**Rochester Trustees of the Trust Funds**

**Meeting Minutes**

**Hybrid Meeting**

**Wednesday March 3, 2021**

**5:00 PM**

**Members Present:**

Rob Pallas (In-Person)

Ray Varney (In-Person)

Brett Johnson (Virtual)

**Minutes**

**I. Call to Order:**

Mr. Pallas called the meeting to order at 5:00 PM.

**II. Roll Call and public input:**

All members were present and no one from the public called in.

**III. Approval of minutes from last meeting:**

***Rob made a motion to accept the February 3, 2021, meeting minutes as presented. The motion was seconded by Ray. The motion passed unanimously.***

**IV. Open issues:**

1. **The Trustees agreed to sign forms for all transfers made by Charter Trust.**
2. **The Trustees discussed the proposal submitted by Ms. Kathleen Crompton with Community Action Partnership of Strafford County to help us distribute funds from the Mary A. McDuffee Whitehouse Trust Fund. CAPSC will help us identify Rochester residents who could benefit from fuel assistance but may fall just outside of their organization’s income limits.**

Brett made a motion to distribute $5000 to Community Action Partnership of Strafford County to hold and distribute as needed to provide necessary fuel assistance to worthy Rochester residents. Rob seconded this motion. The motion passed unanimously.

**c) Discuss letter from Charter Trust informing us of name change to Bar Harbor Wealth Management. Office and staff remain unchanged.**

The Trustees feel this should have no effect on our relationship, so no action is needed.

**V. New business:**

1. **Open discussion on agenda items for May meeting. Trustees were reminded that we have a joint meeting with the Rec & Arena Commission on March 8th at 6:00 PM.**

**e) Discuss e-mail from Blaine Cox about Rotary helping maintain some of the cemeteries that need care.**

Rob forwarded an email from Blaine and the Rotary. The Trustees will be billed from the Rotary for their volunteer work in helping to maintain some of the cemeteries. In return, it’s planned that the Rotary will then donate these funds to charities they support.

**f) Ray Varney to give an update on scholarship committee.**

The Scholarship Committee will begin meeting weekly starting on Tuesday, March 9th.

**Other Business:**

Rob will email Mr. Bernard Manning to let him know that he reached out to the NH DOJ to get guidance on whether we can change the name to an already established trust. Mr. Manning’s request is to add the name of his second wife to the trust established in the name of his first wife.

Rob will consider going on the Choose Rochester Podcast to promote the work the Trustees do. Rob will reach out to Matt Wyatt to get additional information.

**VI. Adjournment and public input:**

No one from the public was present. The Trustees will meet next on Wednesday, May 5, 2021.

***A motion was made and unanimously approved to adjourn the meeting at 5:26 PM.***

Minutes respectfully submitted by Brett Johnson.