

**Utility Advisory Board
February 11, 2019 5:30 P.M.
City Hall Council Conference Room**

MEMBERS PRESENT

Eli Barnes
Joe Boudreau
Ralph Sanders
Brett Johnson

MEMBERS ABSENT

Shawn Libby, Chairman

OTHERS PRESENT

Lisa Clark, Utility Billing Office Supervisor
Anne Milne

MINUTES

1. Call to order:

Mr. Boudreau called the meeting to order at 5:30 PM.

2. Approval of January 14, 2019 Minutes

Mr. Barnes made a motion to accept the January 14, 2019 meeting minutes as presented. The motion was seconded by Mr. Sanders. The motion passed unanimously.

3. Appeals –

3.1 452 Portland St. – Anne E. Milne

The appellant was present for the meeting. The appeal was for excess water and sewer due to a faulty Liberty water powered sump pump.

Mr. Barnes made a motion to abate 31 units of water at \$172.05 and 61 units of sewer at \$411.75 for a total abatement of \$583.80 on the December 2018 invoice plus any accrued interest. The motion stated the decision letter and account will note that this is a once in ten year abatement. The motion was seconded by Mr. Boudreau. The motion passed unanimously.

3.2 7 Weeping Willow Dr. – Colon G Gilbert Jr.

The appellant was not present for the meeting. The appeal is for above average usage of sewer due to outdoor spicket left on. The water was not going into the sewer system.

Mr. Barnes made a motion to abate 5 units of sewer at \$33.75 plus any accrued interest on the December invoice. The motion was seconded by Mr. Boudreau. The motion passed unanimously.

3.3 10 Main St. – Gosport Properties LLC

The appellant was not present for the meeting. The appeal is for above average water and sewer usage due to a running toilet. Usage is still high and property owners are still investigating the cause.

Mr. Johnson made a motion to table the appeal till the March 2019 meeting to make sure that the problem is resolved. The motion was seconded by Mr. Sanders. The motion passed unanimously.

3.4 48 A Church St. – Mary Carol Fowler

The appellant was not present for the meeting. The appeal is for above average water and sewer due to a leaking boiler.

Mr. Boudreau made a motion to abate 28 units of water at \$155.40 and 55 Units of sewer at \$371.25 for a total abatement of \$526.65 on the January 2019 invoice plus any accrued interest, pending proof of repair. The motion stated the decision letter and account will note that this is a once in ten year abatement. The motion was seconded by Mr. Sanders. The motion passed unanimously.

3.5 379 Portland St. – Shannon Curtis

The appellant was not present for the meeting. The appeal is for above average water and sewer usage due to a leaking radiator pipe. Usage is still high and property owner is still investigating the cause. The meter has been sent for testing.

Mr. Barnes made a motion to table the appeal until the March 2019 meeting to make sure that the problem is resolved. The motion was seconded by Mr. Johnson. The motion passed unanimously.

4. 3.6 1 24 Partridge Green Way – Partridge Green Way of NH LLC

the appellant was not present for the meeting. The appeal was for excess water and sewer due to running toilets in this multifamily apartment building.

Mr. Johnson made a motion to abate 277 units of water at \$1,537.35 and 277 units of sewer at \$1,869.75 for a total abatement of \$3,407.10 on the December 2018 and January 2019 invoices plus any accrued interest. The motion stated the decision letter and account will note that this is a once in ten year abatement. The motion was seconded by Mr. Boudreau. The motion passed unanimously.

5. Financials

Mr. Boudreau made inquiries regarding the financial reports. Ms. Clark responded.

6. Adjournment:

Mr. Barnes made a motion to adjourn at 6:30PM. The motion was seconded by Mr. Johnson. The motion passed unanimously.

Minutes respectfully submitted by Jeffrey Wiggin, Utility Billing Administrator