

**Utility Advisory Board  
December 11, 2017 5:30 P.M.  
City Hall Council Conference Room**

**MEMBERS PRESENT**

Shawn Libby, Chairman  
Ralph Sanders  
Joe Boudreau  
Eli Barnes

**OTHERS PRESENT**

Lisa Clark, Utility Billing Office Supervisor  
Robert Goldstein – 15 St. James Terrace

**MINUTES**

**1. Call to order:**

Chairman Libby called the meeting to order at 5:30 PM.

**2. Appeals –**

**2.1 15 St. James Terrace – Robert Goldstein**

The appellant was present for the meeting. The appellant stated that the above average usage was caused by watering a new lawn two times a day.

*Eli Barnes made a motion to abate 15 units of sewer at \$97.80 plus accrued interest. The motion was seconded by Mr. Boudreau. The motion passed unanimously.*

**3. Approval of November 13, 2017 Minutes**

*Mr. Boudreau made a motion to accept the November 13, 2017 meeting minutes as presented. The motion was seconded by Chairman Libby. The motion passed unanimously.*

**4. 4.1 21 Farmington Road – 21 Farmington Rd LLC**

The appellant was not present for the meeting. The customer had a leak, which did not enter the sewer system and was repaired. *Mr.*

*Barnes made a motion to abate 54 units of water at \$285.66 and 119 units of sewer at \$775.88 plus accrued interest. The motion stated that the decision letter and account would note that this is a once in ten year abatement. The motion was seconded by Chairman Libby. The motion passed unanimously.*

**4.2 5 Riverside Drive – Robert Diley**

The appellant was not present for the meeting. The customer had multiple burst pipes. The water did not enter the sewer system.

*Chairman Libby made a motion to abate 91 units of sewer at \$593.32 plus accrued interest and to recommend that the owner pay for the water. The motion stated that if the owner chooses to not pay the water, abate 46 units of water at \$243.34 and the decision letter and account would note that this is a once in ten year abatement. The motion was seconded by Mr. Barnes. The motion passed unanimously.*

**4.3 288 North Main Street – Charter Foods LLC**

The appellant was not present for the meeting. The above average usage was due to a leak in the irrigation line. The water did not enter the sewer system.

*Mr. Barnes made a motion to abate 888 units of sewer at \$5,789.76 plus accrued interest. The motion stated that the decision letter would note recommendation of a sewer deduct meter for future use. The motion was seconded by Chairman Libby. The motion passed unanimously.*

**4.4 104 Maple Street – Viateur Begin**

The appellant was not present for the meeting. The increased usage is from an outdoor spigot leak that has been repaired.

*Mr. Barnes made a motion to abate 14 units of sewer at \$91.28 plus accrued interest. The motion was seconded by Mr. Boudreau. The motion passed unanimously.*

**5. Financials**

Mr. Boudreau had some questions about line items on the financials and wanting clarification as to what they mean. Ms. Clark explained them.

**6. Adjournment:**

*Chairman Libby made a motion to adjourn at 6:15PM. The motion was seconded by Mr. Barnes. The motion passed unanimously.*

*Minutes respectfully submitted by Karen Bonneau, Utility Billing Administrator*