

Utility Advisory Board
May 8, 2023
5:30pm
DPW Conference Room
209 Chestnut Hill Road

MEMBERS PRESENT

Shawn Libby, Chairman
Joe Boudreau
Eli Barnes

MEMBERS ABSENT

Brett Johnson
Ralph Sanders

OTHERS PRESENT

Lisa Clark, DPW Deputy Director, Operations & Administration
Darcy Landry, Utility Billing Administrator

MINUTES

1. Call to order:

Mr. Libby called the meeting to order at 5:30pm.

2. Approval of April 10, 2023, Minutes

Mr. Libby requested a motion or comments on the minutes for the April 10, 2023, meeting. *Mr. Boudreau made a motion to accept the March 20, 2023, meeting minutes as presented. The motion was seconded by Mr. Barnes. The motion passed unanimously.*

3. Appeals

3.1 92 Milton Rd. – Silver Bell Cooperative

The appellant was present for the meeting. The appeal request is for a water abatement for a frozen pipe. The UAB discussed the high above average use.

Mr. Boudreau made a motion to table the appeal until further information is gathered that proves the problem is resolved. Mr. Barnes seconded the motion, the motion passed unanimously.

3.2 59 Charles St. – Shannon Curtis

The appellant was not present for the meeting. The appeal is for water and sewer for leaking toilets.

Mr. Barnes made a motion to abate 37 units of sewer at \$8.17 for a total of \$302.29 and 37 units of water at \$6.41 for a total of \$237.17, the water & sewer is a once in ten-year abatement. This decision is pending verbal acceptance of the one in ten-year abatement. Mr. Libby seconded the motion, the motion passed unanimously.

3.3 35 Nutter St. – Alan & Susan Tarring

The appellant was not present for the meeting. The appeal request is for a sewer abatement for an outside faucet.

Mr. Barnes made a motion to abate 19 units of sewer at \$8.17 per unit for a total of \$155.23. Mr. Boudreau seconded the motion, the motion passed unanimously.

3.4 208 South Main St. – Pamela Parsell-Tobin

The appellant was not present for the meeting. The appeal request is for water and sewer abatement for a leaking toilet.

Mr. Barnes made a motion to deny this appeal as the water was used and entered the City sewer system but granted a 25% hardship credit pending proof of repair. Mr. Libby seconded the motion, the motion passed unanimously.

4. Financials

The board reviewed and briefly discussed financial reports.

5. Adjournment:

Mr. Libby made a motion to adjourn at 6:24 pm. The motion was seconded by Mr. Boudreau. The motion passed unanimously.

Minutes respectfully submitted by Darcy Landry, Utility Billing Administrator