

**UTILITY ADVISORY BOARD MEETING**  
**September 09, 2013**  
**CITY COUNCIL CONFERENCE ROOM**  
**5:30 P.M.**

**MEMBERS PRESENT**

George Lewis  
Shawn Libby  
Arthur Hoffman

**STAFF PRESENT**

Blaine Cox, Deputy City Manager

**EXCUSED**

Sharon Parshley  
Daniel Peterson

**MINUTES**

**I. Call to Order.**

George Lewis called the meeting to order at 5:30 P.M. Sharon Parshley and Daniel Peterson were excused; all other Board members were present.

**II. Acceptance of August 12, 2013 Minutes**

Arthur Hoffman amended the written minutes to move the sentence: "After some discussion, Arthur Hoffman indicated his willingness to support the rates being proposed" to after Section VI "Director Nourse stated that I & I could be as much as 1 million gallons per day." and **MOVED** to accept the minutes as amended. The motion was seconded and the **MOTION PASSED** on a unanimous voice vote.

**III. Appeals**

**A. MIB, LLC Greenwood Inn**

The customer seeks an abatement of \$1,905.00 in sewer fees.

Deputy City Manager Cox's recommendation is an abatement of 161 units of sewer fees valued at \$1,005.70, provided the customer provides documentation regarding the leak and its repair.

The above recommendation is based upon the following findings:

1. A review of the usage indicates leaks may have started during the February 4, 2013 billing period. However, no abatement request was filed until after the August 2, 2013 billing. Therefore, the only fees that can be abated are those assessed in the period covered by the August 2, 2013 invoice period (per Ordinance, Section 16.18 (a)).

2. The total units of 313 used during the May 15, 2013 to August 2, 2013 period are 161 units above the estimated average of 152 units. The 161 units are valued at \$1,005.00.
3. The customer has not provided any documentation regarding the specifics of the leaks (location, nature of repair, drainage into sewer system, etc.)

Arthur Hoffman **MOVED** to **TABLE** action pending more information from the appellant. The motion was seconded and the **MOTION PASSED** on a unanimous voice vote.

#### **IV. Financial Statements**

There was no discussion on the Financial Statements.

#### **V. Mobile Home Park Sewer Fees**

George Lewis suggested that the UAB leave the agenda item in Committee until next month when more Board members are present. The other two members present agreed.

#### **VI. Water and Sewer Rates Proposal**

Deputy City Manager Cox presented an updated PowerPoint presentation regarding the UAB's water and sewer rates proposal.

The Board decided to propose increases in the septage fees matching the increases to the sewer fees. The Board also decided to finalize the rates proposal at the October meeting.

#### **VII. Other**

George Lewis tendered his resignation from the Board, effective January 2014.

#### **VIII. Adjournment**

George Lewis **MOVED** to adjourn the meeting. The motion was seconded and the **MOTION PASSED** on a unanimous voice vote. The meeting adjourned at 5:53 P.M.

Respectfully,

Blaine M. Cox  
Deputy City Manager

BMC: sam