



## *City of Rochester, New Hampshire*

### WATER & SEWER BILLING

19 Wakefield Street • Rochester, NH 03867

603) 332-3110 Fax (603) 335-7580

DATE: July 9, 2014  
TO: Utility Advisory Board  
FROM: Blaine Cox, Director of Finance and Administration  
REGARDING: Utility Advisory Board Meeting

*Blaine Cox*

There will be a meeting of the Utility Advisory Board on Monday, July 14, 2014 at 5:30 P.M. in the Conference Room.

#### AGENDA

1. Call to Order
2. Acceptance of June 9, 2014 Minutes - Page 2
3. Old Business
4. Appeals
  - 4.1 Vicky Avery - Page 6  
49 Park Street  
Exeter, NH 03833  
  
Re: 19 Rochester Hill Road  
Rochester, NH 03867
  - 4.2 Christina Rowland - Page 12  
2 Ray Drive  
Rochester, NH 03867
5. Financials - Page 24
6. Other
7. Adjournment

Copy to: City Manager Fitzpatrick  
Mr. Peter Nourse  
Vicky Avery  
Christina Rowland

**UTILITY ADVISORY BOARD MEETING**  
**June 9, 2014**  
**CITY COUNCIL CONFERENCE ROOM**  
**5:30 P.M.**

**MEMBERS PRESENT**

Daniel Peterson  
Arthur Hoffman  
Shawn Libby  
Tom Willis  
Sharon Parshley

**STAFF PRESENT**

Blaine Cox, Deputy City Manager

**OTHERS PRESENT**

Mr. & Mrs. McMaster - Appellants  
Heather Ricard - Appellant

**MINUTES**

**1. Call to Order.**

Daniel Peterson called the meeting to order at 5:30 P.M. All Board members were present.

**2. Acceptance of May 12, 2014 Minutes**

Daniel Peterson **MOVED** to accept the May 12, 2014 minutes as written. The motion was seconded and was **ADOPTED** by a unanimous voice vote.

**3. Old Business**

No old business was discussed.

**4. Appeals**

**4.1 McMaster Appeal**

Mr. and Mrs. McMaster were present and explained the basis of their appeal. A new water meter was installed after which a leak occurred at the meter.

The recommendation of Deputy City Manager Cox is that no abatement be granted.

The above recommendation is based upon the following findings:

- a. The higher than normal usage is the result of a leak and is confirmed by the response of the Water Department and replacement of the water meter.
- b. The leaked usage was received at the residence and the meter was working accurately.

After a lengthy discussion, Sharon Parshley **MOVED** to abate 183.5 units of water fees valued at \$856.95 plus abate the charges for the meter installation of \$175.00 for a total of \$1,031.95. The motion received a second and the motion was **ADOPTED** on a unanimous voice vote.

**4.2 Boucher Appeal**

The customer seeks abatement of \$2,340.00 in sewer fees due to a toilet that froze and broke. The water ran onto the floor and down to cellar.

Deputy City Manager Cox's recommendation is to abate 375 units of sewer fees valued at \$2,340.00 provided the customer supplies positive proof of the leak, where the leaked usage went and proof of the repair.

The above recommendation is based upon the following findings:

- a. The higher than normal usage is the result of a leak. However, the customer has not supplied positive proof (photographs, repair invoices, other).
- b. The removal of the leaked water and where it went is not addressed in the abatement request application other than it went "down to the cellar."

The amount of leaked usage was estimated as follows:

Current Usage	406.0 Units
Average Usage *	- 31.0 Units
Estimated Leaked Usage	375.0 Units

Sharon Parshley **MOVED** to abate 375 units of sewer fees valued at \$2,340.00 provided the customer supplies positive proof of the leak, where the leaked usage went and proof of the repair. The motion received a second and the motion was **ADOPTED** on a unanimous voice vote.

#### 4.3 MacKie Appeal

The customer seeks an abatement of \$68.64 in sewer fees due to a leaking pipe.

The recommendation of Deputy City Manager Cox is that no abatement be granted upon this request.

The above recommendation is based upon the following findings:

- a. The appellant seeks 11 units of sewer fees valued at \$68.64. It is not clear at all how the appellant arrived at this amount.
- b. An analysis of the usage from April 2009 through October 2013 shows an average quarterly usage of 38.95 units. This is above the current usage of 37 units.

Tom Willis **MOVED** that no abatement be granted. The motion received a second and the motion was **ADOPTED** on a unanimous voice vote.

#### 4.4 Norwood Appeal

The customer seeks an abatement of \$54.20 due to a leaking outside water spigot.

Deputy City Manager Cox recommends abatement of 6.75 units of sewer usage fees valued at \$42.12, provided the customer supplies proof of the leak and the repair.

The above recommendation is based upon the following findings:

- a. The higher than normal usage is the result of a leak. However, the customer has not supplied positive proof (photographs, Home Depot receipt, other).
- b. The amount of leaked usage was estimated as follows:

Current Usage	11.00 Units
Average Usage	- 4.25 Units
Estimated Leaked Usage	6.75 Units

$$6.75 \text{ units} \times 6.24 \text{ per unit} = \$42.12.$$

Arthur Hoffman **MOVED** to abate 6.75 units of sewer fees valued at \$42.12 provided the customer supplies proof of the leak and the repair. The motion received a second and the motion was **ADOPTED** on a unanimous voice vote.

#### 4.5 Ricard Appeal

The customer seeks an appeal of \$4,249.08 in both water and sewer fees due to a pipe burst below the shut off valve in her winterized home.

Heather Ricard was present and she explained the reasons for requesting an abatement. Her property was vacant for the winter and the water was thought to be turned off at the curb by the City.

Deputy City Manager Cox's recommendation is to abate 407.75 units of sewer usage fees valued at \$2,544.36, provided the customer supplies evidence or attest that the leaked water did not enter the sewer system.

The above recommendation is based upon the following findings:

- a. The higher than normal usage is the result of a leak and is confirmed by the response to the residence by Water Department personnel as well as Fire Department personnel.
- b. The removal of the leaked water and where it went is not addressed in the abatement request application.

The amount of leaked usage was estimated as follows:

Current Usage	409.00 Units
Average Usage	- 1.25 Units
Estimated Leaked Usage	407.75 Units

$$407.75 \text{ units} \times \$6.24/\text{unit} = \$2,544.36.$$

Sharon Parshley **MOVED** to grant an abatement of 409 units of water fees plus 409 units of sewer fees valued at a total of \$4,249.08. The motion received a second and the motion was **ADOPTED** on a unanimous voice vote.

#### 4.6 Reddington Appeal

The customer seeks abatement of 29 units of water and sewer for a total of \$316.39.

Deputy City Manager Cox's recommendation is to abate 30.25 units of sewer fees valued at \$188.76.

The above recommendation is based upon the following findings:

- a. The higher than normal usage is the result of a leak as verified by plumber's repair invoice.
- b. The amount of leaked usage was estimated as follows:

Current Usage	41.00 Units
Average Usage *	<u>-10.75</u> Units
Estimated Leaked Usage	30.25 Units

$$30.25 \text{ units} \times 6.24/\text{unit} = \$188.76$$

Tom Willis recused himself from the Board's handling of this abatement request due to personal knowledge.

Daniel Peterson **MOVED** to abate 30.25 units of sewer fees valued at \$188.76. The motion received a second and the motion was **ADOPTED** on a unanimous voice vote.

## 5. Financials

Tom Willis noted that the expense budgets appear low for being eleven months into the fiscal year.

## 6. Other

Mr. Cox announced that the City has hired a new Chief Operator at the Water Treatment Plant. His name is Ian Rohrbacher.

## 7. Adjournment

Sharon Parshley **MOVED** to adjourn the meeting. The motion received a second and the motion was **ADOPTED** on a unanimous voice vote.

The meeting adjourned at 6:33 P.M.

Respectfully,

Blaine M. Cox  
Deputy City Manager

BMC: sam



# *City of Rochester, New Hampshire*

## WATER & SEWER BILLING

19 Wakefield Street • Rochester, NH 03867  
(603) 332-3110 Fax (603) 335-7580

Date: July 9, 2014

To: Utility Advisory Board

From: Blaine Cox, Director of Finance & Administration

Re: Water/Sewer Billing Appeal Application

Dated: 06/06/2014

Customer Name: Vicky Avery

Account: #075040

Service Address: 19 Rochester Hill Road

Rochester, NH 03867

The attached appeal has been reviewed in accordance with the provisions of the City of Rochester Ordinances, Chapter 16 "Sewer Ordinance" subsection 16.18 "Appeals," and Chapter 17 "Water" subsection 17.20 "Appeals."

### **Recommendations**

I recommend abatement of 96 units of sewer valued at \$599.04.

The above recommendation is based upon the following findings:

1. The customer has documented the event of a leak and the repair.
2. The customer's signed application states the leaked usage did not enter the sewer system.
3. The usage before and after the leak was 0 units substantiating the claim that the location was vacant. The leaked usage is estimated, therefore, to be the entire 96 units measured.

---

Blaine M. Cox  
Deputy City Manager

2014-07-09  
Date

---

**WATER/SEWER BILLING MEMORANDUM**

---

**TO:** Blaine Cox

**FROM:** Ann Dupuis

**DATE:** June 19, 2014

**SUBJECT:** Vicky Avery, 49 Park St., Exeter, NH 03833

**PROPERTY LOCATION:** 19 Rochester Hill Rd., Rochester, NH

Attached please find Water/Sewer Billing Appeal Application received under the above.

I have also attached a consumption history.

As you can see the property was vacant prior to the broken pipe. I believe she should be appealing the sewer portion of \$599.04 and mistakenly wrote down the water portion. She paid the entire bill as the property was sold and a final bill was done on 6/9/14.

*Ann*

**CITY OF ROCHESTER**  
**Water/Sewer Billing Appeal Application**

Office Use Only  
Received: 6/6/14 KRM

1. Date of Appeal: \_\_\_\_\_
2. Property Owner's Name: Vicky Avery Account #: 075040
3. Billing Address: 49 Park St  
Exeter NH 03833
4. Service Location: 19 Rochester Hill Rd Zip Code 03867
5. Owners Representative: Vicky Avery
6. Owners Representative's Signature: [Signature]
7. Phone #: \_\_\_\_\_ Cell: 603 231 1035
8. Email Address: V Avery 76@gmail.com

**(Agendas and Decision Letters will be emailed).**

9. Billing Period that is being appealed is from 2/7/14 to 5/6/14

10. Abatement is being requested for:

- a. How many units of water 96 x 4.60 = \$ 446.60
- b. How many units of sewer \_\_\_\_\_ x 6.24 = \$ \_\_\_\_\_
- c. Water & Sewer Department Fees of: \$ \_\_\_\_\_
- Total \$ \_\_\_\_\_

11. Explanation of Appeal Request:

Pipe broke in basement. Water drained through sump  
hole - Plumber fixed pipe to resolve problem -  
No one lived in the house at that time



12. Do you dispute the meter reading used to determine your units of usage?

Yes No (circle one)

If yes, why?

13. Do you claim that there was a leak that caused higher than normal units of usage?

Yes No (circle one)

If yes, did the water enter the sewer system? NO

If yes, has the leak been repaired? Yes

Who made the repair? Rescue Plumbing + Heating

Has proof of the repair been attached to this appeal form? Yes

14. If your appeal is denied, will this cause you financial hardship for which you will seek assistance from the City? If so, explain:

No

**Please note:**

1. *The Utility Advisory Board reviews abatement appeals at its monthly meetings which occur on the second Monday of every month at 5:30 P.M. at City Hall.*
2. *Abatement Appeal Applications must be received by the 20<sup>th</sup> of the month to be placed on the following month's UAB agenda.*
3. *Customer's seeking an abatement are encouraged, but not required, to appear before the UAB when their abatement appeal is reviewed.*

# Rescue Plumbing & Heating L.L.C.



Rescue Plumbing & Heating L.L.C.

95 S. Main St  
Pittsfield, NH 03263

(603)942-7377  
berleth@metrocast.net

## Invoice

Date	Invoice No.
03/06/2014	1102
Due Date	
03/06/2014	

### Bill To

D.P. Design

Amount Due	Enclosed
\$175.00	

Please detach top portion and return with your payment

Date	Activity	Quantity	Rate	Amount
03/06/2014	Repaired broken water line at 19 Rochester Hill Rd. Rochester NH			
03/06/2014	Total cost for parts and labor	1	175.00	175.00
Total				\$175.00

Account Number	Customer # Name	Parcel	Bill #	Curr Read	Location	Usage	Repl	Usage	Charge	Amt	Billed	Status
Service	Mfr Meter Number	Cd	Read Date	Time	By	012600570000	19	ROCHESTER	HILL	RD	Active	
075040	41157	AVERY VICTORIA										
100 -	1 RES WATER	SENS74865194	F	06/09/2014		13880255	100			0	0	30.00
100 -	1 RES WATER	SENS74865194	A	05/06/2014		13879828	100			0	0	1,045.70
100 -	1 RES WATER	SENS74865194	A	02/07/2014		13872533	4			0	0	47.33
100 -	1 RES WATER	SENS74865194	A	11/13/2013		13865200	4			0	0	48.25

\*\* END OF REPORT - Generated by Ann Dupuis \*\*



# *City of Rochester, New Hampshire*

## WATER & SEWER BILLING

19 Wakefield Street • Rochester, NH 03867  
(603) 332-3110 Fax (603) 335-7580

Date: July 9, 2014

To: Utility Advisory Board

From: Blaine Cox, Director of Finance & Administration

Re: Water/Sewer Billing Appeal Application

Dated: 06/19/2014

Customer Name: Christina Rowland

Account: #011680

Service Address: 2 Ray Drive

Rochester, NH 03867

The attached appeal has been reviewed in accordance with the provisions of the City of Rochester Ordinances, Chapter 16 "Sewer Ordinance" subsection 16.18 "Appeals," and Chapter 17 "Water" subsection 17.20 "Appeals."

### **Recommendations**

I recommend abatement of the minimum usage charge of \$47.35.

The above recommendation is based upon the following findings:

1. The customer has provided documentation that she was present and occupying the residence during the period the meter registered zero usage.
2. The City is unable to determine why the meter failed to record usage during this period.

---

Blaine M. Cox  
Deputy City Manager

2014-07-09

---

Date

---

**WATER/SEWER BILLING MEMORANDUM**

---

**TO:** Blaine Cox

**FROM:** Kathleen Morrison

**DATE:** June 19, 2014

**SUBJECT:** Christina Rowland

**PROPERTY LOCATION:** 2 Ray Dr., Rochester, NH

Attached please find Water/Sewer Billing Appeal Application received under the above.

I have also attached a consumption history and a trail of email's.

**CITY OF ROCHESTER**  
**Water/Sewer Billing Appeal Application**

Office Use Only:  
Received: \_\_\_\_\_

1. Date of Appeal: 06.19.2014
2. Property Owner's Name: Christina Rowland Account #: 011680
3. Billing Address: 2 Ray Drive  
Rochester NH 03867
4. Service Location: 2 Ray Drive, Rochester Zip Code 03867
5. Owners Representative: Christina L. Rowland
6. Owners Representative's Signature: Christina L Rowland
7. Phone #: W: 603.862.3469 Cell: 603.970.1203
8. Email Address: christina.rowland@unh.edu

(Agendas and Decision Letters will be emailed).

9. Billing Period that is being appealed is from 08/01/2013 to 05/01/2014

10. Abatement is being requested for:

a. How many units of water \_\_\_\_\_ x 4.67= \$ \_\_\_\_\_

b. How many units of sewer \_\_\_\_\_ x 6.24= \$ \_\_\_\_\_

C. Water & Sewer Department Fees of: \$47.35

Total \$47.35

11. Explanation of Appeal Request:

SEE ATTACHED  
#1 - appeal explanation  
#2 - PSNH summary of use  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

12. Do you dispute the meter reading used to determine your units of usage?

Yes No (circle one)

If yes, why?

meter reading showed zero use when in fact I was  
in residence and consuming water & sewer services

13. Do you claim that there was a leak that caused higher than normal units of usage?

Yes No (circle one)

If yes, did the water enter the sewer system? \_\_\_\_\_

If yes, has the leak been repaired? \_\_\_\_\_

Who made the repair? \_\_\_\_\_

Has proof of the repair been attached to this appeal form? \_\_\_\_\_

14. If your appeal is denied, will this cause you financial hardship for which you will seek assistance from the City? If so, explain:

no, however I would seek additional appeal to  
Public Utilities Commission

**Please note:**

1. The Utility Advisory Board reviews abatement appeals at its monthly meetings which occur on the second Monday of every month at 5:30 P.M. at City Hall.
2. Abatement Appeal Applications must be received by the 20<sup>th</sup> of the month to be placed on the following month's UAB agenda.
3. Customer's seeking an abatement are encouraged, but not required, to appear before the UAB when their abatement appeal is reviewed.

# Water Use Summary:

	08/01/2013 - 11/18/2013		11/18/2013 - 02/11/2014		02/11/2014 - 05/01/2014		
	Charge	CF	Charge	CF	Charge	CF	Total CF
Water	\$17.48	0	\$23.00	5	\$83.78	18	\$124.26 23
Sewer	\$29.85	0	\$31.20	5	\$112.32	18	\$173.37 23
							\$297.63
Same Period 2012-2013							
	08/01/2012 - 11/01/2012		11/01/2012 - 02/01/2013		02/01/2013 - 05/03/2013		
	Charge	CF	Charge	CF	Charge	CF	Total CF
Water	\$31.43	7	\$35.92	8	\$27.60	6	\$94.95 21
Sewer	\$42.77	7	\$48.88	8	\$37.44	6	\$129.09 21
							\$224.04

## Explanation of Appeal Request:

#1 - I was charged minimum use charge for no water use when in fact I was in residence and consuming water and sewer for the quarter 08/01/2013 - 11/18/2013 (see electricity usage summary from PSNH submitted as corroboration of being in residence during the quarter).

#2 - The meter reading on Feb 11 2014 was an estimated read and is likely a very, very low estimate. As a matter of record, I was home on convalescent leave during the entire month of December so the use of water/sewer during that billable quarter was very likely much higher than previous year.

#3 - Based on #1 and #2 above, we should adjust the reading as such. Let's agree that the last accurate actual meter reading was taken August 1, 2013 at 214 CF. And let's say the reading taken on May 1 was also an actual accurate read at 237. That means in during the ensuing quarters, I used 2300 CF (for three quarters). 2300 CF of use for this period averages to 256 CF per month for 9 months (256 \* 9 = 2300). For water billing for six of those months I would have paid 256 \* 6 \* \$4.60 and for 3 months I would have paid 256 \* 3 \* \$4.69 (rate increase). That equals \$106.68 for water; and \$143.77 for sewer for a total of \$250.44. Of that amount, I've already paid \$101.53 (\$47.33 minimum use for the quarter ending 11/18/13; and \$54.20 for quarter ending 2/11/14). I should owe \$148.91 (\$250.44 minus amount paid (\$101.53) not the \$196.33 amount billed.

#4 - In conclusion, I maintain that the meter read was incorrect on 11/18/2013 and that the charge of minimum use be negated, as I have shown that I was in residence and consuming water/sewer and electricity during that quarter. Therefore I am requesting that the minimum use fee of \$47.35 (already paid) be applied toward amount due and not as an additional fee charged. I do not believe it is the City of Rochester's intent that consumers should have to pay twice for water consumed due to a flawed meter reading.

2300 CF of Use for Past 3 Quarter

Average 256 CF Per Month	
256 * 6 @ \$4.60 =	\$ 36.02
256 * 6 @ \$4.69=	\$ 70.66
<b>Total Water</b>	<b>\$ 106.68</b>
<b>256 * 9 @ \$6.24 Sewer</b>	<b>\$ 143.77</b>
<b>Based on 3 Qtrs use</b>	<b>\$ 250.44</b>



**File Edit View History Bookmarks Tools Help**

psnh.com Customer - Account/UsageHistory.aspx?ACID=OUP=1749m&...  
[Most Visited](#) | [Getting Started](#) | [RCC Pre](#) | [RCC Dev](#) | [RCC](#) | [RCC Pre](#) | [RCC Dev](#)

**Your Account**

- My Account
- Payment Options
- View Account
- Account Summary
- Usage History
- View Bill
- Account History
- Website Info
- Manage Account
- Request Service

**Public Service of New Hampshire**  
A Northern Utilities Company

Welcome, christina@nuc [Manage Account]

### Usage History

Billing Account: 56522190040 (Home)  
Service Account: RATE R RESIDENTIAL SVC  
Service Location: 2 RAY DR ROCHESTER NH 03867

Meter Number: G90874223

View Data From: 07/01/2013 To: 12/30/2013 Refresh

Data is available from 11/20/2010

Read Date (Click to View Bill)	Usage (kWh)	Number of Days	Usage Per Day	Charge	Read Type	Average Temp (°F)
12/04/2013	385	30	12.83	\$70.42	00	36.2
11/04/2013	357	32	11.16	\$66.21	00	49.4
10/03/2013	306	28	10.93	\$58.53	00	59.6
09/05/2013	327	23	14.23	\$58.51	13	69.8
08/13/2013	114	8	14.22	\$20.35	13	67.5
08/05/2013	486	31	15.68	\$85.63	00	72.6
07/05/2013	57	5	11.44	\$10.69	13	76.3
06/30/2013	286	25	11.43	\$55.97	13	66.6

**Average Temperature**  
Current Month: 36.2  
Previous Year: Not Available

text size A A A print page ? HELP

View Usage Data View Usage Graph Download My Data .csv Download My Data .xml Email My Data .csv



- Tier History
- Replace Hist
- Demand Inq
- Report Options

Account: 011680 Customer: 36250

Parcel: 011600300000 ROWLAND CHRISTINA L

Location: 2 RAY DR Status: Active

Service: 100 001 RES WATER Mfr: SENS Meter #: 67457308

1 of 1

Consumption history

Read Date	Read Time	Bil #	P	R	Current	Usage	Repl Use	Use Days	Bil Amt	Charge Amt	Adj Bil Amt
05/01/2014		13877341	A		237	18	79	0	196.10	83.78	
02/11/2014		13870538	E		219	5	85	0	54.20	23.00	
11/18/2013		13863225	A		214	0	109	0	47.33	17.48	
08/01/2013		13855852	A		214	6	90	0	65.04	27.60	
05/03/2013		13848430	A		208	6	91	0	65.04	27.60	
02/01/2013		13841146	A		202	8	92	0	86.11	36.52	
11/01/2012		13833838	A		194	7	92	0	74.20	31.43	
08/01/2012		13826485	A		187	11	92	0	116.60	49.39	
05/01/2012		13819105	A		176	6	90	0	63.60	26.94	
02/01/2012		13811844	A		170	7	93	0	74.20	31.43	
10/31/2011		13804556	A		163	7	94	0	74.13	31.39	
07/29/2011		13797252	A		156	7	88	0	71.68	30.03	

## Kathy Morrison

---

**From:** Rowland, Christina [christina.rowland@unh.edu]  
**Sent:** Thursday, June 19, 2014 12:40 PM  
**To:** Kathy Morrison  
**Subject:** Utility Board Appeal - Account # 011680  
**Attachments:** DPWRochesterAppeal.pdf

Kathy,

I've attached the Utility Board Appeal form (with documentation) to this e-mail as a PDF. Thank you for passing it on to the Finance Department and ensuring my appeal will be heard at the July 14 Utility Board meeting.

Regards,

**Christina Rowland**  
Housing Information Technologist

V: 603.862.3469 | F: 603.862.3406  
TTY 7.1.1 (Relay NH)



**University of  
New Hampshire**

Department of Housing  
10 Academic Way  
Durham, NH 03824-3547  
[christina.rowland@unh.edu](mailto:christina.rowland@unh.edu)



---

**From:** Kathy Morrison [mailto:kathy.morrison@rochesternh.net]  
**Sent:** Thursday, June 19, 2014 10:53 AM  
**To:** Rowland, Christina  
**Subject:** RE: Quarterly Water/Sewer Billing Discrepancy - Account # 011680

Hi Christina,

You can send it to me and I will give it to the Finance Department. Can Email or send it to 19 Wakefield St.

Kathy

---

**From:** Rowland, Christina [mailto:christina.rowland@unh.edu]  
**Sent:** Thursday, June 19, 2014 10:49 AM  
**To:** Kathy Morrison  
**Subject:** RE: Quarterly Water/Sewer Billing Discrepancy - Account # 011680

Kathy,

Thank you for your information and help. I understand the deadline to submit an appeal for a July hearing is June 20. Where do I submit the appeal to? 19 Wakefield Street? Or is there an e-mail address I can send the form and supporting statements to?

Thanks,

**Christina Rowland**  
Housing Information Technologist

V: 603.862.3469 | F: 603.862.3406  
TTY 7.1.1 (Relay NH)



**University of  
New Hampshire**

Department of Housing  
10 Academic Way  
Durham, NH 03824-3547  
[christina.rowland@unh.edu](mailto:christina.rowland@unh.edu)



---

**From:** Kathy Morrison [<mailto:kathy.morrison@rochesternh.net>]  
**Sent:** Wednesday, June 18, 2014 8:33 AM  
**To:** Rowland, Christina  
**Subject:** RE: Quarterly Water/Sewer Billing Discrepancy - Account # 011680

Good Morning Christina,

The usage in November was a actual reading of 0 so we charge for a minimum charge for having access to water at your home, then you were estimated in February based on previous readings. In May your actual reading was 237, 18 units which caught up your current usage to date.

I understand what you are saying but I have no authority to give you a credit on your account, since it was a 0 usage in November we do charge for a minimum, I cannot explain why the actual reading was 0.

If you are still un-happy with your bill you can go to the Utility Advisory Board and appeal it.

Please let me know if there is anything else I can help you with.

Thank you,

Kathy

---

**From:** Rowland, Christina [<mailto:christina.rowland@unh.edu>]  
**Sent:** Tuesday, June 17, 2014 4:11 PM  
**To:** Kathy Morrison  
**Cc:** Ann Dupuis  
**Subject:** RE: Quarterly Water/Sewer Billing Discrepancy - Account # 011680

Kathy,

Thanks for having the meter technician re-read the meter. Now let's address the billed amount please.

I was not away from home for the quarter ending in November, so that's just really, really strange that I would have no usage. The estimate for February was on the low side as it appears I have traditionally used about 800 CF in the quarter ending in February.

Let's agree that the last accurate meter reading was taken August 1 at 214 CF. And let's say the reading taken on May 1 was also accurate at 237. That means in during the ensuing quarters, I used 2300 CF (for three quarters). 2300 CF of use for this period averages to 256 CF per month for 9 months ( $256 * 9 = 2300$ ). So for six of those months I would have paid  $256 * 6 * \$4.60$  and for 3 months I would have paid  $256 * 3 * \$4.69$  (rate increase). That equals \$106.34 for water; and \$143.52 for sewer for a total of \$249.86. Of which I've already paid \$101.53 (\$47.33 min use for the quarter ending 11/18; and \$54.20 for quarter ending 2/11). So minus \$101.53 from \$249.86 and I should owe \$148.33, not the figure that was billed.

The problem lies in the minimum use charge. The amount I paid for minimum use should be applied to an a billable amount not just non-use. I was at home from August to November and using water and the meter reading zero is just wrong, and I should not have to pay twice for an inaccurate or faulty reading.

Please revise my bill to include my minimum use payment as a payment on my account and re-bill me for the correct amount I owe.

Thank you for your attention to this matter.

I look forward to hearing back from you.

**Christina Rowland**  
Housing Information Technologist

V: 603.862.3469 | F: 603.862.3406  
TTY 7.1.1 (Relay NH)



Department of Housing  
10 Academic Way  
Durham, NH 03824-3547  
[christina.rowland@unh.edu](mailto:christina.rowland@unh.edu)



---

**From:** Kathy Morrison [<mailto:kathy.morrison@rochesternh.net>]  
**Sent:** Wednesday, May 28, 2014 3:48 PM  
**To:** Rowland, Christina  
**Subject:** FW: Quarterly Water/Sewer Billing Discrepancy - Account # 011680

---

**From:** Kathy Morrison  
**Sent:** Wednesday, May 28, 2014 3:47 PM  
**To:** Kathy Morrison  
**Subject:** RE: Quarterly Water/Sewer Billing Discrepancy - Account # 011680

Hi Christina,

The meter technician went out to your house and the reading was 238, one unit since we read it this month. Not sure what happen to last cycle other than from being estimated in February the meter was just catching up. Keep an eye on the meter readings each week until your next cycle.

Kathleen

---

**From:** Kathy Morrison  
**Sent:** Wednesday, May 21, 2014 10:29 AM  
**To:** 'Rowland, Christina'  
**Subject:** RE: Quarterly Water/Sewer Billing Discrepancy - Account # 011680

Good Morning Christina,

I did receive you call yesterday and very sorry I did not return your call. We had some issues.

Your November bill read no usage(read 214) so you were charged a minimum charge for having water available, were you away for that cycle?

Your February bill cycle was estimated due to snow, so when we read your meter in May it read 237 so that would mean the February bill could have been under-estimated and your May bill was just catching up.

I will have our meter technician go to your house and read your meter today to see where the reading is now.

I will let you know what the reading is.

Kathleen

---

**From:** Rowland, Christina [<mailto:christina.rowland@unh.edu>]  
**Sent:** Wednesday, May 21, 2014 9:36 AM  
**To:** Ann Dupuis; Kathy Morrison  
**Subject:** Quarterly Water/Sewer Billing Discrepancy - Account # 011680

Public Works Billing Department,

I received my quarterly water/sewer bill on May 19 and was shocked that the amount due was almost triple my customary billed amount. My account number is 011680 and the bill number is 13877841.

Here is a brief synopsis of my billing history:

	Ending	Current	Previous	Usage	Total Charge
	5/1/2014	237	219	18	\$196.38
	2/11/2014	219	214	5	\$54.20
	11/18/2013	214	214	0	\$47.33
	8/1/2013	214	208	6	\$65.04
	5/3/2013	208	202	6	\$63.60
	2/1/2013	202	194	8	\$84.80
	11/1/2012	194	187	7	\$74.20
	8/1/2012	187	176	11	\$116.60
	5/1/2012	176	170	6	\$63.60
	2/1/2012	170	163	7	\$74.20
	10/31/2011	163	156	7	\$74.20
	7/29/2011	156	149	7	\$71.68
	5/2/2011	149	146	3	\$44.75
	2/15/2011	146	138	8	\$81.92

As you can see, my average usage is approximately 700 CF per quarter. I have checked my house thoroughly for leaks and there are none. The Sensus ICE meter does not indicate any leakage (based on the dial) so I need an explanation of why this bill was almost triple my normal usage. I am a one-person household, I have no leaks, I have not changed my water consumption patterns or habits at all in the past quarter.

Additionally there is a weird anomaly in the November 2013 bill. I was charged with minimum use, but metered for no use whatsoever. I request that your office provide me with possible explanations and for why #1) my current bill is so high and #2) what caused the meter anomaly in November's read. Because of the recent discrepancies, I also request a replacement of my meter as I believe it is functioning inaccurately or on the verge of failing completely. If the explanation of the billing discrepancies cannot be explained, then I am requesting an adjustment to the billed amount to match my normal and average use.

I have left two voice mails on the Billing Department phone, but have not received any response to date. Please respond in a timely manner as this bill and situation are very perplexing and need immediate resolution.

Regards,

Christina Rowland  
2 Ray Drive  
Cell: 603.970.1203  
Billing Account # 011680

## YEAR-TO-DATE BUDGET REPORT

FOR 2014 12

ACCOUNTS FOR:			ORIGINAL	ESTIM REV	REVISED	ACTUAL YTD	REMAINING	PCT
5001	WATER	ENTERPRISE FUND	ESTIM REV	ADJSTMTS	EST REV	REVENUE	REVENUE	COLL
<b>510001 WATER WORKS REVENUE</b>								
510001	400302	INTEREST INCOME	2,500	0	2,500	2,500.00	.00	100.0%*
510001	406102	TRANSFER FROM CIP	0	0	0	233,132.89	-233,132.89	100.0%*
510001	406105	XFER FROM RET EARNIN	1,125,146	8,568	1,133,714	.00	1,133,714.45	.0%*
510001	406201	MISCELLANEOUS REVENU	25,000	0	25,000	47,258.14	-22,258.14	189.0%*
510001	406600	CONSTRUCTION REVENUE	35,000	0	35,000	69,409.35	-34,409.35	198.3%*
510001	406601	USER FEES	3,700,000	0	3,700,000	3,363,912.43	336,087.57	90.9%*
510001	406602	INTEREST ON DEL ACCT	12,000	0	12,000	19,045.04	-7,045.04	158.7%*
510001	406603	HYDRANT RENTAL FEES	24,000	0	24,000	24,929.91	-929.91	103.9%*
TOTAL WATER WORKS REVENUE			4,923,646	8,568	4,932,214	3,760,187.76	1,172,026.69	76.2%
TOTAL WATER ENTERPRISE FUND			4,923,646	8,568	4,932,214	3,760,187.76	1,172,026.69	76.2%
TOTAL REVENUES			4,923,646	8,568	4,932,214	3,760,187.76	1,172,026.69	



## YEAR-TO-DATE BUDGET REPORT

FOR 2014 12

ACCOUNTS FOR:	ORIGINAL	ESTIM REV	REVISED	ACTUAL YTD	REMAINING	PCT
5002 SEWER ENTERPRISE FUND	ESTIM REV	ADJSTMTS	EST REV	REVENUE	REVENUE	COLL
<b>520001 SEWER WORKS REVENUE</b>						
520001 400302 INTEREST INCOME	2,500	0	2,500	2,500.00	.00	100.0%*
520001 403003 CONTRIBUTED CAPITAL	0	0	0	1,160,229.00	-1,160,229.00	100.0%*
520001 406102 TRANSFER FROM CIP	0	0	0	181,805.70	-181,805.70	100.0%*
520001 406105 XFER FROM RET EARNIN	515,043	218,895	733,938	.00	733,937.82	.0%*
520001 406201 MISCELLANEOUS REVENUE	4,000	0	4,000	30,208.83	-26,208.83	755.2%*
520001 406211 HOMEMAKERS SRF LOAN	16,409	0	16,409	16,407.85	1.15	100.0%*
520001 406600 CONSTRUCTION REVENUE	10,000	0	10,000	3,541.20	6,458.80	35.4%*
520001 406601 USER FEES	5,047,000	0	5,047,000	4,416,788.85	630,211.15	87.5%*
520001 406602 INTEREST ON DEL ACCT	12,000	0	12,000	17,426.74	-5,426.74	145.2%*
520001 406607 IMPACT FEES	10,000	0	10,000	28,800.00	-18,800.00	288.0%*
520001 406701 SEPTIC DISPOSAL PERM	175,000	0	175,000	117,926.00	57,074.00	67.4%*
520001 406703 INDUSTRIAL PRE-TREAT	10,000	0	10,000	11,778.97	-1,778.97	117.8%*
TOTAL SEWER WORKS REVENUE	5,801,952	218,895	6,020,847	5,987,413.14	33,433.68	99.4%
<b>520002 SEWER WORKS REVENUE</b>						
520002 406306 STATE AID GRANT C-52	381,243	0	381,243	44,279.00	336,964.00	11.6%*
520002 406307 STATE AID GRANT C-77	7,290	0	7,290	7,290.00	.00	100.0%*
520002 406308 STATE AID GRANT C-77	12,587	0	12,587	3,927.00	8,660.00	31.2%*
520002 406309 STATE AID GRANT C-83	0	0	0	17,713.00	-17,713.00	100.0%*
520002 406310 STATE AID GRANT C-83	0	0	0	5,986.00	-5,986.00	100.0%*
520002 406311 STATE AID GRANT C-83	0	0	0	6,990.00	-6,990.00	100.0%*
TOTAL SEWER WORKS REVENUE	401,120	0	401,120	86,185.00	314,935.00	21.5%
TOTAL SEWER ENTERPRISE FUND	6,203,072	218,895	6,421,967	6,073,598.14	348,368.68	94.6%
TOTAL REVENUES	6,203,072	218,895	6,421,967	6,073,598.14	348,368.68	

## YEAR-TO-DATE BUDGET REPORT

FOR 2014 12

ACCOUNTS FOR:	ORIGINAL	TRANSFERS/	REVISED	YTD EXPENDED	ENCUMBRANCES	AVAILABLE	PCT
5001 WATER ENTERPRISE FUND	APPROP	ADJUSTMENTS	BUDGET			BUDGET	USED
<b>51601057 WATER WORKS EXPENSE</b>							
51601057 511001 SALARIES - FULL TI	504,833	0	504,833	480,119.35	.00	24,713.65	95.1%
51601057 511099 SALARIES - ADJUSTM	0	0	0	430.86	.00	-430.86	100.0%*
51601057 513001 OVERTIME - REGULAR	35,000	0	35,000	47,274.59	.00	-12,274.59	135.1%*
51601057 515001 ON CALL	4,422	0	4,422	4,346.66	.00	75.34	98.3%
51601057 516000 LONGEVITY	980	0	980	801.83	.00	178.17	81.8%
51601057 521100 HEALTH INSURANCE	160,582	0	160,582	146,369.97	.00	14,212.03	91.1%
51601057 521200 DENTAL INSURANCE	2,638	0	2,638	2,567.26	.00	70.74	97.3%
51601057 521300 LIFE INSURANCE	1,095	0	1,095	994.03	.00	100.97	90.8%
51601057 522000 SOCIAL SECURITY CO	36,174	0	36,174	37,374.53	.00	-1,200.53	103.3%*
51601057 523000 RETIRE CONTRIBUTIO	59,464	0	59,464	58,732.21	.00	731.79	98.8%
51601057 525000 UNEMPLOYMENT COMPE	0	0	0	336.00	.00	-336.00	100.0%*
51601057 526000 WORKERS' COMPENSAT	26,464	0	26,464	8,497.00	17,967.00	.00	100.0%
51601057 528001 IPT	5,371	0	5,371	4,218.67	.00	1,152.33	78.5%
51601057 532001 STAFF DEVELOPMENT	4,530	-229	4,301	3,496.04	132.26	672.70	84.4%
51601057 533000 OTHER PROF SERVICE	15,676	-8,651	7,025	6,454.26	829.14	-258.40	103.7%*
51601057 533001 AUDIT	3,960	0	3,960	3,960.00	.00	.00	100.0%
51601057 533002 ENGINEERING SERVI C	10,000	2,830	12,830	10,452.74	2,377.28	.00	100.0%
51601057 533004 MEDICAL SERVICES	435	0	435	368.35	.00	66.65	84.7%
51601057 533009 LEGAL	1,000	10,230	11,230	10,173.31	2,781.19	-1,724.50	115.4%*
51601057 533010 LABOR NEGOTIATIONS	2,000	-2,000	0	.00	.00	.00	.0%
51601057 534003 SOFTWARE MAINTENAN	20,280	-6,200	14,080	14,036.98	4.00	39.02	99.7%
51601057 541100 WATER & SEWERAGE	4,000	0	4,000	3,392.32	.00	607.68	84.8%
51601057 542300 CUSTODIAL SERVICES	2,000	0	2,000	1,605.12	.00	394.88	80.3%
51601057 543001 VEHICLE MAINT & RE	670	0	670	125.00	.00	545.00	18.7%
51601057 543002 EQUIPMENT MAINTENA	800	0	800	800.00	.00	.00	100.0%
51601057 544200 RENTAL OF EQUIPMEN	400	0	400	.00	.00	400.00	.0%
51601057 544400 RENTAL OF COMP/COM	1,752	0	1,752	1,696.03	.00	55.97	96.8%
51601057 544500 LEASE COPIER/PRINT	0	0	0	1,655.16	.00	-1,655.16	100.0%*
51601057 552001 FLEET INSURANCE	7,925	0	7,925	3,815.02	.00	4,109.98	48.1%
51601057 552003 GENERAL LIABILITY	8,200	0	8,200	7,480.78	.00	719.22	91.2%
51601057 553400 POSTAGE FEES	250	0	250	109.53	25.00	115.47	53.8%
51601057 554000 ADVERTISING	1,650	0	1,650	1,650.00	.00	.00	100.0%
51601057 555000 PRINTING AND BINDI	1,824	0	1,824	1,824.00	.00	.00	100.0%
51601057 556000 TUTION	3,825	2,019	5,844	5,844.00	.00	.00	100.0%
51601057 558000 TRAVEL	825	-700	125	82.47	28.25	14.28	88.6%
51601057 561003 OFFICE SUPPLIES	2,949	0	2,949	2,839.03	76.47	33.50	98.9%
51601057 561005 PUBLICATIONS	50	0	50	50.00	.00	.00	100.0%
51601057 561008 VEHICLE SUPPLIES	9,000	0	9,000	8,302.32	645.78	51.90	99.4%
51601057 561010 CLOTHING	5,300	0	5,300	4,996.78	277.47	25.75	99.5%
51601057 561015 SAFETY EQUIPMENT &	5,000	0	5,000	4,860.94	139.06	.00	100.0%

## YEAR-TO-DATE BUDGET REPORT

FOR 2014 12

ACCOUNTS FOR:	WATER ENTERPRISE FUND	ORIGINAL APPROP	TRANSFRS/ADJUSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
51601057 561022	HOT TOP COLD PATCH	5,500	0	5,500	4,883.08	616.92	.00	100.0%
51601057 561023	SAND AND GRAVEL	1,770	0	1,770	1,539.35	230.65	.00	100.0%
51601057 561032	OTHER OPERATIONAL	3,530	-450	3,080	2,677.14	200.00	202.86	93.4%
51601057 562600	VEHICLE FUEL	21,000	0	21,000	16,922.51	.00	4,077.49	80.6%
51601057 573401	ADMIN EQUIPMENT	1,635	0	1,635	1,608.48	17.10	9.42	99.4%
51601057 573900	OTHER EQUIPMENT	5,240	0	5,240	4,565.00	675.00	.00	100.0%
51601057 575100	INVENTORY PURCHASE	102,000	7,000	109,000	108,531.82	459.25	8.93	100.0%
51601057 581000	DUES AND FEES	1,020	0	1,020	692.66	.00	327.34	67.9%
51601057 583000	INTEREST EXPENSE	610,901	0	610,901	475,721.35	.00	135,179.65	77.9%
51601057 584000	CONTINGENCY	20,000	-12,030	7,970	.00	.00	7,969.98	.0%
51601057 589001	STATE PERMITS & FE	2,900	650	3,550	3,450.00	100.00	.00	100.0%
51601057 589031	LIEN DISCHARGE FEE	1,000	0	1,000	330.46	69.54	600.00	40.0%
51601057 591000	REDEMPTION OF PRIN	1,060,535	0	1,060,535	975,581.67	.00	84,953.33	92.0%
51601057 592001	DEPRECIATION	989,238	0	989,238	.00	.00	989,238.00	.0%
51601057 593002	TRANS TO CAPITAL P	116,500	8,568	125,068	125,068.45	.00	.00	100.0%
TOTAL WATER WORKS EXPENSE		3,894,093	1,037	3,895,130	2,613,705.11	27,651.36	1,253,773.98	67.8%

## 51601073 WATER TREATMENT PLANT

51601073 511001	SALARIES - FULL TI	271,401	-35,500	235,901	230,683.48	.00	5,217.52	97.8%
51601073 513001	OVERTIME - REGULAR	14,000	0	14,000	12,787.59	.00	1,212.41	91.3%
51601073 515001	ON CALL	16,340	0	16,340	16,285.63	.00	54.37	99.7%
51601073 516000	LONGEVITY	400	0	400	507.69	.00	-107.69	126.9%*
51601073 521100	HEALTH INSURANCE	64,853	0	64,853	67,147.07	.00	-2,294.07	103.5%*
51601073 521200	DENTAL INSURANCE	1,302	-164	1,138	1,133.15	.00	4.85	99.6%
51601073 521300	LIFE INSURANCE	488	-77	411	404.30	.00	6.70	98.4%
51601073 522000	SOCIAL SECURITY CO	20,787	-2,716	18,071	18,521.98	.00	-450.98	102.5%*
51601073 523000	RETIREMENT CONTRIB	32,543	-3,823	28,720	27,016.94	.00	1,703.06	94.1%
51601073 526000	WORKERS' COMPENSAT	5,524	0	5,524	1,774.00	3,750.00	.00	100.0%
51601073 528001	IPT	3,098	-720	2,378	2,129.84	.00	248.16	89.6%
51601073 533002	ENGINEERING SERVIC	18,900	66,532	85,432	76,593.23	8,828.62	10.00	100.0%
51601073 533006	LABORATORY SERVICE	17,263	-5,800	11,463	9,788.50	1,674.50	.00	100.0%
51601073 543000	REPAIR AND MAINTEN	40,280	-10,122	30,158	21,266.82	8,879.52	11.81	100.0%
51601073 543002	EQUIPMENT MAINTENA	55,300	3,800	59,100	53,583.39	5,516.61	.00	100.0%
51601073 544500	LEASE COPIER/PRINT	0	0	0	797.49	.00	-797.49	100.0%*
51601073 552002	PROPERTY INSURANCE	11,482	0	11,482	8,158.56	.00	3,323.44	71.1%
51601073 553000	COMMUNICATIONS	10,130	0	10,130	9,751.92	449.00	-70.92	100.7%*
51601073 561001	JANITORIAL SUPPLIE	800	0	800	620.05	2.16	177.79	77.8%
51601073 561002	BLDG MAINT SUPPLIE	1,500	0	1,500	674.88	38.27	786.85	47.5%
51601073 561010	CLOTHING	5,300	0	5,300	4,828.20	375.94	95.86	98.2%
51601073 561015	SAFETY EQUIPMENT &	4,000	0	4,000	2,712.95	20.77	1,266.28	68.3%

## YEAR-TO-DATE BUDGET REPORT

FOR 2014 12

ACCOUNTS FOR: 5001	WATER ENTERPRISE FUND	ORIGINAL APPROP	TRANSFERS/ ADJUSTMENTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
51601073 561031	CHEMICALS	170,280	-3,100	167,180	112,873.99	52,354.26	1,951.75	98.8%
51601073 561037	LABORATORY SUPPLIE	5,500	1,000	6,500	3,138.95	3,361.05	.00	100.0%
51601073 561040	EQUIPMENT REPAIR S	31,000	-1,000	30,000	22,733.65	1,314.01	5,952.34	80.2%
51601073 562200	ELECTRICITY	130,000	-5,000	125,000	102,743.04	.00	22,256.96	82.2%
51601073 562400	HEATING FUEL	30,825	5,000	35,825	36,406.84	.00	-581.84	101.6%*
51601073 573900	OTHER EQUIPMENT	7,000	-1,200	5,800	1,473.17	4,161.56	165.27	97.2%
51601073 589030	PROP TAX TO OTH CO	2,500	421	2,921	2,921.00	.00	.00	100.0%
TOTAL WATER TREATMENT PLANT		972,796	7,531	980,327	849,458.30	90,726.27	40,142.43	95.9%
<b>51601570 WATER REVENUE OFFICE</b>								
51601570 511001	SALARIES - FULL TI	30,404	0	30,404	28,435.46	.00	1,968.54	93.5%
51601570 516000	LONGEVITY	300	0	300	300.00	.00	.00	100.0%
51601570 521100	HEALTH INSURANCE	11,441	0	11,441	10,320.44	.00	1,120.56	90.2%
51601570 521200	DENTAL INSURANCE	250	0	250	231.09	.00	18.91	92.4%
51601570 521300	LIFE INSURANCE	53	0	53	50.92	.00	2.08	96.1%
51601570 522000	SOCIAL SECURITY CO	2,045	0	2,045	1,917.19	.00	127.81	93.8%
51601570 523000	RETIREMENT CONTRIB	3,306	0	3,306	3,094.62	.00	211.38	93.6%
51601570 526000	WORKERS' COMPENSAT	68	0	68	23.00	45.00	.00	100.0%
51601570 528001	IPT	350	0	350	266.21	.00	83.79	76.1%
51601570 543000	REPAIR AND MAINTEN	500	0	500	500.00	.00	.00	100.0%
51601570 553400	POSTAGE FEES	7,500	0	7,500	7,664.37	.00	-164.37	102.2%*
51601570 555000	PRINTING AND BINDI	250	0	250	103.25	.00	146.75	41.3%
51601570 561003	OFFICE SUPPLIES	290	0	290	285.89	.00	4.11	98.6%
TOTAL WATER REVENUE OFFICE		56,757	0	56,757	53,192.44	45.00	3,519.56	93.8%
TOTAL WATER ENTERPRISE FUND		4,923,646	8,568	4,932,214	3,516,355.85	118,422.63	1,297,435.97	73.7%
TOTAL EXPENSES		4,923,646	8,568	4,932,214	3,516,355.85	118,422.63	1,297,435.97	

## YEAR-TO-DATE BUDGET REPORT

FOR 2014 12

ACCOUNTS FOR:	SEWER ENTERPRISE FUND	ORIGINAL APPROP	TRANSFERS/ADJUSTMENTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
52602057 SEWER WORKS EXPENSE								
52602057 511001	SALARIES - FULL TI	325,514	0	325,514	309,129.83	.00	16,384.17	95.0%
52602057 511099	SALARIES - ADJUSTM	0	0	0	430.86	.00	-430.86	100.0%*
52602057 513001	OVERTIME - REGULAR	7,000	0	7,000	8,494.17	.00	-1,494.17	121.3%*
52602057 515001	ON CALL	4,497	0	4,497	3,648.66	.00	848.34	81.1%
52602057 516000	LONGEVITY	980	0	980	801.84	.00	178.16	81.8%
52602057 521100	HEALTH INSURANCE	81,737	0	81,737	79,409.50	.00	2,327.50	97.2%
52602057 521200	DENTAL INSURANCE	1,389	0	1,389	1,312.08	.00	76.92	94.5%
52602057 521300	LIFE INSURANCE	772	0	772	684.71	.00	87.29	88.7%
52602057 522000	SOCIAL SECURITY CO	23,605	0	23,605	22,788.65	.00	816.35	96.5%
52602057 523000	RETIRE CONTRIBUTIO	37,144	0	37,144	35,238.92	.00	1,905.08	94.9%
52602057 526000	WORKERS' COMPENSAT	15,860	0	15,860	5,092.00	10,768.00	.00	100.0%
52602057 528001	IPT	3,300	0	3,300	2,593.49	.00	706.51	78.6%
52602057 532001	STAFF DEVELOPMENT	6,230	0	6,230	2,953.85	752.24	2,523.91	59.5%
52602057 533000	OTHER PROF SERVICE	6,176	0	6,176	3,913.55	409.23	1,853.22	70.0%
52602057 533001	AUDIT	3,960	0	3,960	3,960.00	.00	.00	100.0%
52602057 533002	ENGINEERING SERVI C	6,000	0	6,000	2,581.95	1,920.55	1,497.50	75.0%
52602057 533004	MEDICAL SERVICES	475	0	475	284.88	.00	190.12	60.0%
52602057 533009	LEGAL	5,000	0	5,000	5,920.00	.00	-920.00	118.4%*
52602057 533010	LABOR NEGOTIATIONS	2,000	0	2,000	.00	.00	2,000.00	.0%
52602057 534003	SOFTWARE MAINTENAN	15,645	0	15,645	15,091.76	4.00	549.24	96.5%
52602057 542300	CUSTODIAL SERVICES	2,000	0	2,000	1,605.12	.00	394.88	80.3%
52602057 543000	REPAIR AND MAINTEN	2,360	0	2,360	2,250.00	3.95	106.05	95.5%
52602057 543001	VEHICLE MAINT & RE	1,475	0	1,475	190.00	135.00	1,150.00	22.0%
52602057 543002	EQUIPMENT MAINTENA	2,900	0	2,900	2,052.97	.00	847.03	70.8%
52602057 544200	RENTAL OF EQUIPMEN	400	-400	0	.00	.00	.00	.0%
52602057 544400	RENTAL OF COMP/COM	1,752	0	1,752	1,696.04	.00	55.96	96.8%
52602057 544500	LEASE COPIER/PRINT	0	0	0	1,599.23	.00	-1,599.23	100.0%*
52602057 552001	FLEET INSURANCE	12,146	0	12,146	5,341.03	.00	6,804.97	44.0%
52602057 552002	PROPERTY INSURANCE	11,322	0	11,322	6,403.30	.00	4,918.70	56.6%
52602057 552003	GENERAL LIABILITY	12,553	0	12,553	7,058.37	.00	5,494.63	56.2%
52602057 552005	INSURANCE CLAIM DE	2,000	0	2,000	.00	.00	2,000.00	.0%
52602057 553400	POSTAGE FEES	200	700	900	663.15	25.00	211.85	76.5%
52602057 554000	ADVERTISING	735	0	735	626.25	108.75	.00	100.0%
52602057 555000	PRINTING AND BINDI	1,594	0	1,594	1,594.00	.00	.00	100.0%
52602057 556000	TUTION	2,805	0	2,805	1,874.50	.00	930.50	66.8%
52602057 558000	TRAVEL	825	-520	305	133.95	18.76	152.29	50.1%
52602057 561003	OFFICE SUPPLIES	3,174	0	3,174	3,065.00	76.46	32.54	99.0%
52602057 561008	VEHICLE SUPPLIES	12,500	1,500	14,000	13,709.91	283.17	6.92	100.0%
52602057 561009	TRAINING MATERIALS	250	0	250	36.78	.00	213.22	14.7%
52602057 561010	CLOTHING	5,300	0	5,300	2,341.35	1,045.44	1,913.21	63.9%

## YEAR-TO-DATE BUDGET REPORT

FOR 2014 12

ACCOUNTS 5002	FOR: SEWER ENTERPRISE FUND		ORIGINAL APPROP	TRANSFERS/ ADJUSTMENTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
52602057	561015	SAFETY EQUIPMENT &	12,290	-1,500	10,790	8,973.11	1,054.84	762.05	92.9%
52602057	561022	HOT TOP COLD PATCH	5,500	0	5,500	4,883.07	616.93	.00	100.0%
52602057	561023	SAND AND GRAVEL	1,650	0	1,650	1,539.36	110.64	.00	100.0%
52602057	561032	OTHER OPERATIONAL	525	0	525	525.00	.00	.00	100.0%
52602057	561040	EQUIPMENT REPAIRS	6,000	0	6,000	5,031.90	334.12	633.98	89.4%
52602057	562600	VEHICLE FUEL	35,025	0	35,025	35,325.89	.00	-300.89	100.9%*
52602057	573401	ADMIN EQUIPMENT	1,135	0	1,135	1,113.85	17.10	4.05	99.6%
52602057	573900	OTHER EQUIPMENT	10,740	0	10,740	4,349.62	675.00	5,715.38	46.8%
52602057	575100	INVENTORY PURCHASE	12,000	0	12,000	12,000.00	.00	.00	100.0%
52602057	581000	DUES AND FEES	1,090	0	1,090	509.83	9.53	570.64	47.6%
52602057	583000	INTEREST EXPENSE	609,856	0	609,856	493,394.30	.00	116,461.70	80.9%
52602057	584000	CONTINGENCY	30,000	0	30,000	.00	.00	30,000.00	.0%
52602057	589001	STATE PERMITS & FE	1,550	220	1,770	1,520.00	250.00	.00	100.0%
52602057	589034	ABATEMENTS/OVERLAY	0	0	0	50,000.00	.00	-50,000.00	100.0%*
52602057	591000	REDEMPTION OF PRIN	1,843,643	0	1,843,643	1,703,948.98	.00	139,694.02	92.4%
52602057	593002	TRANS TO CAPITAL P	56,500	218,895	275,395	275,394.82	.00	.00	100.0%
TOTAL SEWER WORKS EXPENSE			3,251,079	218,895	3,469,974	3,155,081.38	18,618.71	296,273.73	91.5%

## 52602074 SEWER TREATMENT PLANT

52602074	511001	SALARIES - FULL TI	405,395	0	405,395	397,234.70	.00	8,160.30	98.0%
52602074	513001	OVERTIME - REGULAR	24,500	0	24,500	34,073.26	.00	-9,573.26	139.1%*
52602074	515001	ON CALL	29,308	0	29,308	29,055.74	.00	252.26	99.1%
52602074	516000	LONGEVITY	600	0	600	600.00	.00	.00	100.0%
52602074	521100	HEALTH INSURANCE	152,841	0	152,841	151,925.07	.00	915.93	99.4%*
52602074	521200	DENTAL INSURANCE	1,733	0	1,733	1,737.49	.00	-4.49	100.3%*
52602074	521300	LIFE INSURANCE	721	0	721	728.02	.00	-7.02	101.0%*
52602074	522000	SOCIAL SECURITY CO	29,509	0	29,509	31,869.88	.00	-2,360.88	108.0%*
52602074	523000	RETIREMENT CONTRIB	49,523	0	49,523	48,826.11	.00	696.89	98.6%
52602074	526000	WORKERS' COMPENSAT	4,732	0	4,732	1,519.00	3,213.00	.00	100.0%
52602074	528001	IPT	3,753	0	3,753	3,133.46	.00	619.54	83.5%
52602074	533006	LABORATORY SERVICE	113,846	0	113,846	40,465.89	7,146.41	66,233.70	41.8%
52602074	534009	INDUSTRIAL PRETREA	25,525	0	25,525	14,038.99	3,215.01	8,271.00	67.6%
52602074	543000	REPAIR AND MAINTEN	87,233	0	87,233	31,084.30	45,433.43	10,715.27	87.7%
52602074	543002	EQUIPMENT MAINTENA	63,388	0	63,388	54,841.64	5,969.51	2,576.85	95.9%
52602074	544500	LEASE COPIER/PRINT	0	0	0	1,851.13	.00	-1,851.13	100.0%*
52602074	552002	PROPERTY INSURANCE	21,943	0	21,943	5,880.47	.00	16,062.53	26.8%
52602074	553000	COMMUNICATION	9,040	0	9,040	8,558.19	705.00	-223.19	102.5%*
52602074	559000	MISC PURCHASED SER	15,500	0	15,500	14,700.00	375.00	425.00	97.3%
52602074	561001	JANITORIAL SUPPLIE	800	0	800	700.61	.00	99.39	87.6%
52602074	561002	BUILDING MAINT SUP	2,450	0	2,450	985.10	.00	1,464.90	40.2%

## YEAR-TO-DATE BUDGET REPORT

FOR 2014 12

ACCOUNTS 5002	FOR: SEWER ENTERPRISE FUND		ORIGINAL APPROP	TRANSFERS/ ADJUSTMENTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
52602074	561010	CLOTHING	9,000	0	9,000	5,284.34	943.83	2,771.83	69.2%
52602074	561031	CHEMICAL	202,182	0	202,182	91,031.48	18,804.47	92,346.05	54.3%
52602074	561037	LABORATORY SUPPLIES	24,925	0	24,925	15,310.79	.00	9,614.21	61.4%
52602074	561040	EQUIPMENT REPAIRS	78,280	0	78,280	49,124.83	5,241.45	23,913.72	69.5%
52602074	562200	ELECTRICITY	423,000	-18,000	405,000	244,584.81	.00	160,415.19	60.4%
52602074	562400	HEATING FUEL	25,600	18,000	43,600	48,184.41	.00	-4,584.41	110.5%*
52602074	573900	OTHER EQUIPMENT	13,025	0	13,025	1,616.00	1,706.56	9,702.44	25.5%
52602074	592001	DEPRECIATION	1,076,865	0	1,076,865	.00	.00	1,076,865.00	.0%
TOTAL SEWER TREATMENT PLANT			2,895,217	0	2,895,217	1,328,945.71	92,753.67	1,473,517.62	49.1%
<b>52602470 SEWER REVENUE OFFICE</b>									
52602470	511001	SALARIES - FULL TI	30,404	0	30,404	28,436.13	.00	1,967.87	93.5%
52602470	516000	LONGEVITY	300	0	300	300.00	.00	.00	100.0%
52602470	521100	HEALTH INSURANCE	11,443	0	11,443	10,320.97	.00	1,122.03	90.2%
52602470	521200	DENTAL INSURANCE	252	0	252	231.27	.00	20.73	91.8%
52602470	521300	LIFE INSURANCE	57	0	57	51.13	.00	5.87	89.7%
52602470	522000	SOCIAL SECURITY CO	2,050	0	2,050	1,917.99	.00	132.01	93.6%
52602470	523000	RETIREMENT CONTRIB	3,308	0	3,308	3,095.08	.00	212.92	93.6%
52602470	526000	WORKERS' COMPENSAT	68	0	68	23.00	45.00	.00	100.0%
52602470	528001	IPT	354	0	354	266.93	.00	87.07	75.4%
52602470	543000	REPAIR AND MAINTEN	500	0	500	500.00	.00	.00	100.0%
52602470	553400	POSTAGE FEES	7,500	0	7,500	7,664.46	.00	-164.46	102.2%*
52602470	555000	PRINTING AND BINDI	250	0	250	103.25	.00	146.75	41.3%
52602470	561003	OFFICE SUPPLIES	290	0	290	284.68	.00	5.32	98.2%
TOTAL SEWER REVENUE OFFICE			56,776	0	56,776	53,194.89	45.00	3,536.11	93.8%
TOTAL SEWER ENTERPRISE FUND			6,203,072	218,895	6,421,967	4,537,221.98	111,417.38	1,773,327.46	72.4%
TOTAL EXPENSES			6,203,072	218,895	6,421,967	4,537,221.98	111,417.38	1,773,327.46	