

**Utility Advisory Board
June 8, 2020 5:30 P.M.
City Hall Council Conference Room**

MEMBERS PRESENT

Shawn Libby, Chairman

Eli Barnes

Ralph Sanders

Brett Johnson

Joe Boudreau

OTHERS PRESENT

Lisa Clark, Utility Billing Office Supervisor

Kimberly Nickerson, Utility Billing Administrator

MINUTES

1. Call to order:

Mr. Libby called the meeting to order at 5:35 PM. This meeting was held via Microsoft Teams Meeting software program. All board members were present. The 5 appellants declined attendance.

2. Approval of May 11, 2020 Minutes

Mr. Libby requested a motion or comments on the Minute for the May 11, 2020 meeting.

Mr. Boudreau made a motion to accept the May 11, 2020 meeting minutes as presented. The motion was seconded by Mr. Johnson. The motion passed unanimously.

3. Appeals

3.1 34 Railroad Ave – Jaimie Hoey. The appellant not present for the meeting. The appeal is for water and sewer the owner stated she had a running toilet that is now off. *Mr. Johnson made a motion to deny abate per the reason outlined in the recommendation. The Water and Sewer adjustment policy states that the criteria for an abatement must exceed 46 units and be greater than 100% of their normal average consumption. In addition the water was used and did enter the sewer system. The motion was seconded by Mr. Sanders. The motion passed unanimously.*

3.2 7 Sleeper Street – Frank Kuneck

The appellant was not present for the meeting. The appeal request is for a water and sewer abatement based on the Water & Sewer Adjustment Policy. The owner stated that she was unaware that she had an outdoor leaking spigot which is now off.

Mr. Johnson made a motion to abate the March 2020 invoice for 60 units of water at \$5.55 in the amount of \$333.00, and 119 units of sewer at \$6.75 in the amount of \$803.25. The motion was for a total abatement of \$1,136.25, plus any accrued interest. The motion was seconded by Mr. Boudreau. The motion passed unanimously. Mr. Johnson included a request to note the account that this is a once in ten year Water and Sewer adjustment.

3.3 19 Butterfly Lane – Stephanie Neal

The appellant was not present for the meeting. The appeal was for above average sewer usage due to a running outside spigot which is now off. The board discussed the appeal and the notes that indicated the reread indicated that the usage was still high and problem has not been proven to be resolved. The board also discussed offering the option of water abatement based on the Water & Sewer Adjustment Policy.

Mr. Johnson made a motion table the appeal to make sure the usage is back to normal after the scheduled reread shows the problem to be resolved and history is back to normal. The motion was seconded by Mr. Libby. The motion passed unanimously.

3.4 72 Lafayette Street -- Rochester Fair

The appellant not present for the meeting. The appeal is for above average water and sewer usage due to power outage which caused sprinkler system to fail and refill itself, also due to the pressure another leak was noticed. The leak has been repaired. The owner has decided not to appeal the water portion based on the once in ten year Water and Sewer adjustment policy.

Mr. Johnson made a motion to abate 193 units of sewer at \$6.75 for a total of \$1,302.75 plus any accrued interest on the February 2020 invoice. The motion was seconded by Mr. Sanders. The motion passed unanimously.

3.5 46-48 Lafayette Street – MJC Kindness LLC

The appellant not present for the meeting. The appeal is for above average water and sewer usage due leaking pipe leading to boiler which is now repaired. The owner has decided not to appeal the water portion based on the once in ten year Water and Sewer adjustment policy.

Mr. Johnson made a motion to abate 67 units of sewer at \$6.75 for a total of \$452.25 plus any accrued interest on the March 2020 invoice. The motion was seconded by Mr. Boudreau. The motion passed unanimously.

4. Financials

The board reviewed and discussed financial reports.

5. Adjournment:

Mr. Barnes made a motion to adjourn at 6:13 PM. The motion was seconded by Mr. Libby. The motion passed unanimously.

Minutes respectfully submitted by Kimberly S. Nickerson Utility Billing Administrator