</u>						
573401 ADMIN EQUIPMENT	1,268	2,000	2,000	2,000	2,000	0
TOTAL PROPERTY/FIXED ASSET	1,268	2,000	2,000	2,000	2,000	0
<u>OTHER GOODS/SERVICES</u>						
581000 DUES AND FEES	452	800	800	800	800	0
TOTAL OTHER GOODS/SERVICES	452	800	800	800	800	0
TOTAL CODE ENFORCEMENT	486,165	527,429	533,749	533,749	564,099	36,670

AMBULANCE
EXPENDITURES BY ACCOUNT

	FY 15 ACTUAL	FY 16 REVISED	FY 17 DRAFT	FY 17 DEPT REQ	FY 17 CM PROP	\$ CHANGE
<u>ADMINISTRATIVE COSTS</u>						
559000 MISC PURCHASED SERVICES	53,219	54,913	56,468	56,468	56,468	1,555
TOTAL ADMINISTRATIVE COSTS	53,219	54,913	56,468	56,468	56,468	1,555
TOTAL AMBULANCE	53,219	54,913	56,468	56,468	56,468	1,555



FY17 EMPLOYEE POSITIONS AND SALARY BY DEPARTMENT-PUBLIC WORKS

* Salary and Benefits Allocated Between Departments

EMPLOYEE POSITIONS BY DEPARTMENT

CITY OF ROCHESTER

Name	Title	Salary	Longevity	Education Incentive	Holiday Pay	Early Report	Stipend	Total	Salary Allocation	BiWkly Hours	FTE
Public Works & Highways											
Storer	Director of City Services*	23,100	0	0	0	0	-	23,100	22%	NA	0.22
Bezanson	PW Engineer *	29,000	67	0	0	0	-	29,067	34%	NA	0.34
Clark	Office Manager*	19,888	184	0	0	0	-	20,072	34%	80	0.34
Gasbarro	Construction Engineer *	17,146	109	0	0	0	-	17,255	34%	80	0.34
Henderson	Municipal Services Supervisor*	25,237	200	0	0	0	-	25,437	34%	NA	0.34
Friend-Gray	Asst City Engineer*	23,000	0	0	0	0	-	23,000	34%	NA	0.34
Miller	Secretary II *	12,975	165	0	0	0	-	13,140	30%	80	0.30
Petropoulos	Secretary I *	9,331	67	0	0	0	-	9,398	33%	70	0.33
Briand	L.E.O.	42,432	0	0	0	0	-	42,432	100%	80	1.00
Brisson	PW Mechanic *	15,413	0	0	0	0	-	15,413	34%	80	0.33
Daniels	L.E.O.	35,984	0	0	0	0	-	35,984	100%	80	1.00
Desjardin	L.E.O.	33,072	0	0	0	0	-	33,072	100%	80	1.00
Grenier	L.E.O.	34,300	0	0	0	0	-	34,300	100%	80	1.00
McKenney	PW Mechanic *	12,051	0	0	0	0	-	12,051	34%	80	0.34
Michaud	L.E.O.	37,648	0	0	0	0	-	37,648	100%	80	1.00
Phillips	H.E.O.*	15,385	0	0	0	0	-	15,385	34%	80	0.34
Barron	L.E.O.	32,656	0	0	0	0	-	32,656	100%	80	1.00
Poligni	L.E.O.	34,300	0	0	0	0	-	34,300	100%	80	1.00
Prentice	L.E.O.*	12,536	0	0	0	0	-	12,536	34%	80	0.34
Richey	H.E.O.	45,906	0	0	0	0	-	45,906	100%	80	1.00
Silvia	Lead Mechanic *	18,478	0	0	0	0	-	18,478	34%	80	0.34
St Pierre	H.E.O.	46,468	0	0	0	0	-	46,468	100%	80	1.00
Willey	H.E.O.	45,199	0	0	0	0	-	45,199	100%	80	1.00
Subtotal Full Time		621,503	792	0	0	0	-	622,295			
Subtotal Part Time	Estimated PT Winter Help	42,000		0	0	0	-	42,000	100%		
			0	0	0	0	-				
Total Public Works & Winter Maintenance		\$663,503	\$792	\$0	\$0	\$0	-	664,295			14.24

FY 17 PROPOSED BUDGET

OVERVIEW

The Department of Public Works is divided into the following divisions: Administration, Highway/Fleet, Utilities, Engineering, Water, Sewer, and Buildings & Grounds. Separate enterprise funds are established for Water, Sewer, and Community Center. All other expenditures by Public Works are paid from the General Fund.

Administration is responsible for receiving, distributing and monitoring service requests, accounts receivable, accounts payable, payroll and utility billing. The Highway/Fleet Division is in charge of the maintenance of roads, sidewalks, bridges, signs, traffic signals, vehicles and equipment. The Utilities Division is responsible for the water distribution system, sewage collection system, closed drainage systems and meter maintenance. Engineering is responsible for developing and implementing the Capital Improvement Program, providing technical support to all divisions and other City departments, and reviewing private development for compliance with City standards.

All divisions work together on winter maintenance operations and customer service.

REVENUE ASSUMPTIONS

Revenues specific to this department include highway block grant subsidy, excavation permit fees and driveway permit fees.

EXPENDITURES

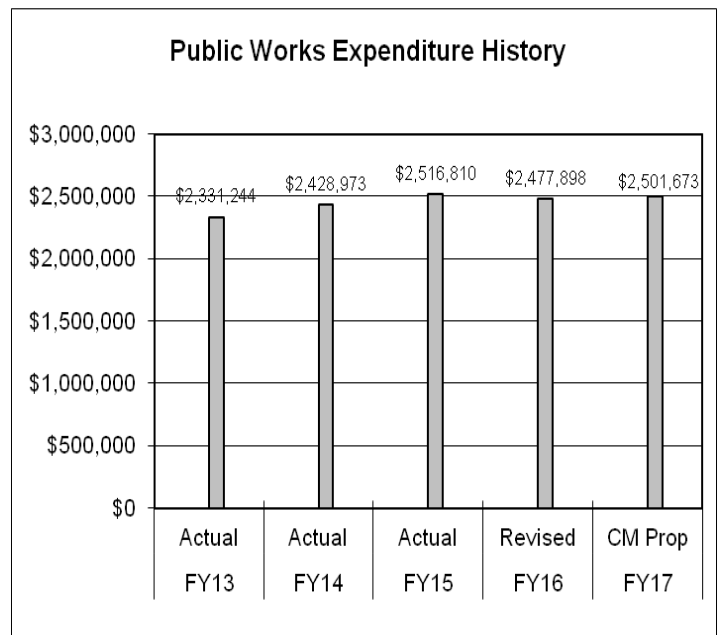
Fiscal Year 2016-2017 will see expenditures maintained near Fiscal Year 2015-2016 levels.

PERFORMANCE OBJECTIVES

The Department will continue to endeavor to provide the best customer service given the extremely tight resources.

Options for geographic information systems (GIS) and asset management are being explored and developed to help the City better track, manage and maintain all of its infrastructure and equipment. This will help optimize efforts to ensure the most efficient use of limited resources.

The Department will continue to use and expand its use of social media and other communication methods to better inform the general public of issues.



**PUBLIC WORKS
EXPENDITURES BY ACCOUNT**

	FY 15 ACTUAL	FY 16 REVISED	FY 17 DRAFT	FY 17 DEPT REQ	FY 17 CM PROP	\$ CHANGE
<u>PERSONNEL - SALARIES</u>						
511001 SALARIES - FULL TIME	571,937	600,219	621,503	621,503	621,503	21,284
511002 SALARIES - PART TIME	46,872	42,000	42,000	42,000	42,000	0
511099 SALARIES - ADJUSTMENT	0	0	1,605	1,605	1,605	1,605
513001 OVERTIME - REGULAR	190,370	146,500	146,500	146,500	146,500	0
515001 ON CALL	5,025	4,497	4,497	4,497	4,497	0
516000 LONGEVITY	605	657	792	792	792	135
TOTAL PERSONNEL - SALARIES	814,808	793,873	816,897	816,897	816,897	23,024
<u>PERSONNEL - BENEFITS</u>						
521100 HEALTH	182,197	188,822	184,585	184,585	184,585	(4,237)
521200 DENTAL	3,163	3,227	3,189	3,189	3,189	(38)
521300 LIFE	1,029	1,089	499	499	499	(590)
522000 SOCIAL SECURITY	59,772	56,551	60,179	60,179	60,179	3,628
523000 RETIREMENT	83,633	83,677	86,046	86,046	86,046	2,369
525000 UNEMPLOYMENT	679	1,500	0	0	0	(1,500)
526000 WORKERS' COMPENSATION	18,028	33,770	37,080	37,080	37,080	3,310
528001 IPT	5,175	6,314	4,141	4,141	4,141	(2,173)
TOTAL PERSONNEL - BENEFITS	353,675	374,950	375,719	375,719	375,719	769
<u>TECH/PROF SERVICES</u>						
532001 STAFF DEVELOPMENT	2,991	3,270	3,270	3,270	3,270	0
532200 CONTRACTED SERVICES	70,439	31,410	20,000	20,000	20,000	(11,410)
533000 OTHER PROF SERVICES	61,022	61,700	61,700	61,700	61,700	0
533002 ENGINEERING SERVICES	6,502	7,900	7,900	7,900	7,900	0
533004 MEDICAL SERVICES	651	1,385	1,385	1,385	1,385	0
533006 LABORATORY SERVICES	900	0	1,500	1,500	1,500	1,500
533007 RECYCLING PROGRAM	24,500	24,500	24,500	24,500	24,500	0
533008 LAWN & TREE SERVICE	20,632	25,500	28,000	28,000	28,000	2,500
533009 LEGAL	286	0	0	0	0	0
534003 SOFTWARE MAINT/LIC	332	546	546	546	546	0
TOTAL TECH/PROF SERVICES	188,255	156,211	148,801	148,801	148,801	(7,410)
<u>PROPERTY SERVICES</u>						
541100 WATER & SEWERAGE	1,004	1,100	1,100	1,100	1,100	0
542101 RUBBISH COLLECTION	541,137	541,457	541,657	541,657	541,657	200
543001 VEHICLE MAINT & REPAIRS	13,166	12,700	8,500	8,500	8,500	(4,200)
543002 EQUIPMENT MAINTENANCE	952	2,718	1,818	1,818	1,818	(900)

**PUBLIC WORKS
EXPENDITURES BY ACCOUNT**

	FY 15 ACTUAL	FY 16 REVISED	FY 17 DRAFT	FY 17 DEPT REQ	FY 17 CM PROP	\$ CHANGE
543003 TRANSPORT OF EQUIPMENT	383	0	500	500	500	500
544200 RENTAL EQUIPMENT	0	1,000	1,000	1,000	1,000	0
544400 RENTAL COMP/COMM EQUIP	1,782	1,782	1,764	1,764	1,764	(18)
544500 LEASE COPIER/PRINTERS	896	800	800	800	800	0
TOTAL PROPERTY SERVICES	559,320	561,557	557,139	557,139	557,139	(4,418)
<u>ADMINISTRATIVE COSTS</u>						
552001 FLEET INSURANCE	8,917	8,420	9,026	9,026	9,026	606
552002 PROPERTY INSURANCE	1,485	1,357	1,455	1,455	1,455	98
552003 GENERAL LIABILITY	5,176	4,887	5,239	5,239	5,239	352
553000 COMMUNICATIONS	7,113	7,365	7,365	7,365	7,365	0
553400 POSTAGE FEES	498	465	465	465	465	0
554000 ADVERTISING	1,555	1,525	1,525	1,525	1,525	0
555000 PRINTING AND BINDING	174	500	500	500	500	0
558000 TRAVEL	0	275	275	275	275	0
TOTAL ADMINISTRATIVE COSTS	24,919	24,794	25,850	25,850	25,850	1,056
<u>MATERIALS & SUPPLIES</u>						
561003 OFFICE SUPPLIES	419	510	510	510	510	0
561005 PUBLICATIONS	30	32	32	32	32	0
561008 VEHICLE SUPPLIES	57,499	63,000	58,000	58,000	58,000	(5,000)
561009 TRAINING MATERIAL AND SUPPLIE	62	100	100	100	100	0
561010 CLOTHING	10,115	10,345	11,845	11,845	11,845	1,500
561015 SAFETY EQUIPMENT & TOOLS	4,905	6,500	6,500	6,500	6,500	0
561016 BRUSH CUTTING SUPPLIES	650	650	650	650	650	0
561017 BODY SHOP SUPPLIES	1,500	1,500	1,500	1,500	1,500	0
561018 DRAINS & CULVERTS SUPPLIES	4,975	4,200	5,500	5,500	5,500	1,300
561019 SHADE TREE & LAWN SUPPLIES	199	225	225	225	225	0
561020 STREET SWEEPING SUPPLIES	5,325	2,900	6,000	6,000	6,000	3,100
561021 SNOW REMOVAL SUPPLIES	280,643	213,000	213,000	213,000	213,000	0
561022 HOT TOP COLD PATCH	50,304	63,500	65,500	65,500	65,500	2,000
561023 SAND AND GRAVEL	6,550	7,400	8,400	8,400	8,400	1,000
561024 ROAD SIGN SUPPLIES	6,937	7,000	7,000	7,000	7,000	0
561025 STREET MARKING SUPPLIES	7,936	8,000	8,000	8,000	8,000	0
561032 OTHER OPERATIONAL SUPPLIES CO	499	600	600	600	600	0
561034 BUSINESS DIST MAINTENANCE	1,380	6,200	8,200	8,200	8,200	2,000
561035 MAINTENANCE STOCK MATERIALS	3,038	3,000	3,187	3,187	3,187	187

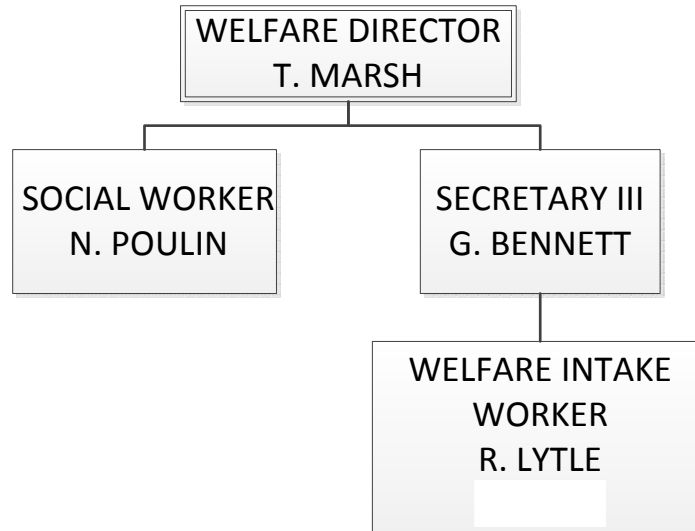
**PUBLIC WORKS
EXPENDITURES BY ACCOUNT**

	FY 15 ACTUAL	FY 16 REVISED	FY 17 DRAFT	FY 17 DEPT REQ	FY 17 CM PROP	\$ CHANGE
561040 EQUIPMENT REPAIR SUPPLIES	38,664	34,000	34,000	34,000	34,000	0
562200 ELECTRICITY	18,337	17,148	17,148	17,148	17,148	0
562400 HEATING FUEL	10,127	10,000	10,000	10,000	10,000	0
562600 VEHICLE FUEL	58,114	100,000	100,000	100,000	100,000	0
TOTAL MATERIALS & SUPPLIES	568,206	559,810	565,897	565,897	565,897	6,087
<u>PROPERTY/FIXED ASSET</u>						
573401 ADMIN EQUIPMENT	2,033	1,500	1,500	1,500	1,500	0
573900 OTHER EQUIPMENT	4,700	3,133	7,800	7,800	7,800	4,667
TOTAL PROPERTY/FIXED ASSET	6,733	4,633	9,300	9,300	9,300	4,667
<u>OTHER GOODS/SERVICES</u>						
581000 DUES AND FEES	75	820	820	820	820	0
589001 STATE PERMITS & FEES	819	1,250	1,250	1,250	1,250	0
TOTAL OTHER GOODS/SERVICES	894	2,070	2,070	2,070	2,070	0
TOTAL PUBLIC WORKS	2,516,810	2,477,898	2,501,673	2,501,673	2,501,673	23,775

**CITY LIGHTS
EXPENDITURES BY ACCOUNT**

	FY 15 ACTUAL	FY 16 REVISED	FY 17 DRAFT	FY 17 DEPT REQ	FY 17 CM PROP	\$ CHANGE
<u>TECH/PROF SERVICES</u>						
533000 OTHER PROF SERVICES	19,000	12,500	12,500	12,500	12,500	0
TOTAL TECH/PROF SERVICES	19,000	12,500	12,500	12,500	12,500	0
<u>PROPERTY SERVICES</u>						
541000 UTILITY SERVICE	252,672	245,000	245,000	245,000	259,000	14,000
TOTAL PROPERTY SERVICES	252,672	245,000	245,000	245,000	259,000	14,000
TOTAL CITY LIGHTS	271,672	257,500	257,500	257,500	271,500	14,000

WELFARE



FY17 EMPLOYEE POSITIONS AND SALARY BY DEPARTMENT-WELFARE

* Salary and Benefits Allocated Between Departments

Name	Title	Salary	Longevity	Education Incentive	Holiday Pay	Early Report	Stipend	Total	Salary Allocation	BiWkly Hours	FTE
Welfare											
Marsh	Welfare Director	67,923	400	0	0	0	-	68,323	100%	NA	1.00
Galloway	Secretary II	45,027	600	0	0	0	-	45,627	100%	70	1.00
Poulin	Social Worker	38,366	325	0	0	0	-	38,691	100%	70	1.00
Subtotal Full Time		151,316	1,325	0	0	0	-	152,641			
Lytle	Intake Worker	29,084	100	0	0	0	-	29,184	100%	68	0.85
Additional PT Hours		500						500			
Subtotal Part Time		29,584	100	0	0	0	-	29,684			
Total Welfare		\$180,900	\$1,425	\$0	\$0	\$0	-	182,325			3.85

EMPLOYEE POSITIONS BY DEPARTMENT

CITY OF ROCHESTER

FY 17 PROPOSED BUDGET

OVERVIEW

In compliance with RSA 165, the Welfare Department for the City of Rochester administers local emergency assistance to poor individuals and families verified as unable to maintain basic needs.

Rochester residents continue to be affected by a slowly improving national economy. Waiting lists for subsidized housing remain long. State and federal disability income eligibility decisions average about one year. Resources for people experiencing mental illness and/or addiction are limited. Recent and currently proposed budgetary cuts and changes to programs through New Hampshire Department of Health and Human Services have caused a reduction or elimination of assistance programs.

The Rochester City Welfare team takes pride in managing this challenge by taking a pro-active case management approach, resulting in increased self-sufficiency for clients, at a lower cost to city taxpayers.

REIMBURSEMENT ASSUMPTIONS

The proposed budget estimates general assistance reimbursements of \$7,500, which is based on recent reimbursement trends. A lower need for general assistance results in lower reimbursements.

Reimbursements are received from the SSI Interim Assistance Reimbursement Program, property liens and personal reimbursements.

EXPENDITURES

A total appropriation of \$456,363 is recommended for FY 17, an increase of \$4,365 from FY 16. The increase represents mostly projected salary and benefit increases. Most expense line items indicate a zero increase or are reduced.

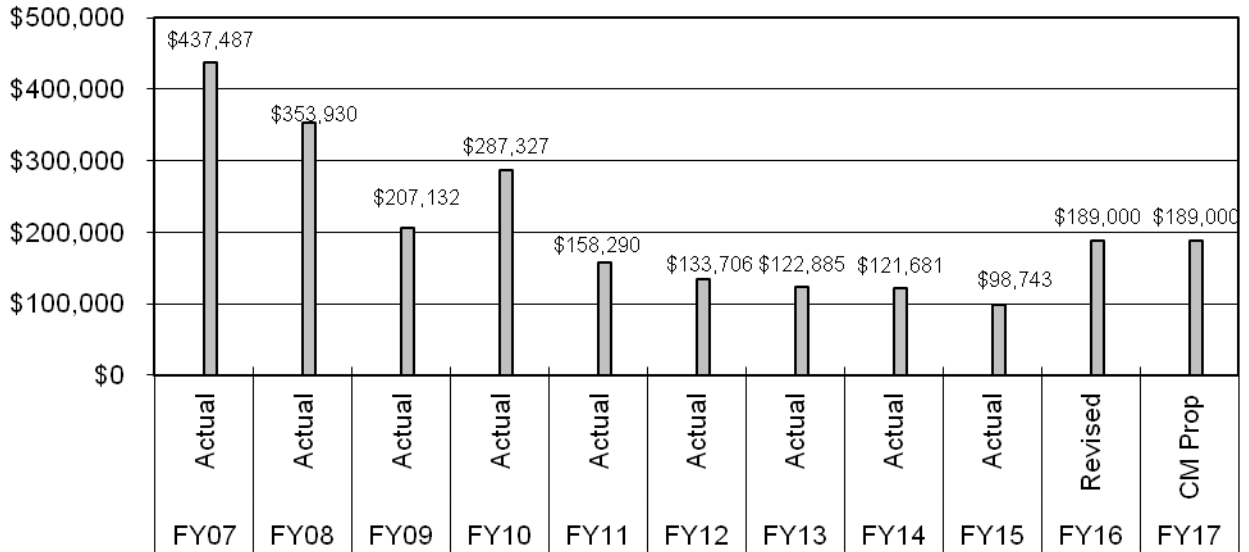
Since 2008, the City Welfare Department case management approach has managed down welfare appropriations and it has stabilized. Most of the savings have been, but not limited to, general emergency assistance.

A recommended zero increase for general assistance is recommended for FY 17. This unchanged appropriation is fiscally prudent and reasonable, as further cuts to state and federal forms of assistance are possible and many unknown and potentially costly situations could present themselves next fiscal year.

PERFORMANCE OBJECTIVES

City Welfare practices continuous performance improvement, with the objective of meeting our legal obligations in the most professional, thoughtful and cost effective manner possible.

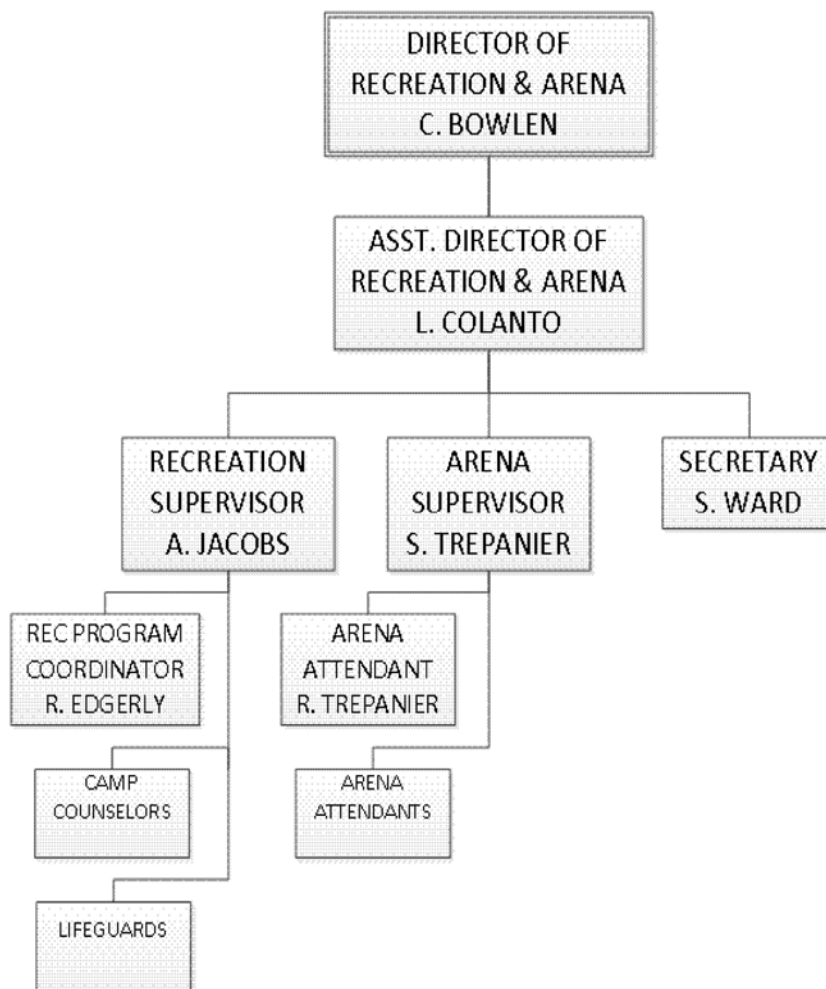
Welfare Direct Assistance History



WELFARE EXPENDITURES BY ACCOUNT						
	FY 15 ACTUAL	FY 16 REVISED	FY 17 DRAFT	FY 17 DEPT REQ	FY 17 CM PROP	\$ CHANGE
<u>PERSONNEL - SALARIES</u>						
511001 SALARIES - FULL TIME	144,685	147,703	151,316	151,316	151,316	3,613
511002 SALARIES - PART TIME	28,134	29,460	29,584	29,584	29,584	124
516000 LONGEVITY	1,325	1,425	1,425	1,425	1,425	0
TOTAL PERSONNEL - SALARIES	174,144	178,588	182,325	182,325	182,325	3,737
<u>PERSONNEL - BENEFITS</u>						
521100 HEALTH	41,402	43,247	43,835	43,835	43,835	588
521200 DENTAL	693	693	693	693	693	0
521300 LIFE	257	267	123	123	123	(144)
522000 SOCIAL SECURITY	12,312	12,669	12,960	12,960	12,960	291
523000 RETIREMENT	15,608	16,647	17,051	17,051	17,051	404
526000 WORKERS' COMPENSATION	184	345	379	379	379	34
528001 IPT	1,352	1,663	1,038	1,038	1,038	(625)
TOTAL PERSONNEL - BENEFITS	71,808	75,531	76,079	76,079	76,079	548
<u>TECH/PROF SERVICES</u>						
532001 STAFF DEVELOPMENT	20	300	300	300	300	0
TOTAL TECH/PROF SERVICES	20	300	300	300	300	0
<u>PROPERTY SERVICES</u>						
544500 LEASE COPIER/PRINTERS	2,117	2,149	2,149	2,149	2,149	0
TOTAL PROPERTY SERVICES	2,117	2,149	2,149	2,149	2,149	0
<u>ADMINISTRATIVE COSTS</u>						
552003 GENERAL LIABILITY	1,171	1,105	1,185	1,185	1,185	80
553000 COMMUNICATIONS	827	825	825	825	825	0
553400 POSTAGE FEES	22	200	150	150	150	(50)
558000 TRAVEL	433	450	500	500	500	50
TOTAL ADMINISTRATIVE COSTS	2,452	2,580	2,660	2,660	2,660	80
<u>MATERIALS & SUPPLIES</u>						
561003 OFFICE SUPPLIES	1,645	2,600	2,600	2,600	2,600	0
TOTAL MATERIALS & SUPPLIES	1,645	2,600	2,600	2,600	2,600	0
<u>PROPERTY/FIXED ASSET</u>						
573401 ADMIN EQUIPMENT	654	800	800	800	800	0
TOTAL PROPERTY/FIXED ASSET	654	800	800	800	800	0
<u>OTHER GOODS/SERVICES</u>						
581000 DUES AND FEES	364	450	450	450	450	0

WELFARE						
EXPENDITURES BY ACCOUNT						
	FY 15 ACTUAL	FY 16 REVISED	FY 17 DRAFT	FY 17 DEPT REQ	FY 17 CM PROP	\$ CHANGE
589014 DIRECT ASSISTANCE	98,743	189,000	189,000	189,000	189,000	0
TOTAL OTHER GOODS/SERVICES	99,107	189,450	189,450	189,450	189,450	0
TOTAL WELFARE	351,949	451,998	456,363	456,363	456,363	4,365

RECREATION & ARENA



FY17 EMPLOYEE POSITIONS AND SALARY BY DEPARTMENT-RECREATION

* Salary and Benefits Allocated Between Departments

Name	Title	Salary	Longevity	Education Incentive	Holiday Pay	Early Report	Stipend	Total	Salary Allocation	BiWkly Hours	FTE
Recreation											
Bowlen	Recreation/Arena Director *	76,682	510	0	0	0	-	77,192	85%	NA	0.85
Colanto	Recreation/Arena Asst Director*	60,141	176	0	0	0	-	60,317	88%	NA	0.88
Ward	Secretary II *	37,526	340	0	0	0	-	37,866	85%	75	0.85
Jacobs	Recreation Supervisor	56,869	550	0	0	0	-	57,419	100%	NA	1.00
Trepanier, S	Arena Supervisor *	11,952	127	0	0	0	-	12,079	23%	NA	0.23
Trepanier, R	Arena Attendent *	7,889	92	0	0	0	-	7,981	23%	80	0.23
Subtotal Full Time		251,058	1,795	0	0	0	-	252,854			
Egerly	Program Coordinator *	21,790	88	0	0	0	-	21,878	62%	64	0.56
	Rec Attendants & Student Superviso	26,550		0	0	0	-	26,550	100%		
	Various Programs	20,150		0	0	0	-	20,150	100%		
Subtotal Part Time Admin Staff		68,490	88	0	0	0	-	68,578			
Parks & Playgrounds	Summer Camp Councilors	66,950		0	0	0	-	66,950	100%		
Subtotal Part Time Parks & Playgrounds		66,950	0	0	0	0	-	66,950			
Pools	Certified Pool Operators-Lifeguards	49,450		0	0	0	-	49,450	100%		
Subtotal Part Time Pools		49,450	0	0	0	0	-	49,450			
Subtotal ALL Part Time		184,890	88	0	0	0	-				
Total Recreation		\$435,948	\$1,883	\$0	\$0	\$0	-	437,831			4.60

EMPLOYEE POSITIONS BY DEPARTMENT

CITY OF ROCHESTER

FY 17 PROPOSED BUDGET

OVERVIEW

The Department of Recreation and Arena is committed to providing recreational programs, services and facilities that enrich the quality of life in Rochester and foster a healthy community.

The Department of Recreation and Arena is responsible for the administration and programming for all City sponsored recreation programs and facilities. The department administers and operates two separate budgetary divisions: the General Fund Recreation Department and the Enterprise Fund Arena Department.

The Department of Recreation meets monthly with the Recreation and Arena Commission, which provides advisory support to the department in the development and evaluation of programs, setting goals / objectives, working with the adopted Master Plan, as well as other department related business. The Recreation budget consists of three (3) budget components: Recreation Administration, Recreation Summer Camps and Recreation Pools.

REVENUE ASSUMPTIONS

Recreation revenues are expected to be consistent with FY 16. A variety of low to no cost programs are offered to children through senior citizens. Programs that are fee based are set up to help offset costs associated with them.

EXPENDITURES

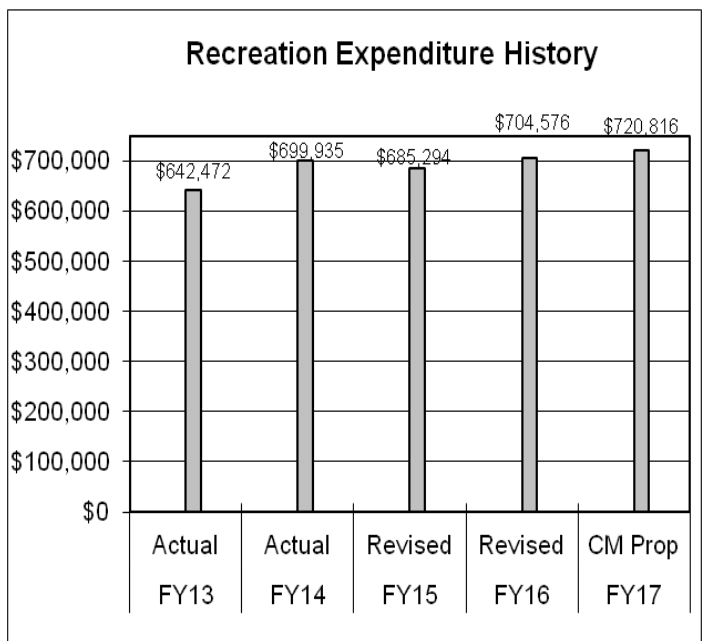
Recreation expenditure request for FY17 was developed as directed.

The Recreation Department administers its budget to balance offerings for as many citizens as possible with a quality experience.

PERFORMANCE OBJECTIVES

Performance objectives for FY17 continue to align with the department goals laid out in the Recreation Master Plan.

- Integrate new registration and scheduling software into daily practices.
- Continue to enhance services offered through a focus on partnering with other providers and organizations.
- Evolve and formalize current lifecycle analysis of recreation programs.

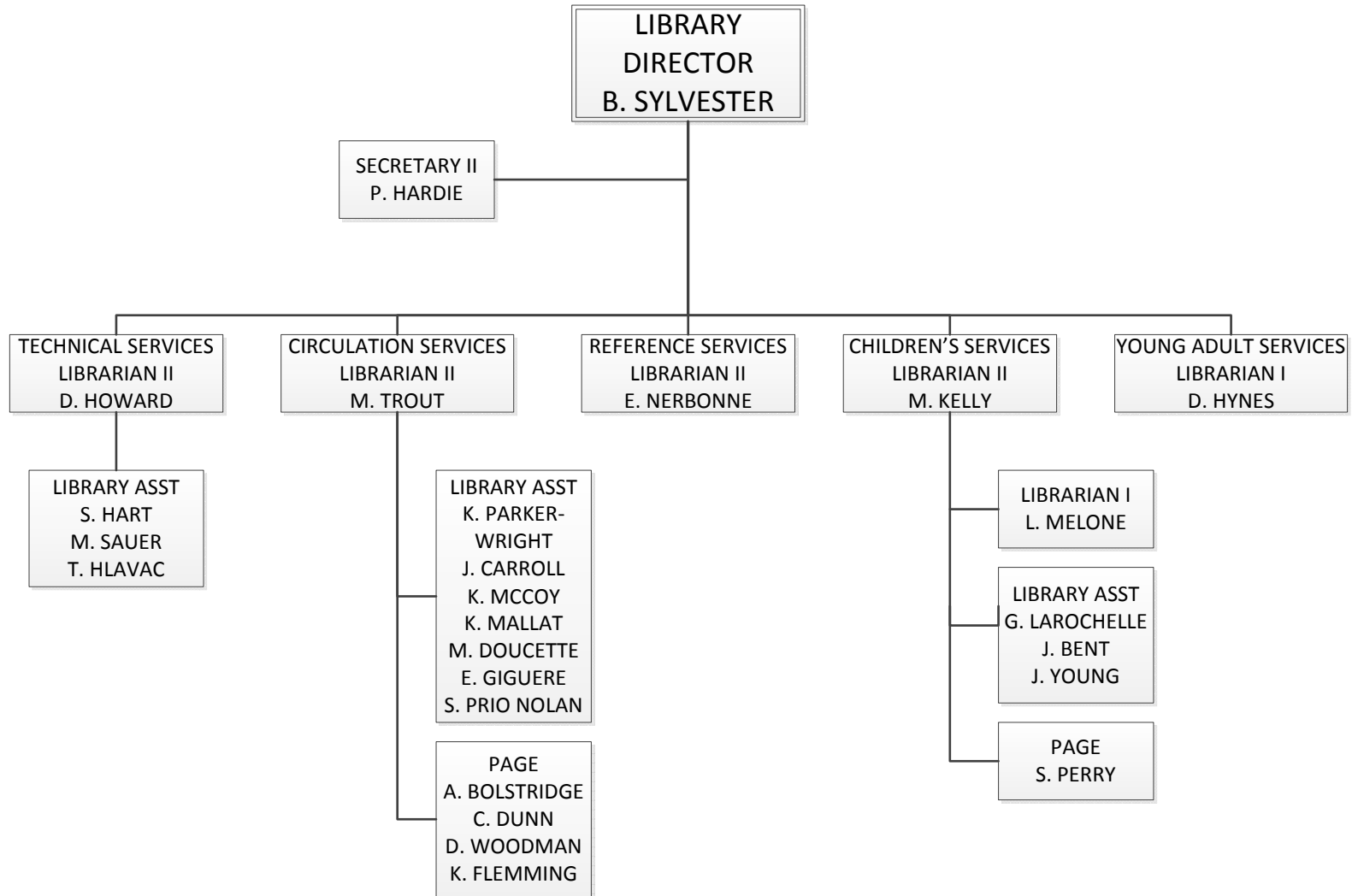


**RECREATION
EXPENDITURES BY ACCOUNT**

	FY 15 ACTUAL	FY 16 REVISED	FY 17 DRAFT	FY 17 DEPT REQ	FY 17 CM PROP	\$ CHANGE
<u>PERSONNEL - SALARIES</u>						
511001 SALARIES - FULL TIME	244,613	247,432	251,058	251,058	251,058	3,626
511002 SALARIES - PART TIME	164,806	179,426	184,890	184,890	184,890	5,464
513001 OVERTIME - REGULAR	847	1,250	1,500	1,500	1,500	250
516000 LONGEVITY	1,434	1,584	1,883	1,883	1,883	299
TOTAL PERSONNEL - SALARIES	411,701	429,692	439,331	439,331	439,331	9,639
<u>PERSONNEL - BENEFITS</u>						
521100 HEALTH	70,094	68,966	70,575	70,575	70,575	1,609
521200 DENTAL	762	755	804	804	804	49
521300 LIFE	431	444	202	202	202	(242)
522000 SOCIAL SECURITY	30,490	31,275	32,012	32,012	32,012	737
523000 RETIREMENT	26,207	27,813	28,240	28,240	28,240	427
526000 WORKERS' COMPENSATION	4,289	8,032	8,819	8,819	8,819	787
528001 IPT	2,265	2,775	1,726	1,726	1,726	(1,049)
TOTAL PERSONNEL - BENEFITS	134,538	140,060	142,378	142,378	142,378	2,318
<u>TECH/PROF SERVICES</u>						
532001 STAFF DEVELOPMENT	1,796	2,460	5,600	5,600	5,600	3,140
533000 OTHER PROF SERVICES	10,138	9,200	9,200	9,200	9,200	0
TOTAL TECH/PROF SERVICES	11,934	11,660	14,800	14,800	14,800	3,140
<u>PROPERTY SERVICES</u>						
541100 WATER & SEWERAGE	2,923	4,000	4,000	4,000	4,000	0
543002 EQUIPMENT MAINTENANCE	3,182	2,030	2,320	2,320	2,320	290
544000 RENTALS	70,000	70,000	70,000	70,000	70,000	0
544500 LEASE COPIER/PRINTERS	3,018	3,500	3,500	3,500	3,500	0
TOTAL PROPERTY SERVICES	79,123	79,530	79,820	79,820	79,820	290
<u>ADMINISTRATIVE COSTS</u>						
552001 FLEET INSURANCE	324	283	303	303	303	20
552002 PROPERTY INSURANCE	1,893	1,787	1,916	1,916	1,916	129
552003 GENERAL LIABILITY	2,693	2,544	2,727	2,727	2,727	183
553000 COMMUNICATIONS	5,827	4,640	4,890	4,890	4,890	250
553400 POSTAGE FEES	46	170	100	100	100	(70)
558000 TRAVEL	3,115	2,750	2,350	2,350	2,350	(400)
TOTAL ADMINISTRATIVE COSTS	13,899	12,174	12,286	12,286	12,286	112
<u>MATERIALS & SUPPLIES</u>						

RECREATION EXPENDITURES BY ACCOUNT						
	FY 15 ACTUAL	FY 16 REVISED	FY 17 DRAFT	FY 17 DEPT REQ	FY 17 CM PROP	\$ CHANGE
561000 GENERAL SUPPLIES	2,722	3,600	3,250	3,250	3,250	(350)
561002 BUILDING MAINTENANCE SUPPLIE	400	1,000	0	0	0	(1,000)
561003 OFFICE SUPPLIES	2,342	2,500	2,500	2,500	2,500	0
561009 TRAINING MATERIAL AND SUPPLIE	0	650	2,000	2,000	2,000	1,350
562200 ELECTRICITY	10,711	8,500	7,501	7,501	7,501	(999)
562600 VEHICLE FUEL	110	0	750	750	750	750
TOTAL MATERIALS & SUPPLIES	16,284	16,250	16,001	16,001	16,001	(249)
<u>PROPERTY/FIXED ASSET</u>						
573900 OTHER EQUIPMENT	1,987	994	500	500	500	(494)
TOTAL PROPERTY/FIXED ASSET	1,987	994	500	500	500	(494)
<u>OTHER GOODS/SERVICES</u>						
581000 DUES AND FEES	925	1,050	1,050	1,050	1,050	0
589007 CITY WIDE PROGRAMS	14,904	13,166	14,650	14,650	14,650	1,484
TOTAL OTHER GOODS/SERVICES	15,829	14,216	15,700	15,700	15,700	1,484
TOTAL RECREATION	685,294	704,576	720,816	720,816	720,816	16,240

LIBRARY



FY17 EMPLOYEE POSITIONS AND SALARY BY DEPARTMENT-LIBRARY

* Salary and Benefits Allocated Between Departments

EMPLOYEE POSITIONS BY DEPARTMENT

Name	Title	Salary	Longevity	Education Incentive	Holiday Pay	Early Report	Stipend	Total	Salary Allocation	BiWkly Hours	FTE
Library											
Sylvester	Library Director	73,540	325	0	0	0	-	73,865	100%	NA	1.00
Kelly	Librarian II	56,712	600	0	0	0	-	57,312	100%	70	1.00
Howard	Librarian II	50,888	550	0	0	0	-	51,438	100%	70	1.00
Trout	Librarian II	46,010	550	0	0	0	-	46,560	100%	70	1.00
Nerbonne	Librarian II	42,934	325	0	0	0	-	43,259	100%	70	1.00
Hynes	Librarian I	43,589	550	0	0	0	-	44,139	100%	70	1.00
Melone	Librarian I	38,857	325	0	0	0	-	39,182	100%	70	1.00
Hart	Library Asst. I	33,616	400	0	0	0	-	34,016	100%	70	1.00
Parker-Wright	Library Asst. I	30,449	550	0	0	0	-	30,999	100%	70	1.00
	Substitutes	6,000		0	0	0	-	6,000	100%		
Subtotal Full Time		422,595	4,175	0	0	0	-	426,770			
Hardie	Secretary II	20,977	325	0	0	0	-	21,302	100%	40	0.57
Avery	Library Asst. I	16,391	0	0	0	0	-	16,391	100%	40	0.57
Doucette	Library Asst. I	16,568	325	0	0	0	-	16,893	100%	40	0.57
Lang	Library Asst. I	16,391	0	0	0	0	-	16,391	100%	40	0.57
Paquette	Library Asst. I	16,599	0	0	0	0	-	16,599	100%	40	0.57
Piro Nolan	Library Asst. I	16,568	325	0	0	0	-	16,893	100%	40	0.57
Goodwin	Library Asst. I	20,605	0	0	0	0	-	20,605	100%	50	0.72
Carroll	Library Asst. I	20,748	400	0	0	0	-	21,148	100%	50	0.72
Hlavac	Library Asst. I	21,749	325	0	0	0	-	22,074	100%	50	0.72
Mallat	Library Asst. I	21,489	325	0	0	0	-	21,814	100%	50	0.72
McCoy	Library Asst. I	22,399	400	0	0	0	-	22,799	100%	50	0.72
Sauer	Library Asst. I	23,127	400	0	0	0	-	23,527	100%	50	0.72
Vacant	Page	7,722	0	0	0	0	-	7,722	100%	30	0.42
Woodman	Page	5,710	0	0	0	0	-	5,710	100%	20	0.29
Chretien	Page	8,027	0	0	0	0	-	8,027	100%	30	0.42
Jackson	Page	7,722	0	0	0	0	-	7,722	100%	30	0.42
Subtotal Part Time		262,792	2,825	0	0	0	-	265,617			
Total Library		\$685,387	\$7,000	\$0	\$0	\$0	-	692,387			18.29

CITY OF ROCHESTER

FY 17 PROPOSED BUDGET

OVERVIEW

The Mission of the Rochester Public Library is to provide residents of its community access to resources that support lifelong learning, literacy, and personal cultural enrichment.

FACTS ABOUT THE LIBRARY

The Rochester Public Library is open to the public 2,971 hours per year and makes content and services available 24/7 at www.rpl.lib.nh.us. The Library offers books, movies, magazines, newspapers, internet access, eReader instruction classes, weekly movie night programs, story times, craft events, and more.

LIBRARY USE STATISTICS

In 2015 Library users checked out 615 items every day we are open, for a total annual circulation of ~221,000. Almost 14,000 visitors pass through the Library each month.

28% of our total circulation was for children’s items, and this year’s summer reading program drew 451 kids to read a combined total of 6,942 books.

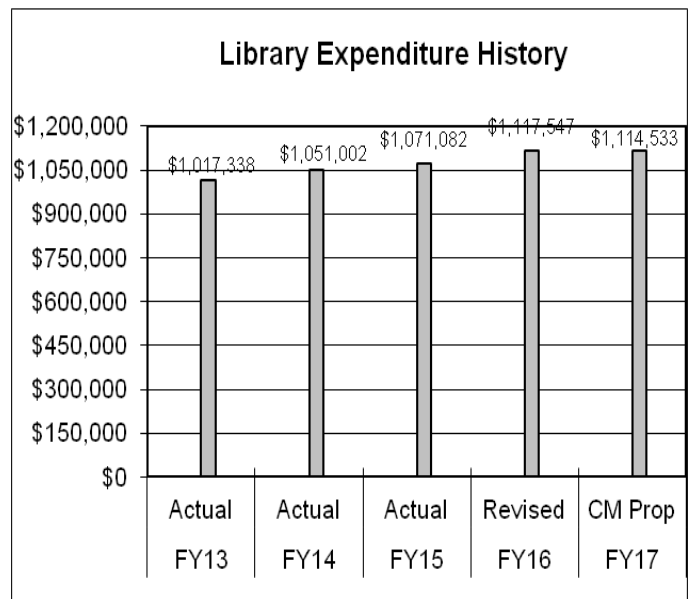
While on our website, Library patrons downloaded almost fifteen thousand eBooks and audio books, an increase of 20% over last year.

The Library offered 125 programs to the public, with 2,379 people attending. The two meeting rooms were used 739 times by large and small community groups.

PERFORMANCE OBJECTIVES

In the 2016 fiscal year the Library will strive to:

- Increase the number of programs and program attendance
- Focus on community outreach and the Friends of the Library
- Increase the use of downloadable and streaming content.



**LIBRARY
EXPENDITURES BY ACCOUNT**

	FY 15 ACTUAL	FY 16 REVISED	FY 17 DRAFT	FY 17 DEPT REQ	FY 17 CM PROP	\$ CHANGE
<u>PERSONNEL - SALARIES</u>						
511001 SALARIES - FULL TIME	406,911	419,615	422,595	422,595	422,595	2,980
511002 SALARIES - PART TIME	254,744	266,576	262,792	262,792	262,792	(3,784)
511099 SALARIES - ADJUSTMENT	0	1,003	0	0	0	(1,003)
516000 LONGEVITY	5,761	6,775	7,000	7,000	7,000	225
TOTAL PERSONNEL - SALARIES	667,416	693,969	692,387	692,387	692,387	(1,582)
<u>PERSONNEL - BENEFITS</u>						
521100 HEALTH	99,261	97,998	79,985	79,985	79,985	(18,013)
521200 DENTAL	1,849	1,852	2,051	2,051	2,051	199
521300 LIFE	717	749	345	345	345	(404)
522000 SOCIAL SECURITY	48,662	50,462	50,944	50,944	50,944	482
523000 RETIREMENT	43,892	47,294	47,674	47,674	47,674	380
526000 WORKERS' COMPENSATION	609	1,140	1,252	1,252	1,252	112
528001 IPT	3,764	4,658	2,876	2,876	2,876	(1,782)
TOTAL PERSONNEL - BENEFITS	198,754	204,153	185,127	185,127	185,127	(19,026)
<u>TECH/PROF SERVICES</u>						
532001 STAFF DEVELOPMENT	1,009	2,100	2,000	2,000	2,000	(100)
534002 CATALOG CARD SERVICE	6,538	7,450	6,960	6,960	6,960	(490)
534003 SOFTWARE MAINT/LIC	7,038	1,953	1,953	1,953	16,553	14,600
534010 ELECTRONIC SERVICES	3,130	18,094	18,650	18,650	18,650	556
TOTAL TECH/PROF SERVICES	17,715	29,597	29,563	29,563	44,163	14,566
<u>PROPERTY SERVICES</u>						
541100 WATER & SEWERAGE	2,226	950	2,050	2,050	2,050	1,100
543002 EQUIPMENT MAINTENANCE	21,279	21,785	22,698	22,698	22,698	913
544500 LEASE COPIER/PRINTERS	5,271	5,921	5,921	5,921	5,921	0
TOTAL PROPERTY SERVICES	28,775	28,656	30,669	30,669	30,669	2,013
<u>ADMINISTRATIVE COSTS</u>						
552002 PROPERTY INSURANCE	3,026	2,722	2,918	2,918	2,918	196
552003 GENERAL LIABILITY	4,331	4,090	4,384	4,384	4,384	294
553000 COMMUNICATIONS	3,383	3,608	3,608	3,608	3,608	0
553400 POSTAGE FEES	3,469	3,500	3,500	3,500	3,500	0
555000 PRINTING AND BINDING	371	480	480	480	480	0
558000 TRAVEL	1,055	3,825	1,700	1,700	1,700	(2,125)
TOTAL ADMINISTRATIVE COSTS	15,635	18,225	16,590	16,590	16,590	(1,635)

LIBRARY						
EXPENDITURES BY ACCOUNT						
	FY 15	FY 16	FY 17	FY 17	FY 17	\$
	ACTUAL	REVISED	DRAFT	DEPT REQ	CM PROP	CHANGE
<u>MATERIALS & SUPPLIES</u>						
561003 OFFICE SUPPLIES	4,696	4,500	5,500	5,500	5,500	1,000
561026 PROCESSING SUPPLIES	9,746	10,480	13,000	13,000	13,000	2,520
561027 CHILDREN'S SUPPLIES	1,998	2,000	2,000	2,000	2,000	0
561028 PERIODICALS	9,002	9,064	9,064	9,064	9,064	0
561029 MICROFORMS	226	600	600	600	600	0
562200 ELECTRICITY	27,752	27,899	27,899	27,899	27,899	0
562400 HEATING FUEL	12,173	10,400	10,400	10,400	10,400	0
564200 COLLECTION DEVELOPMENT	62,783	64,668	64,668	64,668	64,668	0
TOTAL MATERIALS & SUPPLIES	128,377	129,611	133,131	133,131	133,131	3,520
<u>PROPERTY/FIXED ASSET</u>						
573401 ADMIN EQUIPMENT	1,783	0	0	0	0	0
573900 OTHER EQUIPMENT	6,227	6,020	1,100	1,100	4,100	(1,920)
TOTAL PROPERTY/FIXED ASSET	8,009	6,020	1,100	1,100	4,100	(1,920)
<u>OTHER GOODS/SERVICES</u>						
581000 DUES AND FEES	1,198	1,666	1,666	1,666	1,666	0
581100 DONATIONS	499	0	1,000	1,000	1,000	1,000
589000 MISCELLANEOUS EXPENDITURES	250	0	0	0	0	0
589028 SPECIAL EVENTS	4,453	5,650	5,700	5,700	5,700	50
TOTAL OTHER GOODS/SERVICES	6,400	7,316	8,366	8,366	8,366	1,050
TOTAL LIBRARY	1,071,082	1,117,547	1,096,933	1,096,933	1,114,533	(3,014)

**COUNTY TAX
EXPENDITURES BY ACCOUNT**

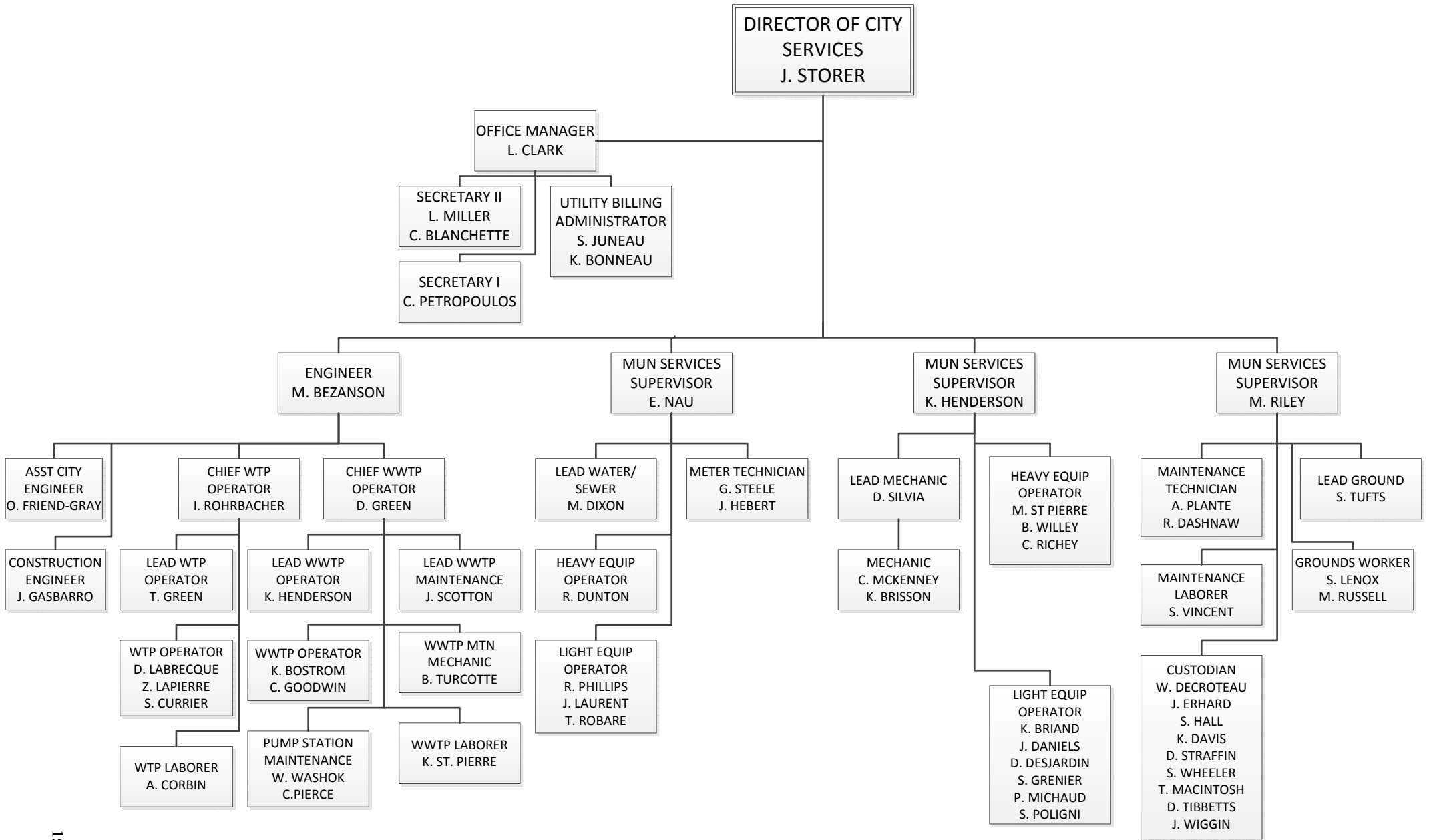
	FY 15 ACTUAL	FY 16 REVISED	FY 17 DRAFT	FY 17 DEPT REQ	FY 17 CM PROP	\$ CHANGE
<u>OTHER GOODS/SERVICES</u>						
589033 COUNTY TAX	5,892,846	5,980,421	6,075,141	6,075,141	6,075,141	94,720
TOTAL OTHER GOODS/SERVICES	5,892,846	5,980,421	6,075,141	6,075,141	6,075,141	94,720
TOTAL COUNTY TAX	5,892,846	5,980,421	6,075,141	6,075,141	6,075,141	94,720

DEBT SERVICE EXPENDITURES BY ACCOUNT						
	FY 15 ACTUAL	FY 16 REVISED	FY 17 DRAFT	FY 17 DEPT REQ	FY 17 CM PROP	\$ CHANGE
<u>OTHER GOODS/SERVICES</u>						
583000 INTEREST EXPENSE	916,154	825,771	874,331	874,331	755,118	(70,653)
583010 INTEREST TIF 205C	200,564	288,739	270,587	270,587	0	(288,739)
TOTAL OTHER GOODS/SERVICES	1,116,719	1,114,510	1,144,918	1,144,918	755,118	(359,392)
<u>OTHER TRANSACTIONS</u>						
591000 REDEMPTION OF PRINCIPAL	2,964,834	3,035,557	2,676,322	2,676,322	2,676,322	(359,235)
591010 PRINCIPAL TIF 205C	145,970	384,969	405,881	405,881	0	(384,969)
TOTAL OTHER TRANSACTIONS	3,110,804	3,420,526	3,082,203	3,082,203	2,676,322	(744,204)
TOTAL DEBT SERVICE	4,227,523	4,535,036	4,227,121	4,227,121	3,431,440	(1,103,596)

**TAX ABATEMENTS
EXPENDITURES BY ACCOUNT**

	FY 15 ACTUAL	FY 16 REVISED	FY 17 DRAFT	FY 17 DEPT REQ	FY 17 CM PROP	\$ CHANGE
<u>OTHER GOODS/SERVICES</u>						
589032 TAX ABATEMENTS	390,795	225,203	92,256	92,256	92,256	(132,947)
TOTAL OTHER GOODS/SERVICES	390,795	225,203	92,256	92,256	92,256	(132,947)
TOTAL TAX ABATEMENTS	390,795	225,203	92,256	92,256	92,256	(132,947)

CIP & OTHER TRANSFERS						
EXPENDITURES BY ACCOUNT						
	FY 15 ACTUAL	FY 16 REVISED	FY 17 DRAFT	FY 17 DEPT REQ	FY 17 CM PROP	\$ CHANGE
<u>OTHER TRANSACTIONS</u>						
593003 TRANSFER TO CAPITAL FUND	1,820,602	2,581,422	2,383,400	2,465,400	2,088,400	(493,022)
593009 TRANSFER TO OTHER FUNDS	32,240	0	0	0	0	0
TOTAL OTHER TRANSACTIONS	1,852,842	2,581,422	2,383,400	2,465,400	2,088,400	(493,022)
TOTAL CIP & OTHER TRANSFERS	1,852,842	2,581,422	2,383,400	2,465,400	2,088,400	(493,022)



OVERVIEW

The Water Division is managed by the Public Works Department as an Enterprise Fund. The Water Fund is financed and operated in a manner similar to a private enterprise fund. The intent is that costs (expenses, including depreciation) of providing drinking water to our customers are recovered through user fees.

The activities of the Water Division include water supply/watershed management and protection, water treatment, water distribution, and utility billing. Other functions that support the Water Division include administration, engineering, utility services (maintenance and repair of collection infrastructure), and vehicle maintenance.

The Water Division produced 679 million gallons of drinking water in FY15, or an average of 1.86 million gallons per day (MGD). The Surface Water Treatment Plant is supplied by water from the Rochester Reservoir, which draws from the Berry River watershed; it has a capacity of 4.5 MGD. The Cocheco Well groundwater supply is a secondary, backup supply with a capacity of 0.8 MGD. The distribution system consists of approximately 125 miles of water mains, three water storage tanks, five water booster stations and approximately 8,000 service connections.

REVENUE ASSUMPTIONS

Revenue for this fund is primarily user fees.

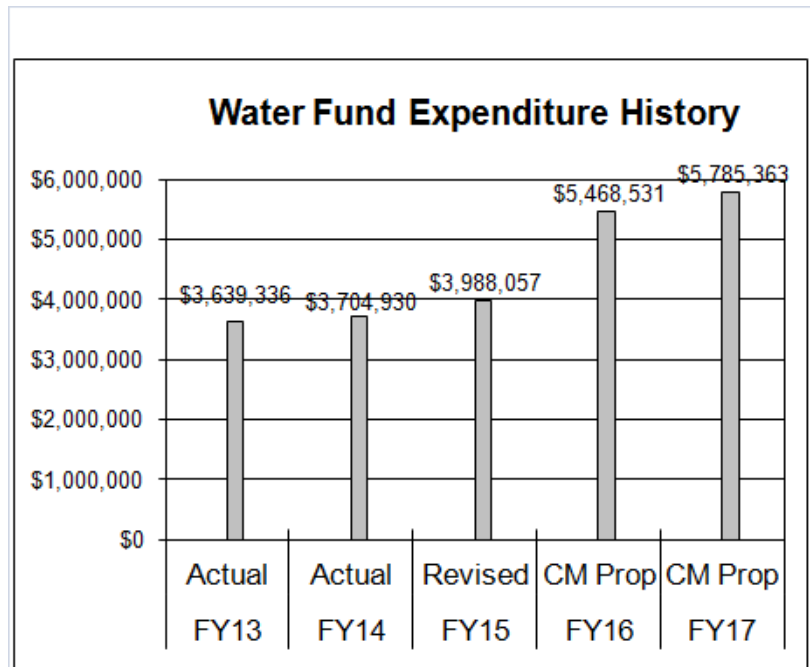
EXPENDITURES

Fiscal Year 2016-2017 will see expenditures maintained near Fiscal Year 2015-2016 levels.

PERFORMANCE OBJECTIVES

The Water Division will continue to provide water that meets or exceeds all requirements of the federal Safe Drinking Water Act.

The Division will continue exploration of additional sources of water supply, either through increased storage of raw water within the existing impoundment areas; or through additional exploration of both sand & gravel or bedrock aquifers.



**WATER WORKS
EXPENDITURES BY ACCOUNT**

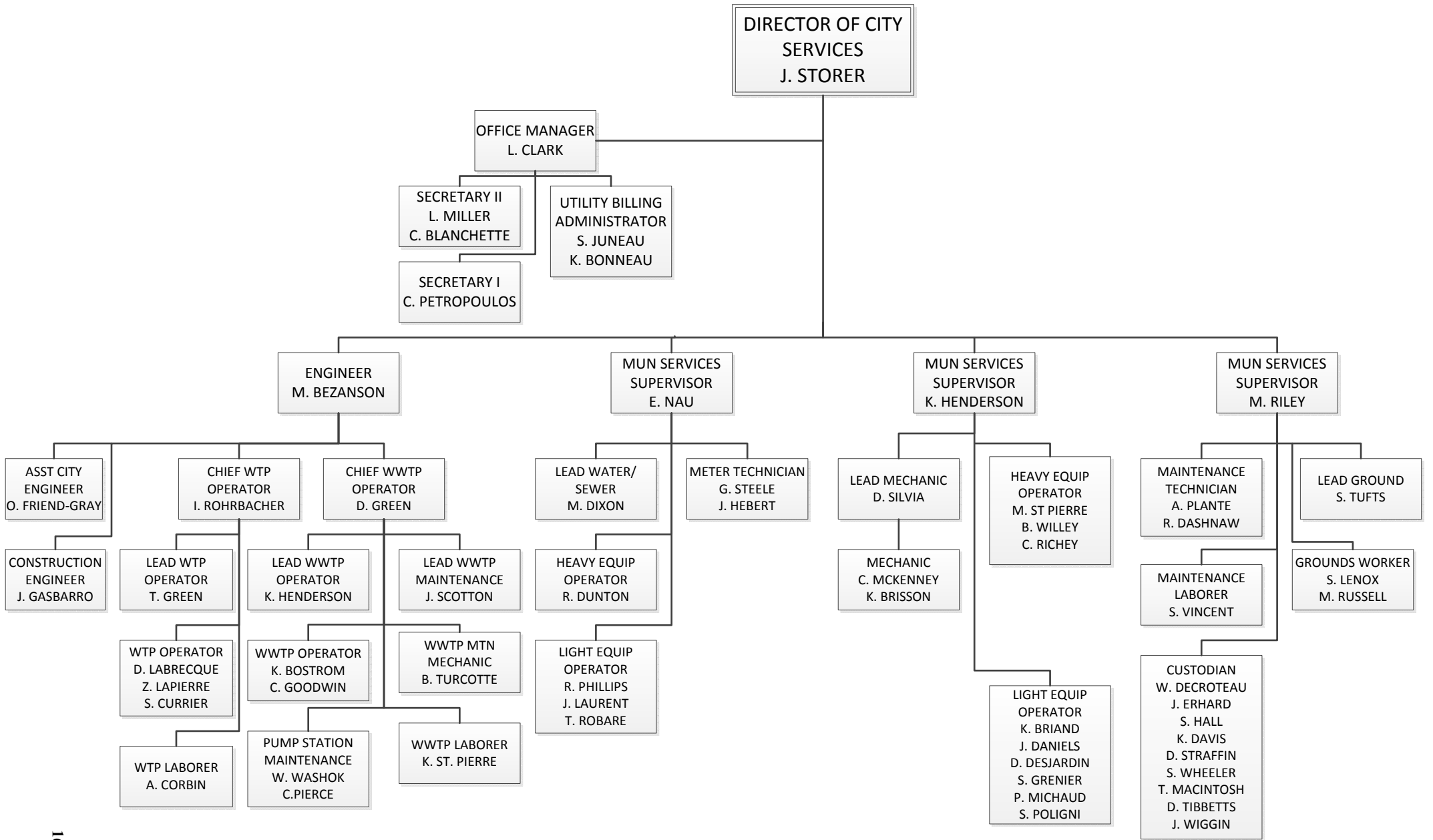
	FY 15 ACTUAL	FY 16 REVISED	FY 17 DRAFT	FY 17 DEPT REQ	FY 17 CM PROP	\$ CHANGE
<u>PERSONNEL - SALARIES</u>						
511001 SALARIES - FULL TIME	827,127	845,470	867,069	867,069	866,839	21,369
511099 SALARIES - ADJUSTMENT	0	1,656	2,741	2,741	2,741	1,085
513001 OVERTIME - REGULAR	51,116	55,000	55,000	55,000	55,000	0
515001 ON CALL	20,687	20,837	20,782	20,782	20,782	(55)
516000 LONGEVITY	1,590	1,303	1,756	1,756	1,756	453
TOTAL PERSONNEL - SALARIES	900,520	924,266	947,348	947,348	947,118	22,852
<u>PERSONNEL - BENEFITS</u>						
521100 HEALTH	235,724	245,191	269,837	269,837	269,837	24,646
521200 DENTAL	4,059	4,205	4,366	4,366	4,366	161
521300 LIFE	1,559	1,708	868	868	868	(840)
522000 SOCIAL SECURITY	60,699	65,064	68,603	68,603	68,624	3,560
523000 RETIREMENT	92,220	101,524	103,314	103,314	103,345	1,821
526000 WORKERS' COMPENSATION	15,606	29,233	32,098	32,098	32,098	2,865
528001 IPT	7,178	9,051	5,879	5,879	5,879	(3,172)
TOTAL PERSONNEL - BENEFITS	417,046	455,976	484,965	484,965	485,017	29,041
<u>TECH/PROF SERVICES</u>						
532001 STAFF DEVELOPMENT	4,593	5,794	5,794	5,794	5,794	0
532200 CONTRACTED SERVICES	19,571	11,903	0	0	0	(11,903)
533000 OTHER PROF SERVICES	70,062	9,672	9,672	9,672	9,672	0
533001 AUDIT	3,910	3,910	3,910	3,910	3,910	0
533002 ENGINEERING SERVICES	25,951	21,800	22,800	22,800	22,800	1,000
533004 MEDICAL SERVICES	401	500	500	500	500	0
533006 LABORATORY SERVICES	8,041	15,832	19,360	19,360	19,360	3,528
533009 LEGAL	36,767	0	0	0	0	0
533010 LABOR NEGOTIATIONS	0	2,000	1,000	1,000	1,000	(1,000)
534003 SOFTWARE MAINT/LIC	15,695	18,820	23,425	23,425	23,425	4,605
TOTAL TECH/PROF SERVICES	184,989	90,231	86,461	86,461	86,461	(3,770)
<u>PROPERTY SERVICES</u>						
541100 WATER & SEWERAGE	5,999	4,000	6,000	6,000	6,000	2,000
542300 CUSTODIAL SERVICES	1,723	2,100	2,100	2,100	2,100	0
543000 REPAIR AND MAINTENANCE	31,255	58,678	59,763	59,763	59,763	1,085
543001 VEHICLE MAINT & REPAIRS	615	1,000	1,000	1,000	1,000	0
543002 EQUIPMENT MAINTENANCE	32,200	68,534	70,134	70,134	70,134	1,600
544200 RENTAL EQUIPMENT	343	410	410	410	410	0
544400 RENTAL COMP/COMM EQUIP	1,800	1,800	1,823	1,823	1,823	23
544500 LEASE COPIER/PRINTERS	2,137	2,456	2,456	2,456	2,456	0

**WATER WORKS
EXPENDITURES BY ACCOUNT**

	FY 15 ACTUAL	FY 16 REVISED	FY 17 DRAFT	FY 17 DEPT REQ	FY 17 CM PROP	\$ CHANGE
TOTAL PROPERTY SERVICES	76,072	138,978	143,686	143,686	143,686	4,708
<u>ADMINISTRATIVE COSTS</u>						
552001 FLEET INSURANCE	2,992	2,826	3,029	3,029	3,029	203
552002 PROPERTY INSURANCE	6,748	6,372	6,831	6,831	6,831	459
552003 GENERAL LIABILITY	5,870	5,543	5,942	5,942	5,942	399
553000 COMMUNICATIONS	10,999	9,880	10,360	10,360	10,360	480
553400 POSTAGE FEES	10,287	8,656	8,656	8,656	8,656	0
554000 ADVERTISING	1,150	1,650	1,650	1,650	1,650	0
555000 PRINTING AND BINDING	1,299	2,249	2,249	2,249	2,249	0
556000 TUITION	3,011	3,180	3,150	3,150	3,150	(30)
558000 TRAVEL	0	825	375	375	375	(450)
TOTAL ADMINISTRATIVE COSTS	42,356	41,181	42,242	42,242	42,242	1,061
<u>MATERIALS & SUPPLIES</u>						
561001 JANITORIAL SUPPLIES	932	1,000	1,000	1,000	1,000	0
561002 BUILDING MAINTENANCE SUPPLIE	1,534	1,600	1,600	1,600	1,600	0
561003 OFFICE SUPPLIES	3,573	3,234	3,351	3,351	3,351	117
561005 PUBLICATIONS	50	50	50	50	50	0
561008 VEHICLE SUPPLIES	11,925	9,000	9,000	9,000	9,000	0
561010 CLOTHING	10,956	11,300	11,300	11,300	11,300	0
561015 SAFETY EQUIPMENT & TOOLS	8,998	9,050	9,050	9,050	9,050	0
561022 HOT TOP COLD PATCH	5,500	5,500	5,500	5,500	5,500	0
561023 SAND AND GRAVEL	1,800	1,800	1,800	1,800	1,800	0
561031 CHEMICALS	162,985	187,500	187,500	187,500	187,500	0
561032 OTHER OPERATIONAL SUPPLIES CC	2,613	3,625	3,625	3,625	3,625	0
561037 LABORATORY SUPPLIES	6,850	8,000	8,000	8,000	8,000	0
561040 EQUIPMENT REPAIR SUPPLIES	32,994	30,000	30,000	30,000	30,000	0
562200 ELECTRICITY	146,794	126,000	126,000	126,000	126,000	0
562400 HEATING FUEL	32,155	34,000	34,000	34,000	34,000	0
562600 VEHICLE FUEL	18,501	21,420	21,420	21,420	21,420	0
TOTAL MATERIALS & SUPPLIES	448,160	453,079	453,196	453,196	453,196	117
<u>PROPERTY/FIXED ASSET</u>						
573401 ADMIN EQUIPMENT	2,568	4,635	2,335	2,335	2,335	(2,300)
573900 OTHER EQUIPMENT	18,571	25,734	22,400	22,400	22,400	(3,334)
575100 INVENTORY PURCHASES	0	104,000	109,000	109,000	109,000	5,000
575200 NEW SERVICES	55,558	0	0	0	0	0
TOTAL PROPERTY/FIXED ASSET	76,698	134,369	133,735	133,735	133,735	(634)

**WATER WORKS
EXPENDITURES BY ACCOUNT**

	FY 15 ACTUAL	FY 16 REVISED	FY 17 DRAFT	FY 17 DEPT REQ	FY 17 CM PROP	\$ CHANGE
<u>OTHER GOODS/SERVICES</u>						
581000 DUES AND FEES	488	1,020	1,020	1,020	1,020	0
583000 INTEREST EXPENSE	452,991	606,669	491,253	491,253	545,886	(60,783)
584000 CONTINGENCY	0	19,065	20,000	20,000	20,000	935
589001 STATE PERMITS & FEES	7,350	2,810	2,750	2,750	2,750	(60)
589030 PROP TAXES TO OTH COM	3,152	3,935	3,155	3,155	3,155	(780)
589031 LIEN DISCHARGE FEES	285	600	600	600	600	0
TOTAL OTHER GOODS/SERVICES	464,265	634,099	518,778	518,778	573,411	(60,688)
<u>OTHER TRANSACTIONS</u>						
591000 REDEMPTION OF PRINCIPAL	0	1,353,562	1,332,658	1,332,658	1,429,547	75,985
592001 DEPRECIATION	1,278,950	1,060,790	1,278,950	1,278,950	1,278,950	218,160
593002 TRANSFER TO CAPITAL PROJECTS	74,000	157,000	187,000	187,000	187,000	30,000
593008 TRANSFER TO GENERAL FUND	25,000	25,000	25,000	25,000	25,000	0
TOTAL OTHER TRANSACTIONS	1,377,950	2,596,352	2,823,608	2,823,608	2,920,497	324,145
TOTAL WATER WORKS	3,988,057	5,468,531	5,634,019	5,634,019	5,785,363	316,832



FY17 EMPLOYEE POSITIONS AND SALARY BY DEPARTMENT-SEWER FUND

* Salary and Benefits Allocated Between Departments

EMPLOYEE POSITIONS BY DEPARTMENT

CITY OF ROCHESTER

Name	Title	Salary	Longevity	Education Incentive	Holiday Pay	Early Report	Stipend	Total	Salary Allocation	BiWkly Hours	FTE
Sewer											
Storer	Director of City Services*	29,400	0	0	0	0	-	29,400	28%	NA	0.28
Bezanson	PW Engineer *	29,000	67	0	0	0	-	29,067	33%	NA	0.33
Henderson, K	Municipal Services Supervisor *	25,238	200	0	0	0	-	25,438	33%	NA	0.33
Nau	Municipal Services Supervisor*	29,818	275	0	0	0	-	30,093	50%	NA	0.50
Clark	Office Manager*	19,889	184	0	0	0	-	20,073	33%	80	0.33
Connors	Assistant Finance Director *	11,204	90	0	0	0	-	11,294	15%	NA	0.15
Fitzpatrick	City Manager	14,047	0	0	0	0	-	14,047	10%	NA	0.10
Cox	Dep City Manager/Finance Director*	11,104	33	0	0	0	-	11,137	10%	NA	0.10
Hoyt	Human Resource Manager*	6,742	60	0	0	0	-	6,802	10%	NA	0.10
Kelley	Accountant I*	4,718	0	0	0	0	-	4,718	10%	75	0.10
Gasbarro	Construction Engineer *	17,146	109	0	0	0	-	17,255	33%	80	0.33
Friend-Gray	Asst City Engineer*	23,000	0	0	0	0	-	23,000	33%	NA	0.33
Miller	Secretary II *	12,541	160	0	0	0	-	12,701	29%	80	0.29
Sullivan	Senior Accountant*	6,962	33	0	0	0	-	6,995	10%	NA	0.10
Gray	Account Clerk II*	4,077	60	0	0	0	-	4,137	10%	70	0.10
Snyder	PR/HR Specialist*	3,648	55	0	0	0	-	3,703	10%	70	0.10
Arsenault	Accountant I	5,750	0	0	0	0	-	5,750	10%	NA	0.10
Petropoulos	Secretary I *	9,331	67	0	0	0	-	9,398	33%	70	0.33
Silvia	Lead Mechanic *	18,478	0	0	0	0	-	18,478	33%	80	0.33
McKenney	PW Mechanic *	12,051	0	0	0	0	-	12,051	33%	80	0.33
Brisson	PW Mechanic *	15,413	0	0	0	0	-	15,413	33%	80	0.33
Dixon	Lead Water/Sewer *	25,657	0	0	0	0	-	25,657	50%	80	0.50
Phillips	H.E.O.*	15,385	0	0	0	0	-	15,385	33%	80	0.33
Prentice	L.E.O.*	12,536	0	0	0	0	-	12,536	33%	80	0.33
Pierce	Sewer Maintenance	34,237	0	0	0	0	-	34,237	100%	80	1.00
Washok	Sewer Maintenance	45,719	0	0	0	0	-	45,719	100%	80	1.00
Henderson, Kr	Lead WWTP Operator	56,535	0	0	0	0	-	56,535	100%	80	1.00
Scotton	WWTP Lead Maintenance	56,909	0	0	0	0	-	56,909	100%	80	1.00
Goodwin	WWTP Operator	47,466	0	0	0	0	-	47,466	100%	80	1.00
Bostrom	WWTP Operator	43,722	0	0	0	0	-	43,722	100%	80	1.00
St. Pierre, K	WWTP Mtn Mechanic	31,117	0	0	0	0	-	31,117	100%	80	1.00
Turcotte	WWTP Laborer	41,725	0	0	0	0	-	41,725	100%	80	1.00
Green	Chief WWTP Operator	80,326	600	0	0	0	-	80,926	100%	NA	1.00
Bonneau	Utility Billing Administrator *	15,552	0	0	0	0	-	15,552	50%	70	0.50
Juneau	Utility Billing Administrator *	15,607	163	0	0	0	-	15,770	50%	70	0.50
	Accrued Wages	3,000						3,000			
Total Sewer Dept		\$835,055	\$2,156	\$0	\$0	\$0	\$0	\$837,210			16.15

FY 17 PROPOSED BUDGET

OVERVIEW

The Sewer Division is managed by the Public Works Department as an Enterprise Fund. The Sewer Fund is financed and operated in a manner similar to a private enterprise fund. The intent is that costs (expenses, including depreciation) of collecting and treating wastewater for our customers are recovered through user fees.

The activities of the Sewer Division include wastewater collection, treatment, and utility billing. Other functions that support the Sewer Division include administration, engineering, utility services (maintenance and repair of collection infrastructure), and vehicle maintenance.

The Sewer Division’s Wastewater Treatment Facility (WWTF), located at 175 Pickering Road, is dedicated to treating the wastewater that flows into the facility from Rochester, East Rochester and Gonic, and to delivering a clean, clear, and safe effluent into the Coheco River.

The present day advanced Wastewater Treatment Facility is designed to treat an average flow of 5.0 million gallons per day (MGD) with a peak design flow of 16 MGD. In FY2015 the plant treated just under 1 billion gallons, which reflected an average of about 3 MGD. The City operates under effluent limitations and monitoring requirements contained in the July 23, 1997 National Pollution Discharge Elimination System (NPDES) Permit issued by the U.S. Environmental Protection Agency. The permit expired in 2002 and the City is awaiting a new permit from EPA.

REVENUE ASSUMPTIONS

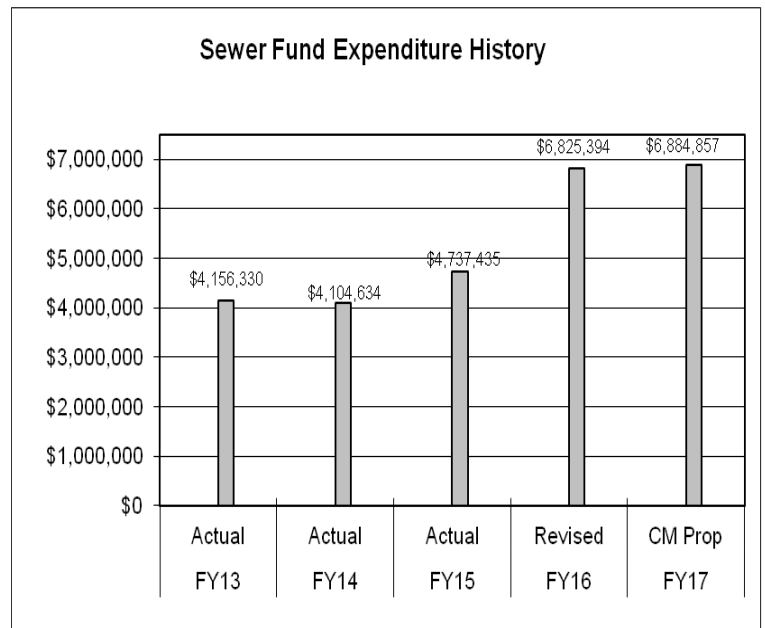
Revenue for this fund is primarily user fees. Disposal fees collected from septage haulers contribute a small portion of revenue.

EXPENDITURES

Fiscal Year 2016-2017 will see expenditures maintained near Fiscal Year 2015-2016 levels. The biggest issue facing the Sewer Division is a new NPDES Discharge Permit. Potential limits for nitrogen and phosphorous could necessitate significant capital improvements to meet required discharge limits. The WWTF also needs to construct a sludge dewatering facility as the existing treatment lagoons are almost at capacity.

PERFORMANCE OBJECTIVES

The Sewer Division will continue to explore optimization of its WWTF to help control phosphorus and nitrogen discharge levels. Optimization may help defer significant upgrades. The Division will continue to support the Great Bay Municipal Coalition for a responsible approach to environmental issues in the watershed.



**SEWER WORKS
EXPENDITURES BY ACCOUNT**

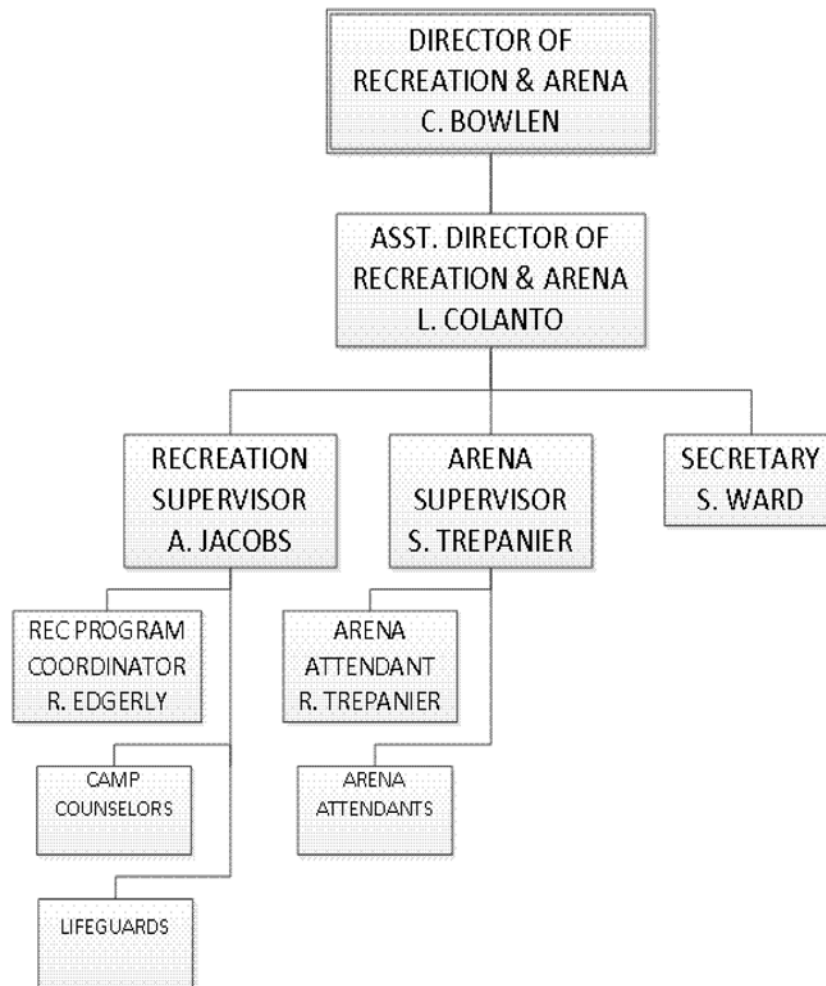
	FY 15 ACTUAL	FY 16 REVISED	FY 17 DRAFT	FY 17 DEPT REQ	FY 17 CM PROP	\$ CHANGE
<u>PERSONNEL - SALARIES</u>						
511001 SALARIES - FULL TIME	792,178	800,158	835,285	835,285	835,055	34,897
511099 SALARIES - ADJUSTMENT	0	1,656	2,741	2,741	2,741	1,085
513001 OVERTIME - REGULAR	40,484	40,600	40,600	40,600	40,600	0
515001 ON CALL	33,493	33,935	33,935	33,935	33,935	0
516000 LONGEVITY	2,190	1,902	2,156	2,156	2,156	254
TOTAL PERSONNEL - SALARIES	868,345	878,251	914,717	914,717	914,487	36,236
<u>PERSONNEL - BENEFITS</u>						
521100 HEALTH	229,902	238,138	200,707	200,707	200,707	(37,431)
521200 DENTAL	3,269	3,510	3,470	3,470	3,470	(40)
521300 LIFE	1,493	1,638	849	849	849	(789)
522000 SOCIAL SECURITY	58,198	61,698	66,837	66,837	66,858	5,160
523000 RETIREMENT	86,274	94,926	98,510	98,510	98,541	3,615
526000 WORKERS' COMPENSATION	10,058	18,841	20,687	20,687	20,687	1,846
528001 IPT	6,123	7,775	5,075	5,075	5,075	(2,700)
TOTAL PERSONNEL - BENEFITS	395,317	426,526	396,135	396,135	396,187	(30,339)
<u>TECH/PROF SERVICES</u>						
532001 STAFF DEVELOPMENT	4,735	6,344	6,344	6,344	6,344	0
532200 CONTRACTED SERVICES	19,571	11,903	0	0	0	(11,903)
533000 OTHER PROF SERVICES	47,171	166,630	128,614	128,614	128,614	(38,016)
533001 AUDIT	3,910	3,910	3,910	3,910	3,910	0
533004 MEDICAL SERVICES	441	500	500	500	500	0
533006 LABORATORY SERVICES	45,850	116,428	119,699	119,699	119,699	3,271
533009 LEGAL	286	0	0	0	0	0
533010 LABOR NEGOTIATIONS	0	2,000	1,000	1,000	1,000	(1,000)
534003 SOFTWARE MAINT/LIC	15,751	30,048	19,016	19,016	19,016	(11,032)
534009 INDUSTRIAL PRETREAT SERV	12,762	32,755	32,755	32,755	32,755	0
TOTAL TECH/PROF SERVICES	150,478	370,518	311,838	311,838	311,838	(58,680)
<u>PROPERTY SERVICES</u>						
542300 CUSTODIAL SERVICES	1,723	2,000	2,000	2,000	2,000	0
543000 REPAIR AND MAINTENANCE	76,177	68,891	91,107	91,107	91,107	22,216
543001 VEHICLE MAINT & REPAIRS	3,800	2,500	2,500	2,500	2,500	0
543002 EQUIPMENT MAINTENANCE	59,305	118,658	126,689	126,689	126,689	8,031
544200 RENTAL EQUIPMENT	343	400	400	400	400	0
544400 RENTAL COMP/COMM EQUIP	1,800	1,800	2,352	2,352	2,352	552
544500 LEASE COPIER/PRINTERS	2,972	3,452	3,452	3,452	3,452	0

**SEWER WORKS
EXPENDITURES BY ACCOUNT**

	FY 15 ACTUAL	FY 16 REVISED	FY 17 DRAFT	FY 17 DEPT REQ	FY 17 CM PROP	\$ CHANGE
TOTAL PROPERTY SERVICES	146,119	197,701	228,500	228,500	228,500	30,799
<u>ADMINISTRATIVE COSTS</u>						
552001 FLEET INSURANCE	4,413	3,956	4,241	4,241	4,241	285
552002 PROPERTY INSURANCE	10,158	9,525	10,211	10,211	10,211	686
552003 GENERAL LIABILITY	5,538	5,296	5,677	5,677	5,677	381
553000 COMMUNICATIONS	9,757	10,552	10,844	10,844	10,844	292
553400 POSTAGE FEES	11,150	8,756	8,756	8,756	8,756	0
554000 ADVERTISING	632	735	735	735	735	0
555000 PRINTING AND BINDING	1,359	1,989	1,989	1,989	1,989	0
556000 TUITION	3,096	6,780	6,900	6,900	6,900	120
558000 TRAVEL	16	875	875	875	875	0
559000 MISC PURCHASED SERVICES	14,850	15,500	15,500	15,500	15,500	0
TOTAL ADMINISTRATIVE COSTS	60,968	63,964	65,728	65,728	65,728	1,764
<u>MATERIALS & SUPPLIES</u>						
561001 JANITORIAL SUPPLIES	1,332	1,500	1,500	1,500	1,500	0
561002 BUILDING MAINTENANCE SUPPLIE	5,209	7,450	7,450	7,450	7,450	0
561003 OFFICE SUPPLIES	3,473	2,369	3,648	3,648	3,648	1,279
561005 PUBLICATIONS	0	32	32	32	32	0
561008 VEHICLE SUPPLIES	18,538	13,500	13,500	13,500	13,500	0
561009 TRAINING MATERIAL AND SUPPLIE	125	250	250	250	250	0
561010 CLOTHING	10,837	14,640	14,640	14,640	14,640	0
561015 SAFETY EQUIPMENT & TOOLS	6,809	12,100	12,100	12,100	12,100	0
561022 HOT TOP COLD PATCH	5,500	5,500	5,500	5,500	5,500	0
561023 SAND AND GRAVEL	1,644	1,650	1,650	1,650	1,650	0
561031 CHEMICALS	84,651	339,448	327,286	327,286	327,286	(12,162)
561032 OTHER OPERATIONAL SUPPLIES CO	525	600	600	600	600	0
561037 LABORATORY SUPPLIES	15,762	26,348	28,057	28,057	28,057	1,709
561040 EQUIPMENT REPAIR SUPPLIES	96,102	84,270	87,570	87,570	87,570	3,300
562200 ELECTRICITY	320,733	380,000	375,000	375,000	375,000	(5,000)
562400 HEATING FUEL	40,101	38,000	43,000	43,000	43,000	5,000
562600 VEHICLE FUEL	35,240	41,000	41,000	41,000	41,000	0
TOTAL MATERIALS & SUPPLIES	646,581	968,657	962,783	962,783	962,783	(5,874)
<u>PROPERTY/FIXED ASSET</u>						
571000 LAND&IMPROVEMENT	0	4,275	0	0	0	(4,275)
573401 ADMIN EQUIPMENT	2,189	2,135	1,635	1,635	1,635	(500)
573900 OTHER EQUIPMENT	13,008	20,376	28,575	28,575	28,575	8,199
575100 INVENTORY PURCHASES	39	12,500	12,500	12,500	12,500	0

SEWER WORKS EXPENDITURES BY ACCOUNT						
	FY 15 ACTUAL	FY 16 REVISED	FY 17 DRAFT	FY 17 DEPT REQ	FY 17 CM PROP	\$ CHANGE
TOTAL PROPERTY/FIXED ASSET	15,236	39,286	42,710	42,710	42,710	3,424
<u>OTHER GOODS/SERVICES</u>						
581000 DUES AND FEES	184	1,090	1,090	1,090	1,090	0
583000 INTEREST EXPENSE	516,203	550,877	459,693	459,693	481,493	(69,384)
584000 CONTINGENCY	0	5,875	15,000	15,000	15,000	9,125
585000 DEBT FINANCING EXPENSE	0	0	0	0	0	0
589001 STATE PERMITS & FEES	3,947	1,650	1,650	1,650	1,650	0
589034 ABATEMENTS/OVERLAY	0	0	0	0	0	0
TOTAL OTHER GOODS/SERVICES	520,333	559,492	477,433	477,433	499,233	(60,259)
<u>OTHER TRANSACTIONS</u>						
591000 REDEMPTION OF PRINCIPAL	0	2,013,438	1,999,406	1,999,406	2,026,656	13,218
592001 DEPRECIATION	1,230,056	1,124,561	1,230,057	1,230,057	1,230,057	105,496
593002 TRANSFER TO CAPITAL PROJECTS	679,000	158,000	182,000	182,000	182,000	24,000
593008 TRANSFER TO GENERAL FUND	25,000	25,000	25,000	25,000	25,000	0
TOTAL OTHER TRANSACTIONS	1,934,056	3,320,999	3,436,463	3,436,463	3,463,713	142,714
 TOTAL SEWER WORKS	 4,737,435	 6,825,394	 6,836,307	 6,836,307	 6,885,179	 59,785

RECREATION & ARENA



FY17 EMPLOYEE POSITIONS AND SALARY BY DEPARTMENT-ARENA

* Salary and Benefits Allocated Between Departments

Name	Title	Salary	Longevity	Education Incentive	Holiday Pay	Early Report	Stipend	Total	Salary Allocation	BiWkly Hours	FTE
Ice Arena											
Bowlen	Recreation/Arena Director *	13,532	90	0	0	0	-	13,622	15%	NA	0.15
Colanto	Recreation/Arena Asst Director*	8,202	24	0	0	0	-	8,226	12%	NA	0.12
Ward	Secretary II*	6,622	60	0	0	0	-	6,682	15%	75	0.15
Trepanier, S	Arena Supervisor*	40,010	424	0	0	0	-	40,434	77%	NA	0.77
Trepanier, R	Arena Attendent*	26,411	308	0	0	0	-	26,719	77%	80	0.77
	Accrued Wages	320						320			
Subtotal Full Time		95,097	906	0	0	0	-	96,004			
Ederly	Program Coordinator *	13,355	12	0	0	0	-	13,367	30%	64	0.35
	Part Time Seasonal Attendants	36,000		0	0	0	-	36,000	100%		
Subtotal Part Time		49,355	12	0	0	0	-	49,367			
Total Ice Arena		\$144,452	\$918	\$0	\$0	\$0	-	145,370			2.31

EMPLOYEE POSITIONS BY DEPARTMENT

CITY OF ROCHESTER

FY 17 PROPOSED BUDGET

OVERVIEW

The Department of Recreation and Arena is committed to providing recreational programs, services and facilities that enrich the quality of life in Rochester and foster a healthy community.

The Department of Recreation and Arena is responsible for the administration and programming of all City sponsored recreation programs and facilities. The department administers and operates two separate budgetary divisions; the General Fund Recreation Department and the Enterprise Fund Arena Department.

The Department of Arena meets monthly with the Recreation and Arena Commission, which provides advisory support to the department in the development and evaluation of programs, review of business plan and financial forecasting, setting goals / objectives, and strategizing a CIP that aligns with the adopted Master Plan.

The Arena budget is considered an Enterprise Fund within the City.

REVENUE ASSUMPTIONS

The sale of ice contracts remains the largest revenue generator for the Rochester Arena. The growth of non-contracted recreational programming and community events at the arena reinforce it as a multipurpose facility.

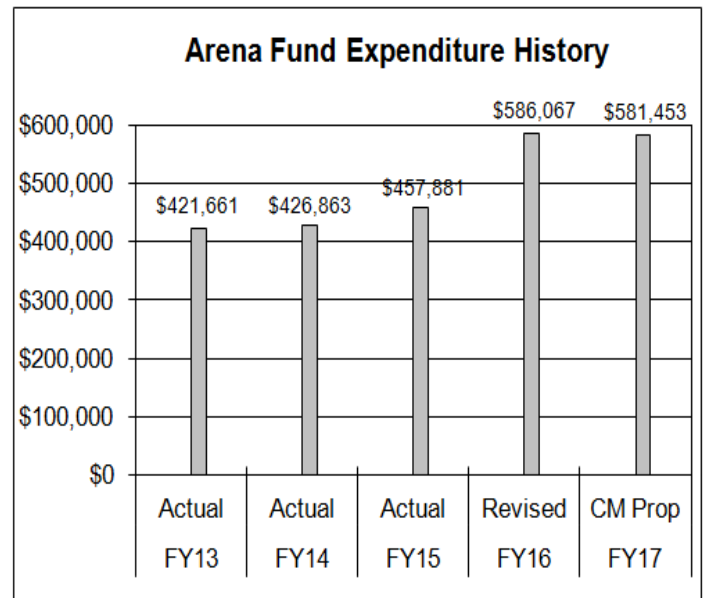
EXPENDITURES

Arena expenditure request for FY17 was developed as directed. The arena budget is analyzed strategically to control expenses but still meet the needs of this multipurpose facility.

PERFORMANCE OBJECTIVES

Performance objectives for FY17 continue to reflect the goals as stated in the Recreation & Arena Master Plan.

- Continue long range Capital Improvement Projects.
- Continue to research parking solutions and explore possible land acquisition.
- Complete office space and relocation of department headquarters.
- Continue to enhance programming space and diversify its uses.

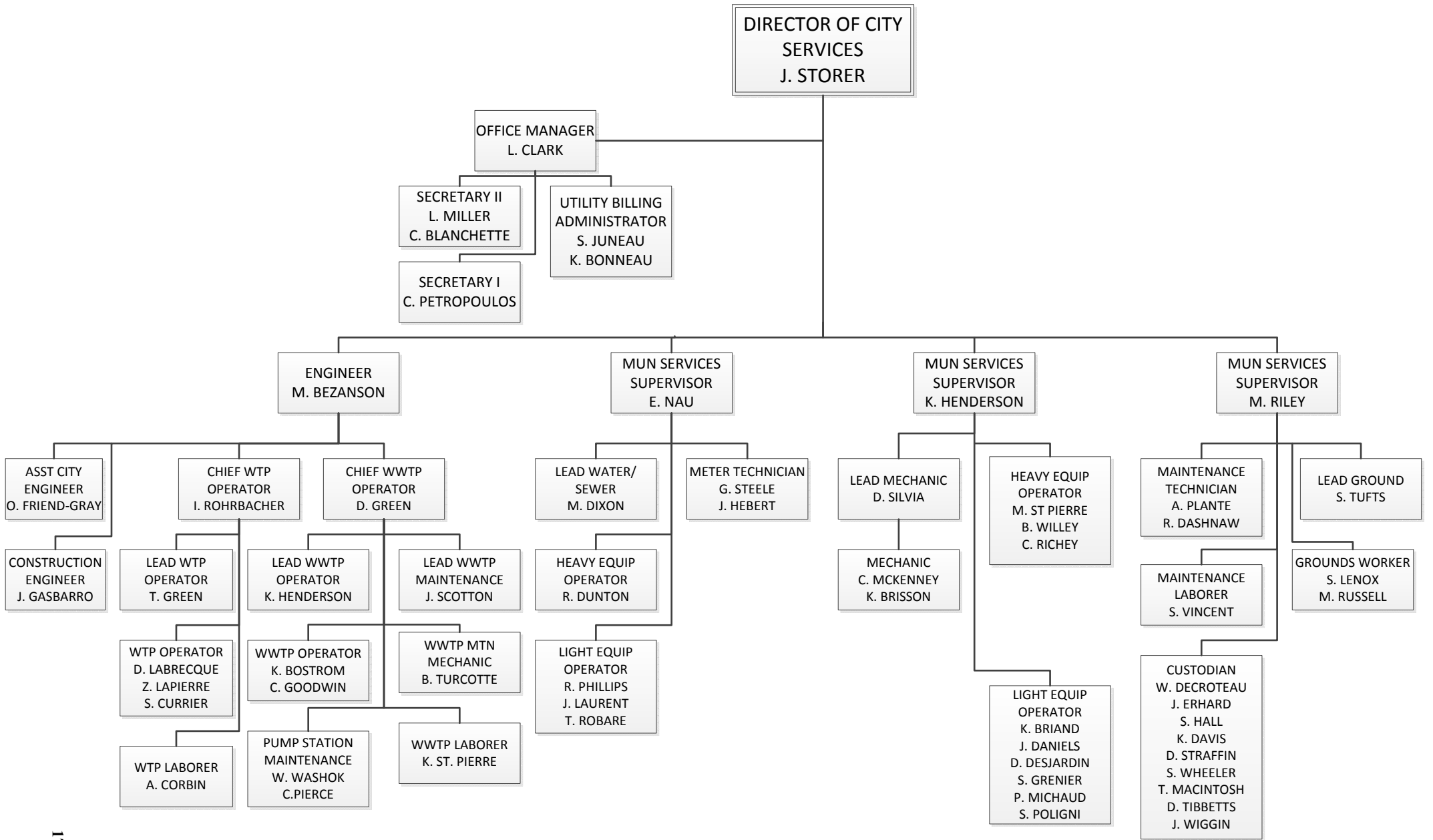


**ARENA
EXPENDITURES BY ACCOUNT**

	FY 15 ACTUAL	FY 16 REVISED	FY 17 DRAFT	FY 17 DEPT REQ	FY 17 CM PROP	\$ CHANGE
<u>PERSONNEL - SALARIES</u>						
511001 SALARIES - FULL TIME	97,662	93,844	95,097	95,097	95,097	1,253
511002 SALARIES - PART TIME	43,577	48,286	49,355	49,355	49,355	1,069
513001 OVERTIME - REGULAR	468	750	750	750	750	0
516000 LONGEVITY	766	766	918	918	918	152
TOTAL PERSONNEL - SALARIES	142,473	143,646	146,120	146,120	146,120	2,474
<u>PERSONNEL - BENEFITS</u>						
521100 HEALTH	35,819	33,918	34,710	34,710	34,710	792
521200 DENTAL	480	489	497	497	497	8
521300 LIFE	163	174	79	79	79	(95)
522000 SOCIAL SECURITY	9,671	10,231	10,424	10,424	10,424	193
523000 RETIREMENT	9,780	10,658	10,778	10,778	10,778	120
526000 WORKERS' COMPENSATION	2,627	4,919	5,401	5,401	5,401	482
528001 IPT	853	1,290	660	660	660	(630)
TOTAL PERSONNEL - BENEFITS	59,391	61,679	62,549	62,549	62,549	870
<u>TECH/PROF SERVICES</u>						
532001 STAFF DEVELOPMENT	600	0	0	0	0	0
532200 CONTRACTED SERVICES	13,127	5,450	500	500	500	(4,950)
533000 OTHER PROF SERVICES	5,663	0	0	0	0	0
533001 AUDIT	1,360	1,360	1,450	1,450	1,450	90
534003 SOFTWARE MAINT/LIC	2,352	3,130	4,072	4,072	4,072	942
TOTAL TECH/PROF SERVICES	23,102	9,940	6,022	6,022	6,022	(3,918)
<u>PROPERTY SERVICES</u>						
541100 WATER & SEWERAGE	4,258	6,000	5,500	5,500	5,500	(500)
541901 HVAC SERVICE CONTRACT	15,088	15,500	16,000	16,000	16,000	500
543000 REPAIR AND MAINTENANCE	4,377	3,800	3,500	3,500	3,500	(300)
543002 EQUIPMENT MAINTENANCE	521	2,000	2,000	2,000	2,000	0
544500 LEASE COPIER/PRINTERS	650	600	700	700	700	100
TOTAL PROPERTY SERVICES	24,894	27,900	27,700	27,700	27,700	(200)
<u>ADMINISTRATIVE COSTS</u>						
552001 FLEET INSURANCE	300	283	303	303	303	20
552002 PROPERTY INSURANCE	2,549	2,406	2,579	2,579	2,579	173
552003 GENERAL LIABILITY	879	830	890	890	890	60
553000 COMMUNICATIONS	2,157	950	2,245	2,245	2,245	1,295
553400 POSTAGE FEES	247	100	100	100	100	0
TOTAL ADMINISTRATIVE COSTS	6,131	4,569	6,117	6,117	6,117	1,548

**ARENA
EXPENDITURES BY ACCOUNT**

	FY 15 ACTUAL	FY 16 REVISED	FY 17 DRAFT	FY 17 DEPT REQ	FY 17 CM PROP	\$ CHANGE
<u>MATERIALS & SUPPLIES</u>						
561001 JANITORIAL SUPPLIES	346	1,200	1,000	1,000	1,000	(200)
561002 BUILDING MAINTENANCE SUPPLIE	5,669	7,000	6,000	6,000	6,000	(1,000)
561003 OFFICE SUPPLIES	250	500	500	500	500	0
561010 CLOTHING	0	600	0	0	0	(600)
561036 ZAMBONI PARTS	850	8,500	3,000	3,000	3,000	(5,500)
562200 ELECTRICITY	63,201	63,715	68,500	68,500	68,500	4,785
562400 HEATING FUEL	20,641	21,150	21,500	21,500	21,500	350
562600 VEHICLE FUEL	170	1,200	1,000	1,000	1,000	(200)
TOTAL MATERIALS & SUPPLIES	91,126	103,865	101,500	101,500	101,500	(2,365)
<u>PROPERTY/FIXED ASSET</u>						
573900 OTHER EQUIPMENT	8,115	0	0	0	0	0
TOTAL PROPERTY/FIXED ASSET	8,115	0	0	0	0	0
<u>OTHER GOODS/SERVICES</u>						
581000 DUES AND FEES	332	575	375	375	375	(200)
583000 INTEREST EXPENSE	31,704	37,908	33,415	33,415	33,415	(4,493)
584000 CONTINGENCY	0	1,005	7,000	7,000	7,000	5,995
589028 SPECIAL EVENTS	6,339	8,025	8,500	8,500	8,500	475
589040 DASHER BOARD ADVERTISING EXP	3,705	4,070	4,500	4,500	4,500	430
589050 PRO SHOP EXPENSE	429	2,275	2,250	2,250	2,250	(25)
TOTAL OTHER GOODS/SERVICES	42,509	53,858	56,040	56,040	56,040	2,182
<u>OTHER TRANSACTIONS</u>						
591000 REDEMPTION OF PRINCIPAL	0	100,610	100,405	100,405	100,405	(205)
592001 DEPRECIATION	60,140	75,000	75,000	75,000	75,000	0
593002 TRANSFER TO CAPITAL PROJECTS	0	5,000	0	0	0	(5,000)
TOTAL OTHER TRANSACTIONS	60,140	180,610	175,405	175,405	175,405	(5,205)
TOTAL ARENA	457,881	586,067	581,453	581,453	581,453	(4,614)



FY17 EMPLOYEE POSITIONS AND SALARY BY DEPARTMENT-COMMUNITY CENTER

* Salary and Benefits Allocated Between Departments

Name	Title	Salary	Longevity	Education Incentive	Holiday Pay	Early Report	Stipend	Total	Salary Allocation	BiWkly Hours	FTE
Community Center											
Storer	Director of City Services*	11,550	0	0	0	0	-	11,550	11%	NA	0.11
Miller	Secretary II *	2,595	33	0	0	0		2,628	6%	80	0.06
Blanchette	Secretary II *	15,116	0	0	0	0		15,116	50%	70	0.50
Riley	Municipal Services Supervisor*	31,152	0	0	0	0		31,152	40%	NA	0.40
Plante	Maintenance Tech *	16,075	0	0	0	0		16,075	40%	80	0.40
Dashnaw	Maintenance Tech *	17,106	0	0	0	0		17,106	40%	80	0.40
Vincent	Maintenance Laborer	35,836	0	0	0	0		35,836	100%	80	1.00
Davis	Custodian	37,128	0	0	0	0		37,128	100%	80	1.00
Erhard	Custodian	41,268	0	0	0	0		41,268	100%	80	1.00
Graves	Custodian	31,117	0	0	0	0		31,117	100%	80	1.00
Tufts	Lead Grounds Laborer *	8,329	0	0	0	0		8,329	20%	80	0.20
	Accrued Wages	835						835			
Subtotal Full Time		248,108	33	0	0	0	-	248,140			
Magoon	Custodian	12,406		0	0	0	-	12,406	100%	32	0.40
Subtotal Part Time		12,406	0	0	0	0	-	12,406			
Total Community Center		\$260,514	\$33	\$0	\$0	\$0	-	260,547			6.47

EMPLOYEE POSITIONS BY DEPARTMENT

CITY OF ROCHESTER

FY 17 PROPOSED BUDGET

OVERVIEW

The Community Center is a special revenue fund managed by the Buildings and Grounds Division of the Public Works Department. The fund is financed and operated in a manner similar to a private enterprise fund. The intent is that costs (expenses, including depreciation) of the building are recovered through rental fees from the building’s tenants.

Current tenants include New Hampshire Department of Health and Human Services (NHDHHS), City of Rochester School Department, Recreation and Arena Department, Economic Development Department, Strafford County Community Action, Strafford Regional Planning Commission, Crosspoint Church, Williams Driving School, and a variety of social service agencies.

REVENUE ASSUMPTIONS

Revenue for this fund is primarily from rental fees. One item of concern is that revenues continue to be less than expenditures requiring a transfer from retained earnings to cover expenses. NHDHHS is the largest tenant; their annual lease is \$275,250.

The State of New Hampshire is reviewing their business model for providing services by NHDHHS. Their current lease expired June 30, 2015, but was initially extended 6 months til December 31, 2015. The lease was then extended again, another 12 months lasting through December 31, 2016. DHHS staff indicated they are reviewing their program needs and staffing across the State and will likely go out for Requests for Proposals for office space this coming summer.

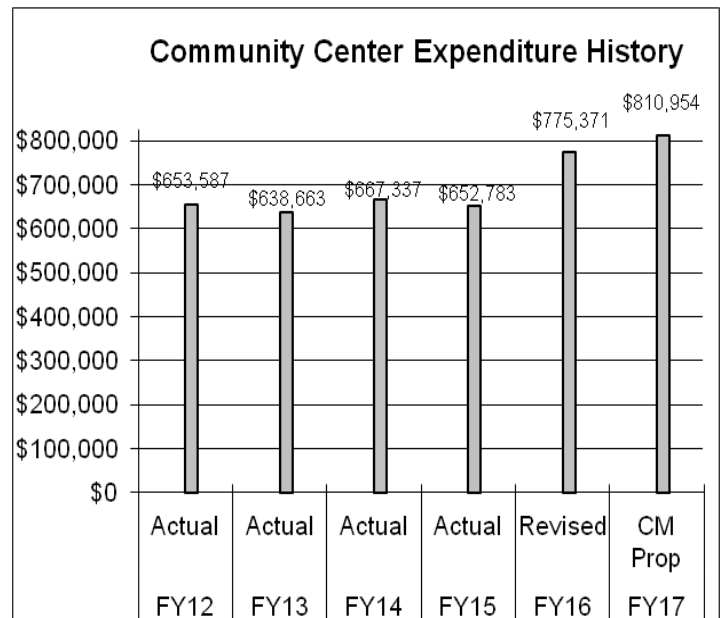
EXPENDITURES

Fiscal Year 2016-2017 will see expenditures maintained near Fiscal Year 2015-2016 levels.

PERFORMANCE OBJECTIVES

Maximize tenant and visitor satisfaction by addressing deferred maintenance items and improving the overall cleanliness and appearance of the facility.

Tenant satisfaction will help ensure the facility maintains full occupancy. The overall appearance will be improved by ongoing maintenance; and with additional training and oversight for janitorial and support staff.



**COMMUNITY CENTER
EXPENDITURES BY ACCOUNT**

	FY 15 ACTUAL	FY 16 REVISED	FY 17 DRAFT	FY 17 DEPT REQ	FY 17 CM PROP	\$ CHANGE
<u>PERSONNEL - SALARIES</u>						
511001 SALARIES - FULL TIME	198,255	233,643	243,323	243,323	248,108	14,465
511002 SALARIES - PART TIME	11,293	12,023	12,406	12,406	12,406	383
511099 SALARIES - ADJUSTMENT	0	0	825	825	825	825
513001 OVERTIME - REGULAR	10,572	8,620	8,620	8,620	8,620	0
515001 ON CALL	6,615	6,744	6,744	6,744	6,744	0
516000 LONGEVITY	146	46	33	33	33	(13)
TOTAL PERSONNEL - SALARIES	226,881	261,076	271,951	271,951	276,736	15,660
<u>PERSONNEL - BENEFITS</u>						
521100 HEALTH	35,439	38,507	55,601	55,601	55,601	17,094
521200 DENTAL	707	856	1,042	1,042	1,042	186
521300 LIFE	351	436	200	200	200	(236)
522000 SOCIAL SECURITY	16,610	19,265	20,163	20,163	20,532	1,267
523000 RETIREMENT	22,119	27,164	28,227	28,227	28,761	1,597
526000 WORKERS' COMPENSATION	3,413	6,394	7,021	7,021	7,021	627
528001 IPT	1,837	2,359	1,747	1,747	1,747	(612)
TOTAL PERSONNEL - BENEFITS	80,477	94,981	114,001	114,001	114,904	19,923
<u>TECH/PROF SERVICES</u>						
532001 STAFF DEVELOPMENT	991	1,350	1,350	1,350	1,350	0
532200 CONTRACTED SERVICES	2,521	1,651	0	0	0	(1,651)
533010 LABOR NEGOTIATIONS	0	1,300	1,000	1,000	1,000	(300)
534003 SOFTWARE MAINT/LIC	5,931	6,683	6,971	6,971	6,971	288
TOTAL TECH/PROF SERVICES	9,444	10,984	9,321	9,321	9,321	(1,663)
<u>PROPERTY SERVICES</u>						
541100 WATER & SEWERAGE	12,874	17,000	17,000	17,000	17,000	0
541901 HVAC SERVICE CONTRACT	27,553	31,203	32,140	32,140	32,140	937
543000 REPAIR AND MAINTENANCE	45,160	45,095	43,397	43,397	43,397	(1,698)
543001 VEHICLE MAINT & REPAIRS	96	750	750	750	750	0
543002 EQUIPMENT MAINTENANCE	465	345	353	353	353	8
544200 RENTAL EQUIPMENT	0	400	400	400	400	0
544500 LEASE COPIER/PRINTERS	727	706	706	706	706	0
TOTAL PROPERTY SERVICES	86,875	95,499	94,746	94,746	94,746	(753)
<u>ADMINISTRATIVE COSTS</u>						
552001 FLEET INSURANCE	1,227	1,159	1,242	1,242	1,242	83
552002 PROPERTY INSURANCE	12,064	11,392	12,212	12,212	12,212	820
552003 GENERAL LIABILITY	1,707	1,612	1,782	1,782	1,782	170

**COMMUNITY CENTER
EXPENDITURES BY ACCOUNT**

	FY 15 ACTUAL	FY 16 REVISED	FY 17 DRAFT	FY 17 DEPT REQ	FY 17 CM PROP	\$ CHANGE
553000 COMMUNICATIONS	3,832	4,520	4,520	4,520	4,520	0
553400 POSTAGE FEES	14	75	75	75	75	0
554000 ADVERTISING	300	300	300	300	300	0
555000 PRINTING AND BINDING	190	254	254	254	254	0
556000 TUITION	0	90	90	90	90	0
558000 TRAVEL	0	450	450	450	450	0
TOTAL ADMINISTRATIVE COSTS	19,335	19,852	20,925	20,925	20,925	1,073
<u>MATERIALS & SUPPLIES</u>						
561001 JANITORIAL SUPPLIES	11,298	9,100	11,300	11,300	11,300	2,200
561002 BUILDING MAINTENANCE SUPPLIE	8,512	16,200	17,700	17,700	17,700	1,500
561003 OFFICE SUPPLIES	644	658	658	658	658	0
561005 PUBLICATIONS	0	32	32	32	32	0
561008 VEHICLE SUPPLIES	4,727	4,000	4,000	4,000	4,000	0
561010 CLOTHING	3,344	4,121	4,121	4,121	4,121	0
561015 SAFETY EQUIPMENT & TOOLS	679	1,100	2,448	2,448	2,448	1,348
562200 ELECTRICITY	143,932	141,825	144,000	144,000	144,000	2,175
562400 HEATING FUEL	45,986	67,500	65,385	65,385	65,385	(2,115)
562600 VEHICLE FUEL	4,238	7,300	7,300	7,300	7,300	0
TOTAL MATERIALS & SUPPLIES	223,360	251,836	256,944	256,944	256,944	5,108
<u>PROPERTY/FIXED ASSET</u>						
572000 BUILDINGS	0	5,800	0	0	0	(5,800)
573401 ADMIN EQUIPMENT	742	1,643	1,643	1,643	1,643	0
573900 OTHER EQUIPMENT	5,550	26,100	22,335	22,335	22,335	(3,765)
TOTAL PROPERTY/FIXED ASSET	6,292	33,543	23,978	23,978	23,978	(9,565)
<u>OTHER GOODS/SERVICES</u>						
581000 DUES AND FEES	0	50	50	50	50	0
584000 CONTINGENCY	0	7,200	13,000	13,000	13,000	5,800
589001 STATE PERMITS & FEES	120	350	350	350	350	0
TOTAL OTHER GOODS/SERVICES	120	7,600	13,400	13,400	13,400	5,800
TOTAL COMMUNITY CENTER	652,783	775,371	805,266	805,266	810,954	35,583

**ECONOMIC DEVELOPMENT FUND
EXPENDITURES BY ACCOUNT**

	FY 15 ACTUAL	FY 16 REVISED	FY 17 DRAFT	FY 17 DEPT REQ	FY 17 CM PROP	\$ CHANGE
<u>TECH/PROF SERVICES</u>						
534006 CONSULTING OTHER	36,545	40,000	75,000	75,000	0	(40,000)
534007 MARKETING	67,078	95,105	60,000	60,000	0	(95,105)
TOTAL TECH/PROF SERVICES	103,623	135,105	135,000	135,000	0	(135,105)
<u>OTHER GOODS/SERVICES</u>						
589044 COMMUNITY SERVICES	35,500	40,000	40,000	40,000	0	(40,000)
TOTAL OTHER GOODS/SERVICES	35,500	40,000	40,000	40,000	0	(40,000)
<u>OTHER TRANSACTIONS</u>						
593003 TRANSFER TO CAPITAL FUND	85,000	0	0	0	0	0
TOTAL OTHER TRANSACTIONS	85,000	0	0	0	0	0
 TOTAL ECONOMIC DEVELOPMENT	 224,123	 175,105	 175,000	 175,000	 0	 (175,105)

FY17 EMPLOYEE POSITIONS AND SALARY BY DEPARTMENT-CDBG GRANT

* Salary and Benefits Allocated Between Departments

Name	Title	Salary	Longevity	Education Incentive	Holiday Pay	Early Report	Stipend	Total	Salary Allocation	BiWkly Hours	FTE
Community Development											
Long	CD Specialist*	35,052	0	0	0	0	-	35,052	78%	80	0.78
	Additional Salary Available under Grant	2,311						2,311			
Total Community Development		\$36,363	\$0	\$0	\$0	\$0	-	36,363			0.78

EMPLOYEE POSITIONS BY DEPARTMENT

CITY OF ROCHESTER

FY 17 PROPOSED BUDGET

**COMMUNITY DEVELOPMENT BLOCK GRANT
EXPENDITURES BY ACCOUNT**

	FY16 CM PROP	FY16 ADOPTED	FY17 CM DRAFT	FY17 CM PROP	\$ CHANGE
<u>ADMINISTRATION</u>					
511001 SALARIES - FULL TIME	34,930	34,930	35,044	36,363	1,433
521100 HEALTH	1,248	1,248	1,248	2,040	792
521200 DENTAL	70	70	70	70	0
521300 LIFE	65	65	65	65	0
522000 SOCIAL SECURITY	2,365	2,365	2,375	2,773	408
523000 RETIREMENT	3,902	3,902	3,915	3,903	1
526000 WORKER'S COMP	95	95	95	95	0
528001 IPT	303	303	303	303	0
532001 STAFF DEVELOPMENT	300	300	300	300	0
533001 AUDIT	627	627	490	500	(127)
552003 GENERAL LIABILITY	273	273	273	273	0
553000 COMMUNICATIONS	150	150	150	150	0
553400 POSTAGE	75	75	75	75	0
554000 ADVERTISING	559	559	559	700	141
558000 TRAVEL	400	400	400	500	100
561003 OFFICE SUPPLIES	50	50	50	100	50
TOTAL CDBG ADMINISTRATION	45,412	45,412	45,412	48,210	2,739
<u>PROJECTS</u>					
610000 PUBLIC SERVICES	34,059	34,059	34,059	36,158	2,099
620000 PUBLIC FACILITIES	85,591	85,591	85,591	106,684	21,093
640000 ECONOMIC DEVELOPMENT	12,000	12,000	12,000	0	(12,000)
650000 RESIDENTIAL REHAB	50,000	50,000	50,000	50,000	0
TOTAL CDBG PROJECTS	181,650	181,650	181,650	192,842	11,192
GRAND TOTAL CDBG	227,062	227,062	227,062	241,052	13,990

FY17 EMPLOYEE POSITIONS AND SALARY BY DEPARTMENT-BRIDGING THE GAPS GRANT

* Salary and Benefits Allocated Between Departments

Name	Title	Salary	Longevity	Education Incentive	Holiday Pay	Early Report	Stipend	Total	Salary Allocation	BiWkly Hours	FTE
Bridging the Gaps											
Martuscello	BTG Coordinator	41,995						41,995	100%	80	1.00
Long	CD Specialist*	3,135	0	0	0	0	-	3,135	7%	80	0.06
Sullivan	Senior Accountant*	3,480						3,480	5%	NA	0.05
Additional Funds Available for Salaries		5,910						5,910			
Total Bridging the Gaps		\$54,520	\$0	\$0	\$0	\$0	-	54,520			1.11

EMPLOYEE POSITIONS BY DEPARTMENT

CITY OF ROCHESTER

FY 17 PROPOSED BUDGET

**BRIDGING THE GAPS
EXPENDITURES BY ACCOUNT**

	FY16 CM PROP	FY16 ADOPTED	FY17 CM DRAFT	FY17 CM PROP	\$ CHANGE
<u>ADMINISTRATION</u>					
511001 SALARIES - FULL TIME	54,520	54,520	54,520	54,520	0
521100 HEALTH	1,000	1,000	1,000	1,000	0
521200 DENTAL	250	250	250	250	0
521300 LIFE	76	76	76	76	0
522000 SOCIAL SECURITY	4,171	4,171	4,171	4,171	0
523000 RETIREMENT	6,090	6,090	6,090	6,090	0
526000 WORKER'S COMP	35	35	35	35	0
528001 IPT	400	400	400	400	0
532001 STAFF DEVELOPMENT	1,880	1,880	1,880	1,880	0
532200 CONTRACTED SERVICES	23,400	23,400	23,400	23,400	0
533000 OTHER PROF SERVICES	4,175	4,175	4,175	4,175	0
554000 ADVERTISING	1,826	1,826	1,826	1,826	0
555000 PRINTING AND BINDING	2,000	2,000	2,000	2,000	0
558000 TRAVEL	13,439	13,439	13,439	13,439	0
561003 OFFICE SUPPLIES	2,700	2,700	2,700	2,700	0
561032 OTHER OPERATIONAL SUPPLIES	8,440	8,440	8,440	8,440	0
581000 DUES AND FEES	598	598	598	598	0
TOTAL CDBG ADMINISTRATION	125,000	125,000	125,000	125,000	0

**HUD OFFICER
EXPENDITURES BY ACCOUNT**

	FY 15 ACTUAL	FY 16 REVISED	FY 17 DRAFT	FY 17 DEPT REQ	FY 17 CM PROP	\$ CHANGE
<u>PERSONNEL - SALARIES</u>						
511001 SALARIES - FULL TIME	5,514	0	0	0	0	0
511002 SALARIES - PART TIME	42,786	69,019	58,865	58,865	58,865	(10,154)
TOTAL PERSONNEL - SALARIES	48,299	69,019	58,865	58,865	58,865	(10,154)
<u>PERSONNEL - BENEFITS</u>						
522000 SOCIAL SECURITY	3,753	5,082	5,148	5,148	5,148	66
526000 WORKERS' COMPENSATION	432	899	987	987	987	88
TOTAL PERSONNEL - BENEFITS	4,185	5,981	6,135	6,135	6,135	154
TOTAL POLICE	52,484	75,000	65,000	65,000	65,000	(10,000)

**ICAC FUND
EXPENDITURES BY ACCOUNT**

	FY 15 ACTUAL	FY 16 REVISED	FY 17 DRAFT	FY 17 DEPT REQ	FY 17 CM PROP	\$ CHANGE
<u>PERSONNEL - SALARIES</u>						
513001 OVERTIME - REGULAR	1,065	2,300	2,300	2,300	2,300	0
TOTAL PERSONNEL - SALARIES	1,065	2,300	2,300	2,300	2,300	0
<u>PERSONNEL - BENEFITS</u>						
522000 SOCIAL SECURITY	15	200	200	200	200	0
523000 RETIREMENT	269	500	500	500	500	0
TOTAL PERSONNEL - BENEFITS	285	700	700	700	700	0
<u>TECH/PROF SERVICES</u>						
532001 STAFF DEVELOPMENT	0	500	500	500	500	0
TOTAL TECH/PROF SERVICES	0	500	500	500	500	0
<u>ADMINISTRATIVE COSTS</u>						
558000 TRAVEL	897	1,500	1,500	1,500	1,500	0
TOTAL ADMINISTRATIVE COSTS	897	1,500	1,500	1,500	1,500	0
 TOTAL POLICE	 2,246	 5,000	 5,000	 5,000	 5,000	 0

TIF 162-K GRANITE STATE BUSINESS PARK FUND 7028

EXPENDITURES BY ACCOUNT

	FY 15 ACTUAL	FY 16 REVISED	FY 17 DRAFT	FY 17 DEPT REQ	FY 17 CM PROP	\$ CHANGE
<u>OTHER TRANSACTIONS</u>						
593002 TRANSFER TO CAPITAL PROJECTS	0	90,000	0	0	100,000	10,000
TOTAL OTHER TRANSACTIONS	0	90,000	0	0	100,000	10,000
TOTAL	0	90,000	0	0	100,000	10,000

TIF 205C GRANITE STATE BUSINESS PARK FUND 7029

EXPENDITURES BY ACCOUNT

	FY 15 ACTUAL	FY 16 REVISED	FY 17 DRAFT	FY 17 DEPT REQ	FY 17 CM PROP	\$ CHANGE
<u>OTHER GOODS/SERVICES</u>						
583000 INTEREST EXPENSE	0	0	0	0	282,827	282,827
TOTAL OTHER GOODS/SERVICES	0	0	0	0	282,827	282,827
<u>OTHER TRANSACTIONS</u>						
591000 REDEMPTION OF PRINCIPAL	0	0	0	0	373,682	373,682
TOTAL OTHER TRANSACTIONS	0	0	0	0	373,682	373,682
TOTAL PUBLIC WORKS	0	0	0	0	656,509	656,509

TIF 162-K GRANITE RIDGE DEVELOPMENT FUND 7030

EXPENDITURES BY ACCOUNT

	FY 15 ACTUAL	FY 16 REVISED	FY 17 DRAFT	FY 17 DEPT REQ	FY 17 CM PROP	\$ CHANGE
<u>OTHER GOODS/SERVICES</u>						
583000 INTEREST EXPENSE	0	0	0	0	119,213	119,213
TOTAL OTHER GOODS/SERVICES	0	0	0	0	119,213	119,213
TOTAL	0	0	0	0	119,213	119,213

FY17 CAPITAL IMPROVEMENTS PROGRAM SCHEDULE

DEPARTMENT/DESCRIPTION	*C/O AMOUNT	AMOUNT	BORROWING PROCEEDS	O&M CASH	FUND BAL RET EARN	DED REV	SRF	GRANT	LIFE
General Fund									
Economic Development									
ERZ Signs		12,000		12,000					20
Wayfinding	-	100,000	100,000	0	0	0	0	0	20
Subtotal: Economic Development	-	112,000	100,000	12,000	0	0	0	0	
Municipal Information Systems									
Network Upgrade / Expansion	0	20,000	0	20,000	0	0	0	0	7
Annual Hardware Replacement	33,981	45,000	0	45,000	0	0	0	0	5
Annual Software Upgrades	35,811	20,000	0	20,000	0	0	0	0	5
Telephone System Upgrade	70,000	60,000	60,000	0	0	0	0	0	7
Subtotal: MIS	139,792	145,000	60,000	85,000	0	0	0	0	
City Clerk & Elections									
Voting Machine Replacement Program	14,000	7,000	0	7,000	0	0	0	0	6
Subtotal: City Clerk & Elections	14,000	7,000	0	7,000	0	0	0	0	
Public Buildings									
Central Fire - Replace Boiler & HVAC Units	0	55,000	55,000	0	0	0	0	0	25
Downtown Lighting Rehabilitation - Final Phase	26,135	20,000	0	20,000	0	0	0	0	25
Emergency Generator Central Fire	0	110,000	0	55,000	0	0	0	55,000	20
Hanson Pines Pool-Security Cameras-Public Blds	0	10,000		10,000					20
Install Ductless Heating/Cooling - City Hall	20,000	25,000	0	25,000	0	0	0	0	20
Library Rehabilitation	0	35,000	35,000	0	0	0	0	0	25
Police Station - Roof Repair	0	25,000	0	25,000	0	0	0	0	25
Subtotal: Public Buildings	46,135	280,000	90,000	135,000	0	0	0	55,000	
Planning									
Master Plan Chapter creation/update	30,000	15,000	0	15,000	0	0	0	0	6
Subtotal: Planning	30,000	15,000	0	15,000	0	0	0	0	
Police									
In Car Cruiser Cameras		60,000		60,000					10
Replace Cruiser Radios	14,768	20,000	0	20,000	0	0	0	0	6
Vehicle & Equipment Replacement Program-Police	11,437	103,400	0	103,400	0	0	0	0	5
Subtotal: Police	26,205	183,400	0	183,400	0	0	0	0	
Fire									
Fire Fighting Gear Replacement	7,418	6,000	0	6,000	0	0	0	0	10
Mobile and Portable Radio Replacement Program	-	150,000	0	150,000	0	0	0	0	10
Subtotal: Fire	7,418	156,000	0	156,000	0	0	0	0	

FY17 CAPITAL IMPROVEMENTS PROGRAM SCHEDULE

DEPARTMENT/DESCRIPTION	*C/O AMOUNT	AMOUNT	BORROWING PROCEEDS	O&M CASH	FUND BAL RET EARN	DED REV	SRF	GRANT	LIFE
Public Works									
Asset Management Program - Highway		50,000	0	50,000	0	0	0	0	25
Corrective Drainage	100,000	150,000	150,000	0	0	0	0	0	25
Crosswalk Safety Improvements		100,000	0	100,000	0	0	0	0	20
EPA MS4 Stormwater Permit	173,327	75,000	75,000	0	0	0	0	0	25
Franklin/Adams Area Improvements - Public Works	1,586,447	560,000	560,000	0	0	0	0	0	25
New DPW Facility Construction/Outfitting/Commissioning	3,800	150,000	150,000	0	0	0	0	0	25
Pavement Condition Assessment		70,000	0	70,000	0	0	0	0	10
Pavement Maintenance (Crack Sealing)	50,000	50,000	0	50,000	0	0	0	0	5
Pavement Rehabilitation	174,714	800,000	0	800,000	0	0	0	0	16
Replace/Repair Four Rod Road Culvert		125,000	125,000	0	0	0	0	0	25
Sidewalk Replacement	150,000	50,000	0	50,000	0	0	0	0	45
Vehicle Replacement Program - DPW	8,551	369,000	0	369,000	0	0	0	0	10
Woodman/Myrtle Area St Reconstruction-Pub Works	13,334	1,700,000	1,700,000	0	0	0	0	0	26
Subtotal: Public Works	2,260,173	4,249,000	2,760,000	1,489,000	-	-	-	-	
Library									
Book Drop	-	6,000	0	6,000	0	0	0	0	25
Subtotal: Recreation	-	6,000	0	6,000	0	0	0	0	
Sub Total City	2,523,723	5,153,400	3,010,000	2,088,400	-	-	-	55,000	
School Department									
Creteau Technology Center		24,187,127	6,687,127					17,500,000	50
Door Hardware	6,542	7,500	0	7,500	0	0	0	0	10
Electrical Upgrades	15,870	35,000	0	35,000	0	0	0	0	25
Fencing	3,280	5,000	0	5,000	0	0	0	0	20
Flooring	10,000	10,000	0	10,000	0	0	0	0	20
Gonic Window Replacement		140,000	140,000	0	0	0	0	0	30
Honeywell Phase III		2,246,146	2,246,146	0					20
Music-Athletic Building		190,000	190,000	0	0	0	0	0	50
Painting Cycle - Interior	26,884	28,000	0	28,000	0	0	0	0	10
Painting Exterior	6,180	10,000	0	10,000	0	0	0	0	10
Playground Upgrades	3,844	5,000	0	5,000	0	0	0	0	15
Roof Upgrades		100,000	100,000	0	0	0	0	0	30
Spaulding HS Rubber Stair Treads & Risers		100,000	100,000	0	0	0	0	0	30
Spaulding HS Sprinkler & Alarm Upgrades		665,000	665,000	0	0	0	0	0	30
Vehicle Replacement		35,000	0	35,000	0	0	0	0	10
School Total	72,600	27,763,773	10,128,273	135,500	0	0	0	17,500,000	
General Fund Total	2,596,323	32,917,173	13,138,273	2,223,900	0	0	0	17,555,000	0

*Note- Carry Over Amounts based on Available Budgets as of 3-22-16

FY17 CAPITAL IMPROVEMENTS PROGRAM SCHEDULE

DEPARTMENT/DESCRIPTION	*C/O AMOUNT	AMOUNT	BORROWING PROCEEDS	O&M CASH	FUND BAL RET EARN	DED REV	SRF	GRANT	LIFE
Tax Incremental Financing Districts									
Tax Incremental Financing Districts									
Granite State Business Park-Lighting	70,000	100,000		100,000					30
Granite State Business Park-Water Main	-	1,400,000	1,400,000	0	0	0	0	0	25
Granite Ridge Development-Sewer Pump Station		100,000	100,000						21
Subtotal: Economic Development	70,000	1,600,000	1,500,000	100,000	0	0	0	0	

*Note- Carry Over Amounts based on Available Budgets as of 3-22-16

FY17 CAPITAL IMPROVEMENTS PROGRAM SCHEDULE

DEPARTMENT/DESCRIPTION	*C/O AMOUNT	AMOUNT	BORROWING PROCEEDS	O&M CASH	FUND BAL RET EARN	DED REV	SRF	GRANT	LIFE
Enterprise Funds									
Water Works									
Asset Management Program - Water	0	30,000	0	30,000	0	0	0	0	10
Evaluate Alum Sludge Line	0	25,000	0	25,000	0	0	0	0	25
Franklin/Adams Area Improvements - Water	973,317	1,000,000	1,000,000	0	0	0	0	0	25
Groundwater Development	100,000	150,000	150,000	0	0	0	0	0	45
New DPW Facility - Water Component		150,000	150,000	0	0	0	0	0	25
Rochester Reservoir Dam Structural Assessment	20,363	315,000	315,000	0	0	0	0	0	25
Round Pond Augmentation	0	600,000	600,000	0	0	0	0	0	25
Vehicle Replacement Program - Water	0	59,000	0	59,000	0	0	0	0	10
Water Distribution System Upgrades	62,290	100,000	100,000	0	0	0	0	0	25
Water Treatment Plant Laboratory Upgrades	0	25,000	0	25,000	0	0	0	0	25
Water Treatment Plant Systems Controls Upgrades	0	200,000	200,000	0	0	0	0	0	25
Watershed Management Program	-	50,000	0	50,000	0	0	0	0	25
Woodman/Myrtle Area St Reconstruction - Water	13,333	1,400,000	1,400,000	0	0	0	0	0	25
WTP Low Lift Pump Station Upgrade	86,985	440,000	440,000	0	0	0	0	0	20
Subtotal: Water Works	1,256,288	4,544,000	4,355,000	189,000	0	0	0	0	
Sewer Works									
Asset Management Program - Sewer	0	50,000	0	50,000	0	0	0	0	10
Colonial Pines Sewer Construction	1,200,000	1,000,000	1,000,000	0	0	0	0	0	25
New DPW Facility - Sewer Component	0	150,000	150,000	0	0	0	0	0	25
NPDES Permit Technical/Legal Support for Compliance	288,966	300,000	300,000	0	0	0	0	0	25
Pump Station Replacement Program	1,798,504	1,000,000	1,000,000	0	0	0	0	0	21
Vehicle Replacement Program - Sewer	62,293	135,000	0	135,000	0	0	0	0	10
Woodman/Myrtle Area St Reconstruction-Sewer	13,333	1,500,000	1,500,000	0	0	0	0	0	26
WWTF Aeration System Replacement	0	20,000	20,000	0	0	0	0	0	25
WWTF Sludge Dewatering	2,200,000	5,000,000	5,000,000	0	0	0	0	0	25
WWTF Valve Automation, Instrumentation ORP Evaluation	0	315,000	315,000	0	0	0	0	0	25
Subtotal: Sewer Works	5,563,096	9,470,000	9,285,000	185,000	0	0	0	0	
Arena									
Arena Cold Floor Replacement	0	500,000	500,000	0	0	0	0	0	25
Heating and Hotwater Boiler Replacement	0	75,000	75,000	0					20
Subtotal: Arena	0	575,000	575,000	-	0	0	0	0	

*Note- Carry Over Amounts based on Available Budgets as of 3-22-16

FY17 CAPITAL IMPROVEMENTS PROGRAM SCHEDULE

DEPARTMENT/DESCRIPTION	C/O AMOUNT	AMOUNT	BORROWING PROCEEDS	O&M CASH	FUND BAL RET EARN	DED REV	SRF	GRANT	LIFE
Special Revenue Funds									
Community Center									
DHHS Space Renovations	30,000	100,000	100,000		0	0	0	0	15
Facility Renovations	0	100,000	100,000		0	0	0	0	25
Interior & Exterior Security Camera System	0	100,000	100,000		0	0	0	0	20
Subtotal: Community Center	30,000	300,000	300,000	0	0	0	0	0	
Enterprise & Special Revenue Funds Total	6,849,384	14,889,000	14,515,000	374,000	0	0	0	0	
All Funds Total	9,515,707	49,406,173	29,153,273	2,697,900	0	0	0	17,555,000	

City of Rochester
Long Term Debt Req's. Principal & Interest Payments
20 YEAR SCHEDULE - FY17 CM PROPOSED BUDGET BOOK

	2017	2018	2019	2020	2021	2022	2023	2024	2025 - 2036	TOTAL
CITY										
PRINCIPAL	2,676,321.44	2,636,003.89	2,394,441.87	2,312,384.86	2,128,974.29	1,896,403.54	1,896,755.22	1,751,427.22	6,321,117.27	24,013,829.60
INTEREST	755,117.83	664,051.45	584,112.98	513,284.74	444,785.60	385,875.22	328,718.37	269,610.72	800,598.55	4,746,155.46
SUBTOTAL	3,431,439.27	3,300,055.34	2,978,554.85	2,825,669.60	2,573,759.89	2,282,278.76	2,225,473.59	2,021,037.94	7,121,715.82	28,759,985.06
SCHOOL										
PRINCIPAL	1,488,997.50	1,456,773.95	1,329,595.45	1,327,093.18	1,294,173.81	1,105,460.04	1,083,139.79	939,119.54	8,313,305.35	18,337,658.61
INTEREST	861,219.55	593,005.97	537,646.80	486,981.96	436,462.64	388,475.49	341,692.73	298,046.66	1,426,078.74	5,369,610.54
SUBTOTAL	2,350,217.05	2,049,779.92	1,867,242.25	1,814,075.14	1,730,636.45	1,493,935.53	1,424,832.52	1,237,166.20	9,739,384.09	23,707,269.15
TIF205C - SAFRAN										
PRINCIPAL	180,965.03	185,378.82	194,206.38	203,033.94	211,861.50	216,275.29	225,102.85	233,930.41	2,264,269.83	3,915,024.05
INTEREST	100,259.04	96,639.74	92,932.16	89,048.04	84,987.36	80,750.12	75,883.94	70,819.12	319,910.90	1,011,230.42
SUBTOTAL	281,224.07	282,018.56	287,138.54	292,081.98	296,848.86	297,025.41	300,986.79	304,749.53	2,584,180.73	4,926,254.47
TIF162K - GRANITE RIDGE										
PRINCIPAL	-	370,000.00	370,000.00	370,000.00	370,000.00	370,000.00	370,000.00	370,000.00	1,105,000.00	3,695,000.00
INTEREST	119,212.50	111,812.50	97,012.50	82,212.50	67,412.50	54,462.50	41,512.50	28,562.50	35,331.25	637,531.25
SUBTOTAL	119,212.50	481,812.50	467,012.50	452,212.50	437,412.50	424,462.50	411,512.50	398,562.50	1,140,331.25	4,332,531.25
WATER FUND										
PRINCIPAL	1,332,657.30	1,337,912.30	1,197,478.72	1,201,846.67	1,159,099.11	1,139,735.21	1,154,228.51	1,125,289.52	5,744,969.95	15,393,217.29
INTEREST	491,252.94	447,117.48	406,860.97	372,338.85	337,525.03	303,103.69	267,609.48	230,111.76	767,497.12	3,623,417.32
SUBTOTAL	1,823,910.24	1,785,029.78	1,604,339.69	1,574,185.52	1,496,624.14	1,442,838.90	1,421,837.99	1,355,401.28	6,512,467.07	19,016,634.61
SEWER FUND										
PRINCIPAL	1,999,405.87	1,964,177.00	1,896,541.94	1,872,792.78	1,624,538.96	690,834.91	687,095.28	673,704.33	3,538,767.80	14,947,858.87
INTEREST	459,692.08	401,046.04	348,357.35	286,810.93	220,755.15	180,525.27	158,630.43	136,396.96	464,768.14	2,656,982.35
SUBTOTAL	2,459,097.95	2,365,223.04	2,244,899.29	2,159,603.71	1,845,294.11	871,360.18	845,725.71	810,101.29	4,003,535.94	17,604,841.22
ARENA FUND										
PRINCIPAL	100,404.77	100,404.77	100,404.77	67,640.18	70,852.06	70,852.06	71,489.04	40,489.04	387,971.69	1,010,508.38
INTEREST	33,414.94	29,377.46	25,480.47	22,230.18	19,786.98	17,242.68	14,577.90	12,639.00	65,071.38	239,820.99
SUBTOTAL	133,819.71	129,782.23	125,885.24	89,870.36	90,639.04	88,094.74	86,066.94	53,128.04	453,043.07	1,250,329.37
GRAND TOTALS										
PRINCIPAL	7,778,751.91	8,050,650.73	7,482,669.13	7,354,791.61	6,859,499.73	5,489,561.05	5,487,810.69	5,133,960.06	27,675,401.89	81,313,096.80
INTEREST	2,820,168.88	2,343,050.64	2,092,403.23	1,852,907.20	1,611,715.26	1,410,434.97	1,228,625.35	1,046,186.72	3,879,256.08	18,284,748.33

CITY OF ROCHESTER

Debt Limit Analysis - Principal Payments as of October 31, 2015

Description	City & Arena ¹	School	Water	Sewer
Assessed Valuation ²	2,116,115,542	2,116,115,542	2,116,115,542	N/A
% of State Assessment	3.00%	7.00%	10.00%	Unlimited
Statutory Limit	63,483,466.26	148,128,087.94	211,611,554.20	Unlimited
Bonds	26,652,995.26	20,232,370.77	12,297,989.27	11,925,035.79
TIF-205-c Bond	4,087,161.52	0.00	0.00	0.00
TIF-162-k Bond (Granite Ridge)	3,695,000.00	0.00	0.00	0.00
Notes	0.00	0.00	187,500.00	0.00
State Revolving Loans	337,633.02	0.00	4,220,033.23	5,035,751.67
SRF Drawdowns Ongoing	0.00	0.00	1,838,584.31	357,480.84
Less: Net Debt Outstanding 10/31/2015	34,772,789.80	20,232,370.77	18,544,106.81	17,318,268.30
FY16 Debt Payments 07/01/2015 thru 10/31/2015	1,138,942.06	370,381.60	208,515.94	1,307,263.56
TIF-162-k District Debt (remove from debt limit calc)	3,695,000.00	0.00	0.00	0.00
Available Debt Margin	33,544,618.52	128,266,098.77	193,275,963.33	Unlimited
FY04 Authorized and Unissued	0.00	0.00	0.00	109,925.52
FY08 Authorized and Unissued	155,763.44	0.00	0.00	0.00
FY11 Authorized and Unissued	0.00	0.00	0.00	545,000.00
FY12 Authorized and Unissued	113,942.84	0.00	0.00	98,515.35
FY13 Authorized and Unissued	413,178.27	0.00	943,292.03	1,159,630.98
FY14 Authorized and Unissued	1,840,909.02	2,030,471.37	3,170,000.00	3,015,000.00
FY15 Authorized and Unissued (Includes Granite Ridge TIF Supplemental)	4,705,780.00	1,442,400.00	1,950,000.00	2,450,000.00
FY15 Granite Ridge TIF 162-k District (remove from debt limit calc)	(1,100,000.00)	0.00	0.00	0.00
FY16 Authorized and Unissued	13,464,000.00	901,000.00	2,450,000.00	6,950,000.00
Total Authorized and Unissued	19,593,573.57	4,373,871.37	8,513,292.03	14,328,071.85
Under (Over) Debt Margin	13,951,044.95	123,892,227.40	184,762,671.30	N/A
Net Debt Margin	13,951,044.95	123,892,227.40	184,762,671.30	N/A

¹ City Bonds Outstanding	25,544,383.79
City TIF-205-c Bonds Outstanding	4,087,161.52
City TIF-162-k Bonds Outstanding	3,695,000.00
City CWSRF Loans Outstanding	337,633.02
Arena Bonds Outstanding	1,108,611.47
	34,772,789.80

² Based on 04-27-2015 State Valuation for Debt Limit

City of Rochester School Department

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March 25, 2016

Mr. Daniel Fitzpatrick, City Manager
Rochester City Hall
31 Wakefield Street
Rochester, NH 03867

Dear Mr. Fitzpatrick:

The Rochester School Board at the March 24, 2016 Special School Board meeting approved a FY 2017 Budget in the amount of \$58,878,599. Please find the approved budget attached. The budget amount meets the tax cap calculation for the School Department at this time. The Board also voted to approve a FY 2017 Continuing Services Budget in the amount of \$60,038,057 and formally request collaboration between the City Council and Board to find a solution that does not require continual staff reductions.

Please also note that in an attempt to remove three positions from the staff reduction list, the School Board voted to request funding of the FY 2017 Cash CIP budget of \$135,500 from fund balance.

The School Department budget includes the reduction of eleven (11) full-time teaching positions. The School Board wants to ensure the Council is aware of our budget constraints and looks forward to seeking a solution.

Please contact my office if you have questions regarding the enclosed budget documents. On behalf of the School Board, we look forward to reviewing the School Department budget with you and the City Council on March 31, 2016. This meeting will provide an opportunity for a detailed budget review prior to the School Department's budget presentation to the City Council on April 26, 2016.

Sincerely,

Michael L. Hopkins
Superintendent of Schools

MLH/mgm

cc Mr. Blaine Cox, Finance Director ✓
Rochester City Council

Enclosures

ROCHESTER SCHOOL DEPARTMENT



FY 2017 BUDGET

SCHOOL BOARD APPROVED

**ROCHESTER SCHOOL DISTRICT
FY 17 BUDGET**

	2014 EXPENDED	2015 EXPENDED	2016 REVISED BUDGET	2016 SPENT/ ENCUMBERED AS OF 1/25/16	2017 SCHOOL BOARD APPROVED	CHANGE \$	%
FY 2017 PROPOSED OPERATING BUDGET	\$57,364,068	\$56,805,898	\$58,663,463	\$36,582,582	\$58,878,599	\$215,136	0.4%
TOTAL FY17 PROPOSED BUDGET	\$57,364,068	\$56,805,898	\$58,663,463	\$36,582,582	\$58,878,599	\$215,136	0.4%
SPECIAL GRANTS APPROPRIATION	\$3,218,000	\$3,218,000	\$3,060,000	\$0	\$3,571,000	\$511,000	16.7%
FOOD SERVICE	\$1,770,000	\$1,770,000	\$1,800,000	\$0	\$1,800,000	\$0	0.0%
GRAND TOTAL	\$62,352,068	\$61,793,898	\$63,523,463	\$36,582,582	\$64,249,599	\$726,136	1.1%
BONDED CAPITAL IMPROVEMENT PROGRAM	\$14,129,038	\$14,129,038	\$901,000	\$0	\$27,628,273	\$26,727,273	2966.4%
CASH CAPITAL IMPROVEMENT PROGRAM (included in budget)	\$145,000	\$145,000	\$192,400	\$0	\$135,500	(\$56,900)	-29.6%

**Rochester School Department
FY 2017 Revenue**

	FY 14 Actuals	FY 15 Actuals	FY 16 Budget	FY 17 Proposed	% Difference
Local Revenue					
Tuition Regular	\$ 1,926,873.96	\$ 2,140,381.11	\$ 2,037,562.00	\$ 2,300,000.00	12.88%
Tuition Summer School	\$ 7,450.00	\$ 8,975.00	\$ 9,000.00	\$ 10,000.00	11.11%
Tuition Vocational	\$ 18,806.68	\$ 13,022.79	\$ 20,000.00	\$ 19,000.00	-5.00%
Tuition Special Ed	\$ 140,686.18	\$ 68,777.29	\$ 120,000.00	\$ 65,000.00	-45.83%
Reimbursement for Services SPED	\$ 7,032.61	\$ 83,995.47	\$ -	\$ 75,000.00	
Athletic Admissions	\$ 10,062.00	\$ 9,253.00	\$ 12,000.00	\$ 10,000.00	-16.67%
Other Vocational Preschool	\$ 29,852.00	\$ 37,363.93	\$ 23,000.00	\$ 35,000.00	52.17%
Rental Income	\$ 233.75	\$ 2,896.25	\$ 1,000.00	\$ 2,000.00	100.00%
E-Rate	\$ 57,984.00	\$ -	\$ -	\$ -	
Other Local Revenue	\$ 758,671.35	\$ 27,150.69	\$ 5,000.00	\$ 5,000.00	0.00%
Total Local	\$ 2,957,652.53	\$ 2,391,815.53	\$ 2,227,562.00	\$ 2,521,000.00	13.17%
State Revenue					
Adequacy Education Grant	\$ 22,782,520.20	\$ 22,518,449.21	\$ 22,955,775.00	\$ 22,855,354.00	-0.44%
School Building Aid	\$ 838,299.20	\$ 837,628.61	\$ 836,958.00	\$ 126,800.00	-84.85%
Catastrophic Aid	\$ 321,049.18	\$ 208,339.07	\$ 287,295.00	\$ 389,000.00	35.40%
Vocational Tuition Aide	\$ 31,116.42	\$ 47,157.61	\$ 47,000.00	\$ 25,000.00	-46.81%
Vocational Transportation Aide	\$ 29,035.46	\$ 9,067.60	\$ 9,000.00	\$ 8,500.00	-5.56%
Driver Ed Aid			\$ -	\$ -	
Total State	\$ 24,002,020.46	\$ 23,620,642.10	\$ 24,136,028.00	\$ 23,404,654.00	-3.03%
Federal Revenue					
AF ROTC Reimbursement	\$ 72,069.49	\$ 61,051.57	\$ 72,000.00	\$ 63,000.00	-12.50%
Medicaid	\$ 879,684.31	\$ 852,114.22	\$ 800,000.00	\$ 880,000.00	10.00%
Medicaid Part D	\$ 5,135.78	\$ -	\$ -	\$ -	
Indirect Cost	\$ 66,267.59	\$ 79,517.72	\$ 68,000.00	\$ 80,000.00	17.65%
Total Federal	\$ 1,023,157.17	\$ 992,683.51	\$ 940,000.00	\$ 1,023,000.00	8.83%
Tax					
State Property	\$ 4,839,669.00	\$ 4,967,033.00	\$ 4,935,450.00	\$ 4,825,327.00	-2.23%
Local Property	\$ 24,651,302.00	\$ 25,426,296.00	\$ 26,424,423.00	\$ 27,104,618.00	2.57%
Total Tax	\$ 29,490,971.00	\$ 30,393,329.00	\$ 31,359,873.00	\$ 31,929,945.00	1.82%
Total Revenue	\$ 57,473,801.16	\$ 57,398,470.14	\$ 58,663,463.00	\$ 58,878,599.00	0.37%
Supplemental Appropriation					
Total Revenue	\$ 57,473,801.16	\$ 57,398,470.14	\$ 58,663,463.00	\$ 58,878,599.00	0.37%
Total Expenditures	\$ 57,364,057.65	\$ 56,805,898.43	\$ 58,663,463.00	\$ 58,878,599.00	0.37%
Surplus	\$ 109,743.51	\$ 592,571.71			

**ROCHESTER SCHOOL DEPARTMENT
FY17 BUDGET
SCHOOL BOARD APPROVED**

	2014 EXPENDED	2015 EXPENDED	2016 REVISED BUDGET	2016 SPENT/ ENCUMBERED AS OF 1/25/16	2017 SCHOOL BOARD APPROVED	CHANGE \$	CHANGE %
1100 REGULAR INSTRUCTION							
511400 SALARIES - TEACHERS	14,102,714	14,131,075	14,592,691	8,077,057	14,549,621	(43,070)	-0.3%
511600 SALARIES - AIDE	612,408	560,367	702,510	317,792	639,000	(63,510)	-9.0%
511700 SALARIES - CLERICAL	14,891	10,703	15,468	-	-	(15,468)	-100.0%
512000 SALARIES - SUBS	481,943	496,510	410,000	220,107	410,000	-	0.0%
521100 HEALTH INSURANCE	2,828,802	2,593,400	2,640,466	1,236,500	3,468,387	827,921	31.4%
521200 DENTAL INSURANCE	45,324	37,220	44,383	14,301	42,461	(1,922)	-4.3%
521300 LIFE INSURANCE	2,533	2,476	2,717	1,422	2,680	(37)	-1.4%
522000 SOCIAL SECURITY	1,085,495	1,098,366	1,136,156	622,409	1,145,682	9,526	0.8%
523100 RETIREMENT OTHER	20,792	21,421	22,108	12,625	22,209	101	0.5%
523200 RETIREMENT TEACHER	1,950,199	1,978,277	2,259,497	1,247,102	2,244,847	(14,650)	-0.6%
526000 WORKER'S COMPENSATION	54,341	61,597	48,338	48,334	70,813	22,475	46.5%
532000 PURCHASED EDUCATIONAL SERVICES	10,177	11,576	10,136	7,775	12,000	1,864	18.4%
532900 OTHER PROFESSIONAL SERVICES	37,107	40,857	42,900	39,857	42,900	-	0.0%
533900 PLACEMENT OF STUDENTS	14,662	10,915	15,000	15,000	20,000	5,000	33.3%
543000 REPAIR AND MAINTENANCE	65,242	64,328	63,110	61,980	63,135	25	0.0%
544200 RENTAL EQUIPMENT	77,350	77,350	77,355	77,350	77,355	-	0.0%
556100 TUITION TO OTHER LEAS	-	6,035	31,000	22,176	22,000	(9,000)	
558000 TRAVEL	6,653	5,890	10,300	5,548	9,550	(750)	-7.3%
561000 GENERAL SUPPLIES	300,840	295,588	276,918	242,294	233,694	(43,224)	-15.6%
564000 BOOKS AND PERIODICALS	53,080	61,997	80,748	65,544	93,307	12,559	15.6%
573100 NEW EQUIPMENT	24,404	46,789	31,390	28,620	900	(30,490)	-97.1%
573300 NEW FURNITURE	-	2,950	3,761	3,174	-	(3,761)	-100.0%
573500 REPLACEMENT EQUIPMENT	6,914	6,995	5,871	5,870	6,000	129	2.2%
573700 REPLACEMENT FURNITURE	4,474	4,254	3,011	3,010	1,000	(2,011)	-66.8%
581000 DUES AND FEES	30,020	63,958	67,572	67,572	68,300	728	1.1%
TOTAL REGULAR INSTRUCTION	21,830,364	21,690,894	22,593,406	12,443,418	23,245,841	652,435	2.9%

1210 SPECIAL EDUCATION

511200 SALARIES - ADMIN	266,151	268,684	232,301	139,163	237,789	5,488	2.4%
511300 SALARIES - MANAGERIAL	40,132	46,978	41,685	27,568	40,989	(696)	-1.7%
511400 SALARIES - TEACHERS	4,924,331	4,565,727	4,536,046	2,547,897	4,172,564	(363,482)	-8.0%
511600 SALARIES - AIDE	2,191,977	2,263,122	2,290,119	1,258,957	2,345,222	55,103	2.4%
511601 SALARIES - AIDE EXEMPT	108,767	129,485	164,514	71,522	148,710	(15,804)	-9.6%
511700 SALARIES - CLERICAL	90,000	82,595	85,279	48,035	88,251	2,972	3.5%
511701 SALARIES - CLERICAL	19,974	19,029	23,474	9,964	23,474	-	0.0%
511900 SALARIES - MISCELLANEOUS	-	24,779	-	18,519	29,510	29,510	
512000 SALARIES - SUBS	270,401	178,260	199,000	72,103	199,000	-	0.0%
521100 HEALTH INSURANCE	1,724,891	1,658,968	1,575,776	926,533	1,650,212	74,436	4.7%
521200 DENTAL INSURANCE	24,031	22,356	21,168	12,900	21,747	579	2.7%
521300 LIFE INSURANCE	1,526	1,467	1,564	799	1,471	(93)	-5.9%
522000 SOCIAL SECURITY	566,113	540,926	549,570	302,373	531,020	(18,550)	-3.4%
523100 RETIREMENT OTHER	63,191	68,341	69,982	40,576	66,647	(3,335)	-4.8%
523200 RETIREMENT TEACHER	728,688	669,897	740,923	413,785	684,681	(56,242)	-7.6%
526000 WORKER'S COMPENSATION	29,291	29,520	24,564	24,461	35,836	11,272	45.9%
532100 PURCHASED ED SERVICES OTHER	1,382,931	1,401,229	1,611,892	1,582,022	1,468,000	(143,892)	-8.9%
533000 LEGAL	46,401	12,893	20,000	9,827	20,000	-	0.0%
543000 REPAIR AND MAINTENANCE	616	894	394	351	400	6	1.5%
544200 RENTAL EQUIPMENT	21,999	19,095	21,859	21,858	22,000	141	0.6%
555000 POSTAGE FEES	3	73	2,127	100	2,127	-	0.0%
556100 TUITION TO OTHER LEAS	672,234	869,409	1,231,735	1,227,839	1,269,000	37,265	3.0%
556400 TUITION TO PRIVATE & OTHER	1,507,392	1,213,370	1,552,369	1,464,321	1,541,000	(11,369)	-0.7%
556500 TUITION TO PRIVATE & OTHER OUT OF ST	5,099	29,000	21,341	21,341	30,000	8,659	40.6%
558000 TRAVEL	5,969	5,338	4,300	2,290	4,300	-	0.0%
558100 TRAVEL	19,748	15,570	15,200	6,459	20,200	5,000	32.9%
561000 GENERAL SUPPLIES	27,472	32,350	39,455	36,196	32,039	(7,416)	-18.8%
561100 GENERAL SUPPLIES OTHER	8,022	15,784	21,725	11,939	40,787	19,062	87.7%
573100 NEW EQUIPMENT	2,706	2,326	-	-	2,370	2,370	
573500 REPLACEMENT EQUIPMENT	284	-	-	-	-	-	
573700 REPLACEMENT FURNITURE	-	1,168	-	-	-	-	
581000 DUES AND FEES	2,209	2,510	2,700	2,600	2,700	-	0.0%
TOTAL SPECIAL EDUCATION	14,752,551	14,191,143	15,101,062	10,302,300	14,732,046	(359,016)	-2.4%

1300 VOCATIONAL

511200 SALARIES - ADMIN	108,023	73,875	76,157	44,903	77,832	1,675	2.2%
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03/24/2016

**ROCHESTER SCHOOL DEPARTMENT
FY17 BUDGET
SCHOOL BOARD APPROVED**

	2014 EXPENDED	2015 EXPENDED	2016 REVISED BUDGET	2016 SPENT/ ENCUMBERED AS OF 1/25/16	2017 SCHOOL BOARD APPROVED	CHANGE \$	%
511400 SALARIES - TEACHERS	1,106,515	1,051,317	967,813	574,575	891,809	(76,004)	-7.9%
511600 SALARIES - AIDE	63,765	65,582	67,064	36,311	68,037	973	1.5%
511700 SALARIES - CLERICAL	34,771	35,488	33,780	21,215	33,780	-	0.0%
512000 SALARIES - SUBS	26,062	21,750	47,000	10,393	37,000	(10,000)	-21.3%
521100 HEALTH INSURANCE	420,035	377,073	351,199	203,901	352,631	1,432	0.4%
521200 DENTAL INSURANCE	4,276	3,736	3,276	2,033	3,276	-	0.0%
521300 LIFE INSURANCE	306	290	302	163	284	(18)	-6.0%
522000 SOCIAL SECURITY	90,889	86,639	81,693	47,806	82,426	733	0.9%
523100 RETIREMENT OTHER	8,396	8,665	9,155	5,165	9,193	38	0.4%
523200 RETIREMENT TEACHER	170,764	156,828	163,598	97,072	156,807	(6,791)	-4.2%
526000 WORKER'S COMPENSATION	5,442	5,835	4,406	4,405	6,454	2,048	46.5%
543000 REPAIR AND MAINTENANCE	7,015	10,101	12,500	11,879	12,000	(500)	-4.0%
544200 RENTAL EQUIPMENT	18,275	18,275	18,276	18,275	18,276	-	0.0%
553400 POSTAGE	500	41	500	-	500	-	0.0%
556100 TUITION TO OTHERS	26,660	25,194	34,000	34,000	45,000	11,000	32.4%
558000 TRAVEL	(22)	3,041	4,100	3,555	3,500	(600)	-14.6%
561000 GENERAL SUPPLIES	31,982	33,139	31,425	26,379	27,246	(4,179)	-13.3%
564000 BOOKS AND PERIODICALS	6,579	11,203	8,678	5,968	11,178	2,500	28.8%
573100 NEW EQUIPMENT	1,756	255	-	-	-	-	-
573500 REPLACEMENT EQUIPMENT	1,384	8,520	3,387	909	6,387	3,000	88.6%
TOTAL VOCATIONAL EDUCATION	2,133,372	1,996,848	1,918,309	1,148,906	1,843,616	(74,693)	-3.9%

1410 CO-CURRICULAR ACTIVITIES EDUCATION

511400 SALARIES - TEACHERS	59,776	66,267	65,856	33,684	65,896	40	0.1%
522000 SOCIAL SECURITY	4,669	5,577	4,905	2,744	4,236	(669)	-13.6%
523100 RETIREMENT OTHER	237	364	177	135	59	(118)	-66.7%
523200 RETIREMENT TEACHER	7,582	8,932	7,681	5,074	8,470	789	10.3%
526000 WORKER'S COMPENSATION	280	321	254	254	372	118	46.5%
TOTAL CO-CURRICULAR	72,543	81,460	78,873	41,891	79,033	160	0.2%

1420 ATHLETICS

511200 SALARIES - ADMIN	74,907	79,524	77,412	45,643	79,115	1,703	2.2%
511400 SALARIES - TEACHERS	135,041	137,104	140,678	46,058	140,699	21	0.0%
511700 SALARIES - CLERICAL	23,776	25,352	24,929	14,979	25,319	390	1.6%
521100 HEALTH INSURANCE	28,828	40,830	40,636	23,443	38,113	(2,523)	-6.2%
521200 DENTAL INSURANCE	281	386	386	223	386	-	0.0%
521300 LIFE INSURANCE	97	98	100	57	94	(6)	-6.0%
522000 SOCIAL SECURITY	17,206	17,626	17,463	7,667	18,143	680	3.9%
523100 RETIREMENT OTHER	640	611	-	63	-	-	-
523200 RETIREMENT TEACHER	20,989	20,175	22,623	10,451	22,555	(68)	-0.3%
526000 WORKER'S COMPENSATION	960	1,100	871	870	1,275	404	46.4%
531000 ADMINISTRATIVE SERVICES	38,658	39,201	43,893	17,453	43,713	(180)	-0.4%
533000 OTHER PROFESSIONAL SERVICES	-	-	-	-	-	-	-
543000 REPAIR AND MAINTENANCE	8,996	5,332	1,228	598	6,118	4,890	398.2%
544200 RENTAL EQUIPMENT	1,150	1,150	1,150	1,150	1,150	-	0.0%
558000 TRAVEL	6,846	6,172	3,000	1,684	3,000	-	0.0%
561000 GENERAL SUPPLIES	16,629	16,647	13,779	4,699	13,157	(622)	-4.5%
573500 REPLACEMENT EQUIPMENT	43,259	33,067	42,711	29,938	24,876	(17,835)	-41.8%
581000 DUES AND FEES	52,509	48,547	49,782	33,039	49,349	(433)	-0.9%
TOTAL ATHLETICS	470,772	472,923	480,641	238,015	467,062	(13,579)	-2.8%

1430 SUMMER SCHOOL REGULAR EDUCATION

511400 SALARIES - TEACHERS	21,466	11,021	29,000	32,376	33,000	4,000	13.8%
511600 SALARIES - AIDE	2,583	-	3,000	-	-	(3,000)	-100.0%
522000 SOCIAL SECURITY	1,830	833	2,449	2,427	2,524	75	3.1%
523100 RETIREMENT OTHER	63	-	-	-	-	-	-
523200 RETIREMENT TEACHER	2,957	1,311	4,545	4,589	5,171	626	13.8%
526000 WORKER'S COMPENSATION	191	219	219	173	254	35	16.0%
TOTAL SUMMER SCHOOL REG. EDUCATION	29,090	13,383	39,213	39,565	40,949	1,736	4.4%

1600 ADULT EDUCATION

511400 SALARIES - TEACHERS	4,301	1,218	9,000	-	9,000	-	0.0%
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**ROCHESTER SCHOOL DEPARTMENT
FY17 BUDGET
SCHOOL BOARD APPROVED**

	2014 EXPENDED	2015 EXPENDED	2016 REVISED BUDGET	2016 SPENT/ ENCUMBERED AS OF 1/25/16	2017 SCHOOL BOARD APPROVED	CHANGE \$	%
522000 SOCIAL SECURITY	329	93	689	-	689	-	0.0%
523200 RETIREMENT TEACHER	184	-	400	-	-	(400)	-100.0%
526000 WORKER'S COMPENSATION	48	55	55	-	64	9	16.4%
561000 GENERAL SUPPLIES	-	47	117	-	-	(117)	-100.0%
TOTAL ADULT EDUCATION	4,863	1,412	10,261	-	9,753	(508)	-5.0%

2110 ATTENDANCE OFFICER

511601 SALARIES - AIDE	20,472	30,075	29,850	17,356	30,686	836	2.8%
521300 LIFE INSURANCE	6	9	10	5	10	-	0.0%
522000 SOCIAL SECURITY	1,643	2,315	2,284	1,328	2,303	19	0.8%
523100 RETIREMENT OTHER	1,944	3,206	3,335	1,995	3,361	26	0.8%
526000 WORKER'S COMPENSATION	111	127	127	100	147	20	15.7%
558000 TRAVEL	1,000	1,000	1,000	500	1,000	-	0.0%
TOTAL ATTENDANCE OFFICER	25,175	36,731	36,606	21,284	37,507	901	2.5%

2120 GUIDANCE SERVICES

511400 SALARIES - TEACHERS	1,255,058	1,181,704	1,000,729	627,557	985,094	(15,635)	-1.6%
511700 SALARIES - CLERICAL	66,682	68,042	65,784	40,319	65,784	-	0.0%
521100 HEALTH INSURANCE	280,477	283,465	235,773	159,792	253,682	17,909	7.6%
521200 DENTAL INSURANCE	4,170	3,487	3,070	2,026	3,088	18	0.6%
521300 LIFE INSURANCE	197	196	189	113	194	5	2.6%
522000 SOCIAL SECURITY	94,286	91,951	76,089	47,667	76,500	411	0.5%
523100 RETIREMENT OTHER	7,182	7,749	7,349	4,504	7,349	-	0.0%
523200 RETIREMENT TEACHER	175,798	165,237	151,593	97,271	150,600	(993)	-0.7%
526000 WORKER'S COMPENSATION	4,139	4,478	3,486	3,332	4,882	1,396	40.0%
544200 RENTAL EQUIPMENT	1,150	1,150	1,150	1,150	1,150	-	0.0%
553400 POSTAGE	883	-	883	-	883	-	0.0%
558000 TRAVEL	704	1,191	1,004	508	950	(54)	-5.4%
561000 GENERAL SUPPLIES	8,058	8,176	11,387	7,256	12,391	1,004	8.8%
581000 DUES AND FEES	630	350	350	265	350	-	0.0%
TOTAL GUIDANCE SERVICES	1,899,414	1,817,177	1,558,836	991,758	1,562,697	4,061	0.3%

2130 HEALTH SERVICES

511400 SALARIES - TEACHERS	577,577	560,780	558,511	326,477	558,057	(454)	-0.1%
511700 SALARIES - CLERICAL	44,435	26,741	21,202	12,604	21,202	-	0.0%
512000 SALARIES - SUBS	10,392	10,969	20,000	4,422	15,000	(5,000)	-25.0%
521100 HEALTH INSURANCE	96,853	104,673	102,792	59,302	108,262	5,470	5.3%
521200 DENTAL INSURANCE	1,304	1,033	965	557	965	-	0.0%
521300 LIFE INSURANCE	106	102	110	58	110	-	0.0%
522000 SOCIAL SECURITY	45,713	43,804	43,765	25,081	43,447	(318)	-0.7%
523100 RETIREMENT OTHER	2,375	518	-	-	-	-	-
523200 RETIREMENT TEACHER	80,784	79,547	87,522	51,159	87,453	(69)	-0.1%
526000 WORKER'S COMPENSATION	1,976	2,263	1,791	1,790	2,623	832	46.5%
533000 OTHER PROFESSIONAL SERVICES	-	1,250	750	750	750	-	0.0%
553400 POSTAGE	319	16	319	-	319	-	0.0%
558000 TRAVEL	2,145	1,367	1,200	525	1,200	-	0.0%
561000 GENERAL SUPPLIES	3,831	2,065	2,836	2,824	3,016	180	6.3%
564000 BOOKS AND PERIODICALS	-	-	128	-	878	750	585.9%
573100 NEW EQUIPMENT	7,647	-	-	-	-	-	-
573500 REPLACEMENT EQUIPMENT	25	2,808	1,680	-	2,000	320	19.0%
TOTAL HEALTH SERVICES	875,481	837,937	843,571	485,548	845,282	1,711	0.2%

2140 CURRICULUM

511200 SALARIES - ADMIN	118,847	119,842	114,139	102,801	103,061	(11,078)	-9.7%
511400 SALARIES - TEACHERS	88,104	91,134	78,250	51,453	60,000	(18,250)	-23.3%
511600 SALARIES - AIDE	33,040	40,829	49,750	32,491	45,000	(4,750)	-9.5%
521100 HEALTH INSURANCE	8,456	15,026	10,034	12,574	8,488	(1,546)	-15.4%
521200 DENTAL INSURANCE	105	254	97	128	97	-	0.0%
521300 LIFE INSURANCE	13	23	15	16	16	1	6.7%
522000 SOCIAL SECURITY	17,889	19,064	18,278	14,527	18,106	(172)	-0.9%
523100 RETIREMENT OTHER	12,970	9,848	12,751	9,074	10,619	(2,132)	-16.7%
523200 RETIREMENT TEACHER	11,354	12,135	12,262	6,911	12,536	274	2.2%

03/24/2016

**ROCHESTER SCHOOL DEPARTMENT
FY17 BUDGET
SCHOOL BOARD APPROVED**

	2014 EXPENDED	2015 EXPENDED	2016 REVISED BUDGET	2016 SPENT/ ENCUMBERED AS OF 1/25/16	2017 SCHOOL BOARD APPROVED	CHANGE \$	%
524000 TUITION REIMBURSEMENT-TEACHERS	183,394	252,999	236,000	140,448	236,000	-	0.0%
524100 TUITION REIMBURSEMENT-ADMIN	47,628	64,825	60,000	43,386	60,000	-	0.0%
524200 TUITION REIMBURSEMENT-PARA	25,909	32,028	34,000	7,987	34,000	-	0.0%
526000 WORKER'S COMPENSATION	773	1,542	1,220	1,220	1,787	567	46.5%
532000 PURCHASED EDUCATIONAL SERVICES	147,281	84,019	100,666	93,693	80,000	(20,666)	-20.5%
558000 TRAVEL	918	1,220	1,772	2,071	800	(972)	-54.9%
558100 TRAVEL ADMIN	18,834	26,664	29,828	19,396	30,000	172	0.6%
558400 TRAVEL PROFESSIONALS	2,846	5,914	5,000	-	5,000	-	0.0%
558500 WORKSHOP TRAVEL	5,744	7,121	10,000	4,150	10,000	-	0.0%
561000 GENERAL SUPPLIES	496	1,435	500	490	500	-	0.0%
561000 FOOD FOR WORKSHOPS	6,879	13,557	8,000	7,249	8,000	-	0.0%
564000 BOOKS AND PERIODICALS	91,292	303,319	21,634	13,422	13,000	(8,634)	-39.9%
564100 BOOKS AND OTHER PRINTED MEDIA	2,820	3,586	14,080	12,342	15,000	920	6.5%
TOTAL CURRICULUM	825,592	1,106,384	818,276	575,828	752,010	(66,266)	-8.1%

2222 LIBRARY SERVICES

511400 SALARIES - TEACHERS	186,339	189,404	186,580	111,350	135,646	(50,934)	-27.3%
511600 SALARIES - AIDE	143,216	144,970	152,118	82,913	153,376	1,258	0.8%
512000 SUBS	1,065	3,335	-	208	-	-	-
521100 HEALTH INSURANCE	35,955	50,609	52,380	30,219	39,433	(12,947)	-24.7%
521200 DENTAL INSURANCE	478	646	676	426	580	(96)	-14.2%
521300 LIFE INSURANCE	36	36	40	21	30	(10)	-25.0%
522000 SOCIAL SECURITY	24,398	24,804	24,762	14,268	20,296	(4,466)	-18.0%
523100 RETIREMENT OTHER	2,642	2,652	2,733	1,609	2,733	-	0.0%
523200 RETIREMENT TEACHER	26,217	26,852	29,238	17,449	21,257	(7,981)	-27.3%
526000 WORKER'S COMPENSATION	1,246	1,427	1,427	1,129	1,655	228	16.0%
561000 GENERAL SUPPLIES	3,150	5,027	5,230	3,642	5,797	567	10.8%
564000 BOOKS AND PERIODICALS	30,969	32,786	34,430	33,765	36,200	1,770	5.1%
573100 NEW EQUIPMENT	1,656	-	-	-	-	-	-
573500 REPLACEMENT EQUIPMENT	1,422	5,976	1,770	992	1,500	(270)	-15.3%
TOTAL LIBRARY SERVICES	458,788	488,525	491,384	297,991	418,503	(72,881)	-14.8%

2225 TECHNOLOGY SERVICES

511400 SALARIES - TEACHERS	67,272	68,445	63,171	46,719	63,171	-	0.0%
511700 SALARIES - CLERICAL	23,063	24,155	22,905	14,547	24,034	1,129	4.9%
511900 SALARIES - TECHNICAL	293,716	316,296	334,636	185,626	342,669	8,033	2.4%
521100 HEALTH INSURANCE	94,281	97,610	97,654	53,098	89,675	(7,979)	-8.2%
521200 DENTAL INSURANCE	1,342	1,321	1,351	735	1,351	-	0.0%
521300 LIFE INSURANCE	63	63	70	39	80	10	14.3%
522000 SOCIAL SECURITY	27,639	28,820	30,061	17,992	30,249	188	0.6%
523100 RETIREMENT OTHER	28,075	28,168	30,142	18,395	34,578	4,436	14.7%
523200 RETIREMENT TEACHER	9,465	9,807	9,899	7,321	9,899	-	0.0%
526000 WORKER'S COMPENSATION	1,175	1,346	1,065	1,065	1,560	495	46.5%
534000 TECHNICAL SERVICES	33,029	34,999	36,832	36,745	40,000	3,168	8.6%
543000 REPAIR AND MAINTENANCE	106,844	119,314	128,448	128,403	120,000	(8,448)	-6.6%
553200 DATA COMMUNICATION	58,934	61,576	57,000	56,863	60,000	3,000	5.3%
558000 TRAVEL	6,720	11,840	4,418	4,953	12,000	7,582	171.6%
561000 GENERAL SUPPLIES	1,195	1,463	1,159	1,159	1,000	(159)	-13.7%
573100 NEW EQUIPMENT	10,741	26,696	10,727	25,949	-	(10,727)	-100.0%
573300 NEW FURNITURE	415	380	500	493	1,000	500	100.0%
573500 REPLACEMENT EQUIPMENT	105,997	1,389	10,152	10,147	15,000	4,848	47.8%
581000 DUES AND FEES	912	981	-	-	1,000	1,000	-
TOTAL TECHNOLOGY SERVICES	870,877	834,668	840,190	610,247	847,266	7,076	0.8%

2310 SCHOOL BOARD SERVICES

511900 SALARIES	59,441	24,110	32,000	12,503	34,000	2,000	6.3%
522000 SOCIAL SECURITY	4,528	1,864	2,448	957	2,601	153	6.3%
526000 WORKER'S COMPENSATION	90	103	103	81	119	16	15.5%
531200 MANAGEMENT SERVICES	5,400	5,100	5,500	5,325	5,500	-	0.0%
531900 ADMINISTRATIVE SERVICES OTHER	90	45	200	-	200	-	0.0%
533100 LEGAL	310	300	1,500	-	5,000	3,500	233.3%
533200 NEGOTIATIONS	14,905	6,058	26,000	4,060	30,000	4,000	15.4%
552000 INSURANCE	89,075	92,638	89,433	89,433	81,475	(7,958)	-8.9%

**ROCHESTER SCHOOL DEPARTMENT
FY17 BUDGET
SCHOOL BOARD APPROVED**

	2014 EXPENDED	2015 EXPENDED	2016 REVISED BUDGET	2016 SPENT/ ENCUMBERED AS OF 1/25/16	2017 SCHOOL BOARD APPROVED	CHANGE \$	%
TOTAL SCHOOL BOARD SERVICES	173,839	130,218	157,184	112,359	158,895	1,711	1.1%
2320 SUPERINTENDENT'S OFFICE							
511100 SALARIES - EXECUTIVE	227,071	237,616	235,936	118,967	238,613	2,677	1.1%
511300 SALARIES - MANAGERIAL	195,107	201,928	197,836	102,229	197,280	(556)	-0.3%
511700 SALARIES - CLERICAL	56,917	57,977	56,855	30,051	57,245	390	0.7%
512000 SALARIES - SUBS	845	1,060	3,000	975	3,000	-	0.0%
521100 HEALTH INSURANCE	88,551	94,068	94,218	47,205	82,994	(11,224)	-11.9%
521200 DENTAL INSURANCE	989	966	965	486	965	-	0.0%
521300 LIFE INSURANCE	232	235	240	117	228	(12)	-5.0%
521400 DISABILITY INSURANCE	432	432	432	531	1,174	742	171.8%
522000 SOCIAL SECURITY	35,491	35,941	35,760	18,868	35,813	53	0.1%
523100 RETIREMENT OTHER	49,094	49,762	51,403	26,762	50,705	(698)	-1.4%
526000 WORKER'S COMPENSATION	1,049	1,955	1,547	1,547	2,266	719	46.5%
533000 OTHER PROFESSIONAL SERVICES	-	13,938	1,000	996	45,000	44,000	4400.0%
533100 LEGAL	27,213	24,189	23,400	23,224	22,400	(1,000)	-4.3%
543000 REPAIR AND MAINTENANCE	2,174	3,868	3,868	957	3,700	(168)	-4.3%
544200 RENTAL OF EQUIPMENT	3,450	3,450	3,450	3,450	3,450	-	0.0%
553400 POSTAGE	6,111	11,472	18,000	16,700	18,000	-	0.0%
554000 ADVERTISING	3,573	4,303	4,000	3,600	4,000	-	0.0%
555000 PRINTING AND BINDING	95	-	-	-	-	-	-
558000 TRAVEL	4,555	4,664	5,000	1,212	5,000	-	0.0%
561000 GENERAL SUPPLIES	13,939	9,270	106,544	7,186	7,973	(98,571)	-92.5%
564000 BOOKS AND PERIODICALS	348	651	641	641	641	-	0.0%
573100 NEW EQUIPMENT	47,206	-	-	-	-	-	-
573500 REPLACEMENT EQUIPMENT	-	905	200	200	-	(200)	-100.0%
580200 PRIOR YEAR AUDIT ADJUSTMENT	(5,286)	22,411	-	-	-	-	-
581000 DUES AND FEES	37,040	28,411	27,000	22,815	28,000	1,000	3.7%
TOTAL SUPERINTENDENT'S OFFICE	796,197	809,471	871,295	428,718	808,447	(62,848)	-7.2%
2410 PRINCIPAL'S OFFICE							
511200 SALARIES - ADMIN	1,530,755	1,639,654	1,588,767	927,880	1,630,474	41,707	2.6%
511600 SALARIES - AIDE	12,324	-	-	-	-	-	-
511700 SALARIES - CLERICAL	531,830	539,232	572,001	333,885	585,053	13,052	2.3%
512000 SUBS	6,583	3,891	-	2,233	-	-	-
521100 HEALTH INSURANCE	509,369	550,472	535,942	325,019	526,006	(9,936)	-1.9%
521200 DENTAL INSURANCE	5,562	5,856	5,597	3,556	5,597	-	0.0%
521300 LIFE INSURANCE	1,835	1,824	1,834	1,081	1,786	(48)	-2.6%
522000 SOCIAL SECURITY	147,602	153,063	153,570	91,428	161,962	8,392	5.5%
523100 RETIREMENT OTHER	43,152	42,209	46,131	27,182	46,551	420	0.9%
523200 RETIREMENT TEACHER	205,125	226,423	249,286	146,276	255,503	6,217	2.5%
526000 WORKER'S COMPENSATION	6,838	7,832	6,272	6,196	9,076	2,804	44.7%
553400 POSTAGE	11,298	11,015	14,540	-	14,540	-	0.0%
555000 PRINTING AND BINDING	657	551	1,000	-	1,000	-	0.0%
558000 TRAVEL	506	2,652	1,860	911	1,650	(210)	-11.3%
561000 GENERAL SUPPLIES	27,681	20,600	33,208	28,572	34,354	1,146	3.5%
564000 BOOKS AND PERIODICALS	326	387	1,566	255	2,766	1,200	76.6%
573100 NEW EQUIPMENT	-	-	-	-	-	-	-
573500 REPLACEMENT EQUIPMENT	514	150	-	-	-	-	-
573700 REPLACEMENT FURNITURE	409	-	-	-	-	-	-
581000 DUES AND FEES	13,240	14,623	14,078	11,606	13,304	(774)	-5.5%
TOTAL PRINCIPAL'S OFFICE	3,055,605	3,220,434	3,225,652	1,906,079	3,289,622	63,970	2.0%
2490 GRADUATION							
558900 GRADUATION	13,674	13,319	15,500	5,355	15,500	-	0.0%
TOTAL GRADUATION	13,674	13,319	15,500	5,355	15,500	-	0.0%
2510 FISCAL SERVICES							
511200 SALARIES - ADMIN	104,528	109,439	108,645	68,649	108,644	(1)	0.0%
511300 SALARIES - MANAGERIAL	50,249	53,083	52,704	32,646	58,092	5,388	10.2%
511700 SALARIES - CLERICAL	166,237	149,146	146,213	85,493	144,121	(2,092)	-1.4%
512000 SALARIES - SUBS	715	940	2,500	585	2,500	-	0.0%
521100 HEALTH INSURANCE	76,899	78,221	77,336	46,329	78,302	966	1.2%

**ROCHESTER SCHOOL DEPARTMENT
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521200 DENTAL INSURANCE	1,182	950	965	571	965	-	0.0%
521300 LIFE INSURANCE	56	55	60	35	60	-	0.0%
522000 SOCIAL SECURITY	22,896	21,901	22,426	13,595	24,044	1,618	7.2%
523100 RETIREMENT OTHER	34,573	33,060	34,273	20,864	35,754	1,481	4.3%
526000 WORKER'S COMPENSATION	1,084	1,242	983	983	1,439	456	46.4%
543000 REPAIR AND MAINTENANCE	27,140	27,344	30,000	27,753	31,000	1,000	3.3%
544200 RENTAL EQUIPMENT	1,150	1,150	1,150	1,150	1,150	-	0.0%
558000 TRAVEL	2,762	2,644	3,000	1,345	5,000	2,000	66.7%
561000 GENERAL SUPPLIES	4,820	6,264	5,271	4,885	5,271	-	0.0%
573500 REPLACEMENT EQUIPMENT			2,886	2,885		(2,886)	-100.0%
581000 DUES AND FEES	486	619	1,000	619	1,000	-	0.0%
589000 MISCELLANEOUS REIMBURSEMENTS	68,706					-	
TOTAL FISCAL SERVICES	563,484	486,058	489,412	308,388	497,342	7,930	1.6%

2600 OPERATION OF PLANT

511300 SALARIES - MANAGERIAL	192,092	191,897	189,917	110,745	194,914	4,997	2.6%
511700 SALARIES - CLERICAL	33,937	33,782	32,142	20,069	32,142	-	0.0%
511800 SALARIES - O&M	1,323,830	1,338,516	1,343,041	744,495	1,296,899	(46,142)	-3.4%
512100 SALARIES - O&M SUBS	74,928	74,807	45,000	61,877	80,000	35,000	77.8%
521100 HEALTH INSURANCE	440,631	460,118	462,270	265,882	399,561	(62,709)	-13.6%
521200 DENTAL INSURANCE	6,819	6,596	6,562	3,951	6,948	386	5.9%
521300 LIFE INSURANCE	523	525	544	302	558	14	2.6%
522000 SOCIAL SECURITY	115,281	116,861	113,974	68,575	115,043	1,069	0.9%
523100 RETIREMENT OTHER	160,953	159,953	161,257	95,205	165,527	4,270	2.6%
526000 WORKER'S COMPENSATION	32,164	31,111	29,076	29,069	42,588	13,512	46.5%
541100 WATER AND SEWERAGE	60,922	75,085	65,000	13,923	70,000	5,000	7.7%
543000 REPAIR AND MAINTENANCE	181,377	213,060	219,510	198,960	233,145	13,635	6.2%
543200 TRANSFER TO CIP	145,000	74,000	192,400	192,400	135,500	(56,900)	-29.6%
544100 RENTAL OF LAND AND BUILDING	234,456	234,456	234,456	234,456	234,456	-	0.0%
544200 RENTAL OF EQUIPMENT	1,150	1,150	1,150	1,150	1,150	-	0.0%
552100 INSURANCE	80,420	114,621	77,269	65,185	84,091	6,822	8.8%
553100 TELEPHONE	111,725	32,761	54,000	20,420	54,000	-	0.0%
558000 TRAVEL	3,398	3,351	4,496	1,825	4,450	(46)	-1.0%
561000 GENERAL SUPPLIES	94,103	105,183	78,479	76,809	75,929	(2,550)	-3.2%
561100 GENERAL SUPPLIES UNIFORMS	12,478	11,213	10,750	2,711	10,750	-	0.0%
562100 NATURAL GAS	391,752	390,290	409,000	92,768	409,000	-	0.0%
562200 ELECTRICITY	460,506	487,191	508,000	216,951	474,542	(33,458)	-6.6%
562400 HEATING FUEL	19,147	16,560	20,000	4,116	20,000	-	0.0%
573100 NEW EQUIPMENT	6,562	38,464	3,149	2,715	6,165	3,016	95.8%
573500 REPLACEMENT EQUIPMENT	6,245	7,234	9,699	2,320	13,350	3,651	37.6%
581000 DUES AND FEES	765	70	620	420	150	(470)	-75.8%
TOTAL OPERATION OF PLANT AND MAINT.	4,191,162	4,218,856	4,271,760	2,527,298	4,160,858	(110,902)	-2.6%

2620 MAINTENANCE OF BUILDINGS

543000 REPAIR AND MAINTENANCE	108,337	99,683	97,819	41,380	97,145	(674)	-0.7%
561000 GENERAL SUPPLIES	34,509	35,491	31,713	31,149	35,187	3,474	11.0%
573100 NEW EQUIPMENT	28		585	-	585	-	0.0%
573500 REPLACEMENT EQUIPMENT	2,200	254	1,450	-	1,450	-	0.0%
TOTAL OPERATION OF BUILDINGS	145,074	135,428	131,567	72,529	134,367	2,800	2.1%

2630 CARE AND UPKEEP OF GROUNDS

543000 REPAIR AND MAINTENANCE	3,273	11,284	10,000	5,160	10,000	-	0.0%
561000 GENERAL SUPPLIES	8,877	8,436	5,111	5,063	5,911	800	15.7%
TOTAL CARE AND UPKEEP OF GROUNDS	12,150	19,720	15,111	10,222	15,911	800	5.3%

2640 CARE AND UPKEEP OF EQUIPMENT

543000 REPAIR AND MAINTENANCE	4,807	8,540	13,940	9,631	13,940	-	0.0%
561000 GENERAL SUPPLIES	5,913	4,358	5,411	4,856	5,911	500	9.2%
TOTAL CARE AND UPKEEP OF EQUIPMENT	10,720	12,898	19,351	14,487	19,851	500	2.6%

2650 CARE AND UPKEEP OF VEHICLES

03/24/2016

**ROCHESTER SCHOOL DEPARTMENT
FY17 BUDGET
SCHOOL BOARD APPROVED**

	2014 EXPENDED	2015 EXPENDED	2016 REVISED BUDGET	2016 SPENT/ ENCUMBERED AS OF 1/25/16	2017 SCHOOL BOARD APPROVED	CHANGE \$	%
543000 REPAIR AND MAINTENANCE	5,796	6,629	10,072	9,238	5,320	(4,752)	-47.2%
552100 INSURANCE	4,058	4,220	4,074	4,074	3,705	(369)	-9.1%
561000 GENERAL SUPPLIES	4,429	4,810	4,033	3,612	4,433	400	9.9%
562600 VEHICLE FUEL	16,528	15,163	17,000	4,854	16,000	(1,000)	-5.9%
TOTAL CARE AND UPKEEP OF VEHICLES	30,811	30,821	35,179	21,778	29,458	(5,721)	-16.3%
2721 STUDENT TRANS REGULAR							
551900 STUDENT TRANSPORTATION	973,695	935,747	1,027,355	1,027,489	1,085,819	58,464	5.7%
TOTAL STUDENT TRANS REGULAR	973,695	935,747	1,027,355	1,027,489	1,085,819	58,464	5.7%
2722 STUDENT TRANS SPECIAL ED							
551900 STUDENT TRANSPORTATION	795,085	913,748	1,084,243	1,070,672	1,108,880	24,637	2.3%
TOTAL STUDENT TRANSPORT. SPECIAL ED	795,085	913,748	1,084,243	1,070,672	1,108,880	24,637	2.3%
2723 STUDENT TRANS VOCATIONAL							
551900 STUDENT TRANSPORTATION	26,904	26,873	43,020	43,020	43,740	720	1.7%
TOTAL STUDENT TRANS VOCATIONAL	26,904	26,873	43,020	43,020	43,740	720	1.7%
2724 STUDENT TRANS ATHLETICS							
551900 STUDENT TRANSPORTATION	91,027	87,494	81,000	80,603	81,000	-	0.0%
TOTAL STUDENT TRANS ATHLETICS	91,027	87,494	81,000	80,603	81,000	-	0.0%
2725 STUDENT TRANS CO-CURRICULAR							
551900 STUDENT TRANSPORTATION	8,045	8,140	10,500	10,440	10,500	-	0.0%
TOTAL STUDENT TRANS CO-CURRICULAR	8,045	8,140	10,500	10,440	10,500	-	0.0%
2830 STAFF SERVICES							
525000 UNEMPLOYMENT	27,845	40,753	50,000	5,103	50,000	-	0.0%
527000 MEDICARE D CLAIMS	-	-	-	-	-	-	-
529000 PHYSICALS	2,124	3,711	3,000	5,641	2,000	(1,000)	-33.3%
TOTAL STAFF SERVICES	29,969	44,464	53,000	10,745	52,000	(1,000)	-1.9%
5110 DEBT SERVICE - PRINCIPAL							
591000 REDEMPTION OF PRINCIPAL	1,813,749	1,811,344	1,976,832	1,521,254	1,586,725	(390,107)	-19.7%
TOTAL DEBT SERVICE PRINCIPAL	1,813,749	1,811,344	1,976,832	1,521,254	1,586,725	(390,107)	-19.7%
5120 DEBT SERVICE - INTEREST							
583000 INTEREST EXPENSE	383,996	331,381	344,874	214,395	897,919	553,045	160.4%
TOTAL DEBT SERVICE INTEREST	383,996	331,381	344,874	214,395	897,919	553,045	160.4%
GRAND TOTAL	57,364,068	56,805,898	58,663,463	36,582,582	58,878,599	215,136	0.4%

ROCHESTER SCHOOL DEPARTMENT
 FY 2017 BUDGET
 SCHOOL BOARD APPROVED

ITEM	AMOUNT	PERCENT OF DIFFERENCE	
DECREASE IN STAFF SALARY	\$ (527,584.00)	-0.9%	<u>-0.9%</u>
INCREASE IN HEALTH INSURANCE	\$ 818,514.00	1.4%	
DECREASE IN RETIREMENT	\$ (74,799.00)	-0.1%	
CURRENT STAFF NON-HEALTH BENEFIT INCREASE	\$ 55,417.00	0.1%	
TOTAL INCREASE IN BENEFITS			<u>1.4%</u>
NATURAL GAS	\$ -	0.0%	
FUEL OIL	\$ -	0.0%	
ELECTRICITY	\$ (33,458.00)	-0.1%	
TOTAL DECREASE IN ENERGY			<u>-0.1%</u>
DEBT SERVICE - PRINCIPAL	\$ (390,107.00)	-0.7%	
DEBT SERVICE - INTEREST	\$ 553,045.00	0.9%	
TOTAL INCREASE IN DEBT SERVICE			<u>0.3%</u>
STUDENT TRANSPORTATION	\$ 83,821.00	0.1%	0.1%
PROPERTY AND LIABILITY INSURANCE	\$ (1,505.00)	0.0%	0.0%
SPECIAL EDUCATION & VOCATIONAL TUITION	\$ (107,337.00)	-0.2%	-0.2%
TOTAL NON-DISCRETIONARY AND CONTRACTED INCREASES	\$ 376,007.00		0.6%
GENERAL SUPPLIES	\$ (130,613.00)	-0.2%	-0.2%
REPAIR AND MAINTENANCE	\$ 5,014.00	0.0%	0.0%
NEW EQUIPMENT	\$ (35,831.00)	-0.1%	-0.1%
TRANSFER TO CIP	\$ (56,900.00)	-0.1%	-0.1%
NEGOTIATIONS	\$ 4,000.00	0.0%	0.0%
BOOKS AND PERIODICALS	\$ 11,065.00	0.0%	0.0%
NEW FURNITURE	\$ (3,461.00)		
REPLACEMENT EQUIPMENT	\$ (9,043.00)		
OTHER PROFESSIONAL SERVICES	\$ 44,000.00		
OTHER CHARGES LESS THAN +/- \$2,000	\$ 10,898.00	0.0%	0.0%
TOTAL OTHER DECREASES	\$ (160,871.00)		-0.3%
TOTAL INCREASE	\$ 215,136.00		0.3%

**Rochester School Department
FY 2017
Special Grants Appropriation**

TITLE	FY16 Budget	FY16 Revised	FY17 School Board Approved
Title 1	\$1,200,000.00	\$1,323,047.09	\$ 1,350,000.00
Title 1 Focus	\$0.00	\$0.00	\$ 120,000.00
Homeless	\$0.00	\$0.00	\$ 20,000.00
IDEA	\$1,010,000.00	\$1,073,717.50	\$ 1,100,000.00
Preschool	\$50,000.00	\$44,695.35	\$ 90,000.00
Title II-A	\$220,000.00	\$223,526.71	\$ 230,000.00
Adult Education	\$30,000.00	\$31,409.00	\$ 35,000.00
Safe Schools (SS/HS)	\$350,000.00	\$308,854.51	\$ 400,000.00
Perkins	\$130,000.00	\$135,292.44	\$ 136,000.00
Fresh Fruit and Vegetable Program	\$70,000.00	\$78,422.79	\$ 90,000.00
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Actual Budget FY16	\$3,060,000.00		
Total Anticipated FY16		\$3,218,965.39	
Total Proposed Budget FY17			\$3,571,000.00

**Rochester School Department
Capital Improvement Program
FY 2017**

Project Name	FY 2017
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Bonded Capital Improvement Program

Sprinkler/Alarm upgrades in old section (92,600 sf) - SHS	\$ 665,000.00
Roof Upgrades	\$ 100,000.00
Gonic Window Replacement	\$ 140,000.00
High School Rubber Stair Treads and Risers	\$ 100,000.00
Music/Athletic Building	\$ 190,000.00
Honeywell Phase III	\$ 2,246,146.00
Creteau Technology Center Renovation	\$ 24,187,127.00

Total Bonded Capital Improvement Program	\$ 27,628,273.00
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Cash Capital Improvement Program

1 ton Pickup truck w/plow	\$ 35,000.00
Flooring	\$ 10,000.00
Electrical upgrade cycle	\$ 35,000.00
Painting Interior	\$ 28,000.00
Painting Exterior	\$ 10,000.00
Fencing	\$ 5,000.00
Door Hardware	\$ 7,500.00
Playground upgrades	\$ 5,000.00

Total Operating Capital Improvements	\$ 135,500.00
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Total Capital Improvement Program	\$ 27,763,773.00
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ROCHESTER SCHOOL DEPARTMENT



FY 2017 CONTINUING SERVICE
BUDGET

SCHOOL BOARD APPROVED



**ROCHESTER SCHOOL DISTRICT
FY 17 BUDGET**

	2014 EXPENDED	2015 EXPENDED	2016 REVISED BUDGET	2016 SPENT/ ENCUMBERED AS OF 1/25/16	2017 SCHOOL BOARD APPROVED	CHANGE \$	%
FY 2017 PROPOSED OPERATING BUDGET	\$57,364,068	\$56,805,898	\$58,663,463	\$36,582,582	\$60,038,057	\$1,374,594	2.3%
TOTAL FY17 PROPOSED BUDGET	\$57,364,068	\$56,805,898	\$58,663,463	\$36,582,582	\$60,038,057	\$1,374,594	2.3%
SPECIAL GRANTS APPROPRIATION	\$3,218,000	\$3,218,000	\$3,060,000	\$0	\$3,571,000	\$511,000	16.7%
FOOD SERVICE	\$1,770,000	\$1,770,000	\$1,800,000	\$0	\$1,800,000	\$0	0.0%
GRAND TOTAL	\$62,352,068	\$61,793,898	\$63,523,463	\$36,582,582	\$65,409,057	\$1,885,554	3.0%
BONDED CAPITAL IMPROVEMENT PROGRAM	\$14,129,038	\$14,129,038	\$901,000	\$0	\$27,628,273	\$26,727,273	2966.4%
CASH CAPITAL IMPROVEMENT PROGRAM (included in budget)	\$145,000	\$145,000	\$192,400	\$0	\$135,500	(\$56,900)	-29.6%

**Rochester School Department
FY 2017 Revenue**

	FY 14 Actuals	FY 15 Actuals	FY 16 Budget	FY 17 Proposed	% Difference
Local Revenue					
Tuition Regular	\$ 1,926,873.96	\$ 2,140,381.11	\$ 2,037,562.00	\$ 2,300,000.00	12.88%
Tuition Summer School	\$ 7,450.00	\$ 8,975.00	\$ 9,000.00	\$ 10,000.00	11.11%
Tuition Vocational	\$ 18,806.68	\$ 13,022.79	\$ 20,000.00	\$ 19,000.00	-5.00%
Tuition Special Ed	\$ 140,686.18	\$ 68,777.29	\$ 120,000.00	\$ 65,000.00	-45.83%
Reimbursement for Services SPED	\$ 7,032.61	\$ 83,995.47	\$ -	\$ 75,000.00	
Athletic Admissions	\$ 10,062.00	\$ 9,253.00	\$ 12,000.00	\$ 10,000.00	-16.67%
Other Vocational Preschool	\$ 29,852.00	\$ 37,363.93	\$ 23,000.00	\$ 35,000.00	52.17%
Rental Income	\$ 233.75	\$ 2,896.25	\$ 1,000.00	\$ 2,000.00	100.00%
E-Rate	\$ 57,984.00	\$ -	\$ -	\$ -	
Other Local Revenue	\$ 758,671.35	\$ 27,150.69	\$ 5,000.00	\$ 5,000.00	0.00%
Total Local	\$ 2,957,652.53	\$ 2,391,815.53	\$ 2,227,562.00	\$ 2,521,000.00	13.17%
State Revenue					
Adequacy Education Grant	\$ 22,782,520.20	\$ 22,518,449.21	\$ 22,955,775.00	\$ 22,855,354.00	-0.44%
School Building Aid	\$ 838,299.20	\$ 837,628.61	\$ 836,958.00	\$ 126,800.00	-84.85%
Catastrophic Aid	\$ 321,049.18	\$ 208,339.07	\$ 287,295.00	\$ 389,000.00	35.40%
Vocational Tuition Aide	\$ 31,116.42	\$ 47,157.61	\$ 47,000.00	\$ 25,000.00	-46.81%
Vocational Transportation Aide	\$ 29,035.46	\$ 9,067.60	\$ 9,000.00	\$ 8,500.00	-5.56%
Driver Ed Aid			\$ -	\$ -	
Total State	\$ 24,002,020.46	\$ 23,620,642.10	\$ 24,136,028.00	\$ 23,404,654.00	-3.03%
Federal Revenue					
AF ROTC Reimbursement	\$ 72,069.49	\$ 61,051.57	\$ 72,000.00	\$ 63,000.00	-12.50%
Medicaid	\$ 879,684.31	\$ 852,114.22	\$ 800,000.00	\$ 880,000.00	10.00%
Medicaid Part D	\$ 5,135.78	\$ -	\$ -	\$ -	
Indirect Cost	\$ 66,267.59	\$ 79,517.72	\$ 68,000.00	\$ 80,000.00	17.65%
Total Federal	\$ 1,023,157.17	\$ 992,683.51	\$ 940,000.00	\$ 1,023,000.00	8.83%
Tax					
State Property	\$ 4,839,669.00	\$ 4,967,033.00	\$ 4,935,450.00	\$ 4,825,327.00	-2.23%
Local Property	\$ 24,651,302.00	\$ 25,426,296.00	\$ 26,424,423.00	\$ 28,264,076.00	6.96%
Total Tax	\$ 29,490,971.00	\$ 30,393,329.00	\$ 31,359,873.00	\$ 33,089,403.00	5.52%
Total Revenue	\$ 57,473,801.16	\$ 57,398,470.14	\$ 58,663,463.00	\$ 60,038,057.00	2.34%
Supplemental Appropriation					
Total Revenue	\$ 57,473,801.16	\$ 57,398,470.14	\$ 58,663,463.00	\$ 60,038,057.00	2.34%
Total Expenditures	\$ 57,364,057.65	\$ 56,805,898.43	\$ 58,663,463.00	\$ 60,038,057.00	2.34%
Surplus	\$ 109,743.51	\$ 592,571.71			

**ROCHESTER SCHOOL DEPARTMENT
FY17 BUDGET
SCHOOL BOARD APPROVED**

	2014 EXPENDED	2015 EXPENDED	2016 REVISED BUDGET	2016 SPENT/ ENCUMBERED AS OF 1/25/16	2017 SCHOOL BOARD APPROVED	CHANGE \$	%
1100 REGULAR INSTRUCTION							
511400 SALARIES - TEACHERS	14,102,714	14,131,075	14,592,691	8,077,057	14,804,291	211,600	1.5%
511600 SALARIES - AIDE	612,408	560,367	702,510	317,792	733,200	30,690	4.4%
511700 SALARIES - CLERICAL	14,891	10,703	15,468	-	-	(15,468)	-100.0%
512000 SALARIES - SUBS	481,943	496,510	410,000	220,107	410,000	-	0.0%
521100 HEALTH INSURANCE	2,828,802	2,593,400	2,640,466	1,236,500	3,553,317	912,851	34.6%
521200 DENTAL INSURANCE	45,324	37,220	44,383	14,301	43,426	(957)	-2.2%
521300 LIFE INSURANCE	2,533	2,476	2,717	1,422	2,730	13	0.5%
522000 SOCIAL SECURITY	1,085,495	1,098,366	1,136,156	622,409	1,172,962	36,806	3.2%
523100 RETIREMENT OTHER	20,792	21,421	22,108	12,625	22,209	101	0.5%
523200 RETIREMENT TEACHER	1,950,199	1,978,277	2,259,497	1,247,102	2,284,752	25,255	1.1%
526000 WORKER'S COMPENSATION	54,341	61,597	48,338	48,334	70,813	22,475	46.5%
532000 PURCHASED EDUCATIONAL SERVICES	10,177	11,576	10,136	7,775	12,000	1,864	18.4%
532900 OTHER PROFESSIONAL SERVICES	37,107	40,857	42,900	39,857	42,900	-	0.0%
533900 PLACEMENT OF STUDENTS	14,662	10,915	15,000	15,000	20,000	5,000	33.3%
543000 REPAIR AND MAINTENANCE	65,242	64,328	63,110	61,980	63,135	25	0.0%
544200 RENTAL EQUIPMENT	77,350	77,350	77,355	77,350	77,355	-	0.0%
556100 TUITION TO OTHER LEAS	-	6,035	31,000	22,176	22,000	(9,000)	
558000 TRAVEL	6,653	5,890	10,300	5,548	9,550	(750)	-7.3%
561000 GENERAL SUPPLIES	300,840	295,588	276,918	242,294	233,694	(43,224)	-15.6%
564000 BOOKS AND PERIODICALS	53,080	61,997	80,748	65,544	93,307	12,559	15.6%
573100 NEW EQUIPMENT	24,404	46,789	31,390	28,620	900	(30,490)	-97.1%
573300 NEW FURNITURE	-	2,950	3,761	3,174	-	(3,761)	-100.0%
573500 REPLACEMENT EQUIPMENT	6,914	6,995	5,871	5,870	6,000	129	2.2%
573700 REPLACEMENT FURNITURE	4,474	4,254	3,011	3,010	1,000	(2,011)	-66.8%
581000 DUES AND FEES	30,020	63,958	67,572	67,572	68,300	728	1.1%
TOTAL REGULAR INSTRUCTION	21,830,364	21,690,894	22,593,406	12,443,418	23,747,841	1,154,435	5.1%

1210 SPECIAL EDUCATION

511200 SALARIES - ADMIN	266,151	268,684	232,301	139,163	237,789	5,488	2.4%
511300 SALARIES - MANAGERIAL	40,132	46,978	41,685	27,568	40,989	(696)	-1.7%
511400 SALARIES - TEACHERS	4,924,331	4,565,727	4,536,046	2,547,897	4,274,432	(261,614)	-5.8%
511600 SALARIES - AIDE	2,191,977	2,263,122	2,290,119	1,258,957	2,423,722	133,603	5.8%
511601 SALARIES - AIDE EXEMPT	108,767	129,485	164,514	71,522	148,710	(15,804)	-9.6%
511700 SALARIES - CLERICAL	90,000	82,595	85,279	48,035	88,251	2,972	3.5%
511701 SALARIES - CLERICAL	19,974	19,029	23,474	9,964	23,474	-	0.0%
511900 SALARIES - MISCELLANEOUS	-	24,779	-	18,519	29,510	29,510	
512000 SALARIES - SUBS	270,401	178,260	199,000	72,103	199,000	-	0.0%
521100 HEALTH INSURANCE	1,724,891	1,658,968	1,575,776	926,533	1,684,184	108,408	6.9%
521200 DENTAL INSURANCE	24,031	22,356	21,168	12,900	22,133	965	4.6%
521300 LIFE INSURANCE	1,526	1,467	1,564	799	1,491	(73)	-4.7%
522000 SOCIAL SECURITY	566,113	540,926	549,570	302,373	545,312	(4,258)	-0.8%
523100 RETIREMENT OTHER	63,191	68,341	69,982	40,576	66,647	(3,335)	-4.8%
523200 RETIREMENT TEACHER	728,688	669,897	740,923	413,785	700,643	(40,280)	-5.4%
526000 WORKER'S COMPENSATION	29,291	29,520	24,564	24,461	35,836	11,272	45.9%
532100 PURCHASED ED SERVICES OTHER	1,382,931	1,401,229	1,611,892	1,582,022	1,468,000	(143,892)	-8.9%
533000 LEGAL	46,401	12,893	20,000	9,827	20,000	-	0.0%
543000 REPAIR AND MAINTENANCE	616	894	394	351	400	6	1.5%
544200 RENTAL EQUIPMENT	21,999	19,095	21,859	21,858	22,000	141	0.6%
555000 POSTAGE FEES	3	73	2,127	100	2,127	-	0.0%
556100 TUITION TO OTHER LEAS	672,234	869,409	1,231,735	1,227,839	1,269,000	37,265	3.0%
556400 TUITION TO PRIVATE & OTHER	1,507,392	1,213,370	1,552,369	1,464,321	1,541,000	(11,369)	-0.7%
556500 TUITION TO PRIVATE & OTHER OUT OF ST	5,099	29,000	21,341	21,341	30,000	8,659	40.6%
558000 TRAVEL	5,969	5,338	4,300	2,290	4,300	-	0.0%
558100 TRAVEL	19,748	15,570	15,200	6,459	20,200	5,000	32.9%
561000 GENERAL SUPPLIES	27,472	32,350	39,455	36,196	32,039	(7,416)	-18.8%
561100 GENERAL SUPPLIES OTHER	8,022	15,784	21,725	11,939	40,787	19,062	87.7%
573100 NEW EQUIPMENT	2,706	2,326	-	-	2,370	2,370	
573500 REPLACEMENT EQUIPMENT	284	-	-	-	-	-	
573700 REPLACEMENT FURNITURE	-	1,168	-	-	-	-	
581000 DUES AND FEES	2,209	2,510	2,700	2,600	2,700	-	0.0%
TOTAL SPECIAL EDUCATION	14,752,551	14,191,143	15,101,062	10,302,300	14,977,046	(124,016)	-0.8%

1500 VOCATIONAL

511200 SALARIES - ADMIN	108,023	73,875	76,157	44,903	77,832	1,675	2.2%
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03/24/2016

**ROCHESTER SCHOOL DEPARTMENT
FY17 BUDGET
SCHOOL BOARD APPROVED**

	2014 EXPENDED	2015 EXPENDED	2016 REVISED BUDGET	2016 SPENT/ ENCUMBERED AS OF 1/25/16	2017 SCHOOL BOARD APPROVED	CHANGE \$	%
511400 SALARIES - TEACHERS	1,106,515	1,051,317	967,813	574,575	973,743	5,930	0.6%
511600 SALARIES - AIDE	63,765	65,582	67,064	36,311	68,037	973	1.5%
511700 SALARIES - CLERICAL	34,771	35,488	33,780	21,215	33,780	-	0.0%
512000 SALARIES - SUBS	26,062	21,750	47,000	10,393	37,000	(10,000)	-21.3%
521100 HEALTH INSURANCE	420,035	377,073	351,199	203,901	369,617	18,418	5.2%
521200 DENTAL INSURANCE	4,276	3,736	3,276	2,033	3,469	193	5.9%
521300 LIFE INSURANCE	306	290	302	163	294	(8)	-2.6%
522000 SOCIAL SECURITY	90,889	86,639	81,693	47,806	86,322	4,629	5.7%
523100 RETIREMENT OTHER	8,396	8,665	9,155	5,165	9,193	38	0.4%
523200 RETIREMENT TEACHER	170,764	156,828	163,598	97,072	164,788	1,190	0.7%
526000 WORKER'S COMPENSATION	5,442	5,835	4,406	4,405	6,454	2,048	46.5%
543000 REPAIR AND MAINTENANCE	7,015	10,101	12,500	11,879	12,000	(500)	-4.0%
544200 RENTAL EQUIPMENT	18,275	18,275	18,276	18,275	18,276	-	0.0%
553400 POSTAGE	500	41	500	-	500	-	0.0%
556100 TUITION TO OTHERS	26,660	25,194	34,000	34,000	45,000	11,000	32.4%
558000 TRAVEL	(22)	3,041	4,100	3,555	3,500	(600)	-14.6%
561000 GENERAL SUPPLIES	31,982	33,139	31,425	26,379	27,246	(4,179)	-13.3%
564000 BOOKS AND PERIODICALS	6,579	11,203	8,678	5,968	11,178	2,500	28.8%
573100 NEW EQUIPMENT	1,756	255	-	-	-	-	-
573500 REPLACEMENT EQUIPMENT	1,384	8,520	3,387	909	6,387	3,000	88.6%
TOTAL VOCATIONAL EDUCATION	2,133,372	1,996,848	1,918,309	1,148,906	1,954,616	36,307	1.9%

1410 CO-CURRICULAR ACTIVITIES EDUCATION

511400 SALARIES - TEACHERS	59,776	66,267	65,856	33,684	65,896	40	0.1%
522000 SOCIAL SECURITY	4,669	5,577	4,905	2,744	4,236	(669)	-13.6%
523100 RETIREMENT OTHER	237	364	177	135	59	(118)	-66.7%
523200 RETIREMENT TEACHER	7,582	8,932	7,681	5,074	8,470	789	10.3%
526000 WORKER'S COMPENSATION	280	321	254	254	372	118	46.5%
TOTAL CO-CURRICULAR	72,543	81,460	78,873	41,891	79,033	160	0.2%

1420 ATHLETICS

511200 SALARIES - ADMIN	74,907	79,524	77,412	45,643	79,115	1,703	2.2%
511400 SALARIES - TEACHERS	135,041	137,104	140,678	46,058	140,699	21	0.0%
511700 SALARIES - CLERICAL	23,776	25,352	24,929	14,979	25,319	390	1.6%
521100 HEALTH INSURANCE	28,828	40,830	40,636	23,443	38,113	(2,523)	-6.2%
521200 DENTAL INSURANCE	281	386	386	223	386	-	0.0%
521300 LIFE INSURANCE	97	98	100	57	94	(6)	-6.0%
522000 SOCIAL SECURITY	17,206	17,626	17,463	7,667	18,143	680	3.9%
523100 RETIREMENT OTHER	640	611	-	63	-	-	-
523200 RETIREMENT TEACHER	20,989	20,175	22,623	10,451	22,555	(68)	-0.3%
526000 WORKER'S COMPENSATION	960	1,100	871	870	1,275	404	46.4%
531000 ADMINISTRATIVE SERVICES	38,658	39,201	43,893	17,453	43,713	(180)	-0.4%
533000 OTHER PROFESSIONAL SERVICES	-	-	-	-	-	-	-
543000 REPAIR AND MAINTENANCE	8,996	5,332	1,228	598	6,118	4,890	398.2%
544200 RENTAL EQUIPMENT	1,150	1,150	1,150	1,150	1,150	-	0.0%
558000 TRAVEL	6,846	6,172	3,000	1,684	3,000	-	0.0%
561000 GENERAL SUPPLIES	16,629	16,647	13,779	4,699	16,557	2,778	20.2%
573500 REPLACEMENT EQUIPMENT	43,259	33,067	42,711	29,938	35,476	(7,235)	-16.9%
581000 DUES AND FEES	52,509	48,547	49,782	33,039	49,349	(433)	-0.9%
TOTAL ATHLETICS	470,772	472,923	480,641	238,015	481,062	421	0.1%

1430 SUMMER SCHOOL REGULAR EDUCATION

511400 SALARIES - TEACHERS	21,466	11,021	29,000	32,376	33,000	4,000	13.8%
511600 SALARIES - AIDE	2,583	-	3,000	-	-	(3,000)	-100.0%
522000 SOCIAL SECURITY	1,830	833	2,449	2,427	2,524	75	3.1%
523100 RETIREMENT OTHER	63	-	-	-	-	-	-
523200 RETIREMENT TEACHER	2,957	1,311	4,545	4,589	5,171	626	13.8%
526000 WORKER'S COMPENSATION	191	219	219	173	254	35	16.0%
TOTAL SUMMER SCHOOL REG. EDUCATION	29,090	13,383	39,213	39,565	40,949	1,736	4.4%

1600 ADULT EDUCATION

511400 SALARIES - TEACHERS	4,301	1,218	9,000	-	9,000	-	0.0%
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**ROCHESTER SCHOOL DEPARTMENT
FY17 BUDGET
SCHOOL BOARD APPROVED**

	2014 EXPENDED	2015 EXPENDED	2016 REVISED BUDGET	2016 SPENT/ ENCUMBERED AS OF 1/25/16	2017 SCHOOL BOARD APPROVED	CHANGE \$	%
522000 SOCIAL SECURITY	329	93	689	-	689	-	0.0%
523200 RETIREMENT TEACHER	184	-	400	-	-	(400)	-100.0%
526000 WORKER'S COMPENSATION	48	55	55	-	64	9	16.4%
561000 GENERAL SUPPLIES	-	47	117	-	-	(117)	-100.0%
TOTAL ADULT EDUCATION	4,863	1,412	10,261	-	9,753	(508)	-5.0%

2110 ATTENDANCE OFFICER

511601 SALARIES - AIDE	20,472	30,075	29,850	17,356	30,686	836	2.8%
521300 LIFE INSURANCE	6	9	10	5	10	-	0.0%
522000 SOCIAL SECURITY	1,643	2,315	2,284	1,328	2,303	19	0.8%
523100 RETIREMENT OTHER	1,944	3,206	3,335	1,995	3,361	26	0.8%
526000 WORKER'S COMPENSATION	111	127	127	100	147	20	15.7%
558000 TRAVEL	1,000	1,000	1,000	500	1,000	-	0.0%
TOTAL ATTENDANCE OFFICER	25,175	36,731	36,606	21,284	37,507	901	2.5%

2120 GUIDANCE SERVICES

511400 SALARIES - TEACHERS	1,255,058	1,181,704	1,000,729	627,557	1,086,962	86,233	8.6%
511700 SALARIES - CLERICAL	66,682	68,042	65,784	40,319	65,784	-	0.0%
521100 HEALTH INSURANCE	280,477	283,465	235,773	159,792	287,654	51,881	22.0%
521200 DENTAL INSURANCE	4,170	3,487	3,070	2,026	3,474	404	13.2%
521300 LIFE INSURANCE	197	196	189	113	214	25	13.2%
522000 SOCIAL SECURITY	94,286	91,951	76,089	47,667	84,292	8,203	10.8%
523100 RETIREMENT OTHER	7,182	7,749	7,349	4,504	7,349	-	0.0%
523200 RETIREMENT TEACHER	175,798	165,237	151,593	97,271	166,562	14,969	9.9%
526000 WORKER'S COMPENSATION	4,139	4,478	3,486	3,332	4,882	1,396	40.0%
544200 RENTAL EQUIPMENT	1,150	1,150	1,150	1,150	1,150	-	0.0%
553400 POSTAGE	883	-	883	-	883	-	0.0%
558000 TRAVEL	704	1,191	1,004	508	950	(54)	-5.4%
561000 GENERAL SUPPLIES	8,058	8,176	11,387	7,256	12,391	1,004	8.8%
581000 DUES AND FEES	630	350	350	265	350	-	0.0%
TOTAL GUIDANCE SERVICES	1,899,414	1,817,177	1,558,836	991,758	1,722,897	164,061	10.5%

2130 HEALTH SERVICES

511400 SALARIES - TEACHERS	577,577	560,780	558,511	326,477	558,057	(454)	-0.1%
511700 SALARIES - CLERICAL	44,435	26,741	21,202	12,604	21,202	-	0.0%
512000 SALARIES - SUBS	10,392	10,969	20,000	4,422	15,000	(5,000)	-25.0%
521100 HEALTH INSURANCE	96,853	104,673	102,792	59,302	108,262	5,470	5.3%
521200 DENTAL INSURANCE	1,304	1,033	965	557	965	-	0.0%
521300 LIFE INSURANCE	106	102	110	58	110	-	0.0%
522000 SOCIAL SECURITY	45,713	43,804	43,765	25,081	43,447	(318)	-0.7%
523100 RETIREMENT OTHER	2,375	518	-	-	-	-	-
523200 RETIREMENT TEACHER	80,784	79,547	87,522	51,159	87,453	(69)	-0.1%
526000 WORKER'S COMPENSATION	1,976	2,263	1,791	1,790	2,623	832	46.5%
533000 OTHER PROFESSIONAL SERVICES	-	1,250	750	750	750	-	0.0%
553400 POSTAGE	319	16	319	-	319	-	0.0%
558000 TRAVEL	2,145	1,367	1,200	525	1,200	-	0.0%
561000 GENERAL SUPPLIES	3,831	2,065	2,836	2,824	3,016	180	6.3%
564000 BOOKS AND PERIODICALS	-	-	128	-	878	750	585.9%
573100 NEW EQUIPMENT	7,647	-	-	-	-	-	-
573500 REPLACEMENT EQUIPMENT	25	2,808	1,680	-	2,000	320	19.0%
TOTAL HEALTH SERVICES	875,481	837,937	843,571	485,548	845,282	1,711	0.2%

2210 CURRICULUM

511200 SALARIES - ADMIN	118,847	119,842	114,139	102,801	103,061	(11,078)	-9.7%
511400 SALARIES - TEACHERS	88,104	91,134	78,250	51,453	60,000	(18,250)	-23.3%
511600 SALARIES - AIDE	33,040	40,829	49,750	32,491	45,000	(4,750)	-9.5%
521100 HEALTH INSURANCE	8,456	15,026	10,034	12,574	8,488	(1,546)	-15.4%
521200 DENTAL INSURANCE	105	254	97	128	97	-	0.0%
521300 LIFE INSURANCE	13	23	15	16	16	1	6.7%
522000 SOCIAL SECURITY	17,889	19,064	18,278	14,527	18,106	(172)	-0.9%
523100 RETIREMENT OTHER	12,970	9,848	12,751	9,074	10,619	(2,132)	-16.7%
523200 RETIREMENT TEACHER	11,354	12,135	12,262	6,911	12,536	274	2.2%

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SCHOOL BOARD APPROVED**

	2014 EXPENDED	2015 EXPENDED	2016 REVISED BUDGET	2016 SPENT/ ENCUMBERED AS OF 1/25/16	2017 SCHOOL BOARD APPROVED	CHANGE \$	%
524000 TUITION REIMBURSEMENT-TEACHERS	183,394	252,999	236,000	140,448	236,000	-	0.0%
524100 TUITION REIMBURSEMENT-ADMIN	47,628	64,825	60,000	43,386	60,000	-	0.0%
524200 TUITION REIMBURSEMENT-PARA	25,909	32,028	34,000	7,987	34,000	-	0.0%
526000 WORKER'S COMPENSATION	773	1,542	1,220	1,220	1,787	567	46.5%
532000 PURCHASED EDUCATIONAL SERVICES	147,281	84,019	100,666	93,693	80,000	(20,666)	-20.5%
558000 TRAVEL	918	1,220	1,772	2,071	800	(972)	-54.9%
558100 TRAVEL ADMIN	18,834	26,664	29,828	19,396	30,000	172	0.6%
558400 TRAVEL PROFESSIONALS	2,846	5,914	5,000	-	5,000	-	0.0%
558500 WORKSHOP TRAVEL	5,744	7,121	10,000	4,150	10,000	-	0.0%
561000 GENERAL SUPPLIES	496	1,435	500	490	500	-	0.0%
561000 FOOD FOR WORKSHOPS	6,879	13,557	8,000	7,249	8,000	-	0.0%
564000 BOOKS AND PERIODICALS	91,292	303,319	21,634	13,422	13,000	(8,634)	-39.9%
564100 BOOKS AND OTHER PRINTED MEDIA	2,820	3,586	14,080	12,342	15,000	920	6.5%
TOTAL CURRICULUM	825,592	1,106,384	818,276	575,828	752,010	(66,266)	-8.1%

2222 LIBRARY SERVICES

511400 SALARIES - TEACHERS	186,339	189,404	186,580	111,350	186,580	-	0.0%
511600 SALARIES - AIDE	143,216	144,970	152,118	82,913	153,376	1,258	0.8%
512000 SUBS	1,065	3,335	-	208	-	-	-
521100 HEALTH INSURANCE	35,955	50,609	52,380	30,219	55,156	2,776	5.3%
521200 DENTAL INSURANCE	478	646	676	426	773	97	14.3%
521300 LIFE INSURANCE	36	36	40	21	40	-	0.0%
522000 SOCIAL SECURITY	24,398	24,804	24,762	14,268	25,455	693	2.8%
523100 RETIREMENT OTHER	2,642	2,652	2,733	1,609	2,733	-	0.0%
523200 RETIREMENT TEACHER	26,217	26,852	29,238	17,449	29,238	-	0.0%
526000 WORKER'S COMPENSATION	1,246	1,427	1,427	1,129	1,655	228	16.0%
561000 GENERAL SUPPLIES	3,150	5,027	5,230	3,642	5,797	567	10.8%
564000 BOOKS AND PERIODICALS	30,969	32,786	34,430	33,765	36,200	1,770	5.1%
573100 NEW EQUIPMENT	1,656	-	-	-	-	-	-
573500 REPLACEMENT EQUIPMENT	1,422	5,976	1,770	992	1,500	(270)	-15.3%
TOTAL LIBRARY SERVICES	458,788	488,525	491,384	297,991	498,503	7,119	1.4%

2225 TECHNOLOGY SERVICES

511400 SALARIES - TEACHERS	67,272	68,445	63,171	46,719	63,171	-	0.0%
511700 SALARIES - CLERICAL	23,063	24,155	22,905	14,547	24,034	1,129	4.9%
511900 SALARIES - TECHNICAL	293,716	316,296	334,636	185,626	342,669	8,033	2.4%
521100 HEALTH INSURANCE	94,281	97,610	97,654	53,098	89,675	(7,979)	-8.2%
521200 DENTAL INSURANCE	1,342	1,321	1,351	735	1,351	-	0.0%
521300 LIFE INSURANCE	63	63	70	39	80	10	14.3%
522000 SOCIAL SECURITY	27,639	28,820	30,061	17,992	30,249	188	0.6%
523100 RETIREMENT OTHER	28,075	28,168	30,142	18,395	34,578	4,436	14.7%
523200 RETIREMENT TEACHER	9,465	9,807	9,899	7,321	9,899	-	0.0%
526000 WORKER'S COMPENSATION	1,175	1,346	1,065	1,065	1,560	495	46.5%
534000 TECHNICAL SERVICES	33,029	34,999	36,832	36,745	40,000	3,168	8.6%
543000 REPAIR AND MAINTENANCE	106,844	119,314	128,448	128,403	120,000	(8,448)	-6.6%
553200 DATA COMMUNICATION	58,934	61,576	57,000	56,863	60,000	3,000	5.3%
558000 TRAVEL	6,720	11,840	4,418	4,953	12,000	7,582	171.6%
561000 GENERAL SUPPLIES	1,195	1,463	1,159	1,159	1,000	(159)	-13.7%
573100 NEW EQUIPMENT	10,741	26,696	10,727	25,949	-	(10,727)	-100.0%
573300 NEW FURNITURE	415	380	500	493	1,000	500	100.0%
573500 REPLACEMENT EQUIPMENT	105,997	1,389	10,152	10,147	15,000	4,848	47.8%
581000 DUES AND FEES	912	981	-	-	1,000	1,000	-
TOTAL TECHNOLOGY SERVICES	870,877	834,668	840,190	610,247	847,266	7,076	0.8%

2310 SCHOOL BOARD SERVICES

511900 SALARIES	59,441	24,110	32,000	12,503	34,000	2,000	6.3%
522000 SOCIAL SECURITY	4,528	1,864	2,448	957	2,601	153	6.3%
526000 WORKER'S COMPENSATION	90	103	103	81	119	16	15.5%
531200 MANAGEMENT SERVICES	5,400	5,100	5,500	5,325	5,500	-	0.0%
531900 ADMINISTRATIVE SERVICES OTHER	90	45	200	-	200	-	0.0%
533100 LEGAL	310	300	1,500	-	5,000	3,500	233.3%
533200 NEGOTIATIONS	14,905	6,058	26,000	4,060	30,000	4,000	15.4%
552000 INSURANCE	89,075	92,638	89,433	89,433	81,475	(7,958)	-8.9%

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	2014 EXPENDED	2015 EXPENDED	2016 REVISED BUDGET	2016 SPENT/ ENCUMBERED AS OF 1/25/16	2017 SCHOOL BOARD APPROVED	CHANGE \$	%
TOTAL SCHOOL BOARD SERVICES	173,839	130,218	157,184	112,359	158,895	1,711	1.1%
2320 SUPERINTENDENT'S OFFICE							
511100 SALARIES - EXECUTIVE	227,071	237,616	235,936	118,967	238,613	2,677	1.1%
511300 SALARIES - MANAGERIAL	195,107	201,928	197,836	102,229	197,280	(556)	-0.3%
511700 SALARIES - CLERICAL	56,917	57,977	56,855	30,051	57,245	390	0.7%
512000 SALARIES - SUBS	845	1,060	3,000	975	3,000	-	0.0%
521100 HEALTH INSURANCE	88,551	94,068	94,218	47,205	82,994	(11,224)	-11.9%
521200 DENTAL INSURANCE	989	966	965	486	965	-	0.0%
521300 LIFE INSURANCE	232	235	240	117	228	(12)	-5.0%
521400 DISABILITY INSURANCE	432	432	432	531	1,174	742	171.8%
522000 SOCIAL SECURITY	35,491	35,941	35,760	18,868	35,813	53	0.1%
523100 RETIREMENT OTHER	49,094	49,762	51,403	26,762	50,705	(698)	-1.4%
526000 WORKER'S COMPENSATION	1,049	1,955	1,547	1,547	2,266	719	46.5%
533000 OTHER PROFESSIONAL SERVICES	-	13,938	1,000	996	45,000	44,000	4400.0%
533100 LEGAL	27,213	24,189	23,400	23,224	22,400	(1,000)	-4.3%
543000 REPAIR AND MAINTENANCE	2,174	3,868	3,868	957	3,700	(168)	-4.3%
544200 RENTAL OF EQUIPMENT	3,450	3,450	3,450	3,450	3,450	-	0.0%
553400 POSTAGE	6,111	11,472	18,000	16,700	18,000	-	0.0%
554000 ADVERTISING	3,573	4,303	4,000	3,600	4,000	-	0.0%
555000 PRINTING AND BINDING	95	-	-	-	-	-	-
558000 TRAVEL	4,555	4,664	5,000	1,212	5,000	-	0.0%
561000 GENERAL SUPPLIES	13,939	9,270	106,544	7,186	7,973	(98,571)	-92.5%
564000 BOOKS AND PERIODICALS	348	651	641	641	641	-	0.0%
573100 NEW EQUIPMENT	47,206	-	-	-	-	-	-
573500 REPLACEMENT EQUIPMENT	-	905	200	200	-	(200)	-100.0%
580200 PRIOR YEAR AUDIT ADJUSTMENT	(5,286)	22,411	-	-	-	-	-
581000 DUES AND FEES	37,040	28,411	27,000	22,815	28,000	1,000	3.7%
TOTAL SUPERINTENDENT'S OFFICE	796,197	809,471	871,295	428,718	808,447	(62,848)	-7.2%
2410 PRINCIPAL'S OFFICE							
511200 SALARIES - ADMIN	1,530,755	1,639,654	1,588,767	927,880	1,630,474	41,707	2.6%
511600 SALARIES - AIDE	12,324	-	-	-	-	-	-
511700 SALARIES - CLERICAL	531,830	539,232	572,001	333,885	585,053	13,052	2.3%
512000 SUBS	6,583	3,891	-	2,233	-	-	-
521100 HEALTH INSURANCE	509,369	550,472	535,942	325,019	526,006	(9,936)	-1.9%
521200 DENTAL INSURANCE	5,562	5,856	5,597	3,556	5,597	-	0.0%
521300 LIFE INSURANCE	1,835	1,824	1,834	1,081	1,786	(48)	-2.6%
522000 SOCIAL SECURITY	147,602	153,063	153,570	91,428	161,962	8,392	5.5%
523100 RETIREMENT OTHER	43,152	42,209	46,131	27,182	46,551	420	0.9%
523200 RETIREMENT TEACHER	205,125	226,423	249,286	146,276	255,503	6,217	2.5%
526000 WORKER'S COMPENSATION	6,838	7,832	6,272	6,196	9,076	2,804	44.7%
553400 POSTAGE	11,298	11,015	14,540	-	14,540	-	0.0%
555000 PRINTING AND BINDING	657	551	1,000	-	1,000	-	0.0%
558000 TRAVEL	506	2,652	1,860	911	1,650	(210)	-11.3%
561000 GENERAL SUPPLIES	27,681	20,600	33,208	28,572	34,354	1,146	3.5%
564000 BOOKS AND PERIODICALS	326	387	1,566	255	2,766	1,200	76.6%
573100 NEW EQUIPMENT	-	-	-	-	-	-	-
573500 REPLACEMENT EQUIPMENT	514	150	-	-	-	-	-
573700 REPLACEMENT FURNITURE	409	-	-	-	-	-	-
581000 DUES AND FEES	13,240	14,623	14,078	11,606	13,304	(774)	-5.5%
TOTAL PRINCIPAL'S OFFICE	3,055,605	3,220,434	3,225,652	1,906,079	3,289,622	63,970	2.0%
2490 GRADUATION							
558900 GRADUATION	13,674	13,319	15,500	5,355	15,500	-	0.0%
TOTAL GRADUATION	13,674	13,319	15,500	5,355	15,500	-	0.0%
2510 FISCAL SERVICES							
511200 SALARIES - ADMIN	104,528	109,439	108,645	68,649	108,644	(1)	0.0%
511300 SALARIES - MANAGERIAL	50,249	53,083	52,704	32,646	58,092	5,388	10.2%
511700 SALARIES - CLERICAL	166,237	149,146	146,213	85,493	144,121	(2,092)	-1.4%
512000 SALARIES - SUBS	715	940	2,500	585	2,500	-	0.0%
521100 HEALTH INSURANCE	76,899	78,221	77,336	46,329	78,302	966	1.2%

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FY17 BUDGET
SCHOOL BOARD APPROVED**

	2014 EXPENDED	2015 EXPENDED	2016 REVISED BUDGET	2016 SPENT/ ENCUMBERED AS OF 1/25/16	2017 SCHOOL BOARD APPROVED	CHANGE \$	%
521200 DENTAL INSURANCE	1,182	950	965	571	965	-	0.0%
521300 LIFE INSURANCE	56	55	60	35	60	-	0.0%
522000 SOCIAL SECURITY	22,896	21,901	22,426	13,595	24,044	1,618	7.2%
523100 RETIREMENT OTHER	34,573	33,060	34,273	20,864	35,754	1,481	4.3%
526000 WORKER'S COMPENSATION	1,084	1,242	983	983	1,439	456	46.4%
543000 REPAIR AND MAINTENANCE	27,140	27,344	30,000	27,753	31,000	1,000	3.3%
544200 RENTAL EQUIPMENT	1,150	1,150	1,150	1,150	1,150	-	0.0%
558000 TRAVEL	2,762	2,644	3,000	1,345	5,000	2,000	66.7%
561000 GENERAL SUPPLIES	4,820	6,264	5,271	4,885	5,271	-	0.0%
573500 REPLACEMENT EQUIPMENT			2,886	2,885		(2,886)	-100.0%
581000 DUES AND FEES	486	619	1,000	619	1,000	-	0.0%
589000 MISCELLANEOUS REIMBURSEMENTS	68,706					-	
TOTAL FISCAL SERVICES	563,484	486,058	489,412	308,388	497,342	7,930	1.6%

2600 OPERATION OF PLANT

511300 SALARIES - MANAGERIAL	192,092	191,897	189,917	110,745	194,914	4,997	2.6%
511700 SALARIES - CLERICAL	33,937	33,782	32,142	20,069	32,142	-	0.0%
511800 SALARIES - O&M	1,323,830	1,338,516	1,343,041	744,495	1,296,899	(46,142)	-3.4%
512100 SALARIES - O&M SUBS	74,928	74,807	45,000	61,877	80,000	35,000	77.8%
521100 HEALTH INSURANCE	440,631	460,118	462,270	265,882	399,561	(62,709)	-13.6%
521200 DENTAL INSURANCE	6,819	6,596	6,562	3,951	6,948	386	5.9%
521300 LIFE INSURANCE	523	525	544	302	558	14	2.6%
522000 SOCIAL SECURITY	115,281	116,861	113,974	68,575	115,043	1,069	0.9%
523100 RETIREMENT OTHER	160,953	159,953	161,257	95,205	165,527	4,270	2.6%
526000 WORKER'S COMPENSATION	32,164	31,111	29,076	29,069	42,588	13,512	46.5%
541100 WATER AND SEWERAGE	60,922	75,085	65,000	13,923	70,000	5,000	7.7%
543000 REPAIR AND MAINTENANCE	181,377	213,060	219,510	198,960	233,145	13,635	6.2%
543200 TRANSFER TO CIP	145,000	74,000	192,400	192,400	135,500	(56,900)	-29.6%
544100 RENTAL OF LAND AND BUILDING	234,456	234,456	234,456	234,456	234,456	-	0.0%
544200 RENTAL OF EQUIPMENT	1,150	1,150	1,150	1,150	1,150	-	0.0%
552100 INSURANCE	80,420	114,621	77,269	65,185	84,091	6,822	8.8%
553100 TELEPHONE	111,725	32,761	54,000	20,420	54,000	-	0.0%
558000 TRAVEL	3,398	3,351	4,496	1,825	4,450	(46)	-1.0%
561000 GENERAL SUPPLIES	94,103	105,183	78,479	76,809	75,929	(2,550)	-3.2%
561100 GENERAL SUPPLIES UNIFORMS	12,478	11,213	10,750	2,711	10,750	-	0.0%
562100 NATURAL GAS	391,752	390,290	409,000	92,768	409,000	-	0.0%
562200 ELECTRICITY	460,506	487,191	508,000	216,951	522,000	14,000	2.8%
562400 HEATING FUEL	19,147	16,560	20,000	4,116	20,000	-	0.0%
573100 NEW EQUIPMENT	6,562	38,464	3,149	2,715	6,165	3,016	95.8%
573500 REPLACEMENT EQUIPMENT	6,245	7,234	9,699	2,320	13,350	3,651	37.6%
581000 DUES AND FEES	765	70	620	420	150	(470)	-75.8%
TOTAL OPERATION OF PLANT AND MAINT.	4,191,162	4,218,856	4,271,760	2,527,298	4,208,316	(63,444)	-1.5%

2620 MAINTENANCE OF BUILDINGS

543000 REPAIR AND MAINTENANCE	108,337	99,683	97,819	41,380	97,145	(674)	-0.7%
561000 GENERAL SUPPLIES	34,509	35,491	31,713	31,149	35,187	3,474	11.0%
573100 NEW EQUIPMENT	28		585	-	585	-	0.0%
573500 REPLACEMENT EQUIPMENT	2,200	254	1,450	-	1,450	-	0.0%
TOTAL OPERATION OF BUILDINGS	145,074	135,428	131,567	72,529	134,367	2,800	2.1%

2630 CARE AND UPKEEP OF GROUNDS

543000 REPAIR AND MAINTENANCE	3,273	11,284	10,000	5,160	10,000	-	0.0%
561000 GENERAL SUPPLIES	8,877	8,436	5,111	5,063	5,911	800	15.7%
TOTAL CARE AND UPKEEP OF GROUNDS	12,150	19,720	15,111	10,222	15,911	800	5.3%

2640 CARE AND UPKEEP OF EQUIPMENT

543000 REPAIR AND MAINTENANCE	4,807	8,540	13,940	9,631	13,940	-	0.0%
561000 GENERAL SUPPLIES	5,913	4,358	5,411	4,856	5,911	500	9.2%
TOTAL CARE AND UPKEEP OF EQUIPMENT	10,720	12,898	19,351	14,487	19,851	500	2.6%

2650 CARE AND UPKEEP OF VEHICLES

03/24/2016

**ROCHESTER SCHOOL DEPARTMENT
FY17 BUDGET
SCHOOL BOARD APPROVED**

	2014 EXPENDED	2015 EXPENDED	2016 REVISED BUDGET	2016 SPENT/ ENCUMBERED AS OF 1/25/16	2017 SCHOOL BOARD APPROVED	CHANGE \$	%
543000 REPAIR AND MAINTENANCE	5,796	6,629	10,072	9,238	5,320	(4,752)	-47.2%
552100 INSURANCE	4,058	4,220	4,074	4,074	3,705	(369)	-9.1%
561000 GENERAL SUPPLIES	4,429	4,810	4,033	3,612	4,433	400	9.9%
562600 VEHICLE FUEL	16,528	15,163	17,000	4,854	16,000	(1,000)	-5.9%
TOTAL CARE AND UPKEEP OF VEHICLES	30,811	30,821	35,179	21,778	29,458	(5,721)	-16.3%
2721 STUDENT TRANS REGULAR							
551900 STUDENT TRANSPORTATION	973,695	935,747	1,027,355	1,027,489	1,085,819	58,464	5.7%
TOTAL STUDENT TRANS REGULAR	973,695	935,747	1,027,355	1,027,489	1,085,819	58,464	5.7%
2722 STUDENT TRANS SPECIAL ED							
551900 STUDENT TRANSPORTATION	795,085	913,748	1,084,243	1,070,672	1,108,880	24,637	2.3%
TOTAL STUDENT TRANSPORT. SPECIAL ED	795,085	913,748	1,084,243	1,070,672	1,108,880	24,637	2.3%
2723 STUDENT TRANS VOCATIONAL							
551900 STUDENT TRANSPORTATION	26,904	26,873	43,020	43,020	43,740	720	1.7%
TOTAL STUDENT TRANS VOCATIONAL	26,904	26,873	43,020	43,020	43,740	720	1.7%
2724 STUDENT TRANS ATHLETICS							
551900 STUDENT TRANSPORTATION	91,027	87,494	81,000	80,603	81,000	-	0.0%
TOTAL STUDENT TRANS ATHLETICS	91,027	87,494	81,000	80,603	81,000	-	0.0%
2725 STUDENT TRANS CO-CURRICULAR							
551900 STUDENT TRANSPORTATION	8,045	8,140	10,500	10,440	10,500	-	0.0%
TOTAL STUDENT TRANS CO-CURRICULAR	8,045	8,140	10,500	10,440	10,500	-	0.0%
2830 STAFF SERVICES							
525000 UNEMPLOYMENT	27,845	40,753	50,000	5,103	50,000	-	0.0%
527000 MEDICARE D CLAIMS	-	-	-	-	-	-	-
529000 PHYSICALS	2,124	3,711	3,000	5,641	2,000	(1,000)	-33.3%
TOTAL STAFF SERVICES	29,969	44,464	53,000	10,745	52,000	(1,000)	-1.9%
5110 DEBT SERVICE - PRINCIPAL							
591000 REDEMPTION OF PRINCIPAL	1,813,749	1,811,344	1,976,832	1,521,254	1,586,725	(390,107)	-19.7%
TOTAL DEBT SERVICE PRINCIPAL	1,813,749	1,811,344	1,976,832	1,521,254	1,586,725	(390,107)	-19.7%
5120 DEBT SERVICE - INTEREST							
583000 INTEREST EXPENSE	383,996	331,381	344,874	214,395	897,919	553,045	160.4%
TOTAL DEBT SERVICE INTEREST	383,996	331,381	344,874	214,395	897,919	553,045	160.4%
GRAND TOTAL	57,364,068	56,805,898	58,663,463	36,582,582	60,038,057	1,374,594	2.3%

ROCHESTER SCHOOL DEPARTMENT
 FY 2017 BUDGET
 SCHOOL BOARD APPROVED

ITEM	AMOUNT	PERCENT OF DIFFERENCE	
INCREASE IN STAFF SALARY	\$ 236,390.00	0.4%	<u>0.4%</u>
INCREASE IN HEALTH INSURANCE	\$ 1,004,853.00	1.7%	
INCREASE IN RETIREMENT	\$ 12,992.00	0.0%	
CURRENT STAFF NON-HEALTH BENEFIT INCREASE	\$ 115,313.00	0.2%	
TOTAL INCREASE IN BENEFITS			<u>1.9%</u>
NATURAL GAS	\$ -	0.0%	
FUEL OIL	\$ -	0.0%	
ELECTRICITY	\$ 14,000.00	0.0%	
TOTAL INCREASE IN ENERGY			<u>0.0%</u>
DEBT SERVICE - PRINCIPAL	\$ (390,107.00)	-0.7%	
DEBT SERVICE - INTEREST	\$ 553,045.00	0.9%	
TOTAL INCREASE IN DEBT SERVICE			<u>0.3%</u>
STUDENT TRANSPORTATION	\$ 83,821.00	0.1%	0.1%
PROPERTY AND LIABILITY INSURANCE	\$ (1,505.00)	0.0%	0.0%
SPECIAL EDUCATION & VOCATIONAL TUITION	\$ (107,337.00)	-0.2%	-0.2%
TOTAL NON-DISCRETIONARY AND CONTRACTED INCREASES	\$ 1,521,465.00		2.6%
GENERAL SUPPLIES	\$ (127,213.00)	-0.2%	-0.2%
REPAIR AND MAINTENANCE	\$ 5,014.00	0.0%	0.0%
NEW EQUIPMENT	\$ (35,831.00)	-0.1%	-0.1%
TRANSFER TO CIP	\$ (56,900.00)	-0.1%	-0.1%
NEGOTIATIONS	\$ 4,000.00	0.0%	0.0%
BOOKS AND PERIODICALS	\$ 10,145.00	0.0%	0.0%
OTHER PROFESSIONAL SERVICES	\$ 44,000.00	0.1%	0.1%
OTHER CHARGES LESS THAN +/- \$2,000	\$ (9,914.00)	0.0%	0.0%
TOTAL OTHER DECREASES	\$ (166,699.00)		-0.3%
TOTAL INCREASE	\$ 1,354,766.00		2.3%

**Rochester School Department
FY 2017
Special Grants Appropriation**

TITLE	FY16 Budget	FY16 Revised	FY17 School Board Approved
Title 1	\$1,200,000.00	\$1,323,047.09	\$ 1,350,000.00
Title 1 Focus	\$0.00	\$0.00	\$ 120,000.00
Homeless	\$0.00	\$0.00	\$ 20,000.00
IDEA	\$1,010,000.00	\$1,073,717.50	\$ 1,100,000.00
Preschool	\$50,000.00	\$44,695.35	\$ 90,000.00
Title II-A	\$220,000.00	\$223,526.71	\$ 230,000.00
Adult Education	\$30,000.00	\$31,409.00	\$ 35,000.00
Safe Schools (SS/HS)	\$350,000.00	\$308,854.51	\$ 400,000.00
Perkins	\$130,000.00	\$135,292.44	\$ 136,000.00
Fresh Fruit and Vegetable Program	\$70,000.00	\$78,422.79	\$ 90,000.00
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Actual Budget FY16	\$3,060,000.00		
Total Anticipated FY16		\$3,218,965.39	
Total Proposed Budget FY17			\$3,571,000.00

**Rochester School Department
Capital Improvement Program
FY 2017**

Project Name	FY 2017
<u>Bonded Capital Improvement Program</u>	
Sprinkler/Alarm upgrades in old section (92,600 sf) - SHS	\$ 665,000.00
Roof Upgrades	\$ 100,000.00
Gonic Window Replacement	\$ 140,000.00
High School Rubber Stair Treads and Risers	\$ 100,000.00
Music/Athletic Building	\$ 190,000.00
Honeywell Phase III	\$ 2,246,146.00
Creteau Technology Center Renovation	\$ 24,187,127.00
Total Bonded Capital Improvement Program	\$ 27,628,273.00
 <u>Cash Capital Improvement Program</u>	
1 ton Pickup truck w/plow	\$ 35,000.00
Flooring	\$ 10,000.00
Electrical upgrade cycle	\$ 35,000.00
Painting Interior	\$ 28,000.00
Painting Exterior	\$ 10,000.00
Fencing	\$ 5,000.00
Door Hardware	\$ 7,500.00
Playground upgrades	\$ 5,000.00
Total Operating Capital Improvements	\$ 135,500.00
Total Capital Improvement Program	\$ 27,763,773.00