

**Utility Advisory Board  
June 13, 2022 5:30pm  
DPW Conference Room**

**MEMBERS PRESENT**

Shawn Libby, Chairman  
Joe Boudreau  
Ralph Sanders  
Brett Johnson  
Eli Barnes

**OTHERS PRESENT**

Lisa Clark, DPW & Utility Billing Administrative Supervisor  
Kimberly Nickerson, Utility Billing Administrator

**MINUTES**

**1. Call to order:**

Mr. Libby called the meeting to order at 5:30pm.

**2. Approval of May 9, 2022 Minutes**

Mr. Libby requested a motion or comments on the minutes for the May 9, 2022 meeting. *Mr. Johnson made a motion to accept the May 9, 2022 meeting minutes as presented. The motion was seconded by Mr. Barnes. The motion passed unanimously.*

**3. Appeals**

**3.1 517 Salmon Falls Road- Merritt Weeks Jr.**

The appellant was not present for the meeting. The appellant requested a sewer abatement.

*Mr. Johnson made a motion to abate 57 units of sewer at \$7.43 per units for a total of \$423.51 plus any accrued interest. The motion was seconded by Mr. Saunders. The motion passed unanimously.*

**3.2 20 Murray Drive- Eugene Healey**

The appellant was not present for the meeting. The appeal request is for a sewer abatement.

*Mr. Johnson made a motion to deny the appeal but grant a 25% hardship credit for \$119.34 plus any accrued interest. Mr. Barnes seconded the motion, the motion passed unanimously.*

### **3.3 11 Rockledge Road- Holly Rene**

The appellant was not present for the meeting. The appeal request is for water abatement.

*Mr. Johnson made a motion to deny the appeal. Mr. Libby seconded the motion. The motion passed unanimously.*

### **4. Rate Discussion**

The board discussed the rate increase presentation to be made at the Finance Committee Meeting scheduled for June 14<sup>th</sup>, 2022.

### **5. Financials**

The board reviewed and briefly discussed financial reports.

### **6. Adjournment:**

*Mr. Libby made a motion to adjourn at 6:42 pm. The motion was seconded by Mr. Johnson. The motion passed unanimously.*

*Minutes respectfully submitted by Kimberly Nickerson Utility Billing Administrator*