

**Utility Advisory Board
January 10, 2022 5:30pm
City Hall Council Chambers Conf. Room**

MEMBERS PRESENT

Brett Johnson

Joe Boudreau

Eli Barnes

Ralph Sanders

Shawn Libby, Chairman

OTHERS PRESENT

Lisa Clark, DPW & Utility Billing Administrative Supervisor

Michele Grant, Utility Billing Administrator

MINUTES

1. Call to order:

Mr. Libby called the meeting to order at 5:30pm.

2. Approval of November 8, 2021 Minutes

Mr. Libby requested a motion or comments on the minutes for the November 8, 2021 meeting. *Mr. Johnson made a motion to accept the November 8, 2021 meeting minutes as presented. The motion was seconded by Mr. Boudreau. The motion passed unanimously.*

3. Tabled Appeals

3.1 7 Birch Drive – John Mersereau

4. Appeals

4.1 45 Wakefield St. – Profile Bank

The appellant was not present for the meeting. The appellant requested a water and sewer credit for outside leak.

Mr. Libby made a motion to abate 279 units of water at \$5.83 per unit for a total of \$1626.57 and 491 units of sewer at \$7.43 per unit for a total of \$3648.13 plus any accrued interest. The motion was seconded by Mr. Johnson. The motion passed unanimously.

4.2 8 Eisenhower Dr. – Adam & Melissa Spaulding

The appellant was not present for the meeting. The appeal request is for a sewer credit for outside watering.

Mr. Johnson made a motion to abate 31 units of sewer at \$7.43 per unit for a total of \$230.33 plus any accrued interest. Mr. Boudreau seconded the motion, the motion passed unanimously.

4.3 8 Winch Way – Scot Yeanish

The appellant was not present for the meeting. The appeal request is for a sewer credit for outside watering.

Mr. Johnson made a motion to abate 47 units of sewer at \$7.43 per unit for a total of \$349.21 plus any accrued interest. Mr. Barnes seconded the motion, the motion passed unanimously.

4.4 419 Ledgeview Dr. – Jeff Peasley

The appellant was not present for the meeting. The appeal request is for a water and sewer credit for minimum charges.

Mr. Libby made a motion to deny this appeal, per City Ordinance 260-33 (5) a customer will be charged a minimum fee for any active account. Mr. Barnes seconded the motion, the motion passed unanimously.

4.5 283 Chesley Hill Rd. – Matthew Parker

The appellant was not present for the meeting. The appeal request is for a water and sewer credit for clearing their water lines after hydrant flushing in the area.

Mr. Barnes made a motion to abate 7 units of water at \$5.83 per unit for a total of \$40.81 and 7 units of sewer at \$7.43 per unit for a total of \$52.01 plus any accrued interest. Mr. Johnson seconded the motion, the motion passed unanimously.

4.6 63 S. Main St. – First Church Congregational

The appellant was present for the meeting. The appeal request is for a water and sewer credit due to pipe leaking in the old section of Church.

Mr. Libby made a motion to abate 91 units of sewer at \$7.43 per unit for a total of \$676.13 and grant a 25% hardship credit on the balance for a total of \$198.93 plus any accrued interest. Mr. Johnson seconded the motion, the motion passed unanimously.

4.7 9 Nature Ln. – Norman & Joanne Beaulieu

The appellant was not present for the meeting. The appeal request is for a sewer credit for outside watering.

Mr. Johnson made a motion to abate 36 units of sewer at \$7.43 per unit for a total of \$267.48 plus any accrued interest. Mr. Barnes seconded the motion, the motion passed unanimously.

4.8 6 Broad St. – Jessica Lee

The appellant was not present for the meeting. The appeal request is for a sewer credit for outside watering.

Mr. Johnson made a motion to abate 8 units of sewer at \$7.43 per unit for a total of \$59.44 plus any accrued interest. Mr. Boudreau seconded the motion, the motion passed unanimously.

4.9 10 Ida Circle – Craig Becker

The appellant was not present for the meeting. The appeal request is for a sewer credit for outside watering.

Mr. Johnson made a motion to abate 35 units of sewer at \$7.43 per unit for a total of \$260.05 plus any accrued interest. Mr. Libby seconded the motion, the motion passed unanimously.

5. Financials

The board reviewed and discussed financial reports.

6. Adjournment:

Mr. Libby made a motion to adjourn at 6:23pm. The motion was seconded by Mr. Barnes. The motion passed unanimously.

Minutes respectfully submitted by Michele Grant Utility Billing Administrator