

**Utility Advisory Board
February 12, 2018 5:30 P.M.
City Hall Council Conference Room**

MEMBERS PRESENT

Shawn Libby, Chairman
Joe Boudreau
Eli Barnes
Ralph Sanders

OTHERS PRESENT

Lisa Clark, Utility Billing Office Supervisor
Mary & John Hastings – 21 Flat Rock Bridge Rd
Waking Michel – 35 Charles St

MINUTES

1. Call to order:

Chairman Libby called the meeting to order at 5:30 PM.

2. Appeals –

2.1 21 Flat Rock Bridge Road – Flat Rock Bridge Family Resort

The appellants were present for the meeting. The appellants stated since the meter was changed, the usage has increased drastically. The appellants stated that they had hired a water sounder that could not find any leaks. They stated that they had pressurized the system and did locate & repair some small leaks but did not believe any of them were large enough to cause the problem they are seeing with the invoice. City Staff, Karen Bonneau confirmed the meter was still reading high usage at the end of the season. Chairman Libby and Ms. Clark discussed with the appellants putting the meter in early this season and having City staff work with them to check the meter while each section is isolated.

Chairman Libby made a motion to table the appeal per the recommendation until the meter is put back in the spring and checked for leaks. The motion was seconded by Eli Barnes. The motion passed unanimously.

2.2 35 Charles Street – Waking Michel

The appellant was present for the meeting. The appeal is for above average usage due to a toilet leak in a tenant's unit. The tenant did not inform the owner and the owner stated he will be checking on the property more often to avoid this in the future. Chairman Libby discussed the once in 10 year abatement policy. The appellant stated he understood the policy.

Chairman Libby made a motion to abate 43 units of water at \$227.47 and 43 units of sewer at \$280.36 for a total abatement of \$507.83 plus accrued interest. The

motion stated that the decision letter and account would note that this is a once in ten year abatement. The motion was seconded by Mr. Boudreau. The motion passed unanimously.

2.3 47 Millers Farm Drive – Jamie & Ameer Dube

The appellant was not present for the meeting. The appellant stated that the above average usage was caused by watering a new lawn. The appeal was tabled from the November 2017 meeting to establish usage history.

Mr. Barnes made a motion to abate 14 units of sewer at \$91.28 plus accrued interest. The motion was seconded by Chairman Libby. The motion passed unanimously.

2.4 2 Page Street – Dale Marino

The appellant was not present for the meeting. The above average usage was due to the outside spigot left running. The owner noted that they will make sure this does not happen again.

Mr. Barnes made a motion to abate 69 units of sewer at \$449.88 plus accrued interest. The motion was seconded by Mr. Boudreau. The motion passed unanimously.

2.5 1 Lincoln Street – Brookside Property Serv Inc

The appellant was not present for the meeting. The above average usage was due to a leak in the basement that was going into the sand floor. The leak was repaired.

Chairman Libby made a motion to abate 318 units of water at \$1,682.22 and 676 units of sewer at \$4,407.52 for a total abatement of \$6,089.74 plus accrued interest. The motion stated that the decision letter and account would note that this is a once in ten year abatement. The motion was seconded by Mr. Barnes. The motion passed unanimously.

2.6 118 Flagg Road – Paradis Philip L & Geraldine A Revoc Trust

The appellant was not present for the meeting. The above average usage was due to a broken water line that was repaired.

Mr. Barnes made a motion to abate 57 units of water at \$301.53 plus accrued interest. The motion stated that the decision letter and account would note that this is a once in ten year abatement. The motion was seconded by Chairman Libby. The motion passed unanimously.

2.7 18 Gagne Street 4 – Anthony & Jamie McKnight

The appellant was not present for the meeting. The above average usage is due to leaking water boiler and has been repaired. The water did not enter the sewer system.

Mr. Boudreau made a motion to abate 36 units of water at \$190.44 and 89 units of

sewer at \$580.28 for a total abatement of \$770.72 plus accrued interest. The motion stated that the decision letter and account would note that this is a once in ten year abatement. The motion was seconded by Mr. Barnes. The motion passed unanimously.

2.8 29 31 Academy Street – Philip Barron

The appellant was not present for the meeting. The above average usage is due to a tenant's toilet that was continuously running.

Chairman Libby made a motion to abate 67 units of water at \$354.43 and 67 units of sewer at \$436.84 for a total abatement of \$791.27 plus accrued interest. The motion stated that the decision letter and account would note that this is a once in ten year abatement. The motion was seconded by Mr. Barnes. The motion passed unanimously.

3. Approval of January 8, 2018 Minutes

Mr. Barnes made a motion to accept the January 8, 2018 meeting minutes as presented. The motion was seconded by Mr. Boudreau. The motion passed unanimously.

4. Financials

Mr. Boudreau made inquiries regarding the financial reports. Ms. Clark responded.

5. Adjournment:

Chairman Libby made a motion to adjourn at 7:00PM. The motion was seconded by Mr. Barnes. The motion passed unanimously.

Minutes respectfully submitted by Karen Bonneau, Utility Billing Administrator