

**Utility Advisory Board
December 14, 2020 5:30 P.M.
Virtual Meeting**

MEMBERS PRESENT

Shawn Libby, Chairman

Eli Barnes

Ralph Sanders

Brett Johnson

Joe Boudreau

OTHERS PRESENT

Lisa Clark, Utility Billing Office Supervisor

Michele Grant, Utility Billing Administrator

MINUTES

1. Call to order:

Mr. Libby called the meeting to order at 5:32 PM. This meeting was held via Microsoft Teams Meeting software program. All board members were present. The appellants declined attendance.

2. Approval of November 9, 2020 Minutes

Mr. Libby requested a motion or comments on the minutes for the November 9, 2020 meeting. *Mr. Johnson made a motion to accept the November 9, 2020 meeting minutes as presented. The motion was seconded by Mr. Barnes. The motion passed unanimously.*

3. Tabled Appeals

3.1 11 Hillside Drive – Janice Kane

The appellant was not present for the meeting. The appeal was for water and sewer due to Colonial Pines Project. The appeal had been tabled from the November 2020 meeting as they are new customers and need to establish a history *Mr. Libby made a motion to table the abatement until January 11, 2021 meeting. The motion was seconded by Mr. Johnson. The motion passed unanimously.*

4. Appeals

4.1 36 Juniper Street – Mulcahey Family Trust

The appellant was not present for the meeting. The appeal is for water and sewer abatement, the owners stated they had above average consumption due to lawn repairs necessary due to sewer tie in as part of the Colonial Pines project. *Mr. Johnson made a motion to abate per the recommendation for a total of 22 units of water at the rate*

of \$5.55 in the amount of \$122.10 and 22 units of sewer at the rate of \$6.75 in the amount of \$148.50 for a total abatement of \$270.60 plus all accrued interest. The motion was seconded by Mr. Barnes. The motion passed unanimously.

4.2 15 Juniper Street – Michael & Judy Chick

The appellant was not present for the meeting. The appeal request is for a water and sewer abatement, the owners stated they had above average consumption due to lawn repairs necessary due to sewer tie in as part of the Colonial Pines project. **Mr. Johnson made a motion to abate per the recommendation of 7 units of water at \$5.55 in the amount of \$38.85 and 7 units of sewer at \$6.75 in the amount of \$47.25 for a total abatement of \$86.10 plus any accrued interest. The motion was seconded by Mr. Barnes. The motion passed unanimously.**

4.3 8 Anita Street – Becky Carlson

The appellant was not present for the meeting. The appeal request is for a sewer abatement, the owner stated their bill was much higher than usual and they found a faucet in basement dripping. **Mr. Johnson made a motion to deny the abatement as the water did enter the sewer system but did recommend a 25% hardship credit in the amount of \$98.85. This motion was seconded by Mr. Boudreau. The motion passed unanimously.**

4.4 8 Abbott Street – Chad Tallaferro

The appellant was not present for the meeting. The appeal request is for a sewer abatement, the owner stated an end cap failed and water did not enter the sewer system. **Mr. Johnson made a motion to abate per recommendation for 12 units of sewer at \$6.75 in the amount of \$81.00. The motion was for a total abatement of \$81.00 plus accrued interest. The motion was seconded by Mr. Barnes. The motion passed unanimously.**

4.5 14 Vinewood Lane – Andrew & Julie Britton

The appellant was not present for the meeting. The appeal is for water and sewer abatement, the owners stated they had above average consumption due to lawn repairs necessary due to sewer tie in as part of the Colonial Pines project. **Mr. Johnson made a motion to abate per the recommendation for a total of 39 units of water at the rate of \$5.55 in the amount of \$216.45 and 39 units of sewer at the rate of \$6.75 in the amount of \$263.25 for a total abatement of \$479.70 plus all accrued interest. The motion was seconded by Mr. Barnes. The motion passed unanimously.**

4.6 90 Millers Farm Drive – Laura Davie

The appellant was not present for the meeting and had submitted two appeals, both

are for a sewer abatement for outside watering. *Mr. Boudreau made a motion to deny first appeal per the City of Rochester Water Ordinance #260-19, the appellant must notify the business office in writing before next payment is due. Mr. Sanders seconded the motion, motion passed unanimously.*

Mr. Boudreau made a motion to abate the second for a total of 20 units of sewer at the rate of \$6.75 and a total amount of \$135.00 plus all accrued interest. The motion was seconded by Mr. Sanders, motion passed unanimously.

5. Financials

The board reviewed and discussed financial reports.

6. Adjournment:

Mr. Barnes made a motion to adjourn at 6:06 PM. The motion was seconded by Mr. Sanders. The motion passed unanimously.

Minutes respectfully submitted by Michele Grant Utility Billing Administrator