



City of Rochester, New Hampshire

WATER & SEWER BILLING

19 Wakefield Street • Rochester, NH 03867
603) 332-3110 Fax (603) 335-7580

DATE: December 28, 2017
TO: Utility Advisory Board
FROM: Lisa J. Clark – Utility Billing Office Supervisor
REGARDING: Utility Advisory Board Meeting

There will be a meeting of the Utility Advisory Board on **Monday, January 8, 2018 at 5:30 P.M.** in the City Hall Council Conference Room.

AGENDA

1. Call to Order
2. Acceptance of December 11, 2017 Minutes (Pages 2-3)
3. Appeals
 - 3.1 Poulin Realty Acquisition LLC (Pages 4-13)
47 Farmington Rd Ste 1
Rochester, NH 03867
RE: 47 Farmington Rd
 - 3.2 Labbe Marielle A Revoc Trust (Pages 14-22)
4 Albert St
Somersworth, NH 03878-2303
RE: 17 Bridge St
4. Water & Sewer Policy Adjustment Review (Pages 23-24)
5. Financials – Water & Sewer Revenue & Expense Reports (Pages 25-32)
6. Adjournment

**Utility Advisory Board
December 11, 2017 5:30 P.M.
City Hall Council Conference Room**

MEMBERS PRESENT

Shawn Libby, Chairman
Ralph Sanders
Joe Boudreau
Eli Barnes

OTHERS PRESENT

Lisa Clark, Utility Billing Office Supervisor
Robert Goldstein – 15 St. James Terrace

MINUTES

1. Call to order:

Chairman Libby called the meeting to order at 5:30 PM.

2. Appeals –

2.1 15 St. James Terrace – Robert Goldstein

The appellant was present for the meeting. The appellant stated that the above average usage was caused by watering a new lawn two times a day.

Eli Barnes made a motion to abate 15 units of sewer at \$97.80 plus accrued interest. The motion was seconded by Mr. Boudreau. The motion passed unanimously.

3. Approval of November 13, 2017 Minutes

Mr. Boudreau made a motion to accept the November 13, 2017 meeting minutes as presented. The motion was seconded by Chairman Libby. The motion passed unanimously.

4. 4.1 21 Farmington Road – 21 Farmington Rd LLC

The appellant was not present for the meeting. The customer had a leak, which did not enter the sewer system and was repaired. *Mr.*

Barnes made a motion to abate 54 units of water at \$285.66 and 119 units of sewer at \$775.88 plus accrued interest. The motion stated that the decision letter and account would note that this is a once in ten year abatement. The motion was seconded by Chairman Libby. The motion passed unanimously.

4.2 5 Riverside Drive – Robert Diley

The appellant was not present for the meeting. The customer had multiple burst pipes. The water did not enter the sewer system.

Chairman Libby made a motion to abate 91 units of sewer at \$593.32 plus accrued interest and to recommend that the owner pay for the water. The motion stated that if the owner chooses to not pay the water, abate 46 units of water at \$243.34 and the decision letter and account would note that this is a once in ten year abatement. The motion was seconded by Mr. Barnes. The motion passed unanimously.

4.3 288 North Main Street – Charter Foods LLC

The appellant was not present for the meeting. The above average usage was due to a leak in the irrigation line. The water did not enter the sewer system.

Mr. Barnes made a motion to abate 888 units of sewer at \$5,789.76 plus accrued interest. The motion stated that the decision letter would note recommendation of a sewer deduct meter for future use. The motion was seconded by Chairman Libby. The motion passed unanimously.

4.4 104 Maple Street – Viateur Begin

The appellant was not present for the meeting. The increased usage is from an outdoor spigot leak that has been repaired.

Mr. Barnes made a motion to abate 14 units of sewer at \$91.28 plus accrued interest. The motion was seconded by Mr. Boudreau. The motion passed unanimously.

5. Financials

Mr. Boudreau had some questions about line items on the financials and wanting clarification as to what they mean. Ms. Clark explained them.

6. Adjournment:

Chairman Libby made a motion to adjourn at 6:15PM. The motion was seconded by Mr. Barnes. The motion passed unanimously.

Minutes respectfully submitted by Karen Bonneau, Utility Billing Administrator



City of Rochester, New Hampshire

WATER & SEWER BILLING

19 Wakefield Street • Rochester, NH 03867

(603) 332-3110 Fax (603) 335-7580

Date: December 28, 2017

To: Utility Advisory Board

From: Lisa J. Clark, Utility Billing Office Supervisor

Re: Water/Sewer Billing Appeal Application

Dated: 12/28/17

Customer Name: Poulin Realty Acquisition LLC

Account: 021111

Service Address: #47 Farmington Rd

Rochester NH 03867

The attached appeal has been reviewed in accordance with the provisions of the City of Rochester Ordinances, Chapter 16 "Sewer Ordinance" subsection 16.18 "Appeals," and Chapter 17 "Water" subsection 17.20 "Appeals."

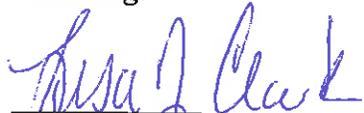
Recommendations

I recommend no abatement on the invoiced amount. The decision letter should state that meter testing is available if requested, and that the decision could be amended if the meter was found to be in error. It will be further noted that all charges for meter testing will be the property owner's responsibility if it is determined to be reading accurately.

The above recommendation is based upon the following findings:

1. The appellant is responsible for all usage and / or undetected water leaks on the property.
2. City Staff met owner at property to check the meters, which were reading correctly.
3. Analysis of water usage by Finance supports that meters are operating accurately.
4. Per Section 2 in the Policy on Water & Sewer Adjustments:

"In the event that a customer cannot determine the source or cause of the abnormally high consumption, the customer is required to hire a private licensed plumber to assist the customer in trying to determine the cause. If the plumber is unable to determine the source or cause of the abnormally high consumption, the City can only speculate that the customer has located and repaired or corrected said source. If the customer claims that said source never existed, the City shall test the meter and make an adjustment to the bill in accordance with the requirements stipulated in the City Ordinance 17.12(d) for meter found to be in accurate based on the American Water Works Association (AWWA) standards. If the meter test reveals an accurate or under-recording meter the customer shall be held responsible for the entire bill plus the cost of meter testing, shipping and handling."



Lisa J. Clark

Utility Billing Office Supervisor



Date

WATER/SEWER BILLING MEMORANDUM

TO: Lisa Clark

FROM: Karen Bonneau

DATE: December 28, 2017

SUBJECT: Poulin Realty Acquisition LLC

PROPERTY: **47 Farmington Rd**

Please find attached the Water Billing Appeal, account notes, consumption history, invoice and water usage analysis for the above location.

The customer is filing an appeal for 696 units of water and 121 units of sewer on the November 2017 invoice.

CITY OF ROCHESTER
Water/Sewer Billing Appeal Application

Office Use Only:

Received: 12-1-17 BMC

WIS

1. Date of Appeal: 11-30-17
2. Property Owner's Name: Paulin Realty Acq. Account #: 021111
3. Billing Address: 47 FARMINGTON RD. SUITE 1
ROCHESTER, N.H. 03867
4. Service Location: SAME AS ABOVE Zip Code —
5. Owners Representative: RONALD PAULIN
6. Owners Representative's Signature: Ronald Paulin
7. Phone #: 603-948-1112 Cell: 603-617-0438
8. Email Address: ron@countrytirecenter.com

(Agendas and Decision Letters will be emailed).

9. Billing Period that is being appealed is from 8/1/17 to 10/31/17

10. Abatement is being requested for:

a. How many units of water 696 x 5.29 = \$ 3681.84

b. How many units of sewer 121 x 6.52 = \$ 788.92

C. Water & Sewer Department Fees of: \$ —

Total \$ 4470.76

11. Explanation of Appeal Request:

WE HAVE HAD A SIMILAR ISSUE IN THE PAST (NOVEMBER OF 2014)
I WAS TOLD TO CHECK FOR LEAKS IN SPRING. (THERE WERE NONE)
I DON'T BELIEVE THERE IS ONE THIS TIME, EITHER. I BELIEVE
THAT THERE MAY BE SOME ENGINEERING ISSUE, OR PERHAPS
SOMETHING RELATIVE TO THE HYDRANT BEING FLUSHED, WITH
THE WATER SOMEHOW PASSING THROUGH OUR SYSTEM AND/OR
FIRE SPRINKLER SYSTEM.

12. Do you dispute the meter reading used to determine your units of usage?

Yes No (circle one)

If yes, why?

13. Do you claim that there was a leak that caused higher than normal units of usage?

Yes No (circle one)

If yes, did the water enter the sewer system? SEE PRIOR PAGE

If yes, has the leak been repaired? _____

Who made the repair? _____

Has proof of the repair been attached to this appeal form? _____

14. If your appeal is denied, will this cause you financial hardship for which you will seek assistance from the City? If so, explain:

YES, THIS IS AN EXCEPTIONAL AMOUNT (4X NORMAL) TO BE
PAYING AT TAX TIME

Please note:

- 1. The Utility Advisory Board reviews abatement appeals at its monthly meetings which occur on the second Monday of every month at 5:30 P.M. at City Hall.**
- 2. Abatement Appeal Applications must be received by the 20th of the month to be placed on the following month's UAB agenda.**
- 3. Customer's seeking abatement are encouraged, but not required, to appear before the UAB when their abatement appeal is reviewed.**
- 4. Customers seeking an abatement will pay the uncontested average bill for both water and sewer prior to due date as specified on the invoice.**

Account: 021111

[2011-07-22 14:25:58 am]: PER LISA THERE IS SEWER FEE - I ADDED EFFECTIVE 5/12/11
[2011-09-28 09:43:30 am]: NEW SEWER DEDUCT ADDED 9/19/11
[2011-12-06 11:38:01 am]: BLAINE COX REQUESTED INFORMATION ON THIS ACCOUNT - MR. POULIN HAS BEEN IN CONTACT WITH HIM AND ASKED THAT THE CITY LOOK INTO HIS A/C.
I TOOK OVER INFORMATION, HISTORY, COPIES OF WORK ORDERS AND NOTES TO HIM.
[2012-01-18 10:49:11 am]: JANUARY 2012 UAB TABLED APPEAL UNTIL THE JUNE BILLING CYCLE IN ORDER TO ESTABLISH MORE DEFINITE USAGE DATA
[2012-07-31 13:19:11 am]: RON POULIN CALLED - HE CANT FIND HE RECEIVED THE PAST DUE BILL - I FAXED HIM A COPY (#671-3773) - HE WILL FAX US CHANGE OF MAILING ADDRESS
[2012-07-31 14:53:29 kathy]: CHANGE OF ADDRESS IN WRITING PER RON POULIN TO 47 FARMINGTON RD SUITE 1 ROCHESTER, NH 03867
[2012-10-05 14:35:16 am]: REFUND REQUEST FROM CUSTOMER - REQUEST TO DOREEN FOR REFUND TO BE ISSUED
[2014-05-15 12:21:59 sjuneau]: ADDED BACKFLOW DEVICE TO ACCOUNT - MAILING PERMIT ON 5/31/14.
[2014-11-26 11:18:07 sjuneau]: REPLACED SEWER DEDUCT
[2015-09-25 11:14:18 karenb]: RECEIVED APPEAL APPLICATION FOR FULL SEPTEMBER BILL. CUSTOMER IS APPEALING, FEELS THAT THE WATER USAGE IS TOO HIGH SINCE METER CHANGEOUT. METER WAS CHANGED OUT LAST FALL WHEN OWNER WAS QUESTIONING THE USAGE. USAGE SEEMS TO BE PRETTY CONSISTANT FOR THIS TIME OF YEAR; LOOKING BACK AT PAST COUPLE YEARS AND BILLING CYCLE BEFORE METER REPLACEMENT. SENT APPEAL FOR OCTOBER UAB.
[2015-10-09 16:13:42 sjuneau]: APPEAL TABLED UNTIL NOVEMBER MEETING FOR DIRECTOR STORER TO HAVE AN OPPORTUNITY TO SPEAK TO OWNER.
[2015-11-18 15:05:08 karenb]: UAB DENIED APPEAL
[2016-04-07 15:11:19 karenb]: SENT LETTER REQUIRING BACKFLOW TEST RESULTS. SHUT OFF DATE 5/31/16.
[2017-12-26 11:57:20 karenb]: UAB FORM RECEIVED 12/1/17 FOR OCTOBER INVOICE. THE APPEAL IS FOR 696 UNITS OF WATER AND 121 UNITS OF SEWER ON THE OCTOBER INVOICE. MOST USAGE SEEMS TO BE THROUGH THE IRRIGATION. SENT TO UAB FOR JANUARY MEETING.
[2017-12-28 10:50:34 lisa]: ON DECEMBER 5, 2017 THE DEPUTY CITY MANAGER, THE DIRECTOR OF CITY SERVICES AND THE UTILITY DIVISION SUPERVISOR MET ON SITE WITH THE PROPERTY OWNER TO DEMONSTRATE THE WAY THE METER WORKS BY FLOW TESTING HIS METER IN PLACE. THE HYDRANT WAS TURNED ON TO SHOW THAT NO USAGE WAS PASSING THROUGH METER. STAFF EXPLAINED THAT THERE IS INCREASED USAGE AT THE BUILDING MAIN METER AND ON THE SEWER DEDUCT METER.
BOTH METERS REGISTERED ZERO USE WHEN WATER WAS OFF, AND STARTED METERING WHEN WATER WAS TURNED ON INTERNALLY.

 Check Spelling Display as HTML



City of Rochester
P.O. Box 981096
Boston MA 02298-1096

WATER & SEWER BILL

Remit Copy

Please write your account number on your check and enclose this portion of bill with your payment.
Make checks payable to: City of Rochester

| | | | | | | |
|-------------------------|--------------------------|-------------------------|-----------------------------|------------------|------------------------------|-----------------------------|
| Bill Number 13983032 | Account Number 021111 | Bill Date 11/20/2017 | Past Due Date 12/26/2017 | Past Due 0.00 | Other Current Charges .00 | Current Charges 4,470.76 |
| Amount Due | | | | | | \$4,470.76 |

021111
POULIN REALTY ACQUISITION LLC
47 FARMINGTON RD STE 1
ROCHESTER, NH 03867

Please Note Address Correction Below:

Name _____
Street _____
City _____ State _____ Zip _____



92096042018013983032700004470761

✕ Detach and return the above portion with your payment ✕



City of Rochester
Rochester, New Hampshire

WATER & SEWER BILL

Customer Copy

Keep this portion for your records

| Customer POULIN REALTY ACQUISITION LLC | | | Service Address 47 FARMINGTON RD / | | | |
|---|---------------------------------|------------------|---------------------------------------|-----------------------------|----------------------------------|----------|
| Bill Number 13983032 | Account Number 021111 | | Past Due Date 12/26/2017 | | Bill Date 11/20/2017 | |
| Description | Read Date | | Meter Readings | | Usage in 100 cu. feet | Charge |
| | Current | Previous | Current | Previous | | |
| COMM WATER | 10/31/2017 | 07/31/2017 | 4570 | 3874 | 696 | 3,681.84 |
| COMM WATER | 10/31/2017 | 08/08/2017 | 1401 | 826 | 575 | .00 |
| COMM SEWER | | | | | 121 | 788.92 |
| Last Payment Amt 919.95 | Last Payment Date 09/25/2017 | Past Due 0.00 | Other Current Charges .00 | Current Charges 4,470.76 | Amount Due \$4,470.76 | |

WATER \$5.29, ELDERLY \$2.29, MINIMUM \$20.09, MINIMUM ELDERLY \$16.10
SEWER \$6.52, ELDERLY \$4.34, MINIMUM \$31.19, MINIMUM ELDERLY \$24.83

MASTERCARD, AMX & DISCOVERPMTS IN TAX OFFICE. 2.95% SURCHARGE.

BILL IS DUE UPON PRESENTATION

Payment is due upon receipt. Interest accrues daily from the past due date at the rate of 12% interest per annum computed to the payment date. Past due bills shall cause water shut off and may become a lien on the property.

Remit payment to:
City of Rochester
Tax Collector's Office
P.O. Box 981096
Boston MA 02298-1096

For all other correspondence or accounting inquiries:
City of Rochester
Water & Sewer Billing Office
19 Wakefield Street
Rochester, NH 03867

Phone: 1 (603) 332 - 3110 Billing Office
1 (603) 330 - 7127 Off Hour Emergencies

100 CU. FT. = 748 Gallons
Rate per 100 cubic feet.

Consumption billed in hundreds of cubic feet. Non-receipt of issued bill not deemed excuse for failure to pay. Property owner responsible for protection of meter from loss and damage. Any person other than an employee of the Rochester Water Department who turns water off or on at curb stop, without permission, may be subject to a fine.

Main meter



12/13/2017 10:32
karenb

CITY OF ROCHESTER
UB Consumption History Report

P 1
ubcensing

| Account Number | Customer # Name | Mfr Meter Number | Cd | Read Date | Time | Parcel By | Bill # | Curr | Read | Location Usage | Repl Usage | Charge Amt | Billed Amt | Status |
|----------------|-----------------|-------------------------------|----|------------|------|-----------|--------------|------|-------|------------------|------------|------------|------------|--------|
| 021111 | 29213 | POULIN REALTY ACQUISITION LLC | | | | | 021600250000 | | | 47 FARMINGTON RD | | | | Active |
| 110 | 1 | COMM WATER SENS69811323 | A | 10/31/2017 | | | 139830332 | | 4,570 | 696 | 0 | 3,681.84 | 4,470.76 | |
| 110 | 1 | COMM WATER SENS69811323 | A | 07/31/2017 | | | 13975373 | | 3,874 | 79 | 0 | 417.91 | 919.95 | |
| 110 | 1 | COMM WATER SENS69811323 | A | 05/03/2017 | | | 13967652 | | 3,795 | 80 | 0 | 423.20 | 944.80 | |
| 110 | 1 | COMM WATER SENS69811323 | A | 02/01/2017 | | | 13960122 | | 3,715 | 63 | 0 | 325.71 | 732.06 | |
| 110 | 1 | COMM WATER SENS69811323 | A | 11/10/2016 | | | 13952627 | | 3,652 | 200 | 0 | 962.00 | 1,479.92 | |
| 110 | 1 | COMM WATER SENS69811323 | A | 08/18/2016 | | | 13945078 | | 3,452 | 291 | 0 | 1,399.71 | 1,967.55 | |
| 110 | 1 | COMM WATER SENS69811323 | A | 05/05/2016 | | | 13937515 | | 3,161 | 70 | 0 | 336.70 | 773.50 | |
| 110 | 1 | COMM WATER SENS69811323 | A | 02/02/2016 | | | 13930070 | | 3,091 | 63 | 0 | 303.03 | 696.15 | |
| 110 | 1 | COMM WATER SENS69811323 | A | 11/02/2015 | | | 13922682 | | 3,028 | 291 | 0 | 1,373.59 | 1,860.31 | |
| 110 | 1 | COMM WATER SENS69811323 | A | 08/03/2015 | | | 13915241 | | 2,737 | 382 | 0 | 1,783.94 | 2,333.06 | |
| 110 | 1 | COMM WATER SENS69811323 | A | 05/01/2015 | | | 13907722 | | 2,355 | 74 | 0 | 345.58 | 807.34 | |
| 110 | 1 | COMM WATER SENS69811323 | A | 02/04/2015 | | | 13900366 | | 2,281 | 82 | 0 | 382.94 | 894.62 | |
| 110 | 1 | COMM WATER SENS69811323 | A | 10/31/2014 | | | 13892992 | | 2,199 | 461 | 0 | 152.87 | 4,237.03 | |
| 110 | 1 | COMM WATER SENS69811323 | A | 08/01/2014 | | | 13885595 | | 1,738 | 187 | 0 | 873.29 | 1,335.05 | |
| 110 | 1 | COMM WATER SENS69811323 | A | 05/01/2014 | | | 13878099 | | 1,551 | 52 | 0 | 242.09 | 566.57 | |
| 110 | 1 | COMM WATER SENS69811323 | A | 02/13/2014 | | | 13870799 | | 1,499 | 57 | 0 | 262.20 | 617.88 | |
| 110 | 1 | COMM WATER SENS69811323 | A | 11/04/2013 | | | 13863485 | | 1,442 | 214 | 0 | 984.40 | 1,408.72 | |
| 110 | 1 | COMM WATER SENS69811323 | A | 08/02/2013 | | | 13856113 | | 1,228 | 138 | 0 | 634.80 | 903.12 | |
| 110 | 1 | COMM WATER SENS69811323 | A | 05/15/2013 | | | 13848690 | | 1,090 | 75 | 0 | 345.00 | 813.00 | |
| 110 | 1 | COMM WATER SENS69811323 | A | 02/04/2013 | | | 13841405 | | 1,015 | 58 | 0 | 264.86 | 624.48 | |
| 110 | 1 | COMM WATER SENS69811323 | A | 11/02/2012 | | | 13834101 | | 957 | 175 | 0 | 785.75 | 1,195.12 | |
| 110 | 1 | COMM WATER SENS69811323 | A | 08/02/2012 | | | 13826746 | | 782 | 99 | 0 | 444.51 | 762.23 | |
| 110 | 1 | COMM WATER SENS69811323 | A | 05/02/2012 | | | 13819366 | | 683 | 59 | 0 | 264.91 | 625.40 | |
| 110 | 1 | COMM WATER SENS69811323 | A | 02/02/2012 | | | 13812106 | | 624 | 51 | 0 | 228.99 | 540.60 | |
| 110 | 1 | COMM WATER SENS69811323 | A | 11/01/2011 | | | 13804818 | | 573 | 371 | 0 | 1,450.57 | 3,089.42 | |
| 110 | 1 | COMM WATER SENS69811323 | A | 08/01/2011 | | | 13797512 | | 202 | 202 | 0 | 867.08 | 2,069.38 | |

** END OF REPORT - Generated by Karen Bonneau **

Sewer Deduct Meter



12/13/2017 10:33
karenb

CITY OF ROCHESTER
UB Consumption History Report

P 1
ubcnsing

| Account Number | Customer # Name | Mfr Meter Number | Cd | Read Date | Time | Parcel | Bill # | Curr | Read | Location Usage | Repl Usage | Charge Amt | Billed Amt | Status |
|----------------|-----------------|-------------------------------|----|------------|------|--------------|----------|------|-------|------------------|------------|------------|------------|----------|
| 021111 | 29213 | POULIN REALTY ACQUISITION LLC | | | | 021600250000 | | | | 47 FARMINGTON RD | | | | Active |
| 110 | 2 | COMM WATER SENS77621248 | A | 10/31/2017 | | | 13983032 | | 1,401 | 575 | 0 | .00 | .00 | 4,470.76 |
| 110 | 2 | COMM WATER SENS77621248 | A | 08/08/2017 | | | 13975373 | | 826 | 2 | 0 | .00 | .00 | 919.95 |
| 110 | 2 | COMM WATER SENS77621248 | A | 05/05/2017 | | | 13967652 | | 824 | 0 | 0 | .00 | .00 | 944.80 |
| 110 | 2 | COMM WATER SENS77621248 | A | 02/01/2017 | | | 13960122 | | 824 | 0 | 0 | .00 | .00 | 732.06 |
| 110 | 2 | COMM WATER SENS77621248 | A | 11/14/2016 | | | 13952627 | | 824 | 117 | 0 | .00 | .00 | 1,479.92 |
| 110 | 2 | COMM WATER SENS77621248 | A | 08/18/2016 | | | 13945078 | | 707 | 200 | 0 | .00 | .00 | 1,967.55 |
| 110 | 2 | COMM WATER SENS77621248 | A | 05/05/2016 | | | 13937515 | | 507 | 0 | 0 | .00 | .00 | 773.50 |
| 110 | 2 | COMM WATER SENS77621248 | A | 02/02/2016 | | | 13930070 | | 507 | 0 | 0 | .00 | .00 | 696.15 |
| 110 | 2 | COMM WATER SENS77621248 | A | 11/02/2015 | | | 13922682 | | 507 | 213 | 0 | .00 | .00 | 1,860.31 |
| 110 | 2 | COMM WATER SENS77621248 | A | 08/03/2015 | | | 13915241 | | 294 | 294 | 0 | .00 | .00 | 2,333.06 |
| 110 | 2 | COMM WATER SENS77621248 | A | 05/01/2015 | | | 13907722 | | 0 | 0 | 0 | .00 | .00 | 807.34 |
| 110 | 2 | COMM WATER SENS77621248 | A | 02/04/2015 | | | 13900366 | | 0 | 0 | 0 | .00 | .00 | 894.62 |
| 110 | 2 | COMM WATER SENS69893903 | I | 11/20/2014 | | | 0 | | 1,142 | 0 | 0 | .00 | .00 | .00 |
| 110 | 2 | COMM WATER SENS69893903 | A | 10/31/2014 | | | 13892992 | | 1,142 | 0 | 0 | .00 | .00 | 4,237.03 |
| 110 | 2 | COMM WATER SENS69893903 | A | 08/01/2014 | | | 13885595 | | 751 | 113 | 0 | .00 | .00 | 1,335.05 |
| 110 | 2 | COMM WATER SENS69893903 | A | 05/01/2014 | | | 13878099 | | 638 | 0 | 0 | .00 | .00 | 566.57 |
| 110 | 2 | COMM WATER SENS69893903 | A | 02/13/2014 | | | 13870799 | | 638 | 0 | 0 | .00 | .00 | 617.88 |
| 110 | 2 | COMM WATER SENS69893903 | A | 11/04/2013 | | | 13863485 | | 638 | 146 | 0 | .00 | .00 | 1,408.72 |
| 110 | 2 | COMM WATER SENS69893903 | A | 08/07/2013 | | | 13856113 | | 492 | 95 | 0 | .00 | .00 | 903.12 |
| 110 | 2 | COMM WATER SENS69893903 | A | 05/15/2013 | | | 13848690 | | 397 | 0 | 0 | .00 | .00 | 813.00 |
| 110 | 2 | COMM WATER SENS69893903 | A | 02/04/2013 | | | 13841405 | | 397 | 0 | 0 | .00 | .00 | 624.48 |
| 110 | 2 | COMM WATER SENS69893903 | A | 11/02/2012 | | | 13834101 | | 397 | 108 | 0 | .00 | .00 | 1,195.12 |
| 110 | 2 | COMM WATER SENS69893903 | A | 08/02/2012 | | | 13826746 | | 289 | 47 | 0 | .00 | .00 | 762.23 |
| 110 | 2 | COMM WATER SENS69893903 | A | 05/02/2012 | | | 13819366 | | 242 | 0 | 0 | .00 | .00 | 625.40 |
| 110 | 2 | COMM WATER SENS69893903 | A | 02/02/2012 | | | 13812106 | | 242 | 0 | 0 | .00 | .00 | 540.60 |
| 110 | 2 | COMM WATER SENS69893903 | A | 11/01/2011 | | | 13804818 | | 242 | 138 | 0 | .00 | .00 | 3,089.42 |

** END OF REPORT - Generated by Karen Bonneau **

December 6, 2017

To: Peter Nourse, Blaine Cox, Lisa Clark

Fm: Mark Sullivan-Finance *MJS*

Re: Review of Poulin Realty Water Usage 2013-2017

As requested, I performed a water consumption data history analysis on Poulin Realty Account # 021111 for the period of 2013-2017. The data clearly illustrates a sharp spike in total water consumption in 2017 versus 2016 at 47.12 %. However, it should be noted that 2016 was a drought year, and a water ban was in place for several months. The net water billed in 2017 versus 2016 was 11.07%.

Additional individual comparisons were made with the 2017 data to other previous years 2013, 2014 and 2015. The data indicates water consumption increases have been occurring annually, with a very large increase in the 2017 versus 2013 data. However, this data does not definitively identify the driver for the increases, only that increases are present.

An important measurement to take into consideration is the annual water deduct meter units to annual water consumption units ratio. This ratio has been consistent in the low to mid 60% range for 2017, 2015 and 2014, with 2016 and 2013 at 50%. This comparison is important for two reasons, it indicates the ratio of units being internally consumed versus external irrigation uses, and it indicates a consistency in meter measurements exists. If one, or both, meters were defective it's highly unlikely that this particular ratio would have any baseline consistency. As a result, the data suggests site activity, and not defective meters, are creating the increases. Determining the drivers for the site activity would require a review of site operations, as well as a standard leak detection review.

Poulin Realty Water Account 021111 Activity 2013-2017

| Annual Meter Details | 2017 | 2016 | 2015 | 2014 | 2013 |
|--|---------------------|---------------------|---------------------|---------------------|---------------------|
| | Annual Units |
| Water-Main Meter Units | 918 | 624 | 829 | 757 | 485 |
| Percent Change from Prior Year | 47.12% | -24.73% | 9.51% | 56.08% | 26.30% |
| Deduct Meter Units | 577 | 317 | 507 | 504 | 241 |
| Percent Change from Prior Year | 82.02% | -37.48% | 0.60% | 109.13% | 55.48% |
| Net Water Units | 341 | 307 | 322 | 253 | 244 |
| Percent Change from Prior Year | 11.07% | -4.66% | 27.27% | 3.69% | 6.55% |
| Percent Ratio -Deduct to Main Meter | 62.85% | 50.80% | 61.16% | 66.58% | 49.69% |

| 2017 Versus 2016 to 2013 Comparison | 2017 |
|--|---------------------|
| | Annual Units |
| Water-Main Meter-Units | 918 |
| Percent Change from 2016 | 47.12% |
| Percent Change from 2015 | 10.74% |
| Percent Change from 2014 | 21.27% |
| Percent Change from 2013 | 89.28% |
| Net Water Units | 341 |
| Percent Change from 2016 | 11.07% |
| Percent Change from 2015 | 5.90% |
| Percent Change from 2014 | 34.78% |
| Percent Change from 2013 | 39.75% |



City of Rochester, New Hampshire

WATER & SEWER BILLING

19 Wakefield Street • Rochester, NH 03867
(603) 332-3110 Fax (603) 335-7580

Date: December 28, 2017

To: Utility Advisory Board

From: Lisa J. Clark, Utility Billing Office Supervisor

Re: Water/Sewer Billing Appeal Application

Dated: 12/28/17

Customer Name: Labbe Marielle A Revoc Trust

Account: 041020

Service Address: #17 Bridge St

Rochester NH 03867

The attached appeal has been reviewed in accordance with the provisions of the City of Rochester Ordinances, Chapter 16 "Sewer Ordinance" subsection 16.18 "Appeals," and Chapter 17 "Water" subsection 17.20 "Appeals."

Recommendations

I recommend an abatement of 70 units of water and sewer on the invoiced amount. The decision letter and account will be noted with the language that this is a one in 10 year abatement for this property.

The above recommendation is based upon the following findings:

1. This is a Water and Sewer Account
2. Per the City of Rochester Water & Sewer Adjustment Policy this account would qualify for an abatement of 1/2 of the above average consumption for water. It is above the minimum requirements of additional use.

| | |
|----------------------------------|-----------------|
| a. Total invoiced usage | 200 Units |
| b. Average Consumption (3 years) | <u>61 Units</u> |
| c. Above Average | 139 Units |
| d. 1/2 of 139 | 69.5 Units |

Value of 70 Units of Water at the current water rate of \$5.29 = \$370.30.

Value of 70 Units of Sewer at the current sewer rate of \$6.52 = \$456.40.

Total abatement = \$826.70 plus accrued interest.

Lisa J. Clark

Utility Billing Office Supervisor

12/28/17
Date

WATER/SEWER BILLING MEMORANDUM

TO: Lisa Clark
FROM: Karen Bonneau
DATE: December 28, 2017
SUBJECT: Labbe Marielle A Revoc Trust
PROPERTY: **17 Bridge St**

Please find attached the Water Billing Appeal, account notes, consumption history, invoice and repair invoice for the above location.

The customer is filing an appeal for 70 units of water and sewer on the November 2017 invoice due to a leaking toilet, which has been repaired.

CITY OF ROCHESTER
Water/Sewer Billing Appeal Application

Office Use Only:
Received: 12/2/17
WJS

1. Date of Appeal: 12/2/17
2. Property Owner's Name: 2013 Labbe Irrevocable Trust Account #: 0411020
3. Billing Address: 92 Washington St
Somersworth NH 03878
4. Service Location: 17 Bridge St Zip Code 03867
5. Owners Representative: Lynn Miller, Trustee
6. Owners Representative's Signature: Lynn Miller
7. Phone #: _____ Cell: (603) 833-3355
8. Email Address: millerlabbe@yahoo.com

(Agendas and Decision Letters will be emailed).

9. Billing Period that is being appealed is from 8/4/17 to 11/3/17

10. Abatement is being requested for:

- a. How many units of water 70 x 5.29 = \$ 370³⁰
- b. How many units of sewer 70 x 6.52 = \$ 456⁴⁰
- C. Water & Sewer Department Fees of: \$ _____
- Total \$ 826⁷⁰

11. Explanation of Appeal Request:

Tenant had a running toilet & never told me. Toilet was fixed immediately.

I am aware that this is a 1 time in 10 yrs abatement.

I don't expect any further issues.

12. Do you dispute the meter reading used to determine your units of usage?

Yes No (circle one)

If yes, why?

13. Do you claim that there was a leak that caused higher than normal units of usage?

Yes No (circle one)

If yes, did the water enter the sewer system? yes

If yes, has the leak been repaired? yes

Who made the repair? plumber

Has proof of the repair been attached to this appeal form? yes

14. If your appeal is denied, will this cause you financial hardship for which you will seek assistance from the City? If so, explain:

Don't expect any more large bills.

Please note:

1. **The Utility Advisory Board reviews abatement appeals at its monthly meetings which occur on the second Monday of every month at 5:30 P.M. at City Hall.**
2. **Abatement Appeal Applications must be received by the 20th of the month to be placed on the following month's UAB agenda.**
3. **Customer's seeking abatement are encouraged, but not required, to appear before the UAB when their abatement appeal is reviewed.**
4. **Customers seeking an abatement will pay the uncontested average bill for both water and sewer prior to due date as specified on the invoice.**

66

MICHAEL J. WATSON
P.O. BOX 15
ROCHESTER, NH 03866

Invoice

| DATE | INVOICE NO. |
|------------|-------------|
| 11/21/2017 | 2940 |

| BILL TO |
|--|
| ROLAND LABBE c/o Lynn Miller 92 Washington Street SOMERSWORTH, N.H. 03878-2303 |

| JOB LOCATION |
|--|
| 17 & 17 1/2 BRIDGE ST Rochester November 6 & 7, 2017 |

| TERMS |
|----------------|
| Due on receipt |

| ITEM | QTY | DESCRIPTION | AMOUNT |
|----------|-----|---|--------|
| LABOR PL | 1 | Service Call - Basement apt toilet running, replace tank & aerator kit faucet (on Labbe acct at Witway) | 85.00 |
| LABOR HT | 1.5 | Turn on heat, bleed all zones | 127.50 |

| | | |
|--------------------|--|----------|
| Total | | \$212.50 |
| Balance Due | | \$212.50 |

| Phone # |
|--------------|
| 603-608-6858 |

Account: 041020

LEAK LETTER 2/6/07

[2015-02-23 08:20:07 karenb]:FEBRUARY BILL ESTIMATED DUE TO SNOW

[2017-11-08 12:40:39 sjuneau]: 200 UNITS ON NOVEMBER BILL - SENT HIGH USAGE LETTER

[2017-12-05 11:09:27 sjuneau]: SHE CALLED & STATED A TENANT HAD A TOILET LEAK. I EXPLAINED TO HER HOW TO CHECK HER METER AND THE APPEAL PROCESS.

[2017-12-21 12:55:45 karenb]: CUSTOMER HAD TOILET REPAIRED. CUSTOMER PROVIDED FOLLOW UP READINGS WHICH SHOWED USAGE HAS GONE DOWN. FILLED OUT APPEAL FORM; SENT FOR JANUARY UAB. CUSTOMER WAS ADVISED THAT IF THE ONCE IN TEN YEAR APPEAL IS USED, SHE COULD NOT FILE ANOTHER WATER APPEAL FOR TEN YEARS. THE CUSTOMER STILL WOULD LIKE TO TAKE ADVANTAGE OF THE ONCE IN TEN YEAR APPEAL AND PROVIDED PAPERWORK FROM TRUST SHOWING THAT SHE IS TRUSTEE.



City of Rochester
P.O. Box 981096
Boston MA 02298-1096

WATER & SEWER BILL

Remit Copy

Please write your account number on your check and enclose this portion of bill with your payment.
Make checks payable to: City of Rochester

| Bill Number | Account Number | Bill Date | Past Due Date | Past Due | Other Current Charges | Current Charges |
|-------------------|----------------|------------|---------------|----------|-----------------------|-------------------|
| 13983742 | 041020 | 11/20/2017 | 12/26/2017 | 1.24 | .00 | 2,362.00 |
| Amount Due | | | | | | \$2,363.24 |

041020
LABBE MARIELLE A REVOC TRUST
% MARIELLE A LABBE TRUSTEE
4 ALBERT ST
SOMERSWORTH, NH 03878-2303

Please Note Address Correction Below:

Name _____
Street _____
City _____ State _____ Zip _____



92096042018013983742100002363240

✕ Detach and return the above portion with your payment ✕



City of Rochester
Rochester, New Hampshire

WATER & SEWER BILL

Customer Copy

Keep this portion for your records

| Customer LABBE MARIELLE A REVOC TRUST | | | Service Address 17 BRIDGE ST / | | | |
|--|---------------------------------|------------------|-----------------------------------|-----------------------------|----------------------------------|----------|
| Bill Number 13983742 | Account Number 041020 | | Past Due Date 12/26/2017 | | Bill Date 11/20/2017 | |
| Description | Read Date | | Meter Readings | | Usage in 100 cu. feet | Charge |
| | Current | Previous | Current | Previous | | |
| RES WATER | 11/03/2017 | 08/04/2017 | 3803 | 3603 | 200 | 1,058.00 |
| RES SEWER | | | | | 200 | 1,304.00 |
| Last Payment Amt 614.12 | Last Payment Date 10/02/2017 | Past Due 1.24 | Other Current Charges .00 | Current Charges 2,362.00 | Amount Due \$2,363.24 | |

WATER \$5.29, ELDERLY \$2.29, MINIMUM \$20.09, MINIMUM ELDERLY \$16.10
SEWER \$6.52, ELDERLY \$4.34, MINIMUM \$31.19, MINIMUM ELDERLY \$24.83

MASTERCARD, AMX & DISCOVERPMTS IN TAX OFFICE. 2.95% SURCHARGE.

BILL IS DUE UPON PRESENTATION

Payment is due upon receipt. Interest accrues daily from the past due date at the rate of 12% interest per annum computed to the payment date. Past due bills shall cause water shut off and may become a lien on the property.

Remit payment to:
City of Rochester
Tax Collector's Office
P.O. Box 981096
Boston MA 02298-1096

For all other correspondence or accounting inquiries:
City of Rochester
Water & Sewer Billing Office
19 Wakefield Street
Rochester, NH 03867

Phone: 1 (603) 332 - 3110 Billing Office
1 (603) 330 - 7127 Off Hour Emergencies

100 CU. FT. = 748 Gallons
Rate per 100 cubic feet.

Consumption billed in hundreds of cubic feet. Non-receipt of issued bill not deemed excuse for failure to pay. Property owner responsible for protection of meter from loss and damage. Any person other than an employee of the Rochester Water Department who turns water off or on at curb stop, without permission, may be subject to a fine.



12/26/2017 14:15
karenb

CITY OF ROCHESTER
UB Consumption History Report

1
P
ubcnsing

| Account Number | Service | Customer # Name | Mfr Meter Number | Cd | Read Date | Time | Parcel By | Bill # | Curr | Read | Location Usage | Repl Usage | Charge Amt | Billed Amt | Status |
|----------------|-----------|-----------------|-----------------------------|--------------|------------|------|-----------|----------|------|-------|----------------|------------|------------|------------|--------|
| 041020 | | 1856 | LABBE MARIELE A REVOC TRUST | 012100270000 | | | | | | | 17 BRIDGE ST | | | | Active |
| 100 | RES WATER | SENS63873350 | | A | 11/03/2017 | | | 13983742 | | 3,803 | 200 | 0 | 1,058.00 | 2,362.00 | |
| 100 | RES WATER | SENS63873350 | | A | 08/04/2017 | | | 13976071 | | 3,603 | 52 | 0 | 275.08 | 614.12 | |
| 100 | RES WATER | SENS63873350 | | A | 05/04/2017 | | | 13968350 | | 3,551 | 53 | 0 | 280.37 | 625.93 | |
| 100 | RES WATER | SENS63873350 | | A | 02/03/2017 | | | 13960823 | | 3,498 | 62 | 0 | 318.58 | 717.34 | |
| 100 | RES WATER | SENS63873350 | | A | 11/01/2016 | | | 13953321 | | 3,436 | 49 | 0 | 235.69 | 541.45 | |
| 100 | RES WATER | SENS63873350 | | A | 08/19/2016 | | | 13945772 | | 3,387 | 70 | 0 | 336.70 | 773.50 | |
| 100 | RES WATER | SENS63873350 | | A | 05/19/2016 | | | 13938199 | | 3,317 | 62 | 0 | 298.22 | 685.10 | |
| 100 | RES WATER | SENS63873350 | | A | 02/19/2016 | | | 13930760 | | 3,255 | 59 | 0 | 283.79 | 651.95 | |
| 100 | RES WATER | SENS63873350 | | A | 11/09/2015 | | | 13923363 | | 3,196 | 62 | 0 | 293.19 | 680.07 | |
| 100 | RES WATER | SENS63873350 | | A | 08/07/2015 | | | 13915917 | | 3,134 | 70 | 0 | 326.90 | 763.70 | |
| 100 | RES WATER | SENS63873350 | | A | 05/07/2015 | | | 13908403 | | 3,064 | 63 | 0 | 294.21 | 687.33 | |
| 100 | RES WATER | SENS63873350 | | E | 02/20/2015 | | | 13901047 | | 3,001 | 61 | 0 | 284.87 | 665.51 | |
| 100 | RES WATER | SENS63873350 | | A | 11/14/2014 | | | 13893667 | | 2,940 | 66 | 0 | 308.22 | 720.06 | |
| 100 | RES WATER | SENS63873350 | | A | 08/05/2014 | | | 13886269 | | 2,874 | 70 | 0 | 326.90 | 763.70 | |
| 100 | RES WATER | SENS63873350 | | A | 05/02/2014 | | | 13878770 | | 2,804 | 62 | 0 | 288.31 | 675.19 | |
| 100 | RES WATER | SENS63873350 | | A | 02/04/2014 | | | 13871469 | | 2,742 | 46 | 0 | 211.60 | 498.64 | |
| 100 | RES WATER | SENS63873350 | | E | 11/20/2013 | | | 13864144 | | 2,696 | 75 | 0 | 345.00 | 813.00 | |
| 100 | RES WATER | SENS63873350 | | A | 08/07/2013 | | | 13856769 | | 2,621 | 51 | 0 | 234.60 | 552.84 | |
| 100 | RES WATER | SENS63873350 | | A | 05/09/2013 | | | 13849344 | | 2,570 | 58 | 0 | 266.80 | 628.72 | |
| 100 | RES WATER | SENS63873350 | | A | 02/06/2013 | | | 13842063 | | 2,512 | 70 | 0 | 319.99 | 754.42 | |
| 100 | RES WATER | SENS63873350 | | A | 11/07/2012 | | | 13834751 | | 2,442 | 122 | 0 | 547.78 | 1,293.20 | |
| 100 | RES WATER | SENS63873350 | | A | 08/07/2012 | | | 13827395 | | 2,320 | 135 | 0 | 606.15 | 1,431.00 | |
| 100 | RES WATER | SENS63873350 | | A | 05/07/2012 | | | 13820015 | | 2,185 | 53 | 0 | 237.97 | 561.80 | |
| 100 | RES WATER | SENS63873350 | | A | 02/07/2012 | | | 13812753 | | 2,132 | 55 | 0 | 246.95 | 583.00 | |
| 100 | RES WATER | SENS63873350 | | A | 11/04/2011 | | | 13805465 | | 2,077 | 80 | 0 | 359.20 | 848.00 | |
| 100 | RES WATER | SENS63873350 | | A | 08/03/2011 | | | 13798162 | | 1,997 | 104 | 0 | 446.84 | 1,066.19 | |
| 100 | RES WATER | SENS63873350 | | A | 05/04/2011 | | | 13790817 | | 1,893 | 112 | 0 | 480.48 | 1,146.88 | |
| 100 | RES WATER | SENS63873350 | | E | 02/15/2011 | | | 13783624 | | 1,781 | 84 | 0 | 360.36 | 860.16 | |
| 100 | RES WATER | SENS63873350 | | A | 11/03/2010 | | | 13776406 | | 1,697 | 76 | 0 | 326.04 | 778.24 | |
| 100 | RES WATER | SENS63873350 | | A | 08/04/2010 | | | 13769137 | | 1,621 | 93 | 0 | 393.24 | 946.59 | |
| 100 | RES WATER | SENS63873350 | | A | 05/06/2010 | | | 13761848 | | 1,528 | 83 | 0 | 347.77 | 841.62 | |
| 100 | RES WATER | SENS63873350 | | A | 02/04/2010 | | | 13754716 | | 1,445 | 85 | 0 | 356.15 | 861.90 | |
| 100 | RES WATER | SENS63873350 | | A | 11/03/2009 | | | 13747498 | | 1,360 | 76 | 0 | 318.44 | 770.64 | |
| 100 | RES WATER | SENS63873350 | | A | 08/18/2009 | | | 13740220 | | 1,284 | 81 | 0 | 333.25 | 797.20 | |
| 100 | RES WATER | SENS63873350 | | A | 05/12/2009 | | | 13732920 | | 1,203 | 67 | 0 | 270.68 | 639.85 | |
| 100 | RES WATER | SENS63873350 | | E | 02/03/2009 | | | 13725789 | | 1,136 | 77 | 0 | 311.08 | 735.35 | |
| 100 | RES WATER | SENS63873350 | | A | 11/04/2008 | | | 13718561 | | 1,059 | 55 | 0 | 222.20 | 525.25 | |
| 100 | RES WATER | SENS63873350 | | A | 08/14/2008 | | | 13711347 | | 1,004 | 84 | 0 | 320.12 | 767.01 | |
| 100 | RES WATER | SENS63873350 | | A | 05/05/2008 | | | 13704092 | | 920 | 85 | 0 | 308.55 | 748.00 | |
| 100 | RES WATER | SENS63873350 | | A | 02/04/2008 | | | 1364531 | | 835 | 85 | 0 | 308.55 | 748.00 | |
| 100 | RES WATER | SENS63873350 | | A | 10/31/2007 | | | 1357701 | | 750 | 85 | 0 | 315.81 | 765.60 | |
| 100 | RES WATER | SENS63873350 | | A | 08/13/2007 | | | 1350826 | | 663 | 79 | 0 | 278.45 | 665.16 | |
| 100 | RES WATER | SENS63873350 | | A | 04/30/2007 | | | 1344035 | | 584 | 83 | 0 | 286.35 | 676.45 | |
| 100 | RES WATER | SENS63873350 | | A | 02/01/2007 | | | 1337254 | | 501 | 109 | 0 | 376.05 | 888.35 | |
| 100 | RES WATER | SENS63873350 | | A | 10/31/2006 | | | 1330476 | | 392 | 61 | 0 | 210.45 | 497.15 | |
| 100 | RES WATER | SENS63873350 | | A | 08/03/2006 | | | 1323666 | | 331 | 53 | 0 | 178.17 | 415.26 | |
| 100 | RES WATER | SENS63873350 | | A | 05/20/2006 | | | 1316880 | | 278 | 79 | 0 | 259.91 | 598.82 | |
| 100 | RES WATER | SENS63873350 | | A | 02/08/2006 | | | 1310183 | | 199 | 83 | 0 | 273.07 | 629.14 | |
| 100 | RES WATER | SENS63873350 | | A | 10/31/2005 | | | 1303486 | | 116 | 73 | 0 | 240.17 | 553.34 | |
| 100 | RES WATER | SENS63873350 | | A | 07/29/2005 | | | 128615 | | 43 | 43 | 0 | 141.47 | 316.43 | |
| 100 | RES WATER | SENS63873350 | | I | 05/24/2005 | | | 0 | | 2,271 | 0 | 0 | .00 | .00 | |

POLICY ON WATER & SEWER ADJUSTMENTS

It is the policy of the City of Rochester not to grant adjustments to water & sewer bills unless the problem rests within the City's system. However, the City recognizes that a high bill resulting from accidental, unpreventable water release can present financial hardship to a customer. While most water releases are preventable, there are certain circumstances when an accidental water release cannot be reasonably prevented. The intent of this policy is to establish a one-time abatement, during any ten-year period, for up to half of the excess water consumption above normal consumption, due to an accidental, unpreventable water release. **This once in 10 year abatement would be allowed per property owner at each property owned. Tenants can not apply for this adjustment. If the property were to change hands the new owner would be allowed the abatement once in 10 years.**

Adjustment Determination Procedure:

1. All customer requests to abate any portion of a metered water bill that is unusually high due to unpreventable leakage shall be reviewed by City staff on a case-by-case basis. In order to qualify for abatement, a customer's excess consumption must exceed 35,000 gallons (46 units) and be greater than 100% of their normal average consumption. The customer must also prove that the deficiency responsible for leakage has been repaired or corrected. This policy only applies to leaks that have occurred and are being appealed per section 17.20 of the City Ordinance. Per Ordinance 17.20(a) The appellant shall file an appeal to the Utility Billing office in writing prior to the payment due date. 2. In the event that a customer cannot determine the source or cause of the abnormally high consumption, the customer is required to hire a private licensed plumber to assist the customer in trying to determine said source or cause. If the plumber is unable to determine the source or cause of the abnormally high consumption, the City can only speculate and determine that the customer has located and repaired or corrected said source. If the customer claims that said source never existed, the City shall test the meter and make an adjustment to the bill in accordance with the requirements stipulated in the City Ordinance 17.12(d) for meters found to be inaccurate based on the American Water Works Association (AWWA) industry standards. If the meter test reveals an accurate or under-recording meter, the customer shall be held responsible for the entire bill plus the cost of meter testing and shipping/handling.
3. In the event the source or cause of the abnormally high consumption is related to a leak due to customer negligence such as the failure to maintain internal (private) plumbing fixtures in good repair and/or protect plumbing from freezing, the customer shall be held responsible for the entire bill.
4. In the event the abnormally high consumption has occurred due to "unpredictable leakage" not caused by customer negligence or ignorance, as determined by City staff and the Utility Advisory Board, the City shall consider granting a one-time abatement, per account, during any ten-year period, up to half of the water consumption above normal consumption. The abatement calculation may consider compensation from any other sources, including insurance policy claims, etc. Normal consumption will be the average of at least the previous three years' consumption history, for similar billing periods, unless deemed otherwise by the City staff or the Board. The City staff and

Utility Advisory Board reserve the right to grant adjustments on water use or sewer use or both.

5. The customer may be required to submit a written statement from their homeowner's insurance policy provider stating what portion, if any, of the leak is covered by insurance.
6. The City shall not disconnect service (for abnormally high consumption) provided the customer pays the entire amount due within the normal payment period or enters into payment arrangements for the excessive amount and is in good standing on all current billings.
7. Landlords will be responsible for tenant bills in accordance with this policy. Failure by a tenant to pay water and sewer charges will not excuse the landlord of any outstanding obligations.

The following example shows how the abatement is calculated based on rates in effect as of 5/1/16:

Water Impact – Rate \$4.81 per 1 unit of consumption

Note: 1 unit of consumption = 100 cu. ft. = 748 gallons

| | Consumption | Dollar Amount |
|--|----------------------------------|-----------------|
| Total Usage (1 quarter) | 70 units (52,360 gallons) | \$336.70 |
| 3 year average (quarterly average) | 14 units (10,472 gallons) | \$67.34 |
| Excess above average | 56 units (41,888 gallons) | \$269.36 |
| Half of excess abated | 28 units (20,944 gallons) | \$134.68 |
| Remaining excess - Customer responsibility | 28 units (20,944 gallons) | \$134.68 |
| 3 year average (quarterly average) | 14 units (10,472 gallons) | \$67.34 |
| Total remaining bill due | | \$202.02 |

Sewer Impact – Rate \$6.24 per 1 unit of consumption

Note: 1 unit of consumption = 100 cu. ft. = 748 gallons

| | Consumption | Dollar Amount |
|--|----------------------------------|-----------------|
| Total Usage (1 quarter) | 70 units (52,360 gallons) | \$436.80 |
| 3 year average (quarterly average) | 14 units (10,472 gallons) | \$87.36 |
| Excess above average | 56 units (41,888 gallons) | \$349.44 |
| Half of excess abated | 28 units (20,944 gallons) | \$174.72 |
| Remaining excess - Customer responsibility | 28 units (20,944 gallons) | \$174.72 |
| 3 year average (quarterly average) | 14 units (10,472 gallons) | \$87.36 |
| Total remaining bill due | | \$262.08 |

The above policy replaces all existing water and sewer adjustment policies.

12/28/2017 10:54
karenb

CITY OF ROCHESTER
YTD BUDGET REPORT

P 1
glytddb

FOR 2018 13

| | ORIGINAL APPROP | REVISED BUDGET | YTD ACTUAL | MTD ACTUAL | ENC/REQ | AVAILABLE BUDGET | PCT USED |
|-------------------------------------|--------------------|-------------------|---------------|------------|----------|---------------------|-------------|
| 5001 WATER ENTERPRISE FUND | | | | | | | |
| 510001 WATER WORKS REVENUE | | | | | | | |
| 510001 400302 INTEREST INCOME | -2,500 | -2,500 | -2,500.00 | .00 | .00 | .00 | 100.0% |
| 510001 406102 TRANSFER FROM CIP | 0 | 0 | -16,429.53 | .00 | .00 | 16,429.53 | 100.0% |
| 510001 406105 XFER FROM RET EARNIN | -2,364,068 | -2,364,068 | .00 | .00 | .00 | -2,364,068.00 | .0%* |
| 510001 406201 MISCELLANEOUS REVENU | -25,000 | -25,000 | -15,615.95 | .00 | .00 | -9,384.05 | 62.5%* |
| 510001 406600 CONSTRUCTION REVENUE | -50,000 | -50,000 | -38,330.13 | .00 | .00 | -11,669.87 | 76.7%* |
| 510001 406601 USER FEES | -3,700,000 | -3,700,000 | -1,416,444.84 | .00 | .00 | -2,283,555.16 | 38.3%* |
| 510001 406602 INTEREST ON DEL ACCT | -12,000 | -12,000 | -4,457.72 | .00 | .00 | -7,542.28 | 37.1%* |
| 510001 406603 HYDRANT RENTAL FEES | -24,000 | -24,000 | -1,680.00 | .00 | .00 | -22,320.00 | 7.0%* |
| 510001 406826 HOMEOWNER FINANCE RE | 0 | 0 | -12,793.02 | .00 | .00 | 12,793.02 | 100.0% |
| TOTAL WATER WORKS REVENUE | -6,177,568 | -6,177,568 | -1,508,251.19 | .00 | .00 | -4,669,316.81 | 24.4% |
| 51601057 WATER WORKS EXPENSE | | | | | | | |
| 51601057 511001 SALARIES - FULL TI | 598,983 | 587,570 | 291,357.85 | .00 | .00 | 296,212.35 | 49.6% |
| 51601057 511099 SALARIES - ADJUSTM | 4,490 | 4,490 | .00 | .00 | .00 | 4,490.00 | .0% |
| 51601057 513001 OVERTIME - REGULAR | 40,000 | 40,000 | 35,440.69 | .00 | .00 | 4,559.31 | 88.6% |
| 51601057 515001 ON CALL | 4,397 | 4,397 | 2,311.35 | .00 | .00 | 2,085.65 | 52.6% |
| 51601057 516000 LONGEVITY | 1,481 | 1,481 | 845.26 | .00 | .00 | 635.74 | 57.1% |
| 51601057 519000 TRAVEL ALLOWANCE | 500 | 500 | 249.99 | .00 | .00 | 250.01 | 50.0% |
| 51601057 521100 HEALTH INSURANCE | 157,838 | 157,838 | 76,882.79 | .00 | .00 | 80,955.21 | 48.7% |
| 51601057 521200 DENTAL INSURANCE | 2,727 | 2,727 | 1,230.71 | .00 | .00 | 1,496.29 | 45.1% |
| 51601057 521300 LIFE INSURANCE | 1,113 | 1,113 | 550.40 | .00 | .00 | 562.60 | 49.5% |
| 51601057 522000 SOCIAL SECURITY CO | 46,502 | 46,502 | 23,880.80 | .00 | .00 | 22,621.20 | 51.4% |
| 51601057 523000 RETIRE CONTRIBUTIO | 73,737 | 73,737 | 37,340.62 | .00 | .00 | 36,396.38 | 50.6% |
| 51601057 526000 WORKERS' COMPENSAT | 28,071 | 28,071 | 28,063.00 | .00 | .00 | 8.00 | 100.0% |
| 51601057 528001 DISABILITY INSURAN | 6,180 | 6,180 | 2,815.13 | .00 | .00 | 3,364.87 | 45.6% |
| 51601057 532001 STAFF DEVELOPMENT | 5,794 | 5,794 | 2,776.98 | .00 | 176.85 | 2,840.17 | 51.0% |
| 51601057 532200 CONTRACTED SERVICE | 0 | 11,413 | 8,146.95 | .00 | .00 | 3,265.85 | 71.4% |
| 51601057 533000 OTHER PROF SERVICE | 7,995 | 7,995 | 1,912.25 | .00 | 1,394.08 | 4,688.67 | 41.4% |
| 51601057 533001 AUDIT | 3,968 | 3,968 | 2,300.00 | .00 | 1,667.50 | .50 | 100.0% |
| 51601057 533002 ENGINEERING SERVIC | 11,800 | 11,800 | 1,577.40 | .00 | 8,672.60 | 1,550.00 | 86.9% |
| 51601057 533004 MEDICAL SERVICES | 500 | 500 | 30.00 | .00 | 470.00 | .00 | 100.0% |
| 51601057 533009 14542 ROCHESTER HIL | 0 | 0 | 16,175.94 | .00 | 5,995.06 | -22,171.00 | 100.0%* |
| 51601057 534003 SOFTWARE MAINTENAN | 32,145 | 32,145 | 20,268.61 | .00 | .00 | 11,876.39 | 63.1% |

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CITY OF ROCHESTER
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FOR 2018 13

| | | | ORIGINAL APPROP | REVISED BUDGET | YTD ACTUAL | MTD ACTUAL | ENC/REQ | AVAILABLE BUDGET | PCT USED |
|--------------------------------|--------|--------------------|--------------------|-------------------|--------------|------------|-----------|---------------------|-------------|
| 51601057 | 541100 | WATER & SEWERAGE | 6,000 | 6,000 | 3,360.57 | .00 | 2,000.00 | 639.43 | 89.3% |
| 51601057 | 542300 | CUSTODIAL SERVICES | 2,100 | 2,100 | 915.75 | .00 | .00 | 1,184.25 | 43.6% |
| 51601057 | 543001 | VEHICLE MAINT & RE | 1,000 | 1,000 | 189.94 | .00 | .00 | 810.06 | 19.0% |
| 51601057 | 543002 | EQUIPMENT MAINTENA | 1,335 | 1,335 | 1,292.20 | .00 | .00 | 42.80 | 96.8% |
| 51601057 | 544200 | RENTAL OF EQUIPMEN | 410 | 410 | .00 | .00 | .00 | 410.00 | .0% |
| 51601057 | 544500 | LEASE COPIER/PRINT | 1,656 | 1,656 | 1,674.44 | .00 | .00 | -18.44 | 101.1%* |
| 51601057 | 552001 | FLEET INSURANCE | 4,127 | 4,127 | 4,124.00 | .00 | .00 | 3.00 | 99.9% |
| 51601057 | 552003 | GENERAL LIABILITY | 5,657 | 5,657 | 5,653.00 | .00 | .00 | 4.00 | 99.9% |
| 51601057 | 553400 | POSTAGE FEES | 400 | 400 | 91.52 | .00 | .00 | 308.48 | 22.9% |
| 51601057 | 554000 | ADVERTISING | 1,650 | 1,650 | 412.66 | .00 | 54.00 | 1,183.34 | 28.3% |
| 51601057 | 555000 | PRINTING AND BINDI | 1,000 | 1,000 | 93.33 | .00 | 152.20 | 754.47 | 24.6% |
| 51601057 | 556000 | TUITION | 3,150 | 3,150 | .00 | .00 | .00 | 3,150.00 | .0% |
| 51601057 | 558000 | TRAVEL | 375 | 375 | .00 | .00 | .00 | 375.00 | .0% |
| 51601057 | 561003 | OFFICE SUPPLIES | 3,051 | 3,051 | 1,476.50 | .00 | 62.17 | 1,512.33 | 50.4% |
| 51601057 | 561005 | PUBLICATIONS | 50 | 50 | .00 | .00 | .00 | 50.00 | .0% |
| 51601057 | 561008 | VEHICLE SUPPLIES | 9,000 | 9,000 | 5,479.11 | .00 | 381.19 | 3,139.70 | 65.1% |
| 51601057 | 561010 | CLOTHING | 5,800 | 5,800 | 2,560.51 | .00 | 2,408.53 | 830.96 | 85.7% |
| 51601057 | 561015 | SAFETY EQUIPMENT & | 5,000 | 5,000 | 2,166.56 | .00 | 483.81 | 2,349.63 | 53.0% |
| 51601057 | 561022 | HOT TOP COLD PATCH | 5,500 | 5,500 | 5,500.00 | .00 | .00 | .00 | 100.0% |
| 51601057 | 561023 | SAND AND GRAVEL | 1,800 | 1,800 | 1,800.00 | .00 | .00 | .00 | 100.0% |
| 51601057 | 561032 | OTHER OPERATIONAL | 3,625 | 3,625 | 1,969.95 | .00 | 201.12 | 1,453.93 | 59.9% |
| 51601057 | 562600 | VEHICLE FUEL | 21,420 | 21,420 | 5,482.09 | .00 | .00 | 15,937.91 | 25.6% |
| 51601057 | 573401 | ADMIN EQUIPMENT | 2,335 | 105 | 105.38 | .00 | .00 | .00 | 100.0% |
| 51601057 | 573900 | OTHER EQUIPMENT | 7,000 | 9,230 | 4,234.98 | .00 | 1,048.31 | 3,946.33 | 57.2% |
| 51601057 | 575100 | INVENTORY PURCHASE | 109,000 | 109,000 | 54,111.12 | .00 | 20,364.95 | 34,523.93 | 68.3% |
| 51601057 | 581000 | DUES AND FEES | 2,410 | 2,410 | 106.67 | .00 | 33.33 | 2,270.00 | 5.8% |
| 51601057 | 583000 | INTEREST EXPENSE | 572,610 | 572,610 | 345,775.15 | .00 | .00 | 226,834.85 | 60.4% |
| 51601057 | 584000 | CONTINGENCY | 20,000 | 20,000 | .00 | .00 | .00 | 20,000.00 | .0% |
| 51601057 | 589001 | STATE PERMITS & FE | 2,750 | 2,750 | 1,990.00 | .00 | 320.00 | 440.00 | 84.0% |
| 51601057 | 589031 | LIEN DISCHARGE FEE | 600 | 600 | 225.00 | .00 | 175.00 | 200.00 | 66.7% |
| 51601057 | 589034 | ABATEMENTS/OVERLAY | 0 | 0 | 76.93 | .00 | .00 | -76.93 | 100.0%* |
| 51601057 | 591000 | REDEMPTION OF PRIN | 1,728,035 | 1,728,035 | 389,916.08 | .00 | .00 | 1,338,118.92 | 22.6% |
| 51601057 | 592001 | DEPRECIATION | 1,324,954 | 1,324,954 | .00 | .00 | .00 | 1,324,954.00 | .0% |
| 51601057 | 593002 | TRANS TO CAPITAL P | 100,000 | 100,000 | 100,000.00 | .00 | .00 | .00 | 100.0% |
| 51601057 | 593008 | TRANSFER TO GENERA | 25,000 | 25,000 | 12,500.00 | .00 | .00 | 12,500.00 | 50.0% |
| TOTAL WATER WORKS EXPENSE | | | 5,007,021 | 5,007,021 | 1,507,440.16 | .00 | 46,060.70 | 3,453,520.14 | 31.0% |
| 51601073 WATER TREATMENT PLANT | | | | | | | | | |
| 51601073 | 511001 | SALARIES - FULL TI | 291,783 | 291,783 | 144,695.13 | .00 | .00 | 147,087.87 | 49.6% |
| 51601073 | 513001 | OVERTIME - REGULAR | 15,000 | 15,000 | 8,796.80 | .00 | .00 | 6,203.20 | 58.6% |

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CITY OF ROCHESTER
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FOR 2018 13

| | | | ORIGINAL APPROP | REVISED BUDGET | YTD ACTUAL | MTD ACTUAL | ENC/REQ | AVAILABLE BUDGET | PCT USED |
|-------------------------------|--------|--------------------|--------------------|-------------------|------------|------------|-----------|---------------------|-------------|
| 51601073 | 515001 | ON CALL | 16,285 | 16,285 | 8,142.50 | .00 | .00 | 8,142.50 | 50.0% |
| 51601073 | 516000 | LONGEVITY | 200 | 200 | 200.00 | .00 | .00 | .00 | 100.0% |
| 51601073 | 521100 | HEALTH INSURANCE | 101,371 | 101,371 | 50,731.56 | .00 | .00 | 50,639.44 | 50.0% |
| 51601073 | 521200 | DENTAL INSURANCE | 1,500 | 1,500 | 742.82 | .00 | .00 | 757.18 | 49.5% |
| 51601073 | 521300 | LIFE INSURANCE | 530 | 530 | 233.35 | .00 | .00 | 296.65 | 44.0% |
| 51601073 | 522000 | SOCIAL SECURITY CO | 22,622 | 22,622 | 11,373.43 | .00 | .00 | 11,248.57 | 50.3% |
| 51601073 | 523000 | RETIREMENT CONTRIB | 34,937 | 34,937 | 17,490.16 | .00 | .00 | 17,446.84 | 50.1% |
| 51601073 | 526000 | WORKERS' COMPENSAT | 5,859 | 5,859 | 5,857.00 | .00 | .00 | 2.00 | 100.0% |
| 51601073 | 528001 | DISABILITY INSURAN | 3,160 | 3,160 | 1,447.81 | .00 | .00 | 1,712.19 | 45.8% |
| 51601073 | 533000 | OTHER PROF SERVICE | 11,500 | 11,500 | 7,250.00 | .00 | .00 | 4,250.00 | 63.0% |
| 51601073 | 533002 | ENGINEERING SERVIC | 10,000 | 10,000 | 920.59 | .00 | 4,529.41 | 4,550.00 | 54.5% |
| 51601073 | 533006 | LABORATORY SERVICE | 32,877 | 32,877 | 10,474.52 | .00 | 4,712.82 | 17,689.66 | 46.2% |
| 51601073 | 543000 | REPAIR AND MAINTEN | 57,400 | 57,400 | 8,901.76 | .00 | 21,308.54 | 27,189.70 | 52.6% |
| 51601073 | 543002 | EQUIPMENT MAINTENA | 69,669 | 69,669 | 13,461.73 | .00 | 29,100.46 | 27,106.81 | 61.1% |
| 51601073 | 544500 | LEASE COPIER/PRINT | 800 | 800 | 567.63 | .00 | .00 | 232.37 | 71.0% |
| 51601073 | 552002 | PROPERTY INSURANCE | 7,508 | 7,508 | 7,503.00 | .00 | .00 | 5.00 | 99.9% |
| 51601073 | 553000 | COMMUNICATIONS | 11,253 | 11,253 | 6,585.47 | .00 | 1,763.75 | 2,903.78 | 74.2% |
| 51601073 | 561001 | JANITORIAL SUPPLIE | 1,000 | 1,000 | 377.44 | .00 | .00 | 622.56 | 37.7% |
| 51601073 | 561002 | BLDG MAINT SUPPLIE | 1,600 | 1,600 | 771.18 | .00 | 100.00 | 728.82 | 54.4% |
| 51601073 | 561010 | CLOTHING | 5,850 | 5,850 | 2,457.77 | .00 | 2,359.26 | 1,032.97 | 82.3% |
| 51601073 | 561015 | SAFETY EQUIPMENT & | 4,050 | 4,050 | 395.80 | .00 | .00 | 3,654.20 | 9.8% |
| 51601073 | 561031 | CHEMICALS | 187,500 | 187,500 | 56,200.12 | .00 | 5,063.80 | 126,236.08 | 32.7% |
| 51601073 | 561037 | LABORATORY SUPPLIE | 8,000 | 8,000 | 3,935.81 | .00 | 3,159.36 | 904.83 | 88.7% |
| 51601073 | 561040 | EQUIPMENT REPAIR S | 30,000 | 30,000 | 8,500.04 | .00 | 2,767.30 | 18,732.66 | 37.6% |
| 51601073 | 562200 | ELECTRICITY | 126,000 | 126,000 | 65,838.41 | .00 | .00 | 60,161.59 | 52.3% |
| 51601073 | 562400 | HEATING FUEL | 34,000 | 34,000 | 8,522.06 | .00 | .00 | 25,477.94 | 25.1% |
| 51601073 | 573900 | OTHER EQUIPMENT | 12,500 | 12,500 | 1,800.00 | .00 | 350.00 | 10,350.00 | 17.2% |
| 51601073 | 589030 | PROP TAX TO OTH CO | 3,155 | 3,155 | 33,709.00 | .00 | .00 | -30,554.00 | 1068.4%* |
| TOTAL WATER TREATMENT PLANT | | | 1,107,909 | 1,107,909 | 487,882.89 | .00 | 75,214.70 | 544,811.41 | 50.8% |
| 51601570 WATER REVENUE OFFICE | | | | | | | | | |
| 51601570 | 511001 | SALARIES - FULL TI | 33,098 | 33,098 | 16,752.33 | .00 | .00 | 16,345.67 | 50.6% |
| 51601570 | 513001 | OVERTIME - REGULAR | 0 | 0 | 51.18 | .00 | .00 | -51.18 | 100.0%* |
| 51601570 | 516000 | LONGEVITY | 263 | 263 | .00 | .00 | .00 | 263.00 | .0% |
| 51601570 | 521100 | HEALTH INSURANCE | 12,162 | 12,162 | 6,085.29 | .00 | .00 | 6,076.71 | 50.0% |
| 51601570 | 521200 | DENTAL INSURANCE | 221 | 221 | 110.63 | .00 | .00 | 110.37 | 50.1% |
| 51601570 | 521300 | LIFE INSURANCE | 60 | 60 | 27.82 | .00 | .00 | 32.18 | 46.4% |
| 51601570 | 522000 | SOCIAL SECURITY CO | 2,444 | 2,444 | 1,243.83 | .00 | .00 | 1,200.17 | 50.9% |
| 51601570 | 523000 | RETIREMENT CONTRIB | 3,796 | 3,796 | 1,912.22 | .00 | .00 | 1,883.78 | 50.4% |
| 51601570 | 526000 | WORKERS' COMPENSAT | 72 | 72 | 72.00 | .00 | .00 | .00 | 100.0% |

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CITY OF ROCHESTER
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FOR 2018 13

| | ORIGINAL APPROP | REVISED BUDGET | YTD ACTUAL | MTD ACTUAL | ENC/REQ | AVAILABLE BUDGET | PCT USED |
|------------------------------------|--------------------|-------------------|---------------|------------|------------|---------------------|-------------|
| 51601570 528001 DISABILITY INSURAN | 356 | 356 | 170.27 | .00 | .00 | 185.73 | 47.8% |
| 51601570 543000 REPAIR AND MAINTEN | 1,200 | 1,200 | 1,200.00 | .00 | .00 | .00 | 100.0% |
| 51601570 553400 POSTAGE FEES | 8,256 | 8,256 | 4,102.80 | .00 | .00 | 4,153.20 | 49.7% |
| 51601570 555000 PRINTING AND BINDI | 410 | 410 | .00 | .00 | .00 | 410.00 | .0% |
| 51601570 561003 OFFICE SUPPLIES | 300 | 300 | 158.55 | .00 | .00 | 141.45 | 52.9% |
| TOTAL WATER REVENUE OFFICE | 62,638 | 62,638 | 31,886.92 | .00 | .00 | 30,751.08 | 50.9% |
| TOTAL WATER ENTERPRISE FUND | 0 | 0 | 518,958.78 | .00 | 121,275.40 | -640,234.18 | 100.0% |
| TOTAL REVENUES | -6,177,568 | -6,177,568 | -1,508,251.19 | .00 | .00 | -4,669,316.81 | |
| TOTAL EXPENSES | 6,177,568 | 6,177,568 | 2,027,209.97 | .00 | 121,275.40 | 4,029,082.63 | |
| GRAND TOTAL | 0 | 0 | 518,958.78 | .00 | 121,275.40 | -640,234.18 | 100.0% |

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CITY OF ROCHESTER
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FOR 2018 13

| | | | ORIGINAL APPROP | REVISED BUDGET | YTD ACTUAL | MTD ACTUAL | ENC/REQ | AVAILABLE BUDGET | PCT USED |
|------------------------------|--------|----------------------|--------------------|-------------------|---------------|------------|---------|---------------------|-------------|
| 5002 SEWER ENTERPRISE FUND | | | | | | | | | |
| 520001 SEWER WORKS REVENUE | | | | | | | | | |
| 520001 | 400302 | INTEREST INCOME | -2,500 | -2,500 | -2,500.00 | .00 | .00 | .00 | 100.0% |
| 520001 | 406102 | TRANSFER FROM CIP | 0 | 0 | -108,831.00 | .00 | .00 | 108,831.00 | 100.0% |
| 520001 | 406105 | XFER FROM RET EARNIN | -2,575,369 | -2,821,529 | .00 | .00 | .00 | -2,821,529.00 | .0%* |
| 520001 | 406201 | MISCELLANEOUS REVENU | -4,000 | -4,000 | -3,055.54 | .00 | .00 | -944.46 | 76.4%* |
| 520001 | 406211 | HOMEMAKERS SRF LOAN | -16,049 | -16,049 | -19,699.78 | .00 | .00 | 3,650.78 | 122.7% |
| 520001 | 406600 | CONSTRUCTION REVENUE | -10,000 | -10,000 | -9,260.00 | .00 | .00 | -740.00 | 92.6%* |
| 520001 | 406601 | USER FEES | -4,600,000 | -4,600,000 | -1,542,789.47 | .00 | .00 | -3,057,210.53 | 33.5%* |
| 520001 | 406602 | INTEREST ON DEL ACCT | -12,000 | -12,000 | -4,930.12 | .00 | .00 | -7,069.88 | 41.1%* |
| 520001 | 406607 | IMPACT FEES | -14,000 | -14,000 | -83,792.20 | .00 | .00 | 69,792.20 | 598.5% |
| 520001 | 406701 | SEPTIC DISPOSAL PERM | -125,000 | -125,000 | -65,689.00 | .00 | .00 | -59,311.00 | 52.6%* |
| 520001 | 406703 | INDUSTRIAL PRE-TREAT | -10,000 | -10,000 | -3,976.64 | .00 | .00 | -6,023.36 | 39.8%* |
| 520001 | 406826 | HOMEOWNER FINANCE RE | 0 | 0 | -13,265.00 | .00 | .00 | 13,265.00 | 100.0% |
| TOTAL SEWER WORKS REVENUE | | | -7,368,918 | -7,615,078 | -1,857,788.75 | .00 | .00 | -5,757,289.25 | 24.4% |
| 520002 SEWER WORKS REVENUE | | | | | | | | | |
| 520002 | 406306 | STATE AID GRANT C-52 | -333,430 | -333,430 | -15,893.00 | .00 | .00 | -317,537.00 | 4.8%* |
| 520002 | 406307 | STATE AID GRANT C-77 | -7,291 | -7,291 | -7,291.00 | .00 | .00 | .00 | 100.0% |
| 520002 | 406308 | STATE AID GRANT C-77 | -11,378 | -11,378 | -2,718.00 | .00 | .00 | -8,660.00 | 23.9%* |
| 520002 | 406309 | STATE AID GRANT C-83 | -44,182 | -44,182 | -16,396.00 | .00 | .00 | -27,786.00 | 37.1%* |
| 520002 | 406310 | STATE AID GRANT C-83 | -14,510 | -14,510 | -4,815.00 | .00 | .00 | -9,695.00 | 33.2%* |
| 520002 | 406311 | STATE AID GRANT C-83 | -31,204 | -31,204 | -11,177.00 | .00 | .00 | -20,027.00 | 35.8%* |
| TOTAL SEWER WORKS REVENUE | | | -441,995 | -441,995 | -58,290.00 | .00 | .00 | -383,705.00 | 13.2% |
| 52602057 SEWER WORKS EXPENSE | | | | | | | | | |
| 52602057 | 511001 | SALARIES - FULL TI | 402,553 | 391,140 | 192,270.54 | .00 | .00 | 198,869.66 | 49.2% |
| 52602057 | 511099 | SALARIES - ADJUSTM | 4,490 | 4,490 | .00 | .00 | .00 | 4,490.00 | .0% |
| 52602057 | 513001 | OVERTIME - REGULAR | 8,100 | 8,100 | 1,828.53 | .00 | .00 | 6,271.47 | 22.6% |
| 52602057 | 515001 | ON CALL | 4,497 | 4,497 | 2,311.35 | .00 | .00 | 2,185.65 | 51.4% |
| 52602057 | 516000 | LONGEVITY | 1,481 | 1,481 | 845.27 | .00 | .00 | 635.73 | 57.1% |

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| | | | ORIGINAL APPROP | REVISED BUDGET | YTD ACTUAL | MTD ACTUAL | ENC/REQ | AVAILABLE BUDGET | PCT USED |
|----------|--------|--------------------|--------------------|-------------------|------------|------------|----------|---------------------|-------------|
| 52602057 | 519000 | TRAVEL ALLOWANCE | 500 | 500 | 249.99 | .00 | .00 | 250.01 | 50.0% |
| 52602057 | 521100 | HEALTH INSURANCE | 98,492 | 98,492 | 45,230.58 | .00 | .00 | 53,261.42 | 45.9% |
| 52602057 | 521200 | DENTAL INSURANCE | 1,534 | 1,534 | 630.83 | .00 | .00 | 903.17 | 41.1% |
| 52602057 | 521300 | LIFE INSURANCE | 757 | 757 | 387.64 | .00 | .00 | 369.36 | 51.2% |
| 52602057 | 522000 | SOCIAL SECURITY CO | 30,110 | 30,110 | 14,216.99 | .00 | .00 | 15,893.01 | 47.2% |
| 52602057 | 523000 | RETIRE CONTRIBUTIO | 47,575 | 47,575 | 22,118.07 | .00 | .00 | 25,456.93 | 46.5% |
| 52602057 | 526000 | WORKERS' COMPENSAT | 16,822 | 16,822 | 16,817.00 | .00 | .00 | 5.00 | 100.0% |
| 52602057 | 528001 | DISABILITY INSURAN | 4,057 | 4,057 | 1,803.11 | .00 | .00 | 2,253.89 | 44.4% |
| 52602057 | 532001 | STAFF DEVELOPMENT | 6,344 | 6,344 | 2,315.17 | .00 | 301.85 | 3,726.98 | 41.3% |
| 52602057 | 532200 | CONTRACTED SERVICE | 0 | 11,413 | 8,146.95 | .00 | .00 | 3,265.85 | 71.4% |
| 52602057 | 533000 | OTHER PROF SERVICE | 9,132 | 9,132 | 1,751.09 | .00 | 1,369.06 | 6,011.85 | 34.2% |
| 52602057 | 533001 | AUDIT | 3,968 | 3,968 | 2,300.00 | .00 | 1,667.50 | .50 | 100.0% |
| 52602057 | 533004 | MEDICAL SERVICES | 500 | 500 | 30.00 | .00 | 470.00 | .00 | 100.0% |
| 52602057 | 534003 | SOFTWARE MAINTENAN | 25,245 | 25,245 | 21,188.61 | .00 | .00 | 4,056.39 | 83.9% |
| 52602057 | 542300 | CUSTODIAL SERVICES | 2,000 | 2,000 | 915.75 | .00 | .00 | 1,084.25 | 45.8% |
| 52602057 | 543000 | REPAIR AND MAINTEN | 2,360 | 2,360 | .00 | .00 | .00 | 2,360.00 | .0% |
| 52602057 | 543001 | VEHICLE MAINT & RE | 2,500 | 2,500 | 1,791.44 | .00 | .00 | 708.56 | 71.7% |
| 52602057 | 543002 | EQUIPMENT MAINTENA | 4,113 | 4,113 | 1,292.20 | .00 | .00 | 2,820.80 | 31.4% |
| 52602057 | 544200 | RENTAL OF EQUIPMEN | 400 | 400 | .00 | .00 | .00 | 400.00 | .0% |
| 52602057 | 544500 | LEASE COPIER/PRINT | 1,600 | 1,600 | 1,674.48 | .00 | .00 | -74.48 | 104.7%* |
| 52602057 | 552001 | FLEET INSURANCE | 9,330 | 9,330 | 9,324.00 | .00 | .00 | 6.00 | 99.9% |
| 52602057 | 552002 | PROPERTY INSURANCE | 5,869 | 5,869 | 5,865.00 | .00 | .00 | 4.00 | 99.9% |
| 52602057 | 552003 | GENERAL LIABILITY | 5,378 | 5,378 | 5,375.00 | .00 | .00 | 3.00 | 99.9% |
| 52602057 | 553400 | POSTAGE FEES | 500 | 500 | 66.62 | .00 | .00 | 433.38 | 13.3% |
| 52602057 | 554000 | ADVERTISING | 735 | 735 | 394.67 | .00 | 54.00 | 286.33 | 61.0% |
| 52602057 | 555000 | PRINTING AND BINDI | 1,639 | 1,639 | 93.34 | .00 | 152.20 | 1,393.46 | 15.0% |
| 52602057 | 556000 | TUITION | 3,150 | 3,150 | .00 | .00 | .00 | 3,150.00 | .0% |
| 52602057 | 558000 | TRAVEL | 875 | 875 | .00 | .00 | .00 | 875.00 | .0% |
| 52602057 | 561003 | OFFICE SUPPLIES | 3,348 | 3,348 | 1,480.48 | .00 | 50.88 | 1,816.64 | 45.7% |
| 52602057 | 561005 | PUBLICATIONS | 32 | 32 | .00 | .00 | .00 | 32.00 | .0% |
| 52602057 | 561008 | VEHICLE SUPPLIES | 13,500 | 13,500 | 6,540.20 | .00 | 451.58 | 6,508.22 | 51.8% |
| 52602057 | 561009 | TRAINING MATERIALS | 250 | 250 | .00 | .00 | .00 | 250.00 | .0% |
| 52602057 | 561010 | CLOTHING | 5,615 | 5,615 | 1,376.92 | .00 | 1,027.52 | 3,210.56 | 42.8% |
| 52602057 | 561015 | SAFETY EQUIPMENT & | 5,900 | 5,900 | 1,543.98 | .00 | 381.79 | 3,974.23 | 32.6% |
| 52602057 | 561022 | HOT TOP COLD PATCH | 5,500 | 5,500 | 5,500.00 | .00 | .00 | .00 | 100.0% |
| 52602057 | 561023 | SAND AND GRAVEL | 1,650 | 1,650 | 369.41 | .00 | 1,280.59 | .00 | 100.0% |
| 52602057 | 561032 | OTHER OPERATIONAL | 600 | 600 | 581.03 | .00 | .00 | 18.97 | 96.8% |
| 52602057 | 561040 | EQUIPMENT REPAIR S | 6,000 | 6,000 | 2,224.26 | .00 | .00 | 3,775.74 | 37.1% |
| 52602057 | 562600 | VEHICLE FUEL | 41,000 | 41,000 | 10,374.48 | .00 | .00 | 30,625.52 | 25.3% |
| 52602057 | 573401 | ADMIN EQUIPMENT | 1,635 | 291 | 271.24 | .00 | 19.87 | .00 | 100.0% |
| 52602057 | 573900 | OTHER EQUIPMENT | 6,500 | 7,844 | 6,173.62 | .00 | .00 | 1,670.27 | 78.7% |
| 52602057 | 575100 | INVENTORY PURCHASE | 12,500 | 12,500 | .00 | .00 | .00 | 12,500.00 | .0% |
| 52602057 | 581000 | DUES AND FEES | 1,090 | 1,090 | 106.66 | .00 | 33.34 | 950.00 | 12.8% |
| 52602057 | 583000 | INTEREST EXPENSE | 629,373 | 629,373 | 338,564.75 | .00 | .00 | 290,808.25 | 53.8% |

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CITY OF ROCHESTER
YTD BUDGET REPORT

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FOR 2018 13

| | | | ORIGINAL APPROP | REVISED BUDGET | YTD ACTUAL | MTD ACTUAL | ENC/REQ | AVAILABLE BUDGET | PCT USED |
|--------------------------------|--------|--------------------|--------------------|-------------------|--------------|------------|-----------|---------------------|-------------|
| 52602057 | 584000 | CONTINGENCY | 15,000 | 15,000 | .00 | .00 | .00 | 15,000.00 | .0% |
| 52602057 | 589001 | STATE PERMITS & FE | 1,650 | 1,650 | 1,200.00 | .00 | 450.00 | .00 | 100.0% |
| 52602057 | 589034 | ABATEMENTS/OVERLAY | 0 | 0 | 76.94 | .00 | .00 | -76.94 | 100.0%* |
| 52602057 | 591000 | REDEMPTION OF PRIN | 2,562,534 | 2,562,534 | 1,351,613.41 | .00 | .00 | 1,210,920.59 | 52.7% |
| 52602057 | 593002 | TRANS TO CAPITAL P | 214,500 | 460,660 | 460,660.00 | .00 | .00 | .00 | 100.0% |
| 52602057 | 593008 | TRANSFER TO GENERA | 25,000 | 25,000 | 12,500.00 | .00 | .00 | 12,500.00 | 50.0% |
| TOTAL SEWER WORKS EXPENSE | | | 4,259,783 | 4,505,943 | 2,562,391.60 | .00 | 7,710.18 | 1,935,841.22 | 57.0% |
| 52602074 SEWER TREATMENT PLANT | | | | | | | | | |
| 52602074 | 511001 | SALARIES - FULL TI | 459,334 | 459,334 | 208,027.14 | .00 | .00 | 251,306.86 | 45.3% |
| 52602074 | 513001 | OVERTIME - REGULAR | 32,500 | 32,500 | 14,455.60 | .00 | .00 | 18,044.40 | 44.5% |
| 52602074 | 515001 | ON CALL | 29,438 | 29,438 | 14,396.17 | .00 | .00 | 15,041.83 | 48.9% |
| 52602074 | 516000 | LONGEVITY | 600 | 600 | .00 | .00 | .00 | 600.00 | .0% |
| 52602074 | 521100 | HEALTH INSURANCE | 95,992 | 95,992 | 42,041.25 | .00 | .00 | 53,950.75 | 43.8% |
| 52602074 | 521200 | DENTAL INSURANCE | 2,136 | 2,136 | 933.56 | .00 | .00 | 1,202.44 | 43.7% |
| 52602074 | 521300 | LIFE INSURANCE | 833 | 833 | 331.06 | .00 | .00 | 501.94 | 39.7% |
| 52602074 | 522000 | SOCIAL SECURITY CO | 37,771 | 37,771 | 17,421.38 | .00 | .00 | 20,349.62 | 46.1% |
| 52602074 | 523000 | RETIREMENT CONTRIB | 56,042 | 56,042 | 24,468.77 | .00 | .00 | 31,573.23 | 43.7% |
| 52602074 | 526000 | WORKERS' COMPENSAT | 5,020 | 5,020 | 5,018.00 | .00 | .00 | 2.00 | 100.0% |
| 52602074 | 528001 | DISABILITY INSURAN | 4,075 | 4,075 | 1,607.24 | .00 | .00 | 2,467.76 | 39.4% |
| 52602074 | 533000 | OTHER PROF SERVICE | 108,500 | 108,500 | .00 | .00 | 900.00 | 107,600.00 | .8% |
| 52602074 | 533006 | LABORATORY SERVICE | 119,699 | 119,699 | 18,505.65 | .00 | 22,213.65 | 78,979.70 | 34.0% |
| 52602074 | 534009 | INDUSTRIAL PRETREA | 32,755 | 32,755 | 5,101.06 | .00 | 5,278.94 | 22,375.00 | 31.7% |
| 52602074 | 543000 | REPAIR AND MAINTEN | 87,547 | 87,547 | 17,286.32 | .00 | 12,538.51 | 57,722.17 | 34.1% |
| 52602074 | 543002 | EQUIPMENT MAINTENA | 121,394 | 121,394 | 36,620.49 | .00 | 36,992.00 | 47,781.51 | 60.6% |
| 52602074 | 544500 | LEASE COPIER/PRINT | 1,852 | 1,852 | 1,533.15 | .00 | .00 | 318.85 | 82.8% |
| 52602074 | 552002 | PROPERTY INSURANCE | 5,489 | 5,489 | 5,485.00 | .00 | .00 | 4.00 | 99.9% |
| 52602074 | 553000 | COMMUNICATION | 10,844 | 10,844 | 6,957.69 | .00 | 1,763.76 | 2,122.55 | 80.4% |
| 52602074 | 559000 | MISC PURCHASED SER | 7,750 | 7,750 | 7,750.00 | .00 | .00 | .00 | 100.0% |
| 52602074 | 561001 | JANITORIAL SUPPLIE | 1,500 | 1,500 | 531.95 | .00 | .00 | 968.05 | 35.5% |
| 52602074 | 561002 | BUILDING MAINT SUP | 7,450 | 7,450 | 982.97 | .00 | 493.56 | 5,973.47 | 19.8% |
| 52602074 | 561010 | CLOTHING | 9,025 | 9,025 | 2,544.58 | .00 | 2,224.40 | 4,256.02 | 52.8% |
| 52602074 | 561015 | SAFETY EQUIPMENT & | 6,200 | 6,200 | 1,424.33 | .00 | .00 | 4,775.67 | 23.0% |
| 52602074 | 561031 | CHEMICAL | 347,134 | 347,134 | 25,346.00 | .00 | 6,817.20 | 314,970.80 | 9.3% |
| 52602074 | 561037 | LABORATORY SUPPLIE | 28,057 | 28,057 | 8,959.63 | .00 | 264.91 | 18,832.46 | 32.9% |
| 52602074 | 561040 | EQUIPMENT REPAIR S | 93,948 | 93,948 | 19,956.56 | .00 | 2,782.80 | 71,208.64 | 24.2% |
| 52602074 | 562200 | ELECTRICITY | 375,000 | 375,000 | 108,980.24 | .00 | .00 | 266,019.76 | 29.1% |
| 52602074 | 562400 | HEATING FUEL | 43,000 | 43,000 | 6,863.06 | .00 | .00 | 36,136.94 | 16.0% |
| 52602074 | 573900 | OTHER EQUIPMENT | 15,275 | 15,275 | 585.55 | .00 | 14,417.72 | 271.73 | 98.2% |
| 52602074 | 592001 | DEPRECIATION | 1,342,383 | 1,342,383 | .00 | .00 | .00 | 1,342,383.00 | .0% |

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CITY OF ROCHESTER
YTD BUDGET REPORT

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FOR 2018 13

| | ORIGINAL APPROP | REVISED BUDGET | YTD ACTUAL | MTD ACTUAL | ENC/REQ | AVAILABLE BUDGET | PCT USED |
|------------------------------------|--------------------|-------------------|---------------|------------|------------|---------------------|-------------|
| TOTAL SEWER TREATMENT PLANT | 3,488,543 | 3,488,543 | 604,114.40 | .00 | 106,687.45 | 2,777,741.15 | 20.4% |
| 52602470 SEWER REVENUE OFFICE | | | | | | | |
| 52602470 511001 SALARIES - FULL TI | 33,098 | 33,098 | 16,752.97 | .00 | .00 | 16,345.03 | 50.6% |
| 52602470 513001 OVERTIME - REGULAR | 0 | 0 | 51.20 | .00 | .00 | -51.20 | 100.0%* |
| 52602470 516000 LONGEVITY | 263 | 263 | .00 | .00 | .00 | 263.00 | .0% |
| 52602470 521100 HEALTH INSURANCE | 12,162 | 12,162 | 6,085.69 | .00 | .00 | 6,076.31 | 50.0% |
| 52602470 521200 DENTAL INSURANCE | 222 | 222 | 110.76 | .00 | .00 | 111.24 | 49.9% |
| 52602470 521300 LIFE INSURANCE | 60 | 60 | 27.95 | .00 | .00 | 32.05 | 46.6% |
| 52602470 522000 SOCIAL SECURITY CO | 2,446 | 2,446 | 1,244.05 | .00 | .00 | 1,201.95 | 50.9% |
| 52602470 523000 RETIREMENT CONTRIB | 3,798 | 3,798 | 1,912.30 | .00 | .00 | 1,885.70 | 50.4% |
| 52602470 526000 WORKERS' COMPENSAT | 72 | 72 | 72.00 | .00 | .00 | .00 | 100.0% |
| 52602470 528001 DISABILITY INSURAN | 360 | 360 | 170.53 | .00 | .00 | 189.47 | 47.4% |
| 52602470 543000 REPAIR AND MAINTEN | 1,200 | 1,200 | 1,200.00 | .00 | .00 | .00 | 100.0% |
| 52602470 553400 POSTAGE FEES | 8,256 | 8,256 | 4,102.76 | .00 | .00 | 4,153.24 | 49.7% |
| 52602470 555000 PRINTING AND BINDI | 350 | 350 | .00 | .00 | .00 | 350.00 | .0% |
| 52602470 561003 OFFICE SUPPLIES | 300 | 300 | 158.56 | .00 | .00 | 141.44 | 52.9% |
| TOTAL SEWER REVENUE OFFICE | 62,587 | 62,587 | 31,888.77 | .00 | .00 | 30,698.23 | 51.0% |
| TOTAL SEWER ENTERPRISE FUND | 0 | 0 | 1,282,316.02 | .00 | 114,397.63 | -1,396,713.65 | 100.0% |
| TOTAL REVENUES | -7,810,913 | -8,057,073 | -1,916,078.75 | .00 | .00 | -6,140,994.25 | |
| TOTAL EXPENSES | 7,810,913 | 8,057,073 | 3,198,394.77 | .00 | 114,397.63 | 4,744,280.60 | |
| GRAND TOTAL | 0 | 0 | 1,282,316.02 | .00 | 114,397.63 | -1,396,713.65 | 100.0% |

** END OF REPORT - Generated by Karen Bonneau **