

**Utility Advisory Board  
June 12, 2023  
5:30pm  
DPW Conference Room  
209 Chestnut Hill Road**

**MEMBERS PRESENT**

Joe Boudreau  
Eli Barnes  
Ralph Sanders

**MEMBERS ABSENT**

Shawn Libby, Chairman  
Brett Johnson

**OTHERS PRESENT**

Lisa Clark, DPW Deputy Director, Operations & Administration  
Darcy Landry, Utility Billing Administrator

**MINUTES**

**1. Call to order:**

Mr. Boudreau called the meeting to order at 5:35pm.

**2. Approval of May 8, 2023, Minutes**

Mr. Boudreau requested a motion or comments on the minutes for the May 8, 2023, meeting. *Mr. Sanders made a motion to accept the May 8, 2023, meeting minutes as presented. The motion was seconded by Mr. Barnes. The motion passed unanimously.*

**3. Appeals**

**3.1 92 Milton Rd. – Silver Bell Cooperative**

The appellant was present for the meeting. The appeal request is for a water abatement for a frozen pipe. The UAB discussed the high above average use.

*Mr. Barnes made a motion to abate 49 units in March, 280 units in April and 0 units in May for a total of 329 units of water at \$6.41 for a total of \$2,108.89, this is a once in a ten-year water abatement. Mr. Boudreau seconded the motion, the motion passed unanimously.*

**3.2 58 Pine St. – John Tibbetts**

The appellant was not present for the meeting. The appeal is for water and sewer for a leaking toilet.

*Mr. Barnes made a motion to deny the appeal per Ordinance 260-19A, the appellant shall file an appeal to the UB office in writing prior to payment date and per policy on water & sewer adjustments the customer must also prove that the deficiency*

*responsible for leakage has been repaired or corrected. Mr. Sanders seconded the motion, the motion passed unanimously.*

### **3.3 31 Juniper St. – Scott Brown**

The appellant was not present for the meeting. The appeal request is for a sewer abatement for a leaking pipe in the wall.

*Mr. Barnes made a motion to table the appeal for more consumption history. Mr. Sanders seconded the motion, the motion passed unanimously.*

## **4. Financials**

The board reviewed and briefly discussed financial reports.

## **5. Adjournment:**

*Mr. Barnes made a motion to adjourn at 6:04 pm. The motion was seconded by Mr. Sanders. The motion passed unanimously.*

*Minutes respectfully submitted by Darcy Landry, Utility Billing Administrator*