

Utility Advisory Board March 20, 2023

5:30pm

DPW Conference Room
209 Chestnut Hill Road

MEMBERS PRESENT

Ralph Sanders

Eli Barnes

Brett Johnson

Shawn Libby, Chairman

MEMBERS ABSENT

Joe Boudreau

OTHERS PRESENT

Lisa Clark, DPW Deputy Director, Operations & Administration

Michele Grant, Utility Billing Administrator

Eleta Exline, Owner

Kristen Ohlmann, Owner

MINUTES

1. Call to order:

Mr. Libby called the meeting to order at 5:31pm.

2. Approval of February 13, 2023, Minutes

Mr. Libby requested a motion or comments on the minutes for the February 13, 2023 meeting. *Mr. Johnson made a motion to accept the February 13, 2023 meeting minutes as presented. The motion was seconded by Mr. Barnes. The motion passed unanimously.*

3. Appeals

3.1 10 Abbott St. – Brian VanBenschoten

The appellant was not present for the meeting. The appeal request is for a water and sewer abatement for a broken hose.

Mr. Johnson made a motion to abate 65 units of sewer at \$8.17 per unit for a total of \$531.05 and 33 units of water at \$6.41 per unit for a total of \$211.53 plus accrued interest. The water abatement is a once in ten-year period for half of the excess water consumption above normal average. Mr. Barnes seconded the motion, the motion passed unanimously.

3.2 198 Old Dover Rd. – Eleta Exline

The appellant was present for the meeting. The appeal is for an emergency service call out charges.

Mr. Johnson made a motion to abate all charges. Mr. Barnes seconded the motion, the motion passed unanimously.

4. Financials

The board reviewed and briefly discussed financial reports.

5. Adjournment:

Mr. Libby made a motion to adjourn at 6:16 pm. The motion was seconded by Mr. Johnson. The motion passed unanimously.

Minutes respectfully submitted by Michele Grant, Utility Billing Administrator