



City of Rochester, New Hampshire

WATER & SEWER BILLING

19 Wakefield Street • Rochester, NH 03867

603) 332-3110 Fax (603) 335-7580

DATE: February 4, 2014
TO: Utility Advisory Board
FROM: Blaine Cox, Director of Finance and Administration
REGARDING: Utility Advisory Board Meeting

Blaine Cox

There will be a meeting of the Utility Advisory Board on Monday, February 10, 2014 at 5:30 P.M. in the Conference Room.

AGENDA

1. Call to Order
2. Acceptance of January 13, 2014 Minutes - Page 3
3. Old Business
 - 3.1 Paul Hatfield Appeal - Page 10
 - 3.2 Muzzey Abatement
 - 3.3 Austin Appeal - Page 11
 - 3.4 Abatement Request Period - Page 13
4. Appeals
 - 4.1 Lisa Heselton - Page 15
717 Parker Mtn Road
Strafford, NH 03884

Re: 47 River Street
Rochester, NH 03867
 - 4.2 MIB LLC - Page 21
9 Farmington Road
Rochester, NH 03867
 - 4.3 Timothy and Marilyn Donnelly - Page 33
14 Fairway Drive

Dover, NH 03820

Re: 50 Chestnut Street
Rochester, NH 03867

5. Chapter 17 Ordinance Change - Page 42
6. Sewer Connection Statute & Information - Page 46
7. Financials - Page 48
8. Other
9. Adjournment

Copy to: City Manager Fitzpatrick
Mr. Peter Nourse
Thomas and Karen Muzzey
Paul P. Hatfield
Lisa Heselton
MIB, LLC
Timothy and Marilyn Donnelly

BMC: sam
Enc.

UTILITY ADVISORY BOARD MEETING
January 13, 2014
CITY COUNCIL CONFERENCE ROOM
5:30 P.M.

MEMBERS PRESENT

Daniel Peterson
Shawn Libby
Arthur Hoffman
Sharon Parshley

STAFF PRESENT

Blaine Cox, Deputy City Manager
Peter Nourse, DPW Director
Mr. Paul Hatfield, Appellant
Mr. Thomas Muzzey, Appellant

MINUTES

1. Call to Order.

Deputy City Manager Cox called the meeting to order at 5:30 P.M. All Board members were present. Mr. Cox stated that the first order of business was to have the Board elect a chairperson.

Shawn Libby nominated Daniel Peterson to serve as chairperson. Arthur Hoffman seconded the nomination.

Daniel Peterson nominated Shawn Libby to serve as chairperson. This nomination did not receive a second.

Mr. Cox asked if there were any further nominations. Hearing none, he called for a vote on Mr. Peterson's nomination. Daniel Peterson was elected Board Chairperson by a unanimous voice vote.

Mr. Peterson took over leadership of the meeting.

2. Acceptance of December 9, 2013 Minutes

Arthur Hoffman **MOVED** to accept the minutes of December 9, 2013 as written. The motion received a second and was **ADOPTED** by a unanimous voice vote.

3. Appeals

3.1 Thomas Muzzey Appeal

The appellant seeks an abatement of 27 units of sewer due to a leaking broken pipe. Mr. Muzzey stated that special galvanized pipe had to be ordered from the City. Getting materials and arranging for the City to shut down the water supply took weeks all the while having a constant flow of water under the foundation of his home.

Deputy City Manager Cox's recommendation was to abate 27 units of sewer fees valued at \$168.48

The above recommendation is based upon the following findings:

- a. The customer has provided written testimony and plumbing receipts documenting a water line leak occurred under the foundation of their home.
- b. The usage attributed to the leak is estimated at 27 units:

Current Usage	37.0	Units
Avg Usage	<u>10.0</u>	<u>Units</u>
Est. Leaked Usage	27.0	Units

Sharon Parshley **MOVED** to abate 27.0 units of sewer valued at \$168.48. The motion received a second.

Arthur Hoffman **MOVED** to **AMEND** the motion to include 27 units of water fees valued at \$124.20 based on the discussion that Mr. Muzzey requested to have the water shut off while awaiting repairs, but the request was denied by the City. The motion to amend received a second and was **ADOPTED** by a unanimous voice vote.

The amended motion was then **ADOPTED** by a unanimous voice vote.

Total amount abated is \$292.68.

3.2 Paul Hatfield Appeal

Customer seeks an abatement of an undetermined amount for sewer fees. Mr. Hatfield has no City sewer line but has been billed for sewer fees since 1986.

Deputy City Manager Cox's recommendation is to abate 6 units of sewer fees valued at \$37.44

The above recommendation is based upon the following findings:

- a. Sewer Distribution Department personnel have confirmed that the customer does not have sewer system service.
- b. Per Ordinance Section 16.18 Appeals, subsection (a) Notification: "The aggrieved user shall notify the Business Office in writing that said bill is contested before the next billing for this wastewater service." As a result, the customer is not able to seek abatement for prior sewer service billings. The current usage of 6 units is all that is eligible for abatement.

Sharon Parshley **MOVED** to direct the Utility Billing Office to research Mr. Hatfield's sewer payments history and report the findings back to the Board. The motion received a second and was **ADOPTED** by a unanimous voice vote.

The Board also requested that Deputy City Manager Cox seek a legal opinion to determine if the abatement could go beyond the three-year period.

4. Private Fire Hydrants

Mr. Cox reviewed the "Private Hydrants" information sheet that he drafted. He requested the Board to send him any feedback that they might have on its content.

5. Abatement Request Period per Ordinance 17.20 (A)

Deputy City Manager Cox explained that the Codes and Ordinances Committee is seeking the Board's input on the abatement request period as it currently exists in the City's Ordinances.

Sharon Parshley stated she would like to see the Ordinances changed to allow the UAB "discretion" in determining how far back in time an abatement can be applied. Shawn Libby stated that he would support two billing cycles as the allowable abatement period.

After some discussion, Mr. Cox pointed out that the factors involved in the recent Salvation Army abatement request and the Hatfield abatement request were very different. The Salvation Army abatement request was on an unknown leak and higher usage over several billing periods, whereas, Mr. Hatfield did not know that he was not physically connected to the sewer system for which he was being billed.

Ms. Parshley asked that the Utility Billing Office explore amending the abatement request form to "encourage" customers to pay any uncontested charges to avoid interest fees.

The consensus of the Board was to request staff to conduct research of other communities to determine alternative options and possible ordinance language. The Board also expressed a desire to eliminate the differing language between the Water Ordinance and the Sewer Ordinance as they relate to the abatement request periods.

6. Annual Septage Volume Report

This report was provided solely for the Board's information. There was no discussion of this item.

7. Financials

Arthur Hoffman inquired as to why the Water Fund and Sewer Fund Revenue to date percentages were lower than the percentage of the prior fiscal year. Mr. Cox explained that this was due to the lag in the collection of water and sewer fees, i.e. fees collected in July and

August were credited back to FY2013 because that is when the usage occurred. As a result, the year-to-date revenue percentage in FY2014 will not catch up until the upcoming July and August collections are credited back to FY2014.

8. Other

Public Works Director Nourse handed out (copy attached) and reviewed his draft list of FY2015 CIP projects.

9. Adjournment

Daniel Peterson **MOVED** to adjourn the meeting. The motion received a second and was **ADOPTED** by a unanimous voice vote.

The meeting adjourned at 6:50 P.M.

Respectfully,

Blaine M. Cox
Deputy City Manager

BMC: sam

For UAB Review Jan 13 2014

FY15 CIP Water Proposed Projects

Priority	Project	Est. Cost	Cum Cost	Type	Funding
1	Franklin/Western/Adams Street Reconstruction	\$1,000,000	\$1,000,000	Construction	B
2	Water Tank Maintenance	\$200,000	\$1,200,000	Construction	B
3	Roch Reservoir West End Spillway Modifications	\$150,000	\$1,350,000	Construction	B
4	Distribution System Upgrades	\$200,000	\$1,550,000	Construction	B
5	Master Meter Installs: Fieldstone Village and Lilac City	\$150,000	\$1,700,000	Construction	B
6	Replace Gina Dr. P/S Maintenance	\$10,000	\$1,710,000	Construction	C
7	Vehicle Replacment	\$63,000	\$1,773,000	Purchase	C
8	Chesley Hill Rd. Reconstruction	\$50,000	\$1,823,000	Des/Con	B
9	Water Treatment Plant Low Lift Pump Upgrades	\$100,000	\$1,923,000	Construction	B
10	Wakefield St. Reconstruction	\$50,000	\$1,973,000	Design	C
11	Replace Roof WTP	\$150,000	\$2,123,000	Construction	B
12	Groundwater Development	\$100,000	\$2,223,000	Eval	B
13	Granite State Bus Park Water Loop	\$750,000	\$2,973,000	Des/Con	B
14	Chamberlain St Water-Sewer	\$1,000,000	\$3,973,000	Des/Con	B
Total		\$3,973,000			
Total FY14		\$2,836,500			
Difference		\$1,136,500			

1 No. 46 Ferrec backhoe 1998 W/S. Due for replacement in 2013. Hydraulics weak, brakes going, rusting out. \$63K
Mach/Equip = \$63K

For UAB Review Jan 13 2014

FY15 CIP Sewer Proposed Projects

Priority	Project	Est. Cost	Cum Cost	Type	Funding
1	Franklin/Western/Adams Street Reconstruction	\$1,000,000	\$1,000,000	Construction	B
2	River St. Pump Station Eval/Design	\$65,000	\$1,065,000	Design	C
3	WWTF Lagoon Sludge Removal Eval/Design/Implemen	\$500,000	\$1,565,000	Construction	B
4	NPDES Permit Legal/Tech Support	\$400,000	\$1,965,000	NA	B
5	Vehicle Replacement	\$533,000	\$2,498,000	Purchase	C
6	Colonial Pines Sewer Eval/Design	\$250,000	\$2,748,000	Design	B
7	Chesley Hill Rd Reconstruction	\$250,000	\$2,998,000		B
8	Wakefield St. Reconstruction	\$50,000	\$3,048,000	Design	C
9	Chamberlain St Water-Sewer	\$1,000,000	\$4,048,000	Des/Con	B
Total		\$4,048,000			
FY14 Total		\$3,071,500			
Difference		\$976,500			

WWTF Wastewater Interceptor construction pushed to FY16

3 No. 46 Ferrec backhoe 1998. Due for replacement in 2013. Hydraulics weak, brakes going, rusting out. \$63K

1 New hoist truck. \$120K. New PS's have heavy new pumps. 125/E. side. 28 PS's.

2 New Vacon truck No. 47 due for replacement in 2013. \$350K. 1998.

Mach/Equip = \$533K

For UAB Review Jan 13 2014

FY15 CIP Highway Proposed Projects

Priori	Project	Est. Cost	Cum Cost	Type	Funding
1	Franklin/Western/Adams Street Reconstruction	\$1,500,000	\$1,500,000	Construction	B
2	Strafford Sq RA	\$1,250,000	\$2,750,000	Construction	B
3	N. Main St. Gap Project	\$100,000	\$2,850,000	Design	C
4	Pavement Rehabilitation	\$750,000	\$3,600,000	Construction	C
5	Sidewalk Replacements	\$200,000	\$3,800,000	Construction	C
6	Pavement Maintenance (Cracksealing)	\$50,000	\$3,850,000	Construction	C
7	Vehicle Replacement	\$385,000	\$4,585,000	Purchase	C
8	Replace Howard Brook Culverts	\$350,000	\$4,200,000	Construction	B
9	Chesley Hill Rd Reconstruction	\$600,000	\$5,185,000	Des/Con	B
10	Wakefield St. Reconstruction	\$75,000	\$5,260,000	Design	C
	Milton Rd/SFR Drainage	\$750,000	\$6,010,000	Des/Con	B
Total		\$6,010,000			
FY14 Total		\$3,207,963			
Diff		\$2,802,037			

- 1 Flair Side Mower \$58.5K for FY14 Cat loader. For No. 38 FY14 Cat loader. Now takes 1/2 hwy
Currently \$3K programmed of OM for City-wide cutting. This funds about 1.5 weeks of need. A
as the cab needs to be closed while trimming. \$7.5K needed to install A/C. Total request will be
- 2 No. 77 Snow Blower bought used 1995. 1987. Used downtown to shoot snow into back of truck
- 4 No. 13/14 replace with 1 sweeper. Will trade old 2 for 1 new to drop cost to \$160K.
- 3 No. 37 sidewalk tractor. Same work as FY14 on No.'s 4 and 7. \$50K.
Heavy Equip



City of Rochester, New Hampshire

Finance Office

31 Wakefield Street • Rochester, NH 03867-1917

(603) 335-7609 Fax (603) 332-7589

Date: February 4, 2014

To: UAB Members

From: Blaine Cox, Deputy City Manager

RE: Hatfield Abatement Request

You will recall that at your January 13, 2014 meeting that you voted to direct the Utility Billing Office to research Mr. Hatfield's sewer payments history. You also directed the Deputy City Manager to discuss the UAB's legal options with the City Attorney.

The Utility Billing and Public Works offices have determined Mr. Hatfield's sewer payments:

• 1986 through December 2001	Estimated Payments \$3,162.24
• 2002 through October 2013	Actual Payments <u>\$2,182.50</u>
	\$5,344.74

The City Attorney has advised me that the UAB's abatement authority is limited by Ordinance Chapter 16.18 (a) to only one billing quarter. He also informed me that as City Treasurer, I would not have legal authority to issue a refund check to Mr. Hatfield without a valid appropriation of funds from the City Council.



City of Rochester, New Hampshire

WATER & SEWER BILLING

19 Wakefield Street • Rochester, NH 03867

(603) 332-3110 Fax (603) 335-7580

Date: November 20, 2013

To: Utility Advisory Board

From: Blaine Cox, Director of Finance & Administration

Re: Water/Sewer Billing Appeal Application Dated: November 18, 2013

Customer Name: Vaughn and Joy Austin Account: # 220997

Service Address: 39 A Trinity Circle

Rochester, NH 03839

The attached appeal has been reviewed in accordance with the provisions of the City of Rochester Ordinances, Chapter 16 "Sewer Ordinance" subsection 16.18 "Appeals," and Chapter 17 "Water" subsection 17.20 "Appeals."

Recommendations

I recommend abatement of 12.75 units of sewer usage valued at \$79.56, provided the customer supplies documentation of the specific location and nature of the leak and proof that it was repaired.

The above recommendation is based upon the following findings:

1. No abatement of water fees are warranted because the water was received by the customer. The meter reading is not in dispute.
2. The Rochester Fire Department has confirmed that they responded to a water leak at the customer's address on September 13, 2013 and observed "water leaking from light sockets" and "used water vacuums to remove ...water....".
3. The customer did not supply details or documentation regarding the nature and location of the leak and did not provide details or documentation of any repairs.
4. The usage attributed to the leak is estimated to be 12.75 units:

Current Usage	31 Units
Avg Usage	<u>18.75 Units</u>
Est. Leaked Usage	12.75 Units

Signed

2013-12-02

Date

Shawn Libby **MOVED** to abate 58.5 units of sewer valued at \$365.04. The motion received a second and **PASSED** on a unanimous voice vote.

B. Austin Appeal

Customer seeks an abatement of \$119.24 due to a burst pipe in the upstairs bathroom.

Deputy Finance Director Cox recommended an abatement of 12.75 units of sewer usage valued at \$79.56, provided the customer supplies documentation of the specific location and nature of the leak and proof that it was repaired.

The above recommendation is based upon the following findings:

1. No abatement of water fees are warranted because the water was received by the customer. The meter reading is not in dispute.
2. The Rochester Fire Department has confirmed that they responded to a water leak at the customer's address on September 13, 2013 and observed "water leaking from light sockets" and "used water vacuums to remove ...water....".
3. The customer did not supply details or documentation regarding the nature and location of the leak and did not provide details or documentation of any repairs.
4. The usage attributed to the leak is estimated to be 12.75 units:

Current Usage	31.00 Units
Avg Usage	<u>18.75 Units</u>
Est. Leaked Usage	12.75 Units

Shawn Libby **MOVED** to abate 11 units of sewer valued at \$68.64. The motion did not receive a second and therefore **FAILED**.

Arthur Hoffman **MOVED** to **TABLE** action upon the abatement request pending details of purported leak and proof of the repairs. The motion received a second and **PASSED** on a unanimous voice vote.

IV. Financial Statements

Daniel Peterson expressed concern that some Expense Budget account lines are well above the 50% mark of the fiscal year.

V. Other

The Board expressed its gratitude for George Lewis' tenure on the UAB and since it was his last meeting conveyed its well wishes to George.

Daniel Peterson expressed his willingness to serve as the Board Chairperson.

From: Ann Dupuis
Sent: Tuesday, February 04, 2014 8:22 AM
To: Blaine Cox; Peter Nourse
Cc: Shirley McCrillis
Subject: RE: Abatement Request Period

Kathy has been working on this and yesterday sent what info she had found so far to Lisa Clark.

Ann L. Dupuis
Utility Billing Administrator
Water & Sewer Billing
19 Wakefield St.
Rochester, NH 03867

Tel #603-335-7501
Fax #603-335-7580

From: Blaine Cox
Sent: Monday, February 03, 2014 4:50 PM
To: Peter Nourse; Ann Dupuis
Cc: Shirley McCrillis
Subject: Abatement Request Period

Peter & Ann – Below are the minutes from last month's UAB meeting regarding the Abatement Request Period. We are compiling the agenda packet for next week's UAB meeting.

I would like to give the UAB an update if we have any research done. If we do not have anything yet, that is OK, we will simply "keep it in Committee." What is the status of the research?

Shirley – Please place on the agenda as an "Old Business" item.

Abatement Request Period per Ordinance 17.20 (A)

Deputy City Manager Cox explained that the Codes and Ordinances Committee is seeking the Board's input on the abatement request period as it currently exists in the City's Ordinances. Sharon Parshley stated she would like to see the Ordinances changed to allow the UAB "discretion" in determining how far back in time an abatement can be applied. Shawn Libby stated that he would support two billing cycles as the allowable abatement period. After some discussion, Mr. Cox pointed out that the factors involved in the recent Salvation Army abatement request and the Hatfield abatement request were very different. The Salvation Army abatement request resulted from an unknown leak and higher usage over several billing periods, whereas, Mr. Hatfield did not know that he was not physically connected to the sewer system for which he was being billed. Ms. Parshley asked that the Utility Billing Office explore amending the abatement request form to "encourage" customers to pay any uncontested charges to avoid interest fees. The consensus of the Board was to request staff to conduct research of other communities to determine alternative options and possible ordinance language. The Board also expressed a desire to eliminate the differing language between the Water Ordinance and the Sewer Ordinance as they relate to the abatement request periods.

Blaine M Cox
Deputy City Manager
City of Rochester, New Hampshire
31 Wakefield Street
Rochester, NH 03867
Telephone: (603)335-7609
Email: blaine.cox@rochesternh.net

The Right-To-Know Law (RSA 91-A) provides that most e-mail communications, to or from City employees regarding the business of the City of Rochester, are government records available to the public upon request. Therefore, this e-mail communication may be subject to public disclosure.



City of Rochester, New Hampshire

WATER & SEWER BILLING

19 Wakefield Street • Rochester, NH 03867

(603) 332-3110 Fax (603) 335-7580

Date: February 4, 2014

To: Utility Advisory Board

From: Blaine Cox, Director of Finance & Administration

Re: Water/Sewer Billing Appeal Application Dated: December 18, 2013

Customer Name: Lisa Heselton

Account: # 041460

Service Address: 47 River Street

Rochester, NH 03867

The attached appeal has been reviewed in accordance with the provisions of the City of Rochester Ordinances, Chapter 16 "Sewer Ordinance" subsection 16.18 "Appeals," and Chapter 17 "Water" subsection 17.20 "Appeals."

Recommendations

I recommend that no abatement be granted.

The above recommendation is based upon the following findings:

1. The customer does not dispute the metered usage amounts.
2. The water was produced by the City and delivered to the customer.
3. The water used entered the sewer collection system and ultimately treated by the Wastewater Treatment Facility.
4. The customer is able to set up a payment plan with the Utility Billing Office.

Blaine M. Cox
Deputy City Manager

2014-02-04

Date

WATER/SEWER BILLING MEMORANDUM

TO: Blaine Cox

FROM: Kathy Morrison

210

DATE: January 16, 2014

SUBJECT: Lisa Heselton

PROPERTY LOCATION: 47 River St., Rochester, NH 03867

Attached please find an appeal for 47 River Street. Ms. Heselton is appealing 162 units, she found a toilet in Apt. #4 and the tenant was in the hospital. We read the meter on 11/18/13 and her bill was mailed on 11/21/13.

Attached is her consumption history.

Thanks,

Kathy

A handwritten signature in blue ink, appearing to read 'Kathy', written over the printed name 'Kathy'.

CITY OF ROCHESTER
Water/Sewer Billing Appeal Application

Office Use Only
Received: 12/20/13 HEM

1. Date of Appeal: 12/18/13
2. Property Owner's Name: LISA Heselton Account #: 041460
3. Billing Address: 717 Parker mtn rd
Strafford, NH 03884
4. Service Location: 47 Rwer St. Rochester Zip Code 03867
5. Owners Representative: SELF
6. Owners Representative's Signature: Lisa Heselton
7. Phone #: 664-2122 Cell: 969-7153
8. Email Address: heseyfama@metrocast.net

(Agendas and Decision Letters will be emailed).

9. Billing Period that is being appealed is from 8/8/13 to 11/18/13

10. Abatement is being requested for:

- a. How many units of water 162 x 4.60 = \$ 745.20
- b. How many units of sewer 162 x 6.24 = \$ 1010.88
- c. Water & Sewer Department Fees of: \$ _____
- Total \$ 1756.08

11. Explanation of Appeal Request:

A toilet in apt # 4 of the building was overflowing
in the tank causing the water to constantly flow
into the sewer pipe. The tenant who resides in the
apartment was in the hospital for much of the
past 3 months and therefore did not notice the problem
I did not receive a notice from the city (as
I have in the past alerting me that there was ex-
cessive usage in the building so I had no knowledge
of the leak until I received the bill

12. Do you dispute the meter reading used to determine your units of usage?

Yes No (circle one)

If yes, why?

13. Do you claim that there was a leak that caused higher than normal units of usage?

Yes No (circle one)

If yes, did the water enter the sewer system? yes

If yes, has the leak been repaired? yes

Who made the repair? Joe Longo

Has proof of the repair been attached to this appeal form? no - I have not yet received the bill - will send as soon as I receive it.

14. If your appeal is denied, will this cause you financial hardship for which you will seek

assistance from the City? If so, explain:

I will at least hope to be able to set up a
payment plan as I just had a hot water tank
break and two underground water pipes break which
I have had to have repaired.

Please note:

1. The Utility Advisory Board reviews abatement appeals at its monthly meetings which occur on the second Monday of every month at 5:30 P.M. at City Hall.
2. Abatement Appeal Applications must be received by the 20th of the month to be placed on the following month's UAB agenda.
3. Customer's seeking an abatement are encouraged, but not required, to appear before the UAB when their abatement appeal is reviewed.

12/20/2013 12:25
kathy

CITY OF ROCHESTER
UB Consumption History Report

PG 1
ubcnsing

Account Number	Service	Customer # Name	Mfr Meter Number	Cd	Read Date	Time	Parcel	Bill #	Curr Read	Location Usage	Repl Usage	Charge Amt	Billed Amt	Status
041460		37740	HESELTON LISA				012100490000			47 RIVER ST				Active
100	-	1 RES WATER	NEPT32407823	I	12/13/2013				6,648	29	0	993.60	.00	
100	-	1 RES WATER	NEPT32407823	A	11/18/2013		13864167		6,619	216	0	248.40	2,341.44	
100	-	1 RES WATER	NEPT32407823	A	08/07/2013		13856792		6,403	54	0	266.80	585.36	
100	-	1 RES WATER	NEPT32407823	A	05/09/2013		13849367		6,349	58	0	233.13	628.72	
100	-	1 RES WATER	NEPT32407823	A	02/06/2013		13842086		6,291	51	0	193.07	549.64	
100	-	1 RES WATER	NEPT32407823	A	11/07/2012		13834774		6,240	43	0	269.40	455.80	
100	-	1 RES WATER	NEPT32407823	A	08/15/2012		13827417		6,197	60	0		636.00	

** END OF REPORT - Generated by Kathy Morrison **

Account

Account	041460	Owner	37740
Customer	37740	Owner	37740
Customer	HESELTON LISA		
Owner	HESELTON LISA		
Location	47 Suffix	Apt	
	47 RIVER ST		
Route/Book	04 District	01 Type	R
Parcel	012100490000		

Billing address

717 PARKER MOUNTAIN RD
STRAFFORD, NH 03884

Additional info

Last customer change	05/30/2012
Account created	01/20/1988
Status	A
Group bill	

Recent activity

Last bill	11/21/2013	2341.44
Last payment	01/02/2014	500.00
Bill due date	12/23/2013	
Penalty amt		0.00
Total due after due date		1656.77

Service Orders Contacts Special Conditions Text

Services Bills

Bill Dt	Bill #	Charge	P	Billed	Current	Past Due	Interest	Balance	Due Date	From	To	Late
11/21/13	13864167	100		993.60	.00	301.34	1.39	302.73	12/23/13	08/07/13	11/18/13	24
		200		1347.84	.00	1347.84	6.20	1354.04				
								1656.77				
08/20/13	13856792	100		248.40	.00	.00	.00	.00	09/23/13	05/09/13	08/07/13	0
		200		336.96	.00	.00	.00	.00				
05/21/13	13849367	100		266.80	.00	.00	.00	.00	06/24/13	02/06/13	05/09/13	0
		200		361.92	.00	.00	.00	.00				
02/22/13	13842086	100		233.13	.00	.00	.00	.00	03/25/13	11/07/12	02/06/13	0

Bill Special Cond

OWP



City of Rochester, New Hampshire

WATER & SEWER BILLING

19 Wakefield Street • Rochester, NH 03867
(603) 332-3110 Fax (603) 335-7580

Date: February 4, 2014

To: Utility Advisory Board

From: Blaine Cox, Director of Finance & Administration

Re: Water/Sewer Billing Appeal Application Dated: January 8, 2014

Customer Name: MIB LLC

Account: # 21114

Service Address: 9 Farmington Road

Rochester, NH 03867

The attached appeal has been reviewed in accordance with the provisions of the City of Rochester Ordinances, Chapter 16 "Sewer Ordinance" subsection 16.18 "Appeals," and Chapter 17 "Water" subsection 17.20 "Appeals."

Recommendations

I recommend abatement of 878 units of sewer valued at \$5,478.72.

The above recommendation is based upon the following findings:

1. The customer has provided documentation showing that a leak occurred under a section of building where the leaked water was absorbed into the ground. From the usage data as well as the timing of an initial abatement request, it appears this leak has existed for the last four billing quarters.
2. Usage during leak period:

11/04/2013 Actual Usage	586 units
08/02/2013 Actual Usage	313 units
05/15/2013 Actual Usage	380 units
02/04/2013 Actual Usage	<u>205 units</u>
Total	1,484 Actual Units During Leak Period
3. Usage before leak period:

11/02/2012 Usage	156 units
08/02/2012 Usage	155 units
05/02/2012 Usage	161 units
02/02/2012 Usage	<u>134 units</u>
Average Usage	151.5 units X 4 quarters=606 units

4. Actual Usage 1,484 units
Minus Avg Usage of 606 units
Estimated Leaked Usage of 878 units x \$6.24/unit = \$5,478.72

Blaine M. Cox

2014-02-04
Date

WATER/SEWER BILLING MEMORANDUM

TO: Blaine Cox

FROM: Kathy Morrison

DATE: January 16, 2014

SUBJECT: Suresh Murjani of The Greenwood Inn

PROPERTY LOCATION: 9 Farmington Rd., Rochester, NH 03867

Attached please find an appeal for 9 Farmington Rd. Mr. Marjani explains in detail the problems he has accrued at this property, he has also appealed this last year and it was tabled in September. The City has put a lot of effort in helping Mr. Marjani find a leak.

Attached is a letter from you tabling his last appeal, a letter from the contractor explaining his findings and his repair bill, an invoice from the plumbers who helped trouble shoot high water usage, a consumption history, and the text notes on file.

Thanks,

Kathy

A handwritten signature in blue ink that reads "Kathy". The signature is stylized with a large, looped "K" and a cursive "athy".

CITY OF ROCHESTER
Water/Sewer Billing Appeal Application

Office Use Only:
Received: 1/15/14 Ken

1. Date of Appeal: 1/8/14
2. Property Owner's Name: MIR LLC Account #: 021114
3. Billing Address: 9 FARMINGTON RD
ROCHESTER NH 03867
4. Service Location: 9 FARMINGTON RD Zip Code 03867
5. Owners Representative: SURESH MURTANI
6. Owners Representative's Signature: [Signature]
7. Phone #: 603 740 1362 Cell: 603 512 4898
8. Email Address: SURESH MURTANI 1 @ GMAIL . COM

(Agendas and Decision Letters will be emailed).

9. Billing Period that is being appealed is from 2/23/13 to 11/21/13 BILL DATES WILL ALSO APPEAL
ACTUAL DATES 11/4/12 - 2/4/13 8/2 - 11/4/13 FEB 2014 BILL WHEN IT IS PRESENTED
10. Abatement is being requested for:

a. How many units of water — x 4.60 = \$ —

b. How many units of sewer 884 x 6.24 = \$ 5516.16

c. Water & Sewer Department Fees of: \$ —

Total \$ 5516.16

Avg usage 2012 is
150 units/quarter x 4 = 600
Amount charged
4 quarters 2013 1484
DIFFERENCE 884
UNITS

11. Explanation of Appeal Request:

AFTER NOTICING AN INCREASE IN USAGE ON THE QUARTERLY
BILLING STATEMENT WE ATTEMPTED TO FIND ANY LEAKS. OUR
IN HOUSE MAINTENANCE MAN STEPHEN SCRUTON & ANOTHER
EMPLOYEE DEREK BERULLO REPLACED FAUCETS TESTED TOILETS
FOR LEAKS & REPLACE) PARTS BUT FOUND NO SIGNIFICANT LEAK. THEY
SEARCHED UNDER THE BUILDING USED A CAMERA THROUGH THE
FLOOR TO LOOK AT PIPES & FOUND NOTHING. TWO CONTRACTORS
AND PT-LABRIE (SEE ATTACHED BILL) EACH SPENT
SIGNIFICANT TIME WITH LISTENING DEVICES & VISUAL SEARCHES
& FOUND NOTHING. FOREST PUMP & FILTER MILTON NH SPENT
HALF A DAY LOOKING & FOUND NOTHING. (FOREST PUMP DID NOT CALL
US BECAUSE OF OUR ONGOING BUSINESS RELATIONSHIP). WE ASKED
THAT THE METER BE CHANGED IN CASE THE METER WAS AT FAULT.
AFTER THE METER WAS CHANGED MR SCRUTON SEARCHED AGAIN
FOR LEAKS & THIS TIME FOUND IT UNDER THE STORM
UNDER GROUND THE LEAK WAS NEVER VISIBLE UNTIL AFTER

(over)

Form continues on back

THE METER WAS CHANGED & THE PRESSURE WAS INCREASED. THE PIPE WAS BURIED IN SAND & THE WATER WAS DRAINING AWAY BEFORE IT GOT TO THE SURFACE. ONCE THE PRESSURE INCREASED THE PIPE PARTED FURTHER & THE WATER CAME TO THE SURFACE. WE CALLED AFFORDABLE INDUSTRIES WHO CAME OUT EXCAVATED THE AREA & FIXED THE BROKEN PIPE. ON DEC 5 2014. TO THE BEST OF OUR KNOWLEDGE THE LEAK HAS BEEN FIXED. ATTACHED IS A STATEMENT FROM SCOTT DOYON OF AFFORDABLE INDUSTRIES AND THE BILL FOR HIS SERVICES.

12. Do you dispute the meter reading used to determine your units of usage?

Yes ☐ No ☒ (circle one)

If yes, why?

13. Do you claim that there was a leak that caused higher than normal units of usage?

Yes ☐ No ☒ (circle one)

If yes, did the water enter the sewer system? NO

If yes, has the leak been repaired? YES

Who made the repair? AFFORDABLE INDUSTRIES 296 1ST CROWN PT. STRAFFORD N

Has proof of the repair been attached to this appeal form? YES

14. If your appeal is denied, will this cause you financial hardship for which you will seek assistance from the City? If so, explain:

Please note:

1. The Utility Advisory Board reviews abatement appeals at its monthly meetings which occur on the second Monday of every month at 5:30 P.M. at City Hall.
2. Abatement Appeal Applications must be received by the 20th of the month to be placed on the following month's UAB agenda.
3. Customer's seeking an abatement are encouraged, but not required, to appear before the UAB when their abatement appeal is reviewed.



City of Rochester, New Hampshire

WATER & SEWER BILLING

31 Wakefield Street • Rochester, NH 03867

(603) 332-3110 Fax (603) 335-7580

September 9, 2013

MIB LLC, Greenwood Inn
9 Farmington Road
Rochester, NH 03867

To Whom It May Concern:

Your appeal of the Water/Sewer bills has been reviewed by the Utility Advisory Board at its meeting held on **September 9, 2013**.

The decision of the Board was to:

_____ Abate the amount of _____

_____ Abate the amount of \$ _____ with the following stipulations:

_____ Deny your Appeal.

 X **Hold/Table your Appeal until documentation regarding the specifics of the leaks (location of leaks, nature and proof of repair, whether water leaked into sewer system) is supplied to the City's Utility billing office.**

_____ Referred to City Manager for further review/discussion.

_____ Other:

Please contact the Utility Billing Office at 603-335-7501 if you have any questions.

Sincerely,

Blaine M Cox

Blaine Cox
Deputy City Manager

Digitally signed by Blaine M Cox
DN: cn=Blaine M Cox, ou=City of Rochester,
New Hampshire, ou=Deputy City Manager,
email=blaine.cox@rochester-nh.gov, c=US
Date: 2013.09.10 09:55:15 -0400

December 4, 2013

FROM: AFFORDABLE INDUSTRIES
SCOTT DOYON OWNER
296 1ST Crown Pt. Rd
Strafford NH 03884


TO: GREENWOOD INN
Suresh Murjani
9 Farmington Road
Rochester NH 03867

I was called to help find a leak at the Greenwood Inn somewhere in their water lines. After some investigation a leak was discovered under the floor of a storage area where the pipes run underground.

I excavated under the floor to expose the pipes and fixed the broken joint.

The water was flowing out of the broken pipe into the ground so the water never entered the city sewage system.

If you have any questions please do not hesitate to contact me.



Affordable Industries
Scott Doyon
Owner

Scottdoyonai@yahoo.com

Phone 603-817-0885
Fax 603-332-5609

INVOICE # 1
DATE: 12/5/2013

FOR: WATER LINE LEAK REPAIR

Suresh Murjani
Greenwood Inn
9 Farmington rd.
Rochester NH 03867

DESCRIPTION	HOURS	RATE	AMOUNT
Forman	5	\$50	\$250
laborer	5	\$25	\$125
materials			\$100
Removed floor, well tile and material around broken waterline			
1" ½ fitting was broken, cut out fittings and replaced with new 1 ½" plastic, tied sprinkler line into 1 ½ water service			
TOTAL			\$475

Make all checks payable to Affordable Industries

THANK YOU FOR YOUR BUSINESS!

INVOICE



P.J. Labrie Sons INC.

350 Route 108, Suite 103
Somersworth, NH 03878

Invoice Date: 9/26/2013

Invoice: 14349

Account Number: 4448

Job Date: 9/24/2013

Bill To:

CUSHING STREET CONDO ASSOC
31 A CUSHING ST
DOVER, NH 03820

Job Site:

GREENWOOD INN
RT 11
ROCHESTER, NH 03867

Description/Parts

TROUBLE SHOOTING HIGH WATER USEAGE, NORM

HIGH WATER USAGE DUE TO OLD TOILETS

Price/Rate	Qty/Hrs	Amount
95.00	1.5	142.50

pd 10/4/13
M12 #2888

CASH/CHECK PRICE

142.50

P. J. Labrie & Sons, Inc. Plumbing & Heating thanks you for your business!

Payments are due upon receipt. Late payments will be subject to a late fee of 1.5% after 30 days, and we can process your charge card on file for any unpaid invoices.

VISA. MASTERCARD & DISCOVER ACCEPTED with A 3% PROCESSING FEE.
Please call our office for details.

Office number: 603-742-4451

Fax number: 603-692-4300

Email: pjlabriesons@yahoo.com



Account

Tier History

Replace Hist

Demand Inq

Report Options

Account 021114 Customer 29499

Parcel 022101660000 M I B LLC % GREENWOOD INN

Location 9 FARMINGTON RD Status Active

Service

Service 110 001 COMM WATER Mfr SENS Meter # 68112327

1 of 1

Consumption history

Read Date	Read Time	Bill#	P	R	Current	Usage	Repl Use	Use Days	Bill Amt	Charge Amt	Adj Bill Amt
11/12/2013			0	I		3970	93	0	99	00	00
11/04/2013		13863488	A			3877	586	0	94	6,352.24	2,695.60
08/02/2013		13856116	A			3291	313	0	79	3,392.92	1,439.80
05/15/2013		13848693	A			2978	380	0	100	4,119.20	1,748.00
02/04/2013		13841408	A			2598	205	0	94	2,207.17	936.11
11/02/2012		13834104	A			2393	156	0	92	1,653.60	700.44
08/02/2012		13826749	A			2237	155	0	92	1,643.00	695.95
05/02/2012		13819369	A			2082	161	0	90	1,706.60	722.89
02/02/2012		13812108	A			1921	134	0	93	1,420.40	601.66
11/01/2011		13804821	A			1787	132	0	92	1,399.20	592.68
08/01/2011		13797515	A			1655	145	0	91	1,485.38	622.37

Account: 021114

PAYMENT ARRANGEMENT 4/24/03 - PAID
 11/4/05 - CHANGE ADDRESS TO C/O GREENWOOD INN, 9 FARMINGTON RD., ROCHESTER, NH 03867-4305
 05/10/07 - NEW PAYMENT ARRANGEMENT- \$335 MONTHLY FOR 6 MOS
 9/25/07 - NEW PAYMENT ARRANGEMENT- \$277 MONTHLY FOR 6 MOS
 12/27/07 - NEW PAYMENT ARRANGEMENT - \$306.00 MONTHLY FOR 6 MOS
 3/24/08 - NEW PAYMENT ARRANGEMENT
 08/26/08- REVISED PAYMENT ARRANGEMENT. \$331/MONTH FOR 9 MOS. BEGINNING 09/12/08
 03/26/09- PAID PAYMENT ARRANGEMENT
 4/2/09 - NEW PAYMENT ARRANGEMENT
 8/31/09 - NEW PAYMENT ARRANGEMENT - 3 PAYMENTS OF \$1,030.00 - ARRANGEMENT PAID IN FULL
 [2009-11-30 16:08:31 kathy]: CUSTOMER CALLED SAID HE COULD MAKE 3RD PAYMENT 12/18/09 - PAID LAST AND FINAL PAYMENT
 [2010-01-20 15:58:25 kathy]: CUSTOMER CALLED SURESH AND ASKED US TO WAIT UNTIL 2/15-2/19 TO BE PAID HE IS GETTING A BANK LOAN AND GOING IN FOR SURGERY OUT OF TOWN AND WILL NOT BE BACK FOR A WHILE. ALSO SAID HE WILL HAVE THE BANK PAY \$1000.00 MORE TO COVER NEXT BILLING CYCLE.
 [2010-02-24 09:32:44 kathy]: CALLED 2/17/10BANK SENDING CHECK 2/22/10
 [2010-11-29 10:25:00 ann]: HE CALLED - WILL PAY ENTIRE PAST DUE BALANCE 12/10/10 - HE GETS MONEY FROM TENANTS AT THA TIME - I TOLD HIM HE MUST PAY ON THE 10TH - OK PD
 [2011-02-17 10:30:16 kathy]: HE CALLED WILL PAY OVERDUE BALANCE 3/7 CALLED 3/2/11 AND WILL MAKE PAYMENT ON 3/18/11
 [2011-04-20 11:08:41 kathy]: WILL BE IN MAY 11TH TO PAY BALANCE
 [2011-08-04 16:23:50 ann]: HE CALLED - WILL PAY PAST DUE IN FULL ON 8/26 *****PAID*****
 [2011-11-07 09:48:31 ann]: HE CALLED - WILL PAY PAST DUE IN FULL ON 11/28 - ON BOARD FOR 11/30*****PAID*****
 [2012-05-03 16:12:31 kathy]: SENT LEAK LETTER 161 UNITS
 [2012-05-07 11:20:12 kathy]: WILL BE IN JUNE 1, 2012 TO PAY BALANCE
 [2012-08-10 12:10:58 kathy]: WILL PAY SEPT 3 OVERDUE BALANCE
 [2013-05-17 09:50:22 ann]: 380 UNITS ON MAY 2013 BILLING - I CALLED CUSTOMER AND ADVISED - SUGGESTED THAT THERE MUST BE A LEAK SOMEWHERE AND ADVISED HE GET A PLUMBER TO CHECK THE PROPERTY OUT.
 [2013-06-05 10:16:39 ann]: HE CALLED - THEY DID FIND PROBLEM - IT IS A PIPE OUTSIDE THE BUILDING THAT IS LEAKING - THEY ARE HAVING REPAIRED AND WILL FILE APPEAL - I TOLD HIM THE GET PROOF, PICTURES, BILLS, ETC. - HE WILL ONCE WORK IS COMPLETED
 [2013-08-09 10:57:25 ann]: HE CALLED - WILL PAY PAST DUE BALANCE ON 9/6 - WE DISCUSSED THE APPEAL AND I ADVISED HIM THAT IT NEEDS TO BE IN BEFORE THE 20TH
 [2013-08-29 11:26:01 kathy]: OWNER CALLED SAID HE WANTS METER CHECKED TODAY THINKS METER IS THE PROBLEM WITH HIS HIGH USAGE HE HAS HAD HIS MAINTENANCE MAN AND A PLUMBER LOOKING FOR LEAKS BUT CANT FIND ANY...HIS MAINTENANCE MAN TOOK A READING ON SUNDAY 8/25 THEN JUST TOOK ONE TODAY 8/29 AND THE USAGE IS 195 UNITS IN 4 DAYS??? HE WANTS METER CHECKED SENT JOSH OUT
 [2013-11-27 14:43:13 sjuneau]: METER SENT OUT FOR TESTING 11/13
 [2013-12-02 12:11:30 kathy]: CUSTOMER CALLED SAID ROCKY FROM DPW HAD SENT HIM A CONSTRUCTION COMPANY TO HELP FIND THE LEAK AS OF TODAY THEY FOUND A BROKEN PIPE UNDERGROUND AND WILL BE REPAIRING IT THIS WEEK *** CUSTOMER WILL BE APPEALING THE SEWER*****



City of Rochester, New Hampshire

WATER & SEWER BILLING

19 Wakefield Street • Rochester, NH 03867
(603) 332-3110 Fax (603) 335-7580

Date: February 4, 2014

To: Utility Advisory Board

From: Blaine Cox, Director of Finance & Administration

Re: Water/Sewer Billing Appeal Application Dated: January 17, 2014

Customer Name: Timothy & Marilyn Donnelly Account: # 043640

Service Address: 50 Chestnut Street

Rochester, NH 03867

The attached appeal has been reviewed in accordance with the provisions of the City of Rochester Ordinances, Chapter 16 "Sewer Ordinance" subsection 16.18 "Appeals," and Chapter 17 "Water" subsection 17.20 "Appeals."

Recommendations

I recommend abatement of 412.5 units of sewer valued at \$2,574.00.

The above recommendation is based upon the following findings:

1. The customer claims and City personnel have verified that a leak occurred and that the leaked usage did not enter the sewer system.
2. Usage during leak period eligible for abatement is 434 units.
3. Average normal usage is 21.5 units based upon four quarters of normal usage.
4. Estimated leaked usage is 434 actual usage minus 21.5 average units = 412.5 leaked units.

Blaine M. Cox
Deputy City Manager

Date

WATER/SEWER BILLING MEMORANDUM

TO: Blaine Cox

FROM: Kathy Morrison

DATE: January 21, 2014

SUBJECT: Marilyn & Timothy Donnelly

PROPERTY LOCATION: 50 Chestnut St., Rochester, NH 03867

Attached please find two appeals for 50 Chestnut St.. Mrs. Donnelly explains in detail the problems he has accrued at this property. Along with the appeals is a letter from Mrs. Donnelly with her thoughts and a consumption history.

Ann was helping Mrs. Donnelly before she left on medical leave and I can't find the notes she had on this, she will be back on Monday January 27, 2014. I will have her find the information for you.

Thanks,

Kathy



CITY OF ROCHESTER
Water/Sewer Billing Appeal Application

Office Use Only
Received: 1/21/14 8:40

ASm

1. Date of Appeal: 1-17-2014
2. Property Owner's Name: Marilyn Timothy Donnelly Account #: 043640
3. Billing Address: 14 Fairway Dr
Dover NH 03820
4. Service Location: 50 Chestnut St Zip Code 03847
5. Owners Representative: _____
6. Owners Representative's Signature: Marilyn Donnelly
7. Phone #: 603-749-9101 Cell: 603-988-5732
8. Email Address: marlyn1940@comcast.net

(Agendas and Decision Letters will be emailed).

9. Billing Period that is being appealed is from 8/20/13 to 11-21-2013

10. Abatement is being requested for:

a. How many units of water 414 x 4.60 = \$ 1,904.44

b. How many units of sewer 414 x 6.24 = \$ 2,587.50

c. Water & Sewer Department Fees of: \$ _____

Total \$ 4,491.94

11. Explanation of Appeal Request:

This amount is only for the November
bill. However the August bill was also
affected by the leak. The normal
usage for this property is 20 units
The amount billed was 434. I am
appealing all but the 20 units normally
used.

Form continues on back

12. Do you dispute the meter reading used to determine your units of usage?

☒ Yes ☐ No (circle one)

If yes, why?

Because of the condition of the meter there is no way to know if it was registering the flow correctly.

13. Do you claim that there was a leak that caused higher than normal units of usage?

☒ Yes ☐ No (circle one)

If yes, did the water enter the sewer system? NO

If yes, has the leak been repaired? YES

Who made the repair? Meter was replaced by the city

Has proof of the repair been attached to this appeal form? no

14. If your appeal is denied, will this cause you financial hardship for which you will seek assistance from the City? If so, explain:

Please note:

1. The Utility Advisory Board reviews abatement appeals at its monthly meetings which occur on the second Monday of every month at 5:30 P.M. at City Hall.
2. Abatement Appeal Applications must be received by the 20th of the month to be placed on the following month's UAB agenda.
3. Customer's seeking an abatement are encouraged, but not required, to appear before the UAB when their abatement appeal is reviewed.

CITY OF ROCHESTER
Water/Sewer Billing Appeal Application

Office Use Only:
Received: 1/21/14 8:40
KGM

1. Date of Appeal: 1-17-2014
2. Property Owner's Name: Timothy & Marilyn Dorelli Account #: 043640
3. Billing Address: 4 Fairway Dr
Rose Dover, NH 03820
4. Service Location: 50 Chestnut Street Zip Code 03867
5. Owners Representative: _____
6. Owners Representative's Signature: Marilyn Dorelli
7. Phone #: 603-749-9101 Cell: 603-988-5732
8. Email Address: marilyn1940@comcast.net

(Agendas and Decision Letters will be emailed).

9. Billing Period that is being appealed is from 5-20-2013 to 8-26-2013
10. Abatement is being requested for:
- a. How many units of water 18 x 4.60 = \$ 82.80
- b. How many units of sewer 18 x 6.24 = \$ 112.32
- C. Water & Sewer Department Fees of: \$ _____
- Total \$ 195.12

11. Explanation of Appeal Request:

I doubled the normal 20 units to 40
subtracted that from the 58 units
recorded. I took into consideration that
there was a toilet that ran occasionally
but I believe the majority of this
bill was caused by the meter leak.

Form continues on back

12. Do you dispute the meter reading used to determine your units of usage?

☒ Yes ☐ No (circle one)

If yes, why?

Meter was leaking - compromised

13. Do you claim that there was a leak that caused higher than normal units of usage?

☒ Yes ☐ No (circle one)

If yes, did the water enter the sewer system? no

If yes, has the leak been repaired? yes

Who made the repair? City of Rochester

Has proof of the repair been attached to this appeal form? no

14. If your appeal is denied, will this cause you financial hardship for which you will seek assistance from the City? If so, explain:

Please note:

1. *The Utility Advisory Board reviews abatement appeals at its monthly meetings which occur on the second Monday of every month at 5:30 P.M. at City Hall.*
2. *Abatement Appeal Applications must be received by the 20th of the month to be placed on the following month's UAB agenda.*
3. *Customer's seeking an abatement are encouraged, but not required, to appear before the UAB when their abatement appeal is reviewed.*

January 17th, 2014

Dear Utility Advisory Board,

The following is the explanation of the unbelievable December 2013 water bill and why I am appealing and asking for a abatement of the bill.

The property is a duplex at 50 Chestnut Street that my husband and I own. The normal water bill for that property is between \$600.00 and \$800.00 a year depending on the tenants. So I was very alarmed when the 2013 August Bill was \$628.84. I contacted the tenants immediately asked if there were any leaking faucets, toilets or if the outside water was leaking. The new, young tenants on the first floor said that there toilet ran. I explained how a running toilet could waste water and cost a fortune. I was surprised it had gone up so much but immediately fixed the toilet and checked all the faucets.

Early Saturday morning , November 2nd I came to the apartments with an insurance agent who needed to document the replacement cost for the property. When I got there the tenant informed me that there was water leaking in the basement. I went down and found water pouting into a hole that had been formed in the floor beneath the water meter. There was no water in the rest of the basement. It looked like the water had gradually eaten away at the area under the meter and drained under the foundation. By this time the hole was fairly deep and the shut off valve was beneath the water. I called the water department immediately seeking help in turning the water off, since it was a Saturday the message directed us to call the police dispatcher which we did. We explained the situation and said we needed someone there immediately and I left the address and contact number with dispatch.. While we waited the water started to gush out of the bottom of the meter at full force. We waited for over a hour and called dispatch back. She said no one had answered the page. She would try again. In desperation we asked a neighbor and he told us to look for a valve between the wall and the meter. We found it beneath the water line and were able to turn the water off. We waited another 30-40 minutes with no word from the water department We check with our tenants if they could get by for the day and told them we would try to get it fixed as soon as we could. WE had to pick up our grandson so we left , soon after we got a call saying they were on their way. I told them we had to leave and I would contact them the next day. I was very upset and asked my tenant why hadn't she called me sooner. She said "We went downstairs to look for a tool at 3 in the morning and noticed it. We are never in the basement.

Sunday morning I sent a maintenance person over to see if he could figure out what had happened. He removed some of the dirt from the hole and said the leak was definitely coming from the meter. I called the water department and they came over and replaced the meter. On Monday I called to find out why it took so long for someone to come over they said the person on call previously and turned the pager down and it had never got turned up. They said the bottom of the meter had just fallen apart. It appeared that the water had rushed in and out of the meter evidently rotating the dial. They also told me that the meter had been replaced in 2009.

I am a good landlord. I maintain my building and try to provide a nice home for my tenants. In the economic climate of the past years I have lost many months of rental income due to tenants losing their jobs and not being able to pay their rent. I have tried to work with them and have not taken people to court who are having financial difficulties.

Although it is very unfortunate that so much water was wasted I should not be held accountable for this loss of water. At no time was this basement unheated. The only logical conclusion is that the meter was defective. I did not buy the meter nor did I have it installed. I believe the high August bill was a result of this problem. Please honor this appeal and do not burden me with this huge bill.

Sincerely

Marilyn Donnelly



Account

Tier History

Replace Hist

Demand Inq

Report Options

Account

043640

Customer

25264

Parcel

012401610000

DONNELLY MARILYN F & TIMOTHY A

Location

50

CHESTNUT ST

Status

Active

Service

Service

100

001

RES WATER

Mfr SENS

Meter # 75940640

1 of 1

Consumption history

Read Date	Read Time	Bill#	P	R	Current	Usage	Repl Use	Use Days	Bill Amt	Charge Amt	Adj Bill Amt
11/03/2013		13864279	A				0	13	88	4,704.56	1,996.40
11/03/2013		0	I		851		434	0	61	.00	.00
08/07/2013		13856905	A		417		58	0	91	628.72	266.80
05/08/2013		13849479	A		359		16	0	91	173.44	73.60
02/06/2013		13842199	A		343		20	0	91	215.55	91.43
11/07/2012		13834886	A		323		29	0	92	307.40	130.21
08/07/2012		13827529	A		294		21	0	92	222.60	94.29
05/07/2012		13820151	A		273		21	0	90	222.60	94.29
02/07/2012		13812887	A		252		22	0	95	233.20	98.78
11/04/2011		13805599	A		230		25	0	93	265.00	112.25
08/03/2011		13798298	A		205		18	0	91	184.53	77.33



**Proposed Changes to Chapter 17 of City Ordinances – Water
Regarding Inclusion of Water Conservation Measures Incumbent
Upon Customers to the City System**

Codes/Ordinances Committee 06 February 2014

DRAFT

17.3 Policy Statement

Add (g) below

(g) Treated drinking water produced by City facilities and distributed through the City distribution system is a public resource of value, funded by water rate payers. It is the obligation of all water customers to correct any leakages which occur on their property in a timely and effective manner. Customer Failure to correct leakages on their property is considered willful waste of water.

Propose addition of new 17.34

17.34 Enforcement of Water Wastage

Treated drinking water produced by City facilities and distributed through the City distribution system is a public resource of value, funded by water rate payers. It is the obligation of all water customers to correct any leakages which occur on their property in a timely and effective manner. Customer Failure to correct leakages on their property is considered willful waste of water.

- (a) Mobile/Manufactured Home Parks and other accounts with individual unit meters and a master meter(s). Such accounts will have summed the total consumption value of individual unit meters for each regular billing cycle. This summed value will be compared to the master meter consumption

value or in the event of multiple master meters, the sum value of the master meters. A variation of 10% or more between the sum value of the individual unit meter readings and the master meter value, or sum value of multiple master meter readings will constitute the obligation of the customer to investigate and if necessary correct water leakage at their expense on their property. Such variations when found will be documented by the Department of Public Works and notice sent to customer in writing. Upon receipt of notification, Customer will have 90 days to correct any leakage and report completion of such repairs back to the Department of Public Works. In cases where there is no leakage but increased consumption, the Customer has the obligation to communicate the explanation for the increased consumption to the Department. Failure of the customer to respond to such notice by communicating actions to correct water leakage or by communicating explanation for increased consumption will constitute grounds for termination of water service following the 90 day period until such leakage is corrected or explanation received. In such cases, an appeal to the Utility Advisory Board for abatement of water fees above the average quarterly consumption accrued during the 90 day period will not be heard.

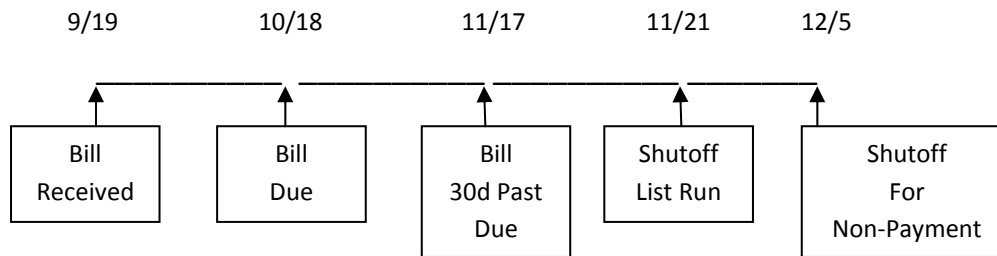
- (b) Accounts of Individual Unit Meters without Master Meters. The Department of Public Works monitors average quarterly consumption of customers and issues written advisory notice to customers when consumption for a given quarter is noted as being notably higher than the historical average quarterly consumption. Customers in receipt of such notice shall investigate and as necessary correct any leakage found on their property at their own cost. Customers have the obligation to advise the Department of their actions to correct leakage, or otherwise advise the Department with the explanation of increased consumption. Customers who receive such notices but take no action to investigate and correct leakage as necessary and communicate such repairs or communicate the explanation for increased consumption with the Department within 90 days of receipt of notice will have water service terminated until such repairs are

complete and communicated or the explanation has been communicated. In such cases, an appeal to the Utility Advisory Board for abatement of water fees above the average quarterly consumption accrued during the 90 day period will not be heard.

- (c) Water Leaks on Customer Property Known to Exist by Department of Public Works. In such cases where it is apparent from the street, or the Department of Public Works otherwise knows of leakage on the customer's property, the Department will advise the customer in writing of their obligation to investigate and correct such leakage at their expense. Failure of the customer to correct any leakages and inform the Department within 7 days will constitute grounds for termination of water service until such leakage is corrected. In the event of a known leak of significant volume on customer property which cannot be isolated on the property, the Department of Public Works will immediately terminate service to the property.

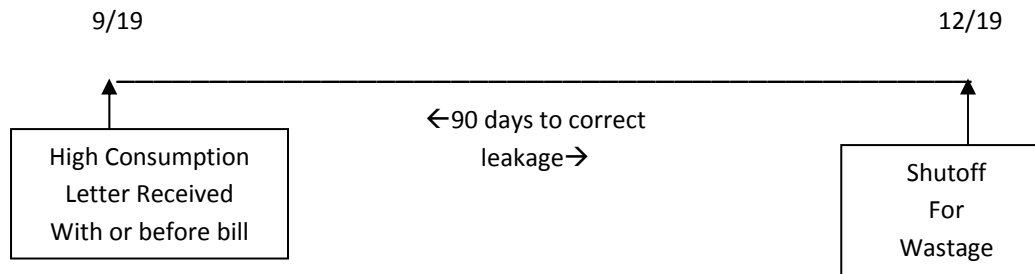
Example: July-August-September Consumption Quarter

Payment Timeline



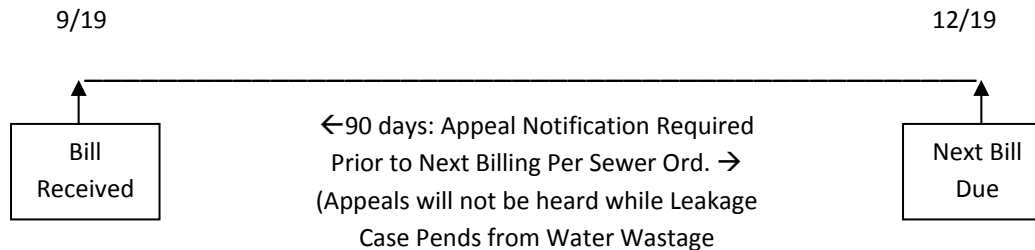
Payment Timeline:
Dates are Variable

Water Wastage Timeline



Water Wastage and Sewer Appeal Timelines:
Dates are Fixed and Coincide.

Sewer Appeal Timeline



1. **Require all appellants to pay for all consumption less the contested amount.**
2. **Should be no need to extend appeal notification period out to 180 days; 90 days is sufficient and Billing Office is monitoring and notifying customers of significant overages.**
3. **For appeal notification period, recommend usage of Sewer Ordinance language vs. Water Ordinance. Sewer says notification due prior to next billing. Water says prior to next payment due which could be confusing.**

ENVIRONMENTAL Fact Sheet



29 Hazen Drive, Concord, New Hampshire 03301 • (603) 271-3503 • www.des.nh.gov

WD-WEB-1

2003

Connections To Public Sewers: When Are They Required?

Municipal officers and private citizens occasionally inquire as to when a homeowner may be compelled to connect to a public sanitary sewer. The answer lies in both state law and local ordinance.

In a common exercise of municipal police powers, many New Hampshire communities provide for a system of public sewers and, further, compel certain property owners to connect to them. Under RSA 147:8 -- a state law which remains little changed since enactment in the mid-1800s -- New Hampshire municipalities enforce a sewer connection requirement for all homes and occupied buildings located within 100 feet of a public sewer. Communities need not adopt local ordinances to affect such authority; the statute is complete and sufficient by itself. The statute in pertinent part reads as follows:

RSA 147:8. "No person shall occupy ... a building ... as a dwelling house, office, store, shop ... unless said building shall be provided with suitable drains or sewers for carrying wastewater and sewage away from the premises into some public sewer, if there be one within 100 feet thereof..."

(Note: In examining the legislative intent and history of the statute, NH courts have found that the 100-foot setback applies to the dwelling house or building and not to the land or premises. (State vs. Kunze, 110 N.H. 126.))

Importantly, New Hampshire communities are free under the law to enact and enforce local sanitation ordinances that are more stringent than statutory requirements. The sewer use ordinance of the City of Rochester, for example, lawfully requires sewer connections of all buildings located within 200 feet of a public sewer.

RSA 147:8 does authorize a municipality to grant **waivers** of the sewer connection requirement, but only if the occupied building is served "...by an adequate alternative sewage disposal system ... approved for construction by the NHDES after January 1, 1985."

In summary, occupied buildings located within 100 feet of a public sewer must connect unless the municipality grants a connection waiver.

For more information, contact the DES Water Division, Wastewater Engineering Bureau, at (603) 271-3503.

TITLE X PUBLIC HEALTH

CHAPTER 147 NUISANCES; TOILETS; DRAINS; EXPECTORATION; RUBBISH AND WASTE

Section 147:8

147:8 Toilets; Drains. – No person shall occupy, lease to any other person, or permit any other person to occupy, a building or any part of a building as a dwelling house, office, store, shop, theater, public hall, sleeping apartment or tourist cabin, unless such building shall have readily accessible adequate toilet and lavatory facilities, properly ventilated and constructed, and kept in proper sanitary condition; and unless said building shall be provided with suitable drains or sewers for conveying waste water and sewage away from the premises into some public sewer, if there be one within 100 feet thereof, and if not, for conveying it away underground or in some other manner that will not be offensive. The phrase "public sewer", as used in this chapter, shall be understood to mean any sewer constructed and maintained by taxation, or any sewer which is open for general use upon the payment of a rental, license or other fee. Notwithstanding the provisions of this section, privies (outhouses not conveying sewage by water) may be allowed if such facilities are first approved by the local municipal health officials as to location and construction of the facilities. At the option of the local municipal health officials, further approval may be required by the department of environmental services, prior to the construction of such facilities. Nothing in this section shall prohibit cities, towns, or village districts, by ordinance or by regulation under RSA 147:1, from increasing the 100-foot distance contained in this section, or from granting waivers to the requirement of connection to the public sewer for properties with adequate alternative sewage disposal systems which comply with applicable state and local regulations, designed by a designer licensed in New Hampshire and approved for construction by the New Hampshire department of environmental services after January 1, 1985.

Source. 1869, 8:1. GL 111:7. 1881, 89:1. PS 108:8. 1907, 106:1. PL 140:8. RL 165:8. 1947, 49:1. RSA 147:8. 1973, 93:1. 1985, 198:1. 1992, 17:1. 1996, 228:111, eff. July 1, 1996.

YEAR-TO-DATE BUDGET REPORT

FOR 2014 07

ACCOUNTS FOR:	ORIGINAL	ESTIM REV	REVISED	ACTUAL YTD	REMAINING	PCT
5001 WATER ENTERPRISE FUND	ESTIM REV	ADJSTMTS	EST REV	REVENUE	REVENUE	COLL
510001 WATER WORKS REVENUE						
510001 400302 INTEREST INCOME	2,500	0	2,500	.00	2,500.00	.0%*
510001 406105 XFER FROM RET EARNIN	1,125,146	6,000	1,131,146	.00	1,131,145.69	.0%*
510001 406201 MISCELLANEOUS REVENU	25,000	0	25,000	24,496.82	503.18	98.0%*
510001 406600 CONSTRUCTION REVENUE	35,000	0	35,000	38,164.05	-3,164.05	109.0%*
510001 406601 USER FEES	3,700,000	0	3,700,000	2,083,584.73	1,616,415.27	56.3%*
510001 406602 INTEREST ON DEL ACCT	12,000	0	12,000	13,965.95	-1,965.95	116.4%*
510001 406603 HYDRANT RENTAL FEES	24,000	0	24,000	629.91	23,370.09	2.6%*
TOTAL WATER WORKS REVENUE	4,923,646	6,000	4,929,646	2,160,841.46	2,768,804.23	43.8%
TOTAL WATER ENTERPRISE FUND	4,923,646	6,000	4,929,646	2,160,841.46	2,768,804.23	43.8%
TOTAL REVENUES	4,923,646	6,000	4,929,646	2,160,841.46	2,768,804.23	

YEAR-TO-DATE BUDGET REPORT

FOR 2014 07

ACCOUNTS	FOR:		ORIGINAL	TRANFRS/	REVISED			AVAILABLE	PCT
5001	WATER	ENTERPRISE FUND	APPROP	ADJSTMTS	BUDGET	YTD EXPENDED	ENCUMBRANCES	BUDGET	USED
51601057 WATER WORKS EXPENSE									
51601057	511001	SALARIES - FULL TI	504,833	0	504,833	292,012.52	.00	212,820.48	57.8%
51601057	511099	SALARIES - ADJUSTM	0	0	0	430.86	.00	-430.86	100.0%*
51601057	513001	OVERTIME - REGULAR	35,000	0	35,000	20,144.44	.00	14,855.56	57.6%
51601057	515001	ON CALL	4,422	0	4,422	2,805.38	.00	1,616.62	63.4%*
51601057	516000	LONGEVITY	980	0	980	612.50	.00	367.50	62.5%*
51601057	521100	HEALTH INSURANCE	160,582	0	160,582	87,419.40	.00	73,162.60	54.4%
51601057	521200	DENTAL INSURANCE	2,638	0	2,638	1,533.42	.00	1,104.58	58.1%
51601057	521300	LIFE INSURANCE	1,095	0	1,095	608.37	.00	486.63	55.6%
51601057	522000	SOCIAL SECURITY CO	36,174	0	36,174	21,997.19	.00	14,176.81	60.8%*
51601057	523000	RETIRE CONTRIBUTIO	59,464	0	59,464	35,083.35	.00	24,380.65	59.0%*
51601057	525000	UNEMPLOYMENT COMPE	0	0	0	112.00	.00	-112.00	100.0%*
51601057	526000	WORKERS' COMPENSAT	26,464	0	26,464	8,497.00	17,967.00	.00	100.0%*
51601057	528001	IPT	5,371	0	5,371	2,561.28	.00	2,809.72	47.7%
51601057	532001	STAFF DEVELOPMENT	4,530	-229	4,301	2,462.42	9.17	1,829.41	57.5%
51601057	533000	OTHER PROFESSIONAL	15,676	-1,451	14,225	3,810.98	1,334.75	9,079.27	36.2%
51601057	533001	AUDIT	3,960	0	3,960	3,080.00	880.00	.00	100.0%*
51601057	533002	ENGINEERING SERVIC	10,000	2,830	12,830	7,801.58	5,028.44	.00	100.0%*
51601057	533004	MEDICAL SERVICES	435	0	435	253.68	114.67	66.65	84.7%*
51601057	533009	LEGAL	1,000	1,030	2,030	2,362.50	.00	-332.50	116.4%*
51601057	533010	LABOR NEGOTIATIONS	2,000	0	2,000	.00	.00	2,000.00	.0%
51601057	534003	SOFTWARE MAINTENAN	20,280	0	20,280	14,036.98	4.00	6,239.02	69.2%*
51601057	541100	WATER & SEWERAGE	4,000	0	4,000	1,797.30	.00	2,202.70	44.9%
51601057	542300	CUSTODIAL SERVICES	2,000	0	2,000	802.56	.00	1,197.44	40.1%
51601057	543001	VEHICLE MAINT & RE	670	0	670	75.00	50.00	545.00	18.7%
51601057	543002	EQUIPMENT MAINTENA	800	0	800	800.00	.00	.00	100.0%*
51601057	544200	RENTAL OF EQUIPMEN	400	0	400	.00	.00	400.00	.0%
51601057	544400	RENTAL OF COMP/COM	1,752	0	1,752	982.13	769.87	.00	100.0%*
51601057	544500	LEASE COPIER/PRINT	0	0	0	1,655.16	.00	-1,655.16	100.0%*
51601057	552001	FLEET INSURANCE	7,925	0	7,925	3,815.02	.00	4,109.98	48.1%
51601057	552003	GENERAL LIABILITY	8,200	0	8,200	7,480.78	.00	719.22	91.2%*
51601057	553400	POSTAGE FEES	250	0	250	86.74	25.00	138.26	44.7%
51601057	554000	ADVERTISING	1,650	0	1,650	525.04	.00	1,124.96	31.8%
51601057	555000	PRINTING AND BINDI	1,824	0	1,824	337.83	62.00	1,424.17	21.9%
51601057	556000	TUITION	3,825	229	4,054	4,054.00	.00	.00	100.0%*
51601057	558000	TRAVEL	825	0	825	69.53	28.25	727.22	11.9%
51601057	561003	OFFICE SUPPLIES	2,949	0	2,949	1,905.28	309.67	734.05	75.1%*
51601057	561005	PUBLICATIONS	50	0	50	50.00	.00	.00	100.0%*
51601057	561008	VEHICLE SUPPLIES	9,000	0	9,000	4,009.21	1,224.64	3,766.15	58.2%
51601057	561010	CLOTHING	5,300	0	5,300	3,053.07	531.93	1,715.00	67.6%*
51601057	561015	SAFETY EQUIPMENT &	5,000	0	5,000	3,828.94	425.88	745.18	85.1%*

YEAR-TO-DATE BUDGET REPORT

FOR 2014 07

ACCOUNTS 5001	FOR: WATER	ENTERPRISE FUND	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
51601057	561022	HOT TOP COLD PATCH	5,500	0	5,500	2,964.83	717.39	1,817.78	66.9%*
51601057	561023	SAND AND GRAVEL	1,770	0	1,770	1,001.92	768.08	.00	100.0%*
51601057	561032	OTHER OPERATIONAL	3,530	0	3,530	76.28	.00	3,453.72	2.2%
51601057	562600	VEHICLE FUEL	21,000	0	21,000	7,565.66	.00	13,434.34	36.0%
51601057	573401	ADMIN EQUIPMENT	1,635	0	1,635	939.20	42.21	653.59	60.0%*
51601057	573900	OTHER EQUIPMENT	5,240	0	5,240	4,116.67	.00	1,123.33	78.6%*
51601057	575100	INVENTORY PURCHASE	102,000	0	102,000	41,847.01	8,605.06	51,547.93	49.5%
51601057	581000	DUES AND FEES	1,020	0	1,020	474.99	.00	545.01	46.6%
51601057	583000	INTEREST EXPENSE	610,901	0	610,901	355,159.02	.00	255,741.98	58.1%
51601057	584000	CONTINGENCY	20,000	-2,830	17,170	.00	.00	17,169.98	.0%
51601057	589001	STATE PERMITS & FE	2,900	0	2,900	2,015.17	110.00	774.83	73.3%*
51601057	589031	LIEN DISCHARGE FEE	1,000	0	1,000	270.46	129.54	600.00	40.0%
51601057	591000	REDEMPTION OF PRIN	1,060,535	0	1,060,535	537,898.85	37,500.00	485,136.15	54.3%
51601057	592001	DEPRECIATION	989,238	0	989,238	.00	.00	989,238.00	.0%
51601057	593002	TRANS TO CAPITAL P	116,500	6,000	122,500	5,999.69	.00	116,500.00	4.9%
TOTAL WATER WORKS EXPENSE			3,894,093	5,579	3,899,672	1,503,283.19	76,637.55	2,319,750.95	40.5%

51601073 WATER TREATMENT PLANT

51601073	511001	SALARIES - FULL TI	271,401	-35,500	235,901	152,265.22	.00	83,635.78	64.5%*
51601073	513001	OVERTIME - REGULAR	14,000	0	14,000	9,663.33	.00	4,336.67	69.0%*
51601073	515001	ON CALL	16,340	0	16,340	10,051.25	.00	6,288.75	61.5%*
51601073	516000	LONGEVITY	400	0	400	507.69	.00	-107.69	126.9%*
51601073	521100	HEALTH INSURANCE	64,853	0	64,853	42,244.25	.00	22,608.75	65.1%*
51601073	521200	DENTAL INSURANCE	1,302	-164	1,138	729.55	.00	408.45	64.1%*
51601073	521300	LIFE INSURANCE	488	-77	411	261.80	.00	149.20	63.7%*
51601073	522000	SOCIAL SECURITY CO	20,787	-2,716	18,071	12,310.54	.00	5,760.46	68.1%*
51601073	523000	RETIREMENT CONTRIB	32,543	-3,823	28,720	18,234.78	.00	10,485.22	63.5%*
51601073	526000	WORKERS' COMPENSAT	5,524	0	5,524	1,774.00	3,750.00	.00	100.0%*
51601073	528001	IPT	3,098	-720	2,378	1,380.14	.00	997.86	58.0%
51601073	533002	ENGINEERING SERVIC	18,900	49,122	68,022	41,073.32	26,948.53	.00	100.0%*
51601073	533006	LABORATORY SERVICE	17,263	-3,800	13,463	5,088.50	4,576.50	3,798.00	71.8%*
51601073	543000	REPAIR AND MAINTEN	40,280	-6,122	34,158	8,034.91	8,548.92	17,574.32	48.6%
51601073	543002	EQUIPMENT MAINTENA	55,300	3,800	59,100	51,807.33	7,010.61	282.06	99.5%*
51601073	544500	LEASE COPIER/PRINT	0	0	0	797.49	.00	-797.49	100.0%*
51601073	552002	PROPERTY INSURANCE	11,482	0	11,482	8,158.56	.00	3,323.44	71.1%*
51601073	553000	COMMUNICATIONS	10,130	0	10,130	5,608.05	2,340.86	2,181.09	78.5%*
51601073	561001	JANITORIAL SUPPLIE	800	0	800	363.50	260.07	176.43	77.9%*
51601073	561002	BLDG MAINT SUPPLIE	1,500	0	1,500	153.36	116.90	1,229.74	18.0%
51601073	561010	CLOTHING	5,300	0	5,300	3,482.58	412.46	1,404.96	73.5%*
51601073	561015	SAFETY EQUIPMENT &	4,000	0	4,000	770.45	20.77	3,208.78	19.8%

YEAR-TO-DATE BUDGET REPORT

FOR 2014 07

ACCOUNTS 5001	FOR: WATER	ENTERPRISE FUND	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
51601073	561031	CHEMICALS	170,280	0	170,280	70,045.19	29,605.29	70,629.52	58.5%*
51601073	561037	LABORATORY SUPPLIE	5,500	1,000	6,500	2,707.59	3,441.15	351.26	94.6%*
51601073	561040	EQUIPMENT REPAIR S	31,000	-1,000	30,000	16,251.94	740.56	13,007.50	56.6%
51601073	562200	ELECTRICITY	130,000	0	130,000	47,251.63	.00	82,748.37	36.3%
51601073	562400	HEATING FUEL	30,825	0	30,825	17,996.82	.00	12,828.18	58.4%*
51601073	573900	OTHER EQUIPMENT	7,000	0	7,000	.00	.00	7,000.00	.0%
51601073	589030	PROP TAX TO OTH CO	2,500	421	2,921	2,921.00	.00	.00	100.0%*
TOTAL WATER TREATMENT PLANT			972,796	421	973,217	531,934.77	87,772.62	353,509.61	63.7%
51601570 WATER REVENUE OFFICE									
51601570	511001	SALARIES - FULL TI	30,404	0	30,404	16,640.35	.00	13,763.65	54.7%
51601570	516000	LONGEVITY	300	0	300	300.00	.00	.00	100.0%*
51601570	521100	HEALTH INSURANCE	11,441	0	11,441	5,973.08	.00	5,467.92	52.2%
51601570	521200	DENTAL INSURANCE	250	0	250	136.35	.00	113.65	54.5%
51601570	521300	LIFE INSURANCE	53	0	53	29.83	.00	23.17	56.3%
51601570	522000	SOCIAL SECURITY CO	2,045	0	2,045	1,133.82	.00	911.18	55.4%
51601570	523000	RETIREMENT CONTRIB	3,306	0	3,306	1,824.36	.00	1,481.64	55.2%
51601570	526000	WORKERS' COMPENSAT	68	0	68	23.00	45.00	.00	100.0%*
51601570	528001	IPT	350	0	350	156.12	.00	193.88	44.6%
51601570	543000	REPAIR AND MAINTEN	500	0	500	.00	.00	500.00	.0%
51601570	553400	POSTAGE FEES	7,500	0	7,500	4,640.32	.00	2,859.68	61.9%*
51601570	555000	PRINTING AND BINDI	250	0	250	.00	.00	250.00	.0%
51601570	561003	OFFICE SUPPLIES	290	0	290	102.53	.00	187.47	35.4%
TOTAL WATER REVENUE OFFICE			56,757	0	56,757	30,959.76	45.00	25,752.24	54.6%
TOTAL WATER ENTERPRISE FUND			4,923,646	6,000	4,929,646	2,066,177.72	164,455.17	2,699,012.80	45.2%
TOTAL EXPENSES			4,923,646	6,000	4,929,646	2,066,177.72	164,455.17	2,699,012.80	

YEAR-TO-DATE BUDGET REPORT

FOR 2014 07

ACCOUNTS FOR:	ORIGINAL	ESTIM REV	REVISED	ACTUAL YTD	REMAINING	PCT
5002 SEWER ENTERPRISE FUND	ESTIM REV	ADJSTMTS	EST REV	REVENUE	REVENUE	COLL
520001 SEWER WORKS REVENUE						
520001 400302 INTEREST INCOME	2,500	0	2,500	.00	2,500.00	.00%
520001 406102 TRANSFER FROM CIP	0	0	0	181,805.70	-181,805.70	100.00%
520001 406105 XFER FROM RET EARNIN	515,043	179,661	694,704	.00	694,703.83	.00%
520001 406201 MISCELLANEOUS REVENU	4,000	0	4,000	16,114.02	-12,114.02	402.90%
520001 406211 HOMEMAKERS SRF LOAN	16,409	0	16,409	16,407.85	1.15	100.00%
520001 406600 CONSTRUCTION REVENUE	10,000	0	10,000	1,921.60	8,078.40	19.20%
520001 406601 USER FEES	5,047,000	0	5,047,000	2,566,820.46	2,480,179.54	50.90%
520001 406602 INTEREST ON DEL ACCT	12,000	0	12,000	11,741.63	258.37	97.80%
520001 406607 IMPACT FEES	10,000	0	10,000	25,200.00	-15,200.00	252.00%
520001 406701 SEPTIC DISPOSAL PERM	175,000	0	175,000	73,675.00	101,325.00	42.10%
520001 406703 INDUSTRIAL PRE-TREAT	10,000	0	10,000	7,390.67	2,609.33	73.90%
TOTAL SEWER WORKS REVENUE	5,801,952	179,661	5,981,613	2,901,076.93	3,080,535.90	48.5%
520002 SEWER WORKS REVENUE						
520002 406306 STATE AID GRANT C-52	381,243	0	381,243	44,279.00	336,964.00	11.60%
520002 406307 STATE AID GRANT C-77	7,290	0	7,290	7,290.00	.00	100.00%
520002 406308 STATE AID GRANT C-77	12,587	0	12,587	3,927.00	8,660.00	31.20%
TOTAL SEWER WORKS REVENUE	401,120	0	401,120	55,496.00	345,624.00	13.8%
TOTAL SEWER ENTERPRISE FUND	6,203,072	179,661	6,382,733	2,956,572.93	3,426,159.90	46.3%
TOTAL REVENUES	6,203,072	179,661	6,382,733	2,956,572.93	3,426,159.90	

YEAR-TO-DATE BUDGET REPORT

FOR 2014 07

ACCOUNTS	FOR:		ORIGINAL	TRANFRS/	REVISED			AVAILABLE	PCT
5002	SEWER ENTERPRISE FUND		APPROP	ADJSTMTS	BUDGET	YTD EXPENDED	ENCUMBRANCES	BUDGET	USED
52602057 SEWER WORKS EXPENSE									
52602057	511001	SALARIES - FULL TI	325,514	0	325,514	184,014.76	.00	141,499.24	56.5%
52602057	511099	SALARIES - ADJUSTM	0	0	0	430.86	.00	-430.86	100.0%*
52602057	513001	OVERTIME - REGULAR	7,000	0	7,000	4,270.67	.00	2,729.33	61.0%*
52602057	515001	ON CALL	4,497	0	4,497	2,107.38	.00	2,389.62	46.9%
52602057	516000	LONGEVITY	980	0	980	612.50	.00	367.50	62.5%*
52602057	521100	HEALTH INSURANCE	81,737	0	81,737	43,054.60	.00	38,682.40	52.7%
52602057	521200	DENTAL INSURANCE	1,389	0	1,389	734.85	.00	654.15	52.9%
52602057	521300	LIFE INSURANCE	772	0	772	411.47	.00	360.53	53.3%
52602057	522000	SOCIAL SECURITY CO	23,605	0	23,605	13,488.04	.00	10,116.96	57.1%
52602057	523000	RETIRE CONTRIBUTIO	37,144	0	37,144	21,063.15	.00	16,080.85	56.7%
52602057	526000	WORKERS' COMPENSAT	15,860	0	15,860	5,092.00	10,768.00	.00	100.0%*
52602057	528001	IPT	3,300	0	3,300	1,527.46	.00	1,772.54	46.3%
52602057	532001	STAFF DEVELOPMENT	6,230	0	6,230	1,987.42	9.18	4,233.40	32.0%
52602057	533000	OTHER PROFESSIONAL	6,176	0	6,176	1,421.29	84.73	4,669.98	24.4%
52602057	533001	AUDIT	3,960	0	3,960	3,080.00	880.00	.00	100.0%*
52602057	533002	ENGINEERING SERVIC	6,000	0	6,000	.00	1,372.50	4,627.50	22.9%
52602057	533004	MEDICAL SERVICES	475	0	475	231.22	53.66	190.12	60.0%*
52602057	533009	LEGAL	5,000	0	5,000	1,752.00	.00	3,248.00	35.0%
52602057	533010	LABOR NEGOTIATIONS	2,000	0	2,000	.00	.00	2,000.00	.0%
52602057	534003	SOFTWARE MAINTENAN	15,645	0	15,645	15,091.76	4.00	549.24	96.5%*
52602057	542300	CUSTODIAL SERVICES	2,000	0	2,000	802.56	.00	1,197.44	40.1%
52602057	543000	REPAIR AND MAINTEN	2,360	0	2,360	.00	.00	2,360.00	.0%
52602057	543001	VEHICLE MAINT & RE	1,475	0	1,475	140.00	185.00	1,150.00	22.0%
52602057	543002	EQUIPMENT MAINTENA	2,900	0	2,900	396.95	.00	2,503.05	13.7%
52602057	544200	RENTAL OF EQUIPMEN	400	0	400	.00	.00	400.00	.0%
52602057	544400	RENTAL OF COMP/COM	1,752	0	1,752	982.17	769.83	.00	100.0%*
52602057	544500	LEASE COPIER/PRINT	0	0	0	1,599.23	.00	-1,599.23	100.0%*
52602057	552001	FLEET INSURANCE	12,146	0	12,146	5,341.03	.00	6,804.97	44.0%
52602057	552002	PROPERTY INSURANCE	11,322	0	11,322	6,403.30	.00	4,918.70	56.6%
52602057	552003	GENERAL LIABILITY	12,553	0	12,553	7,058.37	.00	5,494.63	56.2%
52602057	552005	INSURANCE CLAIM DE	2,000	0	2,000	.00	.00	2,000.00	.0%
52602057	553400	POSTAGE FEES	200	300	500	333.20	25.00	141.80	71.6%*
52602057	554000	ADVERTISING	735	0	735	201.61	.00	533.39	27.4%
52602057	555000	PRINTING AND BINDI	1,594	0	1,594	1,037.84	127.00	429.16	73.1%*
52602057	556000	TUITION	2,805	0	2,805	.00	.00	2,805.00	.0%
52602057	558000	TRAVEL	825	-300	525	71.03	26.76	427.21	18.6%
52602057	561003	OFFICE SUPPLIES	3,174	0	3,174	2,032.63	492.02	649.35	79.5%*
52602057	561008	VEHICLE SUPPLIES	12,500	0	12,500	9,289.73	1,534.15	1,676.12	86.6%*
52602057	561009	TRAINING MATERIALS	250	0	250	.00	.00	250.00	.0%
52602057	561010	CLOTHING	5,300	0	5,300	1,484.62	477.08	3,338.30	37.0%

YEAR-TO-DATE BUDGET REPORT

FOR 2014 07

ACCOUNTS 5002	FOR: SEWER	ENTERPRISE FUND	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
52602057	561015	SAFETY EQUIPMENT &	12,290	0	12,290	2,692.03	246.49	9,351.48	23.9%
52602057	561022	HOT TOP COLD PATCH	5,500	0	5,500	2,964.80	717.41	1,817.79	66.9%*
52602057	561023	SAND AND GRAVEL	1,650	0	1,650	1,001.92	648.08	.00	100.0%*
52602057	561032	OTHER OPERATIONAL	525	0	525	412.27	.00	112.73	78.5%*
52602057	561040	EQUIPMENT REPAIR S	6,000	0	6,000	218.21	466.63	5,315.16	11.4%
52602057	562600	VEHICLE FUEL	35,025	0	35,025	17,378.81	.00	17,646.19	49.6%
52602057	573401	ADMIN EQUIPMENT	1,135	0	1,135	499.19	42.21	593.60	47.7%
52602057	573900	OTHER EQUIPMENT	10,740	0	10,740	2,166.66	856.23	7,717.11	28.1%
52602057	575100	INVENTORY PURCHASE	12,000	0	12,000	.00	10,000.00	2,000.00	83.3%*
52602057	581000	DUES AND FEES	1,090	0	1,090	125.01	.00	964.99	11.5%
52602057	583000	INTEREST EXPENSE	609,856	0	609,856	285,933.34	.00	323,922.66	46.9%
52602057	584000	CONTINGENCY	30,000	0	30,000	.00	.00	30,000.00	.0%
52602057	589000	STATE PERMITS & FE	1,550	0	1,550	1,000.17	260.00	289.83	81.3%*
52602057	591000	REDEMPTION OF PRIN	1,843,643	0	1,843,643	1,483,273.84	.00	360,369.16	80.5%*
52602057	593002	TRANS TO CAPITAL P	56,500	179,661	236,161	179,660.83	.00	56,500.00	76.1%*
TOTAL SEWER WORKS EXPENSE			3,251,079	179,661	3,430,740	2,314,872.78	30,045.96	1,085,821.09	68.4%

52602074 SEWER TREATMENT PLANT

52602074	511001	SALARIES - FULL TI	405,395	0	405,395	246,900.99	.00	158,494.01	60.9%*
52602074	513001	OVERTIME - REGULAR	24,500	0	24,500	20,574.14	.00	3,925.86	84.0%*
52602074	515001	ON CALL	29,308	0	29,308	17,863.71	.00	11,444.29	61.0%*
52602074	516000	LONGEVITY	600	0	600	600.00	.00	.00	100.0%*
52602074	521100	HEALTH INSURANCE	152,841	0	152,841	94,379.14	.00	58,461.86	61.7%*
52602074	521200	DENTAL INSURANCE	1,733	0	1,733	1,079.07	.00	653.93	62.3%*
52602074	521300	LIFE INSURANCE	721	0	721	450.19	.00	270.81	62.4%*
52602074	522000	SOCIAL SECURITY CO	29,509	0	29,509	19,762.21	.00	9,746.79	67.0%*
52602074	523000	RETIREMENT CONTRIB	49,523	0	49,523	30,441.81	.00	19,081.19	61.5%*
52602074	526000	WORKERS' COMPENSAT	4,732	0	4,732	1,519.00	3,213.00	.00	100.0%*
52602074	528001	IPT	3,753	0	3,753	1,933.80	.00	1,819.20	51.5%
52602074	533006	LABORATORY SERVICE	113,846	0	113,846	22,457.14	24,750.16	66,638.70	41.5%
52602074	534009	INDUSTRIAL PRETREA	25,525	0	25,525	6,262.99	7,723.01	11,539.00	54.8%
52602074	543000	REPAIR AND MAINTEN	87,233	0	87,233	19,091.67	8,900.97	59,240.36	32.1%
52602074	543002	EQUIPMENT MAINTENA	63,388	0	63,388	35,078.48	7,629.26	20,680.26	67.4%*
52602074	544500	LEASE COPIER/PRINT	0	0	0	1,851.13	.00	-1,851.13	100.0%*
52602074	552002	PROPERTY INSURANCE	21,943	0	21,943	5,880.47	.00	16,062.53	26.8%
52602074	553000	COMMUNICATION	9,040	0	9,040	4,954.29	2,214.09	1,871.62	79.3%*
52602074	559000	MISC PURCHASED SER	15,500	0	15,500	14,700.00	.00	800.00	94.8%*
52602074	561001	JANITORIAL SUPPLIE	800	0	800	436.46	.00	363.54	54.6%
52602074	561002	BUILDING MAINT SUP	2,450	0	2,450	580.20	.00	1,869.80	23.7%
52602074	561010	CLOTHING	9,000	0	9,000	3,373.66	828.39	4,797.95	46.7%

YEAR-TO-DATE BUDGET REPORT

FOR 2014 07

ACCOUNTS 5002	FOR: SEWER	ENTERPRISE FUND	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
52602074	561031	CHEMICAL	202,182	0	202,182	43,103.16	30,886.59	128,192.25	36.6%
52602074	561037	LABORATORY SUPPLIE	24,925	0	24,925	7,524.50	1,038.60	16,361.90	34.4%
52602074	561040	EQUIPMENT REPAIR S	78,280	0	78,280	23,531.73	6,205.20	48,543.07	38.0%
52602074	562200	ELECTRICITY	423,000	0	423,000	138,036.87	.00	284,963.13	32.6%
52602074	562400	HEATING FUEL	25,600	0	25,600	16,402.57	.00	9,197.43	64.1%*
52602074	573900	OTHER EQUIPMENT	13,025	0	13,025	.00	.00	13,025.00	.0%
52602074	592001	DEPRECIATION	1,076,865	0	1,076,865	.00	.00	1,076,865.00	.0%
TOTAL SEWER TREATMENT PLANT			2,895,217	0	2,895,217	778,769.38	93,389.27	2,023,058.35	30.1%
52602470 SEWER REVENUE OFFICE									
52602470	511001	SALARIES - FULL TI	30,404	0	30,404	16,640.74	.00	13,763.26	54.7%
52602470	516000	LONGEVITY	300	0	300	300.00	.00	.00	100.0%*
52602470	521100	HEALTH INSURANCE	11,443	0	11,443	5,973.39	.00	5,469.61	52.2%
52602470	521200	DENTAL INSURANCE	252	0	252	136.35	.00	115.65	54.1%
52602470	521300	LIFE INSURANCE	57	0	57	29.95	.00	27.05	52.5%
52602470	522000	SOCIAL SECURITY CO	2,050	0	2,050	1,134.31	.00	915.69	55.3%
52602470	523000	RETIREMENT CONTRIB	3,308	0	3,308	1,824.63	.00	1,483.37	55.2%
52602470	526000	WORKERS' COMPENSAT	68	0	68	23.00	45.00	.00	100.0%*
52602470	528001	IPT	354	0	354	156.55	.00	197.45	44.2%
52602470	543000	REPAIR AND MAINTEN	500	0	500	.00	.00	500.00	.0%
52602470	553400	POSTAGE FEES	7,500	0	7,500	4,640.37	.00	2,859.63	61.9%*
52602470	555000	PRINTING AND BINDI	250	0	250	.00	.00	250.00	.0%
52602470	561003	OFFICE SUPPLIES	290	0	290	102.54	.00	187.46	35.4%
TOTAL SEWER REVENUE OFFICE			56,776	0	56,776	30,961.83	45.00	25,769.17	54.6%
TOTAL SEWER ENTERPRISE FUND			6,203,072	179,661	6,382,733	3,124,603.99	123,480.23	3,134,648.61	50.9%
TOTAL EXPENSES			6,203,072	179,661	6,382,733	3,124,603.99	123,480.23	3,134,648.61	