

# Trustees of the Trust Fund, City of Rochester MINUTES

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Meeting date | time 9/4/2019 5:07 PM | Meeting location Rose Room, Rochester Public Library, S. Main Street, Rochester, NH

Meeting called by	Rob Pallas	Brett Johnson, Trustee
Type of meeting	Planning	Members of the Public:
Facilitator	Rob Pallas, Trustee	
Note taker	Sherry Beaudoin, Trustee	

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## AGENDA TOPICS

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Time allotted | N/A | Agenda topic Approve Minutes from \_6-11-19\_\_ | Presenter Sherry Beaudoin

Motion to approve the minutes was made by Brett, seconded by Rob and approved unanimously.

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Action items	Person responsible	Deadline
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N/A

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Time allotted | N/A | Agenda topic Open Issues | Presenter Rob Pallas

Discussion: Discussion as to which charities we wanted to approach regarding the Evans Trust. We developed a list of 6 local charities and Sherry will draft invitation to apply letters to be signed and mailed at the next meeting. Further discussion regarding the McDuffee - fuel assistance fund. We have not heard back from city welfare and agreed to reach out to individual oil/gas companies directly. The intention will be to identify local needy citizens who would benefit from these funds directly. Brett agreed to reach out and work on this issue. Rob made a motion to authorize the weed control treatment at the Dominicus Hanson Park by Taylors Invasive Species scheduled for 10-4<sup>th</sup> or 6<sup>th</sup> 2019, this was seconded by Sherry and approved unanimously. Rob also spoke about the meeting he had with the Riverwalk, Spaulding High School, Rochester Recreational Dept and the city regarding Dominicus Hanson Park. There is a hazardous tree in need of cutting to be done by city officials that is hanging over the walking way and the wood will be utilized by the school to create benches. The goal being to create an outdoor classroom for the school system. This is a collaboration of all groups listed. A new map was installed on the Kiosk at the entrance to the park by Charlie Moreno our forester. Rob reached out to Roland Connors regarding the approval and submission of the 6-30-19 Y/E MS9 and MS10 forms created by Charter Trust. Still awaiting a response to access the online portal. It appears as though additional funds are being deposited into the trust without our knowledge, Rob to follow up with Charter Trust.

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Action items	Person responsible	Deadline
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Draft six (6) letters to local charities regarding the Evans Trust	Sherry Beaudoin	10-2-19
Contact local fuel companies for list of needy customers	Brett Johnson	10-2-19
Follow up with Roland Connors	Rob Pallas	ASAP

Action items	Person responsible	Deadline
Follow up with Charter Trust regarding notification of deposits into city trust fund	Rob Pallas	ASAP

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Time allotted | N/A | Agenda topic *New Businesses* | Presenter *Sherry Beaudoin*

Discussion: Time to create a list for review and disbursement forms for the annual library funds transfer for next months meeting, Email Brett additional information regarding \$ amount of trust funds awarded for scholarships, and library, fuel assistance and so on for the web site. Rob will follow up with city hall regarding mail, thank you's from SHS students etc. Brett made a motion to adjourn the meeting, seconded by Sherry and was unanimous

Conclusion:

Action items	Person responsible	Deadline
Create excel spreadsheet and disbursement forms for library trusts	Sherry Beaudoin	10-2-19
Contact city clerk regarding mail	Rob Pallas	ASAP
Email Brett data points for website update	Sherry Beaudoin	ASAP
Update website with new information	Brett Johnson	ASAP

*Meeting adjourned at 5:55pm\_\_*