

**Utility Advisory Board
September 9, 2019 5:30 P.M.
City Hall Council Conference Room**

MEMBERS PRESENT

Shawn Libby, Chairman

Ralph Sanders

Eli Barnes

Brett Johnson

Joe Boudreau

OTHERS PRESENT

Lisa Clark, Utility Billing Office Supervisor

Mark Sullivan, Deputy Finance Director

MINUTES

1. Call to order:

Mr. Libby called the meeting to order at 5:30 PM.

2. Approval of August 12, 2019 Minutes

Mr. Johnson made a motion to accept the August 12, 2019 meeting minutes as presented. The motion was seconded by Mr. Barnes. The motion passed unanimously.

3. Financials

Mr. Boudreau made inquiries regarding financial reports. Ms. Clark and Mr. Sullivan responded.

4. Rate Discussion

There was discussion regarding the rate presentation to the Finance Committee and future timeline of rate reviews.

5. Adjournment:

Chairman Libby made a motion to adjourn at 6:10PM. The motion was seconded by Mr. Johnson. The motion passed unanimously.

Minutes respectfully submitted by Karen Bonneau, Utility Billing Administrator