

**Utility Advisory Board
January 11, 2021 5:30 P.M.
Virtual Meeting**

MEMBERS PRESENT

Shawn Libby, Chairman

Eli Barnes

Ralph Sanders

Brett Johnson

Joe Boudreau

OTHERS PRESENT

Lisa Clark, Utility Billing Office Supervisor

Michele Grant, Utility Billing Administrator

MINUTES

1. Call to order:

Mr. Libby called the meeting to order at 5:30pm. This meeting was held virtually via Microsoft Teams Meeting software program. All board members were present. The appellants declined attendance.

2. Approval of December 14, 2020 Minutes

Mr. Libby requested a motion or comments on the minutes for the December 14, 2020 meeting. *Mr. Johnson made a motion to accept the December 14, 2020 meeting minutes as presented. The motion was seconded by Mr. Barnes. The motion passed unanimously.*

3. Tabled Appeals

3.1 11 Hillside Drive – Janice Kane

This appeal remains tabled from the November 2020 pending next bill as to establish a history.

4. Appeals

4.1 11 Prospect Street – Paul Delnero

The appellant was not present for the meeting. The appeal is for a sewer abatement, the owner stated they had above average consumption due to pressure washing boats and faucet hose connection left on and was leaking. *Mr. Johnson made a motion to deny appeal per the City of Rochester Water Ordinance #260-19, the appellant must notify the business office in writing before next payment is due. Mr. Barnes seconded the motion, motion passed unanimously.*

4.2 23 Patton Street – Roger Scholl

The appellant was not present for the meeting. The appeal request is for a water and sewer abatement. The owners stated there were no leaks, nor any outside watering.

Mr. Johnson made a motion to deny appeal due to the fact that the water was used and usage is back to normal. The motion included a recommendation to grant this applicant a 25% Hardship credit for 25% of the above average usage, \$70.73. Mr. Barnes seconded the motion, motion passed unanimously.

4.3 36 Laredo Lane – Benjamin Higgins

The appellant was not present for the meeting. The appeal request is for a sewer abatement, the owner stated their bill was higher due to watering new lawn area and water didn't enter the sewer. *Mr. Boudreau made a motion to deny appeal per the City of Rochester Water Ordinance #260-19, the appellant must notify the business office in writing before next payment is due. Mr. Johnson seconded the motion, motion passed unanimously.*

4.4 8 Burr Court – Russell Perry

The appellant was not present for the meeting. The appeal request is for water and sewer abatement, the owner stated the bathroom faucet was dripping in the sink and under the sink. *Mr. Johnson made a motion to abate per recommendation for 16 units of sewer at \$6.75 in the amount of \$108.00 plus all accrued interest. The motion was seconded by Mr. Libby. The motion passed unanimously.*

4.5 3 Lyons St. – Anna Lavertu

The appellant was not present for the meeting. The appeal is for a sewer abatement, the owner stated there is no plumbing in the home right now and the usage was used for watering the lawn. *Mr. Libby made a motion to deny this appeal because they were only charged the minimum charges on this invoice. The motion was seconded by Mr. Barnes. The motion passed unanimously.*

4.6 63 Walnut St. – Brett Young

The appellant was not present for the meeting. The appeal is for water and sewer abatement, the owner states the tenants moved something in the basement and cracked water valve and tenants also had toilets leaking. *Mr. Libby made a motion to abate per recommendation for 28 units of water at the rate of \$5.55 totaling \$155.40 and 28 units of sewer at the rate of \$6.75 totaling \$189.00 for a total abatement of \$344.40 plus all accrued interest. The motion stated that this is a once in ten year abatement and that the account should be noted. The motion was seconded by Mr. Boudreau, motion passed unanimously.*

4.7 46 Big Bear Rd. – Don & Hope Silver

The appellant was not present for the meeting. The appeal is for water and sewer abatement, the owner states the irrigation system was leaking constantly whether it was on or off. *Mr. Johnson made a motion to table this abatement until February 8, 2021 meeting for more history to be established. The motion was seconded by Mr. Libby. The motion passed unanimously.*

4.8 24 Blair Dr. – Gloria Snowman

The appellant was not present for the meeting. The appeal is for a sewer abatement, the owner states the sewer deduct was not working. *Mr. Johnson made a motion to abate per recommendation for 19 units of sewer for a total abatement of \$128.25 plus any accrued interest. The motion was seconded by Mr. Barnes. The motion passed unanimously.*

5. Financials

The board reviewed and discussed financial reports.

6. Adjournment:

Mr. Libby made a motion to adjourn at 6:03pm. The motion was seconded by Mr. Barnes. The motion passed unanimously.

Minutes respectfully submitted by Michele Grant Utility Billing Administrator